

COUNCIL

26 APRIL 2022

**1. REPORT: SECTION 52 – RESPONSIBILITIES OF MAYOR / VERSLAG: ARTIKEL 52
VERANTWOORDELIKHEDE VAN DIE BURGEMEESTER / INGXELO: U MHLATHI 52 -
UXANDUVA LUKA SODOLOPHU**

(6/18/7)

12 April 2022

REPORT FROM THE EXECUTIVE MAYOR (M BOOYSEN)

2. PURPOSE OF THE REPORT

The report is tabled to Council in terms of Section 52(d) as required in terms of the Municipal Finance Management Act 56 of 2003.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

According to the MFMA Section 52 the Mayor of a municipality must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

5. RECOMMENDATION

- 5.1.1 That Council notes the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the quarter ending 31 March 2022.

AANBEVELING

- 5.2.1 *Dat die Raad kennis neem van die kwartaalverslag rakende die implementering van die begroting en die finansiële posisie van die munisipaliteit vir die jaar tot datum en die kwartaal geëindig 31 Maart 2022.*

ISINDULULO

- 5.3.1 Sesokuba iBhunga lithathele ingqalelo ingxelo ngokumiselwa kolwabiwo-mali kunye nemicimbi yezemali zomasipala zonyaka uzakuthi ga ngoku kunye nexesha eliphela ngomhla 31 kweyoKwindla 2022.

6. DISCUSSION / CONTENTS

6.1 BACKGROUND

Section 52 of the Municipal Finance Management Act 2003 (No.56) (MFMA) requires the Mayor to report to Council on the financial affairs of the municipality.

Section 52 (d)

The mayor of a municipality –

Must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality

6.3 FINANCIAL IMPLICATIONS

As contained in the attached report.

6.4 LEGAL IMPLICATIONS

The following legislation applies:

- Municipal Finance Management Act, No 56 of 2003, section 52
- Municipal Budget and Reporting Regulations, 17 April 2009

6.5 STAFF IMPLICATION

None

6.6 PREVIOUS / RELEVANT COUNCIL RESOLUTIONS:

There are no previous or relevant Council resolutions related to this matter.

6.7 RISK IMPLICATIONS

There are no foreseen risks

ANNEXURE

Section 52 Report



SECTION 52

QUARTERLY FINANCIAL MANAGEMENT REPORT – Q3 ended 31 MARCH 2022

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Glossary

Annual Budget – Prescribed in section 16 of the MFMA - the formal means by which a Municipality approve official budget for the next three years.

Adjustment Budget – Prescribed in section 28 of the MFMA – the formal means by which a Municipality may revised its annual budget during the year.

Allocations (Transfers – see DORA) – Money received from Provincial or National Government.

Budget Related Policy(ies) – Policies of a Municipality affecting or affected by the budget, examples include Tariff Policy, Rates Policy, Credit Control and Debt Collection Policies.

Capital Expenditure - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet and must be included in the asset register.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality. Payments do not always coincide with budgeted expenditure timings - for example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government (see Allocations / Transfers).

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

Fruitless and Wasteful Expenditure – Expenditure that was made in vain and would/should have been avoided had reasonable care been exercised.

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

GRAP – Generally Recognised Accounting Practice. The new standard for municipal

accounting.

IDP – Integrated Development Plan. The main strategic planning document of the Municipality

MBRR – Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations dated April 2009.

MFMA – The Municipal Finance Management Act – Act No. 56 of 2003. The principle piece of legislation relating to municipal financial management.

MSCOA – Municipal Standard Chart of Account

MTREF – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years' budget allocations. Also includes details of the previous and current years' financial position.

Operating Expenditure – The day-to-day expenses of the Municipality such as salaries and wages.

Rates – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the Rand.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budgeted estimates.

Strategic Objectives – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

Unauthorised Expenditure – Generally, spending without, or in excess of, an Approved Budget.

Virement – A transfer of funds.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided. In Garden Route District this means the different GFS classification the budget is divided.

Legislative Framework

This report has been prepared in terms of the following enabling legislation:

The Municipal Finance Management Act – Act No. 56 of 2003

- Section 52: Quarterly budget statements

Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations

PART 1 – IN-YEAR REPORT

SECTION 1 – MAYORAL FOREWORD

Honourable Speaker, leaders of the opposition, honourable members of the Garden Route District Council on both sides of the house, the Municipal Manager and his Executive Management Team, staff members, members of the media, interest groups and the citizens of the Garden Route District, I would like to express a hearty warm welcome to you all.

Before we go to the figures of the 3rd quarter of the 2021/22 financial year, herewith an overview of the 3rd Quarter's events:

The Garden Route District Municipality (GRDM), Knysna Municipality, Business Chambers and business forums in the region connected in Knysna on 8 March 2022 to establish a quarterly Garden Route Business Advisory Forum. The forum will serve to promote an inclusive business environment. Being a first of its kind in the Western Cape at a district level, the GRDM Mayor, Ald. Memory Booysen also plans to form task teams to promote critical sectors like Tourism, Agriculture, and Construction.

The Garden Route District Municipality (GRDM) has now positioned itself to be a provider of affordable housing. This is in addition to the support role that it plays to the seven local municipalities, namely, Bitou, Knysna, George, Mossel Bay, Hessequa, Oudtshoorn and Kannaland. The GRDM has developed a Human Settlements Strategy, which will guide the development.

Four staff members have, to date, been appointed at the GRDM Human Settlements Division, with funding from the Western Cape Department of Human Settlements (WC DoHS). The most recent appointments were that of a Town Planner who will assist with Spatial Planning, Town Planning Authorities and Project Feasibilities and an Administration Officer who will concentrate on the Demand Data Base and Subsidy Administration.

In the near future GRDM will make announcements about the Affordable housing opportunities:

1. Social Rental Housing – for households whose monthly income is between R1501 and R15 000
2. Student accommodation

3. Finance Linked Individual Projects (FLISP) – This is an ownership program targeting potential beneficiaries whose monthly income is between R3501 and R22 000
4. Inclusionary Housing – This is a new ownership concept that encourages partnerships between the GRDM and various private developers, employers, etc.

Milestones achieved during the 2021/22 Financial year

- Formulated an Integrated Human Settlements (IHS) Strategic Plan;
- Established an organisational structure for the newly established Human Settlements Division;
- Prepared a draft Municipal Accreditation Business Plan, which awaits final approval by both the Provincial and National Departments of Human Settlements;
- Worked with the seven B-municipalities to ensure a coordinated and structured approach in dealing with the District Development Model;
- Appointed a Social Housing partner, Own Haven, to develop Social Housing; and
- Appointed an external consultant team to assist with the formal production of a Human Settlements Sector Plan which will show the program for the various projects.

More significantly, the GRDM Human Settlement Department has begun to align its functions with the Garden Route's local municipalities in an attempt to meet the requirements of co-planning, co-budgeting and co-implementation.

These figures are presented in terms of Section 52 of the MFMA. The information is presented for the 3rd Quarter ending 31 March 2022.

Herewith an executive summary of the performance of the Council for the 3rd Quarter ending 31 March 2022. The actual and budgeted figures reported, include the Roads Operational Budget.

Revenue by source

The total revenue received by source for the 3rd quarter amounts to **R108,045,503**, against an adjusted budget of **R442,386,912**. This represents **24%** recording of revenue for the third quarter, this was in line with the expected performance of 25% per quarter; 50% of the revenue received for the third quarter related to Transfers and Subsidies revenue, which includes the last instalment of the Equitable Share, and 48% of the revenue related to the Roads transfer revenue. The other revenue received derived from interest on investments, fire services revenue, health services revenue and resorts revenue.

Operating Expenditure by source

For the 3rd quarter of the financial year the municipality recorded expenditure performance of **R111,434,114** against an adjusted budget of **R453,742,320**, representing **25%** of expenditure for the third quarter, this was in line with the expected performance of 25% per quarter.

The salary related expenditure for the third quarter was **R67,888,545** to an adjusted budget of **R274,800,260** (which includes contributions to post retirement benefits), representing **25%** spending of the budget for the third quarter, which is in line with the expected performance of 25% per quarter.

The councillor remuneration expenditure for the third quarter amounted to **R3,016,937** to an adjusted budget of **R11,942,751**, representing **25%** of the budget, which is in line with the expected performance of 25% per quarter.

Spending on contracted services was **R3,768,630** in the third quarter representing **11%** spending of an adjusted budget of **R34,421,068** for the quarter. This is not in line with the expected performance of 25% per quarter, however, it is expected that spending will increase during the last quarter as the national lockdown has ended.

The expenditure in respect of the roads function is integrated in the financial system and is reported as a department of the GRDM financial system from the 1st of July 2020.

Spending on other expenditure was **R19,027,660** in the third quarter representing **28%** spending of an adjusted budget of **R68,948,337** (including Roads Budget) for the quarter, this was in line with the expected performance of 25% per quarter.

Capital Expenditure

The adjusted capital budget for the financial year amounts to **R19,616,647**. For the third quarter, capital expenditure was **R2,310,145**, representing **12%** of the budget. The procurement processes of the major capital projects have not concluded yet during the third quarter and it is expected that spending will increase during the last quarter. The Landfill site of R60m have been reduced in the February adjustment budget, as per the estimated cash flows received from the engineer. The majority of the capital spending for the landfill site will be incurred during the next financial year 2022/2023, and the budget estimates will be adjusted according to the professional's forecast provided. Four Municipalities are participating namely George, Mossel Bay, Knysna and Bitou Municipality. Monthly the participating municipalities will repay GRDM for the usage of the regional landfill site and this revenue will be used to repay the loan obligation and the contractor operating the landfill site. A project steering committee has been established where technical, financial, legal, etc. issues are discussed and progress is monitored where after the progress is reported to the catalytic project steering committee chaired by the municipal manager. A rehabilitation reserve will be established which must be cash funded to be able to pay for the rehabilitation once the landfill site has reached the end of its useful life.

Refer to detailed capital expenditure performance on page **39**.

SECTION 2 – RESOLUTIONS**Municipal Financial Management Act, 56 of 2003 - SECTION 52: General responsibilities of the Mayor**

This is the resolution being presented to Council in the quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required in terms of section 52 of the Municipal Finance Management Act 56 of 2003.

RECOMMENDATION:

That Council takes note of the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the quarter ending 31 March 2022.

SECTION 3 – EXECUTIVE SUMMARY

3.1 Introduction

These figures are presented in terms of section 52(d) of the MFMA. The information is presented for the 3rd quarter ending 31 March 2022.

3.2 Consolidated performance

3.2.1 Against annual budget (adjusted)

The actual and budgeted figures reported, includes the Roads function.

Revenue by source

The total revenue received by source for the 3rd quarter amounts to **R108,045,503**, against an adjusted budget of **R442,386,912**. This represents **24%** recording of revenue for the third quarter, this was in line with the expected performance of 25% per quarter; 50% of the revenue received for the third quarter related to Transfers and Subsidies revenue, which includes the second instalment of the Equitable Share, and 48% of the revenue related to the Roads transfer revenue. The other revenue received derived from interest on investments, fire services revenue, health services revenue and resorts revenue.

Operating Expenditure by type

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3.3 Material variances from SDBIP

Attached to this report as Annexure is the SDBIP report for the 3rd quarter ending 31 March 2022.

Management of the SDBIP and achievement of actuals against KPI target are done via the Performance Management Section situated in the Office of the Municipal Manager.

3.4 Conclusion

Detailed analysis of the municipal performance for the 3rd quarter ending 31 March 2022 will be presented under the different sections of the report. More information regarding the municipal performance and explanations will be provided below.

SECTION 4 – IN-YEAR BUDGET STATEMENT TABLES

4.1 Monthly budget statement

4.1.1 Table C1: S71 Monthly Budget Statement Summary

DC4 Garden Route - Table C1 Monthly Budget Statement Summary - Q3 Third Quarter

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	–	–	–	–	–	–	–		–
Service charges	–	–	–	–	–	–	–		–
Investment revenue	12 091	8 500	8 500	446	4 530	6 375	(1 845)	-29%	8 500
Transfers and subsidies	34 252	187 375	201 583	51 787	184 191	151 188	33 004	22%	201 583
Other own revenue	356 179	224 819	232 304	29 954	176 038	174 228	1 810	1%	232 304
Total Revenue (excluding capital transfers and contributions)	402 522	420 694	442 387	82 187	364 758	331 790	32 968	10%	442 387
Employee costs	247 659	260 917	274 800	21 570	207 087	206 100	987	0%	274 800
Remuneration of Councillors	13 360	13 360	11 943	1 003	8 021	8 957	(936)	-10%	11 943
Depreciation & asset impairment	4 987	4 852	4 852	348	3 118	3 639	(521)	-14%	4 852
Finance charges	70	70	70	–	–	53	(53)	-100%	70
Inventory consumed and bulk purchases	51 360	57 894	49 641	11 085	28 863	37 231	(8 367)	-22%	49 641
Transfers and subsidies	1 851	2 375	7 498	–	3 491	5 623	(2 133)	-38%	7 498
Other expenditure	96 908	88 698	104 939	10 228	65 760	78 704	(12 944)	-16%	104 939
Total Expenditure	416 194	428 166	453 742	44 234	316 341	340 307	(23 966)	-7%	453 742
Surplus/(Deficit)	(13 672)	(7 472)	(11 355)	37 953	48 418	(8 517)	56 934	-669%	(11 355)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	–	–	–	–	–	–	–		–
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all)	–	–	417	–	81	313	(232)	-74%	417
Surplus/(Deficit) after capital transfers & contributions	(13 672)	(7 472)	(10 939)	37 953	48 498	(8 204)	56 702	-691%	(10 939)
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	(13 672)	(7 472)	(10 939)	37 953	48 498	(8 204)	56 702	-691%	(10 939)
Capital expenditure & funds sources									
Capital expenditure	14 096	76 173	19 617	98	3 456	14 712	(11 256)	-77%	12 737
Capital transfers recognised	4 161	–	10 498	57	673	7 873	(7 200)	-91%	4 500
Borrowing	–	60 000	3 905	–	968	2 929	(1 962)	-67%	3 905
Internally generated funds	9 935	16 173	5 213	41	1 815	3 910	(2 095)	-54%	5 213
Total sources of capital funds	14 096	76 173	19 617	98	3 456	14 712	(11 256)	-77%	13 619
Financial position									
Total current assets	173 685	195 152	208 357		206 204				195 152
Total non current assets	314 316	334 418	289 485		286 487				334 418
Total current liabilities	37 449	65 748	73 916		61 511				65 748
Total non current liabilities	144 852	195 506	142 002		138 170				195 506
Community wealth/Equity	305 700	268 316	281 923		293 011				268 316
Cash flows									
Net cash from (used) operating	(11 114)	(7 472)	(11 355)	37 953	48 418	(7 570)	(55 988)	740%	(11 355)
Net cash from (used) investing	366	(76 173)	(19 617)	(43 236)	(46 594)	(11 443)	35 151	-307%	(19 617)
Net cash from (used) financing	–	60 000	3 905	–	–	2 278	2 278	100%	3 905
Cash/cash equivalents at the month/year end	159 020	164 643	161 221	–	152 679	171 552	18 873	11%	123 789
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	1 380	690	363	327	318	418	3 373	34 486	41 356
Creditors Age Analysis									
Total Creditors	148	4	142	1	1	–	439	18	752

