



Notice is hereby given in terms of Section 29 of the Local Government: Municipal Structures Act, Act 117 of 1998, that a **SPECIAL COUNCIL MEETING** of the 2021/2026 term of the Garden Route District Municipality will be held at the CA Robertson Council Chambers on **WEDNESDAY, 22 NOVEMBER 2023** at **10:00** to consider the items as set out in the agenda.

*Kennis geskied hiermee ingevolge Artikel 29 van die Wet op Plaaslike Regering: Munisipale Strukture, 1998, Wet 117 van 1998, dat 'n **SPESIALE RAADSVERGADERING** van die 2021/2026 termyn van die Garden Route Distriksmunisipaliteit gehou sal word in die CA Robertson Raadsaal **WOENSDAG, 22 NOVEMBER 2023** om **10:00** ten einde oorweging aan die items soos in die agenda uiteengesit, te skenk.*

Kukhutshwe isaziso ngokwemiqathango yoMhlathi 29 woRhulumente Basekhaya: Umthetho Wezolawulo loMasipala, 1998, uMthetho 117 wango 1998, sokuba **INTLANGANISO EKHETHEKILEYO** yexesha lika 2021/2026 loMasipala Wesithili se Garden Route izakubanjelwa kwiGumbi leBhunga CA Robertson, **NGOLWESITHATHU, 22 KWEYENKANGA 2023** ngentsimbi ye **10:00** ukuqwalasela imiba ebekwe kwi agenda.

ALD GR WOLMARANS
SPEAKER
SPEAKER
SOMLOMO

MG STRATU
Municipal Manager
Munisipale Bestuurder
Mphathi Masipala

Date: 15 NOVEMBER 2023

AGENDA

1. OPENING AND WELCOMING / OPENING EN VERWELKOMING / UVULO NOLWAMKELO

C.1	INAUGURATION OF COUNCILLORS: GARDEN ROUTE DISTRICT COUNCIL: CLLR A OKTOBER; CLLR J PETERSEN, ALD B PETRUS AND CLLR J FRY/ INHULDIGING VAN RAADSLEDE: GARDEN ROUTE DISTRIKSMUNISIPALITEIT: RDL A OKTOBER, RDL J PETERSEN, ALD B PETRUS EN RDL J FRY/ UKUFUNGISWA KOCEBA: IBHUNGA LESITHILI SE GARDEN ROUTE: UCEBA A OKTOBER, UCEBA J PETERSEN, ALD B PETRUS KUNYE UCEBA J FRY <i>Refer from the Office of the Municipal Manager (MG Stratu)</i>	99 - 107
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2. EVACUATION PROCEDURES / ONTRUIMINGSPROSEDURES / INKQUBO YOKUFUDUSWA

3. SILENT PRAYER (MEDITATION) / STILLE GEBED (MEDITASIE) / UMTHANDAZO OTHULEYO

4. ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU AKHOYO

4.1 COUNCILLORS PRESENT / RAADSLEDE TEENWOORDIG / OOCEBA ABAKHOYO

4.2 COUNCILLORS WITH LEAVE / RAADSLEDE MET VERLOF / OOCEBA ABAKWIKHEFU

4.3 COUNCILLORS WITHOUT LEAVE / RAADSLEDE SONDER VERLOF / OOCEBA ABANGEKHO KWIKHEFU

5. NOTING OF THE PROVISIONS OF SCHEDULE 7 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL STRUCTURES AMENDMENT ACT, 2021 / KENNISNAME VAN DIE VOORSKRIFTE VAN SKEDULE 7 (GEDRAGSKODE VIR RAADSLEDE) VAN DIE PLAASLIKE REGERING MUNISIPALE AANGEPASTE STRUKTURE WET, 2021 / UQWALASELO LWEMITHETHO-NEMIMISELO YOLUHLU 7 (INDLELA YOKUZIPHATHA KOOCEBA) LOMTHETHO WORHULUMENTE BASEKHAYA WESIMO SOMASIPALA OLUNGISIWEYO WANGO 2021

6. DISCLOSURE OF INTERESTS BY COUNCILLORS AND OFFICIALS / VERKLARING VAN BELANGE DEUR RAADSLEDE EN AMPTENARE / UKUCHAZWA KOMDLA NGOOCEBA KUNYE NAMAGOSA

7	COMMUNICATIONS BY THE SPEAKER / MEDEDELINGS DEUR DIE SPEAKER / UNXIBELELWANO LUKASOMLOMO
8	COMMUNICATIONS BY THE EXECUTIVE MAYOR / MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER / UNXIBELELWANO LUKA SODOLOPHU
9.	COMMUNICATIONS BY THE MUNICIPAL MANAGER / MEDEDELINGS DEUR DIE MUNISIPALE BESTUURDER / UNXIBELELWANO LOMPHATHI MASIPALA

10.	APPROVAL OF MINUTES OF COUNCIL MEETINGS / GOEDKEURING VAN NOTULES VAN RAADSVERGADERINGS / UKUPHUNYEZWA KWEMIZUZU YENTLANGANISO YEBHUNGA	
10.1	Minutes of a Council meeting dated 25 October 2023 / Notule van 'n Raadsvergadering gedateer 25 Oktober 2023 / Imizuzu yentlanganiso yeBhunga yangomhla 25 KweyeDwarha 2023	7 – 54
11.	MINUTES OF MAYORAL COMMITTEE MEETING AND SECTION 79 COMMITTEES (FOR NOTIFICATION) / NOTULES VAN BURGEMEESTERSKOMITEEVERGADERINGS EN ARTIKEL 79 A (VIR KENNISNAME) / IMIZUZU YEKOMITI KASODOLOPHU NEZINYE IKOMITI ZOMHLATHI 79 (ITHATHELWE INGQALELO)	
11.1	Mayoral Committee meeting dated 30 August 2023 / Uitvoerende Burgemeesterskomiteevergadering gedateer 30 Augustus 2023 / Imizuzu yentlanganiso Yekomiti Kasodolophu yangomhla 30 KweyeThupa 2023	55 - 90
12.	STANDING ITEMS / STAANDE ITEMS / IMIBA EMISIWEYO	
12.1	None / Geen / Asikho	
SECTION A		
REPORTS FROM THE SPEAKER		
A.1	RESTRUCTURING OF SECTION 79 AND 80 COMMITTEES / HERSAMESTELLING VAN ARTIKEL 79 EN 80 KOMITEES / LUNGELELWANISO LWEKOMITI ZOMHLATHI 79 KUNYE 80 <i>Refer Report from the Speaker (Ald G Wolmarans)</i>	91 - 98
SECTION B		
REPORTS FROM THE EXECUTIVE MAYOR / VERSLAE VANAF DIE UITVOERENDE BURGEMEESTER / IMIBA EVELA KUSODOLOPHU		
B.1	None / Geen / Asikho	
SECTION C		
REPORTS FROM THE OFFICE OF THE MUNICIPAL MANAGER / VERSLAE VANAF DIE KANTOOR VAN DIE MUNISIPALE BESTUURDER / IMIBA EVELA KWI OFISI YOMPHATHI MASIPALA		
C.1	INAUGURATION OF COUNCILLORS: GARDEN ROUTE DISTRICT COUNCIL: CLLR A OKTOBER; CLLR J PETERSEN, ALD B PETRUS AND CLLR J FRY/ INHULDIGING VAN RAADSLEDE: GARDEN ROUTE DISTRIKSMUNISIPALITEIT: RDL A OKTOBER, RDL J PETERSEN, ALD B PETRUS EN RDL J FRY/ UKUFUNGISWA KOCEBA: IBHUNGA LESITHILI SE GARDEN ROUTE: UCEBA A OKTOBER, UCEBA J PETERSEN, ALD B PETRUS KUNYE UCEBA J FRY <i>Refer from the Office of the Municipal Manager (MG Stratu)</i>	99 – 107

SECTION D		
REPORTS FROM THE FINANCIAL SERVICES DEPARTMENT / VERSLAE VANAF DIE FINANSIËLE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZEMALI		
D.1	DEVIATION REPORT: IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD 1 OCTOBER 2023 TO 31 OCTOBER 2023 / AFWYKINGSVERSLAG: VOORSIENINGSKANAALBELEID VIR DIE PERIODE 1 OKTOBER 2023 TOT 31 OKTOBER 2023 / INGXELO YOTYESHELO: UKUMISELWA KOMGAQO-NKQUBO WOLAWULO LWEZEMALINCITHO KWIXESHA LOMHLA 1 KWEYEDWARHA 2023 UKUYA 31 KWEYEDWARHA 2023 <i>Refer Report from the Chief Financial Officer (R Boshoff)</i>	108 - 115
SECTION E		
REPORTS FROM THE CORPORATE SERVICES DEPARTMENT / VERSLAE VANAF DIE KORPORATIEWE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLAWULO		
E.1	PUBLIC HOLIDAY ANNOUNCEMENT FOR 15 DECEMBER 2023, CLOSURE FOR FESTIVE SEASON AND SALARY PAYMENT DATE FOR DECEMBER 2023 / AANKONDIGING VAN PUBLIEKE VAKANSIEDAG, SLUITING VIR FEESSEISOEN EN DESEMBER 2023 SALARIS BETAALDATUM / UKUVALWA NGETHUBA LEHOLIDE ZEHLOBO KUNYE NOMHLA WENTLAWULO YEMIVUZO KWEYOMNGA 2023 <i>Refer Report from the Executive Manager Corporate Services (B Holtzhausen)</i>	116 - 119
E.2	REPORT ON THE APPROVAL OF THE FUNDING REQUEST TO THE NATIONAL SKILLS UND (NSF): GARDEN ROUTE DISTRICT MUNICIPALITY / VERSLAG RAKENDE DIE GOEDKEURING VAN DIE BEFONDSINGSVERSOEK AAN DIE NASIONALE VAARDIGHEIDSFONDS: GARDEN ROUTE DISTRIKSMUNISIPALITEIT / INGXELO NFOKUPHUNYEZWA KWESICELO SEMALINXASO KWINGXOWAMALI KAZWELONKE YEZAKHONO (NSF) NGUMASIPALA WESITHILI SE GARDEN ROUTE <i>Refer Report from the Executive Manager Corporate Services (B Holtzhausen)</i>	120 - 127
SECTION F		
REPORTS FROM THE COMMUNITY SERVICES DEPARTMENT / VERSLAE VANAF DIE GEMEENSKAPSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLUNTU		
F.1	REPORT ON THE FINALISATION OF THE SERVICE LEVEL AGREEMENT BETWEEN GARDEN ROUTE DISTRICT MUNICIPALITY AND THE PARTICIPATING MUNICIPALITIES OF BITOU, KNYSNA, GEORGE & MOSSEL BAY FOR THE GARDEN ROUTE REGIONAL WASTE MANAGEMENT FACILITY / VERSLAG RAKENDE DIE FINALISERING VAN DIE DIENSVLAKOOREENKOMS TUSSEN TUINROETE DISTRIKSMUNISIPALITEIT EN DIE DEELNEEMENDE MUNISIPALITEITE BITOU, KNYSNA, GEORGE & MOSSELBAAI VIR DIE TUINROETE STREEKAFVALBESTUUR / <i>Refer Report from the Acting Executive Manager Community Services (D Stoffels) / District Waste Manager (J Gie)</i>	128 – 138
F.2	STATUS QUO REPORT WITH REGARDS TO THE DISTRICT FOOD PANTRY/ STATUS QUO VERSLAG TEN OPSIGTE VAN DIE DISTRIK VOEDSEL SPENS / INGXELO NGESIMONESIQHUBAYO NGOKUMALUNGA NENDAWO YOKUGCINA UKUTYA YESITHILI <i>Refer Report from the Acting Executive Manager Community Services (D Stoffels)</i>	139 –154

SECTION G REPORTS FROM THE ROADS AND TRANSPORT PLANNING SERVICES DEPARTMENT / VERSLAE VANAF DIE PAAIE EN VERVOER BEPLANNINGSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZENDLELA KUNYE NEZICWANGCISO KWEZOTHUTHO		
G.1	None / Geen / Asikho	
SECTION H REPORTS FROM THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT / VERSLAE VANAF DIE BEPLANNING EN EKONOMIESE DIENSTE DEPARTEMENT / IMIBA YESEBE LEZICWANGCISO KUNYE NOPHUHLISO LOQOQOSHO		
H.1	REPORT ON THE PROGRESS OF THE GARDEN ROUTE GROWTH AND DEVELOPMENT STRATEGY IMPLEMENTATION / VERSLAG RAKENDE DIE GARDEN ROUTE SE IMPLEMENTERING VAN DIE GROEI -EN-ONTWIKKELINGSSTRATEGIE/ INGXELO NGOMSEBENZI WOKUMISELWA KWESICWANGCISO SOBUCHULE BEZOHULO NOPHUHLISO LWE GARDEN ROUTE <i>Refer Report from the Executive Manager Economic Development and Planning (L Menze) / Manager EPWP (R Dyantyi)</i>	155 – 168
SECTION I NOTICE OF URGENT MOTIONS / KENNISGEWING VAN DRIGENDE MOSIES / ISAZISO SEZIPHAKAMISO		
I.1	None / Geen / Asikho	
SECTION J NOTICES OF MOTIONS / KENNISGEWING VAN MOSIES / ISAZISO SEZIPHAKAMISO		
J.1	None / Geen / Asikho	
SECTION K IN CLOSED SESSION / IN GESLOTE SESSIE / KWI-SASHONI YASEKHUSINI		
K.1	REPORTS WILL BE DISTRUBTED SEPERATELY FROM THIS AGENDA	
	CLOSURE / SLUITING / UQUKUNJELO	

Ald M Booysen
 Ald GR Wolmarans
 Ald G van Niekerk
 Ald P Terblanche
 Ald S De Vries
 Ald CN Lichaba
 Cllr / Rdl / Ceba NV Gungubele
 Cllr / Rdl / Ceba J Hoogbaard
 Cllr / Rdl / Ceba JG Meiring
 Cllr / Rdl / Ceba K Malooi
 Cllr / Rdl / Ceba C Scheepers
 Cllr / Rdl / Ceba B van Noordwyk
 Cllr / Rdl / Ceba CP Taute
 Cllr / Rdl / Ceba D Acker
 Ald JC Lambaatjeen
 Cllr / Rdl / Ceba LSS van Rooyen
 Cllr / Rdl / Ceba SM Toto
 Ald V Gericke
 Cllr / Rdl / Ceba HRT Stroebel
 Cllr / Rdl / Ceba NT Seti
 Ald NS Ndayi
 Ald RH Ruiters
 Cllr / Rdl / Ceba M Kannemeyer
 Cllr / Rdl / Ceba MA Mkonto
 Cllr / Rdl / Ceba JJ Cornelius
 Cllr / Rdl / Ceba JP Buys (as of 27 July 2022)
 Cllr / Rdl / Ceba JJ Bavuma (as of 27 July 2022)
 Cllr / Rdl / Ceba R April (as of 25 October 2022)
 Cllr / Rdl / Ceba HD Ruiters (as of 14 December 2022)
 Cllr / Rdl/Ceba RW Arends (as of 30 January 2023)
 Cllr / Rdl / Ceba PE Petros (as of 27 February 2023)
 Cllr / Rdl / Ceba R Louw (as of 19 June 2023)
 Cllr / Rdl / Ceba F September (as of 26 July 2023)
 Cllr / Rdl / Ceba A Oktober (as of 22 November 2023)
 Cllr / Rdl / Ceba JC Petersen (as of 22 November 2023)
 2 X VACANT



Minutes of a **Council meeting of**
the 2021/2026 term of
Garden Route District Council held at the **CA Robertson Council Chambers**, and via
Zoom on **Wednesday, 25 October 2023** at **10:00**

Notule van 'n Raadsvergadering van
die 2021/2026 termyn
van Garden Route Distriksraad gehou in die CA Robertson Raadsaal en via Zoom
op Woensdag, 25 Oktober 2023 om 10:00

Imizuzu **Yentlanganiso yeBhunga eKhethekileyo**
yoMasipala Wesithili se Garden Route yexesha lika 2021/2026
nebibanjwe kwiGumbi **leBhunga CA Robertson**, kunye **nango Zoom**, ngo
NgoLwesithathu, 25 KweyeDwarha 2023, ngo 10:00

**1. OPENING AND WELCOMING / OPENING EN VERWELKOMING / UVULO
NOLWAMKELO**

The Speaker, Ald GR Wolmarans welcomed everybody present and thanked them for their attendance.

**2. EVACUATION PROCEDURES / ONTRUIMINGSPROSEDURES / IKNQUBO
YOKUFUDUSWA**

The evacuation procedure were presented via audio clip that explained the evacuation procedures in case of emergency.

**3. SILENT PRAYER (MEDITATION) / STILLE GEBED (MEDITASIE) / UMTHANDAZO
OTHULEYO**

Ms P Lufele read a scripture from the Bible and prayed.

4. ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU AKHOYO

4.1 COUNCILLORS PRESENT / RAADSLEDE TEENWOORDIG / OOCEBA ABAKHOYO

Ald GR Wolmarans	DA
Ald M Booysen	DA
Cllr / Rdl / Ceba J Hoogbaard	DA
Cllr / Rdl / Ceba K Malooi	DA
Cllr / Rdl / Ceba JG Meiring	DA
Cllr / Rdl / Ceba F September	DA
Ald S De Vries	ANC
Cllr / Rdl / Ceba NV Gungubele	ANC
Cllr / Rdl / Ceba JJ Cornelius	ICOSA
Cllr / Rdl / Ceba JP Buys	PBI
Cllr / Rdl / Ceba D Acker	FREEDOM FRONT PLUS
Ald GJ van Niekerk	George Municipality
Ald IC Krtizinger	George Municipality
Cllr / Rdl / Ceba D L Cronje	George Municipality
Cllr / Rdl / Ceba R Louw	George Municipality

Cllr / Rdl / Ceba B van Noordwyk
 Cllr / Rdl / Ceba CP Taute
 Cllr / Rdl / Ceba RW Arends
 Cllr / Rdl / Ceba PE Petros
 Cllr / Rdl / Ceba HRT Stroebeel
 Ald NS Ndayi
 Cllr / Rdl / Ceba NT Seti
 Cllr / Rdl / Ceba M Kannemeyer
 Cllr / Rdl / Ceba MA Mkonto
 Ald RH Ruiters
 Cllr / Rdl / Ceba JJ Bavuma
 Ald JC Lambaatjeen
 Cllr / Rdl / Ceba S van Rooyen
 Cllr / Rdl / Ceba R April
 Cllr / Rdl / Ceba HD Ruiters

Hessequa Municipality
 Hessequa Municipality
 Knysna Municipality
 Knysna Municipality.
 Knysna Municipality
 Bitou Municipality
 Bitou Municipality
 Mossel Bay Municipality
 Mossel Bay Municipality
 Mossel Bay Municipality
 Mossel Bay Municipality
 Oudtshoorn Municipality
 Oudtshoorn Municipality
 Oudtshoorn Municipality
 Kannaland Municipality

OFFICIALS / AMPTENARE / AMAGOSA

Mr / Mnr / Mnu MG Stratu
 Ms / Me / Nkzn B Holtzhausen

Municipal Manager
 Executive Manager Corporate
 Services

Mr / Mnr / Mnu C Boshoff

Executive Manager Financial
 Services

Mr / Mnr / Mnu J Compion

Acting Executive Manager
 Community Services

Mr / Mnr / Mnu J Strydom

Acting Executive Manager
 Roads and Transport Services

Mr / Mnr / Mnu L Menze

Executive Manager Economic
 Development and Planning

Mr / Mnr / Mnu S Maqekeni

Manager Integrated Support
 Services & Legal Compliance

Mr / Mnr / Mnu T Loliwe

Strategic Manager in the
 Office of the Municipal
 Manager

Ms / Me / Nkzn N Davids

Manager Legal Service

Ms / Me / Nksnz IG Saaiman	Manager Performance Management
Ms / Me / Nkzn P Lufele	Chief Audit Executive
Ms / Me / Nksnz L James	Risk Management Manager
Ms / Me / Nksnz N Klaas	Manager Policy Research and Development
Mr / Mnr / Mnu H Pieters	Manager Communication
Mr / Mnr / Mnu S Dladla	Chief of Staff: Office of the Executive Mayor
Mr / Mnr / Mnu K Nieuwoudt	Manager ICT
Mr / Mnr / Mnu R Alberts	SNR ITC Professional
Ms / Me / Nksnz M Smit	Manager Human Resources
Ms / Me / Nksnz L Hoek	Manager BTO, AFS & Assets
Mr / Mnr / Mnu C Martin	Manager Income, Bank Recons, Expenditure & Remuneration
Mr / Mnr / Mnu T Mpuru	Manager SCM, Data and Stores
Mr / Mnr / Mnu J Gie	District Waste Manager
Mr / Mnr / Mnu G Otto	Manager Disaster Management
Mr/Mnr / Mnu D Stoffels	Fire Chief
Mr / Mnr / Mnu R Dyantyi	Manager EPWP
Mr / Mnr / Mnu J Mkunqwana	Manager Human Settlements
Ms / Me / Nksnz S Sims	Manager Human Settlements
Ms / Me / Nksnz M James	District IDP Manager
Ms / Me / Nksnz R Matthews	Head: Committee Services
Ms / Me / Nksnz T Gauzela	Committee Officer
Mr / Mnr / Mnu B Desha	Snr Committee Officer / Translator / Interpreter
Ms / Me / Nksnz C van Wyngaardt	Committee Officer
Mr / Mnr / Mnu V Notyeke	Multi Meda Communicator
Mr / Mnr / Mnu Y Shaik	Representative HCI Hosken
Mr / Mnr / Mnu M Lourens	Representative Inovosure

Mnr / Mnr / Mnu G Rademeyer	Representative Norton Rose Fullbright
Mr / Mnr / Mnu A Wiseman	Representative Own Haven Housing Association

4.2 **COUNCILLORS AND OFFICIALS WITH LEAVE / RAADSLEDE EN AMPTENARE MET VERLOF / OOCÉBA ABAKWIKHEFU**

Ald P Terblanche	DA
Ald CN Lichaba	ANC
Cllr / Rdl / Ceba SM Toto	George Municipality
Mr / Mnr / Mnu C Africa	Executive Manager Community Services
Mr / Mnr / Mnu JG Daniels	Executive Manager Roads and Transport Services

4.3 **COUNCILLORS WITHOUT LEAVE / RAADSLEDE SONDER VERLOF / OCEBA ABANGEKHO**

None / Geen / Azikho

5. **NOTING OF THE PROVISIONS OF SCHEDULE 7 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL STRUCTURES AMENDMENT ACT, 2021 / KENNISNAME VAN DIE VOORSKRIFTE VAN SKEDULE 7 (GEDRAGSKODE VIR RAADSLEDE) VAN DIE PLAASLIKE REGERING MUNISIPALE AANGEPASTE STRUKTUREWET, 2021 / UQWALASELO LWEMITHETHO-NEMIMISELO YOLUHLU 7 (INDLELA YOKUZIPHATHA KOOCEBA) UMTHETHO WEZOLAWULO LOMASIPALA WORHULUMENTE WASEKHAYA, 2021**

The Code of conduct was noted.

6. DISCLOSURE OF INTERESTS BY COUNCILLORS AND OFFICIALS / VERKLARING VAN BELANGE DEUR RAADSLEDE EN AMPTENARE / UKUCHAZWA KOMDLA NGOOCEBA KUNYE NAMAGOSA

Mr C Boshoff declared his interest with regards to report K.3 on the In-Closed agenda.

7. COMMUNICATIONS BY THE SPEAKER / MEDEDELINGS DEUR DIE SPEAKER / UNXIBELELWANO LUKASOMLOMO

The Speaker, Ald G Wolmarans communicated the following:

The Speaker informed the Councillors that the Reports H.3 and H.7 will be discussed first and informed the Councillors that guests will present their slide shows with regard to above mentioned reports and said that they will be introduced when the reports are being discussed.

The Speaker informed the Councillors that Adv S Maqekeni's father passed away and that the funeral took place the previous week. The Speaker also informed the Councillors that Cllr JP Buys' mother passed away and that the funeral is going to take place today as a result Cllr JP Buys has requested to be excused at 11:00.

The Speaker asked all the councillors and officials to keep praying for the people that find themselves in unrest situations, internationally.

The Speaker informed the Councillors that for this Council meeting a member of the public, Mr J Heneke requested to attend the meeting.

The Speaker introduced the following 5 new officials who started employment at GRDM:

Mr L Forbes

Financial Services Department

Ms D Molebatsi

Community Services Department

Mr D Dippenaar	Community Services Department
Mr A Mnyungula	Roads and Transport Services Department
Mr G Rademeyer	Roads and Transport Services

The Speaker and the Executive Mayor, Ald M Booysen welcomed all the above mentioned officials and thereafter the Speaker, excused them from the meeting.

The Speaker informed the Councillors that Ms A Naidoo has resigned from GRDM and that her last working day will be 30 November 2023, after starting employment at GRDM during 2010.

The Speaker gave a brief synopsis of Ms A Naidoo's working history and thanked Ms A Naidoo for her services and wished her well with her future endeavours and excused Ms A Naidoo from the meeting.

The Speaker reminded the Councillors of the Toughest Fire Fighter Competition that took place on 05 – 07 October 2023 at Mossel Bay.

The Speaker congratulated the following fire fighters with their achievements and accolades

The District Municipality Fire Services had a total of 21 competitors participating and have achieved numerous accolades including.

1. For the first time we had a full lady's relay team competing. And they did well, pushing through the tough challenge and finishing.
2. For the first time we had an over 40s relay team competing, David van Niekerk, Jan Wolmarans, Branville Abrahams and Benjie van Vuuren, achieved a Silver Medal as a team.

3. The Open Relay team consisted of, Emile Conrad, Heinrich Leslie, Kervin Lee Gericke and Deon Stoffels, competing against up to 30 teams, achieved a Bronze medal.
4. We also had the youngest participant, at 18 years old, volunteer firefighter, Ethan Wildeman, achieving a Silver Medal in the age category 18 - 29.
5. In the age category 50 - 55 David van Niekerk achieved a Gold Medal and lead by his age.
6. Best and last, Emile Conrad achieved a 1st place in his age category 35 - 39 and retained 1st place as the Toughest Firefighter Alive South Africa and doing so for the 06th time.

The Speaker said that Emile's performance is indeed remarkable and sets the standard for the younger generation firefighters as well as inspire the rest. Emile will also be the 1st name in the roster from South Africa for the World Firefighter Games which takes place in Denmark in June 2024.

Overall, all competing firefighters, including our volunteer and learner firefighters did well and represented the municipality with pride and passion. GRDM received a trophy for their continued support to the event which assists in the growth thereof, which is also Africa's largest firefighter event.

The Speaker congratulated all the Councillors who celebrated their birthdays and who have upcoming birthdays.

The Speaker informed the Councillors that Ald V Gericke (PBI) is no longer a Cllr at Garden Route District Municipality. Cllr D Saptoe (GOOD) has also ceased to be a cllr at Garden Route District Municipality, however no official correspondence has been received from IEC in terms of their replacements.

The Speaker informed the Councillors that on the agenda of today's meeting, there is Report E.3 (Closure of Offices) and reminded the Councillors that the recess period for Councillors was approved at the Special Council meeting dated 09 June 2023 and said that the resolution was as follows: *:That Council approves the recess dates as from 14 December 2023 – 12 January 2024.*

The Speaker informed the Councillors that a vacant position exists on the Economic Development & Planning committee and that the vacancy will be occupied by Cllr J Hoogbaard.

**8. COMMUNICATIONS BY THE EXECUTIVE MAYOR / MEDEDELINGS DEUR DIE
UITVOERENDE BURGEMEESTER / UNXIBELELWANO LUKA SODOLOPHU**

The Executive Mayor communicated the following:

The Executive Mayor said that because of the success of the fire fighters, there's a lot of interest, especially from young people who aspire to become fire fighters. The Executive Mayor informed the Councillors that there are currently 24 new firefighter trainees. The Executive Mayor reported that the new fire station will be completed soon.

The Executive Mayor said that the Africa Skills College has informed him that the 14 students who are currently enrolled in the renewable energy program, are doing very well and is looking forward to the rolling out of green energy projects.

The Executive Mayor reminded the Councillors of the heavy rains and the damages it caused to the roads in our district, and requested that everybody limit their travelling due to the rain that is predicted again for this upcoming weekend.

The Executive Mayor reminded the Councillors of the Food Pantry Project and the support the Food Pantry has received from GRDM and informed the Councillors that he has received word from a reliable source that news is going to be published that could harm the reputation of GRDM.

The Executive Mayor said that he knows how all the Councillors at GRDM feels about food security and that all the Councillors are aware of the assistance the Food Pantry has received, financially and otherwise. The Executive Mayor said that he is unsure of how bad the article that is going to be released is going to be.

Under the Communications of the Executive Mayor, Ald S de Vries communicated the following:

Ald S de Vries expressed his dissatisfaction with regard to the fact that the caucus room for the ANC was not available for their use. Ald S de Vries said that this situation seems to be a consistent occurrence when the councillors arrive for meetings, they find the Committee Room occupied by others. Ald S de Vries said when you add up the consistency of the occurrence, it seem like there is a deliberate attempt of undermining the Democratic Space that is portrayed against the opposition party.

Ald S de Vries said that the Mayor should take Council into its confidence and share the news in terms of the Food Pantry and what is to be expected.

The Speaker, responded to the comments made by Ald S de Vries regarding the arrangements with the Loerie Committee Room and said that after the DA Caucus she was made aware of the unhappiness experienced by the ANC due to the unavailability of the caucus room, even after it was clearly communicated that the Loerie will always be available during the Council meetings for the ANC to use for their caucus. The Speaker then apologized for the inconvenience the ANC party experienced.

The Speaker then requested the Municipal Manager to provide feedback with arrangements with regards to the availability of the Loerie Committee room.

The Municipal Manager responded by saying that all the arrangements were made and it was communicated at the Mancom meeting as well. The Municipal Manager reported that one of the officials decided to go against

the decision of Mancom that was made and told the officials of the Auditor General to remain in the Loerie Committee Room and concluded that an investigation is going to be done on the matter. Municipal Manager concluded by saying that he personally apologises to the Councillors for the inconvenience that was caused by this incident.

The Executive Mayor, responded to the comments made above by Ald S de Vries and communicated the following:

The Executive Mayor said that at the previous council meeting, it was agreed that even the Council Chambers can be utilized for caucus rooms and said that the opposition party is welcome to use his boardroom and is willing to vacate his office if needs to. The Executive Mayor said that he agrees that it is unacceptable that the opposition party did not have a committee room to caucus and to perform their duties.

The Executive Mayor reported that a reliable source informed him that a news article is going to be published from Mr Carl van Blerk from the Food Pantry and said that the source informed him that the article is not going to be a good article and concluded that he has not seen the article as yet. The Executive Mayor concluded by saying that if he receives anything, he will post it in the Whats App Group for all the Councillors.

9. COMMUNICATIONS BY THE MUNICIPAL MANAGER / MEDEDELINGS DEUR DIE MUNISIPALE BESTUURDER / UNXIBELELWANO LOMPHATHI MASIPALA

The Municipal Manager communicated the following:

The Municipal Manager, informed the Councillors that it is Ms P Lufele's birthday today.

The Municipal Manager, informed the Councillors that the Audit Process is ongoing and that at this stage there is nothing to report.

The Municipal Manager reported that the GRDM Wellness Day will take place on Friday, 27 October 2023 at the Rosemore Stadium and said that in terms of operations, service delivery will not be affected. The Municipal Manager reported that the planning for the year end function is under discussion and that the date is tentatively on 08 December 2023.

The Municipal Manager reported that on 03 November 2023, a meeting is going to take place with the Provincial Minister of Environmental Affairs, Mr A Bredell in Swellendam regarding the finalization of the SLA's from the Local Municipalities. The Municipal Manager reported that GRDM received the SLA from Bitou Municipality and that George and Mossel Bay have finalized their Section 33 process and is awaiting their correspondence. The Municipal Manager reported that the only Municipality that has not completed their Section 33 process is Knysna Municipality, but that GRDM is in ongoing discussions with them.

The Municipal Manager reported that a strategic planning session took place on 24 October with other Municipalities in Bitou to discuss the Roads Agency Function. The Municipal Manager reported that on Monday, 23 October officials from GRDM were invited by the Minister of COGTA to attend a meeting in Kannaland. The Municipal Manager said that the roles and responsibilities and relations of all the Municipalities were explained and that the meeting went very well.

The Municipal Manager reported that there is an article that Mr Carl van Blerk posted on Facebook regarding the Food Pantry and asked the Speaker permission to take Council into its confidence and requested that feedback be provided during the In-Closed Session.

The Municipal Manager reported that at the meeting today, 2 presentations will be done with regards to reports H.3 (Own Haven Association) and H.7 (Innovasure) on the agenda. The Municipal Manager reported that GRDM has a standing Memorandum of Understanding and will be presenting with regards to the Gas Power Station.

The Municipal Manager reported that one of the catalytic projects (the hospitality project funded by MSL) for R30 million seems to be done and dusted and GRDM is awaiting confirmation with regard to the receipt of the money.

The Municipal Manager reported that GRDM experienced great challenges due to the damage caused by the recent rainfall. The Municipal Manager extended his gratitude to the personnel of the Roads Department that ensured that the roads were safe to use in the areas that were the most affected by the rain.

