



Notice is hereby given in terms of Section 29 of the Local Government: Municipal Structures Act, Act 117 of 1998, that a **SPECIAL COUNCIL MEETING** of the 2021/2026 term of the Garden Route District Municipality will be held at the CA Robertson Council Chambers and via Zoom on **TUESDAY, 25 FEBRUARY 2025** at **11:00** to consider the items as set out in the agenda.

*Kennis geskied hiermee ingevolge Artikel 29 van die Wet op Plaaslike Regering: Munisipale Strukture, 1998, Wet 117 van 1998, dat 'n **SPESIALE RAADSVERGADERING** van die 2021/2026 termyn van die Garden Route Distriksmunisipaliteit gehou sal word in die CA Robertson Raadsaal en via Zoom op **DINSDAG, 25 FEBRUARIE 2025** om **11:00** ten einde oorweging aan die items soos in die agenda uiteengesit, te skenk.*

Kukhutshwe isaziso ngokwemiqathango yoMhlathi 29 woRhulumente Basekhaya: Umthetho Wezolawulo loMasipala, 1998, uMthetho 117 wango 1998, sokuba **INTLANGANISO YEBHUNGA EKHETHEKILEYO** yexesha lika 2021/2026 loMasipala Wesithili se Garden Route izakubanjelwa kwiGumbi leBhunga CA Robertson nango ngo Zoom **NGOLWESIBINI, 25 KWEYEMDUMBA 2025** ngentsimbi ye **11:00** ukuqwalasela imiba ebekwe kwi agenda.

ALD GR WOLMARANS
SPEAKER
SPEAKER
SOMLOMO

MR L MENZE
ACTING MUNICIPAL MANAGER
WNDE MUNISIPALE BESTUURDER
IBAMBELA MPHATI MASIPALA

Date: 20 February 2025

AGENDA

1. OPENING AND WELCOMING / OPENING EN VERWELKOMING / UVULO NOLWAMKELO
2. EVACUATION PROCEDURES / ONTRUIMINGSPROSEDURES / INKQUBO YOKUFUDUSWA
3. SILENT PRAYER (MEDITATION) / STILLE GEBED (MEDITASIE) / UMTHANDAZO OTHULEYO
4. ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU AKHOYO
 - 4.1 COUNCILLORS PRESENT / RAADSLEDE TEENWOORDIG / OOCEBA ABAKHOYO
 - 4.2 COUNCILLORS WITH LEAVE / RAADSLEDE MET VERLOF / OOCEBA ABAKWIKHEFU
 - 4.3 COUNCILLORS WITHOUT LEAVE / RAADSLEDE SONDER VERLOF / OOCEBA ABANGEKHO KWIKHEFU
5. NOTING OF THE PROVISIONS OF SCHEDULE 7 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL STRUCTURES AMENDMENT ACT, 2021 / KENNISNAME VAN DIE VOORSKRIFTE VAN SKEDULE 7 (GEDRAGSKODE VIR RAADSLEDE) VAN DIE PLAASLIKE REGERING MUNISIPALE AANGEPASTE STRUKTURE WET, 2021 / UQWALASELO LWEMITHETHO-NEMIMISELO YOLUHLU 7 (INDLELA YOKUZIPHATHA KOCEBA) LOMTHETHO WORHULUMENTE BASEKHAYA WESIMO SOMASIPALA OLUNGISIWEYO WANGO 2021
6. DISCLOSURE OF INTERESTS BY COUNCILLORS AND OFFICIALS / VERKLARING VAN BELANGE DEUR RAADSLEDE EN AMPTENARE / UKUCHAZWA KOMDLA NGOOCEBA KUNYE NAMAGOSA

7.	COMMUNICATIONS BY THE SPEAKER / MEDEDELINGS DEUR DIE SPEAKER / UNXIBELELWANO LUKASOMLOMO	
8.	COMMUNICATIONS BY THE EXECUTIVE MAYOR / MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER / UNXIBELELWANO LUKA SODOLOPHU	
9.	COMMUNICATIONS BY THE MUNICIPAL MANAGER / MEDEDELINGS DEUR DIE MUNISIPALE BESTUURDER / UNXIBELELWANO LOMPHATHI MASIPALA	
10.	APPROVAL OF MINUTES OF COUNCIL MEETINGS / GOEDKEURING VAN NOTULES VAN RAADSVERGADERINGS / UKUPHUNYEZWA KWEMIZUZU YENTLANGANISO YEBHUNGA	
10.1	Minutes of a Special Council meeting dated 30 January 2025 / Notule van 'n Spesiale Raadsvergadering gedateer 30 Januarie 2025 / Imizuzu Yentlanganiso yeBhunga eKhethekileyo yangomhla 30 KweyoMqungu 2025	7 – 45

11.	MINUTES OF MAYORAL COMMITTEE MEETING AND SECTION 79 COMMITTEES (FOR NOTIFICATION) / NOTULES VAN BURGEMEESTERSKOMITEEVERGADERINGS EN ARTIKEL 79 A (VIR KENNISNAME) / IMIZUZU YEKOMITI KASODOLOPHU NEZINYE IKOMITI ZOMHLATHI 79 (ITHATHELWE INGQALELO)	
11.1	Minutes of Mayoral Committee Meeting: 10 December 2024 / <i>Notule van Uitveroende Burgemeesterskomiteevergadering: 10 Desember 2024</i> / Yentlanganiso Yekomiti Kasodolophu: 10 KweyeMnga 2024	46 – 59
11.2	Minutes of Governance Committee Meeting: 28 November 2024 / <i>Notule van Huiskomiteevergadering: 28 November 2024</i> / Yentlanganiso Yekomiti Yezolawulo 28 KweyeNkanga 2024	60 - 66
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11.5	Minutes of Budget Steering Committee Meeting: 23 January 2025 / <i>Notule van Begrotingsloodskomiteevergadering: 23 Januarie 2025</i> / Yentlanganiso Yolawulo Lohlahlolwabiwo maili: 23 KweyeMqungu 2025	79 – 85
12.	STANDING ITEMS / STAANDE ITEMS / IMIBA EMISIWEYO	
12.1	None / <i>Geen</i> / Asikho	
SECTION A		
REPORTS FROM THE SPEAKER		
A.1	None / <i>Geen</i> / Asikho	
SECTION B		
REPORTS FROM THE EXECUTIVE MAYOR / VERSLAE VANAF DIE UITVOERENDE BURGEMEESTER / IMIBA EVELA KUSODOLOPHU		
B.1	2ND ADJUSTMENT BUDGET 2024/2025 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK (MTREF)/TWEDE AANSUIWERINGSBEGROTING 2024/2025 MEDIUM TERMYN EN INKOMSTE EN UITGAWE RAAMWERK (MTIUR) / ULUNGELELWANISO LWESIBINI LOLWABIWO-MALI LUKA 2024/2025 INGXENISO YEXESHA ELIFUTSHANE KUNYE NOMISELO LWENCITHO <i>Refer Report from the Executive Mayor (Ald A Stroebel)/ Executive Manager Financial Services (R Boshoff)</i>	(REPORT WILL BE DISTRIBUTED SEPERATELY)

SECTION C		
REPORTS FROM THE OFFICE OF THE MUNICIPAL MANAGER / VERSLAE VANAF DIE KANTOOR VAN DIE MUNISIPALE BESTUURDER / IMIBA EVELA KWI OFISI YOMPHATHI MASIPALA		
C.1	None / Geen / Asikho	
SECTION D		
REPORTS FROM THE FINANCIAL SERVICES DEPARTMENT / VERSLAE VANAF DIE FINANSIËLE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZEMALI		
D.1	DEVIATION REPORT: IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD 1 JANUARY 2025 TO 31 JANUARY 2025 /AFWYKINGSVERSLAG: VOORSIENINGSKANAALBELEID VIR DIE PERIODE 1 JANUARIE 2025 TOT 31 JANUARIE 2025 / INGXELO YOTYESHELO: UKUMISELWA KOMGAQO-NKQUBO WOAWULO LWENCITHO KWIXESHA LOMHLA 01 KWEYOMQUNGU 2025 UKUYA 31 KWEYOMQUNGU 2025 <i>Refer Report from the Executive Manager Financial Service (R Boshoff)</i>	86 – 94
SECTION E		
REPORTS FROM THE CORPORATE SERVICES DEPARTMENT / VERSLAE VANAF DIE KORPORATIEWE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLAWULO		
E.1	REPORT ON COMPOSITION OF LOCAL LABOUR FORUM / VERSLAG RAKENDE DIE SAMESTELLING VAN PLAASLIKE ARBEIDSFORUM / INGXELO NGOKUMISELWA KWEBUTHO LEZABASEBENZI LASEKUHLALENI <i>Refer Report from the Executive Manager Corporate Services (B Holtzhausen)</i>	95– 97
SECTION F		
REPORTS FROM THE COMMUNITY SERVICES DEPARTMENT / VERSLAE VANAF DIE GEMEENSKAPSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLUNTU		
F.1	None / Geen / Asikho	
SECTION G		
REPORTS FROM THE ROADS AND TRANSPORT PLANNING SERVICES DEPARTMENT / VERSLAE VANAF DIE PAAIE EN VERVOER BEPLANNINGSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZENDLELA KUNYE NEZICWANGCISO KWEZOTHUTHO		
G.1	None / Geen / Asikho	
SECTION H		
REPORTS FROM THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT / VERSLAE VANAF DIE BEPLANNING EN EKONOMIESE DIENSTE DEPARTEMENT / IMIBA YESEBE LEZICWANGCISO KUNYE NOPHUHLISO LOQOQOSHO		
H.1	None / Geen / Asikho	

SECTION I		
NOTICE OF URGENT MOTIONS / KENNISGEWING VAN DRIGENDE MOSIES / ISAZISO SEZIPHAKAMISO		
I.1	None / Geen / Asikho	
SECTION J		
NOTICES OF MOTIONS / KENNISGEWING VAN MOSIES / ISAZISO SEZIPHAKAMISO		
J.1	None / Geen / Asikho	
SECTION K		
IN CLOSED SESSION / IN GESLOTE SESSIE / KWI-SASHONI YASEKHUSINI		
K.1	WILL BE DISTRIBUTED SEPERATELY FROM THIS AGENDA	
	CLOSURE / SLUITING / UQUKUNJELO	

Ald GR Wolmarans
Ald P Terblanche
Ald S De Vries
Ald CN Lichaba
Cllr / Rdl / Ceba NV Gungubele
Cllr / Rdl / Ceba JG Meiring
Cllr / Rdl / Ceba K Malooi
Cllr / Rdl / Ceba CP Taute
Cllr / Rdl / Ceba D Acker
Ald JC Lambaatjeen
Cllr / Rdl / Ceba LSS van Rooyen
Cllr / Rdl / Ceba SM Toto
Cllr / Rdl / Ceba HRT Stroebel
Ald NS Ndayi
Cllr / Rdl / Ceba J Hoogbaard)
Ald RH Ruiters
Cllr / Rdl / Ceba M Kannemeyer
Cllr / Rdl / Ceba MA Mkonto
Cllr / Rdl / Ceba JJ Cornelius
Cllr / Rdl / Ceba JJ Bavuma
Cllr / Rdl/Ceba RW Arends
Cllr / Rdl / Ceba PE Petros
Cllr / Rdl / Ceba R Louw
Cllr / Rdl / Ceba F September
Cllr / Rdl / Ceba A Oktober
Ald V Donson
Ald A Stroebel (as of 3 July 2024)
Cllr / Rdl / Ceba S Mangxaba (as
of 03 July 2024)
Ald IC Krtzinger (as of 03 July 2024)
Cllr / Rdl / Ceba DL Conje (as of 03
July 2024)
Cllr / Rdl / Ceba MA Simmers (as of
03 July 2024)
Cllr / Rdl / Ceba DJ Swart as of 3
July 2024)
Cllr / Rdl / Ceba WP Meshoa (as of
30 July 2024)
Cllr / Rdl / Ceba MR Gericke (as of
06 August 2024)
Cllr / Rdl / Ceba J van der Ross (as
of 23 August 2024)
Cllr / Rdl / Ceba J Gertse (as of 26
September 2024)



Minutes of a **Council meeting of**
the 2021/2026 term of
Garden Route District Council held at the **CA Robertson Council Chambers**, and via
Zoom on Thursday, 30 January 2025 at 11:00

Notule van 'n Raadsvergadering van
die 2021/2026 termyn
van Garden Route Distriksraad gehou in die CA Robertson Raadsaal en via Zoom
op Donderdag, 30 Januarie 2025 om 11:00

Imizuzu **Yentlanganiso yeBhunga yexesha lika 2021/2026**
yoMasipala Wesithili se Garden Route
nebibanjwe **kwiGumbi leBhunga CA Robertson**, kunye **nango Zoom**,
NgoLwesine, 30 Kweyo-Mqungu 2025, ngo 11:00

1. **OPENING AND WELCOMING / OPENING EN VERWELKOMING / UVULO NOLWAMKELO**

The Speaker, Ald GR Wolmarans welcomed everybody present and thanked them for their attendance.

2. **EVACUATION PROCEDURES / ONTRUIMINGSPROSEDURES / IKNQUBO YOKUFUDUSWA**

The evacuation procedure was presented via audio clip that explained the evacuation procedures in case of emergency.

3. **SILENT PRAYER (MEDITATION) / STILLE GEBED (MEDITASIE) / UMTHANDAZO OTHULEYO**

Ms A Killian opened the meeting with a scripture reading followed by a prayer.

4. **ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU AKHOYO**

4.1 **COUNCILLORS PRESENT / RAADSLEDE TEENWOORDIG / OOCEBA ABAKHOYO**

Ald GR Wolmarans	DA
Ald A Stroebel	DA
Cllr / Rdl / Ceba J Hoogbaard	DA
Cllr / Rdl / Ceba K Malooi	DA
Cllr / Rdl / Ceba JG Meiring	DA
Cllr / Rdl / Ceba F September	DA
Ald P Terblanche	DA
Ald NS Ndayi	DA
Ald S de Vries	ANC
Ald CN Lichaba	ANC
Cllr / Rdl / Ceba NV Gungubele	ANC
Cllr / Rdl / Ceba JJ Cornelius	ICOSA
Cllr / Rdl / Ceba A Oktober	GOOD
Cllr / Rdl / Ceba D Acker	FREEDOM FRONT PLUS
Cllr / Rdl / Ceba J Gertse	PBI

Cllr / Rdl / Ceba D Cronje	George Municipality
Cllr / Rdl / Ceba MA Simmers	George Municipality
Ald IC Kritzinger	George Municipality
Cllr / Rdl / Ceba MR Gericke	George Municipality
Cllr / Rdl / Ceba R Louw	George Municipality
Cllr / Rdl / Ceba HRT Stroebel	Knysna Municipality
Cllr / Rdl / Ceba P Petros	Knysna Municipality
Cllr / Rdl / Ceba M Kannemeyer	Mossel Bay Municipality
Ald RH Ruiters	Mossel Bay Municipality
Cllr / Rdl / Ceba MA Mkonto	Mossel Bay Municipality
Cllr / Rdl / Ceba JJ Bavuma	Mossel Bay Municipality
Cllr / Rdl / Ceba J Hoogbaard	Hessequa Municipality
Cllr / Rdl / Ceba CP Taute	Hessequa Municipality
Cllr / Rdl / Ceba S Mangxaba	Bitou Municipality
Ald D Swart	Bitou Municipality
Ald JC Lambaatjeen	Oudtshoorn Municipality
Ald V Donson	Oudtshoorn Municipality
Cllr / Rdl / Ceba WP Meshoa	Kannaland Municipality

OFFICIALS / AMPTENARE / AMAGOSA

Mr / Mnr / Mnu MG Stratu	Municipal Manager
Mr / Mnr / Mnu JG Daniëls	Executive Manager Roads and Transport Services
Ms / Me / Nkzn B Holtzhausen	Executive Manager Corporate Services
Mr / Mnr / Mnu R Boshoff	Executive Manager Financial Services
Ms / Me / Nkzn N Raisa-Mlandu	Executive Manager Community Services
Mr / Mnr / Mnu L Menze	Executive Manager Planning and Economic Development
Adv N Davids	Manager Legal Service
Adv S Maqekeni	Manager Integrated Support Services & Legal Compliance

Mr / Mnr / Mnu T Loliwe	Strategic Manager in the Office of the Municipal Manager
Ms / Me / Nksnz IG Saaiman	Manager Performance Management
Ms / Me / Nkzn L James	Chief Risk Officer
Ms/Me/Nkzn M Nqumse	Acting Manager Communication
Ms / Me / Nksnz L Hoek	Manager BTO, AFS & Assets
Mr / Mnr / Mnu T Mpuru	Manager SCM, Data and Stores
Mr / Mnr/Mnu C Martin	Manager Income, Bank Reconciliation, Expenditure and Renumeration
Ms / Me / Nkzn M James	District IDP Manager
Mr / Mnr / Mnu J Mkunqwana	Manager Human Settlements
Ms / Me / Nksnz S Sims	Manager Human Settlements
Mr / Mnr / Mnu R Dyantyi	Manager EPWP
Mr Mnr / Mnu D Mashila	Manager: Projects; Properties, Facilities & Resort Management
Mr / Mnr / Mnu K Nieuwoudt	Manager ICT
Ms / Me / Nksnz M Smit	Manager Human Resources
Ms / Me / Nkzn N Klaas	Manager Individual Performance and Policy Development
Ms / Me / Nksnz R Matthews	Head: Committee Services
Ms / Me / Nksnz C van Wyngaardt	Committee Officer
Mr / Mnr / Mnu B Desha	Language Practitioner
Mr / Mnr / Mnu J Gie	District Waste Manager
Mr / Mnr / Mnu D Stoffels	Chief Fire Officer
Mr / Mnr / Mnu G Otto	Manager Disaster Management

4.2 **COUNCILLORS AND OFFICIALS WITH LEAVE / RAADSLEDE EN AMPTENARE MET VERLOF / OCEBA NAMAGOSA ABAKWIKHEFU**

Cllr / Rdl / Ceba SM Toto	George Municipality
Cllr / Rdl / Ceba RW Arends	Knysna Municipality
Cllr / Rdl / Ceba J van der Ross	Oudtshoorn Municipality

4.3 **COUNCILLORS WITHOUT LEAVE / RAADSLEDE SONDER VERLOF / OCEBA ABANGEKHOYO**

None / Geen / Azikho

5. **NOTING OF THE PROVISIONS OF SCHEDULE 7 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL STRUCTURES AMENDMENT ACT, 2021 / KENNISNAME VAN DIE VOORSKRIFTE VAN SKEDULE 7 (GEDRAGSKODE VIR RAADSLEDE) VAN DIE PLAASLIKE REGERING MUNISIPALE AANGEPASTE STRUKTUREWET, 2021 / UQWALASELO LWEMITHETHO-NEMIMISELO YOLUHLU 7 (INDLELA YOKUZIPHATHA KOOCEBA) UMTHETHO WEZOLAWULO LOMASIPALA WORHULUMENTE WASEKHAYA, 2021**

The Code of conduct was noted.