4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

DC4 Garden Route - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q3 Third Quarter

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		230 331	236 045	246 011	58 021	210 992	184 508	26 484	14%	246 011
Executive and council		230 104	234 304	244 269	58 021	210 712	183 202	27 510	15%	244 269
Finance and administration		228	1 741	1 741	-	280	1 306	(1 026)	-79%	1 741
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		6 606	5 812	7 712	822	6 420	5 784	636	11%	7 712
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		6 256	5 422	7 322	787	6 191	5 492	699	13%	7 322
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		350	390	390	35	229	293	(63)	-22%	390
<i>Economic and environmental services</i>		165 584	178 836	189 080	23 345	147 427	141 810	5 616	4%	189 080
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		165 473	178 718	188 962	23 326	147 364	141 722	5 642	4%	188 962
Environmental protection		111	118	118	19	63	88	(26)	-29%	118
<i>Trading services</i>		-	-	-	-	-	-	-	-	-
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	402 522	420 694	442 804	82 187	364 839	332 103	32 736	10%	442 804
Expenditure - Functional										
<i>Governance and administration</i>		135 527	138 000	147 225	9 790	97 007	110 419	(13 412)	-12%	147 225
Executive and council		52 858	50 582	51 714	4 376	31 401	38 786	(7 385)	-19%	51 714
Finance and administration		79 953	84 933	92 774	5 197	63 482	69 580	(6 099)	-9%	92 774
Internal audit		2 715	2 485	2 737	216	2 124	2 053	72	3%	2 737
<i>Community and public safety</i>		88 563	80 872	84 855	6 540	62 586	63 642	(1 056)	-2%	83 460
Community and social services		14 616	7 804	9 246	658	7 078	6 935	143	2%	7 851
Sport and recreation		12 639	12 512	12 049	705	8 269	9 037	(768)	-8%	12 049
Public safety		26 761	25 100	26 832	1 989	18 873	20 124	(1 251)	-6%	26 832
Housing		-	-	-	-	-	-	-	-	-
Health		34 547	35 456	36 728	3 188	28 366	27 546	820	3%	36 728
<i>Economic and environmental services</i>		182 370	203 424	215 795	27 656	153 095	161 846	(8 751)	-5%	215 795
Planning and development		9 706	19 390	19 770	1 266	12 645	14 827	(2 182)	-15%	19 770
Road transport		169 326	180 758	192 343	26 066	137 912	144 257	(6 345)	-4%	192 343
Environmental protection		3 339	3 277	3 683	323	2 537	2 762	(225)	-8%	3 683
<i>Trading services</i>		6 612	3 209	2 911	117	1 752	2 183	(431)	-20%	2 911
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		6 612	3 209	2 911	117	1 752	2 183	(431)	-20%	2 911
<i>Other</i>		3 121	2 661	2 956	132	1 902	2 217	(315)	-14%	2 956
Total Expenditure - Functional	3	416 194	428 166	453 742	44 234	316 341	340 307	(23 965)	-7%	452 347
Surplus/ (Deficit) for the year		(13 672)	(7 472)	(10 939)	37 953	48 498	(8 204)	56 702	-691%	(9 543)

This table reflects the operating budget (Financial Performance) in the standard classifications that is the Government Finance Statistics Functions and Sub-function. The main functions are Governance and Administration, Community and Public Safety, Economic and Environmental Services and Trading services.

Operating Revenue:

Table C2 reflects the financial performance per Standard Classification and shows that most of the municipal funds are received under the Executive and Council classification and the roads transport for the roads function performed on behalf of Province Government. This is because the municipality budget most of its income under the Governance and administration function of the Government Financial Statistics (GFS) classification.

The total revenue received by source for the 3rd quarter amounts to **R108,045,503**, against an adjusted budget of **R442,386,912**. This represents **24%** recording of revenue for the third quarter, this was in line with the expected performance of 25% per quarter; 50% of the revenue received for the third quarter related to Transfers and Subsidies revenue, which includes the second instalment of the Equitable Share, and 48% of the revenue related to the Roads transfer revenue. The other revenue received derived from interest on investments, fire services revenue, health services revenue and resorts revenue.

Operating Expenditure

The total operating expenditure for the 3rd quarter amounts to **R111,434,114** against an adjusted budget of **R453,742,320**, representing **25%** of expenditure for the third quarter, this was in line with expected performance of 25% per quarter.

More details regarding the operational expenditures are included in the report below under expenditure by type.

In Table C3, Financial Performance is reported by municipal vote:

4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

DC4 Garden Route - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q3 Third Quarter

Vote Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Executive and Council		230 104	234 304	244 269	58 021	210 712	183 202	27 510	15,0%	244 269
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		228	1 741	1 741	-	280	1 306	(1 026)	-78,5%	1 741
Vote 4 - Planning and Development		-	-	-	-	-	-	-	-	-
Vote 5 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 6 - Health		350	390	390	35	229	293	(63)	-21,7%	390
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		6 256	5 422	7 322	787	6 191	5 492	699	12,7%	7 322
Vote 9 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 10 - Roads Transport		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		111	118	118	19	63	88	(26)	-29,3%	118
Vote 14 - Roads Agency Function		165 473	178 718	188 962	23 326	147 364	141 722	5 642	4,0%	188 962
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	402 522	420 694	442 804	82 187	364 839	332 103	32 736	9,9%	442 804
Expenditure by Vote	1									
Vote 1 - Executive and Council		55 795	54 394	58 488	4 780	33 119	43 866	(10 747)	-24,5%	58 488
Vote 2 - Budget and Treasury Office		25 236	24 007	24 915	675	17 953	18 686	(733)	-3,9%	24 915
Vote 3 - Corporate Services		44 399	49 126	52 494	3 175	36 383	39 371	(2 987)	-7,6%	52 494
Vote 4 - Planning and Development		27 898	30 006	32 528	2 445	23 074	24 396	(1 322)	-5,4%	32 528
Vote 5 - Public Safety		34 204	32 904	34 683	2 553	24 782	26 012	(1 230)	-4,7%	34 683
Vote 6 - Health		36 747	37 973	39 648	3 396	30 560	29 736	823	2,8%	39 648
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		12 639	12 512	12 049	705	8 269	9 037	(768)	-8,5%	12 049
Vote 9 - Waste Management		6 612	3 209	2 911	117	1 752	2 183	(431)	-19,8%	2 911
Vote 10 - Roads Transport		3 853	3 378	4 748	252	1 016	3 561	(2 545)	-71,5%	4 748
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		3 339	3 277	3 683	323	2 537	2 762	(225)	-8,1%	3 683
Vote 14 - Roads Agency Function		165 473	177 380	187 595	25 814	136 896	140 696	(3 800)	-2,7%	187 595
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	416 194	428 166	453 742	44 234	316 341	340 307	(23 965)	-7,0%	453 742
Surplus/ (Deficit) for the year	2	(13 672)	(7 472)	(10 939)	37 953	48 498	(8 204)	56 702	-691,2%	(10 939)

Revenue and expenditure reflects the operating performance per municipal vote. This is in accordance with the Government Financial Statistics (GFS) classification of the National Treasury.

Most of the municipal income is budgeted under the Executive and Council function and roads agency function. Sport and Recreation (Resorts) is the other main municipal function where income budgeting is recorded.

Expenditure per municipal vote is distributed to ensure that the municipal expenditure reflects the functions where expenditure is allocated. This is done to ensure implementation of the Integrated Development Plan (IDP) and for Annual Reporting.

4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC4 Garden Route - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q3 Third Quarter

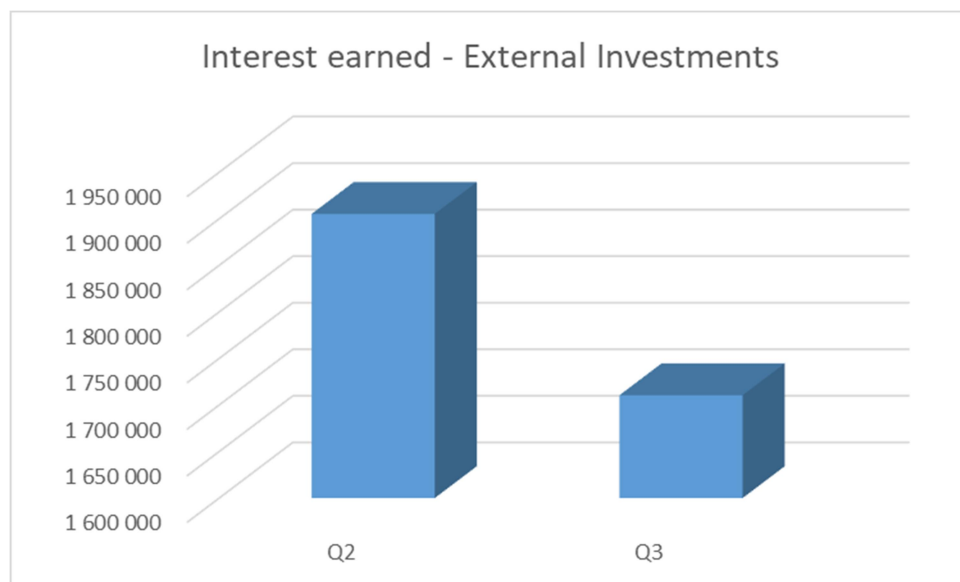
Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates								-		
Service charges - electricity revenue								-		
Service charges - water revenue								-		
Service charges - sanitation revenue								-		
Service charges - refuse revenue								-		
Rental of facilities and equipment		3 614	3 829	2 329	106	655	1 747	(1 091)	-62%	2 329
Interest earned - external investments		12 091	8 500	8 500	446	4 530	6 375	(1 845)	-29%	8 500
Interest earned - outstanding debtors		3 710	2 970	2 970	250	2 186	2 228	(42)	-2%	2 970
Dividends received		-	-	-			-	-		
Fines, penalties and forfeits		-	-	-			-	-		
Licences and permits		111	118	118	19	63	88	(26)	-29%	118
Agency services		184 673	195 834	207 176	26 896	160 906	155 382	5 524	4%	207 176
Transfers and subsidies		34 252	187 375	201 583	51 787	184 191	151 188	33 004	22%	201 583
Other revenue		164 071	22 067	19 710	2 683	12 228	14 783	(2 555)	-17%	19 710
Gains					-	-	-	-		
Total Revenue (excluding capital transfers and contributions)		402 522	420 694	442 387	82 187	364 758	331 790	32 968	10%	442 387
Expenditure By Type										
Employee related costs		247 659	260 917	274 800	21 570	207 087	206 100	987	0%	274 800
Remuneration of councillors		13 360	13 360	11 943	1 003	8 021	8 957	(936)	-10%	11 943
Debt impairment		1 841	1 500	1 500	443	542	1 125	(583)	-52%	1 500
Depreciation & asset impairment		4 987	4 852	4 852	348	3 118	3 639	(521)	-14%	4 852
Finance charges		70	70	70	-	-	53	(53)	-100%	70
Bulk purchases - electricity		-	-	-			-	-		
Inventory consumed		51 360	57 894	49 641	11 085	28 863	37 231	(8 367)	-22%	49 641
Contracted services		34 749	29 457	34 421	219	16 011	25 816	(9 804)	-38%	34 421
Transfers and subsidies		1 851	2 375	7 498	-	3 491	5 623	(2 133)	-38%	7 498
Other expenditure		60 318	57 740	68 948	9 560	49 242	51 711	(2 469)	-5%	68 948
Losses				69	5	(35)	52	(87)	-167%	69
Total Expenditure		416 194	428 166	453 742	44 234	316 341	340 307	(23 966)	-7%	453 742
Surplus/(Deficit)		(13 672)	(7 472)	(11 355)	37 953	48 418	(8 517)	56 934	(0)	(11 355)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)					-	-	-	-		
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educational Institutions)								-		
Transfers and subsidies - capital (in-kind - all)				417		81	313	(232)	(0)	417
Surplus/(Deficit) after capital transfers & contributions		(13 672)	(7 472)	(10 939)	37 953	48 498	(8 204)			(10 939)
Taxation								-		
Surplus/(Deficit) after taxation		(13 672)	(7 472)	(10 939)	37 953	48 498	(8 204)			(10 939)
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		(13 672)	(7 472)	(10 939)	37 953	48 498	(8 204)			(10 939)
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		(13 672)	(7 472)	(10 939)	37 953	48 498	(8 204)			(10 939)

Revenue by Source

Revenue by source explains the types of income budgeted for and the performance of these items individually:

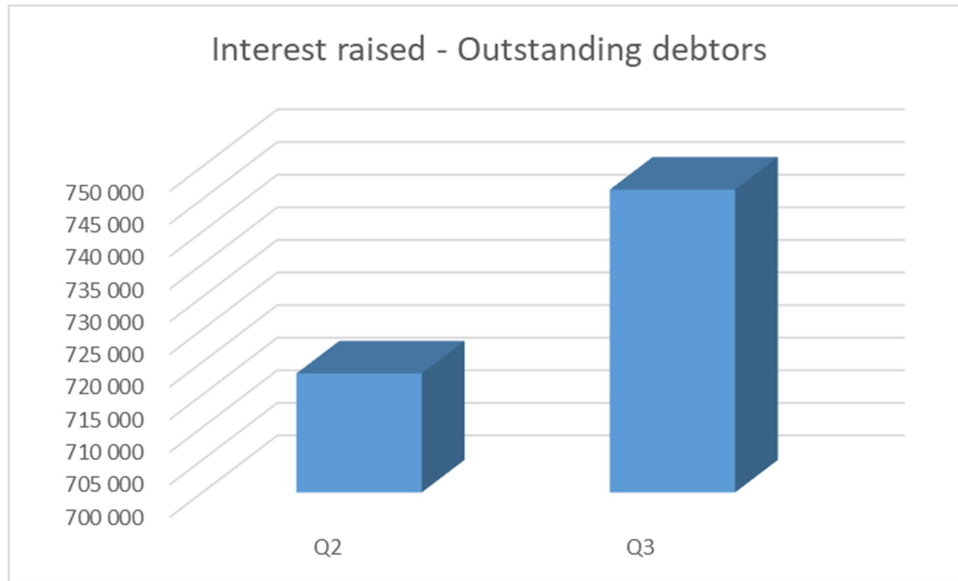
Interest earned – External Investments:

Reflects the interest earned in respect of surplus funds not immediately needed in the operations of the municipality over the short-term period. Interest on external investments received for the third quarter ending 31 March 2022 amounted to R1,710,506. The bulk of the investments have not matured yet, it is invested for more than 30 days, and the interest will only be realised on the date of maturity hence the reason for under performance of the budgeted amount versus actual year-to-date.



