



Notice is hereby given in terms of Section 29 of the Local Government: Municipal Structures Act, Act 117 of 1998, that a **SPECIAL COUNCIL MEETING** of the 2021/2026 term of the Garden Route District Municipality will be held at the CA Robertson Council Chambers and via Zoom on **THURSDAY, 12 FEBRUARY 2026** at **09:00** to consider the items as set out in the agenda.

*Kennis geskied hiermee ingevolge Artikel 29 van die Wet op Plaaslike Regering: Munisipale Strukture, 1998, Wet 117 van 1998, dat 'n **SPESIALE RAADSVERGADERING** van die 2021/2026 termyn van die Garden Route Distriksmunisipaliteit gehou sal word in die CA Robertson Raadsaal en via Zoom op **DONDERDAG, 12 FEBRUARIE 2026** om **09:00** ten einde oorweging aan die items soos in die agenda uiteengesit, te skenk.*

Kukhutshwe isaziso ngokwemiqathango yoMhlathi 29 woRhulumente Basekhaya: Umthetho Wezolawulo loMasipala, 1998, uMthetho 117 wango 1998, sokuba **INTLANGANISO YEBHUNGA EKHETHEKILEYO** yexesha lika 2021/2026 loMasipala Wesithili se Garden Route izakubanjelwa kwiGumbi leBhunga CA Robertson nango ngo Zoom **NGOLWESINE, 12 KWEYOMDUMBA 2026** ngentsimbi ye **09:00** ukuqwalasela imiba ebekwe kwi agenda.

ALD GR WOLMARANS
SPEAKER
SPEAKER
SOMLOMO

MG STRATU
 Municipal Manager
Munisipale Bestuurder
 Mphathi Masipala

Date: 06 February 2026

AGENDA

1. OPENING AND WELCOMING / OPENING EN VERWELKOMING / UVULO NOLWAMKELO
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3. SILENT PRAYER (MEDITATION) / STILLE GEBED (MEDITASIE) / UMTHANDAZO OTHULEYO
4. ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU AKHOYO
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 - 4.2 COUNCILLORS WITH LEAVE / RAADSLEDE MET VERLOF / OOCEBA ABAKWIKHEFU
 - 4.3 COUNCILLORS WITHOUT LEAVE / RAADSLEDE SONDER VERLOF / OOCEBA ABANGEKHO KWIKHEFU
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6. DISCLOSURE OF INTERESTS BY COUNCILLORS AND OFFICIALS / VERKLARING VAN BELANGE DEUR RAADSLEDE EN AMPTENARE / UKUCHAZWA KOMDLA NGOOCEBA KUNYE NAMAGOSA

7.	COMMUNICATIONS BY THE SPEAKER / MEDEDELINGS DEUR DIE SPEAKER / UNXIBELELWANO LUKASOMLOMO
8.	COMMUNICATIONS BY THE EXECUTIVE MAYOR / MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER / UNXIBELELWANO LUKA SODOLOPHU
9.	COMMUNICATIONS BY THE MUNICIPAL MANAGER / MEDEDELINGS DEUR DIE MUNISIPALE BESTUURDER / UNXIBELELWANO LOMPHATI MASIPALA
10.	APPROVAL OF MINUTES OF COUNCIL MEETINGS / GOEDKEURING VAN NOTULES VAN RAADSVERGADERINGS / UKUPHUNYEZWA KWEMIZUZU YENTLANGANISO YEBHUNGA
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Ald P Terblanche
Ald S De Vries
Ald CN Lichaba
Cllr / Rdl / Ceba NV Gungubele
Cllr / Rdl / Ceba JG Meiring
Cllr / Rdl / Ceba K Malooi
Cllr / Rdl / Ceba CP Taute
Cllr / Rdl / Ceba D Acker
Ald JC Lambaatjeen
Cllr / Rdl / Ceba SM Toto
Cllr / Rdl / Ceba HRT Stroebel
Ald NS Ndayi
Cllr / Rdl / Ceba J Hoogbaard)
Ald RH Ruiters
Cllr / Rdl / Ceba M Kannemeyer
Cllr / Rdl / Ceba MA Mkonto
Cllr / Rdl / Ceba JJ Cornelius
Cllr / Rdl / Ceba JJ Bavuma
Cllr / Rdl / Ceba R Louw
Cllr / Rdl / Ceba F September
Cllr / Rdl / Ceba A Oktober
Cllr / Rdl / Ceba S Mangxaba
Ald DJ Swart
Ald WP Meshoa
Cllr / Rdl / Ceba R Windwaai
Ald M Kruger
Cllr / Rdl / Ceba DB Coeries
Cllr / Rdl / Ceba AR Marbi
Cllr / Rdl / Ceba MD Jansen (as of
12 November 2025)
Cllr / Rdl / Ceba L Nohana (as of 01
December 2025)
Cllr / Rdl / Ceba J Fry (as of 24
December 2025)
1 X vacant

1. OVERSIGHT REPORT ON THE ANNUAL REPORT FOR THE 2024/25 FINANCIAL YEAR / VERSLAG RAKENDE DIE OORSIGVERSLAG VIR DIE 2024/25 FINANSIËLE JAAR / INGXELO BANZI NGENGXELO YONYAKA KUNYAKAMALI KA 2024/25

REPORT FROM THE CHAIRPERSON OF MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) (CLLR J CORNELIUS)

2 PURPOSE

This Oversight Report is prepared in compliance with Section 129 of the Municipal Finance Management Act (MFMA), 2003, and aims to provide a comprehensive review of the Garden Route District Municipality's Annual Report for the 2024/2025 financial year. It includes an analysis of the municipality's financial performance, audit findings, and recommendations for improvement.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The Oversight Report for the 2024/25 Annual Report of the Garden Route District Municipality (GRDM) was prepared in compliance with Section 129 of the Municipal Finance Management Act (MFMA), 2003. It provides a detailed review of the municipality's financial performance, audit findings, and areas for improvement.

The Annual Report process faced delays due to the late submission of the Auditor General's report, which was received on January 22, 2026, instead of the legislated deadline of November 30, 2025. Despite this, the municipality achieved an unqualified audit opinion with no material findings, reflecting sound financial management practices.

However, areas for improvement were identified, including irregular expenditure, unauthorised expenditure, and fruitless and wasteful expenditure. Recommendations were made to strengthen internal controls and compliance measures.

Significant impairments in receivables from exchange transactions were noted, with 75% related to uncollectable fire services accounts. Management is urged to develop strategies to address this issue. Additionally, a property ownership dispute with Knysna Municipality involving assets valued at R54.59 million remains unresolved, requiring formal negotiations.

The Audit and Performance Audit Committee (APAC) highlighted concerns regarding financial oversight, risk management, and unauthorised expenditures. The municipality achieved 75% of its service delivery targets, lower than the previous year's 90%, due to infrastructure challenges.

The municipality's financial viability remains stable, but the termination of the Road Agency agreement effective March 31, 2026, poses risks that need careful management. The report emphasizes the importance of maintaining clean audits through strengthened internal controls, regular financial reviews, and staff training.

The GRDM continues to prioritize transparency, accountability, and compliance to sustain its governance and financial performance.

5. RECOMMENDATIONS

1. That Council, after having fully considered the Annual Report of the municipality and representations thereon, adopts the oversight report and the 2024/25 Annual Report without reservations.
2. That the Accounting Officer, in accordance with Section 21 (a) of the Municipal Systems Act, make the oversight report public within seven days of its adoption.
3. That the Accounting Officer submits the Oversight Report to the Provincial Legislature within seven days.

4. That the Accounting Officer develops action plans to address issues raised in the Auditor General Report and monitor progress.
5. That the Audit Action Plan progress be presented to APAC and MPAC quarterly.
6. That Council refer Irregular Expenditure disclosed in the Annual Financial Statements to MPAC for investigation.
7. That Council refer Unauthorised Expenditure disclosed in the Annual Financial Statements to MPAC for investigation.
8. That Council refer Fruitless and Wasteful Expenditure disclosed in the Annual Financial Statements to MPAC for investigation.

AANBEVELINGS

1. *Dat die Raad, nadat die Jaarverslag van die munisipaliteit en vertoë daaroor volledig oorweeg het, die oorsigverslag en die 2024/25 Jaarverslag sonder voorbehoude aanvaar.*
2. *Dat die Rekenpligtige Beampte, ooreenkomstig Artikel 21 (a) van die Munisipale Stelselwet, die oorsigverslag binne sewe dae na die aanvaarding daarvan openbaar maak.*
3. *Dat die Rekenpligtige Beampte die Oorsigverslag binne sewe dae by die Provinsiale Wetgewer indien.*
4. *Dat die Rekenpligtige Beampte aksieplanne ontwikkel om kwessies wat in die Ouditeur Algemene Verslag geopper word aan te spreek en vordering te monitor.*
5. *Dat die vordering van die Ouditaksieplan kwartaalliks aan APAC en MPAC voorgelê word.*

6. *Dat die Raad onreëlmatige uitgawes wat in die finansiële jaarstate geopenbaar is na MPRK verwys vir ondersoek vir die huidige jaar.*
7. *Dat die Raad ongemagtigde uitgawes wat in die finansiële jaarstate geopenbaar is na MPRK verwys vir ondersoek.*
8. *Dat die Raad vrugtelose en verkwistende uitgawes wat in die finansiële jaarstate geopenbaar is na MPRK verwys vir ondersoek.*

IZINDULULO

1. Sesokuba iBhunga, emva kokuba liyithathele ingqalelo ngokupheleleyo iNgxelo yoNyaka kamasipala nokumelwa kuyo, lamkele ingxelo yokongamela kunye neNgxelo yoNyaka wama-2024/25 ngaphandle kwamathandabuzo.
2. Sesokuba iGosa eliNika iNgxelo, ngokungqinelana neCandelo lama-21 (a) loMthetho weNkqubo zikaMasipala, lenze ingxelo yokongamela esidlangalaleni kwiintsuku ezisixhenxe zokwamkelwa kwayo.
3. Sesokuba iGosa eliNika iNgxelo lingenise iNgxelo yoLwaphulo-mthetho kwiNdlu yoWiso-mthetho yePhondo kwiintsuku ezisixhenxe.
4. Sesokuba iGosa eliNika iNgxelo liqulunqe izicwangciso zamanyathelo okujongana nemiba ephakanyiswe kwiNgxelo yoMphicothi-zincwadi Jikelele kunye nokubeka iliso kwinkqubela phambili.
5. Sesokuba isiCwangciso soMsebenzi woPhicotho-zincwadi sinikezelwe kwi-APAC nakwi-MPAC qho ngekota.
6. Sesokuba iBhunga lidlulisele iNkcitho eNgagunyaziswanga edizwe kwiiNgxelo-mali zoNyaka kwi-MPAC ukuze iphandwe kulo nyaka.
7. Sesokuba iBhunga lithumele iNkcitho engagunyaziswanga edizwe kwiiNgxelo zeMali zoNyaka kwi-MPAC ukuze iphandwe.

8. Sesokuba iBhunga lithumele iNkcitho engenaziqhamo neyiNcitho ebhengezwe kwiiNgxelo zeMali zoNyaka kwi-MPAC ukuze iphandwe.