6. **DISCLOSURE OF INTERESTS BY COUNCILLORS AND OFFICIALS / VERKLARING VAN BELANGE DEUR RAADSLEDE EN AMPTENARE / UKUCHAZWA KOMDLA NGOCEBA KUNYE NAMAGOSA**

Mr MG Stratu declared his interest regarding reports K.1 on the In-Closed agenda.

Mr R Boshoff declared his interest regarding reports K.1 on the In-Closed agenda.

Ms B Holtzhausen declared her interest regarding K.1 on the In-Closed Agenda.

Mr L Menze declared her interest regarding K.1 on the In-Closed Agenda.

Mr JG Daniels declared his interest regarding K.1 on the In-Closed Agenda.

7. **COMMUNICATIONS BY THE SPEAKER / MEDEDELINGS DEUR DIE SPEAKER**
/ UNXIBELELWANO LUKASOMLOMO

NB: The Speaker informed the Cllrs that Ms. Debbie Smith (Head: Remuneration) is leaving the Service of Council after 25 years of Service and that her last working day will be on 28 February 2025. The Speaker, on behalf of Council wished her well and thanked her for her service.

The Speaker apologized to all Cllrs and Officials for the changing of the dates of this Council meeting. The Speaker wished all Cllrs who celebrated their birthdays and those whose birthdays are coming up, happy birthdays.

The Speaker informed the Cllrs that an Addendum Agenda was distributed and said that an MOU was also distributed relating to report H.3 on the Addendum. The Speaker said that the reports on the Addendum will be dealt with in line with the main agenda.

Under the Communications of the Speaker, Ald CN Lichaba communicated the following:

Ald CN Lichaba thanked Administration for the distribution of the Addendum that contains the Oversight report even under extreme pressure there were working under. She said that Cllrs had very little time to process the Annual Report and Oversight report. Ald CN Lichaba said that communication in the various groups should be enhanced and suggested that at the next Governance Committee, Terms of Reference should be developed that will assist all Cllrs in terms of Communication.

Ald CN Lichaba referred to the minutes of the previous meeting and enquired why the report with regard to the Extension of contracts and service level agreements of service providers relating to financial services and business workflow/transactional systems did not form part of the agenda and why the

report with regard to the Outcomes of the Performance Evaluation for Senior Managers is contained in the In-Closed Agenda.

The Speaker responded to the communications above and said that on the Governance Committee question, before the next meeting takes place, she will request that all the Whips provide her with items that they want discussed at the meeting in order for any concerns to be placed on the Governance Committee Agenda for discussion.

The Municipal Manager, Mr MG Stratu responded to the question by Ald CN Lichaba with regard to the Extension of contracts and service level agreements of service providers relating to financial services and business workflow/transactional systems and said that the reason why it did not serve today, is that GRDM was all along waiting for the Audit report from the Auditor General and that report was only submitted on 25 January 2025, and the report was not ready to be placed on the agenda for today. Mr MG Stratu said that Administration wants to submit a comprehensive report that will address all the concerns that Cllrs raised at the previous meeting. Mr MG Stratu said that the decision to use the current system was presented to Cllrs at a Strategic Session after the digital transformation strategy was presented and at the strategic session three choices were given and Council resolved that it will remain with the current system.

The Speaker responded to the last question with regard to the reason why the report on the Outcomes of the Performance Evaluation for Senior Managers is on the In-Closed agenda, and said that every year this report is always on the In-Closed agenda and recently Council approved a Policy that indicates what should be placed on the In-Closed agenda and can be found in the policy, but concluded by saying that ultimately it is the decision of Council if the report stays on the In-Closed agenda or moved to the Open Agenda.

Ald S de Vries communicated the following:

Ald S de Vries said that at other municipalities the report on the Performance Evaluations of Senior Managers appears on the open agenda and proposed that it should be moved from the In-Closed and be discussed with the reports that are contained on the open agenda. Ald CN Lichaba said that she seconds the proposal by Ald De Vries.

The Executive Mayor, Ald A Stroebel communicated the following:

Ald A Stroebel asked if voting can take place based on the Speakers communication. Ald A Stroebel said that he wants to provide his inputs on the Performance Evaluation Outcomes, but for now it is on the In-Closed Agenda.

The Speaker ruled and said that the matter will be discussed in the closed session after the open agenda is concluded.

**8. COMMUNICATIONS BY THE EXECUTIVE MAYOR / MEDEDELINGS DEUR DIE
UITVOERENDE BURGEMEESTER / UNXIBELELWANO LUKA SODOLOPHU**

The Executive Mayor, Ald A Stroebel communicated the following:

Ald A Stroebel said that last night in Oudtshoorn a hail storm occurred and a lot of houses were damaged and that GRDM Community Services department in conjunction with Oudtshoorn Municipalities assisted those who were in need.

Ald A Stroebel said that there were some water issues in Calitzdorp last week Sunday and Community Services Department assisted with delivering water via water trucks and assisted Kannaland Municipality and its residents.

Ald A Stroebel said that there were some issues in Knysna with a pump at the water reservoir and Community Services Department assisted with delivering water via water trucks.

Ald A Stroebel said that during December the region experienced a lot of fires, seventeen (17) that had to be contained. Ald A Stroebel reported that no lives

were lost and no major damage to infrastructure occurred and thanked the Chief Fire Officer, his team and all other role players and stakeholders that assisted.

Ald A Stroebel concluded by saying that he is happy that all the Cllrs are back and to those Cllrs that had to undergo medical procedures he said that he is relieved that they are recovering.

9. COMMUNICATIONS BY THE MUNICIPAL MANAGER / MEDEDELINGS DEUR DIE MUNISIPALE BESTUURDER / UNXIBELELWANO LOMPHATHI MASIPALA

The Municipal Manager, Mr MG Stratu communicated the following:

Mr MG Stratu wished all the Cllrs and officials a prosperous 2025. Mr MG Stratu on behalf of Administration wished Ms Debbie Smith well with her future endeavors and thanked her for service.

Mr MG Stratu reported that GRDM has once again achieved a clean audit outcome according to the Auditor General and it is for the forth consecutive time. Mr MG Stratu said that it is the first time that GRDM had to wait almost 2 months to receive their report. Mr MG Stratu reported that once again the name of this municipality will be on the list of municipalities that are doing well in the country. Mr MG Stratu thanked all the staff members who worked very hard to ensure that GRDM receives another clean audit report.

Mr MG Stratu said that, GRDM is ready for the upcoming election next year and is committed to serve all the citizens in the Garden Route and commit this Council to deliver services the best we know how.

Mr MG Stratu said that GRDM is currently busy with the adjustment budget process and thanked the members of the budget steering committee for their work and hope to deliver a proper adjustment budget. Mr MG Stratu said that GRDM is currently busy with its IDP review process and as a municipality we always look for innovative ways to ensure proper public participation. Mr MG

Stratu encouraged Cllrs to assist management to encourage members of the public to participate in the public participation processes.

Mr MG Stratu reported that Knysna Municipality has resolved to participate the Regional Waste management facility project and has mandated their Municipal Manager to negotiate and sign their SLA. Mr MG Stratu said that Standard Bank can now be informed that all the four participating municipalities will now form part of the Regional Waste Management Project. Mr MG Stratu said that GRDM is continuing with the building of the Landfill Site but is experiencing difficulties with the lack of performance from the contractor. Mr MG Stratu said that a “make or break” meeting is going to take place tomorrow with the group chairman of the company and CEO. Mr MG Stratu said that a termination notice has been prepared but the ultimate goal is to ensure that in March, cell 1 is operational. PetroSA has given permission for municipalities to continue dumping waste on their site, but has also given notice that it will not be for long.

Mr MG Stratu said that as Cllrs are aware a new contract was negotiated with Dr Prinsloo for the Skills Mecca, but unfortunately due to ill health and other reasons, Dr Prinsloo has decided not to accept the terms that were offered

Mr MG Stratu said that one of the important reports on the agenda is the start of the process for filling of the Executive Manager Corporate Services position due to imminent departure of Ms B Holtzhausen. Mr MG Stratu said that conversations with colleagues and Ms B Holtzhausen have taken place and expressed sincere appreciation for her dedication and contributions she has made to this organization and that at an opportune time a proper farewell will be arranged for Ms B Holtzhausen.

10. APPROVAL OF MINUTES OF COUNCIL MEETING / GOEDKEURING VAN NOTULES VAN RAADSVERGADERING / UKWAMKELWA KWEMIZUZU YENTLANGANISO ZEBHUNGA

10.1 **MINUTES OF A SPECIAL COUNCIL MEETING DATED 11 DECEMBER 2024 / NOTULE VAN 'N SPESIALE RAADSVERGADERING GEDATEER 11 DESEMBER 2024 / IMIZUZU YENTLANGANISO YEBHUNGA EKHETHEKILEYO YANGOMHLA 11 KWEYMNGA 2024 (PG 8-27)**

RESOLVED

That the minutes of the Special Council meeting dated 11 December 2024, be approved.

BESLUIT

Dat die notule van die Spesiale Raadsvergadering gedateer gedateer 11 Desember 2024, goedgekeur word.

ISIGQIBO

Sesokuba imizuzu yentlanganiso yeBhunga ekhethekileyo yangomhla 11 kweyeMnga 2024, iphunyezwe nezi zilungiso zilandelayo.

11. **MINUTES OF MAYORAL COMMITTEE MEETING/ SECTION 79 COMMITTEES AND OTHER COMMITTEES (FOR NOTIFICATION) / NOTULE VAN DIE BURGEMEESTERSKOMITEEVERGADERING/ ARTIKEL 79 KOMITEES EN ANDER KOMITEES (VIR KENNISNAME) / IMIZUZUZ YEKOMITI KASODOLOPHU KUNYE NEZINYE IKOMITI ZOMHLATHI 79 (ITHATHELWE INGQALELO)**

11.1 **MINUTES OF MAYORAL COMMITTEE MEETING: 29 OCTOBER 2024 / NOTULE VAN UITVEROENDE BURGEMEESTERSKOMITEEVERGADERING: 29 OKTOBER 2024 / YENTLANGANISO YEKOMITI KASODOLOPHU: 29 KWEYEDWARHA 2024 (PG 31-50)**

RESOLVED

That the minutes of the Executive Mayoral Committee meeting dated 29 October 2024, be noted.

BESLUIT

Dat kennis geneem word van die notule van die Uitvoerende Burgemeesterskomitee wat plaasgevind het op 29 Oktober 2024.

ISIGQIBO

Sesokuba imizuzu yentlanganiso yeKomiti kaSodolophu nenibanjwe ngomhla 29 KweyeDwarha 2024 ithathelwe ingqalelo.

12. STANDING ITEMS / STAANDE ITEMS / IMIBA EMISIWEYO

12.1 NONE /GEEN / AYIKHO

A. REPORTS FROM THE SPEAKER / VERSLAE VANAF DIE SPEAKER / IMIBA EVELA KU SOMLOMO

A.1 NONE /GEEN / AYIKHO

NB: Cllr R Louw joined the meeting at 12:00.

B. REPORTS FROM THE EXECUTIVE MAYOR / VERSLAE VANAF DIE UITVOERENDE BURGEMEESTER / IMIBA EVELA KUSODOLOPHU**B.1 ANNUAL REPORT FOR 2023/24 FINANCIAL YEAR /JAARVERSLAG VIR 2023/24 FINANSIËLE JAAR /INGXELO ENGAPHICOTHWANGA YONYAKA KUNYAKA MALI KA 2023/24**

Refer Report from the Executive Mayor (Ald A Stroebel)/ Executive Manager Integrated Planning and Development (L Menze)(pg 60-65)

Before the resolution were formulated, the ANC requested a 10 minute caucus. The meeting paused at 12:30 and resumed at 12:40.

After the caucus Ald CN Lichaba reported that the ANC differs with the recommendation contained in the report and requested that it be minuted that

the ANC component adopts the Annual Report with reservations. This proposal was seconded by Ald S de Vries.

Ald A Stroebel said that the Annual Report for the 2023/2024 financial year is a reflection of what happened during the mentioned financial year, ie. Meetings that took place, actual expenditure that took place, etc. and said that annual report mimics a set of minutes of what transpired during the financial year. Ald A Stroebel then requested that the reservations as mentioned by Ald CN Lichaba be identified.

Ald CN Lichaba said that the ANC believes there is no full disclosure with regard to Section 35, concerning the Senior Managers and because Administration provided the Annual Report late, there was not enough time to work through the document.

Mr MG Stratu advised the following: Mr MG Stratu said that in the South African context reservations raised during the Annual Report process typically referred to concerns, objections, or qualifications expressed by Auditors, or other stakeholders about the **accuracy** of the information, the completeness or compliance of the report with standard regulations. If anyone wants to raise a reservation it must be along the lines as mentioned above. The reservation must be able to be sustained in the context of the Annual Report. The reservations must reflect issues that were identified by the Auditor General. Mr MG Stratu made reference to Note 44 in the financial statements where full disclosure was made by the Auditor General and speaks about noncompliance with Regulation 35.

Mr MG Stratu cautioned Council that the above mentioned reservation cannot be sustained. Mr MG Stratu said discussions took place at the Governance Committee with regard to the late submission of the Auditor General's report that affected the timelines of distribution of the report and that can also not be sustained as a reason for reservation.

Ald NS Ndayi proposed that the Annual Report be approved with amendments as read into record by Mercy James. This proposal was seconded by Ald D Swart.

The matter was put to vote and the results are as follows:

Voting took place by show of hands and the results were as follows:

Councillors in favor of the proposal by Ald NS Ndayi - 20

Councillors in favor of the proposal by Ald CN Lichaba – 9

Abstention - 3

RESOLVED

That Council approves the 2023/2024 Annual Report with the following amendments:

AG Consistency Review for 2023 -2024 Annual Report – GRDM Responses

Page nr	AG Comment:23 January 2025	AG Comment : 29 January 2025	GRDM Actions 30 January 2025/ Comments
76	Highlighted text	The grant funding amount of R4 981 000 has not been changed and does not agree with the total grant received reported in the audited AFS. Audited AFS record received grant at R4 481 000 and not R4 981 000.	Changed to R4 481 000
112	<p>Amount cannot be traced to AFS, please indicate what makes up this amount. 203 854</p> <p>This amount was changed from VI 408 533</p> <p>The amount was changed from the first version, however the total expenditure in the AFS does not agree to this amount. (366 898)</p>	<p>The updated amounts do not agree to amounts reported in the Stamped AFS.</p> <p>Total other revenue in the audited AFS is R237 977 not R238 211.</p> <p>Total revenue as per the Audited AFS is R446 893, not R447 127.</p> <p>Total expenditure per Audited AFS is R462 406 and not R467 300.</p> <p>Please align values with values reported in the Stamped AFS.</p>	<p>Updated to R237 977</p> <p>Updated to R446 893</p> <p>Updated to R462 406</p>
150	This was added, however the purpose and composition is empty. (regarding the CFO forum)		Corrected
180	How was this amount obtained? Landfill site PPE Actual Expenditure 28 045 466.75		Corrected

Page nr	AG Comment:23 January 2025	AG Comment : 29 January 2025	GRDM Actions 30 January 2025/ Comments
190	This number does not agree with the number in TL28. Please indicate what makes up the number. 5295 Total gravel roads	The difference is note. Please provide an explanation of what Table 19: Gravel Road Infrastructure is reporting on. How were the gravel roads graded/maintained. This information was not available to the auditors during the audit.	Changed the heading to: The following table indicates the amount of gravel road infrastructure in the entire district. 3km roads were tarred.
285	The amount does not agree to the comparative figure as per the AFS. 299 842		Corrected
	Please relook at the amount. 456 022		Corrected
	The amount does not agree to the amount as per the AFS. Please indicate what makes up this amount. 319 003		Corrected
	Where does this amount come from cause we cannot trace it to the AFS? 460 178		Corrected
286	The amount does not agree to the comparative figure as per the AFS. 12 731 (staff and councillor benefits)		Corrected

Page nr	AG Comment:23 January 2025	AG Comment : 29 January 2025	GRDM Actions 30 January 2025/ Comments
	The amount does not agree to the comparative figure. 11 006		Corrected
287	Please re-look at the amounts using the above comments.	The employee related costs in the Stamped AFS is a total of R305 287, which does not agree to the R319 003 recorded in the Annual Report	Updated the table. Total to R305 287
290	The total capital expenditure does not agree to the amount as per the AFS. (details of capital expenditure)	The amount on the stamped AFS is now R47 823 190, which does not agree to the amount of R48 032 812 on the annual report	Other assets changed to R2 929 259 and total R47 823 190
292	The government grants and subsidies amounts do not agree to the amounts as per the AFS. Please indicate what makes up this amounts		Refer to the statement of financial performance: Government grants & subsidies (R204 679 365) and Department of Infrastructure: Roads service charges(R203 853 665) Table included
293	The amount does not agree to the amount as per the AFS. 28 432 and 48 033	The amount is not updated it is still R28 432 and R48 033 on the new annual report refer to page 292	Updated to: 28 348 and 47 823
341	Please re-look these amount based on the above comments raised relating to capital expenditure.	Page 352 Appendix M to be updated based on the comments on capital expenditure	Updated other assets to: R2 929 259

Page nr	AG Comment:23 January 2025	AG Comment : 29 January 2025	GRDM Actions 30 January 2025/ Comments
369		<p><u>Attendance table:</u> -Chairperson Dippenaar did not attend the 28 Nov 2023 (Please see minutes of the meeting, he is listed as an Official with leave)</p>	Changed to apology
372		<p><u>5.3 Emphasis of Matters</u> The amounts quoted under Irregular Expenditure do not agree to the amounts in the Final Audit Report.</p> <p>Currently quoted amounts are R17 954 961 instead of R35 158 500 and comparative figure for 2023 is R16 286 596 instead of</p>	Corrected
374		<p><u>Budget Management</u> The overspending amount is incorrectly quoted for 2024. The correct amount is R 11 965 380, instead of R11 582 948 currently recorded</p>	Corrected

BESLUIT

Dat die Raad die 2023/2024 Jaarverslag met die wysigings soos aangedu ivo, goedkeur.