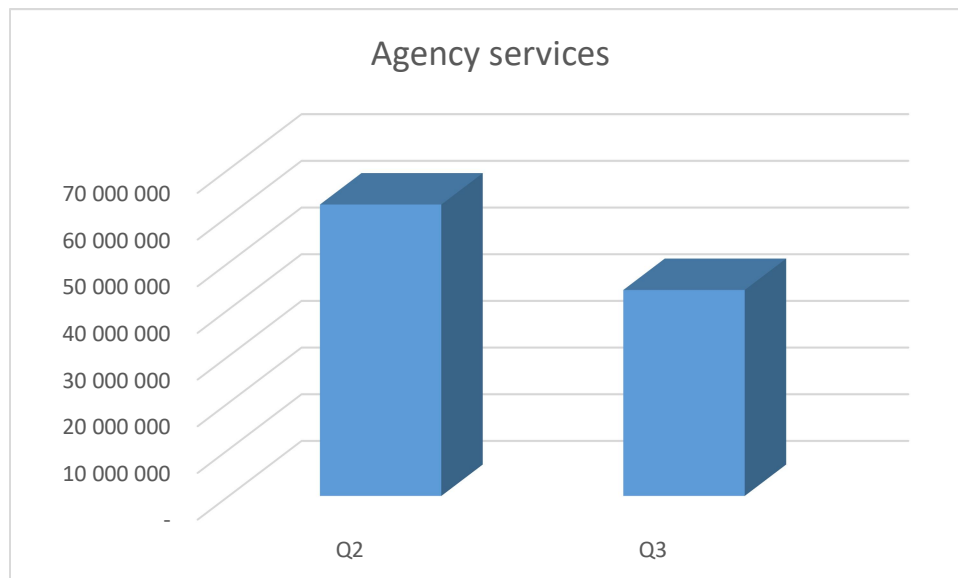
Interest raised – Outstanding debtors

Interest on outstanding debtors for the third quarter ending 31 March 2022 amounted to R746,452. The majority of the debtors are firefighting debtors.



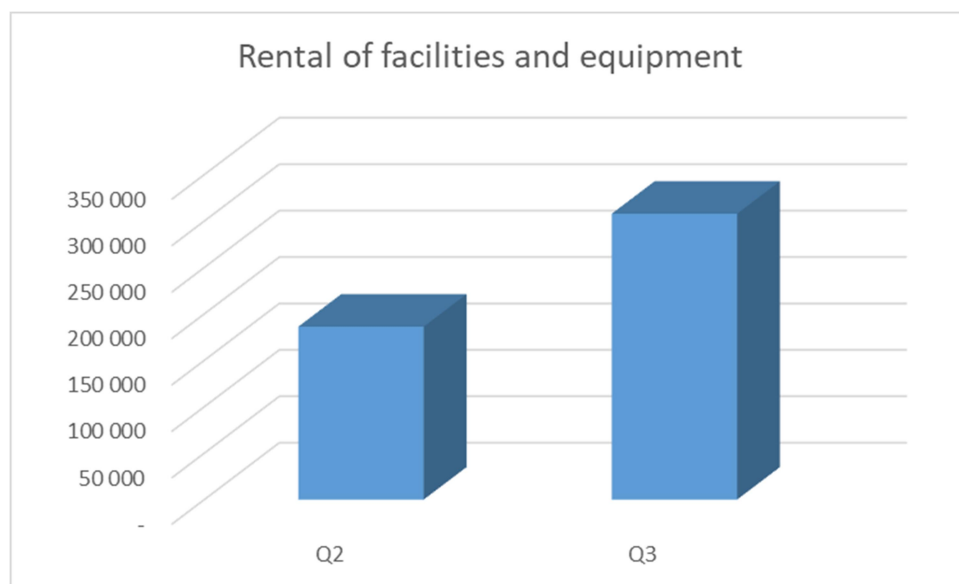
Agency services

The municipality performs an agency function on behalf of the Department of Transport – Roads department. Monthly agency fees are collected from the department. 12% Admin fee is received on the original allocation and 6% on any additional allocations. An amount of R44,127,974 was recorded for the third quarter ending 31 March 2022, the amount includes the admin fee as well as the revenue recognised in relating to the actual expenditure.



Rental of facilities and equipment:

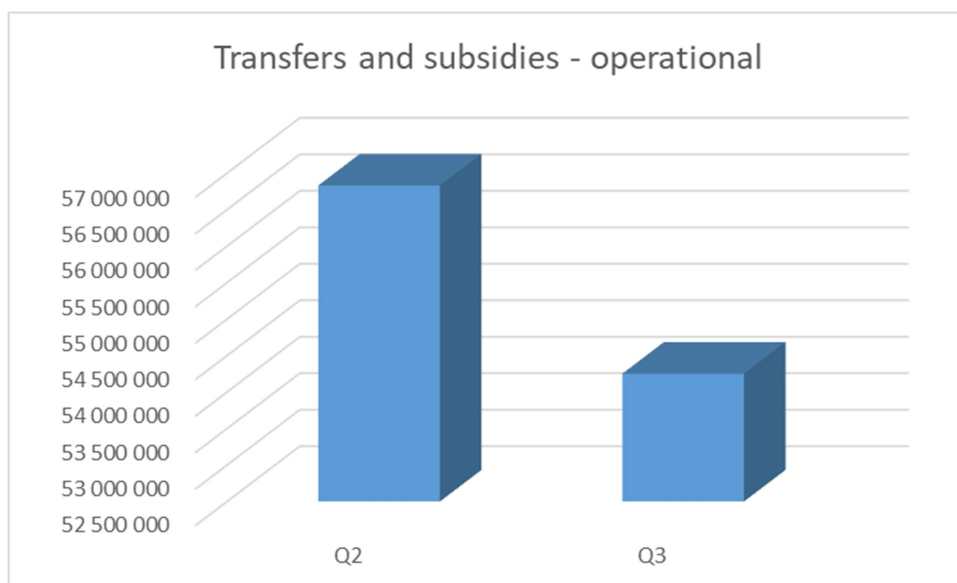
Rental of facilities and equipment for the third quarter ending 31 March 2022 amounted to R307,863. The actual performance is -62% off the year-to-date budget, with the end of the national lockdown, the expectation is that the income will rise within the next 3 months.



Transfers recognised – operational

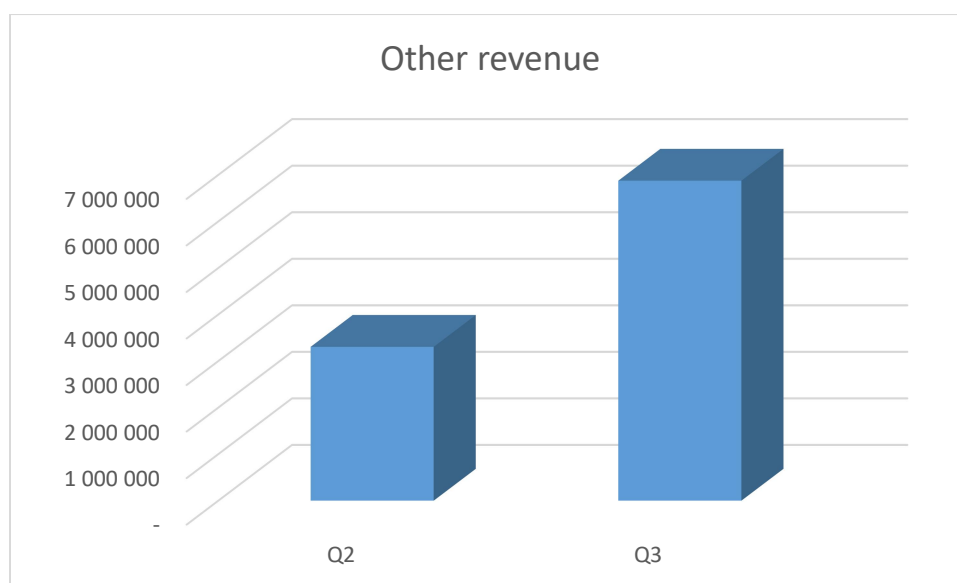
The transfers recognised represents the allocations as promulgated in the National and Provincial Division of Revenues Act's respectively. The first instalment of R69,855,000 for the Equitable Share was received during July 2021. The municipality received its first instalment of R1,735,000 for the Rural Roads Assets Management Grant during July 2021. During the month of August 2021 the following grants were received Local Government Financial Management Grant of R1,000,000 and the Expanded Public Works Programme Grant(EPWP) of R518,000 were received. For the month end September 2021 no allocations were received. For the month ended November 2021 the municipality received R900 000 for the Integrated Transport Planning Grant. The municipality received the second tranche payment of R54,892,000 for the Equitable Share and R931,000 for the Expanded Public Works Programme Grant (EPWP) during the month of December 2021. LG Seta transferred an amount of R108,125,37 during December 2021 for the New Venture Creation project. The municipality received the last tranche payment of R622,000 for the Expanded Public Works Programme Grant (EPWP) and R743,000 for the Rural Roads Assets Management Grant during the month ended 28 February 2022. The municipality also received R350,000 for Municipal Service Delivery and Capacity Building Grant and R750,000 for Western Cape Financial Management Support Grant from Provincial Treasury during the month ended 31 March 2022. The municipality received the last payment of R41,914,000 for the Equitable Share and R2,323,000 for the Safety Implementation Grant during the month of March 2022. The Provincial Treasury paid R5,000,000 for the Human Settlement; R200,000 for Local Government Public Employment Support Grant; R2,000,000 for Joint District and Metro Approach Grant; R100,000 for Municipal Drought Grant and

R250,000 for WC Financial Management Capacity Support Grant to the municipality during the month of March 2022.



Other revenue / Sundry income

Other revenue reflects an amount of R6,875,706 for the third quarter ending 31 March 2022. Other revenue mostly consists of the following: Fire services revenue and health services revenue.

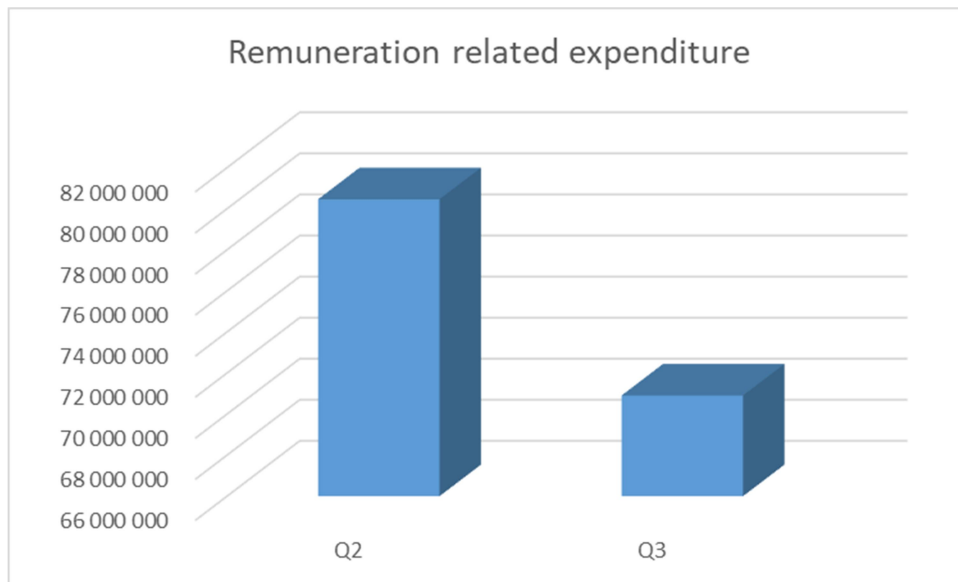


Expenditure by Type

Expenditure by type reflects the operational budget per main type/category of expenditure:

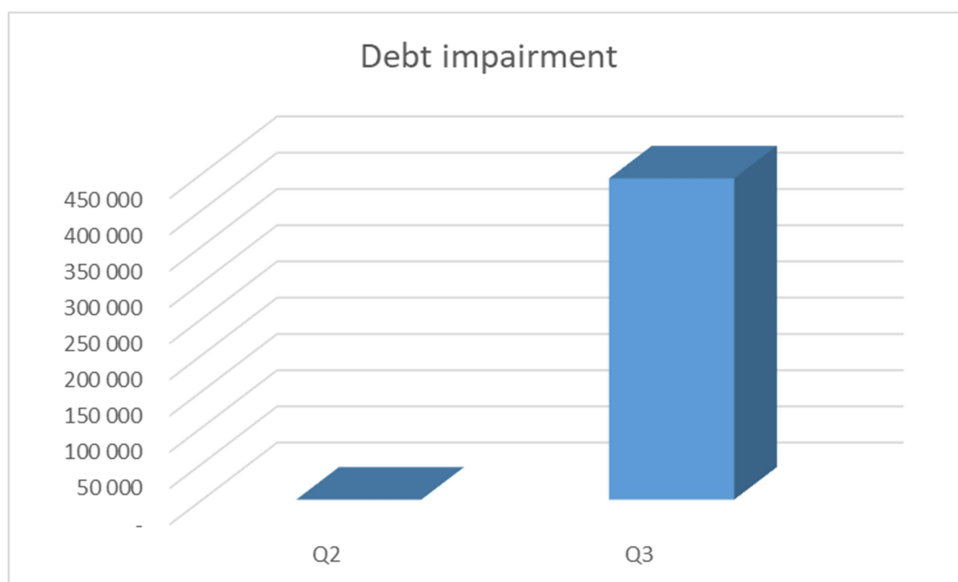
Employee Related cost / Remuneration of councillors

Remuneration related expenditure for the third quarter ending 31 March 2022 amounted to R70,905,482 of an adjusted budgeted amount of R286,743,011 that represents 25% of the budgeted amount.



