

COUNCIL

25 JANUARY 2022

**1. REPORT: SECTION 52 – RESPONSIBILITIES OF MAYOR / VERSLAG: ARTIKEL 52
VERANTWOORDELIKHEDE VAN DIE BURGEMEESTER / INGXELO: U MHLATHI 52 -
UXANDUVA LUKA SODOLOPHU**

(6/18/7)

12 January 2022

REPORT FROM THE EXECUTIVE MAYOR (M BOOYSEN)

2. PURPOSE OF THE REPORT

The report is tabled to Council in terms of Section 52(d) as required in terms of the Municipal Finance Management Act 56 of 2003.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

According to the MFMA Section 52 the Mayor of a municipality must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

5. RECOMMENDATION

- 5.1.1 That Council notes the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the quarter ending 31 December 2021.

AANBEVELING

- 5.2.1 *Dat die Raad kennis neem van die kwartaalverslag rakende die implementering van die begroting en die finansiële posisie van die munisipaliteit vir die jaar tot datum en die kwartaal geëindig 31 Desember 2021.*

ISINDULULO

- 5.3.1 Sesokuba iBhunga lithathele ingqalelo ingxelo yekota ngokumiselwa kolwabiwo-mali kunye nemicimbi yezemali zomasipala kunyaka uzakuthi ga ngoku kunye Nekota ephela ngomhla 31 kweyoMnga 2021.

6. DISCUSSION / CONTENTS

6.1 BACKGROUND

Section 52 of the Municipal Finance Management Act 2003 (No.56) (MFMA) requires the Mayor to report to Council on the financial affairs of the municipality.

Section 52 (d)

The mayor of a municipality –

Must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality

6.3 FINANCIAL IMPLICATIONS

As contained in the attached report.

6.4 LEGAL IMPLICATIONS

The following legislation applies:

- Municipal Finance Management Act, No 56 of 2003, section 52
- Municipal Budget and Reporting Regulations, 17 April 2009

6.5 STAFF IMPLICATION

None

6.6 PREVIOUS / RELEVANT COUNCIL RESOLUTIONS:

There are no previous or relevant Council resolutions related to this matter.

6.7 RISK IMPLICATIONS

There are no foreseen risks

ANNEXURE

Section 52 Report



SECTION 52

QUARTERLY FINANCIAL MANAGEMENT REPORT – Q2 ended 31 DECEMBER 2021

Garden Route District Municipality
Head Office: 54 York Street, George, 6530
Tel: 044 803 1300, **Fax:** 086 555 6303
www.gardenroute.gov.za

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Glossary

Annual Budget – Prescribed in section 16 of the MFMA - the formal means by which a Municipality approve official budget for the next three years.

Adjustment Budget – Prescribed in section 28 of the MFMA – the formal means by which a Municipality may revised its annual budget during the year.

Allocations (Transfers – see DORA) – Money received from Provincial or National Government.

Budget Related Policy(ies) – Policies of a Municipality affecting or affected by the budget, examples include Tariff Policy, Rates Policy, Credit Control and Debt Collection Policies.

Capital Expenditure - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet and must be included in the asset register.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality. Payments do not always coincide with budgeted expenditure timings - for example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government (see Allocations / Transfers).

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

Fruitless and Wasteful Expenditure – Expenditure that was made in vain and would/should have been avoided had reasonable care been exercised.

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

GRAP – Generally Recognised Accounting Practice. The new standard for municipal

accounting.

IDP – Integrated Development Plan. The main strategic planning document of the Municipality

MBRR – Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations dated April 2009.

MFMA – The Municipal Finance Management Act – Act No. 56 of 2003. The principle piece of legislation relating to municipal financial management.

MSCOA – Municipal Standard Chart of Account

MTREF – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years' budget allocations. Also includes details of the previous and current years' financial position.

Operating Expenditure – The day-to-day expenses of the Municipality such as salaries and wages.

Rates – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the Rand.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budgeted estimates.

Strategic Objectives – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

Unauthorised Expenditure – Generally, spending without, or in excess of, an Approved Budget.

Virement – A transfer of funds.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided. In Garden Route District this means the different GFS classification the budget is divided.

Legislative Framework

This report has been prepared in terms of the following enabling legislation:

The Municipal Finance Management Act – Act No. 56 of 2003

- Section 52: Quarterly budget statements

Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations

PART 1 – IN-YEAR REPORT

SECTION 1 – MAYORAL FOREWORD

Honourable Speaker, leaders of the opposition, honourable members of the Garden Route District Council on both sides of the house, the Municipal Manager and his Executive Management Team, staff members, members of the media, interest groups and the citizens of the Garden Route District, I would like to express a hearty warm welcome to you all.

Before we go to the figures of the 2nd quarter of the 2021/22 financial year, herewith an overview of the 2nd Quarter's events:

On Tuesday, 5 October 2021, the Garden Route District Municipality (GRDM) held a Skills Mecca Capacity Building Session by means of a webinar. The aim of the event was to bring all service providers (public and private), who are interested in becoming part of the Garden Route Skills Mecca (GRSM) process, together, and to provide them with insights into the programme and build their capacity when applying to become accredited providers in South Africa.

When providing an overview of the progress made so far, Dr Florus Prinsloo, coordinator of the Garden Route Skills Mecca (GRSM), highlighted the following:

- The GRDM envisages to start building a database of service providers including professional technical specialists that can help the GRSM to move forward with their work.
- GRDM has initiated a process with the necessary legal colleagues to copyright the GRSM brand, to strengthen and grow the brand to become a global and well-known international brand.
- The next Skills Summit is scheduled to place in March 2022 – a Skills Summit Working Group will be established to drive the arrangements for the Summit.
- Service providers should consider all resolutions taken at the GRSM Summit when developing their proposals as training providers for the GRSM. For this purpose, service providers also need to study the DDM (JDMA) One Plan and the Garden

Route District Skills Development Strategy. These documents can be accessed on the Garden Route District Municipality's website.

Council's term also came to an end during the second quarter and a new Council was elected and inaugurated during November 2021.

We ended the year on a high note, GRDM is pleased to announce that it has achieved a clean audit outcome for the 2020/2021 financial year. A clean audit is an unqualified audit opinion, with no findings, issued by the Auditor-General South Africa (AGSA) during their audit on financial statements, annual performance report and compliance to legislation.

Nine (9) months ago, GRDM reported that it had missed a clean audit because of one finding. However, the municipality gradually addressed all the issues that the AGSA raised in the past while ensuring its financial management ethos at all levels of the organisation were enhanced. "We have instilled a culture of sound financial management, prudent financial choices, efficiency and accountability," said Monde Stratu, Municipal Manager. "We will do our very best to retain a clean audit for years to come and not to drop our standards," he said.

These figures are presented in terms of Section 52 of the MFMA. The information is presented for the 2nd Quarter ending 31 December 2021.

Herewith an executive summary of the performance of the Council for the 2nd Quarter ending 31 December 2021. The actual and budgeted figures reported, include the Roads Operational Budget.

Revenue by source

The total revenue received by source for the 2nd quarter amounts to **R125,390,194**, against an adjusted budget of **R426,259,313**. This represents **29%** recording of revenue for the second quarter, this was above the expected performance of 25% for the second quarter; 45% of the revenue received for the second quarter related to Transfers and Subsidies revenue, which includes the second instalment of the Equitable Share, and 50% of the revenue related to the Roads Agency function. The other revenue received derived from interest on investments, fire services revenue, health services revenue and resorts revenue.

Operating Expenditure by source

For the 2nd quarter of the financial year the municipality recorded expenditure performance of **R115,791,952** against an adjusted budget of **R433,331,265**, representing **27%** of expenditure for the second quarter, this is a line with expected performance of 25% for the quarter.

The salary related expenditure for the second quarter was **R78,092,926** to an adjusted budget of **R261,471,902** (which includes contributions to post retirement benefits), representing **30%** spending of the budget for the second quarter, which is in line with expected performance of 25% for the quarter and the 5% deviation is because of the 13th cheque payments made in November & December respectively.

The councillor remuneration expenditure for the second quarter amounted to **R2,368,319** to an adjusted budget of **R13,360,009**, representing **18%** of the budget. The previous Council's term came to an end during the second quarter and a new Council was elected.

Spending on contracted services was **R8,469,680** in the second quarter representing **25%** spending of an adjusted budget of **R33,471,658** for the quarter. This is in line with the expected performance of 25% for the quarter.

The expenditure in respect of the roads agency function is integrated in the financial system and is reported as a department of the GRDM financial system from the 1st of July 2020.

Spending on other expenditure was **R15,531,306** in the second quarter representing **25%** spending of an adjusted budget of **R61,489,255** (including Roads Budget) for the quarter, this was in line with the expected performance of 25% for the quarter.

Capital Expenditure

The adjusted capital budget for the financial year amounts to **R76,572,524**. For the second quarter, capital expenditure was **R1,029,113**, representing **1%** of the budget. The procurement processes of the major capital projects have not concluded yet during the first quarter, **R1,819,302** orders were issued during the month of 31 December 2021. R60m is included in the capital budget for the construction of the regional landfill site. Procurement processes for construction of the site and an external loan to finance the

project is in progress. SCM process will be followed to appoint the operator of the regional landfill site. The R60m will be adjusted in the February adjustment budget, as per the estimated cash flows received from the engineer. The majority of the capital spending for the landfill site will be incurred during the next financial year 2022/2023, and the budget estimates will be adjusted according to the professional's forecast provided. Four Municipalities are participating namely George, Mossel Bay, Knysna and Bitou Municipality. Monthly the participating municipalities will repay GRDM for the usage of the regional landfill site and this revenue will be used to repay the loan obligation and the contractor operating the landfill site. A rehabilitation reserve will be established which must be cash funded to be able to pay for the rehabilitation once the landfill site has reached the end of its useful life.

Refer to detailed capital expenditure performance on page 39.

SECTION 2 – RESOLUTIONS**Municipal Financial Management Act, 56 of 2003 - SECTION 52: General responsibilities of the Mayor**

This is the resolution being presented to Council in the quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required in terms of section 52 of the Municipal Finance Management Act 56 of 2003.

RECOMMENDATION:

That Council takes note of the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the quarter ending 31 December 2021.

SECTION 3 – EXECUTIVE SUMMARY

3.1 Introduction

These figures are presented in terms of section 52(d) of the MFMA. The information is presented for the 2nd quarter ending 31 December 2021.

3.2 Consolidated performance

3.2.1 Against annual budget (adjusted)

The actual and budgeted figures reported, includes the Roads function.

Revenue by source

The total revenue received by source for the 2nd quarter amounts to **R125,390,194**, against an adjusted budget of **R426,259,313**. This represents **29%** recording of revenue for the second quarter, this was above the expected performance of 25% for the second quarter; 45% of the revenue received for the second quarter related to Transfers and Subsidies revenue, which includes the second instalment of the Equitable Share, and 50% of the revenue related to the Roads Agency function. The other revenue received derived from interest on investments, fire services revenue, health services revenue and resorts revenue.

Operating Expenditure by type

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3.3 Material variances from SDBIP

Attached to this report as Annexure is the SDBIP report for the 2nd quarter ending 31 December 2021.

Management of the SDBIP and achievement of actuals against KPI target are done via the Performance Management Section situated in the Office of the Municipal Manager.

3.4 Conclusion

Detailed analysis of the municipal performance for the 2nd quarter ending 31 December 2021 will be presented under the different sections of the report. More information regarding the municipal performance and explanations will be provided below.

SECTION 4 – IN-YEAR BUDGET STATEMENT TABLES

4.1 Monthly budget statement

4.1.1 Table C1: S71 Monthly Budget Statement Summary

DC4 Garden Route - Table C1 Monthly Budget Statement Summary - Q2 Second Quarter

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	–	–	–	–	–	–	–	–	–
Service charges	–	–	–	–	–	–	–	–	–
Investment revenue	12 091	8 500	8 500	649	2 819	4 250	(1 431)	-34%	8 500
Transfers and subsidies	34 252	187 375	192 940	55 931	129 939	96 470	33 469	35%	192 940
Other own revenue	356 179	224 819	224 819	34 926	123 955	112 410	11 545	10%	224 819
Total Revenue (excluding capital transfers and contributions)	402 522	420 694	426 259	91 506	256 713	213 130	43 583	20%	426 259
Employee costs	247 659	260 917	261 472	23 752	139 199	130 736	8 463	6%	261 472
Remuneration of Councillors	13 360	13 360	13 360	1 412	5 004	6 680	(1 676)	-25%	13 360
Depreciation & asset impairment	4 987	4 852	4 852	348	2 075	2 426	(351)	-14%	4 852
Finance charges	70	70	70	–	–	35	(35)	-100%	70
Inventory consumed and bulk purchases	51 360	57 894	54 699	1 101	12 668	27 349	(14 681)	-54%	54 699
Transfers and subsidies	1 851	2 375	2 418	200	3 405	1 209	2 196	182%	2 418
Other expenditure	96 908	88 698	96 461	8 884	42 556	48 230	(5 675)	-12%	96 461
Total Expenditure	416 194	428 166	433 331	35 697	204 907	216 666	(11 759)	-5%	433 331
Surplus/(Deficit)	(13 672)	(7 472)	(7 072)	55 809	51 806	(3 536)	55 342	-1565%	(7 072)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	–	–	–	–	54	–	54	#DIV/0!	–
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all)	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) after capital transfers & contributions	(13 672)	(7 472)	(7 072)	55 809	51 860	(3 536)	55 396	-1567%	(7 072)
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–	–	–
Surplus/ (Deficit) for the year	(13 672)	(7 472)	(7 072)	55 809	51 860	(3 536)	55 396	-1567%	(7 072)
Capital expenditure & funds sources									
Capital expenditure	14 096	76 173	76 573	352	1 146	38 286	(37 140)	-97%	76 573
Capital transfers recognised	4 161	–	400	85	85	200	(115)	-57%	400
Borrowing	–	60 000	60 000	–	–	30 000	(30 000)	-100%	60 000
Internally generated funds	9 935	16 173	16 173	266	1 061	8 086	(7 025)	-87%	16 173
Total sources of capital funds	14 096	76 173	76 573	352	1 146	38 286	(37 140)	-97%	76 573
Financial position									
Total current assets	173 685	195 152	195 152		245 241				195 152
Total non current assets	314 316	334 418	334 818		288 443				334 418
Total current liabilities	37 449	65 748	65 748		65 353				65 748
Total non current liabilities	144 852	195 506	195 506		136 817				195 506
Community wealth/Equity	305 700	268 316	268 716		331 514				268 316
Cash flows									
Net cash from (used) operating	(11 114)	(7 472)	(7 072)	55 809	51 860	(3 536)	(55 396)	1567%	(7 072)
Net cash from (used) investing	366	(76 173)	(76 573)	(28 984)	(29 778)	(38 286)	(8 508)	22%	(76 573)
Net cash from (used) financing	–	60 000	60 000	–	–	15 000	15 000	100%	60 000
Cash/cash equivalents at the month/year end	159 020	164 643	164 643	–	166 461	161 465	(4 996)	-3%	120 734
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	(436)	352	430	312	356	330	5 269	32 401	39 013
Creditors Age Analysis									
Total Creditors	151	166	69	1	–	421	25	24	858