10. APPROVAL OF MINUTES OF COUNCIL MEETING / GOEDKEURING VAN NOTULES VAN RAADSVERGADERING / UKWAMKELWA KWEMIZUZU YENTLANGANISO ZEBHUNGA

10.1 MINUTES OF A COUNCIL MEETING DATED 30 AUGUST 2023 / NOTULE VAN 'N RAADSVERGADERING GEDATEER 30 AUGUSTUS 2023 / IMIZUZU YENTLANGANISO YEBHUNGA YANGOMHLA 30 KWEYETHUPA 2023 (PG 9-58)

RESOLVED

That the minutes of the Council meeting dated 30 August 2023, be approved,

BESLUIT

Dat die notule van die Raadsvergadering gedateer gedateer 30 Augusts 2023, goedgekeur word.

ISIGQIBO

Sesokuba Imizuzu Yentlanganiso yeBhunga yangomhla 30 KweyeThupa 2023 iphunyezwe.

11. MINUTES OF MAYORAL COMMITTEE MEETING/ SECTION 79 COMMITTEES AND OTHER COMMITTEES (FOR NOTIFICATION) / NOTULE VAN DIE BURGEMEESTERSKOMITEEVERGADERING/ ARTIKEL 79 KOMITEES EN ANDER KOMITEES (VIR KENNISNAME) / IMIZUZUZ YEKOMITI KASODOLOPHU KUNYE NEZINYE IKOMITI ZOMHLATHI 79 (ITHATHELWE INGQALELO)

11.1 **MAYORAL COMMITTEE MEETING DATED 25 JULY 2023 / UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING GEDATEER 25 JULIE 2023 / IMIZUZU YENTLANGANISO YEKOMITI KASODOLOPHU YANGO MHLA 25 KWEYEKHALA 2023 (PG 59-82)**

RESOLVED

That the minutes of the Executive Mayoral Committee meeting dated 25 July 2023, be noted.

BESLUIT

Dat kennis geneem word van die notule van die Uitvoerende Burgemeesterskomitee wat plaasgevind het op 25 Julie 2023.

ISIGQIBO

Sesokuba imizuzu yentlanganiso yeKomiti kaSodolophu nenibanjwe ngomhla 25 KweyeKhala 2023, ithathelwe ingqalelo.

NB: Cllr JP Buys left the meeting at 11:15

NB: Report H.3 on the agenda was dealt with first.

Before the resolutions were approved a power point presentation was made by Mr A Wiseman from Own Haven Association on the proposed social housing development in ERF 26823.

H.3 **FORMAL CONSIDERATION AND APPROVAL OF THE PLANNED SOCIAL HOUSING DEVELOPMENT - ERF 26823, OMEGA STREET, GEORGE AND FURTHER UPDATE ON ERF 3803, MOSSEL BAY / FORMELE OORWEGING EN GOEDKEURING VAN DIE BEPLANDE BEHUISINGSONTWIKKELING - ERF 26823, OMEGA STRAAT, GEORGE EN VERDERE BYWERKING OP ERF 3803, MOSSELBAAI / INGXELO NGOKUSEMTHETHWENI NOKUVUMELWA KOPHUHLISO LWEZINDLU ZENTLALO-ERF 26823, OMEGA STREET, GEORGE KUNYE NOHLAZIYO OLUNZULU NGE-ERF 3803, MOSSEL BAY**

Refer Report from the Executive Manager Planning and Economic Development (L Menze)/Manager Human Settlements (J Mkunqwana) (pg 532- 566)

RESOLVED

- 5.1 That Council takes note of the 2nd Consultative meeting held between Management and the OHHA with regards to the substantive progress linked to social housing developments located in Erf 26823, Omega Street,
- 5.2 That Council grants permission to allow its social housing development partner, OHHA to make a presentation on the SDP, feasibility exercise results and three transfer options to be considered as part of the overall project consideration of the social housing project approval process.
- 5.3 That Council takes note that the linked Site Development Plan and related pre-planning processes with the George Municipality have now been completed after being subjected to the internal processes of the George Municipality.
- 5.4 That Council formally consider and approve the planned development of erf 26823, Omega Street, George for social housing purposes based on the approved SDP and preferred land transfer option.
- 5.5 That in terms of the transfer of the property, consideration and approval be made to sell same at a discounted 20% of its market price evaluation of R5 000 000 solely for the purpose of social housing development and long-term management to OHHA.

- 5.6 That the necessary land transfer agreement on erf 26823 be subsequently formally concluded with OHHA with title deed restrictive clause confining use of same solely for social housing purposes only as well as in recognition of outlined obligations and responsibilities in the formal Partnership Agreement between GRDM and OHHA.
- 5.7 That Council further takes note of the preparatory work planned for Phase 2 similar potential development as well on erf 3803, Mossel Bay in due course which could yield between 200 – 300 social housing opportunities.
- 5.8 That all the concerns that were raised at this meeting, be formally responded to by management.

BESLUIITE

- 5.1 *Dat die Raad kennis neem van die 2de Raadplegende vergadering gehou tussen Bestuur en die OHHA met betrekking tot die substantiewe vordering wat verband hou met maatskaplike behuisingsontwikkelings geleë in Erf 26823, Omegastraat.*
- 5.2 *Dat die Raad toestemming verleen om die maatskaplike behuisingsontwikkelingsvennoot, OHHA, toe te laat om 'n aanbieding te maak rakende die SDP, uitvoerbaarheidsoefeningsresultate en drie oordragopsies om oorweeg te word as deel van die algehele projekoorweging van die maatskaplike behuisingsprojek goedkeuringsproses.*
- 5.3 *Dat die Raad kennis neem dat die gekoppelde Terreinontwikkelingsplan en verwante voorbeplanningsprosesse met die George Munisipaliteit nou voltooi is nadat dit aan die interne prosesse van die George Munisipaliteit onderwerp is.*

- 5.4 *Dat die Raad formeel die beplande ontwikkeling van erf 26823, Omegastraat, George vir maatskaplike behuisingsdoeleindes oorweeg en goedkeur, gebaseer op die goedgekeurde SDP en voorkeurgrondoordragopsie.*
- 5.5 *Dat die Raad in terme van die oordrag van die eiendom, oorweging en goedkeuring oorweeg om dit te verkoop teen 'n afslag van 20% van sy markprysevaluering van R5 000 000 uitsluitlik vir die doel van maatskaplike behuisingsontwikkeling en langtermynbestuur aan OHHA.*
- 5.6 *Dat die nodige grondoordragooreenkoms op erf 26823 daarna formeel met OHHA gesluit word met 'n titelakte-beperkende klousule wat die gebruik daarvan uitsluitlik vir maatskaplike behuisingsdoeleindes beperk sowel as ter erkenning van uiteengesitte verpligtinge en verantwoordelikhede in die formele Vennootskapsooreenkoms tussen GRDM en OHHA.*
- 5.7 *Dat die Raad verder kennis neem van die voorbereidende werk wat beplan word vir Fase 2 soortgelyke potensiële ontwikkeling asook op erf 3803, Mosselbaai mettertyd wat tussen 200 – 300 sosiale behuisingsgeleenthede kan oplewer.*
- 5.8 *Dat al die bekommernisse wat tydens die vergadering opbring is, formeel deur bestuur aangespreek word.*

NB: Report H.7 was discussed next.

Before the recommendations were considered, a power point presentation was made by Messrs: Y Shaik (Representative: HCI Hosken) Mr M Lourens (Representative: InovaSure) Mnr G Rademeyer (Representative: Norton Rose Fullbright)

12. STANDING ITEMS / STAANDE ITEMS / IMIBA EMISIWEYO

12.1 **PROGRESS REPORT ON THE GARDEN ROUTE REGIONAL WASTE MANAGEMENT FACILITY PROJECT/VORDERINGSVERSLAG INSAKE DIE GARDEN ROUTE STREEK AFVALBESTUUR FASILITEIT PROJEK /INGXELO NGOOKUSELE KWENZIWE KWINDAWO YOLAWULO LWENKUNKUMA YENGINGI YE GARDEN ROUTE**

Refer Report from the Executive Manager (C Africa) / Regional Waste Manager (J Gie) (pg 83-111)

RESOLVED

That Council notes the contents of the report.

BESLUIT

Dat die Raad kennis neem van die inhoud van die verslag.

ISIGQIBO

Sesokuba iBhunga lithathele ingqalelo umongo wengxelo.

NB: Cllr S van Rooyen left the meeting at 12:54.

12.2 **APPOINTMENTS, SERVICE EXITS AND LABOUR RELATIONS INFORMATION FOR OCTOBER 2023 / AANSTELLINGS, UITDIENSTREDINGS EN ARBEIDSVERHOUDINGE INLIGTING VIR OKTOBER 2023 / INGXELO NGABAQASHIWEYO, ABASHIYE UMSEBENZI KUNYE NEMICIMBI YEZABASEBENZI KWEYEDWARHA 2023**

Refer Report from the Executive Manager Corporate Services (B Holtzhausen) / HR Manager (M Smit) (pg 112-118)

RESOLVED

That the information on the appointments, service exits and labour relations matters for October 2023, be noted.

BESLUIT

Dat kennis geneem word van die aanstellings, uitdienstredings, gelyke indiensnemingspraktyke en arbeidsverhoudinge inligting vir Oktober 2023.

ISIGQIBO

Sesokuba ulwazi ngokuqashwa, ukuphuma kwinkonzo kunye nemicimbi yezabasebenzi kwinyanga eyokwinda neka KweyeDwarha 2023 kuthathelwe inqgalelo.

A. REPORTS FROM THE SPEAKER / VERSLAE VANAF DIE SPEAKER / IMIBA EVELA KU SOMLOMO

A.1 NONE / GEEN / ASIKHO

B. REPORTS FROM THE EXECUTIVE MAYOR / VERSLAE VANAF DIE UITVOERENDE BURGEMEESTER / IMIBA EVELA KUSODOLOPHU

B.1 SECOND ADJUSTMENT BUDGET 2023/2024 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK (MTREF) / TWEDE AANSUIWERINGSBEGROTING 2023/2024 MEDIUM TERMYN EN INKOMSTE EN UITGAWE RAAMWERK (MTIUR) / UGQITHISELO LOLWABIWO-MALI OLU-LUNGISIWEYO LWESIBINI LUKA 2023/2024 LWENGENISO YEXESHA ELIFUTSHANE KUNYE NENDLELA YENCITHO(MTREF)

Refer Report from the Executive Mayor (Ald M Booysen) (pg 119-141)

RESOLVED

- (1) That the adjustment budget of Garden Route District Municipality for the financial year **2023/2024** as set out in the schedules contained in Section 4 be approved:
- (i) Table B1 Adjustments Budget Summary;
 - (ii) Table B2 Adjustments Budget Financial Performance (by standard classification);
 - (iii) Table B3 Adjustments Budget Financial Performance (by municipal vote);
 - (iv) Table B4 Adjustments Budget Financial Performance (revenue by source); and
 - (v) Table B5 Adjustments Budget Capital Expenditure (by municipal vote and funding source)

- (2) That the adjusted operating expenditure budget of Garden Route District Municipality for the financial year **2023/2024 of R532,490,161** be approved.
- (3) That the adjusted operating revenue budget of Garden Route District Municipality for the financial year **2023/2024 of R530,803,963** be approved.
- (4) That the adjusted capital of Garden Route District Municipality for the financial year **2023/2024 of R162,400,075**
- (5) That a revised Service Delivery and Budget Implementation Plan (SDBIP) for the **2023/2024** financial year be compiled and tabled to the Executive Mayor for approval .
- (6) That the Budget Schedules that was distributed separately be approved together with the budget and also recommended for approval Council.

BESLUIT

- (1) *Dat die tweede aangepaste Begroting van Garden Route Distriksmunisipaliteit vir die finansiële jaar 2023/2024 soos vervat in die skedules van Seksie 4 goedgekeur word:*
 - i. *Tabel B1 Aangepaste Begrotings Opsomming;*
 - ii. *Tabel B2 Aangepaste Begroting Finansiële Prestasie (volgens standaard klassifikasie);*
 - iii. *Tabel B3 Aangepaste Begroting Finansiële Prestasie (volgens pos);*
 - iv. *Tabel B4 Aangepaste Begroting Finansiële Prestasie (volgens finansieringsbron); en*
 - v. *Tabel B5 Aangepaste Kapitale Begroting (volgens pos en finansieringsbron)*
- (2) *Dat die Raad die Aangepaste Uitgawe Begroting van **R532,490,161**, goedkeur.*

- (3) *Dat die Raad die Aangepaste Inkomste Begroting van **R530,803,963** goedkeur.*
- (4) *Die Raad die Aangepaste Kapitaal Begroting van **R162,400,075** goedkeur.*
- (5) *Dat die hersiende Dienslewerings- en Begrotings Implementerings Plan vir 2023/2024 opgestel en aan die Uitvoerende Burgermeester voorgelê word vir goedkeuring.*
- (6) *Dat die Begrotingskedules wat afsonderlik versprei is saam met die begroting goedgekeur word en ook vir goedkeuring aanbeveel word deur die Raad.*

ISIGQIBO

- (1) Sesokuba uhlahlo lwabiwo-mali lohlengahlengiso lukaMasipala weSithili saseGarden Route kunyaka-mali wama-2023/2024 njengoko kucacisiwe kwiishedyuli eziqulethwe kwiCandelo lesi-4;
 - (i) IsiShwankathelo soHlahlo-lwabiwo-mali lweTheyibhile B1;
 - (ii) ULuhlu B2 Ulungelelwaniso lweNtsebenzo yeMali (ngokuhlelwa okusemgangathweni);
 - (iii) ULuhlu B3 uLungiso lweNkqubo yeMali (ngevoti kamasipala);
 - (iv) ULuhlu B4 Ulungelelwaniso lweNkqubo yeMali (ingeniso ngokomthombo); kwaye
 - (v) ULuhlu B5 Ulungelelwaniso loHlahlo-lwabiwo-mali lweNkcitho eyiNkunzi (ngevoti kamasipala kunye nomthombo wenkxaso-mali)
- (2) Sesokuba uhlahlo lwabiwo-mali lwenkcitho yokusebenza oluhlengahlengisiweyo lukaMasipala weSithili saseGarden Route kunyaka-mali wama-2023/2024 wama-**R532,490,161** luvunywe.

- (3) Sesokuba uhlahlo lwabiwo-mali oluhlengahlengisiweyo lwengeniso yokusebenza kaMasipala weSithili saseGarden Route kunyaka-mali wama-2023/2024 wama-**R530,803,963** luphunyezwe.
- (4) Sesokuba inkunzi ehlehlengisiweyo yoMasipala weSithili weGarden Route kunyaka-mali wama-2023/2024 ibe yi-**R162,400,075**.
- (5) Sesokuba kuqulunqwe iSicwangciso sokuNikezelwa kweenNkonzo noHlahlo-lwabiwo-mali lonyaka-mali wama-2023/2024 size sandlalwe kuSodolophu oLawulayo ukuze samkelwe.
- (6) Sesokuba Uluhlu Lolwabiwo-Mali noluye lwathunyelwa ngokwahlukileyo luphunyezwe kunye nolwabiwo-mali kwaye lundululwe ukuze luphunyezwe kwiKomiti kaSodolophu kunye naliBhunga.

B.2 REPORT: SECTION 52 – RESPONSIBILITIES OF MAYOR / VERSLAG: ARTIKEL 52 VERANTWOORDELIKHEDE VAN DIE BURGEMEESTER / INGXELO: U MHLATHI 52 - UXANDUVA LUKA SODOLOPHU

Refer Report from the Executive Mayor (Ald M Booysen) (pg 142-253)

RESOLVED

That Council notes the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the quarter ending 30 September 2023.

BESLUIT

Dat die Raad kennis neem van die kwartaalverslag rakende die implementering van die begroting en die finansiële posisie van die munisipaliteit vir die jaar tot datum en die kwartaal geëinding 30 September 2023.

ISIGQIBO

Sesokuba iBhunga lithathele ingqalelo ingxelo ngokumiselwa kolwabiwo-mali kunye nemicimbi yezemali zomasipala zonyaka uzakuthi ga ngoku kunye nexesha eliphela ngomhla 30 KweyoMsintsi 2023.

C. REPORTS FROM THE OFFICE OF THE MUNICIPAL MANAGER / ITEMS VANAF DIE KANTOOR VAN DIE MUNISIPALE BESTUURDER / IMIBA EVELA KWI OFISI YOMPHATHI MASIPALA

C.1 APAC BI-ANNUAL REPORT / OPOK TWEEJAARLIKSE VERSLAG / INGXELO ZONYAKA EZIMBINI ZE-APAC

Refer Report from the Office of the Municipal Manager (MG Stratu) / Chief Audit Executive (P Lufele)(pg 254-264)

RESOLVED

That Council takes note of the content of the report.

BESLUIT

Dat die Raad kennis neem van die inhoud van die verslag.

ISIGQIBO

Sesokuba iBhunga lithathele ingqalelo umongo wengxelo.

C.2 AUDIT AND PERFORMANCE AUDIT COMMITTEE CHARTER / OUDIT EN PRESTASIE OUDITKOMITEE HANDVES / ITSHATI YEKOMITI YOPHICOTHU-ZINCWADI KUNYE NOMSEBENZI WEZOPHICOTHU

Refer Report from the Office of the Municipal Manager (MG Stratu) / Chief Audit Executive (P Lufele) (pg 265-281)

RESOLVED

That Council approves the reviewed APAC Charter.

BESLUIT

Dat die Raad die hersiene OPOK-handves goedkeur.

ISIGQIBO

Ukuvumela i-APAC Charter ehlaziywe.

C.3 **REPORT ON THE STRATEGIC RISK REGISTER FOR SEPTEMBER 2023 / VERSLAG RAKENDE DIE STRATEGIESE RISIKO REGISTER VIR SEPTEMBER 2023 / INGXELO NGOLUHLU LOBUCHULE OLUSENGCIPHEKWENI KWEYOMSINTSI 2023**

Refer Report from the Office of the Municipal Manager (MG Stratu) / Chief Risk Officer (L James) (pg 282-292)

RESOLVED

That Council takes note of the content of the report.

BESLUIT

Dat die Raad kennis neem van die inhoud van die verslag.

ISIGQIBO

Sesokuba iBhunga lithathele ingqalelo umongo wengxelo.

C.4 **PROGRESS REPORT REGARDING KLEINKRANTZ PROJECT AND LETTER RECEIVED FROM CULLINAN & ASSOCIATES DATED 18 SEPTEMBER 2023 / VORDERINGS VERSLAG MET BETREKKING TOT DIE KLEINKRANTZ PROJEK EN DIE SKRYWE ONTVANG VANAF CULLINANS & ASSOCIATES GEDATEER 18 SEPTEMBER 2023 / INGXELO ENTSHA MALUNGA NENPROJEKTHI YASE KLEINKRANTZ KUNYE NENCWADI ESUKA KWABAKWA CULLINANA AND ASSOCIATES NGOMHLA 18 KWEYOMSINYSI 2023**

Refer Report from the Office of the Municipal Manager (MG Stratu) / Manager Legal Services (N Davids) (pg 293-341)

RESOLVED

5.1 That Council takes note of the contents of the report and possible legal action regarding the Kleinkrantz Project.

5.2 That regular reports be submitted to Council to keep Council informed of developments.

BESLUIE

5.1 *Dat die Raad kennis neem van die inhoud van die verslag en moontlike regsaksie rakende die Kleinkrantz Projek.*

5.2 *Dat gereelde verslae aan die Raad voorgele word om die Raad op hoogte te hou met verwikkelinge.*

ISIGQIBO

5.1 Sesokuba iBhunga lithathele ingqalelo umongo wengxelo kunye namanyathelo asemthethweni nasengathakhona malunga neProjekthi yase Kleinkrantz.

5.2 Sesokuba kunikezelwe ngengxelo rhoqo kwiBhunga ngokwazisa iBhunga ngokuqhubekayo.

D. REPORTS FROM THE FINANCIAL SERVICES DEPARTMENT / ITEMS VANAF DIE FINANSIËLE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZEMALI

D.1 APPROVAL TO AMEND COUNCIL RESOLUTION DATED 19 JUNE 2023 AND TO AUTHORISE THE MUNICIPAL MANAGER TO SIGN THE CESSION AGREEMENT WITH STANDARD BANK / GOEDKEURING OM DIE RAADSBSLUIT GEDATEER 19 JUNE 2023 TO HERSIEN EN OM DIE MUNISIPALE BESTUURDER TOESTEMMING TE VERLEEN OM DIE SESSIE-OORENKOMS MET STANDARD BANK TE TEKEN / IMVUME YOKULUNGISA ISIGQIBO SEBHUNGA SANGOMHLA 19 KWEYESILIMELA 2029 KUNYE NOKUGUNYAZISA UMPHATHI MASIPALA UKUBA ATYIKITYE ISIVUMLEWANO SOKURHOXA NABAKWA STANDARD BANK

Refer Report from the Chief Financial Officer (C Boshoff) (pg 342-346)

NB: The DA Coalition requested a caucus. The meeting adjourned at 13:45 and resumed at 13:53.

RESOLVED

5.1 That Council authorises the Municipal Manager to sign the loan agreement with Standard Bank to the full loan amount of R278 242 043,44.

5.2 That Council grants approval for the Municipal Manager to sign the Cession Agreement with Standard Bank.

BESLUIT

5.1 *Dat die Raad magtig verleen aan die Munisipale Bestuurder om die leningsooreenkoms met Standard Bank tot die volle leningsbedrag van R278 242 043,44, te onderteken.*

5.2 *Dat die Raad goedkeuring aan die Munisipale Bestuurder verleen om die Sessie-ooreenkoms met Standard Bank te teken.*

ISIGQIBO

5.1 Sesokuba iBhunga ligunyazise uMphathi kaMasipala ukuba atyikitye isivumelwano semali-mboleko kunye ne-Std Bank kwisixa-mali esipheleleyo semali-mboleko eyi-R278 242 043,44.

5.2 Sesokuba iBhunga linike imvume yoMphathi kaMasipala ukuba asayine isiVumelwano sokuRhoxa nabakwa Standard Bank.

D.2 COST CONTAINMENT REPOTING – QUARTER 1 OF 2023/24 / KOSTE INPERKINGSVERSLAG – KWARTAAL 1 VAN 2023/24 / INGXELO NGOKUNCIPHISA INDLEKO-IKOTA YESIBINI KA 2023/24

Refer Report from the Chief Financial Officer (C Boshoff) (pg 347-350)

RESOLVED

That Council notes the measures implemented and aggregate amounts saved in quarter one of the 2023/24 financial year through the implementation of cost containment measures.

BESLUIT

Dat die Raad kennis neem van die besparings soos identifiseer in kwartaal een van die 2023/24 finansiële jaar as gevolg van die implementering van die GRDM Koste Inperkingsbeleid.

ISIGQIBO

Sesokuba ipBhunga lithathele ingqalelo imiqathango yokumiselwa kunye nemali eziye zongiwa kwikota yesibini yonyakala mali 2023/24 ngokumisela indlela zokonga zokunciphisa indleko.

D.3

DEVIATION REPORT: IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD 1 AUGUST 2023 TO 31 AUGUST 2023 / AFWYKINGSVERSLAG: VOORSIENINGSKANAALBELEID VIR DIE PERIODE 1 AUGUSTUS 2023 TOT 31 AUGUSTUS 2023 / INGXELO YOTYESHELO: UKUMISELWA KOMGAQO-NKQUBO WOLAWULO LWEZEMALINCITHO KWIXESHA LOMHLA 1 KWEYETHUPA 2023 UKUYA 31 KWEYETHUPA 2023

Refer Report from the Chief Financial Officer (C Boshoff) (pg 351-358)

RESOLVED

1. That the implementation of Regulation 36 of the Municipal Supply Chain Regulation in terms of the deviations for the period 1 August 2023 to 31 August 2023, be noted.
2. That it be noted that in terms of Section 114 of the Municipal Finance Management Act, Act 56 of 2003, there was no approval of tenders not recommended in the normal course of implementing Supply Chain Management policy of a municipality.

BESLUITE

1. *Dat kennis geneem word van die implementering van Artikel 36 van die Voorsieningskanaal beleid in terme van die afwykings vir die periode van 1 Julie 2023 tot 31 Augustus 2023.*
2. *Dat kennis geneem word dat in terme van Artikel 114 van die Munisipale Finansiële Bestuurswet, Wet 56 van 2003, dat daar geen goedkeuring was van tenders wat nie aanbeveel is in die normale implementering van die Voorsieningskanaalbeleid van die munisipaliteit nie.*

ISIGQIBO

1. Sesokuba ukumiselwa komhlathi 36 woMgaqo Wolawulo Lwencitho yoMasiapala ngokwemimiselo yezotyeshelo kwixesha lomhla 01 ngeyeThupha 2023 ukuya 31 ngeyeThupha 2023, kuthathelwe ingqalelo.

2. Sesokuba kuthathelwe ingqalelo ngokwemimiselo yoMhlathi 114 woMthetho Wolawulo Lwemali zoMasipala, uMthetho 56 wango 2003, akukhange kubekho ziniki maxabiso ezingandululwanga kwinkqubo eqhelekileyo yokumiselwa uMgawo Wolawulo Lwezencitho zomasipala.

D.4

DEVIATION REPORT: IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD 1 SEPTEMBER 2023 TO 30 SEPTEMBER 2023 /
AFWYKINGSVERSLAG: VOORSIENINGSKANAALBELEID VIR DIE PERIODE
1 SEPTEMBER 2023 TOT 30 SEPTEMBER 2023 / INGXELO YOTYESHELO: UKUMISELWA
KOLAWWULO LOMGAQO-NKQUBO KWIXESHA LOMHLA 1 KWEYOMSINTSI 2023
UKUYA 30 KWEYOMSINTSI 2023

Refer Report from the Chief Financial Officer (C Boshoff (pg 359-365)

RESOLVED

1. That the implementation of Regulation 36 of the Municipal Supply Chain Regulation in terms of the deviations for the period 1 September 2023 to 30 September 2023, be noted.
2. That it be noted that in terms of Section 114 of the Municipal Finance Management Act, Act 56 of 2003, there was no approval of tenders not recommended in the normal course of implementing Supply Chain Management policy of a municipality.

BESLUIE

1. *Dat kennis geneem word van die implementering van Artikel 36 van die Voorsieningskanaal beleid in terme van die afwykings vir die periode van 1 September 2023 tot 30 September 2023.*
2. *Dat kennis geneem word dat in terme van Artikel 114 van die Munisipale Finansiële Bestuurswet, Wet 56 van 2003, dat daar geen goedkeuring was van tenders wat nie aanbeveel is in die normale implementering van die Voorsieningskanaalbeleid van die munisipaliteit nie.*

ISIGQIBO

1. Sesokuba ukumiselwa komhlathi 36 woMgaqo Wolawulo Lwencitho yoMasiapala ngokwemimiselo yezotyeshelo kwixesha lomhla 1 ngeyoMsintsi 2023 ukuya 30 ngeyoMsintsi 2023, kuthathelwe ingqalelo.
2. Sesokuba kuthathelwe ingqalelo ngokwemimiselo yoMhlathi 114 woMthetho Wolawulo Lwemali zoMasipala, uMthetho 56 wango 2003, akukhange kubekho ziniki maxabiso ezingandululwanga kwinkqubo eqhelekileyo yokumiselwa uMgawo Wolawulo Lwezencitho zomasipala.

E. REPORTS FROM THE CORPORATE SERVICES DEPARTMENT / ITEMS VANAF DIE
KORPORATIEWE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLAWULO

E.1 NOMINATION OF COUNCIL REPRESENTATIVE TO SALGA PROVINCIAL WORKING GROUP (SECUNDIS)/ NOMINASIE VAN RAADSLID VERTEENWOORDIGERS OP SALGA SE PROVINSIALE WERKSKOMITEES (SEKUNDIS)/ ABACHONGWA NABAMELE IBHUNGA KWIQELA LEPHONDO ELISEBENZAYO LE SALGA(SECUNDIS)
Refer Report from the Executive Manager Corporate Services (B Holtzhausen) (pg 367-392)

RESOLVED

1. That Council nominates the following Secundi's to serve on the below mentioned respective SALGA Working Groups:

Municipal Capacity and Institutional Resilience

Official Representative:	Ald I Kritzinger
Secundis:	Cllr K Malooi
Municipal Official:	B Holtzhausen

Community Development and Security

Official Representative:	Ald N Ndayi
Secundis:	Ald R Ruiters
Municipal Official:	C Africa

Economic Development and Job Creation

Official Representative:	Ald R Ruiters
Secundis:	Ald N Ndayi
Municipal Official:	L Menze

Environmental Management and Climate Resilience

Official Representative: Ald N Ndayi
 Secundis: Ald R Ruiters
 Municipal Official: C Africa

Governance and Intergovernmental Relations

Official Representative: Ald G van Niekerk
 Secundis:
 Municipal Official: L Menze

Human Settlements and Urban Area

Official Representative: Ald J Lambaatjeen
 Secundis: Ald IC Kritzingen
 Municipal Official: L Menze

Municipal Finance and Fiscal Policy

Official Representative: Ald JC Lambaatjeen
 Secundis: Cllr D Cronje
 Municipal Official: CR Boshoff

Municipal Digital Solutions

Official Representative: Ald I Kritzingen
 Secundis: Cllr K Malooi
 Municipal Official: K Nieuwoudt

Public Transport and Roads

Official Representative: Ald P Terblanche
 Secundis: Cllr J Hoogbaard
 Municipal Official: J Daniels

Water and Sanitation

Official Representative: Ald J Lambaatjeen
 Secundis:
 Municipal Official: S. Sims

Electricity & Energy and Public Works

Official Representative: Ald P Terblanche
 Secundis: Cllr J Hoogbaard
 Municipal Official: L Menze

Health

Official Representative: Ald R Ruiters

Secundis:
Municipal Official: C Africa

Emergency Services and Disaster Management

Official Representative: Ald N Ndayi
Secundis: Ald R Ruiters
Municipal Official: C Africa

Development Planning and Rural Development

Official Representative: Cllr J Hoogbaard
Secundis: Ald P Terblanche
Municipal Official: L Menze

2. That it be noted that subsistence and travelling costs for the SALGA Provincial Working Group meetings will be covered by SALGA.

BESLUIT

1. *Dat die Raad Sekundi's nomineer om op die onderstaande SALGA Werkgroepe dien:*

Munisipale Kapasiteitsbou en Institusionele Bestendigheid

Amptelike Verteenwoordiger: Ald I Kritzingen
Secundis: Rdl K Malooi
Munisipale Amptenaar: T Holtzhausen

Gemeenskapsontwikkeling en Sekuriteit

Amptelike Verteenwoordiger: Ald N Ndayi
Secundis: Ald R Ruiters
Munisipale Amptenaar: C Africa

Ekonomiese Ontwikkeling en Werkskepping

Amptelike Verteenwoordiger: Ald R Ruiters
Secundis: Ald N Ndayi
Munisipale Amptenaar: L Menze

Omgewingsbestuur en klimaatbestendigheid

Amptelike Verteenwoordiger: Ald N Ndayi
Secundis: Ald R Ruiters
Munisipale Amptenaar: C Africa

Regering en inter-regeringsverhoudinge

Amptelike Verteenwoordiger:	Ald G van Niekerk
Secundis:	
Munisipale Amptenaar:	L Menze

Menslike Nedersettings en Stedelike Gebiede

Amptelike Verteenwoordiger:	Ald J Lambatjeen
Secundis:	Ald IC Kritzingen
Munisipale Amptenaar:	L Menze

Munisipale Finansies en Fiskale Beleid

Amptelike Verteenwoordiger:	Ald JC Lambaatjeen
Secundis:	Rdl D Cronje
Munisipale Amptenaar:	CR Boshoff

Munisipale Digittale Oplossings

Amptelike Verteenwoordiger:	Ald I Krtizinger
Secundis:	Rdl K Malooi
Munisipale Amptenaar:	K Nieuwoudt

Openbare Vervoer en Paaie

Amptelike Verteenwoordiger:	Ald P Terblanche
Secundis:	Rdl J Hoogbaard
Munisipale Amptenaar:	J Daniels

Water en Sanitasie

Amptelike Verteenwoordiger:	Ald J Lambatjeen
Secundis:	
Munisipale Amptenaar:	S . Sims

Elektrisiteit & Energie en Publieke Werke

Amptelike Verteenwoordiger:	Ald P Terblanche
Secundis:	Cllr J Hoogbaard
Munisipale Amptenaar:	L Menze

Gesondheid

Amptelike Verteenwoordiger:	Ald R Ruiters
Secundis:	
Munisipale Amptenaar:	C Africa

Nooddienste en Rampbestuur

Amptelike Verteenwoordiger:	Ald N Ndayi
Secundis:	Ald R Ruiters
Munisipale Amptenaar:	C Africa

Ontwikkeling, Beplanning en Landelike Ontwikkeling

Amptelike Verteenwoordiger:	Rdl J Hoogbaard
Secundis:	Ald P Terblanche
Munisipale Amptenaar:	L Menze

2. *Dat kennis geneem word dat SALGA verantwoordelik is vir die uitgawes verbonde aan reis- en verblyfkoste vir die bywoning van bogenoemde vergaderings.*

ISIGQIBO

1. Sesokuba abaceba balandelayo kunye namasekela bachongwe ukuba bahlalale kuMaqela Asebenzayo e Salga:

Ukwakhiwa Kwezakhono kunye Neziko Lokomeleza

U Meli Osemthethweni:	Ald. I Kritzinger
Isekela:	Ceba K Malooi
Igosa loMasipala:	B Holtzhausen

Uphuhliso Loluntu kunye Nokhuseleko

U Meli Osemthethweni:	Ald N Ndayi
Isekela:	Ald R Ruiters
Igosa loMasipala:	C Africa

Uphuhliso Lwezogqoqosho kunye Nouveliswa koMsebenzi

U Meli Osemthethweni:	Ald. R Ruiters
Isekela:	Ald N Ndayi
Igosa loMasipala:	L Menze

Izicwangciso Ngokusingqongileyo kunye Nozinzo Kwimozilu

U Meli Osemthethweni:	Ald N Ndayi
Isekela:	Ald R Ruiters
Igosa loMasipala:	C Africa

Ulawulo kunye Nemicimbi Yendibaniselwanoyolawulo

U Meli Osemthethweni:	Ald. G van Niekerk
Isekela:	
Igosa loMasipala:	L Menze

Indawo Zoluhlaliswa Koluntu kunye Nezicwangciso zoMasipala

U Meli Osemthethweni: Ald JC Lambatjeen
 Isekela: Ald IC Krtizinger
 Igosa loMasipala: L Menze

Imali Zomasipala kunye Nomgaqo Wemali zikaRhulumente

U Meli Osemthethweni: Ald JC Lambaatjeen
 Isekela: Ceba D Cronje
 Igosa loMasipala: CR Boshoff

Ezongenelelo zoMasipala kunye Nobuchwephesha Ngolwazi

U Meli Osemthethweni: Ald. I Kritzinger
 Isekela: Ceba K Malooi
 Igosa loMasipala: K Niewoudt

Ezothutho Zoluntu kunye Nezendlela

U Meli Osemthethweni: Ald. P Terblanche
 Isekela: Ceba J Hoogbaard
 Igosa loMasipala: J Daniels

Amanzi, Uguntyulo kunye Nolawulo Lwenkunkuma

U Meli Osemthethweni: Ald J Lambaatjeen
 Isekela:
 Igosa loMasipala: S. Sims

Umbane kunye Namanzi kunye Nomsebenzi Woluntu

U Meli Osemthethweni: Ald. P Terblanche
 Isekela: Ceba J Hoogbaard
 Igosa loMasipala: L Menze

Ezempilo

U Meli Osemthethweni: Ald. R Ruiters
 Isekela:
 Igosa loMasipala: C Africa

Inkonzo kaXakeka kunye Nolawulo lwentlekele

U Meli Osemthethweni: Ald N Ndayi
 Isekela: Ald R Ruiters
 Igosa loMasipala: C Africa

Isicwangciso Sophuhliso kunye Nophuhliso Lwasemaphandleni

U Meli Osemthethweni:	Ceba J Hoogbaard
Isekela:	Ald P Terblanche
Igosa loMasipala:	L Menze

2. Sesokuba kuthathelwe ingqalelo ukuba indleko zohambo kunye nesibonelelo zeentlanganiso zeQela Elisebenzayo le SALGA kwiPhondo zizakuhlawulelwa ngu SALGA.

