INTERNSHIP AVAILABLE

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Garden Route District Municipality (GRDM), with its Head Office situated in George, serves the people in the Southern Cape and Little Karoo. GRDM seeks to achieve the integrated, sustainable and equitable, social and economic development of its area as a whole by: ensuring integrated development planning; promoting bulk infrastructure development; building the capacity of local municipalities in its area to perform their functions and exercise their powers where such capacity is lacking; promoting the equitable distribution of resources between local municipalities in its area, to ensure appropriate levels of municipal services.

1 X GARDEN ROUTE SKILLS MECCA TECHNICIAN

GRDM invites unemployed youth currently residing within the Garden Route District municipal area to apply for an opportunity to become a Garden Route Skills Mecca Technician. A position is currently vacant in the Kannaland municipal area.

Municipality	Town	Total Interns available
Kannaland Municipality	Ladismith	1

Requirements

- NQF Level 5 Qualification in either Business, Economics, Finance, Engineering, Human Resources or Public Administration;
- Computer Literate with expertise in MS Office and Internet skills;
- The ability to interact and communicate in a professional manner.

Duties

- Work with the Economic Development Unit in each B Municipality and District Municipality to continuously identify employers and their skills development needs in the municipality.
- Identify funding opportunities and develop proposals for such funding opportunities for the local municipality or district municipality for skills development or any other investment opportunity for the municipal areas.
- Set up, manage and present reports/ presentations at the local Municipal Skills INDABA on a quarterly basis and report on such quarterly INDABAs.
- Set up and coordinate additional meetings, wokshops and processes with relevant Stakeholders in support of the Skills Mecca processes within the loval municipal area.
- Support the Skills Mecca with recruitment, contracting, monitoring and management of learners on skills development programmes implemented at local and district level.
- Participate in mentoring and training processes as implemented by the District Munciplaity.

Stipends will be provided and communicated on success of the application. Please note that no travelling expenses will be covered by GRDM and applicants should therefore apply only for positions where they currently reside.

Application forms are available at the GRDM and satellite offices within the district during normal office hours (Monday – Thursday 07:30 – 16:30; Friday 07:30 – 13:30). Application forms are also available from the GRDM's website at www.gardenroute.gov.za.

THE GARDEN ROUTE DISTRICT MUNICIPALITY WILL ONLY CONSIDER APPLICATIONS COMPLETED IN FULL AND IF THE DOCUMENTS MENTIONED BELOW, AS AND WHERE APPLICABLE, HAVE BEEN INCLUDED.

A detailed curriculum vitae, application form and recent three month certified copies of the following documentation must be attached: certified copy of qualification; certified copy of I.D.

Please forward the application form and all documents to: **Records, Garden Route District Municipality, 54 York Street, P.O. Box 12, George 6530, for attention: Training and Development Section.**

For any enquiries, do not hesitate to contact Reginald Salmons at 044-803 1363, Angeline Naidoo at 044 803 1420 or Angela-Ziva Coetzee at 044 803 1344 during office hours.

Only short-listed candidates will be contacted. Should candidates not be contacted within two-months of the closing date, they must consider their application as unsuccessful.

Closing date: 30 September 2023 **Notice number: 125/2023**