

**1. REPORT: SECTION 52 – RESPONSIBILITIES OF MAYOR / VERSLAG: ARTIKEL 52  
VERANTWOORDELIKHEDE VAN DIE BURGEMEESTER / INGXELO: U MHLATHI 52 - UXANDUVA  
LUKA SODOLOPHU (1121692)**

(6/18/7)

17 April 2023

**REPORT FROM THE EXECUTIVE MAYOR (M BOOYSEN)**

**2. PURPOSE OF THE REPORT**

The report is tabled to Council in terms of Section 52(d) as required in terms of the Municipal Finance Management Act 56 of 2003.

**3. DELEGATED AUTHORITY**

Council

**4. EXECUTIVE SUMMARY**

Section 52 of the Municipal Finance Management Act 2003 (No.56) (MFMA) requires the Mayor to report to Council on the financial affairs of the municipality.

**Section 52 (d)**

**The mayor of a municipality –**

**Must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.**

The purpose of the report is to inform Council of the implementation of the budget and the financial affairs for quarter three ended 31 March 2023.

**5. RECOMMENDATION**

That Council notes the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the quarter ending 31 March 2023.

## **AANBEVELING**

*Dat die Raad kennis neem van die kwartaalverslag rakende die implementering van die begroting en die finansiële posisie van die munisipaliteit vir die jaar tot datum en die kwartaal geëindig 31 Maart 2023.*

## **ISINDULULO**

Sesokuba iBhunga lithathele ingqalelo ingxelo ngokumiselwa kolwabiwo-mali kunye nemivimbi yezemali zomasiapala kunyaka uzakuthi ga ngomhla kunye Nekota ephela 31 kweyoKwindla 2023.

## **6. DISCUSSION / CONTENTS**

### **6.1 BACKGROUND**

Section 52 of the Municipal Finance Management Act 2003 (No.56) (MFMA) requires the Mayor to report to Council on the financial affairs of the municipality.

#### **Section 52 (d)**

##### **The mayor of a municipality –**

**Must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.**

### **6.2 DISCUSSION**

Section 52 of the Municipal Finance Management Act 2003 (No.56) (MFMA) requires the Mayor to report to Council on the financial affairs of the municipality.

#### **Section 52 (d)**

##### **The mayor of a municipality –**

**Must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.**

### **6.3 FINANCIAL IMPLICATIONS**

As contained in the attached report.

### **6.4 LEGAL IMPLICATIONS**

None. The following legislation applies:

- Municipal Finance Management Act, No 56 of 2003, section 52

- Municipal Budget and Reporting Regulations, 17 April 2009

## **6.5 STAFF IMPLICATION**

None

## **6.6 PREVIOUS / RELEVANT COUNCIL RESOLUTIONS:**

There are no previous or relevant Council resolutions related to this matter.

## **6.7 RISK IMPLICATIONS**

There are no foreseen risks.

## **6.8 COMMENTS FROM EXECUTIVE MANAGEMENT:**

### **6.8.1 EXECUTIVE MANAGER: ROADS AND TRANSPORT PLANNING SERVICES**

None

### **6.8.2 EXECUTIVE MANAGER: PLANNING AND ECONOMIC DEVELOPMENT**

None

### **6.8.3 EXECUTIVE MANAGER: COMMUNITY SERVICES**

None

### **6.8.4 EXECUTIVE MANAGER: CORPORATE SERVICES**

None

### **6.8.5 EXECUTIVE MANAGER: FINANCIAL SERVICES**

None

### **6.8.6 MANAGER: LEGAL SERVICES**

None

## **ANNEXURE**

Section 52 Report



## SECTION 52

# QUARTERLY FINANCIAL MANAGEMENT REPORT – Q3 ended 31 MARCH 2023

**Garden Route District Municipality**  
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## Glossary

**Annual Budget** – Prescribed in section 16 of the MFMA - the formal means by which a Municipality approve official budget for the next three years.

**Adjustment Budget** – Prescribed in section 28 of the MFMA – the formal means by which a Municipality may revised its annual budget during the year.

**Allocations (Transfers – see DORA)** – Money received from Provincial or National Government.

**Budget Related Policy (ies)** – Policies of a Municipality affecting or affected by the budget, examples include Tariff Policy, Rates Policy, Credit Control and Debt Collection Policies.

**Capital Expenditure** - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet and must be included in the asset register.

**Cash Flow Statement** – A statement showing when actual cash will be received and spent by the Municipality. Payments do not always coincide with budgeted expenditure timings - for example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

**DORA** – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government (see Allocations / Transfers).

**Equitable Share** – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

**Fruitless and Wasteful Expenditure** – Expenditure that was made in vain and would/should have been avoided had reasonable care been exercised.

**GFS** – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

**GRAP** – Generally Recognised Accounting Practice. The new standard for municipal accounting.

**IDP** – Integrated Development Plan. The main strategic planning document of the Municipality

**MBRR** – Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations dated April 2009.

**MFMA** – The Municipal Finance Management Act – Act No. 56 of 2003. The principle piece of legislation relating to municipal financial management.

**MSCOA** – Municipal Standard Chart of Account

**MTREF** – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years' budget allocations. Also includes details of the previous and current years' financial position.

**Operating Expenditure** – The day-to-day expenses of the Municipality such as salaries and wages.

**Rates** – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the Rand.

**SDBIP** – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budgeted estimates.

**Strategic Objectives** – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

**Unauthorised Expenditure** – Generally, spending without, or in excess of, an Approved Budget.

**Virement** – A transfer of funds.

**Virement Policy** - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

**Vote** – One of the main segments into which a budget is divided. In Garden Route District this means the different GFS classification the budget is divided.

## **Legislative Framework**

This report has been prepared in terms of the following enabling legislation:

### **The Municipal Finance Management Act – Act No. 56 of 2003**

- Section 52: Quarterly budget statements

### **Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations**

## **PART 1 – IN-YEAR REPORT**

### **SECTION 1 – MAYORAL FOREWORD**

Honourable Speaker, leaders of the opposition, honourable members of the Garden Route District Council on both sides of the house, the Municipal Manager and his Executive Management Team, staff members, members of the media, interest groups and the citizens of the Garden Route District, I would like to express a hearty warm welcome to you all.

*Herewith an executive summary of the performance of the Council for the 3<sup>rd</sup> Quarter ending 31 March 2023. The actual and budgeted figures reported, include the Roads Operational Budget.*

These figures are presented in terms of Section 52 of the MFMA. The information is presented for the 3<sup>rd</sup> Quarter ending 31 March 2023.

### **Revenue by source**

The total revenue received by source for the 3<sup>rd</sup> quarter amounts to **R130,391,161**, against an adjusted budget of **R487,921,059**. This represents **27%** recording of revenue for the third quarter, this was slightly above the expected performance of 25% for the third quarter; 45% of the revenue received for the third quarter related to Transfers and Subsidies revenue, which includes the final instalment of the Equitable Share, and 45% of the revenue related to the Roads Agency function. The other 10% revenue received derived from interest on investments, fire services revenue, health services revenue and resorts revenue.



### Operating Expenditure by source

For the 3<sup>rd</sup> quarter of the financial year the municipality recorded expenditure performance of **R115,345,241** against an adjusted budget of **R496,081,438**, representing **23%** of expenditure for the third quarter, this is a little below the expected performance of 25% for the quarter, the deviation of 2% is due to the start of the financial year and procurement processes that still needs to be concluded before expenditure is incurred.

The salary related expenditure for the third quarter was **R66,570,728** to an adjusted budget of **R284,510,402** (which includes contributions to post retirement benefits), representing **23%** spending of the budget for the third quarter. This is slightly below the 25%, however it should be noted that bonus are paid to employees in November and December (full thirteenth cheque) and the adjustments to the post-retirement benefits are only processed after year-end after the actuarial valuations have been performed.

The councillor remuneration expenditure for the third quarter amounted to **R3,104,939** to an adjusted budget of **R13,285,973**, representing **23%** of the budget.

Spending on contracted services was **R9,122,729** in the third quarter representing **13%** spending of an adjusted budget of **R68,025,248** for the quarter. This was not in line with the expected performance of 25% for the quarter due to the start of the financial year and procurement processes that still needs to be concluded before expenditure is incurred. Furthermore the majority of the contracted services relate to the aerial firefighting support, for the third quarter there was a decrease in fires resulting in less aerial firefighting support needed to combat fires.

The expenditure in respect of the roads agency function is integrated in the financial system and is reported as a department of the GRDM financial system from the 1<sup>st</sup> of July 2020. For the period 1 April 2022 – 31 March 2023 (Provincial year-end) ±98% of the total allocation was spend for the provincial year-end.

Spending on other expenditure was **R15,365,018** in the third quarter representing **23%** spending of an adjusted budget of **R66,795,380** (including Roads Budget) for the quarter, this was again slightly below the expected performance of 25% for the quarter.

## Capital Expenditure

The adjusted capital budget for the 2022/23 financial year totals **R38,440,814**. R26,577,183 relates to the construction of the Regional Waste Management Facility (RWMF) that is set to commence in quarter 4 of the financial year. The tender has been awarded and all SCM processes concluded, contract negotiations is currently underway with the successful tenderer. This project will be financed by external loan, loan process has been concluded and contract negotiations underway with successful banking institution.

A further R6 million is for the construction of the new District Fire Station. The tender has been awarded and construction is in progress and will be completed during 2023/2024 and 2024/2025 financial year. R3m grant allocation has been received from Province to assist in the funding of the construction of the fire station.

For the third quarter, capital expenditure was **R1,993,952**, representing **5%** of the budget. Refer to paragraphs above explaining why this is the case, as the majority of the budget is on projects where expenditure is estimated to be incurred later in the year. It is expected that the capital spending will improve in quarter 4 once construction has started. Project processes for these projects are in line with planned time tables.

Refer to detailed capital expenditure performance on page **37**.

## SECTION 2 – RESOLUTIONS

### **Municipal Financial Management Act, 56 of 2003 - SECTION 52: General responsibilities of the Mayor**

This is the resolution being presented by the Executive Mayor to Council in the quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required in terms of section 52 of the Municipal Finance Management Act 56 of 2003.

## **RECOMMENDATION:**

That Council takes note of the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the quarter ending 31 March 2023.

## **SECTION 3 – EXECUTIVE SUMMARY**

### **3.1 Introduction**

These figures are presented in terms of section 52(d) of the MFMA. The information is presented for the 3<sup>rd</sup> quarter ending 31 March 2023.

### **3.2 Consolidated performance**

#### **3.2.1 Against annual budget (adjusted)**

*The actual and budgeted figures reported, includes the Roads function.*

#### **Revenue by source**

The total revenue received by source for the 3<sup>rd</sup> quarter amounts to **R130,391,161**, against an adjusted budget of **R487,921,059**. This represents **27%** recording of revenue for the third quarter, this was slightly above the expected performance of 25% for the third quarter; 45% of the revenue received for the third quarter related to Transfers and Subsidies revenue, which includes the final instalment of the Equitable Share, and 45% of the revenue related to the Roads Agency function. The other 10% revenue received derived from interest on investments, fire services revenue, health services revenue and resorts revenue.

#### **Operating Expenditure by type**

For the 3<sup>rd</sup> quarter of the financial year the municipality recorded expenditure performance of **R115,345,241** against an adjusted budget of **R496,081,438**, representing **23%** of expenditure for the third quarter, this is a little below the expected performance of 25% for the quarter, the deviation of 2% is due to the start of the financial year and procurement processes that still needs to be concluded before expenditure is incurred.

## **Capital Expenditure**

The approved adjusted capital budget for the 2022/23 financial year totals **R38,440,814**. R80.6 million decrease in landfill site capital budget, due to shifting of capital expenditure from the 2022/23 to the 2023/24 financial year as construction will commence later due to delays. The delayed expenditure does not cause any loss of funding to Council as this is a loan funded project.

A regional landfill site project steering committee was established represented by the different sections in GRDM consisting of different expertise where pertinent issues are discussed and cleared, timelines and progress is discussed.

For the third quarter, capital expenditure was **R1,993,952**, representing **5%** of the budget. Refer to paragraph above explaining why this is the case, as the majority of the budget is on projects whose expenditure is set to be incurred later in the year.

### **3.3 Material variances from SDBIP**

Attached to this report as Annexure is the SDBIP report for the 3<sup>rd</sup> quarter ending 31 March 2023.

Management of the SDBIP and achievement of actuals against KPI target are done via the Performance Management Section situated in the Office of the Municipal Manager.

### **3.4 Conclusion**

Detailed analysis of the municipal performance for the 3<sup>rd</sup> quarter ending 31 March 2023 will be presented under the different sections of the report. More information regarding the municipal performance and explanations will be provided below.