E.2 **GARDEN ROUTE SKILLS MECCA PROGRESS REPORT FOR QUARTER - SEPTEMBER 2023 /GARDEN ROUTE SKILLS MECCA VORDERINGSVERSLAG VIR KWARTAAL - SEPTEMBER 2023 / INGXELO NGOKUQHUBEKA KWI GARDEN ROUTE SKILLS MECCA KWIKOTA-KWEYOMSINTSI 2023**

Refer Report from the Executive Manager Corporate Services (B Holtzhausen) (pg 367-392)

RESOLVED

That Council approves the quarterly progress report on the Garden Route Skills Mecca for the quarter ending September 2023.

BESLUIT

Dat die Raad die kwartaalverslag rakende die Garden Route Skills Mecca goedkeur vir die kwartaal wat eindig September 2023.

ISIGQIBO

Sesokuba iBhunga liphumeze ingxelo yenkqubela yekota kwi Garden Route Skills mecca kwikota ephela kweyoMsintsi 2023.

E.3 **CLOSURE FOR FESTIVE SEASON AND SALARY PAYMENT DATE FOR DECEMBER 2023 / SLUITING VIR FEESSEISOEN EN DESEMBER 2023 SALARIS BETAALDATUM / UKUVALWA NGETHUBA LEHOLIDE ZEHLOBO KUNYE NOMHLA WENTLAWULO YEMIVUZO KWEYOMNGA 2023**

Refer Report from the Executive Manager Corporate Services (B Holtzhausen) (pg 416-422)

RESOLVED

1. That the Roads and Transport Planning Services Department be closed from 15 December 2023 @ 12:00 – 12 January 2024, opening on Monday, the 15th of January 2024 @ 07:30, which is 17 days annual leave.

2. That the Mechanical Workshop Section will also be closed from 15 December 2023 @ 12:00 and re-open on 8 January 2024 @ 07:30, which is 12 days annual leave.
3. That the rest of the GRDM Departments, excluding emergency staff, will be closed from 15 December 2023 @ 12:00 – 2 January 2024, opening on Wednesday, the 3rd of January 2024 @ 07:30, which is 9 days annual leave.
4. That supervisors ensure the submission of annual leave for the season period, excluding emergency staff.
5. That the 15th of December 2023 will be the salary payment date.
6. That the list of deadlines as set out in the table by the Finance department be adhered to.
7. That the Executive Mayor, Alderman M Booysen and the Municipal Manager, Mr MG Stratu, or his successor in title, be delegated and authorized to perform all official Council duties, responsibilities and functions during the seasonal closure period 15 December 2023 until 2 January 2024 with the exception of those powers and functions as set out Section 160(2) of the Constitution namely:
 - a) the passing of by-laws;
 - b) the approval of budgets;
 - c) the imposition of rates and other taxes, levies and duties; and
 - d) the raising of loans;
 - e) disposal of Council properties;
 - f) appointment and dismissal of the Municipal Manager and section 56 managers in terms Section 56 of the Systems Act;
 - g) all functions which are according to legislation reserved for Council only.

BESLUIITE

1. *Dat die Paaie Dienste Departement vanaf 15 Desember 2023 om 12:00 - 12 Januarie 2024 sluit en weer oopmaak op Maandag, 15 Januarie 2024 om 07:30, wat 17 vakansieverlof dae is.*
2. *Dat die Meganiese Werskwinkel Afdeling ook sluit om 12:00 op 15 Desember 2023 en om 07:30 open op 8 Januarie 2024, wat 12 vakansieverlof dae is.*
3. *Dat die res van die GRDM departemente, nooddienste personeel uitgesluit, vanaf 15 Desember 2023 om 12:00 – 2 Januarie 2024 sluit en weer oopmaak op Woensdag, 3 Januarie 2024 om 07:30, wat 9 vakansieverlof dae is.*
4. *Dat toesighouers toesien dat vakansieverlof vir die seisoen periode ingedien word, nooddienste personeel uitgesluit.*
5. *Dat die 15de Desember 2023 die salaris betaaldatum sal wees.*
6. *Dat die lys van sperdatums soos uiteengesit in die tabel deur die Finansies departement nagekom word.*
7. *Dat die Uitvoerende Burgemeester, Rdl M Booysen en die Munisipale Bestuurder, Mnr MG Stratu, of sy opvolger in titel, gedelegeer en gemagtig word om die Raad se amptelike verpligtinge, verantwoordelikhede en funksies vir die seisoen sluitingsperiode van 15 Desember 2023 tot 2 Januarie 2024, uit te voer met die uitsondering van die ondergenoemdes soos in Artikel 160 (2) van die Grondwet vervat:*
 - a) *die aanname van verordeninge;*
 - b) *die goedkeuring van begrotings;*
 - c) *die oplegging van eiendomsbelasting en ander belastings, heffings en regte en*
 - d) *die verkryging van lenings.*
 - e) *vervreemding van raadseiendom*

- f) *aanstelling en skorsing van die Munisipale Bestuurder en Artikel 56 bestuurders in terme van Artikel 56 van die Munisipale Stelselwet;*
- g) *alle funksies wat in terme van wetgewing slegs vir die Raad gereseveer is.*

ISIGQIBO

1. Ukuba iSebe leeNkonzo zoCwangciso lwezeNdlela noThutho livalwe ukususela nge-15 Disemba 2023 @ 12:00 – 12 Januwari 2024, livulwe ngoMvulo, we-15 kaJanuwari 2024 ngo-07:30, eliziintsuku ezili-17 zekhefu lonyaka.
2. Ukuba iCandelo likaMasifundisane likaMasifundisane liya kuvalwa kwakhona ukususela nge-15 Disemba 2023 ngo-12:00 lize liphinde livulwe nge-8 Januwari 2024 ngo-07:30, eliziintsuku eziyi-12 zekhefu lonyaka.
3. Ukuba onke amaSebe e-GRDM, ngaphandle kwabasebenzi bakaxakeka, aya kuvalwa ukususela nge-15 Disemba 2023 @ 12:00 - 2 Januwari 2024, avulwe ngoLwesithathu, umhla wesi-3 kuJanuwari 2024 ngo-07:30, ezizintsuku ezisi-9 zekhefu lonyaka. .
4. Ukuba iisuphavayiza ziqinisekise ngokungeniswa kwekhefu lonyaka ngethuba lonyaka, ngaphandle kwabasebenzi bakaxakeka.
5. I-15 kaDisemba 2023 iya kuba ngumhla wokuhlawulwa kwemivuzo.
6. Ukuba uluhlu lwemihla ebekiweyo njengoko lubekiwe kwitheyibhile liSebe lezeMali luthotyelwe.
7. Ukuba uSodolophu oLawulayo, u-Alderman M Booysen kunye noMphathi kaMasipala, uMnu MG Stratu, okanye umntu oza kungena ezihlangwini zakhe kwisikhundla sakhe, baphathiswe baze bagunyaziswe ukuba benze yonke imisebenzi esemthethweni yeBhunga ngexesha lokuvalwa kwixesha le-15 kweyoMnga 2023 de kube ngowe-2 kweyoMqungu 2024 ngaphandle kwaloo magunya nemisebenzi njengoko kuchaziwe kwiCandelo 160(2) loMgaqo-siseko:
 - a) ukuwiswa kwemithetho kamasipala;
 - b) ukuvunywa kohlahlo lwabiwo-mali;
 - c) ukumiselwa kweerhafu nezinye iirhafu, iintlawuliso kunye neentlawulo; kwaye
 - d) ukunyuswa kweemali-mboleko;

- e) ukuchithwa kweepropati zeBhunga;
- f) ukuqeshwa nokugxothwa koMphathi kaMasipala kunye nabaphathi becandelo lama-56 ngokweCandelo lama-56 loMthetho weeNkqubo;
- g) yonke imisebenzi engokomthetho ebekelwe iBhunga kuphela.

F. REPORTS FROM THE COMMUNITY SERVICES DEPARTMENT / ITEMS VANAF DIE GEMEENSKAPSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLUNTU

F.1 GARDEN ROUTE DISTRICT MUNICIPALITY FIRE SERVICES SUMMER OPERATIONAL PLAN /GARDEN ROUTE DISTRIKSMUNISIPALITEIT BRANDWEERDIENSTE SOMER OPERASIONELE PLAN / ISICWANGCISO SEHLOBO SOMSEBENZI WENKONZO YEZOMLILO YOMASIPALA WESITHILI SE GARDEN ROUTE

Refer Report from the Executive Manager Community Services (C Africa / Chief Fire Officer (D Stoffels))(pg 423-465)

RESOLVED

That Council takes note of the report.

BESLUIT

Dat die Raad kennis neem van die verslag.

ISIGQIBO

Sesokuba iBhunga lithathele ingqalelo ingxelo.

G. REPORTS FROM THE ROADS AND TRANSPORT PLANNING SERVICES DEPARTMENT / ITEMS VANAF DIE PAAIE EN VERVOER BEPLANNINGSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZENDLELA KUNYE NEZICWANGCISO KWEZOTHUTHO

G.1 REPORT ON 2023/2024 FENCING SUBSIDY APPLICATIONS AND EVALUATION SUMMARY / VERSLAG RAKENDE DIE 2023/2024 OMHEININGSUBSIDIE AANSOEK EN EVALUERINGSOPSOMMING/ INGXELO NGESICELO SESIBONELELO SOKUBIYELA SONYAKAMALI KA 2023/2024 KUNYE NOSHWANKATHETHLO LOVAVANYO

Refer Report from the Executive Manager Roads and Transport Services (JG Daniels)(pg 466-471)

RESOLVED

That Council takes note of the report.

BESLUIT

Dat die Raad kennis neem van die verslag.

ISIGQIBO

Sesokuba iBhunga lithathele ingqalelo ingxelo.

**H. REPORTS FROM THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT /
ITEMS VANAF DIE BEPLANNING EN EKONOMIESE DIENSTE DEPARTEMENT / IMIBA
YESEBE LEZICWANGCISO KUNYE NOPHUHLISO LOQOQOSHO**

**H.1 REPORT ON THE GARDEN ROUTE FILM COMMISSION AND THE STATUS OF PROGRESS
MADE FOR THE FINANCIAL YEAR PAST / VERSLAG RAKENDE DIE GARDEN ROUTE
FILM KOMMISSIE EN DIE STATUS EN VORDERING GEMAAK VIR DIE AFGELOPE
FINANSIËLE JAAR / INGXELO NGEKOMISHONI YEZOSHICILELO YE GARDEN ROUTE
KUNYE NESIMO SEMISEBENZI EYENZIWEYO KUNYAKAMALI ODLULILEYO**

Refer Report from the Executive Manager Planning and Economic Development (L Menze / Manager EPWP (R Dyantyi) (pg 472-522)

RESOLVED

1. That an amount of R205 000 as budgeted by Council be transferred to the Garden Route Film Commission.
2. That the MMF and DCF IGR platforms be utilized to lobby additional funding for the support of the Garden Route Film Commission and that the District request local municipalities to consider funding support as per the statistics report reflecting the return on investment per municipal area.

BESLUITE

1. *Dat, 'n bedrag van R205 000 soos deur die Raad begroot was na die Tuinroete-filmkommissie oorgeplaas word.*
2. *Dat die MMF- en DCF IGR-platforms gebruik word om bykomende befondsing te verkry vir die ondersteuning van die Tuinroete-filmkommissie en dat die Distrik, plaaslike munisipaliteite versoek om befondsing ondersteuning te oorweeg soos per die statistiekverslag wat die opbrengs van belegging per munisipale gebied weerspieël.*

ISIGQIBO

1. Sesokuba isixa-mali esiyi-R205 000 njengoko kuhlalo lwabiwo-mali iBhunga sidluliselwe kwiKomishoni yeFilimu yaseGarden Route.
2. Sesokuba amaqonga e-MMF ne-DCF IGR asetyenziselwe ukugaya inkxaso-mali eyongezelelweyo yokuxhasa iGarden Route Film Commission nokuba iSithili sicele oomasipala basekuhlaleni ukuba baqwalasele inkxaso-mali ngokwengxelo yeenkcukacha-manani ebonisa imbuyekezo kutyalo-mali ngommandla kamasipala ngamnye.

H.2

REPORT ON THE GARDEN ROUTE SME PROGRAMME, MONITORING AND EVALUATION / VERSLAG RAKENDE DIE GARDEN ROUTE KMO PROGRAM, MONITERING EN EVALUASIE / INGXELO NGENKQUBO ZE SME ZE GARDEN ROUTE, UQWALASELO KUNYE NOVAVANYO

Refer Report from the Executive Manager Planning and Economic Development (L Menze / Manager EPWP (R Dyantyi) (pg 523-531

RESOLVED

That the Council take note of the report on the Garden Route SME Support and Development Programme.

BESLUIT

Dat die Raad die kennis neem van verslag rakende die Garden Route KMO ondersteuning en ontwikkelingsprogram.

ISIGQIBO

Sesokuba iBhunga lixoxe ngalengxelo yeZenxaso ye SME kwi Garden Route kunye neNkqubo Yophuhliso.

NB: REPORT H.3 was already dealt with.

H.4

REVIEW OF PLANNED PUBLIC CONSULTATIVE SESSIONS – GRDM’ INTEGRATED HUMAN SETTLEMENTS STRATEGIC PLAN (VERSION 2) / HERSIENING VAN BEPLANDE PUBLIEKE KONSULTASIE SESSIES – GRDM GEÏNTEGREERDE MENSENEDERSETTINGS STRATEGIESE PLAN (WEERGAWE 2) / ISHASHONO ZOQWALASELO LWESICWANGCISO SOKUQHAGAMSHELANA NOLUNTI-ISICWANGCISO SOBUCHULE SENDIBANISELWANO YOKUHLALISWA KOLUNTU(ISHLOMELO 2)

Refer Report from the Executive Manager Planning and Economic Development (L Menze) / Manager Human Settlements (J Mkunqwana) (pg 567-570))

RESOLVED

- 5.1 That it be noted that the planned public participation and communication process linked to the already annually reviewed GRDM Integrated Human Settlements Strategic Plan to establish common awareness and understanding by all stakeholders will be undertaken through direct engagement and presentations to all the local B Municipalities.
- 5.2 That it further be noted that this will also be undertaken through the current electronic media conduits and platforms for now normally utilised by the GRDM.
- 5.3 That it be noted that Management and the Strategic Services Portfolio Committees have been similarly advised of this option.

BESLUIT

- 5.1 *Dat kennis geneem word dat die beplande publieke deelname en kommunikasieproses reeds gekoppel is aan die jaarliks hersiene GRDM Geïntegreerde Menslike Nedersettings Strategiese Plan om gemeenskaplike bewustheid en begrip deur alle belanghebbendes te vestig, en sodoende onderneem sal word deur direkte betrokkenheid en aanbiedings aan al die plaaslike B Munisipaliteite.*
- 5.2 *Dat kennis geneem word dat die proses onderneem sal word deur die huidige elektroniese mediakanale en platforms wat vir nou normaalweg deur GRDM gebruik word.*

- 5.3 *Dat kennis geneem word dat beide die Strategiese Dienstportefeuljekomitee en die Raad gelyktydig en formeel van hierdie opsie in kennis gestel sal word.*

ISIGQIBO

- 5.1 Sesokuba kuqatshelwe ukuba inkqubo yentatho-nxaxheba kawonke-wonke ecwangcisiweyo kunye nenkqubo yonxibelelwano edityaniswe neSicwangciso esiCwangcisiweyo esiHlanganisiweyo sokuHlaliswa koLuntu se-GRDM esele sihlaziye qho ngonyaka ukumisela ulwazi olufanayo nokuqondana kwabo bonke abachaphazelekayo luya kwenziwa ngothethathethwano oluthe ngqo kunye neenkcazo-ntetho kubo bonke ooMasipala bengingqi B.
- 5.2 Kwaye kwakhona kuqatshelwe ukuba oku kuya kwenziwa kwakhona ngokusebenzisa iiconduits ze-electronic media conduits namaqonga asetiyenziswa ngoku njengesiqhelo yi-GRDM.
- 5.3 Sesokuba kuqatshelwe ukuba zombini iKomiti yeMicimbi yeeNkonzo zeQhinga kunye neBhunga baya kucetyiswa ngokufanayo nangokusesikweni ngolu khetho.

H.5 **QUARTERLY REPORT (1) D23 DEPARTMENTAL KPI 2023/24 FY – DETAILED IMPLEMENTATION OF THE GRDM'S AFFORDABLE HOUSING PROGRAMMES & PROJECTS (SH/FLISP/GAP INITIATIVES) / KWARTAALVERSLAG (1) D23 DEPARTMENTAL KPI 2023/24 FY – GEDETAILLEERDE IMPLEMENTERING VAN GRDM SE BEKOSTIGBARE BEHUISINGSPROGRAM & PROJEKTE (SH/FLISP/GAP-INISIATIEWE) / INGXELO NGEKOTA (1) D23 YAMASEBEE I-KPI 2023/24 FY – INGCACISO YOKUMISELWA KWEENKQUBO KUNYE NEPROJEKTHI YEZINDLU EZIFIKELELEKAYO ZE-GRDM (AMAPHULO E SH/FLISP/GAP)**

Refer Report from the Executive Manager Planning and Economic Development (L Menze)/Manager Human Settlements (J Mkunqwana) (pg 571-591)

RESOLVED

- 5.1 That Council take note of the status of the GRDM' Affordable Housing programmes and projects as outlined in this initial Quarterly Report of Departmental SDBIP KPI covering the 2023/2024 Financial Year period.

- 5.2 That Council considers and note the related status of the GRDM's Affordable Housing Programmes and Projects outlined in the report.
- 5.3 That it be noted that Own Haven Housing Association has further progressed with the feasibility exercise to the extent of nearing completion of the Site Development Plan for erf 26823, Omega Street, George which will be presented separately Council.
- 5.4. That Council takes note that this is in line with formal reporting of D23 DEPARTMENTAL KPI For the 2023/24 FY' Annual Performance requirements.

BESLUIE

- 5.1 *Dat die Raad kennis neem en oorweging skenk aan die status van GRDM se Bekostigbare Behuising-programme en -projekte soos uiteengesit in die aanvanklike Kwartaalverslag wat die D23 DEPARTEMENTELE KPI van die 2023/2024 Finansiële Jaar tydperk dek.*
- 5.2 *Dat die Raad kennis neem van die verwante status van GRDM se bekostigbare behuisingsprogramme en -projekte wat in die verslag uiteengesit word.*
- 5.3 *Dat kennis geneem word dat Own Haven Housing Association ver gevorder het met die uitvoerbaarheidsoefening in so 'n mate dat die Terreinontwikkelingsplan vir erf 26823, Omegastraat, George, wat afsonderlik by die Raad aangebied sal word, naby voltooiing is.*
- 5.4. *Dat die Raad neem kennis dat dit in ooreenstemming is met formele verslagdoening van die Prestasievereistes.*

ISIGQIBO

- 5.1 Sesokuba iBhunga lithathele ingqalelo imeko yenkqubo ze-GRDM' yeZindlu ezifikelekayo kunye neeprojekthi njengoko kuchaziwe kule Ngxelo yeKota yokuqala yeSebe le-SDBIP KPI equka uNyaka-mali wama-2023/2024.
- 5.2 IBhunga lithathela ingqalelo kwaye liqaphele imeko enxulumeneyo yeeNkqubo neeProjekthi zeZindlu eziZifikelekayo ze-GRDM ezichazwe kwingxelo.
- 5.3 Ukuba kuqatshelwe ukuba iOwn Haven Housing Association iye yaqhubela phambili ngomsebenzi wokwenzeka ukuya kutsho ekugqityweni kweSicwangciso soPhuhliso lweSiza kwisiza esingu-26823, e-Omega Street, eGeorge esiza kuthi thaca ngokwahlukileyo kwiBhunga.
- 5.4. Sesokuba iBhunga lithathela ingqalelo into yokuba oku kuhambelana nengxelo esesikweni ye-D23 yeSEBE I-KPI ukulungiselela iimfuno zoMsebenzi woNyaka wama-2023/24.

H.6

APPLICATION RECEIVED IN RESPECT OF LAND TO BE DONATED TO THE SOUTH CAPE COLLEGE BY THE GARDEN ROUTE DISTRICT MUNICIPALITY / AANSOEK VIR EIENDOM WAT DEUR DIE TUINROETE DISTRIKSMUNISIPALITEIT AAN DIE SUID-KAAP KOLLEGE GESKENK KAN WORD / ISICELO SOMHLABA EKUFUNeka SINIKEZELWE KWIKHOLEJI SOMZANTSI KAPA NGUMASIPALA WESITHILI SE GARDEN ROUTE

Refer Report from the Executive Manager Planning and Economic Development (L Menze) / Manager Human Settlements (S Sims) (pg 1592-596)

RESOLVED

- 5.1 That a meeting must be scheduled with the Principal of South Cape College, The Executive Mayor, Ald M Booysen, Ald IC Kritzing, Cllr J Hoogbaard, Ald S de Vries, the Municipal Manager, MG Stratu, and Ms S Sims to discuss the way forward, with regards to the donation of a property.
- 5.2 That, after the said meeting above, a follow up report serve at Council.

BESLUIITE

5.1 *Dat 'n vergadering geskeduleer moet word met die Rektor van Suid-Kaap Kollege, Die Uitvoerende Burgemeester, Ald M Booysen, Ald IC Kritzinger, Cllr J Hoogbaard. Ald S de Vries, die Munisipale Bestuurder, MG Stratu, en Me S Sims om die pad vorentoe te bespreek, met betrekking tot die skenking van 'n eiendom.*

5.2 *Dat, na die genoemde vergadering hierbo, 'n opvolgverslag by die Raad dien.*

H.7

LEASE OF A PORTION OF FARM 419 MOSSEL BAY FOR A PERIOD OF 25 YEARS / VERHURING VAN 'N GEDEELTE VAN PLAAS 419 MOSSEL BAAI VIR 'N PERIODE VAN 25 JAAR / UKUQESHISWA KOMHATYANA KWIFAMA 419 EMOSSEL BAY IXESHA LEMINYAKA EYI 25

Refer Report from the Executive Manager Planning and Economic Development (L Menze)/Manager Human Settlements (S Sims)(pg 597-634

RESOLVED

5.1 That Council grants the Municipal Manager permission to negotiate a long-term lease agreement with Gourikwa Power Development, after the conclusion of a Public Participation Process, which will lead to the registration of a Notarial Lease.

5.2 That approval of the long term lease is granted with a condition that the proposed project does not impede the construction and operation of the Regional Waste Management Facility.

5.3 That the cost of subdividing the erf will be borne by the applicant.

5.4 that the Gourikwa Power Development (PTY) Ltd bears the cost for advertising for comments from the public as outlined in the Asset Transfer Regulations

5.5 That a report be submitted to Council after the Public Participation Process and negotiations with the Gourikwa Power Development (PTY)Ltd.

5.6 That a due diligence process be done by Management and that the Municipal Manager submit a progress report after the due diligence process has been completed.

BESLUIE

- 5.1 *Dat die Raad die Munisipale Bestuurder toestemming verleen om 'n langtermyn-huurooreenkoms met Gourikwa Power Development te beding, na afloop van 'n Openbare Deelnameproses, wat sal lei tot die registrasie van 'n Notariële Huurkontrak.*
- 5.2 *Dat die voorgestelde projek nie die konstruksie en bedryf van die Streeksstortingsterrein belemmer nie.,*
- 5.3 *Dat die koste van die onderverdeling van die erf deur die aansoeker gedra sal word.*
- 5.4 *Dat die Gourikwa Power Development (EDMS) Bpk die koste dra om vir kommentaar van die publiek te adverteer soos uiteengesit in die Bate-oordragregulasies.*
- 5.5 *Dat 'n verslag aan die Raad voorgelê word na die Openbare Deelnameproses en onderhandelinge met die Gourikwa Power Development (PTY)Bpk.*
- 5.6 *Dat 'n omsigtigheidsondersoek-proses deur Bestuur gedoen word en dat die Munisipale Bestuurder 'n vorderingsverslag indien nadat die omsigtigheid-proses afgehandel is.*

I. NOTICE OF URGENT MOTIONS / KENNISGEWING VAN DRIGENDE MOSIES / ISAZISO SEZIPHAKAMISO

- I.1 None / Geen / Azikho

J NOTICES OF MOTIONS / KENNISGEWING VAN MOSIES / ISAZISO SEZIPHAKAMISO

- J.1 None / Geen / Azikho

K. IN CLOSED SESSION / IN GESLOTE SESSIE / KWI-SASHONI YASEKHUSINI

K.1 The reports were distributed separately from this agenda.

CLOSURE / SLUITING / UQUKUNJELO

The meeting closed at 14:32 with 26 Councillors present / *Die vergadering sluit om 14:32 met 26 Raadslede teenwoordig* / Intlanganiso ivalwe ngo 14:32 iNooceba abayi 26.

.....

SPEAKER: ALD GR WOLMARANS

.....

DATE / DATUM / UMHLA

BACK TO AGENDA



Minutes of a
Mayoral Committee meeting

Held at **CA Robertson Council Chambers**, and via **Zoom**,
on **Wednesday, 30 August 2023** at **09:00**

*Notule van 'n **Burgemeesterskomiteevergadering***
*Gehou in die **CA Robertson Raadsaal** en via **Zoom**,*
*op **Woensdag, 30 Augustus 2023** om **09:00***

Imizuzu **yeKomiti Kasodolophu**
nebibanjwe kwiGumbi **leBhunga CA Robertson**, kunye **nango Zoom**,
ngoLwesithatu, 30 KweyeThupa 2023 ngo **09:00**

4. OPENING AND WELCOMING / OPENING EN VERWELKOMING / UVULO NOLWAMKELO

The Executive Mayor, Ald M Booysen, opened the meeting and welcomed everyone present.

5. EVACUATION PROCEDURES / ONTRUIMINGSPROSEDURES / IKNQUBO YOKUFUDUSWA

The evacuation procedures were played via audio clip that explained the evacuation procedures in case of emergency.

6. SILENT PRAYER (MEDITATION) / STILLE GEBED (MEDITASIE) / UMTHANDAZO OTHULEYO

A moment of silence was observed.

4. ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU AKHOYO

4.1 COUNCILLORS PRESENT / RAADSLEDE TEENWOORDIG / OCEBA ABAKHOYO

Ald M Booysen

Executive Mayor

Ald G van Niekerk

Deputy Executive Mayor

Ald IC Kritzingen

Ald RH Ruiters

Ald JC Lambaatjeen

Ald P Terblanche

Ald N Ndayi

Cllr / Rdl / Ceba J Hoogbaard

OFFICIALS / AMPTENARE / AMAGOSA

Mr / Mnr / Mnu MG Stratu	Municipal Manager
Mr / Mnr / Mnu L Menze	Executive Manager Planning and Economic Development
Ms / Me / Nkzn B Holtzhausen	Executive Manager Corporate Services
Mr / Mnr / Mnu C Boshoff	Executive Manager Financial Services
Mr/Mnr /Mnu JG Daniels	Executive Manager Roads and Transport Planning Services
Mr / Mnr / Mnu D Stoffels	Acting Manager Community Services
Mr / Mnr / Mnu S Maqekeni	Manager Integrated Support Services & Legal Compliance
Mr / Mnr / Mnu T Loliwe	Strategic Manager in the Office of the Municipal Manager
Ms / Me / Nkzn N Davids	Manager Legal Service
Mr/Mnr / Mnu S Dladla	Chief of Staff: Office of the Executive Mayor
Mr / Mnr / Mnu K Nieuwoudt	Manager ICT
Mr / Mnr / Mnu M Smit	Manager Human Resources
Ms / Me/ Nkzn L Hoek	Manager BTO, AFS & Assets
Mr / Mnr / Mnu C Martin	Manager Income, Bank Recons, Expenditure & Remuneration
Mr / Mnr / Mnu T Mpuru	Manager SCM, Stores and Data
Ms/Me / Nksnz IG Saaiman	Manager Performance Management
Ms Me / Nkszn P Lufele	Chief Audit Executive
Ms / Me / Nkszn N Klaas	Manager Policy Development and Research

Ms / Me / Nksnz L James	Risk Management Manager
Mr/ Mnr/ Mnu P Dongi	Manager: Projects, Properties, Facilities & Resort Management
Mr / Mnr / Mnu J Schoeman	Manager Air Quality
Mr / Mnr / Mnu J Compion	Manager Municipal Health Services
Mr / Mnr / Mnu J Gie	District Waste Manager
Mr / Mnr / Mnu J Mkunqwana	Manager Human Settlements
Ms /Me / Nksnz S Sims	Manager Human Settlements
Mr / Mnr / Mnu R Dyantyi	Manager EPWP
Ms / Me / Nksnz R Matthews	Head: Committee Services
Mr / Mnr / Mnu B Desha	Snr Committee Officer / Translator / Interpreter
Ms / Me / Nksnz C van Wyngaardt	Committee Officer
Ms / Me / Nksnz T Gauzela	Committee Officer

4.2 **COUNCILLORS AND OFFICIALS WITH LEAVE / RAADSLEDE EN AMPTENARE MET VERLOF / OOCBEA ABAKWIKHEFU**

None / Geen / Azikho

4.3 **COUNCILLORS WITHOUT LEAVE / RAADSLEDE SONDER VERLOF / OCEBA ABANGEKHO**

None / Geen / Azikho

5. **NOTING OF THE PROVISIONS OF SCHEDULE 7 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL STRUCTURES AMENDMENT ACT, 2021 / KENNISNAME VAN DIE VOORSKRIFTE VAN SKEDULE 7 (GEDRAGSKODE VIR RAADSLEDE) VAN DIE PLAASLIKE REGERING MUNISIPALE AANGEPASTE STRUKTUREWET, 2021 / UQWALASELO LWEMITHETHO-NEMIMISELO YOLUHLU 7 (INDLELA YOKUZIPHATHA KOOCEBA) UMTHEHO WEZOLAWULO LOMASIPALA WORHULUMENTE WASEKHAYA, 2021**

The Code of conduct was noted.

