



Notice is hereby given in terms of Section 29 of the Local Government: Municipal Structures Act, Act 117 of 1998, that a **SPECIAL COUNCIL MEETING** of the 2016/2021 term of the Garden Route District Municipality will be held **via Zoom**, on **WEDNESDAY, 13 OCTOBER 2021** at **11:00** to consider the items as set out in the agenda.

*Kennis geskied hiermee ingevolge Artikel 29 van die Wet op Plaaslike Regering: Munisipale Strukture, 1998, Wet 117 van 1998, dat 'n **SPESIALE RAADSVERGADERING** van die 2016/2021 termyn van die Garden Route Distriksmunisipaliteit gehou sal word **via Zoom** op **WOENSDAG, 13 OKTOBER 2021** om **11:00** ten einde oorweging aan die items soos in die agenda uiteengesit, te skenk.*

KuKhutshwe isaziso ngokwemiqathango yoMhlathi 29 woRhulumente Basekhaya: Umthetho Wezolawulo loMasipala, 1998, uMthetho 117 wango 1998, sokuba **INTLANGANISO EKHETHEKILEYO** yexesha lika 2016/2021 loMasipala Wesithili se Garden Route izakubanjwa ngo **Zoom** **NGOLWESITHATHU, 13 KWEYEDWARHA 2021** ngentsimbi ye **11:00** ukuqwalasela imiba ebekwe kwi agenda.

BHJ GROENEWALD
SPEAKER
SPEAKER
SOMLOMO

MG STRATU
Municipal Manager
Munisipale Bestuurder
Mphathi Masipala

Date: 06 October 2021

AGENDA

1. OPENING AND WELCOMING / OPENING EN VERWELKOMING / UVULO NOLWAMKELO
2. SILENT PRAYER / STILLE GEBED / UMTHANDAZO OTHULEYO
3. ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU AKHOYO
 - 3.1 COUNCILLORS PRESENT / RAADSLEDE TEENWOORDIG / OOCEBA ABAKHOYO
 - 3.2 COUNCILLORS WITH LEAVE / RAADSLEDE MET VERLOF / OOCEBA ABAKWIKHEFU
 - 3.3 COUNCILLORS WITHOUT LEAVE / RAADSLEDE SONDER VERLOF / OOCEBA ABANGEKHO KWIKHEFU

C.1	INAUGURATION OF NEW COUNCILLORS: GARDEN ROUTE DISTRICT COUNCIL: CLLRS L PIETERSE AND J HOOGBAARD / INHULDIGING VAN NUWE RAADSLEDE: RDLE L PIETERSE EN J HOOGBAARD / UKUNGENISWA KOOCEBA EZIKHUNDLENI: IBHUNGA LESITHILI SE GARDEN ROUTE: UCEBA L PIETERSE KUNYE J HOOGBAARD <i>Refer: Report dated 05 October 2021 from the Municipal Manager (MG Stratu)</i>	125 - 130
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4. NOTING OF THE PROVISIONS OF SCHEDULE 1 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL SYSTEMS ACT, 2000 / KENNISNAME VAN DIE VOORSKRIFTE VAN SKEDULE 1 (GEDRAGSKODE VIR RAADSLEDE) VAN DIE PLAASLIKE REGERING MUNISIPALE STELSWET, 2000 / UQWALASELO LWEMITHETHO-NEMIMISELO YOLUHLU 1 (INDLELA YOKUZIPHATHA KOOCEBA) LOMTHETHO WENKQUBO ZORHULUMENTE BASEKHAYA, 2000
5. DISCLOSURE OF INTERESTS BY COUNCILLORS AND OFFICIALS / VERKLARING VAN BELANGE DEUR RAADSLEDE EN AMPTENARE / UKUCHAZWA KOMDLA NGOOCEBA KUNYE NAMAGOSA

6	COMMUNICATIONS BY THE EXECUTIVE MAYOR / MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER / UNXIBELELWANO LUKA SODOLOPHU
7	COMMUNICATIONS BY THE SPEAKER / MEDEDELINGS DEUR DIE SPEAKER / UNXIBELELWANO LUKASOMLOMO

8	COMMUNICATIONS BY THE MUNICIPAL MANAGER / MEDEDELINGS DEUR DIE MUNISIPALE BESTUURDER / UNXIBELELWANO LOMPHATHI MASIPALA	
9	APPROVAL OF MINUTES OF COUNCIL MEETING / GOEDKEURING VAN NOTULES VAN RAADSVERGADERING / UKWAMKELWA KWEMIZUZU YENTLANGANISO ZEBHUNGA	
9.1	Council meeting dated 29 September 2021 / Raadsvergadering gedateer 29 September 2021 / Intlanganiso yeBhunga yangomhla 29 KweyoMsintsi 2021	7 – 35
10	MINUTES OF MAYORAL COMMITTEE MEETING AND SECTION 79 COMMITTEES (FOR NOTIFICATION) / NOTULES VAN BURGEMEESTERSKOMITEEVERGADERINGS EN ARTIKEL 79 KOMITEES (VIR KENNISNAME) / IMIZUZU YEKOMITI KASODOLOPHU NEZINYE IKOMITI ZOMHLATHI 79 (ITHATHELWE INGQALELO)	
10.1	Mayoral Committee meeting dated 24 August 2021 / Uitvoerende Burgemeesterskomiteevergadering gedateer 24 Augustus 2021 / Imizuzu yentlanganiso Yekomiti Kasodolophu yangomhla 24 kweyeThupa 2021	36 – 64
11	STANDING ITEMS / STAANDE ITEMS / IMIBA EMISIWEYO	
11.1	None / Geen / Azikho	
SECTION A		
REPORTS FROM THE SPEAKER		
A.1	None / Geen / Azikho	
SECTION B		
REPORTS FROM THE EXECUTIVE MAYOR / VERSLAE VANAF DIE UITVOERENDE BURGEMEESTER / IMIBA EVELA KUSODOLOPHU		
B.1	SECTION 52 REPORT – RESPONSIBILITIES OF THE MAYOR / ARTIKEL 52 VERSLAG - VERANTWOORDELIKHEDE VAN DIE BURGEMEESTER / INGXELO: U MHLATHI 52 - UXANDUVA LUKA SODOLOPHU <i>Refer: Report dated 07 October 2021 report from the Executive Mayor (Ald M. Booyesen)</i>	65 - 124

SECTION C		
REPORTS FROM THE OFFICE OF THE MUNICIPAL MANAGER / ITEMS VANAF DIE KANTOOR VAN DIE MUNISIPALE BESTUURDER / IMIBA EVELA KWI OFISI YOMPHATHI MASIPALA		
C.1	INAUGURATION OF NEW COUNCILLORS: GARDEN ROUTE DISTRICT COUNCIL: CLLRS L PIETERSE AND J HOOGBAARD / INHULDIGING VAN NUWE RAADSLEDE: RDLE L PIETERSE EN J HOOGBAARD / UKUNGENISWA KOOCEBA EZIKHUNDLENI: IBHUNGA LESITHILI SE GARDEN ROUTE: UCEBA L PIETERSE KUNYE J HOOGBAARD <i>Refer: Report dated 05 October 2021 from the Municipal Manager (MG Stratu)</i>	125 – 130
C.2	REPORT RELATING TO THE FRAUD CASE OPENED AGAINST TWO (2) GARDEN ROUTE DISTRICT MUNICIPAL OFFICIALS AND A COMPANY BY THE NAME OF DENSE SEAL (PTY) LTD / VERSLAG IN VERBAND MET DIE DIEFSTAL SAAK WAT OOP GEMAAK IS TEEN TWEE (2) AMPTENARE VAN DIE GARDEN ROUTE DISTRIKSMUNISIPALITEIT EN 'N MAATSKAPPY BY NAME DENSE SEAL (EDMS) BPK / INGXELO NGETYALA LOKUHLISWA NGOMLENGE KWEMALI NGABASEBENZI ABABINI BOMASIPALA WESITHILI SE GARDEN ROUTE KUNYE NENKAMPANI EYAZIWA NJENGE DENSE SEAL (PTY) LTD <i>Refer: Report dated 08 October 2021 from the Municipal Manager (MG Stratu)</i>	131 -135
SECTION D		
REPORTS FROM THE FINANCIAL SERVICES DEPARTMENT / ITEMS VANAF DIE FINANSIËLE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZEMALI		
D.1	None / Geen / Ayikho	
SECTION E		
REPORTS FROM THE CORPORATE SERVICES DEPARTMENT / ITEMS VANAF DIE KORPORATIEWE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLAWULO		
E.1	None / Geen / Azikho	
SECTION F		
REPORTS FROM THE COMMUNITY SERVICES DEPARTMENT / ITEMS VANAF DIE GEMEENSKAPSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLUNTU		
F.1	None / Geen / Ayikho	
SECTION G		
REPORTS FROM THE ROADS AND TRANSPORT PLANNING SERVICES DEPARTMENT / ITEMS VANAF DIE PAAIE EN VERVOER BEPLANNINGSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZENDLELA KUNYE NEZICWANGCISO KWEZOTHUTHO		
G.1	None / Geen / Ayikho	

SECTION H REPORTS FROM THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT / ITEMS VANAF DIE BEPLANNING EN EKONOMIESE DIENSTE DEPARTEMENT / IMIBA YESEBE LEZICWANGCISO KUNYE NOPHULISO LOQOQOSHO		
H.1	None / Geen / Ayikho	
SECTION I NOTICE OF URGENT MOTIONS / KENNISGEWING VAN DRIGENDE MOSIES / ISAZISO SEZIPHAKAMISO		
I.1	None / Geen / Asikho	
SECTION J NOTICES OF MOTIONS / KENNISGEWING VAN MOSIES / ISAZISO SEZIPHAKAMISO		
J.1	None / Geen / Asikho	
SECTION K IN CLOSED SESSION / IN GESLOTE SESSIE / KWI-SASHONI YASEKHUSINI		
K.1	THE REPORT IS IN THE IN - CLOSED SESSION AGENDA THAT HAS BEEN DISTRIBUTED SEPARATELY	
	CLOSURE / SLUITING / UQUKUNJELO	

Rdl / Cllr CN Lichaba
 Ald S De Vries
 Rdl / Cllr NF Kamte
 Rdl / Cllr SF May
 Rdl / Cllr BN Van Wyk
 Rdl / Cllr RE Spies
 Ald M Booysen
 Rdl / Cllr AJ Rossouw
 Rdl / Cllr KS Lose
 Rdl / Cllr GL Boezak **(as at 30 June 2020)**
 Ald BHJ Groenewald
 Rdl / Cllr E Meyer
 Ald RH Ruiters
 Rdl / Cllr SS Mbandezi
 Ald IC Kritzing **(as at 30 June 2020)**
 Rdl / Cllr EH Stroebel
 Ald PJ Van der Hoven
 Ald T Teyisi
 Ald V Gericke
 Rdl / Cllr JC Lambaatjeen
 Rdl / Cllr RR Wildschut
 Rdl / Cllr ASM Windvogel
 Rdl / Cllr L Tyokolo
 Rdl / Cllr NV Gungubele (as at 08 Oct 2019)
 Ald GR Wolmarans (as 27 Nov 2019)
 Cllr J Fry **(As at 25 March 2020)**
 Cllr X Matyila **(As at 30 June 2020)**
 Cllr WT Harris **(As at 27 July 2020)**
 Cllr MG Matiwane **(as at 30 Sept 2020)**
 Cllr FN Mdumiso **(As at 22 Jan 2021)**
 Cllr HD Ruiters **(As at 22 Jan 2021)**
 Cllr A Barker **(As at 30 March 2021)**
 Cllr N Magopeni **(As at 25 May 2021)**
2 x VACANT



Minutes of a **Council meeting of**
the 2016/2021 term of
Garden Route District Council held via **Zoom**,
on Wednesday, 29 September 2021 at 15:00

*Notule van 'n **Raadsvergadering** van
die 2016/2021 termyn
van Garden Route Distriksraad gehou **via Zoom**
op **Woensdag, 29 September 2021 om 15:00***

Imizuzu **Yentlanganiso yeBhunga**
yexesha 2016/2021 yoMasipala Wesithili se Garden Route
nebibanjwe ngo **Zoom ngoLwesithathu**,
29 kweyeMsintsi 2021 ngo 15:00

1. **OPENING AND WELCOMING / OPENING EN VERWELKOMING / UVULO NOLWAMKELO**
The Speaker, Ald BHJ Groenewald welcomed everybody present and thanked them for their attendance.

2. **SILENT PRAYER / STILLE GEBED / UMTHANDAZO OTHULEYO**
A moment of silence was observed for all those who have lost their lives due to Covid-19 and all other victims of Gender Based Violence. The Speaker requested all men to stand up to show support for the fight against gender based violence.

3. **ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU AKHOYO**
 - 3.1 **COUNCILLORS PRESENT / RAADSLEDE TEENWOORDIG /OOCEBA ABAKHOYO**

Ald M Booysen	DA
Cllr / Rdl / Ceba RE Spies	DA
Cllr / Rdl / Ceba AJ Rossouw	DA
Cllr / Rdl / Ceba A Barker	DA
Cllr / Rdl / Ceba KS Lose	DA
Cllr / Rdl / Ceba BN Van Wyk	DA
Cllr / Rdl / Ceba SF May	DA
Cllr / Rdl / Ceba CN Lichaba	ANC
Cllr / Rdl / Ceba NF Mdumiso	ANC
Ald S De Vries	ANC
Cllr / Rdl / Ceba NF Kamte	ANC
Ald PJ Van der Hoven	George Municipality
Cllr / Rdl / Ceba EH Stroebel	George Municipality
Ald Ceba IC Krtizinger	George Municipality
Ald T Teyisi	George Municipality
Cllr / Rdl / Ceba J Fry	George Municipality
Cllr / Rdl / Ceba GL Boezak	Hessequa Municipality
Ald GR Wolmarans	Knysna Municipality
Cllr / Rdl / Ceba L Tyokolo	Knysna Municipality
Cllr / Rdl / Ceba MG Matiwane	Knysna Municipality
Cllr / Rdl / Ceba X Matyila	Bitou Municipality
Cllr / Rdl / Ceba ASM Windvogel	Bitou Municipality
Ald RH Ruiters	Mossel Bay Municipality
Ald BHJ Groenewald	Mossel Bay Municipality
Cllr / Rdl/ Ceba SS Mbandezi	Mossel Bay Municipality

Cllr / Rdl / Ceba E Meyer	Mossel Bay Municipality
Cllr / Rdl / Ceba JC Lambaatjeen	Oudtshoorn Municipality
Cllr / Rdl / Ceba RR Wildschut	Oudtshoorn Municipality
Cllr / Rdl / Ceba N Magopeni	Oudtshoorn Municipality

OFFICIALS / AMPTENARE / AMAGOSA

Mr / Mnr / Mnu MG Stratu	Municipal Manager
Ms / Me / Nkzn B Holtzhausen	Executive Manager Corporate Services
Mr / Mnr / Mnu J-W de Jager	Executive Manager Financial Services
Mr / Mnr / Mnu L Menze	Executive Manager Economic Development and Planning
Mr / Mnr / Mnu C Africa	Executive Manager: Community Services
Mr JG Daniels	Executive Manager Roads and Transport Services
Mr / Mnr / Mnu S Magekeni	Manager: Integrated Support Services & Legal Compliance
Mr / Mnr / Mnu T Loliwe	Strategic Manager in the Office of the Municipal Manager
Ms / Me / Nkzn N Davids	Manager: Legal Service
Mr / Mnr / Mnu G Otto	Manager Disaster Management
Ms / Me / Nksnz L Hoek	Manager BTO
Ms / Me / Nksnz N Klaas	Manager Human Resources
Ms / Me / Nkzn I Saaiman	Manager Performance Management
M Ms / Me / Nkzn P Lufele	Chief Audit Executive
Mr / Mnr / Mnu V Mkunqwana	Assistant Manager Human Settlements
Mr / Mnr / Mnu R Dyantyi	Manager: EPWP
Mr / Mnr / Mnu P Dongi	Manager Project Management
Mr / Mnr / Mnu M Hubbe	Manager District Waste Management
Mr / Mnr / Mnu J Compion	Manager Project Management
Mr / Mnr / Mnu J Gie	District Waste Management Officer
Mr / Mnr / Mnu J Brandt	Acting Fire Chief
Dr A Potgieter	Chairperson of APAC
Mr / Mnr / Mnu H Pieters	Snr Communications Officer
Ms / Me / Nkszn M Veldkornett	Communications Officer

Ms / Me / Nkszn M Nqumse	Communications Officer
Ms / Me / Nksnz L James	Risk Officer
Ms / Me / Nksnz R Matthews	Snr Committee Officer
Mr / Mnr / Mnu B Desha	Snr Translator/Interpreter/Committee Officer
Ms / Me / Nkszn T Gauzela	Committee Officer
Ms / Me / Nkszn C Van Wyngardt	Committee Officer
Mr / Mnr / Mnu I Malloy	Consultant from Gibb Pty Ltd.
Mr / Mnr / Mnu W Fyvie	Consultant from Gibb Pty Ltd.
Ms / Me / Nkzn A Hogana	Intern

3.2 **COUNCILLORS WITH LEAVE / RAADSLEDE MET VERLOF / OOOCEBA**

ABAKWIKHEFU

Ald V Gericke	George Municipality
Cllr / Rdl / Ceba NV Gungubele	ANC
Cllr / Rdl / Ceba WT Harris	ICOSA

3.3 **COUNCILLORS WITHOUT LEAVE / RAADSLEDE SONDER VERLOF / OCEBA** **ABANGEKHO**

Cllr / Rdl / Ceba HD Ruiters	Kannaland Municipality
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4. **NOTING OF THE PROVISIONS OF SCHEDULE 1 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL STRUCTURES ACT, 2000 / KENNISNAME VAN DIE VOORSKRIFTE VAN SKEDULE 1 (GEDRAGSKODE VIR RAADSLEDE) VAN DIE PLAASLIKE REGERING MUNISIPALE STRUKTUREWET, 2000 / UQWALASELO LWEMITHETHO-NEMIMISELO YOLUHLU 1 (INDLELA YOKUZIPHATHA KOOCEBA) UMTHEHO WEZOLAWULO LOMASIPALA WORHULUMENTE WASEKHAYA, 2000**

The Code of conduct was noted.

5. **DISCLOSURE OF INTERESTS BY COUNCILLORS AND OFFICIALS / VERKLARING VAN BELANGE DEUR RAADSLEDE EN AMPTENARE / UKUCHAZWA KOMDLA NGOOCEBA KUNYE NAMAGOSA**

The Municipal Manager, MG Stratu, Executive Manager Corporate Services, B Holtzhausen, Executive Manager Community Services, C Africa, Executive Manager Financial Services, J-W de Jager, Executive Manager Economic Development & Planning, L Menze and Executive Manager Roads and Transport Services, JG Daniels, declared their interest regarding report B.2 from pages 194 – 199, on the agenda.

6. **COMMUNICATIONS BY THE EXECUTIVE MAYOR / MEDEDELINGS DEUR DIE
UITVOERENDE BURGEMEESTER / UNXIBELELWANO LUKA SODOLOPHU**

The Executive Mayor reported the following:

The Executive Mayor reminded Council that his journey as the Executive Mayor in the Garden Route District Municipality (GRDM) started in 2016. He also reminded Council that along the way Council has lost some fellow councillors. He also acknowledged officials who were lost as well as some of our loved ones. According to the Executive Mayor, the GRDM is not a full team anymore as it was when the term commenced in 2016. The memories of those who left us will always be carried in our hearts. i

The Executive Mayor expressed his gratitude towards Aldermen PJ van der Hoven and S de Vries and mentioned that Politically he grew up under them being his political leaders many years ago and thanked them for the role they played during his career development.

The Executive Mayor reminded Council that some of the Councillors are coming back while others might not come back, but that he has learned a lot from all the councillors and officials alike.

7. **COMMUNICATIONS BY THE SPEAKER / MEDEDELINGS DEUR DIE SPEAKER
/ UNXIBELELWANO LUKASOMLOMO**

The Speaker, Ald. BHJ Groenewald communicated the following:

The Speaker reported that his term as the GRDM Speaker was the best of times. The Speaker thanked all the officials and Councillors for their friendship, their dedication and commitment to serve all the people of this region. The Speaker wished the next Speaker well with his or her duties.

8. **COMMUNICATIONS BY THE MUNICIPAL MANAGER / MEDEDELINGS DEUR DIE
MUNISIPALE BESTUURDER / UNXIBELELWANO LOMPHATHI MASIPALA**

The Municipal Manager communicated the following:

The Municipal Manager Mr M Stratu, reminded Council that he joined this Council in March 2017 and that he is one of the luckiest Municipal Managers in the country as he has never felt the need to request a security because of his position. The Municipal Manager expressed his gratitude for the manner in which he was treated by Councillors and Officials.

The Municipal Manager reported that his experience with the Councillors and officials was a very enriching experience as said that he was very impressed by the level of maturity shown by all Political parties because at other municipalities we constantly hear news of internal fights where sometimes people even lose their lives. Such incidents did not occur at GRDM according to the Municipal Manager.

The Municipal Manager thanked all the Chairpersons of the various section 79 and 80 committees for their hard work and dedication towards the work of this Council and also the Chairpersons of the Municipal Public Accounts Committee (MPAC) and Audit and Performance Audit Committee (APAC).

The Municipal Manager wished all the Councillors well with the upcoming elections.

8.1 **COMMUNICATIONS BY THE CHAIRPERSON OF APAC/ MEDEDELINGS DEUR DIE VOORSITTER VAN OPOK / UNXIBELELWANO LIKASIHLOLO WE APAC**

The Chairperson of the APAC, Dr A Potgieter communicated the following:

Dr Potgieter, on behalf of the APAC thanked Council for their hard work over the past 5 years. She expressed her gratitude towards the Chairperson of MPAC, Cllr CN Lichaba and all the members of the MPAC for the manner in which they have worked together with APAC. Dr Potgieter thanked Council for allowing her to give her input at Council meetings and at Performance Appraisals. She also thanked the Speaker for the manner in which he conducted himself as Speaker and further thanked the Municipal Manager, for the good working relationship they shared and the leadership as well as the guidance provided to the APAC. Finally she thanked the Executive Mayor for the guidance provided during the term.

8.2 **COMMUNICATIONS BY THE CHAIRPERSON OF MPAC/ MEDEDELINGS DEUR DIE VOORSITTER VAN MPRK / UNXIBELELWANO LIKASIHLOLO WE MPAC**

The Chairperson of MPAC, Cllr CN Lichaba communicated the following:

Cllr CN Lichaba thanked Council for entrusting the members of the MPAC with such a huge responsibility and the support given in performance of their duties. She expressed her gratitude towards the Executive Mayor for always allowing MPAC to interrogate reports that were submitted by him. She also thanked the Municipal Manager for allowing the committee to hold the administration accountable for each report submitted. Cllr CN Lichaba thanked the Chairperson of APAC for the technical knowledge and guidance as well as the Internal Audit Section for their support.

8.3 **COMMUNICATION BY THE CHAIRPERSON OF IMATU / MEDEDELINGS DEUR DIE VOORSITTER VAN IMATU / UNXIBELELWANO LIKASIHLOLO WE IMATU**

The Chairperson of IMATU, Mr R Dyantyi communicated the following:

Mr R Dyantyi thanked the Executive Mayor, Ald M Booysen and the Municipal Manager, Mr MG Stratu for the solid foundation that was laid in terms of the employee related issues. Mr R Dyantyi thanked the Speaker, Ald BHJ Groenewald, Ald PJ van der Hoven, the Chairperson of the Local Labour Forum and Ald S de Vries, the Chairperson of the Education, Training and Development committee for the patience they portrayed towards the Union. Mr R Dyantyi wished all the Councillors well with the upcoming elections and. Finally, he thanked all the Chairpersons and Committee members of the various Portfolio Committees.

8. **COMMUNICATION BY THE CHAIRPERSON OF SAMWU / MEDEDELINGS DEUR DIE VOORSITTER VAN SAMWU / UNXIBELELWANO LIKASIHLOLO WE SAMWU**

The Chairperson of IMATU, Mr B Desha communicated the following:

Mr B Desha thanked the Municipal Manager, MG Stratu for the guidance and leadership shown on employee related issues. Mr B Desha also thanked the Executive Mayor for his guidance as well as all the Councillors of the GRDM.

NB: Report F.3 was dealt with first on the agenda. The Speaker informed Councillors that a presentation will be made by the consultants from Gibb Pty Ltd regarding the Waste Minimization Plan.

F.3 DRAFT GARDEN ROUTE DISTRICT MUNICIPAL WASTE MINIMISATION PLAN/ KONSEP GARDEN ROUTE DISTRIK MUNISIPALE AFVAL VERMINDERINGSPLAN / UYILO LWESICWANGCISO SOMASIPALA WESITHILI SE GARDEN ROUTE SOKUNCITSHISWA KWENKUNKUMA (1643487)

Refer: (17/5/1/1) Report dated 10 September 2021 from the Executive Manager Community Services (C Africa)/ Manager District Waste Management (M Hubbe) (pg 501-669)

RESOLVED

1. That Council takes note of the contents of the draft District Waste Minimisation Plan.
2. That Council approves the District Waste Minimisation Plan for implementation over the next five (5) years.