6. DISCUSSION / CONTENTS

6.1 Background

In terms of section 129 of the Local Government: Municipal Finance Management Act, 2003, Council must adopt an oversight report of the municipality, which must include comments on the Annual Report. The Municipal Public Accounts Committee (MPAC) is the committee of Council that is tasked with the responsibility of drafting such a report.

Council has adopted an Annual Report Process Plan that is in line with MFMA Circular 63, which requires that the whole process of the Annual Report be finalised in December each year. GRDM is the only municipality that has been complying with MFMA Circular 63 in the region, if not the whole Western Cape. However, in the period under consideration, for the second year in a row, the Office of the Auditor General issued their report very late i.e. on 22 January 2026. This resulted in the delay in finalizing the oversight process, as planned by our council.

The Draft Annual Report for the 2024/25 financial year was tabled in Council on 22 August 2025. The report was also tabled and discussed by MPAC and the Audit and Performance Audit Committee (APAC) on 27 August 2025. The Annual Report was also made public on 2 September 2025, to invite public to comment on the report. The draft report was also sent to the provincial Treasury, National Treasury, and the Office of the Auditor General on 31 August 2025.

The MFMA section 127 states that: " The council in terms of section 129, adopt an oversight report containing the council's comments on the Annual Report, which must include a statement whether the council—

- a) has approved the Annual Report with or without reservations;
- b) has rejected the Annual Report; or

- c) has referred the Annual Report back for revision of those components that can be revised.

It further states in section 130 that:

“(1) The meetings of a municipal council at which an Annual Report is to be discussed or at which decisions concerning an Annual Report are to be taken, must be open to the public and any organs of state, and a reasonable time must be allowed—

- a) for the discussion of any written submissions received from the local community or organs of state on the Annual Report; and
- b) for members of the local community or any organs of state to address the council.

(2) Representatives of the Auditor-General are entitled to attend, and to speak at, any council meeting referred to in subsection (1).

(3) The accounting officer must in accordance with section 21A of the Municipal Systems Act make public an oversight report within seven days of its adoption.

6.2 Purpose Of An Annual Report

The purpose of the Annual Report is:

- to provide a record of the activities of the municipality;
- to provide a report on performance against pre-determined targets
- to promote accountability to the local community for decisions made.

The Annual Report of a municipality must include—

- (a) the annual financial statements of the municipality as submitted to the Auditor-General for audit;
- (b) the audit report of the Auditor-General in terms of both section 126(3) of the MFMA and section 45(b) of the Local Government: Municipal Systems Act, 2000 (MSA);
- (c) municipality's annual performance report as per section 46 of the MSA;
- (d) assessment of any arrears on municipal taxes and service charges;
- (e) assessment of municipality's performance against measurable performance objectives for revenue collection from each revenue source and for each

- vote in the municipality's approved budget;
- (f) particulars of corrective action taken or to be taken on issues raised in audit reports;
- (g) explanations to clarify issues on financial statements;
- (h) any other information determined by the municipality including recommendations made by APAC and any other information as may be prescribed.

6.3 Municipal Public Accounts Committee (MPAC)

MPAC is responsible, amongst other functions:

- (a) To consider and evaluate the Annual Report as tabled in Council and thereafter make recommendations to Council in this regard.
- (b) To compile an Oversight Report and table in Council and make a recommendation for Council's consideration.

For purposes of complying with the requirements listed above, MPAC met on the following dates to consider and discuss the content of the Annual Report.

MPAC Member	Affiliation	27 Aug 2025	05 February 2026	06 February 2026
Cllr J Cornelius	ICOSA	Present	Present	Present
Cllr D Acker	FF Plus	Present	Present	Present
Cllr K Malooi	DA	Present	No Longer a Member	No Longer a member
Cllr JG Meiring	DA	Present	Present	Present
Cllr M Kannemeyer	DA	Present	Present	Present
Cllr F September	DA	Present	Present	Present
Ald IC Kritzinger	DA	Present	No Longer a Member	No Longer a member
Ald CN Lichaba	ANC	Present	Present	Apology
Cllr CP Taute	ANC	Present	Present	Apology
Cllr A Oktober	DA	Present	Present	Present

Cllr MR Gericke	PBI	Present	No Longer a Member	No Longer a Member
Cllr A Marbi	PBI	Not a Member	Present	Present
Cllr MD Jansen	DA	Not a Member	Absent	Present
Cllr R Windwaai	DA	Absent	Absent	Present

In addition to the above meetings, MPAC also met on the following dates:

- 25 November 2025
- 03 December 2025

6.2 DISCUSSION

Annual Report Process and Public Participations

The committee met on 27 August 2025 to discuss the Draft Annual Report and on 05 February 2026 to discuss the Final Annual Report and for compilation and approval of this report. The 2024/25 Annual Report was advertised for public inputs and comments from 2 September 2025.

Comments were received from the George Ratepayers Association and were considered. These comments mainly related to governance, service delivery, functions of districts and locals, and will be incorporated in the planning process of the next reporting cycle.

The Draft Annual Report was also submitted to Provincial Treasury and Provincial Department of Local Government as well as to the Office of the Auditor General. Further to the above platforms, the Annual Report was also placed on our communications channels, including website, Official GRDM Facebook page and Newspaper and was also made available in main libraries across the district. On 20 November 2025, the Executive Mayor invited public, through Eden FM Radio to make comments to the Annual Report.

Comments were also received from the office of the Auditor General and were all addressed by the administration. The final report was then sent back to the Office of the Auditor General to confirm that all the changes had been made.

The Final Annual Report, with all its components, was discussed on 05 February 2026.

We would like to commend the administration for being able to compile the final set of the Annual Report with all the chapters and Annexures that are required in terms of section 127 of MFMA. The final report from the Office of the Auditor General was received on 22 January 2026.

7 AGSA Audit Report

While the report was legislatively due by November 30, 2025, it was only received on January 22, 2026, due to delays caused by late investigations requested from the auditors, which impacted the release of the audit findings.

The Auditor General's report for the Garden Route District Municipality (GRDM) for the financial year ending June 30, 2025, provides an unqualified audit opinion with no material findings, indicating compliance with key legislative requirements and sound financial management practices.

The report highlights the municipality's adherence to the going concern basis of accounting and the absence of significant deficiencies in internal controls.

However, it identifies areas for improvement, such as the need for enhanced financial statement review processes and expanded narrative explanations for budget variances. The report also notes irregular expenditure, primarily due to non-compliance with supply chain management regulations.

Additionally, the report addresses delays in project completion due to contractor performance issues and emphasizes the importance of formal extension of time claims for accurate penalty assessments.

Report recommendations include strengthening internal controls, improving financial reporting processes, and addressing irregular expenditure through better compliance measures.

Material impairments – receivables from exchange transactions

As disclosed in note 8 to the financial statements, receivables from exchange transactions were significantly impaired. The impairment allowance was R 69 877 737 compared to R 50 591 262 for 2024 financial year.

Impairment Provisions

Category	Debt Impaired	Percentage
Rental Agreements	R 5 151 309	7%
Fighting Fees	R 52 435 277	75%
Other Arrears	R 12 291 150	18%
Total Impairment	R 69 887 736	100%

As can be seen from the table above, 75% of this impairment relates to Fire Services Accounts, which are not collectable. This has been the case for quite a number of years. Management must continue to explore possible ways to collect the fire accounts.

Given the Financial Status of this Municipality, Management is encouraged to find ways to decrease the debtor's impairment provision and ensure that there are effective controls in place to ensure that debt owed to the municipality is recovered.

Our municipality is heavily dependent on equitable share allocation and failing to collect the little that we can, may be disastrous in the long run.

This impairment is always part of this oversight report, and it seems that these fire accounts are not always collectible. Management is urged again to look at possible collection methods for fire accounts. A strategy on how to deal with these fire accounts should be submitted to MPAC before June 2026.

Property Dispute With Knysna Municipality

According to the annual Financial statement (Note 50.4), Knysna Municipality is challenging the ownership of certain properties registered in the name of Garden Route District Municipality (GRDM). The disputed properties include:

1. Erf 20, 21 & 22 Belvedere
2. Farm 185, Portion 0-2 George Road (Swartvlei)
3. Farm 215, Portion 1-3 Knysna Road (Buffalo Bay)
4. Erf 2790, Knysna
5. Farm 191, Portion 22, Knysna Road Westford

The parties are in discussions to find a resolution to the dispute. The contingent liability related to these properties is valued at **R54,586,454** as at June 2025.

GRDM and Knysna Municipality should expedite the resolution of the property ownership dispute by prioritizing formal discussions. A dedicated task team comprising representatives from both municipalities should be established to facilitate negotiations and ensure progress.

Both municipalities should agree on a framework for resolving the dispute, including timelines, responsibilities, and potential outcomes. This framework should be documented and signed by both parties to ensure accountability.

Restatement of corresponding figures

The auditors have raised several concerns regarding the restatement of figures in the financial statements and have provided recommendations for internal control improvements to address these issues.

Key concerns include material misstatements in contingent liability disclosures, budget statement variances, and irregular expenditure disclosures.

These issues were primarily caused by inadequate review processes after the processing of period 13 journals, which led to incomplete and inaccurate variance explanations and misaligned disclosures.

To address these deficiencies, the auditors recommended implementing a structured review plan with specific timelines and responsibilities for reviewing financial statements after adjustments.

This plan should ensure that all variance explanations are complete, valid, and accurate, and that disclosures align with underlying financial data before submission.

Additionally, the auditors emphasized the need for enhanced controls over financial reporting, including regular and detailed reviews of financial data, compliance checks for accounting standards, and improved oversight by internal audit and the audit committee.

These measures aim to prevent future misstatements and ensure the reliability and accuracy of financial reporting.

The Municipality should strengthen controls to minimize the misstatements on the AFS. This should form part of the Audit Action Plan that should be developed by the administration to address all the issues raised in the AG's Report.

Irregular, Unauthorised and Fruitless and Wasteful Expenditure

The annual financial statements for the Garden Route District Municipality for the year ending June 30, 2025, identified the following expenditures requiring investigation under the Section 32 process of the Municipal Finance Management Act (MFMA):

1. **Unauthorised Expenditure:** Totalling R21,426,918, this includes R18,038,825 in operational overspending due to non-cash items like impairment losses and depreciation, and R2,891,661 in capital overspending across various departments.
2. **Irregular Expenditure:** Amounting to R 26 581 328, this is mainly due to non-compliance with SCM regulations.

3. **Fruitless and Wasteful Expenditure:** Totalling R95,867, this includes interest on late payments to creditors and penalties.

It is strongly recommended that all instances of unauthorised, irregular, and fruitless and wasteful expenditure be thoroughly investigated under the Section 32 process of the MFMA. This process will ensure accountability, determine the root causes, and establish appropriate corrective actions, including recovery of funds or disciplinary measures where applicable.

