

COUNCIL

25 OCTOBER 2023

1. **REPORT: SECTION 52 – RESPONSIBILITIES OF MAYOR / VERSLAG: ARTIKEL 52
VERANTWOORDELIKHEDE VAN DIE BURGEMEESTER / INGXELO: U MHLATHI 52 - UXANDUVA
LUKA SODOLOPHU**

(6/18/7)

16 October 2023

REPORT FROM THE EXECUTIVE MAYOR (M BOOYSEN)

2. PURPOSE OF THE REPORT

The report is tabled to Council in terms of Section 52(d) as required in terms of the Municipal Finance Management Act 56 of 2003.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

According to the MFMA Section 52 the Mayor of a municipality must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

5. RECOMMENDATION

- 5.1.1 That Council notes the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the quarter ending 30 September 2023.

AANBEVELING

5.2.1 *Dat die Raad kennis neem van die kwartaalverslag rakende die implementering van die begroting en die finansiële posisie van die munisipaliteit vir die jaar tot datum en die kwartaal geëindig 30 September 2023.*

ISINDULULO

5.3.1 Sesokuba iBhunga lithathele ingqalelo ingxelo ngokumiselwa kolwabiwo-mali kunye nemicimbi yezemali zomasipala zonyaka uzakuthi ga ngoku kunye nexesha eliphela ngomhla 30 KweyoMsintsi 2023.

6. DISCUSSION / CONTENTS

6.1 BACKGROUND

Section 52 of the Municipal Finance Management Act 2003 (No.56) (MFMA) requires the Mayor to report to Council on the financial affairs of the municipality.

Section 52 (d)

The mayor of a municipality –

Must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality

6.3 FINANCIAL IMPLICATIONS

As contained in the attached report.

6.4 LEGAL IMPLICATIONS

The following legislation applies:

- Municipal Finance Management Act, No 56 of 2003, section 52
- Municipal Budget and Reporting Regulations, 17 April 2009

6.5 STAFF IMPLICATION

None

6.6 PREVIOUS / RELEVANT COUNCIL RESOLUTIONS:

There are no previous or relevant Council resolutions related to this matter.

6.7 RISK IMPLICATIONS

There are no foreseen risks

ANNEXURE

Section 52 Report



SECTION 52

**QUARTERLY FINANCIAL
MANAGEMENT REPORT –
Q1 ended 30 SEPTEMBER 2023**

Garden Route District Municipality
Head Office: 54 York Street, George, 6530
Tel: 044 803 1300, **Fax:** 086 555 6303
www.gardenroute.gov.za

 www.facebook.com/gardenroutedm  [@GardenRoute_DM](https://twitter.com/GardenRoute_DM)  [YouTube](https://www.youtube.com/gardenroutedm)  [LinkedIn](https://www.linkedin.com/company/gardenroute-dm)

Table of Contents

Glossary	6
Legislative Framework	8
PART 1 – IN YEAR REPORT	
Section 1 – Mayoral foreword	9
Section 2 – Resolutions	11
Section 3 – Executive summary	11
Section 4 – In-year budget statement tables	13
PART 2 - SUPPORTING DOCUMENTATION	
Section 5 – Debtors analysis	30
Section 6 – Creditors analysis	31
Section 7 – Investment portfolio analysis	31
Section 8 – Allocation and grant receipts and expenditure	32
Section 9 – Expenditure on councillor and staff related expenditure	34
Section 10 – Material variances to the service delivery and budget implementation plan	35
Section 11 – Capital programme performance	35
Section 12 – Operational projects performance	37
Section 13 – Withdrawals	38
Section 14 – Municipal Manager’s quality certificate	39
PART 3 – SERVICE DELIVERY AND BUDGET IMPLEMENTATION	40

Glossary

Annual Budget – Prescribed in section 16 of the MFMA - the formal means by which a Municipality approve official budget for the next three years.

Adjustment Budget – Prescribed in section 28 of the MFMA – the formal means by which a Municipality may revised its annual budget during the year.

Allocations (Transfers – see DORA) – Money received from Provincial or National Government.

Budget Related Policy (ies) – Policies of a Municipality affecting or affected by the budget, examples include Tariff Policy, Rates Policy, Credit Control and Debt Collection Policies.

Capital Expenditure - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet and must be included in the asset register.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality. Payments do not always coincide with budgeted expenditure timings - for example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government (see Allocations / Transfers).

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

Fruitless and Wasteful Expenditure – Expenditure that was made in vain and would/should have been avoided had reasonable care been exercised.

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

GRAP – Generally Recognised Accounting Practice. The new standard for municipal accounting.

IDP – Integrated Development Plan. The main strategic planning document of the Municipality

MBRR – Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations dated April 2009.

MFMA – The Municipal Finance Management Act – Act No. 56 of 2003. The principle piece of legislation relating to municipal financial management.

MSCOA – Municipal Standard Chart of Account

MTREF – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years' budget allocations. Also includes details of the previous and current years' financial position.

Operating Expenditure – The day-to-day expenses of the Municipality such as salaries and wages.

Rates – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the Rand.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budgeted estimates.

Strategic Objectives – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

Unauthorised Expenditure – Generally, spending without, or in excess of, an Approved Budget.

Virement – A transfer of funds.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided. In Garden Route District this means the different GFS classification the budget is divided.

YTDB – Year to Date Budget

YTDA – Year to Date Actual

Legislative Framework

This report has been prepared in terms of the following enabling legislation:

The Municipal Finance Management Act – Act No. 56 of 2003

- Section 52: Quarterly budget statements

Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations

PART 1 – IN-YEAR REPORT

SECTION 1 – MAYORAL FOREWORD

Honourable Speaker, leaders of the opposition, honourable members of the Garden Route District Council on both sides of the house, the Municipal Manager and his Executive Management Team, staff members, members of the media, interest groups and the citizens of the Garden Route District, I would like to express a hearty warm welcome to you all.

Herewith an executive summary of the performance of the Council for the 1st Quarter ending 30 September 2023. The actual and budgeted figures reported, include the Roads Operational Budget.

These figures are presented in terms of Section 52 of the MFMA. The information is presented for the 1st Quarter ending 30 September 2023.

Revenue by source

The total revenue received by source for the 1st quarter amounts to **R140,684,527**, against an adjusted budget of **R528,303,963 (YTDB: R132,075,991)**. This represents **27%** recording of revenue for the first quarter, this was slightly above the expected performance of 25% for the first quarter; 61% of the revenue received for the first quarter related to Transfers and Subsidies revenue, which includes the first instalment of the Equitable Share to the amount of R74,305,000, and 30% of the revenue related to the Roads Agency function amount of R42,827,252. The other 9% revenue received derived from interest on investments, fire services revenue, health services revenue and resorts revenue.

Operating Expenditure by source

For the 1st quarter of the financial year the municipality recorded expenditure performance of **R103,441,157** against an adjusted budget of **R532,490,161 (YTDB: R133,122,540)**, representing **19%** of expenditure for the first quarter, this is a little below the expected performance of 25% for the quarter, the deviation of 6% is due to the start of the financial year and procurement processes that still needs to be concluded before expenditure is incurred.

The salary related expenditure for the first quarter was **R70,409,981** to an adjusted budget of **R300,765,537** (which includes contributions to post-retirement benefits), representing **23%**

spending of the budget for the first quarter. This is slightly below the 25%, however it should be noted that bonus are paid to employees in November (full thirteenth cheque)

The councillor remuneration expenditure for the first quarter amounted to **R3,551,410** to an adjusted budget of **R14,215,993**, representing **25%** of the budget.

Spending on contracted services was **R5,678,312** in the first quarter representing **7%** spending of an adjusted budget of **R81,969,174 (YTDB: R20,492,294)** for the quarter. This was not in line with the expected performance of 25% for the quarter due to the start of the financial year and procurement processes that still needs to be concluded before expenditure is incurred.

The expenditure in respect of the roads agency function is integrated in the financial system and is reported as a department of the GRDM financial system from the 1st of July 2020.

Spending on other operational expenditure was **R13,604,562** in the first quarter representing **21%** spending of an adjusted budget of **R65,390,427 (YTDB: R16,347,607)** (including Roads Budget) for the quarter, this was 4% below the expected performance of 25% for the quarter due to the start of the financial year and procurement processes that still needs to be concluded before expenditure is incurred.

Capital Expenditure

The approved adjusted capital budget for the 2023/24 financial year totals **R159,900,075**. R144m relates to the construction of the Regional Waste Management Facility (RWMF) and commenced in quarter 3 of the financial year 2022/2023.

For the first quarter, capital expenditure was **R11,568,292**, representing **7%** spending of an adjusted budget of R159,900,075 (YTDB: R39,975,019).

Refer to detailed capital expenditure performance on page **36**.

SECTION 2 – RESOLUTIONS

Municipal Financial Management Act, 56 of 2003 - SECTION 52: General responsibilities of the Mayor

This is the resolution being presented to Council in the quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required in terms of section 52 of the Municipal Finance Management Act 56 of 2003.

RECOMMENDATION:

That Council takes note of the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the quarter ending 30 September 2023.

SECTION 3 – EXECUTIVE SUMMARY

3.1 Introduction

These figures are presented in terms of section 52(d) of the MFMA. The information is presented for the 1st quarter ending 30 September 2023.

3.2 Consolidated performance

3.2.1 Against annual budget (adjusted)

The actual and budgeted figures reported, includes the Roads function.

Revenue by source

The total revenue received by source for the 1st quarter amounts to **R140,684,527**, against an adjusted budget of **R528,303,963 (YTDB: R132,075,991)**. This represents **27%** recording of revenue for the first quarter, this was above the expected performance of 25% for the first quarter; 61% of the revenue received for the first quarter related to Transfers and Subsidies revenue, which includes the first instalment of the Equitable Share to the amount of R74,305,000, and 30% of the revenue related to the Roads Agency function amount of R42,827,252. The other 9% revenue received derived from interest on investments, fire services revenue, health services revenue and resorts revenue.

Operating Expenditure by type

For the 1st quarter of the financial year the municipality recorded expenditure performance of **R103,441,157** against an adjusted budget of **R532,490,161 (YTDB: R133,122,540)**, representing **19%** of expenditure for the first quarter, this is a little below the expected performance of 25% for the quarter, the deviation of 6% is due to the start of the financial year and procurement processes that still needs to be concluded before expenditure is incurred.

Capital Expenditure

The approved adjusted capital budget for the 2023/24 financial year totals **R159,900,075**. R144m relates to the construction of the Regional Waste Management Facility (RWMF) and commenced in quarter 3 of the financial year 2022/2023.

For the first quarter, capital expenditure was **R11,568,292**, representing **7%** of an adjusted budget of R159,900,075 (YTDB: R39,975,019).

3.3 Material variances from SDBIP

Attached to this report as Annexure is the SDBIP report for the 1st quarter ending 30 September 2023.

Management of the SDBIP and achievement of actuals against KPI target are done via the Performance Management Section situated in the Office of the Municipal Manager.

3.4 Conclusion

Detailed analysis of the municipal performance for the 1st quarter ending 30 September 2022 will be presented under the different sections of the report. More information regarding the municipal performance and explanations will be provided below.