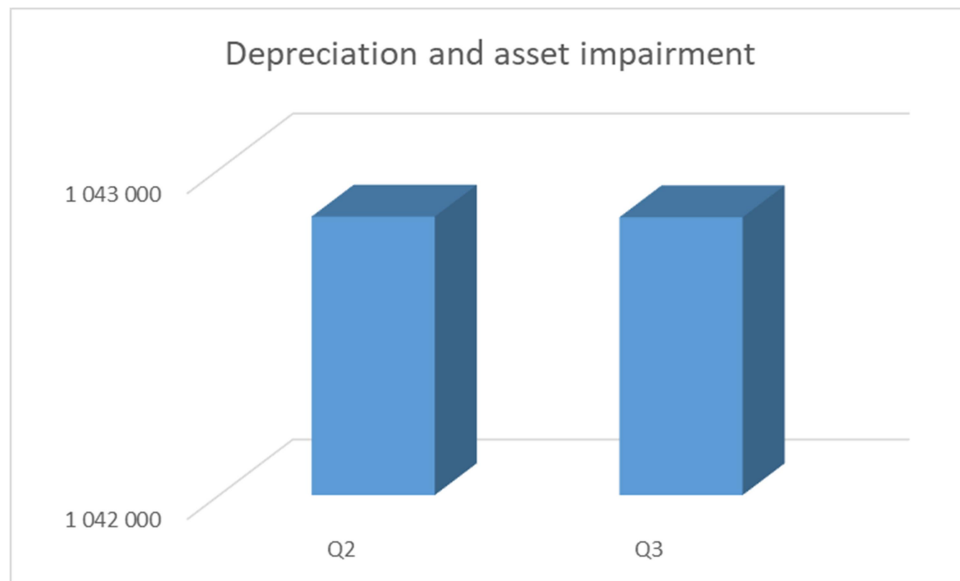
Debt Impairment / Depreciation and asset impairment

The debt impairment recognised for the 3rd quarter amounts to R443,251 and depreciation of R1,042,855 was recognised for the 3rd quarter ending 31 March 2022.



These items account for non-cash budgeted items. The fixed asset register module must still be fully implemented at Garden Route DM by the service provider of the financial system. Testing on a test platform was done in September 2021 and will continue 31 March 2022 after the budget has been finalized. (The previous asset management system

provider (Market Demand) terminated its services under the mSCOA contract. Phoenix had to develop a new asset register at no additional cost to municipalities, as this was an mSCOA requirement when National Treasury awarded the transversal tender for financial systems.) Full implementation and sign-off will be done after Garden Route DM tested all the required functionalities of the new proposed asset register extensively to ensure it meets the requirements of mSCOA and GRAP and fully integrates seamlessly and correctly with the financial system before it can be implemented.

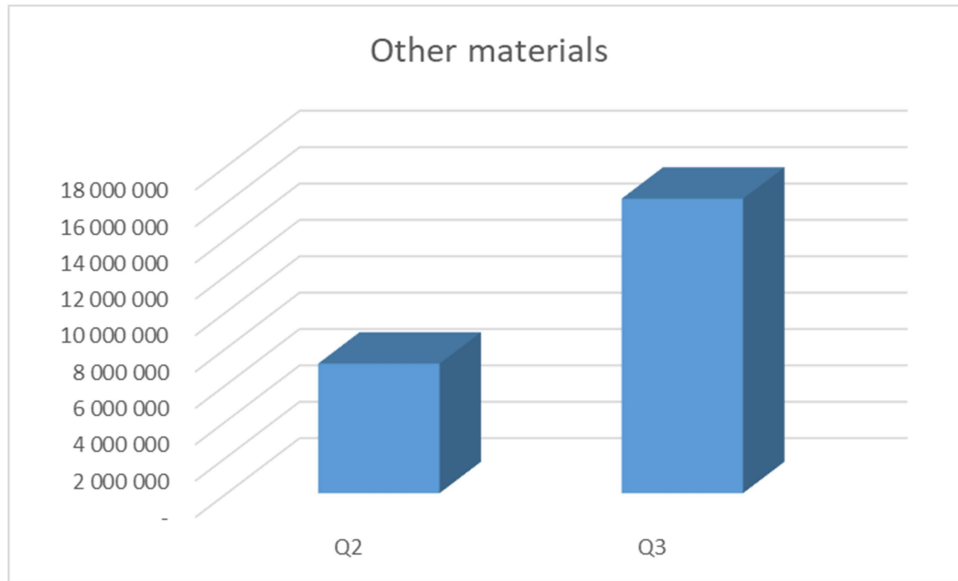


Finance charges

The municipality have no outstanding loans but it is envisioned that a loan will be taken out for the financing of the regional landfill site to be constructed.

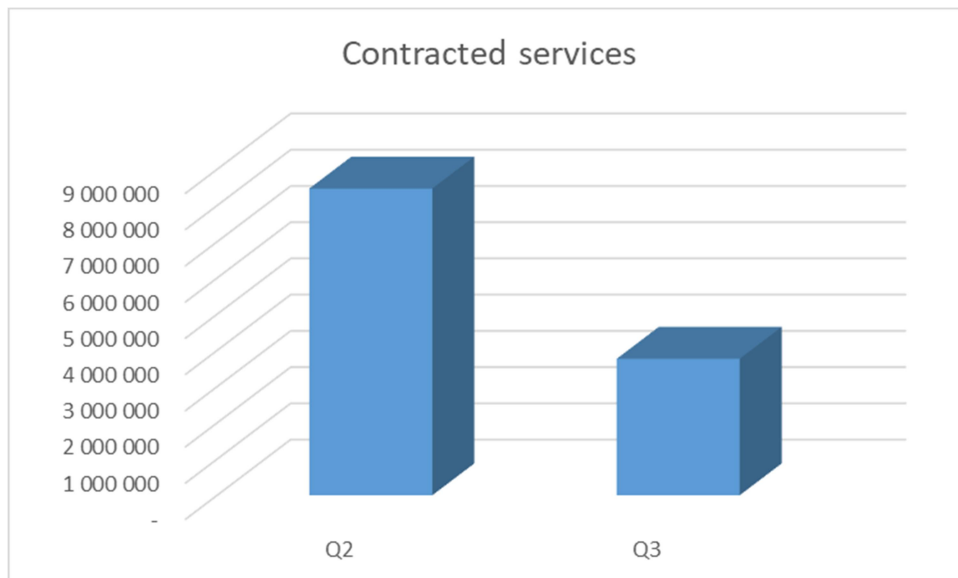
Other materials

Other materials consist of all inventories consumed purchases for materials and supplies and amounts to R16,195,238 for the 3rd quarter ended 31 March 2022 against an adjusted budgeted amount of R49,640,840.



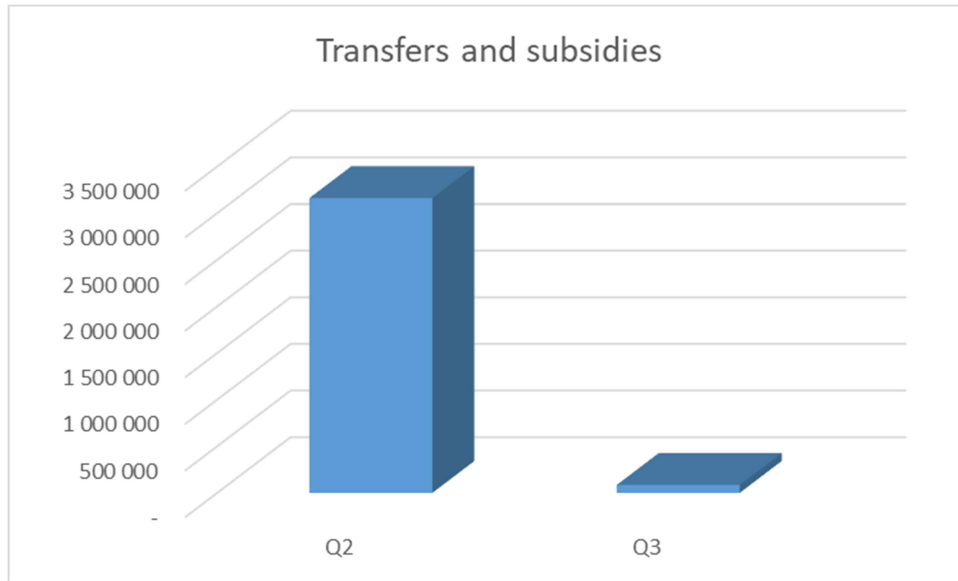
Contracted services

Contracted services amounted to R3,768,630 for the 3rd quarter ending 31 March 2022. It is expected that contracted services expenditure will increase during the last quarter because the national lockdown has ended.



Transfers and subsidies

The transfers and subsidies expenditure for the third quarter ended 31 March 2022 amounts to R86,000.

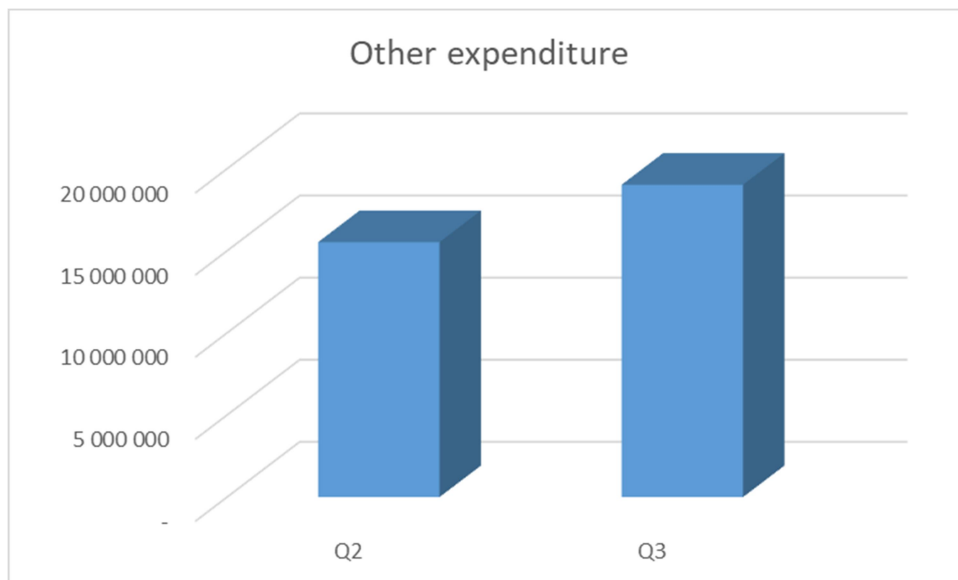


Other expenditure

Other expenditure reflects all other expenses not specifically mentioned and amounts to R19,027,660 for the third quarter ended 31 March 2022.

The other expenditure consists of the following:

- Operating costs and Operating Projects (own funds)



4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

Variances explained in Supporting Table C5

DC4 Garden Route - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q3 Third Quarter

Vote Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Executive and Council		4 013	-	-	-	-	-	-		-
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-		-
Vote 3 - Corporate Services		-	1 500	50	-	853	38	815	2174%	50
Vote 4 - Planning and Development		-	-	-	-	-	-	-		-
Vote 5 - Public Safety		-	200	380	-	286	285	0	0%	380
Vote 6 - Health		-	7 000	1 140	-	426	855	(429)	-50%	1 140
Vote 7 - Community and Social Services		-	-	-	-	-	-	-		-
Vote 8 - Sport and Recreation		3 000	-	-	-	-	-	-		-
Vote 9 - Waste Management		-	60 000	3 905	-	968	2 929	(1 962)	-67%	3 905
Vote 10 - Roads Transport		-	-	-	-	-	-	-		-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-		-
Vote 12 - Water		-	-	-	-	-	-	-		-
Vote 13 - Environment Protection		-	-	-	-	-	-	-		-
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-		-
Vote 15 - Electricity		-	-	-	-	-	-	-		-
Total Capital Multi-year expenditure	4,7	7 013	68 700	5 476	-	2 532	4 107	(1 574)	-38%	5 476
Single Year expenditure appropriation	2									
Vote 1 - Executive and Council		355	30	54	-	10	41	(30)	-75%	30
Vote 2 - Budget and Treasury Office		86	30	55	4	19	41	(22)	-53%	27
Vote 3 - Corporate Services		2 461	5 130	5 190	57	590	3 893	(3 303)	-85%	4 628
Vote 4 - Planning and Development		179	90	6 052	7	30	4 539	(4 509)	-99%	50
Vote 5 - Public Safety		30	-	100	-	83	75	8	11%	-
Vote 6 - Health		50	63	63	1	45	47	(2)	-3%	40
Vote 7 - Community and Social Services		-	-	-	-	-	-	-		-
Vote 8 - Sport and Recreation		2 522	2 130	2 507	13	45	1 880	(1 835)	-98%	2 387
Vote 9 - Waste Management		-	-	-	-	-	-	-		-
Vote 10 - Roads Transport		1 400	-	100	-	85	75	10	14%	100
Vote 11 - Waste Water Management		-	-	-	-	-	-	-		-
Vote 12 - Water		-	-	-	-	-	-	-		-
Vote 13 - Environment Protection		-	-	20	16	16	15	1	6%	-
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-		-
Vote 15 - Electricity		-	-	-	-	-	-	-		-
Total Capital single-year expenditure	4	7 083	7 473	14 141	98	924	10 606	(9 682)	-91%	7 262
Total Capital Expenditure		14 096	76 173	19 617	98	3 456	14 712	(11 256)	-77%	12 737

The adjusted capital budget for the financial year amounts to **R19,616,647**. For the third quarter, capital expenditure was **R2,310,145**, representing **12%** of the budget. The procurement processes of the major capital projects have not concluded yet during the third quarter and it is expected that spending will increase during the last quarter. The Landfill site of R60m have been reduced in the February adjustment budget, as per the estimated cash flows received from the engineer. The majority of the capital spending for the landfill site will be incurred during the next financial year 2022/2023, and the budget estimates will be adjusted according to the professional's forecast provided. Four Municipalities are participating namely George, Mossel Bay, Knysna and Bitou

Municipality. Monthly the participating municipalities will repay GRDM for the usage of the regional landfill site and this revenue will be used to repay the loan obligation and the contractor operating the landfill site. A project steering committee has been established where technical, financial, legal, etc. issues are discussed and progress is monitored where after the progress is reported to the catalytic project steering committee chaired by the municipal manager. A rehabilitation reserve will be established which must be cash funded to be able to pay for the rehabilitation once the landfill site has reached the end of its useful life.