ISIGQIBO

Sesokuba iBhunga liphumeze Ingxelo Yonyaka ka 2023/2024 nezi zilungiso zilandelayo:

.NB: REPORT A.1 on the Addendum was discussed next.

**A. REPORTS FROM THE SPEAKER / VERSLAE VANAF DIE SPEAKER / IINGXELO EZIVELA
KU SOMLOMO**

**REPORT FROM THE CHAIRPERSON OF THE MPAC / VERSLAG VANAF DIE VOORSITTER
VAN DIE MPRK /INGXELO ESUKA KUSIHLALO WE MPAC**

**A.1 O V ERSIGHT REPORT ON THE ANNUAL REPORT FOR THE 2023/24 FINANCIAL
YEAR / VERSLAG RAKENDE DIE OORSIGVERSLAG VIR DIE 2023/24 FINANSIËLE
JAAR / LWENGXELO EYONGAMELEYO YONYAKA YONYAKAMALI KA
2023/24**

Report from the Chairperson of Municipal Public Accounts Committee (MPAC) (Cllr J Cornelius)(PG 4-16)

Before the resolution were formulated, the following discussions took place:

Cllr J Cornelius proposed that the Oversight Report be adopted without reservations. This proposal was seconded by Cllr F September.

Ald CN Lichaba proposed that the Oversight Report be adopted with reservations and said the ANC based their reservations on the non disclosure regarding Regulation 35 regarding Senior Managers as can be found in Note 44 of the Financial Statements. This proposal was seconded by Ald S de Vries.

Voting took place by show of hands and the results were as follows:

Councillors in favor of the proposal by Cllr J Cornelius - 20

Councillors in favor of the proposal by Ald CN Lichaba – 7

Abstention

RESOLVED

1. That Council, after having fully considered the Annual Report of the municipality and representations thereon, adopts the oversight report and the 2023/24 Annual Report without reservations.
2. That the Accounting Officer, in accordance with Section 21 (a) of the Municipal Systems Act, make the oversight report public within seven days of its adoption.
3. That the Accounting Officer submits the Oversight Report to the Provincial Legislature within seven days.
4. That the Accounting Officer develops action plans to address issues raised in the Auditor General Report and monitor progress.
5. That the Audit Action Plan progress be presented to APAC and MPAC quarterly.
6. That Council refers Irregular Expenditure disclosed in the Annual Financial Statements to MPAC for investigation.
7. That Council refers Unauthorised Expenditure disclosed in the Annual Financial Statements to MPAC for investigation.
8. That Council refers Fruitless and Wasteful Expenditure disclosed in the Annual Financial Statements to MPAC for investigation.

BESLUIE

1. *Dat die Raad, nadat die Jaarverslag van die munisipaliteit en vertoë daaroor volledig oorweeg het, die oorsigverslag en die 2023/24 Jaarverslag sonder voorbehoude aanvaar.*
2. *Dat die Rekenpligtige Beampte, ooreenkomstig Artikel 21 (a) van die Munisipale Stelselwet, die oorsigverslag binne sewe dae na die aanvaarding daarvan openbaar maak.*
3. *Dat die Rekenpligtige Beampte die Oorsigverslag binne sewe dae by die Provinsiale Wetgewer indien.*
4. *Dat die Rekenpligtige Beampte aksieplanne ontwikkel om kwessies wat in die Ouditeur Algemene Verslag geopper word aan te spreek en vordering te monitor.*
5. *Dat die vordering van die Ouditaksieplan kwartaalliks aan APAC en MPAC voorgelê word.*
6. *Dat die Raad onreëlmatige uitgawes wat in die finansiële jaarstate geopenbaar is na MPRK verwys vir ondersoek vir die huidige jaar.*
7. *Dat die Raad ongemagtigde uitgawes wat in die finansiële jaarstate geopenbaar is na MPRK verwys vir ondersoek.*
8. *Dat die Raad vrugtelose en verkwistende uitgawes wat in die finansiële jaarstate geopenbaar is na MPrk verwys vir ondersoek.*

ISIGQIBO

1. *Sesokuba iBhunga, emva kokuba liyithathele ingqalelo ngokupheleleyo iNgxelo yoNyaka kamasipala nokumelwa kuyo, lamkele ingxelo yokongamela kunye neNgxelo yoNyaka wama-2023/24 ngaphandle kwamathandabuzo.*

2. Sesokuba iGosa eliNika iNgxelo, ngokungqinelana neCandelo lama-21 (a) loMthetho weenkqubo zikaMasipala, lenze ingxelo yokongamela esidlangalaleni kwiintsuku ezisixhenxe zokwamkelwa kwayo.
3. Sesokuba iGosa eliNika iNgxelo lingenise iNgxelo yoLwaphulo-mthetho kwiNdlu yoWiso-mthetho yePhondo kwiintsuku ezisixhenxe.
4. Sesokuba iGosa eliNika iNgxelo liqulunqe izicwangciso zamanyathelo okujongana nemiba ephakanyiswe kwiNgxelo yoMphicothi-zincwadi Jikelele kunye nokubeka iliso kwinkqubela phambili.
5. Sesokuba isiCwangciso somsebenzi woPhicotho-zincwadi sinikezelwe kwi-APAC nakwi-MPAC qho ngekota.
6. Sesokuba iBhunga lidlulisele iNkcitho eNgagunyaziswanga edizwe kwiiNgxelo-mali zoNyaka kwi-MPAC ukuze iphandwe kulo nyaka.
7. Sesokuba iBhunga lithumele iNkcitho engagunyaziswanga edizwe kwiiNgxelo zeMali zoNyaka kwi-MPAC ukuze iphandwe.
8. Sesokuba iBhunga lithumele iNkcitho engenaziqhamo neyiNkcitho ebhengezwe kwiiNgxelo zeMali zoNyaka kwi-MPAC ukuze iphandwe.

B.2 **REPORT: SECTION 52 – RESPONSIBILITIES OF MAYOR / VERSLAG: ARTIKEL 52 VERANTWOORDELIKHEDE VAN DIE BURGEMEESTER / INGXELO: U MHLATHI 52 - UXANDUVA LUKA SODOLOPHU**

Refer Report from the Executive Mayor (Ald A Stroebel) (pg 66-118)

RESOLVED

That Council notes the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the quarter ending 31 December 2024.

BESLUIT

Dat die Raad kennis neem van die kwartaalverslag rakende die implementering van die begroting en die finansiële posisie van die munisipaliteit vir die jaar tot datum en die kwartaal geëinding 31 Desember 2024.

ISIGQIBO

Sesokuba iBhunga lithathele ingqalelo ingxelo ngokumiselwa kolwabiwo-mali kunye nemicimbi yezemali zomasipala zonyaka uzakuthi ga ngoku kunye nexesha eliphela ngomhla 31 kweyoMnga 2024.

B.3 **REPORT: SECTION 72 MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 31 DECEMBER 2024 / VERSLAG: ARTIKEL 72 HALFJAARLIKSE BEGROTING EN PRESTASIE ASSESSERING: 31 DESEMBER 2024 / INGXELO: UMHLATHI 72 ULWABIWOMALI-LOMBINDI NYANKA KUNYE NOQWALASELO LOMSEBENZI 31 KWEYOMNGA 2024**

Refer Report from the Executive Mayor (Ald A Stroebel)pg 119-171)

RESOLVED

1. That Council takes note of the mid-year budget and performance report in terms of Section 72 of the Municipal Finance Management Act;
2. That Council takes note of the SDBIP performance report for the six months ending 31 December 2024; and;
3. That Council takes note that an adjustments budget will be tabled in February 2025 for consideration.

BESLUIE

1. *Dat die Raad kennis neem van die halfjaarlikse Prestasieverslag voorgelê in terme van Artikel 72 van die Munisipale Finansiële Bestuurswet;*
2. *Dat die Raad kennis neem van die SDBIP Prestasieverslag vir die eerste ses maande van die jaar geëindig 31 Desember 2024; en;*

3. *Dat die Raad kennis neem dat 'n aangepaste begroting voorgelê gaan word vir oorweging in Februarie 2025.*

ISIGQIBO

1. iBhunga lithathele ingqalelo ulwabiwo-mali lombindi nyaka kunye noqwalaselo lomsebenzi ngokwemithetho yoMhlathi 72 woMthetho woLawulo Lwemali zoMasipala;
2. iBhunga lithathele ingqalelo ingxelo yomsebenzi we SDBIP kwinyanga ezintandathu eziphela ngomhla 31 kweyoMnga 2024.
3. iBhunga lithathele ingqalelo ukuba kuzakuthiwa thaca ulungelelwaniso lolwabiwo-mali ngenyanga yoMdumba 2025.

C. REPORTS FROM THE OFFICE OF THE MUNICIPAL MANAGER / ITEMS VANAF DIE KANTOOR VAN DIE MUNISIPALE BESTUURDER / IMIBA EVELA KWI OFISI YOMPHATHI MASIPALA

C.1 FILLING OF THE EXECUTIVE MANAGER: CORPORATE SERVICES'S POSITION (B HOLTZHAUSEN) / VULLING VAN DIE UITVOERENDE BESTUURDER: KORPORATIEWE DIENSTE SE POS (B HOLTZHAUSEN) / UKUVALAWE KWESITHUBA SOMPHATHI OYINTLOKO: IINKONZO ZOLAWULO(B HOLTZHAUSEN)

Refer Report from the Municipal Manager (MG Stratu) / Manager Human Resources (MH Smit) (PG 172-191)

RESOLVED

1. That Council takes note of the content of the report.
2. That approval be granted to commence with the process of filling the position of Executive Manager: Corporate Services which will be become vacant as from 01 May 2025.
3. That the position of the Executive Manager: Corporate Services be advertised Nationally in accordance with the Regulations on appointment and conditions of employment of Senior Managers and be advertised within fourteen (14) days of this Resolution.
4. That a Selection Panel be appointed as follows:

- i. The Municipal Manager, who will be the Chairperson;
 - ii. The Portfolio Chairperson of the Corporate Services; and
 - iii. At least one other person who is not a Councillor or a staff member of the Municipality; and who has expertise or experience in the area of the advertised post. Human Resources officials to serve in an advisory capacity, but not to form part of the Selection Panel.
5. That SALGA Municipal Leadership Competency Assessment Centre , be appointed to facilitate the assessment and verification processes.
 6. That the appointment process be done in accordance with the Regulations.
 7. That the attached process plan be approved for the recruitment and appointment process of the Executive Manager: Corporate Services.
 8. That the offer of employment be extended to the successful candidate on the minimum notch as prescribed by the Upper limits of the Total Remuneration packages payable to Municipal Managers and Managers directly accountable to Municipal Managers.
 9. Should the recruitment process not be finalized by 30 April 2024, that Ms M Smit be appointed to act as Executive Manager Corporate Services, for the period not exceeding three (3) months, from 01 May 2025.

BESLUIT

1. *Dat die Raad kennis neem van die inhoud van die verslag.*
2. *Dat goedkeuring verleen word om te begin met die vul van die Uitvoerende Bestuurder: Korporatiewe Dienste pos, wat vanaf 01 Mei 2025 vakant sal word.*
3. *Dat die pos van die Uitvoerende Bestuurder: Korporatiewe Dienste nasionaal geadverteer word ooreenkomstig die Regulasies oor aanstelling en diensvoorwaardes van Senior Bestuurders en binne veertien (14) dae vanaf hierdie Besluit geadverteer word.*
4. *Dat 'n Keurpaneel soos volg aangestel word:*
 - i. *die Munisipale Bestuurder, wat die Voorsitter sal wees;*

- ii. Die portefeuljevoorsitter van die finansiële portefeuljekomitee; en
 - iii. ten minste een ander persoon, wat nie 'n Raadslid of 'n personeellid van die Munisipaliteit is nie, en wat kundigheid of ervaring het op die gebied van die geadverteerde pos. Menslike Hulpbronne-amptenare om in 'n adviserende hoedanigheid te dien, maar nie om deel te vorm van die Keurpaneel.
5. Dat SALGA Munisipale Leierskap en bevoegdheid asseseerings sentrum aan gestel word om die verifikasie en asseseerings proses te behartig. .
 6. Dat die aanstellingsproses in ooreenstemming met die Regulasies gedoen word.
 7. Dat die aangehegte prosesplan vir die werwing en aanstelling proses van die Uitvoerende Bestuurder: Korporatiewe Dienste goedgekeur word.
 8. Dat die aanbod van indiensneming aan die suksesvolle kandidaat aangebied word op die minimum kerf wees soos voorgeskryf deur die Boonste Perke van die Totale Vergoedingspakkette betaalbaar aan Munisipale Bestuurders en Bestuurders wat direk aan Munisipale Bestuurders verantwoordbaar is.
 9. Dat indien die werwingsproses nie teen 30 April 2024 afgehandel is nie, dat Me M Smit aangestel word om as Uitvoerende Bestuurder Korporatiewe Dienste waar te neem, vir 'n tydperk van hoogstens drie (3) maande, vanaf 01 Mei 2025.

ISIGQIBO

1. Sesokuba Bhunga lithathela ingqalelo okuqulethwe yingxelo.
2. Sesokuba kunikwe imvume ukuze kuqaliswe ngenkqubo yokuzaliswa kwesikhundla soMphathi oLawulayo: liNkonzo zoLawulo esi ngazubanamntu ukususela nge-01 Meyi 2025.
3. Sesokuba isithuba soMphathi oLawulayo: liNkonzo zoLawulo masipapashwe kuzwelonke ngokungqinelana neMimiselo yokuqeshwa kunye neemeko zengqesho yaBaphathi abaKhulu kwaye sipapashwe kwiintsuku ezilishumi elinesine (14) zesi siGqibo.
4. Sesokuba iPhaneli yoKhethe yonyulwe ngolu hlobo lulandelayo:
 - i. UMphathi kaMasipala, oza kuba nguSihlalo;
 - ii. uSihlalo wePotfoliyo yeeNkonzo zoLawulo; kwaye
 - iii. Umntu omnye ubuncinane, ongenguye uCeba womsebenzi kaMasipala; kwaye ngubani onobuchule okanye amava kwindawo

yesithuba esipapashiweyo. Amagosa eSebe lezabasebenzi asebenze njengeengcebiso, kodwa angabi yinxalenye yePhaneli yoKhetho.

5. Sekuba iZiko loVavanyo loBuchule bobuNkokheli bukaMasipala weSALGA, lityunjwe ukuququzelela iinkqubo zovavanyo noqinisekiso.
6. Sesokuba inkqubo yokuqeshwa makwenziwe ngokungqinelana neMigaqo.
7. Sesokuba isicwangciso senkqubo eqhotyoshelweyo samkelwe ukulungiselela ukugaywa kunye nenkqubo yokuqeshwa koMphathi oLawulayo: linkonzo zoLawulo.
8. Sesokuba unikezelo lwengqesho lwandiselwe kumngqatswa ophumeleleyo lubekweyona nottshi isezantsi njengoko kumiselwe nguMda oPhezulu weNtlawulo ephelelo Yemivuzo ehlawulwa kuBaphathi bakaMasipala naBaphathi abaphendula ngqo kuBaphathi bakaMasipala.
9. Sesokuba inkqubo yokugaya abasebenzi ayigqitywanga ngomhla wama-30 kuTshazimpuzi ka-2024, ukuba uNksz M Smit aqeshwe ukuba asebenze njengebambela Mphathi oLawulayo weeNkonzo zoLawulo, ixesha elingadlulanga kwiinyanga ezintathu (3), ukususela nge-01 Meyi 2025.

D. REPORTS FROM THE FINANCIAL SERVICES DEPARTMENT / ITEMS VANAF DIE FINANSIËLE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZEMALI

D.1 DEVIATION REPORT: IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD 1 NOVEMBER 2024 TO 30 NOVEMBER 2024 & 01 DECEMBER 2024 TO 31 DECEMBER 2024 /AFWYKINGSVERSLAG: VOORSIENINGSKANAALBELEID VIR DIE PERIODE 1 NOVEMBER 2024 TOT 30 NOVEMBER 2024 & 01 DESEMBER 2024 TOT 31 DESEMBER 2024/ INGXELO YOTYESHELO: UKUMISELWA KOMGAQO-NKQUBO WALAWULO LWENCITHO KWIXESHA LOMHLA 1 UKUYA KWEYENKANGA 2024 & UKUYA 30 KWEYOMNGA 2024 & 01 KWEYEMNGA 2024 UKUYA 31 KWEYEMNGA 2024

Refer Report from the Executive Manager Financial Service (R Boshoff)(PG192-197)

RESOLVED

1. That the implementation of Regulation 36 of the Municipal Supply Chain Regulation in terms of the deviations for the period 1 November 2024 to 30 November 2024 and 01 December 2024 to 31 December 2024, be noted.

2. That it be noted that in terms of Section 114 of the Municipal Finance Management Act, Act 56 of 2003, there was no approval of tenders not recommended in the normal course of implementing Supply Chain Management policy of a municipality.