## SECTION 4 – IN-YEAR BUDGET STATEMENT TABLES

### 4.1 Monthly budget statement

#### 4.1.1 Table C1: S71 Monthly Budget Statement Summary

DC4 Garden Route - Table C1 Monthly Budget Statement Summary - Q3 Third Quarter

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	–	–	–	–	–	–	–	–	–
Service charges	–	11 168	–	–	–	0	(0)	-100%	–
Investment revenue	8 271	9 010	9 560	458	6 130	4 389	1 741	40%	9 560
Transfers and subsidies	183 567	228 660	232 030	56 892	187 790	215 213	(27 423)	-13%	232 030
Other own revenue	204 463	220 312	240 731	26 151	187 824	161 953	25 872	16%	240 731
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>396 301</b>	<b>469 150</b>	<b>482 321</b>	<b>83 501</b>	<b>381 745</b>	<b>381 555</b>	<b>190</b>	<b>0%</b>	<b>482 321</b>
Employee costs	275 308	288 669	284 510	21 903	213 620	213 647	(27)	-0%	284 510
Remuneration of Councillors	11 829	12 542	13 286	1 042	9 612	9 964	(353)	-4%	13 286
Depreciation & asset impairment	4 605	4 986	4 982	473	3 334	3 736	(403)	-11%	4 982
Finance charges	28	73	73	–	–	55	(55)	-100%	73
Inventory consumed and bulk purchases	44 148	51 011	53 073	9 493	40 277	38 806	1 471	4%	53 073
Transfers and subsidies	5 296	1 835	3 703	90	1 760	2 354	(594)	-25%	3 703
Other expenditure	74 405	128 180	136 453	10 161	61 110	91 688	(30 578)	-33%	136 453
<b>Total Expenditure</b>	<b>415 618</b>	<b>487 297</b>	<b>496 081</b>	<b>43 162</b>	<b>329 713</b>	<b>360 251</b>	<b>(30 539)</b>	<b>-8%</b>	<b>496 081</b>
<b>Surplus/(Deficit)</b>	<b>(19 317)</b>	<b>(18 147)</b>	<b>(13 760)</b>	<b>40 339</b>	<b>52 033</b>	<b>21 304</b>	<b>30 729</b>	<b>144%</b>	<b>(13 760)</b>
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	–	4 000	5 600	600	5 600	4 200	1 400	33%	5 600
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households,	191	7 200	–	–	–	–	–	–	–
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>(19 126)</b>	<b>(6 947)</b>	<b>(8 160)</b>	<b>40 939</b>	<b>57 633</b>	<b>25 504</b>	<b>32 129</b>	<b>126%</b>	<b>(8 160)</b>
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–	–	–
<b>Surplus/ (Deficit) for the year</b>	<b>(19 126)</b>	<b>(6 947)</b>	<b>(8 160)</b>	<b>40 939</b>	<b>57 633</b>	<b>25 504</b>	<b>32 129</b>	<b>126%</b>	<b>(8 160)</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	<b>30 208</b>	<b>126 642</b>	<b>38 441</b>	<b>1 900</b>	<b>4 836</b>	<b>28 716</b>	<b>(23 880)</b>	<b>-83%</b>	<b>38 441</b>
Capital transfers recognised	381	11 200	5 815	1 083	1 178	4 356	(3 179)	-73%	5 815
Borrowing	3 617	107 232	26 577	57	590	19 933	(19 343)	-97%	26 577
Internally generated funds	26 210	8 210	6 049	759	3 068	4 426	(1 358)	-31%	6 049
<b>Total sources of capital funds</b>	<b>30 208</b>	<b>126 642</b>	<b>38 441</b>	<b>1 900</b>	<b>4 836</b>	<b>28 716</b>	<b>(23 880)</b>	<b>-83%</b>	<b>38 441</b>
<b>Financial position</b>									
Total current assets	147 663	283 780	163 930		311 137				163 930
Total non current assets	286 975	431 969	328 953		296 932				328 953
Total current liabilities	53 413	33 460	62 133		34 850				62 133
Total non current liabilities	131 669	376 559	171 740		143 981				171 740
Community wealth/Equity	249 556	305 730	259 009		429 231				259 009
<b>Cash flows</b>									
Net cash from (used) operating	229 875	(14 037)	(5 154)	42 412	60 966	28 100	(28 264)	-101%	(5 154)
Net cash from (used) investing	(8 144)	(126 642)	(38 441)	21 861	18 956	(28 716)	(19 764)	69%	(38 441)
Net cash from (used) financing	–	107 232	26 577	–	–	–	–	–	26 577
<b>Cash/cash equivalents at the month/year end</b>	<b>391 482</b>	<b>229 595</b>	<b>125 069</b>	<b>168 485</b>	<b>168 485</b>	<b>141 443</b>	<b>(48 028)</b>	<b>-34%</b>	<b>125 041</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	22 851	13 155	1 382	2 957	443	444	6 144	35 184	82 560
<b>Creditors Age Analysis</b>									
Total Creditors	479	657	129	6	29	9	31	585	1 925

#### 4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

DC4 Garden Route - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q3 Third Quarter

Description	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	<b>1</b>									
<b>Revenue - Functional</b>										
<i><b>Governance and administration</b></i>		<b>221 855</b>	<b>285 116</b>	<b>281 821</b>	<b>61 197</b>	<b>223 878</b>	<b>248 981</b>	<b>(25 103)</b>	<b>-10%</b>	<b>281 821</b>
Executive and council		220 980	284 542	280 850	61 100	222 819	247 694	(24 875)	-10%	280 850
Finance and administration		875	574	971	97	1 059	1 286	(227)	-18%	971
Internal audit		-	-	-	-	-	-	-	-	-
<i><b>Community and public safety</b></i>		<b>8 440</b>	<b>8 175</b>	<b>12 091</b>	<b>895</b>	<b>7 345</b>	<b>9 588</b>	<b>(2 244)</b>	<b>-23%</b>	<b>12 091</b>
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		8 134	7 761	11 677	862	7 058	9 276	(2 218)	-24%	11 677
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		306	414	414	33	286	312	(26)	-8%	414
<i><b>Economic and environmental services</b></i>		<b>166 063</b>	<b>174 784</b>	<b>194 010</b>	<b>22 009</b>	<b>156 122</b>	<b>127 186</b>	<b>28 936</b>	<b>23%</b>	<b>194 010</b>
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		165 982	174 659	193 885	21 994	156 064	127 065	28 999	23%	193 885
Environmental protection		80	125	125	15	58	121	(63)	-52%	125
<i><b>Trading services</b></i>		<b>-</b>	<b>12 275</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(0)</b>	<b>0</b>	<b>-100%</b>	<b>-</b>
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	12 275	-	-	-	(0)	0	-100%	-
<i><b>Other</b></i>	<b>4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenue - Functional</b>	<b>2</b>	<b>396 358</b>	<b>480 350</b>	<b>487 921</b>	<b>84 101</b>	<b>387 345</b>	<b>385 755</b>	<b>1 590</b>	<b>0%</b>	<b>487 921</b>
<b>Expenditure - Functional</b>										
<i><b>Governance and administration</b></i>		<b>138 320</b>	<b>183 489</b>	<b>181 477</b>	<b>10 027</b>	<b>98 508</b>	<b>132 617</b>	<b>(34 110)</b>	<b>-26%</b>	<b>181 477</b>
Executive and council		48 486	51 514	51 265	3 132	29 819	36 078	(6 258)	-17%	51 265
Finance and administration		87 078	129 055	127 226	6 683	66 449	94 292	(27 843)	-30%	127 226
Internal audit		2 756	2 919	2 987	212	2 239	2 248	(8)	0%	2 987
<i><b>Community and public safety</b></i>		<b>83 854</b>	<b>89 679</b>	<b>89 798</b>	<b>8 251</b>	<b>64 663</b>	<b>65 003</b>	<b>(340)</b>	<b>-1%</b>	<b>89 798</b>
Community and social services		9 004	7 917	7 307	520	5 175	5 381	(206)	-4%	7 307
Sport and recreation		11 768	13 387	12 912	863	8 795	9 651	(857)	-9%	12 912
Public safety		26 063	28 916	28 928	4 093	21 207	20 046	1 162	6%	28 928
Housing		-	-	-	-	-	-	-	-	-
Health		37 019	39 460	40 652	2 775	29 486	29 925	(439)	-1%	40 652
<i><b>Economic and environmental services</b></i>		<b>188 785</b>	<b>197 403</b>	<b>219 648</b>	<b>24 377</b>	<b>163 077</b>	<b>159 252</b>	<b>3 824</b>	<b>2%</b>	<b>219 648</b>
Planning and development		16 743	16 302	18 853	1 673	15 780	14 074	1 707	12%	18 853
Road transport		168 568	177 203	197 136	22 455	144 678	142 513	2 165	2%	197 136
Environmental protection		3 474	3 898	3 660	249	2 618	2 666	(48)	-2%	3 660
<i><b>Trading services</b></i>		<b>2 178</b>	<b>14 051</b>	<b>2 704</b>	<b>209</b>	<b>1 456</b>	<b>1 585</b>	<b>(129)</b>	<b>-8%</b>	<b>2 704</b>
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		2 178	14 051	2 704	209	1 456	1 585	(129)	-8%	2 704
<i><b>Other</b></i>		<b>2 482</b>	<b>2 676</b>	<b>2 454</b>	<b>298</b>	<b>2 009</b>	<b>1 794</b>	<b>216</b>	<b>12%</b>	<b>2 454</b>
<b>Total Expenditure - Functional</b>	<b>3</b>	<b>415 618</b>	<b>487 297</b>	<b>496 081</b>	<b>43 162</b>	<b>329 713</b>	<b>360 251</b>	<b>(30 539)</b>	<b>-8%</b>	<b>496 081</b>
<b>Surplus/ (Deficit) for the year</b>		<b>(19 261)</b>	<b>(6 947)</b>	<b>(8 160)</b>	<b>40 939</b>	<b>57 633</b>	<b>25 504</b>	<b>32 129</b>	<b>126%</b>	<b>(8 160)</b>

This table reflects the operating budget (Financial Performance) in the standard classifications that is the Government Finance Statistics Functions and Sub-function. The main functions are Governance and Administration, Community and Public Safety, Economic and Environmental Services and Trading services.

### **Operating Revenue:**

Table C2 reflects the financial performance per Standard Classification and shows that most of the municipal funds are received under the Executive and Council classification and the roads transport for the roads function performed on behalf of Province Government. This is because the municipality budget most of its income under the Governance and administration function of the Government Financial Statistics (GFS) classification.

The total revenue received by source for the 3<sup>rd</sup> quarter amounts to **R130,391,161**, against an adjusted budget of **R487,921,059**. This represents **27%** recording of revenue for the third quarter, this was slightly above the expected performance of 25% for the third quarter; 45% of the revenue received for the third quarter related to Transfers and Subsidies revenue, which includes the final instalment of the Equitable Share, and 45% of the revenue related to the Roads Agency function. The other 10% revenue received derived from interest on investments, fire services revenue, health services revenue and resorts revenue.

### **Operating Expenditure**

The total operating expenditure for the 3<sup>rd</sup> quarter amounts to **R115,345,241** against an adjusted budget of **R496,081,438**, representing **23%** of expenditure for the third quarter ending 31 March 2023.

More details regarding the operational expenditures are included in the report below under expenditure by type.

In Table C3, Financial Performance is reported by municipal vote:

### 4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

DC4 Garden Route - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q3 Third Quarter

Vote Description	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearID actual	YearID budget	YID variance	YID variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Office of the Municipal Manager		221 115	284 542	280 850	61 100	222 819	247 694	(24 875)	-10,0%	280 850
Vote 2 - Office of the Municipal Manager (cont)		-	-	-	-	-	-	-	-	-
Vote 3 - Financial Services		8	-	-	-	-	-	-	-	-
Vote 4 - Financial Services (cont)		-	-	-	-	-	-	-	-	-
Vote 5 - Corporate Services		867	574	971	96	1 055	1 286	(231)	-18,0%	971
Vote 6 - Corporate Services (cont)		-	-	-	-	-	-	-	-	-
Vote 7 - Community Services		306	414	414	33	286	312	(26)	-8,2%	414
Vote 8 - Community Services (cont)		80	12 400	125	15	58	121	(63)	-51,8%	125
Vote 9 - Planning and Economic Development		-	-	-	1	4	-	4	#DIV/0!	-
Vote 10 - Planning and Economic Development (cont)		4 763	3 015	6 030	550	3 804	4 362	(557)	-12,8%	6 030
Vote 11 - Planning and Economic Development(cont2)		3 371	4 746	5 646	312	3 254	4 915	(1 661)	-33,8%	5 646
Vote 12 - Roads		165 982	174 659	193 885	21 994	156 064	127 065	28 999	22,8%	193 885
Vote 13 - Roads (cont)		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 -		-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	396 492	480 350	487 921	84 101	387 345	385 755	1 590	0,4%	487 921
Expenditure by Vote	1									
Vote 1 - Office of the Municipal Manager		55 068	56 625	58 888	3 533	34 766	42 003	(7 237)	-17,2%	58 888
Vote 2 - Office of the Municipal Manager (cont)		6 326	6 208	6 473	459	4 742	4 862	(120)	-2,5%	6 473
Vote 3 - Financial Services		18 395	20 275	21 235	1 038	14 291	15 934	(1 643)	-10,3%	21 235
Vote 4 - Financial Services (cont)		5 525	5 902	6 087	446	4 545	4 600	(55)	-1,2%	6 087
Vote 5 - Corporate Services		16 093	54 827	49 127	1 608	11 908	35 690	(23 782)	-66,6%	49 127
Vote 6 - Corporate Services (cont)		24 572	26 371	26 200	1 518	18 259	19 790	(1 531)	-7,7%	26 200
Vote 7 - Community Services		48 451	51 577	52 097	3 605	37 586	38 371	(785)	-2,0%	52 097
Vote 8 - Community Services (cont)		30 589	45 657	34 060	4 472	24 437	23 399	1 038	4,4%	34 060
Vote 9 - Planning and Economic Development		16 728	17 965	17 800	1 877	16 162	13 130	3 032	23,1%	17 800
Vote 10 - Planning and Economic Development (cont)		22 365	21 210	23 470	1 773	15 771	17 364	(1 593)	-9,2%	23 470
Vote 11 - Planning and Economic Development(cont2)		2 939	3 478	3 509	376	2 568	2 595	(27)	-1,1%	3 509
Vote 12 - Roads		98 845	101 065	125 593	13 232	93 450	91 820	1 630	1,8%	125 593
Vote 13 - Roads (cont)		69 723	76 138	71 542	9 223	51 228	50 693	535	1,1%	71 542
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 -		-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	415 618	487 297	496 081	43 162	329 713	360 251	(30 539)	-8,5%	496 081
Surplus/ (Deficit) for the year	2	(19 126)	(6 947)	(8 160)	40 939	57 633	25 504	32 129	126,0%	(8 160)

Revenue and expenditure reflects the operating performance per municipal vote. This is in accordance with the Government Financial Statistics (GFS) classification of the National Treasury.

Most of the municipal income is budgeted under the Executive and Council function and roads agency function. Sport and Recreation (Resorts) is the other main municipal function where income budgeting is recorded.

Expenditure per municipal vote is distributed to ensure that the municipal expenditure reflects the functions where expenditure is allocated. This is done to ensure implementation of the Integrated Development Plan (IDP) and for Annual Reporting.



