

- 1. REPORT: SECTION 72 MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 31 DECEMBER 2021 / VERSLAG: ARTIKEL 72 HALFJAARLIKSE BEGROTING EN PRESTASIE ASSESSERING: 31 DESEMBER 2021 / INGXELO: UMHLATHI 72 ULWABIWOMALI-LOMBINDI NYANKA KUNYE NOQWALASELO LOMSEBENZI 31 KWEYOMNGA 2021**

(6/18/7)

13 January 2022

REPORT FROM THE EXECUTIVE MAYOR (M BOOYSEN)

2. PURPOSE OF THE REPORT

The report is tabled to Council in terms of section 72 as required in terms of the Municipal Finance Management Act 56 of 2003

3. DELEGATED AUTHORITY

Council

5. RECOMMENDATION

- 5.1.1 Council takes note of the mid-year budget and performance report in terms of Section 72 of the Municipal Finance Management Act;
- 5.1.2 Council takes note of the SDBIP performance report for the six months ending 31 December 2021.
- 5.1.3 Council takes note that an adjustment budget will be tabled in February 2022 for consideration.

AANBEVELING

- 5.2.1 *Die Raad kennis neem van die halfjaarlikse Prestasieverslag voorgelê in terme van Artikel 72 van die Munisipale Finansiële Bestuurswet, en*
- 5.2.2 *Die Raad kennis neem van die SDBIP Prestasieverslag vir die eerste ses maande van die jaar geëindig 31 Desember 2021.*
- 5.2.3 *Die Raad kennis neem dat 'n aangepaste begroting voorgelê gaan word vir oorweging in Februarie 2022.*

ISINDULULO

- 5.3.1 *iBhunga lithathele ingalelo ulwabiwo-mali lombindi nyaka kunye noqwalaselo lomsebenzi ngokwemithetho yoMhlathi 72 woMthetho woLawulo Lwemali zoMasipala;*
- 5.3.2 *iBhunga lithathele ingqalelo ingxelo yomsebenzi we SDBIP kwinyanga ezintandathu eziphela ngomhla 31 kweyoMnga 2021.*
- 5.3.3 *Sesokuba iBhunga lithathele ingqalelo okokuba ulungelelwaniso lolwabiwo-mali luzakuthiwa thaca ngenyanga yoMdumba 2022 ukuze lunikwe ingqealasela.*

6. DISCUSSION / CONTENTS

6.1 BACKGROUND

Municipal Finance Management Act 56 of 2003

Section 72 (1) *The accounting officer of a municipality must submit the report by the 25th of January each year –*

- (a)** *Assess the performance of the municipality during the first half of the financial year taking into account –*
 - i.** *The monthly financial statements referred to in section 71 for the first half of the financial year;*
 - ii.** *The municipal service delivery performance during the first half of the financial year and the service delivery targets as well as performance indicators set in the service delivery and budget implementation plan;*

- iii. *The previous year annual report and the progress on resolving problems identified in the annual report; and*
- (b)** *Submit a report on such assessment to*
 - i. *The mayor of the municipality*
 - ii. *The National Treasury*
 - iii. *The relevant provincial treasury*
- (2)** *The statement referred to in section 71(1) for the sixth month of a financial year must be incorporated into the report referred to in subsection 1(b) of the section.*
- (3)** *The accounting officer must, as part of the review –*
 - a)** *Make recommendations as to whether an adjustment budget is necessary; and*
 - b)** *Recommend revised projections for revenue and expenditure to the extent that this may be necessary.*

After my review performed, it is recommended that an adjustment budget is needed.

6.3 FINANCIAL IMPLICATIONS

To be addressed in 2021/22 Second Adjustment Budget report.

6.4 LEGAL IMPLICATIONS

None. The following legislation applies:

- Municipal Finance Management Act, No 56 of 2003, section 52
- Municipal Budget and Reporting Regulations, 17 April 2009

6.5 STAFF IMPLICATION

None

6.6 PREVIOUS / RELEVANT COUNCIL RESOLUTIONS:

There are no previous or relevant Council resolutions related to this matter.

6.7 RISK IMPLICATIONS

There are no foreseen risks

6.8 COMMENTS FROM EXECUTIVE MANAGEMENT:

6.8.1 EXECUTIVE MANAGER: ROADS AND TRANSPORT PLANNING SERVICES

None

6.8.2 EXECUTIVE MANAGER: PLANNING AND ECONOMIC DEVELOPMENT

None

6.8.3 EXECUTIVE MANAGER: COMMUNITY SERVICES

None

6.8.4 EXECUTIVE MANAGER: CORPORATE SERVICES

None

6.8.5 EXECUTIVE MANAGER: FINANCIAL SERVICES

None

6.8.6 MANAGER: LEGAL SERVICES

None

ANNEXURE

Section 72 Mid-year Budget and Performance Report for the period ending 31 December 2021



2021 / 2022
FINANCIAL YEAR



SECTION 72 Mid-Year Budget and Performance Report

Garden Route District Municipality
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Glossary

Annual Budget – Prescribed in section 16 of the MFMA - the formal means by which a Municipality approve official budget for the next three years.

Adjustment Budget – Prescribed in section 28 of the MFMA – the formal means by which a Municipality may revise its annual budget during the year.

Allocations (Transfers – see DORA) – Money received from Provincial or National Government.

Budget Related Policy(ies) – Policies of a Municipality affecting or affected by the budget, examples include Tariff Policy, Rates Policy, Credit Control and Debt Collection Policies.

Capital Expenditure - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet and must be included in the asset register.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality. Payments do not always coincide with budgeted expenditure timings - for example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government (see Allocations / Transfers).

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to help with free basic services and to compensate for the loss of RSC levies.

Fruitless and Wasteful Expenditure – Expenditure that was made in vain and would/should have been avoided had reasonable care been exercised.

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

GRAP – Generally Recognised Accounting Practice. The new standard for municipal accounting.

IDP – Integrated Development Plan. The main strategic planning document of the Municipality

MBRR – Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations dated April 2009.

MFMA – The Municipal Finance Management Act – Act No. 56 of 2003. The principle piece of legislation relating to municipal financial management.

MTREF – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years' budget allocations. Also includes details of the previous and current years' financial position.

Operating Expenditure –The day to day expenses of the Municipality such as salaries and wages.

Rates – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the Rand.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budgeted estimates.

Strategic Objectives – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

Unauthorised Expenditure – Generally, spending without, or in excess of, an Approved Budget.

Virement – A transfer of funds.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided. In Garden Route District this means the different GFS classification the budget is divided.

Legislative Framework

This report has been prepared in terms of the following enabling legislation:

The Municipal Finance Management Act – Act No. 56 of 2003

Section 71: Monthly budget statements

Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations

PART 1 – IN-YEAR REPORT

SECTION 1 – MAYORAL SPEECH

Honourable Speaker, leaders of the Opposition, honourable members of the Garden Route District Council on both sides of the house, The Municipal Manager and his Executive Management Team, the Members of the Media, interest groups and the citizens of the Garden Route District Municipality.

I would like to express a hearty warm welcome to you all and express my warm wishes to you and your families for 2022. 2021 was a testing year for all of us, our thoughts and deepest condolences go out to all the families in the district and country that has been affected by COVID-19.

The 2020 festive season was very bleak for most of South Africa and other countries. Tight lockdown restrictions, which included the beaches being closed, as well as longer curfews and a ban on the sale of alcohol, placed a damper on everyone's holiday spirit. In 2020, people had no choice but to cancel their holiday plans. However, the recent festive season was a stark contrast compared to a year ago because restrictions were almost completely lifted. Holiday-goers flocked in their thousands to the Garden Route.

The matriculants, the class of 2021, was also affected by the COVID-19 pandemic and their results are expected to be released on 21 January 2022. We trust that the class of 2021 would have done extremely well in their Matric exams under the circumstances, and we also trust that the doors of Higher Learning will be opened to allow them to shape their destiny. Those that have not done well, we wish to encourage them to take on the year with more vigour and excitement; they must know that they still have an opportunity to learn and improve their lives and those of their communities.

Although this is a new year, 2022, feels like a new beginning, however, in terms of our fiscal year we are halfway through the 2021/22 financial year already; therefore, like any house that has intentions to prosper we need to do some introspections on the 6 months gone to ensure that we can rectify the errors of the past and improve on the success we have achieved thus far.

The actual and budgeted figures reported, includes the Roads Budget.

Revenue by source

The total adjusted revenue budget for 2021/22-year totals **R426,259,313 (including Roads Agency)**. Performance for the mid-year ending 31 December 2021 totals **R256,766,672**. This represents a total of **60%** of the budgeted revenue, this is in line with expected performance of 50% for the first 6 months.

The majority of revenue relates to transfers and subsidies received to date to the amount of **R129,939,125**, which is **51%** of the total revenue received for the first 6 months, revenue from the Roads Agency services recorded for the first 6 months was **R116,778,124**, which is **45%** of the total revenue received during the first 6 months.

Operating expenditure

The total adjusted expenditure budget for 2021/22 totals **R433,331,265 (including Roads Agency)**. Performance for the mid-year ending 31 December 2021 totals **R204,906,801**.

This represents a **47%** spending based on the budgeted expenditure, this is slightly lower than 50% mainly due to non-cash items (e.g., debt impairment and actuarial losses) that is only accounted for at year-end.

The majority of these expenditure totals include Employee and Councillors related cost of **R144,203,006** which is **70%** of the total expenditure for the first 6 months, Contracted services of **R12,242,787 (6%)** and Other expenditure of **R30,214,829 (15%)**.

Capital Budget performance

The adjusted capital budget for the financial year amounts to **R76,572,524**. For the first 6 months, capital expenditure was **R1,145,951** representing **1.5%** of the budget, during the first 6 months the procurement processes of the major capital projects have not concluded yet, R1,819,302 orders were issued during the month of 31 December 2021. R60m is included in the capital budget for the construction of the regional landfill site. Procurement processes for construction of the site and an external loan to finance the project is in progress. SCM process will be followed to appoint the operator of the regional landfill site. The R60m will be adjusted in the February adjustment budget, as per the estimated cash flows received from the engineer. The majority of the capital spending for the landfill site will be incurred during the next financial year 2022/2023, and the budget estimates will be adjusted according to the professional's forecast provided. Four Municipalities are participating namely George, Mossel

Bay, Knysna and Bitou Municipality. Monthly the participating municipalities will repay GRDM for the usage of the regional landfill site and this revenue will be used to repay the loan obligation and the contractor operating the landfill site. A rehabilitation reserve will be established which must be cash funded to be able to pay for the rehabilitation once the landfill site has reached the end of its useful life.

Refer to detailed capital expenditure performance on pages 30 – 33.

- **SDBIP:**

Highlights

- The Top Level SDBIP was approved by the Mayor within the legislative required timeframe. The Departmental SDBIP was approved by the Municipal Manager also within legislative required timeframe. Adhering to all legislative requirements as stipulated below: -
- Approval of the Top Level SDBIP –
- Publication of the Top Level - website –
- Approval of the Departmental SDBIP –
- All sec 56/57 contracts entered into and signed within the required timeframes –
- Submission of the Section 72 and the adjusted Top Level SDBIP - Started with the basis for the compilation of System Descriptions for the Top Level SDBIP –
- Individual Performance is due for full implementation by June 2021.