BESLUIT

1. *Dat die Raad kennis neem van die inhoud van die konsep Distrik Afval Verminderingsplan.*
2. *Dat die Raad die Distrik Afval Verminderingsplan goedkeur vir implementering oor die volgende vyf (5) jaar.*

ISIGQIBO

1. Sesokuba iBhunga lithathele ingqalelo umongo wengxeyo yoyilo Lwesicwangciso Sokuncitshiswa kweNkunkuma Kwisithili.
2. Sesokuba iBhunga liphumeze Lwesicwangciso Sokuncitshiswa Kwenkunkuma Kwisithili ukuze simiselwe kwixesha leminyaka emihlanu(5).

9. APPROVAL OF MINUTES OF COUNCIL MEETING / GOEDKEURING VAN NOTULES VAN RAADSVERGADERING / UKWAMKELWA KWEMIZUZU YENTLANGANISO ZEBHUNGA

- 9.1 Council meeting dated 24 August 2021 / Raadsvergadering gedateer 24 Augustus 2021 / Intlanganiso yeBhunga ngomhla 24 KweyeThupha 2021 (pg 11 -49)

RESOLVED

That the minutes of the Council meeting dated 24 August 2021, be approved.

BESLUIT

Dat die notule van die Raadsvergadering gedateer 24 Augustus 2021, goedgekeur word.

ISIGQIBO

Sesokuba imizuzu yentlangano yeBhunga yangomhla 24 kweyeThupa 2021.

10. **MINUTES OF MAYORAL COMMITTEE MEETING AND SECTION 79 COMMITTEES (FOR NOTIFICATION) / NOTULES VAN BURGEMEESTERSKOMITEEVERGADERINGS EN ARTIKEL 79 KOMITEES (VIR KENNISNAME) / IMIZUZU YEKOMITI KASODOLOPHU NEZINYE IKOMITI ZOMHLATHI 79 (ITHATHELWE INGQALELO)**

- 10.1 Mayoral Committee meeting dated 28 July 2021 / 2021 / Uitvoerende Burgemeesterskomiteevergadering gedateer 28 Julie 2021 / Imizuzu yentlanganiso Yekomiti Kasodolophu ngomhla 28 KweyeKhala 2021

RESOLVED

That the minutes of the Mayoral Committee meeting dated 28 July 2021, be noted.

BESLUIT

Dat kennis geneem word van die notule van die Burgemeesterskomiteevergadering gedateer 28 Julie 2021.

ISIGQIBO

Seskuba imizuzu yentlangano Yekomiti kaSodolophu nebibanjwe ngomhla 28 kweyeKhala 2021 ithathelwe ingqalelo.

- 10.2 Minutes of Occupational Health and Safety Committee dated 08 July 2021 / *Notule van 'n Beroepsgesondheid- en Veiligheidskomitee geadteer 08 Julie 2021* / Imizuzu yentlanganiso yeKomiti yezeMpilo noKhuseleko Kwindawoyempangelo yangomhla 08 kweyeKhala 2021 (pg 74-81)

RESOLVED

That the minutes of the Occupational Health and Safety Committee meeting dated 08 July 2021, be noted.

BESLUIT

Dat kennis geneem word van die notule van die Beroepsgesondheid- en Veiligheidskomiteevergadering gedateer 08 Julie 2021.

ISIGQIBO

Seskuba imizuzu yentlangano eKomiti yezeMpilo noKhuseleko Kwindawoyempangelo yangomhla 08 kweyeKhala 2021 ithathelwe ingqalelo.

- 10.3 Minutes of a Local Labour Forum meeting (LLF) dated 24 March 2021 and Minutes of a Special Local Labour Forum meeting (LLF) dated 14 May 2021 / *Notule van 'n Plaaslike Arbeidsforumvergadering (PAF) gedateer 24 Maart 2021 en Notule van 'n Spesiale Spesial Plaaslike Arbeidsforumvergadering (PAF) gedateer 14 Mei 2021* / Imizuzu yentlanganiso yeButho Lezabasebenzi Lasekuhlaleni (LLF) yangomhla 24 kweyeKwindla 2021 kunye neMizuzu yentlanganiso ekhethekileyo yeButho Lezabasebenzi Lasekuhlaleni (LLF) yangomhla 14 kuCanzibe 2021 (pg 82-100)

RESOLVED

That the minutes of the Local Labour Forum meeting dated 24 March 2021 and Special Local Labour Forum meeting dated 14 May 2021, be noted.

BESLUIT

Dat kennis geneem word van die notule van die Plaaslike Arbeidsforumvergadering gedateer 24 Maart en Spesiale Plaaslike Arbeidsforum vergadering gedateer 14 Mei 2021.

ISIGQIBO

Sesokuba imizuzu yentlanganiso yeButho Lezabasebenzi Lasekuhlaleni yangomhla 24 kweyoKwindla 2021 kunye neMizuzu yentlanganiso ekhethekileyo yeButho Lezabasebenzi Lasekuhlaleni yangomhla 14 kuCanzibe 2021 ithathelwe ingqalelo.

11. **STANDING ITEMS / STAANDE ITEMS / IMIBA EMISIWEYO**

11.1 **APPOINTMENTS, SERVICE EXITS AND LABOUR RELATIONS INFORMATION FOR AUGUST 2021 / AANSTELLINGS, UITDIENSTREDINGS EN ARBEIDSVERHOUDINGE INLIGTING VIR AUGUSTUS 2021 / ABAQASHIWEYO, ABASHIYE UMSEBENZI KUNYE NEMICIMBI YEZABASEBENZI KWINYANGA KWEYETHUPA 2021**

Refer: Report dated 10 August July 2021 from the Executive Manager: Corporate Services (B Holtzhausen)/ HR Manager (NU Klaas)(pg 101-108

RESOLVED

That the information on the appointments, service exits and labour relations matters for August 2021, be noted.

BESLUIT

Dat kennis geneem word van die aanstellings, uitdienstredings, gelyke indiensnemingspraktyke en arbeidsverhoudinge inligting vir Augustus 2021.

ISIGQIBO

Sesokuba ulwazi ngokuqashwa, ukuphuma kwinkonzo kunye nemicimbi yezabasebenzi kwinyanga yeThupa 2021 kuthathelwe ingqalelo.

A. **REPORTS FROM THE SPEAKER / VERSLAE VANAF DIE SPEAKER / IMIBA EVELA KU SOMLOMO**

A.1 **THE SPEAKERS HANDOVER REPORT TO THE NEW COUNCIL OF THE GARDEN ROUTE DISTRICT MUNICIPALITY / OORHANDIGINGSVERSLAG VAN DIE SPEAKER TEN OPSIGTE VAN DIE NUWE RAAD VAN DIE GARDEN ROUTE DISTRIKSMUNISIPALITEIT / INGXELO KASOMLOMO YONIKEZELO LWENTAMBO KWIBHUNGA ELITSHA LOMASIPALA WESITHILI SE GARDEN ROUTE (1651483)**

Refer: Report dated 16 September 2021 from the Speaker (Ald BHJ Groenewald)(pg 109-136)

RESOLVED

That Council accepts the Handover report from the Speaker.

BESLUIT

Dat die Raad die oorhandigingsverslag van die Speaker anvaar.

ISIGQIBO

Sesokuba iBhunga lamkele ingxelo kaSomlomo yonikezelo lwentambi.

A.2

REPORT ON THE ATTENDANCE OF COUNCIL, COMMITTEE MEETINGS AND WORKSHOPS FOR THE PERIOD 01 JUNE 2021 UNTIL 31 AUGUST 2021 BY COUNCILLORS / VERSLAG RAKENDE DIE BYWONING VAN RAAD, KOMITEEVERGADERINGS EN WERKSWINKELS VIR DIE PERIODE 01 JUNE 2021 TOT 31 AUGUSTUS 2021 / INGXELO NGOKUZINYASWA KWENTLANGANISO ZEBHUNGA, EZEKOMITI NAKUNYE NEWORKSHOP KWIXESHA LANGOMHLA 01 KWEYESILIMELA 2021 UKUYA KUMHLA 31 KWEYETHUPA 2021 NGOOCEBA

Refer: Report dated 07 September 2021 from the Speaker (Ald BHJ Groenewald)(pg 137-146)

RESOLVED

That the content of the report be noted.

BESLUIT

Dat kennis geneem word van die inhoud van die verslag.

ISIGQIBO

Sesokuba umongo wengxelo uthathelwe ingqalelo.

A.3

REPORT ON THE COUNCIL RESOLUTION REGISTER FOR THE MONTHS OF 1 MAY 2021 UNTIL 31 AUGUST 2021 / VERSLAG RAKENDE DIE RAADSRESOLUSIE REGISTER VIR DIE MAANDE 1 MEI 2021 TOT 31 AUGUSTUS 2021 / INGXELO NGOLUHLU LWEZIGQIBO ZEBHUNGA KWIXESHA LWENYANGA KUCANZIBE 2021 UKUYA KWEYETHUPA 2021 (1641811)

Refer: Report dated 07 September 2021 from the Speaker (Ald BHJ Groenewald)(pg 147-159)

RESOLVED

That Council takes note of the report on the execution of Council resolutions for the period of 1 May 2021 until 31 August 2021.

BESLUIT

Dat die Raad kennis neem van die Raads Resolusie Register vir die periode van 1 Mei 2021 tot 31 Augustus 2021.

ISIGQIBO

Sesokuba iBhunga lithathele ingqalelo isimo sezigqibo zeBhunga kwixesha lenyanga 1 KuCanzibe 2021 ukuya 31 KweyeThupa 2021.

**B. REPORTS FROM THE EXECUTIVE MAYOR / VERSLAЕ VANAF DIE UITVOERENDE
BURGEMEESTER / IMIBA EVELA KUSODOLOPHU**

**B.1 EXECUTIVE MAYOR'S HANDOVER REPORT TO THE NEW COUNCIL OF THE GARDEN ROUTE
DISTRICT MUNICIPALITY / OORHANDIGINGS VERSLAG VAN DIE UITVOERENDE
BURGEMEESTER TEEN OPSIGTE VAN DIE NUWE RAAD VAN DIE GARDEN ROUTE
DISTRKSMUNISIPALITEIT / INGXELO KASODOLOPHU OBEKEKILEYO MALUNGA
NONIKEZELO LWENTAMBO KWIBHUNGA ELITSHA LOMASIPALA WESITHILI SE GARDEN
ROUTE**

Refer: Report dated 14 September 2021 from the Executive Mayor (Ald M Booysen)(pg 160-193)

RESOLVED

That Council accepts the hand-over report of the Executive Mayor.

BESLUIT

Dat die Raad die oorhandigingsverslag van die Uitvoerende Burgemeester aanvaar.

ISIGQIBO

Sesokuba iBhunga liyamkele ingxelo yonikezelo lwentambo ngu Sodolophu Obekekileyo.

**B.2 PERFORMANCE EVALUATION OUTCOME OF SECTION 56 EMPLOYEES FOR THE
2020/2021 FINANCIAL YEAR / - PRESTASIEBEOORDELING UITKOMSTE VAN AFDELING 56
WERKNEMERS VIR DIE FINANSIële JAAR 2020/2021 / IZIPHUMO ZOVAVANYO
LOMSEBENZI WABASEBENZI BOMHLATHI 56 KUNYAKAMALI KA 2020/2021 (1640084)**

Refer: Report dated 14 September 2021 from the Executive Mayor (Ald M Booysen) (pg 194-199)

RESOLVED

5.1 That Council approves the Evaluations outcomes.

5.2 That Council approves the pay out of the calculated bonuses

5.3 That payment of the approved bonuses be scheduled after the approval of the Final Annual Report.

BESLUIE

5.1 *Dat die Raad die uitkomst van Evaluations goedkeur.*

5.2 *Dat die Raad die uitbetaling van die berekende bonusse goedkeur.*

5.3 *Dat die betaling van die goedgekeurde bonusse geskeduleer word na die goedkeuring van die Finale Jaarverslag.*

ISIGQIBO

- 5.1 Sesokuba iBhunga liqwalasele ukuphunyezwa kweziphumo Zovavanyo.
- 5.2 Sesokuba iBhunga liphumeze intlawulo yobalo lwebhonasi.
- 5.3 Sesokuba intlawulo ye bhonasi eziphunyeziweyo zibekelwe emveni kokuphunyezwa Kwengxelo Yonyaka Yokugqibela.

C. REPORTS FROM THE OFFICE OF THE MUNICIPAL MANAGER / ITEMS VANAF DIE KANTOOR VAN DIE MUNISIPALE BESTUURDER / IMIBA EVELA KWI OFISI YOMPHATHI MASIPALA

C.1 HANDOVER REPORT FOR THE OFFICE OF THE MUNICIPAL MANAGER FOR THE PERIOD OF 2016-2021/ OORHANDIGINGSVERSLAG VAN DIE MUNISIEPALE BESTUURDER VIR DIE PERIODE 2016-2021 / INGXELO YEOFISI YOMPHATHI MASIPALA YONIKEZELO LOLAWULO YEXESHA LIKA 2016-2021 (1658255)

Refer: Report dated 14 September 2021 report from the Municipal Manager(M. Stratu)(pg 200-216)

RESOLVED

That the Council accepts the report.

BESLUIT

Dat die Raad die verslag aanvaar.

ISIGQIBO

Sesokuba iBhunga liyamkele lengxelo.

C.2 REQUESTED ADJUSTMENTS ON THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN OF 2021/2022 / AANGEVRAAGDE AANPASSINGS TOT DIE DIENSLEWERINGS EN BEGROTINGSPLAN VIR 2021/2022/ ISICELO SOLUNGELELWANISO KUNIKEZELO LWENKONZO KUNYE NEZICWANGCISO SOKUMISELWAN KOLWABUIWO-MALI LUKA 2021/2022 (1657166)

Refer: Report dated 14 September 2021 report from the Municipal Manager (M. Stratu) / Manager Performance Management (IG Saaiman)(pg 217-219)

RESOLVED

That Council approves the requested adjustment of Top Layer KPI number 8 target from 35% to 5% for Second Quarter of 2021/22.

BESLUIT

Dat die Raad die aanpassings tot die top-vlak KPI nommer 8- doelstellings van 35% tot 5% skuiwing vir die Tweede Kwartaal van 2021/22 goedkeur.

ISIGQIBO

Sesokuba iBhunga liphumeze isicelo solungelelwaniso lwe KPI Zebakala Elisencohcoyini nombolo 8 nenjongo ezisuka kumyinge we 35% ukuya kumyinge we 5% kwiKota Yesibini ka 2021/2022.

D. REPORTS FROM THE FINANCIAL SERVICES DEPARTMENT / ITEMS VANAF DIE
FINANSIËLE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZEMALI

D.1 HANDOVER REPORT FROM FINANCIAL SERVICES DEPARTMENT/
OORHANDIGINGSVERSLAG VANAF DIE FINANSIËLE DIENSTE DEPARTEMENT / INGXELO
YESEBE LENKONZO ZEZEMALI YONIKEZELO LWENTAMBO (1657043)

Refer: Report dated 10 August 2021 from the Executive Manager Financial Services (J-W de Jager) (pg 220-234)

RESOLVED

That Council accepts the hand over report of the Executive Manager: Financial Services.

BESLUIT

Dat die Raad kennis neem van die oorhandigingsverslag van die Uitvoerende Bestuurder: Finansiële Dienste.

ISIGQIBO

Sesokuba iBhunga lithathele ingqalelo ingxelo yonikezelo lwentambo yomphathi Oyintloko Wenkonzo Zezolawulo.

D.2 DEBT WRITE-OFF REPORT 2021/22 FOR QUARTER 1 / AFSKRYWINGSVERSLAG 2021/22 VIR
KWARTAAL 1 / INGXELO YOKUCINYWA KWAMATYALA KWIKOTA YOKUQALA KA
2021/22(1646559)

Refer: Report dated 14 September 2021 from the Executive Manager Financial Services (J-W de Jager) (pg 235-240)

RESOLVED

That Councils approves the write-off of debtors balances outstanding per category with a total of R100 727,00, of which R96 242,39 was included in the debt impairment which totals the actual financial implication for 2021/22 of R6 159,29.

BESLUIT

Dat die Raad goedkeuring verleen vir die afskrywing van debiteure met balanse uitstaande per kategorie met 'n totaal van R100 727,00, waarvan R96 242,39 alreeds ingesluit was by die voorsiening vir slegte skulde, dus is die werklike finansiële implikasie vir 2021/22 R6 159,29.

ISIGQIBO

Sesokuba iBhunga liphumeze ukucinywa kwetyala elingekahlulwa kokwebakala nelifikelela kwi R100 727,00 nemali eyi R96 242,39 kwityala elincitshisiweyo neliyimali eyi R6 159,29 kunyaka ka 2021/22.

D.3 DEVIATION REPORT: IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD 1 AUGUST 2021 TO 31 AUGUST 2021 / AFWYKINGSVERSLAG: VOORSIENINGSKANAALBELEID VIR DIE PERIODE 1 AUGUSTUS 2021 TOT 31 AUGUSTUS 2021 / INGXELO YOTYESHELO: UKUMISELWA KOMGAQO WOLAWULO LWENKCITHO KWIXESHA LOMHLA 01 KWEYETHUPHA 2021 UKUYA KUMHLA 31 KWEYETHUPHA 2021(1636500)

Refer: Report dated 10 September 2021 from the Executive Manager Financial Services (J-W de Jager) (pg 241-246)

RESOLVED

1. That the implementation of Section 36 of the Municipal Supply Chain Regulation in terms of the deviations for the period 1 August 2021 to 31 August 2021, be noted.
2. That it be noted that in terms of Section 114 of the Municipal Finance Management Act, Act 56 of 2003, there was no approval of tenders not recommended in the normal course of implementing Supply Chain Management policy of a municipality.

BESLUIE

1. *Dat die kennis geneem word van die implementering van Artikel 36 van die Voorsieningskanaal beleid in terme van die afwykings vir die periode van 1 Augustus 2021 tot 31 Augustus 2021.*
2. *Dat kennis geneem word dat in terme van Artikel 114 van die Munisipale Finansiële Bestuurswet, Wet 56 van 2003, daar geen goedkeuring was van tenders wat toegeken is in die normale implementering van die Voorsieningskanaalbeleid van die munisipaliteit nie.*

ISIGQIBO

1. Sesokuba ukumiselwa komhlathi 36 woMgaqo Wolawulo Lwencitho yoMasiapala ngokwemimiselo yezotyeshelo kwixesha lomhla 01 ngeyeThupa 2021 ukuya 31 ngeyeThupa 2021, kuthathelwe ingqalelo.
2. Sesokuba kuthathelwe ingqalelo ngokwemimiselo yoMhlathi 114 woMthetho Wolawulo Lwemali zoMasipala, uMthetho 56 wango 2003, akukhange kubekho ziniki maxabiso ezingandululwanga kwinkqubo eqhelekileyo yokumiselwa uMgawo Wolawulo Lwezencitho zomasipala.

**E. REPORTS FROM THE CORPORATE SERVICES DEPARTMENT / ITEMS VANAF DIE
KORPORATIEWE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLAWULO**

**E.1 HANDOVER REPORT FROM CORPORATE SERVICES DEPARTMENT /
OORHANDIGINGSVERSLAG VAN KORPORATIEWE DIENSTE DEPARTEMENT / INGXELO
YONIKEZELO LWENTAMBO ESUKA KWISEBE LENKONZO ZOLAWULO**

*Refer Report dated 10 September 2021 from the Executive Manager: Corporate Services (B. Holtzhausen)
(pg 247-270)*

RESOLVED

That Council accepts the Handover Report of the Corporate Services Department for the term 2016 – 2021.

BESLUIT

Dat die Raad die Oorhandigingsverslag van die Korporatiewe Dienste Department vir die periode 2016 – 2021, aanvaar.

ISIGQIBO

Sesokuba iBhunga lamkele ingxelo yonikezelo lwentambo yeSebe Lenkonzo Zolawulo kwixesha lika 2016-2021.

E.2 REPORT ON ORGANISATIONAL STRUCTURE AMENDMENTS IN THE PLANNING & ECONOMIC DEVELOPMENT SERVICES DEPARTMENT / VERSLAG RAKENDE ORGANISASIE STRUKTUUR AANPASSINGS IN DIE BEPLANNING & ECONOMIESE ONTWIKKELING DEPARTEMENT / INGXELO NGOLUNGISO LWESIMO SEZOLAWULO KWISEBE LEZICWANGCISO KUNYE NOPHUHLISO LOQOQOQSHO (1638581)

Refer: Report dated 10 September 2021 report from the Executive Manager: Corporate Services (B. Holtzhausen)/ HR Manager (NU Klaas) (pg 271 – 276)

RESOLVED

That the Planning & Economic Development Services organisational structure amendments be implemented from 1 October 2021.

BESLUIT

Dat die Beplanning & Ekonomiese Ontwikkeling Departement organisasie struktuur wysigings vanaf 1 Oktober 2021 implementeer word.

ISIGQIBO

Sesokuba ulungiso Kwinkonzo Yesicwangciso kunye lumiselwe ususela ngomhla 1 kweyeDwarha 2021.

E.3 REPORT ON PROGRESS OF THE VACCINATION AWARENESS CAMPAIGN FOR SEPTEMBER 2021 / VERSLAG OOR VORDERING VAN DIE INENTINGS BEWUSMAKING VELD TOG SEPTEMBER 2021 / INGXELO YOMSEBENZI OSELE WEZIWE NGEPHULO LOKUVUNDLISA NGOKUGONYA KWINYANGA YOMSINTSI 2021(1640277)

Refer: Report dated 08 September 2021 report from the Executive Manager: Corporate Services (B. Holtzhausen)/ HR Manager (NU Klaas) (pg 277 – 285)

RESOLVED

1. That Council takes note of the content of report.
2. That Council supports the activities planned.

BESLUIE

1. *Dat die Raad kennis neem van die inhoud van hierdie verslag*
2. *Dat die Raad die beplande aktiwiteite ondersteun.*

ISIGQIBO

1. Sesokuba iBhunga lithathele ingqalelo umongo wengxelo.
2. Sesokuba iBhunga lixhase inkqubo zezicwangciso.

E.4 PROGRESS REPORT ON THE GARDEN ROUTE SKILLS MECCA FOR THE PERIOD ENDING AUGUST 2021 / VORDERINGSVERSLAG OOR DIE GARDENROETEVAAARDIGHEDE MECCA VIR DIE PERIODE EINDE AUGUSTUS 2021/ INGXELO NGOMSEBENZI OSELE WENZIWE WE GARDEN ROUTE SKILLS MECCAA KWIXESHA ELIPHELA NGENYANGA YETHUPHA 2021 (1640455)

Refer: Report dated 08 September 2021 report from the Executive Manager: Corporate Services (B. Holtzhausen/ HR Manager (NU Klaas) (pg 286-318)

RESOLVED

That Council takes note of the progress on the implementation of the Garden Route Skills Mecca.

BESLUIT

Dat die Raad kennis neem van die vorderingsverslag rakende die implementering van die Garden Route Skills Mecca.

ISIGQIBO

Sesokuba iBhunga lithathele ingqalelo umsebenzi osele wenziwe ngokumiselwa kwe Garden Route Skills Mecca.

E.5 ADDITIONAL RESPONSIBILITY ALLOWANCE POLICY / AANVULLENDE VERANTWOORDELIKHEIDSBELEID / UMGAQO WESIBONELELO SENTLAWULO SONGEZELELO LOMSEBENZI

Refer: Report dated 21 September 2021 from the Executive Manager: Corporate Services (B. Holtzhausen/ HR Manager (NU Klaas) (pg 319-325)

RESOLVED

That Council approves the Additional Responsibility Policy.

BESLUIT

Dat die Raad die Aanvullende Verantwoordelikeheidsbeleid goedkeur.

ISIGQIBO

Sesokuba iBhunga liphumeze uMgaqo Wesibonelelo Sentlawulo Yomsebenzi Owongezelelweyo.

E.6 REPORT ON PROGRESS OF HUMAN RESOURCES POLICIES / VORDERINGS VERSLAG RAKENDE MENSlike HULPBRON BELEIDE / UMSEBENZI OSELE WENZIWE NGEMIGAQO YECANDELO LEZENGQESHO(1641816)

Refer: Report dated 08 September 2021 from the Executive Manager: Corporate Services (B. Holtzhausen/ HR Manager (NU Klaas) (pg 326-329)

RESOLVED

That Council takes note of the progress of various Human Resource Policies.

BESLUIT

Die Raad neem kennis van die vordering van verskillende beleide van die Menslike Hulpbronne.

ISIGQIBO

Sesokuba iBhunga lithathele ingqalelo umsebenzi osele wenziwe ngemigaqo eyahlukileyo yeCandelo Lezengqesho.

E.7 HANDOVER REPORT OF LOCAL LABOUR FORUM ACTIVITIES TO COUNCIL / OORHANDINGS VERSLAG VAN PLAASlike ARBEIDSFORUM AKTIWITEITE AAN RAAD / UNIKEZELO LWENGXELO YEMISEBENZI YEBUTHO LEZABASEBENZI KWIBHUNGA (1643140)

Refer: Report dated 10 September 2021 from the Executive Manager: Corporate Services (B. Holtzhausen/ HR Manager (NU Klaas) (pg 330-340)

RESOLVED

That Council takes note of the report.

BESLUIT

Dat die Raad neem kennis neem van die verslag.