#### 4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC4 Garden Route - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q3 Third Quarter

Description		Ref	2021/22	Budget Year 2022/23							
			Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands											
Revenue By Source											
Property rates			–	–	–	–	–	–		–	
Service charges - electricity revenue			–	–	–	–	–	–		–	
Service charges - water revenue			–	–	–	–	–	–		–	
Service charges - sanitation revenue			–	–	–	–	–	–		–	
Service charges - refuse revenue			–	11 168	–	–	0	(0)	-100%	–	
Rental of facilities and equipment			1 039	2 469	2 469	266	960	1 909	(949)	-50%	2 469
Interest earned - external investments			8 271	9 010	9 560	458	6 130	4 389	1 741	40%	9 560
Interest earned - outstanding debtors			2 751	3 180	3 180	400	2 975	2 380	595	25%	3 180
Dividends received			–	–	–	–	–	–	–		–
Fines, penalties and forfeits			–	–	–	–	–	–	–		–
Licences and permits			80	125	125	15	58	121	(63)	-52%	125
Agency services			183 028	189 287	209 328	23 161	166 609	138 372	28 237	20%	209 328
Transfers and subsidies			183 567	228 660	232 030	56 892	187 790	215 213	(27 423)	-13%	232 030
Other revenue			17 556	22 711	25 630	2 309	17 222	19 171	(1 949)	-10%	25 630
Gains			8	2 540	–	–	–	(0)	0	-100%	–
Total Revenue (excluding capital transfers and contributions)			396 301	469 150	482 321	83 501	381 745	381 555	190	0%	482 321
Expenditure By Type											
Employee related costs			275 308	288 669	284 510	21 903	213 620	213 647	(27)	0%	284 510
Remuneration of councillors			11 829	12 542	13 286	1 042	9 612	9 964	(353)	-4%	13 286
Debt impairment			5 976	1 560	1 560	–	–	1 170	(1 170)	-100%	1 560
Depreciation & asset impairment			4 605	4 986	4 982	473	3 334	3 736	(403)	-11%	4 982
Finance charges			28	73	73	–	–	55	(55)	-100%	73
Bulk purchases - electricity			–	–	–	–	–	–	–		–
Inventory consumed			44 148	51 011	53 073	9 493	40 277	38 806	1 471	4%	53 073
Contracted services			20 812	79 177	68 025	4 024	20 070	48 286	(28 216)	-58%	68 025
Transfers and subsidies			5 296	1 835	3 703	90	1 760	2 354	(594)	-25%	3 703
Other expenditure			47 465	47 370	66 795	6 157	41 024	42 178	(1 154)	-3%	66 795
Losses			152	73	73	(21)	17	55	(38)	-70%	73
Total Expenditure			415 618	487 297	496 081	43 162	329 713	360 251	(30 539)	-8%	496 081
Surplus/(Deficit)			(19 317)	(18 147)	(13 760)	40 339	52 033	21 304	30 729	0	(13 760)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)			–	4 000	5 600	600	5 600	4 200	1 400	0	5 600
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)			134	–	–	–	–	–	–		–
Transfers and subsidies - capital (in-kind - all)			57	7 200	–	–	–	–	–		–
Surplus/(Deficit) after capital transfers & contributions			(19 126)	(6 947)	(8 160)	40 939	57 633	25 504			(8 160)
Taxation			–	–	–	–	–	–	–		–
Surplus/(Deficit) after taxation			(19 126)	(6 947)	(8 160)	40 939	57 633	25 504			(8 160)
Attributable to minorities			–	–	–	–	–	–			–
Surplus/(Deficit) attributable to municipality			(19 126)	(6 947)	(8 160)	40 939	57 633	25 504			(8 160)
Share of surplus/ (deficit) of associate			–	–	–	–	–	–			–
Surplus/ (Deficit) for the year			(19 126)	(6 947)	(8 160)	40 939	57 633	25 504			(8 160)

## **Revenue by Source**

Revenue by source explains the types of income budgeted for and the performance of these items individually:

### Interest earned – External Investments:

Reflects the interest earned in respect of surplus funds not immediately needed in the operations of the municipality over the short-term period. Interest on external investments received for the third quarter ending 31 March 2023 amounted to R2,388,037. The bulk of the investments have not matured yet, it is invested for more than 30 days, and the interest will only be realised on the date of maturity hence the reason for under performance against budgeted amount versus actual year-to-date. Investments for longer periods yield higher interest returns.

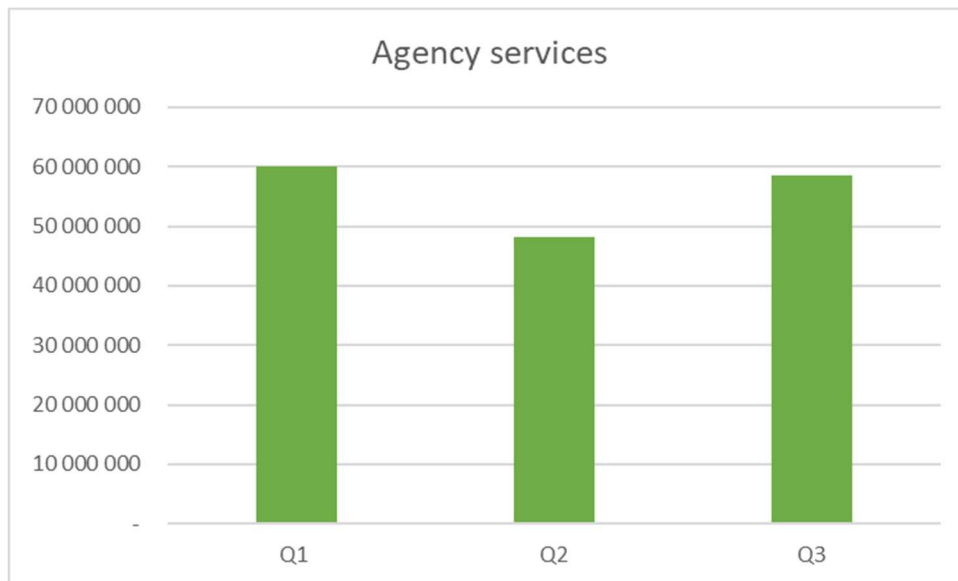
### Interest raised – Outstanding debtors

Interest on outstanding debtors for the third quarter ending 31 March 2023 amounted to R1,157,486. The majority of the debtors are firefighting debtors.

### Agency services

The municipality performs an agency function on behalf of the Department of Transport – Roads department. Monthly agency fees are collected from the department. 12% Admin fee is received on the original allocation and 6% on any additional allocations. An amount of R58,425,218 was recorded for the third quarter ending 31 March 2023, the amount includes the admin fee as well as the revenue recognised in relating to the actual expenditure that is reimbursed from the provincial Roads allocation.

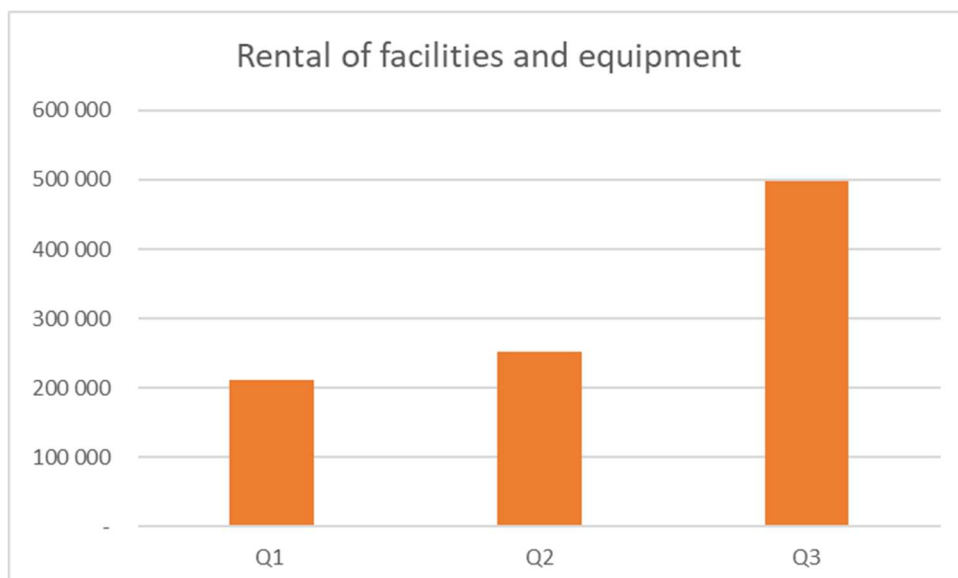
For the period 1 April 2022 – 31 March 2023 (Provincial year-end) 98% of the total allocation by Province was spend for the provincial year-end for performing the road function on behalf of Province.



#### Rental of facilities and equipment:

Rental of facilities and equipment for the third quarter ending 31 March 2023 amounted to R497,088. The actual performance is 18% off the year-to-date budget, the expectation is that the income will rise within the next quarter. The property section in the Planning and Economic Development Department is in process of reviewing expired lease agreements, once this is finalized leases can be billed on the debtor system which will increase the revenue from facilities.

As can be seen from the graph, there is already an increase in quarter three for income from rentals as the process is progressing with new lease agreements that can be billed on the system.

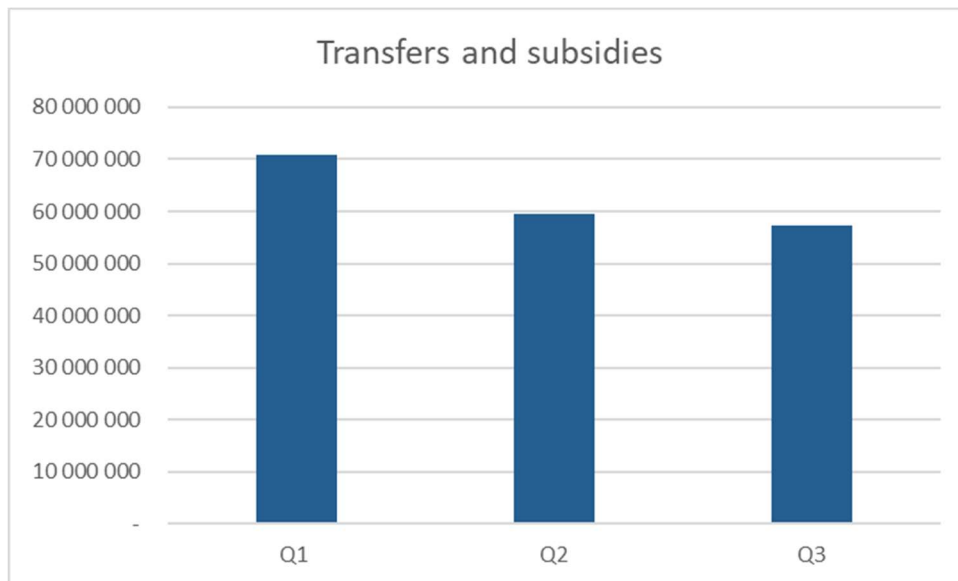


### Transfers recognised – operational

The transfers recognised represents the allocations as promulgated in the National and Provincial Division of Revenues Act's respectively. The first instalment of R67,361,000 for the Equitable Share was received during July 2022. The municipality received its first instalment of R1,815,000 for the Rural Roads Assets Management Grant during July 2022. The municipality received R1,000,000 for the Financial Management Grant (FMG), R610,000 the first instalment of the EPWP grant and a R2,000,000 for the EEDS grant from the National Treasury for the month end 31 August 2022.

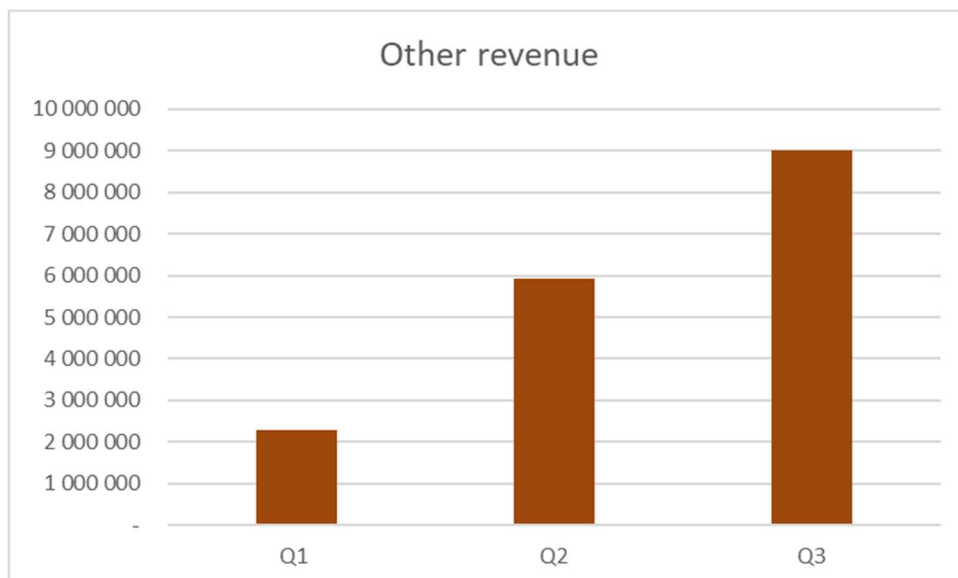
The amount of R1,500,000 was received for Safety Initiative Implementation Plan during the month of October 2022. The municipality received the second instalment to the amount of R1,098,000 for the EPWP grant during the month of 30 November 2022. The municipality received the second instalment of the Equitable Share to the amount of R56,997,000 during the month of 31 December 2022. The municipality received no income from the grants for the month end 31 January 2023. The municipality recorded R300,000 for the Western Cape Financial Recovery Services Grant and R100,000 for Disaster Internship Grant from Provincial Treasury.

The last payment from National Treasury with regards to the EEDS grant to the amount of R1,000,000 were also received during the month of February 2023. The municipality received the last instalment of the Equitable Share to the amount of R48,363,000, R732,000 for the EPWP grant and R779,000 for the Rural Roads Asset Management Grant from National Treasury during the month of 31 March 2023. The Provincial Treasury transferred R5,000,000 with regards to the Human Settlements and an amount of R1,600,000 for the Emergency Municipal Load-Shedding Relief Grant during the month of 31 March 2023.



#### Other revenue / Sundry income

Other revenue reflects an amount of R9,014,704 for the third quarter ending 31 March 2023. Other revenue mostly consists of the following: Fire services revenue and health services revenue. The third quarter is the peak of fire breakouts, due to high temperatures, mountain winds which result in the faster spread of fires.

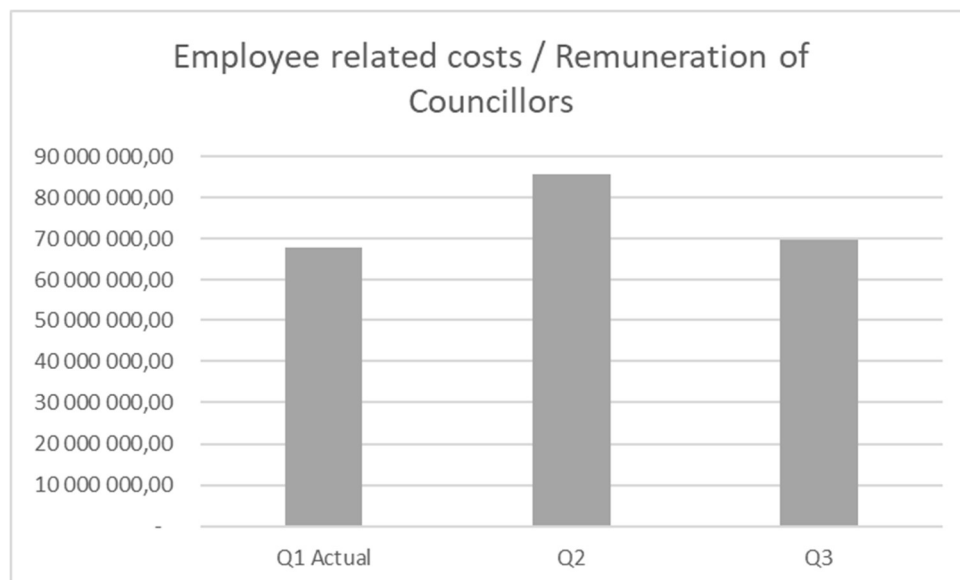


### **Expenditure by Type**

Expenditure by type reflects the operational budget per main type/category of expenditure:

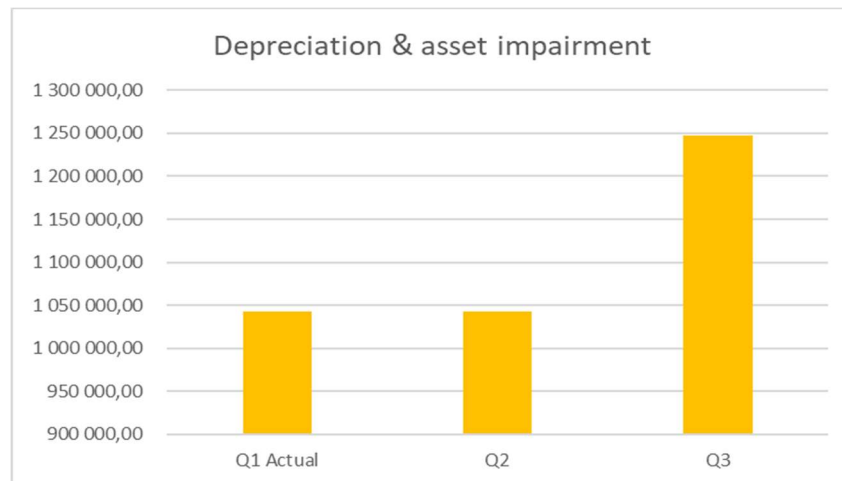
#### Employee Related cost / Remuneration of councillors

Remuneration related expenditure for the third quarter ending 31 March 2023 amounted to R69,675,667 of an adjusted budgeted amount of R297,796,375 that represents 23% of the budgeted amount, slightly below the 25%, however the bonus of employees are paid in November and December (quarter 2) and the adjustments to the post-retirement benefits are only processed after year-end after the actuarial valuations have been performed.