BESLUIE

1. *Dat kennis geneem word van die implementering van Artikel 36 van die Voorsieningskanaal beleid in terme van die afwykings vir die periode van 1 November 2024 tot 30 November 2024 en 01 Desember 2024 tot 31 Desember 2024.*
2. *Dat kennis geneem word dat in terme van Artikel 114 van die Munisipale Finansiële Bestuurswet, Wet 56 van 2003, daar geen goedkeuring was van tenders wat nie aanbeveel is in die normale implementering van die Voorsieningskanaalbeleid van die munisipaliteit nie.*

ISIGQIBO

1. Sesokuba ukumiselwa komhlathi 36 woMgaqo Wolawulo Lwencitho yoMasiapala ngokwemimiselo yezotyeshelo kwixesha lomhla 01 ngeyeNkanga 2024 ukuya 30 ngeyeNkanga 2024 & 01 KweyeMnga 2024 ukuya 31 KweyeMnga 2024, kuthathelwe ingqalelo.
2. Sesokuba kuthathelwe ingqalelo ngokwemimiselo yoMhlathi 114 woMthetho Wolawulo Lwemali zoMasipala, uMthetho 56 wango 2003, akukhange kubekho ziniki maxabiso ezingandululwanga kwinkqubo eqhelekileyo yokumiselwa uMgawo Wolawulo Lwezencitho zomasipala.

D.2 **DEBT WRITE-OFF REPORT 2024/25: QUARTER 1-2 / SKULD AFSKRYWINGSVERSLAG 2024/25: KWARTAAL 1-2 / INGXELO YOKUCINYWA KWETYALA KU 2024/25: KWIKOTA 1-2**

Refer Report from the Executive Manager Financial Service (R Boshoff) (pg. 198-205)

RESOLVED

That Councils approves the write-off of debtors balances outstanding per category with a total of R 228 988.31, of which R 164 030.63 was included in the debt impairment which totals for 2023/24 the actual financial implication for 2024/25 of R 64 957.68.

BESLUITE

Dat die Raad goedkeuring verleen vir die afskrywing van debiteure met balanse uitstaande per kategorie met 'n totaal van R 228 988.31, waarvan R 164 030.63 alreeds ingesluit was by die voorsiening vir slegte skulde van 2023/24, dus is die werklike finansiële implikasie vir 2024/25 R64 957.68.

ISIGQIBO

Sesokuba iBhunga liphumeze ukucinywa kwamatyala angekahlawulwa ngokoluhlu lwawo nafikelela kwi R 228 988.31 nekuquka i R 164 030.63 nethe yanciphisa ityala nelifikelela kuchaphazeleko lwezemali kunyaka mali ka 2024/25 lwemali eli R 64 957.68.

D.3 **COST CONTAINMENT REPORTING – QUARTER 2 OF 2024/25 / KOSTE INPERKINGSVERSLAG – KWARTAAL 2 VAN 2024/25 / INGXELO NGOKUNCIPHISA INDLEKO-IKOTA YESIBINI KA 2024/25**

Refer Report from the Executive Manager Financial Service (R Boshoff)(PG 206-209)

RESOLVED

That Council notes the measures implemented and the decrease in expenditure in quarter two of the 2024/25 financial year through the implementation of cost containment measures when compared to Q2 of 2023/2024.

BESLUIT

Dat die Raad kennis neem van die afname in uitgawes soos identifiseer in kwartaal twee van die 2024/25 finansiële jaar as gevolg van die implementering van die GRDM Koste Inperkingsbeleid wanneer die uitgawes vergelyk word met kwartaal 2 van 2023/2024.

ISIGQIBO

Sesokuba ipBhunga lithathele ingqalelo imiqathango yokumiselwa kunye nemali eziye zongiwa kwikota yesibini yonyakala mali2024/25 ngokumisela indlela zokonga zokunciphisa indleko xakuthelekiswa Nekota yesi 2 ka 2023/2024.

E. REPORTS FROM THE CORPORATE SERVICES DEPARTMENT / ITEMS VANAF DIE KORPORATIEWE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLAWULO

E.1 REPORT ON THE PROPOSED SCHEDULE OF COUNCIL AND COMMITTEE MEETINGS FOR THE PERIOD JANUARY UNTIL JUNE 2025 / VERSLAG RAKENDE DIE KONSEP VOORGESTELDE SKEDULE VAN VERGADERINGS VIR DIE TYDPERK JANUARIE TOT JUNIE 2025 TEN OPSIGTE VAN RAAD EN KOMITEES / INGXELO NGESIPHAKAMISO SOLUHLU LWENTLANGANISO ZEBHUNGA KUNYE NEEKOMTI KWIXESHA LENYANGA YOMQUNGU UKUYA KWEYESILIMELA 2025

Refer Report from the Executive Manager Corporate Services (B Holtzhausen) (PG 210-219)

RESOLVED

1. That the proposed schedule of dates for Council and Committee meetings for the period January until June 2025, be noted.
2. That the closing dates for submission of reports as communicated by Council secretariat be strictly adhered to.
3. That it be noted that this schedule is subject to changes due to some municipalities and SALGA not being able to confirm their meeting dates.
4. That it be noted that the Speaker may call Special Council meetings from time to time which are not included in this calendar.
5. That Council approve the recess dates as from 30 June 2025 – 20 July 2025.
6. That the calendar be provided to all the Local Municipalities in the region.

BESLUIE

1. *Dat kennis geneem word van die konsep voorgestelde skedule van vergaderingdatums vir Raad en komiteevergaderings vir 2025,*
2. *Dat die sluitingsdatums vir die indiening van verslae soos gekommunikeer deur die Raadssekretariaat, streng nagekom word .*
3. *Dat kennis geneem word dat die skedule onderhewig is aan veranderinge weens die afwagtende datums vir SALGA se vergaderings.*
4. *Dat kennis geneem word dat die Speaker van tyd tot tyd Spesiale vergaderings kan belê wat nie in hierdie kalender ingesluit is nie.*
5. *Dat die Raad die reses datums soos vanaf 30 Junie 2025 – 20 Julie 2024, goedkeur.*
6. *Dat die Kalender aan al die Plaaslike Munisipaliteite in die omgewing versprei word.*

ISIGQIBO

1. Sesokuba isiphakanyisweyo seentlanganiso zeBhunga kunye neKomiti kwixesha elisusela kwinyanga yoMqungu ukuya kweyeSilimela 2025, siphunyezwe.
2. Sesokuba intsuku zokuvalwa kokungeniswa kwengxelo njengoko kuchaziwe kunobhala ebhunga ukuthoyelwa kwako kubengqongqo.
3. Sesokuba kuthathelwe ingqalelo ukuba uluhlu luxhomekeke kwinguqu nokuxhomekele kwimihla esalindiweyo ka SALGA.
4. Sesokuba kuthathelwe ingqalelo ukuba uSomlomo angabiza intlanganiso Ekhethekileyo yeBhunga ngamaxesha athile, nengabandakanywanga koluluhlu.
5. Sesokuba iBhunga liphumeze imihla yekhefu ukususela ngomhla 30 kweyeSilimela 2024- 20 kweyeKhala 2024.
6. Sesokuba ikhalenda inikwe bonke ooMasipala Basekuhalelni kwingingqi.

E.2 **PROGRESS REPORT ON THE GARDEN ROUTE SKILLS MECCA FOR JANUARY 2025 / VORDERINGSVERSLAG RAKENDE DIE "GARDEN ROUTE SKILLS MECCA" VIR JANUARIE 2025 / INGXELO YENKQUBELA YE GARDEN ROUTE SKILLS MECCA KWINYAKA YOMQUNGU 2025**

Refer Report from the Executive Manager Corporate Services (B Holtzhausen) (PG 220-225)

RESOLVED

1. That Council takes note of the Progress Report on Garden Route Skills Mecca.
2. That Council notes the status of the position of Programme Manager of the Garden Route Skills Mecca

BESLUIE

1. *Dat die Raad kennis neem van die Vorderingsverslag van die Garden Route Skills Mecca.*
2. *Dat die Raad kennis neem van die status van die posisie van die Programbestuurder van die Garden Route Skills Mecca.*

ISIGQIBO

1. Sesokuba iBhunga lithathela ingqalelo iNgxelo yeNkqubela kwiGarden Route Skills Mecca.
2. Sesokuba iBhunga liqaphela imeko yesikhundla soMphathi weNkqubno yeGarden Route Skills Mecca.

F. REPORTS FROM THE COMMUNITY SERVICES DEPARTMENT / ITEMS VANAF DIE GEMEENSKAPSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLUNTU

F.1 **REPORT ON THE GARDEN ROUTE REGIONAL WASTE MANAGEMENT FACILITY PROJECT/VERSLAG INSAKE DIE GARDEN ROUTE STREEK AFVALBESTUUR FASILITEIT PROJEK /INGXELO NGOKUSELE KWENZIWE KWINDAWO YOLAWULO LWENKUNKUMA YENGINGI YE GARDEN ROUTE**

Refer Report from the Executive Manager: Community Services (N Raisa-Mlandu) / District Waste Manager (PG 226-242)

RESOLVED

1. That Council notes the progress made on the Regional Waste Management Facility Project.
2. That Council approve the Participating Municipalities Committee Terms of Reference

3. That Council approve the Participating Municipalities Committee Code of Conduct.

BESLUIE

1. *Dat die Raad kennis neem van die vordering wat gemaak is met die Streeksafvalbestuursfasiliteitprojek.*
2. *Dat die Raad die Verwysingsraamwerk van die Komitee van Deelnemende Munisipaliteite goedkeur.*
3. *Dat die Raad die Gedragskode van die Komitee van Deelnemende Munisipaliteite goedkeur.*

ISIGQIBO

1. Sesokuba iBhunga liyiqaphela inkqubela eyenziweyo kwiProjekthi yeZiko loLawulo lweNkunkuma yeNgingqi.
2. IBhunga liphumeze iMigqaliselo yokuSetyenziswa kweKomiti yooMasipala abaThatha iNxaxheba
3. IBhunga elo liphumeze uMgaqo wokuZiphatha weKomiti yooMasipala abaThatha inxaxheba.

G. REPORTS FROM THE ROADS AND TRANSPORT PLANNING SERVICES DEPARTMENT / ITEMS VANAF DIE PAAIE EN VERVOER BEPLANNINGSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZENDLELA KUNYE NEZICWANGCISO KWEZOTHUTHO

G.1 None / Geen / Asikho

H. REPORTS FROM THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT / ITEMS VANAF DIE BEPLANNING EN EKONOMIESE DIENSTE DEPARTEMENT / IMIBA YESEBE LEZICWANGCISO KUNYE NOPHUHLISO LOQOQOSHO

H.1 **REPORT ON THE GARDEN ROUTE SPORTING AND CULTURAL EVENTS FOR 2024/25 GOING FORWARD / VERSLAG RAKENDE DIE GARDEN ROUTE SPORT EN KULTURELE BYEENKOMSTE VIR 2024/2025 VIR DIE TOEKOMS/ INGXELO NGEZEMIDLALO KUNYE NEMISOTHO YEZENCUBEKO YE GARDEN ROUTE KU-2024/25 UKUQHUBELA PHAMBILI**

Refer report from the Executive Manager: Integrated Planning and Economic Development (L Menze)(PG 243-274)

RESOLVED

1. That Council take note of the Garden Route Sporting and Cultural Events for 2024/25 going forward.
2. That Council mandates Management to engage with relevant stakeholders (Sporting, Cultural and Events Management) to endorse these initiatives and seek possible partnerships.
3. That Council mandates Management and the Executive Mayor to seek funding for the implementation of these activities.
4. That Council mandates the Executive Mayor and Management to engage with the Garden Route District Municipality District Development Model (DDM) Champion, Local, Provincial and National Government seeking support of these activities.

BESLUIE

1. *Dat die Raad kennis neem van die Tuinroete Sport- en Kultuurgeleenthede vir 2024/25, vorentoe.*
2. *Dat die Raad bestuur die mandaat gee om met relevante belanghebbendes (Sport-, Kultuur- en Geleentheidsbestuur) te skakel om hierdie inisiatiewe te onderskryf en moontlike vennootskappe te soek.*
3. *Dat die Raad Bestuur en die Uitvoerende Burgemeester die mandaat gee om befondsing vir die implementering van hierdie aktiwiteite te soek.*
4. *Dat die Raad die Uitvoerende Burgemeester en Bestuur mandaat verleen deur middel van die Tuinroete Distriksmunisipaliteit Distriksontwikkelingsmodel (DDM) Plaaslike, Provinsiale en Nasionale Regering se Politieke Kampioen te skakel wat ondersteuning van hierdie aktiwiteite soek.*

ISIGQIBO

1. Sesokuba iBhunga lithathele ingqalelo iGarden Route Sporting and Cultural Event ngo-2024/25 ukuya phambili.
2. Sesokuba iBhunga ligunyazise abalawuli ukuba bathethathethane nabachaphazelekayo abafanelekileyo (uLawulo lwezeMidlalo, iNkcubeko neMisitho) ukuba baxhase la manyathelo kunye nokufuna intsebenziswano enokwenzeka.
3. Sesokuba iBhunga ligunyazise abaphathi ukuba bafune inkxaso-mali yokuphumeza le misebenzi.
4. Sesokuba iBhunga ligunyazise uSodolophu oLawulayo nabalawuli ukuba bathethathethane neGarden Route District Municipality Development Model (DDM) Champion yezoPolitiko kuMasipala befuna inkxaso ekuHlaleneni, ePhondweni nakuZwelonke kule misebenzi.

H.2

BI-ANNUAL REPORT – KEY PERFORMANCE STATUS ON FORMAL ENDEAVOURS TO ACQUIRE STATE LAND AND PROPERTIES – LONG TERM AFFORDABLE HOUSING PROGRAMME ROLLOUT / TWEEJAARLIKSE VERSLAG – SLEUTELPRESTASIESTATUS RAKENDE FORMELE POGINGS OM STAATSGROND EN EIENDOMME TE VERKRY – VIR DIE UITROL VAN LANGTERMYN BEKOSTIGBARE BEHUISINGSPROGRAM / INGXELO YONYAKA KABINI-NYAKA – INDLELA YOKUSEBENZA ENGUNDOQO KWIZINDINGO EZISEMTHETHWENI ZOKUTHENGA UMHLABA KARHULUMENTE NEEPROPATI – UKUQALISWA KWENKQUBO YEZINDLU EZIXHELEKILEYO IXESHA ELIDE

Refer report from the Executive Manager: Integrated Planning and Economic Development (L Menze) / Manager: Human Settlements (J Mkunqwana) (PG 275-286)

RESOLVED

- 5.1 That Council notes and support the status report on acquisition of State land and properties.
- 5.2 That Council notes and support endeavours to elicit an appropriate response by the HDA on the proposed acquisition of specific State properties and consequential risk to compromised successful roll out of affordable housing in defined RZs and PSHDAs over the planned 30-year development horizon.
- 5.3 That Council note that this unfortunate scenario has continued to prevail over more than three years without any tangible results hence need for both political and administrative interventions to deal with the current impasse.

BESLUIITE

- 5.1 *Dat die Raad kennis neem en die statusverslag en die verkryging van staatsgrond en eiendomme, ondersteun.*
- 5.2 *Dat die Raad kennis neem van pogings om 'n toepaslike reaksie deur die HDA te ontlok rakende die voorgestelde verkryging van spesifieke staatseiendomme en die gevolglike risiko vir die suksesvolle uitrol van bekostigbare behuising in gedefinieerde RZ's en PSHDA's oor die beplande 30-jaar ontwikkelingshorison, ondersteun.*
- 5.3 *Dat die Raad kennis neem dat hierdie ongelukkige scenario wat vir meer as drie jaar voortgeduur het sonder enige daadwerklike resultate, dus die behoefte aan beide politieke en administratiewe ingrypings om die huidige dooiepunt te hanteer.*

ISIGQIBO

- 5.1 Sesokuba iBhunga liqaphele kwaye lixhase ingxelo yobume ngokuthathwa komhlaba kunye neepropati zikaRhulumente.
- 5.2 Sesokuba iBhunga liqaphele kwaye lixhase iinzame zokufumana impendulo efanelekileyo yi-HDA malunga nokufunyanwa okucetywayo kweepropati ezithile zikaRhulumente kunye nomngcipheko obangelwayo wokunikezelwa kwezindlu ezifikelekayo esichengeni kwii-RZ ezichaziweyo kunye nee-PHSHDAs kwixesha elicetywayo lophuhliso lweminyaka engama-30.
- 5.3 Sesokuba iBhunga liqaphele ukuba le meko ilishwa iqhubekile ukubakho kwisithuba esingaphezulu kweminyaka emithathu ngaphandle kweziphumo ezibambekayo kungoko kukho imfuneko yongenelelo lwezopolitiko nolwezolawulo ukujongana nale ngxaki ikhoyo ngoku.

NB: REPORT H.3 on the Addendum was discussed next.

H.3

REPORT ON THE GARDEN ROUTE PARTNERSHIP WITH COLOSSAL AVIAPARTNER (AVIATION SERVICES) / VERSLAG RAKENDE DIE TUINROETE VENNOOTSAP MET "COLOSSAL AVIAPARTNER" (LUGGDIENSTE) / INGXELO NDOBAMBISWANO KWE GARDEN ROUTE NABWAK COLOSSAL AVIAPARTNER (INKONZO ZOKUPHEPHA)

Refer report from the Executive Manager: Integrated Planning and Economic Development (L Menze) / (PG 17-39)

RESOLVED

1. That Council take note of the discussions that have taken place between GRDM and Colossal Aviapatner Aviation Services.
2. That Council authorises the Municipal Manager to enter into Memorandum of Understanding with Colossal Aviapatner Aviation Services to advance the Garden Route Skills Mecca Project.
3. That Council mandates Management to work with Colossal Aviapatner Aviation Services to identify a suitable facility in GRDM properties or in any of the local municipalities owned properties or private property suitable for this training academy.
4. That Council mandates Management to align this project with the GRDM Skills Mecca Project.