Challenges

- Personnel shortage in the Performance Unit

I wish you a great 2022 and trust that the second half of the fiscal year will be nothing short of success.

I would therefore like to recommend to council the following:

It is recommended that:

- i. Council takes note of the mid-year budget and performance report in terms of Section 72 of the Municipal Finance Management Act;
- ii. Council takes note of the SDBIP performance report for the six months ending 31 December 2021.
- iii. Council takes note that an adjustment budget will be tabled in February 2022 for consideration.

SECTION 2 – RESOLUTIONS

SECTION 72 – MID YEAR BUDGET & PERFORMANCE ASSESSMENT REPORT

These are the resolutions being presented to Council in the mid-year report on the implementation of the budget and the financial state of affairs of the municipality as required in terms of section 72 of the Municipal Finance Management Act, Act 56 of 2003.

RECOMMENDATION:

It is recommended that:

- i. Council takes note of the mid-year budget and performance report in terms of Section 72 of the Municipal Finance Management Act;
- ii. Council takes note of the SDBIP performance report for the six months ending 31 December 2021.
- iii. Council takes note that an adjustment budget will be tabled in February 2022 for consideration.

SECTION 3 – EXECUTIVE SUMMARY

3.1 Introduction

These figures are presented in terms of Section 72 of the MFMA. The information is presented for the mid-year ending 31 December 2021.

3.2 Consolidated Performance

3.2.1 Against Annual Budget (original)

The actual and budgeted figures reported, includes the Roads Budget.

Revenue by source

The total adjusted revenue budget for 2021/22-year totals **R426,259,313 (including Roads Agency)**. Performance for the mid-year ending 31 December 2021 totals **R256,766,672**. This represents a total of **60%** of the budgeted revenue, this is in line with expected performance of 50% for the first 6 months.

Operating Expenditure by type

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Capital Expenditure

The adjusted capital budget for the financial year amounts to **R76,572,524**. For the first 6 months, capital expenditure was **R1,145,951** representing **1.5%** of the budget, the procurement processes of the major capital projects have not concluded yet during the first 6 months, R1,819,302 orders were issued during the month of 31 December 2021. R60m is included in the capital budget for the construction of the regional landfill site. Procurement processes for construction of the site and an external loan to finance the project is in progress. SCM process will be followed to appoint the operator of the regional landfill site. The R60m will be adjusted in the February adjustment budget, as per the estimated cash

flows received from the engineer. The majority of the capital spending for the landfill site will be incurred during the next financial year 2022/2023, and the budget estimates will be adjusted according to the professional's forecast provided. Four Municipalities are participating namely George, Mossel Bay, Knysna and Bitou Municipality. Monthly the participating municipalities will repay GRDM for the usage of the regional landfill site and this revenue will be used to repay the loan obligation and the contractor operating the landfill site. A rehabilitation reserve will be established which must be cash funded to be able to pay for the rehabilitation once the landfill site has reached the end of its useful life.

See attached capital expenditure progress report on page 34-37.

3.3 Material variances from SDBIP (Service Delivery and Budget Implementation Plan)

Variances and deficiencies will be explained in terms of the SDBIP and will be reported on by the Performance Management Unit, situated in the Office of the Municipal Manager. The Service Delivery and Budget Implementation Plan (SDBIP) performance of the municipality is attached as Part 3 to this report. This report reflects the municipal performance on the non-financial information for the period 1 July 2021 to 31 December 2021.

3.5 Annual Report

The Annual Report 2020/21 was approved by Council on 10 December 2021.

3.6 Long-term financial sustainability

A Service provider was appointed to develop a Long Term Financial Plan, funding was received from Provincial Treasury in the form of the Western Cape Financial Management Support Grant to fund this project. The municipality established a revenue enhancement committee to create a platform to discuss the way forward with the findings contained in the report.

3.7 Remedial or corrective steps

Remedial actions and corrections will be instituted and changes recommend by the Performance Management Unit.

This will be dealt with during the adjustment budget process in February 2022. Detailed explanations of the remedial or corrective steps will be provided as part of the budget report to Council.

A report will be tabled with the adjustments required to the Service Delivery and Budget Implementation Plan (SDBIP). As explained above, the adjustments to the Operational Revenue and Expenditure budgets will be dealt with in the budget report.

3.8 Conclusion

Detailed analysis of the municipal performance for the year to date ending 31 December 2021 will be presented under the different sections of the report.

SECTION 4 – IN-YEAR BUDGET STATEMENT TABLES

4.1 Monthly budget statements

4.1.1 Table C1: S71 Monthly Budget Statement Summary

DC4 Garden Route - Table C1 Monthly Budget Statement Summary - Mid-Year Assessment

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	–	–	–	–	–	–	–	–	–
Service charges	–	–	–	–	–	–	–	–	–
Investment revenue	12 091	8 500	8 500	649	2 819	4 250	(1 431)	-34%	8 500
Transfers and subsidies	34 252	187 375	192 940	55 931	129 939	96 470	33 469	35%	192 940
Other own revenue	356 179	224 819	224 819	34 926	123 955	112 410	11 545	10%	224 819
Total Revenue (excluding capital transfers and contributions)	402 522	420 694	426 259	91 506	256 713	213 130	43 583	20%	426 259
Employee costs	247 659	260 917	261 472	23 752	139 199	130 736	8 463	6%	261 472
Remuneration of Councillors	13 360	13 360	13 360	1 412	5 004	6 680	(1 676)	-25%	13 360
Depreciation & asset impairment	4 987	4 852	4 852	348	2 075	2 426	(351)	-14%	4 852
Finance charges	70	70	70	–	–	35	(35)	-100%	70
Inventory consumed and bulk purchases	51 360	57 894	54 699	1 101	12 668	27 349	(14 681)	-54%	54 699
Transfers and subsidies	1 851	2 375	2 418	200	3 405	1 209	2 196	182%	2 418
Other expenditure	96 908	88 698	96 461	8 884	42 556	48 230	(5 675)	-12%	96 461
Total Expenditure	416 194	428 166	433 331	35 697	204 907	216 666	(11 759)	-5%	433 331
Surplus/(Deficit)	(13 672)	(7 472)	(7 072)	55 809	51 806	(3 536)	55 342	-1565%	(7 072)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	–	–	–	–	54	–	54	#DIV/0!	–
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all)	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) after capital transfers & contributions	(13 672)	(7 472)	(7 072)	55 809	51 860	(3 536)	55 396	-1567%	(7 072)
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–	–	–
Surplus/ (Deficit) for the year	(13 672)	(7 472)	(7 072)	55 809	51 860	(3 536)	55 396	-1567%	(7 072)
Capital expenditure & funds sources									
Capital expenditure	14 096	76 173	76 573	352	1 146	38 286	(37 140)	-97%	76 573
Capital transfers recognised	4 161	–	400	85	85	200	(115)	-57%	400
Borrowing	–	60 000	60 000	–	–	30 000	(30 000)	-100%	60 000
Internally generated funds	9 935	16 173	16 173	266	1 061	8 086	(7 025)	-87%	16 173
Total sources of capital funds	14 096	76 173	76 573	352	1 146	38 286	(37 140)	-97%	76 573
Financial position									
Total current assets	173 685	195 152	195 152		245 241				195 152
Total non current assets	314 316	334 418	334 818		288 443				334 418
Total current liabilities	37 449	65 748	65 748		65 353				65 748
Total non current liabilities	144 852	195 506	195 506		136 817				195 506
Community wealth/Equity	305 700	268 316	268 716		331 514				268 316
Cash flows									
Net cash from (used) operating	(11 114)	(7 472)	(7 072)	55 809	51 860	(3 536)	(55 396)	1567%	(7 072)
Net cash from (used) investing	366	(76 173)	(76 573)	(28 984)	(29 778)	(38 286)	(8 508)	22%	(76 573)
Net cash from (used) financing	–	60 000	60 000	–	–	15 000	15 000	100%	60 000
Cash/cash equivalents at the month/year end	159 020	164 643	164 643	–	166 461	161 465	(4 996)	-3%	120 734
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	(436)	352	430	312	356	330	5 269	32 401	39 013
Creditors Age Analysis									
Total Creditors	151	166	69	1	–	421	25	24	858

4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

DC4 Garden Route - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Mid-Year Assessment

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		230 331	236 045	241 611	57 349	144 825	120 805	24 019	20%	241 611
Executive and council		230 104	234 304	239 869	57 241	144 590	119 935	24 655	21%	239 869
Finance and administration		228	1 741	1 741	108	235	871	(636)	-73%	1 741
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		6 606	5 812	5 812	694	2 616	2 906	(290)	-10%	5 812
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		6 256	5 422	5 422	676	2 473	2 711	(238)	-9%	5 422
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		350	390	390	19	143	195	(52)	-27%	390
<i>Economic and environmental services</i>		165 584	178 836	178 836	33 463	109 326	89 418	19 908	22%	178 836
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		165 473	178 718	178 718	33 457	109 289	89 359	19 929	22%	178 718
Environmental protection		111	118	118	6	38	59	(21)	-36%	118
<i>Trading services</i>		-	-	-	-	-	-	-	-	-
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	402 522	420 694	426 259	91 506	256 767	213 130	43 637	20%	426 259
Expenditure - Functional										
<i>Governance and administration</i>		135 527	138 000	140 792	11 773	66 302	70 396	(4 094)	-6%	140 792
Executive and council		52 858	50 582	53 332	3 254	19 639	26 666	(7 027)	-26%	53 332
Finance and administration		79 953	84 933	84 976	8 285	45 172	42 488	2 684	6%	84 976
Internal audit		2 715	2 485	2 485	234	1 491	1 242	249	20%	2 485
<i>Community and public safety</i>		88 563	80 872	80 899	7 070	41 968	40 449	1 518	4%	80 899
Community and social services		14 616	7 804	7 831	688	4 876	3 915	960	25%	7 831
Sport and recreation		12 639	12 512	12 512	1 086	5 592	6 256	(664)	-11%	12 512
Public safety		26 761	25 100	25 100	1 902	12 494	12 550	(56)	0%	25 100
Housing		-	-	-	-	-	-	-	-	-
Health		34 547	35 456	35 456	3 394	19 006	17 728	1 278	7%	35 456
<i>Economic and environmental services</i>		182 370	203 424	205 770	16 607	93 986	102 885	(8 899)	-9%	205 770
Planning and development		9 706	19 390	20 019	1 668	7 905	10 009	(2 104)	-21%	20 019
Road transport		169 326	180 758	182 474	14 686	84 419	91 237	(6 818)	-7%	182 474
Environmental protection		3 339	3 277	3 277	252	1 662	1 638	24	1%	3 277
<i>Trading services</i>		6 612	3 209	3 209	113	1 398	1 605	(207)	-13%	3 209
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		6 612	3 209	3 209	113	1 398	1 605	(207)	-13%	3 209
<i>Other</i>		3 121	2 661	2 661	135	1 253	1 330	(78)	-6%	2 661
Total Expenditure - Functional	3	416 194	428 166	433 331	35 697	204 907	216 666	(11 759)	-5%	433 331
Surplus/ (Deficit) for the year		(13 672)	(7 472)	(7 072)	55 809	51 860	(3 536)	55 396	-1567%	(7 072)

This table reflects the operating budget (Financial Performance) in the standard classifications that is the Government Finance Statistics Functions and Sub-function. The main functions are Governance and Administration, Community and Public Safety, Economic and Environmental Services and Trading services.

