



2023/2024  
FINANCIAL YEAR

**MONTHLY  
FINANCIAL  
MONITORING  
REPORT**

M03: 30 September 2023



**Garden Route District Municipality**  
Head Office: 54 York Street, George, 6530  
Tel: 044 803 1300, Fax: 086 555 6303  
[www.gardenroute.gov.za](http://www.gardenroute.gov.za)

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**Glossary:**

**Adjusted Budget** – Prescribed in section 16 of the MFMA - the formal means by which a Municipality approve official budget for the next three years.

**Adjustment Budget** – Prescribed in section 28 of the MFMA – the formal means by which a Municipality may revise its Adjusted budget during the year.

**Allocations (Transfers – see DORA)** – Money received from Provincial or National Government.

**Budget Related Policy(ies)** – Policies of a Municipality affecting or affected by the budget, examples include Tariff Policy, Rates Policy, Credit Control and Debt Collection Policies.

**Capital Expenditure** - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet and must be included in the asset register.

**Cash Flow Statement** – A statement showing when actual cash will be received and spent by the Municipality. Payments do not always coincide with budgeted expenditure timings - for example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

**DORA** – Division of Revenue Act. Adjusted legislation that shows the total allocations made by national to provincial and local government (see Allocations / Transfers).

**Equitable Share** – A general grant paid to municipalities. It is predominantly targeted to help with free basic services and to compensate loss of RSC levies.

**Fruitless and Wasteful Expenditure** – Expenditure that was made in vain and would/should have been avoided had reasonable care been exercised.

**GFS** – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

**GRAP** – Generally Recognised Accounting Practice. The accounting standards for municipal accounting.

**IDP** – Integrated Development Plan. The main strategic planning document of the Municipality

**MBRR** – Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations dated April 2009.

**MFMA** – The Municipal Finance Management Act – Act No. 56 of 2003. The principle piece of legislation relating to municipal financial management.

**mSCOA** – Municipal Standard Chart of Accounts

**MTREF** – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous and current years' financial position.

**Operating Expenditure** –The day-to-day expenses of the Municipality such as salaries and wages.

**Rates** – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the Rand.

**SDBIP** – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budgeted estimates.

**Strategic Objectives** – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

**Unauthorised Expenditure** – Generally, spending without, or in excess of, an Approved Budget.

**Virement** – A transfer of funds within a vote.

**Virement Policy** - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be approved by Council through an Adjustments Budget.

**Vote** – One of the main segments into which a budget is divided. In Garden Route District, this means the different GFS classification the budget is divided.

**YTDB** – Year to Date Budget

**YTDA** – Year to Date Actual

#### **Legislative Framework:**

This report has been prepared in terms of the following enabling legislation:

#### **The Municipal Finance Management Act – Act No. 56 of 2003**

Section 71: Monthly budget statements

**Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations**

## **PART 1 – IN-YEAR REPORT**

### **Section 1 – Resolutions**

These are the resolutions being presented to Council in the monthly report on the implementation of the budget and the financial state of affairs of the municipality as required in terms of Section 71 of the Municipal Finance Management Act, Act 56 of 2003 and the Municipal Budget and Reporting Regulations.

Regulation 28 of the Municipal Budget and Reporting Regulations states:

*“The monthly budget statement of a municipality must be in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act.”*

#### **Recommendations:**

- That Council takes note of the monthly budget statement and supporting documentation for the month ended 30 September 2023.

### **Section 2 – Executive summary**

#### **2.1 Introduction**

The aim of the Financial Monitoring Report (FMR) is to provide a monthly update and report on the municipality’s consolidated performance in terms of the budget, indicate any material variances from the Service Delivery and Budget Implementation Plan (SDBIP) and provide any remedial actions or corrective steps to be taken.

#### **2.2 Consolidated Performance**

##### **2.2.1 Against Approved Budget**

##### **Revenue by source**

The total revenue received for the month ended 30 September 2023 amounted to **R23,006,372 (YTDA: R140,684,527 and YTDB: R132,075,741)** which represents **4%** of the total adjusted budgeted figure of **R528,303,963 (including Roads)**.

##### **Operating Expenditure by type**

Operating expenditure for the month ended 30 September 2023 amounted to **R37,025,442 (YTDA: R103,441,157 and YTDB: R133,122,747)** with a total adjusted budgeted figure of **R532,490,161 (including Roads)**, the operational expenditure for the month is **7%** of the total budget. The majority of the expenditure relates to Employee and Councillor remuneration costs of R25,192,568 (**68%** of the monthly expenditure).

## **Capital Expenditure**

The adjusted capital budget for the financial year amounts to **R 159,900,075**. Capital expenditure of **R2,875,379** was recorded for the month ended 30 September 2023. The largest item on the capital budget (R143,981,000) is the construction of the regional landfill site and construction commenced to the end of the 2022/2023 financial year.

Refer to page 15 for detail on capital budget progress.

### **2.3 Material variances from SDBIP**

Variances and deficiencies are identified in terms of the SDBIP. These are reported on and monitored by the Performance Management Unit, situated in the Office of the Municipal Manager, as applicable. Variances above 10% are briefly explained under the revenue by source and expenditure by type sections below (refer to pages 11 to 13).

### **2.4 Remedial or corrective steps**

Head of Departments monitor monthly income and expenditure reports, ensure spending is within budget and is aligned to the IDP's Strategic Goals. Departments invite officials from the BTO office to the respective departmental meetings if assistance is needed with the budget implementation or budget related enquiries. The service provider is in progress of addressing the system related issues. Issues have been logged with the service provider's helpdesk for system issues.

## **Conclusion**

Detailed analysis of the municipal performance for the month ended 30 September 2023 is presented under the different sections of the report.