#### Debt Impairment / Depreciation and asset impairment

Debt Impairment of R0,00 and depreciation of R1,247,919 was recognised for the 3<sup>rd</sup> quarter ending 31 March 2023. Debt impairment is performed after year-end and debtor balances have been finalized for financial year.



These items account for non-cash budgeted items. The fixed asset register module must still be fully implemented at Garden Route DM by the service provider of the financial system. The municipality are awaiting the service provider to implement the new fixed asset management system as the previous asset management system provider (Market Demand) terminated its services under the mSCOA contract. Phoenix had to develop a new asset register (at no additional cost to municipalities, as this was an mSCOA requirement when National Treasury awarded the transversal tender for financial systems). Garden Route DM must first test the new proposed asset register extensively to ensure it meets the requirements of mSCOA and GRAP and fully integrates seamlessly and correctly with the financial system before it can be implemented. The Asset Verification module has been implemented – the GRAP implementation testing will be done during the course of the year.

#### Finance charges

The municipality have no outstanding loans but it is envisioned that a loan will be taken out for the financing of the regional landfill site to be constructed.

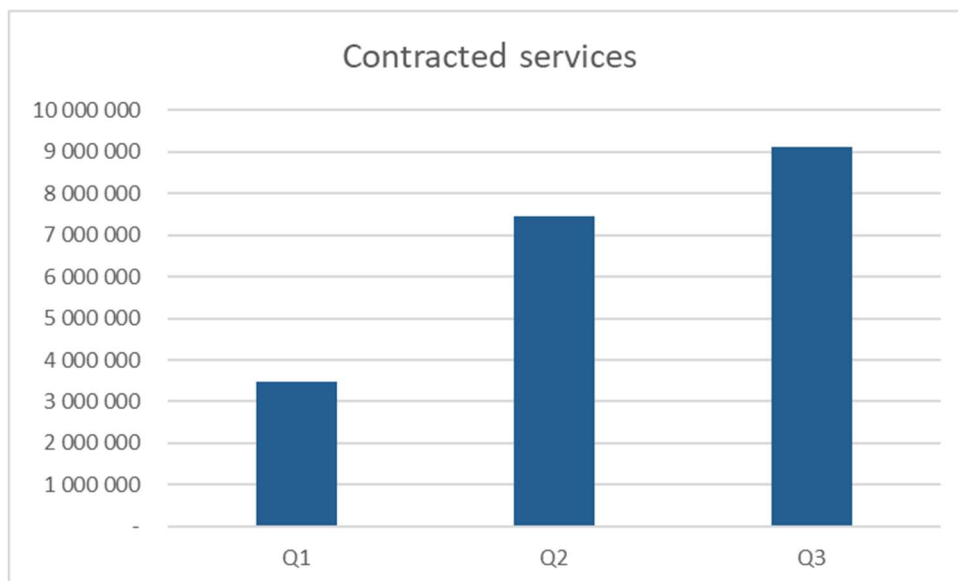
#### Other materials

Other materials consist of all inventory consumed purchases for materials and supplies and amounts to R19,540,774 for the third quarter ended 31 March 2023 against an adjusted budgeted amount of R53,073,043. The provincial year end for the roads is 31 March 2023 (quarter 3), during the third quarter spending is accelerated to ensure the full allocation received is spend before the provincial year-end.



### Contracted services

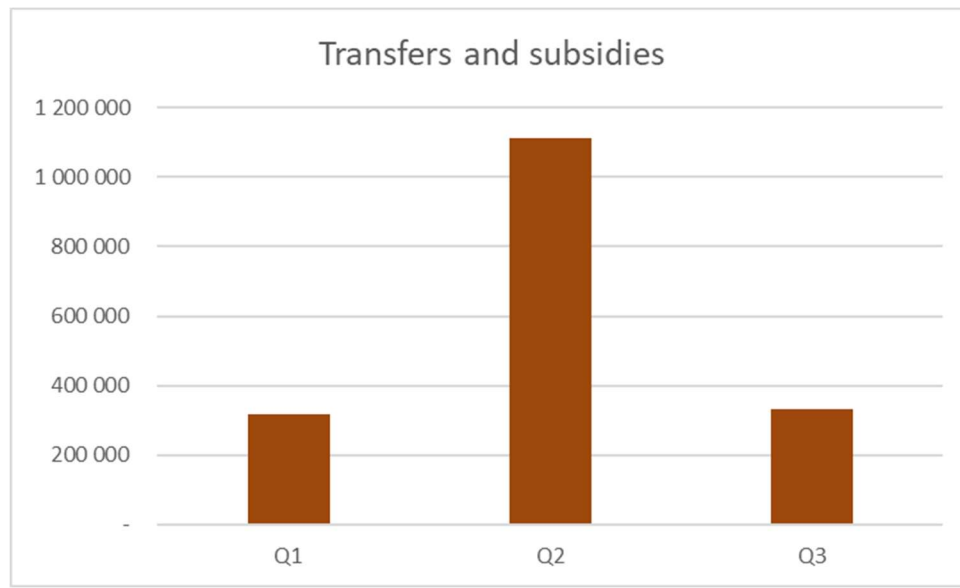
Contracted services amounted to R9,122,729 for the third quarter ending 31 March 2023 and related mostly to the aerial fire fighting support, refer to previous section, peak fire season is usually during the third quarter.



### Transfers and subsidies

The transfers and subsidies expenditure for the third quarter ended 31 March 2023 amounts to R330,929 against an adjusted budgeted amount of R3,703,388. Refer to above section setting out which grants have been received from 1 July 2022.



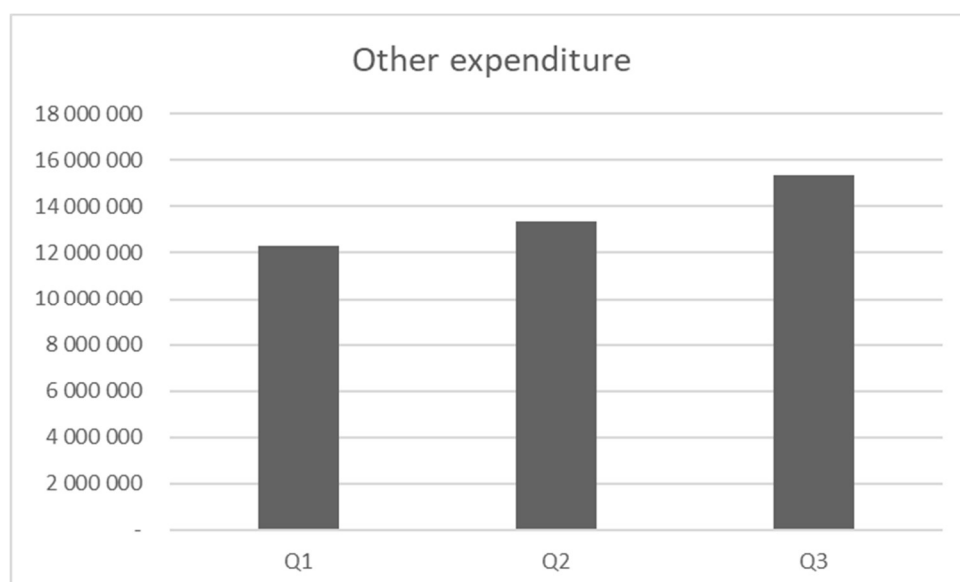


### Other expenditure

Other expenditure reflects all other expenses not specifically mentioned and amounts to R15,365,018 for the third quarter ended 31 March 2023.

The other expenditure consists of the following:

- Operating costs and Operating Projects (own funds), refer to Section 12 for the detail of the operating projects.



#### 4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

Variances explained in Supporting Table C5

DC4 Garden Route - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q3 Third

Vote Description	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 1 - Office of the Municipal Manager		10	30	30	-	13	30	(17)	-57%	30
Vote 2 - Office of the Municipal Manager (cont)		-	-	-	-	-	-	-	-	-
Vote 3 - Financial Services		19	30	30	11	20	23	(2)	-10%	30
Vote 4 - Financial Services (cont)		-	-	-	-	-	-	-	-	-
Vote 5 - Corporate Services		30	30	10	-	5	7	(2)	-27%	10
Vote 6 - Corporate Services (cont)		16	250	500	12	211	375	(164)	-44%	500
Vote 7 - Community Services		26	6 890	5 474	718	1 269	4 105	(2 836)	-69%	5 474
Vote 8 - Community Services (cont)		3 617	107 382	26 727	75	715	20 045	(19 331)	-96%	26 727
Vote 9 - Planning and Economic Development		33	6 030	245	-	95	179	(84)	-47%	245
Vote 10 - Planning and Economic Development (cont)		7 344	4 800	5 425	1 083	2 508	3 951	(1 443)	-37%	5 425
Vote 11 - Planning and Economic Development(cont2)		-	-	-	-	-	-	-	-	-
Vote 12 - Roads		-	-	-	-	-	-	-	-	-
Vote 13 - Roads (cont)		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 -		-	-	-	-	-	-	-	-	-
<b>Total Capital Multi-year expenditure</b>	4,7	11 096	125 442	38 441	1 900	4 836	28 716	(23 880)	-83%	38 441
<b>Single Year expenditure appropriation</b>	2									
Vote 1 - Office of the Municipal Manager		(862)	-	-	-	-	-	-	-	-
Vote 2 - Office of the Municipal Manager (cont)		-	-	-	-	-	-	-	-	-
Vote 3 - Financial Services		-	-	-	-	-	-	-	-	-
Vote 4 - Financial Services (cont)		-	-	-	-	-	-	-	-	-
Vote 5 - Corporate Services		376	-	-	-	-	-	-	-	-
Vote 6 - Corporate Services (cont)		3 533	-	-	-	-	-	-	-	-
Vote 7 - Community Services		732	-	-	-	-	-	-	-	-
Vote 8 - Community Services (cont)		368	-	-	-	-	-	-	-	-
Vote 9 - Planning and Economic Development		1	1 200	-	-	-	-	-	-	-
Vote 10 - Planning and Economic Development (cont)		15	-	-	-	-	-	-	-	-
Vote 11 - Planning and Economic Development(cont2)		-	-	-	-	-	-	-	-	-
Vote 12 - Roads		5 463	-	-	-	-	-	-	-	-
Vote 13 - Roads (cont)		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 -		9 486	-	-	-	-	-	-	-	-
<b>Total Capital single-year expenditure</b>	4	19 112	1 200	-	-	-	-	-	-	-
<b>Total Capital Expenditure</b>		30 208	126 642	38 441	1 900	4 836	28 716	(23 880)	-83%	38 441

The approved adjusted capital budget for the 2022/23 financial year totals **R38,440,814**. R80.6 million decrease in landfill site capital budget, due to shifting of capital expenditure from the 2022/23 to the 2023/24 financial year as construction will commence later due to delays. The delayed expenditure does not cause any loss of funding to Council as this is a loan funded project.

A regional landfill site project steering committee was established represented by the different sections in GRDM consisting of different expertise where pertinent issues are discussed and cleared, timelines and progress is discussed. The tender for the construction

of the Regional Waste Management Facility has been awarded, contract negotiations are underway.

For the third quarter, capital expenditure was **R1,993,952**, representing **5%** of the budget. Refer to paragraph above explaining why this is the case, as the majority of the budget is on projects whose expenditure is set to be incurred later in the year.

The building of the fire station was also adjusted with the adjustment budget of February as the building will be spread over 22/23 and 23/24 financial year.

#### 4.1.6 Table C6: Monthly Budget Statement - Financial Position

DC4 Garden Route - Table C6 Monthly Budget Statement - Financial Position - Q3 Third Quarter

Description	Ref	2021/22	Budget Year 2022/23			
		Audited Outcome	Original Budget	Adjusted Budget	Year ID actual	Full Year Forecast
<b>R thousands</b>	<b>1</b>					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash		140 851	224 260	115 997	33 485	115 997
Call investment deposits		276	5 000	5 276	135 000	5 276
Consumer debtors		11 152	4 368	10 590	100 520	10 590
Other debtors		(12 083)	42 789	24 719	33 109	24 719
Current portion of long-term receivables		4 341	4 246	4 293	4 293	4 293
Inventory		3 126	3 117	3 053	4 729	3 053
<b>Total current assets</b>		<b>147 663</b>	<b>283 780</b>	<b>163 930</b>	<b>311 137</b>	<b>163 930</b>
<b>Non current assets</b>						
Long-term receivables		54 321	61 388	62 764	62 764	62 764
Investments		27	27	28	28	28
Investment property		64 207	57 400	64 187	64 106	64 187
Investments in Associate		–	–	–	–	–
Property, plant and equipment		166 881	313 383	201 060	168 583	201 060
Biological		–	–	–	–	–
Intangible		1 538	(228)	913	1 450	913
Other non-current assets		–	–	–	–	–
<b>Total non current assets</b>		<b>286 975</b>	<b>431 969</b>	<b>328 953</b>	<b>296 932</b>	<b>328 953</b>
<b>TOTAL ASSETS</b>		<b>434 638</b>	<b>715 749</b>	<b>492 882</b>	<b>608 068</b>	<b>492 882</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft		–	–	–	–	–
Borrowing		(213)	536	100	100	100
Consumer deposits		406	374	468	671	468
Trade and other payables		32 954	948	34 722	7 577	34 722
Provisions		20 265	31 602	26 843	26 502	26 843
<b>Total current liabilities</b>		<b>53 413</b>	<b>33 460</b>	<b>62 133</b>	<b>34 850</b>	<b>62 133</b>
<b>Non current liabilities</b>						
Borrowing		725	236 166	26 583	–	26 583
Provisions		130 944	140 393	145 157	143 981	145 157
<b>Total non current liabilities</b>		<b>131 669</b>	<b>376 559</b>	<b>171 740</b>	<b>143 981</b>	<b>171 740</b>
<b>TOTAL LIABILITIES</b>		<b>185 082</b>	<b>410 019</b>	<b>233 873</b>	<b>178 837</b>	<b>233 873</b>
<b>NET ASSETS</b>	<b>2</b>	<b>249 556</b>	<b>305 730</b>	<b>259 009</b>	<b>429 231</b>	<b>259 009</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated Surplus/(Deficit)		191 854	245 217	206 079	376 301	206 079
Reserves		57 702	60 513	52 930	52 930	52 930
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	<b>2</b>	<b>249 556</b>	<b>305 730</b>	<b>259 009</b>	<b>429 231</b>	<b>259 009</b>

The financial position of Council is recorded at the end of the third quarter ending 31 March 2023.