Operating Revenue:

Table C2 reflects the financial performance per Standard Classification and shows that most of the municipal funds are received under the Executive and Council classification. This is because the municipality budgets most of its income under the Governance and administration function of the Government Financial Statistics (GFS) classification.

The municipality reported a **60%** performance for revenue received during the first 6 months ending 31 December 2021, this is in line with expected performance of 50% for the first 6 months. Most of the revenue consist of grants, mainly the equitable share, and roads agency function allocation.

Operating Expenditure

The municipality reported a **47%** performance for expenditure for the first 6 months ending 31 December 2021, this is slightly below 50% mainly due to non-cash items (e.g., debt impairment and actuarial losses) that is only accounted for at year-end.

Adjustments to the budget will be tabled to council during February 2022 in order to improve performance and enhance service delivery.

More details regarding the operational expenditure below.

4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

DC4 Garden Route - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Mid-Year

Vote Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Executive and Council		230 104	234 304	239 869	57 241	144 590	119 935	24 655	20,6%	239 869
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		228	1 741	1 741	108	235	871	(636)	-73,0%	1 741
Vote 4 - Planning and Development		-	-	-	-	-	-	-	-	-
Vote 5 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 6 - Health		350	390	390	19	143	195	(52)	-26,9%	390
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		6 256	5 422	5 422	676	2 473	2 711	(238)	-8,8%	5 422
Vote 9 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 10 - Roads Transport		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		111	118	118	6	38	59	(21)	-36,4%	118
Vote 14 - Roads Agency Function		165 473	178 718	178 718	33 457	109 289	89 359	19 929	22,3%	178 718
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	402 522	420 694	426 259	91 506	256 767	213 130	43 637	20,5%	426 259
Expenditure by Vote	1									
Vote 1 - Executive and Council		55 795	54 394	57 144	3 599	19 561	28 572	(9 010)	-31,5%	57 144
Vote 2 - Budget and Treasury Office		25 236	24 007	24 007	2 310	13 677	12 004	1 673	13,9%	24 007
Vote 3 - Corporate Services		44 399	49 126	49 168	4 379	26 817	24 584	2 233	9,1%	49 168
Vote 4 - Planning and Development		27 898	30 006	30 635	2 831	14 623	15 318	(695)	-4,5%	30 635
Vote 5 - Public Safety		34 204	32 904	32 931	2 550	16 602	16 466	136	0,8%	32 931
Vote 6 - Health		36 747	37 973	37 973	3 890	20 556	18 987	1 569	8,3%	37 973
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		12 639	12 512	12 512	1 086	5 592	6 256	(664)	-10,6%	12 512
Vote 9 - Waste Management		6 612	3 209	3 209	113	1 398	1 605	(207)	-12,9%	3 209
Vote 10 - Roads Transport		3 853	3 378	5 094	79	552	2 547	(1 995)	-78,3%	5 094
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		3 339	3 277	3 277	252	1 662	1 638	24	1,4%	3 277
Vote 14 - Roads Agency Function		165 473	177 380	177 380	14 608	83 867	88 690	(4 823)	-5,4%	177 380
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	416 194	428 166	433 331	35 697	204 907	216 666	(11 759)	-5,4%	433 331
Surplus/ (Deficit) for the year	2	(13 672)	(7 472)	(7 072)	55 809	51 860	(3 536)	55 396	-1566,7%	(7 072)

Revenue and expenditure reflects the operating performance per municipal vote. This is in accordance with the Government Financial Statistics (GFS) classification of the National Treasury.

Most of the municipal income is budgeted under the Executive and Council functions. Sport and Recreation (Resorts) is the other main municipal function where income budgeting is recorded.

Expenditure per municipal vote is distributed to ensure that the municipal expenditure reflects the functions where expenditure is allocated. This is done to ensure implementation of the Integrated Development Plan (IDP) and for Annual Reporting.

4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC4 Garden Route - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Mid-Year Assessment

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates								-		
Service charges - electricity revenue								-		
Service charges - water revenue								-		
Service charges - sanitation revenue								-		
Service charges - refuse revenue								-		
Rental of facilities and equipment		3 614	3 829	3 829	(24)	347	1 915	(1 567)	-82%	3 829
Interest earned - external investments		12 091	8 500	8 500	649	2 819	4 250	(1 431)	-34%	8 500
Interest earned - outstanding debtors		3 710	2 970	2 970	238	1 440	1 485	(45)	-3%	2 970
Dividends received		-	-	-			-	-		
Fines, penalties and forfeits		-	-	-			-	-		
Licences and permits		111	118	118	6	38	59	(21)	-36%	118
Agency services		184 673	195 834	195 834	34 689	116 778	97 917	18 861	19%	195 834
Transfers and subsidies		34 252	187 375	192 940	55 931	129 939	96 470	33 469	35%	192 940
Other revenue		164 071	22 067	22 067	17	5 352	11 034	(5 682)	-51%	22 067
Gains					-	-	-	-		
Total Revenue (excluding capital transfers and contributions)		402 522	420 694	426 259	91 506	256 713	213 130	43 583	20%	426 259
Expenditure By Type										
Employee related costs		247 659	260 917	261 472	23 752	139 199	130 736	8 463	6%	261 472
Remuneration of councillors		13 360	13 360	13 360	1 412	5 004	6 680	(1 676)	-25%	13 360
Debt impairment		1 841	1 500	1 500	-	98	750	(652)	-87%	1 500
Depreciation & asset impairment		4 987	4 852	4 852	348	2 075	2 426	(351)	-14%	4 852
Finance charges		70	70	70	-	-	35	(35)	-100%	70
Bulk purchases - electricity		-	-	-			-	-		
Inventory consumed		51 360	57 894	54 699	1 101	12 668	27 349	(14 681)	-54%	54 699
Contracted services		34 749	29 457	33 472	3 919	12 243	16 736	(4 493)	-27%	33 472
Transfers and subsidies		1 851	2 375	2 418	200	3 405	1 209	2 196	182%	2 418
Other expenditure		60 318	57 740	61 489	4 965	30 215	30 745	(530)	-2%	61 489
Losses								-		-
Total Expenditure		416 194	428 166	433 331	35 697	204 907	216 666	(11 759)	-5%	433 331
Surplus/(Deficit)		(13 672)	(7 472)	(7 072)	55 809	51 806	(3 536)	55 342	(0)	(7 072)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)					-	54	-	54	#DIV/0!	
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)								-		
Transfers and subsidies - capital (in-kind - all)								-		
Surplus/(Deficit) after capital transfers & contributions		(13 672)	(7 472)	(7 072)	55 809	51 860	(3 536)			(7 072)
Taxation								-		
Surplus/(Deficit) after taxation		(13 672)	(7 472)	(7 072)	55 809	51 860	(3 536)			(7 072)
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		(13 672)	(7 472)	(7 072)	55 809	51 860	(3 536)			(7 072)
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		(13 672)	(7 472)	(7 072)	55 809	51 860	(3 536)			(7 072)

Revenue by Source

Revenue by source explains the types of income budgeted for and the performance of these items individually.

Rental of facilities and equipment:

Rental of facilities and equipment for the first 6 months ending 31 December 2021 amounted to **R347,493** against an adjusted budget of **R3,829,005**, representing **9.1%** year to date received. The actual performance is -82% off the year-to-date budget, with the movement back to lockdown level one, the expectation is that the income will rise within the next 3 months as the lockdown has now been reduced to level 1 and the Garden Route District received a good number of visitors during the December festive period.

Interest earned – External Investments:

Reflects the interest earned in respect of surplus funds not immediately needed in the operations of the municipality over the short-term period. Interest on external investments received for the first 6 months ending 31 December 2021 amounted to **R2,819,027**, against an adjusted budget of **R8,500,000**, which represents **33%** interest received year to date. The investment balance of the municipality amounted to R95m for the month ended 31 December 2021 and was invested for a period longer than 30 days to optimize interest received on investments. The actual performance is -34% off the year-to-date budget because of the bulk of the investments that have not matured yet, it is invested for more than 30 days, and the interest will only be realised on the date of maturity hence the reason for under performance against budgeted amount versus actual year-to-date.

Interest raised – Outstanding debtors

Interest on outstanding debtors for the first 6 months ending 31 December 2021 amounted to **R1,439,755**, against an adjusted budget of **R2,970,460**, which represents 48% interest received year date. Majority of the debtors are firefighting debtors.

Agency services

The municipality performs an agency function on behalf of the Department of Transport – Roads department. Monthly agency fees are collected from the department. 12% Admin fee is received on the original allocation and 3% on the cost of additional reseal projects. An amount of **R116,778,124** was recorded for the first 6 months ending 31 December 2021, the amount includes the admin fee as well as the revenue recognised in relating to the actual expenditure.

Transferred recognised – operational

The transfers recognised represents the allocations as promulgated in the National and Provincial Division of Revenues Act's respectively. The first instalment of R69,855,000 for the Equitable Share was received during July 2021. The municipality received its first instalment of R1,735,000 for the Rural Roads Assets Management Grant during July 2021. During the month of August 2021 the following grants were received Local Government Financial Management Grant of R1,000,000 and the Expanded Public Works Programme Grant(EPWP) of R518,000 were received. For the month end September 2021 no allocations were received. For the month ended November 2021 the municipality received R900 000 for the Integrated Transport Planning Grant. The municipality received the second tranche payment of R54,892,000 for the Equitable Share and R931,000 for the Expanded Public Works Programme Grant (EPWP) during the month of December 2021. LG Seta transferred an amount of R108,125,37 during December 2021 for the New Venture Creation project.

Other revenue / Sundry income

Other revenue reflects an amount of **R5,351,874**, against an adjusted budget of **R22,067,409**, representing 24% for the first 6 months ending 31 December 2021. Other revenue mostly consists of the following: Fire services revenue, health services revenue and resorts income.

Expenditure by Type

Expenditure by type reflects the operational budget per main type/category of expenditure.

Employee Related cost / Remuneration of councillors

Employee related cost for the first 6 months ending 31 December 2021 amounted to **R139,198,578** against an adjusted budget of **R261,471,902**, representing **53%** of the budget. The councillor remuneration expenditure for the first 6 months amounted to **R5,004,428** against an adjusted budget of **R13,360,009**, representing **37%** of the budget. The previous Council's term came to an end during the first 6 months of the financial year and a new Council was elected.

Debt Impairment / Depreciation and asset impairment

These items account for non-cash budgeted items. The fixed asset register module must still be fully implemented at Garden Route DM by the service provider of the financial system. Testing on a test platform was done in September 2021 and will continue in January 2022. (The previous asset management system provider (Market Demand) terminated its services under the mSCOA contract. Phoenix had to develop a new asset register at no additional cost to municipalities, as this was an mSCOA requirement when National Treasury awarded the transversal tender for financial systems.) Full implementation and sign-off will be done after Garden Route DM tested all the required functionalities of the new proposed asset register extensively to ensure it meets the requirements of mSCOA and GRAP and fully integrates seamlessly and correctly with the financial system before it can be implemented. Debt Impairment to the amount of **R98,290** were recorded for the first 6 months ending 31 December 2021, and **R2,075,103** were recorded for depreciation against an adjustment budget of **R4,851,946**, which represents **43%** for the 6 months.