## Section 3 – In-year budget statement tables

### 3.1 Monthly budget statements

#### 3.1.1 Table C1: S71 Monthly Budget Statement Summary

DC4 Garden Route - Table C1 Monthly Budget Statement Summary - M03 September

Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	37 688	37 688	-	-	9 422	(9 422)	-100%	37 688
Investment revenue	-	-	-	-	-	-	-	-	-
Transfers and subsidies - Operational	-	212 004	212 290	88	80 473	53 072	27 400	52%	212 290
Other own revenue	-	268 245	268 245	18 437	53 704	67 061	(13 357)	-20%	-
<b>Total Revenue (excluding capital transfers and contributions)</b>	-	<b>517 937</b>	<b>518 223</b>	<b>18 525</b>	<b>134 177</b>	<b>129 556</b>	<b>4 621</b>	<b>4%</b>	<b>518 223</b>
Employee costs	-	300 666	300 766	23 631	70 410	75 191	(4 782)	-6%	300 766
Remuneration of Councillors	-	14 216	14 216	1 562	3 551	3 554	(3)	-0%	14 216
Depreciation and amortisation	-	5 106	5 106	451	1 354	1 277	77	6%	5 106
Interest	-	8 820	8 820	116	240	2 205	(1 965)	-89%	8 820
Inventory consumed and bulk purchases	-	51 861	51 361	2 877	8 433	12 465	(4 032)	-32%	51 361
Transfers and subsidies	-	2 501	2 687	84	203	672	(469)	-70%	2 687
Other expenditure	-	149 034	149 534	8 304	19 250	37 759	(18 508)	-49%	149 534
<b>Total Expenditure</b>	-	<b>532 204</b>	<b>532 490</b>	<b>37 025</b>	<b>103 441</b>	<b>133 123</b>	<b>(29 682)</b>	<b>-22%</b>	<b>532 490</b>
<b>Surplus/(Deficit)</b>	-	<b>(14 267)</b>	<b>(14 267)</b>	<b>(18 500)</b>	<b>30 735</b>	<b>(3 567)</b>	<b>34 303</b>	<b>-962%</b>	<b>(14 267)</b>
Transfers and subsidies - capital (monetary)	-	8 481	10 081	4 481	6 481	2 520	3 961	157%	10 081
Transfers and subsidies - capital (in-kind)	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	-	<b>(5 786)</b>	<b>(4 186)</b>	<b>(14 019)</b>	<b>37 216</b>	<b>(1 047)</b>	<b>38 263</b>	<b>-3655%</b>	<b>(4 186)</b>
Share of surplus/ (deficit) of associate	-	-	-	-	27	-	27	#DIV/0!	-
<b>Surplus/ (Deficit) for the year</b>	-	<b>(5 786)</b>	<b>(4 186)</b>	<b>(14 019)</b>	<b>37 243</b>	<b>(1 047)</b>	<b>38 290</b>	<b>-3658%</b>	<b>(4 186)</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	-	<b>158 300</b>	<b>159 900</b>	<b>2 875</b>	<b>11 568</b>	<b>39 975</b>	<b>(28 407)</b>	<b>-71%</b>	<b>159 900</b>
Capital transfers recognised	-	8 481	10 081	327	1 481	2 520	(1 040)	-41%	10 081
Borrowing	-	143 981	143 981	1 360	6 758	35 995	(29 237)	-81%	143 981
Internally generated funds	-	5 838	5 838	1 188	3 329	1 460	1 870	128%	5 838
<b>Total sources of capital funds</b>	-	<b>158 300</b>	<b>159 900</b>	<b>2 875</b>	<b>11 568</b>	<b>39 975</b>	<b>(28 407)</b>	<b>-71%</b>	<b>159 900</b>
<b>Financial position</b>									
Total current assets	-	149 940	162 430	-	169 491	-	-	-	162 430
Total non current assets	-	482 146	466 852	-	325 684	-	-	-	466 852
Total current liabilities	-	62 133	57 501	-	59 573	-	-	-	57 501
Total non current liabilities	-	316 731	312 603	-	155 550	-	-	-	312 603
Community wealth/Equity	-	253 223	259 178	-	280 053	-	-	-	259 178
<b>Cash flows</b>									
Net cash from (used) operating	-	(4 936)	(3 151)	(26 538)	(32 340)	(788)	31 552	-4005%	(3 151)
Net cash from (used) investing	-	(158 300)	(159 900)	(2 875)	(11 568)	(39 975)	(28 407)	71%	(159 872)
Net cash from (used) financing	-	143 732	170 309	-	14 495	45 879	31 384	68%	170 945
<b>Cash/cash equivalents at the month/year end</b>	-	<b>101 769</b>	<b>143 662</b>	<b>123 778</b>	<b>123 778</b>	<b>141 519</b>	<b>17 741</b>	<b>13%</b>	<b>161 114</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	-	13 094	610	766	997	560	7 293	37 117	74 407
<b>Creditors Age Analysis</b>									
Total Creditors	-	993	322	329	-	-	10	421	3 214

### 3.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

This table reflects the operating budget (Financial Performance) in the standard classifications that is the Government Finance Statistics Functions and Sub-function. The main functions are Governance and Administration, Community and Public Safety, Economic and Environmental Services and Trading services. In Table C3, Financial Performance is reported by municipal vote:

DC4 Garden Route - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M03 September

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Revenue - Functional</b>										
<b>Governance and administration</b>		-	275 990	265 854	7 637	94 683	66 464	28 219	42%	265 854
Executive and council		-	274 960	256 982	7 278	93 489	64 245	29 244	46%	256 982
Finance and administration		-	1 029	8 873	359	1 194	2 218	(1 025)	-46%	8 873
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		-	15 036	23 686	905	1 574	5 922	(4 348)	-73%	23 686
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	14 597	14 154	849	1 389	3 539	(2 150)	-61%	14 154
Public safety		-	-	9 094	23	80	2 273	(2 193)	-96%	9 094
Housing		-	-	-	-	-	-	-	-	-
Health		-	439	439	33	105	110	(5)	-4%	439
<b>Economic and environmental services</b>		-	195 060	198 431	14 464	44 428	49 608	(5 180)	-10%	198 431
Planning and development		-	-	3 371	381	1 142	843	300	36%	3 371
Road transport		-	194 878	194 878	14 072	43 255	48 719	(5 465)	-11%	194 878
Environmental protection		-	183	183	11	31	46	(15)	-33%	183
<b>Trading services</b>		-	40 332	40 332	-	-	10 083	(10 083)	-100%	40 332
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	40 332	40 332	-	-	10 083	(10 083)	-100%	40 332
<b>Other</b>	4	-	-	-	-	-	-	-	-	-
<b>Total Revenue - Functional</b>	2	-	526 418	528 304	23 006	140 685	132 076	8 609	7%	528 304
<b>Expenditure - Functional</b>										
<b>Governance and administration</b>		-	182 063	182 249	14 621	37 419	45 562	(8 144)	-18%	182 249
Executive and council		-	55 515	55 515	4 963	10 535	13 879	(3 343)	-24%	55 515
Finance and administration		-	123 362	123 548	9 408	26 144	30 887	(4 743)	-15%	123 548
Internal audit		-	3 186	3 186	250	739	796	(58)	-7%	3 186
<b>Community and public safety</b>		-	91 305	91 333	6 218	17 733	22 779	(5 046)	-22%	91 333
Community and social services		-	8 016	8 116	565	1 630	2 029	(399)	-20%	8 116
Sport and recreation		-	14 322	14 322	1 075	2 327	3 580	(1 253)	-35%	14 322
Public safety		-	28 546	28 546	1 730	5 257	7 137	(1 880)	-26%	28 546
Housing		-	-	-	-	-	-	-	-	-
Health		-	40 421	40 349	2 847	8 519	10 033	(1 514)	-15%	40 349
<b>Economic and environmental services</b>		-	218 159	218 231	15 765	47 152	54 612	(7 459)	-14%	218 231
Planning and development		-	18 300	18 300	1 259	3 721	4 575	(854)	-19%	18 300
Road transport		-	195 904	195 904	14 243	42 552	48 976	(6 424)	-13%	195 904
Environmental protection		-	3 955	4 027	263	880	1 061	(181)	-17%	4 027
<b>Trading services</b>		-	38 047	38 047	325	837	9 512	(8 674)	-91%	38 047
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	38 047	38 047	325	837	9 512	(8 674)	-91%	38 047
<b>Other</b>		-	2 630	2 630	96	299	658	(358)	-55%	2 630
<b>Total Expenditure - Functional</b>	3	-	532 204	532 490	37 025	103 441	133 123	(29 682)	-22%	532 490
<b>Surplus/ (Deficit) for the year</b>		-	(5 786)	(4 186)	(14 019)	37 243	(1 047)	38 290	-3658%	(4 186)