#### 4.1.7 Table C7: Monthly Budget Statement - Cash Flow

DC4 Garden Route - Table C7 Monthly Budget Statement - Cash Flow - Q3 Third Quarter

B&B Garden Route - Table of Monthly Budget Statement - Cash Flow - Q3 Third Quarter										
Description	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	Year ID actual	Year ID budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates								-		
Service charges		-	11 168	-	-	-	0	(0)	-100%	-
Other revenue		(7 890)	81 249	79 608	26 151	187 824	60 276	(254 252)	-422%	79 608
Transfers and Subsidies - Operational		357 672	359 315	387 185	56 892	187 790	312 927	26 191	8%	387 185
Transfers and Subsidies - Capital		-	4 000	5 700	1 600	5 600	4 275	2 325	54%	5 700
Interest		2 978	9 010	9 560	458	6 130	4 389	(2 913)	-66%	9 560
Dividends								-		
Payments										
Suppliers and employees		(122 886)	(477 594)	(484 514)	(42 599)	(324 619)	(351 999)	(255 144)	72%	(484 514)
Finance charges		-	(73)	(73)	-	-	(55)	(55)	100%	(73)
Transfers and Grants		-	(1 112)	(2 619)	(90)	(1 760)	(1 713)	(1 713)	100%	(2 619)
NET CASH FROM/(USED) OPERATING ACTIVITIES		229 875	(14 037)	(5 154)	42 412	60 966	28 100	(28 264)	-101%	(5 154)
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE								-		
Decrease (increase) in non-current receivables								-		
Decrease (increase) in non-current investments				28	23 792	23 792		-		
Payments										
Capital assets		(8 144)	(126 642)	(38 441)	(1 931)	(4 836)	(28 716)	(19 764)	69%	(38 441)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(8 144)	(126 642)	(38 413)	21 861	18 956	(28 716)	(19 764)	69%	(38 441)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans								-		
Borrowing long term/refinancing		-	107 232	26 577	-	-	-	-		26 577
Increase (decrease) in consumer deposits								-		
Payments										
Repayment of borrowing								-		
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	107 232	26 577	-	-	-	-		26 577
NET INCREASE/ (DECREASE) IN CASH HELD		221 730	(33 447)	(16 989)	64 273	79 922	(615)			(17 017)
Cash/cash equivalents at beginning:		169 752	263 042	142 058	168 485	88 563	142 058			142 058
Cash/cash equivalents at month/year end:		391 482	229 595	125 069		168 485	141 443			125 041

The municipal bank balance at 31 March 2023 totals R33 485 321 and the total balance of short term deposits were R85 000 000 and call account deposits amounted to R50 000 000. Total cash and cash equivalents available at month end is R168 485 321. Investments are invested for longer periods to ensure maximum interest is earned on excess funds.

More detailed information regarding the cash position is tabled below that is giving a breakdown of the commitments against the cash of council:

<b>REPORTING MONTH: 31 MARCH 2023</b>		
<b>Commitments against Cash &amp; Cash Equivalents</b>		
<b>ITEM</b>	<b>Previous Month R'000</b>	<b>Current Month R'000</b>
Bank balance as at 31 March 2023	13 563 392,90	33 485 321,00
Other Cash & Cash Equivalents: Short term deposits	55 000 000,00	85 000 000,00
Other Cash & Cash Equivalents: Call accounts	20 000 000,00	50 000 000,00
<b>Total Cash &amp; Cash Equivalents:</b>	<b>88 563 392,90</b>	<b>168 485 321,00</b>
<b>LESS:</b>	<b>85 576 351,27</b>	<b>95 923 008,61</b>
Unspent Conditional Grants	7 460 842,00	7 460 842,00
Provision for staff leave	23 367 198,00	23 367 198,00
Provision for bonus	8 685 239,00	8 685 239,00
Post Retirement Benefits	24 535 000,00	24 535 000,00
Performance Bonus	1 409 384,00	1 409 384,00
Grant received in advance	-	-
Trade Payables	-	-
YTD Unspent Capital budget	3 739 845,60	2 980 443,60
YTD Unspent Operational budget	16 378 842,67	27 484 902,01
<b>Sub total</b>	<b>2 987 041,63</b>	<b>72 562 312,39</b>
<b>PLUS:</b>	<b>75 339 806,00</b>	<b>42 192 115,82</b>
VAT Receivable	1 751 533,00	1 751 533,00
Receivable Exchange	7 331 710,00	7 331 710,00
Department of Transport and Public Works	66 256 563,00	33 108 872,82
	<b>78 326 847,63</b>	<b>114 754 428,21</b>
<b>LESS OTHER MATTERS:</b>		
Capital Replacement Reserve	18 765 298,00	18 765 298,00
Employee Benefits Reserves	34 169 029,00	34 169 029,00
<b>Sub Total</b>	<b>25 392 520,63</b>	<b>61 820 101,21</b>
<b>LESS: CONTINGENT LIABILITIES</b>	<b>4 622 115,00</b>	<b>4 622 115,00</b>
Barry Louis Rae Trust	4 500 000,00	4 500 000,00
Portion of Portion 2 of Farm 238, Hooggekraal	32 115,00	32 115,00
Erf 99, Glentana	-	-
Labour disputes	90 000,00	90 000,00
<b>Recalculated available cash balance</b>	<b>20 770 405,63</b>	<b>57 197 986,21</b>
<b>Total actual March 2023 expenditure excluding Roads (expenditure paid and taken into account in cash balance)</b>	<b>19 490 787,10</b>	<b>21 309 523,12</b>

## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 5 – DEBTORS' ANALYSIS

#### Supporting Table SC3

DC4 Garden Route - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q3 Third Quarter

Description		NT Code	Budget Year 2022/23										Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
			0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total				
R thousands															
Debtors Age Analysis By Income Source															
Trade and Other Receivables from Exchange Transactions - Water		1200	-	-	-	-	-	-	-	-	-	-	-	-	-
Trade and Other Receivables from Exchange Transactions - Electricity		1300	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Non-exchange Transactions - Property Rates		1400	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Exchange Transactions - Waste Water Management		1500	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Exchange Transactions - Waste Management		1600	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Exchange Transactions - Property Rental Debtors		1700	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest on Arrear Debtor Accounts		1810	13	20	19	19	18	18	106	458	671	619	-	-	-
Recoverable unauthorised, irregular, fruitless and wasteful expenditure		1820	-	-	-	-	-	-	-	-	-	-	-	-	-
Other		1900	22 838	13 135	1 363	2 938	425	426	6 037	34 727	81 888	44 552	-	-	-
Total By Income Source		2000	22 851	13 155	1 382	2 957	443	444	6 144	35 184	82 560	45 172	-	-	-
2021/22 - totals only															
Debtors Age Analysis By Customer Group															
Organs of State		2200	(52)	20	19	43	18	18	185	2 215	2 466	2 479	-	-	-
Commercial		2300	-	-	-	-	-	-	-	-	-	-	-	-	-
Households		2400	2	-	-	-	-	-	-	-	2	-	-	-	-
Other		2500	22 902	13 135	1 363	2 914	425	426	5 959	32 969	80 092	42 693	-	-	-
Total By Customer Group		2600	22 851	13 155	1 382	2 957	443	444	6 144	35 184	82 560	45 172	-	-	-

Long outstanding debtors that mainly consist of old sundry debt and fire accounts, remains a concern for the municipality and management will continue to report in terms of progress made.

The majority of the firefighting accounts are disputed with regards to the origin of the fire and who is responsible for the payment of the account. The fire section have implemented an electronic system which will assist in the future with disputes.

The municipality are required to submit debtors aged analysis data strings on a monthly basis.

The debtor section initiated debt collection processes and will report quarterly to the financial services committee on the debt collection process.

## SECTION 6 – CREDITORS' ANALYSIS

### Supporting Table C4

DC4 Garden Route - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q3 Third Quarter

Budget Year 2022/23												Prior year
Description	NT Code	0 -	31 -	61 -	91 -	121 -	151 -	181 Days -	Over 1	Total		
R thousands		30 Days	60 Days	90 Days	120 Days	150 Days	180 Days	1 Year	Year		totals for chart (same period)	
Creditors Age Analysis By Customer Type												
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-	
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-	
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-	
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-	
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-	
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-	
Trade Creditors	0700	450	657	129	6	29	9	31	585	1 896	-	
Auditor General	0800	-	-	-	-	-	-	-	-	-	-	
Other	0900	29	-	-	-	-	-	-	-	29	-	
Total By Customer Type	1000	479	657	129	6	29	9	31	585	1 925	-	

The municipality are required to submit creditors aged analysis data strings on a monthly basis.

The main reason for long outstanding creditors are due to disputes that are addressed between suppliers and the municipality.

## SECTION 7 – INVESTMENT PORTFOLIO ANALYSIS

### 7.1 Investment monitoring information

The municipality invest access funds on a 30 days' short-term investment period or longer in order to maximise the interest received and to have cash readably available when needed and is done in line with the Cash Management and Investment Policy of council.

Departments provide cash flow projections on spending to the finance department, which enables the finance department to accurately perform cash flow projections.

This should be done in line with the Cash Management and Investment policy of council.

	Balance as at 01 March 2023	Movements for the month		Balance as at 31 March 2023	Interest earned Month	Interest earned Year to date
		Investments matured	Investments made			
<b>Garden Route District Municipality</b>						
Standard Bank	27 500 000,00	-10 000 000,00	25 000 000,00	42 500 000,00	201 773,97	2 315 305,48
ABSA	16 500 000,00	-6 000 000,00	15 000 000,00	25 500 000,00	104 312,88	1 064 824,67
Nedbank	11 000 000,00	-4 000 000,00	10 000 000,00	17 000 000,00	77 069,59	696 321,69
FNB	-	-	-	-	-	464 661,92
<b>BANK DEPOSITS</b>	<b>55 000 000,00</b>	<b>-20 000 000,00</b>	<b>50 000 000,00</b>	<b>85 000 000,00</b>	<b>383 156,44</b>	<b>4 541 113,76</b>



## SECTION 8 – ALLOCATION AND GRANT RECEIPTS AND EXPENDITURE

### 8.1 Supporting Table C6

DC4 Garden Route - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q3 Third Quarter

Description	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>RECEIPTS:</b>	1,2									
<b>Operating Transfers and Grants</b>										
National Government:		173 756	181 160	182 938	50 874	179 755	182 203	(2 448)	-1,3%	182 938
Local Government Equitable Share		167 653	172 721	172 721	48 363	172 721	172 721	(0)	0,0%	172 721
Energy Efficiency and Demand Side Management Grant		–	1 000	1 000	1 000	1 000	750	250	33,3%	1 000
Expanded Public Works Programme Integrated Grant		2 071	2 440	2 440	732	2 440	2 440	–	–	2 440
Local Government Financial Management Grant		1 000	1 000	1 000	–	1 000	1 000	–	–	1 000
Municipal Systems Improvement Grant		–	1 405	1 405	–	–	1 405	(1 405)	-100,0%	1 405
Public Transport Network Grant		–	–	1 778	–	–	1 293	(1 293)	-100,0%	1 778
Rural Road Asset Management Systems Grant		3 032	2 594	2 594	779	2 594	2 594	–	–	2 594
Provincial Government:		9 639	6 500	9 251	5 000	6 800	3 155	3 645	115,5%	9 251
Capacity Building		9 639	6 500	9 251	5 000	6 800	3 155	3 645	115,5%	9 251
District Municipality:		–	–	–	–	–	–	–	–	–
Other grant providers:		172	41 000	39 840	1 018	1 135	29 880	(28 745)	-96,2%	39 840
Other Grants Received		172	41 000	39 840	1 018	1 135	29 880	(28 745)	-96,2%	39 840
								–	–	–
<b>Total Operating Transfers and Grants</b>	5	183 567	228 660	232 030	56 892	187 690	215 238	(27 548)	-12,8%	232 030
<b>Capital Transfers and Grants</b>										
National Government:		–	4 000	4 000	(1 000)	4 000	3 000	1 000	33,3%	4 000
Energy Efficiency and Demand Side Management Grant		–	4 000	4 000	(1 000)	4 000	3 000	1 000	33,3%	4 000
Provincial Government:		–	–	1 600	1 600	1 600	1 200	400	33,3%	1 600
Capacity Building		–	–	1 600	1 600	1 600	1 200	400	33,3%	1 600
Other grant providers:		191	7 200	–	–	–	–	–	–	–
Other Grants Received		191	7 200	–	–	–	–	–	–	–
<b>Total Capital Transfers and Grants</b>	5	191	11 200	5 600	600	5 600	4 200	1 400	33,3%	5 600
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	183 758	239 860	237 630	57 492	193 290	219 438	(26 148)	-11,9%	237 630

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act.

## 8.2 Supporting Table C7

DC4 Garden Route - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q3 Third Quarter

Description	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>EXPENDITURE</b>										
<b>Operating expenditure of Transfers and Grants</b>										
National Government:		8 926	8 439	10 217	737	5 402	8 157	(2 755)	-33,8%	10 217
Equitable Share		–	–	–	–	–	–	–	–	–
Energy Efficiency and Demand Side Management Grant		–	1 000	1 000	12	95	750	(655)	-87,3%	1 000
Expanded Public Works Programme Integrated Grant		5 387	2 440	2 440	278	2 046	1 830	216	11,8%	2 440
Local Government Financial Management Grant		990	1 000	1 000	34	434	751	(317)	-42,2%	1 000
Municipal Systems Improvement Grant		–	1 405	1 405	–	–	702	(702)	-100,0%	1 405
Rural Road Asset Management Systems Grant		2 549	2 594	2 594	413	1 836	2 830	(994)	-35,1%	2 594
Public Transport Network Grant		–	–	1 778	–	991	1 293	(303)	-23,4%	1 778
Provincial Government:		169 627	179 655	200 491	22 471	148 064	143 763	4 301	3,0%	200 491
Infrastructure		166 019	173 155	192 255	22 042	141 487	138 082	3 405	2,5%	192 255
Capacity Building		–	–	–	–	–	–	–	–	–
Other grant providers:		161	–	339	–	64	273	(208)	-76,4%	339
Expenditure on Other Grants		161	–	339	–	64	273	(208)	-76,4%	339
<b>Total operating expenditure of Transfers and Grants:</b>		<b>178 714</b>	<b>188 094</b>	<b>211 048</b>	<b>23 207</b>	<b>153 530</b>	<b>152 193</b>	<b>1 337</b>	<b>0,9%</b>	<b>211 048</b>
<b>Capital expenditure of Transfers and Grants</b>										
National Government:		–	4 000	4 000	1 083	1 083	3 000	(1 917)	-63,9%	4 000
Energy Efficiency and Demand Side Management Grant		–	4 000	4 000	1 083	1 083	3 000	(1 917)	-63,9%	4 000
Provincial Government:		–	–	1 815	–	95	1 356	(1 262)	-93,0%	1 815
Capacity Building		–	–	1 815	–	95	1 356	–	–	1 815
District Municipality:		–	–	–	–	–	–	–	–	–
Other grant providers:		381	7 200	–	–	–	0	(0)	-100,0%	–
Expenditure on Other Grants		381	7 200	–	–	–	0	(0)	-100,0%	–
<b>Total capital expenditure of Transfers and Grants</b>		<b>381</b>	<b>11 200</b>	<b>5 815</b>	<b>1 083</b>	<b>1 178</b>	<b>4 356</b>	<b>(3 179)</b>	<b>-73,0%</b>	<b>5 815</b>
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>		<b>179 095</b>	<b>199 294</b>	<b>216 863</b>	<b>24 290</b>	<b>154 708</b>	<b>156 549</b>	<b>(1 841)</b>	<b>-1,2%</b>	<b>216 863</b>

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act that stipulates reporting on all grant performance should be done from the receiving officer. RSC Equitable Share is an unconditional grant hence the day-to-day running of the business are dependent on it.