SECTION 4 – IN-YEAR BUDGET STATEMENT TABLES

4.1 Monthly budget statement

4.1.1 Table C1: S71 Monthly Budget Statement Summary

DC4 Garden Route - Table C1 Monthly Budget Statement Summary - Q1 First Quarter

Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	37 688	37 688	-	-	9 422	(9 422)	-100%	37 688
Investment revenue	-	-	-	-	-	-	-	-	-
Transfers and subsidies - Operational	-	212 004	212 290	88	80 473	53 072	27 400	52%	212 290
Other own revenue	-	268 245	268 245	18 437	53 704	67 061	(13 357)	-20%	-
Total Revenue (excluding capital transfers and contributions)	-	517 937	518 223	18 525	134 177	129 556	4 621	4%	518 223
Employee costs	-	300 666	300 766	23 631	70 410	75 191	(4 782)	-6%	300 766
Remuneration of Councillors	-	14 216	14 216	1 562	3 551	3 554	(3)	-0%	14 216
Depreciation and amortisation	-	5 106	5 106	451	1 354	1 277	77	6%	5 106
Interest	-	8 820	8 820	116	240	2 205	(1 965)	-89%	8 820
Inventory consumed and bulk purchases	-	51 861	51 361	2 877	8 433	12 465	(4 032)	-32%	51 361
Transfers and subsidies	-	2 501	2 687	84	203	672	(469)	-70%	2 687
Other expenditure	-	149 034	149 534	8 304	19 250	37 759	(18 508)	-49%	149 534
Total Expenditure	-	532 204	532 490	37 025	103 441	133 123	(29 682)	-22%	532 490
Surplus/(Deficit)	-	(14 267)	(14 267)	(18 500)	30 735	(3 567)	34 303	-962%	(14 267)
Transfers and subsidies - capital (monetary)	-	8 481	10 081	4 481	6 481	2 520	3 961	157%	10 081
Transfers and subsidies - capital (in-kind)	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	-	(5 786)	(4 186)	(14 019)	37 216	(1 047)	38 263	-3655%	(4 186)
Share of surplus/ (deficit) of associate	-	-	-	-	27	-	27	#DIV/0!	-
Surplus/ (Deficit) for the year	-	(5 786)	(4 186)	(14 019)	37 243	(1 047)	38 290	-3658%	(4 186)
Capital expenditure & funds sources									
Capital expenditure	-	158 300	159 900	2 875	11 568	39 975	(28 407)	-71%	159 900
Capital transfers recognised	-	8 481	10 081	327	1 481	2 520	(1 040)	-41%	10 081
Borrowing	-	143 981	143 981	1 360	6 758	35 995	(29 237)	-81%	143 981
Internally generated funds	-	5 838	5 838	1 188	3 329	1 460	1 870	128%	5 838
Total sources of capital funds	-	158 300	159 900	2 875	11 568	39 975	(28 407)	-71%	159 900
Financial position									
Total current assets	-	149 940	162 430		169 491				162 430
Total non current assets	-	482 146	466 852		325 684				466 852
Total current liabilities	-	62 133	57 501		59 573				57 501
Total non current liabilities	-	316 731	312 603		155 550				312 603
Community wealth/Equity	-	253 223	259 178		280 053				259 178
Cash flows									
Net cash from (used) operating	-	(4 936)	(3 151)	(26 538)	(32 340)	(788)	31 552	-4005%	(3 151)
Net cash from (used) investing	-	(158 300)	(159 900)	(2 875)	(11 568)	(39 975)	(28 407)	71%	(159 900)
Net cash from (used) financing	-	143 732	170 309	-	14 495	45 879	31 384	68%	170 309
Cash/cash equivalents at the month/year end	-	101 769	143 662	123 778	123 778	141 519	17 741	13%	143 662
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	-	13 094	610	766	997	560	7 293	37 117	74 407
Creditors Age Analysis									
Total Creditors	-	993	322	329	-	-	10	421	3 214

4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

DC4 Garden Route - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q1 First Quarter

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		-	275 990	265 854	7 637	94 683	66 464	28 219	42%	265 854
Executive and council		-	274 960	256 982	7 278	93 489	64 245	29 244	46%	256 982
Finance and administration		-	1 029	8 873	359	1 194	2 218	(1 025)	-46%	8 873
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		-	15 036	23 686	905	1 574	5 922	(4 348)	-73%	23 686
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	14 597	14 154	849	1 389	3 539	(2 150)	-61%	14 154
Public safety		-	-	9 094	23	80	2 273	(2 193)	-96%	9 094
Housing		-	-	-	-	-	-	-	-	-
Health		-	439	439	33	105	110	(5)	-4%	439
<i>Economic and environmental services</i>		-	195 060	198 431	14 464	44 428	49 608	(5 180)	-10%	198 431
Planning and development		-	-	3 371	381	1 142	843	300	36%	3 371
Road transport		-	194 878	194 878	14 072	43 255	48 719	(5 465)	-11%	194 878
Environmental protection		-	183	183	11	31	46	(15)	-33%	183
<i>Trading services</i>		-	40 332	40 332	-	-	10 083	(10 083)	-100%	40 332
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	40 332	40 332	-	-	10 083	(10 083)	-100%	40 332
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	-	526 418	528 304	23 006	140 685	132 076	8 609	7%	528 304
Expenditure - Functional										
<i>Governance and administration</i>		-	182 063	182 249	14 621	37 419	45 562	(8 144)	-18%	182 249
Executive and council		-	55 515	55 515	4 963	10 535	13 879	(3 343)	-24%	55 515
Finance and administration		-	123 362	123 548	9 408	26 144	30 887	(4 743)	-15%	123 548
Internal audit		-	3 186	3 186	250	739	796	(58)	-7%	3 186
<i>Community and public safety</i>		-	91 305	91 333	6 218	17 733	22 779	(5 046)	-22%	91 333
Community and social services		-	8 016	8 116	565	1 630	2 029	(399)	-20%	8 116
Sport and recreation		-	14 322	14 322	1 075	2 327	3 580	(1 253)	-35%	14 322
Public safety		-	28 546	28 546	1 730	5 257	7 137	(1 880)	-26%	28 546
Housing		-	-	-	-	-	-	-	-	-
Health		-	40 421	40 349	2 847	8 519	10 033	(1 514)	-15%	40 349
<i>Economic and environmental services</i>		-	218 159	218 231	15 765	47 152	54 612	(7 459)	-14%	218 231
Planning and development		-	18 300	18 300	1 259	3 721	4 575	(854)	-19%	18 300
Road transport		-	195 904	195 904	14 243	42 552	48 976	(6 424)	-13%	195 904
Environmental protection		-	3 955	4 027	263	880	1 061	(181)	-17%	4 027
<i>Trading services</i>		-	38 047	38 047	325	837	9 512	(8 674)	-91%	38 047
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	38 047	38 047	325	837	9 512	(8 674)	-91%	38 047
<i>Other</i>		-	2 630	2 630	96	299	658	(358)	-55%	2 630
Total Expenditure - Functional	3	-	532 204	532 490	37 025	103 441	133 123	(29 682)	-22%	532 490
Surplus/ (Deficit) for the year		-	(5 786)	(4 186)	(14 019)	37 243	(1 047)	38 290	-3658%	(4 186)

This table reflects the operating budget (Financial Performance) in the standard classifications that is the Government Finance Statistics Functions and Sub-function. The main functions are Governance and Administration, Community and Public Safety, Economic and Environmental Services and Trading services.

Operating Revenue:

Table C2 reflects the financial performance per Standard Classification and shows that most of the municipal funds are received under the Executive and Council classification and the roads transport for the roads function performed on behalf of Province Government. This is because the municipality budget most of its income under the Governance and administration function of the Government Financial Statistics (GFS) classification.

The total revenue received by source for the 1st quarter amounts to **R140,684,527**, against an adjusted budget of **R528,303,966 (YTDB: R132,075,991)**. This represents **27%** recording of revenue for the first quarter, this was slightly above the expected performance of 25% for the first quarter; 61% of the revenue received for the first quarter related to Transfers and Subsidies revenue, which includes the first instalment of the Equitable Share to the amount of R74,305,000, and 30% of the revenue related to the Roads Agency function. The other revenue received derived from interest on investments, fire services revenue, health services revenue and resorts revenue.

Operating Expenditure

The total operating expenditure for the 1st quarter amounts to **R103,441,157** against an adjusted budget of **R532,490,161 (YTDB: R133,122,540)**, representing **19%** of expenditure for the first quarter ending 30 September 2022.

More details regarding the operational expenditures are included in the report below under expenditure by type.

In Table C3, Financial Performance is reported by municipal vote:

4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

DC4 Garden Route - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q1 First Quarter

Vote Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Office of the Municipal Manager		-	274 960	256 982	7 278	93 489	64 245	29 244	45,5%	256 982
Vote 2 - Office of the Municipal Manager (cont)		-	-	-	-	-	-	-	-	-
Vote 3 - Financial Services		-	-	6 358	238	978	1 590	(612)	-38,5%	6 358
Vote 4 - Financial Services (cont)		-	-	-	-	(0)	-	(0)	#DIV/0!	-
Vote 5 - Corporate Services		-	1 029	1 473	120	216	368	(152)	-41,4%	1 473
Vote 6 - Corporate Services (cont)		-	-	1 042	-	-	260	(260)	-100,0%	1 042
Vote 7 - Community Services		-	439	439	33	105	110	(5)	-4,3%	439
Vote 8 - Community Services (cont)		-	40 515	49 609	30	104	12 402	(12 298)	-99,2%	49 609
Vote 9 - Planning and Economic Development		-	-	-	3	7	-	7	#DIV/0!	-
Vote 10 - Planning and Economic Development (cont)		-	7 612	10 540	1 127	2 319	2 635	(316)	-12,0%	10 540
Vote 11 - Planning and Economic Development(cont2)		-	6 985	6 985	103	212	1 746	(1 534)	-87,8%	6 985
Vote 12 - Roads		-	194 878	194 878	14 072	43 255	48 719	(5 465)	-11,2%	194 878
Vote 13 - Roads (cont)		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 -		-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	-	526 418	528 304	23 006	140 685	132 076	8 609	6,5%	528 304
Expenditure by Vote	1									
Vote 1 - Office of the Municipal Manager		-	63 758	63 758	5 531	12 273	15 940	(3 667)	-23,0%	63 758
Vote 2 - Office of the Municipal Manager (cont)		-	6 734	6 734	539	1 594	1 683	(89)	-5,3%	6 734
Vote 3 - Financial Services		-	22 124	22 124	1 969	4 861	5 531	(670)	-12,1%	22 124
Vote 4 - Financial Services (cont)		-	6 511	6 511	523	1 565	1 628	(62)	-3,8%	6 511
Vote 5 - Corporate Services		-	37 456	37 641	1 976	5 862	9 410	(3 548)	-37,7%	37 641
Vote 6 - Corporate Services (cont)		-	29 874	29 875	2 818	7 450	7 469	(19)	-0,3%	29 875
Vote 7 - Community Services		-	52 804	52 832	3 718	11 043	13 154	(2 111)	-16,0%	52 832
Vote 8 - Community Services (cont)		-	69 242	69 314	2 232	6 760	17 383	(10 623)	-61,1%	69 314
Vote 9 - Planning and Economic Development		-	20 176	20 176	1 520	4 579	5 044	(465)	-9,2%	20 176
Vote 10 - Planning and Economic Development (cont)		-	23 326	23 326	1 795	4 400	5 832	(1 431)	-24,5%	23 326
Vote 11 - Planning and Economic Development(cont2)		-	4 296	4 296	162	502	1 074	(572)	-53,2%	4 296
Vote 12 - Roads		-	124 074	124 074	10 366	29 596	31 019	(1 423)	-4,6%	124 074
Vote 13 - Roads (cont)		-	71 830	71 830	3 877	12 956	17 957	(5 002)	-27,9%	71 830
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 -		-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	-	532 204	532 490	37 025	103 441	133 123	(29 682)	-22,3%	532 490
Surplus/ (Deficit) for the year	2	-	(5 786)	(4 186)	(14 019)	37 243	(1 047)	38 290	-3658,0%	(4 186)

Revenue and expenditure reflects the operating performance per municipal vote. This is in accordance with the Government Financial Statistics (GFS) classification of the National Treasury.

Most of the municipal income is budgeted under the Executive and Council function and roads agency function. Sport and Recreation (Resorts) is the other main municipal function where income budgeting is recorded.

Expenditure per municipal vote is distributed to ensure that the municipal expenditure reflects the functions where expenditure is allocated. This is done to ensure implementation of the Integrated Development Plan (IDP) and for Annual Reporting.