### 3.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

DC4 Garden Route - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M03 September

Vote Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	Year ID actual	Year ID budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue by Vote</b>										
Vote 1 - Office of the Municipal Manager	1	-	274 960	256 982	7 278	93 489	64 245	29 244	45,5%	256 982
Vote 2 - Office of the Municipal Manager (cont)		-	-	-	-	-	-	-	-	-
Vote 3 - Financial Services		-	-	6 358	238	978	1 590	(612)	-38,5%	6 358
Vote 4 - Financial Services (cont)		-	-	-	-	(0)	-	(0)	#DIV/0!	-
Vote 5 - Corporate Services		-	1 029	1 473	120	216	368	(152)	-41,4%	1 473
Vote 6 - Corporate Services (cont)		-	-	1 042	-	-	260	(260)	-100,0%	1 042
Vote 7 - Community Services		-	439	439	33	105	110	(5)	-4,3%	439
Vote 8 - Community Services (cont)		-	40 515	49 609	30	104	12 402	(12 298)	-99,2%	49 609
Vote 9 - Planning and Economic Development		-	-	-	3	7	-	7	#DIV/0!	-
Vote 10 - Planning and Economic Development (cont)		-	7 612	10 540	1 127	2 319	2 635	(316)	-12,0%	10 540
Vote 11 - Planning and Economic Development(cont2)		-	6 985	6 985	103	212	1 746	(1 534)	-87,8%	6 985
Vote 12 - Roads		-	194 878	194 878	14 072	43 255	48 719	(5 465)	-11,2%	194 878
Vote 13 - Roads (cont)		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 -		-	-	-	-	-	-	-	-	-
<b>Total Revenue by Vote</b>	2	-	<b>526 418</b>	<b>528 304</b>	<b>23 006</b>	<b>140 685</b>	<b>132 076</b>	<b>8 609</b>	<b>6,5%</b>	<b>528 304</b>
<b>Expenditure by Vote</b>										
Vote 1 - Office of the Municipal Manager	1	-	63 758	63 758	5 531	12 273	15 940	(3 667)	-23,0%	63 758
Vote 2 - Office of the Municipal Manager (cont)		-	6 734	6 734	539	1 594	1 683	(89)	-5,3%	6 734
Vote 3 - Financial Services		-	22 124	22 124	1 969	4 861	5 531	(670)	-12,1%	22 124
Vote 4 - Financial Services (cont)		-	6 511	6 511	523	1 565	1 628	(62)	-3,8%	6 511
Vote 5 - Corporate Services		-	37 456	37 641	1 976	5 862	9 410	(3 548)	-37,7%	37 641
Vote 6 - Corporate Services (cont)		-	29 874	29 875	2 818	7 450	7 469	(19)	-0,3%	29 875
Vote 7 - Community Services		-	52 804	52 832	3 718	11 043	13 154	(2 111)	-16,0%	52 832
Vote 8 - Community Services (cont)		-	69 242	69 314	2 232	6 760	17 383	(10 623)	-61,1%	69 314
Vote 9 - Planning and Economic Development		-	20 176	20 176	1 520	4 579	5 044	(465)	-9,2%	20 176
Vote 10 - Planning and Economic Development (cont)		-	23 326	23 326	1 795	4 400	5 832	(1 431)	-24,5%	23 326
Vote 11 - Planning and Economic Development(cont2)		-	4 296	4 296	162	502	1 074	(572)	-53,2%	4 296
Vote 12 - Roads		-	124 074	124 074	10 366	29 596	31 019	(1 423)	-4,6%	124 074
Vote 13 - Roads (cont)		-	71 830	71 830	3 877	12 956	17 957	(5 002)	-27,9%	71 830
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 -		-	-	-	-	-	-	-	-	-
<b>Total Expenditure by Vote</b>	2	-	<b>532 204</b>	<b>532 490</b>	<b>37 025</b>	<b>103 441</b>	<b>133 123</b>	<b>(29 682)</b>	<b>-22,3%</b>	<b>532 490</b>
<b>Surplus/ (Deficit) for the year</b>	2	-	<b>(5 786)</b>	<b>(4 186)</b>	<b>(14 019)</b>	<b>37 243</b>	<b>(1 047)</b>	<b>38 290</b>	<b>-3658,0%</b>	<b>(4 186)</b>

Reporting per municipal vote provide details on the spread of spending over the various functions of council. Revenue is mainly budgeted under the Executive and Council function and therefore the majority of the revenue will be reflected under this function. The integration of the Roads Agency function into the budget of Garden Route DM reflects under the Roads Transport municipal function above.

### 3.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC4 Garden Route - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M03 September