4.1.6 Table C6: Monthly Budget Statement - Financial Position

DC4 Garden Route - Table C6 Monthly Budget Statement - Financial Position - Q3 Third Quarter

Description	Ref	2020/21	Budget Year 2021/22			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		143 131	164 643	161 221	7 679	164 643
Call investment deposits				–	145 000	
Consumer debtors				–	2 994	
Other debtors		23 956	24 106	39 629	41 968	24 106
Current portion of long-term receivables		3 867	3 733	4 246	4 246	3 733
Inventory		2 731	2 669	3 260	4 318	2 669
Total current assets		173 685	195 152	208 357	206 204	195 152
Non current assets						
Long-term receivables		59 705	52 945	61 388	61 388	52 945
Investments		27	27	27	27	27
Investment property		86 108	51 682	54 000	53 977	51 682
Investments in Associate				–		
Property, plant and equipment		166 336	227 652	171 957	169 915	227 652
Biological				–		
Intangible		2 139	2 113	2 113	1 180	2 113
Other non-current assets				–		
Total non current assets		314 316	334 418	289 485	286 487	334 418
TOTAL ASSETS		488 001	529 570	497 841	492 691	529 570
LIABILITIES						
Current liabilities						
Bank overdraft						
Borrowing					536	
Consumer deposits					553	
Trade and other payables		37 449	31 478	31 478	30 561	31 478
Provisions			34 270	42 438	29 860	34 270
Total current liabilities		37 449	65 748	73 916	61 511	65 748
Non current liabilities						
Borrowing		28	60 000	3 905	73	60 000
Provisions		144 823	135 506	138 097	138 097	135 506
Total non current liabilities		144 852	195 506	142 002	138 170	195 506
TOTAL LIABILITIES		182 301	261 254	215 918	199 680	261 254
NET ASSETS	2	305 700	268 316	281 923	293 011	268 316
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		286 727	201 063	221 409	232 497	201 063
Reserves		18 973	67 253	60 514	60 513	67 253
TOTAL COMMUNITY WEALTH/EQUITY	2	305 700	268 316	281 923	293 011	268 316

The financial position of Council is recorded at the end of the third quarter ending 31 March 2022.

4.1.7 Table C7: Monthly Budget Statement - Cash Flow

DC4 Garden Route - Table C7 Monthly Budget Statement - Cash Flow - Q3 Third Quarter										
Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates								-		
Service charges								-		
Other revenue		204 407	221 849	229 333	29 705	173 852	152 889	20 963	14%	229 333
Transfers and Subsidies - Operational		179 813	187 375	201 583	51 787	184 191	134 389	49 802	37%	201 583
Transfers and Subsidies - Capital		-	-				-	-		-
Interest		15 801	11 470	11 470	695	6 716	7 647	(931)	-12%	11 470
Dividends								-		
Payments										
Suppliers and employees		(409 171)	(428 096)	(453 672)	(44 234)	(312 850)	(302 448)	10 402	-3%	(453 672)
Finance charges		-	(70)	(70)	-	-	(47)	(47)	100%	(70)
Transfers and Grants		(1 965)	-		-	(3 491)	-	3 491	#DIV/0!	
NET CASH FROM/(USED) OPERATING ACTIVITIES		(11 114)	(7 472)	(11 355)	37 953	48 418	(7 570)	(55 988)	740%	(11 355)
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		3 652	-					-		-
Decrease (increase) in non-current receivables		3 636	-					-		
Decrease (increase) in non-current investments		-	-		(43 138)	(43 138)		(43 138)	#DIV/0!	-
Payments										
Capital assets		(6 923)	(76 173)	(19 617)	(98)	(3 456)	(11 443)	(7 987)	70%	(19 617)
NET CASH FROM/(USED) INVESTING ACTIVITIES		366	(76 173)	(19 617)	(43 236)	(46 594)	(11 443)	35 151	-307%	(19 617)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans								-		
Borrowing long term/refinancing			60 000	3 905	-		2 278	(2 278)	-100%	3 905
Increase (decrease) in consumer deposits								-		
Payments										
Repayment of borrowing								-		
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	60 000	3 905	-	-	2 278	2 278	100%	3 905
NET INCREASE/ (DECREASE) IN CASH HELD		(10 748)	(23 644)	(27 067)	(5 283)	1 823	(16 735)			(27 067)
Cash/cash equivalents at beginning:		169 768	188 287	188 287	150 855	150 855	188 287			150 855
Cash/cash equivalents at month/year end:		159 020	164 643	161 221		152 679	171 552			123 789

The municipal bank balance at 31 March 2022 totals R7 678 836 and the total balance of short-term deposits were R102 000 000, and call account deposits amounted to R43 000 000. Total cash and cash equivalents available at month ends is R152 678 836.

More detailed information regarding the cash position is tabled below that is giving a breakdown of the commitments against the cash of council:

REPORTING MONTH: 31 MARCH 2022		
Commitments against Cash & Cash Equivalents		
ITEM	Previous Month R'000	Current Month R'000
Bank balance as at 31 March 2022	10 855 475,15	7 678 836,00
Other Cash & Cash Equivalents: Short term deposits	102 000 000,00	102 000 000,00
Other Cash & Cash Equivalents: Call accounts	38 000 000,00	43 000 000,00
Total Cash & Cash Equivalents:	150 855 475,15	152 678 836,00
LESS:	86 201 938,19	94 535 255,52
Unspent Conditional Grants	5 319 072,08	5 319 072,08
Provision for staff leave	23 281 235,68	23 281 235,68
Provision for bonus	6 776 192,73	6 776 192,73
Post Retirement Benefits	37 463 916,00	37 463 916,00
Performance Bonus	1 436 040,60	1 436 040,60
Grant received in advance	-	-
Trade Payables	3 283 359,44	4 095 783,83
YTD Unspent Capital budget	1 349 731,66	1 783 519,60
YTD Unspent Operational budget	7 292 390,00	14 379 495,00
Sub total	64 653 536,96	58 143 580,48
PLUS:	8 962 219,53	8 962 219,53
VAT Receivable	1 937 602,53	1 937 602,53
Receivable Exchange	7 024 617,00	7 024 617,00
	73 615 756,49	67 105 800,01
LESS OTHER MATTERS:		
Capital Replacement Reserve	26 569 752,01	26 569 752,01
Employee Benefits Reserves	34 124 774,00	34 124 774,00
Sub Total	12 921 230,48	6 411 274,00
LESS: CONTINGENT LIABILITIES	5 503 377,00	5 503 377,00
Barry Louis Rae Trust	4 500 000,00	4 500 000,00
Portion of Portion 2 of Farm 238, Hooggekraal	353 441,00	353 441,00
Erf 99, Glentana	197 936,00	197 936,00
Labour disputes	452 000,00	452 000,00
Recalculated available cash balance	7 417 853,48	907 897,00
Total monthly commitments	20 032 723,63	19 938 355,11

PART 2 – SUPPORTING DOCUMENTATION

SECTION 5 – DEBTORS' ANALYSIS

Supporting Table SC3

DC4 Garden Route - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q3 Third Quarter

Description		Budget Year 2021/22											Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		NT Code	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days		
R thousands														
Debtors Age Analysis By Income Source														
Trade and Other Receivables from Exchange Transactions - Water	1200										-	-		
Trade and Other Receivables from Exchange Transactions - Electricity	1300										-	-		
Receivables from Non-exchange Transactions - Property Rates	1400										-	-		
Receivables from Exchange Transactions - Waste Water Management	1500										-	-		
Receivables from Exchange Transactions - Waste Management	1600										-	-		
Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	-	11	11	-	-	11	
Interest on Arrear Debtor Accounts	1810	251	249	241	241	235	233	1 576	5 365	8 391	7 650			
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-			
Other	1900	1 128	442	122	86	84	185	1 797	29 110	32 954	31 262			
Total By Income Source	2000	1 380	690	363	327	318	418	3 373	34 486	41 356	38 923	-	-	-
2020/21 - totals only														
Debtors Age Analysis By Customer Group														
Organs of State	2200	(228)	14	14	14	13	13	116	2 039	1 994	2 195			
Commercial	2300	-	-	-	-	-	-	-	-	-	-			
Households	2400	2	-	-	-	-	-	-	-	2	-			
Other	2500	1 606	676	350	313	305	405	3 257	32 448	39 360	36 729			
Total By Customer Group	2600	1 380	690	363	327	318	418	3 373	34 486	41 356	38 923	-	-	-

Long outstanding debtors that mainly consist of old sundry debt and fire accounts, remains a concern for the municipality and management will continue to report in terms of progress made.

The majority of the firefighting accounts are disputed with regards to the origin of the fire and who is responsible for the payment of the account. The fire section has implemented an electronic system which will assist in the future with disputes.

The municipality are required to submit debtors aged analysis data strings on a monthly basis.

The debtor section initiated debt collection processes and will report quarterly to the financial services committee on the debt collection process.

SECTION 6 – CREDITORS' ANALYSIS

Supporting Table C4

DC4 Garden Route - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q3 Third Quarter

Budget Year 2021/22												Prior year
Description	NT	0 -	31 -	61 -	91 -	121 -	151 -	181 Days -	Over 1	Total	totals for chart	
R thousands	Code	30 Days	60 Days	90 Days	120 Days	150 Days	180 Days	1 Year	Year		(same period)	
Creditors Age Analysis By Customer Type												
Bulk Electricity	0100									-		
Bulk Water	0200									-		
PAYE deductions	0300									-		
VAT (output less input)	0400									-		
Pensions / Retirement deductions	0500									-		
Loan repayments	0600									-		
Trade Creditors	0700	148	4	142	1	1	-	439	18	752		
Auditor General	0800									-		
Other	0900									-		
Total By Customer Type	1000	148	4	142	1	1	-	439	18	752	-	

The municipality are required to submit creditors aged analysis data strings on a monthly basis.

The main reason for long outstanding creditors are due to disputes that are addressed between suppliers and the municipality.

SECTION 7 – INVESTMENT PORTFOLIO ANALYSIS

7.1 Investment monitoring information

The municipality invest access funds on a 30 days' short-term investment period in order to maximise the interest received and to have cash readably available when needed and is done in line with the Cash Management and Investment Policy of council.

Departments provide cash flow projections on spending to the finance department, which enables the finance department to accurately perform cash flow projections.

This should be done in line with the Cash Management and Investment policy of council.

	Balance as at 01 March 2022	Movements for the month		Balance as at 31 March 2022	Interest earned Month	Interest earned Year to date
		Investments matured	Investments made			
Garden Route District Municipality						
Standard Bank	44 000 000,00	-14 000 000,00	20 000 000,00	50 000 000,00	144 007,50	1 496 885,24
Investec Bank	-			-		-
ABSA	10 000 000,00	-	12 000 000,00	22 000 000,00	-	457 572,61
Nedbank	40 000 000,00	-18 000 000,00	8 000 000,00	30 000 000,00	169 892,55	1 005 552,06
FNB	8 000 000,00	-8 000 000,00	-	-	74 746,30	100 746,98
BANK DEPOSITS	102 000 000,00	-40 000 000,00	40 000 000,00	102 000 000,00	388 646,35	3 060 756,89

SECTION 8 – ALLOCATION AND GRANT RECEIPTS AND EXPENDITURE

8.1 Supporting Table C6

DC4 Garden Route - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q3 Third Quarter

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		162 568	177 702	177 702	41 914	172 210	133 277	38 934	29,2%	177 702
Local Government Equitable Share		157 370	167 653	167 653	41 914	166 661	125 740	40 921	32,5%	167 653
Finance Management		1 000	1 000	1 000	–	1 000	750	250	33,3%	1 000
Municipal Systems Improvement			4 500	4 500			3 375	(3 375)	-100,0%	4 500
EPWP Incentive		1 629	2 071	2 071	–	2 071	1 553	518	33,3%	2 071
NT - Rural Roads Asset Management Systems		2 569	2 478	2 478	–	2 478	1 859	620	33,3%	2 478
Fire Service Capacity Building Grant								–		
								–		
								–		
								–		
								–		
Other transfers and grants [insert description]								–		
Provincial Government:		2 859	8 473	17 100	9 873	10 883	12 825	(1 942)	-15,1%	17 100
PT - Integrated Transport Plan		900	900	1 778			1 334	(1 334)	-100,0%	1 778
PT - Municipal Accreditation & Capacity Building Grant		–	5 000	5 629	5 000	5 000	4 222	778	18,4%	5 629
PT - Fire Service Capacity Building Grant		–	–	–			–	–		–
PT - Financial Management Capacity Building Grant		–	250	293	250	250	220	30	13,9%	293
PT - WC Support Grant		280		–			–	–		–
PT - Disaster Management Grant		–		27			20	(20)	-100,0%	27
PT - WC Support Grant		379		–			–	–		–
PT - Safety Plan Implementation (WOSA)		1 300	2 323	5 073	2 323	2 323	3 805	(1 482)	-38,9%	5 073
PT - Services Seta A21 Bricklaying Apprenticeship				–	–	–	–	–		–
PT - Western Cape Financial Management Support Grant				750	–	750	563	188	33,3%	750
PT - Municipal Service Delivery and Capacity Building Grant				350	–	350	263	88	33,3%	350
PT - Local Government Public Employment Support Grant				200	200	200	150	50	33,3%	200
PT - Joint District and Metro Approach Grant				2 000	2 000	2 000	1 500	500	33,3%	2 000
PT - Municipal Drought Relief Grant				100	100	10	75	(65)	-86,7%	100
PT - Contribution Towards Acceleration of Housing Delivery				900			675	(675)	-100,0%	900
District Municipality:		–	–	–	–	–	–	–		–
[insert description]								–		
								–		
Other grant providers:		–	–	–	–	–	–	–		–
[insert description]								–		
								–		
Total Operating Transfers and Grants	5	165 427	186 175	194 802	51 787	183 093	146 102	36 991	25,3%	194 802

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act.