4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

DC4 Garden Route - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q2 Second Quarter

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		230 331	236 045	241 611	57 349	144 825	120 805	24 019	20%	241 611
Executive and council		230 104	234 304	239 869	57 241	144 590	119 935	24 655	21%	239 869
Finance and administration		228	1 741	1 741	108	235	871	(636)	-73%	1 741
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		6 606	5 812	5 812	694	2 616	2 906	(290)	-10%	5 812
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		6 256	5 422	5 422	676	2 473	2 711	(238)	-9%	5 422
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		350	390	390	19	143	195	(52)	-27%	390
<i>Economic and environmental services</i>		165 584	178 836	178 836	33 463	109 326	89 418	19 908	22%	178 836
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		165 473	178 718	178 718	33 457	109 289	89 359	19 929	22%	178 718
Environmental protection		111	118	118	6	38	59	(21)	-36%	118
<i>Trading services</i>		-	-	-	-	-	-	-	-	-
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	402 522	420 694	426 259	91 506	256 767	213 130	43 637	20%	426 259
Expenditure - Functional										
<i>Governance and administration</i>		135 527	138 000	140 792	11 773	66 302	70 396	(4 094)	-6%	140 792
Executive and council		52 858	50 582	53 332	3 254	19 639	26 666	(7 027)	-26%	53 332
Finance and administration		79 953	84 933	84 976	8 285	45 172	42 488	2 684	6%	84 976
Internal audit		2 715	2 485	2 485	234	1 491	1 242	249	20%	2 485
<i>Community and public safety</i>		88 563	80 872	80 899	7 070	41 968	40 449	1 518	4%	80 899
Community and social services		14 616	7 804	7 831	688	4 876	3 915	960	25%	7 831
Sport and recreation		12 639	12 512	12 512	1 086	5 592	6 256	(664)	-11%	12 512
Public safety		26 761	25 100	25 100	1 902	12 494	12 550	(56)	0%	25 100
Housing		-	-	-	-	-	-	-	-	-
Health		34 547	35 456	35 456	3 394	19 006	17 728	1 278	7%	35 456
<i>Economic and environmental services</i>		182 370	203 424	205 770	16 607	93 986	102 885	(8 899)	-9%	205 770
Planning and development		9 706	19 390	20 019	1 668	7 905	10 009	(2 104)	-21%	20 019
Road transport		169 326	180 758	182 474	14 686	84 419	91 237	(6 818)	-7%	182 474
Environmental protection		3 339	3 277	3 277	252	1 662	1 638	24	1%	3 277
<i>Trading services</i>		6 612	3 209	3 209	113	1 398	1 605	(207)	-13%	3 209
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		6 612	3 209	3 209	113	1 398	1 605	(207)	-13%	3 209
<i>Other</i>		3 121	2 661	2 661	135	1 253	1 330	(78)	-6%	2 661
Total Expenditure - Functional	3	416 194	428 166	433 331	35 697	204 907	216 666	(11 759)	-5%	433 331
Surplus/ (Deficit) for the year		(13 672)	(7 472)	(7 072)	55 809	51 860	(3 536)	55 396	-1567%	(7 072)

This table reflects the operating budget (Financial Performance) in the standard classifications that is the Government Finance Statistics Functions and Sub-function. The main functions are Governance and Administration, Community and Public Safety, Economic and Environmental Services and Trading services.

Operating Revenue:

Table C2 reflects the financial performance per Standard Classification and shows that most of the municipal funds are received under the Executive and Council classification and the roads transport for the roads function performed on behalf of Province Government. This is because the municipality budget most of its income under the Governance and administration function of the Government Financial Statistics (GFS) classification.

The total revenue received by source for the 2nd quarter amounts to **R125,390,194**, against an adjusted budget of **R426,259,313**. This represents **29%** recording of revenue for the second quarter, this was above the expected performance of 25% for the second quarter; 45% of the revenue received for the second quarter related to Transfers and Subsidies revenue, which includes the second instalment of the Equitable Share, and 50% of the revenue related to the Roads Agency function. The other revenue received derived from interest on investments, fire services revenue, health services revenue and resorts revenue.

Operating Expenditure

The total operating expenditure for the 2nd quarter amounts to **R115,791,952** against an adjusted budget of **R433,331,265**, representing **27%** of expenditure for the second quarter, this is a line with expected performance of 25% for the quarter.

More details regarding the operational expenditures are included in the report below under expenditure by type.

In Table C3, Financial Performance is reported by municipal vote:

4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

DC4 Garden Route - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q2 Second Quarter

Vote Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Executive and Council		230 104	234 304	239 869	57 241	144 590	119 935	24 655	20,6%	239 869
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		228	1 741	1 741	108	235	871	(636)	-73,0%	1 741
Vote 4 - Planning and Development		-	-	-	-	-	-	-	-	-
Vote 5 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 6 - Health		350	390	390	19	143	195	(52)	-26,9%	390
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		6 256	5 422	5 422	676	2 473	2 711	(238)	-8,8%	5 422
Vote 9 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 10 - Roads Transport		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		111	118	118	6	38	59	(21)	-36,4%	118
Vote 14 - Roads Agency Function		165 473	178 718	178 718	33 457	109 289	89 359	19 929	22,3%	178 718
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	402 522	420 694	426 259	91 506	256 767	213 130	43 637	20,5%	426 259
Expenditure by Vote	1									
Vote 1 - Executive and Council		55 795	54 394	57 144	3 599	19 561	28 572	(9 010)	-31,5%	57 144
Vote 2 - Budget and Treasury Office		25 236	24 007	24 007	2 310	13 677	12 004	1 673	13,9%	24 007
Vote 3 - Corporate Services		44 399	49 126	49 168	4 379	26 817	24 584	2 233	9,1%	49 168
Vote 4 - Planning and Development		27 898	30 006	30 635	2 831	14 623	15 318	(695)	-4,5%	30 635
Vote 5 - Public Safety		34 204	32 904	32 931	2 550	16 602	16 466	136	0,8%	32 931
Vote 6 - Health		36 747	37 973	37 973	3 890	20 556	18 987	1 569	8,3%	37 973
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		12 639	12 512	12 512	1 086	5 592	6 256	(664)	-10,6%	12 512
Vote 9 - Waste Management		6 612	3 209	3 209	113	1 398	1 605	(207)	-12,9%	3 209
Vote 10 - Roads Transport		3 853	3 378	5 094	79	552	2 547	(1 995)	-78,3%	5 094
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		3 339	3 277	3 277	252	1 662	1 638	24	1,4%	3 277
Vote 14 - Roads Agency Function		165 473	177 380	177 380	14 608	83 867	88 690	(4 823)	-5,4%	177 380
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	416 194	428 166	433 331	35 697	204 907	216 666	(11 759)	-5,4%	433 331
Surplus/ (Deficit) for the year	2	(13 672)	(7 472)	(7 072)	55 809	51 860	(3 536)	55 396	-1566,7%	(7 072)

Revenue and expenditure reflects the operating performance per municipal vote. This is in accordance with the Government Financial Statistics (GFS) classification of the National Treasury.

Most of the municipal income is budgeted under the Executive and Council function and roads agency function. Sport and Recreation (Resorts) is the other main municipal function where income budgeting is recorded.

Expenditure per municipal vote is distributed to ensure that the municipal expenditure reflects the functions where expenditure is allocated. This is done to ensure implementation of the Integrated Development Plan (IDP) and for Annual Reporting.

4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC4 Garden Route - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q2 Second Quarter

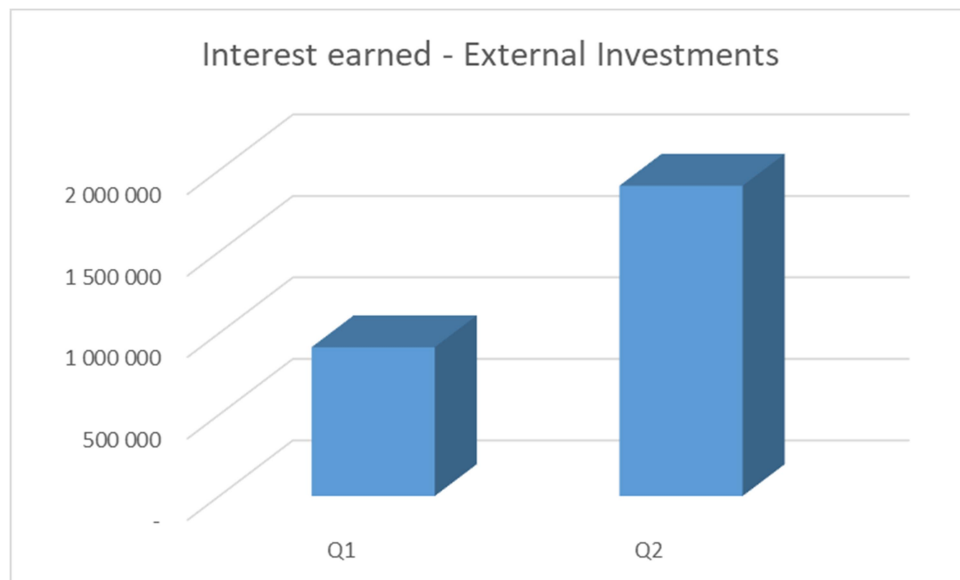
Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates								-		
Service charges - electricity revenue								-		
Service charges - water revenue								-		
Service charges - sanitation revenue								-		
Service charges - refuse revenue								-		
Rental of facilities and equipment		3 614	3 829	3 829	(24)	347	1 915	(1 567)	-82%	3 829
Interest earned - external investments		12 091	8 500	8 500	649	2 819	4 250	(1 431)	-34%	8 500
Interest earned - outstanding debtors		3 710	2 970	2 970	238	1 440	1 485	(45)	-3%	2 970
Dividends received		-	-	-			-	-		
Fines, penalties and forfeits		-	-	-			-	-		
Licences and permits		111	118	118	6	38	59	(21)	-36%	118
Agency services		184 673	195 834	195 834	34 689	116 778	97 917	18 861	19%	195 834
Transfers and subsidies		34 252	187 375	192 940	55 931	129 939	96 470	33 469	35%	192 940
Other revenue		164 071	22 067	22 067	17	5 352	11 034	(5 682)	-51%	22 067
Gains					-	-	-	-		
Total Revenue (excluding capital transfers and contributions)		402 522	420 694	426 259	91 506	256 713	213 130	43 583	20%	426 259
Expenditure By Type										
Employee related costs		247 659	260 917	261 472	23 752	139 199	130 736	8 463	6%	261 472
Remuneration of councillors		13 360	13 360	13 360	1 412	5 004	6 680	(1 676)	-25%	13 360
Debt impairment		1 841	1 500	1 500	-	98	750	(652)	-87%	1 500
Depreciation & asset impairment		4 987	4 852	4 852	348	2 075	2 426	(351)	-14%	4 852
Finance charges		70	70	70	-	-	35	(35)	-100%	70
Bulk purchases - electricity		-	-	-			-	-		
Inventory consumed		51 360	57 894	54 699	1 101	12 668	27 349	(14 681)	-54%	54 699
Contracted services		34 749	29 457	33 472	3 919	12 243	16 736	(4 493)	-27%	33 472
Transfers and subsidies		1 851	2 375	2 418	200	3 405	1 209	2 196	182%	2 418
Other expenditure		60 318	57 740	61 489	4 965	30 215	30 745	(530)	-2%	61 489
Losses								-		
Total Expenditure		416 194	428 166	433 331	35 697	204 907	216 666	(11 759)	-5%	433 331
Surplus/(Deficit)		(13 672)	(7 472)	(7 072)	55 809	51 806	(3 536)	55 342	(0)	(7 072)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)					-	54	-	54	#DIV/0!	
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educational Institutions)								-		
Transfers and subsidies - capital (in-kind - all)								-		
Surplus/(Deficit) after capital transfers & contributions		(13 672)	(7 472)	(7 072)	55 809	51 860	(3 536)			(7 072)
Taxation								-		
Surplus/(Deficit) after taxation		(13 672)	(7 472)	(7 072)	55 809	51 860	(3 536)			(7 072)
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		(13 672)	(7 472)	(7 072)	55 809	51 860	(3 536)			(7 072)
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		(13 672)	(7 472)	(7 072)	55 809	51 860	(3 536)			(7 072)

Revenue by Source

Revenue by source explains the types of income budgeted for and the performance of these items individually:

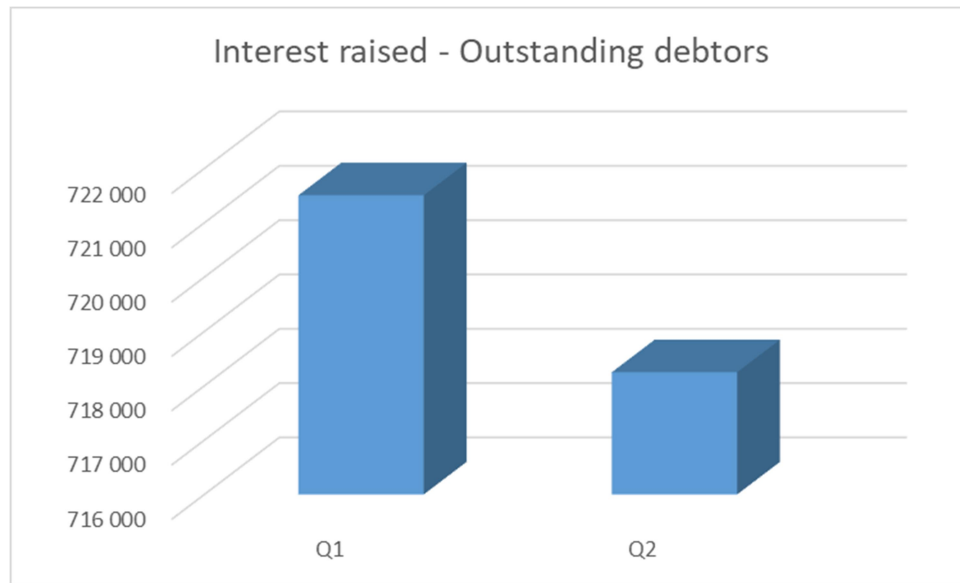
Interest earned – External Investments:

Reflects the interest earned in respect of surplus funds not immediately needed in the operations of the municipality over the short-term period. Interest on external investments received for the second quarter ending 31 December 2021 amounted to R1,905,219. The bulk of the investments have not matured yet, it is invested for more than 30 days, and the interest will only be realised on the date of maturity hence the reason for under performance against budgeted amount versus actual year-to-date.