4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC4 Garden Route - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter

Description	Ref	2022/23		Budget Year 2023/24						Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	Year ID actual	Year ID budget	YTD variance	YTD variance %	
R thousands										
Revenue										
Exchange Revenue										
Service charges - Electricity							-	0%		
Service charges - Water							-	0%		
Service charges - Waste Water Management							-	0%		
Service charges - Waste management		-	37 688	37 688	-	-	9 422	(9 422)	-100%	37 688
Sale of Goods and Rendering of Services		-	26 779	26 779	784	1 428	6 695	(5 267)	-79%	26 779
Agency services		-	214 389	21 239	1 500	4 499	5 310	(811)	-15%	21 239
Interest							-	0%		
Interest earned from Receivables		-	3 371	3 708	414	1 240	927	313	34%	3 708
Interest from Current and Non Current Assets		-	10 134	10 134	495	1 246	2 533	(1 287)	-51%	10 134
Dividends							-	0%		
Rent on Land		-	627	627	38	113	157	(44)	-28%	627
Rental from Fixed Assets		-	3 377	3 377	112	359	844	(485)	-58%	3 377
Licence and permits							-	0%		
Operational Revenue		-	9 386	202 199	14 323	44 031	50 550	(6 519)	-13%	202 199
Non-Exchange Revenue										
Property rates							-	0%		
Surcharges and Taxes		-	-	-	765	765	-	765	#DIV/0!	-
Fines, penalties and forfeits							-	0%		
Licence and permits		-	183	183	7	24	46	(22)	-48%	183
Transfers and subsidies - Operational		-	212 004	212 290	88	80 473	53 072	27 400	52%	212 290
Interest							-	0%		
Fuel Levy							-	0%		
Operational Revenue							-	0%		
Gains on disposal of Assets							-	0%		
Other Gains		-	-	-	-	-	-	-	0%	-
Discontinued Operations							-	0%		
Total Revenue (excluding capital transfers and contributions)		-	517 937	518 223	18 525	134 177	129 556	4 621	4%	518 223
Expenditure By Type										
Employee related costs		-	300 666	300 766	23 631	70 410	75 191	(4 782)	-6%	300 766
Remuneration of councillors		-	14 216	14 216	1 562	3 551	3 554	(3)	0%	14 216
Bulk purchases - electricity							-	0%		
Inventory consumed		-	51 861	51 361	2 877	8 433	12 465	(4 032)	-32%	51 361
Debt impairment		-	-	-	-	-	-	-	0%	-
Depreciation and amortisation		-	5 106	5 106	451	1 354	1 277	77	6%	5 106
Interest		-	8 820	8 820	116	240	2 205	(1 965)	-89%	8 820
Contracted services		-	81 910	81 969	2 932	5 678	20 537	(14 858)	-72%	81 969
Transfers and subsidies		-	2 501	2 687	84	203	672	(469)	-70%	2 687
Irrecoverable debts written off		-	2 100	2 100	-	-	525	(525)	-100%	2 100
Operational costs		-	64 950	65 390	5 370	13 605	16 678	(3 074)	-18%	65 390
Losses on Disposal of Assets		-	-	-	-	-	-	-	0%	-
Other Losses		-	75	75	3	(33)	19	(51)	-274%	75
Total Expenditure		-	532 204	532 490	37 025	103 441	133 123	(29 682)	-22%	532 490
Surplus/(Deficit)		-	(14 267)	(14 267)	(18 500)	30 735	(3 567)	34 303	-962%	(14 267)
Transfers and subsidies - capital (monetary allocations)										
		-	8 481	10 081	4 481	6 481	2 520	3 961	157%	10 081
Transfers and subsidies - capital (in-kind)		-	-	-	-	-	-	-	0%	-
Surplus/(Deficit) after capital transfers & contributions		-	(5 786)	(4 186)	(14 019)	37 216	(1 047)			(4 186)
Income Tax							-	-		
Surplus/(Deficit) after income tax		-	(5 786)	(4 186)	(14 019)	37 216	(1 047)			(4 186)
Share of Surplus/Deficit attributable to Joint Venture										
Share of Surplus/Deficit attributable to Minorities										
Surplus/(Deficit) attributable to municipality		-	(5 786)	(4 186)	(14 019)	37 216	(1 047)			(4 186)
Share of Surplus/Deficit attributable to Associate										
Intercompany/Parent subsidiary transactions		-	-	-	-	27	-			-
Surplus/ (Deficit) for the year		-	(5 786)	(4 186)	(14 019)	37 243	(1 047)			(4 186)

Revenue by Source

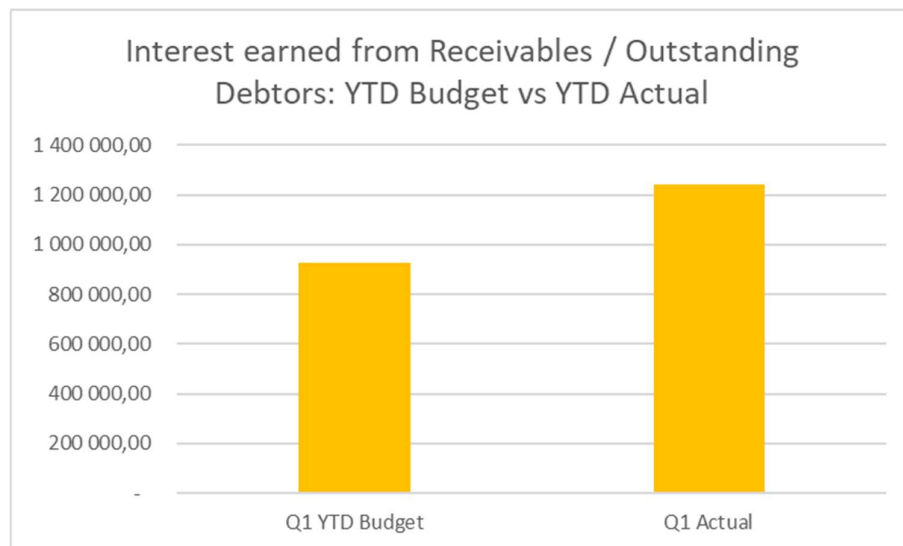
Revenue by source explains the types of income budgeted for and the performance of these items individually:

Interest earned from Current and Non-Current Assets / External Investments.

Reflects the interest earned in respect of surplus funds not immediately needed in the operations of the municipality over the short-term period. The bulk of the investments have not matured yet, it is invested for more than 30 days, and the interest will only be realised on the date of maturity. No interest was recorded for the first quarter ending 30 September 2023.

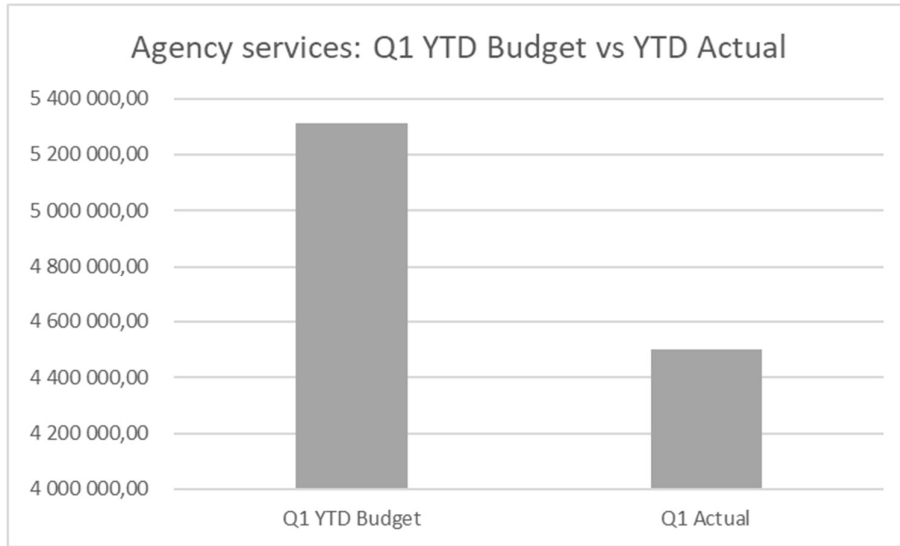
Interest earned from Receivables / Outstanding debtors.

Interest on outstanding debtors for the first quarter ending 30 September 2023 amounted to R1,239,894 (YTDB: R927,000). The majority of the debtors are firefighting debtors.



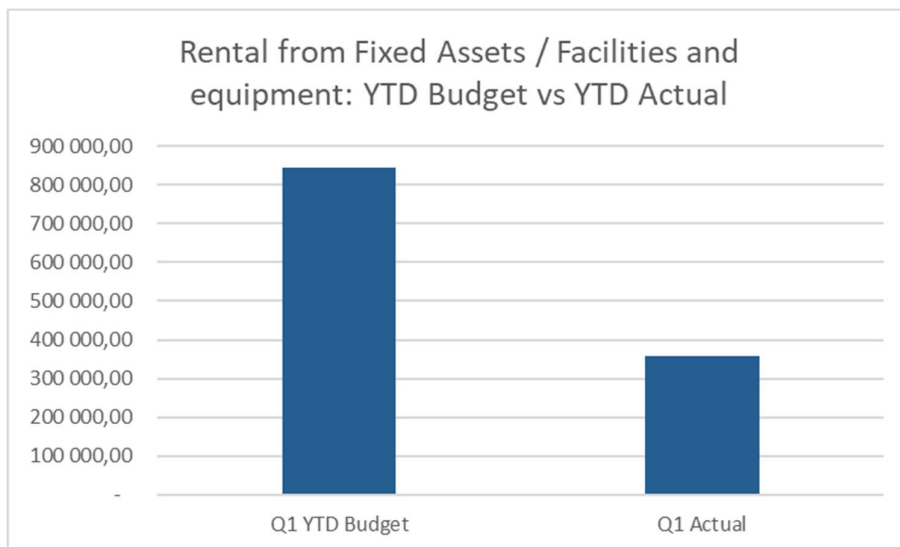
Agency services

The municipality performs an agency function on behalf of the Department of Transport – Roads department. Monthly agency fees are collected from the department. 12% Admin fee is received on the original allocation and 6% on any additional allocations. An amount of R4,498,913 (YTDB: R5,310,000) was recorded for the first quarter ending 30 September 2023.



Rental from Fixed Assets / facilities and equipment:

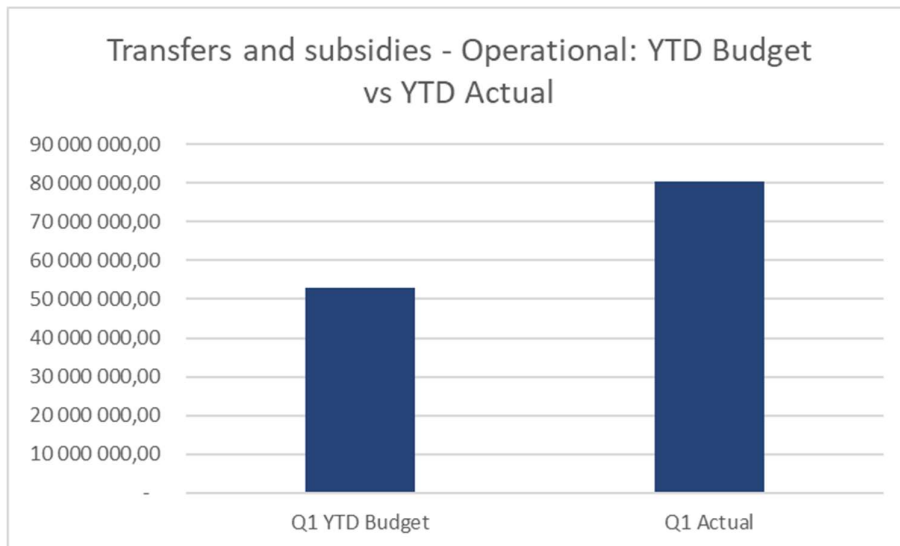
Rental of facilities and equipment for the first quarter ending 30 September 2023 amounted to R358,791 (YTDB: R844,000). The actual performance is -58% off the year-to-date budget, the expectation is that the income will increase within the next 2 to 3 quarters. The property section in the Planning and Economic Development Department is in process of reviewing expired lease agreements, and compilation of new lease agreements, once this is finalized leases can be billed on the debtor system which will increase the revenue from facilities.



Transfers recognised – operational

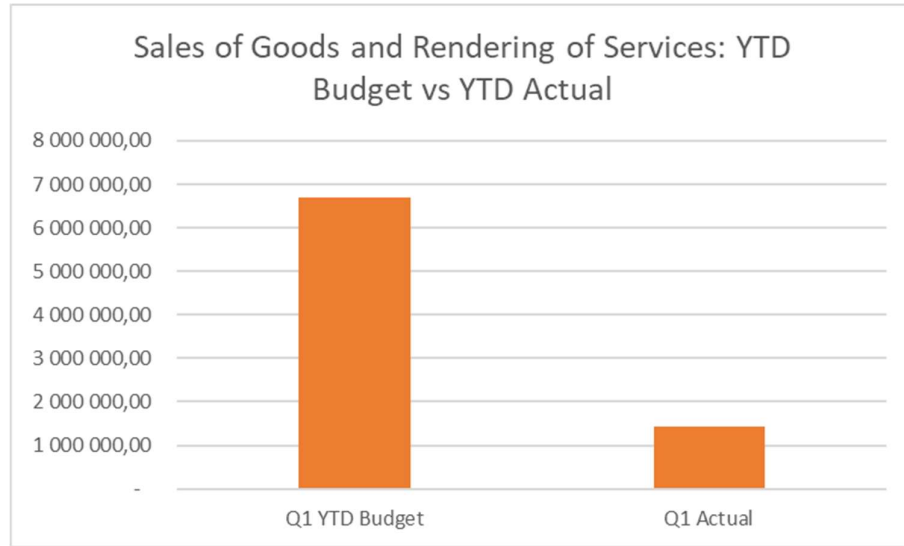
The transfers recognised represents the allocations as promulgated in the National and Provincial Division of Revenues Act's respectively. The first instalment of R74,305,000 (Total

allocation R178,333,000) for the Equitable Share and R1,560,000 for Safety Implementation Grant (WOSA) was received during July 2023, this is the total grant allocation received in full. The municipality also received R1,046,000 in respect of the SETA funding (Skills Mecca) during July 2023 as per the SLA. The municipality received R1,000,000 for the FMG, the first instalment of R545,000 for the EPWP Grant, R1,928,000 for the Rural Roads Assets Management Grant and R2,000,000 for the Energy Efficiency and Demand Side Management Grant, during the month of August 2023, from National Treasury. The municipality received R4,481,000 from Provincial Treasury for the Fire Service Capacity Grant during the month of 30 September 2023.