BESLUIT

1. *Dat die Raad kennis neem van die besprekings wat tussen GRDM en "Colossal Aviapatner" Lugvaartdienste plaasgevind het.*
2. *Dat die Raad magtig verleen aan die Munisipale Bestuurder om Memorandum van Verstandhouding met "Colossal Aviapatner" Lugvaartdienste aan te gaan, om die "Garden Route Skills Mecca", te bevorder*
3. *Dat die Raad Bestuur 'n mandaat gee om saam met "Colossal Aviapatner" Lugvaartdienste te werk om 'n geskikte fasiliteit te identifiseer in GRDM eiendomme of in enige van die plaaslike munisipaliteite se eiendomme of privaat eiendom wat geskik is vir hierdie opleidingsakademie.*

4. *Dat die Raad Bestuur 'n mandaat gee om hierdie projek in lyn te bring met die GRDM Skills Mekka-projek.*

ISIGQIBO

1. Sesokuba iBhunga lithathele ingqalelo iingxoxo eziqhubekileyo phakathi kwe-GRDM kunye neColossal Aviatpatner Aviation Services.
2. Sesokuba iBhunga ligunyazise uMphathi kaMasipala ukuba angene kwiMemorandam yokuQonda kunye neColossal Aviatpatner Aviation Services ukuphucula Inkqubo ye Garden Route Skills Mecca.
3. Sesokuba iBhunga ligunyazise Abaphathi ukuba basebenzisane nabakwa Colossal Aviatpatner Aviation Services ukujonga indawo efanelekileyo kwimihlaba ye GRDM okanye nakowuphi umhlaba ophathi koomasipala bengingqi okanye umhlaba wabucala ofanele iziko lezoqeqesho.
4. Sesokuba iBhunga ligunyazise Abaphathi ukuba balungelelanise lenkqubo neNkqubo ye GRDM Skill Mecca.

I. NOTICE OF URGENT MOTIONS / KENNISGEWING VAN DRIGENDE MOSIES / ISAZISO SEZIPHAKAMISO

- I.1 None / Geen / Azikho

J NOTICES OF MOTIONS / KENNISGEWING VAN MOSIES / ISAZISO SEZIPHAKAMISO

- J.1 None / Geen / Azikho

K. IN CLOSED SESSION / IN GESLOTE SESSIE / KWI-SASHONI YASEKHUSINI

- K.1 AGENDA WERE DISTRIBUTED SEPARATELY.

CLOSURE / SLUITING / UQUKUNJELO

The meeting closed at 14:20 with 33 Councillors present / *Die vergadering sluit om 14:20 met 33 Raadslede teenwoordig* / Intlanganiso ivalwe ngo 14:20 iNooceba abayi 33.

.....

SPEAKER: ALD GR WOLMARANS

.....

DATE / DATUM / UMHLA

BACK TO AGENDA



Minutes of a **Mayoral Committee meeting**
Held at **CA Robertson Council Chambers**, and via **Zoom**,
on **Tuesday, 10 December 2024 at 13:00**

*Notule van 'n **Burgemeesterskomiteevergadering***
*Gehou in die **CA Robertson Raadsaal** en via **Zoom**,*
*Op **Dinsdag, 10 Desember 2024 om 13:00***

Imizuzu **yeKomiti Kasodolophu**
nebibanjelwe **kwiGumbi leBhunga CA Robertson**, kunye **nango Zoom**,
ngoLwesibini, 10 KweyoMnga 2024 ngo 13:00

4. OPENING AND WELCOMING / OPENING EN VERWELKOMING / UVULO NOLWAMKELO

The Executive Mayor, Ald A Stroebel, opened the meeting and welcomed everyone present.

5. EVACUATION PROCEDURES / ONTRUIMINGSPROSEDURES / IKNQUBO YOKUFUDUSWA

The evacuation procedures were communicated via audio clip that explained the evacuation procedures in case of emergency.

6. SILENT PRAYER (MEDITATION) / STILLE GEBED (MEDITASIE) / UMTHANDAZO OTHULEYO

A moment of silence was observed.

4. ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU AKHOYO

4.1 COUNCILLORS PRESENT / RAADSLEDE TEENWOORDIG / OOCEBA ABAKHOYO

Ald A Stroebel

Executive Mayor

Ald V Donson

Deputy Executive Mayor

Ald RH Ruiters

Ald NS Ndayi

Ald D Swart

Ald WP Meshoa

Cllr / Rdl / Ceba J Hoogbaard

Cllr / Rdl / Ceba DL Cronje

OFFICIALS / AMPTENARE / AMAGOSA

Mr / Mnr / Mnu MG Stratu	Municipal Manager
Mr / Mnr / Mnu L Menze	Executive Manager Integrated Planning and Economic Development
Ms / Me / Nkzn B Holtzhausen	Executive Manager Corporate Services
Mr / Mnr / Mnu R Boshoff	Executive Manager Financial Services
Mr/Mnr /Mnu JG Daniëls	Executive Manager Roads and Transport Planning Services
Ms / Me/ Nkzn N Raisa-Mlandu	Executive Manager Community Services
Mr / Mnr / Mnu T Loliwe	Strategic Manager in the Office of the Municipal Manager
Adv S Mapekeni	Manager Integrated Support and Legal Services
Adv N Davids	Manager Legal Services
Ms / Me / Nksnz N Klaas	Manger Individual Performance and Policy Development
Mr / Mnr / Mnu K Nieuwoudt	Manager ITC
Ms / Me / Nksnz M James	District IDP Manager
Ms / Me / Nksnz M Smit	Manager Human Resources
Ms / Me / Nksnz L James	Risk Management Manager
Mr / Mnr / Mnu H Pieters	Manager Communication
Ms / Me / Nksnz P Lufele	Chief Audit Executive
Mr / Mnr / Mnu J Mkunqwana	Manager Human Settlements
Mr / Mnr / Mnu T Mpuru	Manager SCM, Stores and Data

6. **DISCLOSURE OF INTERESTS BY COUNCILLORS AND OFFICIALS / VERKLARING VAN BELANGE DEUR RAADSLEDE EN AMPTENARE / UKUCHAZWA KOMDLA NGOOCEBA KUNYE NAMAGOSA**

None / Geen / Azikho

7. **COMMUNICATIONS BY THE EXECUTIVE MAYOR / MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER / UNXIBELELWANO LUKA SODOLOPHU**

The Executive Mayor, informed the committee members that today is the last Executive Mayoral Committee meeting for the year and thanked all the Mayoral Committee members and officials for their support in the last five months.

The Executive Mayor wished all the Committee members and officials a blessed Christmas and a prosperous new year.

8. **COMMUNICATIONS BY THE MUNICIPAL MANAGER / MEDEDELINGS DEUR DIE MUNISIPALE BESTUURDER / UNXIBELELWANO LOMPHATHI MASIPALA**

Mr MG Stratu informed the Councillors that GRDM did not received its Audit report from the Auditor General on 30 November 2024 as per the norm and said that there were no reasons given by the Auditor General for the delay. Mr MG Stratu said that the Office of Auditor General informed Management that the report will be presented on 12 December 2024. Mr MG Stratu said that the annual report and audited financial statements will then be submitted to Council at its meeting in January 2025. Mr MG Stratu went on to say that GRDM is not the only municipality affected by this and said that municipalities such as City of Cape Town, Overstrand, etc have also not received their reports from the Auditor General.

Mr MG Stratu, on behalf of Administration, thanked the Executive Mayor and all the members of the Mayoral Committee for their support in the past five

months and wished all the Committee members a blessed Christmas and a prosperous new year.

9. CONFIRMATION OF THE MINUTES / BEKRAGTIGING VAN NOTULE / UKUQINISEKISWA KWEMIZUZU

9.1 MINUTES OF PREVIOUS MEETING: 29 OCTOBER 2024 / NOTULE VAN VORIGE VERGADERING: 29 OKTOBER 2024 / IMIZUZU YENTLANGANISO YANGAPHAMBILINI 29 KWEYEDWARHA 2024 (PG 6-36)

RESOLVED

That the Executive Mayoral Committee approves the minutes of the Executive Mayoral Committee meeting dated 29 October 2024.

BESLUIT

Dat die Uitvoerende Burgemeesterskomitee die notule van die Uitvoerende Burgemeesterskomiteevergadering gedateer, 29 Oktober 2024, goedkeur.

ISIGQIBO

Sesokuba iKomiti Kasodolophu Olawulayo iphumeze imizuzu yentlanganiso Yekomiti Kasodolophu Olawulayo yangomhla 29 kweyeDwarha 2024

10. MINUTES OF SECTION 80 COMMITTEES (FOR NOTIFICATION) / NOTULES VAN ARTIKEL 80 KOMITEES (VIR KENNISNAME) / IMIZUZUZ YEKOMITI KASODOLOPHU KUNYE NEZINYE IKOMITI ZOMHLATHI 80 (ITHATHELWE INGQALELO)

10.1 None / Geen / Asikho

11. STANDING ITEMS / STAANDE ITEMS / IMIBA EMISIWEYO

11.1 None / Geen / Asikho

12. REPORTS FROM THE SPEAKER / VERSLAE VANAF DIE SPEAKER / IMIBA EVELA KU SOMLOMO

12.1 None / Geen / Asikho

13. REPORTS FROM THE EXECUTIVE MAYOR / VERSLAE VANAF DIE UITVOERENDE BURGEMEESTER / IMIBA EVELA KUSODOLOPHU

13.1 None / Geen / Asikho

14. REPORTS FROM THE OFFICE OF THE MUNICIPAL MANAGER / ITEMS VANAF DIE KANTOOR VAN DIE MUNISIPALE BESTUURDER / IMIBA EVELA KWI OFISI YOMPHATHI MASIPALA

14.1 HUMANITARIAN RELIEF POLICY / HUMANITÊRE VERLIGTINGSBELEID / UMGAQO-NKQUBO WOKUNCEDA

Refer Report from the Office of the Municipal Manager (MG Stratu) / Manager Legal Services (Adv N Davids) (PG 37-47)

RESOLVED TO RECOMMEND TO COUNCIL

That the content of the report be noted and discussed at the Council meeting.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat kennis geneem word van die inhoud van die verslag en bespreek word by die Raadsvergadering.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba umongo wengxelo athathelwe igqalelo kwaye axoxwe kwintlanganiso yeBhunga.

15. REPORTS FROM THE FINANCIAL SERVICES DEPARTMENT / VERSLAE VANAF DIE FINANSIËLE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZEMALI

15.1. EXTENSION OF CONTRACTS AND SERVICE LEVEL AGREEMENTS OF SERVICE PROVIDERS RELATING TO FINANCIAL SERVICES AND BUSINESS WORKFLOW/TRANSACTIONAL SYSTEMS TO EXTEND THE CURRENT CONTRACT PERIOD FROM 01/07/2023 TO 30/06/2033. / VERLENGING VAN KONTRAKTE EN DIENSVLAK-OOREENKOMSTE VAN DIENSVERSKAFFERS WAT BETREK KING HET OP FINANSIËLE DIENSTE EN BESIGHEIDSWERKVLOEI/TRANSAKSIONELE STELSELS OM DIE HUIDIGE KONTRAKTYDPERK VAN 01/07/2023 TOT 30/06/2033 TE VERLENG / UKWANDISWA KWEKONTAKTI KUNYE NESIVUMELWANO SEBAKALA LENKONZO SOMNIKEZELI NGENKONZO MALUNGA NENKONZO YEZEMALI KUNYE NOMSEBENZI WOSHISHINO/INKQUBO YOLWABELWANO UKWANDISA IKRONTAKI EKHOYO IXESHA ELISUSELA 01/07/2023 UKUYA 30/06/2033

Refer Report from the Executive Manager Financial Service (R Boshoff) (PG 48-153)

RESOLVED TO RECOMMEND TO COUNCIL

That the content of the report be noted and discussed at the Council meeting.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat kennis geneem word van die inhoud van die verslag en bespreek word by die Raadsvergadering.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba umongo wengxelo athathelwe igqalelo kwaye axoxwe kwintlanganiso yeBhunga.

15.2. DEVIATION REPORT: IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD 1 OCTOBER 2024 TO 31 OCTOBER 2024 / AFWYKINGSVERSLAG: VOORSIENINGSKANAALBELEID VIR DIE PERIODE 1 OKTOBER 2024 TOT 31 OKTOBER 2024 / INGXELO YOTYESHELO: UKUMISELWA KOMGAQO-NKQUBO WOLAWULO LWENCITHO KWIXESHA LOMHLA 01 KWEYEDWARHA 2024 UKUYA 31 KWEYEDWARHA 2024

Refer Report from the Executive Manager Financial Service (R Boshoff)(PG 154-163)

RESOLVED TO RECOMMEND TO COUNCIL

1. That the implementation of Regulation 36 of the Municipal Supply Chain Regulation in terms of the deviations for the period 1 October 2024 to 31 October 2024, be noted.

2. That it be noted that in terms of Section 114 of the Municipal Finance Management Act, Act 56 of 2003, there was no approval of tenders not recommended in the normal course of implementing Supply Chain Management policy of a municipality.

BESLUIT OM AAN DIE RAAD TE BEVEEL

1. *Dat kennis geneem word van die implementering van Artikel 36 van die Voorsieningskanaal beleid in terme van die afwykings vir die periode van 1 Oktober 2024 tot 31 Oktober 2024.*
2. *Dat kennis geneem word dat in terme van Artikel 114 van die Munisipale Finansiële Bestuurswet, Wet 56 van 2003, daar geen goedkeuring was van tenders wat nie aanbeveel is in die normale implementering van die Voorsieningskanaalbeleid van die munisipaliteit nie.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

1. Sesokuba ukumiselwa komhlathi 36 woMgaqo Wolawulo Lwencitho yoMasiapala ngokwemimiselo yezotyeshelo kwixesha lomhla 01 ngeyeDwarha 2024 ukuya 31 ngeyeDwarha 2024, kuthathelwe ingqalelo.
2. Sesokuba kuthathelwe ingqalelo ngokwemimiselo yoMhlathi 114 woMthetho Wolawulo Lwemali zoMasipala, uMthetho 56 wango 2003, akukhange kubekho ziniki maxabiso ezingandululwanga kwinkqubo eqhelekileyo yokumiselwa uMgawo Wolawulo Lwezencitho zomasipala.

16. REPORTS FROM THE CORPORATE SERVICES DEPARTMENT / ITEMS VANAF DIE KORPORATIEWE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLAWULO

16.1 **REPORT ON APPLICATION FOR EXEMPTION FOR SPECIAL LEAVE THAT WAS GRANTED TO STAFF MEMBERS DURING THE COLLAPSE OF THE GEORGE BUILDING IN VICTORIA STREET / VERSLAG RAKENDE AANSOEK OM VRYWARING VIR SPESIALE VERLOF WAT TOEGESTAAN IS AAN PERSONEEL WIE DIENS VERRIG HET TYDENS DIE INEENSTORTING VAN DIE GEORGE GEBOU IN VICTORIA STRAAT/ INGXELO NGESICELO SOKUPHUMEZA IKHEFU ELILODWA ELINIKWE ABASEBENZI NGEXESHA LOKUDILIKA KWESAKHIWO EGEORGE KWISITALATO I-VICTORIA**

Refer Report from the Executive Manager Corporate Services (B Holtzhausen)/ Manager Human Resources (M Smit)(PG 164-185)

RESOLVED TO RECOMMEND TO COUNCIL

1. That Council condone's the (five) 5 days special leave granted for eligible emergency personnel and other support staff members.
2. That Council support the application for exemption for special leave to the Western Cape Division of the SALGBC (South African Local Government Bargaining Council) as per the Conditions of Service Collective Agreement that regulates special leave.
3. That the five (5) days special leave be taken within six months from the date of approval by the Western Cape Division of the SALGBC (South African Local Government Bargaining Council).
4. That resolution 5.4 that was taken by Council at its meeting dated 24 May 2024, be rescinded.
5. That an exemption be granted to former employees who qualify in terms of the resolution taken on 24 May 2024, allowing them to receive a monetary equivalent.

BESLUIT OM AAN DIE RAAD TE BEVEEL

1. *Dat die Raad die spesiale vergunning van (vyf) 5 dae spesiale verlof ondersteun soos toegeken aan nooddienste personeel en ander ondersteunings dienste amptenare.*
2. *Dat die Raad die aansoek om vrywaring vir spesiale verlof na die Wes Kaapse Afdeling van die SAPBR (Suid Afrikaanse Bedingingsraad) ondersteun ingevolge die Basiese Diensvoordes: Kollektiewe Ooreenkoms wat spesiale verlof reguleer.*

3. *Dat die vyf (5) dae spesiale verlof geneem word binne ses (6) maande vanaf datum van die goedkeuring van die Wes Kaapse Afdeling van die SAPBR (Suid Afrikaanse Bedingingsraad).*
4. *Dat resolusie 5.4 wat deur die Raad by sy vergadering gedateer 24 Mei 2024 geneem is, herroep word.*
5. *Dat 'n vrystelling verleen word aan voormalige werknemers wat kwalifiseer in terme van die resolusie wat op 24 Mei 2024 geneem is, wat hulle toelaat om 'n monetêre ekwivalent te ontvang.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

1. Sesokuba iBhunga lixhase (ezintlanu) iintsuku ezi-5 zekhefu elikhethekileyo elinikezelwe kubasebenzi bakaxakeka abafanelekileyo kunye nabanye abasebenzi benkxaso.
2. Sesokuba iBhunga lixhase isicelo sokubonelelwa ngekhefu elikhethekileyo kwiCandelo laseNtshona Koloni le-SALGBC (South African Local Government Bargaining Council) ngokweMiqathango yeMvumelwano yoHlabelelo lweNkonzo elawula ikhefu elilodwa.
3. Sesokuba iintsuku ezintlanu (5) zekhefu elilodwa zithathwe zingadlulanga iinyanga ezintandathu ukususela kulo mhla wokuvunywa kweCandelo leNtshona Koloni le-SALGBC (iBhunga loThethathethwano loRhulumente weNgingqi waseMzantsi Afrika) .
4. Sesokuba isigqibo 5.4 nesisithathwe liBhunga kwintalanganiso yangomhla 24 kuCanzibe 2024 zirhoxiswe.
5. Sesokuba bangachapahzelekile abo babekade bengaba sebenzi nabaselungelweni ngokwesigqibo esathatyatywa ngomhla 24 kuCanzibe 2024, nokubavumelayo ukuba bafumane imali elingena noko.