Finance charges

The municipality have no outstanding loans but it is envisioned that a loan will be taken out for the financing of the regional landfill site to be constructed.

Contracted services

Contracted services amounted to **R12,242,787**, against an adjusted budget of **R33,471,658**, which represents **37%** for the first 6 months ending 31 December 2021. It is expected that contracted services expenditure will increase during the second half of the financial year because of easing lockdown levels and more procurement processes that will be finalised.

Other expenditure

Other expenditure reflects all other expenses not specifically mentioned and amounted to **R30,214,829**, against an adjustment budget of **R61,489,255**, which represents **49%** of the budget for the first 6 months ending 31 December 2021. The other expenditure consists of the following, Operating costs and Operating Projects (own funds).

4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

DC4 Garden Route - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Mid-Year Assessment

Vote Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Executive and Council		4 013	-	-	-	-	-	-		-
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-		-
Vote 3 - Corporate Services		-	1 500	1 500	99	554	750	(196)	-26%	1 500
Vote 4 - Planning and Development		-	-	-	-	-	-	-		-
Vote 5 - Public Safety		-	200	200	20	286	100	186	186%	200
Vote 6 - Health		-	7 000	7 000	-	-	3 500	(3 500)	-100%	7 000
Vote 7 - Community and Social Services		-	-	-	-	-	-	-		-
Vote 8 - Sport and Recreation		3 000	-	-	-	-	-	-		-
Vote 9 - Waste Management		-	60 000	60 000	99	99	30 000	(29 901)	-100%	60 000
Vote 10 - Roads Transport		-	-	-	-	-	-	-		-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-		-
Vote 12 - Water		-	-	-	-	-	-	-		-
Vote 13 - Environment Protection		-	-	-	-	-	-	-		-
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-		-
Vote 15 - Electricity		-	-	-	-	-	-	-		-
Total Capital Multi-year expenditure	4,7	7 013	68 700	68 700	218	938	34 350	(33 412)	-97%	68 700
Single Year expenditure appropriation	2									
Vote 1 - Executive and Council		355	30	30	10	10	15	(5)	-32%	30
Vote 2 - Budget and Treasury Office		86	30	30	1	16	15	1	4%	30
Vote 3 - Corporate Services		2 461	5 130	5 130	-	-	2 565	(2 565)	-100%	5 130
Vote 4 - Planning and Development		179	90	90	8	22	45	(23)	-50%	90
Vote 5 - Public Safety		30	-	-	-	-	-	-		-
Vote 6 - Health		50	63	63	24	43	31	11	37%	63
Vote 7 - Community and Social Services		-	-	-	-	-	-	-		-
Vote 8 - Sport and Recreation		2 522	2 130	2 130	6	32	1 065	(1 033)	-97%	2 130
Vote 9 - Waste Management		-	-	-	-	-	-	-		-
Vote 10 - Roads Transport		1 400	-	400	85	85	200	(115)	-57%	400
Vote 11 - Waste Water Management		-	-	-	-	-	-	-		-
Vote 12 - Water		-	-	-	-	-	-	-		-
Vote 13 - Environment Protection		-	-	-	-	-	-	-		-
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-		-
Vote 15 - Electricity		-	-	-	-	-	-	-		-
Total Capital single-year expenditure	4	7 083	7 473	7 873	134	208	3 936	(3 728)	-95%	7 873
Total Capital Expenditure		14 096	76 173	76 573	352	1 146	38 286	(37 140)	-97%	76 573

Variances explained in Supporting Table C5

For the first 6 months, capital expenditure was **R1,145,951**, against an adjusted budget of **R76,572,524** representing **1.5%** of the budget.

4.1.6 Table C6: Monthly Budget Statement - Financial Position

DC4 Garden Route - Table C6 Monthly Budget Statement - Financial Position - Mid-Year Assessment

Description	Ref	2020/21	Budget Year 2021/22			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		143 131	164 643	164 643	6 453	164 643
Call investment deposits					160 000	
Consumer debtors					38 308	
Other debtors		23 956	24 106	24 106	31 585	24 106
Current portion of long-term receivables		3 867	3 733	3 733	4 293	3 733
Inventory		2 731	2 669	2 669	4 601	2 669
Total current assets		173 685	195 152	195 152	245 241	195 152
Non current assets						
Long-term receivables		59 705	52 945	52 945	61 340	52 945
Investments		27	27	27	27	27
Investment property		86 108	51 682	51 682	53 883	51 682
Investments in Associate						
Property, plant and equipment		166 336	227 652	228 052	172 491	227 652
Biological						
Intangible		2 139	2 113	2 113	702	2 113
Other non-current assets						
Total non current assets		314 316	334 418	334 818	288 443	334 418
TOTAL ASSETS		488 001	529 570	529 970	533 684	529 570
LIABILITIES						
Current liabilities						
Bank overdraft						
Borrowing					536	
Consumer deposits					1 878	
Trade and other payables		37 449	31 478	31 478	38 292	31 478
Provisions			34 270	34 270	24 647	34 270
Total current liabilities		37 449	65 748	65 748	65 353	65 748
Non current liabilities						
Borrowing		28	60 000	60 000	73	60 000
Provisions		144 823	135 506	135 506	136 744	135 506
Total non current liabilities		144 852	195 506	195 506	136 817	195 506
TOTAL LIABILITIES		182 301	261 254	261 254	202 170	261 254
NET ASSETS	2	305 700	268 316	268 716	331 514	268 316
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		286 727	201 063	201 463	271 001	201 063
Reserves		18 973	67 253	67 253	60 513	67 253
TOTAL COMMUNITY WEALTH/EQUITY	2	305 700	268 316	268 716	331 514	268 316

Table C6 reflects the effect of the combination of the capital and operating implementation of the budget on council's Financial Position.

4.1.7 Table C7: Monthly Budget Statement - Cash Flow

DC4 Garden Route - Table C7 Monthly Budget Statement - Cash Flow - Mid-Year Assessment										
Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates								-		
Service charges								-		
Other revenue		204 407	221 849	221 849	34 688	122 569	110 924	11 644	10%	221 849
Transfers and Subsidies - Operational		179 813	187 375	192 940	55 931	129 939	96 470	33 469	35%	192 940
Transfers and Subsidies - Capital		-	-				-	-		-
Interest		15 801	11 470	11 470	887	4 259	5 735	(1 476)	-26%	11 470
Dividends								-		
Payments										
Suppliers and employees		(409 171)	(428 096)	(433 261)	(35 497)	(201 510)	(216 631)	(15 121)	7%	(433 261)
Finance charges		-	(70)	(70)	-	-	(35)	(35)	100%	(70)
Transfers and Grants		(1 965)	-		(200)	(3 405)	-	3 405	#DIV/0!	
NET CASH FROM/(USED) OPERATING ACTIVITIES		(11 114)	(7 472)	(7 072)	55 809	51 852	(3 536)	(55 388)	1566%	(7 072)
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		3 652	-					-		
Decrease (increase) in non-current receivables		3 636	-					-		
Decrease (increase) in non-current investments		-	-		(28 632)	(28 632)		(28 632)	#DIV/0!	
Payments										
Capital assets		(6 923)	(76 173)	(76 573)	(352)	(1 146)	(38 286)	(37 140)	97%	(76 573)
NET CASH FROM/(USED) INVESTING ACTIVITIES		366	(76 173)	(76 573)	(28 984)	(29 778)	(38 286)	(8 508)	22%	(76 573)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans								-		
Borrowing long term/refinancing			60 000	60 000			15 000	(15 000)	-100%	60 000
Increase (decrease) in consumer deposits								-		
Payments										
Repayment of borrowing								-		
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	60 000	60 000	-	-	15 000	15 000	100%	60 000
NET INCREASE/ (DECREASE) IN CASH HELD		(10 748)	(23 644)	(23 644)	26 826	22 074	(26 822)			(23 644)
Cash/cash equivalents at beginning:		169 768	188 287	188 287	144 379	144 379	188 287			144 379
Cash/cash equivalents at month/year end:		159 020	164 643	164 643		166 453	161 465			120 734

The municipal bank balance at 31 December 2021 totals R6 452 947 and the total balance of short-term deposits were R95 000 000, and call account deposits amounted to R65 000 000. Total cash and cash equivalents available at month ends is R166 452 947.

More detailed information regarding the cash position is tabled below that is giving a breakdown of the commitments against the cash of council:

REPORTING MONTH: 31 DECEMBER 2021		
Commitments against Cash & Cash Equivalents		
ITEM	Previous Month R'000	Current Month R'000
Bank balance as at 31 December 2021	14 378 904,40	6 452 947,25
Other Cash & Cash Equivalents: Short term deposits	75 000 000,00	95 000 000,00
Other Cash & Cash Equivalents: Call accounts	55 000 000,00	65 000 000,00
Total Cash & Cash Equivalents:	144 378 904,40	166 452 947,25
LESS:	77 997 035,06	106 355 041,97
Unspent Conditional Grants	5 319 072,08	5 319 072,08
Provision for staff leave	23 281 235,68	23 281 235,68
Provision for bonus	6 776 192,73	6 776 192,73
Post Retirement Benefits	37 463 916,00	37 463 916,00
Performance Bonus	1 436 040,60	1 436 040,60
Grant received in advance	-	27 446 000,00
Trade Payables	3 147 939,54	2 788 616,04
YTD Unspent Capital budget	572 638,43	1 843 968,84
YTD Unspent Operational budget	-	-
Sub total	66 381 869,34	60 097 905,28
PLUS:	8 962 219,53	8 962 219,53
VAT Receivable	1 937 602,53	1 937 602,53
Receivable Exchange	7 024 617,00	7 024 617,00
	75 344 088,87	69 060 124,81
LESS OTHER MATTERS:		
Capital Replacement Reserve	26 569 752,01	26 569 752,01
Employee Benefits Reserves	34 124 774,00	34 124 774,00
Sub Total	14 649 562,86	8 365 598,80
LESS: CONTINGENT LIABILITIES	5 503 377,00	5 503 377,00
Barry Louis Rae Trust	4 500 000,00	4 500 000,00
Portion of Portion 2 of Farm 238, Hooggekraal	353 441,00	353 441,00
Erf 99, Glentana	197 936,00	197 936,00
Labour disputes	452 000,00	452 000,00
Recalculated available cash balance	9 146 185,86	2 862 221,80
Total monthly commitments	19 895 336,40	20 081 221,17

PART 2 – SUPPORTING DOCUMENTATION

Section 5 – Debtors' analysis

Supporting Table SC3

DC4 Garden Route - Supporting Table SC3 Monthly Budget Statement - aged debtors - Mid-Year Assessment

2024 Garden Route - Supporting Table 003 Monthly Budget Statement - aged debtors - mid-year Assessment														
Description	NT Code	Budget Year 2021/22										Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total				
R thousands														
Debtors Age Analysis By Income Source														
Trade and Other Receivables from Ex change Transactions - Water	1200									-	-			
Trade and Other Receivables from Ex change Transactions - Electricity	1300									-	-			
Receivables from Non-ex change Transactions - Property Rates	1400									-	-			
Receivables from Ex change Transactions - Waste Water Management	1500									-	-			
Receivables from Ex change Transactions - Waste Management	1600									-	-			
Receivables from Ex change Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	-	11	11	11			
Interest on Arrear Debnr Accounts	1810	245	239	238	238	235	236	1 549	4 820	7 799	7 077			
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-			
Other	1900	(681)	113	192	74	121	94	3 720	27 570	31 203	31 579			
Total By Income Source	2000	(436)	352	430	312	356	330	5 269	32 401	39 013	38 668	-	-	-
2020/21 - totals only										-	-			
Debtors Age Analysis By Customer Group														
Organs of State	2200	(244)	14	14	23	34	13	241	1 946	2 040	2 257			
Commercial	2300	-	-	-	-	-	-	-	-	-	-			
Households	2400	2	2	-	-	-	-	-	-	3	-			
Other	2500	(194)	336	416	289	322	316	5 029	30 455	36 969	36 411			
Total By Customer Group	2600	(436)	352	430	312	356	330	5 269	32 401	39 013	38 668	-	-	-

Long outstanding debtors that mainly consist of old sundry debt and fire accounts, remains a concern for the municipality and management will continue to report in terms of progress made.