6. **DISCLOSURE OF INTERESTS BY COUNCILLORS AND OFFICIALS / VERKLARING VAN BELANGE DEUR RAADSLEDE EN AMPTENARE / UKUCHAZWA KOMDLA NGOOCEBA KUNYE NAMAGOSA**

None / Geen / Azikho

7. **COMMUNICATIONS BY THE EXECUTIVE MAYOR / MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER / UNXIBELELWANO LUKA SODOLOPHU**

None / Geen / Alukho

8. **COMMUNICATIONS BY THE MUNICIPAL MANAGER / MEDEDELINGS DEUR DIE MUNISIPALE BESTUURDER / UNXIBELELWANO LOMPHATHI MASIPALA**

None / Geen / Alukho

9. **CONFIRMATION OF THE MINUTES / BEKRAGTIGING VAN NOTULE / UKUQINISEKISWA KWEMIZUZU**

9.1 **MINUTES OF PREVIOUS MEETING: 25 JULY 2023 / NOTULE VAN VORIGE VERGADERING: 25 JULIE 2023 / IMIZUZU YENTLANGANISO YANGAPHAMBILINI 25 KWEYEKHALA 2023 (PG 10-34)**

RESOLVED

That the Executive Mayoral Committee approves the minutes of the Executive Mayoral Committee meeting dated 25 July 2023.

BESLUIT

Dat die Uitvoerende Burgemeesterskomitee die notule van die Uitvoerende Burgemeesterskomiteevergadering gedateer, 25 Julie 2023, goedkeur.

ISIGQIBO

Sesokuba iKomiti Kasododlophu Obekekileyo iphumeze imizuzu yentkangansio yekomiti Kasodolophu Obekekileyo yangomhla 25 KweyeKhala 2023.

10. MINUTES OF SECTION 80 COMMITTEES (FOR NOTIFICATION) / NOTULES VAN ARTIKEL 80 KOMITEES (VIR KENNISNAME) / IMIZUZUZ YEKOMITI KASODOLOPHU KUNYE NEZINYE IKOMITI ZOMHLATHI 80 (ITHATHELWE INGQALELO)

10.1 ROADS AND TRANSPORT SERVICES COMMITTEE / PAAIE & VERVOERBEPLANNINGSDIENSTEKOMITEE / YEKOMITI YEZENDLELA & INKONZO YEZICWANGCISO ZOTHUTHO; COMMUNITY SERVICES COMMITTEE / GEMEENSKAPSDIENSTE KOMITEE / YEKOMITI YENKONZO ZOLUNTU ; PROPERTY MANAGEMENT AND DEVELOPMENT COMMITTEE / EIENDOM BESTUUR EN ONTWIKKELINGSKOMITEE / YEKOMITI YOLAWULO LWEZEMIHLABA KUNYE NEZOPHULISO / DISTRICT ECONOMIC DEVELOPMENT AND TOURISM COMMITTEE/ DISTRIK EKONOMIESE ONTWIKKELING -EN TOERISMEKOMITEE / YEKOMITI YOPHULISO LOQOQOSHO KUNYE NOKHENKETHO KWISITHILI / STRATEGIC SERVICES COMMITTEE / STRATEGIESE DIENSTE KOMITEE/ YENTLANGANO YEKOMITI YOCWANGCISO NOBUCHULE / FINANCIAL SERVICES COMMITTEE / FINANSIËLE DIENSTE KOMITEE / IKOMITI YEENKONZO ZEZIMALI NEBIBANJWE NGOBUXHAKAXHAKA / CORPORATE SERVICES COMMITTEE / KORPORATIEWE DIENSTE KOMITEE / YEKOMITI YEENKONZO ZOLAWULO DATED : 13 & 14 JUNE 2023 / 13 & 14 JUNIE 2023 / 13 & 14 KWEYESILIMELA 2023 (pg 35-102)

RESOLVED

That the minutes of the Roads and Transport Planning Services, Community Services Committee; Economic Development and Tourism Committee; and Property Management and Development Financial Services Committee; Strategic Services and Corporate Services Committee meetings that took place on 13 & 14 June 2023, be noted.

BESLUIT

Dat kennis geneem word van die notules van die Paaie en Vervoerdienste, Gemeenskapsdienste, Distrik Ekonomiese Ontwikkeling en Toerisme Komitee, Eiendomsbestuurs-en Ontwikkelingskomitee, Finansiële Dienste, Strategiese Dienste en Korporatiewe Dienstekomitee vergaderings wat plaasgevind het 13 & 14 Junie 2023.

ISIGQIBO

Sesokuba imizuzu Yekomiti Yezendlela & Inkonzo Yezicwangciso Zothutho; Yekomiti yeNkonzo Zoluntu ; yeKomiti Yophuhliso loQoqosho kunye Nokhenketho kwiSithili; Ikomiti yeeNkonzo Zezimali nebibanjwe ngobuxhakaxhaka ; yeKomiti yoCwangciso noBuchule, yeKomiti Yezophuhliso noLawulo Lwemihlaba ebezibanjwe kunye yekomiti Yeenkonzo Zolawulo ngomhla 13 & 14 KweyeSilimela 2023, ithathelwe ingqalelo.

11. STANDING ITEMS / STAANDE ITEMS / IMIBA EMISIWEYO**11.1 PROGRESS REPORT ON THE GARDEN ROUTE REGIONAL WASTE MANAGEMENT FACILITY PROJECT/VORDERINGSVERSLAG INSAKE DIE GARDEN ROUTE STREEK AFVALBESTUUR FASILITEIT PROJEK /INGXELO NGOOKUSELE KWENZIWE KWINDAWO YOLAWULO LWENKUNKUMA YENGINGI YE GARDEN ROUTE**

Refer Report from the Executive Manager (C Africa) / Regional Waste Manager (J Gie) (pg 103-109)

RESOLVED TO RECOMMEND TO COUNCIL

That Council notes the contents of the report.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat die Raad kennis neem van die inhoud van die verslag.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga lithathele ingqalelo umongo wengxelo.

NB: The Executive Manager introduced the newly appointed Human Resources Manager. Ms Michelle Smit and informed the Councillors that it is her birthday today. The Executive Mayor, on behalf of the Executive Mayoral Committee, wished Ms Smit a happy birthday.

11.2 **APPOINTMENTS, SERVICE EXITS AND LABOUR RELATIONS INFORMATION FOR JULY 2023 / AANSTELLINGS, UITDIENSTREDINGS EN ARBEIDSVERHOUDINGE INLIGTING VIR JULIE 2023 / INGXELO NGABAQASHIWEYO, ABASHIYE UMSEBENZI KUNYE NEMICIMBI YEZABASEBENZI KWEYEKHALA 2023**

Refer Report from the Executive Manager Corporate Services (B Holtzhausen) / Acting HR Manager (L Shoto) (pg 110-124)

RESOLVED TO RECOMMEND TO COUNCIL

That the information on the appointments, service exits and labour relations matters for July 2023, be noted.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat kennis geneem word van die aanstellings, uitdienstredings, gelyke indiensnemingspraktyke en arbeidsverhoudinge inligting vir Julie 2023.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba ulwazi ngokuqashwa, ukuphuma kwinkonzo kunye nemicimbi yezabasebenzi kwinyanga eyokwinldla neka KweyeKhala 2023 kuthathelwe inqgalelo.

12. **REPORTS FROM THE SPEAKER / VERSLAE VANAF DIE SPEAKER / IMIBA EVELA KU SOMLOMO**

12.1 **REPORT ON THE ATTENDANCE OF COUNCIL, COMMITTEE MEETINGS AND WORKSHOPS FOR THE PERIOD MAY UNTIL JUNE 2023 BY COUNCILLORS / VERSLAG RAKENDE DIE BYWONING VAN RAAD, KOMITEEVERGADERINGS EN WERKSWINKELS VIR DIE PERIODE MEI TOT JUNIE 2023 / INGXELO NGOKUZINYASWA KWENTALANGANISO ZEBHUNGA, EZEKOMITI NAKUNYE NEWORKSHOP KWIXESHA LANGOMHLA KUCANZIBE 2023 UKUYA KUMHLA KWEYESILIMELA 2023 NGOOCEBA**

Refer report from the speaker (ALD G Wolmarans) (pg 125-133)

RESOLVED TO RECOMMEND TO COUNCIL

That Council considers the report.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat die Raad oorweging skenk aan die verslag.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga linike ingxelo ingqwalasela.

12.2 **REPORT ON THE COUNCIL RESOLUTION REGISTER FOR THE MONTHS OF MAY UNTIL JUNE 2023 / VERSLAG RAKENDE DIE RAADSRESOLUSIE REGISTER VIR DIE MAANDE MEI TOT JUNIE 2023 / INGXELO NGOLUHLU LWEZIGQIBO ZEBHUNGA KWIXESHA LENYANGA KUCANZIBE KUNYE KWEYESILIMELA 2023**

Report from the Speaker (Ald G Wolmarans) (pg 134-169)

RESOLVED TO RECOMMEND TO COUNCIL

That Council takes note of the report on the execution of Council resolutions for the period of May until June 2023.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat die Raad kennis neem van die Raads Resolusie Register vir die periode van Mei tot Junie 2023.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga lithathele ingqalelo isimo sezigqibo zeBhunga kwixesha lenyanga KuCanzibe ukuya KweyeSilimela 2023.

12.3 **RESTRUCTURING OF SECTION 79 AND 80 COMMITTEES / HERSAMESTELLING VAN ARTIKEL 79 EN 80 KOMITEES / ULUNGELELWANISO LWEKOMITI ZOMHLATHI 79 KUNYE 80**

Report from the Speaker (Ald G Wolmarans) (pg 170-178)

RESOLVED

That the report be noted and that a referral is made to Council to approve the proposed changes.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat die Kennis geneem word van die verslag en dat die verwysings na die Raad verwys word om die voorgestelde veranderinge goed te keur.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba lengxelo ithathelwe ingqalelo kwaye inikezelwe kwiBhunga ukuze liphumeze isiphakamiso senguqu.

**13. REPORTS FROM THE EXECUTIVE MAYOR / VERSLAE VANAF DIE UITVOERENDE
BURGEMEESTER / IMIBA EVELA KUSODOLOPHU**

**13.1. UNAUDITED ANNUAL REPORT FOR 2022/23 FINANCIAL YEAR /ONGEOUDITEERDE
JAARVERSLAG VIR 2022/23 FINANSIËLE JAAR /INGXELO ENGAPHICOTHWANGA
YONYAKA KUNYAKA MALI KA 2022/23**

Report from the Executive Mayor (Ald M Booysen) / Executive Manager Economic Development and Planning (L Menze) (pg 179-511)

RESOLVED TO RECOMMEND TO COUNCIL

- 5.1 That Council note and discuss the Unaudited 2022/23 Annual Report.
- 5.2 That Council note that the 2022/23 Annual Financial Statements will be included in the Audited 2022/23 Annual Report that will be tabled to Council in December 2023.
- 5.3 That the Unaudited Annual Report be published for public comments.

BESLUIT OM AAN DIE RAAD TE BEVEEL

- 5.1 *Dat die Raad kennis neem van die ongeouditeerde 2022/2023 Jaarverslag.*
- 5.2 *Dat die Raad kennis neem dat die 2022/23 Jaarlikse Finansiële State ingesluit sal word in die 2022/23 Geouditeerde Jaarverslag wat in Desember 2023 ter tafel gelê sal word.*
- 5.3 *Dat die Ongeouditeerde 2022/2023 Jaarverslag gepubliseer word vir publieke insette.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

- 5.1 Sesokuba iBhunga liqwalasele kwaye lixoxe ngeNgxelo yoNyaka ka-2022/23 engaphicothwanga.
- 5.2 Sesokuba iBhunga liqaphele ukuba iiNkcazo zeMali zoNyaka ka-2022/23 ziya kubandakanywa kwiNgxelo yoNyaka ePhicothiweyo yowama-2022/23 eya kuthi thaca kwiBhunga ngoDisemba ka-2023.
- 5.3 Sesokuba iNgxelo yoNyaka engaphicothwanga ipapashwe ukuze uluntu luhlomle

13.2. **2024- 2025 IDP BUDGET & PMS TIME SCHEDULE/ 2024-2025 GOP BEGROTING & PBS TYDSKEDULE / ULWABIWO-MALI IDP KUNYE NOLUHLU LWEXESHA LE PMS KU 2024-2025**

Refer Report from the Executive Manager Planning and Economic Development (L Menze / District IDP Manager (M James) (pg 512-531)

RESOLVED TO RECOMMEND TO COUNCIL

That Council adopts the 2024-2025 IDP Budget & PMS Time schedule.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat die Raad die 2024-2025 GOP Begroting en PBS Tydskedule goedkeur.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga lamkele I uLwabiwo-Mali lwe IDP kunye noluhlu lweXesha le PMS.

REPORT FROM THE CHAIRPERSON OF THE MPAC / VERSLAG VANAF DIE VOORSITTER VAN DIE MPRK /INGXELO ESUKA KUSIHLALO WE MPAC

INTERNAL AUDIT REVIEW OF 2021/2022 UNAUTHORISED, IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE / VERSLAG OOR ONREËLMATIGE, ONGEMAGTIGDE EN VRUGTELOSE UITGAWES IN 2021/22 FINANSIËLE JAAR / UQWALASELO LOCHUCOTHO LWANGAPHAKATHI LWENGXELO YENKCITHO ENXAMNYE NOMTHETHO, INKCITHO ENGAVUMELEKANGA KUNYE NENCITHO ENGENANGENISO KUNYE NENELAHLEKO KUNYAKA 2021/22

Refer Report from the Chairperson of the MPAC (Cllr D Acker)(pg 532-539)

RESOLVED TO RECOMMEND TO COUNCIL

That the report be withdrawn from the agenda.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat die verslag van die agenda onttrek word.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba lengxelo irhoxiswe kwi agenda.

14. **REPORTS FROM THE OFFICE OF THE MUNICIPAL MANAGER / ITEMS VANAF DIE KANTOOR VAN DIE MUNISIPALE BESTUURDER / IMIBA EVELA KWI OFISI YOMPHATHI MASIPALA**

- 14.1 **PROGRESS REPORT REGARDING THE FRAUD CASE OPENED : LEASE OF A PORTION OF FARM 215, BUFFALO BAY (WALKER'S POINT) BETWEEN KNYSNA MUNICIPALITY AND CHARLENE TURPIN / VORDERINGS VERSLAG MET BETREKKING TOT DIE BEDROGSAAK : HUUR VAN 'N GEDEELTE VAN PLAAS 215, BUFFALO BAY (WALKER'S POINT) TUSSEN KNYSNA MUNISIPALITEIT EN CHARLENE TURPIN / INGXELO YENKQUBELA MALUNGA NETYALA LOBUQHOPHOLOLO ELIVULIWEYO : UKUQESHA KWESIQEPHU SEFAMA 215, BUFALO BAY (WALKER'S POINT) PHAKATHI KUKAMASIPALA WASE-KNYSNA KUNYE NE-CHARLENE TURPIN**
Report from the Municipal Manager (MG Stratu) / Manager Legal Services (N Davids) (pg 540-550)

RESOLVED TO RECOMMEND TO COUNCIL

That the report be withdrawn from the agenda.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat die verslag van die agenda onttrek word.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba lengxelo irhoxiswe kwi agenda.

- 14.2 **REPORT OF THE 2023-24 COMMUNICATION AND GRAPHIC DESIGN UNIT REGARDING THE DRAFT REVIEWED COMMUNICATION POLICY / VERSLAG VANAF DIE KOMMUNIKASIE EN GRAFIESE ONTWERP AFDELING RAKENDE DIE 2023-24 KONSEP HERSIENDE KOMMUNIKASIEBELEID / INGXELO KA 2023-24 YECANDELO LONXIBELELWANO KUNYE NOYILO LOMZOBO NGOKUBHEKISELELE NOMGAQO-NKQUBO WONXIBELELWANO**
Report from the Municipal Manager (MG Stratu) / Strategic Manager in the Office of the Municipal Manager (T Loliwe) / Manager Communication (H Pieters) (pg 551-558)

RESOLVED TO RECOMMEND TO COUNCIL

That Council approves the 2023/24 Communication Policy.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat die Raad die 2023/24 Kommunikasiebeleid goedkeur.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga liphumeze uyilo loMgaqo-Nkqubo Wezonxibelelwano ka 2023/24.

14.3 **2023-24 REPORT ON THE DRAFT REVIEWED LANGUAGE POLICY / 2023-24
VERSLAG RAKENDE DIE KONSEP HERSIENDE TAALBELEID / 2023-24 INGXELO
NGOYILO KUHLAZIWO KUMGAQO-NKQUBO WEELWIMI**

*Report from the Municipal Manager (MG Stratu) / Strategic Manager in the Office of the
Municipal Manager (T Loliwe) / Manager Communication (H Pieters)) (pg 589-598)*

RESOLVED TO RECOMMEND TO COUNCIL

That Council approves the 2023/24 Language Policy.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat die Raad die 2023/24 Taalbeleid, goedgekeur.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga liphumeze uyilo loMgaqo-Knqubo Welwimi ka 2023/24.

14.4 **GARDEN ROUTE DISTRICT MUNICIPALITY REVISED RISK MANAGEMENT POLICY
2023/2024 FINANCIAL YEAR / GARDEN ROUTE DISTRIKSMUNISIPALITEIT SE
HERSIENE RISIKO BESTUURBELEID 2023/2024 / UMASIPALA WESITHILI SE GARDEN
ROUTE UHLAZIYWAYO LMGGAQO-NKQUBO WOLAWULO LOMNGCIPHEKO
KUNYAKAMALI KA 2023/2024**

*Report from the Municipal Manager (MG Stratu) / Strategic Manager in the Office of the
Municipal Manager (T Loliwe) / Senior Risk Officer (L James) (pg 599-634)*

RESOLVED TO RECOMMEND TO COUNCIL

That Council approves the reviewed Risk Management Policy, Strategy and Implementation Plan for 2023/24 year.

BESLUIT OM AAN DIE RAAD TE BEVEEL

*Dat die Raad die hersiene Risiko Bestuursbeleid, Strategie en
Implementeringsplan vir die 2023/204 finansiële jaar, goedkeur.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga liphumeze uMgaqo-nkqubo woLawulo loMngcipheko ohlaziyiweyo, iQhinga kunye nesiCwangciso sokuPhumeza kunyaka mali ka 2023/24.

14.5 **REPORT REGARDING THE DRAFT POLICY ON THE ANNUAL GARDEN ROUTE WELLNESS DAY / VERSLAG RAKENDE DIE KONSEP BELEID RAKENDE DIE JAARLIKSE GARDEN ROUTE WELSYNSDAGBELEID / INGXELO NGOMGAQO-NKQUBO NGOSUKU LWEMPILO YONYANGA YE GARDEN ROUTE**

Report from the Municipal Manager (MG Stratu) / Strategic Manager in the Office of the Municipal Manager (T Loliwe) (pg 635-644)

RESOLVED TO RECOMMEND TO COUNCIL

That Council approves the Annual Garden Route Wellness Day policy for the region.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat die Raad die Jaarlikse Garden Route Welsynsdagbeleid vir die streek, goedkeur.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga liphumeze umgaqo-nkwubo we Annual Garden Route Wellnes Day wengingqi.

15. **REPORTS FROM THE FINANCIAL SERVICES DEPARTMENT / ITEMS VANAF DIE FINANSIËLE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZEMALI**

15.1 **QUARTERLY REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE QUARTER 01 JANUARY 2023– 31 MARCH 2023 / VERSLAG RAKENDE DIE IMPLEMENTERING VAN DIE VOORSIENINGSKANAALBELEID VIR DIE KWARTAAL 01 JANUARIE 2023 – 31 MAART 2023 / INGXELO YEKOTA YOKUMISELWA KOMTHETHO WEZOLAWULO LWENCITHO UKUSUSELA KUMHLA 01 KWEYO-MQUNGU UKUYA 31 KWEYO-KWINDLA 2023**

Refer Report from the Acting Chief Financial Officer (T Loliwe))(pg 645-757)

RESOLVED TO RECOMMEND TO COUNCIL

That the quarterly report regarding the implementation of Council's Supply Chain Management Policy for the period 01 January 2023 to 31 March 2023, be noted.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat kennis geneem word van die kwartaalverslag rakende die implementering van die Raad se voorsieningskanaalbeleid vir die periode 01 Januarie 2023 tot 31 Maart 2023.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba ingxelo yekota ukususela kumhla 01 kweyo-Mqungu kuya 31 kweyo-Kwindla 2023 ngokumiselwa komgaqo webhunga ngolawulo lwenkcitho ithathelwe ingqalelo.

15.2 **ANNUAL DEVIATION REPORT: IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD 1 JULY 2022 TO 30 JUNE 2023 / JAARLIKSE AFWYKINGSVERSLAG: VOORSIENINGSKANAALBELEID VIR DIE PERIODE 1 JULIE 2022 TOT 30 JUNIE 2023 / INGXELO YONYAKA YOTYESHELO: UKUMISELWA KOMGAQO-NKQUBO WOLAWULO LWEZEMALINCITHO KWIXESHA LOMHLA 1 KWEYEKHALA 2022 UKUYA 30 KWEYESILIMELA 2023**

Refer Report from the Chief Financial Officer (C Boshoff) (pg 758-788)

RESOLVED TO RECOMMEND TO COUNCIL

1. That the implementation of Section 36 of the Municipal Supply Chain Regulation in terms of the deviations for the period 1 July 2022 to 30 June 2023, be noted.
2. That it be noted that the total annual deviations to be disclosed as a note to the Annual Financial Statements for the period, 01 July 2022 to 30 June 2023.
3. That it be noted that in terms of Section 114 of the Municipal Finance Management Act, Act 56 of 2003, there was no approval of tenders not recommended in the normal course of implementing Supply Chain Management policy of a municipality.

BESLUIT OM AAN DIE RAAD TE BEVEEL

1. *Dat kennis geneem word van die implementering van Artikel 36 van die Voorsieningskanaal beleid in terme van die afwykings vir die periode van 1 Julie 2022 tot 30 Junie 2023.*
2. *Dat kennis geneem word dat die totale jaarlikse afwykings in die finansiële state openbaar word vir die periode 01 Julie 2022 tot 30 Junie 2023.*
3. *Dat kennis geneem word dat in terme van Artikel 114 van die Munisipale Finansiële Bestuurswet, Wet 56 van 2003, dat daar geen goedkeuring was van tenders wat nie aanbeveel is in die normale implementering van die Voorsieningskanaalbeleid van die munisipaliteit nie.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

1. Sesokuba ukumiselwa koMhlathi 36 Wemithetho yoMasipala Yolawulo Lwezencitho ngokwemiqathango yezotyeshelo kwixesha lomhla 1 kweyeKhala 2022 ukuya 30 kweyeSilimela 2023, uthathelwe ingqalelo.
2. Sesokuba kuthathelwe ingqalelo inani elipheleleyo lonyaka lotyeshelo zibhengezwe njengesaziso kwiCwadi zeMali zoNyaka kwixesha lomhla 01 kweyeKhala 2022 ukuya 30 kweyeSilimela 2023.
3. Sesokuba kuthathelwe ingqalelo ukuba ngokwemiqathango yoHlathi 114 yoMthetho yoLawulo Lwemali zoMasiapala, uMthetho 56 wango 2023, akukhange kubekho zinikimaxabiso eziphunyeziweyo ezingandululwanga kwinkqubo yesiqhelo yokumiselwa komgaqo-nkqubo woLawulo Lwencitho Mali womasipala.

15.3 **REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD 01 JULY 2022 – 30 JUNE 2023 / JAARLIKSEVERSLAG RAKENDE DIE IMPLEMENTERING VAN DIE VOORSIENINGSKANAALBELEID VIR DIE PERIODE 01 JULIE 2022 TOT 30 JUNIE 2023 / INGXELO YONYAKA YOKUMISELWA KOMTHETHO WEZOLAWULO LWENCITHO UKUSUSELA KUMHLA 01 – KWEYE-KHALA 2022 UKUYA 30 KWEYE-SILIMELA 2023**

Refer Report from the Acting Chief Financial Officer (T Loliwe) (pg 789-813)

RESOLVED TO RECOMMEND TO COUNCIL

That the yearly report regarding the implementation of the Council's Supply Chain Policy for the period 01 July 2022 to 30 June 2023, be noted.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat die Raad kennis neem van die implementering van die Raad se Voorsieningskanaalbeleid vir die periode 01 Julie 2022 tot 30 Junie 2023.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba ingxelo yonyaka malunga nokumiselwa koMgaqo-Nkqubo Webhunga Wolawulo Lwencitho kwixesha lomhla 01 kweyeKhala 2022 ukuya 30 kweyeSilimela 2023, uthathelwe ingqalelo.

15.4 **QUARTERLY REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE QUARTER 01 APRIL 2023 – 30 JUNE 2023./ KWARTAALVERSLAG RAKENDE DIE IMPLEMENTERING VAN DIE VOORSIENINGSKANAALBELEID VIR DIE KWARTAAL 01 APRIL 2023 – 30 JUNIE 2023 / .INGXELO YEKOTA YOKUMISELWA KOMTHETHO WEZOLAWULO LWENCITHO UKUSUSELA KUMHLA 01 KU-TSHAZIMPUNZI UKUYA KUTSHO 30 KWEYE-SILIMELA 2023**

Refer Report from the Chief Financial Officer (C Boshoff) (pg 814-1046)

RESOLVED TO RECOMMEND TO COUNCIL

That the quarterly report regarding the implementation of Council's Supply Chain Management Policy for the period 01 April 2023 to 30 June 2023 be noted.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat kennis geneem word van die kwartaal verslag rakende die implementering van die Raad se voorsieningskanaalbeleid vir die periode 01 April 2023 tot 30 June 2023.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba ingxelo yekota ukususela kumhla 01 ku-Tshazimpunzi kuya 30 kweye-Silimela 2023 ngokumiselwa komgaqo webhunga ngolawulo lwencitho ithathelwe ingqalelo.

15.5

DEVIATION REPORT: IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD 1 JULY 2023 TO 31 JULY 2023 / AFWYKINGSVERSLAG: VOORSIENINGSKANAALBELEID VIR DIE PERIODE 1 JULIE 2023 TOT 30 JULIE 2023 / INGXELO YOTYESHELO: UKUMISELWA KOMGAQO-NKQUBO WOLAWULO LWEZEMALINCITHO KWIXESHA LOMHLA 1 KWEYEKHALA 2023 UKUYA 31 KWEYEKHALA 2023

Refer Report from the Chief Financial Officer (C Boshoff) (pg 1047-1054)

RESOLVED TO RECOMMEND TO COUNCIL

1. That the implementation of Regulation 36 of the Municipal Supply Chain Regulation in terms of the deviations for the period 1 July 2023 to 31 July 2023, be noted.
2. That it be noted that in terms of Section 114 of the Municipal Finance Management Act, Act 56 of 2003, there was no approval of tenders not recommended in the normal course of implementing Supply Chain Management policy of a municipality.

BESLUIT OM AAN DIE RAAD TE BEVEEL

1. *Dat kennis geneem word van die implementering van Artikel 36 van die Voorsieningskanaal beleid in terme van die afwykings vir die periode van 1 Julie 2023 tot 31 Julie 2023.*
2. *Dat kennis geneem word dat in terme van Artikel 114 van die Munisipale Finansiële Bestuurswet, Wet 56 van 2003, dat daar geen goedkeuring was van tenders wat nie aanbeveel is in die normale implementering van die Voorsieningskanaalbeleid van die munisipaliteit nie.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

1. Sesokuba ukumiselwa komhlathi 36 woMgaqo Wolawulo Lwencitho yoMasiapala ngokwemimiselo yezotyeshelo kwixesha lomhla 01 ngeyeKhala 2023 ukuya 31 ngeyeKhala 2023, kuthathelwe ingqalelo.
2. Sesokuba kuthathelwe ingqalelo ngokwemimiselo yoMhlathi 114 woMthetho Wolawulo Lwemali zoMasipala, uMthetho 56 wango 2003, akukhange kubekho ziniki maxabiso ezingandululwanga kwinkqubo eqhelekileyo yokumiselwa uMgawo Wolawulo Lwezencitho zomasipala.

15.6

REPORT ON THE ANNUAL INVENTORY COUNT FOR THE FINANCIAL YEAR ENDING 30 JUNE 2023: CORRECTIONS / VERSLAG VAN DIE JAARLIKSE VOORRAADTELLING 30 JUNIE 2023: REGSTELLINGS / INGXELO NGOBALO LWEMALI WONYAKA KUNYAKA-MALI OPHELA NGE-30 JUNI 2023: IZILUNGISO

Refer Report from the Chief Financial Officer (C Boshoff) (pg 1055-1090)

RESOLVED TO RECOMMEND TO COUNCIL

1. That Council approves the appropriate accounting treatment of Inventory discrepancies as identified in the stock take to ensure an accurate valuation of inventory at hand as at financial year end, 30 June 2023.
2. That Council approve the write-off of inventory to the value of R7 433.05.

BESLUIT OM AAN DIE RAAD TE BEVEEL

1. *Dat die Raad toestemming verleen tot die voorraadaanpassings soos op 30 Junie 2023 om akkurate waarde te weerspieël op finansiële jaareinde.*
2. *Dat die Raad die afskrywing van voorraad ter waarde van R7 433.05, goedkeur.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

1. Sesokuba iBhunga liphumeze ulawulo olululo lobalo-mali lokungangqinelani koluhlu njengoko kuchongwe kuluhlu lwempahla ukuqinisekisa ukuxatyiswa okuchanekileyo koluhlu lweempahla olukhoyo ekupheleni konyaka-mali, wama-30 kuJuni wama-2023.
2. IBhunga liphumeze ukucinywa kwe-inventri ngexabiso le-R7 433.05.

15.7

COST CONTAINMENT REPOTING – QUARTER 4 OF 2022/23 / KOSTE INPERKINGSVERSLAG – KWARTAAL 4 VAN 2022/23 / INGXELO NGOKUNCIPHISA INDLEKO-IKOTA YESIBINI KA 2022/23*Refer Report from the Chief Financial Officer (C Boshoff) (pg 1091-1095)***RESOLVED TO RECOMMEND TO COUNCIL**

That Council notes the measures implemented and aggregate amounts saved in quarter four of the 2022/23 financial year through the implementation of cost containment measures.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat die Raad kennis neem van die besparings soos identifiseer in kwartaal vier van die 2022/23 finansiële jaar as gevolg van die implementering van die GRDM Koste Inperkingsbeleid.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga liqaphele imilinganiselo ephunyeziweyo kunye nezixa-mali ezihlanganisiweyo ezigcinwe kwikota yesine yonyaka-mali wama-2022/23 ngokuphunyezwa kwamanyathelo okuthintela iindleko.

16.

REPORTS FROM THE CORPORATE SERVICES DEPARTMENT / ITEMS VANAF DIE KORPORATIEWE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLAWULO

16.1

UPPER LIMITS OF THE SALARIES, ALLOWANCES AND BENEFITS OF DIFFERENT MEMBERS OF MUNICIPAL COUNCILS FOR THE FINANCIAL YEAR 2022/2023 / BOONSTE PERKE VAN DIE SALARISSE, TOELAE EN VOORDELE VAN VERSKILLENDE LEDE VAN MUNISIPALE RADE VIR DIE 2022/2023 FINANSIËLE JAAR / AMABAKALA APHEZULU EMIVUZO,IZIBONELELO NENZUZO ZAMALUNGU AMABHUNGA OMASIPALA AHLUKILEYO KWIXESHA LONYAKA MALI KA 2022/2023

Refer Report from the Executive Manager Corporate Services (B Holtzhausen)/ HR Manager (M Smit (pg 1096-1113)

RESOLVED TO RECOMMEND TO COUNCIL

1. That Council takes note and approves the upper limits of the Salaries, allowances and benefits of different members of Municipal Councils as published on 18 August 2023 in the Government Gazette, No 11440.
2. That Council notes that provision in the Budget for 2022/2023 to implement the upper limits of the salaries, allowance and benefits of the different members of municipal council.
3. That the office of the MEC for Local Government be informed of Council's Resolution, for concurrence.
4. That Council notes that implementation will only take place after obtaining the concurrence from the MEC for Local Government.
5. That the remuneration package or allowance in respect of a Councillor appointed to the District Municipality Council will be in accordance with the applicable tables published in the attached Government Gazette and will only take effect from the date of concurrence received.

BESLUIT OM AAN DIE RAAD TE BEVEEL

1. *Dat die Raad kennis neem boonste grense van slaraise, toelae en voordele van die verskeie lede van die Munispale Rade soos gepubliseer op 18 Augustus 2023 in die Government gazette Nr. 11440.*

2. *Dat die Raad kennis neem dat daar voorsiening gemaak is in die begroting van 2022/2023 om die boonste grense van slaraise, toelae en voordele van die verskeie lede van die municipal rade te implementeer.*
3. *Dat die kantoor van die LUR van Plaaslike Regering in gelig moet word van die Raad se besluit, om toestemming te bevestig.*
4. *Dat die Raad kennis neem dat die implementering sal plaas vind na die die goedkeugung van die LUR vir Plaaslike Regering verkry is.*
5. *Dat die vergoedings pakkete en toelaes van die Raadslede wat aangestel is in die Distriks Munisipale Raad sal in ooreenkoms wees met die toepaslike tabelle in die aangehegte Governmant Gazette en sal effek neem na die goedkeuring verkry is deur die LUR van Plaaslike Regering.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

1. Sesokuba iBhunga lithathele ingqalelo kwaye liyamkele imida ephezulu yeMivuzo; izibonelelo kunye nezibonelelo zamalungu awohlukeneyo amaBhunga ooMasipala njengoko yapapashwa ngomhla we-18 kweyeThupha yowama-2023 kwiGazethi kaRhulumente, enguNombolo 11440.
2. IBhunga liqaphele ukuba isibonelelo kuHlahlo-lwabiwo-mali luka-2022/2023 lokuphumeza imida ephezulu yemivuzo, izibonelelo neenzuzo zamalungu ahlukeneyo ebhunga likamasipala.
3. Sesokuba i-ofisi ka-MEC kaRhulumente waseKhaya yaziswe ngeSigqibo seBhunga, ukwenzela ukuvumelana.
4. IBhunga liqaphele ukuba ukuphunyezwa kuya kwenzeka kuphela emva kokufumana imvumelwano kuMphathiswa woRhulumente waseKhaya.