Description	Ref	Budget Year 2023/24								Full Year Forecast
		2022/23 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	Year TD actual	Year TD budget	YTD variance	YTD variance %	
<b>R thousands</b>										
<b>Revenue</b>										
<b>Exchange Revenue</b>										
Service charges - Electricity								-	0%	
Service charges - Water								-	0%	
Service charges - Waste Water Management								-	0%	
Service charges - Waste management		-	37 688	37 688	-	-	9 422	(9 422)	-100%	37 688
Sale of Goods and Rendering of Services		-	26 779	26 779	784	1 428	6 695	(5 267)	-79%	26 779
Agency services		-	214 389	21 239	1 500	4 499	5 310	(811)	-15%	21 239
Interest								-	0%	
Interest earned from Receivables		-	3 371	3 708	414	1 240	927	313	34%	3 708
Interest from Current and Non Current Assets		-	10 134	10 134	495	1 246	2 533	(1 287)	-51%	10 134
Dividends								-	0%	
Rent on Land		-	627	627	38	113	157	(44)	-28%	627
Rental from Fixed Assets		-	3 377	3 377	112	359	844	(485)	-58%	3 377
Licence and permits								-	0%	
Operational Revenue		-	9 386	202 199	14 323	44 031	50 550	(6 519)	-13%	202 199
<b>Non-Exchange Revenue</b>										
Property rates								-	0%	
Surcharges and Taxes		-	-	-	765	765	-	765	#DIV/0!	-
Fines, penalties and forfeits								-	0%	
Licence and permits		-	183	183	7	24	46	(22)	-48%	183
Transfers and subsidies - Operational		-	212 004	212 290	88	80 473	53 072	27 400	52%	212 290
Interest								-	0%	
Fuel Levy								-	0%	
Operational Revenue								-	0%	
Gains on disposal of Assets								-	0%	
Other Gains		-	-	-	-	-	-	-	0%	-
Discontinued Operations								-	0%	
<b>Total Revenue (excluding capital transfers and contributions)</b>		-	517 937	518 223	18 525	134 177	129 556	4 621	4%	518 223
<b>Expenditure By Type</b>										
Employee related costs		-	300 666	300 766	23 631	70 410	75 191	(4 782)	-6%	300 766
Remuneration of councillors		-	14 216	14 216	1 562	3 551	3 554	(3)	0%	14 216
Bulk purchases - electricity								-	0%	
Inventory consumed		-	51 861	51 361	2 877	8 433	12 465	(4 032)	-32%	51 361
Debt impairment								-	0%	
Depreciation and amortisation		-	5 106	5 106	451	1 354	1 277	77	6%	5 106
Interest		-	8 820	8 820	116	240	2 205	(1 965)	-89%	8 820
Contracted services		-	81 910	81 969	2 932	5 678	20 537	(14 858)	-72%	81 969
Transfers and subsidies		-	2 501	2 687	84	203	672	(469)	-70%	2 687
Irrecoverable debts written off		-	2 100	2 100	-	-	525	(525)	-100%	2 100
Operational costs		-	64 950	65 390	5 370	13 605	16 678	(3 074)	-18%	65 390
Losses on Disposal of Assets		-	-	-	-	-	-	-	0%	-
Other Losses		-	75	75	3	(33)	19	(51)	-274%	75
<b>Total Expenditure</b>		-	532 204	532 490	37 025	103 441	133 123	(29 682)	-22%	532 490
<b>Surplus/(Deficit)</b>		-	(14 267)	(14 267)	(18 500)	30 735	(3 567)	34 303	-962%	(14 267)
Transfers and subsidies - capital (monetary allocations)										
		-	8 481	10 081	4 481	6 481	2 520	3 961	157%	10 081
Transfers and subsidies - capital (in-kind)		-	-	-	-	-	-	-	0%	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		-	(5 786)	(4 186)	(14 019)	37 216	(1 047)			(4 186)
Income Tax								-	-	
<b>Surplus/(Deficit) after income tax</b>		-	(5 786)	(4 186)	(14 019)	37 216	(1 047)			(4 186)
Share of Surplus/Deficit attributable to Joint Venture										
Share of Surplus/Deficit attributable to Minorities										
<b>Surplus/(Deficit) attributable to municipality</b>		-	(5 786)	(4 186)	(14 019)	37 216	(1 047)			(4 186)
Share of Surplus/Deficit attributable to Associate										
Intercompany/Parent subsidiary transactions		-	-	-	-	27	-			-
<b>Surplus/ (Deficit) for the year</b>		-	(5 786)	(4 186)	(14 019)	37 243	(1 047)			(4 186)

## **Revenue by Source**

Revenue by source explains the types of income budgeted for and the performance of these items individually.

### Sales of Goods and Rendering of Services:

The income for rental of facilities and equipment reported for the month ended 30 September 2023 amounts to R783,650 (YTDA: R1,427,548 and YTDB: R6,695,000).

### Agency services

The municipality performs an agency function on behalf of the Department of Transport – Roads department. Monthly agency fees are collected from the department. 12% Admin fee is received on the original allocation and 6% on any additional allocations. Revenue from agency services was recorded for the month ended 30 September 2023 to the amount of R1,499,637 (YTDA: R4,498,913 and YTDB: R5,310,000)

### Interest earned from Receivables / Outstanding debtors

The interest on outstanding debtors for the month of 30 September 2023 amounts to R413,704 (YTDA: R1,239,894 and YTDB: R927,000).

### Interest earned from Current and Non-Current Assets / External Investments:

Reflects the interest earned in respect of surplus funds not immediately needed in the operations of the municipality over the short-term period. No interest was recorded as at 30 September 2023.

### Rent on Land

The income received from rental on land amounts to R39,681 for the month ended 30 September 2023 (YTDA: R113,043 and YTDB: R157,000).

### Rental from Fixed Assets of facilities and equipment

The income for rental of facilities and equipment reported for the month ended 30 September 2023 amounts to R111,956 (YTDA: R358,791 and YTDB: R844,000).

### Operational Revenue

Operational revenue reflects an amount of R14,322,839 for the month ended 30 September 2023 (YTDA: R44,030,822 and YTDB: R50,550,000). Operational revenue mostly consists of the following: Administrative handling fees and Staff Recoveries.

#### Licences and permits

The income received for licences and permits for the month ended 30 September 2023 amounts to R7,417 (YTDA: R23,641 and YTDB: R46,000).

#### Transfers recognised – operational

The transfers recognised represents the allocations as promulgated in the National and Provincial Division of Revenues Act's respectively. The first instalment of R74,305,000 (Total allocation R178,333,000) for the Equitable Share and R1,560,000 for Safety Implementation Grant (WOSA) was received during July 2023, this is the total grant allocation received in full. The municipality also received R1,046,000 in respect of the SETA funding (Skills Mecca) during July 2023 as per the SLA. The municipality received R1,000,000 for the FMG, the first instalment of R545,000 for the EPWP Grant, R1,928,000 for the Rural Roads Assets Management Grant and R2,000,000 for the Energy Efficiency and Demand Side Management Grant, during the month of August 2023, from National Treasury. The municipality received R4,481,000 from Provincial Treasury for the Fire Service Capacity Grant during the month of 30 September 2023.

#### Expenditure by Type

Expenditure by type reflects the operational budget per main type/category of expenditure.

#### Employee Related cost / Remuneration of councillors

Remuneration related expenditure (councillors and staff) for the month ended 30 September 2023 amounted to R25,192,568 (YTDA: R73,961,000 and YTDB: R78,745,000) of a adjusted budgeted amount R314,981,530 that represents 8% of the total budgeted amount and 68% of the monthly expenditure.

#### Inventory Consumed

Other materials consist of all inventory consumed purchases for materials and supplies amounts to R2,877,260 (YTDA: R8,432,260 and YTDB: R12,465,000) for the month ended 30 September 2023 against a total adjusted budgeted amount of R51,360,557.

#### Debt Impairment / Depreciation and amortisation.

Depreciation of R451,195 was recognised in September 2023

These items account for non-cash budgeted items. The fixed asset register module must still be implemented at Garden Route DM by the service provider (Phoenix) of the financial system. The Asset Verification module has been implemented – the GRAP implementation testing will be performed during the 2023/2024 financial year.

### Contracted services

The contracted services for the month ended 30 September 2023 amounts to R2,931,705 (YTDA: R5,678,705 and YTDB: R20,537,000) against a total adjusted budgeted amount of R81,969,174.

### Transfers and subsidies

The transfers and subsidies expenditure for the month ended 30 September 2023 amounts to R84,000 (YTDA: R203,000 and YTDB: R672,000) against a total adjusted budgeted amount of R2,687,081.

### Other costs

Other expenditure reflects all other expenses not specifically mentioned and amounts to R5,369,914 for month ended 30 September 2023.