8.2 Supporting Table C7

DC4 Garden Route - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q3 Third Quarter

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		162 568	177 702	177 702	291	3 812	133 277	(129 464)	-97,1%	177 702
Local Government Equitable Share		157 370	167 653	167 653		–	125 740	(125 740)	-100,0%	167 653
Finance Management		1 000	1 000	1 000	55	487	750	(263)	-35,0%	1 000
Municipal Systems Improvement		–	4 500	4 500	57	588	3 375	(2 787)	-82,6%	4 500
EPWP Incentive		1 629	2 071	2 071	–	2 071	1 553	518	33,3%	2 071
NT - Rural Roads Asset Management Systems		2 569	2 478	2 478	178	666	1 859	(1 193)	-64,2%	2 478
Fire Service Capacity Building Grant								–		
Other transfers and grants [insert description]								–		
Provincial Government:		2 859	8 473	17 100	426	2 697	9 600	(6 683)	-69,6%	12 800
PT - Integrated Transport Plan		900	900	1 778	–		1 334	(1 334)	-100,0%	1 778
PT - Municipal Accreditation & Capacity Building Grant		–	5 000	5 629	263	2 096	4 222	(2 126)	-50,4%	5 629
PT - Financial Management Capacity Building Grant		–	–	–	–	–	–	–	–	–
PT - WC Support Grant		–	250	293	–	–	220	–	–	293
PT - WC Support Grant		280	–	–	–	–	–	–	–	–
PT - Disaster Management Grant		–	–	27	–	20	20	–	–	27
PT - WC Support Grant		379	–	–	–	–	–	–	–	–
PT - Safety Plan Implementation (WOSA)		1 300	2 323	5 073	163	581	3 805	(3 224)	-84,7%	5 073
PT - Services Seta A21 Bricklaying Apprenticeship		–	–	–	–	–	–	–	–	–
PT - Western Cape Financial Management Support Grant		–	–	750	–	–	563	–	–	–
PT - Municipal Service Delivery and Capacity Building Grant		–	–	350	–	–	263	–	–	–
PT - Local Government Public Employment Support Grant		–	–	200	–	–	150	–	–	–
PT - Joint District and Metro Approach Grant		–	–	2 000	–	–	1 500	–	–	–
PT - Municipal Drought Relief Grant		–	–	100	–	–	75	–	–	–
PT - Contribution Towards Acceleration of Housing Delivery		–	–	900	–	–	675	–	–	–
District Municipality:		–	–	–	–	–	–	–	–	–
[insert description]								–		
Other grant providers:		–	–	–	–	–	–	–	–	–
[insert description]								–		
Total operating expenditure of Transfers and Grants:		165 427	186 175	194 802	716	6 509	142 877	(136 147)	-95,3%	190 502

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act that stipulates reporting on all grant performance should be done from the receiving officer. RSC Equitable Share is an unconditional grant hence the day-to-day running of the business are dependent on it.

SECTION 9 – EXPENDITURE ON COUNCILLOR AND BOARD MEMBERS ALLOWANCES AND EMPLOYEE BENEFITS

Supporting Table C8

DC4 Garden Route - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q3 Third Quarter

2021/22 Garden Route - Supporting Table 006 monthly Budget Statement - Councillor and Staff Benefits - 30 June Quarter											
Summary of Employee and Councillor remuneration	Ref	2020/21	Budget Year 2021/22								
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast	
R thousands		A	B	C						D	
Councillors (Political Office Bearers plus Other)											
Basic Salaries and Wages	1	11 298	11 298	11 866	610	7 157	8 899	(1 743)	-20%	11 866	
Pension and UIF Contributions		242	242	9	32	73	7	66	967%	9	
Medical Aid Contributions		78	78	49	16	59	37	23	61%	49	
Motor Vehicle Allowance		776	776	–	197	416	–	416	#DIV/0!	–	
Cellphone Allowance		515	–	19	86	192	14	178	1259%	19	
Housing Allowances		451	451	–	62	124	–	124	#DIV/0!	–	
Other benefits and allowances		–	515	–	–	–	–	–	–	–	
Sub Total - Councillors		4	13 360	13 360	11 943	1 003	8 021	8 957	(936)	-10%	11 943
% increase			0,0%	-10,6%						-10,6%	
Senior Managers of the Municipality											
Basic Salaries and Wages	3	4 390	4 587	5 778	376	4 736	4 334	402	9%	4 587	
Pension and UIF Contributions		161	1 484	2	68	153	2	151	9480%	1 484	
Medical Aid Contributions		105	113	57	14	69	43	26	61%	113	
Overtime		–	–	–	–	–	–	–	–	–	
Performance Bonus		–	–	–	–	–	–	–	–	–	
Motor Vehicle Allowance		804	840	498	42	450	373	77	21%	840	
Cellphone Allowance		142	148	108	–	72	81	(9)	-11%	148	
Housing Allowances		–	–	–	32	64	–	64	#DIV/0!	–	
Other benefits and allowances		770	804	610	17	42	457	(416)	-91%	804	
Payments in lieu of leave		–	–	–	–	23	–	23	#DIV/0!	–	
Long service awards		–	–	–	–	–	–	–	–	–	
Post-retirement benefit obligations		–	–	–	–	–	–	–	–	–	
Sub Total - Senior Managers of Municipality	4	6 371	7 977	7 053	550	5 609	5 290	319	6%	7 977	
% increase			25,2%	10,7%						25,2%	
Other Municipal Staff											
Basic Salaries and Wages	2	150 980	160 610	164 837	13 553	128 116	123 628	4 488	4%	160 610	
Pension and UIF Contributions		24 725	24 941	27 919	2 273	20 590	20 939	(349)	-2%	24 941	
Medical Aid Contributions		19 890	21 819	24 153	2 042	17 759	18 114	(355)	-2%	21 819	
Overtime		4 080	5 011	5 617	491	3 767	4 213	(446)	-11%	5 011	
Performance Bonus		–	–	–	–	–	–	–	–	–	
Motor Vehicle Allowance		9 384	9 909	9 976	884	7 623	7 482	141	2%	9 909	
Cellphone Allowance		122	137	132	10	88	99	(12)	-12%	137	
Housing Allowances		2 463	2 531	2 874	199	2 331	2 155	176	8%	2 531	
Other benefits and allowances		18 195	14 583	18 070	884	14 818	13 552	1 266	9%	14 583	
Payments in lieu of leave		–	4 724	6 941	685	6 442	5 205	1 236	24%	4 724	
Long service awards		–	90	–	–	–	–	–	–	90	
Post-retirement benefit obligations		9 942	8 586	7 228	–	22	5 421	(5 399)	-100%	8 586	
Sub Total - Other Municipal Staff		4	239 781	252 941	267 747	21 020	201 557	200 810	746	0%	252 941
% increase				5,5%	11,7%						5,5%
Total Parent Municipality		259 512	274 277	286 743	22 572	215 187	215 057	130	0%	272 860	

Remuneration related expenditure for the third quarter ending 31 March 2022 amounted to **R70,905,482** of an adjusted budgeted amount of **R286,743,011** that represents **25%** of the budgeted amount.

SECTION 10 – MATERIAL VARIANCES TO THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

The measurement of performance of the Municipality in terms of the implementation of the Service Delivery and Budget Implementation plan are reported in the indicated section below.

SECTION 11 – CAPITAL PROGRAMME PERFORMANCE

The table below provides information on capital budget spending:

SCOA config	Nr	Project description	Cost centre	Adjusted budget R'000	YTD Expenditure R'	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
71120006635	1	Office furniture: Office MM	1001	30 000,00	10 224,88	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71204240001	2	Office equipment: CFO	1204	27 000,00	19 418,98	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71301240001	3	Office furniture: Exec Manager Corporate Services	1301	30 000,00	1 673,00	Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104125	4	Monitors	1307	54 231,00	54 230,56	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308230001	5	Hygiene Equipment	1308	590 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71120006639	6	Office Furniture & Equipment: Man Planning&Dev	1401	30 000,00	919,13	Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71402400001	7	Air Conditioner	1402	20 000,00	14 689,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71408400001	8	Office Furniture: Human Settlements	1408	40 000,00	14 100,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71801240001	9	Office of the executive manager Community: office equipment	1801	30 000,00	26 312,98	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71801310001	10	Firestation: Mosselbay	1801	1 140 000,00	426 256,25	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71804310001	11	ODN EHPshadenet Insurance	1804	6 164,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71805102408	12	Laminator - Insurance claim	1805	5 000,00	4 710,40	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71805104010	13	Blinds - Insurance claim	1805	5 500,00	3 170,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71805104155	14	IT Equipment - Insurance claim	1805	12 060,00	11 108,52	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71806240001	15	Knysna EHP Insurance claims	1806	3 800,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72205160001	16	Calitzdorp Spa Roof's	2205	2 000 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72205230001	17	Power Tools	2205	80 000,00	44 903,46	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72205230002	18	Wet Fuel Generator	2205	50 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72305230001	19	Hazmat Rescue & Fire Equipment	2305	380 300,00	285 682,23	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
74402100901	20	Landfill Site: PPE	4402	3 905 382,00	967 529,75	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.

SCOA config	Nr	Project description	Cost centre	Adjusted budget R'000	YTD Expenditure R'	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
71307104148	21	Laptops (Standard)	1307	471 797,00	471 796,87	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the STO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104149	22	Laptops (Small)	1307	61 020,00	22 017,38	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the STO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104150	23	Personal Computers (PC's)	1307	145 810,00	145 810,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the STO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104151	24	Printers (3-in-1)	1307	17 967,00	17 966,09	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the STO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72801104001	25	Office Furniture - RRAMS	2801	100 000,00	85 185,56	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the STO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104153	26	A3 Printer (GIS)	1307	22 400,00	22 392,17	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the STO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104121	27	Insurance / Uneconomical Repair	1307	18 567,00	18 566,96	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the STO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230005	28	ICT Infrastructure: Servers	1207	884 459,00		Order Issued to Supplier	Order Issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the STO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230006	29	ICT Infrastructure: Security	1207	67 624,00	67 624,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the STO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230007	30	ICT Infrastructure: Upgrade MS SQL	1207	51 740,00		Order Issued to Supplier	Order Issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the STO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230010	31	ICT Infrastructure: 8 Port Switches	1207	76 544,00		Order Issued to Supplier	Order Issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the STO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230013	32	ICT Infrastructure: 8 U Rack Units	1207	54 261,00	54 260,87	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the STO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230014	33	ICT Infrastructure: 9 U Rack Units	1207	5 392,00	5 391,30	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the STO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230011	34	ICT Infrastructure: Access Points (AP-AC-IR)	1207	33 852,00	33 852,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the STO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230016	35	ICT Infrastructure: 48 Port Patch Panels	1207	12 508,00		Order Issued to Supplier	Order Issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the STO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230018	36	ICT Infrastructure: Blanking Plates	1207	3 920,00		Order Issued to Supplier	Order Issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the STO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230022	37	Multimedia Group Conferencing Devices	1207	31 131,00	31 130,44	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the STO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230024	38	Council Chambers - Multimedia	1207	255 629,00	255 628,50	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the STO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230021	39	UPS	1207	10 335,00	10 335,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the STO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230008	40	ICT Infrastructure: 48 Port Switches	1207	191 595,00		Order Issued to Supplier	Order Issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the STO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.

SCOA config	Nr	Project description	Cost centre	Adjusted budget R' 000	YTD Expenditure R' 000	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
07120730009	41	ICT Infrastructure: 24 Port Switches	1207	70 859,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07120730012	42	ICT Infrastructure: Access Points (UAP-XG-US)	1207	147 805,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07120730017	43	ICT Infrastructure: 24 Port Patch Panels	1207	11 948,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07120730019	44	ICT Infrastructure: QNAP Storage	1207	143 080,00	143 080,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07120730020	45	TDR Meter	1207	15 969,00	15 969,21	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07120730023	46	Webcams	1207	5 870,00	5 569,57	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07120730025	47	Tablets	1207	50 000,00	15 548,70	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104155	48	TriPod System	1307	6 600,00	6 600,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104157	49	4-in-1 Printers	1307	13 000,00	12 970,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104158	50	Colour Printer	1307	5 697,00	5 697,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104156	51	USB HDD / SSD Clone Dock	1307	1 700,00	1 478,26	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104159	52	Finger Scanner	1307	23 099,00	23 098,37	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071602102301	53	RH Sensor	1602	20 000,00	15 839,13	Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071602102301	54	Drought Grant	1602	100 000,00	83 320,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071409102401	55	7x Office Chairs	1409	21 000,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
072205102351	56	Electrical Equipment and tools	2205	200 000,00	0,00	Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
072206102352	57	Electrical Equipment and tools	2206	100 000,00	0,00	Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
072203102350	58	Electrical Equipment and tools	2203	20 000,00	0,00	Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071004104010	59	New Office Furniture: Speaker	1004	50 000,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071004104011	60	2-seater couch	1004	15 000,00	0,00	Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTD progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.

SCOA config	Nr	Project description	Cost centre	Adjusted budget R'000	YTD Expenditure R'	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
071004104012	81	Bar/Fridge	1004	2 500,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress. i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071004104013	82	TV	1004	5 000,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress. i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071004104114	83	printer/scanner/copier in PA's office of Speaker	1004	10 000,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress. i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071211104080	84	2x High back office chairs	1211	6 000,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress. i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071311104061	85	Chair	1311	3 000,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress. i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104180	86	ICT Infrastructure: Upgrade Network	1307	500 000,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress. i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104182	87	Infrastructure: Backup Tape drive	1307	361 000,00	0,00	Order issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress. i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071403103101	88	Erf 22494 - Fire Station	1403	3 098 900,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress. i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071403103102	89	Erf 22495 - Fire Station	1403	2 482 350,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress. i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071311104083	70	Folding Table (Branding office stock)	1311	1 000,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress. i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071311102453	71	Sound Equipment: Shotgun microphone, blimp, headphones	1311	14 000,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress. i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071316102370	72	Installation of Fire/Smoke Detector - Head Office	1316	464 873,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress. i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071309104150	73	1x Laptop: Task	1309	15 000,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress. i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104181	74	Infrastructure: WiFi Routers	1307	90 000,00	0,00	Order issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress. i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071212104001	75	Chair	1212	3 000,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress. i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071212104002	76	2x Aircons - Debtors	1212	25 000,00	0,00	Order issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress. i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104188	77	New cellphone contracts	1307	60 000,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress. i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
072205104096	78	Donated TVs	2205	56 891,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress. i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071403103103	79	Erf 325-Beach Road/N2 Intersection	1403	360 000,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress. i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071308102801	80	Guns Safes	1308	10 000,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress. i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071602102302	81	Repeater	1602	71 892,00	0,00	Order issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress. i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
Totals				19 617 061,00	3 456 095,33				