16.2

COUNCIL REPRESENTATIVE AS THE CHAMPION OF THE GARDEN ROUTE SKILLS MECCA / RAADSVERTENWOORDIGER AS KAMPIOEN VAN DIE TUINROETE VAARDIGHEIDS MEKKA / UMELI WEBHUNGA NJENGENTSHATSHALI KWI GARDEN ROUTE SKILLS MECCA

Refer Report from the Executive Manager Corporate Services (B Holtzhausen)/ Manager Human Resources (M Smit) (PG 186-190)

RESOLVED TO RECOMMEND TO COUNCIL

1. That Council notes the content of the report.
2. That the Deputy Executive Mayor be nominated and appointed as the Garden Route Skills Mecca Champion to oversee the Skills Mecca programme.
3. That Council review the position of the GRDM Skills Mecca Champion quarterly as and when necessary.
4. That Deputy Executive Mayor reports to the relevant Section 80 Committee on Skills mecca related matters.

BESLUIT OM AAN DIE RAAD TE BEVEEL

1. *Dat die Raad kennis nee van die verslag.*
2. *Dat die Raad die Uitvoerende Onder-Burgemeester nomineer en aanwys as die Tuinroete Vaardigheid Mekka Kampioen om toesig te hou oor die Vaardigheid Mekka program.*
3. *Dat die Raad die posisie van die Tuinroete Vaardigheids Mekka Kampioen kwartaaliks hersien soos en wanneer nodig.*
4. *Dat die Raadslid aan die relevante Artikel 80 Komitee, rapporteer.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

1. Sesokuba iBhunga lithathele ingqalelo umongo wengxelo.
2. Sesokuba iBhunga lichonge uSekela Sodolophu njengeNtshatsheli ye Garden Route Skills Mecca ukuqwalasela inkqubo ye Skills Mecca.
3. Sesokuba iBhunga liqwalasele isikhunda Sentshatsheli ye GRDM Skills Mecca rhoqo ngekota naxa kufanelekile.
4. Sesokuba uSekelea Sodolophu anikezele ingxelo kwiKomiti yoMhlathi 80 efanelekileyo.

16.2 **ORGANISATIONAL STRUCTURE AMENDMENT / ORGANISASIE STRUKTUUR WYSIGINGS / ULUNGULO LWESIMO SOLAWULOI**

Refer Report from the Executive Manager Corporate Services (B Holtzhausen)/ Manager Human Resources (M Smit)(PG 191-201)

RESOLVED TO RECOMMEND TO COUNCIL

That the content of the report be noted and discussed at the Council meeting.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat kennis geneem word van die inhoud van die verslag en bespreek word by die Raadsvergadering.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba umongo wengxelo athathelwe igqalelo kwaye axoxwe kwintlanganiso yeBhunga.

17. **REPORTS FROM THE COMMUNITY SERVICES DEPARTMENT / ITEMS VANAF DIE GEMEENSKAPSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLUNTU**

17.1 None / Geen / Asikho

18. **REPORTS FROM THE ROADS AND TRANSPORT PLANNING SERVICES DEPARTMENT / ITEMS VANAF DIE PAAIE EN VERVOER BEPLANNINGSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZENDLELA KUNYE NEZICWANGCISO KWEZOTHUTHO**

18.1 None / Geen / Asikho

19. **REPORTS FROM THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT / ITEMS VANAF DIE BEPLANNING EN EKONOMIESE DIENSTE DEPARTEMENT / IMIBA YESEBE LEZOCWANGCISO KUNYE NOPHUHLISO LOQOQOSHO**

19.1 None / Geen / Asikho

20. NOTICE OF URGENT MOTIONS / KENNISGEWING VAN DRIGENDE MOSIES / ISAZISO SEZIPHAKAMISO

20.1 None / Geen / Azikho

21. NOTICES OF MOTIONS / KENNISGEWING VAN MOSIES / ISAZISO SEZIPHAKAMISO

21.1 None / Geen / Azikho

22. IN CLOSED SESSION / IN GESLOTE SESSIE / KWI-SASHONI YASEKHUSINI

22.1 None / Geen / Asikho

CLOSURE / SLUITING / UQUKUNJELO

The meeting closed at 14:50 / *Die vergadering sluit om 14:50* / Intlanganiso ivalwe nge 14:50.

.....

EXECUTIVE MAYOR

ALD A STROEBEL

BACK TO AGENDA



Minutes of a
Governance Committee Meeting
held in the **Outeniqua Committee Room, and via Zoom**
on **Thursday, 28 November 2024 at 14:00**

*Notule van `n **Huisreëls Komiteevergadering**
gehou in die **Outeniqua Komiteekamer en via Zoom**
op **Donderdag, 28 November 2024 om 14:00***

Imizuzu
Yentlangano Yekomiti Yezolawulo
nebibanjelwe kwi **Gumbi Lekomiti i Outeniqua, nago Zoom,**
NgoLwesine, 28 KweyeNkanga ngo 14:00

OPENING EN VERWELKOMING / OPENING AND WELCOME / UVULO NOLWAMKELO

The Chairperson, Ald GR Wolmarans, declared the meeting opened and welcomed everybody present.

GC 27/11/24

**SILENT PRAYER / MEDITATION /STILLE GEBED /MEDITASIE/ UMTHANAZO
OTHULEYO**

A moment of silence / mediation was observed.

GC 28/11/24

**ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU
AKHOYO****COUNCILLORS PRESENT / RAADSLEDE TEENWOORDIG / OOCEBA
ABAKHOYO**

Ald GR Wolmarans - Chairperson

Ald CN Lichaba

Cllr / Rdl / Ceba D Acker

Cllr / Rdl / Ceba K Malooi

Cllr / Rdl / Ceba R Louw

Cllr / Rdl / Ceba MR Gericke

Ald WP Meshoa

AMPTENARE / OFFICIALS / AMAGOSA

Mrs / Me / Nkzn B Holtzhausen Executive Manager Corporate Services

Mrs / Me / Nkzn R Matthews Head: Committee Services

Mrs / Me / Nkzn C van Wyngaardt Committee Officer

**COUNCILLORS AND OFFICIALS WITH LEAVE / RAADSLEDE EN AMPTENARE
MET VERLOF / OOCEBA NAMAGOSA AKWIKHEFU**

Cllr / Rdl / Ceba MA Simmers

Adv S Maqekeni

Manager Integrated Support and
Legal Compliance

COUNCILLORS ABSENT WITHOUT LEAVE / RAADSLEDE AFWESIG SONDER VERLOF / OOCEBA ABANGEKHO KWIKHEFU

None / Geen / Azikho

CG 29/11/24

NOTING OF THE PROVISIONS OF SCHEDULE 7 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL STRUCTURES AMENDMENT ACT, 2021 / KENNISNAME VAN DIE VOORSKRIFTE VAN SKEDULE 7 (GEDRAGSKODE VIR RAADSLEDE) VAN DIE PLAASLIKE REGERING MUNISIPALE AANGEPASTE STRUKTURE WET, 2021 / UQWALASELO LWEMITHETHO-NEMIMISELO YOLUHLU 7 (INDLELA YOKUZIPHATHA KOOCÉBA) LOMTHETHO WORHULUMENTE BASEKHAYA WESIMO SOMASIPALA OLUNGISIWEYO WANGO 2021

The Code of Conduct was noted.

GC 30/11/24

DECLARATION OF INTEREST BY COUNCILLORS AND OFFICIALS REGARDING ITEMS INCLUDED ON THE AGENDA / VERKLARING VAN BELANGE DEUR RAADSLEDE EN AMPTENARE TEN OPSIGTE VAN ITEMS IN DIE AGENDA VERVAT / IZIBHENGEZO NGOMDLA NGOOCEBA NAMAGOSA KWIMIBA EKWI AGENDA

None / Geen / Azikho

GC 31/11/24

APPROVAL OF MINUTES DATED 17 JULY 2024 / GOEDKEURING VAN NOTULE GEDATEER 17 JULIE 2024 / UKUPHUNYEZWA KWEMIZUZU YANGOMHLA WE 17 KWEYEKHALA 2024 (PG 4- 11)

RESOLVED

That the minutes of the meeting dated 17 July 2024, be approved.

BESLUIT

Dat die notule van die vergadering gedateer 17 Julie 2024, goedkeur word.

ISIGQIBO

Sesokuba imizuzu yentlanganiso yangomhla 17 KweyeKhala 2024.

GC 32/11/24

COMMUNICATIONS BY THE CHAIRPERSON / MEDEDELINGS DEUR DIE VOORSITTER / INTETHO KASIHLO

The Speaker thanked all the Cllrs for availing themselves to attend this meeting on short notice. The Speaker informed the Cllrs that Ald S de Vries is currently in ICU and underwent an operation and has requested to be excused from all activities of all Council until his recovery. The

Speaker thanked all the Cllrs for their contributions throughout the year and wished everyone a blessed holiday season.

GC 33/11/24

**CHANGE OF DATE FOR COUNCIL MEETING DURING DECEMBER 2024/
VERANDERING VAN DIE DATUM VAN DIE RAADSVERGADERING /
UKUTSHINTSWA KOMHLA WENTLANGANISO YEBHUNGA KWEYOMNGA
2024**

NB: Before the recommendations were formulated the following discussions took place.

The Speaker informed the Cllrs that the date for the Ordinary Council meeting is going to change to a Special Council meeting on 11 December 2024 at 11:00. The Speaker informed the Cllrs that the every December reports such the Annual Report and Oversight reports usually forms part of the agenda, but GRDM will have to wait for the outcome from the Auditor General and they will only supply it on 30 November 2024. The Speaker informed the Cllrs that various meetings such MPAC , APAC and Combined APAC/MPAC takes place after the receipt of the outcome of the Audit and might delay the distribution of the Council agenda and therefore these reports will be distributed seperately from the agenda.

07:20

RESOLVED

1. That, it be noted that the date for the Council Meeting has changed from 13 December 2024 to 11 December 2024 at 11:00 and will be a Special Council meeting instead of an Ordinary Council meeting.
2. That the following reports will be discussed on 11 December 2024:
 - Annual Report
 - Oversight Report
 - Organigram
 - Skills Mecca Political Champion
 - Humanitarian Policy
 - Unauthorized Expenditure
 - Performance Management report (In-Closed)

BESLUIITE

1. *Dat kennis geneem word dat die datum van die Raadsvergadering verander gaan word vanaf 13 Desember 2024 tot 11 Desember 2024 om 11:00 en dat 'n Spesiale Raadsvergadering sal wees in plaas van 'n Gewone Raadsvergadering.*
2. *Dat die volgende verslae bespreek gaan word op 11 Desember 2024:*
 - *Jaarverslag*
 - *Oorsigverslag*
 - *Organigram*
 - *"Skills Mecca" Raadsverteenvoordige / Kampioen*
 - *Humanitêre verligtingsbeleid*
 - *Ongemagtigde Uitgawes*
 - *Prestasiebestuurverslag (In-Komitee)*

ISIGQIBO

1. Sesokuba, kuqatshelwe ukuba umhla weNtlanganiso yeBhunga utshintshile ukusuka kwi-13 kweyoMnga 2024 ukuya kwi-11 kweyoMnga 2024 ngo-11:00 kwaye iya kuba yintlanganiso yeBhunga eKhethekileyo endaweni yentlanganiso yeBhunga eQhelekileyo.
2. Kuya kuxoxwa ngezi ngxelo zilandelayo nge-11 kweyoMnga 2024:
 - Ingxelo yonyaka
 - Ingxelo yokongamela
 - Ulungelelwaniso
 - Intshatsheli yezoPolitiko yase Skills Mecca
 - UMgaqo-nkqubo woLuntu
 - Inkcitho engagunyaziswanga
 - Ingxelo yoLawulo lokuSebenza (ekhusini)

GC 34/11/24

**STRATEGIC ENGAGEMENT: 06 DECEMBER 2024 / STRATEGIESE BYEENKOMS:
06 DESEMBER 2024 / INDIBANO YOBUCHULE: 06 KWEYOMNGA 2024**

RESOLVED

1. That, it be noted that the Strategic Engagement is going to take place at Swartvlei Resort on 06 December 2024.
2. That the Whips encourage their Cllrs to attend the strategic engagement.

BESLUIE

1. *Dat kennis geneem word dat die Strategiese Byeenkoms gaan plaasvind op 06 Desember 2024, Swartvlei Oord.*
2. *Dat die Swepe hul Raadslede aanmoedig om die strategiese byeenkoms by te woon.*

ISIGQIBO

1. Sesokuba, kuqatshelwe ukuba Indibano yoBuchule iyakubanjelwa eSwartvlei Resort nge-06 kweyoMnga 2024.
2. Sesokuba Ababheshi bakhuthaze ooCeba babo ukuba baye kwindibano yobuchule.

GC 34/11/24

**RECESS DATES FOR DECEMBER 2024 UNTIL JANUARY 2025/ RESESDATUMS
VIR DESEMBER 2024 TOT JANUARIE 2025 / IMIHLA YEKHEFU KWEYOMNGA
2024 UKUYA KWEYOMQUNGU 2025**

RESOLVED

That all Cllrs be reminded that the recess period for GRDM is as follow: 13 December 2024 until 13 January 2025.

BESLUIT

Dat alle Raadslede herinner word dat die reses periode vir GRDM as volg is: 13 Desember 2024 tot 13 Januarie 2025.

ISIGQIBO

Sesokuba bonke ooCeba bakhunjuzwe ukuba ixesha lekhefu le GRDM lingokulandelayo: 13 kweyoMnga 2024 de ibengumhla 13 kweyoMqungu 2025.

The meeting closed at 14:33 / *Die vergadering sluit om 14:33* / Intlanganiso ivalwe ngo 14:33.

.....
SPEAKER / SPEAKER / SOMLOMO

.....
DATE / DATUM / UMHLA

BACK TO AGENDA



Minutes of a
Governance Committee Meeting
held in the **Outeniqua Committee Room, and via Zoom**
on **Tuesday, 03 December 2024 at 13:00**

*Notule van `n **Huisreëls Komiteevergadering**
gehou in die **Outeniqua Komiteekamer en via Zoom**
op **Dinsdag, 03 Desember 2024 om 13:00***

Imizuzu
Yentlangano Yekomiti Yezolawulo
nebibanjelwe kwi **Gumbi Lekomiti i Outeniqua, nago Zoom,**
NgoLwesibini, 03 KweyoMnga ngo 13:00

OPENING EN VERWELKOMING / OPENING AND WELCOME / UVULO NOLWAMKELO

The Chairperson, Ald GR Wolmarans, declared the meeting opened and welcomed everybody present.

GC 36/12/24

**SILENT PRAYER / MEDITATION /STILLE GEBED /MEDITASIE/ UMTHANDAZO
OTHULEYO**

A moment of silence / mediation was observed.

GC 37/12/24

**ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU
AKHOYO****COUNCILLORS PRESENT / RAADSLEDE TEENWOORDIG / OOCEBA
ABAKHOYO**

Ald GR Wolmarans - Chairperson

Ald CN Lichaba

Cllr / Rdl / Ceba D Acker

Cllr / Rdl / Ceba K Malooi

Cllr / Rdl / Ceba R Louw

Cllr / Rdl / Ceba MR Gericke

Ald WP Meshoa

AMPTENARE / OFFICIALS / AMAGOSA

Mrs / Me / Nkzn B Holtzhausen Executive Manager Corporate
Services

Mrs / Me / Nkzn R Matthews Head: Committee Services

Mrs / Me / Nkzn C van Wyngaardt Committee Officer

**COUNCILLORS AND OFFICIALS WITH LEAVE / RAADSLEDE EN AMPTENARE
MET VERLOF / OOCEBA NAMAGOSA AKWIKHEFU**

Cllr / Rdl / Ceba M Simmers

Adv S Maqkeni

COUNCILLORS ABSENT WITHOUT LEAVE / RAADSLEDE AFWESIG SONDER VERLOF / OOCEBA ABANGEKHO KWIKHEFU

None / Geen / Azikho

CG 38/12/24

NOTING OF THE PROVISIONS OF SCHEDULE 7 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL STRUCTURES AMENDMENT ACT, 2021 / KENNISNAME VAN DIE VOORSKRIFTE VAN SKEDULE 7 (GEDRAGSKODE VIR RAADSLEDE) VAN DIE PLAASLIKE REGERING MUNISIPALE AANGEPASTE STRUKTURE WET, 2021 / UQWALASELO LWEMITHETHO-NEMIMISELO YOLUHLU 7 (INDLELA YOKUZIPHATHA KOOCEBA) LOMTHETHO WORHULUMENTE BASEKHAYA WESIMO SOMASIPALA OLUNGISIWEYO WANGO 2021

The Code of Conduct was noted.

GC 39/12/24

DECLARATION OF INTEREST BY COUNCILLORS AND OFFICIALS REGARDING ITEMS INCLUDED ON THE AGENDA / VERKLARING VAN BELANGE DEUR RAADSLEDE EN AMPTENARE TEN OPSIGTE VAN ITEMS IN DIE AGENDA VERVAT / IZIBHENGEZO NGOMDLA NGOOCEBA NAMAGOSA KWIMIBA EKWI AGENDA

None / Geen / Azikho

GC 40/12/24

COMMUNICATIONS BY THE CHAIRPERSON / MEDEDELINGS DEUR DIE VOORSITTER / INTETHO KASIHLO

The Speaker informed the Councillors that Ald S de Vries underwent an operation and is currently still recovering in ICU. The Speaker informed the Cllrs that Ald S de Vries, cannot answer his phone and can only communicate via "whats app" messaging for the moment.