The other expenditure consists of the following:

- Travel and Subsistence
- Operating Projects (own funds)
- Bank Charges
- Advertisements
- Telephone costs
- Municipal Accounts
- Software licenses
- Internet fees

### 3.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

DC4 Garden Route - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M03 September

Vote Description	Ref	2022/23		Budget Year 2023/24						Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	Year ID actual	Year ID budget	YTD variance	YTD variance %	
<b>R thousands</b>	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 1 - Office of the Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 2 - Office of the Municipal Manager (cont)		-	-	-	-	-	-	-	-	-
Vote 3 - Financial Services		-	-	-	-	-	-	-	-	-
Vote 4 - Financial Services (cont)		-	-	-	-	-	-	-	-	-
Vote 5 - Corporate Services		-	-	-	-	-	-	-	-	-
Vote 6 - Corporate Services (cont)		-	250	250	20	20	62	(43)	-69%	250
Vote 7 - Community Services		-	8 619	10 219	1 474	4 551	2 555	1 997	78%	10 219
Vote 8 - Community Services (cont)		-	144 631	144 631	1 360	6 758	36 158	(29 399)	-81%	144 631
Vote 9 - Planning and Economic Development		-	-	-	-	-	-	-	-	-
Vote 10 - Planning and Economic Development (cont)		-	4 800	4 800	22	239	1 200	(961)	-80%	4 800
Vote 11 - Planning and Economic Development(cont2)		-	-	-	-	-	-	-	-	-
Vote 12 - Roads		-	-	-	-	-	-	-	-	-
Vote 13 - Roads (cont)		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 -		-	-	-	-	-	-	-	-	-
<b>Total Capital Multi-year expenditure</b>	4,7	-	158 300	159 900	2 875	11 568	39 975	(28 407)	-71%	159 900
<b>Single Year expenditure appropriation</b>	2									
Vote 1 - Office of the Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 2 - Office of the Municipal Manager (cont)		-	-	-	-	-	-	-	-	-
Vote 3 - Financial Services		-	-	-	-	-	-	-	-	-
Vote 4 - Financial Services (cont)		-	-	-	-	-	-	-	-	-
Vote 5 - Corporate Services		-	-	-	-	-	-	-	-	-
Vote 6 - Corporate Services (cont)		-	-	-	-	-	-	-	-	-
Vote 7 - Community Services		-	-	-	-	-	-	-	-	-
Vote 8 - Community Services (cont)		-	-	-	-	-	-	-	-	-
Vote 9 - Planning and Economic Development		-	-	-	-	-	-	-	-	-
Vote 10 - Planning and Economic Development (cont)		-	-	-	-	-	-	-	-	-
Vote 11 - Planning and Economic Development(cont2)		-	-	-	-	-	-	-	-	-
Vote 12 - Roads		-	-	-	-	-	-	-	-	-
Vote 13 - Roads (cont)		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 -		-	-	-	-	-	-	-	-	-
<b>Total Capital single-year expenditure</b>	4	-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure</b>		-	158 300	159 900	2 875	11 568	39 975	(28 407)	-71%	159 900
<b>Capital Expenditure - Functional Classification</b>										
<b>Governance and administration</b>		-	8 869	8 869	1 188	4 265	2 217	2 048	92%	8 869
Executive and council		-	-	-	-	-	-	-	-	-
Finance and administration		-	8 869	8 869	1 188	4 265	2 217	2 048	92%	8 869
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		-	1 450	3 050	305	305	763	(457)	-60%	3 050
Community and social services		-	-	1 600	305	305	400	(95)	-24%	1 600
Sport and recreation		-	800	800	-	-	200	(200)	-100%	800
Public safety		-	650	650	-	-	163	(163)	-100%	650
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		-	4 000	4 000	22	239	1 000	(761)	-76%	4 000
Planning and development		-	4 000	4 000	22	239	1 000	(761)	-76%	4 000
Road transport		-	-	-	-	-	-	-	-	-
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		-	143 981	143 981	1 360	6 758	35 995	(29 237)	-81%	143 981
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	143 981	143 981	1 360	6 758	35 995	(29 237)	-81%	143 981
<b>Other</b>		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Functional Classification</b>	3	-	158 300	159 900	2 875	11 568	39 975	(28 407)	-71%	159 900
<b>Funded by:</b>										
National Government		-	4 000	4 000	22	239	1 000	(761)	-76%	4 000
Provincial Government		-	4 481	6 081	305	1 241	1 520	(279)	-18%	6 081
District Municipality		-	-	-	-	-	-	-	-	-
Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educ Institutions)		-	-	-	-	-	-	-	-	-
<b>Transfers recognised - capital</b>		-	8 481	10 081	327	1 481	2 520	(1 040)	-41%	10 081
<b>Borrowing</b>	6	-	143 981	143 981	1 360	6 758	35 995	(29 237)	-81%	143 981
<b>Internally generated funds</b>		-	5 838	5 838	1 188	3 329	1 460	1 870	128%	5 838
<b>Total Capital Funding</b>		-	158 300	159 900	2 875	11 568	39 975	(28 407)	-71%	159 900

Refer to next page for detail breakdown of the capital expenditure:

SCOA config	Nr.	Project description	Original Budget R'000	Adjusted budget R'	YTD Expenditure R'	Status of project	Any challenges identified that is resulting in delays?
71010110001	1	Upgrading of buildings - Retrofitting EEDS	4 000 000,00	4 000 000	239 128	In Process	No challenges anticipated
71207230002	2	Replacing ICT Capital Equipment beyond economical	250 000,00	0		In Process	No challenges anticipated
71801310001	3	Firestation: George	4 638 075,00	4 638 075	3 309 861	Order Issued to Supplier	No challenges anticipated
71801310002	4	Firestation: George	3 000 000,00	3 000 000	936 105	In Process	No challenges anticipated
71801330001	5	Firefighting Vehicle (bakkie)	981 000,00	981 000		In Process	No challenges anticipated
73602102302	6	Vehicle (bakkie)	800 000,00	800 000		In Process	No challenges anticipated
72305230001	7	Hazmat Rescue & Fire Equipment	150 000,00	150 000		In Process	No challenges anticipated
72305230005	8	Hazardous Materials Equipment	500 000,00	500 000		In Process	No challenges anticipated
74402100901	9	Landfill Site: PPE	143 981 000,00	143 981 000	6 758 360	In Process	No challenges anticipated
71207104112	10	Wireless Access Points		17 052	17 052	Completed	Completed
71207104144	11	QNAP Backup Storage		72 741		In Process	No challenges anticipated
71207104145	12	Monitor		2 477	2 477	Order Issued to Supplier	No challenges anticipated
71207104165	13	Network Equipment		20 000		In Process	No challenges anticipated
71207104166	14	Backup Tape Drive		18 000		In Process	No challenges anticipated
71207104167	15	Inverters		114 730		In Process	No challenges anticipated
71207104080	16	Medical Chair		5 000		Order Issued to Supplier	No challenges anticipated
71602102321	17	Mobile Generators		1 600 000	305 310	Order Issued to Supplier	No challenges anticipated
<b>Totals</b>			<b>158 300 075</b>	<b>159 900 075</b>	<b>11 568 292</b>		

Commitments against capital for the month September 2023			
71207104144	11	QNAP Backup Storage	70 897,00
71207104080	16	Medical Chair	4 331,34
71602102321	17	Mobile Generators	1 221 239,12
71801310001	3	Firestation: George	29 862,50
71010110001	1	Upgrading of buildings - Retrofitting EEDS	218 663,05
		<b>Total Commitments</b>	<b>1 544 993,01</b>

The largest item on the capital budget is the construction of the regional landfill site (R143 981 000).

