

# TENDER NOTICE

Jou roete na vooruitgang • Indlela yakho eya empumelelweni • Your route to prosperity



## FORMAL TENDER ADVERT

<b>Tenders are hereby invited for:</b>		<b>APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF SHORT –TERM INSURANCE SERVICES TO THE GARDEN ROUTE DISTRICT MUNICIPALITY FOR A PERIOD OF THREE (3) YEARS.</b>			
<b>Period:</b>	Three Years				
<b>Advertisements:</b>	Provincial Newspaper(Cape times/ The Argus); Municipal Notice Boards; Municipal Website & E-Publication				
<b>Tender Number:</b>	GRDM/26/23-24	<b>Publish date:</b>	11 April 2024	<b>Closing date:</b>	09 May 2024
<b>Tender application's closing time: 11:00</b>   Tenders will be opened immediately after the aforementioned time at the Garden Route District Municipality Head Office, 54 York Street, George.					
<b>Where to access tender documents</b>					
Tender documents are obtainable from <b>Nathan Juries</b> during office hours (Mondays to Thursday 08:00 - 16:30 and Fridays 08:00 - 13:30) <b>Tel:</b> (044) 803 1310; <b>E-mail:</b> <a href="mailto:nathan@gardenroute.gov.za">nathan@gardenroute.gov.za</a>			Printed copies of the tender can be obtained at a non-refundable fee of R350.00, payable to a cashier at Garden Route District Municipality's Supply Chain Management Unit, Ground Floor, 54 York Street, George or by downloading documents free-of-charge from the Garden Route District Municipality website at <a href="http://www.gardenroute.gov.za">www.gardenroute.gov.za</a>		
<b>Important notes</b>					
<ol style="list-style-type: none"><li>Tenders are to be completed in accordance with the conditions and tender rules stipulated in the tender document.</li><li>Tender and supporting documents must be delivered in an envelope, clearly marked " <b>GRDM/26/23-24: APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF SHORT –TERM INSURANCE SERVICES TO THE GARDEN ROUTE DISTRICT MUNICIPALITY FOR A PERIOD OF THREE (3) YEARS</b> at the Garden Route District Municipality's Head Office, 54 York Street, George</li><li>Tenders may only be submitted on the tender document issued by the Municipality.</li><li>Requirements for sealing, addressing, delivery, opening and assessment of tenders, are stated in the tender document.</li><li><b>A valid Tax Clearance Status Pin (TCS) and MAAA Number must be submitted with the tender document, failure to submit the required documents with your bid will render the bid non-responsive. It is incumbent upon the bidder to ensure their own Tax Compliance status is maintained for the duration of Bid Validity period; non-tax compliant bidders will be disqualified.</b></li><li>VAT must be included in all prices (VAT vendor must be registered).</li><li><b>Late tenders, tenders per fax or e-mail will not be accepted.</b></li><li>Tenders couriered to be delivered to the Municipality will only be accepted if received within the stipulated closing time.</li><li>Council reserves the right to accept any bid proposal in full or part thereof.</li><li>Council will only award tenders to service providers who are registered on the Central Supplier Database (CSD). Visit <a href="https://secure.csd.gov.za">https://secure.csd.gov.za</a> if you have not registered on CSD.</li><li>Tenders will only be considered in accordance with the bid requirements.</li></ol>					
<b>Tenders will be evaluated and adjudicated in terms of the Preferential Procurement Policy of Council based on the Preferential Procurement Regulations of 2022 and the Garden Route District Municipality Supply Chain Management Policy, where 80 points will be allocated in respect of price and 10/10 points in respect of B-BBEE level contributor status and Locality.</b>					
<b>Compulsory Briefing Session:</b>	None	<b>CIDB Grading</b>	None		
<b>Clarity on bidding procedures may be directed to:</b>	<b>Mr Nathan Juries; Tel: (044) 803 1310;</b> <b>E-mail: <a href="mailto:nathan@gardenroute.gov.za">nathan@gardenroute.gov.za</a></b>				
<b>Clarity on technical information may be directed to:</b>	<b>Mr John Samery; Tel: (044) 8031325 / 083 629 3424</b> <b>E-mail: <a href="mailto:john@gardenroute.gov.za">john@gardenroute.gov.za</a></b>				
<b>Notice no.</b>	34/2024				
<b>Authorised by:</b>	MG Stratu, Municipal Manager, Garden Route District Municipality				