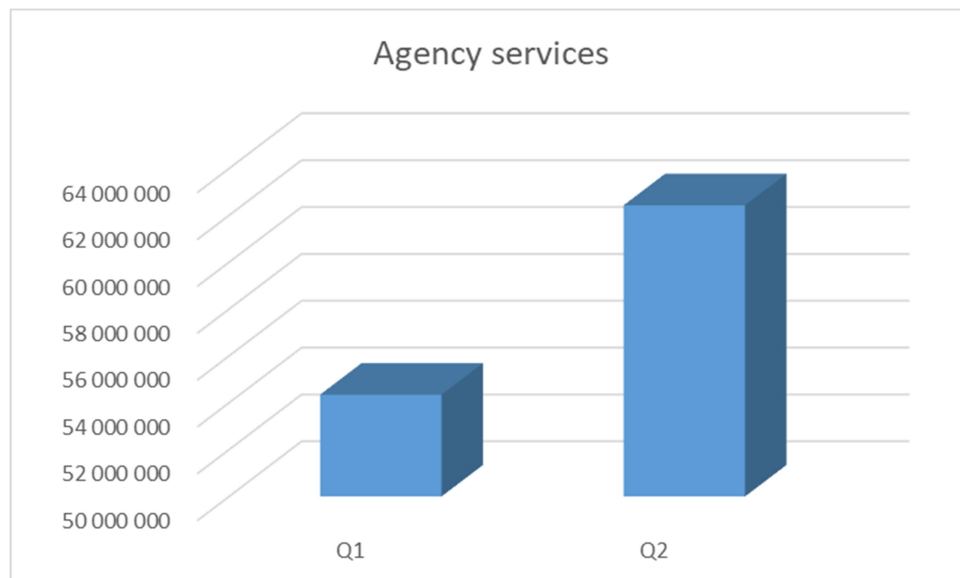
Interest raised – Outstanding debtors

Interest on outstanding debtors for the second quarter ending 31 December 2021 amounted to R718,249. The majority of the debtors are firefighting debtors.



Agency services

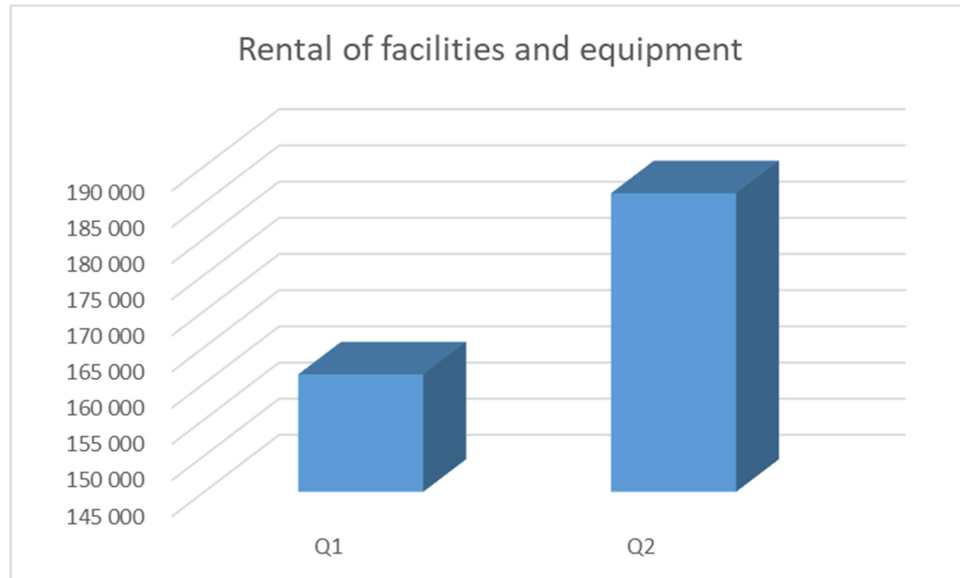
The municipality performs an agency function on behalf of the Department of Transport – Roads department. Monthly agency fees are collected from the department. 12% Admin fee is received on the original allocation and 6% on any additional allocations. An amount of R62,430,007 was recorded for the second quarter ending 31 December 2021, the amount includes the admin fee as well as the revenue recognised in relating to the actual expenditure.



Rental of facilities and equipment:

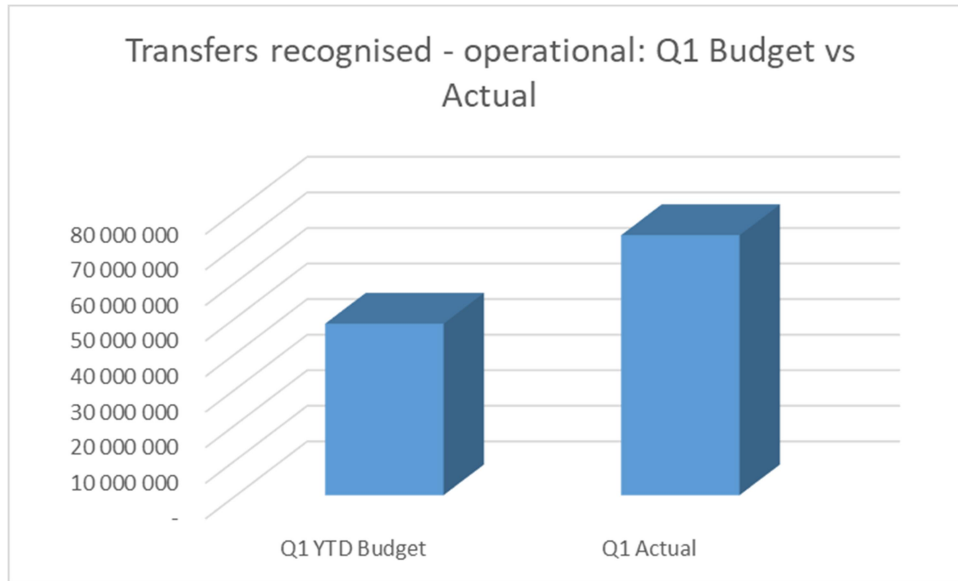
Rental of facilities and equipment for the second quarter ending 31 December 2021 amounted to R186,264. The actual performance is -82% off the year-to-date budget, with the movement back to lockdown level one, the expectation is that the income will rise

within the next 3 months as the lockdown has now been reduced to level 1 and the Garden Route District received a good number of visitors during the December festive period.



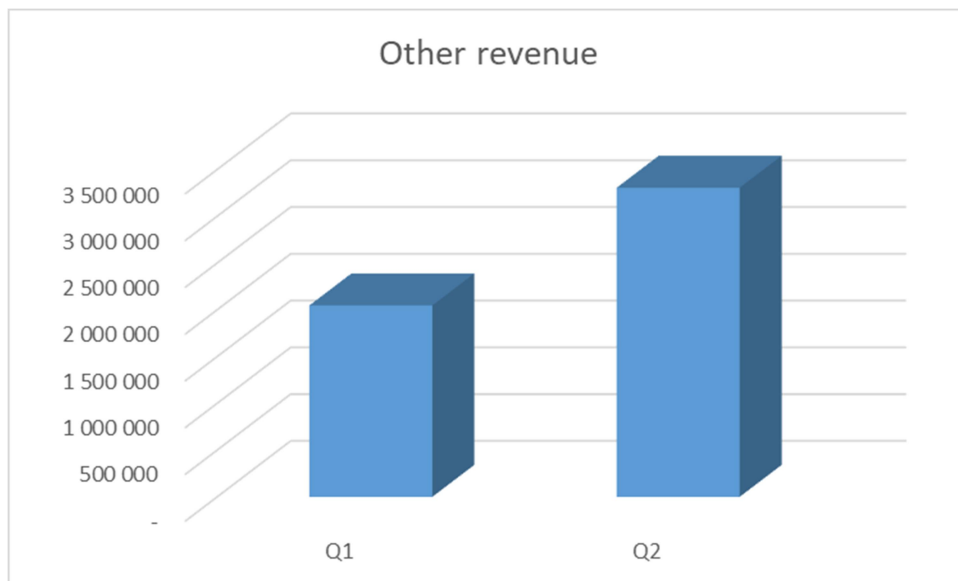
Transfers recognised – operational

The transfers recognised represents the allocations as promulgated in the National and Provincial Division of Revenues Act's respectively. The first instalment of R69,855,000 for the Equitable Share was received during July 2021. The municipality received its first instalment of R1,735,000 for the Rural Roads Assets Management Grant during July 2021. During the month of August 2021 the following grants were received Local Government Financial Management Grant of R1,000,000 and the Expanded Public Works Programme Grant(EPWP) of R518,000 were received. For the month end September 2021 no allocations were received. For the month ended November 2021 the municipality received R900 000 for the Integrated Transport Planning Grant. The municipality received the second tranche payment of R54,892,000 for the Equitable Share and R931,000 for the Expanded Public Works Programme Grant (EPWP) during the month of December 2021. LG Seta transferred an amount of R108,125,37 during December 2021 for the New Venture Creation project.



Other revenue / Sundry income

Other revenue reflects an amount of R3,305,300 for the second quarter ending 31 December 2021. Other revenue mostly consists of the following: Fire services revenue and health services revenue.

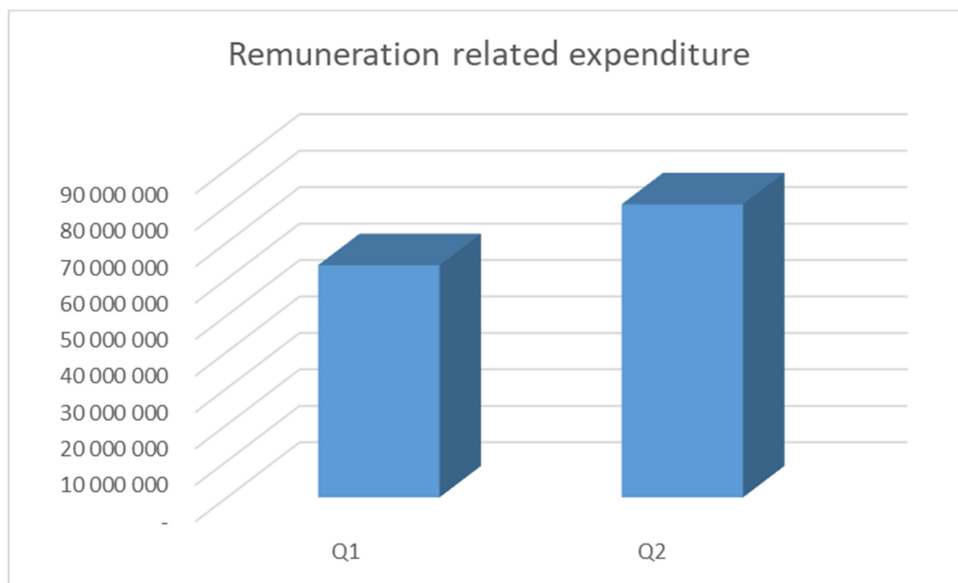


Expenditure by Type

Expenditure by type reflects the operational budget per main type/category of expenditure:

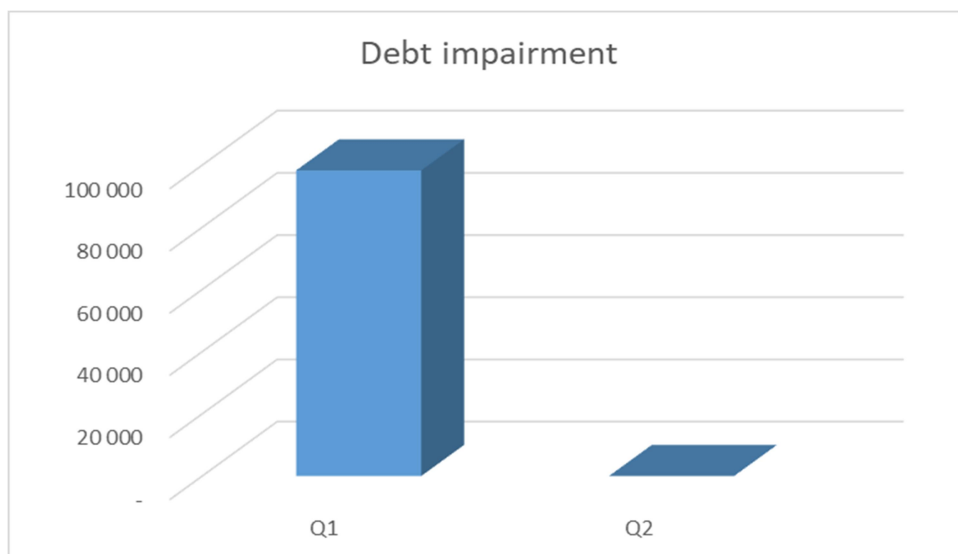
Employee Related cost / Remuneration of councillors

Remuneration related expenditure for the second quarter ending 31 December 2021 amounted to R80,461,245 of an adjusted budgeted amount of R274,831,911 that represents 29% of the budgeted amount.