ISIGQIBO

Sesokuba iBhunga lithathele ingqalelo umongo wengxelo.

F. REPORTS FROM THE COMMUNITY SERVICES DEPARTMENT / ITEMS VANAF DIE GEMEENSKAPSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLUNTU

F.1 DEPARTMENT OF COMMUNITY SERVICES HAND OVER REPORT TO THE NEW COUNCIL OF THE GARDEN ROUTE DISTRICT MUNICIPALITY / OORHANDIGINGSVERSLAG VAND DIE VAN GEMEENSKAPSDIENSTE DEPARTEMENT VIR DIE NUWE RAAD VAN DIE GARDEN ROUTE DISTRICT MUNISIEPALITEIT / INGXELO YONIKEZELO LWENTAMBO YESEBE LENKONZO ZOLUNTU KWIBHUNGA ELITSHA LOMASIPALA WESITHILI SE GARDEN ROUTE (1657131)

Refer: Report dated 09 September 2021 from the Executive Manager Community Services (C Africa) (pg 341-379)

RESOLVED

That the Council accepts the report.

BESLUIT

Dat die Raad die verslag aanvaar.

ISIGQIBO

Sesokuba iBhunga lamkele ingxelo.

F.2 EFFECTIVE CLEARING & MANAGEMENT OF ILLEGAL DUMPING IN COVID-19 HOTSPOTS PROJECT / EFFEKTIEWE SKOONMAAK EN BESTUUR VAN ONWETTIGE STORTING IN COVID-19 BRAND PUNT PROJEK / UKUCOCA OKUFANELEKILEYO KUNYE NOLAWULO LOKULAHLEWA KWENKUNKUMA NGOKUNGEKHO SEMTHETHWENI KWIKQUBO ETSHOTSHA ENTLA YE COVID-19(1640499)

Refer: Report dated 11 August 2021 from the Executive Manager Community Services (C Africa)/ Waste Management Officer (J Gie)(pg380-500)

RESOLVED

That Council takes note of the outcomes of Phase 1 of the Effective Clearing & Management of Illegal Dumping in Covid-19 Hotspots Project that was implemented in Thembaletu and Pacaltsdorp in the George Municipality from 01 September 2020 to 30 June 2021.

BESLUIT

Dat die Raad kennis neem van die uitkomst van fase 1 van die Effektiewe Skoonmaak en Bestuur van Onwettige Storting in Covid-19 brand punt projek wat in Thembaletu en Pacaltsdorp in die George-munisipaliteit geïmplementeer is.

ISIGQIBO

Sesokuba iBhunga lithathele ingqalelo iziphumo zeBakala 1 Lwenkqubo Zokucocwa ngokufanelekileyo kunye Nolawulo Lokulahlwa Kwenkunkuma Ngokungekho Mthethweni Kwindawo Ezitshotsha Entla ze Covid-19, inkqubo yemaiselwa e

Thembaletu nase Pacaltzorp kuMasipala wase George ukususela ngomhla 1 kweyoMsintsi 2020 ukuya kumhla 30 kweyeSilimela 2021.

F.4 UPDATE REPORT ON THE ACTIONS TAKEN BY THE DISTRICT COVID-19 COMMAND COUNCIL TO ADDRESS THE COVID-19 PANDEMIC / OPDATERINGS VERSLAG RAKENDE DIE AKSIE WAT REEDS DEUR DIE COVID-19 DISTRIK BEHEERRAAD IN PLEK GESTEL IS OM DIE COVID-19 PANDEMIE AAN TE SPREEK / INGXELO ENTSHA NGAMANYATHELO AYE ATHATYATHWA LIBHUNGA LOLAWULO LESITHILI SE COVID-19 OKUJONGANA NOBHUBHANE COVID-19

Refer: Report dated 10 September 2021 from the Executive Manager Community Services (C Africa)/ Manager Disaster Management (G Otto)(pg 670-677)

RESOLVED

That Council takes note of report.

BESLUIT

Dat die Raad kennis neem van die verslag.

ISIGQIBO

Sesokuba iBhunga lithathele ingqalelo lengxelo.

NB: Cllr CN Lichaba left the meeting at 18:12.

G. REPORTS FROM THE ROADS AND TRANSPORT PLANNING SERVICES DEPARTMENT / ITEMS VANAF DIE PAAIE EN VERVOER BEPLANNINGSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZENDLELA KUNYE NEZICWANGCISO KWEZOTHUTHO

G.1 HANDOVER REPORT FROM ROADS AND TRANSPORT PLANNING SERVICES DEPARTMENT / OORHANDIGINGS VANAF DIE PAAIE EN VERVOER BEPLANNINGSDIENSTE DEPARTEMENT / INGXELO YESEBE LEZENDLELA KUNYE NEZICWANGCISO ZEZOTHUTHO YONIKLEZELO LWENTAMBO

Refer: Report dated 10 September 2021 from the Executive Manager Roads and Transport Services (JG Daniels) (pg 678-689)

RESOLVED

That the Council accepts the report.

BESLUIT

Dat die Raad die verslag aanvaar.

ISIGQIBO

Sesokuba iBhunga lamkele ingxelo.

G.2 **QUARTERLY REPORT TO INFORM COUNCIL REGARDING THE PROGRESS OF THE ROADS DEPARTMENT AND THE FINANCIAL PROJECTIONS / KWARTAAL VERSLAG OM DIE RAAD INLIG TE BEWAAR OOR DIE VORDERING VAN DIE PADEDEPARTEMENT EN DIE FINANSIËLE PROJEKSIES / INGXELO YOKOTA YOKWAZISA IBHUNGA MALUNGA NOMSEBENZI WEZENTEKELELO YESEMALI ZESEBE LEZENDLELA (1643466)**

Refer: Report dated 10 September 2021 from the Executive Manager Roads and Transport Services (JG Daniels) (pg 690-696)

RESOLVED

That Council takes note of report.

BESLUIT

Dat die Raad kennis neem van die verslag.

ISIGQIBO

Sesokuba iBhunga lithathele ingqalelo lengxelo.

H. **REPORTS FROM THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT / ITEMS VANAF DIE BEPLANNING EN EKONOMIESE DIENSTE DEPARTEMENT / IMIBA YESEBE LEZOCWANGCISO KUNYE NOPHUHLISO LOQOQOSHO**

H.1 **HANDOVER REPORT FROM PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT / OORHANDIGINGS VANAF DIE BEPLANNING EN EKONOMIESE DIENSTE DEPARTEMENT / INGXELO YESEBE LEZICWANGCISO KUNYE NOPHUHLISO LOQOQOSHO YONIKEZELO LWENTAMBO**

Refer: Report dated 11 August 2021 from the Executive Manager Planning and Economic Development (L Menze) (pg 697-731)

RESOLVED

That the Council accepts the report.

BESLUIT

Dat die Raad die verslag aanvaar.

ISIGQIBO

Sesokuba iBhunga lamkele ingxelo.

H.2 **REPORT ON THE STATUS OF THE PROPERTY PORTFOLIO / VERSLAG OOR DIE STATUS VAN DIE EIENDOM PORTEFEULJE / INGXELO NGESIMO ESIKHOYO SEMIHLABA YEBHUNGA**

Refer report 21 September 2021 from the Executive Manager: Planning & Economic Development: (L. Menze) / Acting Manager Properties (P Dongi) (pg 732-754)

RESOLVED

1. That Council takes note of the report on the status regarding the property Portfolio and the Resorts.
2. That Council approves that Management continues with the Revenue Enhancement Strategy for the Properties Portfolio.
3. That Council approves that Management continues with leveraging on the GRDM Property Portfolio to implement programmes like Student Accommodation, Renewable Energy Generation, Fresh Produce Market and Human Settlements.
4. That Council approves and authorises Management to make use of previous resolutions in implementing the strategy on property development and local economic development.

BESLUIT

1. *Dat die Raad kennis neem van die verslag oor die status rakende die eiendomsportefeulje en die vakansieoorde.*
2. *Dat die Raad goedkeur dat die Bestuur voortgaan met die strategie om Inkomste te verbeter vir die eiendomsportefeulje.*
3. *Dat die Raad goedkeur dat die Bestuur voortgaan met die gebruik van die GRDM -eiendomsportefeulje om programme soos studente -akkommodasie, opwekking van hernubare energie, vars produkte en menslike nedersettings te implementeer.*
4. *Dat die Raad die bestuur goedkeur en magtig om gebruik te maak van vorige besluite by die implementering van die strategie vir eiendomsontwikkeling en plaaslike ekonomiese ontwikkeling.*

ISIGQIBO

1. Sesokuba iBhunga lithathele ingqalelo ingxelo malung nesimo esikhoyo Semihlaba kunye Nendawo Zokuphola.
2. Sesokuba iBhunga liphumeze ukuba Abaphathi baqhubekeke Ngobuchule Bokuvuselela Ingeniso Kwimihlaba Yebhunga.
3. Sesokuba iBhunga liphumeze ukuba Abaphathi baqhubekeke nokujongana nenkqubo zoMasipala Zemihlaba zimisewe nezifana Nendawo Zokuhlala Zabafundi, Uveliso Lwamandla, Imakethi Yemveliso Zomhlaba kunye Nendawo Zokuhlaliswa Koluntu.
4. Sesokuba iBhunga liphumeze kwaye linikeze abaPhathi igunya ukuba basebenzise izigqibo zangaphambili ukumisela ubuchule bophuhliso lwemihlaba kunye nophuhliso loqoqosho lwasekuhlaleni.

H.3 **FINAL REPORT ON THE LEASE OF NOOITGEDAGT AND GROENEFONTYN (FARMS 29 AND 30) IN THE OUDTSHOORN AREA TO WESTERN CAPE HONEY BUSH TEA CO-OPERATIVE (PTY) LTD / FINALE VERSLAG TEN OPSIGTE VAN DIE VERHURING VAN NOOITGEDAGT EN GROENEFONTYN (PLASE 29 EN 30) IN DIE OUDTSHOORN AREA AAN WESTERN CAPE HONEY BUSH TEA CO-OPERATIVE (PTY) LTD / INGXELO YOKUGQIBELA NGOKUQESHISWA KWE NOOITGEDAGT KUNYE NE GROENEFONTYN(IFAMA 29 KUNYE 30) KWINGINGQI YASE TSHORENI IQASHISELWA INKAMPANI WESTERN CAPE HONEY BUSH TEA CO-OERATIVE (PTY) LTD(1633667)**

Refer report 11 September 2021 from the Executive Manager: Planning & Economic Development: (L. Menze)/ Manager DED (M Wilson)(pg755 -761)

RESOLVED

1. That Council takes note of the final report on the public participation process regarding the lease of Council properties farm 30 Nooitgedagt, Portions 21, 37, 38 and 39 and farm 29 Groenefontyn, Portions 9, 13 (vacant veld adjacent to De Hoek buildings), and 22 to Western Cape Honey Bush Tea Co-operative (PTY) Ltd.
2. That Council takes note that no comments or objections have been received from any members of the public in terms of the public participation process.
3. That Council authorizes the signing of a lease agreement between GRDM and Western Cape Honey Bush Tea Co-operative (PTY) Ltd for a period of twenty (20) years.

BESLUIE

1. *Dat die Raad kennis neem van die finale verslag ten opsigte van die openbare deelname proses aangaande die verhuring van Raadseiendom plase 30 Nooitgedagt, Gedeeltes 21, 37, 38 en 39, asook 29 Groenefontyn, Gedeeltes 9, 13 (vakante veld langs De Hoek Oord), en 22 aan Western Cape Honey Bush Tea Co-operative (PTY) Ltd.*
2. *Dat die Raad kennis neem dat geen besware of kommentare ontvang is vanaf die publiek ten opsigte van die openbare deelname proses nie.*
3. *Dat die Raad die ondertekening van 'n huurooreenkoms magtig tussen GRDM en Western Cape Honey Bush Tea Co-operative (PTY) vir die huurperiode van twintig (20) jaar.*

ISIGQIBO

1. Sesokuba iBhunga lithathele ingqalelo ingxelo yokugqibela yothabatho nxaxheba koluntu malunga nokuqeshiswa kwemihlaba yeBhunga eifama 30 Nooitgedagt, Izabelo 21, 37, 38 kunye ne fama 29 Groenefontyn, Izabelo 9, 13 (ibala elivulekileyo elijongene nesakhiwo sase De Hoek), kunye ne 22 ziqashiselwa I Western Cape Honey Bush Tea Co-operative (PTY) Ltd.
2. Sesokuba iBhunga lithathele ingqalelo ukuba akukhange kube zimvo okanye ziphukiso eziye zafunyanwa eluntwini ngokwemiqathango yenkqubo yezothabatho nxaxheba.
3. Sesokuba iBhunga livumele ukutyikitywa kwesivumelwano sokuqeshisa phakathi kwe GRDM kunye ne Western Cape Honey Bush Tea Co-operative (PTY) Ltd lexesha leminyaka engamashumi amabini(20).

H.4 **GARDEN ROUTE DISTRICT MUNICIPAL INVASIVE SPECIES MONITORING CONTROL AND ERADICATION PLAN APPROVAL BY DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT (DFFE) / GARDEN ROUTE DISTRIK MUNISIPALITEIT INDRINGERSPECIES MONITERING BEHEER EN UITWISSING PLAN GOEDKEURING DEUR DIE DEPARTEMENT VAN BOSBOU, VISSERYE EN DIE OMGEWING (DFFE) / ULAWULO NOQWALASELO LWEZITYALO EZILUHLUPHO KUMASIPALA WESITHILI SE GARDEN ROUTE KUNYE NESICWANGCISO SOKUSUSWA KWAZO NESIYE SAPHUNYEZWA LISEBE LEZAMAHATHI, UKULOBABA KUNYE NOKUSINGQONGILEYO (1635206)**

Refer Report dated 10 September 2021 from the Executive Manager: Planning & Economic Development (L Menze)/ EPWP Manager (R Dyantyi)(pg 762-1122)

RESOLVED

1. That the Council takes note of the report and the correspondence that was received from DFFE.
2. That EPWP section should appoint participants to do a follow up on the fire breaks within the Council properties and adequate budget for Alien clearing, Fire breaks and fencing at all Council properties as to avoid sanction as outline by section 102 of the Act (NEMBA).
3. That the adjusted budget should be considered for the Alien clearing as per the approved Garden Route District Municipal Plan by DFFE.
4. That the Council should consider the disposal of some properties that are not economically in nature and will decrease the cost for Alien clearing.

BESLUIT

1. *Dat die Raad kennis neem van die verslag en die korrespondensie wat deur DFFE ontvang is, bespreek.*
2. *Dat die EPWP -afdeling die deelnemers moet aanstel om die brandonderbrekings binne die Raadseiendomme op te volg en 'n voldoende begroting vir die opruiming van vreemdelinge, brandbreuke en omheining by alle Eiendomme van die Raad, om sanksies te vermy soos uiteengesit in artikel 102 van die Wet (NEMBA).*
3. *Dat die aangepaste begroting in ag geneem moet word vir die opruiming van vreemdelinge volgens die goedgekeurde Garden Route District Municipal Plan deur DFFE.*

4. *Dat die Raad die verkoop van sommige eiendomme wat nie ekonomies van aard is nie, moet oorweeg wat die koste vir die verwydering van vreemdelinge sal verlaag.*

ISIGQIBO

1. Sesokuba iBhunga lithathele ingqalelo lengxelo ngalengxelo kunye nengxelo esuka kwisebe le DFFE.
2. Sesokuba icandelo le EPWP kufuneka lichonge abathabathi nxaxheba ukwenza ulandelelo kwinkqubo zemililo kwimihlaba yeBhunga neyinxalenye yolwabiwo-mali olufanelekileyo lokusiswa kokhula, inkqubo zemililo kunye nokubiyela kwemihlaba yonke yeBhunga ukunqanda izimangalo neziphawulwe kuMhetho 102 we (NEMBA).
3. Sesokuba kuqwalaselwe ulwabiwo-mali lokushuswa kokhula ngokwesiCwangciso soMasipala Wesithili se Garden Route se DFFE.
4. Sesokuba iBhunga kufuneka liqwalasele ukunikezelwa kwemihlaba ethile engenangeniso ngokwezoqoqosho nakwindawo nezakuhlisa indleko zokususwa kokhula.

I. NOTICE OF URGENT MOTIONS / KENNISGEWING VAN DRIGENDE MOSIES / ISAZISO SEZIPHAKAMISO

- I.1 None / Geen / Azikho

J. NOTICES OF MOTIONS / KENNISGEWING VAN MOSIES / ISAZISO SEZIPHAKAMISO

- J.1 None / Geen / Azikho

K. IN CLOSED SESSION / IN GESLOTE SESSIE / KWI-SASHONI YASEKHUSINI

- K.1 The Speaker requested that the In-closed session agenda be withdrawn.

CLOSURE / SLUITING / UQUKUNJELO

The meeting closed at 18:45 with 29 Councillors present / *Die vergadering sluit om 18:45 met 29 Raadslede teenwoordig* / Intlanganiso ivalwe ngo 18:45 iNooceba abayi 29.

.....

SPEAKER: CLLR BHJ GROENEWALD

.....

DATE / DATUM / UMHLA

BACK TO AGENDA



Minutes of a
Mayoral Committee meeting
held via Zoom,
on **Tuesday, 24 August 2021** at **09:00**

Notule van 'n **Burgemeesterskomiteevergadering**
gehou via Zoom,
Disndag, 24 Augustus 2021 om 09:00

Imizuzu **yeKomiti Kasodolophu**
nebibanjwe ngo Zoom
ngoLwesibini, 24 kweyeThupha 2021 ngo 09:00

1. **OPENING AND WELCOMING / OPENING EN VERWELKOMING / UVULO NOLWAMKELO**

The Executive Mayor, Ald M Booysen, opened the meeting and welcomed everyone present.

2. **SILENT PRAYER / STILLE GEBED / UMTHANDAZO OTHULEYO**

A moment of silence was observed.

3. **ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU AKHOYO**

3.1 **COUNCILLORS PRESENT / RAADSLEDE TEENWOORDIG / OOCCEBA ABAKHOYO**

Adl M Booysen	Executive Mayor
Adl RH Ruiters	Deputy Executive Mayor
Adl IC Kritzing	
Cllr / Rdl / Ceba RE Spies	
Cllr / Rdl / Ceba E Meyer	
Cllr / Rdl / Ceba JC Lambaatjeen	
Cllr / Rdl / Ceba KS Lose	
Cllr / Rdl / Ceba BN van Wyk	

OFFICIALS / AMPTENARE / AMAGOSA

Mr MG Stratu	Municipal Manager
Ms B Holtzhausen	Executive Manager Corporate Services
Mr J-W de Jager	Executive Manager Financial Services
Mr C Africa	Executive Manager Community Services
Mr L Menze	Executive Manager Economic Development and Planning Services
Mr JG Daniels	Executive Manager Roads and Transport Services
Adv. S Maqekeni	Manager Integrated Support Services & Legal Compliance
Ms N Davids	Manager Legal Services
Ms M Wilson	Manager DED and Tourism
Ms M James	District IDP Manager
Mr G Otto	Manager Disaster Management

Mr R Dyantyi	Manager EPWP
Mr V Mkunqwana	Assistant Manager Human Settlements
Mr H Pieters	Snr Communication Officer
Mr BT Desha	Senior Committee Officer / Translator / Interpreter
Ms T Gauzela	Committee Officer
Ms C Van Wyngaardt	Committee Officer
Ms A Hogana	Intern Committee Services

3.2 **COUNCILLORS WITH LEAVE / RAADSLEDE MET VERLOF / OOCEBA**
ABAKWIKHEFU

None / Geen / Azikho

3.3 **COUNCILLORS WITHOUT LEAVE / RAADSLEDE SONDER VERLOF / OCEBA**
ABANGEKHO

None / Geen / Azikho

4. **NOTING OF THE PROVISIONS OF SCHEDULE 1 (CODE OF CONDUCT FOR COUNCILLORS)**
OF THE LOCAL GOVERNMENT MUNICIPAL SYSTEMS ACT, 2000 / KENNISNAME VAN DIE
VOORSKRIFTE VAN SKEDULE 1 (GEDRAGSKODE VIR RAADSLEDE) VAN DIE PLAASLIKE
REGERING MUNISIPALE STELSELSWET, 2000 / UQWALASELO LWEMITHETHO-NEMIMISELO
YOLUHLU 1 (INDLELA YOKUZIPHATHA KOCEBA) LOMTHETHO WENKQUBO ZORHULUMENTE
BASEKHAYA, 2000

The Code of Conduct for Councillors was noted.

5. **DISCLOSURE OF INTERESTS BY COUNCILLORS AND OFFICIALS / VERKLARING VAN**
BELANGE DEUR RAADSLEDE EN AMPTENARE / UKUCHAZWA KOMDLA NGOOCEBA
KUNYE NAMAGOSA

None / Geen / Akukho

6. **COMMUNICATIONS BY THE EXECUTIVE MAYOR / MEDEDELINGS DEUR DIE
UITVOERENDE BURGEMEESTER / UNXIBELELWANO LUKA SODOLOPHU**

The Executive Mayor reported that he appointed Ald. I Kritzinger to be the Acting Chairperson for the day for the purposes of chairing the Mayoral Committee Meeting Meeting. The Executive Mayor said the decision to appoint Ald. Kritzinger is to celebrate Women's Month.

The Acting Chairperson Ald. I Kritzinger welcomed everyone present, and asked Cllr RE Spies to open the meeting with a prayer. Ald. Kritzinger, said that it is an honor to be appointed as an Acting Chairperson for the meeting. As we are heading towards the end of women's month, she thanked the Executive Mayor, the Municipal Manager and all male employees for the respect they have shown towards the women in the Organization.

Ald. Kritzinger also thanked the Executive Mayor for his excellent leadership for the current term, and that it was privilege to serve under his leadership.

On the political side of administration, Ald. Kritzinger said, as we head towards the Local Government Elections, some Councilors will come back and some will not return And to those who will return to GRDM, they will never regret being part of this Municipality. Ald. Kritzinger also thanked the Municipal Manager and the administration for leading the way with the Gender Based Violence Policy, Gender Mainstream Workshops, showing the seriousness with which this organization takes issues affecting women in the workplace.

7. **COMMUNICATIONS BY THE MUNICIPAL MANAGER / MEDEDELINGS DEUR DIE
MUNISIPALE BESTUURDER / UNXIBELELWANO LOMPHATHI MASIPALA**

The Municipal Manager reported the recent activities around the covid-19 and how the organization is taking actions to make sure that the workplace is safe. The MM reported that the organization recently experienced a spike in the covid-19 cases in the workplace.

This then lead to management accepting the recommendations of the Covid -19 task team that officials should work from home in line with adjusted risk strategy. The MM

also mentioned that the organization has embarked on a vaccination drive in collaboration with the Department of Health. The MM reported that there has been hesitance and resistance from some employees on taking the vaccine. He reported that to deal with the reluctance the employer is conducting awareness campaigns with Dr North from the Health Department to assist with educating the employees on the vaccination. According to the MM, the fake news played a role in the hesitancy of some of the employees in taking the vaccine. The MM advised Council that as an organization is the GRDM has a legislative responsibility to make sure that the workplace is safe and risk free. The Municipal Manager also mentioned that no employees will not be forced to take the vaccine. The MM also urged that Councilors to assist in encouraging the employees to take the vaccine.

The MM reported that there are milestone reports in the being the Annual Report and the Annual performance report and these will be tabled at the meeting with other important reports that will be tabled at the council meeting. The MM also reported about the water project at Calitzdorp, which will provide quality water to the community of Calitzdorp and the report is also part of the agenda. He said this is a project that the current administration can be proud of and that this project will be a legacy that will live on for many generations to come. The Municipal Manager reported that he is very proud that the deviation report has zero deviations for a whole month, and this an achievement that the council can be proud of.

8. **CONFIRMATION OF THE MINUTES / BEKRAGTIGING VAN NOTULE / UKUQINISEKISWA KWEMIZUZU**

- 8.1 MINUTES OF PREVIOUS MEETING: 28 JULY 2021 / NOTULE VAN VORIGE VERGADERING: 28 JULIE 2021 / IMIZUZU YENTLANGANISO YANGAPHAMBILINI 28 KWEYEKHALA 2021

RESOLVED

That the Executive Mayoral Committee approves the minutes of the Executive Mayoral Committee meeting dated 22 June 2021.

BESLUIT

Dat die Uitvoerende Burgemeesterskomitee die notule van die Uitvoerende Burgemeesterskomiteevergadering gedateer, 22 Junie 2021, goedkeur.

ISIGQIBO

Sesokuba iKomiti Kasododlophu Obekekileyo iphumeze imizuzu yentkangansio yekomiti Kasodolophu Obekekileyo yangomhla 22 KweyeSilimela 2021.

9. **MINUTES OF SECTION 80 COMMITTEES (FOR NOTIFICATION) / NOTULES VAN ARTIKEL 80 KOMITEES (VIR KENNISNAME) / IMIZUZUZ YEKOMITI KASODOLOPHU KUNYE NEZINYE IKOMITI ZOMHLATHI 80 (ITHATHELWE INGQALELO)**

RESOLVED

- 9.1 That the minutes of Roads and Transport Services Committee, Community Services Committee, Property Management and Development Committee, District Economic Development and Tourism Committee, Financial Services Committee & Corporate Services Committee dated: 09 & 20 June 2021 be noted.