5. Sesokuba iphakheji yomvuzo okanye isibonelelo ngokumalunga noCeba oqeshwe kwiBhunga likaMasipala weSithili iya kungqinelana neetheyibhile ezifanelekileyo ezipapashwe kwiGazethi kaRhulumente eqhotyoshelweyo kwaye iya kuqala ukusebenza ukususela ngomhla wesivumelwano esifunyenweyo.

16.2 **NOTICE RECEIVED FROM SALGA REGARDING THE SALGA NATIONAL MEMBERS ASSEMBLY THAT IS GOING TO TAKE PLACE ON 04 – 06 SEPTEMBER 2023 / KENNISGEWING ONTVANG VANAF SALGA RAKENDE DIE SALGA NASIONALE KONFERENSIE WAT GAAN PLAASVIND VANAF 04 – 06 SEPTEMBER 2023 / ISAZISO SIFUNYENWE KU-SALGA MALUNGA NENDIBANO YAMALUNGU KA-SALGA KAZWELONKE EZA KUQHUBEKA NGE-04 – 06 KWEYOMSINTSI 2023**

Refer Report from the Executive Manager Corporate Services (B Holtzhausen) (pg 1114-1120)

RESOLVED TO RECOMMEND TO COUNCIL

1. That cognizance be taken of the Circular 24/20232 from SALGA regarding the National Conference that is going to take place on 04 – 06 September 2023.
2. That Council approves the following nominees to attend the SALGA National Conference as delegates:
 - Ald M Booysen (Executive Mayor)
 - Ald G Wolmarans (Speaker)
 - Cllr BN van Noordwyk (Whip of Council)
 - Mr MG Stratu (Municipal Manager)
3. That Council authorizes the Executive Mayor, Ald M Booysen to be the voting delegate at the SALGA National Conference.

BESLUIT OM AAN DIE RAAD TE BEVEEL

1. Dat kennis geneem word van Omsendskrywe 24/2023 vanaf SALGA rakende die Nasionale Konferensie wat gaan plaasvind op 04-06 September 2023.
2. Dat die Raad die volgende afgevaardigdes identifiseer om die SALGA Nasionale Konferensie by te woon:

- *Ald M Booysen (Uitvoerende Burgemeester)*
- *Ald G Wolmarans (Speaker)*
- *RdI BN van Noordwyk (HoofswEEP van die Raad)*
- *Mnr MG Stratu (Munisipale Bestuurder)*

3. *Dat die Raad die Uitvoerende Burgemeester, Ald M Booysen, magtiging verleen om die stemgeregtigde afgevaardigede by die SALGA Nasionale Konferensie te wees.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

1. Sesokuba kuthathelwe ingqalelo iSetyhula 24/20232 evela kwi-SALGA ngokumalunga neNkomfa kaZwelonke eza kuqhubeka nge-04 – 06 kweyoMsintsi 2023.
2. Sesokuba iBhunga liphumeze aba bachongwa balandelayo uyakuzimasa iNkomfa kaZwelonke ka SALGA njengabathunywa:
 - *Ald M Booysen (uSodolophu Olawulayo)*
 - *Ald G Wolmarans (uSomlomo)*
 - *Cllr BN van Noordwyk (uMbhexeshi weBhunga)*
 - *Mr MG Stratu (uMphathi Masipala)*
3. Sesokuba iBhunga linike uSodolophu oLawulayo, Ald M Booysen imvume yokuba ngumthunywa onelungelo lokuvota kwiNkomfa ka Zwelonke ka SALGA.

- 16.3 **REPORT ON THE GARDEN ROUTE DISTRICT (GRSM) SKILLS SUMMIT 2023 HELD IN KNYSNA ON 13 AND 14 JULY 2023 / VERSLAG RAKENDE DIE GARDEN ROUTE DISTRIKSMUNISIPALITEIT (GRSM) VAARDIGHEIDSBERAAD 2023 GEHOUD IN KNYSNA OP 13 EN 14 JULIE 2023 / INGXELO NGEMVUME YEZAKHONO KWISITHILI (GRSM) 2023 EBANJELWE E-KNYSNA NGE-13 NE-14 KWEYEKHALA 2023**
Refer Report from the Executive Manager Corporate Services (B Holtzhausen) (pg 1121-1134)

RESOLVED TO RECOMMEND TO COUNCIL

1. That Council notes the feedback from the Garden Route Skills Summit, Career Festival and Council on Skills which took place on 13 and 14 July 2023.
2. That Council approves the logo, vision and mission of the Garden Route Skills Mecca.
3. That Council approves the amended resolutions taken at the GRDM Skills Summit 13/14 July 2023
4. That Council takes note of the projects identified at the Skills Summit for consideration and potential implementation.
5. That Council takes note of the presentation attached done at the Municipal Managers Forum dated 3 August 2023.

BESLUIT OM AAN DIE RAAD TE BEVEEL

1. *Dat die Raad kennis neem van die terugvoering rakende die Garden Route Vaardigheidsberaad, Loopbaan Uitstalling en die "Premier Council on Skills" wat plaasgevind het op 13 en 14 Julie 2023 in Knysna.*
2. *Dat die Raad die logo, visie en missie van die Garden Route Skills Mekka goedkeur.*
3. *Dat die Raad die aangepaste besluite goedkeur wat by die GRDM Vaardigheidsberaad geneem is op 13/14 Julie 2023.*

4. *Dat die Raad kennis neem van die projekte geïdentifiseer by die Vaardigheidsberaad vir oorweging en potensiele implementering.*
5. *Dat die Raad kennis neem van die voorlegging gedoen by the Munisipale Bestuurdersforum gedateer 3 Augustus 2023.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

1. Sesokukuba iBhunga liyithathele ingqalelo ingxelo evela kwiGarden Route Skills Summit, iCareer Festival kunye neBhunga leZakhono elaqhubeka nge-13 ne-14 kweyeKhala 2023.
2. Sesokuba iBhunga liphumeze ilogo, umbono kunye nomnqophiso weGarden Route Skills Mecca.
3. Sesokuba iBhunga liphumeze izigqibo ezilungisiweyo ezithathwe kwiNgqungquthela yeZakhono ze-GRDM 13/14 kweyeKhala 2023.
4. Sesokuba iBhunga lithathele ingqalelo iiprojekthi ezichongwe kwiSamithi yeZakhono ukuze ziqwalaselwe kwaye ziphunyezwe.
5. Sesokuba iBhunga lithathele ingqalelo inkcazo-ntetho encanyathiselwe kwiForum yabaLawuli bakaMasipala yomhla wesi-3 kweyeThupha 2023.

16.4

GARDEN ROUTE SKILLS MECCA PROGRESS REPORT FOR QUARTER - SEPTEMBER 2023 /GARDEN ROUTE SKILLS MECCA VORDERINGSVERSLAG VIR KWARTAAL - SEPTEMBER 2023 / INGXELO NGOKUQHUBEKA KWI GARDEN ROUTE SKILLS MECCA KWIKOTA-KWEYOMSINTSI 2023

Refer Report from the Executive Manager Corporate Services (B Holtzhausen) (pg 1135-1151)

RESOLVED TO RECOMMEND TO COUNCIL

That Council approves the quarterly progress report on the Garden Route Skills Mecca for the quarter ending September 2023.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat die Raad die kwartaalverslag rakende die Garden Route Skills Mecca goedkeur vir die kwartaal wat eindig September 2023.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga liphumeze ingxelo yenkqubela yekota kwi Garden Route Skills mecca kwikota ephela kweyoMsintsi 2023.

16.5

FEEDBACK REGARDING THE ATTENDANCE OF THE TRAINING ATTENDED BY EXECUTIVE MANAGER: CORPORATE SERVICES AT ICT/ILO TRAINING ACADEMY IN TURIN, ITALY: 3 – 14 JULY 2023 / TERUGVOERINGSVERSLAG RAKENDE DIE BYWONING VAN DIE OPLEIDING BY ICT/ILO OPLEIDINGS AKADEMIE IN TURIN, ITALIË / INGXELO MALUNGA NOKUZIMASA UQEQESHO NGUMPHATHI OLAWULAYO: IINKONZO ZENTLAWULO KWI-ICT/ILO TRAINING ACADEMY E-TURIN, EITALI: 3 – 14 JULY 2023

Refer Report from the Executive Manager Corporate Services (B Holtzhausen)) (pg 1152-1166)

RESOLVED TO RECOMMEND TO COUNCIL

1. That Council takes note of the content of the feedback of the training on Youth Employment, 3 - 14 July 2023 in Turin, Italy.
2. That Council considers and supports the compilation of a Youth Employment Policy for the Garden Route Region in cooperation with internal and external stakeholders.
3. That the alignment between the activities/projects of the Garden Route Skills Mecca and the outcomes of the training attended be recognised. (Refer to report on the Skills Summit).
4. That feedback will be provided to Council after attendance of the workshop on 18 August 2023 in Tshwane.

BESLUIT OM AAN DIE RAAD TE BEVEEL

1. *Dat die Raad kennis neem van die inhoud van die verslag rakende die terugvoering van die opleiding oor Jeug Indiensneming, soos plaasgevind vanaf 3 – 14 Julie 2023 in Turin, Italie.*
2. *Dat die Raad die samestelling van 'n Jeug Indiensnemingsbeleid vir die Tuinroete Streek in samewerking met interne en eksterne belanghebbenes, oorweeg en ondersteun.*
3. *Dat die Raad die belyning tussen die aktiwiteite/projekte van die Garden Route Skills Mecca en die uitkomst van die opleiding bygewoon, herken. (Verwys na verslag rakende die Vaardigheidsberaad).*
4. *Dat terugvoering voorsien word aan die Raad na die bywoning van die werkswinkel op 18 Augustus 2023 in Tshwane.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

1. Sesokuba iBhunga lithathela ingqalelo okuqulethwe yingxelo yoqeqesho kwiNgqesho yoLutsha, 3 - 14 kweyeKhala 2023 eTurin, eItali.
2. Sesokuba iBhunga liqwalasele kwaye lixhase ukuqulunqwa koMgaqo-nkqubo wokuQeshwa koLutsha olungiselelwe iGarden Route Region ngentsebenziswano nabachaphazelekayo bangaphakathi nabangaphandle.
3. Sesokuba ulungelelwaniso phakathi kwemisebenzi/iiprosjekthi zeGarden Route Skills Mecca kunye neziphumo zoqeqesho oluyiyo ziqatshelwe. (Jonga ingxelo ngeSamithi yeZakhono).
4. Loo ngxelo iya kunikwa iBhunga emva kokuzimasa iworkshop nge-18 kweyeThupha 2023 eTshwane.

16.6

VARIOUS ICT POLICIES FOR COUNCIL'S APPROVAL / VERSKEIDENHEID IKT BELEIDE VIR GOEDKEURING DEUR DIE RAAD/ INGHXELO NGEMIGAQO-NKQUBO EYAHLUKILEYO YE ICT UKUZE IPHUNYEZWE LIBHUNGA

Refer Report from the Executive Manager Corporate Services (B Holtzhausen) / Manager ITC Services (K Nieuwoudt) (pg 1167-1256)

RESOLVED TO RECOMMEND TO COUNCIL

That the policies be approved.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat die relevante beleide goedgekeur word.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba imigaqo-nkqubo iphunyezwe.

17. REPORTS FROM THE COMMUNITY SERVICES DEPARTMENT / ITEMS VANAF DIE GEMEENSKAPSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLUNTU

17.1 LONG TERM LEASE BETWEEN ESKOM GOURIQUA POWER STATION AND GARDEN ROUTE DISTRICT MUNICIPALITY WITH REGARDS TO AN AMBIENT AIR QUALITY MONITORING STATION/ LANGTERMYN HUUR OORENKOMS TUSSEN ESKOM GOURIQUA KRAGSTASIE EN TUINROETE DISTRIKSMUNISIPALITEIT MET BETREKKING TOT 'N OMGEWINGSLUGGEHALTE MONITERINGSTASIE/ UKUQESHA IXESHA ELIDE PHAKATHI KWESIKHULULO SAMANDLA KA-ESKOM GOURIKWA KUNYE NOMASIPALA WESITHILI SE GARDEN ROUTE NGOKUBHEKISELELE NGESIKHULULO ESIFUMANEKAYO SOKUHLOLA UMGANGATHO WOMOYA

Refer Report from the Executive Manager Community Services (C Africa) (pg 1257-1261)

RESOLVED TO RECOMMEND TO COUNCIL

- 5.1 That Council takes note of the report.
- 5.2 That Council approves the initiation of a process for a long term (10 year) memorandum of understanding between Eskom Gouriqua power station and the Garden route District municipality.
- 5.3 That a public participation process is followed in terms of the Local Government: Municipal Finance Management Act 2003, (Act 56 of 2003).
- 5.4 That a final report be submitted to council for approval of the long-term memorandum of understanding after the conclusion of the public participation process.

BESLUIT OM AAN DIE RAAD TE BEVEEL

- 5.1 *Dat die Raad kennis neem van die verslag.*
- 5.2 *Dat die Raad die inisiëring van 'n langtermyn (10 jaar) memorandum van verstandhouding tussen Eskom Gouriqua kragstasie en die Tuinroete Distriksmunisipaliteit sal goedkeur.*
- 5.3 *Dat 'n publieke deelnameproses gevolg sal word ingevolge die Plaaslike Regering: Munisipale Finansies Bestuurswet 2003, (Wet 56 van 2003).*
- 5.4 *Dat 'n finale verslag aan die Raad voorgelê sal word vir goedkeuring van die memorandum van verstandhouding, na afloop van die Publieke Deelnameproses.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

- 5.1 Sesokuba iBhunga liyayithathela ingqalelo ingxelo.
- 5.2 Sesokuba iBhunga liphumeze ukuqaliswa kwenkqubo yexesha elide (iminyaka eli-10) yememorandum yokuqondana phakathi kwesikhululo samandla ka-Eskom Gouriqua kunye noMasipala Wesithili seGarden Route.
- 5.3 Sesokuba inkqubo yentatho-nxaxheba yoluntu ilandelwe ngokorhulumente wengingqi: umthetho wolawulo lwemali kamasipala ka-2003, (umthetho wama-56 ka-2003).
- 5.4 Sesokuba ingxelo yokugqibela ingeniswe kwibhunga ukuze yamkelwe imemorandum yokuqondana yexesha elide emva kokuqokunjelwa kwenkqubo yentatho-nxaxheba yoluntu.

18. REPORTS FROM THE ROADS AND TRANSPORT PLANNING SERVICES DEPARTMENT /
ITEMS VANAF DIE PAAIE EN VERVOER BEPLANNINGSDIENSTE DEPARTEMENT / IMIBA
YESEBE LENKONZO ZENDLELA KUNYE NEZICWANGCISO KWEZOTHUTHO

- 18.1 **REPORT TO INFORM COUNCIL REGARDING THE PROGRESS OF THE ROADS DEPARTMENT AND THE FINANCIAL PROJECTIONS FOR APRIL TO JUNE 2023 / VERSLAG AAN DIE RAAD RAKENDE DIE VORDERING EN FINANSIËLE VOORUITSKATTINGS VAN DIE PAAIE DEPARTEMENT VIR APRIL TOT JUNIE 2023 / INGXELO YOKWAZISA IBHUNGA MALUNGA NOMSEBENZI WESEBE LEZENDLA KUNYE NOQIKELELO LWEZEMALI KUTSHAZIMPUZI UKUYA KWEYESILIMELA 2023**
Refer Report from the Executive Manager Roads and Transport Services (JG Daniels) (pg 1262-1267)

RESOLVED TO RECOMMEND TO COUNCIL

That Council takes note of the report.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat die Raad kennis neem van die verslag.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga lithathele ingqalelo ingxelo.

19. **REPORTS FROM THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT / ITEMS VANAF DIE BEPLANNING EN EKONOMIESE DIENSTE DEPARTEMENT / IMIBA YESEBE LEZOCWANGCISO KUNYE NOPHUHLISO LOQOQOSHO**

- 19.1 **REPORT ON THE NOMINATION OF MUNICIPAL REPRESENTATIVES ON THE GOVERNING BODY OF AFFILIATED MUSEUMS / VERSLAG RAKENDE DIE NOMINASIES VAN MUNISIPALE VERTEENWOORDIGERS IN DIE BEHEERLIGGAAM VAN GEAFFILIEERDE MUSEUS / INGXELO NGOKUTYUNJWA KWABAMELI BAKAMASIPALA KWIBHUNGA ELILAWULAYO LEMYUZIYAMU**
Refer Report from the Executive Manager Planning and Economic Development (L Menze / Manager EPWP (R Dyantyi) (pg 1268-1270)

RESOLVED TO RECOMMEND TO COUNCIL

That Mayco takes note and the report be referred to Council for further discussion.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat die Uitvoerende Burgemeesterskomitee kennis neem van die verslag en na die Raad verwys word vir bespreking.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba lengxelo ithathelwe ingqalelo yi Mayco kwaye inikezelwe kwiBhunga ukuze kuxoxwe ngakumbi.

19.2 **MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK AMENDMENT PROCESS**
/MUNISIPALE RUIMTELIKE ONTWIKKELING RAAMWYSIGINGSPROSES / INKQUBO
YOLUNGISO LOPHUHLISO LWEMIHLABA KAMASIPALA

Refer Report from the Executive Manager Planning and Economic Development (L Menze / Town Planner (M Gcilitshana) (pg 1271-1278)

RESOLVED TO RECOMMEND TO COUNCIL

1. That Council allows the amendment of the existing GRDM MSDF to be conducted without an Intergovernmental Steering Committee.
2. That Council allows a Project Steering Committee that comprises officials from the following sections: Head of Department (Planning and Economic Development), Human Settlements, LED, IDP PMU, Environmental Management and Disaster Management to oversee the amendment of the GRDM's SDF.

BESLUIT OM AAN DIE RAAD TE BEVEEL

1. *Dat die Raad goedkeuring verleen dat die wysiging van die bestaande GRDM MSDF uitgevoer word sonder 'n Interregeringsbestuurskomitee.*
2. *Dat die Raad goedkeuring verleen dat 'n Projekbestuurskomitee wat bestaan uit amptenare van die volgende afdelings: Departementshoof (Beplanning en Ekonomiese Ontwikkeling), Menslike Nedersettings, LED, GOP PMU, Omgewingsbestuur en Rampbestuur om toe om toesig te hou rakende die wysiging van die GRDM se ROR.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

1. IBhunga livumela uhlenga-hlengiso lwe-GRDM MSDF ekhoyo ukuba luqhutywe ngaphandle kweKomiti eLawulayo ye-Intergovernmental Steering Committee.
2. IBhunga livumela iKomiti eLawula iProjekthi equka amagosa aphuma kula macandelo alandelayo: INTloko yeSebe (uCwangciso noPhuhliso loQoqosho), ukuHlaliswa koLuntu, i-LED, i-IDP PMU, uLawulo lweNdalo kunye noLawulo lweNtlekele ukuba longamele ukulungiswa kwe-SDF ye-GRDM.

19.3 **REGULATIONS FRAMING THE INSTITUTIONALISATION OF THE DISTRICT DEVELOPMENT MODEL/REGULASIE RAAMWERK VIR DIE DISTRIKS ONTWIKKELINGSMODEL/IMIGAQO YEMBUMBA YAMAZIKO OPHUHLISO YOBUME LWESITHILI**

Refer Report from the Executive Manager Planning and Economic Development (L Menze)/District IDP Manager (M James) (pg 1279-1297)

RESOLVED TO RECOMMEND TO COUNCIL

- 5.1 That Council note the Regulations Framing the Institutionalization of the District Development Model.
- 5.2 That Council note that the closing date for any person who wishes to submit written comments on the Regulations framing the institutionalization of the District Development Model is 4 September 2023.

BESLUIT OM AAN DIE RAAD TE BEVEEL

- 5.1 *Dat die Raad kennis neem van die Regulasie Raamwerk vir die Distriksontwikkelingsmodel*
- 5.2 *Dat die Raad kennis neem dat die sluitingsdatum vir kommentaar rakende die Regulasie Raamwerk vir die Distriksontwikkelingsmodel is 4 September 2023.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

- 5.1 Sesokuba iBhunga lithathele ingqalelo iMimiselo eFaka ukuSasaniswa kweModeli yoPhuhliso lweSithili.
- 5.2 Sesokuba iBhunga liqaphele ukuba umhla wokuvalwa kwakhe nawuphi na umntu onqwenela ukungenisa izimvo ezibhaliweyo kwiMigaqo equlunqa ukumiswa koMfanekiso woPhuhliso lweSithili ngowe-4 Septemba 2023.

19.4 **REVIEWED 2023-24 ACCOMMODATION BOOKING AND CONCESSION POLICY FOR CALITZDORP HOT SPRINGS / HERSIENDE OORDE AKKOMMODASIE BESPREKING EN KONSESSIE BELEID VIR CALITZDORP WARMBRON 2023/24 / UMGAQO-NKQUBO WOKUBEKELWA INDAWO YOKUHLALA KA-2023-24 OKUHLAZIYWAYO KUNYE NESAPHULELO WASE-CALITZDORP HOT SPRINGS**

Refer Report from the Executive Manager Planning and Economic Development (L Menze) / Manager Projects, Properties, Facilities and Resorts Management (P Dongi) (pg 1298-1307)

RESOLVED TO RECOMMEND TO COUNCIL

That the 2023-24 Accommodation Booking and Concession Policy for Calitzdorp Hot Springs, be approved.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat die 2023-24 Calitzdorp Warmbron Akkommodasie, Besprekings en Konsessie beleid goedgekeur word.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba kuvunywe uMgaqo-nkqubo woKubhukishwa kweNdawo yokulala ka-2023-24 kunye neSaphulelo yeCalitzdorp Hot Springs.

19.5 **REVIEWED 2023-24 ACCOMMODATION BOOKING AND CONCESSION POLICY FOR DE HOEK MOUNTAIN RESORT / HERSIENDE 2023-24 OORDE AKKOMMODASIE BESPREKING EN KONSESSIE BELEID VIR DE HOEK BERGOORD / UMGAQO-NKQUBO WOKUBEKELWA INDAWO YOKUHLALA KA-2023-24 OKUHLAZIYWAYO KUNYE NESAPHULELO WASE- DE HOEK MOUNTAIN RESORT**

Refer Report from the Executive Manager Planning and Economic Development (L Menze) / Manager Projects, Properties, Facilities and Resorts Management (P Dongi) (pg 1308-1318)

RESOLVED TO RECOMMEND TO COUNCIL

That the 2023-24 Accommodation Booking and Concession Policy for De Hoek Mountain Resort, be approved.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat die 2023-24 De Hoek Bergoord Akkommodasie, Besprekings en Konsessie beleid goedgekeur word.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba kuvunywe uMgaqo-nkqubo woKubhukishwa kweNdawo yokulala ka-2023-24 kunye neSaphulelo De Hoek Mountain Resort.

19.6

REVIEWED 2023-24 ACCOMMODATION BOOKING AND CONCESSION POLICY FOR SWARTVLEI CARAVAN PARK / HERSIENDE 2023-24 AKKOMMODASIE BESPREKING EN KONSESSIE BELEID VIR VICTORIABAAI KARAVAANPARK / UMGAQO-NKQUBO WOKUBEKELWA INDAWO YOKUHLALA KA-2023-24 OKUHLAZIYWAYO KUNYE NESAPHULELO WASE-SWARTVLEI CARAVAN PARK

Refer Report from the Executive Manager Planning and Economic Development (L Menze) / Manager Projects, Properties, Facilities and Resorts Management (P Dongi) (pg 1319-1329)

RESOLVED TO RECOMMEND TO COUNCIL

That the 2023-24 Accommodation Booking and Concession Policy for Swartvlei Caravan Park be approved.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat die 2023-24 Swartvlei Karavaanpark Akkommodasie, Besprekings en Konsessie beleid, goedgekeur word.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba kuvunywe uMgaqo-nkqubo woKubhukishwa kweNdawo yokulala ka-2023-24 kunye neSaphulelo De Hoek Mountain Resort.

19.7

REVIEWED 2023-24 ACCOMMODATION BOOKING AND CONCESSION POLICY FOR VICTORIA BAY CARAVAN PARK / HERSIENDE 2023-24 AKKOMMODASIE BESPREKING EN KONSESSIE BELEID VIR VICTORIABAAI KARAVAANPARK / UMGAQO-NKQUBO WOKUBEKELWA INDAWO YOKUHLALA KA-2023-24 OKUHLAZIYWAYO KUNYE NESAPHULELO WASE- VICTORIA BAY CARAVAN PARK

Refer Report from the Executive Manager Planning and Economic Development (L Menze) / Manager Projects, Properties, Facilities and Resorts Management (P Dongi) (pg 1330-1339)

RESOLVED TO RECOMMEND TO COUNCIL

That the 2023-24 Accommodation Booking and Concession Policy for Victoria Bay Caravan Park, be approved.

BESLUIT OM AAN DIE RAAD TE BEVEEL

Dat die 2023-24 Victoriabaai Karavaanpark Akkommodasie, Besprekings en Konsessie beleid, goedgekeur word.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba kuvunywe uMgaqo-nkqubo woKubhukishwa kweNdawo yokulala ka-2023-24 kunye neSaphulelo Victoria Bay Caravan Park.

I. NOTICE OF URGENT MOTIONS / KENNISGEWING VAN DRIGENDE MOSIES / ISAZISO SEZIPHAKAMISO

I.1 None / Geen / Azikho

J. NOTICES OF MOTIONS / KENNISGEWING VAN MOSIES / ISAZISO SEZIPHAKAMISO

J.1 None / Geen / Azikho

K. IN CLOSED SESSION / IN GESLOTE SESSIE / KWI-SASHONI YASEKHUSINI

K.1 None / Geen / Azikho

CLOSURE / SLUITING / UQUKUNJELO

The meeting closed at 09:47 / Die vergadering sluit om 09:47 / Intlanganiso ivalwe nge 09:47.

.....

EXECUTIVE MAYOR

ALD M BOOYSEN

BACK TO AGENDA

1. RESTRUCTURING OF SECTION 79 AND 80 COMMITTEES / HERSAMESTELLING VAN ARTIKEL 79 EN 80 KOMITEES / ULUNGELELWANISO LWEKOMITI ZOMHLATHI 79 KUNYE 80

15 November 2023

REPORT FROM THE SPEAKER (ALD G WOLMARANS)

2. PURPOSE OF THE REPORT

To recommend the restructuring and consideration of Committees in terms of Sections 79 and 80 of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998).

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

This report seeks the approval of Council to approve the restructuring and consideration of the Sections 79 and 80 Committees. Annexure A is attached that indicates the recommended changes.

5. RECOMMENDATION

That Council approves changes in composition of different committees of Council.

AANBEVELING

Dat die Raad die veranderinge rakende die samestelling van verskillende komitees van die Raad goedkeur.

6. DISCUSSION / CONTENTS

6.1 Background

The office of the Speaker received correspondence with regards to the resignation of the Ald V Gericke and the recall of Ald IC Kritzingen, Cllr D Cronje and Cllr D Saptoe.

Due to the above mentioned, various positions on the Section 79 and 80 Committees has become vacant. (please see highlighted vacancies on the Annexure).

6.2 Discussion

Council, at its meeting on 30 August 2023 approved the nominations for the Councillors to occupy the vacant positions that existed on the various Section 79 and 80 Committees.

Attached as **Annexure A** are the respective Section 79 and 80 Committees with the nominated councillors to serve on the respective committees.

Section 79 of the Structures Act reads as follows:

(1) "A municipal council may –

establish one or more committees necessary for the effective and efficient performance of any of its functions or the exercise of any of its powers;

appoint the members of such a committee from among its members; and dissolve a committee at any time.

The municipal council –

(a) *must determine the functions of a committee;*

(b) *may delegate duties and powers to it in terms of Section 32;*

(c) *must appoint the chairperson;*

(d) *may authorize a committee to co-opt advisory members who are not Lids of the council within the limits determined by the council;*

(e) *may remove a member of a committee at any time; and*

(f) *may determine a committee's procedure."*

6.3 Financial Implications

The positions are budgeted in line with Upper limits.

The financial implications can be very costly especially if a Committee does not have members to form a quorum.

6.4 Legal Implications

Local Government: Municipal Structures Act
Local Government: Municipal Finance Management Act

6.5 Staff Implications

There is no Staff implications.

6.6 Previous / Relevant Council Resolutions:

A report of this nature last served at Council on 30 August 2023 and resolved as follows:

A.3 **RESTRUCTURING OF SECTION 79 AND 80 COMMITTEES / HERSAMESTELLING VAN ARTIKEL 79 EN 80 KOMITEES / LUNGELELWANISO LWEKOMITI ZOMHLATHI 79 KUNYE 80**

Refer Report from the Speaker (Ald G Wolmarans) (pg 144-152)

RESOLVED

1. *That Council approves the following changes: That Cllr H Stroebel be removed from the Strategic Services Committee to serve as a member on the Corporate Services Committee.*
2. *That Council approves following changes: That Cllr F September be removed from Corporate Services Committee to serve as a member on the Strategic Services Committee.*
3. *That the Chief Whip of the DA provide the name for the vacancy created by departure of Cllr F September on the District Economic Development and Tourism Committee.*
4. *That Council approves the following change: That Cllr RJ April to serve as a member of the Occupational Health and Safety Committee.*

6.7 Risk Implications

This will have an impact on quorums upon sitting of these committees.

6.8 COMMENTS FROM EXECUTIVE MANAGERS**6.8.1 EXECUTIVE MANAGER COMMUNITY SERVICES**

The Report and content are acknowledged, and the recommendation supported.

6.8.2 EXECUTIVE MANAGER CORPORATE SERVICES

Content noted.

6.8.3 EXECUTIVE MANAGER FINANCIAL SERVICES

Noted

6.8.4. EXECUTIVE MANAGER PLANNING AND ECONOMIC DEVELOPMENT

Noted

6.8.5 EXECUTIVE MANAGER ROADS AND TRANSPORT SERVICES

Noted

ANNEXURE

Section 79 and 80 Committees schedule.