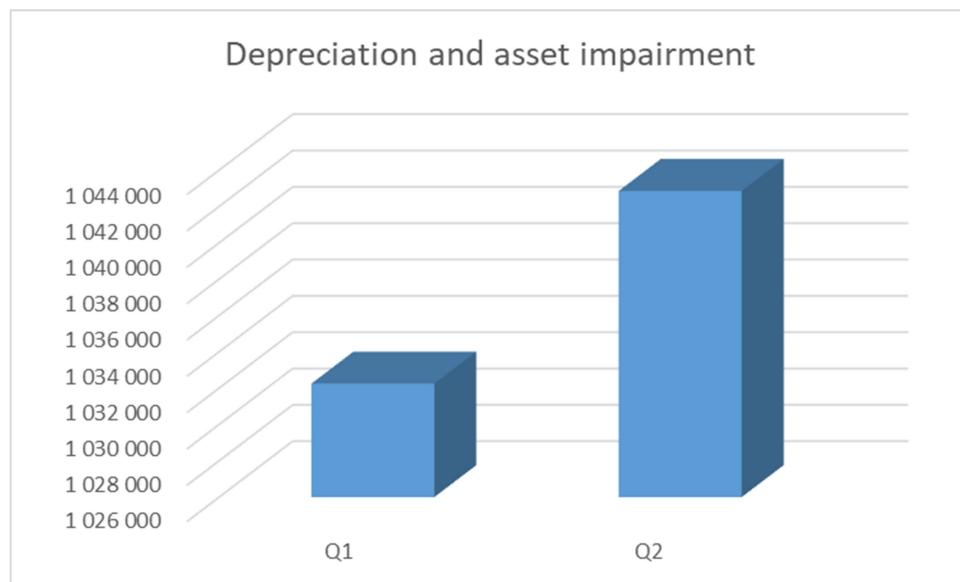


Debt Impairment / Depreciation and asset impairment

There was no debt impairment recognised for the 2nd quarter and depreciation of R1,042,855 was recognised for the 2nd quarter ending 31 December 2021.



These items account for non-cash budgeted items. The fixed asset register module must still be fully implemented at Garden Route DM by the service provider of the financial system. Testing on a test platform was done in September 2021 and will continue in January 2022. (The previous asset management system provider (Market Demand) terminated its services under the mSCOA contract. Phoenix had to develop a new asset register at no additional cost to municipalities, as this was an mSCOA requirement when National Treasury awarded the transversal tender for financial systems.) Full implementation and sign-off will be done after Garden Route DM tested all the required functionalities of the new proposed asset register extensively to ensure it meets the requirements of mSCOA and GRAP and fully integrates seamlessly and correctly with the financial system before it can be implemented.

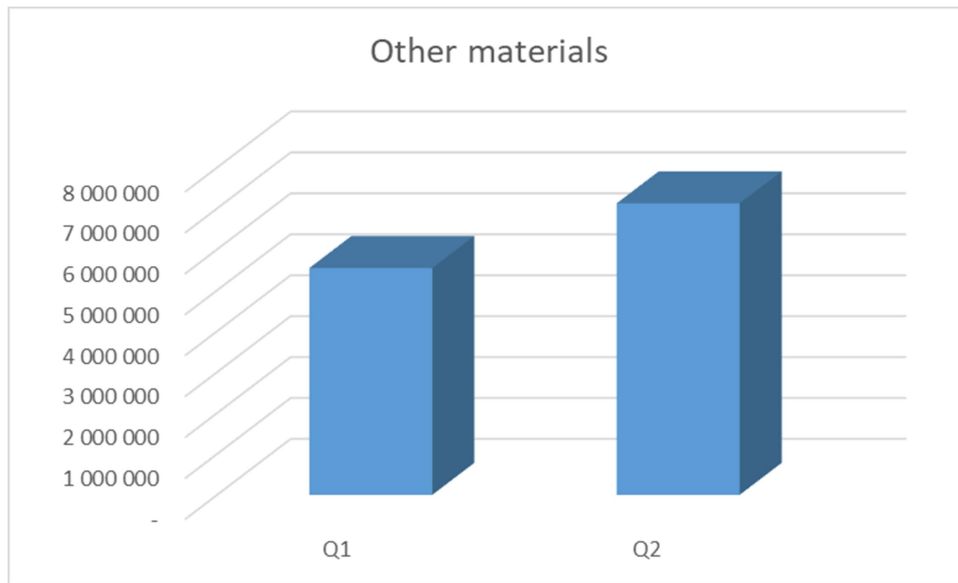


Finance charges

The municipality have no outstanding loans but it is envisioned that a loan will be taken out for the financing of the regional landfill site to be constructed.

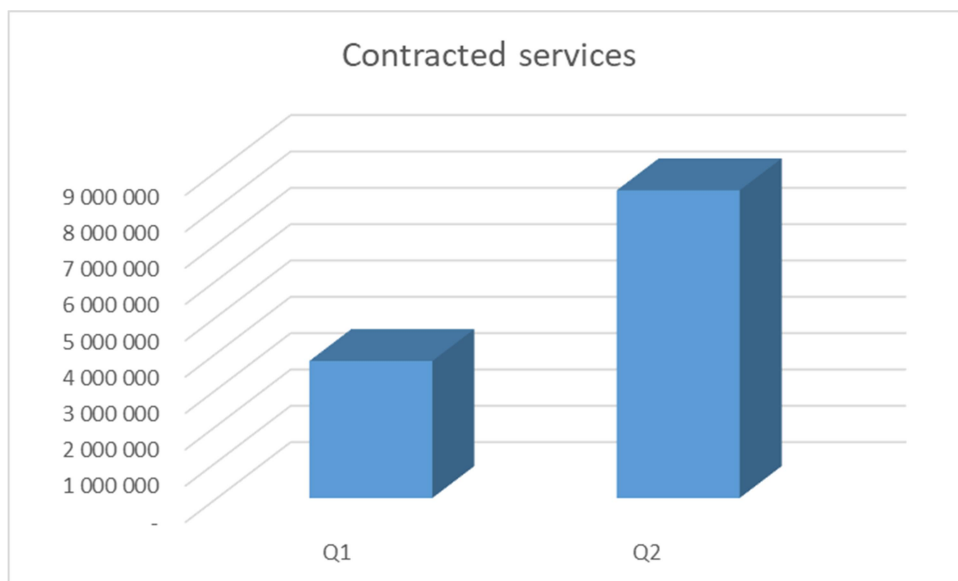
Other materials

Other materials consist of all inventories consumed purchases for materials and supplies and amounts to R7,124,556 for the 2nd quarter ended 31 December 2021 against an adjusted budgeted amount of R54,698,785.



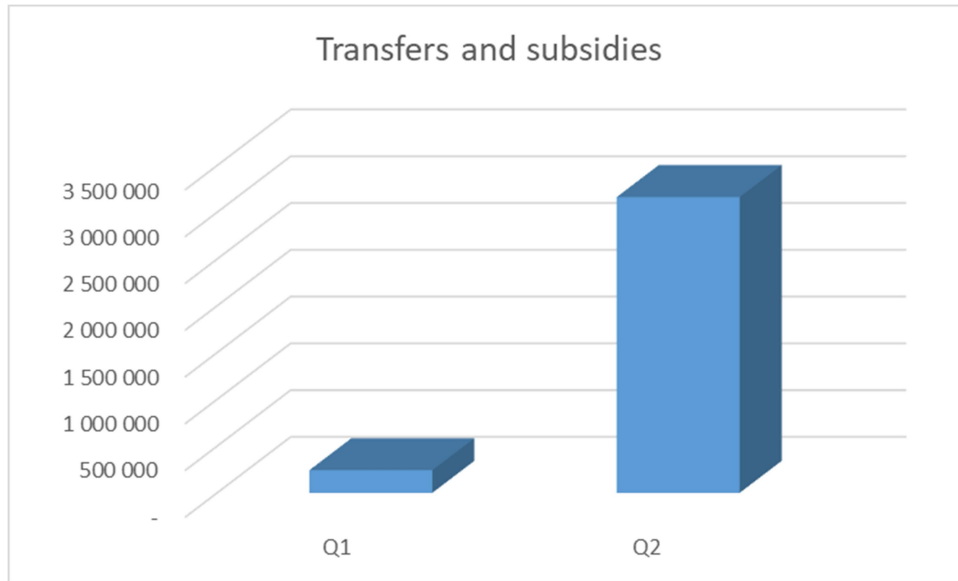
Contracted services

Contracted services amounted to R8,469,680 for the 2nd quarter ending 31 December 2021. Contracted services expenditure increased by R4.6m from Q1 to Q2 because of easing lockdown levels and more procurement processes that was finalised in comparison to quarter one.



Transfers and subsidies

The transfers and subsidies expenditure for the second quarter ended 31 December 2021 amounts to R3,162,310.

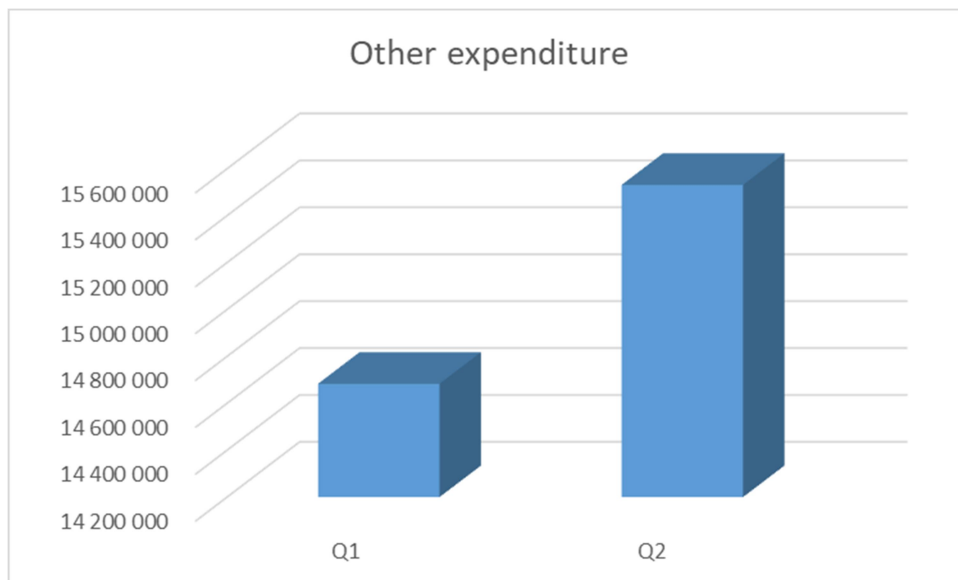


Other expenditure

Other expenditure reflects all other expenses not specifically mentioned and amounts to R15,531,306 for the second quarter ended 31 December 2021.

The other expenditure consists of the following:

- Operating costs and Operating Projects (own funds)



4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

Variances explained in Supporting Table C5

DC4 Garden Route - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q2 Second Quarter

Vote Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Executive and Council		4 013	-	-	-	-	-	-		-
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-		-
Vote 3 - Corporate Services		-	1 500	1 500	99	554	750	(196)	-26%	1 500
Vote 4 - Planning and Development		-	-	-	-	-	-	-		-
Vote 5 - Public Safety		-	200	200	20	286	100	186	186%	200
Vote 6 - Health		-	7 000	7 000	-	-	3 500	(3 500)	-100%	7 000
Vote 7 - Community and Social Services		-	-	-	-	-	-	-		-
Vote 8 - Sport and Recreation		3 000	-	-	-	-	-	-		-
Vote 9 - Waste Management		-	60 000	60 000	99	99	30 000	(29 901)	-100%	60 000
Vote 10 - Roads Transport		-	-	-	-	-	-	-		-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-		-
Vote 12 - Water		-	-	-	-	-	-	-		-
Vote 13 - Environment Protection		-	-	-	-	-	-	-		-
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-		-
Vote 15 - Electricity		-	-	-	-	-	-	-		-
Total Capital Multi-year expenditure	4,7	7 013	68 700	68 700	218	938	34 350	(33 412)	-97%	68 700
Single Year expenditure appropriation	2									
Vote 1 - Executive and Council		355	30	30	10	10	15	(5)	-32%	30
Vote 2 - Budget and Treasury Office		86	30	30	1	16	15	1	4%	30
Vote 3 - Corporate Services		2 461	5 130	5 130	-	-	2 565	(2 565)	-100%	5 130
Vote 4 - Planning and Development		179	90	90	8	22	45	(23)	-50%	90
Vote 5 - Public Safety		30	-	-	-	-	-	-		-
Vote 6 - Health		50	63	63	24	43	31	11	37%	63
Vote 7 - Community and Social Services		-	-	-	-	-	-	-		-
Vote 8 - Sport and Recreation		2 522	2 130	2 130	6	32	1 065	(1 033)	-97%	2 130
Vote 9 - Waste Management		-	-	-	-	-	-	-		-
Vote 10 - Roads Transport		1 400	-	400	85	85	200	(115)	-57%	400
Vote 11 - Waste Water Management		-	-	-	-	-	-	-		-
Vote 12 - Water		-	-	-	-	-	-	-		-
Vote 13 - Environment Protection		-	-	-	-	-	-	-		-
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-		-
Vote 15 - Electricity		-	-	-	-	-	-	-		-
Total Capital single-year expenditure	4	7 083	7 473	7 873	134	208	3 936	(3 728)	-95%	7 873
Total Capital Expenditure		14 096	76 173	76 573	352	1 146	38 286	(37 140)	-97%	76 573

The adjusted capital budget for the financial year amounts to **R76,572,524**. For the second quarter, capital expenditure was **R1,029,113**, representing **1%** of the budget. The procurement processes of the major capital projects have not concluded yet during the first quarter, **R1,819,302** orders were issued during the month of 31 December 2021. R60m is included in the capital budget for the construction of the regional landfill site. Procurement processes for construction of the site and an external loan to finance the project is in progress. SCM process will be followed to appoint the operator of the regional landfill site. The R60m will be adjusted in the February adjustment budget, as per the estimated cash flows received from the engineer. The majority of the capital spending for

the landfill site will be incurred during the next financial year 2022/2023, and the budget estimates will be adjusted according to the professional's forecast provided. Four Municipalities are participating namely George, Mossel Bay, Knysna and Bitou Municipality. Monthly the participating municipalities will repay GRDM for the usage of the regional landfill site and this revenue will be used to repay the loan obligation and the contractor operating the landfill site. A Rehabilitation reserve will be established which must be cash funded to be able to pay for the rehabilitation once the landfill site has reached the end of its useful life.

