

CAREER OPPORTUNITY

Jou roete na vooruitgang • Indlela yakho eya empumelelweni • Your route to prosperity



Garden Route District Municipality is fully committed to Employment Equity.

Preference will be given to suitably qualified Applicants who are members of the designated groups in line with the Employment Equity Plan and Targets of the Organisation.

Applications are invited for the following vacancy in the Community Services.

STATION OFFICER: FIRE & RESCUE OPERATIONS (GARDEN ROUTE DISTRICT MUNICIPALITY: GEORGE)

Salary: R 377 556.00 – R 490 104.00 per annum (T12)

Minimum requirements:

- Grade 12
- Diploma in Fire Technology or equivalent qualification.
- Code EC Driver's license
- Basic Ambulance Assistant (BAA), registered at HPCSA
- Hazmat Operations
- Incident Command System level 300.
- Incident Command System Divisional Supervisor level.
- Computer literate MS Office, MS Word & MS Excel.
- 7 Years 'operation experience of which 3 years must be at a supervisory level (Platoon Commander).
- Language proficiency in at least two of the three official languages of the Western Cape (Afrikaans and/or English and/or IsiXhosa).

Duties:

- Actively promoting the service's aims and values in the broader community.
- Take responsibility and accountability for the performance and achievement of corporate and service objectives through effective leadership of functional areas.
- Oversee and ensure performance plans of operational staff are compiled, submitted weekly, and monthly.
- Continuously communicate standards, policies, procedures, systems and guidelines.
- Ensure that members operate safely.
- Planning procedures, standards, and performance outputs.
- Administer and Implement incident and record management system.
- Participate in interdepartmental, community, regional and other stakeholder meetings, workshops and scenarios. Liaise with all relevant stakeholders in gathering relevant information, i.e. incident related, supplier related.
- Take charge of emergency incidents when required and implement the incident command system.
- Management and Implementation of Discipline Monitor, resolve conflicts, Monitor trends in leave abuse.
- Drawing up standard operating guidelines when required.
- Operational Response, i.e. perform operational standby duties, deploy to incident when required.
- Assist in Risk Assessment and Planning for risk reduction.
- Contribute to section's budget planning.

Competencies

- Community & Customer Focus
- Problem Solving
- Negotiation and influencing
- Resilience
- Communication
- Ethics and Professionalism
- Fire Fighting
- Rescue Operations
- Safety and Welfare
- Emergency Medical care
- Call taking & Dispatching
- Interpersonal relations
- Action and Outcome Orientation
- Team Orientation
- Direction Setting
- Coaching and mentoring

Note (s):

- *Applicants should confirm their employment history by submitting the following supporting documentation:*
- *Qualifications (Degree/Diploma)*
- *Identity Document (SA);*
- *Any other applicable documentation required.*
- *Candidates must be willing to be subjected to practical/proficiency testing.*
- *Candidates must be willing to be subjected to a criminal record check.*
- *Your application will also be subjected to references from your previous or current employers.*
- *No late or faxed applications will be accepted.*

Probation period: 6 months

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Benefits:

- Subsidised housing-, medical-, pension- and group insurance schemes.
- Optional membership of major medical expenses plan.
- Generous vacation and sick leave benefits, plus a bonus equivalent to one month's salary.
- Five day working week.
- Furniture removal cost is payable by Council, subject to certain conditions.

Applying process and further information:

Please apply by completing your online profile on the eRecruitment Portal. The eRecruitment System is available on the Garden Route District Municipality website at www.gardenroute.gov.za/jobs/apply_for_job/Option1: E-recruitment_website/register_or_log_on. Please upload or attach a copy of your Curriculum Vitae, certified copy of your Identity Document and relevant qualifications (Certified within the last 3 months).

For enquiries, contact Human Resources on 044 803 1389/ 1388/ 1413.

Only shortlisted candidates will be contacted. Should candidates not be contacted within two months after the closing date, they may accept their application as unsuccessful.

The Garden Route District Municipality reserves the right not to make or confirm an appointment on posts.

Closing date: Friday, 22 September 2023 before 13:30

Notice no: 106/2023

MG STRATU
MUNICIPAL MANAGER



Candidates with disabilities are encouraged to apply.