### 3.1.6 Table C6: Monthly Budget Statement - Financial Position

#### DC4 Garden Route - Table C6 Monthly Budget Statement - Financial Position - M03 September

Description	Ref	2022/23	Budget Year 2023/24			
		Audited Outcome	Original Budget	Adjusted Budget	Year ID actual	Full Year Forecast
<b>R thousands</b>	1					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash and cash equivalents		–	100 110	141 818	123 778	141 818
Trade and other receivables from exchange transactions		–	16 279	5 911	28 557	5 911
Receivables from non-exchange transactions		–	–	46	46	46
Current portion of non-current receivables		–	4 293	4 293	4 293	4 293
Inventory		–	2 979	3 409	2 413	3 409
VAT		–	6 060	6 954	10 404	6 954
Other current assets		–	20 220	0	–	0
<b>Total current assets</b>		–	<b>149 940</b>	<b>162 430</b>	<b>169 491</b>	<b>162 430</b>
<b>Non current assets</b>						
Investments		–	28	28	28	28
Investment property		–	64 187	64 084	65 928	64 084
Property, plant and equipment		–	355 193	342 240	198 330	342 240
Biological assets						
Living and non-living resources						
Heritage assets						
Intangible assets		–	(26)	412	1 310	412
Trade and other receivables from exchange transactions						
Non-current receivables from non-exchange transactions		–	62 764	60 088	60 088	60 088
Other non-current assets						
<b>Total non current assets</b>		–	<b>482 146</b>	<b>466 852</b>	<b>325 684</b>	<b>466 852</b>
<b>TOTAL ASSETS</b>		–	<b>632 086</b>	<b>629 282</b>	<b>495 175</b>	<b>629 282</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft						
Financial liabilities		–	100	100	663	100
Consumer deposits		–	468	636	1 793	636
Trade and other payables from exchange transactions		–	27 928	26 931	18 873	26 931
Trade and other payables from non-exchange transactions		–	4 588	2 576	2 649	2 576
Provision		–	26 843	26 317	30 601	26 317
VAT		–	2 207	941	4 995	941
Other current liabilities						
<b>Total current liabilities</b>		–	<b>62 133</b>	<b>57 501</b>	<b>59 573</b>	<b>57 501</b>
<b>Non current liabilities</b>						
Financial liabilities		–	170 315	170 315	14 495	170 315
Provision		–	12 024	12 064	12 089	12 064
Long term portion of trade payables						
Other non-current liabilities		–	134 391	130 224	128 966	130 224
<b>Total non current liabilities</b>		–	<b>316 731</b>	<b>312 603</b>	<b>155 550</b>	<b>312 603</b>
<b>TOTAL LIABILITIES</b>		–	<b>378 864</b>	<b>370 104</b>	<b>215 122</b>	<b>370 104</b>
<b>NET ASSETS</b>	2	–	<b>253 223</b>	<b>259 178</b>	<b>280 053</b>	<b>259 178</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated surplus/(deficit)		–	200 293	206 262	237 162	206 262
Reserves and funds		–	52 930	52 915	42 891	52 915
Other						
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	–	<b>253 223</b>	<b>259 178</b>	<b>280 053</b>	<b>259 178</b>



### 3.1.7 Table C7: Monthly Budget Statement - Cash Flow

DC4 Garden Route - Table C7 Monthly Budget Statement - Cash Flow - M03 September

Description	Ref	2022/23	Budget Year 2023/24								
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast	
<b>R thousands</b>	1										
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>											
<b>Receipts</b>											
Property rates											
Service charges		-	37 688	37 688	-	-	9 422	(9 422)	-100%	37 688	
Other revenue		-	54 770	247 920	17 942	52 458	61 980	(9 522)	-15%	247 920	
Transfers and Subsidies - Operational		-	405 154	212 290	88	80 473	53 072	27 401	52%	212 290	
Transfers and Subsidies - Capital		-	8 481	10 081	4 481	6 481	2 520	3 961	157%	10 081	
Interest		-	10 134	10 134	495	1 246	2 533	(1 287)	-51%	10 134	
Dividends											
<b>Payments</b>											
Suppliers and employees		-	(512 343)	(512 443)	(49 428)	(162 106)	(128 111)	33 994	-27%	(512 443)	
Interest		-	(8 820)	(8 820)	(116)	(240)	(2 205)	(1 965)	89%	(8 820)	
Transfers and Subsidies						(10 652)		10 652	#DIV/0!		
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>			-	(4 936)	(3 151)	(26 538)	(32 340)	(788)	31 552	-4005%	(3 151)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>											
<b>Receipts</b>											
Proceeds on disposal of PPE											
Decrease (increase) in non-current receivables											
Decrease (increase) in non-current investments		-	-	-	-	-	-	-		28	
<b>Payments</b>											
Capital assets		-	(158 300)	(159 900)	(2 875)	(11 568)	(39 975)	(28 407)	71%	(159 900)	
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>			-	(158 300)	(159 900)	(2 875)	(11 568)	(39 975)	(28 407)	71%	(159 872)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>											
<b>Receipts</b>											
Short term loans											
Borrowing long term/refinancing		-	143 732	170 309	-	14 495	45 879	(31 384)	-68%	170 309	
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-		636	
<b>Payments</b>											
Repayment of borrowing											
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>			-	143 732	170 309	-	14 495	45 879	31 384	68%	170 945
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>			-	(19 504)	7 258	(29 413)	(29 413)	5 116			7 923
Cash/cash equivalents at beginning:		-	121 273	136 403	153 191	153 191	136 403				153 191
Cash/cash equivalents at month/year end:		-	101 769	143 662	123 778	123 778	141 519				161 114

The municipal bank balance at 30 September 2023 totals R14,777,946 and there was short term deposits made of R85 000 000 and call account deposits of R24 000 000. Total cash available at month-end is therefore R123,777,946.

Detailed information regarding commitments against the cash position is tabled below.

