

CAREER OPPORTUNITY

Jou roete na vooruitgang • Indlela yakho eya empumlelweni • Your route to prosperity



Garden Route District Municipality is fully committed to Employment Equity.

Preference will be given to suitably qualified Applicants who are members of the designated groups in line with the Employment Equity Plan and Targets of the Organisation.

Applications are invited for the following vacancy in the Roads and Transport Services Department.

RE-ADVERTISEMENT GENERAL ASSISTANT: FLEET MANAGEMENT & LOWBED SERVICES (GEORGE X 1)

Salary: R 112 633.92 – R 132 964.92 per annum (T3)

Minimum requirements:

- Basic Literacy
- At least 0–1 year experience
- Must be able to utilize hand tools associated with the Mechanical tools to perform the tasks ascribed to the post.
- Language proficiency in at least two of the three official languages of the Western Cape (Afrikaans and/or English and/or IsiXhosa)

Duties:

- Undertakes the general tasks of safely loading and unloading PA plant/ machinery /equipment
- General housekeeping of the low Bed (inside and out)
- Assist with the daily vehicle maintenance (overhaul pre-check inspection)
- Assist with the changing of the wheels
- General maintaining of the safely equipment (hooks, rope, straps, chains etc.)
- Safeguarding of the equipment (Jack, Triangle / Flags)

Competencies Requirements

- Managing work
- Work place safety
- Task Accountability
- Quality Orientation
- Oral Communication
- Service Delivery Orientation
- Interpersonal Relationships
- Communication
- Action Orientation
- Resilience
- Accountability and ethical Conduct
- Learning Orientation
- Impact and influence
- Team Orientation

Note (s):

- Applicants should confirm their employment history by submitting the following supporting documentation:
- Qualifications (Degree/Diploma)
- Identity Document (SA);
- Any other applicable documentation required.
- Candidates must be willing to be subjected to practical/proficiency testing.
- Candidates must be willing to be subjected to a criminal record check.
- Your application will also be subjected to references from your previous or current employers.
- **No late or faxed applications will be accepted.**

Probation period: 6 months

Benefits:

- Subsidised housing-, medical-, pension- and group insurance schemes.
- Optional membership of major medical expenses plan.
- Generous vacation and sick leave benefits, plus a bonus equivalent to one month's salary.
- Five day working week.
- Furniture removal cost is payable by Council, subject to certain conditions.

Application forms and further information:

Please forward a completed application form with a comprehensive Curriculum Vitae, accompanied by an original certified copy of your Identity Document and relevant qualifications to: Garden Route District Municipality, Registration Section, 54 York Street or P.O. Box 12, George, 6530 or email to info@gardenroute.gov.za. The application forms are available at the offices of Garden Route District Municipality or visit our website at www.gardenroute.gov.za. For enquiries, contact Human Resources on 044 803 1389/ 1388/ 1413. Only shortlisted candidates will be contacted. Should candidates not be contacted within two months after the closing date, they may accept their application as unsuccessful.

The Garden Route District Municipality reserves the right not to make or confirm an appointment on posts.

Closing date: Friday, 21 July 2023 before 13:30

Notice no: 02/2023

MG STRATU
MUNICIPAL MANAGER



Candidates with disabilities are encouraged to apply.