BESLUIT

Dat kennis geneem word vir notule van, Paaie & Vervoerbeplanningsdienstekomitee ; Gemeenskapsdienste Komitee ; Eiendom Bestuur en Ontwikkelingskomitee ; Distrik Ekonomiese Ontwikkeling –en Toerismekomitee ; Finansiële Dienste Komitee ; Korporatiewe Dienste Komitee gedateer 09 & 20 Junie 2021.

ISIGQIBO

Sesokuba imizuzu yeKomiti Yezendlela & Inkonzo Yezicwangciso Zothutho; Yekomiti yeNkonzo Zoluntu; IKomiti YoLawulo Lwezemihlaba Kunye Nezophuhliso ; iKomiti Yophuhliso loQoqosho kunye Nokhenketho kwiSithili; yeNkonzo Zezemali; yeKomiti yeeNkonzo Zolawulo zangomhla 09 & 10 kweyeSilimela 2021 ithathelwe ingqalelo.

10. **STANDING ITEMS / STAANDE ITEMS / IMIBA EMILEYO**

10.1 **APPOINTMENTS, SERVICE EXITS AND LABOUR RELATIONS INFORMATION FOR JULY 2021 / AANSTELLINGS, UITDIENSTREDINGS EN ARBEIDSVERHOUDINGE INLIGTING VIR JULIE 2021 / ABAQASHIWEYO, ABASHIYE UMSEBENZI KUNYE NEMICIMBI YEZABASEBENZI KWINYANGA KWEYEKHALA 2021**

Refer: Report dated 08 July 2021 from the Executive Manager: Corporate Services (B Holtzhausen) Acting HR Manager (JG Otto)

RESOLVED TO RECOMMEND TO COUNCIL

That the information on the appointments, service exits and labour relations matters for July 2021, be noted.

AANBEVELING

Dat kennis geneem word van die aanstellings, uitdienstredings, gelyke indiensnemingspraktyke en arbeidsverhoudinge inligting vir Julie 2021.

ISINDULULO

Sesokuba ulwazi ngokuqashwa, ukuphuma kwinkonzo kunye nemicimbi yezabasebenzi kwinyanga yeKhala 2021 kuthathelwe inqgalelo.

11. **REPORTS FROM THE EXECUTIVE MAYOR / VERSLAE VANAF DIE UITVOERENDE BURGEMEESTER / IMIBA EVELA KUSODOLOPHU OBEKEKILEYO**

11.1 **2022- 2023 IDP BUDGET & PMS TIME SCHEDULE/ 2022-2023 GOP BEGROTING & PBS TYDSKEDULE / ULWABIWO-MALI ,IDP KUNYE NOLUHLU LWEXESHA LE PMS KU 2022-2023**

Refer: Report dated 11 August 2021 from the Executive Mayor (Ald M Booysen)

RESOLVED TO RECOMMEND TO COUNCIL

5.1 That Council adopts the 2022/2023 IDP Budget & PMS Time Schedule.

5.2 That the public be informed of the 2022/2023 IDP Budget & PMS Time Schedule

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

5.1 Dat die Raad die 2022/2023 GOP Begroting en PBS Tydskedule goedkeur.

5.2 Dat die publiek ingelig word rakende die 2022/2023 GOP Begroting en PBS Tydskedule

ISIGQIBO SOKUNDULULA KWIBHUNGA

5.1 Sesokuba iBhunga lamkele uLwabiwo-Mali IDP kunye Oluhlu lwe PMS luka 2022/2023.

5.2 Sesokuba uluntu lwaziswe ngoLwabiwo-Mali IDP kunye noLuhlu Lwexesha le PMS ka 2022/2023.

11.2 **ROLL-OVER ADJUSTMENT BUDGET 2021/2022 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK (MTREF) / VOORROL VAN FONDSE AANSUIWERINGSBEGROTING 2021/2022 MEDIUM TERMYN EN INKOMSTE EN UITGAWE RAAMWERK (MTIUR) / UGQITHISELO LOLWABIWO-MALI OLU-LUNGISIWEYO LUKA 2021/2021 LWENGENISO YEXESHA ELIFUTSHANE KUNYE NENDLELA YENKCITHO(MTREF)**

Refer: (6/18/7)Report dated 11 August 2021 from the Executive Mayor (Ald M Booysen)

RESOLVED TO RECOMMEND TO COUNCIL

That council take the following resolutions:

- (1) That the adjustments budget (unspent grants) of Garden Route District Municipality for the financial year 2021/2022 as set out in the schedules contained in Section 4 be **approved**:
 - i. Table B1 Adjustments Budget Summary;
 - ii. Table B2 Adjustments Budget Financial Performance (by standard classification);
 - iii. Table B3 Adjustments Budget Financial Performance (by municipal vote);
 - iv. Table B4 Adjustment Budget Financial Performance (revenue by source); and
 - v. Table B5 Adjustment Budget Capital Expenditure (by municipal vote and funding source)
- (2) Council approves the Adjustment Operating Expenditure Budget of R433,331,264
- (3) Council approves the Adjustment Operating Revenue Budget of R426,259,312
- (4) Council approves the Adjustment Capital Budget of R76,572, 524

- (5) That a revised Service Delivery and Budget Implementation Plan (SDBIP) for the 2021/22 financial year be compiled and tabled to the Executive Mayor for approval.
- (6) The approval of the above is subject to the approval from National and Provincial Treasury for the roll-over of funds.

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

Dat die raad die volgende resolusies aanvaar:

- (1) *Dat die Aangepaste Begroting (ongespandeerde toelae van Garden Route Distriksmunisipaliteit vir die finansiële jaar 2021/2022 soos vervat in die skedules van Seksie 4 goedgekeur word:*
 - i. *Tabel B1 Aangepaste Begrotings Opsomming;*
 - ii. *Tabel B2 Aangepaste Begroting Finansiële Prestasie (volgens standaard klassifikasie);*
 - iii. *Tabel B3 Aangepaste Begroting Finansiële Prestasie (volgens pos);*
 - iv. *Tabel B4 Aangepaste Begroting Finansiële Prestasie (volgens finansieringsbron); en*
 - v. *Tabel B5 Aangepaste Kapitale Begroting (volgens pos en finansieringsbron)*
- (2) *Die Raad die Aangepaste Uitgawe Begroting van R433,331,264 goedkeur.*
- (3) *Die Raad die Aangepaste Inkomste Begroting van R426,259,312 goedkeur.*
- (4) *Die Raad die Aangepaste Kapitaal Begroting van R76,572,524 goedkeur.*
- (5) *Dat die hersiende Dienslewering- en Begrotings Implementerings Plan vir 2021/2022 opgestel en aan die Uitvoerende Burgermeester voorgelê word vir goedkeuring.*
- (6) *Die goedkeuring van bostaande is onderhewig aan die goedkeuring van Nasionale en Provinsiale Tesourie vir die oorrol van fondse.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga lithathe ezi zigqibo zilandelayo:

- (1) Sesokuba ulwabiwo-mali olulungisiweyo(izibonelelo ezingasetyenziswanga) loMasipala Wesithili se Garden Route kunyakamali ka 2021/2022 njengoko kuchaziwe kuluhlu oluqulwathwe kuMhlathi 4 luphunyezwe:
 - i. Table B1 Ushwankathelo loLwabiwo-Mali Olu-Lungisiweyo
 - ii. Table B2 Ulwabiwo-Mali Olulungisiweyo Umsebenzi Wezemali (ngokwendlela ezifanelekileyo);
 - iii. Table B3 Ulwabiwo-Mali Olulungisiweyo Umsebenzi Wezemali (ngokwevoti yomasipala);
 - iv. Table B4 Ulwabiwo-Mali Olulungisiweyo Umsebenzi Wezemali (ingeniso ngokovimba); kunye
 - v. Table B5 Ulwabiwo-Mali Olulungisiweyo Incitho Yenkunzi (ngokwevoti yomasipala kunye nenxaso yovimba)
- (2) IBhunga liphumeze Ulwabiwo-Mali Olu-Lungisiweyo Lencitho Eqhubayo ye R433,331,264
- (3) IBhunga liphumeze uLwabiwo-Mali Oluqhubayo Lwengeniso noluyi R426,259,312
- (4) IBhunga liphumeze Ulwabiwo-Mali Oluyinkunzi Olu-Lungisiweyo lwe R76,572,524
- (5) Sesokuba ulungisowe Lonikezelo Nkonzo kunye Nesicwangciso Sokumiselwa koLwabiwo-Mali(SDBIP) kunyakamali ka 2021/2022 luqulunqwe kwaye luthiwe theca kuSodolophu obekekileyo ukuze luphunyezwe.
- (6) Ukuphunyezwa komba ongentla kuxhomeke ekuphunyezweni kwakho kuNondyabo ka Zwelonke nowePhondo ngemali esigqithiselweyo.

11.3 **UNAUDITED ANNUAL REPORT FOR 2020/21 FINANCIAL YEAR /JAARVERSLAG VIR 2020/21 FINANSIËLE JAAR /INGXELO ENGAPHICOTHWANGA YONYAKA KUNYAKA MALI KA 2020/21**

Refer: report from the Executive Mayor (Ald M Booysen)

RESOLVED TO RECOMMEND TO COUNCIL

- 5.1 That Council note and discuss the Unaudited 2020/2021 Annual Report.
- 5.2 That Council notes that the 2020/2021 Annual Financial Statements will be included in the Audited 2020/2021 Annual Report that will be tabled to Council in December 2021.
- 5.3 That the Unaudited Annual Report be published for public comments.

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

- 5.1 *Dat die Raad kennis neem van die ongeouditeerde 2020/2021 Jaarverslag.*
- 5.2 *Dat die Raad kennis neem dat die 2020/2021 Jaarlikse Finansiële State ingesluit sal word in die 2020/2021 Geouditeerde Jaarverslag wat in Desember 2021 ter tafel gelê sal word.*
- 5.3 *Dat die Ongeouditeerde 2020/2021 Jaarverslag gepubliseer word vir publieke insette*

ISIGQIBO SOKUNDULULA KWIBHUNGA

- 5.1 Sesokuba iBhunga lithathele ingqalelo kwaye lixoxe ngeNgxelo Yonyaka eNgaphicothwanga ka 2020/2021.
- 5.2 Sesokuba iBhunga lithathele ingqalelo ukuba Incwadi Zemali Zonyaka zika 2020/2021 zizakufakwa Kiwngxelo Yonyaka ka 2020/2021 ePhicothiweyo nezakuthiwa theca kwiBhunga kwinyanga yoMnga 2021.
- 5.2 Sesokuba Ingxelo Yonyaka eNgaphacothwanga ipapashwe ukuze kufunyanwe uluvo loluntu.

12. **REPORTS FROM THE OFFICE OF THE MUNICIPAL MANAGER / ITEMS VANAF DIE KANTOOR VAN DIE MUNISIPALE BESTUURDER / IMIBA EVELA KWI OFISI YOMPHATHI MASIPALA**

12.1 **REPORT – DRAFT ANNUAL PERFORMANCE REPORT 2020/2021/KONSEP JAARLIKSE PRESATSIE VERSLAG 2020/2021 / INGXELO-UYILO LWENGXELO YOMSEBENZI WONYAKA KA 2020/2021**

Refer: Report dated 16 august 2021 report from the Municipal Manager(M. Stratu); Manager Performance Management(IG Saaiman)

RESOLVED TO RECOMMEND TO COUNCIL

That Council takes note of the Annual Performance report for the 2020/2021 financial year.

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

Dat die Raad neem kennis van die jaarlikse prestasieverslag vir die boekjaar 2020/2021

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga lithathele ingqalelo ingxelo Yomsebenzi Wonyaka kunyakamali ka 2020/2021.

13. **REPORTS FROM THE FINANCIAL SERVICES DEPARTMENT / ITEMS VANAF DIE FINANSIËLE DIENSTE DEPARTEMENT / IMIBA ESUKA KWISEBE LENKONZO ZEMALI**

13.1 **COST CONTAINMENT REPOTING – QUARTER 4 OF 2020/21 / KOSTE INPERKINGSVERSLAG – KWARTAAL 4 VAN 2020/21 / INGXELO NGOKUNCIPHISA INDLEKO-IKOTA 4 KA 2020/21**

Refer: Report dated 10 August 2021 from the Executive Manager Financial Services (J-W de Jager)

RESOLVED TO RECOMMEND TO COUNCIL

That Council notes the measures implemented and aggregate amounts saved in quarter four of the 2020/21 financial year through the implementation of cost containment measures.

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

Dat die Raad kennis neem van die besparings soos identifiseer in kwartaal vier van die 2020/21 finansiële jaar as gevolg van die implementering van die GRDM Koste Inperkingsbeleid.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga lithathele ingqalelo imiqathango yokumiselwa kunye nemali eziye zongiwa kwikota yesine yonyakala mali ka 2020/2021 ngokumisela indlela zokonga zokunciphisa indleko.

13.2

AMENDMENT TO THE ANNUAL DEVIATION REPORT: IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD 1 JULY 2020 TO 30 JUNE 2021 / JAARLIKSE AFWYKINGSVERSLAG: VOORSIENINGSKANAALBELEID VIR DIE PERIODE 1 JULIE 2020 TOT 30 JUNIE 2021 / INGXELO YONYAKA YOTYESHELO: UKUMISELWA KOMGAWO WOLAWULO LWENCITHO KWIXESHA LOMHLA 1 KWEYEKHALA 2020 UKUYA 30 KWEYESILIMELA 2021

Refer: Report dated 10 August 2021 from the Executive Manager Financial Services (J-W de Jager)

RESOLVED TO RECOMMEND TO COUNCIL

1. That the implementation of Section 36 of the Municipal Supply Chain Regulation in terms of the deviations for the period 1 July 2020 up to 30 June 2021, be noted.
2. That it be noted that in terms of Section 114 of the Municipal Finance Management Act, Act 56 of 2003, there was no approval of tenders not recommended in the normal course of implementing Supply Chain Management policy of a municipality.
3. That Council takes note of the Reporting on Emergency procurement in response to National State of Disaster – Covid 19, National Treasury(NT) Circular 102/103 of MFMA.

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

1. *Dat die Raad kennis neem word van die implementering van Artikel 36 van die Voorsieningskanaal beleid in terme van die afwykings vir die periode van 1 Julie 2020 tot 30 Junie 2021.*
2. *Dat die Raad kennis neem word dat in terme van Artikel 114 van die Munisipale Finansiële Bestuurswet, Wet 56 van 2003, daar geen goedkeuring was van tenders wat toegeken is in die normale implementering van die Voorsieningskanaalbeleid van die munisipaliteit nie.*
3. *Dat die Raad kennis neem word van die rapportering van noodgevalaankope met betrekking tot die Nasionale Ramptoestand – Covid 19, Nasionale Tesourie (NT) Omsendskrywe 102/103 van die MFBW.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

1. Sesokuba ukumiselwa komhlathi 36 woMgaqo Wolawulo Lwencitho yoMasiapala ngokwemimiselo yezotyeshelo kwixesha lomhla 01 ngeyeKhala 2020 ukuya 30 ngeyeSilimela 2021, kuthathelwe ingqalelo.
2. Sesokuba kuthathelwe ingqalelo ngokwemimiselo yoMhlathi 114 woMthetho Wolawulo Lwemali zoMasipala, uMthetho 56 wango 2003, akukhange kubekho ziniki maxabiso ezingandululwanga kwinkqubo eqhelekileyo yokumiselwa uMgawo Wolawulo Lwezencitho zomasipala.
3. Sesokuba kuthathelwe ingqalelo ingxelo ngokusetyenziswa kwemali kwizinto ezingxamisekileyo ngokukhawulelana Nesimo Sentlekele Sikazwelonke-Covid19, iSazinge Sikanondyebo kaZwelonke 102/103 se MFMA.

13.3

DEVIATION REPORT: IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD 1 JULY 2021 TO 31 JULY 2021 / AFWYKINGSVERSLAG: VOORSIENINGSKANAALBELEID VIR DIE PERIODE 1 JULIE 2021 TOT 31 JULIE 2021 / INGXELO YOTYESHELO: UKUMISELWA KOMGAGO WOLAWULO LWENCITHO KWIXESHA LOMHLA 01 KWEYEKHALA 2021 UKUYA 31 KWEYEKHALA 2021

Refer: Report dated 10 August 2021 from the Executive Manager Financial Services (J-W de Jager)

RESOLVED TO RECOMMEND TO COUNCIL

1. That the implementation of Section 36 of the Municipal Supply Chain Regulation in terms of the deviations for the period 1 July 2021 up to 31 July 2021, be noted.
2. That it be noted that in terms of Section 114 of the Municipal Finance Management Act, Act 56 of 2003, there was no approval of tenders not recommended in the normal course of implementing Supply Chain Management policy of a municipality.

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

1. Dat die kennis geneem word van die implementering van Artikel 36 van die Voorsieningskanaal beleid in terme van die afwykings vir die periode van 1 Julie 2021 tot 31 Julie 2021.
2. Dat kennis geneem word dat in terme van Artikel 114 van die Munisipale Finansiële Bestuurswet, Wet 56 van 2003, daar geen goedkeuring was van tenders wat toegeken is in die normale implementering van die Voorsieningskanaalbeleid van die munisipaliteit nie.

ISIGQIBO SOKUNDULULA KWIBHUNGA

1. Sesokuba ukumiselwa komhlathi 36 woMgaqo Wolawulo Lwencitho yoMasiapala ngokwemimiselo yezotyeshelo kwixesha lomhla 01 ngeyeKhala 2021 ukuya 31 ngeyeKhala 2021, kuthathelwe ingqalelo.
2. Sesokuba kuthathelwe ingqalelo ngokwemimiselo yoMhlathi 114 woMthetho Wolawulo Lwemali zoMasipala, uMthetho 56 wango 2003, akukhange kubekho ziniki maxabiso ezingandululwanga kwinkqubo eqhelekileyo yokumiselwa uMgawo Wolawulo Lwezencitho zomasipala.

14. REPORTS FROM THE CORPORATE SERVICES DEPARTMENT / ITEMS VANAF DIE KORPORATIEWE DIENSTE DEPARTEMENT / IMIBA ESUKA KWISEBE LENKONZO ZOLAWULO

14.1 REPORT ON PLANNED ACTIVITIES FOR WOMEN'S MONTH 2021 / VERSLAG OP DIE BEPLANDE AKTIWITEITE VIR VROUE MAAND 2021 / INGXELO NGEMISEBENZI ECETIWEYO KWINYANGA YAMANINA 2021

Refer: (9/10/4/4) Report date 17 august 2021 report from the Executive Manager: Corporate Services (B. Holtzhausen) Acting Manager: Human Resources (G Otto)

RESOLVED TO RECOMMEND TO COUNCIL

1. That Council takes note of the content of report.
2. That Council supports the activities planned.

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

1. *Dat die Raad kennis neem van die inhoud van hierdie verslag*
2. *Dat die Raad die beplande aktiwiteite ondersteun.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

1. Sesokuba iBhunga lithathele ingqalelo umongo wengxelo.
2. Sesokuba iBhunga lixhase imisebenzi ecetyiweyo.

14.2 **PROGRESS REPORT ON THE IMPLEMENTATION OF THE GARDEN ROUTE SKILLS MECCA / VORDERINGSVERSLAG OOR DIE IMPLEMENTERING VAN DIE TUINROETEVAAARDIGHEDE MECCA/ INGXELO NGOMSEBENZI OSELE WENZIWE EKUMISELWENI KWE SKILLS MECCA YE GARDEN ROUTE**

Refer: (9/10/4/4) Report date 17 August 2021 report from the Executive Manager: Corporate Services (B. Holtzhausen) Acting Manager: Human resources (G Otto)

RESOLVED TO RECOMMEND TO COUNCIL

That Council takes note of the progress report regarding the implementation of the Garden Route Skills Mecca ending July 2021 that includes a GANT tracking report.

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

Dat die Raad kennis neem van die vorderingsverslag rakende die implementering van die Garden Route Skills Mecca tot einde Julie 2021 insluitende 'n GANT vorderingsverslag.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga lithathele ingqalelo ingxelo ngomsebenzi osele wenziwe malunga nokumisela kwe Skills Mecca se Garden Route ekupheleni kwenyanga yeKhala 2021 nequka ingxelo yoqwalaselo le GANT.

15. **REPORTS FROM THE COMMUNITY SERVICES DEPARTMENT / ITEMS VANAF DIE GEMEENSKAPSDIENSTE DEPARTEMENT / IMIBA ESUKA KWISEBE LENKONZO ZOLUNTU**

15.1 **ALLOCATION OF A THREE HECTARE PORTION OF FARM 419, MOSSEL BAY FOR A WASTE TYRE RECYCLING FACILITY FOR A PERIOD OF TEN YEARS / TOEKENNING VAN 'N DRIE HEKTARE GEDEELTE VAN PLAAS 419, MOSSELBAAI VIR 'N AFVALBAND HERWINNINGSGESIENING VIR 'N TYD VAN TIEN JAAR / ISIBONELELO SE HEKTARE EZINTATHU ZOMHLABA E FAMR 419 E MOSSEL BAY INDAWO YOKUSETYENZISWA KWAKHONA KWAMATAYALA IXESHA LEMINYAKA ELISHUMI**

Refer: Report dated 09 August 2021 from the Executive Manager Community Services (C Africa)/ Manager Waste Management (J Gie)

RESOLVED TO RECOMMEND TO COUNCIL

1. That Council rescinds their decision made at the meeting held on 27 November 2019.
2. That Council approves the allocation of a three (3) hectare portion of Farm 419, Mossel Bay for long term lease to the Waste Bureau for a Waste Tyre Recycling Facility for a period of ten (10) years.

3. That Council resolves that the required fencing and services on the three (3) hectare portion of land be included in the construction tender of the Regional Waste Management Facility.
4. That Council grants the Municipal Manager permission to negotiate a long-term lease agreement with the Waste Bureau, after the conclusion of the Public Participation Process.
5. That the Waste Bureau project does not impede with the construction and operations of the Regional Waste Management Facility.
6. That the costs of sub-dividing the erven will be borne by the applicant, or any additional cost in relation to the subdivision of the site.
7. That the Waste Bureau will be responsible for the advertisement costs to source the comments from the public as outlined in the Asset Transfer Regulations.
8. That this item be referred back to Council after the Public Participation Process and negotiations with the Waste Bureau has been concluded.
9. That no rights and/or obligations will be vested prior to the Lease Agreement being signed by both Parties.

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

1. *Die Raad herroep hul besluit wat tydens die vergadering op 27 November 2019 geneem is.*
2. *Die Raad keur die toewysing van 'n drie (3) hektaar groot gedeelte van Plaas 419, Mosselbaai goed vir langtermynhuur aan die Afvalburo vir 'n afvalbandeherwinningsfasiliteit vir 'n tydperk van tien (10) jaar.*
3. *Die Raad besluit dat die nodige omheining en dienste op die drie (3) hektaar groot stuk grond by die konstruksietender van die Regional Waste Management Facility ingesluit moet word.*

4. *Die Raad verleen aan die Munisipale Bestuurder toestemming om 'n langtermynhuurooreenkoms met die Afvalburo te beding, na afloop van die Openbare Deelnameproses.*
5. *Dat die Waste Bureau -projek nie die bou en bedryf van die Regional Waste Management Facility belemmer nie.*
6. *Dat die koste van die onderverdeling van die erwe deur die applikant gedra word, of enige bykomende koste met betrekking tot die onderverdeling van die kant.*
7. *Dat die afvalburo verantwoordelik is vir die advertensiekoste om kommentaar te lewer van die publiek soos uiteengesit in die bate -oordragregulasies.*
8. *Dat hierdie item na die Raad terugverwys word nadat die proses vir openbare deelname en onderhandelinge met die afvalburo afgehandel is.*
9. *Dat geen regte en/of verpligtinge gevestig sal word voordat die huurooreenkoms deur beide partye onderteken word nie.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

1. Sesokuba iBhunga lirhoxise isigqibo salo sentlanganiso yomhla 27 kweyeNkanga 2019.
2. Sesokuba iBhunga liphumeze ukubekelwa bucala kwe hectare ezinaththu(30 zomhlatya kwi Farm 419 e Mossel bay ithuba lexesha elithe lokuqeshisela abakawa Waste Bureau ukwakha Indawo Yokusetyenziswa kwaMataya Ngokutsha , beqashiselwa isithuba seminyaka elishumi(10).
3. Sesokuba iBhunga ligqibe ukuba ubiyelo olufunekayo kunye nenkonzo kumhlaba ozi hectare ezinathu zibandakanywe kwisiniki maxabisi sokwakha Kubuxhakaxhaka Bolawulo Lwenkunkuma lweNgingqi.
4. Sesokuba iBhunga linike uMphathi Masipala imvume yokugqugula isivumelwano sokuqeshisa sexesha elide nabakwa Waste Burea, emveni kokuqukunjelwa kweNkqubo Yothabatho Nxaxheba Yoluntu.