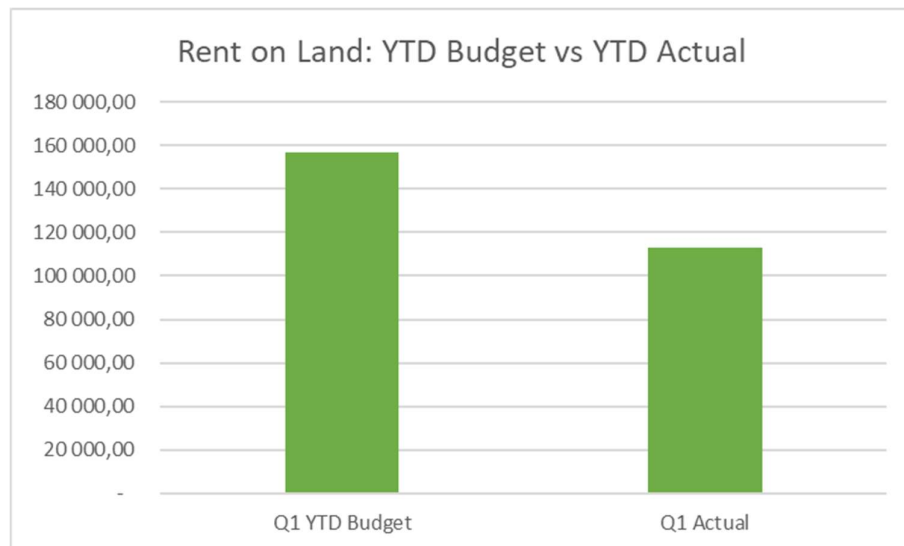
Sales of Goods and Rendering of Services:

The income for rental of facilities and equipment reported for the first quarter ending 30 September 2023 amounts to R1,427,548 (YTDB: R6,695,000). Included under this revenue is the income received from the fire fighting fees. Up to 30 September 2023 the actual billed income was R80 000 vs a total budget of R9m, as this is considered low fire season. It is expected that the fire fighting revenue will increase from December up to March which is considered the high fire season.



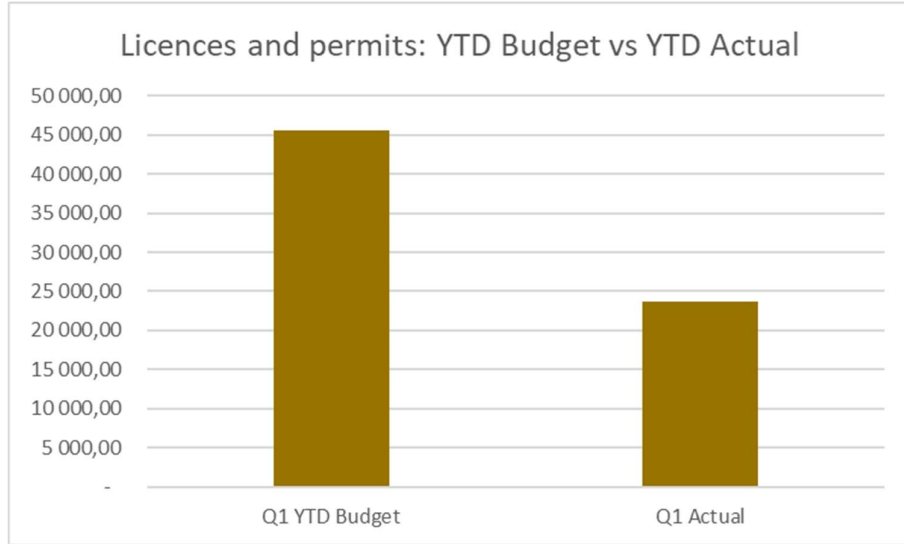
Rent on Land

The income received from rental on land amounts to R113,041 (YTDB: R157,000) for the quarter ending 30 September 2023.



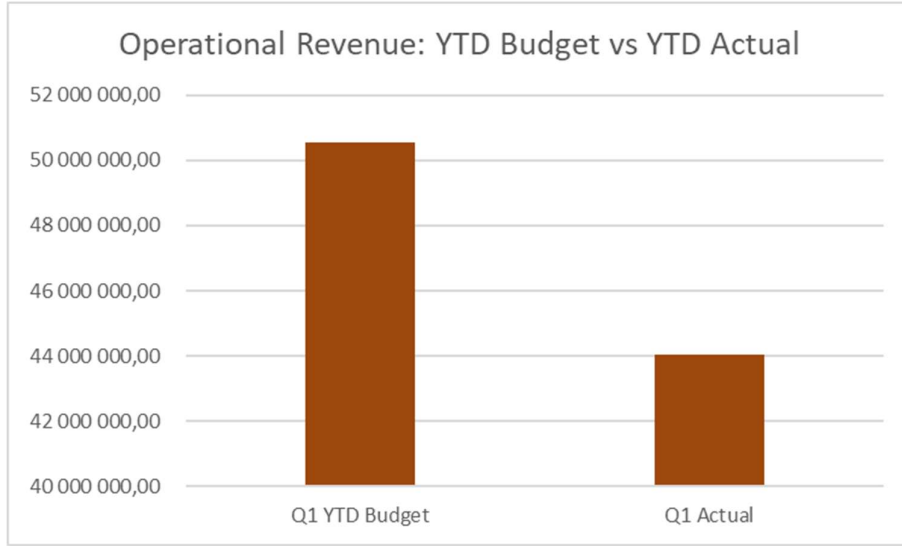
Licences and permits.

The income received for licences and permits for the first quarter ending 30 September 2023 amounts to R23,641 (YTDB: R46,000).



Operational Revenue

Operational revenue reflects an amount of R44,030,822 (YTDB: R50,550,000) for the first quarter ending 30 September 2023. Other revenue mostly consists of the following: Fire services revenue and health services revenue. Included under Operational Revenue is the revenue received from Department of Public Transport whereby GRDM performs the road function on behalf of the Department, total budget is R193m, year to date actual income received is R42m. Claims are submitted for re-imburements on a monthly basis to Province, it is expected that expenditure will increase more rapidly from the second quarter.

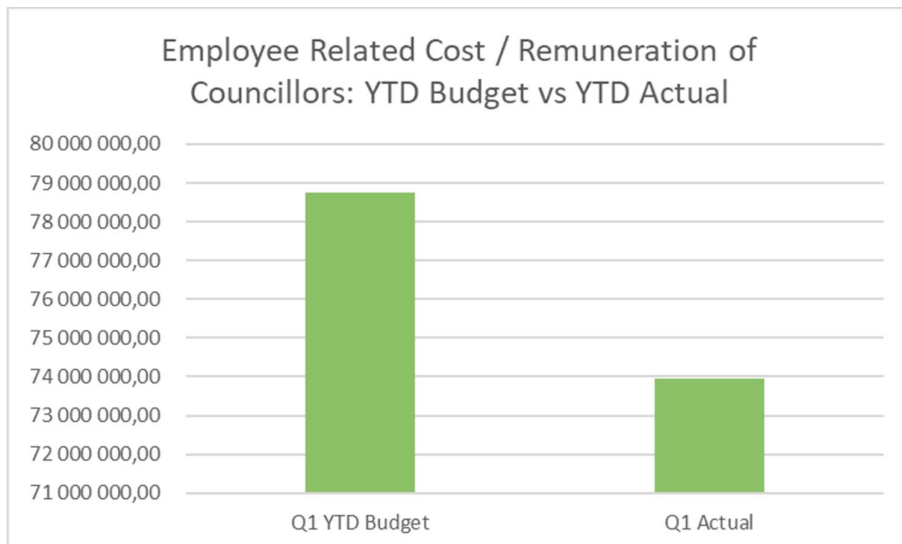


Expenditure by Type

Expenditure by type reflects the operational budget per main type/category of expenditure:

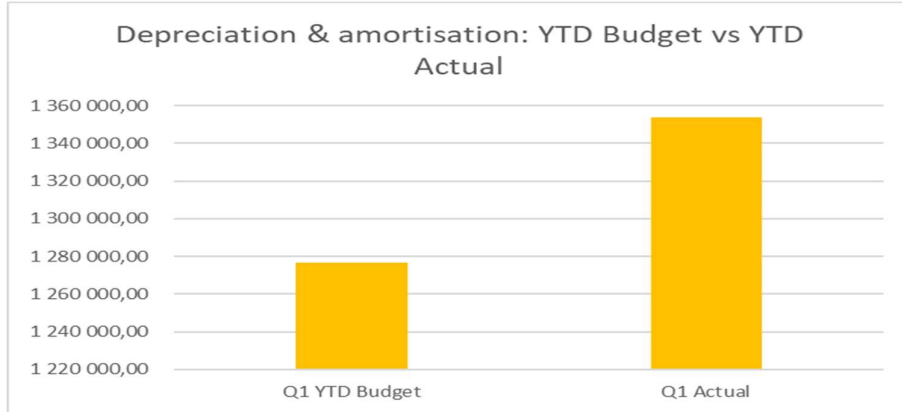
Employee Related cost / Remuneration of councillors

Remuneration related expenditure (councillors and staff) for the first quarter ending 30 September 2023 amounted to R73,961,000 (YTDB: R78,745,000) of an adjusted budgeted amount of R314,981,530 that represents 23% of the budgeted amount, slightly below the 25%, however the bonus of employees are paid in November or December.



Depreciation and asset impairment

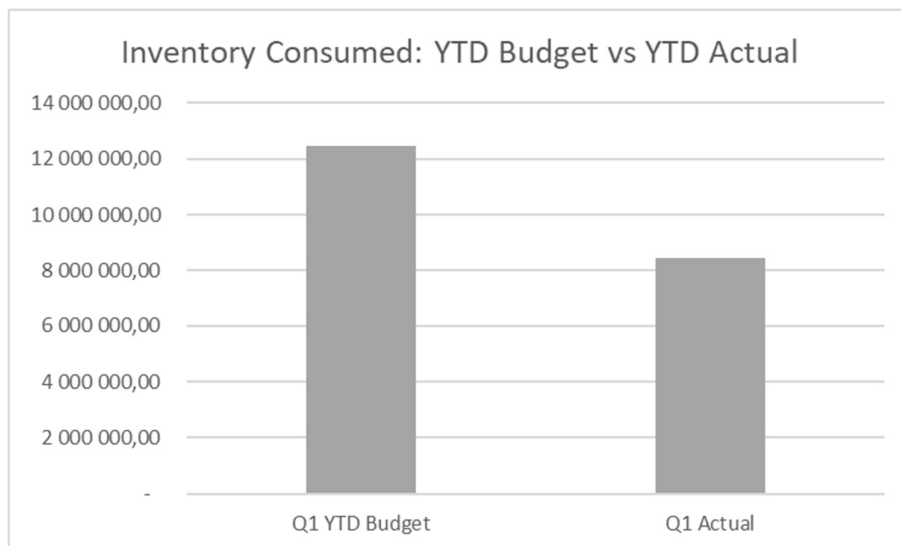
Depreciation of R1,353,588 (YTDB: R1,276,613) was recognised for the 1st quarter ending 30 September 2023.



These items account for non-cash budgeted items. The fixed asset register module must still be fully implemented at Garden Route DM by the service provider (Phoenix) of the financial system. The Asset Verification module has been implemented – the GRAP implementation testing will be performed during 2023/2024 financial year.