Commitments against capital for the month March 2022				
71120006639	7	Office Furniture & Equipment: Man Planning&Dev	1401	2 647,83
72305230001	20	Hazmat Rescue & Fire Equipment	2305	48 748,02
071207230005	29	ICT Infrastructure: Servers	1207	884 458,26
071207230007	31	ICT Infrastructure: Upgrade MS SQL	1207	51 739,13
071207230010	32	ICT Infrastructure: 8 Port Switches	1207	76 544,00
071207230016	37	ICT Infrastructure: 48 Port Patch Panels	1207	8 325,00
071207230018	38	ICT Infrastructure: Blanking Plates	1207	3 920,00
073602102301	55	RH Sensor	3602	2 375,87
072205102351	58	Electrical Equipment and tools	2205	193 296,60
072206102352	59	Electrical Equipment and tools	2206	51 653,39
72205230001	18	Power Tools	2205	22 058,01
071207230008	42	ICT Infrastructure: 48 Port Switches	1207	191 595,00
071207230009	43	ICT Infrastructure: 24 Port Switches	1207	70 858,44
071207230017	45	ICT Infrastructure: 24 Port Patch Panels	1207	11 940,00
71408400001	9	Office Furniture: Human Settlements	1408	6 835,00
71801310001	11	Firestation: Mosselbay	1801	178 527,17
71801240001	10	Office of the executive manager Community: office equipment	1801	3 375,00
072203102350	60	Electrical Equipment and tools	2203	4 915,00
74402100901	21	Landfill Site: PPE	4402	688 127,60
071004104011	62	2-seater couch	1004	12 357,33
071004104114	65	printer/scanner/copier in PA's office of Speaker	1004	7 105,22
071307104182	69	Infrastructure: Backup Tape drive	1307	280 590,09
071307104181	76	Infrastructure: WiFi Resorts	1307	67 532,26
071212104002	78	2 x Aircons - Debtors	1212	20 000,00
071602102302	82	Repeater	1602	71 683,00
		Total Commitments		2 961 207,22




SECTION 12 – OPERATIONAL PROJECTS PERFORMANCE

Refer to table below for the actual expenditure against the budgeted amounts for the largest operational projects budgeted for in the 2021/22 financial year:

Project code & name	FULL YEAR TOTAL BUDGET	Year to date actual at the end of the 3rd Quarter 2021/22	% Spent
MM024 Grant in Aid	83 664,00	57 528,09	68,76%
MM025 Donations and Sponsor of Sport Equipment	305 000,00	210 995,00	69,18%
MM023 Women in Business	20 000,00	19 271,00	96,36%
MM020 Christmas Hampers	171 336,00	171 336,00	100,00%
MM005 Barnowl Risk System	988 000,00	-	0,00%
COR03 Annual Disposal Project	88 626,00	71 060,14	80,18%
COR44 COVID 19	159 800,00	20 654,10	0,00%
MM011 Municipal Newsletters	45 000,00	23 655,65	0,00%
COR11 External Bursaries	205 000,00	-	0,00%
COR13 Training	1 225 710,00	371 775,66	30,33%
COR12 MMC	765 000,00	-	0,00%
COR41 Unemployed Training (EPWP)	200 000,00	-	0,00%
COR30 Servicing of all fire equipment (OHS)	80 000,00	11 220,00	14,03%
COR33 Medical Examination	110 000,00	46 655,44	42,41%
COR23 Mental/ Mens Health Awareness	4 754,00	3 252,17	68,41%
PED01 SCEP	120 000,00	104 347,83	86,96%
PED03 Film Office	200 000,00	200 000,00	100,00%
PED04 Investment Prospectus	285 000,00	280 000,00	98,25%
PED05 SME Support Programme	598 635,00	416 132,44	69,51%
PED43 Maintenance of office buildings	350 000,00	297 116,25	84,89%
PED45 Maintenance of office buildings	60 000,00	27 250,95	45,42%
PED44 Maintenance of office buildings	270 000,00	261 175,51	96,73%
PED42 Maintenance of office buildings	600 000,00	442 336,28	73,72%
PED29 IDP Rep Forum	174 560,00	90 547,01	51,87%
PED17 Cater Care Project	450 000,00	347 826,08	77,29%
PED09 WTM	250 000,00	-	0,00%
PED13 Tourism Marketing	510 000,00	264 513,62	51,87%
MM007 Organisational Performance Management	500 000,00	326 560,00	65,31%
PED62 EPWP Grant	3 395 918,00	4 508 352,53	132,76%
PED70 EPWP Project	-	305 178,88	-468,64%
COM25 Fire Fighting Services: Service/Scheduled Maintenance	100 000,00	86 830,61	86,83%
COM26 Fire Fighting Services: Repairs - Unplanned	300 000,00	191 026,77	63,68%
COM27 Fire Fighting Services: Pumps and Plant - Service	75 000,00	29 594,15	39,46%
COM28 Fire Fighting Services: Tyre Replacement (New)	58 500,00	46 940,68	80,24%
COM10 Maintenance of radio equipment	192 018,00	109 507,05	57,03%
COM04 Social assistance	10 000,00	3 787,92	37,88%
COM37 COVID-19 Project	53 208,00	13 472,16	25,32%
COM02 Incentives and awareness	5 000,00	-	0,00%
COM09 Purchase of samples and analysing	1 200 000,00	1 014 241,09	84,52%

PED56 Maintenance at Swartvlei	12 800,00	-	0,00%
PED57 Maintenance at Swartvlei	83 400,00	34 617,31	41,51%
PED55 Maintenance at Swartvlei	42 600,00	18 058,46	42,39%
PED54 Maintenance at Swartvlei	75 000,00	19 126,23	25,50%
PED59 Maintenance at Victoria Bay	10 073,00	2 636,43	26,17%
PED58 Maintenance at Victoria Bay	19 870,00	19 662,88	98,96%
PED61 Maintenance at Victoria Bay	47 852,00	8 474,37	17,71%
PED60 Maintenance at Victoria Bay	17 478,00	6 427,68	36,78%
PED49 Maintenance at Calitzdorp Spa	85 000,00	7 726,96	9,09%
PED48 Maintenance at Calitzdorp Spa	25 000,00	19 007,79	76,03%
PED47 Maintenance at Calitzdorp Spa	132 826,00	107 411,87	80,87%
PED46 Maintenance at Calitzdorp Spa	92 622,00	58 347,36	63,00%
PED51 Maintenance at De Hoek Resort	70 000,00	33 664,70	48,09%
PED53 Maintenance at De Hoek Resort	70 000,00	-	0,00%
PED52 Maintenance at De Hoek Resort	12 802,00	1 153,91	9,01%
PED50 Maintenance at De Hoek Resort	114 879,00	124 768,94	108,61%
COM34 Waste minimization strategy	600 000,00	144 000,00	24,00%
COM32 Awareness Campaign: Home Composting Pilot Project	30 000,00	6 000,00	20,00%
COM01 Blue Flag Beach application and operational costs	26 000,00	22 608,70	86,96%
COM07 GREF database maintenance and development	100 000,00	-	0,00%
COM15 Air Quality sampling	45 000,00	31 010,15	68,91%
COM12 Awareness raising: GRDM clean fires	58 000,00	-	0,00%
Totals:	15 915 811,00	11 038 844,80	69,36%

SECTION 13 – SECTION 11 WITHDRAWALS

 PROVINCIAL TREASURY Withdrawals from Municipal Bank Accounts In accordance with Section 11, Sub-section 1 (b) to (j) 																									
NAME OF MUNICIPALITY:	GARDEN ROUTE DISTRICT MUNICIPALITY																								
MUNICIPAL DEMARCATION CODE:	DC4																								
QUARTER ENDED:	31-Mar-22																								
MFMA section 11. (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i>, or any other senior financial <i>official</i> of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only -	<table border="1"> <thead> <tr> <th>Amount</th> <th>Reason for withdrawal</th> </tr> </thead> <tbody> <tr> <td>(b) to defray expenditure authorised in terms of section 26(4);</td> <td>none</td> </tr> <tr> <td>(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);</td> <td>none</td> </tr> <tr> <td>(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;</td> <td>none</td> </tr> <tr> <td>(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -</td> <td>none</td> </tr> <tr> <td>(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or</td> <td>none</td> </tr> <tr> <td>(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;</td> <td>none</td> </tr> <tr> <td>(f) to refund money incorrectly paid into a bank account;</td> <td>none</td> </tr> <tr> <td>(g) to refund guarantees, sureties and <i>security</i> deposits;</td> <td>none</td> </tr> <tr> <td>(h) for cash management and <i>investment</i> purposes in accordance with section 13;</td> <td>R 102 000 000,00 Investments made for the 3rd Quarter</td> </tr> <tr> <td>(i) to defray increased expenditure in terms of section 31; or</td> <td></td> </tr> <tr> <td>(j) for such other purposes as may be <i>prescribed</i>.</td> <td>R 111 434 114,00 Quarter 3 expenditure</td> </tr> </tbody> </table>	Amount	Reason for withdrawal	(b) to defray expenditure authorised in terms of section 26(4);	none	(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);	none	(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;	none	(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -	none	(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or	none	(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;	none	(f) to refund money incorrectly paid into a bank account;	none	(g) to refund guarantees, sureties and <i>security</i> deposits;	none	(h) for cash management and <i>investment</i> purposes in accordance with section 13;	R 102 000 000,00 Investments made for the 3rd Quarter	(i) to defray increased expenditure in terms of section 31; or		(j) for such other purposes as may be <i>prescribed</i> .	R 111 434 114,00 Quarter 3 expenditure
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(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -	Name and Surname: M Stratu																								
(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i> ; and	Rank/Position: Municipal Manager																								
(b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i> .	Signature: 																								
Tel number	Fax number																								
448 031 320																									
Email Address																									
geraldine@grdm.gov.za																									
The completed form must reach Mr Edwin Nkuna at the Provincial Treasury, Private Bag x 9165, 7 Wale Street, Cape Town, 8000, Tel: 021 483 8662, Fax 021 483 8623, Email: enkuna@pgwc.gov.za on or before the 15th of the month following the end of each quarter.																									

SECTION 14 – MUNICIPAL MANAGER'S QUALITY CERTIFICATE



54 York Street,
George
Western Cape
6529

PO Box 12,
George,
Western Cape
6530

Tel: 044 803 1300
Fax: 086 555 6303
E-mail: info@gardenroute.gov.za
www.gardenroute.gov.za

OFFICE OF THE MUNICIPAL MANAGER

Enquiries: Jan-Willem De Jager
Reference: 6/1/1 – 21/22
Date: 11 April 2022

Provincial Treasury
Local Government Budget Analysis
Private Bag X9165
CAPE TOWN
8000

National Treasury
Local Government Budget Analysis
Private Bag X115
PRETORIA

Sir / Madam

QUALITY CERTIFICATE

I, MG STRATU, the accounting officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**, hereby certify that the–

- ☐ The monthly budget statement
- ☐ **Quarterly report on the implementation of the budget and financial state of affairs of the municipality**
- ☐ Mid- year budget and performance assessment

for the quarter ended **31 March 2022**, has been prepared in accordance with the Municipal Finance Management Act (Act 56 of 2003) and regulations made under the Act.

Print Name MONA E STRATU

Accounting Officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**.

Signature [Signature]
Date 10/2/2022



PERFORMANCE MANAGEMENT

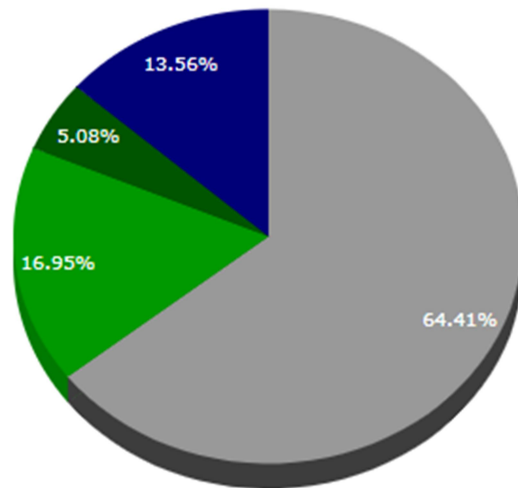
Quarter 3

January - March 2022

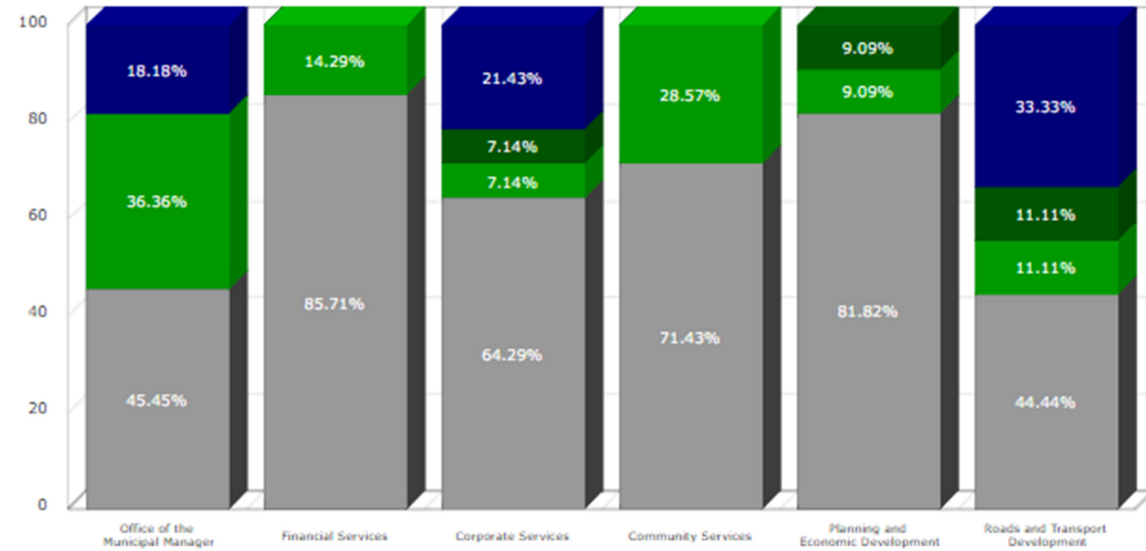
Top Layer KPI Report

Report drawn on 13 April 2022 at 13:01
for the months of Quarter ending March 2022 to Quarter ending March 2022.