5. Sesokuba lenkqubo yabakwa Waste Bureau ingaphazamisani nolwakhiwo kunye nenkqubo zoBuxhakaxhaka Bolawulo Lwenkunkuma Kwingingqi.
6. Sesokuba indleko kunye nokwahlla kwesiza zizakubaluxanduva lwabafaki zicelo, nazo naziphi na indleko ezayamaniswa nokwakhulwa kwecala elo.
7. Sesokuba abakwa Waste Bureau bazabaxanduva lokwenza intengis zendleko kwaye bafune nezimvo eluntwini nanjengoko kuchazwe Ngumthetho Wonikezelo Lwempahla.
8. Sesokuba lombu ubuyiselwe kwiBhunga kwakhona emveni kwenkqubo Yothabatho Nxaxeba Yoluntu kunye nengxoxo nabakwa Waste Bureau ziye zaqakunjelwa.
9. Sesokuba akukho malungelo/okanye magunya akhoyo phambi kokutyikitywa kweSivumelwano Sengqesho nga Mahlakani omabini.

15.2 **UPDATE ON THE TRANSFER OF PROPERTY FROM GEORGE MUNICIPALITY/ VERSLAG AAN DIE RAAD – OPDATEER VAN DIE OORDRAG VAN EIENDOM VAN GEORGE MUNISIPALITEIT / INGXELO ENTSHA NGOKUNIKEZELWA KOMHLABA OSUKA KUMASIPALA WASE GEORGE**

Refer: Report dated 11 August 2021 from the Executive Manager Community Services (C Africa)/ Acting Fire Chief (J Brandt)

RESOLVED TO RECOMMEND TO COUNCIL

That council take note of the content of the report

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

Dat die raad kennis neem van die inhoud van die verslag.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga lithathele ingqalelo umongo wengxelo.

15.3 **UPDATE REPORT ON THE ACTIONS TAKEN BY THE DISTRICT COVID-19 COMMAND COUNCIL TO ADDRESS THE COVID-19 PANDEMIC / OPDATERINGS VERSLAG RAKENDE DIE AKSIE WAT REEDS DEUR DIE COVID-19 DISTRIK BEHEERRAAD IN PLEK GESTEL IS OM DIE COVID-19 PANDEMIE AAN TE SPREEK / INGXELO ENTSHA NGAMANYATHELO AYE ATHATYATHWA LIBHUNGA LOLAWULO LESITHILI SE COVID-19 OKUJONGANA NOBHUBHANE COVID-19**

Refer: Report dated 11 August 2021 from the Executive Manager Community Services (C Africa)/ Manager Disaster Management (G Otto)

RESOLVED TO RECOMMEND TO COUNCIL

That Council takes note report and that an updated report will be done during the council meeting.

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

Die Raad kennis neem dat die verslaag en 'n opgedateerde verslag tydens die raadsvergadering gedoen word.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga lithathele ingqalelo ingxelo kwaye ingxelo entsha izakunikezelwa kwintlanganiso yebhunga.

16. **REPORTS FROM THE ROADS AND TRANSPORT PLANNING SERVICES DEPARTMENT / ITEMS VANAF DIE PAAIE EN VERVOER BEPLANNINGSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZENDLELA KUNYE NEZICWANGCISO KWEZOTHUTHO**

16.1 **FINANCIAL SUPPORT FOR THE ERECTING OF NEW FENCING AS WELL AS THE REPLACEMENT OF DAMAGED FENCING ALONG THE PROVINCIAL ROADS NETWORK IN THE JURISDICTION OF THE GARDEN ROUTE DISTRICT MUNICIPALITY / FINANSIËLE ONDERSTEUNING VIR DIE OPSTEL VAN NUWE OMHEINING EN DIE VERVANGING VAN BESKADIGDE OMHEINING LANGS DIE PROVINSIALE PADENETWERK IN DIE JURISDIKSIE VAN DIE GARDEN ROUTE DISTRIKSMUNISIPALITEIT / IMALINXASO YOKUFAKELWA KOCINGO OLUTSHA KUQUKA NOKULULUNGISWA UCINGO OLONAKELEYO ECALENI KWENDLELA ZOTHUNGELWANO ZEPHONDO PHANTSI KOLAWULO LOMASIPALA WESITHILI SE GARDEN ROUTE**

Refer: Report dated 10 August 2021 from the Executive Manager Roads and Transport Services (JG Daniels)

RESOLVED TO RECOMMEND TO COUNCIL

That council take note of the content of the report

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

Dat die raad kennis neem van die inhoud van die verslag.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga lithathele ingqalelo umongo wengxelo.

17. REPORTS FROM THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT / ITEMS
VANAF DIE BEPLANNING EN EKONOMIESE DIENSTE DEPARTEMENT / IMIBA YESEBE
LEZOCWANGCISO KUNYE NOPHULISO LOQOQOSHO

17.1 MFMA CIRCULAR 88 – RATIONALISATION OF PLANNING AND REPORTING
REQUIREMENTS/ MFBW OMSENDSKRYWE 88 – RASIONALISERING VAN BEPLANNING EN
VERSLAGGEWING / ISAZINGE 88 SE MFMA-UTHUNGELWANO LWESICWANGCISO
KUNYE NEMFUNO ZONIKEZELO LWENGXELO

Refer: Report dated 11 August 2021 from the Executive Manager Planning and Economic Development (L Menze) / Manager EPWP (R Dyantyi)

RESOLVED TO RECOMMEND TO COUNCIL

5.1 That Council note MFMA Circular No. 88 and the processes to be followed.

5.2 That the output and outcome indicators relevant to the District be communicated with COGTA and that the IDP unit include the Circular 88 report in it's quarterly reporting to the Strategic Services Committee.

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

5.1 *Dat die Raad kennis neem van die Omsendskrywe 88 en die proses wat gevolg moet word*

5.2 *Dat die uitset en uitkomst aanwysers wat betrekking het op die Distrik met Departement van Koöperatiewe Regering en Tradisionele Sake gekommunikeer sal word en dat die GOP eenheid die Omsendskrywe 88 verslag sal insluit in die eenheid se kwartaallikse verslag aan die Strategiese Dienste Komitee.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

5.1 Sesokuba iBhunga lithathele ingqalelo iSazinge No. 88 kwaye nenkqubo ilandelwe.

5.2 Sesokuba izimvo neziphumo zezalathisi ezifanelekikleyo kwiSithili kunxibelelwane ngazo ne COGTA kwayw icandelo le IDP lidibanise iSazinge kwingxelo kwingxelo yayo yekota kwiKomiti Yenkonzo Zobuchule.

17.2 **CONSIDERATION OF THE GRDM' INTEGRATED HUMAN SETTLEMENTS (IHS) STRATEGIC PLAN / OORWEGING VAN DIE GRDM SE GEÏNTEGREERDE MENSlike NEDERSETTINGS (IHS) STRATEGIESE PLAN / UQWALASELO LWESICWANGCISO BUCHULE SENDIBANISELWANO YENDAWO ZOKUHLALISWA KOLUNTU(1574586)**

Refer report 08 August from the Executive Manager: Planning & Economic Development: (L. Menze) Human Settlements Manager:(J. Mkunqwana)

RESOLVED TO RECOMMEND TO COUNCIL

1. That Council takes note and consider the approval of the GRDM's Integrated Human Settlements (IHS) Strategic Plan by the GRDM Council;
2. That a formal processes be recommended and undertaken for the planned formal application for accordance of Accreditation 1 status to the GRDM by the WCDoHS and NDoHS authorities;
3. That the relevant pilot initiatives covering Social Housing, FLISP/GAP and Inclusionary Housing opportunities per identified properties within the District be initiated and subjected to the necessary planning and engineering feasibility requirements as well as be tested for necessary approval and implementation once Council has approved this Plan;
4. That once Council has approved the Plan, Management be delegated with the necessary authority to redesignate specific identified posts of the Council approved organizational structure of the Integrated Human Settlements Directorate to be congruent and aligned to the proposed GRDM Human Settlements Programme and project implementation;
5. That a communication and consultative strategic framework be formulated which relates to the necessary workshopping for common understanding of all internal and external stakeholders involved with the Human Settlements programmes/projects as well as the strategic imperatives and guidelines contained in the One Plan; and
6. That this GRDM IHS Strategic Plan be reviewed and aligned where necessary on an annual basis.

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

1. *Dat die Raad kennis neem en 'n aanbeveling maak oor die goedkeuring van die GRDM se Integrated Human Settlements (IHS) Strategiese Plan deur die GRDM-raad;*
2. *Dat formele prosesse aanbeveel en onderneem word vir die beplande formele aansoek om die akkreditasie 1-status by die GRDM deur die WCDoHS- en NDoHS-owerhede;*
3. *Dat die betrokke loodsiniatiewe wat maatskaplike behuising, FLISP / GAP en insluitende behuisingsmoontlikhede vir geïdentifiseerde eiendomme binne die distrik insluit, geïnisieer word en onderworpe is aan die nodige beplannings- en ingenieurswese-haalbaarheidsvereistes, asook getoets moet word vir die nodige goedkeuring en implementering sodra die Raad goedgekeur het hierdie plan;*
4. *Dat sodra die Raad die plan goedgekeur het, die bestuur met die nodige magtiging gedelegeer word om spesifieke geïdentifiseerde poste van die Raad se goedgekeurde organisasiestruktuur van die Direkoraat Geïntegreerde Menslike Nedersettings te herontwerp, sodat dit ooreenstem met die voorgestelde GRDM-program vir menslike nedersettings en die implementering van die projek;*
5. *Dat 'n kommunikatiewe en raadplegende strategiese raamwerk geformuleer word wat verband hou met die nodige werkwinkel vir 'n gemeenskaplike begrip van alle interne en eksterne belanghebbendes wat betrokke is by die menslike nedersettingsprogramme / -projekte, asook die strategiese imperatiewe en riglyne vervat in die One Plan; en*
6. *Dat hierdie GRDM IHS Strategiese Plan jaarliks hersien en waar nodig belyn word.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

1. Sesokuba iBhunga ithathele ingqalelo kwaye indulule uqwalaselo kunye nokuphunyezwa Kwesicwangciso Buchule Sendibaniselwano Yezokuhlaliswa Koluntu liBhunga le GRDM.

2. Sesokuba inkqubo esemthethweni indululwe kwaye ijongelwe isicwangciso esisemthethweni sesicelo solungelelo lwesimo 1 Sezemvume sesimo se GRDM yi WCDoS kunye namagosa e NDoHS.
3. Sesokuba iphumlo lenkqubo efanelekileyo nelibandakanya Izindlu Zoluntu, FLISP/GAP kunye namathuba Endibaniselwano Yezindlu ngokwemihlaba ephawulweyo kwisiThili imiselwe kwaye ibekwe phantsi kwezicwangciso ezifanelekileyo kunye noqwalaselo olufanelekileyo lwenineli kuquka novavanyo olufanelekileyo lokuphunyezwa kunye nokumiselwa xa isicwangciso siphunyezwe liBhunga.
4. Sesokuba xa iBhunga liphumeze isicwangciso, Abaphathi banikwe imvume namagunya afanelekileyo okulungelelanisa izikhundla ezifanelekileyo kwiBhunga nesimo sezolawulo esifanelekileyo Solawulo Lwezokuhlaliswa Koluntu kunye nokumiselwa kwenkqubo.
5. Sesokuba unxibelelwano kunye nendlela yezokusebenza yobuchule boqhagamshelwano imiselwe neyamaniswa noqeqesho olufanelekileyo lokuqondana okufanelekileyo lwabo ba bandakanyekayo bangaphakathi nabangaphandle abachaphazelekayo kwinkqubo Yezokuhlaliswa Koluntu nezicwangciso ezifanelekileyo.
6. Sesokuba Isicwangciso Buchule se HIS ye GRDM siqwalaselwe kwaye silungelelwaniswe apho kufaeleke khona rhoqo ngonyaka.

17.3 **REPORT ON THE EXPANDED PUBLIC WORKS PROGRAMME (EPWP) ANNUAL PERFORMANCE FOR THE GARDEN ROUTE DISTRICT MUNICIPALITY ON TARGETS FOR THE PHASE 4 PROTOCOL AGREEMENT/ VERSLAG RAKENDE DIE UITGEBREIDE PROGRAM VIR OPENBARE WERKE (UOWP) SE JAARLIKSE PRESTASIE VIR DIE GARDEN ROUTE-DISTRIK MUNISIPALITEIT OP TEIKENS VIR DIE FASE 4-PROTOKOL-OOREENKOMS / INGXELO NGOMSEBENZI WON YANGA WENKUBO EYANSISIWEYO YOMSEBENZI WOLUNTU YOMASIPALA WESITHILI SE GARDEN ROUTE KWINJONGO ZEBAKALA LESINE IZIVUMELWANO ZOKUTHOBELA**

Refer report 13 August from the Executive Manager: Planning & Economic Development: (L. Menze)/ EPWP Manager(R Dyantyi)

RESOLVED TO RECOMMEND TO COUNCIL

That council take note of the content of the report

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

Dat die raad kennis neem van die inhoud van die verslag.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga lithathele ingqalelo umongo wengxelo.

17.4 **JOINT DISTRICT & METRO (JDMA) IMPLEMENTATION PLAN/GESAMENTLIKE DISTRIK EN METRO BENADERING(GDMB) IMPLEMENTERINGSPLAN / ISICWANGCISO SOKUMISELWA KWENDIBANISELWANO YESITHILI NOMASIPALA OMBAXA (1611517)**

Report from the Executive Manager: Planning & Economic Development (L Menze)/ District IDP Manager (M James)

RESOLVED TO RECOMMEND TO COUNCIL

5.1 That Council approve the JDMA Implementation Plan.

5.2 That Council note that the JDMA Implementation Plan will be submitted to COGTA

5.3 That Council notes that the Draft JDMA Implementation Plan was published for public comments on the GRDM Website until 3 August 2021.

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

5.1 Dat die Raad die GDMB Implementeringsplan goedkeur

5.2 Dat die Raad kennis neem dat die GDMB Implementeringsplan by KRTS ingedien sal word.

5.3 Dat die Raad kennis neem dat die Konsep GDMB Implementeringsplan op die GRDM se webtuiste gepubliseer was vir publieke insae tot op 3 Augustus 2021.

ISIGQIBO SOKUNDULULA KWIBHUNGA

5.1 Sesokuba iBhunga liphumeze Ukumiselwa Kwesicwangciso se JDMA.

5.2 Sesokuba iBhunga lithathele ingqalelo ukuba Ukumiselwa Kwesicwangciso se JDMA sizakunikezelwa kwi COGTA.

5.3 Sesokuba iBhunga lithathele ingqalelo Uyilo Lokumiselwa Kwesicwangciso se JDMA siye sapapashwa ukuze uluntu luvakalise uluvo lwalo kwi website ye GRDM ngomhla 3 kweyeThupha 2021.

17.5 **REPORT ON THE PROPOSED FINANCIAL SUPPORT FOR PROJECT: CALITZDORP EXPORT AGRI HUB / VERSLAG RAKENDE DIE VOORGESTELDE FINANSIELE ONDERSTEUNING VIR DIE PROJEK: CALITZDORP EXPORT AGRI HUB / INGXELO NGESIPHAKAMISO SEMALINXASO YENKQUBO: CALITZDORP EXPORT AGRI HUB**

Refer: Report dated 20 august 2021 report from the Executive Manager Planning and Economic Development Services (L. Menze) / Executive Manager Financial Services (J-W de Jager) / PMU Manager – (P Dongi)

RESOLVED TO RECOMMEND TO COUNCIL

5.1 That Council supports the intention to promote economic growth through co-ordinated regional approach and partnership in agriculture and agro processing that is anchored on employment creation and exporting.

5.2 That Council approves the requested amount of R2 520 000,00 (excl VAT) for the funding of the pipeline from the borehole field and related activities.

5.3 That Council approves and support this funding from the approved budget through a virement executed according to the GRDM virement policy.

5.4 That the above recommendations be implemented in line with the signed MoA with Calitzdorp Export Agri Hub.

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

- 5.1 *Dat die Raad ondersteun die voorneme om ekonomiese groei te bevorder deur middel van 'n gekoördineerde streeksbenadering en vennootskap in landbou en agroverwerking wat geanker is in skepping en uitvoer van werk.*
- 5.2 *Dat die Raad die gevraagde bedrag van R2 520 000,00 (BTW uitgesluit) goedkeur vir die befondsing van die pyleiding uit die boorgatveld en verwante aktiwiteite.*
- 5.3 *Dat die Raad hierdie befondsing uit die goedgekeurde begroting goedkeur en ondersteun deur middel van 'n opdrag wat uitgevoer word volgens die GRDM –virement beleid.*
- 5.4 *Dat bogenoemde aanbevelings in ooreenstemming met die ondertekende ooreenkoms met Calitzdorp Export Agri Hub geïmplementeer word.*

ISIGQIBO SOKUNDULULA KWIBHUNGA

- 5.1 Sesokuba iBhunga lixhase injongo zokuphuhlisa uhlumo loqoqosho ngokulungelelanisa injongo zengingqi kunye nobambiswano kwezolimo kunye nenkqubo zolimo nezimiselwe ekuvezweni kwezithuba zomsebenzi kunye norhwebelwano.
- 5.2 Sesokuba iBhunga liphumeze isicelo semali eyi R 2 520 000,00 (ngaphandle kweRhafu) neyimalinxaso nothungelwano lwemibhobho ukusuka kumgxumo wokombiwa kwamanzi kuquka neminye imisebenzi.
- 5.3 Sesokuba iBhunga liphumeze kwaye lixhase lemalinxaso kulwabi-mali oluphunyeziweyo ngokumiselwa kwentlawulo ezahlukileyo ngokomgaqo we GRDM.
- 5.4 Sesokuba ezi zindululo zingentla zimiselwe ngokuhambelana neMoA nethe yatyikitywa kunye ne Calitzdorp Export Agri Hub.

17.6 **REPORT OF THE IDP, INTERGOVERNMENTAL RELATIONS (IGR) AND PUBLIC PARTICIPATION UNIT FOR JUNE TO JULY 2021/ VERSLAG VAN DIE GOP, INTERREGERINGSVERHOUDINGE (IRV) EN PUBLIEKE DEELNAME EENHEID SE WERKSAAMHEDE VIR JUNIE TOT JULIE 2021 / INGXELO NGE IDP, NENDIBANISELWANO YOLAWULO KUNYE NECANDELO LOTHABATHO NXAXHEBA LOLUNTU KWEYESILIMELA UKUYA KWEYEKHALA 2021**

Refer: Report (16/8/2) dated 22 July 2021 from the Executive Manager: Planning & Economic Development (L Menze)/ Acting IDP Manager (M James)

RESOLVED TO RECOMMEND TO COUNCIL

That Council take note of the content of the report

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

Dat die Raad kennis neem van die inhoud van die verslag.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga lithathele ingqalelo umongo wengxelo.

17.7 **MONTHLY REPORT OF THE COMMUNICATION UNIT FOR , APRIL, MAY AND JUNE 2021 / MAANDVERSLAG VAN DIE KOMMUNIKASIE EENHEID VIR APRIL, MEI EN JUNIE 2021 / INGXELO YENYANGA YECANDELO LEZONXIBELELWANO KUTSHAZIMPUSI, UCANZIBE KUNYE NESEILIMELA 2021**

Refer: Report (16/8/2) dated 22 July 2021 from the Executive Manager: Planning & Economic Development (L Menze)

RESOLVED TO RECOMMEND TO COUNCIL

That council take note of the content of the report

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

Dat die raad kennis neem van die inhoud van die verslag.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga lithathele ingqalelo umongo wengxelo.

18. NOTICE OF URGENT MOTIONS / KENNISGEWING VAN DRIGENDE MOSIES / ISAZISO SEZIPHAKAMISO

18.1 None / Geen / Azikho

19. NOTICES OF MOTIONS / KENNISGEWING VAN MOSIES / ISAZISO SEZIPHAKAMISO

19.1 None / Geen / Azikho

20. IN CLOSED SESSION / IN GESLOTE SESSIE / KWI-SASHONI YASEKHUSINI

20.1 None / Geen / Azikho

CLOSURE / SLUITING / UQUKUNJELO

The meeting closed at 10:25 / Die vergadering sluit om 10:25 / Intlanganiso ivalwe nge 10:25.

.....

EXECUTIVE MAYOR

ALD M BOOYSEN

BACK TO AGENDA

1. **SECTION 52 REPORT – RESPONSIBILITIES OF MAYOR / ARTIKEL 52 VERSLAG - VERANTWOORDELIKHEDE VAN DIE BURGEMEESTER / INGXELO: U MHLATHI 52 - UXANDUVA LUKA SODOLOPHU**

(6/18/7)

07 October 2021

REPORT FROM THE EXECUTIVE MAYOR (ALD M BOOYSEN)

2. **PURPOSE OF THE REPORT**

The report is tabled to Council in terms of Section 52(d) as required in terms of the Municipal Finance Management Act 56 of 2003.

3. **DELEGATED AUTHORITY**

Council

4. **EXECUTIVE SUMMARY**

According to the MFMA Section 52 the Mayor of a municipality must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

5. **RECOMMENDATION**

That Council notes the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the quarter ending 30 September 2021.

AANBEVELING

Dat die Raad kennis neem van die kwartaalverslag rakende die implementering van die begroting en die finansiële posisie van die munisipaliteit vir die jaar tot datum en die kwartaal geëinding 30 September 2021.

ISINDULULO

Sesokuba iBhunga lithathele ingqalelo ingxelo ngokumiselwa kolwabiwo-mali kunye nemicimbi yezemali zomasipala zonyaka uzakuthi ga ngoku kunye nekota ephela ngomhla 30 kweyoMsintsi 2021.

6. DISCUSSION / CONTENTS**6.1 BACKGROUND**

Section 52 of the Municipal Finance Management Act 2003 (No.56) (MFMA) requires the Mayor to report to Council on the financial affairs of the municipality.

Section 52 (d)**The mayor of a municipality –**

Must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality

6.2 FINANCIAL IMPLICATIONS

As contained in the attached report.

6.3 LEGAL IMPLICATIONS

The following legislation applies:

- Municipal Finance Management Act, No 56 of 2003, section 52
- Municipal Budget and Reporting Regulations, 17 April 2009

6.4 STAFF IMPLICATIONS

None

6.5 PREVIOUS / RELEVANT COUNCIL RESOLUTIONS:

There are no previous or relevant Council resolutions related to this matter.

6.6 RISK IMPLICATIONS

There are no foreseen risks

ANNEXURE

Section 52 Report



SECTION 52

QUARTERLY FINANCIAL

MANAGEMENT REPORT –

Q1 ended 30 SEPTEMBER 2021

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Glossary

Annual Budget – Prescribed in section 16 of the MFMA - the formal means by which a Municipality approve official budget for the next three years.

Adjustment Budget – Prescribed in section 28 of the MFMA – the formal means by which a Municipality may revised its annual budget during the year.

Allocations (Transfers – see DORA) – Money received from Provincial or National Government.

Budget Related Policy (ies) – Policies of a Municipality affecting or affected by the budget, examples include Tariff Policy, Rates Policy, Credit Control and Debt Collection Policies.

Capital Expenditure - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet and must be included in the asset register.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality. Payments do not always coincide with budgeted expenditure timings - for example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government (see Allocations / Transfers).

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

Fruitless and Wasteful Expenditure – Expenditure that was made in vain and would/should have been avoided had reasonable care been exercised.

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

GRAP – Generally Recognised Accounting Practice. The new standard for municipal accounting.

IDP – Integrated Development Plan. The main strategic planning document of the Municipality

MBRR – Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations dated April 2009.

MFMA – The Municipal Finance Management Act – Act No. 56 of 2003. The principle piece of legislation relating to municipal financial management.

MSCOA – Municipal Standard Chart of Account

MTREF – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years' budget allocations. Also includes details of the previous and current years' financial position.

Operating Expenditure – The day-to-day expenses of the Municipality such as salaries and wages.

Rates – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the Rand.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budgeted estimates.

Strategic Objectives – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

Unauthorised Expenditure – Generally, spending without, or in excess of, an Approved Budget.

Virement – A transfer of funds.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided. In Garden Route District this means the different GFS classification the budget is divided.

Legislative Framework

This report has been prepared in terms of the following enabling legislation:

The Municipal Finance Management Act – Act No. 56 of 2003

- Section 52: Quarterly budget statements

Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations

PART 1 – IN-YEAR REPORT

SECTION 1 – MAYORAL FOREWORD

Honourable Speaker, leaders of the opposition, honourable members of the Garden Route District Council on both sides of the house, the Municipal Manager and his Executive Management Team, staff members, members of the media, interest groups and the citizens of the Garden Route District, I would like to express a hearty warm welcome to you all.

Before we go to the figures of the first quarter of the 2021/22 financial year, herewith an overview of the 1st Quarter's events:

On 29 September 2021, the Council of GRDM held its last normal Council meeting for the 2016/2017 – 2021/2022 term. I believe we have much to be proud of when looking back at what this Council has achieved over the past 5 years. We have made great strides in effecting the vision we set out to achieve - to make this district the leading, enabling and inclusive district, characterised by equitable and sustainable development, high quality of life and equal opportunities for all.