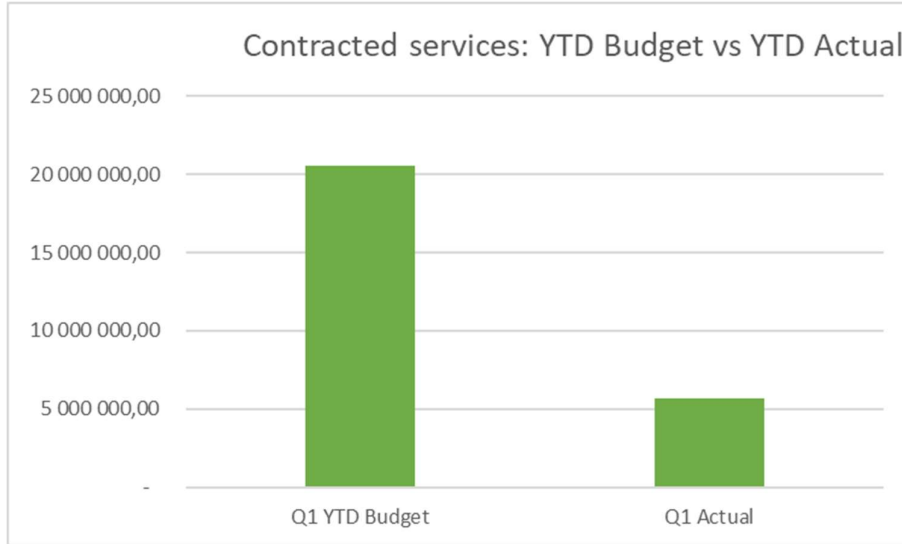
Inventory Consumed

Other materials consist of all inventories consumed purchases for materials and supplies and amounts to R8,432,260 (YTDB: R12,465,000) for the first quarter ended 30 September 2023 against an adjusted budgeted amount of R51,360,557



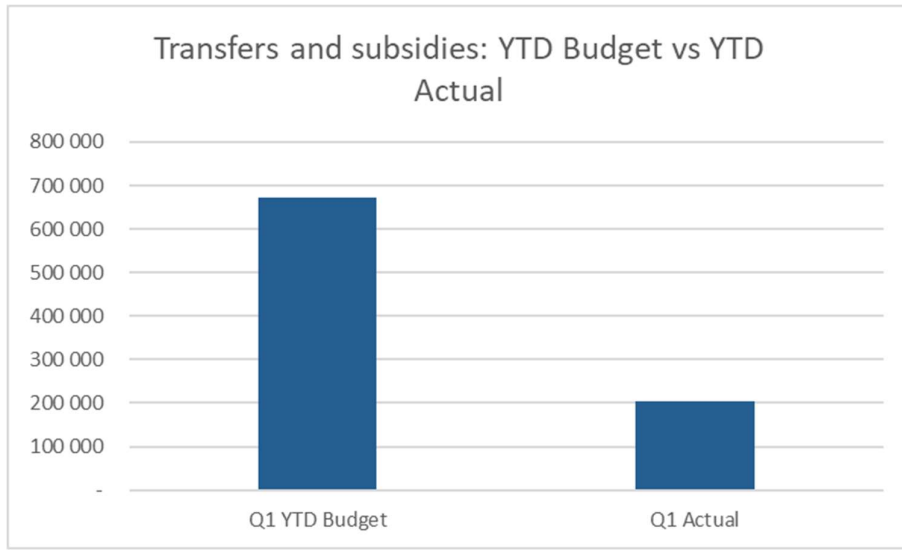
Contracted services

Contracted services amounted to R5,678,705 (YTDB: R20,537,000) for the first quarter ending 30 September 2023 against a total adjusted budgeted amount of R81,969,174.



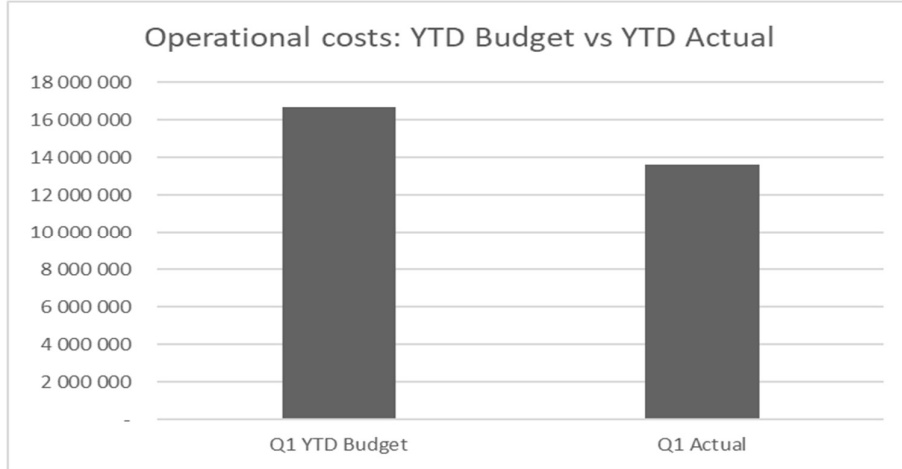
Transfers and subsidies

The transfers and subsidies expenditure for the first quarter ended 30 September 2023 amounts to R203,000 (YTDB: R672,000) against an adjusted budgeted amount of R2,687,081.



Operational costs

Other expenditure reflects all other expenses not specifically mentioned and amounts to R13,604,562 (YTDB: R16,678,000) for the first quarter ended 30 September 2023 against an adjusted budgeted amount of R16,678,306.



4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

Variances explained in Supporting Table C5

DC4 Garden Route - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q1 First Quarter

Vote Description	Ref	2022/23		Budget Year 2023/24						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Office of the Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 2 - Office of the Municipal Manager (cont)		-	-	-	-	-	-	-	-	-
Vote 3 - Financial Services		-	-	-	-	-	-	-	-	-
Vote 4 - Financial Services (cont)		-	-	-	-	-	-	-	-	-
Vote 5 - Corporate Services		-	-	-	-	-	-	-	-	-
Vote 6 - Corporate Services (cont)		-	250	250	20	20	62	(43)	-69%	250
Vote 7 - Community Services		-	8 619	10 219	1 474	4 551	2 555	1 997	78%	10 219
Vote 8 - Community Services (cont)		-	144 631	144 631	1 360	6 758	36 158	(29 399)	-81%	144 631
Vote 9 - Planning and Economic Development		-	-	-	-	-	-	-	-	-
Vote 10 - Planning and Economic Development (cont)		-	4 800	4 800	22	239	1 200	(961)	-80%	4 800
Vote 11 - Planning and Economic Development(cont2)		-	-	-	-	-	-	-	-	-
Vote 12 - Roads		-	-	-	-	-	-	-	-	-
Vote 13 - Roads (cont)		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 -		-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	4,7	-	158 300	159 900	2 875	11 568	39 975	(28 407)	-71%	159 900
Single Year expenditure appropriation	2									
Vote 1 - Office of the Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 2 - Office of the Municipal Manager (cont)		-	-	-	-	-	-	-	-	-
Vote 3 - Financial Services		-	-	-	-	-	-	-	-	-
Vote 4 - Financial Services (cont)		-	-	-	-	-	-	-	-	-
Vote 5 - Corporate Services		-	-	-	-	-	-	-	-	-
Vote 6 - Corporate Services (cont)		-	-	-	-	-	-	-	-	-
Vote 7 - Community Services		-	-	-	-	-	-	-	-	-
Vote 8 - Community Services (cont)		-	-	-	-	-	-	-	-	-
Vote 9 - Planning and Economic Development		-	-	-	-	-	-	-	-	-
Vote 10 - Planning and Economic Development (cont)		-	-	-	-	-	-	-	-	-
Vote 11 - Planning and Economic Development(cont2)		-	-	-	-	-	-	-	-	-
Vote 12 - Roads		-	-	-	-	-	-	-	-	-
Vote 13 - Roads (cont)		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 -		-	-	-	-	-	-	-	-	-
Total Capital single-year expenditure	4	-	-	-	-	-	-	-	-	-
Total Capital Expenditure		-	158 300	159 900	2 875	11 568	39 975	(28 407)	-71%	159 900

The approved adjusted capital budget for the 2023/24 financial year totals **R159,900,075**. R144m relates to the construction of the Regional Waste Management Facility (RWMF) and commenced in quarter 3 of the financial year 2022/2023.

For the first quarter, capital expenditure was **R11,568,292**, representing **7%** of an adjusted budget of R159,900,075 (YTDB: R39,975,019).

4.1.6 Table C6: Monthly Budget Statement - Financial Position

DC4 Garden Route - Table C6 Monthly Budget Statement - Financial Position - Q1 First Quarter

Description	Ref	2022/23	Budget Year 2023/24			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash and cash equivalents		–	100 110	141 818	123 778	141 818
Trade and other receivables from exchange transactions		–	16 279	5 911	28 557	5 911
Receivables from non-exchange transactions		–	–	46	46	46
Current portion of non-current receivables		–	4 293	4 293	4 293	4 293
Inventory		–	2 979	3 409	2 413	3 409
VAT		–	6 060	6 954	10 404	6 954
Other current assets		–	20 220	0	–	0
Total current assets		–	149 940	162 430	169 491	162 430
Non current assets						
Investments		–	28	28	28	28
Investment property		–	64 187	64 084	65 928	64 084
Property, plant and equipment		–	355 193	342 240	198 330	342 240
Biological assets						
Living and non-living resources						
Heritage assets						
Intangible assets		–	(26)	412	1 310	412
Trade and other receivables from exchange transactions						
Non-current receivables from non-exchange transactions		–	62 764	60 088	60 088	60 088
Other non-current assets						
Total non current assets		–	482 146	466 852	325 684	466 852
TOTAL ASSETS		–	632 086	629 282	495 175	629 282
LIABILITIES						
Current liabilities						
Bank overdraft						
Financial liabilities		–	100	100	663	100
Consumer deposits		–	468	636	1 793	636
Trade and other payables from exchange transactions		–	27 928	26 931	18 873	26 931
Trade and other payables from non-exchange transactions		–	4 588	2 576	2 649	2 576
Provision		–	26 843	26 317	30 601	26 317
VAT		–	2 207	941	4 995	941
Other current liabilities						
Total current liabilities		–	62 133	57 501	59 573	57 501
Non current liabilities						
Financial liabilities		–	170 315	170 315	14 495	170 315
Provision		–	12 024	12 064	12 089	12 064
Long term portion of trade payables						
Other non-current liabilities		–	134 391	130 224	128 966	130 224
Total non current liabilities		–	316 731	312 603	155 550	312 603
TOTAL LIABILITIES		–	378 864	370 104	215 122	370 104
NET ASSETS	2	–	253 223	259 178	280 053	259 178
COMMUNITY WEALTH/EQUITY						
Accumulated surplus/(deficit)		–	200 293	206 262	237 161	206 262
Reserves and funds		–	52 930	52 915	42 891	52 915
Other						
TOTAL COMMUNITY WEALTH/EQUITY	2	–	253 223	259 178	280 053	259 178

The financial position of Council is recorded at the end of the first quarter ending 30 September 2023.

4.1.7 Table C7: Monthly Budget Statement - Cash Flow

DC4 Garden Route - Table C7 Monthly Budget Statement - Cash Flow - Q1 First Quarter

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates								-		
Service charges		-	37 688	37 688	-	-	9 422	(9 422)	-100%	37 688
Other revenue		-	54 770	247 920	17 942	52 458	61 980	(9 522)	-15%	247 920
Transfers and Subsidies - Operational		-	405 154	212 290	88	80 473	53 072	27 401	52%	212 290
Transfers and Subsidies - Capital		-	8 481	10 081	4 481	6 481	2 520	3 961	157%	10 081
Interest		-	10 134	10 134	495	1 246	2 533	(1 287)	-51%	10 134
Dividends								-		
Payments										
Suppliers and employees		-	(512 343)	(512 443)	(49 428)	(162 106)	(128 111)	33 995	-27%	(512 443)
Interest		-	(8 820)	(8 820)	(116)	(240)	(2 205)	(1 965)	89%	(8 820)
Transfers and Subsidies								10 652	0%	
NET CASH FROM/(USED) OPERATING ACTIVITIES		-	(4 936)	(3 151)	(26 538)	(32 340)	(788)	31 552	-4005%	(3 151)
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE								-		
Decrease (increase) in non-current receivables								-		
Decrease (increase) in non-current investments		-	-	-	-	-	-	-		-
Payments										
Capital assets		-	(158 300)	(159 900)	(2 875)	(11 568)	(39 975)	(28 407)	71%	(159 900)
NET CASH FROM/(USED) INVESTING ACTIVITIES		-	(158 300)	(159 900)	(2 875)	(11 568)	(39 975)	(28 407)	71%	(159 900)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans								-		
Borrowing long term/refinancing		-	143 732	170 309	-	14 495	45 879	(31 384)	-68%	170 309
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-		-
Payments										
Repayment of borrowing								-		
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	143 732	170 309	-	14 495	45 879	31 384	68%	170 309
NET INCREASE/ (DECREASE) IN CASH HELD										
Cash/cash equivalents at beginning:		-	(19 504)	7 258	(29 413)	(29 413)	5 116			7 258
Cash/cash equivalents at month/year end:		-	121 273	136 403	153 191	153 191	136 403			136 403
Cash/cash equivalents at month/year end:		-	101 769	143 662	123 778	123 778	141 519			143 662

The municipal bank balance as at 30 September 2023 totals R14,777,946 and the total balance of short term deposits were R85,000,000 and call account deposits amounted to R24,000,000. Total cash and cash equivalents available at month end is R123,777,946.