4.1.6 Table C6: Monthly Budget Statement - Financial Position

DC4 Garden Route - Table C6 Monthly Budget Statement - Financial Position - Q2 Second Quarter

Description	Ref	2020/21	Budget Year 2021/22			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		143 131	164 643	164 643	6 453	164 643
Call investment deposits					160 000	
Consumer debtors					38 308	
Other debtors		23 956	24 106	24 106	31 585	24 106
Current portion of long-term receivables		3 867	3 733	3 733	4 293	3 733
Inventory		2 731	2 669	2 669	4 601	2 669
Total current assets		173 685	195 152	195 152	245 241	195 152
Non current assets						
Long-term receivables		59 705	52 945	52 945	61 340	52 945
Investments		27	27	27	27	27
Investment property		86 108	51 682	51 682	53 883	51 682
Investments in Associate						
Property, plant and equipment		166 336	227 652	228 052	172 491	227 652
Biological						
Intangible		2 139	2 113	2 113	702	2 113
Other non-current assets						
Total non current assets		314 316	334 418	334 818	288 443	334 418
TOTAL ASSETS		488 001	529 570	529 970	533 684	529 570
LIABILITIES						
Current liabilities						
Bank overdraft						
Borrowing					536	
Consumer deposits					1 878	
Trade and other payables		37 449	31 478	31 478	38 292	31 478
Provisions			34 270	34 270	24 647	34 270
Total current liabilities		37 449	65 748	65 748	65 353	65 748
Non current liabilities						
Borrowing		28	60 000	60 000	73	60 000
Provisions		144 823	135 506	135 506	136 744	135 506
Total non current liabilities		144 852	195 506	195 506	136 817	195 506
TOTAL LIABILITIES		182 301	261 254	261 254	202 170	261 254
NET ASSETS	2	305 700	268 316	268 716	331 514	268 316
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		286 727	201 063	201 463	271 001	201 063
Reserves		18 973	67 253	67 253	60 513	67 253
TOTAL COMMUNITY WEALTH/EQUITY	2	305 700	268 316	268 716	331 514	268 316

The financial position of Council is recorded at the end of the second quarter ending 31 December 2021.

4.1.7 Table C7: Monthly Budget Statement - Cash Flow

DC4 Garden Route - Table C7 Monthly Budget Statement - Cash Flow - Q2 Second Quarter										
Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates								-		
Service charges								-		
Other revenue		204 407	221 849	221 849	34 688	122 569	110 924	11 644	10%	221 849
Transfers and Subsidies - Operational		179 813	187 375	192 940	55 931	129 939	96 470	33 469	35%	192 940
Transfers and Subsidies - Capital		-	-				-	-		-
Interest		15 801	11 470	11 470	887	4 259	5 735	(1 476)	-26%	11 470
Dividends								-		
Payments										
Suppliers and employees		(409 171)	(428 096)	(433 261)	(35 505)	(201 510)	(216 631)	(15 121)	7%	(433 261)
Finance charges		-	(70)	(70)	-	-	(35)	(35)	100%	(70)
Transfers and Grants		(1 965)	-		(200)	(3 405)	-	3 405	#DIV/0!	
NET CASH FROM/(USED) OPERATING ACTIVITIES		(11 114)	(7 472)	(7 072)	55 801	51 852	(3 536)	(55 388)	1566%	(7 072)
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		3 652	-					-		
Decrease (increase) in non-current receivables		3 636	-					-		
Decrease (increase) in non-current investments		-	-		(28 632)	(28 632)		(28 632)	#DIV/0!	
Payments										
Capital assets		(6 923)	(76 173)	(76 573)	(352)	(1 146)	(38 286)	(37 140)	97%	(76 573)
NET CASH FROM/(USED) INVESTING ACTIVITIES		366	(76 173)	(76 573)	(28 984)	(29 778)	(38 286)	(8 508)	22%	(76 573)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans								-		
Borrowing long term/refinancing			60 000	60 000			15 000	(15 000)	-100%	60 000
Increase (decrease) in consumer deposits								-		
Payments										
Repayment of borrowing								-		
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	60 000	60 000	-	-	15 000	15 000	100%	60 000
NET INCREASE/ (DECREASE) IN CASH HELD		(10 748)	(23 644)	(23 644)	26 818	22 074	(26 822)			(23 644)
Cash/cash equivalents at beginning:		169 768	188 287	188 287	144 379	144 379	188 287			144 379
Cash/cash equivalents at month/year end:		159 020	164 643	164 643		166 453	161 465			120 734

The municipal bank balance at 31 December 2021 totals R6 452 947 and the total balance of short-term deposits were R95 000 000, and call account deposits amounted to R65 000 000. Total cash and cash equivalents available at month ends is R1 66 452 947.

More detailed information regarding the cash position is tabled below that is giving a breakdown of the commitments against the cash of council:

REPORTING MONTH: 31 DECEMBER 2021		
Commitments against Cash & Cash Equivalents		
ITEM	Previous Month R'000	Current Month R'000
Bank balance as at 31 December 2021	14 378 904,40	6 452 947,25
Other Cash & Cash Equivalents: Short term deposits	75 000 000,00	95 000 000,00
Other Cash & Cash Equivalents: Call accounts	55 000 000,00	65 000 000,00
Total Cash & Cash Equivalents:	144 378 904,40	166 452 947,25
LESS:	77 997 035,06	106 355 041,97
Unspent Conditional Grants	5 319 072,08	5 319 072,08
Provision for staff leave	23 281 235,68	23 281 235,68
Provision for bonus	6 776 192,73	6 776 192,73
Post Retirement Benefits	37 463 916,00	37 463 916,00
Performance Bonus	1 436 040,60	1 436 040,60
Grant received in advance	-	27 446 000,00
Trade Payables	3 147 939,54	2 788 616,04
YTD Unspent Capital budget	572 638,43	1 843 968,84
YTD Unspent Operational budget	-	-
Sub total	66 381 869,34	60 097 905,28
PLUS:	8 962 219,53	8 962 219,53
VAT Receivable	1 937 602,53	1 937 602,53
Receivable Exchange	7 024 617,00	7 024 617,00
	75 344 088,87	69 060 124,81
LESS OTHER MATTERS:		
Capital Replacement Reserve	26 569 752,01	26 569 752,01
Employee Benefits Reserves	34 124 774,00	34 124 774,00
Sub Total	14 649 562,86	8 365 598,80
LESS: CONTINGENT LIABILITIES	5 503 377,00	5 503 377,00
Barry Louis Rae Trust	4 500 000,00	4 500 000,00
Portion of Portion 2 of Farm 238, Hooggekraal	353 441,00	353 441,00
Erf 99, Glentana	197 936,00	197 936,00
Labour disputes	452 000,00	452 000,00
Recalculated available cash balance	9 146 185,86	2 862 221,80
Total monthly commitments	19 895 336,40	20 081 221,17

PART 2 – SUPPORTING DOCUMENTATION

SECTION 5 – DEBTORS' ANALYSIS

Supporting Table SC3

DC4 Garden Route - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q2 Second Quarter

Description		Budget Year 2021/22											Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
NT Code	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days				
R thousands														
Debtors Age Analysis By Income Source														
Trade and Other Receivables from Exchange Transactions - Water	1200									-	-			
Trade and Other Receivables from Exchange Transactions - Electricity	1300									-	-			
Receivables from Non-ex change Transactions - Property Rates	1400									-	-			
Receivables from Ex change Transactions - Waste Water Management	1500									-	-			
Receivables from Ex change Transactions - Waste Management	1600									-	-			
Receivables from Ex change Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	11	11	11	11			
Interest on Arrear Debtor Accounts	1810	245	239	238	238	235	236	1 549	4 820	7 799	7 077			
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-			
Other	1900	(681)	113	192	74	121	94	3 720	27 570	31 203	31 579			
Total By Income Source	2000	(436)	352	430	312	356	330	5 269	32 401	39 013	38 668	-	-	
2020/21 - totals only														
Debtors Age Analysis By Customer Group														
Organs of State	2200	(244)	14	14	23	34	13	241	1 946	2 040	2 257			
Commercial	2300	-	-	-	-	-	-	-	-	-	-			
Households	2400	2	2	-	-	-	-	-	-	3	-			
Other	2500	(194)	336	416	289	322	316	5 029	30 455	36 969	36 411			
Total By Customer Group	2600	(436)	352	430	312	356	330	5 269	32 401	39 013	38 668	-	-	

Long outstanding debtors that mainly consist of old sundry debt and fire accounts, remains a concern for the municipality and management will continue to report in terms of progress made.

The majority of the firefighting accounts are disputed with regards to the origin of the fire and who is responsible for the payment of the account. The fire section has implemented an electronic system which will assist in the future with disputes.

The municipality are required to submit debtors aged analysis data strings on a monthly basis.

The debtor section initiated debt collection processes and will report quarterly to the financial services committee on the debt collection process.

SECTION 6 – CREDITORS' ANALYSIS

Supporting Table C4

DC4 Garden Route - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q2 Second Quarter

Description		NT Code	Budget Year 2021/22								Prior year totals for chart (same period)
			0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100										-
Bulk Water	0200										-
PAYE deductions	0300										-
VAT (output less input)	0400										-
Pensions / Retirement deductions	0500										-
Loan repayments	0600										-
Trade Creditors	0700	151	166	69	1	-	421	25	24	858	
Auditor General	0800										-
Other	0900										-
Total By Customer Type	1000	151	166	69	1	-	421	25	24	858	-

The municipality are required to submit creditors aged analysis data strings on a monthly basis.

The main reason for long outstanding creditors are due to disputes that are addressed between suppliers and the municipality.

SECTION 7 – INVESTMENT PORTFOLIO ANALYSIS

7.1 Investment monitoring information

The municipality invest access funds on a 30 days' short-term investment period in order to maximise the interest received and to have cash readably available when needed and is done in line with the Cash Management and Investment Policy of council.

Departments provide cash flow projections on spending to the finance department, which enables the finance department to accurately perform cash flow projections.

This should be done in line with the Cash Management and Investment policy of council.

	Balance as at 01 December 2021	Movements for the month		Balance as at 31 December 2021	Interest earned Month	Interest earned Year to date
		Investments matured	Investments made			
Garden Route District Municipality						
Interest Received YTD	-			-		
Standard Bank	29 000 000,00	-10 000 000,00	30 000 000,00	49 000 000,00	203 013,70	1 050 538,01
Investec Bank	-			-		-
ABSA	20 000 000,00	-10 000 000,00		10 000 000,00	193 227,40	457 572,61
Nedbank	26 000 000,00	-10 000 000,00	18 000 000,00	34 000 000,00	192 821,92	653 081,98
FNB	-	-	2 000 000,00	2 000 000,00		26 000,68
Standard Bank - Bank Guarantee investment	-			-		-
BANK DEPOSITS	75 000 000,00	-30 000 000,00	50 000 000,00	95 000 000,00	589 063,02	2 187 193,28

SECTION 8 – ALLOCATION AND GRANT RECEIPTS AND EXPENDITURE

8.1 Supporting Table C6

DC4 Garden Route - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q2 Second Quarter

2024 Garden Route - Supporting Table 6.6 Monthly Budget Statement - Transfers and grant receipts - 2nd Quarter										
Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		162 568	177 702	178 540	55 823	128 931	89 270	40 921	45,8%	178 540
Local Government Equitable Share		157 370	167 653	167 653	54 892	124 747	83 827	40 921	48,8%	167 653
Finance Management		1 000	1 000	1 000	—	1 000	500			1 000
Municipal Systems Improvement			4 500	4 500			2 250			4 500
EPWP Incentiv e		1 629	2 071	2 071	931	1 449	1 036			2 071
NT - Rural Roads Asset Management Systems		2 569	2 478	3 316		1 735	1 658			3 316
Fire Service Capacity Building Grant										
Other transfers and grants [insert description]										
Provincial Government:		2 859	8 473	14 000	108	108	7 000	(1 527)	-21,8%	14 000
PT - Integrated Transport Plan		900	900	1 778			889	(889)	-100,0%	1 778
PT - Municipal Accreditation & Capacity Building Grant		—	5 000	5 629			2 815			5 629
PT - Fire Service Capacity Building Grant		—	—	—			—	—		—
PT - Financial Management Capacity Building Grant		—	250	293			146	(146)	-100,0%	293
PT - WC Support Grant		280		—			—			—
PT - Disaster Management Grant		—		27			14			27
PT - WC Support Grant		379		—			—			—
PT - Safety Plan Implementation (WOSA)		1 300	2 323	5 073			2 537			5 073
PT - Services Seta A21 Bricklay ing Apprenticeship				1 200	108	108	600	(492)	-82,0%	1 200
Other transfers and grants [insert description]										
District Municipality:		—	—	—	—	—	—	—		—
[insert description]										
Other grant providers:		—	—	—	—	—	—	—		—
[insert description]										

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act.