GARDEN ROUTE DISTRICT MUNICIPALITY – SECTION 79 & 80 COMMITTEES: AS AT 30 AUGUST 2023

RESPONSIBLE COMMITTEE OFFICER, DAY & TIME OF MEETINGS	BONISILE	CARRON-ANN	CARRON - ANN	BONISILE	CARRON - ANN	TANDO	TANDO
	ROADS & TRANSPORT PLANNING SERVICES:	FINANCIAL SERVICES:	PLANNING & ECONOMIC DEV	COMMUNITY SERVICES:	PROPERTY /ASSET MANAGEMENT	CORPORATE SERVICES:	STRATEGIC SERVICES:
FUNCTIONS	Roads Maintenance Integrated Transport Planning RRAMS	Income and Expenditure Supply Chain BTO Revenue Management Asset Management Stores Financial Statements / GRAP Statements	Regional Economic Development Tourism / Arts and Culture Youth (EPWP) <i>Rural Development Job Creation</i>	Fire and Rescue / Disaster Management / Municipal Health / Environmental Management (Waste Management/Air Quality) Call Centre <i>Spacial Development & Planning</i>	Property Planning & Maintenance Resorts Strategic / Investment Properties Strategic Properties (for noting only)	Human Resources Committee Services Legal Services Auxiliary Services: Records and Archives	IGR Communications IDP <i>Public Participation</i> Information Shared Services Funding Mobilization
CHAIRPERSON	P Terblanche	J Lambaatjeen (Acting)	RH Ruiters	N Ndayi	J Hoogbaard	VACANT	J Lambaatjeen
DEPUTY CHAIR	J Hoogbaard	VACANT	NS Ndayi	RH Ruiters	P Terblanche	K Malooi	IC Kritzinger
EXE MANAGER	JG Daniels	C Boshoff	L Menze	C Africa	L Menze	B Holtzhausen	L Menze
DA	B van Noordwyk M Kannemeyer	K Malooi VACANT RJ April F September	J Meiring J Hoogbaard	J Meiring	K Malooi H Stroebe	K Malooi JJ Bavuma B van Noordwyk H Stroebe	VACANT RJ April F September
ANC	NV Gungubele MA Mkonto	CP Taute	S de Vries LSS van Rooyen	CN Lichaba P Petros	NT Seti RW Arends	S de Vries SM Toto	NV Gungubele S van Rooyen

ICOSA		HD Ruiters				HD Ruiters	
GOOD	VACANT	VACANT	R Louw	VACANT			VACANT
PBI			JP Buys	JP Buys	VACANT		
VP	D Acker			D Acker			
TOTAL	8	7	8	8	7	6	7

GARDEN ROUTE DISTRICT MUNICIPALITY – SECTION 79 & 80 COMMITTEES:

	CARRON-ANN	REHANA	REHANA	TANDO	REHANA
	BUDGET STEERING	GOVERNANCE	MPAC	OCCUPATIONAL HEALTH & SAFETY COMMITTEE	LOCAL LABOUR FORUM
CHAIR	JC Lambaatjeen (Acting Chairperson)	G Wolmarans	D Acker	K Malooi	JC Lambaatjeen
DA	RJ April	VACANT	VACANT K Malooi JG Meiring M Kannemeyer VACANT	RJ April VACANT	
ANC	CP Taute	CN Lichaba	CN Lichaba CP Taute	P Petros	N Seti
GOOD	R Louw	R Louw	VACANT	VACANT	VACANT
PBI		VACANT	JP Buys		

VP		D Acker			D Acker
ICOSA		J Cornelius			
MANAGEMENT					Municipal Manager B Holtzhausen JG Daniels L Menze C Africa R Boshoff N Davids N Klaas
SAMWU				M Maree N Sthunda	E Qkholo B Desha M Maree M Solani N Sthunda M April
IMATU				Y Isaacs P Koopman R Cloete (additional member)	R Dyantyi P Gcabayi P Koopman S Damons

GARDEN ROUTE DISTRICT MUNICIPALITY – SECTION 79 & 80 COMMITTEES:

	WORKPLACE & RESTRUCTURING	AUDIT COMMITTEE
	REHANA	REHANA
CHAIR	VACANT	Mr ABJ Dippenaar Mr S Maharaj Adv L Mtunzi Mr C Lamprecht
DA	RJ April	
ANC	MA Mkonto	
ICOSA		
GOOD	R Louw	
PBI		
SAMWU	B Desha M Solani	
IMATU	P Gcabayi R Dyantyi S Damons (additional member)	

[BACK TO AGENDA](#)

1. **INAUGURATION OF COUNCILLORS: GARDEN ROUTE DISTRICT COUNCIL: CLLR A OKTOBER; CLLR J PETERSEN, ALD B PETRUS AND CLLR J FRY/ INHULDIGING VAN RAADSLEDE: GARDEN ROUTE DISTRIKSMUNISIPALITEIT: RDL A OKTOBER, RDL J PETERSEN, ALD B PETRUS EN RDL J FRY/ UKUFUNGISWA KOCEBA: IBHUNGA LESITHILI SE GARDEN ROUTE: UCEBA A OKTOBER, UCEBA J PETERSEN, ALD B PETRUS KUNYE UCEBA J FRY**

15 NOVEMBER 2023

REFER REPORT FROM THE MUNICIPAL MANAGER (MG STRATU)

2 PURPOSE

To inform Council of the correspondence received from the IEC with regard to replacement of Councillors who vacated their positions and inauguration of the following Councilors: Cllr A Oktober, Cllr J Petersen, Ald B Petrus and Cllr J Fry.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Vacancies occurred on the Garden Route District Council as a result of the recall of the DA party representatives on Garden District Council, Ald IC Kritzinger and Cllr D Cronje and two Councillors who ceased to occupy their positions being, Cllr D Saptoe and Ald V Gericke.

5. RECOMMENDATIONS

- 5.1 That cognizance be taken of the correspondences received from the IEC dated 19 and 27 October as well as 15 November 2023.
- 5.2 That Cllr A Oktober be inaugurated as a Councillor of Garden Route District Council with effect from 19 October 2023
- 5.3 That Cllr JC Petersen be inaugurated as a Councillor of Garden Route District Council with effect from 27 October 2023.

- 5.4. That Ald B Petrus be inaugurated as a Councillor of Garden Route District Council with effect from 15 November 2023.
- 5.5 That Cllr J Fry be inaugurated as a Councillor of Garden Route District Council with effect from 15 November 2023.
- 5.6. That Cllrs A Oktober, JC Petersen, B Petrus and J Fry, be requested to take the Oath of Office as is required in terms of the Rules of order.

AANBEVELINGS

- 5.1 *Dat kennis geneem word van die kennisgewings van die OVK, gedateer 19 en 27 Oktober 2023 sowel as 15 November 2023.*
- 5.2 *Dat Rdl A Oktober met ingang van 19 Oktober 2023 as Raadslid van die Gardenroute Distriksmunisipaliteit ingehuldig word.*
- 5.3 *Dat Rdl JC Petersen met ingang van 27 Oktober 2023 as Raadslid van die Gardenroute Distriksmunisipaliteit ingehuldig word.*
- 5.4 *Dat Ald B Petrus met ingang van 15 November 2023 as Raadslid van die Gardenroute Distriksmunisipaliteit ingehuldig word.*
- 5.5 *Dat Rdl J Fry met ingang van 15 November 2023 as Raadslid van die Gardenroute Distriksmunisipaliteit ingehuldig word.*
- 5.3 *Dat Rdle. A Oktober, JC Petersen, B Petrus en J Fry versoek word om 'n eed van die kantoor te neem soos vereis word ingevolge die Reëls van Orde.*

IZINDULULO

- 5.1 Sesokuba kuthathelwe ingqalelo isaziso se IEC, sangomhla wama 19 kunye 27 KweyeDwarha 2023 kunye 15 KweyeNkanga 2023.

- 5.2 Sesokuba uCeba. A Oktober, afungiswe njengo Ceba weBhunga loMasipala Wesithili se Garden Route ukususela ngomhla wama 19 KweyeDwarha 2023.
- 5.3 Sesokuba uCeba. yJC Petersen, afungiswe njengo Ceba weBhunga loMasipala Wesithili se Garden Route ukususela ngomhla wama 27 KweyeDwarha 2023.
- 5.4 Sesokuba Ald B Petrus, afungiswe njengo Ceba weBhunga loMasipala Wesithili se Garden Route ukususela ngomhla wama 15 KweyeNkanga 2023.
- 5.5 Sesokuba uCeba. J Fry, afungiswe njengo Ceba weBhunga loMasipala Wesithili se Garden Route ukususela ngomhla wama 15 KweyeNkanga 2023.
- 5.6 Sesokuba uCeba A Oktober, JC Petersen, Ald B Petrus kunye uCeba J Fry acelwe ukuba athabathe Isifungo se-Ofisi njengoko kufunwa yimithetho Yolawulo.

6. DISCUSSION / CONTENTS

6.1 Background

Vacancies occurred on the Garden Route District Council as a result of the recall of the DA party representatives on Garden District Council, Ald IC Kritzinger and D Cronje (**See Annexure A**) and from the GOOD Party Representative, Cllr D Saptoe (**See Annexure B**).

A vacancy also occurred on the Garden Route District Council as a result of the resignation of Ald V Gericke on 15 October 2023.

Item 11(1)(a) of Schedule 2 of the Municipal Structures Act, 1998 Act 117 of 1998, the Electoral Commission determines as follows;

“11 Filling of vacancies

(1)(a) If a councillor elected from a party list ceases to hold office, the chief electoral officer, must subject to item 13, declare in writing the person whose name is on top of the applicable party list to be elected in the vacancy."

Item 13 of the said Act reads as follows;

"13 Filling of vacancies and changing the order

(1) A party may supplement, change or increase its list at any time, provided that if a councillor elected according to a party list, ceases to hold office, the party concerned may supplement, change or increase its list by not later than 21 days after the councillor has ceased to hold office. The vacancy must be filled as soon as the party in question has supplemented, changed or increased its list, but not later than 14 days expiry of the 21-day period."

6.2 DISCUSSION

The Provincial Independent Electronic Commission was informed of the vacancies as prescribed by item 11 of Schedule 2 of the Municipal Structures Act, Act 117 of 1998.

The Office of the Speaker received correspondence from George Municipality with regard to the recall of the DA Representatives, Ald IC Kritzinger and Cllr D Cronje, with effect 31 October 2023. **(See Annexure A).**

The IEC has advised Council that Cllr. A Oktober (ID No 900930 2521 086) being the councillor for the GOOD party, has been declared elected to the Garden Route District Council with effect from 19 October 2023 **(see annexure B).**

The IEC has advised Council that Cllr. JC Petersen (ID No 710214 5022 080) being the councillor for the PBI party, has been declared elected to the Garden Route District Council with effect from 27 October 2023 **(see annexure C).**

The IEC has advised Council that Ald B Petrus (ID No 670615 5234 087) and Cllr J Fry (ID No 550826 5027 083) being the councillors for the DA party, has been declared elected to the Garden Route District Council with effect from 15 November 2023 (**see annexure D**).

6.3 Financial Implications

The positions are budgeted in line with the notice on the determination for upper limits for Councillors.

6.4 Relevant legislation

Schedule 2 of the Local Government Municipal Structures Act, 1998 (Act 117 of 1998).

6.5 Staff Implications

None

6.6 Previous / Relevant Council Resolutions:

This is the resolutions relating to appointment of the outgoing Cllrs – For Ald Gerick, it will be November 2021 etc

6.7 Risk Implications

There are no foreseen risks associated with the proposed decision for Council to not implement the Directions.



Enquiries: Ms Tracy Du Plooy
Office of the Municipal Manager
E-mail: tduplooy@george.gov.za
Tel: +27 (0)44 801 9069
Collaborator Number: 2916159
File Number: 3/4/8

*Kantoor van die Munisipale Bestuurder
Office of the Municipal Manager*

31 October 2023

Attention: Mr Monde Stratu
Municipal Manager
Garden Route District Municipality
PO Box 54
George
6529

per e-mail: mm@gardenroute.gov.za

Dear Mr. Stratu,

REPLACEMENT OF COUNCILLORS REPRESENTING GEORGE MUNICIPALITY ON THE GARDEN ROUTE DISTRICT COUNCIL

Pursuant to a resolution taken by our Municipal Council at a meeting held on 26 October 2023, you are hereby notified of the following amendments in terms of the Councillors who represent George Municipality on the Garden Route District Municipal Council:

Ald. I Kritzinger and Cllr D L Cronje are replaced by Ald. B Petrus and Cllr J Fry with effect from 1 November 2023 in terms of item 23 of Schedule 2 of the Local Government: Municipal Structures Act, No. 117 of 1998.

Yours Sincerely,

DR M GRATZ
MUNICIPAL MANAGER

Copy: IEC: Mr Keith Muller MullerK@elections.org.za



SOUTH AFRICA

19 October 2023

The Municipal Manager
Garden Route District Municipality
P O Box 12
George
6529

Re: Replacement of GOOD PR Councillor Saptoe: DC4 – Garden Route District Council

Please be advised that **Ashwill Oktober**, ID No. **900930 5251 086**, being the candidate at the top of the party list for the **GOOD** party, has been declared elected in **Garden Route District Council**, as prescribed in item 11 of Schedule 2 of the Municipal Structures Act, 1998 (Act. No. 117 of 1998).

Councillor **Oktober** replaces **Donovan Clifford Saptoe**, ID No. **691117 5034 083**, who ceased to hold office of Councillor in the district.

Sincerely,

J Aphone
Manager: Registrations & Party Liaison

Electoral Commission*Ensuring Free and Fair Elections*

Commissioners: Mr MS Moepye (Chairperson) | Mr VG Mashini | Dr NP Masuku | Judge D Pillay
National Office: Election House, Riverside Office Park, 1303 Heuwel Avenue, Centurion, 0157 | P/Bag X112, Centurion, 0046
info@elections.org.za | www.elections.org.za
Tel (+27) 12 622 5700



SOUTH AFRICA

27 October 2023

The Municipal Manager
 Garden Route District Municipality
 P O Box 12
 George
 6530

Re: Replacement of Plaaslike Besorgde Inwoners (PBI) Councillor to District Council: WC044 – George Local Municipality to DC4 – Garden Route District Council

Please note that **Jerome Clive Petersen**, ID No. **710214 5022 080**, being the councillor for the **Plaaslike Besorgde Inwoners (PBI)** in **George Local Municipality**, has been declared elected to **Garden Route District Council**, as prescribed in item 23 of Schedule 2 of the Municipal Structures Act, 1998 (Act. No. 117 of 1998).

Councillor **Petersen** replaces **Virgill Gericke**, ID No. **670616 5148 087**, who ceased to hold office of Councillor in the municipality.

Sincerely,

J Aphanane
Manager: Registrations & Party Liaison

Electoral Commission

Ensuring Free and Fair Elections

Commissioners: Mr MS Moepys (Chairperson) | Ms JY Love | Mr VG Mashini | Dr NP Masuku | Judge D Pillay
 National Office: Election House, Riverside Office Park, 1303 Heuwel Avenue, Centurion, 0157 | PiBag X112, Centurion, 0046
 Tel (+27) 12 622 5700 | info@elections.org.za | www.elections.org.za



SOUTH AFRICA

15 November 2023

The Municipal Manager
 Garden Route District Municipality
 P O Box 12
 George
 6530

Re: Replacement of the Democratic Alliance (DA) Councillors to District Council: WC044 – George Local Municipality to DC4 – Garden Route District Council

Please note that:

- ❖ **Bazil Petrus, ID No. 670615 5234 087, and**
- ❖ **Justin Fry, ID No. 850930 5333 082,**

being the councillors for the **Democratic Alliance (DA)** in **George Local Municipality**, have been declared elected to **Garden Route District Council**, as prescribed in item 23 of Schedule 2 of the Municipal Structures Act, 1998 (Act. No. 117 of 1998).

These councillors replace the following outgoing councillors, who ceased to hold office in the municipality:

- ❖ **Iona Christina Kritzinger, ID No. 560804 0010 089, and**
- ❖ **Daniel Lodevicus Cronje, ID No. 550826 5027 083.**

Sincerely,

J Aphaile
Manager: Registrations & Party Liaison

Electoral Commission

Ensuring Free and Fair Elections

Commissioners: Mr MS Moepya (Chairperson) | Ms JY Love | Mr VG Mashini | Dr NP Masuku | Judge D Pillay
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 Tel (+27) 12 622 5700 | info@elections.org.za | www.elections.org.za

BACK TO AGENDA

1. **DEVIATION REPORT: IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD 1 OCTOBER 2023 TO 31 OCTOBER 2023 / AFWYKINGSVERSLAG: VOORSIENINGSKANAALBELEID VIR DIE PERIODE 1 OKTOBER 2023 TOT 31 OKTOBER 2023 / NGXELO YOTYESHELO: UKUMISELWA KOMGAQO-NKQUBO WOLAWULO LWEZEMALINCITHO KWIXESHA LOMHLA 1 KWEYEDWARHA 2023 UKUYA 31 KWEYEDWARHA 2023**

REFER REPORT FROM THE EXECUTIVE MANAGER FINANCIAL SERVICES (R BOSHOF)

2 PURPOSE

To inform the Council of the deviations approved for the period 1 October 2023 to 31 October 2023.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

The accounting officer must record the reasons for any deviations in terms of sub-regulation (1) (a) & (b) and report them to the next meeting of council. The report is for the month of October 2023.

5. RECOMMENDATIONS

1. That the implementation of Regulation 36 of the Municipal Supply Chain Regulation in terms of the deviations for the period 1 October 2023 to 31 October 2023, be noted.
2. That it be noted that in terms of Section 114 of the Municipal Finance Management Act, Act 56 of 2003, there was no approval of tenders not recommended in the normal course of implementing Supply Chain Management policy of a municipality.

AANBEVELINGS

1. *Dat kennis geneem word van die implementering van Artikel 36 van die Voorsieningskanaal beleid in terme van die afwykings vir die periode van 1 Oktober 2023 tot 31 Oktober 2023.*
2. *Dat kennis geneem word dat in terme van Artikel 114 van die Munisipale Finansiële Bestuurswet, Wet 56 van 2003, daar geen goedkeuring was van tenders wat nie aanbeveel is in die normale implementering van die Voorsieningskanaalbeleid van die munisipaliteit nie.*

IZINDULULO

1. Sesokuba ukumiselwa komhlathi 36 woMgaqo Wolawulo Lwencitho yoMasiapala ngokwemimiselo yezotyeshelo kwixesha lomhla 1 ngeyeDwarha 2023 ukuya 31 ngeyeDwarha 2023, kuthathelwe ingqalelo.
2. Sesokuba kuthathelwe ingqalelo ngokwemimiselo yoMhlathi 114 woMthetho Wolawulo Lwemali zoMasipala, uMthetho 56 wango 2003, akukhange kubekho ziniki maxabiso ezingandululwanga kwinkqubo eqhelekileyo yokumiselwa uMgawo Wolawulo Lwezencitho zomasipala.

6. DISCUSSION / CONTENTS

6.1 Background

Regulation 36 of the Municipal Supply Chain Regulation states:

- 2) *A supply chain management policy may allow the accounting officer –*
 - a) *To dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only –*
 - i) *In an emergency*
 - ii) *If such goods or services are produced or available from a single provider only;*
 - iii) *For the acquisition of special of special works of art or historical objects where specifications are difficult to compile;*
 - iv) *Acquisition of animals for zoos; or*
 - v) *In any other exceptional case where it is impractical or impossible to follow the official procurement processes;*
 - b) *To ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.*
- 3) *The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements."*

6.2 Discussion

Section 114 of the Municipal Finance Management Act, Act 56 of 2003 states:

1. *If a tender other than the one recommended in the normal course of implementing the supply chain management policy of a municipality or municipal entity is approved, the accounting officer of the municipality or municipal entity must, in writing, notify the Auditor General, the relevant provincial treasury and the National Treasury and, in the case of a municipal*

entity, also the parent municipality, of the reasons for deviating from such recommendation.

2. Subsection (1) does not apply if a different tender was approved in order to rectify an irregularity.

6.3 Financial Implications

The total deviations for the period 1 October 2023 to 31 October 2023 amounts to **R 1 605 217.69**. Refer to **Annexure A**.

6.4 Legal Implications

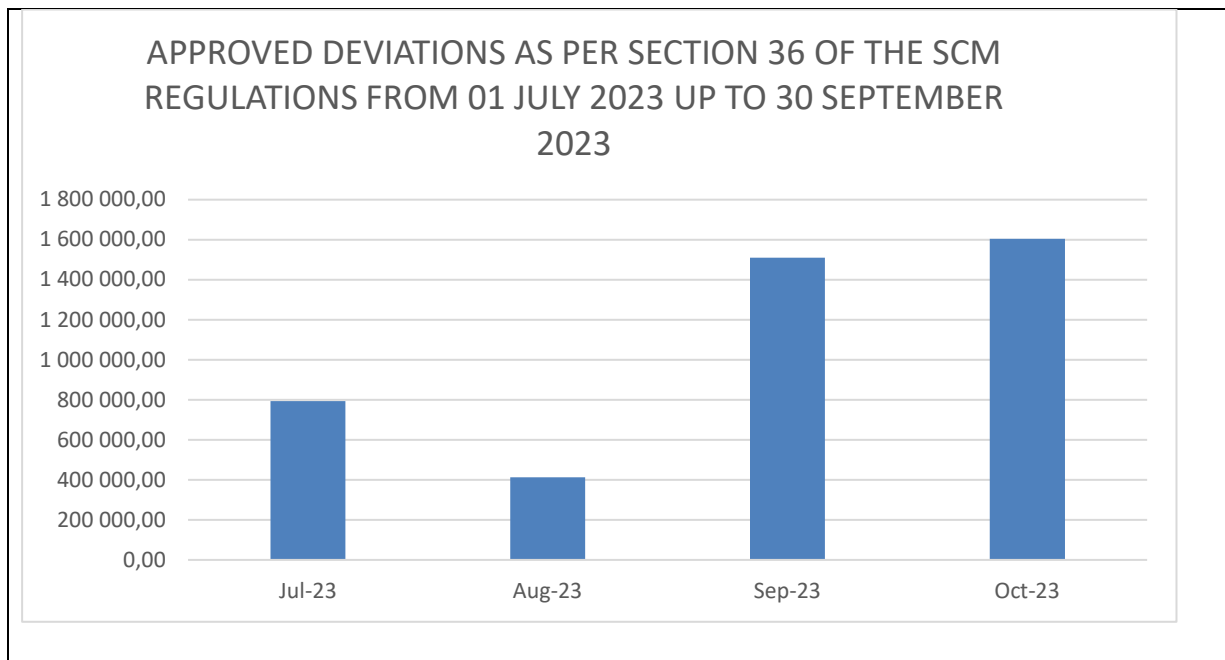
None

Main Expenditure for Deviation in October 2023

- (1) Supply of Fuel (Diesel) -Sentraal - Suid Kooperasie Beperk (SSK) **R 1 342 120,00**

Trend Analysis Based on Successive Period from 1 July 2023 up to 31 October 2023 Comparison

APPROVED DEVIATIONS				
DEVIATIONS AS PER SECTION 36 OF THE SCM REGULATIONS				
	Jul-23	Aug-23	Sep-23	Oct-23
Department	Amount	Amount	Amount	Amount
Community Services	106 892,50	0,00	0,00	7 259,13
Corporate Services	0,00	10 822,50	61 927,50	85 354,86
Financial Services	0,00	10 328,20	24 534,68	10 382,20
Office of the MM	48 001,51	272 910,85	22 911,45	104 194,50
Planning and Economic Development	32 324,00	7 509,50	41 700,00	5 000,00
Roads and Transport Planning Services	601 206,28	111 337,02	1 359 079,82	1 393 027,00
Total Deviations	788 424,29	412 908,07	1 510 153,45	1 605 217,69



6.5 Staff Implications

None, failure to report to council will result in non compliance.

6.6 Previous / Relevant Council Resolutions:

None

6.7 Risk Implications

None

Oct-23								
APPROVED DEVIATIONS								
DEVIATIONS AS PER SECTION 36 OF THE SCM REGULATIONS								
COMMUNITY SERVICES								
No	Ref Nr	Name	Req Date	Deviation Category	Deviation Motivation	Deviation Approval Date	Payment Amount	Order Number
1	2913658	TATA Garden Route	2023-10-09	Impractical Procurement Process	Upon service they found that the universals on the propshaft are damaged and propshaft needs to be repaired and balanced . It is unsafe to driver the vehicle while the propshaft is damaged. Tippie	2023-10-11	7 259,13	G0001445
CORPORATE SERVICE								
No	Ref Nr	Name	Req Date	Deviation Category	Deviation Motivation	Deviation Approval Date	Payment Amount	Order Number
2	2901488	SS Solutions t/a Seal Security	2023-09-28	Impractical Procurement Process	Alarm system was installed at front entrance, ITC and supply chain equipment already installed and will safe GRDM cost equipment will be removed should GRDM not continue with service provider and new installation cost will be applicable panic button system is already installed on official's cell phones to monitor or respond when an emergency occurs risk of possible break in if without alarm system. Caro-Lee	2023-10-02	5 911,00	G0001287
3	2913418	Halfway Toyota		Impractical Procurement Process	The Mayoral car is seven years old and is out of the service plan as per the SLA. We therefore have to service it at Toyota for it to be in a good condition. We have only one service provider in the region that can do service of this car which is Halfway Toyota in George. Adlen	2023-10-11	4 540,14	G0001465
4	2918548	Halfway Toyota		Impractical Procurement Process	Mayoral car is currently being serviced at Toyota Halfway George (requisition 2913418) - they informed us of extra work that needs to be done. Adlen	2023-10-12	2 903,72	G0001482
5	2924773	Multichoice	2023-10-18	Single Supplier	Multichoice is a single supplier. Gideon	2023-10-23	72 000,00	Direct Payment

FINANCIAL SERVICES								
No	Ref Nr	Name	Req Date	Deviation Category	Deviation Motivation	Deviation Approval Date	Payment Amount	Order Number
6	2893967	Wearcheck	2023-09-21	Impractical Procurement Process	As the Roads Agency that is under the supervision of Department of Transport and Public Works, we were authorised to use only Wearcheck on the PA Fleet as a recommended supplier. -Ndili	2023-10-10	10 382,20	G0001426
OFFICE OF THE MUNICIPAL MANAGER								
No	Ref Nr	Name	Req Date	Deviation Category	Deviation Motivation	Deviation Approval Date	Payment Amount	Order Number
7	2915488	Brand & van der Bergh Attorneys	2023-10-10	Impractical Procurement Process	Brand van der Bergh Attorneys handled this matter on behalf of the municipality. When they were appointed the SLA between GRDM and Brand vd Bergh Attorneys was still valid. The SLA had expired in the meantime. They did not tender to form part of the new panel of Attorneys, but have to finalize this matter as it would be fruitless to incur additional costs to appoint another firm to finalize this matter. Monique – Beaunita	2023-10-17	20 743,80	G0001558
8	2932366	Bans Attorneys	2023-10-25	Impractical Procurement Process	Council approved for the appointment of attorney to represent the Speaker, Mayor and the MM in an urgent basis. The only criminal lawyer who was available on such short notice was Bans Attorneys. Monique	2023-10-26	83 450,70	G0001731
PLANNING AND ECONOMIC DEVELOPMENT								
No	Ref Nr	Name	Req Date	Deviation Category	Deviation Motivation	Deviation Approval Date	Payment Amount	Order Number
9	2908869	Apollo Panelbeaters	2023-10-10	Impractical Procurement Process	Apollo Panelbeaters was appointed by the Insurers. Marvin	2023-10-12	5 000,00	Direct Payment

ROADS AND TRANSPORT PLANNING SERVICES								
No	Ref Nr	Name	Req Date	Deviation Category	Deviation Motivation	Deviation Approval Date	Payment Amount	Order Number
10	2911960	Agri Land Sentraal - Suid Kooperasie Beperk (SSK)	2023-10-06	Impractical Procurement Process	TTM Trading, service provider appointed through SCM process is unable to deliver fuel as per contract. SSK is the only supplier in town with whom Council has a credit facility to procure such quantities of fuel and is willing to provide quantities required for the yellow fleet. without fuel Council is not able to perform its functions in terms of road works repairs and mantainance. Lionel	2023-10-10	335 530,00	G0001439
11	2915549	Uniondale Hotel	2023-10-10	Impractical Procurement Process	Uniondale is in a secluded area in the District. I have received one quote and exhausted other avenues to find accommodation that can cater for a large number as the Reseal Team, thus I opted to use deviation process. The Uniondale Hotel has quoted and can accommodate our Reseal Team. Busisiwe	2023-10-13	48 400,00	Direct Payment
12	2918403	Agri Land Sentraal - Suid Kooperasie Beperk (SSK)	2023-10-12	Impractical Procurement Process	TTM Trading, service provider appointed through SCM process is unable to deliver fuel as per contract. SSK is the only supplier in town with whom Council has a credit facility to procure such quantities of fuel and is willing to provide quantities required for the yellow fleet. without fuel Council is not able to perform its functions in terms of road works repairs and mantainance. Kleinbooi	2023-10-12	335 530,00	G0001477
13	2918472	Agri Land Sentraal - Suid Kooperasie Beperk (SSK)	2023-10-13	Impractical Procurement Process	TTM Trading, service provider appointed through SCM process is unable to deliver fuel as per contract. SSK is the only supplier in town with whom Council has a credit facility to procure such quantities of fuel and is willing to provide quantities required for the yellow fleet. without fuel Council is not able to perform its functions in terms of road works repairs and mantainance. Lionel	2023-10-23	2 507,00	G0001689

14	2924956	Agri Land Sentraal - Suid Kooperasie Beperk (SSK)	2023-10-18	Impractical Procurement Process	TTM Trading, service provider appointed through SCM process is unable to deliver fuel as per contract. SSK is the only supplier in town with whom Council has a credit facility to procure such quantities of fuel and is willing to provide quantities required for the yellow fleet. without fuel Council is not able to perform its functions in terms of road works repairs and mantainance. Lionel	2023-10-18	335 530,00	G0001587
15	2930669	Agri Land Sentraal - Suid Kooperasie Beperk (SSK)	2023-10-24	Impractical Procurement Process	TTM Trading, service provider appointed through SCM process is unable to deliver fuel as per contract. SSK is the only supplier in town with whom Council has a credit facility to procure such quantities of fuel and is willing to provide quantities required for the yellow fleet. without fuel Council is not able to perform its functions in terms of road works repairs and mantainance. Lionel	2023-10-24	335 530,00	G0001687
TOTAL							6 605 217,69	

[BACK TO AGENDA](#)

SPECIAL DISTRICT COUNCIL

22 NOVEMBER 2023

1. PUBLIC HOLIDAY ANNOUNCEMENT FOR 15 DECEMBER 2023, CLOSURE FOR FESTIVE SEASON AND SALARY PAYMENT DATE FOR DECEMBER 2023 / AANKONDIGING VAN PUBLIEKE VAKANSIEDAG, SLUITING VIR FEESEISOEN EN DESEMBER 2023 SALARIS BETAALDATUM / UKUVALWA NGETHUBA LEHOLIDE ZEHLOBO KUNYE NOMHLA WENTLAWULO YEMIVUZO KWEYOMNGA 2023

(4/1/2) (5/9)

6 November 2023

REPORT FROM THE EXECUTIVE MANAGER: CORPORATE SERVICES (MS T HOLTZHAUSEN) / MANAGER:HR (MH SMIT)

2. PURPOSE

8. The purpose of this report is to note the additional Public Holiday and obtain approval for the festive season closure and earlier payment of salaries in respect of December 2023.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Council approved the festive season closure and salary payment date on 25 October 2023:

EXTRACT FROM THE DRAFT MINUTES OF A COUNCIL MEETING OF GARDEN ROUTE DISTRICT MUNICIPALITY HELD IN THE CA ROBERTSON AND VIA ZOOM ON 25 OCTOBER 2023 AT 10:00

- E. REPORTS FROM THE CORPORATE SERVICES DEPARTMENT / ITEMS VANAF DIE KORPORATIEWE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLAWULO
- E.3 CLOSURE FOR FESTIVE SEASON AND SALARY PAYMENT DATE FOR DECEMBER 2023 / SLUITING VIR FEESEISOEN EN DESEMBER 2023 SALARIS BETAALDATUM / UKUVALWA NGETHUBA LEHOLIDE ZEHLOBO KUNYE NOMHLA WENTLAWULO YEMIVUZO KWEYOMNGA 2023

Refer Report from the Executive Manager Corporate Services (B Holtzhausen) (pg 416-422)

RESOLVED

1. That the Roads and Transport Planning Services Department be closed from 15 December 2023 @ 12:00 – 12 January 2024, opening on Monday, the 15th of January 2024 @ 07:30, which is 17 days annual leave.
2. That the Mechanical Workshop Section will also be closed from 15 December 2023 @ 12:00 and re-open on 8 January 2024 @ 07:30, which is 12 days annual leave.

3. That the rest of the GRDM Departments, excluding emergency staff, will be closed from 15 December 2023 @ 12:00 – 2 January 2024, opening on Wednesday, the 3rd of January 2024 @ 07:30, which is 9 days annual leave.
4. That supervisors ensure the submission of annual leave for the season period, excluding emergency staff.
5. That the 15th of December 2023 will be the salary payment date.
6. That the list of deadlines as set out in the table by the Finance department be adhered to.
7. That the Executive Mayor, Alderman M Booysen and the Municipal Manager, Mr MG Stratu, or his successor in title, be delegated and authorized to perform all official Council duties, responsibilities and functions during the seasonal closure period 15 December 2023 until 2 January 2024 with the exception of those powers and functions as set out Section 160(2) of the Constitution namely:
 - a) the passing of by-laws;
 - b) the approval of budgets;
 - c) the imposition of rates and other taxes, levies and duties; and
 - d) the raising of loans;
 - e) disposal of Council properties;
 - f) appointment and dismissal of the Municipal Manager and section 56 managers in terms Section 56 of the Systems Act;
 - g) all functions which are according to legislation reserved for Council only.

5. RECOMMENDATIONS

1. That the Public Holiday of 15 December 2023 as announced by the President, be noted.
2. That the offices closure of 15 December 2023 @ 12:00, be rescinded.
3. That the offices close on 14 December 2023 at 13:30.
4. That the salary payment date of 15 December 2023, be resinded.
5. That the 14th of December 2023 will be the salary payment date.
6. That the leave periods remains unchanged as per Council Resolution of 25 October 2023.

AANBEVELINGS

1. *Dat kennis geneem word van die 15de Desember 2023 as Publieke Vakansiedag soos aangekondig deur die President.*
2. *Dat die sluiting van die kantore op 15 Desember 2023 om 12:00, teruggetrek word.*
3. *Dat die kantore op 14 Desember 2023 om 13:30 sluit.*
4. *Dat die salarisbetaaldatum van 15 Desember 2023, teruggetrek word.*
5. *Dat die 14de Desember 2023 die salaris betaaldatum sal wees.*
6. *Dat die verlofperiodes onveranderd bly soos per Raadsvergaderingsbesluit van 25 Oktober 2023.*

IZINDULULO

1. Sesokuba uMhla Weholide wangomhla 15 kweYomnga 2023, njegoko ubhengeziwe nguMongameli uthathelwe ingqalelo.
9. Sesokuba ukuvalwa kwe-ofisi ngomhla we 15 kweyoMnga 2023 ngo 12:00, kurhoxiswe.
10. Sesokuba iiofisi zivalwe ngomhla 14 kweyoMnga 2023 ngo 13:30.
11. Sesokuba intlawulo yemivuzo yangomhla 14 kweyoMnga 2023, kurhoxiswe.
12. Sesokuba umhla we 14 kweyoMnga 2023 ibengumhla wokuhlawulwa kwemivuzo.
13. Sesokuba ixesha lexhefu lihlale lingaguqulwanga ngokwesiGqibo seBhunga sangomhla 25 kweyeDwarha 2023.

6. DISCUSSION / CONTENTS**6.1 Background**

The President announced that the 15th of December 2023 will be a Public Holiday. This influenced the office closure and salary payment date that was resolved by Council on 25 October 2023, to be the 15th of December 2023.