More detailed information regarding the cash position is tabled below that is giving a breakdown of the commitments against the cash of council:

REPORTING MONTH:		30 SEPTEMBER 2023	
Commitments against Cash & Cash Equivalents			
ITEM	Previous Month R'000	Current Month R'000	
Bank balance as at 30 September 2023	44 190 920,68	14 777 946,00	
Other Cash & Cash Equivalents: Short term deposits	85 000 000,00	85 000 000,00	
Other Cash & Cash Equivalents: Call accounts	24 000 000,00	24 000 000,00	
Total Cash & Cash Equivalents:	153 190 920,68	123 777 946,00	
LESS:	123 802 286,54	108 035 848,76	
Unspent Conditional Grants	8 556 754,00	7 868 591,00	
Provision for staff leave	21 672 994,00	21 672 994,00	
Provision for bonus	9 485 086,00	9 485 086,00	
Post Retirement Benefits	30 198 700,00	35 862 400,00	
Performance Bonus	956 188,00	956 188,00	
Grant received in advance	-	-	
Trade Payables	-	-	
YTD Unspent Capital budget	3 697 000,00	2 509 000,00	
YTD Unspent Operational budget	49 235 564,54	29 681 589,76	
Sub total	29 388 634,14	15 742 097,24	
PLUS:	44 879 505,00	45 715 242,67	
VAT Receivable	4 109 640,00	4 109 640,00	
Receivable Exchange	15 147 042,00	15 147 042,00	
Department of Transport and Public Works	25 622 823,00	26 458 560,67	
	74 268 139,14	61 457 339,91	
LESS OTHER MATTERS:			
Capital Replacement Reserve	17 822 749,00	17 822 749,00	
Employee Benefits Reserves	34 169 029,00	34 169 029,00	
Sub Total	22 276 361,14	9 465 561,91	
LESS: CONTINGENT LIABILITIES	4 500 000,00	4 500 000,00	
Barry Louis Rae Trust	4 500 000,00	4 500 000,00	
Portion of Portion 2 of Farm 238, Hooggekraal	-	-	
Labour disputes	-	-	
Recalculated available cash balance	17 776 361,14	4 965 561,91	
Total actual September 2023 expenditure excluding Roads (expenditure paid and taken into account in cash balance)	19 365 365,00	23 008 252,00	

PART 2 – SUPPORTING DOCUMENTATION

SECTION 5 – DEBTORS' ANALYSIS

Supporting Table SC3

DC4 Garden Route - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q1 First Quarter

Description	NT Code	Budget Year 2023/24										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy	
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days			
R thousands														
Debtors Age Analysis By Income Source														
Trade and Other Receivables from Exchange Transactions - Water	1200	-	-	-	-	-	-	-	-	-	-	-	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	1300	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Non-ex change Transactions - Property Rates	1400	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Exchange Transactions - Waste Water Management	1500	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Exchange Transactions - Waste Management	1600	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	-	11	11	-	11	-	-
Interest on Arrear Debtor Accounts	1810	408	414	412	409	387	378	2 194	7 720	12 321	11 087	-	-	-
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	1900	13 563	12 680	198	356	610	182	5 099	29 386	62 075	35 634	-	-	-
Total By Income Source	2000	13 971	13 094	610	766	997	560	7 293	37 117	74 407	46 732	-	-	-
2022/23 - totals only														
Debtors Age Analysis By Customer Group														
Organs of State	2200	6	57	33	121	85	23	483	2 267	3 076	2 980	-	-	-
Commercial	2300	13 897	12 971	577	644	912	536	6 810	34 850	71 197	43 752	-	-	-
Households	2400	2	-	-	-	-	-	-	-	2	-	-	-	-
Other	2500	67	66	-	-	-	-	-	-	133	-	-	-	-
Total By Customer Group	2600	13 971	13 094	610	766	997	560	7 293	37 117	74 407	46 732	-	-	-

Long outstanding debtors that mainly consist of old sundry debt and fire accounts, remains a concern for the municipality and management will continue to report in terms of progress made.

The majority of the firefighting accounts are disputed with regards to the origin of the fire and who is responsible for the payment of the account. The fire section have implemented an electronic system which will assist in the future with disputes.

The municipality are required to submit debtors aged analysis data strings on a monthly basis.

Currently the debtor section initiated debt collection processes and will report quarterly to the financial services committee on the debt collection process.

SECTION 6 – CREDITORS' ANALYSIS

Supporting Table C4

DC4 Garden Route - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q1 First Quarter

Description R thousands	NT Code	Budget Year 2023/24									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	1 139	993	322	329	-	-	10	421	3 214	-
Auditor General	0800	-	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	1 139	993	322	329	-	-	10	421	3 214	-

The municipality are required to submit creditors aged analysis data strings on a monthly basis.

The reasons for long outstanding creditors include invoices not submitted by suppliers or unresolved disputes on certain invoices.

The municipality is continuously working towards resolving outstanding disputes on invoices and obtaining outstanding invoices.

SECTION 7 – INVESTMENT PORTFOLIO ANALYSIS

7.1 Investment monitoring information

The municipality invest access funds on a 30 days' short-term investment period in order to maximise the interest received and to have cash readily available when needed and is done in line with the Cash Management and Investment Policy of council.

This should be done in line with the Cash Management and Investment policy of council.

	Balance as at 01 September 2023	Movements for the month		Balance as at 30 September 2023	Interest earned Month	Interest earned Year to date
		Investments matured	Investments made			
Garden Route District Municipality						
Standard Bank	32 000 000,00			32 000 000,00		-
ABSA	32 500 000,00			32 500 000,00		-
Nedbank	20 500 000,00			20 500 000,00		-
BANK DEPOSITS	85 000 000,00	-	-	85 000 000,00	-	-

SECTION 8 – ALLOCATION AND GRANT RECEIPTS AND EXPENDITURE

8.1 Supporting Table C6

DC4 Garden Route - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q1 First Quarter

Description	Ref	2022/23	Budget Year 2023/24							Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	Year ID actual	Year ID budget	YTD variance	YTD variance %	
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		-	185 267	185 267	-	77 778	46 317	31 461	67,9%	185 267
Local Government Equitable Share		-	178 333	178 333	-	74 305	44 583	29 722	66,7%	178 333
Expanded Public Works Programme Integrated Grant		-	2 180	2 180	-	545	545	(0)	0,0%	2 180
Local Government Financial Management Grant		-	1 000	1 000	-	1 000	250	750	300,0%	1 000
Municipal Systems Improvement Grant		-	1 000	1 000	-	-	250	(250)	-100,0%	1 000
Rural Road Asset Management Systems Grant		-	2 754	2 754	-	1 928	689	1 240	180,0%	2 754
Provincial Government:		-	6 560	6 846	-	1 560	1 711	(151)	-8,8%	6 846
Capacity Building		-	6 560	6 846	-	1 560	1 711	(151)	-8,8%	6 846
District Municipality:		-	-	-	-	-	-	-	-	-
Other grant providers:		-	20 177	20 177	88	1 135	5 044	(3 910)	-77,5%	20 177
Other Grants Received		-	20 177	20 177	88	1 135	5 044	(3 910)	-77,5%	20 177
Total Operating Transfers and Grants	5	-	212 004	212 290	88	80 473	53 072	27 400	51,6%	212 290
Capital Transfers and Grants										
National Government:		-	4 000	4 000	-	2 000	1 000	1 000	100,0%	4 000
Energy Efficiency and Demand Side Management Grant		-	4 000	4 000	-	2 000	1 000	1 000	100,0%	4 000
Provincial Government:		-	4 481	6 081	4 481	4 481	1 520	2 961	194,8%	6 081
Infrastructure		-	4 481	4 481	4 481	4 481	1 120	3 361	300,0%	4 481
Infrastructure		-	-	-	-	-	-	-	-	-
Capacity Building		-	-	1 600	-	-	400	(400)	-100,0%	1 600
Total Capital Transfers and Grants	5	-	8 481	10 081	4 481	6 481	2 520	3 961	157,2%	10 081
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	-	220 485	222 371	4 569	86 954	55 593	31 361	56,4%	222 371

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act.

8.2 Supporting Table C7

DC4 Garden Route - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q1 First Quarter

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	Year ID actual	Year ID budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		-	185 267	185 344	13 951	40 163	46 394	(6 231)	-13,4%	185 344
Equitable Share		-	178 333	178 410	13 419	38 460	44 660	(6 200)	-13,9%	178 410
Energy Efficiency and Demand Side Management Grant		-	-	-	36	36	-	36	#DIV/0!	-
Expanded Public Works Programme Integrated Grant		-	2 180	2 180	357	1 100	545	555	101,8%	2 180
Local Government Financial Management Grant		-	1 000	1 000	53	159	250	(91)	-36,4%	1 000
Municipal Systems Improvement Grant		-	1 000	1 000	-	-	250	(250)	-100,0%	1 000
Rural Road Asset Management Systems Grant		-	2 754	2 754	86	408	689	(281)	-40,8%	2 754
Provincial Government:		-	199 710	199 996	14 649	43 578	49 999	(6 421)	-12,8%	199 996
Infrastructure		-	193 150	193 150	14 158	42 144	48 287	(6 143)	-12,7%	193 150
Capacity Building		-	6 560	6 846	492	1 434	1 711	(277)	-16,2%	6 846
Other grant providers:		-	17 776	17 776	624	1 749	4 444	(2 695)	-60,6%	17 776
Expenditure on Other Grants		-	17 776	17 776	624	1 749	4 444	(2 695)	-60,6%	17 776
Total operating expenditure of Transfers and Grants:		-	402 753	403 116	29 224	85 490	100 837	(15 346)	-15,2%	403 116
Capital expenditure of Transfers and Grants										
National Government:		-	4 000	4 000	22	239	1 000	(761)	-76,1%	4 000
Energy Efficiency and Demand Side Management Grant		-	4 000	4 000	22	239	1 000	(761)	-76,1%	4 000
Provincial Government:		-	4 481	6 081	305	1 241	1 520	(279)	-18,3%	6 081
Capacity Building		-	4 481	6 081	305	1 241	1 520	(279)	-18,3%	6 081
Total capital expenditure of Transfers and Grants		-	8 481	10 081	327	1 481	2 520	(1 040)	-41,3%	10 081
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		-	411 234	413 197	29 551	86 971	103 357	(16 386)	-15,9%	413 197

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act that stipulates reporting on all grant performance should be done from the receiving officer. RSC Equitable Share is an unconditional grant hence the day-to-day running of the business are dependent on it.