8.2 Supporting Table C7

DC4 Garden Route - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q2 Second Quarter

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<u>EXPENDITURE</u>										
<u>Operating expenditure of Transfers and Grants</u>										
National Government:		162 568	177 702	178 540	55	2 825	89 270	(86 445)	-96,8%	178 540
Local Government Equitable Share		157 370	167 653	167 653		–	83 827	(83 827)	-100,0%	167 653
Finance Management		1 000	1 000	1 000	55	321	500	(179)	-35,9%	1 000
Municipal Systems Improvement		–	4 500	4 500	–		2 250	(2 250)	-100,0%	4 500
EPWP Incentive		1 629	2 071	2 071	–	2 071	1 036	1 036	100,0%	2 071
NT - Rural Roads Asset Management Systems		2 569	2 478	3 316	–	433	1 658	(1 225)	-73,9%	3 316
Fire Service Capacity Building Grant								–		
Other transfers and grants [insert description]								–		
Provincial Government:		2 859	8 473	14 000	284	1 543	7 000	(5 317)	-76,0%	14 000
PT - Integrated Transport Plan		900	900	1 778	–		889	(889)	-100,0%	1 778
PT - Municipal Accreditation & Capacity Building Grant		–	5 000	5 629	245	1 353	2 815	(1 461)	-51,9%	5 629
PT - Financial Management Capacity Building Grant		–	–				–	–		–
PT - WC Support Grant		–	250	293	–		146			293
PT - WC Support Grant		280					–			–
PT - Disaster Management Grant		–		27	–	20	14			27
PT - WC Support Grant		379					–			–
PT - Safety Plan Implementation (WOSA)		1 300	2 323	5 073	–		2 537	(2 537)	-100,0%	5 073
PT - Services Seta A21 Bricklaying Apprenticeship				1 200	39	170	600	(430)	-71,7%	1 200
District Municipality:		–	–	–	–	–	–	–		–
								–		
[insert description]								–		
Other grant providers:		–	–	–	–	–	–	–		–
								–		
[insert description]								–		
Total operating expenditure of Transfers and Grants:		165 427	186 175	192 540	339	4 368	96 270	(91 762)	-95,3%	192 540
<u>Capital expenditure of Transfers and Grants</u>										
National Government:		–	–	400	–	–	67	(67)	-100,0%	400
NT - Rural Roads Asset Management Systems				400			67	(67)	-100,0%	400
								–		
								–		
Other capital transfers [insert description]								–		
Provincial Government:		–	–	–	–	–	–	–		–
								–		
								–		
District Municipality:		–	–	–	–	–	–	–		–
								–		
								–		
Other grant providers:		–	–	–	–	–	–	–		–
								–		
								–		
Total capital expenditure of Transfers and Grants		–	–	400	–	–	67	(67)	-100,0%	400
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		165 427	186 175	192 940	339	4 368	96 337	(91 829)	-95,3%	192 940

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act that stipulates reporting on all grant performance should be done from the receiving officer. RSC Equitable Share is an unconditional grant hence the day-to-day running of the business are dependent on it.

SECTION 9 – EXPENDITURE ON COUNCILLOR AND BOARD MEMBERS ALLOWANCES AND EMPLOYEE BENEFITS

Supporting Table C8

DC4 Garden Route - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q2 Second Quarter

Summary of Employee and Councillor remuneration	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
	1	A	B	C						D
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		11 298	11 298	11 298	1 412	4 953	5 649	(696)	-12%	11 298
Pension and UIF Contributions		242	242	242	–	9	121	(112)	-92%	242
Medical Aid Contributions		78	78	78	–	24	39	(15)	-39%	78
Motor Vehicle Allowance		776	776	776	–	–	388	(388)	-100%	776
Cellphone Allowance		515	–	515	0	19	258	(239)	-93%	–
Housing Allowances		451	451	451	–	–	226	(226)	-100%	451
Other benefits and allowances		–	515	–	–	–	–	–	–	515
Sub Total - Councillors		13 360	13 360	13 360	1 412	5 004	6 680	(1 676)	-25%	13 360
% increase	4		0,0%	0,0%						0,0%
Senior Managers of the Municipality	3									
Basic Salaries and Wages		4 390	4 587	4 587	715	3 253	2 294	959	42%	4 587
Pension and UIF Contributions		161	1 484	1 484	0	1	742	(741)	-100%	1 484
Medical Aid Contributions		105	113	113	5	29	57	(28)	-50%	113
Overtime		–	–	–	–	–	–	–	–	–
Performance Bonus		–	–	–	–	–	–	–	–	–
Motor Vehicle Allowance		804	840	840	41	249	420	(171)	-41%	840
Cellphone Allowance		142	148	148	9	54	74	(20)	-27%	148
Housing Allowances		–	–	–	–	–	–	–	–	–
Other benefits and allowances		770	804	804	–	10	402	(392)	-98%	804
Payments in lieu of leave		–	–	–	–	–	–	–	–	–
Long service awards		–	–	–	–	–	–	–	–	–
Post-retirement benefit obligations		–	–	–	–	–	–	–	–	–
Sub Total - Senior Managers of Municipality		6 371	7 977	7 977	770	3 595	3 988	(393)	-10%	7 977
% increase	4		25,2%	25,2%						25,2%
Other Municipal Staff										
Basic Salaries and Wages		150 980	160 610	161 684	14 927	84 069	80 842	3 227	4%	160 610
Pension and UIF Contributions		24 725	24 941	24 941	2 326	13 704	12 471	1 233	10%	24 941
Medical Aid Contributions		19 890	21 819	21 842	1 933	11 599	10 921	678	6%	21 819
Overtime		4 080	5 011	5 001	197	2 124	2 500	(376)	-15%	5 011
Performance Bonus		–	–	–	–	–	–	–	–	–
Motor Vehicle Allowance		9 384	9 909	9 862	832	5 097	4 931	166	3%	9 909
Cellphone Allowance		122	137	137	11	58	69	(11)	-15%	137
Housing Allowances		2 463	2 531	2 531	191	1 752	1 265	487	38%	2 531
Other benefits and allowances		18 195	14 583	14 102	1 915	12 097	7 051	5 047	72%	14 583
Payments in lieu of leave		–	4 724	4 724	650	5 140	2 362	2 778	118%	4 724
Long service awards		–	90	–	–	–	–	–	–	90
Post-retirement benefit obligations		9 942	8 586	8 676	–	22	4 338	(4 316)	-99%	8 586
Sub Total - Other Municipal Staff		239 781	252 941	253 500	22 982	135 663	126 750	8 912	7%	252 941
% increase	4		5,5%	5,7%						5,5%
Total Parent Municipality		259 512	274 277	274 837	25 165	144 262	137 418	6 843	5%	274 277

Remuneration related expenditure for the second quarter ending 31 December 2021 amounted to **R80,461,245** of an adjusted budgeted amount of **R274,831,911** that represents **29%** of the budgeted amount.

SECTION 10 – MATERIAL VARIANCES TO THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

The measurement of performance of the Municipality in terms of the implementation of the Service Delivery and Budget Implementation plan are reported in the indicated section below.

SECTION 11 – CAPITAL PROGRAMME PERFORMANCE

The table below provides information on capital budget spending:

SCOA config	Nr	Project description	Cost centre	Adjusted budget R'000	YTD Expenditure R'000	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
71120006635	1	Office furniture: Office MM	1001	30 000,00	10 224,88	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the STO progress / to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71204240001	2	Office equipment: CFO	1204	30 000,00	15 648,98	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the STO progress / to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71207230002	3	Replacing ICT Capital Equipment beyond economical repairs	1207	295 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the STO progress / to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71207230004	4	ICT Infrastructure	1207	2 756 980,00		In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the STO progress / to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71301240001	5	Office furniture: Exec Manager Corporate Services	1301	30 000,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the STO progress / to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104125	6	Monitors	1307	54 750,00	26 745,04	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the STO progress / to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308230001	7	Hygiene Equipment	1308	600 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the STO progress / to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71120006639	8	Office Furniture & Equipment: Man Planning & Dev	1401	30 000,00	919,13	Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the STO progress / to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71402400001	9	Air Conditioner	1402	20 000,00	14 689,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the STO progress / to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71408400001	10	Office Furniture: Human Settlements	1408	40 000,00	6 800,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the STO progress / to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71801240001	11	Office of the executive manager Community: office equipment	1801	30 000,00	23 710,07	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the STO progress / to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71801310001	12	Firestation: Mosselbay	1801	6 819 700,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the STO progress / to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71804310001	13	ODN EHP shadenet insurance	1804	6 164,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the STO progress / to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71805102408	14	Laminator - Insurance claim	1805	5 000,00	4 710,40	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the STO progress / to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71805104010	15	Blinds - Insurance claim	1805	5 500,00	3 170,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the STO progress / to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71805104155	16	IT Equipment - Insurance claim	1805	12 060,00	11 108,52	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the STO progress / to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71806240001	17	Krysta EHP insurance claims	1806	3 800,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the STO progress / to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72205160001	18	Callidoro Spa Roofs	2205	2 000 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the STO progress / to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72205230001	19	Power Tools	2205	80 000,00	31 682,60	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the STO progress / to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.

SCOA config	Nr	Project description	Cost centre	Adjusted budget R'000	YTD Expenditure R'	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
72305230002	20	Wet Fuel Generator	2305	50 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the STO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72305230001	21	Hazmat Rescue & Fire Equipment	2305	380 300,00	285 682,23	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the STO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
74402100901	22	Landfill Site: PPE	4402	60 000 000,00	98 512,50	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the STO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104148	23	Laptops (Standard)	1307	476 656,00	260 638,61	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the STO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104149	24	Laptops (Small)	1307	22 020,00	22 017,39	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the STO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104150	25	Personal Computers (PC's)	1307	145 810,00	145 810,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the STO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104151	26	Printers (3-in-1)	1307	21 000,00	17 966,09	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the STO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102203	27	Office Extension / Office Container - RRAMS	2801	300 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the STO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72801104001	28	Office Furniture - RRAMS	2801	100 000,00	85 185,56	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the STO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104153	29	A3 Printer (GIS)	1307	22 400,00	22 392,17	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the STO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104121	30	Insurance / Uneconomical Repair	1307	30 000,00	5 988,70	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the STO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230005	31	ICT Infrastructure: Servers	1207	884 459,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the STO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230006	32	ICT Infrastructure: Security	1207	67 624,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the STO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230007	33	ICT Infrastructure: Upgrade MS SQL	1207	51 740,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the STO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230010	34	ICT Infrastructure: 8 Port Switches	1207	76 544,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the STO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230013	35	ICT Infrastructure: 6 U Rack Units	1207	54 261,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the STO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230014	36	ICT Infrastructure: 9 U Rack Units	1207	5 392,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the STO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230011	37	ICT Infrastructure: Access Points (AP-AC-LR)	1207	39 852,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the STO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230015	38	ICT Infrastructure: 1 U Brush Panels	1207	2 348,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the STO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230016	39	ICT Infrastructure: 48 Port Patch Panels	1207	2 323,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the STO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.

SCOA config	Nr	Project description	Cost centre	Adjusted budget R'000	YTD Expenditure R	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
071207230018	40	ICT Infrastructure: Blanking Plates	1207	3 920,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230022	41	Multimedia Group Conferencing Devices	1207	31 131,00	31 130,44	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230024	42	Council Chambers - Multimedia	1207	255 629,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230021	43	UPS	1207	10 335,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230008	44	ICT Infrastructure: 48 Port Switches	1207	191 595,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230009	45	ICT Infrastructure: 24 Port Switches	1207	70 859,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230012	46	ICT Infrastructure: Access Points (UAP-XG-US)	1207	147 305,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230017	47	ICT Infrastructure: 24 Port Patch Panels	1207	11 948,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230019	48	ICT Infrastructure: QNAP Storage	1207	143 080,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230020	49	TDR Meter	1207	15 969,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230023	50	Webcams	1207	5 870,00	5 569,57	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230025	51	Tablets	1207	50 000,00	15 648,70	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104155	52	Tripod System	1307	12 000,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104157	53	4-in-1 Printers	1307	13 000,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104158	54	Colour Printer	1307	6 500,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104156	55	USB HDD/ SSD Clone Dock	1307	1 700,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104159	56	Finger Scanner	1307	26 000,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
Totals				76 572 524,00	1 145 950,56				

Commitments against capital for the month December 2021				
71120006639	8	Office Furniture & Equipment: Man Planning&Dev	1401	2 130,44
72305230001	21	Hazmat Rescue & Fire Equipment	2305	48 748,02
72801104001	28	Office Furniture - RRAMS	2801	0,01
071207230005	31	ICT Infrastructure: Servers	1207	884 458,26
071207230006	32	ICT Infrastructure: Security	1207	67 624,00
071207230007	33	ICT Infrastructure: Upgrade MS SQL	1207	51 739,13
071207230010	34	ICT Infrastructure: 8 Port Switches	1207	76 544,00
071207230013	35	ICT Infrastructure: 6 U Rack Units	1207	54 260,87
071207230014	36	ICT Infrastructure: 9 U Rack Units	1207	5 391,30
071207230011	37	ICT Infrastructure: Access Points (AP-AC-LR)	1207	33 852,00
071207230015	38	ICT Infrastructure: 1 U Brush Panels	1207	2 347,83
071207230016	39	ICT Infrastructure: 48 Port Patch Panels	1207	2 322,39
071207230018	40	ICT Infrastructure: Blanking Plates	1207	3 920,00
71301240001	5	Office furniture: Exec Manager Corporate Services	1301	1 673,00
72205230001	19	Power Tools	2205	0,01
071207230021	43	UPS	1207	10 335,00
071207230008	44	ICT Infrastructure: 48 Port Switches	1207	191 595,00
071207230009	45	ICT Infrastructure: 24 Port Switches	1207	70 858,44
071207230012	46	ICT Infrastructure: Access Points (UAP-XG-US)	1207	147 304,35
071207230019	48	ICT Infrastructure: QNAP Storage	1207	143 080,00
071207230020	49	TDR Meter	1207	15 968,21
71801240001	11	Office of the executive manager Community: office equipment	1801	5 150,13
		Total Commitments		1 819 302,39




SECTION 12 – OPERATIONAL PROJECTS PERFORMANCE

Refer to table below for the actual expenditure against the budgeted amounts for the largest operational projects budgeted for in the 2021/22 financial year:

Project code & name	FULL YEAR TOTAL BUDGET	Year to date actual at the end of the 2nd Quarter 2021/22	% Spent
MM024 Grant in Aid	65 000,00	57 528,09	88,50%
MM025 Donations and Sponsor of Sport Equipment	405 000,00	174 995,00	43,21%
MM023 Women in Business	20 000,00	-	0,00%
MM020 Christmas Hampers	190 000,00	171 336,00	90,18%
MM005 Barnowl Risk System	1 038 000,00	-	0,00%
PED22 Fresh produce market	100 000,00	-	0,00%
COR03 Annual Disposal Project	63 723,00	51 992,44	81,59%
COR44 COVID 19	361 200,00	20 654,10	0,00%
MM011 Municipal Newsletters	45 000,00	23 655,65	0,00%
COR11 External Bursaries	205 000,00	-	0,00%
COR13 Training	1 225 710,00	312 198,21	25,47%
COR12 MMC	765 000,00	-	0,00%
COR41 Unemployed Training (EPWP)	200 000,00	-	0,00%
COR30 Servicing of all fire equipment (OHS)	80 000,00	11 220,00	14,03%
COR33 Medical Examination	110 000,00	45 669,61	41,52%
COR23 Mental/ Mens Health Awareness	4 754,00	-	0,00%
PED01 SCEP	120 000,00	104 347,83	86,96%
PED03 Film Office	200 000,00	200 000,00	100,00%
PED04 Investment Prospectus	285 000,00	-	0,00%
PED05 SME Support Programme	500 000,00	18 650,17	-3,73%
PED43 Maintenance of office buildings	250 000,00	163 479,14	65,39%
PED45 Maintenance of office buildings	50 000,00	27 250,95	54,50%
PED44 Maintenance of office buildings	250 000,00	38 260,66	15,30%
PED42 Maintenance of office buildings	550 000,00	259 261,88	47,14%
PED29 IDP Rep Forum	120 560,00	74 727,44	61,98%
PED17 Cater Care Project	450 000,00	347 826,08	77,29%
PED09 WTM	250 000,00	-	0,00%
PED13 Tourism Marketing	440 000,00	16 365,22	3,72%
MM007 Organisational Performance Management	500 000,00	130 000,00	26,00%
PED62 EPWP Grant	2 084 585,00	2 988 056,97	143,34%
PED70 EPWP Project	1 049 115,00	201 038,01	19,16%
COM25 Fire Fighting Services: Service/Scheduled Maintenance	100 000,00	47 154,71	47,15%
COM26 Fire Fighting Services: Repairs - Unplanned	300 000,00	95 536,00	31,85%
COM27 Fire Fighting Services: Pumps and Plant - Service	75 000,00	29 594,15	39,46%
COM28 Fire Fighting Services: Tyre Replacement (New)	58 500,00	9 288,51	15,88%
COM10 Maintenance of radio equipment	185 000,00	108 702,70	58,76%
COM04 Social assistance	10 000,00	2 289,13	22,89%
COM37 COVID-19 Project	500 910,00	13 472,16	2,69%
COM02 Incentives and awareness	5 000,00	-	0,00%
COM09 Purchase of samples and analysing	1 000 000,00	567 846,74	56,78%

PED56 Maintenance at Swartvlei	12 800,00	-	0,00%
PED57 Maintenance at Swartvlei	38 400,00	34 617,31	90,15%
PED55 Maintenance at Swartvlei	15 600,00	14 542,69	93,22%
PED54 Maintenance at Swartvlei	25 000,00	19 126,23	76,50%
PED59 Maintenance at Victoria Bay	10 073,00	997,30	9,90%
PED58 Maintenance at Victoria Bay	19 870,00	4 153,08	20,90%
PED61 Maintenance at Victoria Bay	17 852,00	1 950,25	10,92%
PED60 Maintenance at Victoria Bay	7 478,00	-	0,00%
PED49 Maintenance at Calitzdorp Spa	35 000,00	7 726,96	22,08%
PED48 Maintenance at Calitzdorp Spa	25 000,00	19 007,79	76,03%
PED47 Maintenance at Calitzdorp Spa	82 826,00	53 625,31	64,74%
PED46 Maintenance at Calitzdorp Spa	52 622,00	28 894,25	54,91%
PED51 Maintenance at De Hoek Resort	30 000,00	18 744,70	62,48%
PED53 Maintenance at De Hoek Resort	20 000,00	-	0,00%
PED52 Maintenance at De Hoek Resort	12 802,00	-	0,00%
PED50 Maintenance at De Hoek Resort	114 879,00	119 616,79	104,12%
COM34 Waste minimization strategy	600 000,00	144 000,00	24,00%
COM32 Awareness Campaign: Home Composting Pilot Project	30 000,00	6 000,00	20,00%
COM01 Blue Flag Beach application and operational costs	26 000,00	22 608,70	86,96%
COM07 GREF database maintenance and development	100 000,00	-	0,00%
COM15 Air Quality sampling	45 000,00	31 010,15	68,91%
COM12 Awareness raising: GRDM clean fires	58 000,00	-	0,00%
Totals:	15 591 259,00	6 801 718,72	43,63%

SECTION 13 – SECTION 11 WITHDRAWALS

 PROVINCIAL TREASURY Withdrawals from Municipal Bank Accounts In accordance with Section 11, Sub-section 1 (b) to (j) 																									
NAME OF MUNICIPALITY:	GARDEN ROUTE DISTRICT MUNICIPALITY																								
MUNICIPAL DEMARCATION CODE:	DC4																								
QUARTER ENDED:	31-Dec-21																								
MFMA section 11. (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i>, or any other senior financial <i>official</i> of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only -	<table border="1"> <thead> <tr> <th>Amount</th> <th>Reason for withdrawal</th> </tr> </thead> <tbody> <tr> <td>(b) to defray expenditure authorised in terms of section 26(4);</td> <td>none</td> </tr> <tr> <td>(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);</td> <td>none</td> </tr> <tr> <td>(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;</td> <td>none</td> </tr> <tr> <td>(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -</td> <td>none</td> </tr> <tr> <td>(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or</td> <td>none</td> </tr> <tr> <td>(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;</td> <td>none</td> </tr> <tr> <td>(f) to refund money incorrectly paid into a bank account;</td> <td>none</td> </tr> <tr> <td>(g) to refund guarantees, sureties and <i>security</i> deposits;</td> <td>none</td> </tr> <tr> <td>(h) for cash management and <i>investment</i> purposes in accordance with section 13;</td> <td>R 97 000 000,00 Investments made for the 2nd Quarter</td> </tr> <tr> <td>(i) to defray increased expenditure in terms of section 31; or</td> <td></td> </tr> <tr> <td>(j) for such other purposes as may be <i>prescribed</i>.</td> <td>R 115 799 786,00 Quarter 2 expenditure</td> </tr> </tbody> </table>	Amount	Reason for withdrawal	(b) to defray expenditure authorised in terms of section 26(4);	none	(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);	none	(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;	none	(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -	none	(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or	none	(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;	none	(f) to refund money incorrectly paid into a bank account;	none	(g) to refund guarantees, sureties and <i>security</i> deposits;	none	(h) for cash management and <i>investment</i> purposes in accordance with section 13;	R 97 000 000,00 Investments made for the 2nd Quarter	(i) to defray increased expenditure in terms of section 31; or		(j) for such other purposes as may be <i>prescribed</i> .	R 115 799 786,00 Quarter 2 expenditure
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(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -	Name and Surname: M Stratu																								
(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i> ; and	Rank/Position: Municipal Manager																								
(b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i> .	Signature: 																								
Tel number	Fax number																								
448 031 320																									
Email Address																									
geraldine@grdm.gov.za																									
The completed form must reach Mr Edwin Nkuna at the Provincial Treasury, Private Bag x 9165, 7 Wale Street, Cape Town, 8000, Tel: 021 483 8662, Fax 021 483 8623, Email: enkuna@pgwc.gov.za on or before the 15th of the month following the end of each quarter.																									

SECTION 14 – MUNICIPAL MANAGER'S QUALITY CERTIFICATE



54 York Street,
George
Western Cape
6529

PO Box 12,
George,
Western Cape
6530

Tel: 044 803 1300
Fax: 086 555 6303
E-mail: info@gardenroute.gov.za
www.gardenroute.gov.za

OFFICE OF THE MUNICIPAL MANAGER

Enquiries: Jan-Willem De Jager
Reference: 6/1/1 – 21/22
Date: 11 January 2022

Provincial Treasury
Local Government Budget Analysis
Private Bag X9165
CAPE TOWN
8000

National Treasury
Local Government Budget Analysis
Private Bag X115
PRETORIA

Sir / Madam

QUALITY CERTIFICATE

I, MG STRATU, the accounting officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**, hereby certify that the—

- ☐ The monthly budget statement
- ☐ **Quarterly report on the implementation of the budget and financial state of affairs of the municipality**
- ☐ Mid- year budget and performance assessment

for the quarter ended **31 December 2021**, has been prepared in accordance with the Municipal Finance Management Act (Act 56 of 2003) and regulations made under the Act.

Print Name

LUSAMBA MEMBE

Accounting Officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**.

Signature

[Signature]

Date

12/1/2022



PERFORMANCE MANAGEMENT

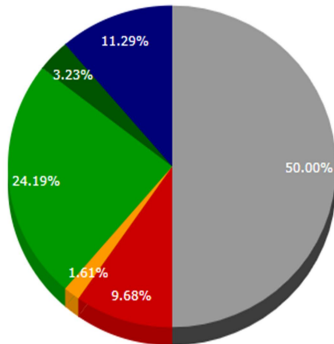
Quarter 2

October - December 2021

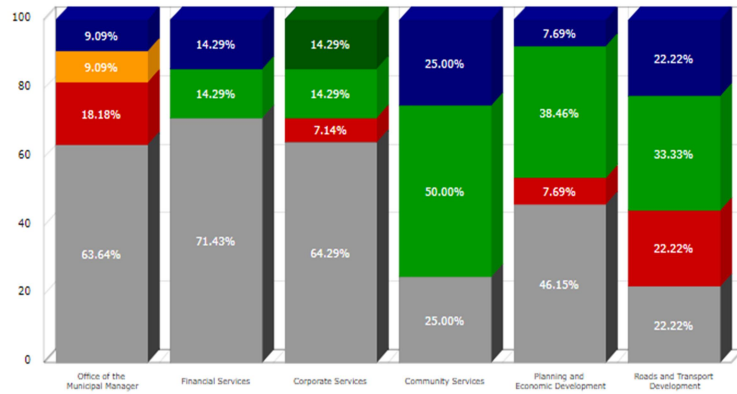
Top Layer KPI Report

Report drawn on 11 January 2022 at 09:34
for the months of Quarter ending December 2021 to Quarter ending December 2021.

Garden Route District Municipality



Responsible Directorate



	Garden Route District Municipality	Responsible Directorate						
		Office of the Municipal Manager	Financial Services	Corporate Services	Community Services	Planning and Economic Development	Roads and Transport Development	[Unspecified]
■ Not Yet Applicable	31 (50.00%)	7 (63.64%)	5 (71.43%)	9 (64.29%)	2 (25.00%)	6 (46.15%)	2 (22.22%)	-
■ Not Met	6 (9.68%)	2 (18.18%)	-	1 (7.14%)	-	1 (7.69%)	2 (22.22%)	-
■ Almost Met	1 (1.61%)	1 (9.09%)	-	-	-	-	-	-
■ Met	15 (24.19%)	-	1 (14.29%)	2 (14.29%)	4 (50.00%)	5 (38.46%)	3 (33.33%)	-
■ Well Met	2 (3.23%)	-	-	2 (14.29%)	-	-	-	-
■ Extremely Well Met	7 (11.29%)	1 (9.09%)	1 (14.29%)	-	2 (25.00%)	1 (7.69%)	2 (22.22%)	-
Total:	62	11	7	14	8	13	9	-
	100%	17.74%	11.29%	22.58%	12.90%	20.97%	14.52%	-

Performance Key:

KPI not applicable = Target was already achieved in the quarters prior

KPI not Met = 0 %< = Actual/Target< = 74.9%

Almost Met = 75 %< = Actual/Target < = 99.99%

Met = 100% Actual meets Target

KPI Well Met = 100.001% < = Actual/Target < = 149.9%

KPI Extremely Well Met = 150 %< = Actual/Target

OFFICE OF THE MUNICIPAL MANAGER										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending December 2021				Yearly Target	Year to Date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL7	Complete 90% of the Risk Based Audit Plan (RBAP) for the 2021/22 financial year by 30 June 2022 [(Number of audits and tasks completed for the period identified in the RBAP/ Number of audits and tasks identified in the RBAP) x 100]	% of the Risk Based Audit Plan completed by 30 June 2022	Good Governance	New KPI for 2021/2022	25.00%	23.00%	O	Not applicable	95%	41%
TL8 <i>*Adjust</i>	The percentage of the municipal capital budget spent on capital projects by 30 June 2022 [(Actual amount spent on capital projects /Total amount budgeted for capital projects) x 100]	% of capital budget spent by 30 June 2022	Financial Viability	95.29%	15%	2%	R	Delayed expenditure on large capital projects, specifically the Regional Landfill Site and Fire Station. Capital budget to be adjusted with latest projections, which will lead to an adjustment on this KPI also	<i>*90%</i>	2%
TL9	Compile and submit the final Oversight Report for 2020/21 to Council by 31 March 2022	Final Oversight Report for 2020/21 submitted to Council by 31 March 2022	Good Governance	1	N/A	N/A	N/A	Not applicable	1	N/A
TL10	Submit the Draft Communication Transition Plan to MANCOM by 31 July 2021	Draft Communication Transition Plan submitted	Good Governance	New KPI for 2021/2022	N/A	N/A	N/A	Not applicable	1	1
TL11	Review the system of delegations and submit to Council by 28 February 2022	Reviewed systems of delegations submitted	Good Governance	New KPI for 2021/2022	N/A	N/A	N/A	Not applicable	1	N/A

COMMUNITY SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending December 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual
TL12	Submit quarterly reports to the Community Services Portfolio Committee on the progress with regards to the Garden Route Food Pantry	Number of reports submitted	A Skilled workforce and Community	New KPI for 2021/22	1	1	G	N/A	4	2
TL13	Appoint a service provider for the design and construction of a new fire station in Mossel Bay by 31 December 2021	Service provider appointed	Health and public safety	New KPI for 2021/22	1	1	G	N/A	1	1
TL14	Appoint a service provider for the building, operating and construction of a regional landfill facility in Mossel Bay by 31 December 2021	Service provider appointed	Health and public safety	New KPI for 2021/22	1	1	G	N/A	1	1
TL15 # Rectified Link on Electronic System	Approval (ROD) on Design from the Department of Water and Sanitation and the Department of Forestry, Fisheries and the Environment	Approval (ROD) received by March 2022	Health and public safety	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL16 # Rectified Link on Electronic System	Finalize the tender documents on construction tender	Tender Documentation finalized by June 2022	Health and public safety	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL17 # Rectified Link on Electronic System	Execute 2 emergency preparedness exercises and submit reports to the Portfolio Committee by 30 June 2022	Number of reports submitted by 30 June 2022	Health and public safety	New KPI for 2021/22	1	1	G	N/A	2	1