The majority of the firefighting accounts are disputed with regards to the origin of the fire and who is responsible for the payment of the account.

The municipality are required to submit debtors aged analysis data strings on a monthly basis.

Currently the debtor section initiated debt collection processes and will report quarterly to the financial services committee on the debt collection process.

Section 6 – Creditors' analysis

Supporting Table C4

DC4 Garden Route - Supporting Table SC4 Monthly Budget Statement - aged creditors - Mid-Year Assessment

Description R thousands	NT Code	Budget Year 2021/22									Prior year
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	totals for chart (same period)
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100									-	
Bulk Water	0200									-	
PAYE deductions	0300									-	
VAT (output less input)	0400									-	
Pensions / Retirement deductions	0500									-	
Loan repayments	0600									-	
Trade Creditors	0700	151	166	69	1	-	421	25	24	858	
Auditor General	0800									-	
Other	0900									-	
Total By Customer Type	1000	151	166	69	1	-	421	25	24	858	-

The municipality are required to submit creditors aged analysis data strings on a monthly basis.

The reason for long outstanding creditors are due to invoices not submitted by either suppliers or user departments, other reasons also include disputes on certain invoices.

The municipality are continuously working towards resolving outstanding disputes on invoices and obtaining outstanding invoices.

Section 7 – Investment portfolio analysis

7.1 Investment monitoring information

	Balance as at 01 December 2021	Movements for the month		Balance as at 31 December 2021	Interest earned Month	Interest earned Year to date
		Investments matured	Investments made			
Garden Route District Municipality						
Interest Received YTD	-			-		
Standard Bank	29 000 000,00	-10 000 000,00	30 000 000,00	49 000 000,00	203 013,70	1 050 538,01
Investec Bank	-			-		-
ABSA	20 000 000,00	-10 000 000,00		10 000 000,00	193 227,40	457 572,61
Nedbank	26 000 000,00	-10 000 000,00	18 000 000,00	34 000 000,00	192 821,92	653 081,98
FNB	-	-	2 000 000,00	2 000 000,00		26 000,68
Standard Bank - Bank Guarantee investment	-			-		-
BANK DEPOSITS	75 000 000,00	-30 000 000,00	50 000 000,00	95 000 000,00	589 063,02	2 187 193,28

Total invested funds at the end of 31 December 2021 totals R95,000,000 as reflected above.

The municipality invest access funds on a 30 days' short-term investment period in order to maximise the interest received and to have cash readily available when needed and is done in line with the Cash Management and Investment Policy of council.

Section 8 – Allocation and grant receipts and expenditure

8.1 Supporting Table C6

DC4 Garden Route - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Mid-Year Assessment

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		162 568	177 702	178 540	55 823	128 931	89 270	40 921	45,8%	178 540
Local Government Equitable Share		157 370	167 653	167 653	54 892	124 747	83 827	40 921	48,8%	167 653
Finance Management		1 000	1 000	1 000	–	1 000	500			1 000
Municipal Systems Improvement			4 500	4 500			2 250			4 500
EPWP Incentive		1 629	2 071	2 071	931	1 449	1 036			2 071
NT - Rural Roads Asset Management Systems		2 569	2 478	3 316		1 735	1 658			3 316
Fire Service Capacity Building Grant	3							–		
								–		
								–		
								–		
Other transfers and grants [insert description]								–		
Provincial Government:		2 859	8 473	14 000	108	108	7 000	(1 527)	-21,8%	14 000
PT - Integrated Transport Plan		900	900	1 778			889	(889)	-100,0%	1 778
PT - Municipal Accreditation & Capacity Building Grant		–	5 000	5 629			2 815			5 629
PT - Fire Service Capacity Building Grant		–	–	–			–			–
PT - Financial Management Capacity Building Grant	4	–	250	293			146	(146)	-100,0%	293
PT - WC Support Grant		280	–	–			–			–
PT - Disaster Management Grant		–	–	27			14			27
PT - WC Support Grant		379	–	–			–			–
PT - Safety Plan Implementation (WOSA)		1 300	2 323	5 073			2 537			5 073
PT - Services Seta A21 Bricklaying Apprenticeship				1 200	108	108	600	(492)	-82,0%	1 200
Other transfers and grants [insert description]								–		
District Municipality:		–	–	–	–	–	–	–		–
[insert description]								–		
Other grant providers:		–	–	–	–	–	–	–		–
[insert description]								–		
								–		
Total Operating Transfers and Grants	5	165 427	186 175	192 540	55 931	129 039	96 270	39 393	40,9%	192 540
Capital Transfers and Grants										
National Government:		–	–	400	–	–	100	(100)	-100,0%	400
NT - Rural Roads Asset Management Systems				400			100	(100)	-100,0%	400
								–		
								–		
Other capital transfers [insert description]								–		
Provincial Government:		–	–	–	–	–	–	–		–
[insert description]								–		
								–		
District Municipality:		–	–	–	–	–	–	–		–
[insert description]								–		
Other grant providers:		–	–	–	–	–	–	–		–
[insert description]								–		
								–		
Total Capital Transfers and Grants	5	–	–	400	–	–	100	(100)	-100,0%	400
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	165 427	186 175	192 940	55 931	129 039	96 370	39 293	40,8%	192 940

8.2 Supporting Table C7

DC4 Garden Route - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Mid-Year Assessment

Description		Ref	2020/21	Budget Year 2021/22							
			Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands											
<u>EXPENDITURE</u>											
<u>Operating expenditure of Transfers and Grants</u>											
National Government:			162 568	177 702	178 540	55	2 825	89 270	(86 445)	-96,8%	178 540
Local Government Equitable Share			157 370	167 653	167 653		–	83 827	(83 827)	-100,0%	167 653
Finance Management			1 000	1 000	1 000	55	321	500	(179)	-35,9%	1 000
Municipal Systems Improvement			–	4 500	4 500	–		2 250	(2 250)	-100,0%	4 500
EPWP Incentive			1 629	2 071	2 071	–	2 071	1 036	1 036	100,0%	2 071
NT - Rural Roads Asset Management Systems			2 569	2 478	3 316	–	433	1 658	(1 225)	-73,9%	3 316
Fire Service Capacity Building Grant									–		
Other transfers and grants [insert description]									–		
			2 859	8 473	14 000	284	1 543	7 000	(5 317)	-76,0%	14 000
Provincial Government:											
PT - Integrated Transport Plan			900	900	1 778	–		889	(889)	-100,0%	1 778
PT - Municipal Accreditation & Capacity Building Grant			–	5 000	5 629	245	1 353	2 815	(1 461)	-51,9%	5 629
PT - Financial Management Capacity Building Grant			–	–				–	–		–
PT - WC Support Grant			–	250	293	–		146			293
PT - WC Support Grant			280					–			–
PT - Disaster Management Grant			–		27	–	20	14			27
PT - WC Support Grant			379					–			–
PT - Safety Plan Implementation (WOSA)			1 300	2 323	5 073	–		2 537	(2 537)	-100,0%	5 073
PT - Services Seta A21 Bricklaying Apprenticeship					1 200	39	170	600	(430)	-71,7%	1 200
District Municipality:			–	–	–	–	–	–	–		–
[insert description]									–		
Other grant providers:			–	–	–	–	–	–	–		–
[insert description]									–		
Total operating expenditure of Transfers and Grants:			165 427	186 175	192 540	339	4 368	96 270	(91 762)	-95,3%	192 540
<u>Capital expenditure of Transfers and Grants</u>											
National Government:			–	–	400	–	–	67	(67)	-100,0%	400
NT - Rural Roads Asset Management Systems					400			67	(67)	-100,0%	400
									–		
									–		
Other capital transfers [insert description]									–		
Provincial Government:			–	–	–	–	–	–	–		–
									–		
District Municipality:			–	–	–	–	–	–	–		–
									–		
Other grant providers:			–	–	–	–	–	–	–		–
									–		
Total capital expenditure of Transfers and Grants			–	–	400	–	–	67	(67)	-100,0%	400
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS			165 427	186 175	192 940	339	4 368	96 337	(91 829)	-95,3%	192 940

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act.