The Speaker reminded all the Cllrs of the year end strategic engagement that is going to take place at Swartvlei Caravan Park on Friday, 06 December and urged all the Cllrs to attend if possible.

Under the Communications of the Speaker, Ald CN Lichaba communicated the following:

Ald CN Lichaba expressed her dissatisfaction with regard to the payment that Cllrs received and said that the Cllrs are unaware of this payment and said that it is not good practice.

The Speaker responded and said that the CFO must join the meeting and explain why payments were made to the Cllrs.

GC 41/12/24

CHANGE OF CONTENT WITH REGARD TO THE AGENDA FOR THE LAST COUNCIL MEETING / VERANDERING VAN INHOUD MET BETREKKING TOT DIE AGENDA VIR DIE LAASTE RAADSVERGADERING / UKUTSHINTSHWA KOMONGO NGOKUMALUNGA NE AGENDA YENTLANGANISO YOKUGQIBELA YEBHUNGA

NB: Before the recommendation was formulated, the following discussions took place:

The Speaker alerted the attention of the Cllrs to the Letter that was received from the Office of the Auditor General with regard to the finalization of the Audit Proces.

The Speaker continued to inform the Cllrs that reports such as Annual Report and the Oversight report will however not form part fo the agenda for the last council meeting that is scheduled to take place on 11 December 2024 based on the correspondence received by the Auditor General.

The Speaker communicated that the following reports will form part of the agenda for the last Council meeting:

Humanitarian Relief Policy, Skills Mecca Champion and the report with regards to the Organigram. The Speaker communicated that the reason for this Governance Committee is to explain why the leglaslative reports is not going to form part of the agenda as per previous council meetings that always takes place during the month of December.

RESOLVED

1. That, it be noted that the new date for the Council meeting has changed from 13 December to 11 December 2024 at 11:00.

2. That the content of the reports that is going to be discussed on 11 December 2024, be noted.

BESLUIITE

1. *Dat kennis geneem word dat die nuwe vir die Raadsvergadering verander het vanaf 13 Desember na 11 Desember 2024 om 11:00*
2. *Dat kennis geneem word van die inhoud van die verslae wat bespreek gaan word op 11 Desember 2024.*

ISIGQIBO

1. Sesokuba, kuqatshelwe ukuba umhla omtsha wentlanganiso yeBhunga utshintshile ukusuka kwi-13 Disemba ukuya kwi-11 Disemba 2024 ngo-11:00.
2. Sesokuba kuqatshelwe okubhalwe kwiingxelo ekuza kuxoxwa ngazo nge-11 Disemba 2024.

NB: Before the meeting adjourned, the Speaker requested the CFO to provide an explanation with regards to the payment that was made to the Cllrs this morning:

Mr R Boshoff provided the following feedback:

Mr R Boshoff said that 2 upperlimits corrections needed to take place, and said that the 1st upperlimits was the increase for the 2023/2024 financial year and the second payment was for the upperlimits increase for the 2024/2025 financial year and after the concurrence was received from the MEC, the payment was done to the Cllrs.

The Speaker requested that the Financial Services Department distribute an email to all Councillors that with the explanation from the CFO above to avoid any uncertainty.

The meeting closed at 13:27 / *Die vergadering sluit om 13:27* / Intlanganiso ivalwe ngo 13:27.

.....
SPEAKER / SPEAKER / SOMLOMO

.....
DATE / DATUM / UMHLA

BACK TO AGENDA



Minutes of a
Governance Committee Meeting
held in the **Outeniqua Committee Room, and via Zoom**
on **Wednesday, 15 January 2025 at 12:00**

Notule van `n Huisreëls Komiteevergadering
gehou in die Outeniqua Komiteekamer en via Zoom
op Woensdag, 15 Januarie 2025 om 12:00

Imizuzu
Yentlanganiso Yekomiti Yezolawulo
nebibanjelwe kwi **Gumbi Lekomiti i Outeniqua, nago Zoom,**
NgoLwesithathu, 15 KweyeMqungu 2025 ngo 12:00

OPENING EN VERWELKOMING / OPENING AND WELCOME / UVULO NOLWAMKELO

The Chairperson, Ald GR Wolmarans, declared the meeting opened and welcomed everybody present.

GC 42/01/25

SILENT PRAYER / MEDITATION /STILLE GEBED /MEDITASIE/ UMTHANDAZO OTHULEYO

A moment of silence / mediation was observed.

GC 43/01/25

ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU AKHOYO**COUNCILLORS PRESENT / RAADSLEDE TEENWOORDIG / OOCEBA ABAKHOYO**

Ald GR Wolmarans - Chairperson

Ald CN Lichaba

Cllr / Rdl / Ceba D Acker

Cllr / Rdl / Ceba K Malooi

Cllr / Rdl / Ceba R Louw

Cllr / Rdl / Ceba MR Gericke

Cllr / Rdl / Ceba MA Simmers

Ald WP Meshoa

AMPTENARE / OFFICIALS / AMAGOSA

Mrs / Me / Nkzn B Holtzhausen Executive Manager Corporate Services

Adv S Masekeni Manager Integrated Support and Legal Compliance

Mrs / Me / Nkzn R Matthews Head: Committee Services

Mrs / Me / Nkzn C van Wyngaardt Committee Officer

COUNCILLORS AND OFFICIALS WITH LEAVE / RAADSLEDE EN AMPTENARE MET VERLOF / OOCEBA NAMAGOSA AKWIKHEFU

None / Geen / Azikho

COUNCILLORS ABSENT WITHOUT LEAVE / RAADSLEDE AFWESIG SONDER VERLOF / OOCEBA ABANGKHO KWIKHEFU

None / Geen / Azikho

CG 44/01/25

NOTING OF THE PROVISIONS OF SCHEDULE 7 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL STRUCTURES AMENDMENT ACT, 2021 / KENNISNAME VAN DIE VOORSKRIFTE VAN SKEDULE 7 (GEDRAGSKODE VIR RAADSLEDE) VAN DIE PLAASLIKE REGERING MUNISIPALE AANGEPASTE STRUKTURE WET, 2021 / UQWALASELO LWEMITHETHO-NEMIMISELO YOLUHLU 7 (INDLELA YOKUZIPHATHA KOOCÉBA) LOMTHETHO WORHULUMENTE BASEKHAYA WESIMO SOMASIPALA OLUNGISIWEYO WANGO 2021

The Code of Conduct was noted.

GC 45/01/25

DECLARATION OF INTEREST BY COUNCILLORS AND OFFICIALS REGARDING ITEMS INCLUDED ON THE AGENDA / VERKLARING VAN BELANGE DEUR RAADSLEDE EN AMPTENARE TEN OPSIGTE VAN ITEMS IN DIE AGENDA VERVAT / IZIBHENGEZO NGOMDLA NGOOCEBA NAMAGOSA KWIMIBA EKWI AGENDA

None / Geen / Azikho

GC 46/01/25

COMMUNICATIONS BY THE CHAIRPERSON / MEDEDELINGS DEUR DIE VOORSITTER / INTETHO KASHILALO

The Speaker thanked all the Cllrs for availing themselves to attend this meeting on short notice. The Speaker wished all the Cllrs and Officials a prosperous 2025.

GC 47/01/25

DISCUSSION WITH REGARD TO THE DATE AND CONTENT OF THE COUNCIL AGENDA FOR THE FIRST COUNCIL MEETING IN JANUARY 2025 / BESPREKING RAKENDE DIE DATUM EN INHOUD VAN DIE RAADSAGENDA VIR DIE EERSTE RAADSVERGADERING GEDURENDE JANUARIE 2025

NB: Before the recommendations were formulated the following discussions took place.

The Speaker informed the Cllrs that after consultation of the approved calendars of the Local Municipalities, the first Council meeting for GRDM will be held on 29 January 2025 at 11:00.

The Speaker informed the Cllrs that GRDM plans only to have four (4) ordinary Council meetings for the year and if there are urgent reports, ie. Complinance, etc, a Special Council meeting will be arranged.

The Speaker informed the Cllrs that GRDM has not received its report from the Auditor General as was previously communicated and that this will affect circular 63 timeframes of the oversight committees such as MPAC, where important reports such as the oversight and annual reports are discussed.

The Speaker said that due to the above delay in issuing of audit report , this will delay the distribution of the Council Agenda that has to contain the oversight and annual reports.

The Speaker then suggested that the Council Agenda should still be distributed without the Oversight and Annual Report and that a Special Council meeting be arranged for 4 February 2025 to discuss the two last mentioned reports..

Under the Communications of the Speaker, Ald CN Lichaba communicated the following:

Ald CN Lichaba said that it is unfair towards the members of the MPAC to have such little time to prepare and scrutinise the content of the Annual and Oversight report due to the fact that the Auditor General has not submitted its final report.

The Speaker requested feedback from Adv S Maqekeni with regards to the delay in the issuing of the Audit Report by the Auditor General.

Adv S Maqekeni said that he understood the frustration of the Cllrs, however, the Auditor General has promised to provide the report on 17 January 2025.

RESOLVED

1. That, it be noted that the date for the Council Meeting will be 29 January 2025.
2. That the following reports will be discussed on 29 January 2025:
 - Section 52
 - Calender that contains meetings from Jan – June 2025.
 - Circular 62
 - MOU with Colosal Aviation
 - Extention of Agreement for the financial systems
 - Performance Management report (In-Closed)
3. That Adv S Maqekeni provide feedback to the Speaker on 17 Janaury 2025 on whether the Audit Report has been received from the Auditor General.

4. That in the event the Auditor General delays the submission of the report again, and that affects the oversight committee timeframes, consideration should be given to schedule a special council meeting on 4 February 2025 to discuss only the Oversight, Annual and Performance Management (In-Closed).

BESLUIT

1. *Dat kennis geneem word dat die datum van die Raadsvergadering 29 Januarie 2025 sal wees.*
2. *Dat die volgende verslae bespreek gaan word op 29 Januarie:*
 - *Artikel 52*
 - *Kalender wat die datums vir vergaderings vanaf Januarie tot Junie 2025 sal bevat*
 - *Artikel 62*
 - *"MVO Colosal Lugvaart*
 - *Verlenging van Ooreenkoms vir finansiële sisteme*
 - *Prestasiebestuurverslag (In-Komitee)*
3. *Dat adv S Maqekeni terugvoering aan die Huiskomitee gee indien die Ouditeur-generaal hul finale verslag op 17 Januarie 2025 verskaf het/nie.*
4. *Dat indien die Ouditeur-generaal die indiening van die verslag weer vertraag, 'n Spesiale Raadsvergadering vir 4 Februarie 2025 geskeduleer word om slegs die Oorsig-, Jaarlikse en Prestasiebestuur (In-komitee) te bespreek.*

GENERAL / ALGEMEEN

The Speaker alerted the attention of the Cllrs and said that a tender has been advertised on the website of GRDM for a company to sponsor an official vehicle to the Executive Mayor, and if Cllrs have any questions, to consult the advertisement.

The meeting closed at 12:47 / Die vergadering sluit om 12:47 / Intlanganiso ivalwe ngo 12:47.

.....
SPEAKER / SPEAKER / SOMLOMO

.....
DATE / DATUM / UMHLA

BACK TO AGENDA



Minutes of a
Budget Steering Committee meeting
 of the Garden Route District Municipality, 54 York Street, George
 held on **Thursday, 23 January 2025 at 10:00**
 at the **CA Robertson Council Chambers** and **via Zoom**

*Notule van `n **Begrotingsloodskomiteevergadering***
van Garden Route Distriksmunisipaliteit,
*op **Donderdag, 23 Januarie 2025 om 10:00***
*in die **CA Robertson Raadsaal** en **via Zoom***

Imizuzu
Yentlangano Yolawulo Lohlahlolwabiwo mali
 Lomasipala Wesithuli se Garden Route,
ngoLwesine, 23 KweyoMqungu 2025 ngo 10:00
 nebibanjelwe **kwiGumbi leBhunga CA Robertson nango Zoom**

**OPENING AND WELCOME / OPENING EN VERWELKOMING / UVULO
NOLWAMKELO**

The Chairperson, Ald D Swart, welcomed everybody present and thanked everyone for their attendance and requested that a moment of silence be observed.

**BSC 62/01/25 ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU
AKHOYO**

**COUNCILLORS PRESENT / RAADSLEDE TEENWOORDIG /OOCEBA
ABAKHOYO**

Ald D Swart	Chairperson
Ald JC Lambaatjeen	
Cllr CP Taute	
Ald NS Ndayi	
Cllr R Louw	
Ald A Stroebel	
Cllr D Cronje	
Ald RH Ruiters	
Cllr J Hoogbaard	
Cllr HRT Stroebel	
Cllr MA Simmers	

OFFICIALS / AMPTENARE / AMAGOSA

Mr MG Stratu	Municipal Manager
Mr L Menze	Executive Manager Integrated Development and Planning
Mr R Boshoff	Executive Manager: Financial Services
Ms B Holtzhausen	Executive Manager Corporate Services
Ms N Raisa-Mlandu	Executive Manager: Community Services
Mr JG Daniels	Executive Manger: Roads and Transport Services

Ms L Hoek	Manager: BTO, AFS & Assets
Mr J Compion	Manager: Municipal Health & Environmental Services
Mr T Mpuru	Manager: Stores, Data & Supply Chain Management
Mr C Martin	Manager: Income, Bank Reconciliation, Expenditure & Remuneration
Mr T Loliwe	Strategic Manager in the Office of the Municipal Manager
Adv S Masekeni	Manager: Integrated Support Services and Legal Compliance
Ms M James	District IDP Manager
Adv N Davids	Manager Legal Services
Mr G Otto	Manager Disaster Management
Mr D Stoffels	Chief Fire Officer
Mr J Gie	District Waste Manager
Ms M Smit	Manager Human Resources
Mr L Forbes	Chief Accountant: BTO & AFS
Mr K Nieuwoudt	Manager ITC
Ms P Lufele	Chief Audit Executive
Ms S Brinkhuys	Manager Records, Archives and Auxiliary Services
Mr D Mashila	Manager: Projects, Properties, Facilities & Resort Management
Mr R Dyantyi	Manager EPWP
Ms N Klaas	Manager Individual Performance and Policy Research & Development
Ms L James	Chief Risk Officer
Ms M Nqumse	Acting Manager Communication
Ms S Francis	Manager Support Staff – Office of the Mayor
Ms R Matthews	Head: Committee Services
Ms C van Wyngaardt	Committee Officer
Ms G Jonas	Senior Accountant

**COUNCILLORS AND OFFICIALS WITH LEAVE / RAADSLEDE EN AMPTENARE
MET VERLOF / OOCBA / ABAKWIKHEFU**

Ald V Donson

**COUNCILLORS WITHOUT LEAVE / RAADSLEDE SONDER VERLOF / OCEBA
ABANGEKHO**

Ald WP Meshoa

BSC 63/01/25

**NOTING OF THE PROVISIONS OF SCHEDULE 7 (CODE OF CONDUCT FOR
COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL STRUCTURES
AMENDMENT ACT, 2021 / KENNISNAME VAN DIE VOORSKRIFTE VAN SKEDULE
7 (GEDRAGSKODE VIR RAADSLEDE) VAN DIE PLAASLIKE REGERING
MUNISIPALE AANGEPASTE STRUKTURE WET, 2021 / UQWALASELO
LWEMITHETHO-NEMIMISELO YOLUHLU 7 (INDLELA YOKUZIPHATHA KOOCEBA)
LOMTHETHO WORHULUMENTE BASEKHAYA WESIMO SOMASIPALA
OLUNGISIWEYO WANGO 2021**

The Code of conduct was noted.

BSC 64/01/25

**DISCLOSURE OF INTEREST BY COUNCILLORS AND OFFICIALS REGARDING
ITEMS -INCLUDED ON THE AGENDA / VERKLARING VAN BELANGE DEUR
RAADSLEDE EN AMPTENARE TEN OPSIGTE VAN ITEMS IN DIE AGENDA
VERVAT / ISIBHENGEZO NGENGENISO EYINZUZO NGOOCEBA
NAMAGOSA KWIMIBA EKWI AGENDA**

None / Geen/ Azikho

BSC 65/01/25

**COMMUNICATION BY THE CHAIRPERSON / MEDEDELINGS DEUR DIE
VOORSITTER /UNXIBELELWANO LUKASIHLO**

The Chairperson thanked all the members of the Committee, as well as Staff members for their attendance. The Chairperson said that today is a continuation of the budget meeting that took place on 16 January 2025.

BSC 66/01/25

APPROVAL OF MINUTES DATED 16 JANUARY 2025/ GOEDKEURING VAN NOTULE GEDATEER 16 JANUARIE 2025 / UKUPHUNYEZWA KWEMIZUZU YANGOMHLA WE 16 KWEYEMQUNGU 2025 (pg 4-10)

RESOLVED

That the minutes of the Budget Steering Committee meeting held on 16 January 2025, be approved.

BESLUIT

Dat die notule van die Begrotingsloodskomiteevergadering soos gehou op 16 Januarie 2025, goedgekeur word.

ISIGQIBO

Sesokuba kuphunyezwe imizuzu Yentangano Yolawulo Lohlahlowabiwo mali yangomhla we 16 KweyeMqungu 2025.

BSC 67/01/25

PRESENTATION OF DEPARTMENTAL ADJUSTMENT BUDGET: INTEGRATED PLANNING AND DEVELOPMENT: MR L MENZE / VOORLEGGING VAN DEPARTEMENTELE AANGEPASTE BEGROTING: GEINTEGREERDE BEPLANNING EN ONTWIKKELING: MNR L MENZE

RESOLVED

That the content of the presentation be noted.

BESLUIT

Dat kennis geneem word van die aanbieding.

BSC 68/01/25 **PRESENTATION OF DEPARTMENTAL ADJUSTMENT BUDGET: CORPORATE SERVICES: MS B HOLTZHAUSEN / VOORLEGGING VAN DEPARTEMENTELE AANGEPASTE BEGROTING: KORPORATIEWE DIENSTE: ME B HOLTZHAUSEN /**

RESOLVED

That the content of the presentation be noted.