## SECTION 9 – EXPENDITURE ON COUNCILLOR AND BOARD MEMBERS ALLOWANCES AND EMPLOYEE BENEFITS

Supporting Table C8

DC4 Garden Route - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q3 Third Quarter

Summary of Employee and Councillor remuneration	Ref	2021/22	Budget Year 2022/23								
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearID actual	YearID budget	YTD variance	YTD variance %	Full Year Forecast	
R thousands		A	B	C						D	
Councillors (Political Office Bearers plus Other)	1										
Basic Salaries and Wages		7 778	12 459	10 424	632	5 961	7 818	(1 857)	-24%	10 424	
Pension and UIF Contributions		370	10	246	32	301	184	117	63%	246	
Medical Aid Contributions		153	54	151	23	198	114	84	74%	151	
Motor Vehicle Allowance		1 859	–	1 169	165	1 499	877	622	71%	1 169	
Cellphone Allowance		1 035	20	586	83	726	440	287	65%	586	
Housing Allowances		592	–	447	64	575	335	239	71%	447	
Other benefits and allowances		42	–	263	43	353	197	155	79%	263	
Sub Total - Councillors			11 829	12 542	13 286	1 042	9 612	9 964	(353)	-4%	13 286
% increase		4		6,0%	12,3%						12,3%
Senior Managers of the Municipality	3										
Basic Salaries and Wages		5 431	6 119	5 871	386	4 226	4 191	35	1%	5 871	
Pension and UIF Contributions		(6 755)	1 178	1 963	52	563	1 472	(909)	-62%	1 963	
Medical Aid Contributions		155	63	208	14	149	156	(7)	-4%	208	
Overtime								–			
Performance Bonus		(28)	606	733	–	561	550	12	2%	733	
Motor Vehicle Allowance		822	527	856	57	614	642	(28)	-4%	856	
Cellphone Allowance		81	114	195	11	137	147	(10)	-7%	195	
Housing Allowances		321	–	370	22	259	277	(18)	-7%	370	
Other benefits and allowances		31	–	25	–	8	18	(11)	-57%	25	
Payments in lieu of leave	260	–	–	–	–	–	–	–	–		
Long service awards	–	–	–	–	–	–	–	–	–		
Post-retirement benefit obligations	2							–			
Sub Total - Senior Managers of Municipality		318	8 608	10 221	543	6 518	7 453	(935)	-13%	10 221	
% increase	4		2604,8%	3111,5%						3111,5%	
Other Municipal Staff	2										
Basic Salaries and Wages		161 970	172 635	166 654	13 903	127 584	125 461	2 123	2%	166 654	
Pension and UIF Contributions		27 817	29 522	28 821	2 384	21 596	21 617	(21)	0%	28 821	
Medical Aid Contributions		33 224	26 646	24 552	2 124	18 583	18 418	165	1%	24 552	
Overtime		5 550	6 693	4 204	331	3 113	3 153	(39)	-1%	4 204	
Performance Bonus		10 608	12 374	12 928	45	13 122	9 696	3 426	35%	12 928	
Motor Vehicle Allowance		10 474	10 498	11 821	1 064	9 006	8 865	141	2%	11 821	
Cellphone Allowance		129	124	132	10	93	101	(8)	-8%	132	
Housing Allowances		2 370	3 137	2 481	198	1 844	1 860	(16)	-1%	2 481	
Other benefits and allowances		16 947	10 444	8 452	633	6 565	6 338	227	4%	8 452	
Payments in lieu of leave	2 231	1 213	7 551	614	5 594	5 663	(69)	-1%	7 551		
Long service awards	–	80	–	–	–	–	–	–	–		
Post-retirement benefit obligations	2	3 671	6 694	6 694	–	–	5 021	(5 021)	-100%	6 694	
Sub Total - Other Municipal Staff		274 990	280 061	274 290	21 360	207 102	206 194	908	0%	274 290	
% increase	4		1,8%	-0,3%						-0,3%	
Total Parent Municipality		287 137	301 212	297 796	22 945	223 232	223 611	(380)	0%	297 796	

Remuneration related expenditure for the third quarter ending 31 March 2023 amounted to **R69,675,667** of an adjusted budgeted amount of **R297,796,375** that represents **23%** of the budgeted amount.

## **SECTION 10 – MATERIAL VARIANCES TO THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN**

The measurement of performance of the Municipality in terms of the implementation of the Service Delivery and Budget Implementation plan are reported in the indicated section below.

## **SECTION 11 – CAPITAL PROGRAMME PERFORMANCE**

The table below provides information on capital budget spending:

SCOA config	Nr.	Project description	Original Budget R'000	Adjusted budget R'	YTD Expenditure R'	Status of project	Any challenges identified that is resulting in delays?
71120006635	1	Office furniture: Office MM	30 000,00	30 000	12 905	Order Issued to Supplier	No challenges anticipated
71010110001	2	Upgrading of buildings - Retrofitting EEDS	4 000 000,00	4 000 000	1 083 250	In Process	No challenges anticipated
71204240001	3	Office equipment: CFO	30 000,00	30 000	20 352	Order Issued to Supplier	No challenges anticipated
71207230002	4	Replacing ICT Capital Equipment beyond economical repairs	51 000,00	19 000		In Process	No challenges anticipated
71301240001	5	Office furniture: Exec Manager Corporate Services	26 500,00	6 500	5 477	In Process	No challenges anticipated
71120006639	6	Office Furniture & Equipment: Man Planning&Dev	30 000,00	30 000		Order Issued to Supplier	No challenges anticipated
71602230001	7	Mosselbay JOC equipment	1 000 000,00	1 000 000	687 358	Order Issued to Supplier	No challenges anticipated
71801240001	8	Office of the executive manager Community: office equipment	30 000,00	30 000	25 426	Order Issued to Supplier	No challenges anticipated
71801310001	9	Firestation: George	5 860 000,00	73 897	73 896	In Process	No challenges anticipated
72305230001	10	Hazmat Rescue & Fire Equipment	150 000,00	150 000	124 852	Order Issued to Supplier	No challenges anticipated
74402100901	11	Landfill Site: PPE	107 232 299,00	26 577 183	589 963	In Process	Project does show delays - no risk of loss to GRDM as project is not grant funded.
71207230003	12	Routers	8 000,00	35 570	33 025	Order Issued to Supplier	No challenges anticipated
71207230004	13	Network Infrastructure	173 000,00	166 987	152 267	Order Issued to Supplier	No challenges anticipated
71301104031	14	Loud Speakers	3 500,00	3 500		In Process	No challenges anticipated
71408102304	15	Banners: Human Settlements		15 000		Order Issued to Supplier	No challenges anticipated
71408104002	16	Fridges: Human Settlements		20 000	2 695	In Process	No challenges anticipated
71408104103	17	IT Equipment: Human Settlements		28 000		Order Issued to Supplier	No challenges anticipated
71408104122	18	Laptops: Human Settlements		40 000	35 930	Order Issued to Supplier	No challenges anticipated
71408400001	19	Office Furniture: Human Settlements		112 000	55 937	Order Issued to Supplier	No challenges anticipated
71207104112	20	Wireless Access Points	18 000,00	17 390	17 387	Completed	No challenges anticipated
71207102463	21	Replacing Urn	18 000,00	1 500	1 500	Completed	No challenges anticipated
71207104145	22	Monitor		2 195	2 195	Completed	No challenges anticipated
72205160001	23	Hot Springs Thatch Roofs		1 425 115	1 424 700	Completed	No challenges anticipated
71207104173	24	USB Port Replicator		7 358	4 778	In Process	No challenges anticipated
71602102321	25	Mobile Generators		1 600 000	0	In Process	No challenges anticipated
71801310002	26	Firestation: George		2 769 619	482 069	In Process	No challenges anticipated
72206102352	27	Electrical Equipment and tools		64 000	0	In Process	No challenges anticipated
71207102310	28	Backup Power System		67 300	0	In Process	No challenges anticipated
71207104151	29	Printers		25 200	0	In Process	No challenges anticipated
71207104152	30	Laptops		60 000	0	In Process	No challenges anticipated
71207104153	31	Manage Engine Licences		85 000	0	In Process	No challenges anticipated
71207104154	32	Network Cabinets		12 500	0	In Process	No challenges anticipated
<b>Totals</b>			<b>118 660 299,00</b>	<b>38 504 814</b>	<b>4 835 962</b>		

Project status: If the project is in the SCM process of being procured. Please state in which stage (planning, specification,				
<b>Commitments against capital for the month March 2023</b>				
71207230004	13	Network Infrastructure		14 720,10
71120006639	6	Office Furniture & Equipment: Man Planning&Dev		28 517,08
71408104103	17	IT Equipment: Human Settlements		13 509,00
71408400001	19	Office Furniture: Human Settlements		12 827,54
71602230001	7	Mosselbay JOC equipment		301 985,24
72305230001	10	Hazmat Rescue & Fire Equipment		22 741,58
74402100901	11	Landfill Site: PPE		218 878,75
		<b>Total Commitments</b>		<b>613 179,29</b>

## SECTION 12 – OPERATIONAL PROJECTS PERFORMANCE

Refer to table below for the actual expenditure against the budgeted amounts for the largest operational projects budgeted for in the 2022/23 financial year:




Cost Centre	Description	FULL YEAR TOTAL BUDGET	Year to date actual at the end of the 3rd Quarter 2022/23	% Spent
Office: of the Executive Mayor	Donations	240 000	184 010	76,67%
Office: of the Executive Mayor	Donations - Christmas Hampers	190 000	190 000	100,00%
Section 79/80 committees	Projects and donations - Portfolio: Community	50 000	16 035	32,07%
Section 79/80 committees	Projects and donations - Portfolio: Strategic	50 000	33 181	66,36%
Section 79/80 committees	Projects and donations - Portfolio: Corporate	50 000	45 000	90,00%
Section 79/80 committees	Projects and donations - Portfolio: Planning	50 000	46 100	92,20%
Section 79/80 committees	Projects and donations - Portfolio: Properties	50 000	21 764	43,53%
Section 79/80 committees	Projects and donations - Portfolio: Roads	50 000	45 380	90,76%
Marketing publicity & media	Municipal Newsletters -ExpOther expenditure	47 160	18 509	39,25%
Training & Development	Bursaries	304 398	116 093	38,14%
Training & Development	Facilitator - MMC	500 000	-	0,00%
OHS	Maintenance of Fire Equipment	83 200	59 484	71,50%
OHS	Medical for Employees	114 400	72 621	63,48%
Led	SCEP - Monetary allocations	104 348	104 348	100,00%
Led	Film Office	200 000	200 000	100,00%
Led	SME Support Programme	350 000	350 000	100,00%
Regional planning	Maintenance of equipment	374 173	288 544	77,12%
Regional planning	Maintenance of :Sanitation Infrastructure	62 400	36 566	58,60%
Regional planning	Maintenance of Water supply Infrastructure	280 800	156 228	55,64%
Regional planning	Maintenance of building: municipal offices	564 000	391 096	69,34%
Idp	IDP Rep Forum - Catering	35 000	43 787	125,11%
Tourism	Cater Care Project	479 000	478 261	99,85%
Tourism	Tourism Marketing	76 000	-	0,00%

Operational projects budgeted for in the 2022/23 financial year Continue:

Cost Centre	Description	FULL YEAR TOTAL BUDGET	Year to date actual at the end of the 3rd Quarter 2022/23	% Spent
EPWP Projects	EPWP Projects	2 440 000	2 335 077	95,70%
Fire fighting	Maintenance of Transport Assets	104 000	102 752	98,80%
Fire fighting	Maintenance of Transport Assets:Emergency	349 303	279 641	80,06%
Fire fighting	Maintenance of Mechanical Equipment	78 000	45 941	58,90%
Fire fighting	Maintenance of Transport Assets:Conditional Base	126 680	65 631	51,81%
Disaster Management	Maintenance of radio equipment	20 000	9 450	47,25%
Municipal Health Services: Administration	Sampling Equipment -ExpOther expenditure	30 000	767 943	2559,81%
Resorts: Swartvlei	Maintenance of Water supply infrastructure	13 312	-	0,00%
Resorts: Swartvlei	Maintenance of Sanitation infrastructure	86 736	-	0,00%
Resorts: Swartvlei	Maintenance of Community Assets:Sport and Recreation	44 304	555	1,25%
Resorts: Swartvlei	Maintenance of Community assets:Outdoor Facilities	78 000	43 187	55,37%
Resorts: Victoriabaai	Maintenance of Community assets	10 476	-	0,00%
Resorts: Victoriabaai	Maintenance of Community assets- outdoor facil	20 665	19 212	92,97%
Resorts: Victoriabaai	Maintenance of sanitation infrastructure	49 766	6 089	12,23%
Resorts: Victoriabaai	Maintenance of Water supply infrastructure	18 177	13 498	74,26%
Resorts: Calitzdorp Spa Resort	Maintenance of :Sanitation Infrastructure	88 400	44 973	50,87%
Resorts: Calitzdorp Spa Resort	Maintenance of :Water Supply	26 000	11 478	44,15%
Resorts: Calitzdorp Spa Resort	Maintenance of Buildings and Facilities -ExpOther	138 139	83 995	60,80%
Resorts: Calitzdorp Spa Resort	Maintenance of Community Assets: Outdoor Facilities	96 327	51 686	53,66%
Resorts: De Hoek Mountain Resort	Maintenance of Community Assets:Sport and Recreation	72 800	67 664	92,94%
Resorts: De Hoek Mountain Resort	Maintenance of Sanitation infrastructure Capital	72 800	46 156	63,40%
Resorts: De Hoek Mountain Resort	Maintenance of Water supply	13 314	3 830	28,76%
Resorts: De Hoek Mountain Resort	Maintenance of Community Assets:Outdoor Facilities	119 474	118 749	99,39%
Bulk infrastructure	Contracted Services	554 000	29 000	5,23%
Enviromental Management	GREF database maintenance and development and event management	135 587	60 500	44,62%
Air quality control	Air Quality Sampling	75 512	65 151	86,28%