Section 9 – Expenditure on councillor and board members allowances and employee benefits

Supporting Table C8

DC4 Garden Route - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Mid-Year Assessment

Summary of Employee and Councillor remuneration	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
	1	A	B	C						D
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		11 298	11 298	11 298	1 412	4 953	5 649	(696)	-12%	11 298
Pension and UIF Contributions		242	242	242	–	9	121	(112)	-92%	242
Medical Aid Contributions		78	78	78	–	24	39	(15)	-39%	78
Motor Vehicle Allowance		776	776	776	–	–	388	(388)	-100%	776
Cellphone Allowance		515	–	515	0	19	258	(239)	-93%	–
Housing Allowances		451	451	451	–	–	226	(226)	-100%	451
Other benefits and allowances		–	515	–	–	–	–	–	–	515
Sub Total - Councillors		13 360	13 360	13 360	1 412	5 004	6 680	(1 676)	-25%	13 360
% increase	4		0,0%	0,0%						0,0%
Senior Managers of the Municipality	3									
Basic Salaries and Wages		4 390	4 587	4 587	715	3 253	2 294	959	42%	4 587
Pension and UIF Contributions		161	1 484	1 484	0	1	742	(741)	-100%	1 484
Medical Aid Contributions		105	113	113	5	29	57	(28)	-50%	113
Overtime		–	–	–	–	–	–	–	–	–
Performance Bonus		–	–	–	–	–	–	–	–	–
Motor Vehicle Allowance		804	840	840	41	249	420	(171)	-41%	840
Cellphone Allowance		142	148	148	9	54	74	(20)	-27%	148
Housing Allowances		–	–	–	–	–	–	–	–	–
Other benefits and allowances		770	804	804	–	10	402	(392)	-98%	804
Payments in lieu of leave		–	–	–	–	–	–	–	–	–
Long service awards		–	–	–	–	–	–	–	–	–
Post-retirement benefit obligations	2	–	–	–	–	–	–	–	–	–
Sub Total - Senior Managers of Municipality		6 371	7 977	7 977	770	3 595	3 988	(393)	-10%	7 977
% increase	4		25,2%	25,2%						25,2%
Other Municipal Staff										
Basic Salaries and Wages		150 980	160 610	161 684	14 927	84 069	80 842	3 227	4%	160 610
Pension and UIF Contributions		24 725	24 941	24 941	2 326	13 704	12 471	1 233	10%	24 941
Medical Aid Contributions		19 890	21 819	21 842	1 933	11 599	10 921	678	6%	21 819
Overtime		4 080	5 011	5 001	197	2 124	2 500	(376)	-15%	5 011
Performance Bonus		–	–	–	–	–	–	–	–	–
Motor Vehicle Allowance		9 384	9 909	9 862	832	5 097	4 931	166	3%	9 909
Cellphone Allowance		122	137	137	11	58	69	(11)	-15%	137
Housing Allowances		2 463	2 531	2 531	191	1 752	1 265	487	38%	2 531
Other benefits and allowances		18 195	14 583	14 102	1 915	12 097	7 051	5 047	72%	14 583
Payments in lieu of leave		–	4 724	4 724	650	5 140	2 362	2 778	118%	4 724
Long service awards		–	90	–	–	–	–	–	–	90
Post-retirement benefit obligations	2	9 942	8 586	8 676	–	22	4 338	(4 316)	-99%	8 586
Sub Total - Other Municipal Staff		239 781	252 941	253 500	22 982	135 663	126 750	8 912	7%	252 941
% increase	4		5,5%	5,7%						5,5%
Total Parent Municipality		259 512	274 277	274 837	25 165	144 262	137 418	6 843	5%	274 277

Salary and remuneration of councillors expenditure totals 70% of all operational expenditures for the period ending 31 December 2021.

Section 10 – Material variances to the service delivery and budget implementation plan

The measurement of the performance of the municipality in terms of the implementation of the Service Delivery and Budget Implementation plan are dealt with separately. A separate report will be tabled with regards to the SDBIP.

Information regarding this is not dealt with under this section of the report.

Section 11 – Capital programme performance

The adjusted capital budget for the financial year amounts to **R76,572,524**. For the first 6 months, capital expenditure was **R1,145,951** representing **1.5%** of the budget.

SCOA config	Nr	Project description	Cost centre	Adjusted budget R'000	YTD Expenditure R'	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
71120006635	1	Office furniture: Office MM	1001	30 000,00	10 224,88	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71204240001	2	Office equipment: CFO	1204	30 000,00	15 648,98	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71207230002	3	Replacing ICT Capital Equipment beyond economical repairs	1207	295 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71207230004	4	ICT Infrastructure	1207	2 756 980,00		In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71301240001	5	Office furniture: Exec Manager Corporate Services	1301	30 000,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104125	6	Monitors	1307	54 750,00	26 745,04	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308230001	7	Hygiene Equipment	1308	600 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71120006639	8	Office Furniture & Equipment: Man Planning & Dev	1401	30 000,00	919,13	Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71402400001	9	Air Conditioner	1402	20 000,00	14 689,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71408400001	10	Office Furniture: Human Settlements	1408	40 000,00	6 800,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71801240001	11	Office of the executive manager Community: office equipment	1801	30 000,00	23 710,07	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71801310001	12	Firestation: Mosselbay	1801	6 819 700,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71804310001	13	ODN EHP shadenet insurance	1804	6 164,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71805102408	14	Laminator - Insurance claim	1805	5 000,00	4 710,40	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71805104010	15	Blinds - Insurance claim	1805	5 900,00	3 170,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71805104155	16	IT Equipment - Insurance claim	1805	12 060,00	11 108,52	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71806240001	17	Kynsna EHP insurance claims	1806	3 800,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72205160001	18	Callidoro Spa Roof's	2205	2 000 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72205230001	19	Power Tools	2205	80 000,00	31 682,60	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.

SCOA config	Nr	Project description	Cost centre	Adjusted budget R'000	YTD Expenditure R'	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
72205230002	20	Wet Fuel Generator	2205	50 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72305230001	21	Hazmat Rescue & Fire Equipment	2305	380 300,00	285 682,23	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
74402100901	22	Landfill Site: PPE	4402	60 000 000,00	98 512,50	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104148	23	Laptops (Standard)	1307	476 656,00	260 638,61	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104149	24	Laptops (Small)	1307	22 020,00	22 017,39	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104150	25	Personal Computers (PC's)	1307	145 810,00	145 810,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104151	26	Printers (3-in-1)	1307	21 000,00	17 966,09	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102203	27	Office Extension / Office Container - RRAMS	2801	300 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72801104001	28	Office Furniture - RRAMS	2801	100 000,00	85 185,56	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104153	29	A3 Printer (GIS)	1307	22 400,00	22 392,17	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104121	30	Insurance / Uneconomical Repair	1307	30 000,00	5 988,70	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230005	31	ICT Infrastructure: Servers	1207	884 459,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230006	32	ICT Infrastructure: Security	1207	67 624,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230007	33	ICT Infrastructure: Upgrade MS SQL	1207	51 740,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230010	34	ICT Infrastructure: 8 Port Switches	1207	76 544,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230013	35	ICT Infrastructure: 6 U Rack Units	1207	54 261,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230014	36	ICT Infrastructure: 9 U Rack Units	1207	5 392,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230011	37	ICT Infrastructure: Access Points (AP-AC-LR)	1207	33 852,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230015	38	ICT Infrastructure: 1 U Patch Panels	1207	2 348,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230016	39	ICT Infrastructure: 48 Port Patch Panels	1207	2 323,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.

SCOA config	Nr	Project description	Cost centre	Adjusted budget R'000	YTD Expenditure R'	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
07 1207230018	40	ICT Infrastructure: Blanking Plates	1207	3 920,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07 1207230022	41	Multimedia Group Conferencing Devices	1207	31 131,00	31 130,44	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07 1207230024	42	Council Chambers - Multimedia	1207	255 629,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07 1207230021	43	UPS	1207	10 335,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07 1207230008	44	ICT Infrastructure: 48 Port Switches	1207	191 595,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07 1207230009	45	ICT Infrastructure: 24 Port Switches	1207	70 859,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07 1207230012	46	ICT Infrastructure: Access Points (UAP-XG-US)	1207	147 305,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07 1207230017	47	ICT Infrastructure: 24 Port Patch Panels	1207	11 948,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07 1207230019	48	ICT Infrastructure: QNAP Storage	1207	143 080,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07 1207230020	49	TDR Meter	1207	15 969,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07 1207230023	50	Webcams	1207	5 870,00	5 569,57	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07 1207230025	51	Tablets	1207	50 000,00	15 648,70	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07 1307104155	52	Tripod System	1307	12 000,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07 1307104157	53	4-in-1 Printers	1307	13 000,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07 1307104158	54	Colour Printer	1307	6 500,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07 1307104156	55	USB HDD / SSD Clone Dock	1307	1 700,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
07 1307104159	56	Finger Scanner	1307	26 000,00	0,00	Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
Totals				76 572 524,00	1 145 950,58				

Commitments against capital for the month December 2021				
71120006639	8	Office Furniture & Equipment: Man Planning&Dev	1401	2 130,44
72305230001	21	Hazmat Rescue & Fire Equipment	2305	48 748,02
72801104001	28	Office Furniture - RRAMS	2801	0,01
071207230005	31	ICT Infrastructure: Servers	1207	884 458,26
071207230006	32	ICT Infrastructure: Security	1207	67 624,00
071207230007	33	ICT Infrastructure: Upgrade MS SQL	1207	51 739,13
071207230010	34	ICT Infrastructure: 8 Port Switches	1207	76 544,00
071207230013	35	ICT Infrastructure: 6 U Rack Units	1207	54 260,87
071207230014	36	ICT Infrastructure: 9 U Rack Units	1207	5 391,30
071207230011	37	ICT Infrastructure: Access Points (AP-AC-LR)	1207	33 852,00
071207230015	38	ICT Infrastructure: 1 U Brush Panels	1207	2 347,83
071207230016	39	ICT Infrastructure: 48 Port Patch Panels	1207	2 322,39
071207230018	40	ICT Infrastructure: Blanking Plates	1207	3 920,00
71301240001	5	Office furniture: Exec Manager Corporate Services	1301	1 673,00
72205230001	19	Power Tools	2205	0,01
071207230021	43	UPS	1207	10 335,00
071207230008	44	ICT Infrastructure: 48 Port Switches	1207	191 595,00
071207230009	45	ICT Infrastructure: 24 Port Switches	1207	70 858,44
071207230012	46	ICT Infrastructure: Access Points (UAP-XG-US)	1207	147 304,35
071207230019	48	ICT Infrastructure: QNAP Storage	1207	143 080,00
071207230020	49	TDR Meter	1207	15 968,21
71801240001	11	Office of the executive manager Community: office equipment	1801	5 150,13
		Total Commitments		1 819 302,39

Section 12 – Municipal manager's quality certification



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OFFICE OF THE MUNICIPAL MANAGER

Enquiries: Jan-Willem De Jager
Reference: 6/1/1 – 21/22
Date: 11 January 2022

Provincial Treasury
Local Government Budget Analysis
Private Bag X9165
CAPE TOWN
8000

National Treasury
Local Government Budget Analysis
Private Bag X115
PRETORIA

Sir / Madam

QUALITY CERTIFICATE

I, MG STRATU, the accounting officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**, hereby certify that the–

- ☐ The monthly budget statement
- ☐ Quarterly report on the implementation of the budget and financial state of affairs of the municipality
- ☐ **Mid- year budget and performance assessment**

for the period ended **31 DECEMBER 2021**, has been prepared in accordance with the Municipal Finance Management Act (Act 56 of 2003) and regulations made under the Act.

Print Name

LUSANDA MEMZU

Accounting Officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**.

Signature

[Signature]

Date

12/11/2022



Section 72

Non Financial Performance Report

2021/2022

MID-YEAR PERFORMANCE ASSESSMENT FOR GARDEN ROUTE DISTRICT MUNICIPALITY

General

Purpose of Report

To submit to the Executive Mayor an assessment report on the Municipality's Performance covering the period

1 July 2021 to 31 December 2022.

1. Summary

In terms of Section 72 (1) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), the accounting officer of a municipality must, by 25 January of each financial year, assess the performance of the municipality during the first half of the financial year and submit a report on such an assessment to the Mayor of the municipality, the National Treasury and the relevant provincial treasury. The Mayor must in turn, comply with the provisions of Section 54, which includes submitting the report to Council by 31 January of each year.

2. Constitutional and Policy Implications

The process is currently driven by legislation. A reviewed policy has been approved.