8 Audit Committee Report

The Audit and Performance Audit Committee (APAC) report for the financial year ending June 30, 2025, provides critical insights into the governance, financial management, and performance evaluation of the Garden Route District Municipality (GRDM). Below are key observations and points of interest for the Council:

Key Observations

1. **Oversight and Advisory Role:** The APAC plays a vital role in advising the Council on financial reporting, internal controls, risk management, and compliance with laws and regulations. The committee operates under a written charter aligned with Section 166 of the Municipal Finance Management Act (MFMA).
2. **Internal Audit and Risk Management:** The APAC reviewed the implementation of the Risk-Based Audit Plan (RBAP) and noted that 90% of the planned audits and tasks were completed by June 30, 2025. The strategic risk register was not submitted to the Council on time, with corrective measures planned for submission in July 2025. The Council should ensure timely submission of critical documents like the risk register to enhance risk management.
3. **Performance Management:** The APAC reviewed quarterly performance management reports and emphasized the importance of addressing deficiencies in performance information. The Council should ensure that performance management systems are robust and aligned with strategic objectives.

4. **Financial Oversight:** The APAC highlighted concerns regarding unauthorised, irregular, and fruitless and wasteful expenditure. The Council should prioritize investigations under Section 32 of the MFMA to address these issues and ensure proper consequence management.
5. **Litigation and Policy Compliance:** The APAC reviewed the status of litigation matters and policy compliance. The Council should ensure that litigation risks are managed effectively and that policies are regularly updated and adhered to.

By addressing these observations and implementing the recommendations, the Council can strengthen its governance framework, improve financial management, and enhance overall accountability and transparency.

9. **General Matters**

Financial Viability

The Municipality has been evaluated as a going concern, which is a fundamental accounting principle that assumes the institution will continue its operations, fulfil its current plans, utilize its existing assets, and meet its financial obligations during and beyond the next fiscal period. However, the Municipality has received a notice from the Department of Infrastructure regarding the termination of the Road Agency agreement between the two parties, effective March 31, 2026. It is crucial for the Council to closely oversee this process to ensure that it does not compromise the financial stability and sustainability of the Municipality. Additionally, the Council must take proactive measures to protect the interests of affected employees and ensure that their transfer is conducted in accordance with applicable labour relations principles.

Performance Information

As far as performance information is concerned, no findings were raised. The Municipality achieved 75% of its service delivery targets, which is lower than the 90% in the previous year. The major contributor to targets not achieved is due to the infrastructure objectives relating to the capital spending on the regional

landfill site and the regravelling and regrading of roads targets. The contract between the Municipality and the service provider appointed to construct the regional landfill site has since been terminated.

In conclusion, the Chairperson of MPAC extends heartfelt gratitude to the committee members, management, and the Council for their unwavering support, which has been instrumental in ensuring the smooth functioning of the committee. It is with immense pride that we commend the Council, Chairpersons of the various Section 80 and 79 Committees, members of the Audit Committee, management, all officials, and fellow MPAC members for achieving the fifth consecutive clean audit. To sustain this commendable achievement, it is essential to continue strengthening internal controls and conducting regular financial reviews. Furthermore, investing in ongoing training and development for staff in compliance and reporting standards will ensure that the Municipality maintains its high standards. Promoting a culture of transparency and accountability at all levels of the organization will be key to preserving these clean audit outcomes in the future.

6.4 Legal Implications / Legal Framework

The Oversight Report is prepared in accordance with:

- Section 129 of the MFMA: Requires Council to adopt an Oversight Report on the Annual Report.
- Section 130 of the MFMA: Ensures public participation in the review process.
- Section 21A of the Municipal Systems Act: Mandates the publication of the Oversight Report within seven days of adoption.

No Compliance to MFMA Circular 63

Section 129 of the Local Government: Municipal Finance Management Act.

6.5 Staff Implications

None

6.6 Previous / Relevant Council Resolutions:

A similar report was tabled during a Council meeting of 30 January 2025.

6.7 Risk Implications

Failure to adopt or not adopt may result to no compliance MFMA Circular 63.

BACK TO AGENDA

1. ANNUAL REPORT FOR 2024/25 FINANCIAL YEAR /JAARVERSLAG VIR 2024/25 FINANSIËLE JAAR /INGXELO ENGAPHICOTHWANGA YONYAKA KUNYAKA MALI KA 2024/25

REPORT FROM: EXECUTIVE MAYOR (ALD M KRUGER)/EXECUTIVE MANAGER: INTEGRATED PLANNING & ECONOMIC DEVELOPMENT (L MENZE)

2. PURPOSE

The purpose of this report is to submit the 2024/2025 Annual Report to Council for approval.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

In compliance with Sections 121, 127, and 129 of the Municipal Finance Management Act (MFMA), Act 56 of 2003, the 2024/2025 Annual Report of the Garden Route District Municipality is hereby tabled. The Annual Report provides a comprehensive reflection of the municipality's financial and non-financial performance for the 2024/2025 financial year and reports on performance against the Integrated Development Plan (IDP), Budget, Service Delivery and Budget Implementation Plan (SDBIP) and relevant legislative frameworks. The Annual Report has undergone public participation and a consistency review by the Auditor-General.

5. RECOMMENDATION

That Council approves the 2024/2025 Annual Report.

AANBEVELING

Dat die Raad die 2024/2025 Jaarverslag goedkeur. .

ISINDULULO

Sesokuba iBhunga liphumeze Ingxelo Yonyaka ka 2024/2025.

6. DISCUSSION / CONTENTS

6.1. Background

The Annual Report is a statutory accountability instrument that enables councillors, oversight committees, communities, and other stakeholders to assess municipal performance, governance, and service delivery outcomes for the financial year under review.

The report is prepared in accordance with MFMA Circular 63 and is structured as follows:

- Chapter 1: Mayor's Foreword and Executive Summary;
- Chapter 2: Governance;
- Chapter 3: Service Delivery Performance;
- Chapter 4: Organizational Development Performance;
- Chapter 5: Financial Performance;
- Chapter 6: Auditor General's Findings;
- Appendices; and
- Volume II: AFS

All these forms one process to ensure that the actual performance is reported against what was planned and contained in the IDP. The Annual Report is thus a backward-looking process of financial and non-financial performance for the financial year just ended.

6.2 Discussion

The Draft Unaudited Annual Report was tabled on 22 August 2025, whereafter a public participation process was initiated.

Public Participation Process

In line with the legislative requirements and the principles of transparency and accountability, the following public participation measures were implemented to invite the public to comment on the 2024/2025 Annual Report:

- Notice published in Die Burger on 4 September 2025
- Notice published on the GRDM website on 2 September 2025
- Notice published on the GRDM Facebook page on 2 September 2025
- Hard Copies of the Annual Report distributed to libraries across the district on 16 September 2025
- Radio jingles broadcast on Eden FM to inform the public where to access the Annual Report on 10 and 24 November 2025
- Radio Interview with the Mayor on 20 November 2025, which was shared on Eden FM's Facebook and the GRDM Facebook page.

Comments received on the Annual Report

Written comments were received from the George Rate Payers Association on 29 September 2025. The submission was formally acknowledged and circulated internally to relevant departments for noting and consideration during project planning and implementation for the 2026/2027 financial year.

The comments received on the Annual Report raise several governances, oversight and strategic matters. **See attached**. The key themes identified include:

- The clarification of roles and responsibilities between the District Municipality, local municipalities and other spheres of government, particularly in relation to service delivery and infrastructure development.
- Concerns relating to duplication of functions, organisational structure and financial sustainability, including staff costs in relation to service delivery outcomes.
- Matters relating to transparency and access to information, including the availability of reports, strategies, committee structures and decision making processes referenced in the Annual Report.

- Oversight and accountability considerations, including performance management, risk management, long standing projects and consequence management.
- Public Participation and stakeholder engagement processes, with calls for enhanced engagement beyond statutory requirements.
- Information quality and presentation, including clarity of reporting and accessibility of financial information.

Submission to Treasury and the Auditor General

The Draft Unaudited 2024/2025 Annual Report was submitted to Provincial Treasury and the Auditor General on 31 August 2025. The AG conducted a consistency review of the Annual Report. Most of the matters raised related to grammatical formatting matters. All issues raised were addressed.

The following updates were made after the public process and audit:

- Amendments in line with the AG's consistency review
- Updated financial information on 1.5.1, Chapter 5 and the Annexures H – T
- Inclusion of the Audited Financial Statements
- Inclusion of Audit Report.

Key Achievements: 2024/2025 financial year

Despite financial constraints and operational challenges, the Garden Route District Municipality recorded significant achievements during the 2024/2025 financial year across key service delivery and development areas.

Job Creation and EPWP

- The Municipality continued to prioritise job creation through the Expanded Public Works Programme (EPWP) and related initiatives. Key achievements include:

- More than 300 job opportunities created
- 274 EPWP work opportunities, including 106 workers deployed in Roads programmes
- 58 participants received accredited training in First Aid, Flag Training and Career development
- 29 youth placed with employers through the Big Hearts Programme

Support to Small, Medium and Micro Enterprises

- In support of local economic development and entrepreneurship:
- R496 685 was spent through the SMMED development programme
- 13 small businesses benefited from the programme
- 86 applications were received and only 13 approved
- Support included the provision of tools, equipment and materials to enhance business productivity

Honeybush Agro-Processing Facility

- The municipality secured R4mil for equipment procurement and facility upgrades at the Honeybush Agro-Processing Facility. This investment supports small-scale Honeybush farmers, value chain development and agro-processing opportunities within the district

Tourism and Film Economy

- The tourism and film sectors demonstrated strong recovery and growth
- Visitor numbers exceeded pre-pandemic levels
- The GRDM supported Garden Route Film Commission (GRFC) attracted local and international productions, including: Die Brug, Juffrou X, Ouma Sarie, Bachelor South Africa, Come Dine With Me, and international titles from Warner Bros. such as The Bachelor, The Bachelorette, and Ex on Top.
- Sector generated an estimated R40 million annual economic impact with significant youth employment opportunities

Roads Services

- More than 6000 km of roads were maintained across the district

- The municipality maintained the largest yellow fleet in the Western Cape, with an estimated value of R486mil
- Continued upgrades, including work on Gwaiing Road

Waste Management

- The Regional Waste Management Facility reached approximately 40% completion
- The Contractor was terminated due to poor performance
- A new procurement process was initiated to ensure project completion

Municipal Health Services

- Municipal Health Services continued to provide essential regulatory and public health functions. The Municipality was awarded a Gold Certificate in recognition of technological advancement and service excellence.

Challenges experienced during the 2024/2025 financial year

- Limited funding for district wide projects
- Absence of dedicated national or provincial funding for disaster risk reduction
- Capacity constraints within the Disaster Management Centre, including staffing and operational resources
- Insufficient funding for proactive disaster risk reduction initiatives
- Staff shortages at municipal resorts
- Delays in the Regional Waste management facility due to contractor performance

6.3 Financial Implications

Cost of Newspaper notice to inform the public of the tabling of the 2024/2025 Final Annual Report.

6.4 Legal Implications

None, but the following legislation provides a framework for the tabling of the Annual Report:

- Local Government: Municipal Systems Act (2000), (MSA),
- Local Government: Municipal Planning and Performance Regulations

(2001),

- Local Government: Municipal Finance Management Act (2003) (MFMA),
- MFMA Circular 11 (Annual Report Guidelines),
- MFMA Circular 63 (Annual Report Guidelines)

6.5 Staff Implications

The tabling of this report to Council has no staff implications.