Garden Route District Municipality



Responsible Directorate



	Garden Route District Municipality	Responsible Directorate						
		Office of the Municipal Manager	Financial Services	Corporate Services	Community Services	Planning and Economic Development	Roads and Transport Development	[Unspecified]
■ Not Yet Applicable	38 (64.41%)	5 (45.45%)	6 (85.71%)	9 (64.29%)	5 (71.43%)	9 (81.82%)	4 (44.44%)	-
■ Not Met	-	-	-	-	-	-	-	-
■ Almost Met	-	-	-	-	-	-	-	-
■ Met	10 (16.95%)	4 (36.36%)	1 (14.29%)	1 (7.14%)	2 (28.57%)	1 (9.09%)	1 (11.11%)	-
■ Well Met	3 (5.08%)	-	-	1 (7.14%)	-	1 (9.09%)	1 (11.11%)	-
■ Extremely Well Met	8 (13.56%)	2 (18.18%)	-	3 (21.43%)	-	-	3 (33.33%)	-
Total:	59	11	7	14	7	11	9	-
	100%	18.64%	11.86%	23.73%	11.86%	18.64%	15.25%	-

Performance Key:

KPI not applicable = Target was already achieved in the quarters prior

KPI not Met = 0 %< = Actual/Target< = 74.9%

Almost Met = 75 %< = Actual/Target < = 99.99%

Met = 100% Actual meets Target

KPI Well Met = 100.001% < = Actual/Target < = 149.9%

KPI Extremely Well Met = 150 000 %< = Actual/Target

OFFICE OF THE MUNICIPAL MANAGER										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2022				Yearly Target	Year to Date
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual
TL1	Submit an OPCAR progress report to the MANCOM on a quarterly basis	Number of progress reports submitted to MANCOM on a quarterly basis	Good Governance	5	1	1	G	Not applicable	4	3
TL2	Submit the Top layer SDBIP for 2022/23 for approval by the Mayor within 14 days after the budget has been approved	Top Layer SDBIP for 2022/23 submitted to the Mayor within 14 days after the budget has been approved	Good Governance	1	N/A	N/A	N/A	Not applicable	1	N/A
TL3	Submit the draft the annual performance report for 2020/2021 to the Auditor General by 31 August 2021	Draft Annual performance report for 2020/21 submitted to the Auditor General by 31 August 2021	Good Governance	1	0	0	N/A	Not applicable	1	1
TL4	Submit a quarterly report on Individual Performance Management to MANCOM	Number of reports submitted	Good Governance	New KPI for 2021/2022	1	1	G	Not applicable	4	3
TL5	Review the organizational strategic risk register(top 10) and submit to Council by 31 May 2022	Reviewed organizational strategic risk register submitted to Council by 31 May 2022	Good Governance	1	N/A	N/A	N/A	Not applicable	1	N/A
TL6	Review the Risk based audit plan (RBAP) for 2022/23 and submit to the Audit Committee for consideration by 30 June 2022	RBAP for 2022/23 reviewed and submitted to the Audit Committee by 30 June 2022	Good Governance	1	N/A	N/A	N/A	Not applicable	1	N/A

OFFICE OF THE MUNICIPAL MANAGER								
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2022			
					Target	Actual	R	Corrective Measures/ Comment
TL7	Complete 90% of the Risk Based Audit Plan (RBAP) for the 2021/22 financial year by 30 June 2022 [(Number of audits and tasks completed for the period identified in the RBAP/ Number of audits and tasks identified in the RBAP) x 100]	% of the Risk Based Audit Plan completed by 30 June 2022	Good Governance	New KPI for 2021/2022	25.00%	45.00%	B	Not applicable
TL8	The percentage of the municipal capital budget spent on capital projects by 30 June 2022 [(Actual amount spent on capital projects /Total amount budgeted for capital projects) x 100]	% of capital budget spent by 30 June 2022	Financial Viability	95.29%	0%	16%	B	Not applicable
TL9	Compile and submit the final Oversight Report for 2020/21 to Council by 31 March 2022	Final Oversight Report for 2020/21 submitted to Council by 31 March 2022	Good Governance	1	1	1	G	Not applicable
TL10	Submit the Draft Communication Transition Plan to MANCOM by 31 July 2021	Draft Communication Transition Plan submitted	Good Governance	New KPI for 2021/2022	N/A	N/A	N/A	Not applicable
TL11	Review the system of delegations and submit to Council by 28 February 2022	Reviewed systems of delegations submitted	Good Governance	New KPI for 2021/2022	1	1	G	Not applicable

COMMUNITY SERVICES								
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2022			
					Target	Actual	R	Corrective Measures/ Comment
TL12	Submit quarterly reports to the Community Services Portfolio Committee on the progress with regards to the Garden Route Food Pantry	Number of reports submitted	A Skilled workforce and Community	New KPI for 2021/22	1	1	G	N/A
TL13	Appoint a service provider for the design and construction of a new fire station in Mossel Bay by 31 December 2021	Service provider appointed	Health and public safety	New KPI for 2021/22	N/A	N/A	N/A	N/A
TL14	Appoint a service provider for the building, operating and construction of a regional landfill facility in Mossel Bay by 31 December 2021	Service provider appointed	Health and public safety	New KPI for 2021/22	N/A	N/A	N/A	N/A
TL15	Finalize the tender documents on construction tender	Tender Documentation finalized by June 2022	Health and public safety	New KPI for 2021/22	N/A	N/A	N/A	N/A
TL16	Execute 2 emergency preparedness exercises and submit reports to the Portfolio Committee by 30 June 2022	Number of reports submitted by 30 June 2022	Health and public safety	New KPI for 2021/22	N/A	N/A	N/A	N/A

COMMUNITY SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2022				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual
TL17	Execute 4 emission testing(air quality) initiatives by 30 June 2022	Number of emission testing(air quality) initiatives executed by 30 June 2022	Health and public safety	New KPI for 2021/22	1	1	G	N/A	4	6
TL18	Spend 90% of the budget for HAZMAT rescue and fire equipment by 30 June 2022[(Actual expenditure on project/Budgeted amount for project) x 100]	% of budget spent	Health and public safety	New KPI for 2021/22	N/A	N/A	N/A	N/A	90%	75%

FINANCIAL SERVICES								
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2022			
					Target	Actual	R	Corrective Measures/Comment
TL19	Financial viability measured in terms of the available cash to cover fixed operating expenditure by 30 June 2022 [(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft + Short Term Investment) / Monthly Fixed Operational Expenditure excluding(Depreciation, Amortization, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Number of months that available cash is sufficient to cover the monthly operating expenditure(Audit AFS)	Financial Viability	9.12	N/A	N/A	N/A	N/A
TL20	Submit the Long-Term Financial Plan to Council to address the financial sustainability of Garden Route District Municipality by 31 December 2021	Long Term Financial Plan submitted to Council by 31 December 2021	Financial Viability	1	1	1	N/A	N/A
TL21	Achieve a current ratio of 1.5 (Current assets : Current liabilities) by 30 June 2022	Number of times the Municipality can pay back its short term-liabilities with its short-term assets by 30 June 2022	Financial Viability	2.60	N/A	N/A	N/A	N/A

FINANCIAL SERVICES								
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2022			
					Target	Actual	R	Corrective Measures/Comment
TL22	Financial viability measured in terms of the municipality's ability to meet its service debt obligations by 30 June 2022 [(Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / (Total Operating Revenue]	% of debt coverage	Financial Viability	1.47%	N/A	N/A	N/A	N/A
TL23	Compilation of the Annual Financial Statements (AFS) for the 2020/21 financial year and submit to the Auditor-General (AG) by 31 August 2021	Compilation and submission of the AFS to the AG by 31 August 2021	Financial Viability	1	N/A	N/A	N/A	N/A
TL24	Review the SCM Policy to consider appropriate amendments to support the EPWP mandate and submit to Council by 31 May 2022	Annual review of the SCM policy submitted to Council by May 2022	A Skilled Workforce and Communities	1	N/A	N/A	N/A	N/A
TL25	Compile the Mid-year Financial Statements for the 2021/22 financial year and submit to APAC by 28 February 2022	Compilation and submission of the Mid-year Financial Statements to APAC by 28 February 2022	Financial Viability	New KPI for 2021/22	N/A	N/A	N/A	N/A

CORPORATE SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2022				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL26	Report quarterly to Council on the revision of the Human Resource Policies of the Organisation	Number of reports submitted to Council	Good Governance	7	1	2	B	N/A	4	4
TL27	Number of people from employment equity target groups that will be appointed in the three highest levels of management during the 2021/22 financial year in compliance with the municipality's approved employment equity plan (senior officials & managers, professionals, technicians and associate professionals)	Number of people appointed in the three highest levels of management in compliance with the municipality's approved employment equity plan (senior officials & managers, professionals, technicians and associate professionals)	A Skilled Workforce and Communities	1	N/A	N/A	N/A	N/A	1	N/A
TL28	Spend 1% of personnel budget on training by 30 June 2022 [(Actual total training expenditure/total personnel budget) x 100]	% of the personnel budget spent on training by 30 June 2022	A Skilled Workforce and Communities	2.37%	N/A	N/A	N/A	N/A	1%	N/A

CORPORATE SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2022				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL29	Limit vacancy rate to 10% of budgeted post by 30 June 2022 [(Number of funded posts vacant/number of funded posts) x 100]	% vacancy rate	A Skilled Workforce and Communities	5.96%	N/A	N/A	N/A	N/A	10%	N/A
TL30	Review the organisational structure and submit to Council by 30 June 2022	Organisational structure reviewed and submitted to Council by 30 June 2022	A Skilled Workforce and Communities	1	N/A	N/A	N/A	N/A	1	N/A
TL31	Award 18 external bursaries to qualifying candidates by 31 March 2022	Number of external bursaries awarded by March 2022	A Skilled Workforce and Communities	25	18	19	G2	N/A	18	19
TL32	Award 10 internal bursaries to qualifying candidates by 31 March 2022	Number of internal bursaries awarded by March 2022	A Skilled Workforce and Communities	22	10	10	G	N/A	10	10
TL33	Create training opportunities for EPWP appointees by 30 June 2022	Number of training opportunities created for EPWP appointees by 30 June 2022	A Skilled Workforce and Communities	93	N/A	N/A	N/A	N/A	50	N/A

CORPORATE SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2022				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL34	Submit a quarterly report to Council on the execution of council resolutions	Number of reports submitted to Council on a quarterly basis	Good Governance	2	1	2	G2	N/A	4	3
TL35	Spend 90% of the capital budget for ICT by 30 June 2022 [(Actual capital expenditure for ICT/Capital budgeted amount for ICT) x 100]	% of capital budget spent for ICT	Financial Viability	New KPI for 2021/22	N/A	55%	B	N/A	100%	101%
TL36	Develop a Deployment/Career Pathing/Staff Rationale Strategy and submit to Council by 30 June 2022	Deployment/Career Pathing/Staff Rationale Strategy submitted	A Skilled Workforce and Communities	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL37	Capture 95% of permanent employee records on the Electronic Records System by 31 December 2021 [(Number of permanent employee records captured on the Electronic Records System / Number of permanent employees) x	% of permanent employees captured on the Electronic Records Systems	A Skilled Workforce and Communities	New KPI for 2021/22	N/A	N/A	N/A	N/A	95%	100%

CORPORATE SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2022				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
	100]									
TL38	Develop a Gender Mainstreaming Action Plan and submit to Council by 30 June 2022	Number of actions plans submitted	A Skilled Workforce and Communities	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL39	Submission of the GRSM Skills Mecca Implementation Plan to Council for approval	Implementation Plan submitted to Council for approval by 30 August 2021	A Skilled Workforce and Communities	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	1

PLANNING AND ECONOMIC DEVELOPMENT										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2022				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL40	Create job opportunities through the Expanded Public Works Programme (EPWP) for the organization by 30 June 2022	Number of job opportunities created through the Expanded Public Works Programme (EPWP) by 30 June 2022	Grow an Inclusive District Economy	325	100	132	B	N/A	297	404
TL41	Compile and submit the Final Annual Report 2020/21 to Council by 31 December 2021	Final Annual Report for 2020/21 submitted to Council by 31 December 2021	Good Governance	1	N/A	N/A	N/A	N/A	1	1
TL42	Submit an integrated progress report on the implementation of the Growth and Development Strategy to Council by 30 June 2022	Number of integrated progress reports submitted	Grow an Inclusive District Economy	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL43	Sign a Service Level Agreement with WESGRO Investment Promotion Unit to market the Garden Route Investment Prospectus by 30 November 2021	Signed Service Level Agreement	Grow an Inclusive District Economy	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	1
TL44	Sign a Service Level Agreement (SLA) with the Garden Route Film	Signed Service Level Agreement	Grow an Inclusive District Economy	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	1

	Commission by 30 November 2021									
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PLANNING AND ECONOMIC DEVELOPMENT										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2022				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL45	Review and align the Integrated Human Settlements Strategic Plan and submit to Council by 31 December 2021	The Integrated Human Settlements Strategic Plan submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	1
TL46	Submit a Project Initiation Document (PID) on the conceptual development framework and business plan for Social Housing and Finance Linked Individual Subsidy Programme (FLISP) to Council by 31 March 2022	Number of PID's submitted	Good Governance	New KPI for 2021/22	2	2	G	N/A	2	2
TL47	Complete and submit an application for "Accreditation Level 1" to Provincial Government by 30 June 2022	Application for "Accreditation Level 1" submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL48	Develop and submit the new Integrated Development Plan (IDP) for the 2022-2027 period to Council by 31 May 2022	IDP submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A

TL49	Install a solar energy powered system in at least one of the Municipal Properties by 30 June 2022	Solar energy powered system installed	Promote sustainable environmental management and public safety	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL50	Submit a Turnaround Strategy for Municipal Resorts to Council by 31 December 2021	Turnaround Strategy for Municipal Resorts submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	1
ROADS AND TRANSPORT SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2022				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL51	Job creation through the Roads Services by June 2022	Number of Jobs created by 30 June 2022	A Skilled Workforce and Communities	75	N/A	98	B	N/A	50	173
TL52	Spent 95% of the roads budget allocation by 30 June 2022 (Actual expenditure divided by approved allocation received)	% of the roads spent by 30 June 2022	Financial Viability	82%	95%	99.94%	B	N/A	95%	99.94%
TL53	Reseal 27.84 km of roads by 30 June 2022	Number of km's of roads resealed	Bulk Infrastructure and Co-ordination	32.06	13	34.58	B	N/A	27.84	34.58
TL54	Regravel 15.72 km of roads by 30 June 2022	Number of km's of roads regavelled by 30 June 2022	Bulk Infrastructure and Co-ordination	26.31	N/A	N/A	N/A	. N/A	15.72	3.57

TL55	Compile a business plan for the Rural Road Asset Management Systems (RRAMS) and submit to MANCOM by 30 June 2022	RRAMS business plan compiled and submit to MANCOM by 30 June 2022	Bulk Infrastructure and Co-ordination	1	N/A	N/A	N/A	N/A	1	N/A
TL56	Develop a complaints management system by 31 December 2021	Complaints management system developed	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	1
TL57	Submit a quarterly consolidated report on the progress of all projects to MANCOM	Number of reports submitted to MANCOM	Good Governance	New KPI for 2021/22	1	1	G	N/A	4	2
ROADS AND TRANSPORT SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2022				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL58	Submit a bi-annual report to Council on the replacement value of fleet vehicles	Number of reports submitted	Good Governance	2	N/A	N/A	N/A	N/A	2	1
TL59	Submit a quarterly progress report to MANCOM on issues raised in the "Roads to Recover Report"	Number of progress reports submitted	Good Governance	New KPI for 2021/22	1	3	B	N/A	4	3