## SECTION 13 – SECTION 11 WITHDRAWALS

 <b>PROVINCIAL TREASURY</b> <b>Withdrawals from Municipal Bank Accounts</b> <b>In accordance with Section 11, Sub-section 1 (b) to (j)</b> 																									
<b>NAME OF MUNICIPALITY:</b>	GARDEN ROUTE DISTRICT MUNICIPALITY																								
<b>MUNICIPAL DEMARCATION CODE:</b>	DC4																								
<b>QUARTER ENDED:</b>	31-Mar-23																								
<b>MFMA section 11. (1) Only the accounting officer or the chief financial officer of a municipality, or any other senior financial official of the municipality acting on the written authority of the accounting officer may withdraw money or authorise the withdrawal of money from any of the municipality's bank accounts, and may do so only -</b>	<table border="1"> <thead> <tr> <th>Amount</th> <th>Reason for withdrawal</th> </tr> </thead> <tbody> <tr> <td>(b) to defray expenditure authorised in terms of section 26(4);</td> <td>none</td> </tr> <tr> <td>(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);</td> <td>none</td> </tr> <tr> <td>(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;</td> <td>none</td> </tr> <tr> <td>(e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including -</td> <td>none</td> </tr> <tr> <td>(i) money collected by the municipality on behalf of that person or organ of state by agreement; or</td> <td>none</td> </tr> <tr> <td>(ii) any insurance or other payments received by the municipality for that person or organ of state;</td> <td>none</td> </tr> <tr> <td>(f) to refund money incorrectly paid into a bank account;</td> <td>none</td> </tr> <tr> <td>(g) to refund guarantees, sureties and security deposits;</td> <td>none</td> </tr> <tr> <td>(h) for cash management and investment purposes in accordance with section 13;</td> <td>R 85 000 000,00 Investments made for the 3rd Quarter</td> </tr> <tr> <td>(i) to defray increased expenditure in terms of section 31; or</td> <td></td> </tr> <tr> <td>(j) for such other purposes as may be prescribed.</td> <td>R 115 345 241,00 Quarter 3 expenditure</td> </tr> </tbody> </table>	Amount	Reason for withdrawal	(b) to defray expenditure authorised in terms of section 26(4);	none	(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);	none	(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;	none	(e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including -	none	(i) money collected by the municipality on behalf of that person or organ of state by agreement; or	none	(ii) any insurance or other payments received by the municipality for that person or organ of state;	none	(f) to refund money incorrectly paid into a bank account;	none	(g) to refund guarantees, sureties and security deposits;	none	(h) for cash management and investment purposes in accordance with section 13;	R 85 000 000,00 Investments made for the 3rd Quarter	(i) to defray increased expenditure in terms of section 31; or		(j) for such other purposes as may be prescribed.	R 115 345 241,00 Quarter 3 expenditure
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(j) for such other purposes as may be prescribed.	R 115 345 241,00 Quarter 3 expenditure																								
(4) The accounting officer must within 30 days after the end of each quarter -	<b>Name and Surname:</b> M Stratu																								
(a) table in the municipal council a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that quarter; and	<b>Rank/Position:</b> Municipal Manager																								
(b) submit a copy of the report to the relevant provincial treasury and the Auditor-General.	<b>Signature:</b> 																								
<b>Tel number</b>	<b>Fax number</b>																								
448 031 320																									
<b>Email Address</b>																									
geraldine@grdm.gov.za																									
<p>The completed form must reach Mr Edwin Nkuna at the Provincial Treasury, Private Bag x 9165, 7 Wale Street, Cape Town, 8000, Tel: 021 483 8662, Fax 021 483 8623, Email: enkuna@pgwc.gov.za on or before the 15th of the month following the end of each quarter.</p>																									

## SECTION 14 – MUNICIPAL MANAGER'S QUALITY CERTIFICATE



54 York Street,  
George  
Western Cape  
6529

PO Box 12,  
George,  
Western Cape  
6530

Tel: 044 803 1300  
Fax: 086 555 6303  
E-mail: [info@gardenroute.gov.za](mailto:info@gardenroute.gov.za)  
[www.gardenroute.gov.za](http://www.gardenroute.gov.za)

### OFFICE OF THE MUNICIPAL MANAGER

Enquiries: Louise Hoek  
Reference: 6/1/1 – 22/23  
Date: 17 April 2023

Provincial Treasury  
Local Government Budget Analysis  
Private Bag X9165  
CAPE TOWN  
8000

National Treasury  
Local Government Budget Analysis  
Private Bag X115  
PRETORIA

Sir / Madam

### QUALITY CERTIFICATE

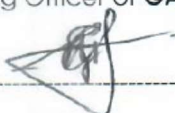
I, MG STRATU, the accounting officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**, hereby certify that the–

- ☐ The monthly budget statement
- ☐ **Quarterly report on the implementation of the budget and financial state of affairs of the municipality**
- ☐ Mid- year budget and performance assessment

for the quarter ended **31 March 2023**, has been prepared in accordance with the Municipal Finance Management Act (Act 56 of 2003) and regulations made under the Act.

Print Name MONDE STRATU

Accounting Officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**.

Signature 

Date \_\_\_\_\_



**PERFORMANCE MANAGEMENT**

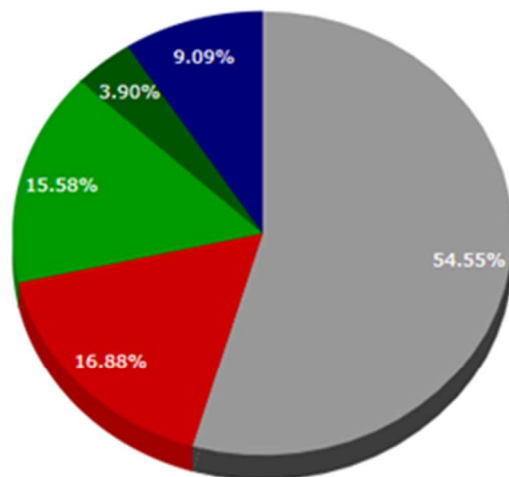
**Quarter 3(DRAFT)**

**January – March 2023**

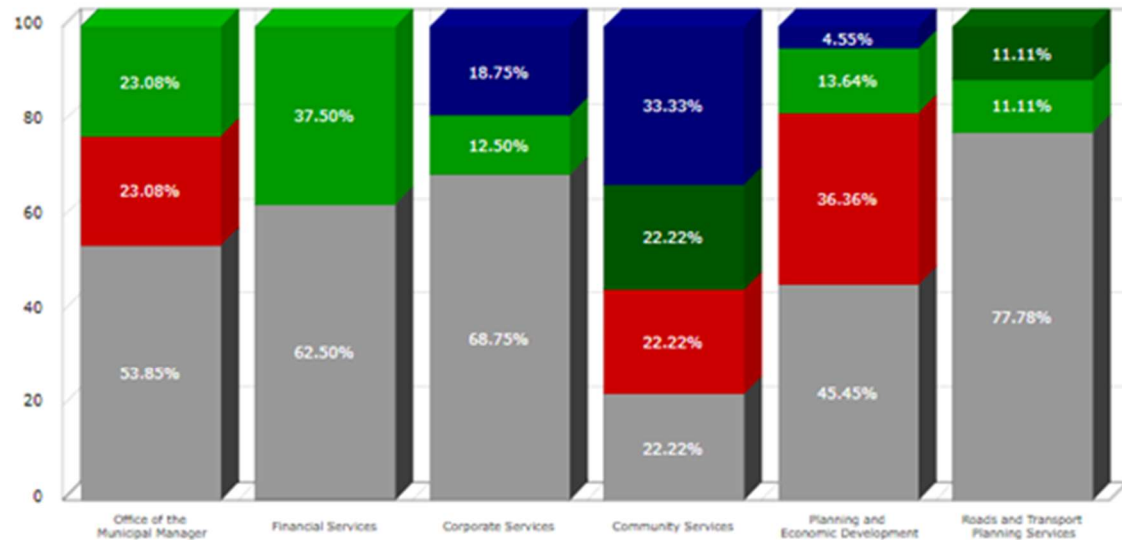
## Top Layer KPI Report

Report drawn on 17 April 2023 at 14:35  
for the months of Quarter ending March 2023 to Quarter ending March 2023.

Garden Route District Municipality



Responsible Directorate



	Garden Route District Municipality	Responsible Directorate						
		Office of the Municipal Manager	Financial Services	Corporate Services	Community Services	Planning and Economic Development	Roads and Transport Planning Services	[Unspecified]
■ Not Yet Applicable	42 (54.55%)	7 (53.85%)	5 (62.50%)	11 (68.75%)	2 (22.22%)	10 (45.45%)	7 (77.78%)	-
■ Not Met	13 (16.88%)	3 (23.08%)	-	-	2 (22.22%)	8 (36.36%)	-	-
■ Almost Met	-	-	-	-	-	-	-	-
■ Met	12 (15.58%)	3 (23.08%)	3 (37.50%)	2 (12.50%)	-	3 (13.64%)	1 (11.11%)	-
■ Well Met	3 (3.90%)	-	-	-	2 (22.22%)	-	1 (11.11%)	-
■ Extremely Well Met	7 (9.09%)	-	-	3 (18.75%)	3 (33.33%)	1 (4.55%)	-	-
Total:	77	13	8	16	9	22	9	-
	100%	16.88%	10.39%	20.78%	11.69%	28.57%	11.69%	-

**Performance Key:**

**KPI not applicable** = Target not set for the term under review

**KPI not Met** = 0 %< = Actual/Target< = 74.9%

**Almost Met** = 75 %< = Actual/Target < = 99.99%

**Met** = 100% Actual meets Target

**KPI Well Met** = 100.001% < = Actual/Target < = 149.9%

**KPI Extremely Well Met** = 150 000 %< = Actual/Target

**Annexure A**



OFFICE OF THE MUNICIPAL MANAGER										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2023				Yearly Target	Year to Date
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual
TL1	Develop and submit a plan to address the contingency liabilities of the organisation to Council by 31 August 2022	Plan developed and submitted to Council by 31 August 2022	Good Governance	New key performance indicator for 2022/23	0	0	N/A	-	1	0
TL2	Appoint a transferring attorney to implement the Council resolutions in relation to all properties that Council took a decision to transfer to various B-municipalities by 30 September 2022	Appointment of a transferring attorney by 30 September 2022	Financial Viability	New key performance indicator for 2022/23	0	0	N/A	-	1	1
TL3	Develop an action plan and submit a report to Council on the twinning agreement between GRDM and the City of Nampa by 30 November 2022	Action plan submitted to Council by 30 November 2022	Financial Viability	New key performance indicator for 2022/23	1	0	R	Document will be submitted to Council once the signed document is received from NAMPA	1	0
TL4	Complete 85% of the Risk Based Audit Plan (RBAP) for the 2022/23 financial year by 30 June 2023 [(Number of audits and tasks completed for the period identified in the RBAP/ Number of audits and tasks identified in the RBAP) x 100]	% of the Risk Based Audit Plan completed by 30 June 2023	Good Governance	94%	50%	50%	G	-	85%	50%

OFFICE OF THE MUNICIPAL MANAGER

KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2023				Yearly Target	Year to Date
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual
TL5	The percentage of the municipal capital budget spent on capital projects by 30 June 2023 [(Actual amount spent on capital projects /Total amount budgeted for capital projects) x 100]	% of capital budget spent by 30 June 2023	Financial Viability	92%	40%	13%	R	The tender for the landfill site will only be awarded in February 2023. the Capital expenditure projection on this projects, for the current year, is R 107m. This will not be realized and a revised cost estimates will be submitted and the budget for this project will be adjusted. The loan agreement has also not yet been finalized.	95%	15%
TL6	Compile and submit the final Oversight Report for 2021/22 to Council by 31 March 2023	Final Oversight Report for 2021/22 submitted to Council for adoption by 31 March 2023	Good Governance	1	1	0	R	KPI was achieved in December already	1	1
TL7	Submit an Operation Clean Audit Report (OPCAR) progress report to the Management Public Accounts Committee (MPAC) on a quarterly basis	OPCAR report submitted to MPAC quarterly	Good Governance	4	1	1	G	Meeting was scheduled for 20 March 2023, but postponed until 17 April 2023	4	2
TL8	Review Donations Policy and submit to Council by 30 September 2022	Number of policies submitted	Financial Viability	New key performance indicator for 2022/23	0	0	N/A	-	1	1

TL9	Award 10 external bursaries to qualifying candidates by 31 March 2023	Number of external bursaries awarded by March 2023	A Skilled Workforce and Communities	13	10	7	R	The available funding was split between the 7 approved candidates	10	7
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OFFICE OF THE MUNICIPAL MANAGER										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2023				Yearly Target	Year to Date
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual
TL10	Develop and submit the 5 year Communication Strategy to Council by 30 September 2022	Communication Strategy developed and submitted to Council by 30 September 2022	Good Governance	New key performance indicator for 2022/23	0	0	N/A	-	1	1
TL11	Strategic Risk register of the Organization submitted to Council by 30 June 2023	Submit the Strategic Risk register to Council by 30 June 2023	Good Governance	1	0	0	N/A	-	1	N/A
TL12	Submit the draft Annual Performance Report for 2021/22 submitted to the Auditor-General by 31 August 2022	Draft Annual Performance Report for 2021/22 submitted to the Auditor-General by 31 August 2022	Good Governance	1	0	0	N/A	-	1	1
TL13	Submit the Section 52 non-performance report to APAC	Number of reports submitted to APAC	Good Governance	New key performance indicator for 2022/23	1	1	G		4	2



FINANCIAL SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2023				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual
TL14	Review the budget, cash and cash reserve policies in preparation for the final budget of 2023/24 and submit to Council by 31 March 2023	Reviewed policies submitted to Council for approval by 31 March 2023	Financial Viability	New key performance indicator for 2022/23	1	1	G	-	1	1
TL15	Compile and submit an implementation plan with tangible solutions for Debt Collection to Council by 30 September 2022	Implementation plan compiled and submitted to Council by September 2022	Financial Viability	New key performance indicator for 2022/23	0	0	N/A	-	1	1
TL16	Develop an action plan to implement the Long-term Financial Plan with focus on revenue generation and submit to Council for adoption by 31 January 2023	Submit plan to Council for adoption by 31 January 2023	Financial Viability	New key performance indicator for 2022/23	1	1	G	-	1	G
TL17	Achieve cash coverage ratio of 3 months. Financial viability measured in terms of the available cash to cover fixed operating expenditure by 30 June	Number of months that available cash is sufficient to cover the monthly operating expenditure	Financial Viability	3.85	0	0	N/A	-	3	3.62