6.6 Previous / Relevant Council Resolutions:

There are no previous or relevant Council resolutions related to this matter. This report is tabled to Council annually according to Section 121 of the Municipal Finance Management Act 56 of 2003. Report of this nature served at the Council meeting dated 30 January 2025.

6.7 Risk Implications

There are no foreseen risks associated with the tabling of the 2024/25 Annual Report. If the 2024/25 Annual Report is not tabled it will be regarded as non-compliance.

ANNEXURES

2024/25 Annual Report (will be distributed in separate link)

Comments George Rate Payers Association

AG Consistency Review

**Summary of Opportunities & Concerns submitted by George Rate Payers Association
September 30 2025**

Organisational Proposals			
Opportunities & Concerns	Reasoning	Reference	Proposals / Resolutions
Duplication of function between C & B Municipalities	The report highlights significant dependence by District on cooperation from B municipalities	Tourism & Waste Disposal & Local Economic Development & Service Dept Legal, Procurement, disaster management are all generic etc	These functions should be consolidated on one level which will release resources and skill shortages at both levels of government with significant cost savings eg Tourism is a district function
Local Development to address unemployment and associated social problems			The involvement and enabling civil society / business to take joint responsibility will address this more effectively than government EWP etc & Change focus to IT service industry eg call centres etc
Encroachment of municipal functions beyond skill levels and resources	The report highlights that District is not adequately funded to execute its mandate and is thus exploring revenue sources	Housing & Water & Energy & Resort management & Skill Meca & Agro Processing & Market	These activities should be allocated to B municipalities and or commercial entities with associated saving in resources & costs on district level & Strategy session with zero base analysis of services required on municipal level and then validated via customer poll to determine priorities vs resources available at which level is required
Several reports and master plans are referenced in the report assuming the GRPA had view of these which is not the case and thus create a trust / understanding gap between District and civil society	The compilation or at least public participation entities should be listed so that public can hold these entities accountable	Reports / strategies / committees are mentioned in nearly every section of the Annual Report	The mention of reports create the illusion that public participation did occur and outcomes are well founded but without being publicly available is simply malicious compliance & These reports should be published on the website and remain available for panels of advisors to refer and enhance the same
Several committees and coordinating forums are mentioned but no where is the identity of non governmental persons mentioned	The governance of municipalities are a joint responsibility of two structures of government (political & officials) but equally civic society		Release the list of participants as a matter of principle and or invite GRPA or any appropriate structures in an oversight function to all governance committee meetings
The report highlights achievements but not high risk areas	The disclosure of risks based on analysis focus society resources		
The performance evaluation system is largely self regulating	The objectives, targets, assessments are all determined & assessed by officials be it on different seniority levels but with no oversight form third party		The performance management system should include non governmental advisors to ensure oversight of the system to ensure credible outcomes
Garden Route Integrated Waste Management Plan and Waste Minimization Strategy cannot be implemented in accordance with the implementation plan and timelines due to limited resources	What is the impact on individual businesses and was this explained to industry & households will be severe		
The ratio of salaries vs operational expenditure is not sustainable	What is the ratio of staff / salaries vs balance of district portfolio needs to better balanced		Reduce portfolios that do not deliver direct services but mainly guidelines & training
Operational Proposals			
Opportunities & Concerns	Reasoning	Reference	Proposals / Resolutions
The transfer of the roads function to Provincial Government	What is the status & impact on budget going forward?		
The waste disposal has been on the agenda from 2013	Who is being held responsible for the ongoing failure to bring this vital project to implementation		
The utilisation of statistical data to compile ratios & trends is fundamental	The production of financial statements in compliance is not sharing information and increased infographics will unlock understanding		Decide on a common sources database for civil & state organisations
Why no reference to the Seven Passes & Montagu Pass reconstruction and general condition reports for district?	The opening of these route will have important impact on local communities & tourism		
Free Basic Services Municipalities also provide a package of free basic services	Is this funded via National Government grant transfers & what is the budget?		

Highlighted Opportunities & Concerns submitted by George Rate Payers Association September 30 2025

Urgency	Heading	Page in Annual Report	Reference	Opportunity / Concern
		5	Garden Route District Municipality must perform the following	Substantive overlap with B Municipalities who makes the decision as C / B in taking on water, electricity supply, waste management & Consolidate functions as appropriate cost & resources release and higher service delivery
	EXECUTIVE MAYOR'S FOREWORD	12	The transfer of the roads function to Provincial Government	What is the status & impact on budget going forward?
			Skills Mecca 2191 participants with an investment of R124 376 684.	How many of these are employed?
			Well-established District Safety Forum, along with local forums in all our municipalities. These forums meet regularly	Who are the non regulatory participants?
		13	Some delays with the completion of our Regional Waste Management Facility and only 26% of the allocated 2024/2025 budget	This project has been lagging since 2013 who has been held responsible?
			IDP Budget and PMS Representative Forum held on 16 April 2025 enabled direct public insight and input.	Who attended and what input was received as from GRPA these meetings is hugely ineffective in fact only malicious compliance
	MUNICIPAL MANAGERS OVERVIEW	14	Quarterly engagements through the Garden Route District Internal Audit and Risk Management Forum provided a platform for knowledge sharing, alignment of risk mitigation strategies, and continuous performance monitoring.	Who is represented on this forum from outside the regulatory entities ? & GRPA has panels of advisors that could provide valuable insights in this area
			Disaster Management Centre excelled in coordinating effective responses to severe storms and wildfires	A visit by public & GRPA can raise awareness as to the level of readiness
		15	Municipality's emphasis on practical, demand-driven training underscores its commitment to aligning skills development with local economic needs.	How many candidates are employed eg training success is in persons employed not numbers trained
			R600,000 in financial support to 24 small businesses enabled local entrepreneurs to acquire essential equipment and materials	Who makes the determination as to who & what are provided ?
	1.1 MUNICIPAL FUNCTIONS, POPULATION AND THE ENVIRONMENT	16	Projections suggest that the population will experience an average annual growth rate of 0.9 % during the 2023 to 2027	How was this projection obtained & do we have the growth by municipal area?
		17	Youth contingent underscores a mounting demand for educational resources	Any school planned by provincial education?
		19		Infographic is good
	1.1.2 EDUCATION	20	Over the long term, additional education-specific infrastructure, such as new schools and additional classrooms, as well as maintenance of existing facilities, will be required in the GRD if access to education is to keep pace with the growing demand for schooling.	What is the plan and who is responsible?
		23		Infographic is good

Urgency	Heading	Page in Annual Report	Reference	Opportunity / Concern
	1.1.3 ROADS	24		Why no reference to the Seven Passes & Montagu Pass reconstruction and general condition reports for district?
	1.1.4 HEALTH DEVELOPMENT WITHIN GARDEN ROUTE DISTRICT	25		Simply a general decline & what is the plan by who ?
	1.1.5 BASIC SERVICE DELIVERY	26	With 9.6 % of households living in informal dwellings,	Does these figures represent the population 100 % eg foreigners shacks against which demographic is this percentage obtained ?
		27	Free Basic Services Municipalities also provide a package of free basic services	Is this funded via National Government grant transfers & what is the budgets?
	1.1.6 POVERTY	29	UBPL in South Africa is R1 558 (in April 2023 prices) per person per month. In 2023, 73.3 % of the GRD population fell below the UBPL.	Joining with non government entities to create work or better income opportunities
	1.1.7 SAFETY AND SECURITY	29	Primary factors contributing to crime in the GRD include the absence of surveillance cameras in high-risk areas, inadequate lighting, high unemployment rates, drug and alcohol abuse, instances of domestic violence, repeat offences by released prisoners	All these can be addressed in community involvement projects
		30	Total Reported Cases of Crimes	What is the ratio of enforcement staff vs crimes reported ?
	1.2 ECONOMY AND LABOUR MARKET PERFORMANCE	31	Stretching from Knysna in the west to George in the east,	wrong Plettenberg in west & Mossel in east
		33	Key economic opportunities include expanding agricultural value chains, increasing agri-processing activities, and enhancing local production to reduce trade imbalances.	How was this determined given the low contribution to GDP in the region? & Surely the bigger contributors should represent better opportunities eg financial services call centre's etc . An panel of business advisors should be involved
	1.2.2 LABOR MARKET PERFORMANCE	34	Addressing these wage disparities will be crucial for fostering a more inclusive and resilient economy. The prevalence of low-wage jobs also reflect a reliance on sectors that traditionally offer lower pay, such as agriculture and hospitality.	This would indicate that focus should be beyond these traditional sectors
		35	with local government administration alone accounting for 7 416 FTE jobs.	Huge problem in that these jobs don't contribute to production of market goods
			Mining of gold	Where is this gold mine. It would appear to be a cut and paste report !
	1.3 RISK AND VULNERABILITY FACTORS	37	Mapped in combination with socio-economic conditions and municipal response capacity to create a basic map of where environmental risks are the highest	Is this being done and available to guide urban development & infrastructure ?
	1.4 SERVICE DELIVERY OVERVIEW	40		
			Blue Flag	Can a table reflecting the status of all the beaches be included ?
		53	Monthly water sampling of the Water Purification and Wastewater Treatment Plants are taken to ensure the protection of this vital water body from pollution.	Are these reports available to the public and do they include river systems?

Urgency	Heading	Page in Annual Report	Reference	Opportunity / Concern
		64	The partnership with PRO's will be of benefit to both parties as currently the Garden Route Integrated Waste Management Plan and Waste Minimization Strategy cannot be implemented in accordance with the implementation plan and timelines due to limited resources limited resources	What is the impact on individual businesses and was this explained to industry & households ?
		64	Engaged with our industries with our quarterly air quality working group meetings	Who participated in these meetings ?
		69	The District Municipality is in process of promulgating a By-Law for Veld, Mountain and Chemical Fire Services, to be published in July 2025.	Will there be any public participation to enhance especially the enforcement of aliens eradication?
		72	Current staffing compliment is 32 and serving an area of 23 331 square kilometres, which is greatly understaffed.	What is the norm for the area in question & what is the plan ?
		76	Discussion would include the establishment of a district Nerve Centre as well as the use of both the GRDM Call Centre and emergency two-way radio network.	What is the progress ? & To obtain sponsorship given the reduced risk should be explored
		78	First draft water supply and demand gap analyses as developed by engineers at PiP was completed this year	Is the report available to public ?
		81	Knysna: Regarding the ongoing sewage pollution in Knysna,	What is the status & what is being done to speed up interventions beyond slow official steps ?
		82	Arbor Month Donation of 429 Trees to Garden Route District New Regional Landfill Site	
	1.4.1.3 ROADS SERVICES	88	Gwaiing road, DR1618, consist of upgrading 4.44km of gravel road to permanent surface is ongoing.	Is this project on milestones budget & time ?
	1.4.1.4 CORPORATE SERVICES	89		What is the ratio of staff / salaries vs balance of district portfolio?
		91	IPMS unit has developed & review about 200 plans for permanent staff for 2024/25 Financial Year; this includes Key Performance Areas on Job Descriptions provided	Was any third party monitoring included in this process?
	1.4.1.5 FINANCIAL SERVICES	95		Add to roles to provide easily accessible information on financial performance to public - infographics
	1.4.1.6 PLANNING AND ECONOMIC DEVELOPMENT SERVICES	96		
		97	The District Economic Development (DED) Section of the Municipality facilitates constructive interaction between business chambers, local authorities and other key stakeholders that could influence the business environment of the Garden Route.	How is this achieved can a list of stakeholders be shared with meeting dates ?
			Process in place to formulate and present a new GRDM Integrated Human Settlements Plan and Human Settlements Sector Plan (HSSP)	Is this the role of DM or B municipalities? & the approval of departure authority for parking ratio being limited to 0,35 per unit relative to its new social housing Project on erf 26823, Omega Street, George