6.2 Discussion

As per Recommendation, that the closure be on 14 December 2023 at 13:30 and also the salary payment date be changed to the 14th of December 2023.

6.3 Financial Implications

Earlier salary payment date and deadlines.

6.4 Legal Implications

Section 160(2) of the Constitution of the Republic of South Africa, 1996

Local Government: Municipal Systems Act, 2000 (Act 32 of 2000)

GRDM System of Delegations

Section 66 of the Municipal Finance Management Act, 2003 (Act 56 of 2003)

6.5 Staff Implications

Sufficient leave balances for annual leave during the seasonal closure.

6.6 Previous / Relevant Council Resolutions:

Council Resolution dated 25 October 2023, E3/10/23.

1. **REPORT ON THE APPROVAL OF THE FUNDING REQUEST TO THE NATIONAL SKILLS UND (NSF): GARDEN ROUTE DISTRICT MUNICIPALITY / VERSLAG RAKENDE DIE GOEDKEURING VAN DIE BEFONDSINGSVERSOEK AAN DIE NASIONALE VAARDIGHEIDSFONDS: GARDEN ROUTE DISTRIKSMUNISIPALITEIT / INGXELO NFOKUPHUNYEZWA KWESICELO SEMALINXASO KWINGXOWAMALI KAZWELONKE YEZAKHONO (NSF) NGUMASIPALA WESITHILI SE GARDEN ROUTE**

REFER REPORT FROM THE EXECUTIVE MANAGER CORPORATE SERVICES (B HOLTZHAUSEN)

2 PURPOSE

The purpose of this report is to inform Council of the approval of the Garden Route District Municipality (GRDM) application in response to the National Skills Fund Strategic Framework (NSF).

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The Department of Higher Education and Training has approved the Garden Route District Municipality skills development funding to the value of R 36 378 000.00 to benefit 400 beneficiaries in the Garden Route District for a period of 31 months. See **Annexure A**.

This is the biggest amount received for any Garden Route Skills Mecca project thus far and is indeed a major achievement for the Garden Route District Municipality.

5. RECOMMENDATIONS

1. That Council takes note of the content of the report.
2. That progress reports of the implementation of the National Skills Fund project be included in the quarterly progress report to Council of the Garden Route Skills Mecca.

AANBEVELINGS

1. *Dat die Raad kennis neem van die inhoud van die verslag.*

2. *Dat vorderingsverslae rakende die implementering van die Nasionale Vaardigheidsfonds projek ingesluit word by the kwartaalikse verslae van die Garden Route Skills Mecca.*

IZINDULULO

1. Sesokuba iBhunga lithathele ingqalelo umongo wengxelo.
2. Sesokuba ingxelo ngokuqhubekayo ngokumiselwa kwenqkubo kaZwelonke Yemalinxaso Yezakhono ibandakanywe kwingxwlo zekota zeBhunga ze Garden Route Skills Mecca.

6. DISCUSSION / CONTENTS

6.1 Background

Garden Route District Municipality have submitted an application for funding for unemployed youth in the Garden Route District Municipality area in the hospitality sector almost 2 years ago.

The initial amount that we requested in 2021 was R40 million plus and we received provisional confirmation of a R30 million allocation in 2022 for 400 beneficiaries for a period of 31 months.

Subsequently, a revised business plan was submitted to the National Skills Fund and the final approval letter dated 20 October 2023 for the amount of R 36 378 000.00 to benefit 400 beneficiaries for a period of 31 months was received on 13 November 2023 by the Garden Route DM.

6.2 Discussion

A detailed approval letter, see **Annexure B**, is attached to the report indicating the total amount of R36 378 000.00 and how it is allocated in terms of recruitment and selection, tuition fees and stipends allocated to the unemployed learners.

A Generic Contracting Meeting has been scheduled between the Garden Route District Municipality and representatives of the National Skills Fund on 21 November 2023 at 13h00. Nine (9) representatives from the National Skills Fund will attend the meeting with all the relevant officials of the Garden Route District Municipality that will include the Municipal Manager, CFO, HOD: Planning and Economic Development, HOD: Corporate Services, Manager: Legal Services and representatives of EPWP and the Finance department. A preliminary meeting between the Legal section of GRDM and the Legal Department of the National Skills Fund will take place on Friday, 17 November 2023 to discuss the

Memorandum of Agreement between the two parties and to clarify any outstanding matters.

A comprehensive meeting covering all aspects of the project will be discussed on Friday, 17 November 2023, see agenda attached as **Annexure C**.

6.3 Financial Implications

R36 378 000.00 with a project management fee of 7.5 % of subtotal 1 – 2 to the amount of R2 511 000.00

6.4 Legal Implications

Constitution of the Republic of South Africa, 1996 Section 217
Municipal Finance Management Act 56 of 2003 Section 116 (3)
Skills Development Act 97 of 1998

6.5 Staff Implications

Current staff component within the Garden Route District Municipality with potential additional administrative staff to support the project.

6.6 Previous / Relevant Council Resolutions:

There are no previous or relevant Council resolutions related to this matter.

6.7 Risk Implications

Potential misalignment between the procedures and processes of GRDM and timelines and funding requirements of the NSF.

ANNEXURE A





**higher education
& training**
Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



NSF
National Skills Fund
FUNDING THE SKILLS SOUTH AFRICA NEEDS

Enquiries: Mr KL Kgaphola, Tel: (012) 943 3234, Email: kgaphola.kl@dhet.gov.za

Mr M Stratu
Municipal Manager
GARDEN ROUTE DISTRICT MUNICIPALITY
P O Box 12
George
6530

Email: mm@gardenroute.gov.za

Dear Mr M Stratu

APPROVAL OF THE UNSOLICITED FUNDING REQUEST FOR: GARDEN ROUTE DISTRICT MUNICIPALITY

The Department of Higher Education and Training (the Department) through the National Skills Fund (NSF) would like to thank you for submitting your application in response to the NSF Strategic Framework.

The Department has approved the Garden Route District Municipality skills development funding to the value of **R 36 378 000. 00** to benefit **400** beneficiaries for a period of **31** months. The approved project budget breakdown is attached (**Annexure A**).

The skills development funding and approval is subject to the following conditions:

1. Garden Route District Municipality shall utilize the skills development funding in the Western Cape Province and focus on the following district:
 - 1.1 **Garden Route District 400 Beneficiaries**

Switchboard: +27 (0)12 943 3101
 Pretoria: Ndinaye House, 178 Francis Baard Str, Pretoria CBD, Pretoria, 0002
 Durban: Thekwini TVET College, Central Office, 262 D'Aintree Ave, Asherville, Berea, 4091
 Western Cape: Golden Acre, 6th Floor, 09 Adderley Str, Cape Town, 8001
 Eastern Cape: FNB Building, 4th Floor, Cnr Oxford & Union Str, East London, 5201
 Postal Address: Private Bag X174, Pretoria, 0001
www.nsf.gov.za



The parties (Garden Route District Municipality and the NSF) shall sign the Memorandum of Agreement with its annexures (MoA) within three (3) months of receipt of this approval letter, subject to compliance with condition 1 mentioned above.

2. Completion and submission of the attached Supplier Maintenance Form (**Annexure B**) by Garden Route District Municipality with the signed MoA within the above-mentioned timeframe of three (3) months;
3. Garden Route District Municipality is required to open an interest bearing and transactional project dedicated bank account, bearing the name "NSF- Garden Route District Municipality – Hospitality ERRP Project". The NSF will transfer funds into this account based on the funding needs indicated as per the Financial Quarterly Report and Garden Route District Municipality will use the said account for all the NSF project related transactions only (supporting evidence will be required for all transactions within the bank account);
4. Garden Route District Municipality must ensure that 2% beneficiaries of the approved number of learners to be trained are persons with disabilities;
5. Garden Route District Municipality agrees to the NSF measuring the impact of the project during or/and post the contractual period; and
6. Garden Route District Municipality will be required to submit Quarterly and Annual Performance Information Reports including the supporting evidence during the duration of the programme. The NSF will engage with you shortly to finalise all the above conditions.

The following conditions should further be noted by Garden Route District Municipality:

1. Garden Route District Municipality is liable to inform NSF within fourteen (14) days after receiving the approval letter should there be changes, that can directly impact the project after the due diligence meeting.



2. Should the parties fail to sign the MoA within the above-stipulated timeframe, the skills development funding approval shall lapse in its entirety and Garden Route District Municipality shall not have claims or rights against the Department or NSF.
3. Garden Route District Municipality shall establish cooperatives from the number of beneficiaries that will be trained as part of the exit strategy.
4. The Supplier Maintenance Form attached must be completed and requires bank confirmation that the dedicated NSF project bank account for Garden Route District Municipality has been opened and must be signed and stamped by the relevant bank. This document must be submitted within fourteen (14) working of receipt of the approval letter – this shall allow for verification process to ensue whilst concluding MOA and its Annexures.
5. To draw down the first tranche payment as outlined in the approved project budget cash flow, kindly return the signed MoA with its Annexures, completed Supplier Maintenance Form with a formal letter from the Garden Route District Municipality, requesting payment of the first tranche. The letter will serve as Garden Route District Municipality first formal invoice for the project to the NSF.
6. The approval letter does not constitute a contract therefore all approved programmes should be implemented upon signing of the MOA between the Department and Garden Route District Municipality.

I take this opportunity to congratulate Garden Route District Municipality on the approval of the funding and look forward to a long, rewarding, and developmental relationship as we skill the nation.

Yours sincerely

Dr SNP Sishi

Director-General: Higher Education and Training

Date: 20/08/10/20



ANNEXURE B

APPROVAL LETTER: APPROVAL OF THE DISCRETIONARY FUNDING REQUEST FOR: GARDEN ROUTE DISTRICT MUNICIPALITY (HOSPITALITY ERRP PROGRAMME).

ANNEXURE A: GARDEN ROUTE DISTRICT MUNICIPALITY.

1. LEARNERSHIP PROGRAMMES
1.1. GARDEN ROUTE DISTRICT (WP)

	Budget Item	Sub-Budget Line Items	QTY	Unit Cost	Total Budget
	Learnerships (Learning Delivery):				
	Professional Cookery L4 (184 credits) (200 beneficiaries)				
1	Recruitment & Selection (R800.00)	Advertisements/Recruitment engagements Interviews Learner pre-assessments, Learners' placement, Learner Induction			
2	Tuition fees (R200.00 per credit x 184 credits)	<ul style="list-style-type: none"> • Mentorship, Host Employer Costs, etc. • Facilitation • Assessment • Moderation • Quality Assurance • Learners Materials/Guides • Assessment Materials/Guides • Basic Tool kits for simulation and workplace training • PPE • Certification 	200	R37,600.00	R 7 520 000.00
3	Professional Cookery NQF L4	Stipend @ R2500 per month	200	R30 000.00	R 6 000 000.00
4	Sub-total 1		200		R 13 520 000.00

2. WORK INTEGRATED LEARNING

	Budget Item	Sub-Budget Line Items	QTY	Unit Cost	Total Budget
	Hospitality/ Tourism Programmes WIL (100 beneficiaries)				
1	Recruitment & Selection (R800.00)	Advertisements/Recruitment engagements Interviews Learner pre-assessments, Learners' placement, Learner Induction	200	R800.00	R 160 000.00
2	WIL (18 Months)	Stipend @ 5067.00 per month	200	R 99 000.00	R 19 800 000.00
3	Sub-total 2		200		R 19 960 000.00

3. Administration Costs

Sub-total 1-2		400			R 33 480 000.00
Project Management Fee	7.5% of sub-total 1 - 2				R 2 511 000.00
UIF	1% of Learnership Stipend	200	R 300.00		R 60 000.00
UIF	1% of WIL Stipend	200	R 990.00		R 198 000.00
COIDA	0.5% of Learnership Stipend	200	R 150.00		R 30 000.00
COIDA	0.5% of WIL Stipend	200	R 495.00		R 99 000.00
Grand Total	All Inclusive Approved Project Cost	400			R 36 378 000.00



ANNEXURE C



higher education
& training
Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



AGENDA

GENERIC CONTRACTING MEETING

Venue: 54 York Street, George Garden Route District Municipality Offices

Time: 13h00-15:30h00

Date: 21 November 2023

NO.	ITEM	RESPONSIBLE PERSON
1	Opening and Welcome	Chairperson
2	Apologies	All
3	Agenda	Chairperson
4	Purpose off the Meeting	Chairperson
5	Matters for Discussion	Chairperson / All
5.1	NSF Evaluation Process	Mr. K Kgaphola
5.2	Approval Letter	Mr. K Kgaphola
6	Contracting	
6.1	Memorandum of Agreement	Mr. Y. Jozi
6.2	Annexures A and F	Mr. Y. Jozi
6.3	Annexures B and E	Mr. Y. Jozi
6.4	Annexures C and D	Mr. Y. Jozi
6.5	Bank Entity Documents and NSF Project Bank Account	FMU/Ms B Adonis
6.6	Payment of 1 st Tranche	FMU/Ms B Adonis
6.7	Performance Information Reporting	Ms L Twumasi
7	Summary of Discussions	Chairperson
7.1	Timelines	Chairperson
7.2	Other Matters	All
8	Way Forward	All
9	Closure	Chairperson

BACK TO AGENDA

1. REPORT ON THE FINALISATION OF THE SERVICE LEVEL AGREEMENT BETWEEN GARDEN ROUTE DISTRICT MUNICIPALITY AND THE PARTICIPATING MUNICIPALITIES OF BITOU, KNYSNA, GEORGE & MOSSEL BAY FOR THE GARDEN ROUTE REGIONAL WASTE MANAGEMENT FACILITY

13 November 2023

**REPORT FROM ACTING EXECUTIVE MANAGER: COMMUNITY SERVICES (D. STOFFELS)
/ MANAGER: DISTRICT WASTE MANAGEMENT (J. GIE)**

17/5/1/1

2 PURPOSE

The purpose of the report is for Council to take note of the contents of the report and for Council to approve the proposals made by GRDM management, subsequent to the latest developments in terms of administrative cost and absorption of capital costs pertaining to the Regional Waste Management Facility.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

Following numerous meetings, workshops, and opportunities, dating back to September 2022, for all parties to provide inputs and comments on the SLA for the Garden Route Regional Waste Management Facility, the final SLA was sent to the participating municipalities for undersigning. The requested due date for the signed SLAs was 13 October 2023. Only Bitou Municipality provided a signed SLA.

A meeting was the convened between the MEC of Local Government, Environmental Affairs & Development Planning, GRDM and the participating municipalities, to discuss the SLA and a way forward, which took place on the 03rd of November 2023, in Swellendam.

The outcomes of the meeting concluded that all parties were committed to the finalisation of the Service Level Agreements for the Regional Waste Management Facility, however, was subject to resolving the following issues which arose:

- R31M increase in Construction Costs
- GRDM 10% Administration Fee
- Concerns regarding the appointed Contractor, Tefla Group (Pty) Ltd
- Mitigation of Future Risks

It was resolved that a workshop is arranged within a week between GRDM and the participating municipalities to further deliberate and resolve the issues raised above. Some wording for clarity within the SLA that was highlighted by George Municipality, was also to be addressed at the workshop.

Subsequently, a workshop was held on Monday 06 November 2023 which were facilitated by The Director of Waste Management of the Department of Environmental Affairs & Development Planning, Mr. Saliem Haider. At this workshop it was resolved that Mossel Bay Municipality would convene a follow up workshop to finalise the SLA.

Another workshop was then held on 13 November 2023, where GRDM was requested to determine and present information pertaining to mainly the GRDM administration costs and methods of absorbing the increase in construction costs, by possibly reducing the scope of works. Due to further scrutiny of the above indicated items, it was resolved that a continuation and final workshop will be held on 16 November 2023 to present GRDM's outcomes.

A proposal/s by GRDM addressing the two main contentious issues i.e., GRDM's 10 % administrative costs based on only the operating costs of the facility; and GRDM absorbing the capital costs for the Hazardous Waste Cell and

associated infrastructure and the waste tyre facility amounting to R31.8M was proposed and ensuingly well received and accepted by all parties present.

It was resolved that the proposals would be incorporated into the SLA and submitted by 17 November 2023 for final comments. It was further resolved that all parties would ensure that the SLA would serve before their respective Councils for approval and that the subsequent signing of the SLA would be concluded by the end of November 2023.

5. RECOMMENDATIONS

1. That Council note the contents of the report.
2. That Council approves that the 10% GRDM Administrative costs should not be based on the Capital Costs, the Interest on the Loan and Rehabilitation Costs.
3. That Council approves that the 10% GRDM Administrative costs will only be based on the operating costs.
4. That Council approves that the capital costs of the Hazardous Waste Cell and associated infrastructure and the Waste Tyre Facility will be absorbed by GRDM.

AANBEVELINGS

1. *Dat die Raad kennis neem van die inhoud van die verslag.*
2. *Dat die Raad goedkeur dat die 10% GRDM Administratiewe koste nie gebaseer moet word op die Kapitaalkoste, die Rente op die Lening en Rehabilitasiekoste nie.*
3. *Dat die Raad goedkeur dat die 10% GRDM Administratiewe koste slegs gebaseer sal word op die bedryfskoste.*
4. *Dat die Raad goedkeur dat die kapitaalkoste van die Gevaarlike Afvalsel en gepaardgaande infrastruktuur en die Afvalbandfasiliteit deur GRDM geabsorbeer sal word.*

6. DISCUSSION / CONTENTS

6.1 **Background**

Service Level Agreements (SLAs) between Garden Route District Municipality (GRDM) and the participating municipalities for the Garden Route Regional Waste Management Facility is a prerequisite of the Debt Agreement between GRDM and Standard Bank, which was finalised on 03 July 2023. The SLAs was also recommended by Provincial Treasury during the required Municipal Finance Management Act Section 33 processes concluded by most of the municipalities.

GRDM only has access to 5% of the loan funding from Standard Bank prior to the provision of SLAs signed by all parties. The construction of the Regional Waste Management Facility is ongoing and is currently being funded by GRDM. Further drawdowns from the Standard Bank loan is dependent on the provision of the signed SLAs by all parties.

Following numerous meetings, workshops, and opportunities, dating back to September 2022, for all parties to provide inputs and comments on the SLA for the Garden Route Regional Waste Management Facility, the final SLA was sent to the participating municipalities for undersigning. The requested due date for the signed SLAs was 13 October 2023. Only Bitou Municipality provided a signed SLA.

A meeting between the MEC of Local Government, Environmental Affairs & Development Planning, GRDM and the participating municipalities, to discuss the SLA and a way forward took place on 03 November 2023, in Swellendam.

6.2 **Discussion**

The outcomes of the meeting held on 03 November 2023 concluded that all parties were committed to the finalisation of the Service Level Agreements for the Regional Waste Management Facility, however, was subject to resolving the following issues raised:

a) R31M increase in Construction Costs

The Service Level Agreement with Tefla was finalised and was signed by Tefla on 17 April 2023. Following the process of balancing their rates which included

requesting updated quotes from supplier's, Tefla communicated that since the closure of the tender on 25 October 2022, there has been significant increases in costs due to the following unforeseen reasons:

- Most of the materials required for the liners are imported from Europe thus dependent on many other factors including the exchange rate. At the time of tender submission in October 2022 the exchange rate of the Rand was \$1.00=R17.319 and GBP1.00= R20.007. The exchange rate as of 20 April 2023 was \$1.00=R18.0355 and GBP1.00 =R22.4361, respectively.
- The price for the locally sourced polypro fibre and bentonite has also sharply increased to levels beyond the expectation due to Eskom power cuts (Load shedding).
- The suppliers had assumed that the woven tape will be locally sourced however the local suppliers are unable to supply the quantities needed therefore the material will now be internationally sourced which is also affected by the increase in foreign exchange rates since October 2022.
- Germany which is the manufacturing country for most of the materials required has been facing record high energy price increases due to the war in Ukraine, this has significantly increased their manufacturing costs which has been passed down to customers.

Tefla Group indicated that the abovementioned increases in costs subsequently resulted in their original tendered price being commercially unviable as the Contract Price Adjustment (CPA) was not antedated to cover such abnormalities. Based on the increased costs since the submission of the tender in October 2022, the best and final offer submitted by Tefla Group was R319 987 349.96 (including 5% Contingency, 8% Escalation and 15% VAT). This is an additional cost of R31 376 577.75 (Incl. VAT) against the original contract with Tefla Group.

It must be noted that this increase in cost is still R37 135 687.46 (Incl. VAT) less than the tender submitted by the second cheapest bidder in October 2022 (excluding the abovementioned cost increases which would also be applicable).

The increase in construction costs and the best and final offer submitted by Tefla was sent to GRDM's appointed Consulting Engineers, Zutari (Pty) Ltd, for scrutiny; the increase in costs were confirmed and the best and final offer of R319 987 349.96 (including 5% Contingency, 8% Escalation and 15% VAT) was confirmed as market related.

The GRDM Supply Chain Management Policy and the Municipal Finance Management Act Circular No. 62 makes provision for the expansion or variation of orders against the original contract and stipulates that contracts may be expanded or varied by not more than 20% of the original value for construction related goods, services and/ or infrastructure projects. The additional cost of R31 376 577.75 (Incl. VAT) is within this threshold variation for the required contract variation and was approved by the Municipal Manager and an Addendum to the Service Level Agreement has been finalised.

The increase in construction costs was communicated to the participating municipalities during various Municipal Managers Forum and District Coordinating Forum meetings. Letters stipulating the reasons for the increase in construction costs as well as a revised report on the cost recovering waste disposal tariffs, in accordance with the increase in construction costs, was provided to the participating municipalities.

At a Council meeting held on 25 August 2023, the George Municipal Council resolved not to approve the R31M increase in construction costs.

Following the SLA meeting held with the MEC and participating municipalities on 03 November 2023, Mossel Bay Municipality sent a letter indicating that the increase in construction costs will require the SLA and revised costs to follow a new MFMA Section 33 process. The public participation process and soliciting of comments and representations from the relevant provincial and national departments is a minimum period of at least 60 days. In the case of this legal opinion being correct, it will require all participating municipalities to follow new MFMA Section 33 processes which will subsequently delay the signing of the SLAs by at least 2 – 3 months.

It was resolved that further negotiations between GRDM and the participating municipalities regarding the increase in construction costs must be undertaken.

b) GRDM 10% Administration Fee

Prior to the increase in construction costs, the report on the cost recovering tariffs was presented by Mubeko Africa and GRDM to the Mayoral Committees of Mossel Bay and George Municipalities, and to the Council of Knysna Municipality. Bitou Municipality accepted the report and confirmed their commitment to the project and did not require a presentation to be done.

At the abovementioned presentations to the Mayoral Committees and Councils, the 10% administration fee was clarified to the participating municipalities in relation to the significant risk undertaken by GRDM pertaining the repayment of the loan to Standard Bank. At the time, all the participating municipalities accepted and agreed to the justification of the 10% administration fee.

At the meeting held on 03 November 2023, the GRDM 10% administration fee was again raised by only George Municipality, who did not accept the 10% administration fee and requested that it be reconsidered. This issue is to be negotiated and resolved prior to the finalisation of the SLA.

c) Concerns regarding the appointed Contractor, Tefla Group (Pty) Ltd

At the meeting held on 03 November 2023, George Municipality indicated that they have concerns regarding the appointed contractor, Tefla Group (Pty) Ltd.

It was indicated that the increase in construction costs prior to the commencement of construction was a major concern. The probable increase in construction costs going forward and how it will be managed is a concern.

The compilation of the tender documentation and the evaluation of the construction tenders submitted was done independently by GRDMs appointed Consulting Engineers, Zutari (Pty) Ltd. Tefla Group (Pty) Ltd was recommended as the preferred service provider to construct the Regional Waste Management Facility.

Further concerns regarding the appointed contractor was not specified at the meeting and will require further deliberation with the participating municipalities.

d) Mitigation of Future Risks

It was requested by Mossel Bay Municipality that the MEC of Local Government, Environmental Affairs & Development Planning and the Premier of the Western Cape reconsider their inclusion in the SLA in accordance with Section 139 of the Constitution of the RSA and Section 136 of the Municipal Finance Management Act.

It was resolved that a workshop is arranged within a week between GRDM and the participating municipalities to further deliberate and resolve the issues raised above. Some wording within the SLA that was raised by George Municipality must also be addressed at the workshop.

Subsequently, a workshop was held on Monday 06 November 2023 which was facilitated by The Director of Waste Management of the Department of Environmental Affairs & Development Planning, Mr. Saliem Haider. Only representatives from George, Mossel Bay and Garden Route District Municipalities attended this workshop. The outcomes of the workshop held on 06 November is summarised as follows:

- George and Mossel Bay Municipalities note the urgency of the finalisation and signature of the Service Level Agreements in order to establish a disposal facility by the end of February 2024, when the current waste disposal agreements with PetroSA will expire.
- George and Mossel Bay Municipalities were committed, in principle, to the finalisation of the SLA based on the initial project costs of R261 083 596.31 as indicated in the MUBESKO Report dated March 2023.
- George and Mossel Bay Municipalities are of the opinion that if the increase in construction costs are included in the SLA, that new MFMA Section 33 processes will need to be followed.
- It was resolved that another workshop is held with all participating municipalities to do some minor amendments to the SLA prior to serving at their respective Councils for final approval. The workshop was to be held the following week and the SLA finalised and signed by 17 November 2023.

This workshop to finalise the Service Level Agreement, as resolved to take place above, was held on 13 November 2023 in Mossel Bay. The outcomes of this workshop was as follows:

- The reduction in the scope of works should be considered. The costs and possible exclusion of the hazardous waste cell versus the reduction of the domestic waste cell should be further considered.
- The increase in the construction costs should be addressed by reducing the scope of works or the reduction in administrative costs.
- GRDM is to stipulate what risks are covered by the administration costs and how it is calculated.
- The Karwyderskraal Regional Landfill administration costs are based on operational costs and not capital, interest, and rehabilitation costs.
- Involvement of Western Cape Province in the SLA must still be perused.
- Recalculation of financial model in the event of an additional municipality joining the Regional Waste Management Facility Project and their respective capital contribution must be determined.
- GRDM to provide the BEC Report and Agreement concluded with contractor regarding construction of the facility.
- Feedback regarding the revised works programme in relation to the current delays in the construction of the facility.

In order to ensure consensus and the timeous signing of the SLA by all parties, GRDM management considered the above and responded with the following proposals, subject to Council approval:

- It was proposed that GRDM absorb the capital costs of the Hazardous Waste Cell and associated infrastructure (R28M) and the Waste Tyre Facility (R3.8M), amounting to R31.8M. This will then cover the increase in construction costs without reducing the scope of works. These costs will be recovered by means of cost reflective tariffs charged to users of the hazardous waste cell. This will further ensure that an additional MFMA Section 33 process by all municipalities will not need to be followed.
- There was a consensus that the 10% Administrative costs should not be based on the Capital Costs, the Interest on the loan and Rehabilitation Costs. It was therefore proposed that the 10% Administrative Costs will only be applicable on the operating costs.

- It was proposed that the involvement of the Western Cape Province in the SLA be addressed by means on an addendum to the SLA going forward.
- In the event of an additional municipality joining the project, the recalculation of the financial model will be done collectively by GRDM and all the participating municipalities.
- GRDM is not at liberty to release the evaluation report and contract documentation pertaining to the contractor; the processes in accordance with the Promotion of Access to Information Act should be followed to obtain the information.
- The contractor progress reports will be made available to all participating municipalities.

A continuation of the workshop where the above proposals were presented took place on Thursday 16 November 2023. The proposals submitted by GRDM was well received and accepted by all parties present. It was resolved that the proposals would be incorporated into the SLA and submitted by 17 November 2023 for final comments. It was further resolved that all parties would ensure that the SLA would serve before their respective Councils for approval and that the subsequent signing of the SLA would be concluded by the end of November 2023.

6.3 Financial Implications

GRDM only has access to 5% of the loan funding from Standard Bank prior to the provision of SLAs signed by all parties. The construction of the Regional Waste Management Facility is ongoing and is currently being funded by GRDM. Further drawdowns from the Standard Bank loan is dependent on the provision of the signed SLAs by all parties. Delays in the provision of the signed SLAs will significantly impact the cashflow of the GRDM. Further, delays on the construction due to the GRDM cashflow issues could result in additional costs in construction.

The capital contributions for the Hazardous Waste Cell and associated infrastructure will be recovered by means of cost reflective tariffs charged to users of the hazardous waste cell. GRDM is currently negotiating a long-term lease agreement with the Waste Management Bureau for the waste tyre

facility. In principle, the Waste Management Bureau has agreed to a proposal to cover the capital costs for the waste tyre facility (R3.8M) for a lesser lease amount; this will result in an income for the GRDM.

6.4 Legal Implications

A prerequisite of the Debt Agreement with Standard Bank is that Service Level Agreements between GRDM and each of the participating municipalities is undertaken. The full access to the loan funding for the construction of the facility is pending the finalisation of the Service Level Agreements.

6.5 Staff Implications

None

6.6 Previous / Relevant Council Resolutions:

Progress Report on the Regional Waste Management Facility that served before Council on 25 October 2023.

6.7 Risk Implications

Imminent environmental and health disaster in the Garden Route District if the Regional Waste Management Facility if there is not an operational waste cell available after PetroSA has reached full capacity.

If the participating B-Municipalities do not conclude the SLAs, it will directly impact GRDM's cashflow and access to the loan from Standard Bank. This could ultimately delay construction and subsequently result in increased costs.

SPECIAL DISTRICT COUNCIL

22 NOVEMBER 2023

1. **STATUS QUO REPORT WITH REGARDS TO THE DISTRICT FOOD PANTRY/ STATUS QUO
VERSLAG TEN OPSIGTE VAN DIE DISTRIK VOEDSEL SPENS / INGXELO
NGESIMONESIQHUBAYO NGOKUMALUNGA NENDAWO YOKUGCINA UKUTYA
YESITHILI**

10/1/13/4

**REPORT FROM THE ACTING EXECUTIVE MANAGER COMMUNITY SERVICES / J
COMPION/ MANAGER DISASTER MANAGEMENT / G OTTO**

2. **PURPOSE**

To provide feedback to Council on the status quo in terms of the requests done to ECHO NPC as the NPO (None-profit Organisation) running the District Food Pantry.

3. **DELEGATED AUTHORITY**

Council

4. **EXECUTIVE SUMMAY**

As part of the MOA (Memorandum of Agreement) with Echo NPC the NPO was contractually bound to provide the GRDM with audited financial statements 30 days after receipt thereof. Various requests to obtain this were done to the NPO over the last two and a half years and on the 3rd of August this year the NPO was formally requested to provide this outstanding documentation before the 11th of August, as they were in breach of our contract. When still not complying to our formal notification the matter was handed to council's lawyers to start with legal action against this NPO for being in breach of our contract.

On the 17th of October the NPO did provide the GRDM with financial statements for the 2020/2021, 2021/2022 as well as 2022/2023 book years but they were still not audited.

The Manager of the NPO Mr Carl Van Blerk provided e-mails to state that the auditing of the NPO's financial statements will only be finalised in 2025, see attached e-mails.

5. RECOMMENDATIONS

1. That Council take note that financial statements for the 2020/2021, 2021/2022 as well as 2022/2023 book years were provided by Echo NPC, but that the final auditing of these would only be done in 2025.
2. That Council consider if further legal costs should be incurred to try to recover the R261 360-00 paid in respect of the 2022/2023 GRDM contribution towards the ECHO not-for-profit organisation.
3. That the Municipal Manager be mandated to enter into negotiations with the NPO. Gift of the Givers, to consider partnering with Council to drive the district food pantry initiative.

AANBEVELINGS

1. *Dat die Raad kennis neem dat finansieele state vir die 2020/2021, 2021/2022 sowel as 2022/2023 boekjare ontvang is, maar dat die ouditeuring hiervan eers in 2025 afgehandel sal wees'*
- 7 *Dat die Raad oorweging skenk daaraan of addisionele regskostes gespandeer moet word ten einde te probeer om die GRDM se 2022/2023 betaling ter bedrae van R261 360-00 vanaf die nie winsgewende organisasie te verhaal.*
- 8 *Dat die Munisipale Bestuurder gemagtig word om verdere onderhandelinge met die organisasie Gift of the Givers, te voer ten einde oorweging daaraan te skenk om as vennoot van die GRDM die distrik voedsel spens inisiatief voort te sit.*

IZINDULULO

1. Sesokuba iBhunga lithathele ingqalelo incwazi zezemali zonyakamali ka2020/2021,2021/2022 kuquka nonyakamali ka 2022/2023 nencwadi zonyaka eziye zanikezelwa ngabakwa Echo NPC kodwa uphichotho lokugqibila lwazo luyakuqukunjelwa ngo 2025.
2. Sesokuba iBhunga linike ingqwalasela ebanzi yokuba ingabe kiyakufuneka kwenziwe ezinye indleko zokuzama ukubuyisa R261,360.00 nehlawulwe ngokumayela nesibonelelo se GRDM sango 2022/2023 nekubinzwe ngayo abakwa ECHO nokungeyonkampani eyenza inzuzo.
3. Sesokuba umphathi masipala agunyaziswe ukuba angenele ingxoxo NPO ye Gift of the Givers ngelinge lokuqwalasela ukusebenzisana neBunga ukuqhuba iphulo lesithili logcino kutya.