	2023[(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets)]								
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FINANCIAL SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2023				Yearly Target	Year to Date
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual
TL18	Achieve a current ratio of 1.5 (Current assets : Current liabilities) by 30 June 2023	Number of times the Municipality can pay back its short term-liabilities with its short-term assets by 30 June 2023	Financial Viability	2.7	0	0	N/A	-	1.5	N/A
TL19	Financial viability measured in terms of the municipality's ability to meet its service debt obligations by 30 June 2023 [(Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / (Total Operating Revenue - Operating Conditional Grant) x 100]	% of debt coverage	Financial Viability	0.03%	0%	0%	N/A	-	45%	N/A

TL20	Compilation of the Annual Financial Statements (AFS) for the 2021/22 financial year and submit to the Auditor- General (AG) by 31 August 2022	Compilation and submission of the AFS to the AG by 31 August 2022	Financial Viability	1	0	0	N/A	-	1	1
TL21	Compile the Mid-year Financial Statements for the 2022/23 financial year and submit to Audit Performance and Audit Committee (APAC) by 28 February 2023	Compilation and submission of the Mid-year Financial Statements to APAC by 28 February 2023	Financial Viability	1	1	1	G	-	1	1

ROADS AND TRANSPORT SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2023				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual
TL22	Develop a Departmental Skills Development Plan for 2023/24 and submit to MANCOM by 30 June 2023	Departmental Skills Development Plan for 2023/24 submitted by June 2023	A Skilled Workforce and Communities	New key performance indicator for 2022/23	0	0	N/A	-	1	N/A

TL23	Develop a Rural Roads Strategy and submit to Council by 31 December 2022	Strategy submitted to Council by December 2022	Bulk Infrastructure and Co-ordination	New key performance indicator for 2022/23	0	0	N/A	-	1	1
TL24	Compile and submit a progress plan for the Rural Road Asset Management Systems (RRAMS) to MANCOM by 31 December 2022	RRAMS progress plan compiled and submitted to MANCOM by 31 December 2022	Bulk Infrastructure and Co-ordination	0	0	0	N/A	-	1	1
TL25	Create 60 job opportunities through the Roads Services by 30 June 2023	Number of Jobs created by 30 June 2023	A Skilled Workforce and Communities	91	0	0	N/A	-	60	43
TL26	Spent 95% of the roads budget allocation by 31 March 2023 (Actual expenditure divided by approved allocation received)	% of the roads spent by 31 March 2023	Financial Viability	92%	95%	98.80%	G2	Comment:  Unit of measurement to be adjusted to adhere to SMART principle	95%	98.80%
TL27	Reseal 27.06 km of roads by 30 June 2023	Number of km's of roads resealed	Reseal 27.06 km of roads by 30 June 2023	34.58	0	0	N/A	-	27.06	N/A
TL28	Regravel 30.38 km of roads by 30 June 2023	Number of km's of roads regavelled by 30 June 2023	Bulk Infrastructure and Co-ordination	3.57	0	0	N/A	-	30.38	N/A

ROADS AND TRANSPORT SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2023				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual
TL29	Submit a quarterly consolidated report on the progress of all projects to MANCOM	Number of reports submitted to MANCOM	Good Governance	3	1	1	G	-	4	3
TL30	Compile a business plan for the Rural Road Asset Management Systems (RRAMS) and submit to MANCOM by 30 July 2022	RRAMS business plan compiled and submit to MANCOM by 30 July 2022	Bulk Infrastructure and Co-ordination	0	0	0	N/A	-	1	1

CORPORATE SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2023				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL31	Compile and submit a feasibility study report on the Skills Mecca projects to Council by 30 November 2022	Feasibility study report submitted to Council on the Skills Mecca projects by 30 November 2022	Financial Viability	New key performance indicator for 2022/23	0	0	N/A	-	1	1

TL32	Develop an Organisational Skills Development Plan for 2023/24 and submit to Council by 30 June 2023	Organisational Skills Development Plan for 2023/24 submitted by 30 June 2023	A Skilled Workforce and Communities	New key performance indicator for 2022/23	0	0	N/A	-	1	N/A
TL33	Compile an organisational report on the Skills Audit and submit to Council by 30 December 2022	Number of reports submitted	A Skilled Workforce and Communities	New key performance indicator for 2022/23	0	1	B	-	1	1
TL34	Submit a detailed report on how Organisational Structure is linked to the Organisational Budget to Council by 31 October 2022	Report submitted to Council by 31 October 2022	Good Governance	New key performance indicator for 2022/23	0	0	N/A	-	1	1
TL35	Review the External Bursary Policy and submit to Council for approval by 30 September 2022	External Bursary Policy submitted to Council by 30 September 2022	Good Governance	New key performance indicator for 2022/23	0	0	N/A	-	1	1

CORPORATE SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2023				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL36	Number of people from employment equity target groups that will be appointed in the three highest levels of management during the 2022/23 financial year in compliance with the municipality's approved	Number of people appointed in the three highest levels of management in compliance with the municipality's approved employment equity plan (senior officials & managers, professionals, technicians and associate professionals)	A Skilled Workforce and Communities	1	0	0	N/A	-	1	N/A

	employment equity plan (senior officials & managers, professionals, technicians and associate professionals)									
TL37	Spend 1% of personnel budget on training by 30 June 2023 [(Actual total training expenditure/total personnel budget) x 100]	% of the personnel budget spent on training by 30 June 2023	A Skilled Workforce and Communities	1%	0%	0%	N/A	-	1%	N/A
TL38	Limit vacancy rate to 10% of budgeted post by 30 June 2023[(Number of funded posts vacant/number of funded posts) x 100]	% vacancy rate	A Skilled Workforce and Communities	7.77%	0%	0%	N/A	-	10%	N/A
TL39	Review the organisational structure to align with the Municipal Staff Regulations and submit to Council by 30 June 2023	Organisational structure reviewed and submitted to Council by 30 June 2023	A Skilled Workforce and Communities	New key performance indicator for 2022/23	0	0	N/A	-	1	N/A
TL40	Award 10 internal bursaries to qualifying candidates by 31 March 2023	Number of internal bursaries awarded by March 2023	A Skilled Workforce and Communities	10	0	21	B	-	10	21

**CORPORATE SERVICES**

KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2023				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL41	Create training opportunities for EPWP appointees by 30 June 2023	Number of training opportunities created for EPWP appointees by 30 June 2023	A Skilled Workforce and Communities	132	0	0	N/A	-	30	N/A

TL42	Spend 95% of the capital budget for ICT by 30 June 2023 [(Actual capital expenditure for ICT/Capital budgeted amount for ICT) x 100]	% of capital budget spent for ICT	Financial Viability	98.3%	95%	84%	O		95%	84%
TL43	Submit detailed progress reports quarterly on the Effective Staff Utilization Policy to Council	Number of reports submitted	A Skilled Workforce and Communities	New key performance indicator for 2022/23	1	1	G	-	4	3
TL44	Develop a Gender Mainstreaming Action Plan and submit to Council by 31 July 2022	Number of actions plans submitted	A Skilled Workforce and Communities	1	0	0	N/A	-	1	1
TL45	Submit the GRSM Skills Mecca Progress reports to Council on a quarterly basis	Number of reports submitted	A Skilled Workforce and Communities	New key performance indicator for 2022/23	1	1	G	-	4	3
TL46	Develop a Protection of Personal Information (POPI) Policy and submit to Council by 31 December 2022	Policy developed and submitted to Council by 31 December 2022	Good Governance	New key performance indicator for 2022/23	0	0	N/A	-	1	1



PLANNING AND ECONOMIC DEVELOPMENT										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2023				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL47	Submit a report on prioritisation of projects to Council, with focus on those that will generate revenue in the short term	Report submitted Council by 30 September 2022	Financial Viability	New key performance indicator for 2022/23	0	0	N/A	-	1	0
TL48	Submit a report to Council on the critical needs of each Municipality within the District by 30 September	Report submitted to Council by 30 September 2022	Good Governance	New key performance indicator for 2022/23	0	0	N/A	-	1	1
TL49	Submit a report to Council on identifying new strategies to strengthen community involvement in the IDP process by 30 November 2022	Report submitted to Council by 30 November 2022	Good Governance	New key performance indicator for 2022/23	0	0	N/A	-	1	1
TL50	Submit the Public Participation Policy to Council for approval by 31 August 2022	Policy submitted by 31 August 2022	Good Governance	New key performance indicator for 2022/23	0	0	N/A	-	1	1
TL51	Compile an implementation plan for all 7 strategic priorities as per the District Growth and Development Strategy and submit to Council by 28 February 2023	Implementation Plan compiled and submitted to Council by 28 February 2023	Good Governance	New key performance indicator for 2022/23	1	1	G	-	1	1

TL52	Report bi-annually to Council on the progress in terms of the Growth and Development Strategy initiatives within the District	Number of reports submitted	Good Governance	New key performance indicator for 2022/23	0	0	N/A	-	2	1
PLANNING AND ECONOMIC DEVELOPMENT										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2023				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL53	Develop a detailed business plan for capital projects and submit to potential funders by 28 February 2023	Detailed business plan for projects submitted to potential funders by 28 February 2023	Financial Viability	New key performance indicator for 2022/23	1	0	R	-	1	0
TL54	Submit quarterly reports to Council on the finalization of the transfer agreement of properties	Number of reports submitted	Good Governance	New key performance indicator for 2022/23	1	0	R	-	4	1
TL55	Submit a report with recommendations to Council on the disposal of vacant or undeveloped land by 31 December 2022	Report submitted by 31 December 2022	Good Governance	New key performance indicator for 2022/23	0	0	N/A	-	1	1
TL56	Develop a business plan for student accommodation and submit to Council by 28 February 2023	Business Plan submitted to Council by 28 February 2023	Financial Viability	New key performance indicator for 2022/23	1	0	R	-	1	0

TL57	Submit a Town Planning Strategy Framework to Council by 28 February 2023	Framework submitted by 28 February 2023	Good Governance	New key performance indicator for 2022/23	1	1	G	-	1	1
TL58	Review the Spatial Development Framework (SDF) and submit to Council by 31 March 2023	Reviewed SDF submitted to Council by 31 March 2023	Good Governance	New key performance indicator for 2022/23	1	0	R	-	1	0
TL59	Submit a detailed quarterly report to Council on the implementation of the Affordable Housing Pilot Projects (FLISP/GAP and Social Housing)	Number of reports submitted	Good Governance	New key performance indicator for 2022/23	1	0	R	No corrective measure required. Target was achieved before the deadlines	4	4

**PLANNING AND ECONOMIC DEVELOPMENT**

KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2023				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL60	Submit a proposal to Council on progressive acquisition of Public or Private Land for housing development by 31 October 2022	Proposal submitted to Council by 31 October 2022	Good Governance	New key performance indicator for 2022/23	0	0	N/A	-	1	2
TL61	Create job opportunities through the Expanded Public Works Programme (EPWP) for the organisation by 30 June 2023	Number of job opportunities created through the Expanded Public Works Programme (EPWP) by 30 June 2023	Grow an Inclusive District Economy	528	50	78	B	-	200	292

TL62	Compile and submit the Final Annual Report 2021/22 to Council by 31 December 2022	Final Annual Report for 2021/22 submitted to Council by 31 December 2022	Good Governance	1	0	0	N/A	-	1	1
TL63	Review and submit the Integrated Development Plan (IDP) for the 2022-2027 period to Council by 31 May 2023	IDP Review submitted to Council by 31 May 2023	Good Governance	1	0	0	N/A	-	1	N/A
TL64	Spend 95% of the project budget for the Fresh Produce Market in George by 30 June 2023 [(Actual amount spent on project /Total amount budgeted for project) x 100]	% of project budget spent	Grow an Inclusive District Economy	New key performance indicator for 2022/23	40%	0%	R	Expenditure will commence during the January – June 2023 cycle	95%	0%

PLANNING AND ECONOMIC DEVELOPMENT										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2023				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL65	Spend 95% of the project budget for upgrade of buildings [(retrofitting Early Emergency Detection System (EEDS)) by 30 June 2023 [(Actual amount spent on project /Total amount budgeted for project) x 100]	% of project budget spent	Grow an Inclusive District Economy	New key performance indicator for 2022/23	40%	10%	R	Expenditure will commence during the January – June 2023 cycle	95%	10%

TL66	Submit a report on proposed donated properties to Council by 31 December 2022	Report submitted to Council by 31 December 2022	Grow an Inclusive District Economy	New key performance indicator for 2022/23	1	1	G	-	1	1
TL67	Submit a report on the review of the lease agreement between GRDM and Oudtshoorn Municipality by 31 January 2023	Report submitted to Council by 31 January 2023	Grow an Inclusive District Economy	New key performance indicator for 2022/23	1	1	G	-	1	1
TL68	Compile a report on the status of all property leases and submit to Council by 30 September 2022	Report submitted to Council by 30 September 2022	Grow an Inclusive District Economy	New key performance indicator for 2022/23	0	0	N/A	-	1	0

COMMUNITY SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2023				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL69	Submit a plan to Council on the collection of outstanding fire accounts by 31 July 2022	Plan submitted to Council by 31 July 2022	Financial Viability	New key performance indicator for 2022/23	0	0	N/A	-	1	1
TL70	Compile and submit quarterly progress reports on the Regional Landfill Facility to Council	Number of reports submitted	Promote sustainable environmental management and public safety	New key performance indicator for 2022/23	1	3	B		4	5
TL71	Develop an early warning Climate Change system and submit bi-annual progress reports to Council	Number of reports submitted	Promote sustainable environmental management and public safety	New key performance indicator for 2022/23	0	0	N/A		2	1
TL72	Execute 4 emergency preparedness exercises and submit reports to the Portfolio Committee by 30 June 2023	Number of reports submitted by 30 June 2023	Health and public safety	4	1	2	B		4	5
TL73	Execute 4 emission testing (air quality) initiatives by 30 June 2023	Number of emission testing (air quality) initiatives executed by 30 June 2023	Health and public safety	8	1	4	B		4	8

COMMUNITY SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2023				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL74	Spend 95% of the project budget on the Mossel Bay Joint Operations Committee (JOC) equipment by 30 June 2023 [(Actual amount spent on project /Total amount budgeted for project) x 100]	% of project budget spent	Health and public safety	New key performance indicator for 2022/23	85%	99.40%	G2	-	95%	99.40%
TL75	Spend 95% of the project budget for the Fire station in George by 30 June 2023 [(Actual amount spent on project /Total amount budgeted for project) x 100]	% of project budget spent	Health and public safety	New key performance indicator for 2022/23	79%	19.60%	R	The service provider has been appointed and further spending will escalate with the construction of the Fire Station	95%	19.60%
TL76	Spend 95% of the project budget for the Regional Landfill Facility by 30 June 2023 [(Actual amount spent on project /Total amount budgeted for project) x 100]	% of project budget spent	Promote sustainable environmental management and public safety	New key performance indicator for 2022/23	60%	3%	R	The targets must be amended for the 2022/23 financial year during the adjustment period	95%	3%
TL77	Spend 95% of the project budget for Hazmat Rescue , Fire Equipment by 30 June 2023 [(Actual amount	% of project budget spent	Health and public safety	96.7%	90%	98.40%	G2	-	95%	98.40%

COMMUNITY SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2023				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
	spent on project /Total amount budgeted for project) x 100]									