The 1st Quarter saw the peak and fall of the third wave of the COVID 19 pandemic. Our thoughts and deepest condolences go out to all the families in the district and country that has been affected by COVID-19 and who has lost loved ones. We are doing as much as we can to promote the roll-out of vaccines and vaccination sites in the district in order to save lives of people in our communities. I trust that the public will continue to turn out in big numbers to get vaccinated. I also urge the public to help stop the spread of misinformation, fear and fake news about vaccines. To this end, I want to again state some facts about COVID-19 vaccines:

- COVID-19 vaccines are tested rigorously and are proven to be safe and effective.
- If you are an adult with an underlying medical condition or illness, you have a greater risk of severe COVID-19 and should get the vaccine to protect you.
- It gives protection against severe COVID-19 symptoms and COVID-19 related deaths.
- It cannot give you COVID-19 as it does not contain any live virus.
- It cannot change your DNA.
- No COVID-19 vaccine contains animal products or eggs. The vaccines are suitable for vegans and are halal. The rubber stoppers of the vaccine vials do not contain latex.

More vaccines will result in more vaccination sites and a need for additional administrative personnel. For this reason and due to a request received from the Provincial Department of Health, the Garden Route District Municipality (GRDM) recently appointed unemployed

youth to assist nurses at the vaccination sites. The project is an initiative of the Executive Mayor, Alderman Memory Booysen, and is managed by the GRDM Expanded Public Works Programme (EPWP). These administrative assistants are placed at the following sites: Alma CDC, Mossel Bay Town Hall, D'Almeida Hall, Wolwedans Community Hall, Groot Brak, Knysna CDC, Knysna Town Hall, Knysna Town Hall, Plett Town Clinic, Kwanokuthula CDC, Thembaletu CDC, Pacaltsdorp Clinic, George Hospital, George Central Clinic, Harry Comay Hospital, Riversdale Civic Centrum, Riversdale Civic Centrum, Still Bay Civic Centre, Toekomsrust Community Hall and Toekomsrust Community Hall. They effectively started with their duties on 1 August 2021. and focus on the administrative responsibilities to relieve nurses to focus primarily on their core function.

Environmental Health Practitioners remain active in the communities we serve. In honour of the legacy of the late former President Nelson Mandela, Environmental Health Practitioners (EHPs) of the Garden Route District Municipality's (GRDM) George Office, in collaboration with the Western Cape Government Department of Health (WCDOH), devoted 67 minutes of their time to educate visitors at the Blanco Clinic for Madiba Day. To demonstrate their commitment and dedication to protecting public health during the current Covid-19 pandemic, these men and women conducted health & hygiene education and awareness sessions for the patients visiting the clinic.

On the waste management front, GRDM, in partnership with the Western Cape Department of Environmental Affairs and Development Planning, Western Cape Economic Development Partnership and Climate Neutral Group, concluded a very successful Waste and Biomass Beneficiation Conference on 12 August 2021. During the Conference, it was evident that there is an appetite for developing waste and biomass beneficiation solutions and how it can benefit the Garden Route to form part of a new drive to go green with a selection of technologies. These technologies include alien invasive plants (AIPs) and general waste as a resource. Some applications discussed during the Conference included the manufacturing of syngas or ethanol, to produce Black Pellets or carbon-rich material produced during a pyrolysis process for agricultural use, generating energy (electricity) and many other applications.

The GRDM and its partners are keenly looking forward to taking the next steps forward to find solutions to minimise waste and maximise value.

These figures are presented in terms of Section 52 of the MFMA. The information is presented for the 1st Quarter ending 30 September 2021.

Herewith an executive summary of the performance of the Council for the 1st Quarter ending 30 September 2021. The actual and budgeted figures reported, include the Roads Operational Budget.

Revenue by source

The total revenue received by source for the 1st quarter amounts to **R131,376,488**, against an adjusted budget of **R426,259,313**. This represents **31%** recording of revenue for the first quarter, this was above the expected performance of 25% for the first quarter; 56% of the revenue received for the first quarter related to Transfers and Subsidies revenue, which includes the first instalment of the Equitable Share, and 41% of the revenue related to the Roads Agency function. The other revenue received derived from interest on investments, fire services revenue, health services revenue and resorts revenue.

Operating Expenditure by source

For the 1st quarter of the financial year the municipality recorded expenditure performance of **R89,115,255** against an adjusted budget of **R433,331,265**, representing **21%** of expenditure for the first quarter, this is a little below the expected performance of 25% for the quarter, the deviation of 4% is as a result of the national lockdown due to the COVID-19 pandemic e.g. travel are limited to a minimum and other means of communications for example zoom meetings are used to conduct meetings, etc., and due to non-cash items (e.g. impairment and post-retirement benefits) that is only accounted for at year-end.

The salary related expenditure for the first quarter was **R61,105,652** to an adjusted budget of **R261,471,902** (which includes contributions to post retirement benefits), representing **23%** spending of the budget for the first quarter, which is in line with expected performance of 25% for the quarter.

The councillor remuneration expenditure for the first quarter amounted to **R2,636,109** to an adjusted budget of **R13,360,009**, representing **20%** of the budget.

Spending on contracted services was **R3,773,107** in the first quarter representing **11%** spending of an adjusted budget of **R33,471,658** for the quarter. This was not in line with the expected performance of 25% for the quarter due to the start of the financial year and procurement processes that still needs to be concluded before expenditure is incurred.

The expenditure in respect of the roads agency function is integrated in the financial system and is reported as a department of the GRDM financial system from the 1st of July 2020.

Spending on other expenditure was **R14,683,523** in the first quarter representing **24%** spending of an adjusted budget of **R61,489,255** (including Roads Budget) for the quarter, this was in line with the expected performance of 25% for the quarter.

Capital Expenditure

The adjusted capital budget for the financial year amounts to **R76,572,524**. For the first quarter, capital expenditure was **R116,837**, representing **0.15%** of the budget. The procurement processes of the major capital projects have not concluded yet during the first quarter, **R593,781** orders were issued during the month of 30 September 2021. It is expected that the capital spending will improve in the next quarter once procurement processes have been concluded, with the bulk of the expenditure to be incurred only in the third and fourth quarters as the construction of the regional waste management facility and new fire station is performed. Procurement processes for these projects are in line with planned time tables.

Refer to detailed capital expenditure performance on page **39**.

SECTION 2 – RESOLUTIONS**Municipal Financial Management Act, 56 of 2003 - SECTION 52: General responsibilities of the Mayor**

This is the resolution being presented to Council in the quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required in terms of section 52 of the Municipal Finance Management Act 56 of 2003.

RECOMMENDATION:

That Council takes note of the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the quarter ending 30 September 2021.

SECTION 3 – EXECUTIVE SUMMARY

3.1 Introduction

These figures are presented in terms of section 52(d) of the MFMA. The information is presented for the 1st quarter ending 30 September 2021.

3.2 Consolidated performance

3.2.1 Against annual budget (adjusted)

The actual and budgeted figures reported, includes the Roads function.

Revenue by source

The total revenue received by source for the 1st quarter amounts to **R131,376,488**, against an adjusted budget of **R426,259,313**. This represents **31%** recording of revenue for the first quarter, this was above the expected performance of 25% for the first quarter; 56% of the revenue received for the first quarter related to Transfers and Subsidies revenue, which includes the first instalment of the Equitable Share, and 41% of the revenue related to the Roads Agency function. The other revenue received derived from interest on investments, fire services revenue, health services revenue and resorts revenue.

Operating Expenditure by type

For the 1st quarter of the financial year the municipality recorded expenditure performance of **R89,115,255** against an adjusted budget of **R433,331,265**, representing **21%** of expenditure for the first quarter, this is a little below the expected performance of 25% for the quarter, the deviation of 4% is as a result of the national lockdown due to the COVID-19 pandemic e.g. travel are limited to a minimum and other means of communications for example zoom meetings are used to conduct meetings, etc., and due to non-cash items (e.g. impairment and post-retirement benefits) that is only accounted for at year-end.

Capital Expenditure

The adjusted capital budget for the financial year amounts to **R76,572,524**. For the first quarter, capital expenditure was **R116,837**, representing **0.15%** of the budget. The procurement processes of the major capital projects have not concluded yet during the first quarter, **R593,781** orders were issued during the month of 30 September 2021. It is expected that the capital spending will improve in the next quarter once procurement processes have been concluded, with the bulk of the expenditure to be incurred only in the third and fourth quarters as the construction of the regional waste management facility and new fire station is performed. Procurement processes for these projects are in line with planned time tables.

3.3 Material variances from SDBIP

Attached to this report as Annexure is the SDBIP report for the 1st quarter ending 30 September 2021.

Management of the SDBIP and achievement of actuals against KPI target are done via the Performance Management Section situated in the Office of the Municipal Manager.

3.4 Conclusion

Detailed analysis of the municipal performance for the 1st quarter ending 30 September 2021 will be presented under the different sections of the report. More information regarding the municipal performance and explanations will be provided below.

SECTION 4 – IN-YEAR BUDGET STATEMENT TABLES

4.1 Monthly budget statement

4.1.1 Table C1: S71 Monthly Budget Statement Summary

DC4 Garden Route - Table C1 Monthly Budget Statement Summary - Q1 First Quarter

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	–	–	–	–	–	–	–	–	–
Service charges	–	–	–	–	–	–	–	–	–
Investment revenue	12 091	8 500	8 500	442	914	2 125	(1 211)	-57%	8 500
Transfers and subsidies	34 252	187 375	192 940	–	73 108	48 235	24 873	52%	192 940
Other own revenue	356 179	224 819	224 819	12 643	57 301	56 205	1 096	2%	224 819
Total Revenue (excluding capital transfers and contributions)	402 522	420 694	426 259	13 086	131 323	106 565	24 758	23%	426 259
Employee costs	247 659	260 917	261 472	20 573	61 106	65 368	(4 262)	-7%	261 472
Remuneration of Councillors	13 360	13 360	13 360	841	2 636	3 340	(704)	-21%	13 360
Depreciation & asset impairment	4 987	4 852	4 852	348	1 032	1 213	(181)	-15%	4 852
Finance charges	70	70	70	–	–	18	(18)	-100%	70
Inventory consumed and bulk purchases	51 360	57 894	54 699	2 429	5 544	13 675	(8 131)	-59%	54 699
Transfers and subsidies	1 851	2 375	2 418	242	242	604	(362)	-60%	2 418
Other expenditure	96 908	88 698	96 461	8 281	18 555	24 115	(5 560)	-23%	96 461
Total Expenditure	416 194	428 166	433 331	32 714	89 115	108 333	(19 218)	-18%	433 331
Surplus/(Deficit)	(13 672)	(7 472)	(7 072)	(19 628)	42 208	(1 768)	43 976	-2487%	(7 072)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	–	–	–	54	54	–	54	#DIV/0!	–
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all)	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) after capital transfers & contributions	(13 672)	(7 472)	(7 072)	(19 574)	42 262	(1 768)	44 030	-2490%	(7 072)
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–	–	–
Surplus/ (Deficit) for the year	(13 672)	(7 472)	(7 072)	(19 574)	42 262	(1 768)	44 030	-2490%	(7 072)
Capital expenditure & funds sources									
Capital expenditure	14 096	76 173	76 573	106	117	19 143	(19 026)	-99%	76 573
Capital transfers recognised	4 161	–	400	–	–	100	(100)	-100%	400
Borrowing	–	60 000	60 000	–	–	15 000	(15 000)	-100%	60 000
Internally generated funds	9 935	16 173	16 173	106	117	4 043	(3 926)	-97%	16 173
Total sources of capital funds	14 096	76 173	76 573	106	117	19 143	(19 026)	-99%	76 573
Financial position									
Total current assets	173 685	195 152	195 152		267 573				195 152
Total non current assets	314 316	334 418	334 818		288 276				334 418
Total current liabilities	37 449	65 748	65 748		74 876				65 748
Total non current liabilities	144 852	195 506	195 506		136 817				195 506
Community wealth/Equity	305 700	268 316	268 716		344 156				268 316
Cash flows									
Net cash from (used) operating	(11 114)	(7 472)	(7 072)	(19 574)	42 262	34 343	(7 919)	-23%	(7 072)
Net cash from (used) investing	366	(76 173)	(76 573)	(66 372)	(66 382)	(19 143)	47 239	-247%	(76 573)
Net cash from (used) financing	–	60 000	60 000	–	–	15 000	15 000	100%	60 000
Cash/cash equivalents at the month/year end	159 020	164 643	164 643	–	187 583	218 487	30 904	14%	188 060
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	193	440	346	1 428	331	707	4 605	31 136	39 185
Creditors Age Analysis									
Total Creditors	809	522	–	2 141	28	11	(0)	45	3 555

4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

DC4 Garden Route - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q1 First Quarter

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		230 331	236 045	241 611	2 348	80 060	60 403	19 657	33%	241 611
Executive and council		230 104	234 304	239 869	2 348	79 995	59 967	20 028	33%	239 869
Finance and administration		228	1 741	1 741	–	65	435	(371)	-85%	1 741
Internal audit		–	–	–	–	–	–	–	–	–
<i>Community and public safety</i>		6 606	5 812	5 812	342	692	1 453	(761)	-52%	5 812
Community and social services		–	–	–	–	–	–	–	–	–
Sport and recreation		6 256	5 422	5 422	320	626	1 356	(729)	-54%	5 422
Public safety		–	–	–	–	–	–	–	–	–
Housing		–	–	–	–	–	–	–	–	–
Health		350	390	390	22	65	98	(32)	-33%	390
<i>Economic and environmental services</i>		165 584	178 836	178 836	10 449	50 625	44 709	5 916	13%	178 836
Planning and development		–	–	–	–	–	–	–	–	–
Road transport		165 473	178 718	178 718	10 439	50 602	44 680	5 922	13%	178 718
Environmental protection		111	118	118	10	23	29	(6)	-20%	118
<i>Trading services</i>		–	–	–	–	–	–	–	–	–
Energy sources		–	–	–	–	–	–	–	–	–
Water management		–	–	–	–	–	–	–	–	–
Waste water management		–	–	–	–	–	–	–	–	–
Waste management		–	–	–	–	–	–	–	–	–
<i>Other</i>	4	–	–	–	–	–	–	–	–	–
Total Revenue - Functional	2	402 522	420 694	426 259	13 139	131 376	106 565	24 812	23%	426 259
Expenditure - Functional										
<i>Governance and administration</i>		135 527	138 000	140 792	10 515	29 060	35 198	(6 138)	-17%	140 792
Executive and council		52 858	50 582	53 332	3 542	8 050	13 333	(5 283)	-40%	53 332
Finance and administration		79 953	84 933	84 976	6 744	20 355	21 244	(889)	-4%	84 976
Internal audit		2 715	2 485	2 485	229	656	621	34	6%	2 485
<i>Community and public safety</i>		88 563	80 872	80 899	6 646	19 250	20 225	(975)	-5%	80 899
Community and social services		14 616	7 804	7 831	657	2 787	1 958	829	42%	7 831
Sport and recreation		12 639	12 512	12 512	878	2 390	3 128	(738)	-24%	12 512
Public safety		26 761	25 100	25 100	2 032	5 680	6 275	(595)	-9%	25 100
Housing		–	–	–	–	–	–	–	–	–
Health		34 547	35 456	35 456	3 079	8 393	8 864	(471)	-5%	35 456
<i>Economic and environmental services</i>		182 370	203 424	205 770	14 931	39 456	51 442	(11 987)	-23%	205 770
Planning and development		9 706	19 390	20 019	1 338	3 073	5 005	(1 932)	-39%	20 019
Road transport		169 326	180 758	182 474	13 346	35 674	45 619	(9 944)	-22%	182 474
Environmental protection		3 339	3 277	3 277	247	708	819	(111)	-14%	3 277
<i>Trading services</i>		6 612	3 209	3 209	254	727	802	(75)	-9%	3 209
Energy sources		–	–	–	–	–	–	–	–	–
Water management		–	–	–	–	–	–	–	–	–
Waste water management		–	–	–	–	–	–	–	–	–
Waste management		6 612	3 209	3 209	254	727	802	(75)	-9%	3 209
<i>Other</i>		3 121	2 661	2 661	367	622	665	(43)	-7%	2 661
Total Expenditure - Functional	3	416 194	428 166	433 331	32 714	89 115	108 333	(19 218)	-18%	433 331
Surplus/ (Deficit) for the year		(13 672)	(7 472)	(7 072)	(19 574)	42 262	(1 768)	44 030	-2490%	(7 072)

This table reflects the operating budget (Financial Performance) in the standard classifications that is the Government Finance Statistics Functions and Sub-function. The main functions are Governance and Administration, Community and Public Safety, Economic and Environmental Services and Trading services.

Operating Revenue:

Table C2 reflects the financial performance per Standard Classification and shows that most of the municipal funds are received under the Executive and Council classification and the roads transport for the roads function performed on behalf of Province Government. This is because the municipality budget most of its income under the Governance and administration function of the Government Financial Statistics (GFS) classification.

The total revenue received by source for the 1st quarter amounts to **R131,376,488**, against an adjusted budget of **R426,259,313**. This represents **31%** recording of revenue for the first quarter, this was above the expected performance of 25% for the first quarter; 56% of the revenue received for the first quarter related to Transfers and Subsidies revenue, which includes the first instalment of the Equitable Share, and 41% of the revenue related to the Roads Agency function. The other revenue received derived from interest on investments, fire services revenue, health services revenue and resorts revenue.

Operating Expenditure

The total operating expenditure for the 1st quarter amounts to **R89,115,255** against an adjusted budget of **R433,331,265**, representing **21%** of expenditure for the first quarter ending 30 September 2021.

More details regarding the operational expenditures are included in the report below under expenditure by type.

In Table C3, Financial Performance is reported by municipal vote:

4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

DC4 Garden Route - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q1 First Quarter

Vote Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Executive and Council		230 104	234 304	239 869	2 348	79 995	59 967	20 028	33,4%	239 869
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		228	1 741	1 741	-	65	435	(371)	-85,1%	1 741
Vote 4 - Planning and Development		-	-	-	-	-	-	-	-	-
Vote 5 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 6 - Health		350	390	390	22	65	98	(32)	-33,1%	390
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		6 256	5 422	5 422	320	626	1 356	(729)	-53,8%	5 422
Vote 9 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 10 - Roads Transport		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		111	118	118	10	23	29	(6)	-20,3%	118
Vote 14 - Roads Agency Function		165 473	178 718	178 718	10 439	50 602	44 680	5 922	13,3%	178 718
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	402 522	420 694	426 259	13 139	131 376	106 565	24 812	23,3%	426 259
Expenditure by Vote	1									
Vote 1 - Executive and Council		55 795	54 394	57 144	3 930	9 412	14 286	(4 874)	-34,1%	57 144
Vote 2 - Budget and Treasury Office		25 236	24 007	24 007	2 394	5 857	6 002	(145)	-2,4%	24 007
Vote 3 - Corporate Services		44 399	49 126	49 168	3 309	11 203	12 292	(1 089)	-8,9%	49 168
Vote 4 - Planning and Development		27 898	30 006	30 635	2 432	6 318	7 659	(1 340)	-17,5%	30 635
Vote 5 - Public Safety		34 204	32 904	32 931	2 638	7 820	8 233	(413)	-5,0%	32 931
Vote 6 - Health		36 747	37 973	37 973	3 285	9 005	9 493	(488)	-5,1%	37 973
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		12 639	12 512	12 512	878	2 390	3 128	(738)	-23,6%	12 512
Vote 9 - Waste Management		6 612	3 209	3 209	254	727	802	(75)	-9,3%	3 209
Vote 10 - Roads Transport		3 853	3 378	5 094	-	-	1 274	(1 274)	-100,0%	5 094
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		3 339	3 277	3 277	247	708	819	(111)	-13,5%	3 277
Vote 14 - Roads Agency Function		165 473	177 380	177 380	13 346	35 674	44 345	(8 671)	-19,6%	177 380
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	416 194	428 166	433 331	32 714	89 115	108 333	(19 218)	-17,7%	433 331
Surplus/ (Deficit) for the year	2	(13 672)	(7 472)	(7 072)	(19 574)	42 262	(1 768)	44 030	-2490,4%	(7 072)

Revenue and expenditure reflects the operating performance per municipal vote. This is in accordance with the Government Financial Statistics (GFS) classification of the National Treasury.

Most of the municipal income is budgeted under the Executive and Council function and roads agency function. Sport and Recreation (Resorts) is the other main municipal function where income budgeting is recorded.

Expenditure per municipal vote is distributed to ensure that the municipal expenditure reflects the functions where expenditure is allocated. This is done to ensure implementation of the Integrated Development Plan (IDP) and for Annual Reporting.

4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC4 Garden Route - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter

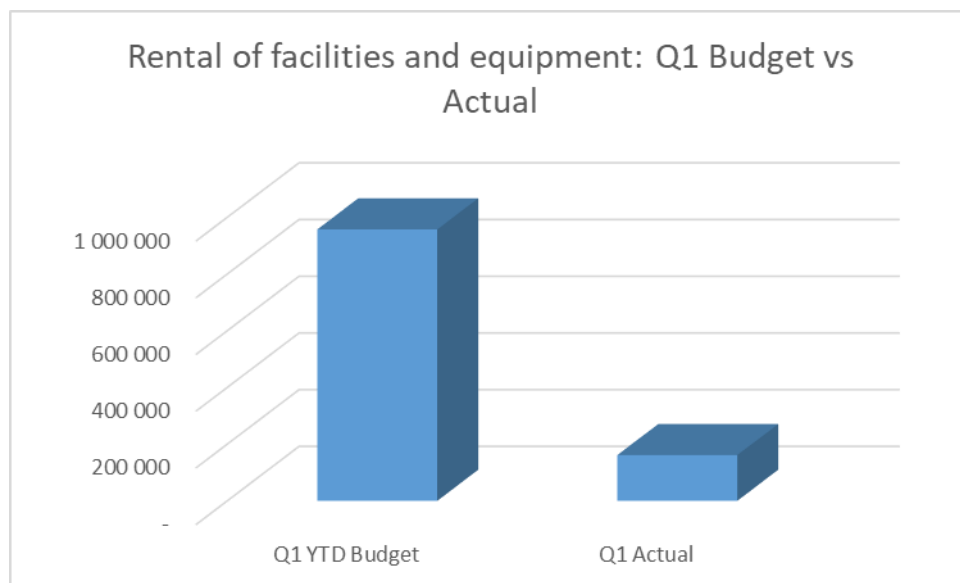
B04 Garden Route - Table 04: Monthly Budget Statement - Financial Performance (Revenue and Expenditure) - Q1 First Quarter										
Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates								-		
Service charges - electricity revenue								-		
Service charges - water revenue								-		
Service charges - sanitation revenue								-		
Service charges - refuse revenue								-		
Rental of facilities and equipment		3 614	3 829	3 829	(34)	161	957	(796)	-83%	3 829
Interest earned - external investments		12 091	8 500	8 500	442	914	2 125	(1 211)	-57%	8 500
Interest earned - outstanding debtors		3 710	2 970	2 970	237	722	743	(21)	-3%	2 970
Dividends received		-	-	-			-	-		
Fines, penalties and forfeits		-	-	-			-	-		
Licences and permits		111	118	118	10	23	29	(6)	-20%	118
Agency services		184 673	195 834	195 834	11 685	54 348	48 959	5 390	11%	195 834
Transfers and subsidies		34 252	187 375	192 940	-	73 108	48 235	24 873	52%	192 940
Other revenue		164 071	22 067	22 067	746	2 047	5 517	(3 470)	-63%	22 067
Gains								-		
Total Revenue (excluding capital transfers and contributions)		402 522	420 694	426 259	13 086	131 323	106 565	24 758	23%	426 259
Expenditure By Type										
Employee related costs		247 659	260 917	261 472	20 573	61 106	65 368	(4 262)	-7%	261 472
Remuneration of councillors		13 360	13 360	13 360	841	2 636	3 340	(704)	-21%	13 360
Debt impairment		1 841	1 500	1 500	98	98	375	(277)	-74%	1 500
Depreciation & asset impairment		4 987	4 852	4 852	348	1 032	1 213	(181)	-15%	4 852
Finance charges		70	70	70	-	-	18	(18)	-100%	70
Bulk purchases - electricity		-	-	-			-	-		
Inventory consumed		51 360	57 894	54 699	2 429	5 544	13 675	(8 131)	-59%	54 699
Contracted services		34 749	29 457	33 472	2 339	3 773	8 368	(4 595)	-55%	33 472
Transfers and subsidies		1 851	2 375	2 418	242	242	604	(362)	-60%	2 418
Other expenditure		60 318	57 740	61 489	5 844	14 684	15 372	(689)	-4%	61 489
Losses								-		
Total Expenditure		416 194	428 166	433 331	32 714	89 115	108 333	(19 218)	-18%	433 331
Surplus/(Deficit)		(13 672)	(7 472)	(7 072)	(19 628)	42 208	(1 768)	43 976	(0)	(7 072)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)					54	54	-	54	#DIV/0!	
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educational Institutions)								-		
Transfers and subsidies - capital (in-kind - all)								-		
Surplus/(Deficit) after capital transfers & contributions		(13 672)	(7 472)	(7 072)	(19 574)	42 262	(1 768)			(7 072)
Taxation								-		
Surplus/(Deficit) after taxation		(13 672)	(7 472)	(7 072)	(19 574)	42 262	(1 768)			(7 072)
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		(13 672)	(7 472)	(7 072)	(19 574)	42 262	(1 768)			(7 072)
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		(13 672)	(7 472)	(7 072)	(19 574)	42 262	(1 768)			(7 072)

Revenue by Source

Revenue by source explains the types of income budgeted for and the performance of these items individually:

Rental of facilities and equipment:

Rental of facilities and equipment for the first quarter ending 30 September 2021 amounted to R161,229. The actual performance is -83% off the year-to-date budget, with the movement back to lockdown level one, the expectation is that the income will rise within the next 3 months as the lockdown has now been reduced to level 1.