BESLUIT

Dat kennis geneem word van die aanbieding.

BSC 69/01/25 **PRESENTATION OF DEPARTMENTAL ADJUSTMENT BUDGET: OFFICE OF THE MUNICIPAL MANAGER: MR T LOLIWE / VOORLEGGING VAN DEPARTEMENTELE AANGEPASTE BEGROTING: KANTOOR VAN DIE MUNISIPALE BESTUURDER: MNR T LOLIWE**

RESOLVED

That the verbal feedback be noted.

BESLUIT

Dat kennis geneem word van die mondelingse terugvoering.

BSC 70/01/25 **PRESENTATION OF DEPARTMENTAL ADJUSTMENT BUDGET: COMMUNITY SERVICES: MS N RAISA-MLANDU / VOORLEGGING VAN DEPARTEMENTELE AANGEPASTE BEGROTING: GEMEENSKAPSDIENSTE: MS N RAISA-MLANDU**

RESOLVED

That the content of the presentation be noted.

BESLUIT

Dat kennis geneem word van die aanbieding.

BSC 71/01/25 PRESENTATION OF DEPARTMENTAL ADJUSTMENT BUDGET: ROADS AND TRANSPORT SERVICES: MR JG DANIELS / VOORLEGGING VAN DEPARTEMENTELE AANGEPASTE BEGROTING: PAAIE EN VERVOERDIENSTE: MR JG DANIELS

RESOLVED

That the content of the presentation be noted.

BESLUIT

Dat kennis geneem word van die aanbieding.

8. DATE OF NEXT MEETING

12 February 2025 at 14:00

9. CLOSURE

Meeting closed at 12:30 / *Vergadering gesluit om 12:30* / Intlanganiso ivalwe ngo 12:30.

.....
CHAIRPERSON / VOORSITTER / USIHLALO

.....
DATE / DATUM / UMHLA

BACK TO AGENDA

1. **DEVIATION REPORT: IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD 1 JANUARY 2025 TO 31 JANUARY 2025 / AFWYKINGSVERSLAG: VOORSIENINGSKANAALBELEID VIR DIE PERIODE 1 JANUARIE 2025 TOT 31 JANUARIE 2025 / INGXELO YOTYESHELO: UKUMISELWA KOMGAQO-NKQUBO WOAWULO LWENCITHO KWIXESHA LOMHLA 01 KWEYOMQUNGU 2025 UKUYA 31 KWEYOMQUNGU 2025**

REFER REPORT FROM THE EXECUTIVE MANAGER FINANCIAL SERVICES: R BOSHOFF

2. **PURPOSE**

To inform Council of the deviations approved for the period 1 January 2025 to 31 January 2025.

3. **DELEGATED AUTHORITY**

Financial Services Committee.

4. **EXECUTIVE SUMMARY**

The accounting officer must record the reasons for any deviations in terms of sub-regulation (1) (a) & (b) and report them to the next meeting of council. The report is for the month of January 2025.

5. **RECOMMENDATIONS**

1. That the implementation of Regulation 36 of the Municipal Supply Chain Regulation in terms of the deviations for the period 1 January 2025 to 31 January 2025, be noted.
2. That it be noted that in terms of Section 114 of the Municipal Finance Management Act, Act 56 of 2003, there was no approval of tenders not recommended in the normal course of implementing Supply Chain Management policy of a municipality.

AANBEVELINGS

1. *Dat kennis geneem word van die implementering van Artikel 36 van die Voorsieningskanaal beleid in terme van die afwykings vir die periode van 1 Januarie 2025 tot 31 Desember 2025.*
2. *Dat kennis geneem word dat in terme van Artikel 114 van die Munisipale Finansiële Bestuurswet, Wet 56 van 2003, dat daar geen goedkeuring was van tenders wat nie aanbeveel is in die normale implementering van die Voorsieningskanaalbeleid van die munisipaliteit nie.*

IZINDULULO

1. Sesokuba ukumiselwa komhlathi 36 woMgaqo Wolawulo Lwencitho yoMasiapala ngokwemimiselo yezotyeshelo kwixesha lomhla 01 ngeyoMqungu 2025 ukuya 31 ngeyoMqungu 2025, kuthathelwe ingqalelo.
2. Sesokuba kuthathelwe ingqalelo ngokwemimiselo yoMhlathi 114 woMthetho Wolawulo Lwemali zoMasipala, uMthetho 56 wango 2003, akukhange kubekho ziniki maxabiso ezingandululwanga kwinkqubo eqhelekileyo yokumiselwa uMgawo Wolawulo Lwezencitho zomasipala

6. DISCUSSION / CONTENTS

6.1. Background

Regulation 36 of the Municipal Supply Chain Regulation states:

- 1) *A supply chain management policy may allow the accounting officer –*
 - a) *To dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only –*
 - i) *In an emergency*
 - ii) *If such goods or services are produced or available from a single provider only;*
 - iii) *For the acquisition of special or special works of art or historical objects where specifications are difficult to compile;*
 - iv) *Acquisition of animals for zoos; or*
 - v) *In any other exceptional case where it is impractical or impossible to follow the official procurement processes;*
 - b) *To ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.*
- 2) *The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements."*

6.2 Discussion

Section 114 of the Municipal Finance Management Act, Act 56 of 2003 states:

- (1) *If a tender other than the one recommended in the normal course of implementing the supply chain management policy of a municipality or municipal entity is approved, the accounting officer of the municipality or municipal entity must, in writing, notify the Auditor General, the relevant provincial treasury and the National Treasury and, in the case of a municipal entity, also the parent municipality, of the reasons for deviating from such recommendation.*
- (2) *Subsection (1) does not apply if a different tender was approved in order to rectify an irregularity.*

6.3 Financial Implications

The total deviations for the period 1 January 2025 to 31 January 2025 amounts to **R 664 470.00** Refer to **Annexure A**.

6.4 Legal Implications

None

Main Expenditure for Deviation in January 2025

- Raaleborg Environmental Solutions (Pty) Ltd: Hire of a Landfill Compactor – Total of **R401 580.00**
- Khabokedi Waste Management (Pty) Ltd: Hire of a Landfill Compactor – Total of **R224 940.00**

6.5 Trend Analysis Based on Successive Period from 1 July 2024 up to 31 January 2025 Comparison

APPROVED DEVIATIONS							
DEVIATIONS AS PER REGULATION 36 OF THE SCM REGULATIONS							
Months	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25
Department	Amount	Amount	Amount	Amount	Amount	Amount	Amount
Community Services	345,960.25	5,989.02	477,020.00	378,810.00	0.00	3,803.72	626,520.00
Corporate Services	0.00	2,846.25	0.00	0.00	3,000.00	0.00	37,950.00
Financial Services	41,277.90	0.00	4,370.00	26,278.65	0.00	0.00	0.00
Office of the MM	0.00	9,648.92	10,970.00	0.00	0.00	0.00	0.00
Planning and Economic Development	0.00	0.00	31,883.34	143,434.28	0.00	0.00	0.00
Roads and Transport Planning Services	124,302.45	270,089.37	11,500.00	69,210.85	17,230.40	0.00	0.00
Total Deviations	511,540.60	288,573.56	535,743.34	617,733.78	20,230.40	3,803.72	664,470.00

6.6 Staff Implications

None, failure to report to council will result in non-compliance.

6.7 Previous / Relevant Council Resolutions:

None

6.8 Risk Implications

None

Jan-25									
APPROVED DEVIATIONS									
DEVIATIONS AS PER REGULATION 36 OF THE SCM REGULATIONS									
COMMUNITY SERVICES									
No	Reference No	Name	Req Date	Deviation Category	Deviation Motivation	Deviation Approval Date	Payment Amount	Order Number	SCM Note
1	8077143	Raalebberg Environmental Solutions (Pty) Ltd	2024-08-01	Impractical Procurement Process	The Waste Disposal Contracts of the local municipalities making use of the PetroSA landfill site was to expire on 29 February 2024, at which stage Phase 1 of the construction of the Garden Route Regional Waste Management Facility was scheduled to be completed. Phase 1 is the completion of the minimum requirements to commence with disposal of municipal solid waste in Cell 1 A. Due to several delays, the contractor appointed for the construction of the regional facility has not been able to complete Phase 1 in accordance with the construction programme and an extension of the contracts was negotiated with PetroSA. An extension was granted from 29 February 2024 to 31 May 2024. A revised construction programme was submitted by the contractor and approved by the consulting engineers on 17 April 2024. The revised construction programme indicates that Phase 1 will only be completed by 31 October 2024. Subsequently, a meeting was held on 06 May 2024 between GRDM and PetroSA to discuss the revised programme and to negotiate a further extension until end of October 2024. PetroSA indicated that the contract with their appointed operations service provider on the landfill site will expire on 14 June 2024, and that the extension of this contract could not be considered due to poor performance of the appointed service provider. Further, the PetroSA landfill has reached full capacity and working conditions are dire.	2024-08-05	401,580.00	Direct Payment	Deviation was not included in previous reports due to items being passed against creditors provision as there was no dedicated vote. All expenditure incurred GRDM will be reimbursed for the total expenditure by the B-Municipalities total net defect is zero.

				<p>Subsequently, a provisional extension of the Waste Disposal Contracts with the participating municipalities will only be considered for an additional three months until the end of August 2024, subject to the following conditions:</p> <ul style="list-style-type: none"> • That the required plant and equipment (including operators) is provided by the municipalities to operate the site until 31 August 2024; • That municipalities provide the required cover material for daily covering of waste; • Compliance with the waste management licence conditions which will be determined by a landfill airspace survey in due course. The most essential plant required to further operate the PetroSA landfill is a landfill compactor. The landfill compactor of the current service provider experiences regular breakdowns and extended periods for repairs (parts are not readily / locally available), which leads to the poor performance and subsequent poor working conditions. A landfill compactor is not readily available nationally, especially not on a short-term basis. All the existing plant and equipment tenders of the participating municipalities and GRDM (Roads Tenders) were perused, however, none includes a landfill compactor. Quotations were therefore requested from several local plant and equipment companies, as well as from all the responsive tenderers who submitted tenders for the Operations and Maintenance of the Regional Waste Management Facility. The cheapest quotation was from Inkunzi Waste Management. Upon verification of the landfill compactor to be provided, it was confirmed that the machine is a Hanomag compactor that's engine has recently needed to be replaced. This is an old machine and the parts for a Hanomag Landfill Compactor are not readily available, subsequently posing a 				
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				<p>risk for breakdowns and delays. PetroSA were therefore not in favour of this option. Further, the difference between the Wet and Dry Rate that was quoted is R460.00 per hour. A landfill compactor uses 30 – 35 litres of fuel per hour which equates to a minimum of R660.00 (conservatively based on thirty litres @ R22.00 / litre). The rates quoted are therefore not market related. The second cheapest quote is from Raaleborg and is for a brand-new landfill compactor and is therefore recommended for appointment (considering the cost and condition of the compactor). A Service Level Agreement will be required between GRDM and Raaleborg. The roles and responsibilities of the service provider for the landfill compactor to be included in the SLA will be determined by PetroSA and provided in due course. PetroSA will be able to supply diesel for the landfill compactor, and the dry rate of R1 800.00 per hour (Excl. VAT) quoted by Raaleborg will be considered. There is an establishment and de-establishment cost of R180 000.00 (Excl. VAT), as the machine must be transported from Johannesburg. The cost for the compactor over a period of three months (520 working hours) will therefore amount to: $(R1\ 800.00 \times 520 \text{ hours} + R180\ 000.00) + 15\% \text{ VAT} = R1\ 283\ 400.00$ (Incl. VAT). Apart from the quote from Eco-z-Mani JV being more expensive than Raaleborg, it was further confirmed that the quote was for the same compactor currently being used on the PetroSA landfill site that is regularly breaking down and can therefore not be considered. As discussed in the meeting with PetroSA on 06 May 2024, due to the urgency of sourcing a landfill compactor by 14 June 2024 to ensure the use of the PetroSA landfill, it will be required to source the landfill compactor by means of a deviation process. PetroSA has</p>				
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					agreed to reimburse GRDM for the landfill compactor which will require a Service Level Agreement between GRDM and PetroSA. PetroSA will recover these costs by means of a revised waste disposal tariff that will be charged to the participating municipalities during this time. The appointment of a service provider for a landfill compactor would require a tender process, however, the limited time and urgency for a landfill compactor to be operational by 14 June 2024 could not be followed.				
2	19077276	Khabokedi Waste Management (Pty) Ltd	2024-12-03	Impractical Procurement Process	An updated construction programme submitted by the contractor on 03 September 2024 indicates that the minimum requirements will only be concluded by 13 December 2024. This will be followed by the required approval process by the relevant authorities in order to commence with disposal. This will therefore require the appointment of an alternative service provider for a landfill compactor to operate on the PetroSA landfill site until the approval has been obtained to dispose at the Regional Waste Management Facility. The service provider appointed by GRDM for the operations and maintenance of the regional facility, Khabokedi Waste Management, has agreed to provide a landfill compactor and to operate the PetroSA landfill site in this interim period. This will require an addendum to the SLA between GRDM and Khabokedi Waste Management. However, the SLA can only be signed once the MFMA Section 33 process has been concluded and has served before Council for approval. Considering the above, it is required to appoint Khabokedi Waste Management by means of deviation for a period from 01 October 2024, until the SLA and required addendum has been finalised. The time constraints and urgency for a service provider to commence with work	2024-12-10	224,940.00	Direct Payment	Deviation was not included in previous reports due to items being passed against creditors provision as there was no dedicated vote.

					immediately does not allow for a tender process to be followed.				
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CORPORATE SERVICES								
No	Reference No	Name	Req Date	Deviation Category	Deviation Motivation	Deviation Approval Date	Payment Amount	Order Number
3	19177730	SS Salutions (Pty) Ltd t/a Seal Security	2025-01-22	Impractical Procurement Process	On 29 December 2024, I received instructions from the Acting Municipal Manager (Ms Holtzhausen) to procure emergency security services for the fire station. Due to the office closure no staff were available to assist with the normal supply chain process. And no management to approve as per the normal SCM Business processes. The urgent request was regarding the protection of council property and assets which could not be left unguarded. Due to the annual holiday season and unavailability of most suppliers only one supplier was willing to dispatch security guards during this time. Due to the urgency a quotation was provided and accepted to the amount of R37 950. On 13 January 2025, the quotation was provided to the Fire Chief for processing, but due to a lack of funds it was not processed, hence it is only processed now, after consulting with my HOD to use our own limited funding.	2025-01-27	37,950.00	H0002446
TOTAL							664,470.00	

BACK TO AGENDA

1. REPORT ON COMPOSITION OF LOCAL LABOUR FORUM / VERSLAG RAKENDE DIE SAMESTELLING VAN PLAASLIKE ARBEIDSFORUM / INGXELO NGOKUMISELWA KWEBUTHO LEZABASEBENZI LASEKUHLENI

(9/3/1)

12 February 2025

REPORT FROM THE EXECUTIVE MANAGER: CORPORATE SERVICES (B. HOLTZHAUSEN) MANAGER: HUMAN RESOURCES M. SMIT)

2 PURPOSE

To request the Governance Committee to consider the councillor component to represent council on the Local Labour Forum.

3. DELEGATED AUTHORITY

Governance Committee/Council

4. EXECUTIVE SUMMARY

During the Local Labour Forum meeting it was discovered that the employer representative (component) is not in line with the provisions as set out in the main Collective Agreement: The provision dealing with the composition of the Local Labour Forum is as follows;

2.8.1.6 The representatives on each side in each *employer* shall be constituted locally on the following basis by combining the membership of the *trade unions*:

2.8.1.6.1 up to 75 members : a committee of 3-a-side;

2.8.1.6.2 from 76 to 250 members : a committee of 5-a-side;

2.8.1.6.3 from 251 to 500 members : a committee of 8-a-side;

2.8.1.6.4 **from 501 to 1000 members : a committee of 10-a-side; and (Combined total union membership at present is 510)**

2.8.1.6.5 more than 1000 members : a committee of 12-a-side.

Election of Chairperson and Vice Chairperson:

2.8.3.1 The position of chairperson and vice-chairperson of the meeting shall rotate annually between the *Parties*.

2.8.3.2 The chairperson and vice-chairperson shall be *elected* at the first meeting of the Year.

As per above provisions of Main Collective Agreement, the chairperson to be elected for 2025 shall be nominated from the employee component (SAMWU and IMATU) and the Vice Chairperson from the employer component (Councillors and Management).

Therefore, the total forum members must be 20 in total (10 from SAMWU & IMATU, proportionally) and (10 from employer component)

2.8.1.1 *Employer* representatives shall consist of Councillors and of Management (as set out in clause 2.4.2.1) provided that Councillors make up no less than one-third of the delegation.

Currently, the employer component consist of (fifteen) 15 Members instead of (ten) 10. Therefore the following proposal is made for consideration;. The Governance Committee did convene on 19 February 2025 and recommends to Council.

5. RECOMMENDATION

That the total membership of 10 representing the employer component be as follows:

- Five (5) Councillors nominated by Council
- Five (5) from Management as appointed by the Municipal Manager

AANBEVELING

Dat die totale lede verteenwoordiging van (tien) 10 wat die werkgewer komponent verteenwoordigig soos volg sal wees:

- *Vyf (5) Genomineerde Raadslede soos aangewys deur die Raad*
- *Vyf (5) van Bestuur soos aangewys deur die Munisipale Bestuurder*

ISINDULULO

Sesokuba ubulungu bubonke abali 10 obumele icandelo lomqeshi bube ngolu hlobo lulandelayo:

- OoCeba abahlanu (5) abonyulwe liBhunga
- Abahlanu (5) kuLawulo njengoko benyulwe nguManejala kaMasipala

6. DISCUSSION / CONTENTS

6.1 Background

As outline in the executive summary and background discussion above.

6.2 Discussion

As outline in the executive summary and background discussion above.

6.3 Financial Implications

None

6.4 Legal Implications

None

6.5 Staff Implications

None

6.6 Previous / Relevant Council Resolutions:

None

6.7 Risk Implications

None