

# CAREER OPPORTUNITY

Jou roete na vooruitgang • Indlela yakho eya empumelelweni • Your route to prosperity



**Garden Route District Municipality is fully committed to Employment Equity.**

**Preference will be given to suitably qualified Applicants who are members of the designated groups in line with the Employment Equity Plan and Targets of the Organisation.**

**Applications are invited for the following vacancy in the Planning & Economic Development Services Department.**

## **RE-ADVERTISEMENT RESORT MANAGER: CALITZDORP HOTSPRINGS (GARDEN ROUTE DISTRICT MUNICIPALITY- CALITZDORP)**

**Salary:** R 319 812.00- R 415 140.00 (T11)

### **Minimum requirements:**

- Relevant tertiary qualification, preferably a B degree or National Diploma – Relevant to Resort Management
- Computer literacy
- 3-5 years relevant experience
- Driver's license.
- Language proficiency in at least two of the three official languages of the Western Cape (Afrikaans and/or English and/or IsiXhosa).

### **Competencies:**

- Shows a satisfactory level of technical skill, knowledge, experience and education relevant to particular community facility.
- Effectively manages own time and available resources and tools to ensure that work is completed efficiently and on time.
- The ability to create a clear sense of common purpose and vision for others and the ability to motivate and inspire others to voluntarily give of their best in working towards a common vision or goal.
- The ability to assess skills, performance, and potential of subordinates and to encourage their development with the view of optimizing their talent and potential.

### **Duties:**

- Daily Operations, Financial, and Marketing Duties
- Resort managers oversee product stocking, accounting, and marketing efforts at the resort. As a resort manager, you'll hire contractors to perform services, such as painting or plumbing etc.
- Resort managers ensure positive customer experiences by maintaining high-quality facilities and remedying problems.
- Responsible for the strategic management of the personnel employed at the resort by means of consultation/policy to maintain effective and efficient control.
- Responsible for financial management in order to manage the resort in a most cost-effective way to ensure maximum profit by means of financial -, policy documents.
- Responsible for the management of personnel to ensure optimal utilisation and appropriation of personnel by means of policy documents.
- Responsible for the marketing management to promote occupation.
- Responsible for the technical control of the resort in order to create better work environment for worker and client.
- Responsible for the security aspects of the resort to ensure a safe environment.

### **Please note**

1. The Municipality reserves the right not to make an appointment.
2. It would be expected of candidates to be subjected to thorough evaluations. References will be contacted. Verification will be done on qualifications, criminal and credit records. The candidates will be required to disclose all financial interests. Original qualification certificates must be produced at any resultant interviews
3. Please apply by completing your online profile on the eRecruitment Portal. The eRecruitment System is available on the Garden Route District Municipality website at [www.gardenroute.gov.za/jobs/apply](http://www.gardenroute.gov.za/jobs/apply) for job/Option1: E-recruitment website/ register or log on. Please upload or attach a copy of your Curriculum Vitae, certified copy of your Identity Document and relevant qualifications (Certified within the last 3 months). The successful applicant will be stationed in Calitzdorp and his/her appointment is subject to the signing of an employment contract and a performance agreement; disclosure of financial interest; and security vetting.
4. No posted, faxed, email or hand delivered applications will be considered • If you have not heard from us within two months of the closing date, please accept that your application has been unsuccessful
5. Canvassing with Councillors or any other decision-maker is not permitted and proof thereof will result in disqualification • Fraudulent qualifications or documentation, will immediately disqualify any applicant.

### **Probation period: 6 months**

### **Benefits:**

Subsidised housing-, medical-, pension- and group insurance schemes.  
Optional membership of major medical expenses plan.  
Generous vacation and sick leave benefits, plus a bonus equivalent to one month's salary.  
Furniture removal cost is payable by Council, subject to certain conditions.

### **Applying process and further information:**

Please apply by completing your online profile on the eRecruitment Portal. The eRecruitment System is available on the Garden Route District Municipality website at [www.gardenroute.gov.za/jobs/apply](http://www.gardenroute.gov.za/jobs/apply) for job/Option1: E-recruitment website/ register or log on. Please upload or attach a copy of your Curriculum Vitae, certified copy of your Identity Document and relevant qualifications (Certified within the last 3 months).

For enquiries, contact Human Resources on 044 803 1389/ 1388/ 1413.

Only shortlisted candidates will be contacted. Should candidates not be contacted within two months after the closing date, they may accept their application as unsuccessful.

**The Garden Route District Municipality reserves the right not to make or confirm an appointment on posts.**

**Closing date:** Friday, 11 August 2023 before 13:30  
**Notice no:** 103/2023

**MG STRATU  
MUNICIPAL MANAGER**



**Candidates with disabilities are encouraged to apply.**