<b>REPORTING MONTH: 30 SEPTEMBER 2023</b>		
<b>Commitments against Cash &amp; Cash Equivalents</b>		
<b>ITEM</b>	<b>Previous Month R'000</b>	<b>Current Month R'000</b>
<b>Bank balance as at 30 September 2023</b>	<b>44 190 920,68</b>	<b>14 777 946,00</b>
<b>Other Cash &amp; Cash Equivalents: Short term deposits</b>	<b>85 000 000,00</b>	<b>85 000 000,00</b>
<b>Other Cash &amp; Cash Equivalents: Call accounts</b>	<b>24 000 000,00</b>	<b>24 000 000,00</b>
<b>Total Cash &amp; Cash Equivalents:</b>	<b>153 190 920,68</b>	<b>123 777 946,00</b>
<b>LESS:</b>	<b>123 802 286,54</b>	<b>108 035 848,76</b>
Unspent Conditional Grants	8 556 754,00	7 868 591,00
Provision for staff leave	21 672 994,00	21 672 994,00
Provision for bonus	9 485 086,00	9 485 086,00
Post Retirement Benefits	30 198 700,00	35 862 400,00
Performance Bonus	956 188,00	956 188,00
Grant received in advance	-	-
Trade Payables	-	-
YTD Unspent Capital budget	3 697 000,00	2 509 000,00
YTD Unspent Operational budget	49 235 564,54	29 681 589,76
<b>Sub total</b>	<b>29 388 634,14</b>	<b>15 742 097,24</b>
<b>PLUS:</b>	<b>44 879 505,00</b>	<b>45 715 242,67</b>
VAT Receivable	4 109 640,00	4 109 640,00
Receivable Exchange	15 147 042,00	15 147 042,00
Department of Transport and Public Works	25 622 823,00	26 458 560,67
	<b>74 268 139,14</b>	<b>61 457 339,91</b>
<b>LESS OTHER MATTERS:</b>		
Capital Replacement Reserve	17 822 749,00	17 822 749,00
Employee Benefits Reserves	34 169 029,00	34 169 029,00
<b>Sub Total</b>	<b>22 276 361,14</b>	<b>9 465 561,91</b>
<b>LESS: CONTINGENT LIABILITIES</b>	<b>4 500 000,00</b>	<b>4 500 000,00</b>
Barry Louis Rae Trust	4 500 000,00	4 500 000,00
Portion of Portion 2 of Farm 238, Hooggekraal	-	-
Labour disputes	-	-
<b>Recalculated available cash balance</b>	<b>17 776 361,14</b>	<b>4 965 561,91</b>
<b>Total actual September 2023 expenditure excluding Roads (expenditure paid and taken into account in cash balance)</b>	<b>19 365 365,00</b>	<b>23 008 252,00</b>

## PART 2 – SUPPORTING DOCUMENTATION

### Section 4 – Debtors' analysis

#### Supporting Table SC3

DC4 Garden Route - Supporting Table SC3 Monthly Budget Statement - aged debtors - M03 September

Description	NT Code	Budget Year 2023/24									Total	Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr					
<b>R thousands</b>														
<b>Debtors Age Analysis By Income Source</b>														
Trade and Other Receivables from Exchange Transactions - Water	1200	-	-	-	-	-	-	-	-	-	-	-	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	1300	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Non-exchange Transactions - Property Rates	1400	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Exchange Transactions - Waste Water Management	1500	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Exchange Transactions - Waste Management	1600	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	-	11	11	11	-	-	-
Interest on Arrear Debtor Accounts	1810	408	414	412	409	387	378	2 194	7 720	12 321	11 087	-	-	-
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	1900	13 563	12 680	198	356	610	182	5 099	29 386	62 075	35 634	-	-	-
<b>Total By Income Source</b>	<b>2000</b>	<b>13 971</b>	<b>13 094</b>	<b>610</b>	<b>766</b>	<b>997</b>	<b>560</b>	<b>7 293</b>	<b>37 117</b>	<b>74 407</b>	<b>46 732</b>	-	-	-
<b>2022/23 - totals only</b>														
<b>Debtors Age Analysis By Customer Group</b>														
Organs of State	2200	6	57	33	121	85	23	483	2 267	3 076	2 980	-	-	-
Commercial	2300	13 897	12 971	577	644	912	536	6 810	34 850	71 197	43 752	-	-	-
Households	2400	2	-	-	-	-	-	-	-	2	-	-	-	-
Other	2500	67	66	-	-	-	-	-	-	133	-	-	-	-
<b>Total By Customer Group</b>	<b>2600</b>	<b>13 971</b>	<b>13 094</b>	<b>610</b>	<b>766</b>	<b>997</b>	<b>560</b>	<b>7 293</b>	<b>37 117</b>	<b>74 407</b>	<b>46 732</b>	-	-	-

Long outstanding debtors that mainly consist of old sundry debt and fire accounts, remains a concern for the municipality and management will continue to report in terms of progress made.

The majority of the firefighting accounts are disputed with regards to the origin of the fire and who is responsible for the payment of the account. The fire section have implemented an electronic system which will assist in the future with disputes.

The municipality is required to submit debtors aged analysis data strings on a monthly basis.

Currently the debtor section initiated debt collection processes and will report quarterly to the financial services committee on the debt collection process.

## Section 5 – Creditors' analysis

### Supporting Table C4

DC4 Garden Route - Supporting Table SC4 Monthly Budget Statement - aged creditors - M03 September

Description	NT Code	Budget Year 2023/24									Total	Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year			
<b>Creditors Age Analysis By Customer Type</b>												
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	1 139	993	322	329	-	-	10	421	3 214	-	
Auditor General	0800	-	-	-	-	-	-	-	-	-	-	
Other	0900	-	-	-	-	-	-	-	-	-	-	
<b>Total By Customer Type</b>	<b>1000</b>	<b>1 139</b>	<b>993</b>	<b>322</b>	<b>329</b>	<b>-</b>	<b>-</b>	<b>10</b>	<b>421</b>	<b>3 214</b>	<b>-</b>	

The municipality is required to submit creditors aged analysis data strings on a monthly basis.

The reasons for long outstanding creditors include invoices not submitted by suppliers or unresolved disputes on certain invoices.

The municipality is continuously working towards resolving outstanding disputes on invoices and obtaining outstanding invoices.

## Section 6 – Investment portfolio analysis

### 6.1 Investment monitoring information

	Balance as at 01 September 2023	Movements for the month		Balance as at 30 September 2023	Interest earned Month	Interest earned Year to date
		Investments matured	Investments made			
<b>Garden Route District Municipality</b>						
Standard Bank	32 000 000,00			32 000 000,00		-
ABSA	32 500 000,00			32 500 000,00		-
Nedbank	20 500 000,00			20 500 000,00		-
<b>BANK DEPOSITS</b>	<b>85 000 000,00</b>	<b>-</b>	<b>-</b>	<b>85 000 000,00</b>	<b>-</b>	<b>-</b>

The municipality invest surplus funds in order to maximise the interest and to have cash readily available when needed and is done in line with the Cash Management and Investment Policy of council. Monies were invested in short term deposits.

