

## **FORMAL TENDER ADVERT**

Tenders are hereby invited for:		SUPPLY AND DELIVERY OF 67 UPHOLSTERED HIGH BACK ROUNDED BLACK AUTHENTIC LEATHER CHAIRS WITH WHEELS.				
Advertisements:	Newspapers, Municipal Notice Boards; Municipal Website & E-Publication					
Tender Number:	GRDM/24/23-24	Publish date:	01 FEBRUARY 2024	Closing date:	16 FEBRUARY 2024	

**Tender application's closing time:11:00** | Tenders will be opened immediately after the aforementioned time at the Garden Route District Municipality Head Office, 54 York Street, George.

## Where to access tender documents

Tender documents are obtainable from **Ms. Bukelwa Ndzinde** during office hours (**Mondays to Thursdays**, **08:00 - 16:30** and **on Fridays**, **08:00 - 13:30**. Tel: 044 803 1338; E-mail: <a href="mailto:bukelwa@gardenroute.gov.za">bukelwa@gardenroute.gov.za</a>, upon tender participation fee of **R350.00** per set. Alternatively, documents may be downloaded free-of-charge from the Garden Route District Municipality website at <a href="https://www.gardenroute.gov.za">www.gardenroute.gov.za</a>.

## **TENDER SUBMISSION RULES**

## Important notes:

- Tenders are to be completed in accordance with the conditions and tender rules stipulated in the tender document.
- Tender and supporting documents must be delivered in an envelope, clearly marked "GRDM/24/23-24: SUPPLY AND
  DELIVERY OF 67 UPHOLSTERED HIGH BACK ROUNDED BLACK AUTHENTIC LEATHER CHAIRS WITH WHEELS." at the Garden
  Route District Municipality's Head Office, 54 York Street, George
- Tenders may only be submitted on the tender document issued by the Municipality.
- Requirements for sealing, addressing, delivery, opening and assessment of tenders, are stated in the tender document.
- A valid Tax Clearance Status Pin (TCS) and MAAA Number must be submitted with the tender document, failure to submit the required documents your bid will be disqualified.
- VAT must be included in all prices (VAT vendor must be registered).
- Late tenders, tenders per fax or e-mail will not be accepted.
- Tenders couriered to be delivered to the Municipality will only be accepted if received within the stipulated closing time.
- Council reserves the right to accept any bid proposal in full or part thereof.
- Council will only award tenders to service providers who are registered on the Central Supplier Database (CSD). Visit
   https://secure.csd.gov.za if you have not registered on CSD.
- Tenders will only be considered in accordance with the bid requirements.

Tenders will be evaluated and adjudicated in terms of the Preferential Procurement Policy of Council based on the Preferential Procurement Regulations of 2022 and the Garden Route District Municipality Supply Chain Management Policy, where 80 points will be allocated in respect of price and 10/10 points in respect of B-BBEE level contributor status and Locality.

Clarity on bidding procedures may be directed to:		Ms Bukelwa Ndzinde; Tel: (044) 803 1338;E-Mail: <u>bukelwa@gardenroute.gov.za</u>		
Clarity on technical information may be directed to:		Ms Yolandi Dyantyi ; Tel: (044) 878 1359 E-Mail: <u>Yolandi@gardenroute.gov.za</u>		
Notice no.	11/2024			
Authorised by:	MG Stratu, Municipal Manager, Garden Route District Municipality			