Urgency	Heading	Page in Annual Report	Reference	Opportunity / Concern
		98	To ensure operational continuity through adequate revised internal institutional capacity	
		99	An appointed Project Steering Committee with advanced preparation to undertake a sixty (60) Days public participation exercise after the GRDM Council had approved a finalised draft SDF completed recently by Plan Associates	Who is involved in the Steering Committee?
		99	GRDM seeks to become a Water Services Authority and provide bulk infrastructure at a regional level.	Why is this deem necessary & duplication encroachment on B municipalities?
			District has also developed a draft Water Resource Plan for the district as a whole	Is this available for public review?
			The process to secure energy sustainability for the region.	Is this not encouraging on B municipalities & private industry?
			Council adopted an Energy Master Plan for the region.	Who was involved & is it available to public?
			One company was chosen to develop a 130 MW Solar PV Plant and a 140 MW Battery Energy Storage System at Dysseisdorp.	Who & via tender process?
		100	To lease a property in Mossel Bay to an Independent Power Producer who wishes to develop a 2400 MW Gas to Energy Plant.	What are the expertise within DM to undertake evaluation of these type of projects ?
			A list of properties earmarked for long-term leasing and alienation was approved by Council during April 2025.	Can this be made public?
	EXPANDED PUBLIC WORKS PROGRAMME	100		
	DISTRICT ECONOMIC DEVELOPMENT AND TOURISM	103		
	GARDEN ROUTE SMME SUPPORT AND DEVELOPMENT PROGRAMME	104		
	GARDEN ROUTE AGRO-PROCESSING SUPPORT PROJECT	105	This facility will not only safeguard the retort but also support the scaling of production, allowing for increased output while adhering to industry standards.	Why is this not a commercial project or who manages this facility?
	GARDEN ROUTE GRWOTH AND DEVELOPMENT STRATEGY 30 March 2021	108	Spelling correction	
	Water Secure Future:	108	Through partnerships and collaboration with stakeholders, both inside and outside the region, inclusive of private and public sector.	Was any of this in fact achieved ?

Urgency	Heading	Page in Annual Report	Reference	Opportunity / Concern
	1. Water Secure Future:	108	Project remains a standing item on the MMF to foster co-ownership & address the gaps, validation process, identification of priority projects and developing of business cases.	Outstanding for how long ?
	1. Circular Economy:	109	Regional Waste Management Facility;	This report is simply not correct include timelines budgets vs actuals and explain variations ?
	Resilient Agriculture:		Casidra is now in process of implementation.	What is casidra?
		109	Project business plan updates	Is the plan available for public review?
	Sustainable Local Energy Transition	110	Master Plan for Just Energy Transition in the Garden Route is Complete	Is this available to public?
	4. Sustainable Tourism:	110	Finalisation of the Garden Route & Klein Karoo tourism strategy	Who are the participants?
	Supporting Well-being and Resilience	111	SDF - public participation process will commence from mid-July to September 2025. The expected completion date is January 2026.	
	6. Connected Economy	111		
		112	Public-private partnership for EV charging infrastructure was launched following the seminar, aiming to make the Garden Route EV-ready for both residents and tourists	What is the progress ?
	TOURISM	113	GRDM had previously developed a tourism strategy for 2019-202	How is this linked to George etc strategies?
	Mayoral Welcome Campaign			
	WORLD TRAVEL MARKET AFRICA 2025	115		
	AFRICA's TRAVEL INDABA 2025			
	CARAVAN AND CAMPING SHOW 2025	118		Why don't we organised all projects / initiatives in this way
	MEETINGS AFRICA 2025	119		
	MSC CRUISES ROADSHOW	120		
	WESGRO's QUARTERLY RTO FORUM	120	Wesgro's Tourism and Leisure division hosts quarterly Regional Tourism Organisation Forum meetings (RTO's)	Why do we need the duplicate functions municipal, provincial Wesgro who is in charge ?
	REGIONAL FESTIVE SEASON'S TOURISM PERFORMANCE FOR 2024/2025	121	Information obtained, and the marketing research must be objective, impartial, translatable, current and relevant.	Is the information available to public ?
	1.5 FINANCIAL HEALTH OVERVIEW	122	Employee Cost 70%	What is meant by minimum standard number of employees ? The assessment is DM can't do the work allocated ? & If functions are handed down or up to B municipalities or to Provincial in sections eg roads what would be the outcome ?

Urgency	Heading	Page in Annual Report	Reference	Opportunity / Concern
		124	Construction of the Regional Waste Management Facility R41 659 863	Can DM give certificate from QS that R 41 m is in fact represented in actual work completed at required standards ?
	1.6 ORGANISATIONAL DEVELOPMENT OVERVIEW	123	Provide the platform for coordination of bulk infrastructure planning across the district.	Explain how this objective reside within HR ?
		123	Initiate funding mobilisation initiatives / programmes, to ensure financial sustainability.	
	1.7 AUDITOR GENERAL REPORT GENERAL REPORT			
	CHAPTER 2 GOVERNANCE	133		
	POLITICAL AND ADMINISTRATIVE GOVERNANCE	134		
	2.1.4 RACE AND GENDER REPRESENTATION IN COUNCIL	140		Why is this still required in a non racial constitution society ?
	2.3 INTERGOVERNMENTAL RELATIONS	150	Co-ordinate and partake in district, provincial and national intergovernmental structures;	Does this structure includes alignment with B municipalities and how does coordination happen ?
	2.3.2 RELATIONSHIP WITH MUNICIPAL STRUCTURES			
	2.3.3 DISTRICT INTERGOVERNMENTAL STRUCTURES	152	Garden RouteGrowth and Development Strategy ImplementationForum - Platform for Economic Development Practitioners, tourism officials, local tourism office representatives and government departments and private sector stakeholders to discuss best practices for the implementation of LED project and programs to stimulate the local economy.	Who are the non governmental representatives? How do GRPA register as a stakeholder ?
		153	Municipal Health and Environmental Services District Forum - District and Local Waste Managers, Provincial Sector Departments District and Local Air Quality Managers/ Officers, Provincial Sector Department,Relevant Stakeholders and Industries	
		153	Public Safety Forum - To discuss cross-cutting talking points in terms of disaster management, fire services and environmental management.	
	Economy Development Forum			
	COMPONENT C: PUBLIC ACCOUNTABILITY	155	Section 16 (1) of the Local Government Municipal Systems Act 32 of 2000 states that a municipality must develop a system of municipal governance that complements formal representative governance with a system of participatory governance. Section 18 (1) (d) of the same Act requires a municipality to supply its community with information concerning municipal governance, management and development.	Can District declare they achieve this requirement with the lack of sharing making public reports and access to numerous committees etc ?

Urgency	Heading	Page in Annual Report	Reference	Opportunity / Concern
	2.4.1 PUBLIC MEETINGS	156	Pages 156 - 164	No mention of any key implementation dates how is this managed to ensure implementation etc ?
	COMPONENT D: CORPORATE GOVERNANCE			
	2.5 RISK MANAGEMENT	165		
	2.5.3 Identified Strategic Risk	166	Risk Title Inherent Risk 24-25 Residual Residual Risk 23-24 Risk 24-25	Can this be explained ?
		167	All staff members are involved in the identification of risk and controls within their respective departments	Any oversight from stakeholders ?
	2.6 ANTI-FRAUD AND CORRUPTION		2.6.1 Garden Route Anti-Fraud and Anti-Corruption Strategy A tender was awarded on 24 May 2025 to Vuvuzela Hotline	Is the number widely available eg on vehicles website ?
	2.7 SUPPLY CHAIN MANAGEMENT	169	Procurement Bill will then require new procurement policies to be put in place and change management process to be undertaken to retrain and reskill the officials	Surely training can start already and has the suppliers been informed?
	2.8 MUNICIPAL WEBSITE	170	Communicators place all relevant information and update documents on the website	Does this commitment go as far as " master plans / documents as requested above ?
		170	Public-private partnership agreements referred to in Section 120 made in Year 1. No	Why is this excluded surely high on potential corruption opportunity risk?
	2.9 GRDM BY LAWS		Municipal Health - Garden Route District Waste Management By-laws, PG 7818, was promulgated on 01 September 2017. The objectives of the by-laws are to: • give effect to the rights contained in Section 24 of the Constitution by regulating waste management within the area of the GRDM's jurisdiction;	Public participation who is included to comment?
			Air Quality	
	CHAPTER 3 SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART	173		
	3.1 Overview		Performance management provides the mechanism to measure whether targets to meet its strategic goals, set by the organisation and its employees, are met.	Can this be incorporated in all aspects of reporting to make information available not malicious compliance ?
		174	The promotion of efficient, economic and effective use of resources; • accountable public administration; • to be transparent by providing information; • to be responsive to the needs of the community; and • to facilitate a culture of public service and accountability amongst staff	Can a position be taken and be made available to public review to demonstrate that this is in fact working and if communication with public is limited how do district determine their impacts?

Urgency	Heading	Page in Annual Report	Reference	Opportunity / Concern
	3.1.1 ORGANISATIONAL PERFORMANCE	175	This report highlights the strategic performance in terms of the Municipality's Top Layer Service Delivery and Budget Implementation Plan (SDBIP) per strategic objective and the National Key Performance Indicators (KPI's) prescribed in terms of Section 43 of the MSA, 2000.	Reduce reporting into infographics by staffing position
	3.1.2 THE PERFORMANCE SYSTEM FOLLOWED FOR 2024/25		Performance management is not only relevant to the organisation but also to the individuals employed in the organization as well as the external service providers and municipal entities.	But must be shared and evaluated by the clients otherwise simply an echo chamber
	3.1.3 THE IDP AND THE BUDGET	176	The IDP fulfils the planning stage of performance management. Performance management in turn, fulfils the implementation management, monitoring and evaluation of the IDP	
	3.1.4 THE SDBIP			
	3.1.5 ACTUAL PERFORMANCE	176	KPI owners report on the results of the KPI by documenting the following information	What oversight is being preformed eg underperforming due to factors beyond the control of the incumbents ?
	3.2 PERFORMANCE MANAGEMENT	177	The actual results against monthly targets set, are discussed in one-on-one sessions with the Municipal Manager and Executive Managers to determine early warning indicators and take corrective measures if needed	Any third party oversight eg customer satisfaction ratings ? & Involve stakeholders to submit KPAS that they wish to be included & monitored
	3.2.2 INDIVIDUAL PERFORMANCE MANAGEMENT	177	The appraisals are done by an evaluation panel	Any third party oversight eg customer satisfaction ratings ?
	b) Other Municipal Personnel		Implementation is currently developed and implemented	What is the progress and in which KPA is this reflected ?
	3.3 SERVICE DELIVERY PERFORMANCE			
	3.3.1 STRATEGIC SDBIP (TOP LAYER)	179		
	C) FINANCIAL VIABILITY AND SUSTAINABILITY		This is due to poor performance on the landfill site. The appointed contraction company contract has been terminated. A new tender process was followed and is closing on 04 August 2025.	Any officials & consultants held accountable as clearly a systematic failure beyond contractor underperforming ?
	3.3.2 ACTUAL PERFORMANCE PER STRATEGIC OBJECTIVE AND CORRECTIVE MEASURES TO BE IMPLEMENTED			
	A) SKILLED WORKFORCE AND COMMUNITY			Implementing the KPA across total organisation
	B) BULK INFRASTRUCTURE AND CO-ORDINATION			What about outsourcing the work given that budget was available ?