## Section 7 – Allocation and grant receipts and expenditure

### 7.1 Supporting Table C6

DC4 Garden Route - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M03 September

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	Year ID actual	Year ID budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>RECEIPTS:</b>										
<b>Operating Transfers and Grants</b>										
National Government:		-	185 267	185 267	-	77 778	46 317	31 461	67,9%	185 267
Local Government Equitable Share		-	178 333	178 333	-	74 305	44 583	29 722	66,7%	178 333
Expanded Public Works Programme Integrated Grant		-	2 180	2 180	-	545	545	(0)	0,0%	2 180
Local Government Financial Management Grant		-	1 000	1 000	-	1 000	250	750	300,0%	1 000
Municipal Systems Improvement Grant		-	1 000	1 000	-	-	250	(250)	-100,0%	1 000
Rural Road Asset Management Systems Grant		-	2 754	2 754	-	1 928	689	1 240	180,0%	2 754
Provincial Government:		-	6 560	6 846	-	1 560	1 711	(151)	-8,8%	6 846
Capacity Building		-	6 560	6 846	-	1 560	1 711	(151)	-8,8%	6 846
District Municipality:		-	-	-	-	-	-	-	-	-
Other grant providers:		-	20 177	20 177	88	1 135	5 044	(3 910)	-77,5%	20 177
Other Grants Received		-	20 177	20 177	88	1 135	5 044	(3 910)	-77,5%	20 177
<b>Total Operating Transfers and Grants</b>	5	-	212 004	212 290	88	80 473	53 072	27 400	51,6%	212 290
<b>Capital Transfers and Grants</b>										
National Government:		-	4 000	4 000	-	2 000	1 000	1 000	100,0%	4 000
Energy Efficiency and Demand Side Management Grant		-	4 000	4 000	-	2 000	1 000	1 000	100,0%	4 000
Provincial Government:		-	4 481	6 081	4 481	4 481	1 520	2 961	194,8%	6 081
Infrastructure		-	4 481	4 481	4 481	4 481	1 120	3 361	300,0%	4 481
Infrastructure		-	-	-	-	-	-	-	-	-
Capacity Building		-	-	1 600	-	-	400	(400)	-100,0%	1 600
District Municipality:		-	-	-	-	-	-	-	-	-
Other grant providers:		-	-	-	-	-	-	-	-	-
<b>Total Capital Transfers and Grants</b>	5	-	8 481	10 081	4 481	6 481	2 520	3 961	157,2%	10 081
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	-	220 485	222 371	4 569	86 954	55 593	31 361	56,4%	222 371

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act.

## Section 8 – Expenditure on councillor and board members allowances and employee benefits

### Supporting Table C8

#### DC4 Garden Route - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M03 September

Summary of Employee and Councillor remuneration	Ref	Budget Year 2023/24								
		2022/23 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		A	B	C						D
<b>Councillors (Political Office Bearers plus Other)</b>										
Basic Salaries and Wages		-	11 153	11 153	1 071	2 267	2 788	(521)	-19%	11 153
Pension and UIF Contributions		-	263	263	31	89	66	23	36%	263
Medical Aid Contributions		-	162	162	18	54	41	14	34%	162
Motor Vehicle Allowance		-	1 251	1 251	189	512	313	199	64%	1 251
Cellphone Allowance		-	627	627	146	307	157	150	96%	627
Housing Allowances		-	478	478	64	192	120	72	60%	478
Other benefits and allowances		-	281	281	43	130	70	60	85%	281
<b>Sub Total - Councillors</b>		-	14 216	14 216	1 562	3 551	3 554	(3)	0%	14 216
<b>% increase</b>	4		#DIV/0!	#DIV/0!						#DIV/0!
<b>Senior Managers of the Municipality</b>										
Basic Salaries and Wages		-	6 223	6 223	461	1 383	1 556	(172)	-11%	6 223
Pension and UIF Contributions		-	2 093	2 093	66	197	523	(326)	-62%	2 093
Medical Aid Contributions		-	220	220	20	61	55	6	10%	220
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		-	777	777	-	-	194	(194)	-100%	777
Motor Vehicle Allowance		-	908	908	74	212	227	(15)	-7%	908
Cellphone Allowance		-	207	207	11	34	52	(17)	-34%	207
Housing Allowances		-	392	392	22	65	98	(33)	-33%	392
Other benefits and allowances		-	22	22	1	4	5	(1)	-27%	22
Payments in lieu of leave		-	-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations		-	-	-	-	-	-	-	-	-
Entertainment		-	-	-	-	-	-	-	-	-
Scarcity		-	-	-	-	-	-	-	-	-
Acting and post related allowance		-	4	4	-	-	1	-	-	4
In kind benefits		-	-	-	-	-	-	-	-	-
<b>Sub Total - Senior Managers of Municipality</b>		-	10 846	10 846	655	1 957	2 711	(754)	-28%	10 846
<b>% increase</b>	4		#DIV/0!	#DIV/0!						#DIV/0!
<b>Other Municipal Staff</b>										
Basic Salaries and Wages		-	177 307	177 407	15 088	44 974	44 352	622	1%	177 407
Pension and UIF Contributions		-	30 745	30 745	2 476	7 454	7 686	(232)	-3%	30 745
Medical Aid Contributions		-	26 234	26 234	2 129	6 462	6 559	(97)	-1%	26 234
Overtime		-	4 255	4 255	646	1 856	1 064	792	74%	4 255
Performance Bonus		-	13 309	13 309	89	203	3 327	(3 124)	-94%	13 309
Motor Vehicle Allowance		-	13 787	13 787	1 030	3 091	3 447	(356)	-10%	13 787
Cellphone Allowance		-	131	131	10	29	33	(3)	-10%	131
Housing Allowances		-	2 929	2 929	200	606	732	(126)	-17%	2 929
Other benefits and allowances		-	7 132	7 132	663	2 020	1 783	237	13%	7 132
Payments in lieu of leave		-	5 608	5 608	584	1 479	1 402	77	5%	5 608
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations		-	7 163	7 163	-	-	1 791	(1 791)	-100%	7 163
Entertainment		-	-	-	-	-	-	-	-	-
Scarcity		-	-	-	-	-	-	-	-	-
Acting and post related allowance		-	1 220	1 220	61	279	305	(26)	-9%	1 220
In kind benefits		-	-	-	-	-	-	-	-	-
<b>Sub Total - Other Municipal Staff</b>		-	289 820	289 920	22 976	68 453	72 480	(4 027)	-6%	289 920
<b>% increase</b>	4		#DIV/0!	#DIV/0!						#DIV/0!
<b>Total Parent Municipality</b>		-	314 882	314 982	25 193	73 961	78 745	(4 784)	-6%	314 982

Remuneration related expenditure for the month ended 30 September 2023 amounted to R25,192,568.

**Section 9 – Municipal manager’s quality certification**



54 York Street,  
George  
Western Cape  
6529

PO Box 12,  
George,  
Western Cape  
6530

Tel: 044 803 1300  
Fax: 086 555 6303  
E-mail: [info@gardenroute.gov.za](mailto:info@gardenroute.gov.za)  
[www.gardenroute.gov.za](http://www.gardenroute.gov.za)

**OFFICE OF THE MUNICIPAL MANAGER**

Enquiries:	Louise Hoek
Reference:	6/1/1 – 23/24
Date:	13 October 2023

Provincial Treasury  
Local Government Budget Analysis  
Private Bag X9165  
CAPE TOWN  
8000

National Treasury  
Local Government Budget Analysis  
Private Bag X115  
PRETORIA

Sir / Madam

**QUALITY CERTIFICATE**

I, M STRATU, the accounting officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**, hereby certify that the–

- The monthly budget statement**
- Quarterly report on the implementation of the budget and financial state of affairs of the municipality
- Mid- year budget and performance assessment

for the month ended **30 September 2023**, has been prepared in accordance with the Municipal Finance Management Act (Act 56 of 2003) and regulations made under the Act.

Print Name Monde Stratu

Accounting Officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**.

Signature [Handwritten Signature]  
Date 13-10-2023