Interest earned – External Investments:

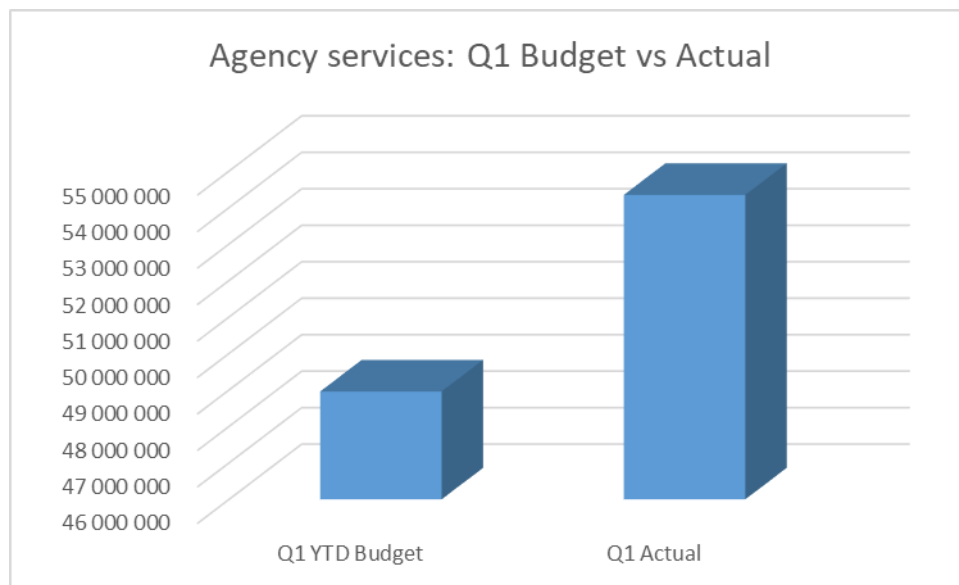
Reflects the interest earned in respect of surplus funds not immediately needed in the operations of the municipality over the short-term period. Interest on external investments received for the first quarter ending 30 September 2021 amounted to R913,808. The bulk of the investments have not matured yet, it is invested for more than 30 days, and the interest will only be realised on the date of maturity hence the reason for under performance against budgeted amount versus actual year-to-date.

Interest raised – Outstanding debtors

Interest on outstanding debtors for the first quarter ending 30 September 2021 amounted to R721,506. The majority of the debtors are firefighting debtors.

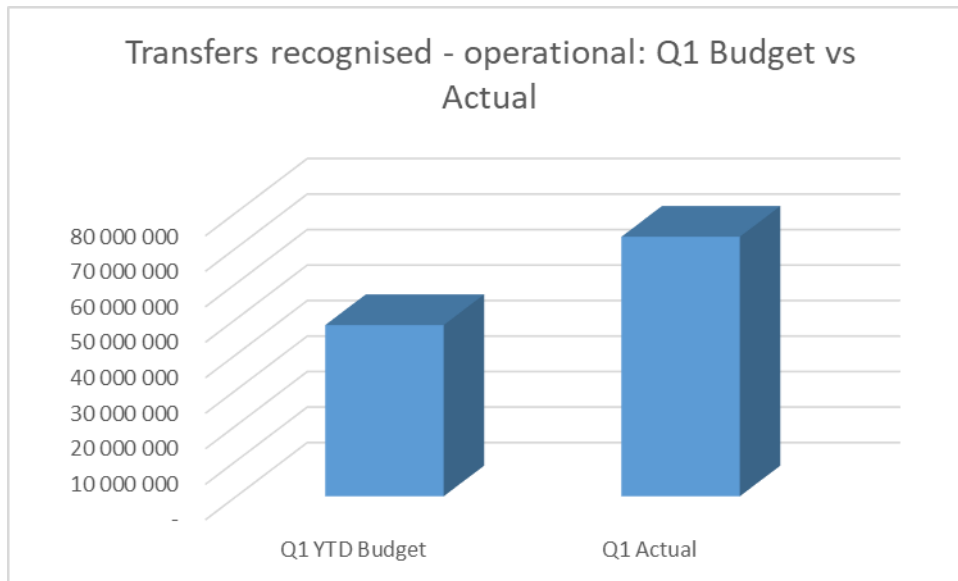
Agency services

The municipality performs an agency function on behalf of the Department of Transport – Roads department. Monthly agency fees are collected from the department. 12% Admin fee is received on the original allocation and 6% on any additional allocations. An amount of R54,348,117 was recorded for the first quarter ending 30 September 2021, the amount includes the admin fee as well as the revenue recognised in relating to the actual expenditure.



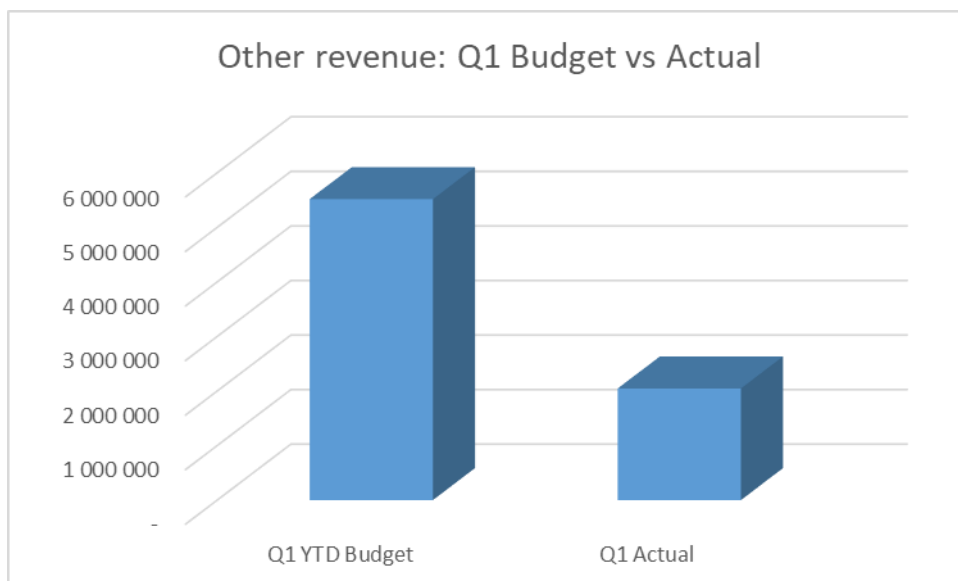
Transfers recognised – operational

The transfers recognised represents the allocations as promulgated in the National and Provincial Division of Revenues Act's respectively. The first instalment of R69,855,000 for the Equitable Share was received during July 2021. The municipality received its first instalment of R1,735,000 for the Rural Roads Assets Management Grant during July 2021. During the month of August 2021 the following grants were received Local Government Financial Management Grant of R1,000,000 and the Expanded Public Works Programme Grant(EPWP) of R518,000 were received. For the month end September 2021 no allocations were received.



Other revenue / Sundry income

Other revenue reflects an amount of R2,046,574 for the first quarter ending 30 September 2021. Other revenue mostly consists of the following: Fire services revenue and health services revenue.

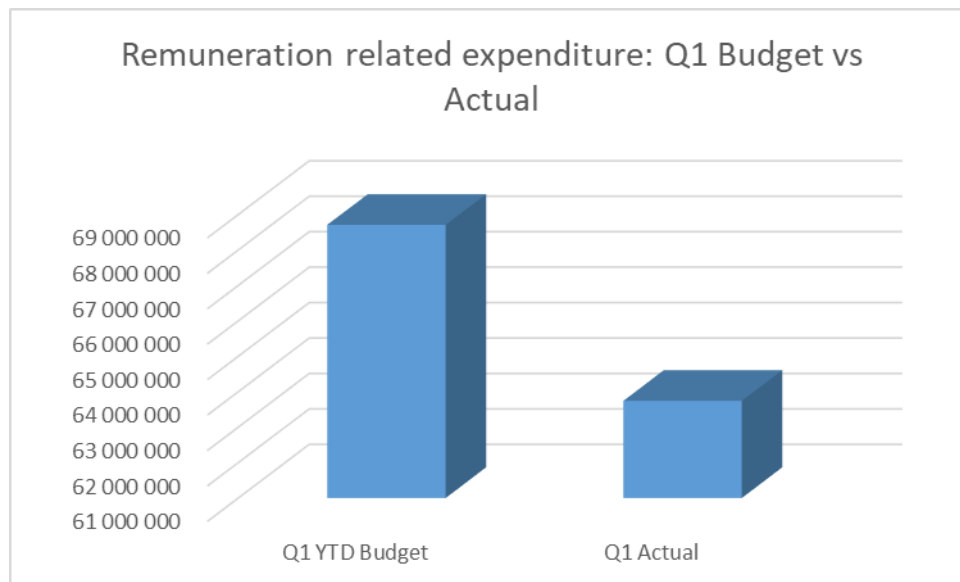


Expenditure by Type

Expenditure by type reflects the operational budget per main type/category of expenditure:

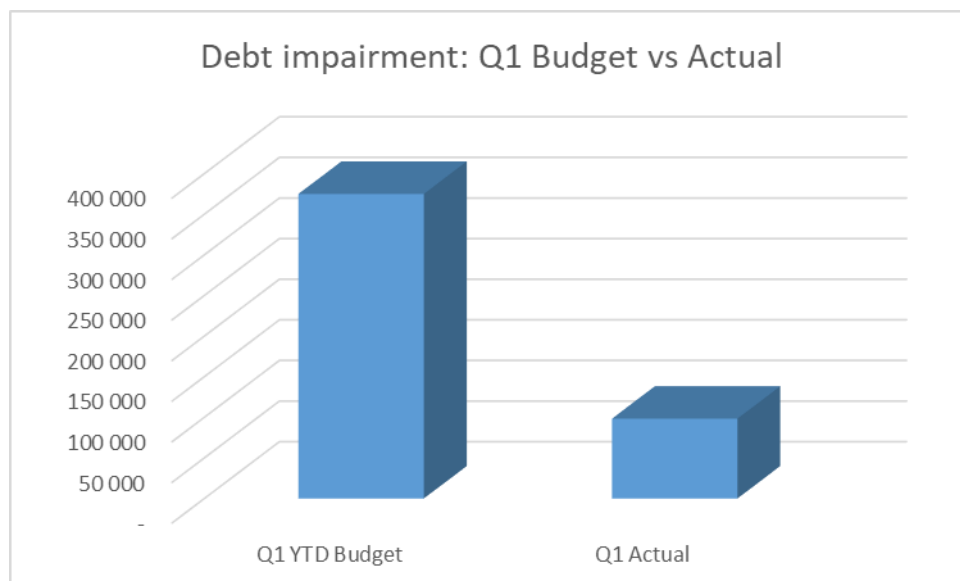
Employee Related cost / Remuneration of councillors

Remuneration related expenditure for the first quarter ending 30 September 2021 amounted to R63,741,761 of an adjusted budgeted amount of R274,831,911 that represents 23% of the budgeted amount. The newly approved Collective Agreement will be implemented with the October 2021 pay run which will cause the delayed expenditure to catch up with the budgeted amount.

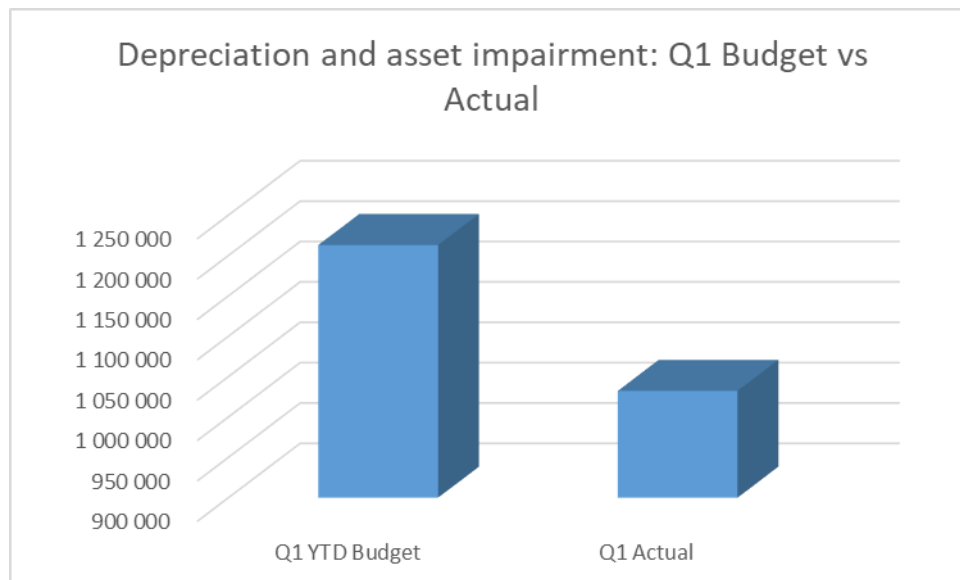


Debt Impairment / Depreciation and asset impairment

Debt Impairment of R98,290 and depreciation of R1,032,248,618 was recognised for the 1st quarter ending 30 September 2021.



These items account for non-cash budgeted items. The fixed asset register module must still be fully implemented at Garden Route DM by the service provider of the financial system. The municipality are awaiting the service provider to implement the new fixed asset management system as the previous asset management system provider (Market Demand) terminated its services under the mSCOA contract. Phoenix had to develop a new asset register (at no additional cost to municipalities, as this was an mSCOA requirement when National Treasury awarded the transversal tender for financial systems). Garden Route DM must first test the new proposed asset register extensively to ensure it meets the requirements of mSCOA and GRAP and fully integrates seamlessly and correctly with the financial system before it can be implemented. The Asset Verification module has been implemented – the GRAP implementation testing will be done in October 2021.



Finance charges

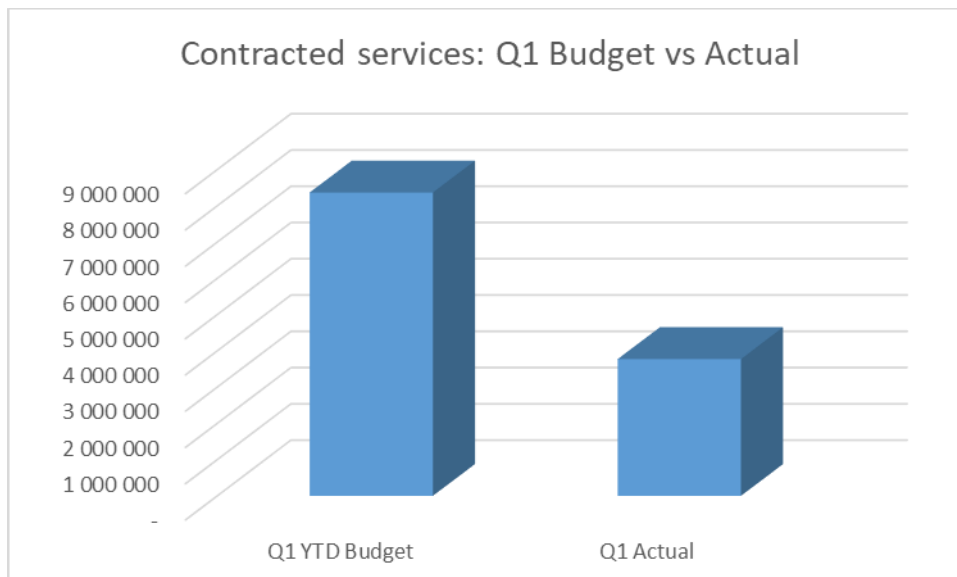
The municipality have no outstanding loans but it is envisioned that a loan will be taken out for the financing of the regional landfill site to be constructed.

Other materials

Other materials consists of all inventory consumed purchases for materials and supplies and amounts to R5,543,534 for the first quarter ended 30 September 2021 against an adjusted budgeted amount of R54,698,785.

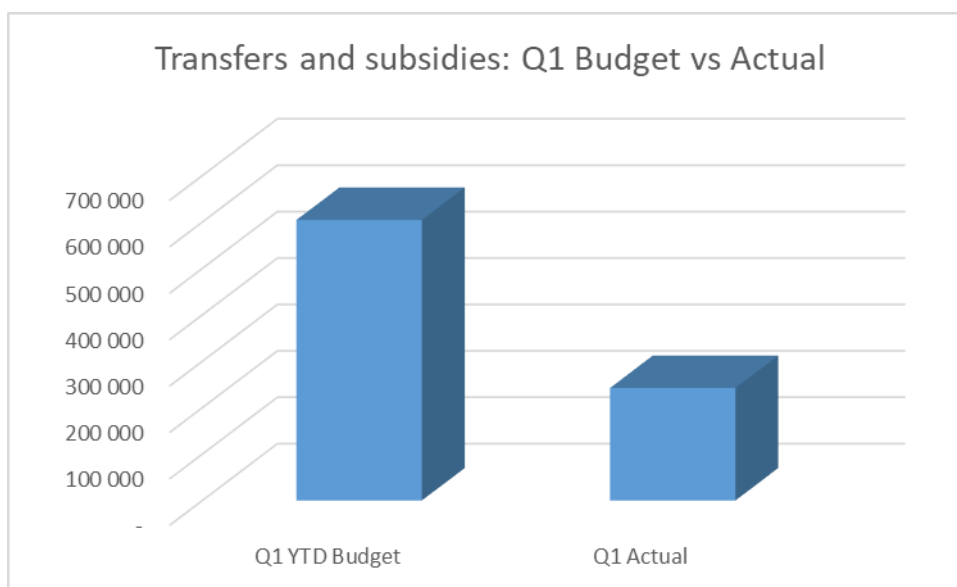
Contracted services

Contracted services amounted to R3,773,107 for the first quarter ending 30 September 2021. The municipality gradually returned to work as the lockdown levels were eased and procurement processes still needs to be concluded before expenditure is incurred.



Transfers and subsidies

The transfers and subsidies expenditure for the first quarter ended 30 September 2021 amounts to R242,386 against an adjusted budgeted amount of R2,417,170. The municipality gradually returned to work as the lockdown level were eased.

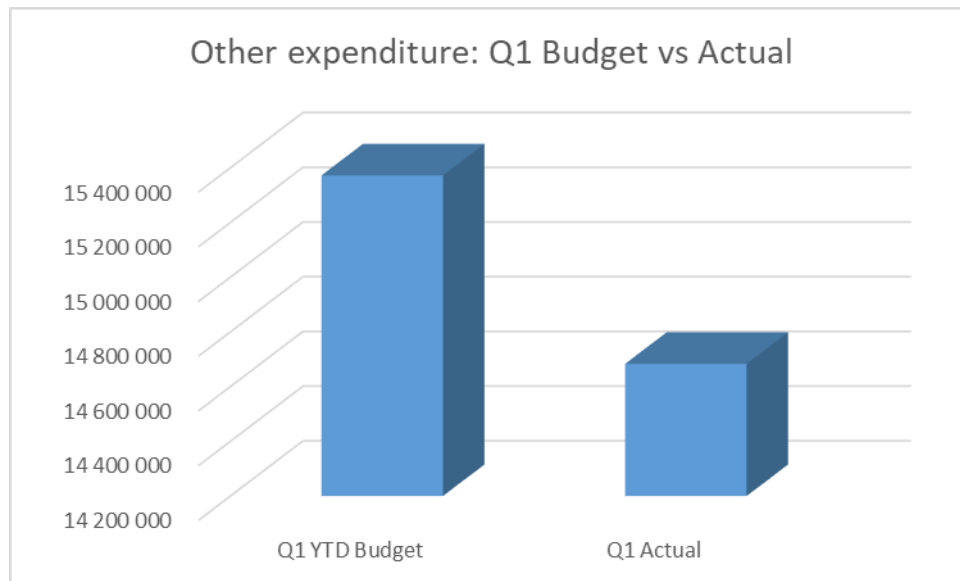


Other expenditure

Other expenditure reflects all other expenses not specifically mentioned and amounts to R14,683,523 for the first quarter ended 30 September 2021.

The other expenditure consists of the following:

- Operating costs and Operating Projects (own funds)



4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

Variances explained in Supporting Table C5

DC4 Garden Route - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q1 First Quarter

Vote Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Executive and Council		4 013	-	-	-	-	-	-		-
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-		-
Vote 3 - Corporate Services		-	1 500	1 500	-	5	375	(370)	-99%	1 500
Vote 4 - Planning and Development		-	-	-	-	-	-	-		-
Vote 5 - Public Safety		-	200	200	-	-	50	(50)	-100%	200
Vote 6 - Health		-	7 000	7 000	-	-	1 750	(1 750)	-100%	7 000
Vote 7 - Community and Social Services		-	-	-	-	-	-	-		-
Vote 8 - Sport and Recreation		3 000	-	-	-	-	-	-		-
Vote 9 - Waste Management		-	60 000	60 000	-	-	15 000	(15 000)	-100%	60 000
Vote 10 - Roads Transport		-	-	-	-	-	-	-		-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-		-
Vote 12 - Water		-	-	-	-	-	-	-		-
Vote 13 - Environment Protection		-	-	-	-	-	-	-		-
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-		-
Vote 15 - Electricity		-	-	-	-	-	-	-		-
Total Capital Multi-year expenditure	4,7	7 013	68 700	68 700	-	5	17 175	(17 170)	-100%	68 700
Single Year expenditure appropriation	2									
Vote 1 - Executive and Council		355	30	30	-	-	8	(8)	-100%	30
Vote 2 - Budget and Treasury Office		86	30	30	8	14	8	7	89%	30
Vote 3 - Corporate Services		2 461	5 130	5 130	87	87	1 283	(1 195)	-93%	5 130
Vote 4 - Planning and Development		179	90	90	-	-	23	(23)	-100%	90
Vote 5 - Public Safety		30	-	-	-	-	-	-		-
Vote 6 - Health		50	63	63	11	11	16	(5)	-29%	63
Vote 7 - Community and Social Services		-	-	-	-	-	-	-		-
Vote 8 - Sport and Recreation		2 522	2 130	2 130	-	-	533	(533)	-100%	2 130
Vote 9 - Waste Management		-	-	-	-	-	-	-		-
Vote 10 - Roads Transport		1 400	-	400	-	-	100	(100)	-100%	400
Vote 11 - Waste Water Management		-	-	-	-	-	-	-		-
Vote 12 - Water		-	-	-	-	-	-	-		-
Vote 13 - Environment Protection		-	-	-	-	-	-	-		-
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-		-
Vote 15 - Electricity		-	-	-	-	-	-	-		-
Total Capital single-year expenditure	4	7 083	7 473	7 873	106	112	1 968	(1 856)	-94%	7 873
Total Capital Expenditure		14 096	76 173	76 573	106	117	19 143	(19 026)	-99%	76 573

The adjusted capital budget for the financial year amounts to **R76,572,524**. For the first quarter, capital expenditure was **R116,837**, representing **0.15%** of the budget. The procurement processes of the major capital projects have not concluded yet during the first quarter, **R593,781** orders were issued during the month of 30 September 2021. It is expected that the capital spending will improve in the next quarter once procurement processes have been concluded, with the bulk of the expenditure to be incurred only in the third and fourth quarters as the construction of the regional waste management facility and new fire station is performed. Procurement processes for these projects are in line with planned time tables.

4.1.6 Table C6: Monthly Budget Statement - Financial Position

DC4 Garden Route - Table C6 Monthly Budget Statement - Financial Position - Q1 First Quarter

Description	Ref	2020/21	Budget Year 2021/22			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		143 131	164 643	164 643	44 583	164 643
Call investment deposits					143 000	
Consumer debtors					37 882	
Other debtors		23 956	24 106	24 106	34 384	24 106
Current portion of long-term receivables		3 867	3 733	3 733	4 293	3 733
Inventory		2 731	2 669	2 669	3 430	2 669
Total current assets		173 685	195 152	195 152	267 573	195 152
Non current assets						
Long-term receivables		59 705	52 945	52 945	61 340	52 945
Investments		27	27	27	27	27
Investment property		86 108	51 682	51 682	53 910	51 682
Investments in Associate						
Property, plant and equipment		166 336	227 652	228 052	172 163	227 652
Biological						
Intangible		2 139	2 113	2 113	835	2 113
Other non-current assets						
Total non current assets		314 316	334 418	334 818	288 276	334 418
TOTAL ASSETS		488 001	529 570	529 970	555 848	529 570
LIABILITIES						
Current liabilities						
Bank overdraft						
Borrowing					536	
Consumer deposits					973	
Trade and other payables		37 449	31 478	31 478	48 125	31 478
Provisions			34 270	34 270	25 242	34 270
Total current liabilities		37 449	65 748	65 748	74 876	65 748
Non current liabilities						
Borrowing		28	60 000	60 000	73	60 000
Provisions		144 823	135 506	135 506	136 744	135 506
Total non current liabilities		144 852	195 506	195 506	136 817	195 506
TOTAL LIABILITIES		182 301	261 254	261 254	211 693	261 254
NET ASSETS	2	305 700	268 316	268 716	344 156	268 316
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		286 727	201 063	201 463	283 461	201 063
Reserves		18 973	67 253	67 253	60 695	67 253
TOTAL COMMUNITY WEALTH/EQUITY	2	305 700	268 316	268 716	344 156	268 316

The financial position of Council is recorded at the end of the first quarter ending 30 September 2021.