Urgency	Heading	Page in Annual Report	Reference	Opportunity / Concern
	C) FINANCIAL VIABILITY AND SUSTAINABILITY	184	This is due to poor performance on the landfill site. The appointed contraction company contract has been terminated. A new tender process was followed and is closing on 04 August 2025.	Any officials & consultants held accountable as clearly a systematic failure beyond contractor defaulting & Transfer the ratio system to B municipalities as they can deliver output & expand ratios to National Treasury 50
	E) GROWING AN INCLUSIVE DISTRICT ECONOMY	185		Add creating in public private partnerships and associated jobs created as a KPA
	F) HEALTHY AND SOCIALLY STABLE COMMUNITIES		Compile the Garden Route District Veld and Forest Master Plan and submit to Council by 30 June 2025 Master Plan submitted to Council by 30 June 2025 All N/A 0 0 0 1 1 0 Corrective Measure The Plan will be submitted to Council during the first quarter of the 2025/26	What was the level of public participation in this compiling the report ?
	G) SUSTAINABLE ENVIRONMENTAL MANAGEMENT AND PUBLIC SAFETY			
	3.4 SERVICE PROVIDER STRATEGIC PERFORMANCE	187	During the year under review the Municipality did not appoint any service providers who provided municipal services to or for the benefit of the local community	Why given the indicated lack of staff & diverted resources due to flooding?
	3.5 MUNICIPAL FUNCTIONS	187		Are their any function that cannot he performed formed by B municipalities or provincial ?
	COMPONENT A: BULK INFRASTRUCTURE PLANNING		3.6 BULK INFRASTRUCTURE PLANNING	
	3.6 BULK INFRASTRUCTURE PLANNING	189	GRDM has applied for funding to various National and Provincial departments to fund the services of a professional team to carry out the study.	Consolidation of tiers of government needs to be determined before funding decisions
		190	Fresh Produce Market New portion of land need to be identified for the construction of the FPM. George Municipality is being engaged to assist in that regard with their pieces of land located at N2/ Pacaltzorp junction and the one along R102 airport road respectively.	Why is this a DM responsibility & not George or commercial?
	3.7 WASTE DISPOSAL SITES	190		Who is accountable for delays from 2013 20 years plus !
			1.1 Accurate waste information collected through the Garden Route District Waste Management Information System	How can the lack of information be allowed to continue for years?
			1.3.2 GRDM to add a progress report on the status of IWMP's at the quarterly Waste Manager Forum meetings	Who is sitting on this Forum and accountable for lack of resolutions ?
	3.8 HUMAN SETTLEMENTS	196	GRDM' long term commitment to delivery of sustainable affordable housing opportunities in well located areas - primary objectives mutually agreed and outlined in the MoA as follows: 1. 2. 3. Establishment of a Human Settlements Department Attainment of Municipal Accreditation (Level 1) Acceleration of Affordable housing programmes and projects	Why is this a DM function ? What was achieved since 2021 ? & Better managed by b municipalities which host these housing / citizens

Urgency	Heading	Page in Annual Report	Reference	Opportunity / Concern
		197	Own Haven Housing Association (OHHA)	Who are the directors of the entity ?
		197	George Municipality in terms of the planning and technical services authorities as part of the feasibility and Site Development Plan (SDP) submissions which are critical for project approval on erf 26823 Omega Street.	Was an agreement signed by George municipality?
			Restructuring Zones (RZs), erf 26823 George and Erf 3803 in Mossel Bay,	Was this subjected to public participation?
			Letters of support for GRDM Accreditation Business Plan have been received from 5 B Municipalities – Bitou, Knysna, Mossel Bay, Oudtshoorn and Kannaland Municipalities. Unfortunately, the George and Hessequa Municipalities have declined to offer such support for stated reasons.	What were the reasons advanced by George & Hessequa ?
	3.8.3 PROGRESS TO DATE: KEY MILESTONES	199	The next review of the Strategic Plan will therefore be over two years to be undertaken in November 2026.	Any planned public participation?
			Obtained Town Planning approvals from George Municipality	
		205	Housing Market Studies by CAHF	Is this report available to public?
	COMPONENT B: ROADS AND TRANSPORT	207		Is the transfer to provincial now final concluded ?
	COMPONENT C: PLANNING AND LOCAL ECONOMIC DEVELOPMENT	209		
	3.11 SOUTHERN CAPE REGIONAL IMPLEMENTATION FRAMEWORK (SCRIF)		3.11 SOUTHERN CAPE REGIONAL IMPLEMENTATION FRAMEWORK (SCRIF) / SDF	
	3.12 LOCAL ECONOMIC DEVELOPMENT (LED)	210	Through partnerships with stakeholders including the private sector, government agencies, civil society, and development institutions, the Municipality continues to implement targeted initiatives aimed at enhancing the local economic environment.	Please list the stakeholders and acknowledge their individual contributions
		211	Garden Route Growth and Development Strategy. - 7 strategic clusters delivering catalytic projects across water security, circular economy, agriculture, energy, tourism, resilience, and connectivity.	Is the report available to public ?
		212	A partnering approach: the process for creating, implementing, maintaining, and adapting this Strategy should involve all impacted and interested parties, and draw in the right people and resources relevant to each issue.	How is this objective being achieved?
		213	Strategic Economic Development and Partnership Initiatives	Repeat of prev sections why ?
		216	3.12.4 STRATEGIC AREAS	Repeat of prev sections why ?

Urgency	Heading	Page in Annual Report	Reference	Opportunity / Concern
			<p>A water secure future Promoting water efficiency in coastal developments through the adoption of a range of sustainable and ecologically viable technologies — including desalination — to ensure long-term water security and resilience. A circular economy Resource efficient development of marine transport and manufacturing. Resilient agriculture Agriculture, agri-processing and aquaculture development. Sustainable tourism Marine protection services and ocean governance, recreational fishing and other activities. Supporting wellbeing and resilience Sustainable resources consumption (e.g., fishing). A connected economy: transport and rural urban integration Transport and rural urban integration – support all five priorities above.</p>	
	3.13 TOURISM	217	Local municipalities within the District, and they all provide funding for Local Tourism Offices (LTOs) which are either independent, non-profit organisations or departments within each municipality & Tourism organisations face significant funding constraints, limiting their ability to effectively market and promote destinations both domestically and internationally	Surely will be more effective to consolidate these into one entity and focus & funding
	3.13.4 STRATEGIC OBJECTIVES	222		
	EXPANDED PUBLIC WORKS PROGRAM (EPWP)	223		The management of alien invasions in urban fringe vs fire risks funding via insurance companies should be explored
	3.15 MUNICIPAL RESORTS	228		The resources & knowledge of resort management is beyond local governments & Outsource or sell
	COMPONENT D: ENVIRONMENTAL PROTECTION	232		
	3.16 AIR QUALITY CONTROL			
	3.17 ENVIRONMENTAL MANAGEMENT	234		
	Policy Implementation and Risk Reduction		What was in fact done / implemented / actions not intentions etc?	
	Coastal Management Programme (CMP)	239	Is this report available to public ?	
	3.17.3 PROJECT STEERING COMMITTEES	244		Can GRPA be listed as a stakeholder ?
	3.17.5 CHALLENGES: ENVIRONMENTAL MANAGEMENT			
		225	Of dedicated environmental management staff at Category B	Indication of overlap in functions ?

Urgency	Heading	Page in Annual Report	Reference	Opportunity / Concern
	COMPONENT E: MUNICIPAL HEALTH	245		
	3.18.3 HIGHLIGHTS: MUNICIPAL HEALTH			Can these highlights be enhanced by indicating the number of participants ?
	3.18.5 SERVICE STATISTICS: MUNICIPAL HEALTH	256		What does these numbers (75768) mean as it relates to +- 8 interactions per employee per day ?
	COMPONENT F: FIRE SERVICES AND DISASTER MANAGEMENT	257		
	3.19.3 CHALLENGES: FIRE SERVICES	264		
	Overgrown properties, non-compliance with the National Veld and Forest Fire Act, Absent landowners			The ability / willingness to monitor & enforce controls especially in urban fringe questioned
	3.20 DISASTER MANAGEMENT SERVICES	226		Why is all emergency units including SAPS not managed via this center?
	3.20.2 STRATEGIC OVERVIEW			
		267	DRR plans should be included into the IDP and SDF of each local authority with sustainable implementable projects and plans aligned to the budget.	Any proof that any steps are in fact included ?
	3.20.6 DMC'S PROJECTS AND PROGRAMMES	270	Disaster Risk Assessment into the District risk assessment	Is document available to public ?
		271	The alignment of current Invasive alien plant clearing programs aimed at the reduction of alien invasive plants	Is the details of priority areas & associated actual clearances available ?
		271	<ul style="list-style-type: none"> Monitoring water quality (Bacteriological and chemical) Report to Water Services Authority and other 	Is the details of priority areas & associated actual clearances available ?
			<ul style="list-style-type: none"> Critical biodiversity mapping incorporated into district SDF declaration of more protected areas protection of core and buffer areas for 	Is the details of priority areas & associated actual clearances available ?
	3.20.8 DISASTERS AND MAJOR INCIDENTS	273		
	3.20.9 CHALLENGES EXPERIENCED BY THE GRDM DMC WITHIN ITS OPERATING ENVIRONMENT	275	There is a total lack of Service Level Agreements with identified aid organisations. & The willingness of all authorities in the district to establish a multi-disciplinary one stop emergency call centre.	Lack of coordination or commitment due to duplication?