SECTION 9 – EXPENDITURE ON COUNCILLOR AND BOARD MEMBERS ALLOWANCES AND EMPLOYEE BENEFITS

Supporting Table C8

DC4 Garden Route - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q1 First Quarter

Summary of Employee and Councillor remuneration	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	Year ID actual	Year ID budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		A	B	C						D
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		-	11 153	11 153	1 071	2 267	2 788	(521)	-19%	11 153
Pension and UIF Contributions		-	263	263	31	89	66	23	36%	263
Medical Aid Contributions		-	162	162	18	54	41	14	34%	162
Motor Vehicle Allowance		-	1 251	1 251	189	512	313	199	64%	1 251
Cellphone Allowance		-	627	627	146	307	157	150	96%	627
Housing Allowances		-	478	478	64	192	120	72	60%	478
Other benefits and allowances		-	281	281	43	130	70	60	85%	281
Sub Total - Councillors		-	14 216	14 216	1 562	3 551	3 554	(3)	0%	14 216
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
Senior Managers of the Municipality										
Basic Salaries and Wages		-	6 223	6 223	461	1 383	1 556	(172)	-11%	6 223
Pension and UIF Contributions		-	2 093	2 093	66	197	523	(326)	-62%	2 093
Medical Aid Contributions		-	220	220	20	61	55	6	10%	220
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		-	777	777	-	-	194	(194)	-100%	777
Motor Vehicle Allowance		-	908	908	74	212	227	(15)	-7%	908
Cellphone Allowance		-	207	207	11	34	52	(17)	-34%	207
Housing Allowances		-	392	392	22	65	98	(33)	-33%	392
Other benefits and allowances		-	22	22	1	4	5	(1)	-27%	22
Payments in lieu of leave		-	-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations		-	-	-	-	-	-	-	-	-
Entertainment		-	-	-	-	-	-	-	-	-
Scarcity		-	-	-	-	-	-	-	-	-
Acting and post related allowance		-	4	4	-	-	1	-	-	4
In kind benefits		-	-	-	-	-	-	-	-	-
Sub Total - Senior Managers of Municipality		-	10 846	10 846	655	1 957	2 711	(754)	-28%	10 846
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
Other Municipal Staff										
Basic Salaries and Wages		-	177 307	177 407	15 088	44 974	44 352	622	1%	177 407
Pension and UIF Contributions		-	30 745	30 745	2 476	7 454	7 686	(232)	-3%	30 745
Medical Aid Contributions		-	26 234	26 234	2 129	6 462	6 559	(97)	-1%	26 234
Overtime		-	4 255	4 255	646	1 856	1 064	792	74%	4 255
Performance Bonus		-	13 309	13 309	89	203	3 327	(3 124)	-94%	13 309
Motor Vehicle Allowance		-	13 787	13 787	1 030	3 091	3 447	(356)	-10%	13 787
Cellphone Allowance		-	131	131	10	29	33	(3)	-10%	131
Housing Allowances		-	2 929	2 929	200	606	732	(126)	-17%	2 929
Other benefits and allowances		-	7 132	7 132	664	2 020	1 783	237	13%	7 132
Payments in lieu of leave		-	5 608	5 608	584	1 479	1 402	77	5%	5 608
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations		-	7 163	7 163	-	-	1 791	(1 791)	-100%	7 163
Entertainment		-	-	-	-	-	-	-	-	-
Scarcity		-	-	-	-	-	-	-	-	-
Acting and post related allowance		-	1 220	1 220	61	279	305	(26)	-9%	1 220
In kind benefits		-	-	-	-	-	-	-	-	-
Sub Total - Other Municipal Staff		-	289 820	289 920	22 976	68 453	72 480	(4 027)	-6%	289 920
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
Total Parent Municipality		-	314 882	314 982	25 193	73 961	78 745	(4 784)	-6%	314 982

Remuneration related expenditure for the first quarter ending 30 September 2023 amounted to **R73,961,000** of an adjusted budgeted amount of **R314,981,530** that represents **23%** of the budgeted amount.

SECTION 10 – MATERIAL VARIANCES TO THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

The measurement of performance of the Municipality in terms of the implementation of the Service Delivery and Budget Implementation plan are reported in the indicated section below.

SECTION 11 – CAPITAL PROGRAMME PERFORMANCE

The table below provides information on capital budget spending:

SCOA config	Nr.	Project description	Original Budget R'000	Adjusted budget R'	YTD Expenditure R'	Status of project	Any challenges identified that is resulting in delays?
71010110001	1	Upgrading of buildings - Retrofitting EEDS	4 000 000,00	4 000 000	239 128	In Process	No challenges anticipated
71207230002	2	Replacing ICT Capital Equipment beyond economical	250 000,00	0		In Process	No challenges anticipated
71801310001	3	Firestation: George	4 638 075,00	4 638 075	3 309 861	Order Issued to Supplier	No challenges anticipated
71801310002	4	Firestation: George	3 000 000,00	3 000 000	936 105	In Process	No challenges anticipated
71801330001	5	Firefighting Vehicle (bakkie)	981 000,00	981 000		In Process	No challenges anticipated
73602102302	6	Vehicle (bakkie)	800 000,00	800 000		In Process	No challenges anticipated
72305230001	7	Hazmat Rescue & Fire Equipment	150 000,00	150 000		In Process	No challenges anticipated
72305230005	8	Hazardous Materials Equipment	500 000,00	500 000		In Process	No challenges anticipated
74402100901	9	Landfill Site: PPE	143 981 000,00	143 981 000	6 758 360	In Process	No challenges anticipated
71207104112	10	Wireless Access Points		17 052	17 052	Completed	Completed
71207104144	11	QNAP Backup Storage		72 741		In Process	No challenges anticipated
71207104145	12	Monitor		2 477	2 477	Order Issued to Supplier	No challenges anticipated
71207104165	13	Network Equipment		20 000		In Process	No challenges anticipated
71207104166	14	Backup Tape Drive		18 000		In Process	No challenges anticipated
71207104167	15	Inverters		114 730		In Process	No challenges anticipated
71207104080	16	Medical Chair		5 000		Order Issued to Supplier	No challenges anticipated
71602102321	17	Mobile Generators		1 600 000	305 310	Order Issued to Supplier	No challenges anticipated
Totals			158 300 075	159 900 075	11 568 292		

Commitments against capital for the month September 2023



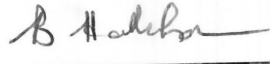
71207104144	11	QNAP Backup Storage		70 897,00
71207104080	16	Medical Chair		4 331,34
71602102321	17	Mobile Generators		1 221 239,12
71801310001	3	Firestation: George		29 862,50
71010110001	1	Upgrading of buildings - Retrofitting EEDS		218 663,05
		Total Commitments		1 544 993,01

SECTION 12 – OPERATIONAL PROJECTS PERFORMANCE

Refer to table below for the actual expenditure against the budgeted amounts for the largest operational projects budgeted for in the 2023/24 financial year:

Cost Centre	Description	FULL YEAR TOTAL BUDGET	Quarter 1	Year to date actual at the end of the 1st Quarter 2023/24	% Spent
Office: of the Executive Mayor	Donations	194 750	162 500	162 500	83%
Office: of the Executive Mayor	Donations - Christmas Hampers	194 750	-	-	0%
Section 79/80 committees	Projects and donations - Portfolio: Finance	50 000	-	-	0%
Section 79/80 committees	Projects and donations - Portfolio: Community	50 000	-	-	0%
Section 79/80 committees	Projects and donations - Portfolio: Strategic	50 000	3 000	3 000	6%
Section 79/80 committees	Projects and donations - Portfolio: Corporate	50 000	-	-	0%
Section 79/80 committees	Projects and donations - Portfolio: Planning	50 000	-	-	0%
Section 79/80 committees	Projects and donations - Portfolio: Properties	50 000	-	-	0%
Section 79/80 committees	Projects and donations - Portfolio: Roads	50 000	-	-	0%
Marketing publicity& media cor	Municipal Newsletters -ExpOther expenditure	48 339	26 086	26 086	54%
Training & Development	Bursaries	293 223	18 420	18 420	6%
Training & Development	Facilitator - MMC	1 291 810	94 664	94 664	7%
OHS	Maintenance of Fire Equipment	85 280	10 244	10 244	12%
OHS	Medical for Employees	117 260	-	-	0%
Led	SCEP - Monetary allocations	300 000	-	-	0%
Led	Film Office	205 000	-	-	0%
Led	SME Support Programme	600 000	-	-	0%
Regional planning	Maintenance of equipment	394 000	22 818	22 818	6%
Regional planning	Maintenance of :Sanitation Infrastructure	82 400	-	-	0%
Regional planning	Maintenance of Water supply Infrastructure	520 000	-	-	0%
Regional planning	Maintenance of building: municipal offices	964 000	235 901	235 901	24%
Tourism	Cater Care Project	273 750	-	-	0%
Tourism	Tourism Marketing	240 000	-	-	0%
EPWP Projects	EPWP Projects	2 180 000	1 100 044	1 100 044	50%
Fire fighting	Maintenance of Transport Assets	106 600	370	370	0%
Fire fighting	Maintenance of Transport Assets:Emergency	314 675	33 112	33 112	11%
Fire fighting	Maintenance of Mechanical Equipment	79 950	-	-	0%
Fire fighting	Maintenance of Transport Assets:Conditional Ba	129 847	5 100	5 100	4%
Municipal Health Services: Adm	Samples and Specimens -ExpOther expenditure	1 401 204	240 025	240 025	17%
Resorts: Swartvlei	Maintenance of Sanitation infrastructure	278 736	-	-	0%
Resorts: Swartvlei	Maintenance of Community assets:sport and Recr	74 304	-	-	0%
Resorts: Swartvlei	Maintenance of Community assets:Outdoor Facili	79 950	-	-	0%
Resorts: Victoriabaai	Maintenance of Community assets- outdoor facil	90 665	-	-	0%
Resorts: Victoriabaai	Maintenance of sanitation infrastructure	51 010	-	-	0%
Resorts: Calitzdorp Spa Resort	Maintenance of :Sanitation Infrastructure	150 000	-	-	0%
Resorts: Calitzdorp Spa Resort	Maintenance of Buildings and Facilities -ExpOt	220 000	52 784	52 784	24%
Resorts: Calitzdorp Spa Resort	Maintenance of Community Assets: Outdoor Facil	150 000	30 361	30 361	20%
Resorts: De Hoek Mountain Res	Maintenance of Community Assets:Sport and Recr	74 620	-	-	0%
Resorts: De Hoek Mountain Res	Maintenance of Sanitation infrastructure Capit	174 620	-	-	0%
Resorts: De Hoek Mountain Res	Maintenance of Community Assets:Outdoor Facili	122 461	6 845	6 845	6%
Bulk infrastructure:(m hubbe)	Contracted Services	567 850	-	-	0%
Enviromental Management	GRES database maintenance and development and	138 977	-	-	0%
Air quality control	Air Quality Sampling	150 000	130 647	130 647	87%

SECTION 13 – SECTION 11 WITHDRAWALS

 PROVINCIAL TREASURY Withdrawals from Municipal Bank Accounts In accordance with Section 11, Sub-section 1 (b) to (j) 			
NAME OF MUNICIPALITY:	GARDEN ROUTE DISTRICT MUNICIPALITY		
MUNICIPAL DEMARCATION CODE:	DC4		
QUARTER ENDED:	30-Sep-23		
MFMA section 11. (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i> , or any other senior financial official of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only -	Amount	Reason for withdrawal	
	(b) to defray expenditure authorised in terms of section 26(4);	none	
	(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);	none	
	(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;	none	
	(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -	none	
	(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or	none	
	(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;	none	
	(f) to refund money incorrectly paid into a bank account;	none	
	(g) to refund guarantees, sureties and <i>security</i> deposits;	none	
	(h) for cash management and <i>investment</i> purposes in accordance with section 13;	R 85 000 000,00	Investments made for the 1st Quarter
	(i) to defray increased expenditure in terms of section 31; or		
(j) for such other purposes as may be <i>prescribed</i> .	R 103 441 157,00	Quarter 1 expenditure	
(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -	Name and Surname: M Stratu		
(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i> ; and	Rank/Position: Municipal Manager 11		
(b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i> .	Signature: 		
Tel number	Fax number	Email Address	
448 031 320		geraldine@grdm.gov.za	
The completed form must reach Mr Edwin Nkuna at the Provincial Treasury, Private Bag x 9165, 7 Wale Street, Cape Town, 8000, Tel: 021 483 8662, Fax 021 483 8623, Email: enkuna@pgwc.gov.za on or before the 15th of the month following the end of each quarter.			

SECTION 14 – MUNICIPAL MANAGER’S QUALITY CERTIFICATE



54 York Street,
George
Western Cape
6529

PO Box 12,
George,
Western Cape
6530

Tel: 044 803 1300
Fax: 086 555 6303
E-mail: info@gardenroute.gov.za
www.gardenroute.gov.za

OFFICE OF THE MUNICIPAL MANAGER

Enquiries: Louise Hoek
Reference: 6/1/1 – 23/24
Date: 16 October 2023

Provincial Treasury
Local Government Budget Analysis
Private Bag X9165
CAPE TOWN
8000

National Treasury
Local Government Budget Analysis
Private Bag X115
PRETORIA

Sir / Madam

QUALITY CERTIFICATE

I, T HOLTZHAUSEN, the acting accounting officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**, hereby certify that the–

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state of affairs of the municipality**
- Mid- year budget and performance assessment

for the quarter ended **30 September 2023**, has been prepared in accordance with the Municipal Finance Management Act (Act 56 of 2003) and regulations made under the Act.