6. DISCUSSION / CONTENTS

6.1 DISCUSSION

During the Covid-19 pandemic it became clear that extra ordinary steps would have to be put into place to ensure that the most vulnerable in our communities receive a daily meal. To this end the Covid 19 Command Council in May 2020 resolved that an investigation should be done to determine the possible establishment of a District Food Bank. The International Red Cross organisation was requested to do a feasibility assessment that was then discussed at a food security webinar on 19 August 2020.

Various service delivery options were considered, and the most feasible options was then presented to council who in September 2020 resolved that the Garden Route District Municipality, in collaboration with its seven Local Municipalities, should establish a District Food Pantry with the assistance of the non-profit organisation, ECHO NPC.

The appointment of this service provider was done in terms of council's donation policy and the funding towards the initiative were divided between the district and the local municipalities as per table "A" below:

Local Municipality	% Contr.	Part of R55 000 p/m	% Funding provided by GRDM	Balance to be paid by each authority	Contribution over a 3-year period
GRDM			R21 780-00	R 21 780-00 p.m. (R261 360-00 p.a.)	R 784 080-00
George LM	35%	R19 250-00	-	R 19 250-00 p.m. (R231 000-00 p.a.)	R 693 000-00
Mossel Bay LM	15,5 %	R 8 525-00	-	R 8 525-00 (R102 300-00 p.a.)	R 306 900-00
Oudtshoorn LM	15%	R 8 250-00	80% (R6 600-00)	R 1 650-00 p.m. (R19 800-00 p.a.)	R 59 400-00
Knysna LM	12,5%	R 6 875-00	80% (R5 500-00)	R 1 375-00 p.m. (R16 500-00 p.a.)	R 49 500-00
Bitou LM	9%	R 4 950-00	80% (R3 960-00)	R 990-00 p.m. (R11 880-00 p.a.)	R 35 640-00
Hessequa LM	9%	R 4 950-00	80% (R3 960-00)	R 990-00 p.m. (R11 880-00 p.a.)	R 35 640-00
Kannaland LM	4%	R 2 200-00	80% (R1 760-00)	R 440-00 p.m. (R5 280-00 p.a.)	R 15 840-00
Total				R 55 000-00 p.m. (R660 000-00 p.a.)	R 1,980,000-00

Table "A"

A formal memorandum of agreement was entered into between the GRDM and Echo NPC for the period December 2020 to November 2023. See MOA attached as annexure "A".

Further MOUs were then also entered into between the GRDM and the George-, Mossel Bay-, Oudtshoorn- as well as Hessequa LM's that amounted to them paying the GRDM who then in turn would pay the NPO their part of the monthly contributions.

Although initially committing to form part of this district initiative the Bitou-, Knysna- and Kannaland municipalities opted to rather support their own soup kitchens as well as local NGO's as they felt their communities would better be served by local organisations. The main storage facility for the Food Pantry is in George and at the time of entering into the agreement with the NPO they indicated that they do have challenges with regards to distribution of assistance to outlying areas.

To date the total funding provided to this NPO amounts to R 1 355 945,00 as the GRDM agreed to contribute 80% of the required contribution to be done from the lesser capacitated local municipalities, including the following: Oudtshoorn-, Knysna-, Bitou-, Hessequa as well as the Kannaland Local Municipality. The total monthly requirement to be paid by these municipalities amounted to only R5 445-00 per month visa vie 9% of the total cost of the initiative. In table "B" below the total costs paid to date is depicted.

For the first two years after the establishment of the District Food Pantry the initiative did sterling work with thousands of meals provided to the most vulnerable each month, but since January this year we noted on the Food Pantry's quarterly feedback report that the number of meals provided per month reduced from 127 092 meals provided per month for the period January to March 2022 to 17 662 meals per month for the period of October 2022 to January 2023. This equates to a reduction of more than 80% in comparison to meals provided in previous years. The NPO also failed to show any progress in terms of becoming self-sustainable over the three-year project period as agreed to in terms of our memorandum of agreement.

When reported to council in March this year council resolved that we should investigate alternative service providers. To this end Gift of the Givers has already indicated that they would be willing to partner with the district towards our goal to support the most vulnerable in the district.

As part of the MOA with Echo NPC the NPO was contractually bound to provide the GRDM with audited financial statements 30 days after receipt thereof. Various requests to obtain this were done to the NPO over the last two and a half years and on the 3rd of August this year the NPO was formally

requested to provide this outstanding documentation before the 11th of August 2023, as they were in breach of our contract. When still not complying to our formal notification the matter was handed to council's lawyers to start with legal action against this NPO for being in breach of our contract.

On the 17th of October 2023 the NPO did provide the GRDM with financial statements for the 2020/2021, 2021/2022 as well as 2022/2023 book years but they were still not audited.

The Manager of the NPO Mr Carl Van Blerk provided e-mails to state that the auditing of the NPO's financial statements will only be finalised in 2025, see attached e-mails.

Table “B”:

FOODPANTRY – PAYMENTS

[illegible]

6.3 Financial Implications

The total cost to the municipality has been R 21 780-00 per month. This equates to R261 360-00 per annum and for the three-year period R 784 080-00.

6.4 Legal Implications

None

6.5 Staff Implications

The decision to establish the Garden Route Food Pantry had no staff implications.

6.6 Previous / Relevant Council Resolutions

The Garden Route District Municipal Council resolved on 4 May 2020 that an investigation should be done to determine the possible establishment of a District Food Pantry. An agenda item was submitted to the District COVID19 Committee who have subsequently supported the initiative.

On 30 September 2020 council resolved that the cost for the establishment of the District Food Pantry would be split between the district and amongst the B-Municipalities as indicated in the table above.

On 26 November 2020 council resolved that the GRDM would fund the total monthly cost required to establish the Garden Route Food Pantry for a period of three months (December 2020 – February 2021). This amounts to 3 x R55 000-00 p.m. = R165 000-00. This cost would then be recovered from the local municipal contributions as soon as their final contributions towards the Garden Route Food Pantry is received.

6.7 Risk Implications

If council should resolve to continue to recover the 2022/2023 payments from the NPC, ECHO, this would mean the closure of this NPC. Although not providing the same number of meals that was done during the first two years since the onset of this agreement the NPC still provide valuable inputs to the community it serves, especially in and around George. Attempts to close-down this could have a reputational risk for council.

6.8 Comments from Executive Management:

6.8.1 Executive Manager: Roads and Transport Planning Services

Content is noted.

6.8.2 Executive Manager: Planning and Economic Development

Noted.

6.8.3 Executive Manager: Corporate Services

Noted

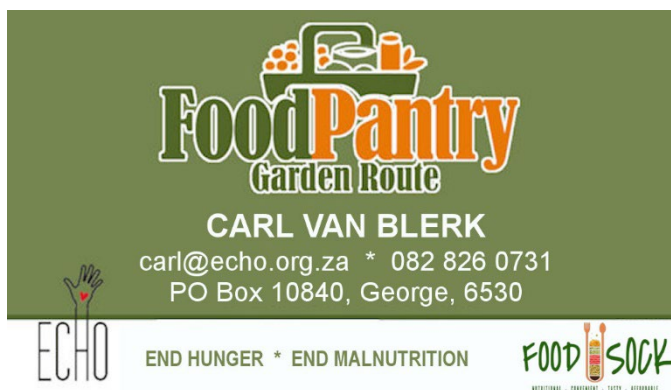
6.8.4 Executive Manager: Financial Services

Noted

Annexure A

The other person I spoke with is Heinrich Stewart,

We spoke via Whatsapp – he is trying to locate an auditor that maybe faster and cheaper but has not yet located one.



From: Gerhard Otto <GOtto@gardenroute.gov.za>
Sent: Wednesday, November 8, 2023 11:02 AM
To: Carl van Blerk <carl@echo.org.za>
Subject: ECHO Financials

Good morning Carl, with reference to our telephonic discussion earlier today please remember to send me the e-mails that you received from your auditors. As discussed with you I have to prepare a report to be submitted to our next special council meeting and I would like to provide them with up-to-date information for them to apply their minds on the way forward.

Kind regards

From: Carl van Blerk <carl@echo.org.za>
Sent: Tuesday, October 17, 2023 12:33 PM
To: Gerhard Otto <GOtto@gardenroute.gov.za>
Cc: Nadiema Davids <Nadiema@edendm.co.za>; Thembanani Loliwe <Thembanani@gardenroute.gov.za>
Subject: Re: ECHO Financials

I will check with them if they had them audited.

Get [Outlook for Android](#)

From: Gerhard Otto <GOtto@gardenroute.gov.za>
Sent: Tuesday, October 17, 2023 12:26:53 pm
To: carl@echo.org.za <carl@echo.org.za>
Cc: Nadiema Davids <Nadiema@edendm.co.za>; Thembanani Loliwe <Thembanani@gardenroute.gov.za>
Subject: ECHO Financials

Good afternoon Charl could you please send me the audited AFS, I note that these were prepared by Cilliers Accountants but I am sure that they were audited by an external firm?

Please refer to our MOU:

11. ECHO must annually submit **audited financial statements** of all financial activities to the District Municipality within thirty (30) days of receiving the audited financial statements.

Kind regards

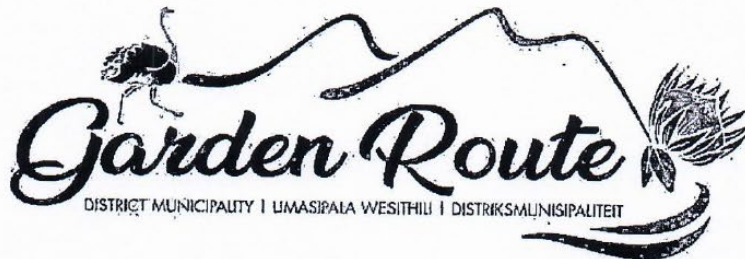
From: carl@echo.org.za <carl@echo.org.za>
Sent: Tuesday, October 17, 2023 11:46 AM
To: Gerhard Otto <GOtto@gardenroute.gov.za>
Subject: ECHO Financials

Good Morning Gerhard,

As requested, please find the last 3 years financials as compiled by Cilliers Accountants.

Regards
 Carl

PLEASE SEE OUR VIDEO HERE: <https://www.youtube.com/watch?v=ZDx6HNBwelc>



MEMORANDUM OF AGREEMENT

Entered into by and between

GARDEN ROUTE DISTRICT MUNICIPALITY

a municipality duly established in terms of Local Government:
Municipal Structures Act 117 of 1998
herein represented by **MONDE GIVEN STRATU** in his capacity as
Municipal Manager duly authorised thereto
(hereinafter referred to as "the District Municipality")

-and-

FOOD PANTRY GARDEN ROUTE (PTY) LTD

A company duly registered in terms of the Companies Act, 2008 (as
amended)

registration Number 2020/694090/07
herein represented by **CARL VAN BLERK**
in his/her capacity as **MANAGING DIRECTOR**
duly authorised thereto
(hereinafter referred to as the Food Pantry)

AND

EDEN COMMUNITY HOPE OUTREACH NPC

a non-profit organisation with registration number NPC 2014/105741/08
herein represented by Carl Van Blerk in his capacity as
MANAGING DIRECTOR duly authorised thereto
(hereinafter referred to as ECHO)

B
Blank
W

WHEREAS ECHO has applied for financial assistance to provide a facility to source and distribute essential food supplies to the Garden Route Community, through the production and sales of quality foods in various forms as well as to source quality food products through donations and using existing distribution networks and NGO organisations.

AND WHEREAS all profits received from the sale of goods will remain in the Garden Route and benefit the local communities through provisions to households, soup kitchens and other feed schemes.

AND WHEREAS the District Municipality will contribute financially towards the Project/Programme as set out in the Business Plan of ECHO (attached hereto as Annexure A).

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. The District Municipality hereby agrees to transfer an amount of R261 360,00 (TWO HUNDRED AND SIXTY ONE THOUSAND THREE HUNDRED AND SIXTY RAND) (VAT inclusive) per annum for the 2021/2022 financial year to ECHO for the proposed **Project/Programme**, subject to the terms and conditions of this agreement.
2. The District Municipality will transfer another R261 360,00 (TWO HUNDRED AND SIXTY ONE THOUSAND THREE HUNDRED AND SIXTY RAND) (VAT inclusive) per annum for the 2022/2023 financial year (for the period 1 July 2022 – 30 June 2023).
3. The District Municipality will transfer an amount of R108 900 (ONE HUNDRED AND EIGHT THOUSAND, NINE HUNDRED RAND) (VAT inclusive) for the period 1 July 2023 – 30 November 2023.
4. The District Municipality will transfer the amounts referred to in clauses 1, 2 and 3 above, to ECHO within thirty (30) days of receiving their statement.

Handwritten signatures and initials, including a large 'B' and several cursive signatures, located at the bottom right of the page.

5. ECHO hereby confirms and acknowledges that the funds must only be utilized for the purpose for which it was approved as per the requested letters that was submitted to the District Municipality (rental for leased premises, management salary and sundry expenses [water/electricity] for leased premises).
6. Notwithstanding the date of signature of this agreement, the agreement shall commence on 01 July 2021 and shall terminate upon practical completion of the services described in the Business Plan, which shall not exceed 31 November 2023, save for the provisions of clause 20.
7. The Parties agree that, on completion of the **Project/Programme**, any unspent funds and interest thereon must be paid back to the District Municipality within one (1) month after completion of the **Project/Programme**.
8. The Parties agree that a Co-ordination Committee must be established, which will consist of the following members, namely:
 - 8.1 One (1) official from the Finance Department;
 - 8.2 One EHP Officer;
 - 8.3 One Administrative Personnel (Ms T Bouwer)
 - 8.4 One official from the Executive Mayor's Office;
 - 8.5 The Executive Manager: Community Services;
 - 8.6 The Managing Director: ECHO
9. ECHO must implement an effective, efficient and transparent financial management and internal control system to guard against fraud, theft and financial mismanagement. Written proof of such a system must be provided to the District Municipality before the transfer of funds will take place.
10. ECHO must deliver the following information to the District Municipality in terms of Section 67 of the Municipal Finance Management Act, 56 of 2003:
 - Monthly report on actual expenditure against the transfer of the funds mentioned in clause 1 above.
 - Monthly reports on all donations received;





- Monthly report on the number of people fed;
 - Monthly records of people assisted must be kept and submitted to the District Municipality.
11. ECHO must annually submit audited financial statements of all financial activities to the District Municipality within thirty (30) days of receiving the audited financial statements.
 12. ECHO must maintain a data base of all feeding schemes in the district and provide this information to the District Municipality on a monthly basis.
 13. ECHO will be responsible for the day-to-day operations of the Food Pantry.
 14. ECHO hereby agrees to comply with all reporting, financial management and auditing requirements as stipulated in this agreement and the approved Business Plan which include a comprehensive report by its Managing Director or other most senior member of its management team as the case may be, pertaining to the project funds allocated to ECHO on or before 31 July of each year to the District Municipality.
 15. ECHO must inform the District Municipality of any change in address.
 16. The parties to this agreement chooses as their respective *domicilia citandi et executandi* the following addresses:

The District Municipality:

Municipal Offices
 54 York Street
 GEORGE
 6530
 Email: rekords@grdm.gov.za
 Tel No: 044 803 1300

[Handwritten signatures and initials]

ECHO:

Garden Route Food Pantry
 Glaze Street
 George
 6529

Email: carl@echo.org.za

Tel. No.: 082 826 0731

17. Any notice to any party shall be addressed to it at its *domicilium* aforesaid and be sent either by pre-paid registered post or be delivered by hand. In the case of any notice:
 - Sent by pre-paid registered post, it shall be deemed to have been received, unless the contrary is proved, on the seventh day after posting; and;
 - Delivered by hand, it shall be deemed to have been received, unless the contrary is proved, on the date of delivery, provided such date is a business day or otherwise on the next following business day.
18. Any notice addressed to the District Municipality shall be required to be addressed to the Municipal Manager.
19. Should ECHO not adhere to any of the terms or conditions of this agreement, the District Municipality will have the right to cancel this agreement with immediate effect and to request a refund of the funds paid to ECHO, with interest at the standard rate of interest. Such refund must be made to the District Municipality within 14 (fourteen) days of receipt of a written request from the District Municipality in this regard, failing which legal steps to recover the funds will be instituted without further notice to ECHO.
20. This agreement constitutes the entire agreement between the parties and no guarantee, representations or conditions which are not contained herein will be binding or will affect the validity of the terms of this agreement, unless in writing and signed by all parties thereto.

21. No cancellation of this Agreement shall be of any force or effect unless it is reduced to writing and signed by or on behalf of the parties.
22. Any dispute that may arise due to this agreement will be resolved as follows:
- 22.1 The parties undertake to try and reach a consensus solution within 14 (Fourteen) days of the declaration of the dispute.
- 22.2 If no solution can be reached the parties agree that the Municipal Manager will be appointed to resolve the dispute.
- 22.3 The Municipal Manager must firstly try to reach a consensus solution and if this is not successful the decision of the Municipal Manager will be final.

SIGNED AT George July 23 ON THIS 23 DAY OF July 2021

WITNESSESS:

1. _____

2. _____



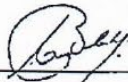
MUNICIPAL MANAGER
MONDE GIVEN STRATU

SIGNED AT ...George... ON THIS...22. DAY OF.....July.... 2021

WITNESSESS:

1. Blerk

2. Blerk



ECHO
CARL VAN BLERK


Blerk Blerk

BACK TO AGENDA

1. REPORT ON THE PROGRESS OF THE GARDEN ROUTE GROWTH AND DEVELOPMENT STRATEGY IMPLEMENTATION / VERSLAG RAKENDE DIE GARDEN ROUTE SE IMPLEMENTERING VAN DIE GROEI -EN-ONTWIKKELINGSSTRATEGIE/ INGXELO NGOMSEBENZI WOKUMISELWA KWESICWANGCISO SOBUCHULE BEZOHLULO NOPHUHLISO LWE GARDEN ROUTE

REPORT FROM THE EXECUTIVE MANAGER: PLANNING AND ECONOMIC DEVELOPMENT (L. MENZE) / MANAGER: DED & TOURISM (R. DYANTYI)

2. PURPOSE

To inform Council on the progress of the implementation of the Garden Route Growth and Development Strategy (GRGDS) through the seven strategic priority focus area clusters:

- A Water Secure Future
- A Circular Economy
- Resilient Agriculture
- Sustainable Tourism
- Supporting Wellbeing and Resilience
- A connected economy: Transport and Rural-urban integration and ICT
- Sustainable Local Energy Transition

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

Each of the clusters were provided with a draft Terms of Reference to adopt at their cluster meetings. The respective meetings took place on the following dates:

Circular Economy	27 September 2023
Resilient Agriculture (Agro-processing Steercom)	04 September 2023
Connected Economy	08 September 2023 (Regional ICT)
	06 September 2023 (Mossel Bay Port - Inter-Modal Transport)
Sustainable Energy Transition	27 July and 28 September 2023
Sustainable Tourism	23 September and 11 October 2023
Wellbeing and Resilience	31 August 2023
Water Secure Future	07 December 2023

On 04 August 2023, the Graden Route District Municipality in collaboration with Western Cape Economic Development Partnership, coordinated a working session

WATER-SECURE FUTURE CLUSTER	
WHAT IS WORKING	CURRENT CHALLENGES
"1. Cluster Steering Committee Meetings / Cluster Working Sessions. - The above-mentioned meetings and working sessions create/provides a platform for Cluster Heads/officials to share best practices and to discuss challenges experienced by clusters, with the aim of collectively finding solutions to address challenges experienced by the clusters.	1. Resistance from B- Municipalities - This challenge could possibly be as a result of a lack of information received by B-Municipalities regarding the GDS Initiative.
2. Buy-in from top-management to drive the GDS - The support received from top-management has been a great assistance for the Cluster.	

with all cluster leads with the objective of the session to heighten the implementation of the projects. The cluster leads were provided guidance in relation to the strategic direction of the GDS. The section below illustrates the outcomes of the session:

OUTCOMES OF THE GDS CLUSTERS WORK SESSION OF 04 AUGUST 2023

CONNECTED ECONOMY	
CHALLENGES	STRUCTURE
Lack of understanding and buy-in of GDS objectives.	Existing structure (ICT regional forums) well established
Mistrust- Political influence	Administrative support
Transport part not yet fully operational	Institutionalisation of GDS
Managements participation	
Alignments between different objectives of clusters	
RECOMMENDATION	
Summit with all managers of all 8 Municipalities and relevant role players. (including private sector)	
SUSTAINABLE TOURISM CLUSTER	
Strategic Direction	Challenges
Council has institutionalized the GDS	Limited budget
Stakeholders e.g. DLG, DEDAT, WESGRO, etc. have accepted and bought in to GDS implementation	Leads to contention, lack of confidence and hesitation towards collaboration
	Competition instead of cooperation
Recommendations	

District Pledge - which binds all stakeholders to cooperate operationally and financially	
Film commission - Drive a process for Local Municipalities to buy-in	
Assisting Local Municipalities with film(friendly) by-laws	

RESILIENT AGRICULTURE	
STRATEGIC DIRECTION	
Council has institutionalised the GDS.	
Stakeholders have accepted and bought in to GDS implementation. e.g DLG, DEDAT, WESGRO etc.	
CHALLENGES: NICHE SUPPORT PROJECT	
Fragmented I.T.O associations and role-players i.e. SSK, DoA	
Limited funding for projects e.g. Agro Processing Support Project	
Allocation of land for fresh produce market facility as well as funding	
RECOMMENDATION	
Cluster operate on project-by-project basis to ensure successful implementation.	
SUPPORTING WELLBEING AND RESILIENCE	
CHALLENGES	STRUCTURE
Non-attendance by B Municipalities	Structure is settled for the part of the implementation plan that deals with risk.
Few people to do the actual work	Second leg deals with spatial planning matters and take us to guidelines (SDF)
	There is excitement because various stakeholders are new to this concept.
IMPLEMENTATION PLAN	
1. Governance Structure	Risks to be identified and addressed and extraction of common risks amongst the B-municipalities and GRDM.
2. Planning decisions guidelines	Deal with systemic risks and monitor with respect to mitigation.
CIRCULAR ECONOMY CLUSTER	
WHAT ARE THE ENABLING CONDITIONS?	WHAT DO YOU NEED TO
FUNDING	KNOWLEDGE/INFORMATION
Huge Capital Investment	Lack of waste data
International funding	Feasibility studies
Government	National Steering Committee
National	Lack of local expertise
Provincial	
Private Sector	
POLICY	REGULATIONS
Municipal by-laws	Red tape reduction for Implementation

IDP	Electrification on the grid
SDF	
Procurement Processes	SKILLS
PPP - Private Public Partnership	Skills Mecca
RFP - Request for Proposal	Engineers
GREEN ENERGY CLUSTER	
Structure	Challenges
The structure is operating very well.	Absence of Klein Karoo Municipalities.
Stakeholders include: E-Mobility, USAID/ SAEP, DMRE (EEDSM), etc.	Incorrect appointment of people to the cluster.
	Lack of feedback from category B municipalities.
	Silo mentality resulting into competition between category B municipalities.
	Funding required for Just Energy Transition Regional Plan.
	Municipalities running similar projects.
	Level of people assigned to cluster.

All challenges are being addressed through collaboration with relevant stakeholders and will be revisited during the GDS review process early 2024.

PROGRESS ON PROJECT IMPLEMENTATION

GDS PRIORITY FOCUS AREA (PFA) –PROJECT IMPLEMENTATION ASSESSMENT

PFA/ CLUSTER	PROJECT	PROGRESS
A water secure future	vi. District Bulk Water Master Plan	<p>Updating of the District water and sanitation master plan and identification of cross-border sustainable water security projects that could be submitted for BFI funding with the GRDM as the Bulk Water and Sanitation project implementing agency in terms of a mutual understanding with current Water Service Authorities;</p> <p>The following potential cross border (inter-municipal) options were identified:</p>

		<p>6 Mossel Bay to Bitou: Regional Interconnected Dams</p> <p>7 Mossel Bay to Bitou: Desalination (single regional plant versus sub-regional plants).</p> <p>8 Kannaland and Oudtshoorn: System Integration</p> <p>9 Mossel Bay and George: Treated effluent (ultra-filtration) from the Gwaiing Wastewater Treatment Works pumped to the Wolwedans Dam</p> <p>10 There has been significant population growth since 2010 including growth in many informal settlements, which has put increased pressure on water resources and the ability to deliver water and sanitation services.</p> <p>11 As a result, the bulk water master plan needs to be refreshed and updated.</p> <p>12 In addition, the project portfolio needs to be sequenced and prioritised, implementation plans developed and a Project Management Officer set up to manage the implementation.</p>
Circular economy	6 District waste minimisation plan implementation (coordination and support)	<p>Currently compiling an illegal dumping strategy to minimise waste. Process encompasses:</p> <ol style="list-style-type: none"> 1. Identification of wards with waste challenges by local municipalities.

	7 Regional Waste Management Facility	<ol style="list-style-type: none"> 2. Education via clean-up campaign will be done in the wards. 3. Site Establishment done, now proceeding with commencement of construction. 4. Phase 1 – Operation of Cell 1A scheduled for February 2024. 5. Construction to be completed in March 2025 (98 weeks). 6. The plant for the excavation of the leachate dam and access road will be sourced through SMME's in accordance with the Contract Participation Goals (CPG) Plan. 7. On 24 August 2023 and 14 September 2023 there was protest action at the construction site by members of various business and development forums in Mossel Bay regarding the 30% local subcontracting. Local subcontractors, SMMEs and stakeholders were invited to attend information sessions in each
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		<p>of the participating municipalities from 04 - 08 September 2023. At each of the information sessions the CPG value, split allocation per municipality, work packages, estimated values, tender advertisement dates and tender requirements, amongst other things, were presented. contributing municipality percentages as follow:</p> <p>Final report on appointed small contractors will be provided when available.</p>
Resilient Agriculture	3. Niche Support Programme	<p>Land was identified on one of council's properties, which is owned by Garden Route District Municipality, in Oudtshoorn. The name of the farm is Nooitgedatch. A proposal was done collectively by Department of Agriculture (DoA), Garden Route District Economic Development (DED), and Integrated Development Planning (IDP), and submitted to Department of Local Government (DLG) to apply for funding of R1.4 million.</p> <p>The proposal was approved and grant funding to the amount of R1 million was granted to the GRDM in March 2023 by DLG,</p>

		<p>however it's a shortfall to what was applied for. A steering committee consisting of all relevant stakeholders was established to oversee the successful implementation of the project.</p> <p>GRDM opted to outsource the procurement function to CASIDRA. An SLA with CASIDRA was signed in this regard. GRDM and DoA went to Stellenbosch to Elsenberg on a fact-finding mission, as well as to the Agriculture Research Council to engage with the experts in Honeybush Research and Development space, together with the engineer appointed for the implementation of the project.</p> <p>Project costs and phases of implementation:</p> <p>The total estimated cost of the project is R8.6 million and will be implemented in three phases.</p> <p>Additional funds will be requested from possible funders, with the first phase of the processing equipment costing R1.1 million and the second will be the housing infrastructure costing R1.6 million.</p>
Sustainable Tourism	3. GR International Film Development Project	<p>A film Familiarisation trip took place in October 2023 during which a diverse delegation was welcomed by the GRDM Executive Mayor, Ald. Memory Booysen, in Bitou on 11 October.</p> <p>The following delegation formed part of the trip:</p>

		<p>Jennifer Farris – LMGI – Atlanta, USA; Kate Beall – LMGI – New York, USA; Joseph Mennella – LMGI – Boston, New York; Lwazi Mvusi – Rous House, South Africa; Shadley Lombard – Moonlighting / Know Associates; Khanyeza Khanyeza – Moonlighting / Know Associates; Thamebi Zikalala – SA Film Chronicles; and Azania Muendane – Locations Africa.</p> <p>Locations Africa, a private sector entity, is set up to facilitate the promotion of Africa as a filming destination of choice. They are looking primarily at high-end producers locally, abroad and inter-continental to use the various regions of the continent as film locations.</p> <p>These producers experiences the Garden Route region and are now better able to imagine what can be produced in the region without having to cheat the location elsewhere, in post-production, or in studios. This ensures that they have a full idea of what is achievable in the region and thus promoting the Garden Route as a film-friendly destination.</p> <p>1. Meeting held with NSF Project Manager regarding the project.</p>
	4. National Skills Fund Tourism and Hospitality Project	

	<p>5. Facilitate alignment of marketing for the Garden Route through the District Marketing Organisation (DMO)</p>	<p>2. NSF will be providing capacity building programmes in George for all coordinators of the project during the course of November 2023.</p> <p>3. Awaiting approval letter for advertisement to commence.</p> <p>The Garden Route District Municipality launched a partnership with Wesgro, SATSA, and FEDHASA, as well as Local Tourism Offices in the Garden Route.</p> <p>The purpose of the project is to collaborate for the purposes of tourism promotion of the Garden Route and Klein Karoo region in a manner that embodies strategic cohesiveness and the efficient utilization of resources between the stakeholders.</p> <p>The virtual meeting of 10 August 2023 reflected as follows; The steering committee needs to finalize and provide input to a draft Business Plan that clearly outlines deliverables, timelines, proposed budget in order to source funding. As objective one of the priorities, the Joint Marketing Initiative would be sourcing funding to implement a brand audit review for the region, to establish the current market/trends and</p>
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		<p>opportunities amongst other deliverables. This audit would form a baseline for future initiatives through the Destination Marketing Organisation, once established.</p> <p>The intent is to create a stronger brand that adds value to the destination and sponsors.</p>
Supporting Wellbeing and Resilience	<p>3. Developing and implementing cross-cluster risk governance</p> <p>4. Designing an integrated regional resilience development planning guideline</p>	<p>Draft risk governance framework is completed. Integrated resilience guideline will be compiled.</p> <p>Currently in process of compiling Terms of Reference for the amendment/update of the recently adopted Spatial Development Framework.</p>
Connected Economy	<p>h) Garden Route Digital Transformation Strategy Implementation</p> <p>i) Develop trans-modal strategies to improve economic efficiency</p>	<p>Objective Implement a single Garden Route District Business Intelligence (BI) platform, Within the Garden Route District, a single BI platform will be utilised that will deliver the required BI capabilities to different stakeholders in the Garden Route District.</p> <p>Status Currently the Collaborator Platform is being investigated as per Digital Transformation Strategy, the Collaborator model was presented at the MMF of the 2nd November 2023.</p> <p>Meetings were held with the TNPA Mossel Bay Port CEO as well as the Regional Manager of ACSA, Manager: George Airport and their</p>

		<p>respective teams to inform them about the GDS implementation, connected economy focus area and to discuss their roles and participation in the process going forward.</p> <p>Meetings still planned ahead with Go-George, District Roads Engineer and the District Technical Forum to conduct the same discussions as in the previous meetings, which-after this project cluster will meet as a collective to plot and implement the way forward.</p>
Sustainable local energy transition	<p>3. Develop and implement a just energy transition strategy for the Garden Route</p> <p>4. Establish and operationalise a regional energy company</p>	<p>Currently funding is required to develop a Just Energy Transition (JET) plan for the district.</p> <p>An advertisement will be placed in the newspaper for members to serve on the board of the company.</p>

5. RECOMMENDATION

That Council takes note of the report on the progress of the Growth and Development Strategy implementation through the seven key focus area project progress assessment.

AANBEVELING

Dat die Raad neem kennis van die verslag rakende die vordering van die Groei- en Ontwikkelingstrategie-implementering deur die sewe sleutelfokusareas-projekvorderingsbeoordeling.

ISINDULULO

Sesokuba iBhunga lithathele ingqalelo umsebenzi wengxelo yokumiselwa koBuchule Bohlumo Nophuhliso ngokwenkalo ezingundoqo ezisixhenxe zamasebe.

6. DISCUSSION / CONTENTS

6.1 Background

The Garden Route Growth and Development Strategy (GDS) was adopted by Council on 30 March 2021 together with the Garden Route Economic Recovery Plan. Various key focus area workshops took place to develop and compile the GDS Implementation Plan which was approved by Council on 27 February 2023.

The Clusters have been formed where the work is being done on identified activities, and catalytic projects together with the GRDM, local B-Municipalities, national and provincial Government, agencies, and the private sector at a later stage. Relevant stakeholders per strategic priority were identified as key members of the specific Clusters and invited to attend the workshop for each strategic priority, that will guide each Cluster towards an implementation plan that will prioritise projects on short-, medium- and longer-term basis.

It is important to re-iterate that the implementation of the GRG&DS is crucial in terms of making the impact in the region, through partnerships and collaboration with stakeholders, both inside and outside the region, inclusive of private and public sector. With reference to the Council Institutional Strategic Session which took place on 20 and 21 April 2023, the initiatives were workshopped with Councillors and stakeholders to determine what needs to be done to manage the impact of energy on each cluster, as well as how to influence the enabling conditions required to manage or minimise this impact.

6.2 Financial Implications

During the implementation of the GRGDS funding from Council, as well as from other public and private stakeholders will be needed to be able to implement programmes and projects.

6.3 Legal Implications

None.

6.4 Staff Implications

None.

6.5 Previous / Relevant Council Resolutions:

Adoption of the Garden Route Growth and Development Strategy by Council on 30 March 2021.

Adoption of the Garden Route Economic Recovery Plan on 30 March 2021.

Approval of the GDS Implementation Plan on 27 February 2023.

6.6 Risk Implications

There are no foreseen risks associated with the proposed decision for Council to not implement the Directions.