Urgency	Heading	Page in Annual Report	Refererence	Opportunity / Concern
	3.20.10 COORDINATION STRUCTURE	275	Frequent meetings are held with senior officials from the Departments of Social Development, Water Affairs, Environmental Affairs,	Can GRPA be included in these meetings ?
	Disaster Management Plans Developed for the District	277	Disaster Management Plan March 2021 Major Electricity Disruption Plan June 2022 George Gwaing Estuary Management Plan October 2019 Kaaimans Estuary Management Plan October 2019 Maalgate Estuary Management Plan October 2019	George outdated why
		282	George Community Safety Forum 2 October 2024 George Safety and Security 3 October 2024	Can GRPA be included in these structures?
		283		Why was hover craft not purchased?
	COMPONENT G: CORPORATE POLICY OFFICES AND OTHER SERVICES	284		
	3.22 FINANCIAL SERVICES	285	Develop an action plan to implement the Long-term Financial Plan with focus on revenue generation	High number of employees please explain as higher skills could reduce significantly? & Concentrate on innovation to reduce costs ?
	3.23 HUMAN RESOURCE MANAGEMENT		Employed 549 permanent officials and approximately 799 contract staff	Can a departmental breakdown be provided ?
	3.24 Table 79:Capital Expenditure: Corporate Services and Human Resources Management INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES	291		
	3.24.2 CHALLENGES: ICT SERVICES		Outdated ICT Infrastructure is mainly due to Capital Budget constraints. Many local authorities struggle with outdated or insufficient ICT infrastructure	If knowledge base of municipal users are adequate this is a mayor opportunity to cut cost personal
	3.25 LEGAL SERVICES	294		To be consolidated across all b municipalities?
	3.26 PROPERTY SERVICES	296	GRDM is interested in cleaner /green energy generation projects	Not the role of DM ?
		297	Obtained Council Resolution for the Alienation of Strategic Properties Council approved the alienation of selected strategic municipal properties with significant development potential, paving the way for investment, economic growth, and job creation opportunities. & long term leases	Can this be made public and does it include the resorts?
	3.27 PROCUREMENT SERVICES	298		Surely should consolidate with b municipalities especially given introduction of Procurement Bill
	3.28 SHARED SERVICES	305		This function should be expanded to reduce cost and increase capacity
	3.29 INTERNAL AUDIT			Surely should consolidate with b municipalities especially given introduction of Procurement Bill

Urgency	Heading	Page in Annual Report	Reference	Opportunity / Concern
	3.29.7 COMPOSITION OF THE AUDIT AND PERFORMANCE AUDIT COMMITTEE (APAC)	310		This committee should include independent civil society oversight
	COMPONENT H: ORGANISATIONAL PERFORMANCE SCORECARD	312		Who & how is the Annual targets set ?
	CHAPTER 4 ORGANISATIONAL DEVELOPMENT			
	4.3.4 INDIVIDUAL PERFORMANCE AND REWARDS			Should be open to public review before any bonuses are paid
	4.5.1 PERSONNEL EXPENDITURE (DRAFT INFORMATION)	327	The Municipality is well over the national norm of between 35 to 40%: in fact 69 to 63 % and does not include political remuneration	
	CHAPTER 5 FINANCIAL PERFORMANCE	330		
	COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE	331		
	5.2 GRANTS		80% dependent on grants and subsidies and is aiming to be less dependable on grants and to generate more own revenue	The entity don't or should not have commercial skills so the organisation needs to scale down not pursue revenue streams
	5.3 ASSET MANAGEMENT		Maintenance of Council's assets;	How is this monitored ?
	5.4 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS	333		Why not include the National Treasury ratio +- 50
	5.4 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS	336	Equitable Share Grant only increases 3,5% annually which is not aligned to the continuous increase in expenditure	It simply implies cost service cutbacks as only alternative & Do a survey as to the priorities and drop the least desirable service
	5.9 BORROWING AND INVESTMENTS 5.9.1 INVESTMENTS			
	5.10 PUBLIC PRIVATE PARTNERSHIPS	337		
	CHAPTER 6 AUDITOR - GENERAL AUDIT FINDINGS	338		Why is this not high priority given severe resources limitations ?
	APPENDIX D: FUNCTIONS OF GARDEN ROUTE DM			
	APPENDIX K(I): REVENUE COLLECTION PERFORMANCE BY VOTE	353	Vote 12 - Roads 196 860 3 660 200 520 177 184 182 533	Accounts for 50 % if it falls away what cost reduction occur viability of district municipality

Urgency	Heading	Page in Annual Report	Reference	Opportunity / Concern
	APPENDIX U: RISK MANAGEMENT REPORT FOR ANNUAL REPORT 2024/2025	370	RMC is to promote accountability and service delivery through evaluating and monitoring responses to risks and overseeing the effectiveness of the action plans and any emerging risks to the environment, including financial and performance reporting and compliance with legislation.	If committees like these don't include oversight independent civil society they become echo chambers
	7 FINANCIAL POSITION	379	R15 513 102 (2023: R1 816 952). This was caused by the disproportionate increase in expenditure at 7% compared to revenue generated at 4%, biggest drivers identified as employee related costs and finance costs due to the external loan	What is the plan to recover loan for Regional Waste Site ? & Any expenditure reduction planning ?
	IRREGULAR EXPENDITURE	381	No. Amount Description A. 194 388 BAC Composition (ongoing contracts) B. 93 706 Overpayment of a Councillor C. 1 450 939 Non-compliance with CIDB regulations D. 10 803 138 Non-compliance with PPR E. 3 591 497 Telkom (current year) F. 12 613 737 Telkom (01/07/2020 – 30/06/2023) G. 6 411 095 Upper Limits	Who was held accountable and action taken against individuals?
	VOLUME II ANNUAL FINANCIAL STATEMENTS	382		
	Note 8			Who is behind on rentals / fire fighting disclose the entities and is it recoverable ?
	Note 10			Explain increase and Konica move ?
	Note 17			Why is increase in employee reserve by 68 % ?
	Note 18			Drop in national funding which functions will be curtailed/ stopped / conditions not met ?
	Note 23			Where is land rental eg Kleinkranz reported ?
	Note 28			List of cell phone subsidies & vehicle allowances by employee required
				MM basic dropped why ? How does his oaksge compare with similar municipalities eg George ?
				Vehicle allowances vary significantly why ?
	Note 31			List of consultants & professional entities and fees pd is required
	Note 31			What was used for R 3 m safeguard & security?
	Note 35			What was R 8 m for computer services given internal dept ?
				List of professional body fees R R 3m
	Note 36			Please explain what this represents
	Note 46			Need explanation as it would appear that write off of irrecoverable debts is included ? What is the policy that determines classification
				Will province refund the MM over payments given that they approved the payments
	Note 47.2			Is sny external non governmental auditors utilised ?
	Note 47.8			What was purchased @ Suid Koop as it appears to be duplicates ?
	Note 52.3			Please explain what is being compensated?
	Note 55.1			What about the National Treasury list +- 50 and doing an infographic over 5 years

Consistency errors identified:		
Page	Comment	GRDM Action
140	In the bottom table, there is no number for DA under Male Africans.	Updated
141	The Total of meetings held and agendas distributed is stated as 2331, but the individual agendas distributed only add up to a total of 2250.	Updated
147	For the Workplace Restructuring Committee there are 17 names listed, but the total states there are 12 members.	Updated
147	The Human Resource Development Committee states there are 6 members, but no names are listed.	Table Removed
375	The page is blank	removed
474	The page is blank	Removed
	Audit report is not included	Included

Grammatical errors identified:		
Page	Comment	GRDM Action
12	Residents is misspelled near the bottom of the page as "resienmts".	corrected
13	In the first sentence of the page, "... budget have been ..." should instead be "... budget has been ..."	corrected
13	In the second paragraph, there should be a space between the end of the inverted commas and the start of the next word "... District"monthly ..."	corrected
13	At the end of the fourth paragraph, the last phrase opens with double inverted commas and closes with single inverted commas. These should be changed to both be either double or single inverted commas.	corrected
13	There should be a fullstop at the end of the fourth paragraph.	corrected
17	At the end of the second paragraph, Asian is misspelled as "Asiian".	corrected
17	km ² is written as "km2" throughout the last paragraph. It should be corrected by using the ² through the Symbol function.	corrected
21	"... poor mathematics, mathematical literacy and physical science and home language outcomes." should be changed to "... poor mathematics, mathematical literacy, physical science and home language outcomes.", as there should not be two "ands" used in the same list of items.	corrected
21-22	The two paragraphs under the heading "Education Outcomes" are almost identical so one should be removed.	removed
25	There should be a fullstop at the end of the first paragraph.	updated

25	The heading "1.1.5 BASIC SERVICE DELIVERY" should be moved to the next page.	done
27	The last paragraph starts with " GDPR per capitaring the timeframe spanning from 2017 to 2023, the population exhibited a growth rate surpassing that of the regional economy ...". The first part of the sentence should not be in bold, and "capitaring" is not a word. This sentence is confusing and should be changed to convey the message clearly.	It should have been a heading, fixed it.
35	Near the top of the page, "thelocal" should have a space between the words.	fixed page 34 now
38	In the last paragraph, "GeorgeMunicipality" should have a space between the words.	fixed page 37
43	The heading "Municipal Health & Environmental Services" should be moved to the next page.	done
54	In the second last paragraph, "... even proving fatal. Over 90 owners gathered ..." should be changed to "... even proving fatal, over 90 owners gathered ...", as the first sentence does not make sense on its own and should thus be joined with the second sentence.	fixed page 53
54	In the last paragraph, "... on the 25 November ..." should be changed to either "... on the 25th of November ..." or "... on 25 November ..."	fixed page 53
56	In the second last paragraph, "By educating spaza shops often the primary food source for many communities the Municipal Health Services aims ..." should be changed to include commas: "By educating spaza shops, often the primary food source for many communities, the Municipal Health Services aims ..."	done
60	The image is covering most of the page number and should thus be made slightly smaller.	made smaller page 59
61	In the first paragraph, "... on the 08 & 09 June 2025." should be changed to "... on 08 & 09 June 2025."	the removed page 60
64	In the last paragraph, quarterly is misspelled as "quarertly".	corrected page 63
66	The heading "Fire Services" should be moved to the next page.	moved to page 66
67	In the first paragraph, "... removing fallen trees caused be damaging winds." should be "... removing fallen trees caused by damaging winds."	corrected page 66
73	In the first paragraph, "... as well collaboration ..." should be changed to "... as well as collaboration ..."	updated page 72
81	There should be a fullstop at the end of the first paragraph.	done
89	In the objective of Human Resources, "Responsible for effectively manage and utilise the organization's human capital ..." should be changed to "Responsible for effectively managing and utilising the organization's human capital ..."	updated page 87
89	In the objective of Archives/Records & Auxiliary Services, "This section also responsible ..." should be changed to "This section is also responsible ..."	included is page 88
89	In the objective of Archives/Records & Auxiliary Services, there should be a fullstop at the end of the paragraph.	done
90	In the objective of Individual Performance, "employee's" should be changed to "employees"	updated

