

CAREER OPPORTUNITY

Jou roete na vooruitgang • Indlela yakho eya empumelelweni • Your route to prosperity



Garden Route District Municipality is fully committed to Employment Equity.

Preference will be given to suitably qualified Applicants who are members of the designated groups in line with the Employment Equity Plan and Targets of the Organisation.

Applications are invited for the following vacancy in the Planning & Economic Development Services Department

TEAMLEADER/ CARETAKER (SWARTVLEI CARAVAN PARK)

Basic Salary per annum: R 156 996, 00– R 203 808,00 (T6)

Minimum requirements:

- Grade 12 or equivalent technical qualification.
- Driver's license code B.
- Basic computer Literacy: MS Word/Excel
- Good communication skills
- 3-5 years relevant experience
- Language proficiency in two of the three official languages of the Western Cape (Afrikaans and/or English and/or IsiXhosa)

Duties:

- Supervision of Handyman and General Assistants.
- Responsible for inspections of ablution facilities and camping sites.
- Ensure ablution facilities maintained through daily cleaning and routine maintenance work.
- Ensure productivity of team by planning of work and giving work specific orders.
- Ensure that the correct type of tools and equipment used safely.
- Safe utilisation of personnel and equipment according to approved safety plan and relevant training.
- Ensure that administrative functions with regards to Reception of Guests and Reservations are performed efficiently.

Competencies Requirements

- Problem solving.
- Planning and organising.
- Organisational Awareness.
- People Management.
- Task Management.
- Workplace Safety.
- Interpersonal Relationships.
- Communication.
- Service Delivery.
- Ethics and Accountability.

Note (s):

- Applicants should confirm their employment history by submitting the following supporting documentation:
- Qualifications (Degree/Diploma - Statement of results is not acceptable);
- Identity Document (SA);
- Confirmation of current / previous employment;
- Any other applicable documentation required.
- Candidates must be willing to be subjected to a medical fitness test and criminal record check.
- Your application will also be subjected to references from your previous or current employers.
- No late or faxed applications will be accepted.

Probation period: 6 months

Benefits:

- Subsidised housing-, medical-, pension- and group insurance schemes.
- Optional membership of medical expenses plan.
- Vacation and sick leave benefits, plus a bonus equivalent to one month's salary.
- Five day working week.
- Furniture removal cost is payable by Council, subject to certain conditions.

Application forms and further information:

Please forward a completed application form with a comprehensive Curriculum Vitae, accompanied by an original Certified (not older than 3 months), copy of your Identity Document and relevant qualifications to: Garden Route District Municipality, Registration Section, 54 York Street or P.O. Box 12, George, 6530 or email to info@gardenroute.gov.za. The application forms are available at the offices of Garden Route District Municipality or visit our website at www.gardenroute.gov.za. For enquiries, contact Human Resources on 044 803 1389/ 1388/ 1413. Only shortlisted candidates will be contacted. Should candidates not be contacted within two months after the closing date, they may accept their application as unsuccessful.

The Garden Route District Municipality reserves the right not to make or confirm an appointment on posts.

Closing Date: Friday, 10 November 2023 before 13:30pm

Notice no: 139/2023

MG STRATU
MUNICIPAL MANAGER



Candidates with disabilities are encouraged to apply