3. Legal Implications

3.1 Section 72 (1), Local Government: Municipal Finance Management Act, 2003 (Act 55 of 2003), **referred to as the MFMA**

3.2 Local Government: Municipal Systems Act, 2000 (Act 32 of 200) (Chapter 6 and sections 16 and 26 of Chapters 4 and 5, respectively), as read with the Local Government: Municipal Systems Amendment Act, 2003 (Act 44 of 2003)

4. Background

4.1 In terms of Section 72 (1) of the MFMA, the accounting officer of a Municipality must by 25 January of each year;

- (a) assess the performance of the municipality during the first half of the financial year, taking into account-
 - (i) the monthly statements referred to in section 71 for the first half of the financial year;
 - (ii) the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and the performance indicators set in the service delivery and budget implementation plan;
 - (iii) the past year's annual report, and progress on resolving problems identified in the annual report; and
 - (iv) the performance of every municipal entity under the sole and shared control of the municipality, taking into account report in terms of section 88 from any such entity; and
- (b) submit a report on such assessment to-
 - (i) the Mayor of the municipality
 - (ii) the National Treasury; and
 - (iii) the relevant Provincial Treasury

4.2 Thereafter, the mayor must, in terms of Section 54 (1)-

- (a) consider the report
- (b) check whether the municipality's approved budget is implemented in accordance with the service delivery and budget implementation plan;
- (c) consider and, if necessary, make any revisions to the service delivery and budget implementation plan, provided that the revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of the council following approval of an adjustment budget;
- (d) issue any appropriate instructions to the accounting officer to ensure-
 - (i) that the budget is implemented in accordance with the service delivery and budget implementation plan; and

(ii) that spending of funds and revenue collection proceed in accordance with the budget;

(e) identify any financial problems facing the municipality, including any emerging or impending financial problems; and

(f) submit the report to the council by 31 January of each year

5. Top Level Service Delivery and Budget Implementation Plan (SDBIP)

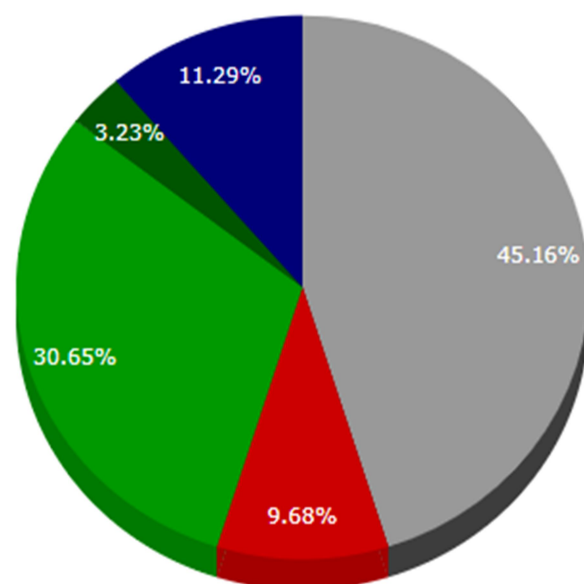
6. Notification for Council

5. Top Level Service Delivery and Budget Implementation Plan (SDBIP)

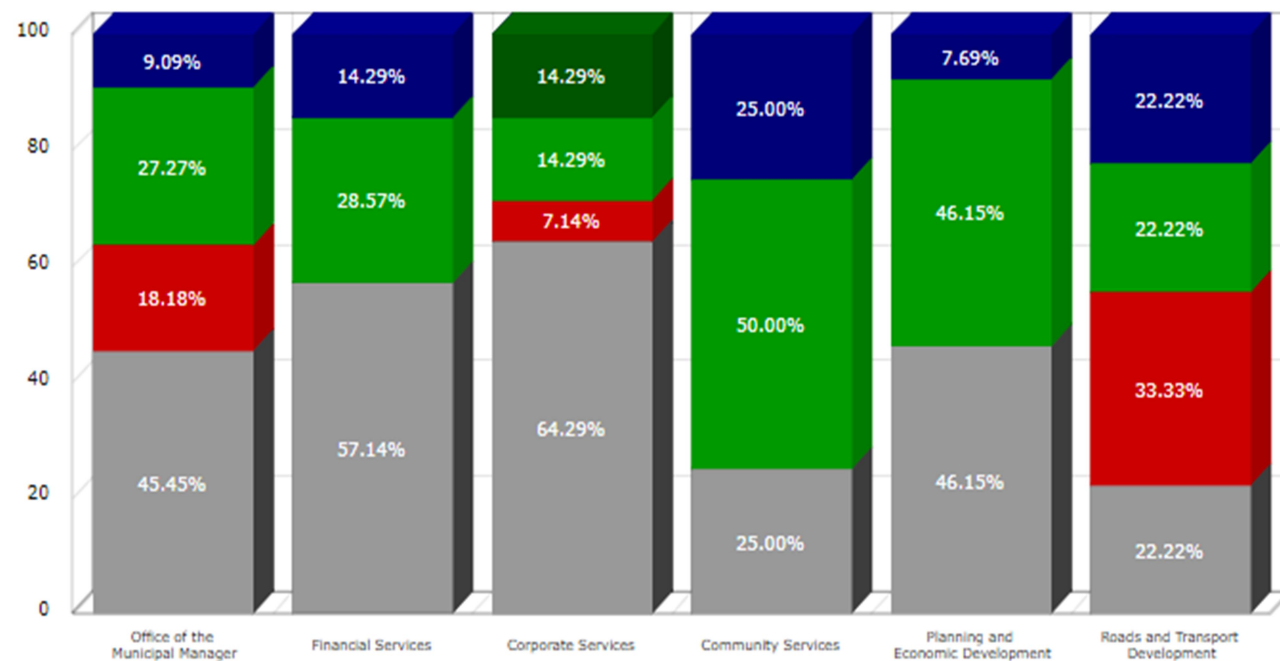
Top Layer KPI Report

Report drawn on 13 January 2022 at 07:53
for the months of Quarter ending September 2021 to Quarter ending December 2021.

Garden Route District Municipality



Responsible Directorate



	Garden Route District Municipality	Responsible Directorate						
		Office of the Municipal Manager	Financial Services	Corporate Services	Community Services	Planning and Economic Development	Roads and Transport Development	[Unspecified]
■ Not Yet Applicable	28 (45.16%)	5 (45.45%)	4 (57.14%)	9 (64.29%)	2 (25.00%)	6 (46.15%)	2 (22.22%)	-
■ Not Met	6 (9.68%)	2 (18.18%)	-	1 (7.14%)	-	-	3 (33.33%)	-
■ Almost Met	-	-	-	-	-	-	-	-
■ Met	19 (30.65%)	3 (27.27%)	2 (28.57%)	2 (14.29%)	4 (50.00%)	6 (46.15%)	2 (22.22%)	-
■ Well Met	2 (3.23%)	-	-	2 (14.29%)	-	-	-	-
■ Extremely Well Met	7 (11.29%)	1 (9.09%)	1 (14.29%)	-	2 (25.00%)	1 (7.69%)	2 (22.22%)	-
Total:	62	11	7	14	8	13	9	-
	100%	17.74%	11.29%	22.58%	12.90%	20.97%	14.52%	-

Explanation of Colour Coding;

- **Grey (N/A)** – KPI's with targets that are not set for the period under review
- **Red (R)** – KPI's which were not met for the period under review, $0\% < = \text{Actual/Target} < = 74.9\%$
- **Orange (O)** – KPI's that were almost met, $75\% < = \text{Actual/Target} < = 99\%$
- **Green (G)**– KPI's where targets are achieved, $\text{Actual/Target} = 100\%$
- **Dark Green (G2)** - KPI's that are well met,(over achievement) $100\% < = \text{Actual/Target} , = 149\%$
- **Dark Blue (B)** – KPI's that are extremely well met,(over achievement) $150\% < = \text{Actual/Target}$

Annexure A

OFFICE OF THE MUNICIPAL MANAGER							
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Overall Performance for Quarter ending September 2020 to Quarter ending December 2020		
					Target	Actual	R
TL1	Submit an Operation Clean Audit Report (OPCAR) progress report to the Management Committee (MANCOM) on a quarterly basis	Number of progress reports submitted to MANCOM	Good Governance	5	2	2	G
TL2	Submit the Top Layer SDBIP for 2022/23 for approval to the Mayor within 14 days after the budget has been approved	Top Layer SDBIP for 2022/23 submitted to the Mayor within 14 days after the budget has been approved	Good Governance	1	0	0	N/A
TL3	Submit the draft Annual Performance Report for 2020/21 to the Auditor-General by 31 August 2021	Draft Annual Performance Report for 2020/21 submitted to the Auditor-General by 31 August 2021	Good Governance	1	1	1	G
TL4	Submit a monthly report on Individual Performance Management to MANCOM	Number of reports submitted	Good Governance	New KPI for 2021/22	6	2	R
TL5	Review the Organisational Strategic Risk Register (Top 10) and submit to Council by 31 May 2022	Reviewed Organisational Strategic Risk Register submitted to Council by 31 May 2022	Good Governance	1	0	0	N/A
TL6	Review the Risk-Based Audit Plan (RBAP) for 2022/23 and submit to the Audit Committee for consideration by 30 June 2022	RBAP for 2022/23 reviewed and submitted to the Audit Committee by 30 June 2022	Good Governance	1	0	0	N/A
TL7	Complete 90% of the Risk Based Audit Plan (RBAP) for the 2021/22 financial year by 30 June 2022 [(Number of audits and tasks completed for the period identified in the RBAP/ Number of audits and tasks identified in the RBAP) x 100]	% of the Risk Based Audit Plan completed by 30 June 2022	Good Governance	New KPI for 2021/22	25.00%	41.00%	B

OFFICE OF THE MUNICIPAL MANAGER

KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Overall Performance for Quarter ending September 2020 to Quarter ending December 2020		
					Target	Actual	R
TL8	The percentage of the municipal capital budget spent on capital projects by 30 June 2022 [(Actual amount spent on capital projects /Total amount budgeted for capital projects) x 100]	% of capital budget spent by 30 June 2022	Financial Viability	95.29%	15.00%	2.00%	R
TL9	Compile and submit the final Oversight Report for 2020/21 to Council by 31 March 2022	Final Oversight Report for 2020/21 submitted to Council by 31 March 2022	Good Governance	1	N/A	N/A	N/A
TL10	Submit the Draft Communication Transition Plan to MANCOM by 31 July 2021	Draft Communication Transition Plan submitted	Good Governance	New KPI for 2021/22	1	1	G
TL11	Review the system of delegations and submit to Council by 28 February 2022	Reviewed systems of delegations submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A