90	In the objective of Individual Performance, "... and ultimately driving individual and organizational to success." should be changed to "... and ultimately driving individual and organizational success."	Updated
90	In the objective of Training and development, "be come" should be one word, "become".	Updated
90	Under the highlights at the bottom of the page, "Capital Projects Capital Projects 100% Completed" should be changed to "Capital Projects 100% Completed" to avoid repetition.	updated
	Under the highlights at the bottom of the page, "All relevant ICT Policies approved All ICT Policies approved reviewed, workshopped, and approved by Council" should be changed to "All relevant ICT Policies approved, reviewed, workshopped, and approved by Council" to avoid repetition.	updated page 90
91	In the fourth paragraph, "IPMS unit has developed & review about 200 plans for permanent staff for 2024/25 ..." should be changed to "IPMS unit has developed & reviewed about 200 plans for permanent staff for 2024/25 ..."	corrected
92	In the second paragraph, "... all security and access control protocol were followed ..." should be changed to "... all security and access control protocols were followed ..."	corrected page 90
92	In the third paragraph, "This section is committed provide ongoing support services ..." should be changed to "This section is committed to providing ongoing support services ..."	corrected page 91
92	There should be a fullstop at the end of the third paragraph.	fullstop inserted page 91
92	In the fourth paragraph, "The most significant development in Human Resources section was implementation of the Local Government ...", should be changed to "The most significant development in the Human Resources section was the implementation of the Local Government ..."	Updated page 91
92	In the second last paragraph, "It was approved by council on the 24 May 2024." should be changed to "It was approved by council on 24 May 2024."	Updated page 91
96	In the last paragraph, "Furthermore the Garden Route District is renowned as the Tourism Hub of South Africa due to its scenic environment, the Tourism sector is one of the key drivers for the District Gross Domestic Product (GDP)." The comma in the sentence should be changed to a semi-colon, a dash or a fullstop. There should also be a comma after "Furthermore"	Updated with semi-colon on page 95
96	In the last paragraph, "... implementing wide range of catalytic projects ..." should be changed to "... implementing a wide range of catalytic projects ..."	a' inserted on page 95
96	In the last paragraph, "... infrastructure development, [also] develop, manage and maintain ..." should be changed to remove the square brackets in the sentence.	brackets removed page 95
96	In the last paragraph, "... derive maximum value for the Council's asset for maximum return ..." should be changed to "... derive maximum value for the Council's assets for maximum return ..."	updated page 95

99	In the second last paragraph, there is no space between one fullstop and the start of the next sentence, "... (MISA).GRDM ..."	space included page 98
102	In the second paragraph, there should be a space between "Itshould"	space included page 101
103	In the first bullet, "... remains committed the EPWP Exit Strategy ..." should be changed to "... remains committed to the EPWP Exit Strategy ..."	to included page 102
103	In the second bullet, "EPWP participants are continuously appointed permanently through competitive process, and this reflect the success of the EPWP methodology." should be changed to "EPWP participants are continuously appointed permanently through a competitive process, and this reflects the success of the EPWP methodology."	Updated page 102
103	In the second last paragraph, "They have trained many locals a lot of whom are actively working on these productions." should have a comma inserted, "They have trained many locals, a lot of whom are actively working on these productions."	comma inserted page 102
105	Under George in the table, "Wilderness" is repeated twice.	Wilderness removed page 104
108	In the heading "GARDEN ROUTE GRWOTH AND DEVELOPMENT STRATEGY IMPLEMENTATION", growth is misspelled.	Corrected page 107
109	Under the heading "Focus of the project", the second and third bulletpoints repeat the first bulletpoint and should be removed: "• Only interventions and projects linked to securing regional bulk water • Only projects related to securing water for the region "	Removed page 108
113	In the first sentence of the page, "... took place on George on 20 June 2025 ..." should be changed to "... took place in George on 20 June 2025 ..."	corrected page 112
114	In the first sentence of the page, tourism is misspelled as "tourisn"	corrected page 113
114	The heading to the bullet points, "Strategy review workshops were scheduled as follow:" should be changed to, "Strategy review workshops were scheduled as follows:"	corrected page 113
114	The second bullet point, "17 September 2024 King George Protea Hotel, George" should be changed to "17 September 2024 at King George Protea Hotel, George"	At in included page 113
114	In the first paragraph under the heading "Mayoral Welcome Campaign", visitors is misspelled as "visitor's"	visitors corrected page 113
115	90m2 should be written as 90m ² . It should be corrected by using the ² through the Symbol function.	Updated page 114
117	The last sentence of the page, "... such as United States of America, Australia, Israel, Brazil, Thailand, Vietnam and Canda , China and India." should be changed to "... such as the United States of America, Australia, Israel, Brazil, Thailand, Vietnam, Canada , China and India."	Updated page 116

119	In the last paragraph, " By attending Meetingsg Africa allowed the Garden Route & Klein Karoo to promote our diverse region ..." should be changed to "Attending Meetings Africa allowed the Garden Route & Klein Karoo to promote our diverse region ..."	Updated
119	The heading "MSC CRUISES ROADSHOW" should be moved to the next page.	Moved to page 119
120	In the first paragraph, "... Shosholozza Ocean Academy, based in Cape Town engaged with ..." should be changed to include a comma, "... Shosholozza Ocean Academy, based in Cape Town, engaged with ..."	Updated page 119
120	In the first paragraph, "... that the masses can apply for, the presentation showcased ..." needs a conjunction to join the phrases, such as "... that the masses can apply for, as the presentation showcased ..."	As inserted page 119
121	In the last paragraph, "... the country received 8 919 370 visitors from all over the world which 121rganize121 by 5,1% from the previous year report." is unclear in its message and should be changed. "year" should also be changed to "year's"	wording updated
122	In the fourth bulletpoint, the comma stands alone on the following line, so it should be corrected so that there is no space between the number and the comma.	corrected page 121
122	The fifth bulletpoint, "In terms of international visitors George has the highest number , followed by Mossel Bay then Knysna." should be changed to "In terms of international visitors, George has the highest number, followed by Mossel Bay, and then Knysna."	Updated
122	The sixth bulletpoint, "The George Airport recorded over 790 000 two way passengers arrivals which increased by 6.3% from the previous year in arrivals ." should be changed to "The George Airport recorded over 790 000 two way passengers arrivals, which increased by 6.3% from the previous year."	Updated
122	In the seventh bulletpoint, both commas should not have a space between them and the preceding word. There should also be a fullstop at the end of the bulletpoint.	Updated page 121
122	The eighth bulletpoint, "The economy grew by 1% with a value of ZAR45.08 Billion." should be changed to "The economy grew by 1% to a value of ZAR 45.08 Billion."	Updated
124	In the first paragraph under the heading "1.6 ORGANISATIONAL DEVELOPMENT OVERVIEW", "The Garden Route District Municipality envisions the Human Resources Management as a key component that governance the 124rganizerganize124non124's employees." should be changed to "The Garden Route District Municipality envisions the Human Resources Management as a key component that governs the organisation's employees."	Updated
124	In the first paragraph under the heading "1.6 ORGANISATIONAL DEVELOPMENT OVERVIEW", "... of human capital to strive towards and achieved the 124rganizerganize124non124al strategic goals of the District Municipality." should be changed to "... of human capital to	Updated

	strive towards and achieve the strategic goals of the District Municipality."	
124	The heading "Human Resources mission statement:" should be moved to the next page.	Updated
125	In the first bullet point under "Recruitment and Selection", below is misspelled as "blow"	Updated
125	The second bullet point under "Recruitment and Selection", "Advertisement of positions as the approved organogram" should be changed to "Advertisement of positions as per the approved organogram"	per included
126	The last bullet point under "Task Evaluation", "Ensure that evaluation of job descriptions is done in a fairly and effectively" should be changed to "Ensure that evaluation of job descriptions is done fairly and effectively"	Updated
127	In the third last bulletpoint, "... due to high and/ our outdated minimum requirements ..." should be changed to "... due to high and/ or outdated minimum requirements ..."	Updated
132	The fifth block under "Activity", "Oversight committee 132rganize132 assessment on Annual Report within 7 working days of receipt of Ags report." should be changed to "Oversight committee assessment on Annual Report within 7 working days of receipt of AG's report."	Updated
137	There is no page number at the bottom of the page.	made page nr visible
137	In the ninth bulletpoint, there is no space between "CllrMorton"	Updated
139	"Stefanus September during Feb 2024) ' replaced by Jacobus Gertse as of 26 September 2024 / replaced by Alberto Marbi as of 26 March 2026" should have the inverted comma changed to a slash, "Stefanus September (during Feb 2024) / replaced by Jacobus Gertse as of 26 September 2024 / replaced by Alberto Marbi as of 26 March 2026"	Updated
139	"Ashwill Oktober a " should be changed to "Ashwill Oktober"	Updated
140	"nysna" should be changed to "Knysna"	It is Knysna
140	In the bottom table, it is not clear what the numbers in and out of brackets mean for the total of ANC members and the total of Male Coloureds.	updated to 10 and 15
150	In the first paragraph, "GRDM, via the 150rganizerganize150on of its Intergovernmental Relations function ..." should be changed to "GRDM, via the organisation of its Intergovernmental Relations function ..."	Updated
150	In the second paragraph, "Various internal municipal platforms are 150rganize by the Garden Route DM ..." should be changed to "Various internal municipal platforms are organised by the Garden Route DM ..."	updated
153	There should be a line between "Joint District Chief Risk Officers and Chief Audit Executives Forum" and "Garden Route/ Central Karoo HR Forum" to separate the sections.	It is one forum unchanged

153	In the block for "Composition" of "Joint District Chief Risk Officers and Chief Audit Executives Forum", "District and Local Chief Risk Officers and Chief Audit Executives s" should be changed to "District and Local Chief Risk Officers and Chief Audit Executives"	Updated
155	In the first paragraph, "... establish and 155rganize its administration ..." should be changed to "... establish and organise its administration ..."	Updated page 154
155	Under the heading "The participation outlined above is required in terms of:", "the preparation, implementation and review of the IDP and Budget and Annual Report" should be included as bullet "a", and all the subsequent bullets should be renamed.	Updated
155	In the bottom table, "Do the IDP KPIs align to the Section 57 Managers" and "Do the IDP KPIs align with the provincial KPIs on the 12 Outcomes" should also have question marks.	question marks added
156-164	Some of the Public Meetings dates are written out (eg. 04 November 2024) while others are written with just the numbers (eg. 19/4/25). The dates in this table should be changed to all have the same format for consistency.	Updated
157	In the bottom row under "Key Outcomes or Decisions", "shops.There" should have a space between the fullstop and the next word.	Updated
158	In the second row under "Key Outcomes or Decisions", "Improved Number Of Complaint Spaza Shops" should be changed to "Improved Number Of Compliant Spaza Shops"	Updated page 157
163	In the second row under "Key Outcomes or Decisions", "Presentations were done by National & Provincial Officials regarding", the sentence is not complete and should be updated.	Sentence completed
169	The last fullstop of the page should be changed, as it is highlighted in yellow.	Highlight removed
171	The heading, "GRDM BY LAWS", should be changed to "GRDM BY-LAWS"	Updated
172	In the first section, "enhance sustainable development within the area of jurisdiction of the GRDM." should also be a bullet point.	Updated
175	Under the heading "ORGANISATIONAL PERFORMANCE", "Strategic performance indicates how well the municipality meet its objectives ..." should be changed to "Strategic performance indicates how well the municipality meets its objectives ..."	Updated
176	In the second last bulletpoint under the heading "THE SDBIP", "The requested changes by departmental Heads of Departments" should be changed to "The requested changes by Heads of Departments" to remove the repetition.	Updated
182	In the KPI for TL17, "GRSM" should be changed to "GRDM"	Updated on page 181
186	In the Corrective measure for TL28, construction is misspelled as "contraction"	Updated
188	There should be a fullstop at the end of the last paragraph.	Updated