COMMUNITY SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending December 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual
TL18 # Rectified Link on Electronic System	Execute 4 emission testing(air quality) initiatives by 30 June 2022	Number of emission testing(air quality) initiatives executed by 30 June 2022	Health and public safety	New KPI for 2021/22	1	3	B	N/A	4	5
TL19 # Rectified Link on Electronic System	Spend 90% of the budget for HAZMAT rescue and fire equipment by 30 June 2022[(Actual expenditure on project/Budgeted amount for project) x 100]	Service provider appointed	Health and public safety	New KPI for 2021/22	35%	75%	B	N/A	90%	75%

FINANCIAL SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending December 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL20	Financial viability measured in terms of the available cash to cover fixed operating expenditure by 30 June 2022 [(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft + Short Term Investment) / Monthly Fixed Operational Expenditure excluding(Depreciation, Amortization, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Number of months that available cash is sufficient to cover the monthly operating expenditure(Audit AFS)	Financial Viability	9.12	3	5.80	B	N/A	3	5.80
TL21 <div># Rectified Link on Electronic System</div>	Submit the Long-Term Financial Plan to Council to address the financial sustainability of Garden Route District Municipality by 31 December 2021	Long Term Financial Plan submitted to Council by 31 December 2021	Financial Viability	1	1	1	G	N/A	1	1
TL22	Achieve a current ratio of 1.5 (Current assets : Current liabilities) by 30 June 2022	Number of times the Municipality can pay back its short term-liabilities with its short-term assets by 30 June 2022	Financial Viability	2.60	N/A	N/A	N/A	N/A	1.5	N/A

FINANCIAL SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending December 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL23 # Rectified Link on Electronic System	Financial viability measured in terms of the municipality's ability to meet its service debt obligations by 30 June 2022 [(Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / (Total Operating Revenue]	% of debt coverage	Financial Viability	1.47%	N/A	N/A	N/A	N/A	45%	N/A
TL24 # Rectified Link on Electronic System	Compilation of the Annual Financial Statements (AFS) for the 2020/21 financial year and submit to the Auditor-General (AG) by 31 August 2021	Compilation and submission of the AFS to the AG by 31 August 2021	Financial Viability	1	N/A	N/A	N/A	N/A	1	1
TL25 # Rectified Link on Electronic System	Review the SCM Policy to consider appropriate amendments to support the EPWP mandate and submit to Council by 31 May 2022	Annual review of the SCM policy submitted to Council by May 2022	A Skilled Workforce and Communities	1	N/A	N/A	N/A	N/A	1	N/A
TL26 # Rectified Link on Electronic System	Compile the Mid-year Financial Statements for the 2021/22 financial year and submit to APAC by 28 February 2022	Compilation and submission of the Mid-year Financial Statements to APAC by 28 February 2022	Financial Viability	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A

CORPORATE SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending December 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL27 # Rectified Link on Electronic System	Report quarterly to Council on the revision of the Human Resource Policies of the Organisation	Number of reports submitted to Council	Good Governance	7	1	1	G	N/A	4	2
TL28 *Adjust # Rectified Link on Electronic System	Number of people from employment equity target groups that will be appointed in the three highest levels of management during the 2021/22 financial year in compliance with the municipality's approved employment equity plan (senior officials & managers, professionals, technicians and associate professionals)	Number of people appointed in the three highest levels of management in compliance with the municipality's approved employment equity plan (senior officials & managers, professionals, technicians and associate professionals)	A Skilled Workforce and Communities	2	0	0	G	N/A	0	0
TL29 # Rectified Link on Electronic System	Spend 1% of personnel budget on training by 30 June 2022 [(Actual total training expenditure/total personnel budget) x 100]	% of the personnel budget spent on training by 30 June 2022	A Skilled Workforce and Communities	2.37%	N/A	N/A	N/A	N/A	1%	N/A
TL30 # Rectified Link on Electronic System	Limit vacancy rate to 10% of budgeted post by 30 June 2022 [(Number of funded posts vacant/number of	% vacancy rate	A Skilled Workforce and Communities	7.61%	N/A	N/A	N/A	N/A	10%	N/A

CORPORATE SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending December 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
	funded posts) x 100]									
TL31 # Rectified Link on Electronic System	Review the organisational structure and submit to Council by 30 June 2022	Organisational structure reviewed and submitted to Council by 30 June 2022	A Skilled Workforce and Communities	1	N/A	N/A	N/A	N/A	1	N/A
TL32 # Rectified Link on Electronic System	Award 18 external bursaries to qualifying candidates by 31 March 2022	Number of external bursaries awarded by March 2022	A Skilled Workforce and Communities	22	N/A	N/A	N/A	N/A	18	N/A
TL33 # Rectified Link on Electronic System	Award 10 internal bursaries to qualifying candidates by 31 March 2022	Number of internal bursaries awarded by March 2022	A Skilled Workforce and Communities	New KPI for 2021/22	N/A	N/A	N/A	N/A	10	N/A
TL34 # Rectified Link on Electronic System	Create training opportunities for EPWP appointees by 30 June 2022	Number of training opportunities created for EPWP appointees by 30 June 2022	A Skilled Workforce and Communities	93	N/A	N/A	N/A	N/A	50	N/A
TL35 # Rectified Link on Electronic System	Submit a quarterly report to Council on the execution of council resolutions	Number of reports submitted to Council on a quarterly basis	Good Governance	New KPI for 2021/22	1	0	R	Report will be submitted to Council in January 2022	4	1

CORPORATE SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending December 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL36 # Rectified Link on Electronic System	Spend 90% of the capital budget for ICT by 30 June 2022 [(Actual capital expenditure for ICT/Capital budgeted amount for ICT) x 100]	% of capital budget spent for ICT	Financial Viability	New KPI for 2021/22	N/A	N/A	N/A	N/A	90%	N/A
TL37 # Rectified Link on Electronic System	Develop a Deployment/Career Pathing/Staff Rationale Strategy and submit to Council by 30 June 2022	Deployment/Career Pathing/Staff Rationale Strategy submitted	A Skilled Workforce and Communities	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL38 # Rectified Link on Electronic System	Capture 95% of permanent employee records on the Electronic Records System by 31 December 2021 [(Number of permanent employee records captured on the Electronic Records System / Number of permanent employees) x 100]	% of permanent employees captured on the Electronic Records Systems	A Skilled Workforce and Communities	New KPI for 2021/22	95%	100%	G2	N/A	95%	100%v
TL39 # Rectified Link on Electronic System	Develop a Gender Mainstreaming Action Plan and submit to Council by 30 June 2022	Number of actions plans submitted	A Skilled Workforce and Communities	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A

CORPORATE SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending December 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL40 *Adjust # Rectified Link on Electronic System	Submission of the GRSM Skills Mecca Implementation Plan to Council for approval	Implementation Plan submitted to Council for approval by 30 August *2022	A Skilled Workforce and Communities	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	1

PLANNING AND ECONOMIC DEVELOPMENT											
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending December 2021				Yearly Target	Year to date	
					Target	Actual	R	Corrective Measures/Comment	Target	Actual	
TL41 # Rectified Link on Electronic System	Create job opportunities through the Expanded Public Works Programme (EPWP) for the organization by 30 June 2022	Number of job opportunities created through the Expanded Public Works Programme (EPWP) by 30 June 2022	Grow an Inclusive District Economy	512	100	272	B	N/A	297	272	
TL42 # Rectified Link on Electronic System	Compile and submit the Final Annual Report 2020/21 to Council by 31 December 2021	Final Annual Report for 2020/21 submitted to Council by 31 December 2021	Good Governance	1	1	1	G	N/A	1	1	
TL43 *Adjust # Rectified Link on Electronic System	Submit an integrated progress report on the implementation of the Growth and Development Strategy to Council by 30 June 2022	Number of integrated progress reports submitted	*Local Economic Development	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A	
TL44 *Adjust # Rectified Link on Electronic System	Attend the World Travel Market exhibition and submit a report to MANCOM by 31 May 2022	Report submitted to MANCOM by 31 May 2022	*Local Economic Development	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A	
TL45 *Adjust # Rectified Link on Electronic System	Coordinate and attend the quarterly Garden Route Economic Cluster meetings	Number of meetings coordinated and attended	*Local Economic Development	New KPI for 2021/22	1	1	G	N/A	4	2	
TL46 *Adjust # Rectified Link on Electronic System	Sign a Service Level Agreement with WESGRO Investment Promotion Unit to market the Garden Route Investment Prospectus by 30 November 2021	Signed Service Level Agreement	*Local Economic Development	New KPI for 2021/22	1	1	G	N/A	1	1	

PLANNING AND ECONOMIC DEVELOPMENT										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending December 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL47 # Rectified Link on Electronic System	Sign a Service Level Agreement (SLA) with the Garden Route Film Commission by 30 November 2021	Signed Service Level Agreement	Grow an Inclusive District Economy	New KPI for 2021/22	1	1	G	N/A	1	1
TL48 # Rectified Link on Electronic System	Review and align the Integrated Human Settlements Strategic Plan and submit to Council by 31 December 2021	The Integrated Human Settlements Strategic Plan submitted	Good Governance	New KPI for 2021/22	1	1	G	N/A	1	1
TL49 # Rectified Link on Electronic System	Submit a Project Initiation Document (PID) on the conceptual development framework and business plan for Social Housing and Finance Linked Individual Subsidy Programme (FLISP) to Council by 31 March 2022	Number of PID's submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	2	N/A
TL50 # Rectified Link on Electronic System	Complete and submit an application for "Accreditation Level 1" to Provincial Government by 30 June 2022	Application for "Accreditation Level 1" submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL51 # Rectified Link on Electronic System	Develop and submit the new Integrated Development Plan (IDP) for the 2022-2027 period to Council by 31 May 2022	IDP submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A

PLANNING AND ECONOMIC DEVELOPMENT										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending December 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL52 # Rectified Link on Electronic System	Install a solar energy powered system in at least one of the Municipal Properties by 30 June 2022	Solar energy powered system installed	Promote sustainable environmental management and public safety	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL53 # Rectified Link on Electronic System	Submit a Turnaround Strategy for Municipal Resorts to Council by 31 December 2021	Turnaround Strategy for Municipal Resorts submitted	Good Governance	New KPI for 2021/22	1	1	G	N/A	1	1

ROADS AND TRANSPORT SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending December 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL54 # Rectified Link on Electronic System	Job creation through the Roads Services by June 2022	Number of Jobs created by 30 June 2022	A Skilled Workforce and Communities	75	25	75	B	N/A	50	75
TL55 # Rectified Link on Electronic System	Spent 95% of the roads budget allocation by 30 June 2022 (Actual expenditure divided by approved allocation received)	% of the roads spent by 30 June 2022	Financial Viability	98%	0%	35%	B	N/A	95%	35%
TL56 # Rectified Link on Electronic System	Reseal 27.84 km of roads by 30 June 2022	Number of km's of roads resealed	Bulk Infrastructure and Co-ordination	32.03	N/A	N/A	N/A	N/A	27.84	N/A
TL57 *Adjust # Rectified Link on Electronic System	* Regravel 30.38 km of roads by 30 June 2022	Number of km's of roads regavelled by 30 June 2022	Bulk Infrastructure and Co-ordination	18.80	10	3.57	R	The regravel section were utilized to attend to the natural flood damages in the region since 22 November 2021. The team is currently still busy with all roads that were damaged during these floods. The team will only be able to attend to regravel as from April 2022.	*30.38	3.57

ROADS AND TRANSPORT SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending December 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL58 # Rectified Link on Electronic System	Compile a business plan for the Rural Road Asset Management Systems (RRAMS) and submit to MANCOM by 30 June 2022	RRAMS business plan compiled and submit to MANCOM by 30 June 2022	Bulk Infrastructure and Co-ordination	1	N/A	N/A	N/A	N/A	1	N/A
TL59 # Rectified Link on Electronic System	Develop a complaints management system by 31 December 2021	Complaints management system developed	Good Governance	New KPI for 2021/22	1	1	G	N/A	1	1
TL60 *Adjust # Rectified Link on Electronic System	Submit a quarterly consolidated report on the progress of all projects to *MANCOM	Number of reports submitted to *MANCOM	Good Governance	New KPI for 2021/22	1	1	G	N/A	4	1
TL61 # Rectified Link on Electronic System	Submit a bi-annual report to Council on the replacement value of fleet vehicles	Number of reports submitted	Good Governance	2	1	1	G	N/A	2	1
TL62 # Rectified Link on Electronic System	Submit a quarterly progress report to MANCOM on issues raised in the "Roads to Recover Report"	Number of progress reports submitted	Good Governance	New KPI for 2021/22	1	0	R	An all-inclusive report will be submitted to MANCOM on 16 January 2022	4	0

Explanatory notes

During the development and loading of our Individual Performance Management system, some of our Key Performance Indicator References deactivated. This resulted in the quarter one report that does not align with the approved SDBIP. No performance was effected negatively during the review process.

The deactivation caused the following problems on our SDBIP:

- The Top Level Reference not linking to the approved SDBIP
- Certain Key Performance Indicators aligning directly to our National Objectives instead of the objectives within our IDP

It is with this in mind that the following can be found within the attached section 52 report:

1. * Adjust

This reference, in conjunction with the required section highlighted, reflects a request from the Municipality to Council to make certain adjustments on the SDBIP. It is inclusive of the Strategic objectives that must be correct in order to represent the IDP of the Municipality.

2. # Rectified Link on Electronic System

This reference links directly to the exact KPI where the reference between the approved SDBIP and the system collapsed.