Print Name

B Holtzhausen

Accounting Officer (acting) of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**.

Signature

[Handwritten Signature]

Date

16/10/2023



PERFORMANCE MANAGEMENT

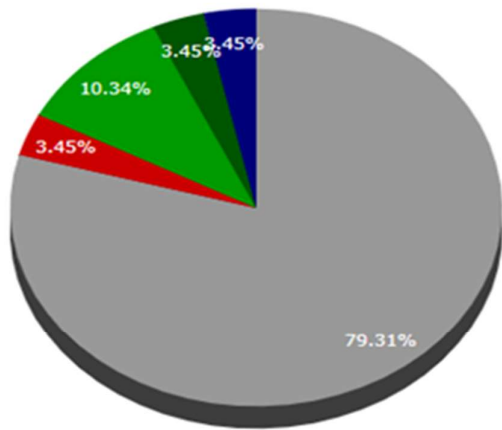
Quarter 1

July - September 2023

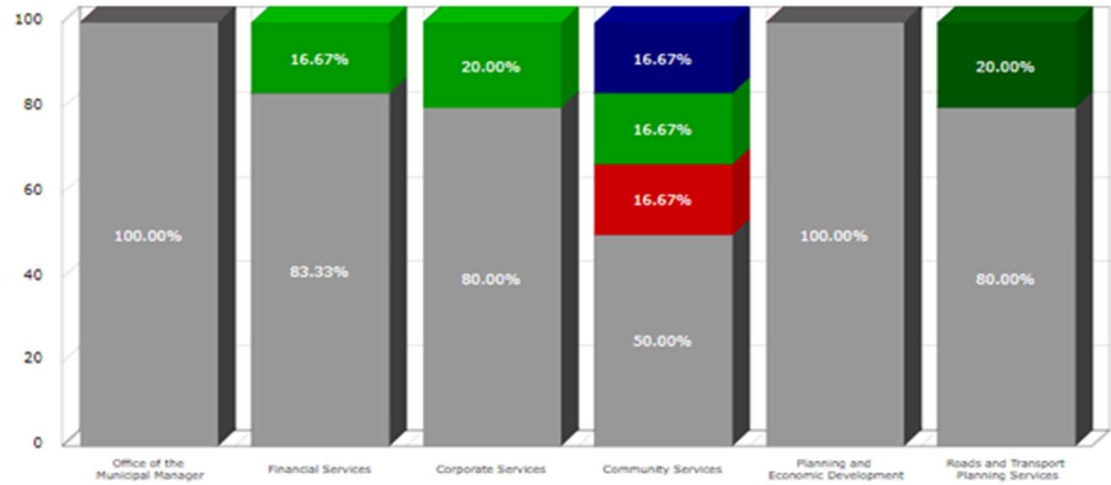
Top Layer KPI Report

Report drawn on 12 October 2023 at 09:32
 for the months of Quarter ending September 2023 to Quarter ending September 2023.

Garden Route District Municipality



Responsible Directorate



	Garden Route District Municipality	Responsible Directorate						
		Office of the Municipal Manager	Financial Services	Corporate Services	Community Services	Planning and Economic Development	Roads and Transport Planning Services	[Unspecified]
■ Not Yet Applicable	23 (79.31%)	4 (100.00%)	5 (83.33%)	4 (80.00%)	3 (50.00%)	3 (100.00%)	4 (80.00%)	-
■ Not Met	1 (3.45%)	-	-	-	1 (16.67%)	-	-	-
■ Almost Met	-	-	-	-	-	-	-	-
■ Met	3 (10.34%)	-	1 (16.67%)	1 (20.00%)	1 (16.67%)	-	-	-
■ Well Met	1 (3.45%)	-	-	-	-	-	1 (20.00%)	-
■ Extremely Well Met	1 (3.45%)	-	-	-	1 (16.67%)	-	-	-
Total:	29	4	6	5	6	3	5	-
	100%	13.79%	20.69%	17.24%	20.69%	10.34%	17.24%	-

Performance Key:

KPI not applicable = Target not set for the term under review

KPI not Met = 0 %< = Actual/Target< = 74.9%

Almost Met = 75 %< = Actual/Target < = 99.99%

Met = 100% Actual meets Target

KPI Well Met = 100.001% < = Actual/Target < = 149.9%

KPI Extremely Well Met = 150 000 %< = Actual/Target

Annexure A

OFFICE OF THE MUNICIPAL MANAGER										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2023				Yearly Target	Year to Date
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual
TL1	Complete 85% of the Risk Based Audit Plan (RBAP) for the 2023/24 financial year by 30 June 2024 [(Number of audits and tasks completed for the period identified in the RBAP/ Number of audits and tasks identified in the RBAP) x 100]	% of the Risk Based Audit Plan completed by 30 June 2024	Good Governance	93%	0	0	N/A	-	85%	N/A
TL2	The percentage of the municipal capital budget spent on capital projects by 30 June 2024 [(Actual amount spent on capital projects /Total amount budgeted for capital projects) x 100]	% of capital budget spent by 30 June 2024	Financial Viability	59%	0	0	N/A	-	95%	N/A
TL3	Award 10 external bursaries to qualifying candidates by 31 March 2024	Number of external bursaries awarded by March 2024	Good Governance	7	0	0	N/A		10	N/A
TL4	Strategic Risk register of the Organization submitted to Council by 30 June 2024	Submit the Strategic Risk register to Council by 30 June 2024	Good Governance	1	0	0	N/A	-	1	N/A

FINANCIAL SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2023				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual
TL5	Review the budget, cash and cash reserve policies in preparation for the final budget of 2023/24 and submit to Council by 31 March 2024	Reviewed policies submitted to Council for approval by 31 March 2024	Financial Viability	1	0	0	N/A	-	1	N/A
TL6	Achieve cash coverage ratio of 3 months. Financial viability measured in terms of the available cash to cover fixed operating expenditure by 30 June 2024[(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets)]	Number of months that available cash is sufficient to cover the monthly operating expenditure	Financial Viability	3.62	0	0	N/A	-	3	N/A
TL7	Achieve a current ratio of 1.5 (Current assets: Current liabilities) by 30 June 2024	Number of times the Municipality can pay back its short term- liabilities with its short-term assets by 30 June 2024	Financial Viability	1.84	0	0	N/A	-	1.5	N/A

FINANCIAL SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2023				Yearly Target	Year to Date
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual
TL8	Financial viability measured in terms of the municipality's ability to meet its service debt obligations by 30 June 2024 [(Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / (Total Operating Revenue - Operating Conditional Grant) x 100]	% of debt coverage	Financial Viability	0.04%	0	0	N/A	-	45%	N/A
TL9	Compilation of the Annual Financial Statements (AFS) for the 2022/23 financial year and submit to the Auditor- General (AG) by 31 August 2023	Compilation and submission of the AFS to the AG by 31 August 2023	Financial Viability	1	1	1	G	-	1	1
TL10	Compile the Mid-year Financial Statements for the 2023/24 financial year and submit to Audit Performance and Audit Committee (APAC) by 28 February 2024	Compilation and submission of the Mid-year Financial Statements to APAC by 28 February 2024	Financial Viability	1	0	0	N/A	-	1	N/A

PLANNING AND ECONOMIC DEVELOPMENT										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2023				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL11	Report bi-annually to Council on the progress in terms of the Growth and Development Strategy initiatives within the District	Number of reports submitted	Growing an Inclusive District Economy	2	0	0	N/A	-	2	N/A
TL12	Create job opportunities through the Expanded Public Works Programme (EPWP) for the organisation by 30 June 2024	Number of job opportunities created through the Expanded Public Works Programme (EPWP) by 30 June 2024	Growing an Inclusive District Economy	486	0	0	N/A	-	312	N/A
TL13	Spend 95% of the project budget for upgrade of buildings (retrofitting) in terms of the Energy Efficiency Demand Side Management (EEDSM) by 30 June 2024 [(Actual amount spent on project /Total amount budgeted for project) x 100]	% of project budget spent	Growing an Inclusive District Economy	95%	0	0	N/A	-	95%	N/A

CORPORATE SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2023				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL14	Develop an Organisational Skills Development Plan for 2024/25 and submit to Council by 30 June 2024	Organisational Skills Development Plan for 2024/25 submitted by 30 June 2024	Skilled Workforce and Community	1	0	0	N/A	-	1	N/A
TL15	Number of people from employment equity target groups that will be appointed in the three highest levels of management during the 2023/24 financial year in compliance with the municipality's approved employment equity plan (senior officials & managers, professionals, technicians and associate professionals)	Number of people appointed in the three highest levels of management in compliance with the municipality's approved employment equity plan (senior officials & managers, professionals, technicians and associate professionals)	Skilled Workforce and Community	1	0	0	N/A	-	1	N/A
TL16	Spend 1% of personnel budget on training by 30 June 2024 [(Actual total training expenditure/total personnel budget) x 100]	% of the personnel budget spent on training by 30 June 2024	Skilled Workforce and Community	1%	0	0	N/A	-	1%	N/A
TL17	Limit vacancy rate to 10% of budgeted post by 30 June 2024[(Number of funded posts vacant/number of funded posts) x 100]	% vacancy rate	Skilled Workforce and Community	9.25%	0	0	N/A	-	10%	N/A
TL18	Submit the GRSM Skills Mecca Progress reports linking to the Growth and Development Strategy to Council on a quarterly basis	Number of reports submitted	Skilled Workforce and Community	4	1	1	G	-	4	1

COMMUNITY SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2023				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL19	Spend 95% of the project budget for the Fire station in George by 31 December 2023 [(Actual amount spent on project /Total amount budgeted for project) x 100]	% of project budget spent	Healthy and Socially Stable Communities	100%	45%	71%	B	-	95%	71%
TL20	Spend 95% of the project budget for the Regional Landfill Facility by 30 June 2024 [(Actual amount spent on project /Total amount budgeted for project) x 100]	% of project budget spent	Sustainable Environmental Management and Public Safety	50.32%	0	0	N/A		95%	N/A
TL21	Spend 95% of the project budget for Hazmat Rescue, Fire Equipment by 30 June 2024 [(Actual amount spent on project /Total amount budgeted for project) x 100]	% of project budget spent	Healthy and Socially Stable Communities	91%	20%	0%	R	Advertisement for procurement of relevant equipment will go out on 12 October 2023 on tender.	95%	0%
TL22	Purchase a Fire Fighting Light Duty Vehicle (LDV) by 30 June 2024	Number of Fire Fighting LDV Vehicles purchased	Sustainable Environmental Management and Public Safety	New Performance Indicator for 2023/2024	0	0	N/A		1	N/A

TL23	Conduct 12 air quality emission testing methodologies by 30 June 2024	Number of air quality emission testing methodologies conducted	Healthy and Socially Stable Communities	9	3	3	G	-	12	3
TL24	Conduct a Garden Route Clean Fires Air Quality Awareness Campaign at Primary Schools by 30 June 2024	Number of awareness campaigns conducted	Sustainable Environmental Management and Public Safety	New Performance Indicator for 2023/2024	0	0	N/A		1	N/A

ROADS AND TRANSPORT SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2023				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual
TL25	Create 60 job opportunities through the Roads Services by 30 June 2024	Number of Jobs created by 30 June 2024	Skilled Workforce and Community	136	0	0	N/A	-	60	N/A
TL26	Spent 95% of the roads budget allocation by 31 March 2024 (Actual expenditure divided by approved allocation received)	% of the roads spent by 31 March 2024	Financial Viability and Sustainability	98.8%	30%	44.97	G2	-	95%	44.97
TL27	Reseal 41.09 km of roads by 30 June 2024	Number of km's of roads resealed	Bulk Infrastructure Co-ordination	28.09	0	0	N/A	-	41.09	N/A
TL28	Regravel 29.52 km of roads by 30 June 2024	Number of km's of roads regavelled by 30 June 2024	Bulk Infrastructure Co-ordination	15.41	0	0	N/A	-	29.52	N/A
TL29	Submit the Integrated Transport Plan for approval to Council by 31 December 2023	Plan submitted by 31 December 2023	Bulk Infrastructure Co-ordination	New Performance Indicator for 2023/2024	0	0	N/A	-	1	N/A