COMMUNITY SERVICES							
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Overall Performance for Quarter ending September 2020 to Quarter ending December 2020		
					Target	Actual	R
TL12	Submit quarterly reports to the Community Services Portfolio Committee on the progress with regards to the Garden Route Food Pantry	Number of reports submitted	A Skilled Workforce and Communities	New KPI for 2021/22	2	2	G
TL13	Appoint a service provider for the design and construction of a new fire station in Mossel Bay by 31 December 2021	Service provider appointed	Health and public safety	New KPI for 2021/22	1	1	G
TL14	Appoint a service provider for the building, operating and construction of a regional landfill facility in Mossel Bay by 31 December 2021	Service provider appointed	Health and public safety	New KPI for 2021/22	1	1	G
TL15	Approval (ROD) on Design from the Department of Water and Sanitation and the Department of Forestry, Fisheries and the Environment	Approval (ROD) received by March 2022	Health and public safety	New KPI for 2021/22	N/A	N/A	N/A
TL16	Finalise the tender documents on construction tender	Tender Documentation finalised by June 2022	Health and public safety	New KPI for 2021/22	N/A	N/A	N/A
TL17	Execute 2 emergency preparedness exercises and submit reports to the Portfolio Committee by 30 June 2022	Number of reports submitted by 30 June 2022	Health and public safety	New KPI for 2021/22	1	1	G
TL18	Execute 4 emission testing (air quality) initiatives by 30 June 2022	Number of emission testing (air quality) initiatives executed by 30 June 2022	Health and public safety	New KPI for 2021/22	2	5	B
TL19	Spend 90% of the budget for HAZMAT rescue and fire equipment by 30 June 2022 [(Actual expenditure on project/Budgeted amount for project) x 100]	% of budget spent	Health and public safety	New KPI for 2021/22	35%	75%	B

FINANCIAL SERVICES							
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Overall Performance for Quarter ending September 2020 to Quarter ending December 2020		
					Target	Actual	R
TL20	Financial viability measured in terms of the available cash to cover fixed operating expenditure by 30 June 2022 [(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets)]	Number of months that available cash is sufficient to cover the monthly operating expenditure(Audit AFS)	Financial Viability	9.12	3	5.8	B
TL21	Submit the Long-Term Financial Plan to Council to address the financial sustainability of Garden Route District Municipality by 31 December 2021	Long Term Financial Plan submitted to Council by 31 December 2021	Financial Viability	1	1	1	G
TL22	Achieve a current ratio of 1.5 (Current assets : Current liabilities) by 30 June 2022	Number of times the Municipality can pay back its short term-liabilities with its short-term assets by 30 June 2022	Financial Viability	2.60	N/A	N/A	N/A
TL23	Financial viability measured in terms of the municipality's ability to meet its service debt obligations by 30 June 2022 [(Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / (Total Operating Revenue - Operating Conditional Grant) x 100]	% of debt coverage	Financial Viability	1.47%	0%	0%	N/A
TL24	Compilation of the Annual Financial Statements (AFS) for the 2020/21 financial year and submit to the Auditor-General (AG) by 31 August 2021	Compilation and submission of the AFS to the AG by 31 August 2021	Financial Viability	1	1	1	G
TL25	Review the SCM Policy to consider appropriate amendments to support the EPWP mandate and submit to Council by 31 May 2022	Annual review of the SCM policy submitted to Council by May 2022	A Skilled Workforce and Communities	1	N/A	N/A	N/A
TL26	Compile the Mid-year Financial Statements for the 2021/22 financial year and submit to APAC by 28 February 2022	Compilation and submission of the Mid-year Financial Statements to APAC by 28 February 2022	Financial Viability	New KPI for 2021/22	N/A	N/A	N/A

CORPORATE SERVICES							
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Overall Performance for Quarter ending September 2020 to Quarter ending December 2020		
					Target	Actual	R
TL27	Report quarterly to Council on the revision of the Human Resource Policies of the Organisation	Number of reports submitted to Council	Good Governance	7	2	2	G
TL28	Number of people from employment equity target groups that will be appointed in the three highest levels of management during the 2021/22 financial year in compliance with the municipality's approved employment equity plan (senior officials & managers, professionals, technicians and associate professionals)	Number of people appointed in the three highest levels of management in compliance with the municipality's approved employment equity plan (senior officials & managers, professionals, technicians and associate professionals)	A Skilled Workforce and Communities	2	0	0	G
TL29	Spend 1% of personnel budget on training by 30 June 2022 [(Actual total training expenditure/total personnel budget) x 100]	% of the personnel budget spent on training by 30 June 2022	A Skilled Workforce and Communities	2.37%	N/A	N/A	N/A
TL30	Limit vacancy rate to 10% of budgeted post by 30 June 2022 [(Number of funded posts vacant/number of funded posts) x 100]	% vacancy rate	A Skilled Workforce and Communities	7.61%	N/A	N/A	N/A
TL31	Review the organisational structure and submit to Council by 30 June 2022	Organisational structure reviewed and submitted to Council by 30 June 2022	A Skilled Workforce and Communities	1	N/A	N/A	N/A
TL32	Award 18 external bursaries to qualifying candidates by 31 March 2022	Number of external bursaries awarded by March 2022	A Skilled Workforce and Communities	22	N/A	N/A	N/A
TL33	Award 10 internal bursaries to qualifying candidates by 31 March 2022	Number of internal bursaries awarded by March 2022	A Skilled Workforce and Communities	New KPI for 2021/22	N/A	N/A	N/A
TL34	Create training opportunities for EPWP appointees by 30 June 2022	Number of training opportunities created for EPWP appointees by 30 June 2022	A Skilled Workforce and Communities	93	N/A	N/A	N/A
TL35	Submit a quarterly report to Council on the execution of council resolutions	Number of reports submitted to Council on a quarterly basis	Good Governance	New KPI for 2021/22	2	1	R

CORPORATE SERVICES							
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Overall Performance for Quarter ending September 2020 to Quarter ending December 2020		
					Target	Actual	R
TL36	Spend 90% of the capital budget for ICT by 30 June 2022 [(Actual capital expenditure for ICT/Capital budgeted amount for ICT) x 100]	% of capital budget spent for ICT	Financial Viability	New KPI for 2021/22	N/A	N/A	N/A
TL37	Develop a Deployment/Career Pathing/Staff Rationale Strategy and submit to Council by 30 June 2022	Deployment/Career Pathing/Staff Rationale Strategy submitted	A Skilled Workforce and Communities	New KPI for 2021/22	N/A	N/A	N/A
TL38	Capture 95% of permanent employee records on the Electronic Records System by 31 December 2021 [(Number of permanent employee records captured on the Electronic Records System / Number of permanent employees) x 100]	% of permanent employees captured on the Electronic Records Systems	A Skilled Workforce and Communities	New KPI for 2021/22	95%	100%	G2
TL39	Develop a Gender Mainstreaming Action Plan and submit to Council by 30 June 2022	Number of actions plans submitted	A Skilled Workforce and Communities	New KPI for 2021/22	N/A	N/A	N/A
TL40	Submission of the GRSM Skills Mecca Implementation Plan to Council for approval	Implementation Plan submitted to Council for approval by 30 August 2022	A Skilled Workforce and Communities	New KPI for 2021/22	1	1	G

PLANNING AND ECONOMIC DEVELOPMENT

KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Overall Performance for Quarter ending September 2020 to Quarter ending December 2020		
					Target	Actual	R
TL41	Create job opportunities through the Expanded Public Works Programme (EPWP) for the organisation by 30 June 2022	Number of job opportunities created through the Expanded Public Works Programme (EPWP) by 30 June 2022	Grow and Inclusive District Economy	512	100	272	B
TL42	Compile and submit the Final Annual Report 2020/21 to Council by 31 December 2021	Final Annual Report for 2020/21 submitted to Council by 31 December 2021	Good Governance	1	1	1	G
TL43	Submit an integrated progress report on the implementation of the Growth and Development Strategy to Council by 30 June 2022	Number of integrated progress reports submitted	Local economic Development	New KPI for 2021/22	N/A	N/A	N/A
TL44	Attend the World Travel Market exhibition and submit a report to MANCOM by 31 May 2022	Report submitted to MANCOM by 31 May 2022	Local economic Development	New KPI for 2021/22	N/A	N/A	N/A
TL45	Coordinate and attend the quarterly Garden Route Economic Cluster meetings	Number of meetings coordinated and attended	Local economic Development	New KPI for 2021/22	2	2	G
TL46	Sign a Service Level Agreement with WESGRO Investment Promotion Unit to market the Garden Route Investment Prospectus by 30 November 2021	Signed Service Level Agreement	Local economic Development	New KPI for 2021/22	1	1	G
TL47	Sign a Service Level Agreement (SLA) with the Garden Route Film Commission by 30 November 2021	Signed Service Level Agreement	Grow and Inclusive District Economy	New KPI for 2021/22	1	1	G
TL48	Review and align the Integrated Human Settlements Strategic Plan and submit to Council by 31 December 2021	the Integrated Human Settlements Strategic Plan submitted	Good Governance	New KPI for 2021/22	1	1	G

PLANNING AND ECONOMIC DEVELOPMENT

KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Overall Performance for Quarter ending September 2020 to Quarter ending December 2020		
					Target	Actual	R
TL49	Submit a Project Initiation Document (PID) on the conceptual development framework and business plan for Social Housing and Finance Linked Individual Subsidy Programme (FLISP) to Council by 31 March 2022	Number of PID's submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A
TL50	Complete and submit an application for "Accreditation Level 1" to Provincial Government by 30 June 2022	Application for "Accreditation Level 1" submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A
TL51	Develop and submit the new Integrated Development Plan (IDP) for the 2022-2027 period to Council by 31 May 2022	IDP submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A
TL52	Install a solar energy powered system in at least one of the Municipal Properties by 30 June 2022	Solar energy powered system installed	Promote sustainable environmental management and public safety	New KPI for 2021/22	N/A	N/A	N/A
TL53	Submit a Turnaround Strategy for Municipal Resorts to Council by 31 December 2021	Turnaround Strategy for Municipal Resorts submitted	Good Governance	New KPI for 2021/22	1	1	G

ROADS AND TRANSPORT SERVICES							
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Overall Performance for Quarter ending September 2020 to Quarter ending December 2020		
					Target	Actual	R
TL54	Job creation through the Roads Services by June 2022	Number of Jobs created by 30 June 2022	A Skilled Workforce and Communities	75	25	75	B
TL55	Spent 95% of the roads budget allocation by 31 March 2022 (Actual expenditure divided by approved allocation received)	% of the roads spent by 31 March 2022	Financial Viability	98%	0%	35%	B
TL56	Reseal 27.84 km of roads by 30 June 2022	Number of km's of roads resealed	Bulk Infrastructure and Co-ordination	32.03	N/A	N/A	N/A
TL57	Regravel 30.38 km of roads by 30 June 2022	Number of km's of roads regavelled by 30 June 2022	Bulk Infrastructure and Co-ordination	18.80	10	3.57	R
TL58	Compile a business plan for the Rural Road Asset Management Systems (RRAMS) and submit to MANCOM by 30 June 2022	RRAMS business plan compiled and submit to MANCOM by 30 June 2022	Bulk Infrastructure and Co-ordination	1	N/A	N/A	N/A
TL59	Develop a complaints management system by 31 December 2021	Complaints management system developed	Good Governance	New KPI for 2021/22	1	1	G
TL60	Submit a quarterly consolidated report on the progress of all projects to MANCOM	Number of reports submitted to MANCOM	Good Governance	New KPI for 2021/22	2	1	R
TL61	Submit a bi-annual report to Council on the replacement value of fleet vehicles	Number of reports submitted	Good Governance	2	1	1	G
TL62	Submit a quarterly progress report to MANCOM on issues raised in the "Roads to Recover Report"	Number of progress reports submitted	Good Governance	New KPI for 2021/22	2	0	R