4.1.7 Table C7: Monthly Budget Statement - Cash Flow

DC4 Garden Route - Table C7 Monthly Budget Statement - Cash Flow - Q1 First Quarter										
Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates								-		
Service charges								-		
Other revenue		204 407	221 849	221 849	12 460	56 633	55 462	1 171	2%	221 849
Transfers and Subsidies - Operational		179 813	187 375	192 940	-	73 108	48 235	24 873	52%	192 940
Transfers and Subsidies - Capital		-	-				-	-		-
Interest		15 801	11 470	11 470	680	1 635	2 868	(1 232)	-43%	11 470
Dividends								-		
Payments										
Suppliers and employees		(409 171)	(428 096)	(433 261)	(32 471)	(88 872)	(72 210)	16 662	-23%	(433 261)
Finance charges		-	(70)	(70)	-	-	(12)	(12)	100%	(70)
Transfers and Grants		(1 965)	-		(242)	(242)	-	242	#DIV/0!	
NET CASH FROM/(USED) OPERATING ACTIVITIES		(11 114)	(7 472)	(7 072)	(19 574)	42 262	34 343	(7 919)	-23%	(7 072)
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		3 652	-					-		
Decrease (increase) in non-current receivables		3 636	-					-		
Decrease (increase) in non-current investments		-	-		(66 266)	(66 266)		(66 266)	#DIV/0!	
Payments										
Capital assets		(6 923)	(76 173)	(76 573)	(106)	(117)	(19 143)	(19 026)	99%	(76 573)
NET CASH FROM/(USED) INVESTING ACTIVITIES		366	(76 173)	(76 573)	(66 372)	(66 382)	(19 143)	47 239	-247%	(76 573)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans								-		
Borrowing long term/refinancing			60 000	60 000			15 000	(15 000)	-100%	60 000
Increase (decrease) in consumer deposits								-		
Payments										
Repayment of borrowing								-		
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	60 000	60 000	-	-	15 000	15 000	100%	60 000
NET INCREASE/ (DECREASE) IN CASH HELD		(10 748)	(23 644)	(23 644)	(85 946)	(24 121)	30 200			(23 644)
Cash/cash equivalents at beginning:		169 768	188 287	188 287	211 704	211 704	188 287			211 704
Cash/cash equivalents at month/year end:		159 020	164 643	164 643		187 583	218 487			188 060

The municipal bank balance at 30 September 2021 totals R44 583 250 and the total balance of short term deposits were R133 000 and call account deposits amounted to R10 000 000. Total cash and cash equivalents available at month ends is R187 583 250.

More detailed information regarding the cash position is tabled below that is giving a breakdown of the commitments against the cash of council:

REPORTING MONTH: 30 SEPTEMBER 2021		
Commitments against Cash & Cash Equivalents		
ITEM	Previous Month R'000	Current Month R'000
Bank balance as at 30 September 2021	18 704 084,82	44 583 250,06
Other Cash & Cash Equivalents: Short term deposits	163 000 000,00	133 000 000,00
Other Cash & Cash Equivalents: Call accounts	30 000 000,00	10 000 000,00
Total Cash & Cash Equivalents:	211 704 084,82	187 583 250,06
LESS:	141 357 186,17	119 807 947,22
Unspent Conditional Grants	5 319 072,08	5 319 072,08
Provision for staff leave	23 281 235,68	23 281 235,68
Provision for bonus	6 776 192,73	6 776 192,73
Post Retirement Benefits	37 463 916,00	37 463 916,00
Performance Bonus	1 436 040,60	1 436 040,60
Grant received in advance	34 927 500,00	17 463 750,00
Trade Payables	3 580 941,49	6 618 198,62
YTD Unspent Capital budget	12 751 693,09	19 026 293,67
YTD Unspent Operational budget	15 820 594,50	2 423 247,84
Sub total	70 346 898,65	67 775 302,84
PLUS:	8 962 219,53	8 962 219,53
VAT Receivable	1 937 602,53	1 937 602,53
Receivable Exchange	7 024 617,00	7 024 617,00
	79 309 118,18	76 737 522,37
LESS OTHER MATTERS:		
Capital Replacement Reserve	26 569 752,01	26 569 752,01
Employee Benefits Reserves	34 124 774,00	34 124 774,00
Sub Total	18 614 592,17	16 042 996,36
LESS: CONTINGENT LIABILITIES	7 701 377,00	7 701 377,00
Barry Louis Rae Trust	4 500 000,00	4 500 000,00
Portion of Portion 2 of Farm 238, Hooggekraal	353 441,00	353 441,00
Erf 99, Glentana	197 936,00	197 936,00
Labour disputes	2 650 000,00	2 650 000,00
Recalculated available cash balance	10 913 215,17	8 341 619,36
Total monthly commitments	17 094 939,50	17 480 148,00

PART 2 – SUPPORTING DOCUMENTATION

SECTION 5 – DEBTORS' ANALYSIS

Supporting Table SC3

DC4 Garden Route - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q1 First Quarter

Description	NT Code	Budget Year 2021/22											
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
R thousands													
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200									-	-		
Trade and Other Receivables from Exchange Transactions - Electricity	1300									-	-		
Receivables from Non-exchange Transactions - Property Rates	1400									-	-		
Receivables from Exchange Transactions - Waste Water Management	1500									-	-		
Receivables from Exchange Transactions - Waste Management	1600									-	-		
Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	0	11	11	11		
Interest on Arrear Debtor Accounts	1810	241	239	240	230	230	227	1 515	4 273	7 194	6 475		
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820									-	-		
Other	1900	(48)	202	107	1 198	101	479	3 089	26 852	31 980	31 719		
Total By Income Source	2000	193	440	346	1 428	331	707	4 605	31 136	39 185	38 205	-	-
2020/21 - totals only													
Debtors Age Analysis By Customer Group													
Organs of State	2200	(155)	34	13	14	14	15	416	1 683	2 034	2 142		
Commercial	2300	-	-	-	-	-	-	-	-	-	-		
Households	2400	2	-	-	-	-	-	-	-	2	-		
Other	2500	347	407	333	1 414	317	691	4 189	29 453	37 150	36 063		
Total By Customer Group	2600	193	440	346	1 428	331	707	4 605	31 136	39 185	38 205	-	-

Long outstanding debtors that mainly consist of old sundry debt and fire accounts, remains a concern for the municipality and management will continue to report in terms of progress made.

The majority of the firefighting accounts are disputed with regards to the origin of the fire and who is responsible for the payment of the account. The fire section have implemented an electronic system which will assist in the future with disputes.

The municipality are required to submit debtors aged analysis data strings on a monthly basis.

The debtor section initiated debt collection processes and will report quarterly to the financial services committee on the debt collection process.

SECTION 6 – CREDITORS' ANALYSIS

Supporting Table C4

DC4 Garden Route - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q1 First Quarter

Description R thousands	NT Code	Budget Year 2021/22									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100									-	
Bulk Water	0200									-	
PAYE deductions	0300									-	
VAT (output less input)	0400									-	
Pensions / Retirement deductions	0500									-	
Loan repayments	0600									-	
Trade Creditors	0700	809	522	-	2 141	28	11	(0)	45	3 555	
Auditor General	0800									-	
Other	0900									-	
Total By Customer Type	1000	809	522	-	2 141	28	11	(0)	45	3 555	-

The municipality are required to submit creditors aged analysis data strings on a monthly basis.

The main reason for long outstanding creditors are due to disputes that are addressed between suppliers and the municipality.

SECTION 7 – INVESTMENT PORTFOLIO ANALYSIS

7.1 Investment monitoring information

The municipality invest access funds on a 30 days' short-term investment period in order to maximise the interest received and to have cash readably available when needed and is done in line with the Cash Management and Investment Policy of council.

Departments provide cash flow projections on spending to the finance department, which enables the finance department to accurately perform cash flow projections.

This should be done in line with the Cash Management and Investment policy of council.

	Balance as at 01 September 2021	Movements for the month		Balance as at 30 September 2021	Interest earned	
		Investments matured	Investments made		Month	Year to date
<i>Garden Route District Municipality</i>						
<i>Interest Received YTD</i>	-			-		
Standard Bank	75 000 000,00	-27 500 000,00	7 500 000,00	55 000 000,00	236 573,63	311 532,53
Investec Bank	-		-	-		-
ABSA	35 000 000,00		-	35 000 000,00		23 934,25
Nedbank	53 000 000,00	-10 000 000,00	-	43 000 000,00	69 507,95	104 795,62
FNB	-	-8 500 000,00	8 500 000,00	-	26 000,68	26 000,68
Standard Bank - Bank Guarantee investment investment	-			-	-	-
BANK DEPOSITS	163 000 000,00	-46 000 000,00	16 000 000,00	133 000 000,00	332 082,26	466 263,08

DC4 Garden Route - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q1 First Quarter

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act.

8.2 Supporting Table C7

DC4 Garden Route - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q1 First Quarter

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		162 568	177 702	178 540	622	1 182	44 635	(43 453)	-97,4%	178 540
Local Government Equitable Share		157 370	167 653	167 653		–	41 913	(41 913)	-100,0%	167 653
Finance Management		1 000	1 000	1 000	53	150	250	(100)	-40,1%	1 000
Municipal Systems Improvement		–	4 500	4 500			1 125	(1 125)	-100,0%	4 500
EPWP Incentive		1 629	2 071	2 071	569	1 032	518	514	99,3%	2 071
NT - Rural Roads Asset Management Systems		2 569	2 478	3 316			829	(829)	-100,0%	3 316
Fire Service Capacity Building Grant								–		
Other transfers and grants [insert description]								–		
Provincial Government:		2 859	8 473	14 000	214	714	3 500	(2 706)	-77,3%	14 000
PT - Integrated Transport Plan		900	900	1 778			445	(445)	-100,0%	1 778
PT - Municipal Accreditation & Capacity Building Grant		–	5 000	5 629	214	641	1 407	(766)	-54,4%	5 629
PT - Financial Management Capacity Building Grant		–	–				–	–		–
PT - WC Support Grant		–	250	293			73			293
PT - WC Support Grant		280					–			–
PT - Disaster Management Grant		–		27			7			27
PT - WC Support Grant		379					–			–
PT - Safety Plan Implementation (WOSA)		1 300	2 323	5 073			1 268	(1 268)	-100,0%	5 073
PT - Services Seta A21 Bricklaying Apprenticeship				1 200		73	300	(227)	-75,7%	1 200
District Municipality:		–	–	–	–	–	–	–	–	–
								–		
[insert description]								–		
Other grant providers:		–	–	–	–	–	–	–	–	–
								–		
[insert description]								–		
Total operating expenditure of Transfers and Grants:		165 427	186 175	192 540	836	1 896	48 135	(46 159)	-95,9%	192 540
Capital expenditure of Transfers and Grants										
National Government:		–	–	400	–	–	67	(67)	-100,0%	400
NT - Rural Roads Asset Management Systems				400			67	(67)	-100,0%	400
								–		
								–		
Other capital transfers [insert description]								–		
Provincial Government:		–	–	–	–	–	–	–	–	–
								–		
								–		
District Municipality:		–	–	–	–	–	–	–	–	–
								–		
								–		
Other grant providers:		–	–	–	–	–	–	–	–	–
								–		
								–		
Total capital expenditure of Transfers and Grants		–	–	400	–	–	67	(67)	-100,0%	400
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		165 427	186 175	192 940	836	1 896	48 202	(46 226)	-95,9%	192 940

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act that stipulates reporting on all grant performance should be done from the receiving officer. RSC Equitable Share is an unconditional grant hence the day-to-day running of the business are dependent on it.

SECTION 9 – EXPENDITURE ON COUNCILLOR AND BOARD MEMBERS ALLOWANCES AND EMPLOYEE BENEFITS

Supporting Table C8

DC4 Garden Route - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q1 First Quarter

Summary of Employee and Councillor remuneration		Ref	2020/21	Budget Year 2021/22							
			Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands			A	B	C						D
Councillors (Political Office Bearers plus Other)		1									
Basic Salaries and Wages			11 298	11 298	11 298	824	2 602	2 825	(223)	-8%	11 298
Pension and UIF Contributions			242	242	242	3	6	60	(54)	-90%	242
Medical Aid Contributions			78	78	78	8	16	19	(4)	-18%	78
Motor Vehicle Allowance			776	776	776	–	–	194	(194)	-100%	776
Cellphone Allowance			515	–	515	5	13	129	(116)	-90%	515
Housing Allowances			451	451	451	–	–	113	(113)	-100%	451
Other benefits and allowances			–	515	–	–	–	–	–	–	515
Sub Total - Councillors			13 360	13 360	13 360	841	2 636	3 340	(704)	-21%	13 360
% increase		4		0,0%	0,0%						0,0%
Senior Managers of the Municipality		3									
Basic Salaries and Wages			4 390	4 587	4 587	474	1 423	1 147	276	24%	4 587
Pension and UIF Contributions			161	1 484	1 484	0	1	371	(370)	-100%	1 484
Medical Aid Contributions			105	113	113	5	14	28	(14)	-50%	113
Overtime			–	–	–	–	–	–	–	–	–
Performance Bonus			–	–	–	–	–	–	–	–	–
Motor Vehicle Allowance			804	840	840	41	124	210	(85)	-41%	840
Cellphone Allowance			142	148	148	9	27	37	(10)	-27%	148
Housing Allowances			–	–	–	–	–	–	–	–	–
Other benefits and allowances			770	804	804	–	–	201	(201)	-100%	804
Payments in lieu of leave			–	–	–	–	–	–	–	–	–
Long service awards			–	–	–	–	–	–	–	–	–
Post-retirement benefit obligations		2	–	–	–	–	–	–	–	–	–
Sub Total - Senior Managers of Municipality			6 371	7 977	7 977	530	1 589	1 994	(405)	-20%	7 977
% increase		4		25,2%	25,2%						25,2%
Other Municipal Staff											
Basic Salaries and Wages			150 980	160 610	161 684	13 359	39 403	40 421	(1 017)	-3%	160 610
Pension and UIF Contributions			24 725	24 941	24 941	2 226	6 507	6 235	271	4%	24 941
Medical Aid Contributions			19 890	21 819	21 842	1 945	5 789	5 461	328	6%	21 819
Overtime			4 080	5 011	5 001	486	1 274	1 250	23	2%	5 011
Performance Bonus			–	–	–	–	–	–	–	–	–
Motor Vehicle Allowance			9 384	9 909	9 862	828	2 551	2 466	86	3%	9 909
Cellphone Allowance			122	137	137	9	28	34	(6)	-17%	137
Housing Allowances			2 463	2 531	2 531	187	1 213	633	580	92%	2 531
Other benefits and allowances			18 195	14 583	14 102	834	2 288	3 525	(1 238)	-35%	14 583
Payments in lieu of leave			–	4 724	4 724	148	464	1 181	(718)	-61%	4 724
Long service awards			–	90	–	–	–	–	–	–	90
Post-retirement benefit obligations		2	9 942	8 586	8 676	20	20	2 169	(2 149)	-99%	8 586
Sub Total - Other Municipal Staff			239 781	252 941	253 500	20 043	59 536	63 375	(3 839)	-6%	252 941
% increase		4		5,5%	5,7%						5,5%
Total Parent Municipality			259 512	274 277	274 837	21 414	63 761	68 709	(4 949)	-7%	274 277

Remuneration related expenditure for the first quarter ending 30 September 2021 amounted to **R63,741,761** of an adjusted budgeted amount of **R274,831,911** that represents **23%** of the budgeted amount. The newly approved Collective Agreement will be implemented with the October 2021 pay run which will cause the delayed expenditure to catch up with the budgeted amount.

SECTION 10 – MATERIAL VARIANCES TO THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

The measurement of performance of the Municipality in terms of the implementation of the Service Delivery and Budget Implementation plan are reported in the indicated section below.

SECTION 11 – CAPITAL PROGRAMME PERFORMANCE

The table below provides information on capital budget spending:

SCOA config	Nr	Project description	Cost centre	Adjusted budget R'000	YTD Expenditure R'	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
71120006635	1	Office furniture: Office MM	1001	30 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71204240001	2	Office equipment: CFO	1204	30 000,00	14 201,20	Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71207230002	3	Replacing ICT Capital Equipment beyond economical repairs	1207	968 780,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71207230004	4	ICT Infrastructure	1207	4 500 000,00		In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71301240001	5	Office furniture: Exec Manager Corporate Services	1301	30 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104125	6	Monitors	1307	26 750,00	26 745,04	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308230001	7	Hygiene Equipment	1308	600 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71120006639	8	Office Furniture & Equipment: Man Planning&Dev	1401	30 000,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71402400001	9	Air Conditioner	1402	20 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71408400001	10	Office Furniture: Human Settlements	1408	40 000,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71801240001	11	Office of the executive manager Community: office equipment	1801	30 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71801310001	12	Firestation: Mosselbay	1801	7 000 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71804310001	13	ODN EHP shadenet Insurance	1804	6 164,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71805102408	14	Laminator - Insurance claim	1805	5 000,00	0,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71805104010	15	Blinds - Insurance claim	1805	5 500,00		In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71805104155	16	IT Equipment - Insurance claim	1805	12 060,00	11 108,52	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71805240001	17	Knysna EHP Insurance claims	1806	3 800,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.

SCOA config	Nr	Project description	Cost centre	Adjusted budget R'000	YTD Expenditure R'	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
72.205.160.001	18	Calitadorp Spa Roof's	2205	2 000 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72.205.230.001	19	Power Tools	2205	80 000,00		In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72.205.230.002	20	Wet Fuel Generator	2205	50 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72.305.230.001	21	Hazmat Rescue & Fire Equipment	2305	200 000,00		In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
74.402.100.901	22	Landfill Site: PPE	4402	60 000 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.307.104.148	23	Laptops (Standard)	1307	260 640,00	64 782,61	Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.307.104.149	24	Laptops (Small)	1307	22 020,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.307.104.150	25	Personal Computers (PC's)	1307	145 810,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.307.104.151	26	Printers (3-in-1)	1307	21 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.308.102.203	27	Office Extension / Office Container - RRAMS	2801	300 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72.801.104.001	28	Office Furniture - RRAMS	2801	100 000,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.307.104.153	29	A3 Printer (GIS)	1307	25 000,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.307.104.121	30	Insurance / Uneconomical Repair	1307	30 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
Totals				76 572 524,00	116 837,37				

Project status: If the project is in the SCM process of being procured. Please state in which stage (planning,				
Commitments against capital for the month September 2021				
71120006639	8	Office Furniture & Equipment: Man Planning&Dev	1401	2 130,44
72305230001	22	Hazmat Rescue & Fire Equipment	2305	78 230,49
71805102408	15	Laminator - Insurance claim	1805	4 710,40
71805104010	16	Blinds - Insurance claim	1805	3 170,00
71204240001	2	Office equipment: CFO	1204	1 447,78
72205230001	20	Power Tools	2205	26 030,46
71307104148	24	Laptops (Standard)	1307	195 856,00
71307104149	25	Laptops (Small)	1307	22 017,39
71307104150	26	Personal Computers (PC's)	1307	145 810,00
71408400001	10	Office Furniture: Human Settlements	1408	6 800,00
72801104001	28	Office Furniture - RRAMS	2801	85 185,57
71307104153	29	A3 Printer (GIS)	1307	22 392,17
		Total Commitments		593 780,70



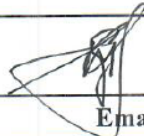
SECTION 12 – OPERATIONAL PROJECTS PERFORMANCE

Refer to table below for the actual expenditure against the budgeted amounts for the largest operational projects budgeted for in the 2021/22 financial year:

Project code & name	FULL YEAR TOTAL BUDGET	Year to date actual at the end of the 1st Quarter 2021/22	% Spent
MM024 Grant in Aid	65 000,00	10 000,00	15,38%
MM025 Donations and Sponsor of Sport Equipment	405 000,00	14 995,00	3,70%
MM023 Women in Business	20 000,00	-	0,00%
MM020 Christmas Hampers	190 000,00	-	0,00%
MM005 Barnowl Risk System	1 038 000,00	-	0,00%
PED22 Fresh produce market	100 000,00	-	0,00%
COR03 Annual Disposal Project	63 723,00	23 815,86	37,37%
COR44 COVID 19	447 800,00	18 304,10	0,00%
MM011 Municipal Newsletters	45 000,00	23 655,65	0,00%
COR11 External Bursaries	205 000,00	-	0,00%
COR13 Training	1 245 710,00	185 520,25	14,89%
COR12 MMC	500 000,00	-	0,00%
COR41 Unemployed Training (EPWP)	200 000,00	-	0,00%
COR30 Servicing of all fire equipment (OHS)	80 000,00	11 220,00	14,03%
COR33 Medical Examination	110 000,00	-	0,00%
COR23 Mental/ Mens Health Awareness	4 754,00	-	0,00%
PED01 SCEP	120 000,00	-	0,00%
PED03 Film Office	200 000,00	-	0,00%
PED04 Investment Prospectus	285 000,00	-	0,00%
PED05 SME Support Programme	500 000,00	18 650,17	-3,73%
PED43 Maintenance of office buildings	250 000,00	27 452,70	10,98%
PED45 Maintenance of office buildings	50 000,00	-	0,00%
PED44 Maintenance of office buildings	250 000,00	38 260,66	15,30%
PED42 Maintenance of office buildings	550 000,00	48 262,60	8,78%
PED29 IDP Rep Forum	120 560,00	62 836,57	52,12%
PED17 Cater Care Project	450 000,00	217 391,30	48,31%
PED09 WTM	250 000,00	-	0,00%
PED13 Tourism Marketing	440 000,00	10 800,00	2,45%
MM007 Organisational Performance Management	500 000,00	130 000,00	26,00%
PED62 EPWP Grant	2 084 585,00	1 338 998,75	64,23%
PED70 EPWP Project	1 049 115,00	-	0,00%
COM25 Fire Fighting Services: Service/Scheduled Maintenance	100 000,00	23 919,65	23,92%
COM26 Fire Fighting Services: Repairs - Unplanned	300 000,00	427,65	0,14%
COM27 Fire Fighting Services: Pumps and Plant - Service	75 000,00	1 567,25	2,09%
COM28 Fire Fighting Services: Tyre Replacement (New)	58 500,00	4 775,47	8,16%
COM10 Maintenance of radio equipment	185 000,00	99 135,75	53,59%
COM04 Social assistance	10 000,00	-	0,00%
COM37 COVID-19 Project	505 910,00	13 472,16	2,66%
COM02 Incentives and awareness	10 000,00	-	0,00%
COM09 Purchase of samples and analysing	1 000 000,00	249 711,13	24,97%

PED56 Maintenance at Swartvlei	12 800,00	-	0,00%
PED57 Maintenance at Swartvlei	38 400,00	-	0,00%
PED55 Maintenance at Swartvlei	15 600,00	-	0,00%
PED54 Maintenance at Swartvlei	25 000,00	1 263,31	5,05%
PED59 Maintenance at Victoria Bay	10 073,00	-	0,00%
PED58 Maintenance at Victoria Bay	19 870,00	4 153,08	20,90%
PED61 Maintenance at Victoria Bay	17 852,00	1 649,73	9,24%
PED60 Maintenance at Victoria Bay	7 478,00	-	0,00%
PED49 Maintenance at Calitzdorp Spa	35 000,00	1 252,17	3,58%
PED48 Maintenance at Calitzdorp Spa	25 000,00	-	0,00%
PED47 Maintenance at Calitzdorp Spa	82 826,00	38 745,71	46,78%
PED46 Maintenance at Calitzdorp Spa	52 622,00	26 075,86	49,55%
PED51 Maintenance at De Hoek Resort	30 000,00	-	0,00%
PED53 Maintenance at De Hoek Resort	20 000,00	-	0,00%
PED52 Maintenance at De Hoek Resort	12 802,00	-	0,00%
PED50 Maintenance at De Hoek Resort	114 879,00	18 206,68	15,85%
COM34 Waste minimization strategy	600 000,00	144 000,00	24,00%
COM32 Awareness Campaign: Home Composting Pilot Project	30 000,00	-	0,00%
COM01 Blue Flag Beach application and operational costs	26 000,00	-	0,00%
COM07 GREF database maintenance and development	100 000,00	-	0,00%
COM15 Air Quality sampling	45 000,00	-	0,00%
COM12 Awareness raising: GRDM clean fires	58 000,00	-	0,00%
Totals:	15 442 859,00	2 771 218,87	17,94%

SECTION 13 – SECTION 11 WITHDRAWALS

 PROVINCIAL TREASURY Withdrawals from Municipal Bank Accounts In accordance with Section 11, Sub-section 1 (b) to (j) 		
NAME OF MUNICIPALITY:	GARDEN ROUTE DISTRICT MUNICIPALITY	
MUNICIPAL DEMARCATION CODE:	DC4	
QUARTER ENDED:	30 SEPTEMBER 2021	
MFMA section 11. (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i> , or any other senior financial <i>official</i> of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only - (b) to defray expenditure authorised in terms of section 26(4); (c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1); (d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section; (e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including - (i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or (ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state; (f) to refund money incorrectly paid into a bank account; (g) to refund guarantees, sureties and <i>security</i> deposits; (h) for cash management and <i>investment</i> purposes in accordance with section 13; (i) to defray increased expenditure in terms of section 31; or (j) for such other purposes as may be <i>prescribed</i> . (4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> - (a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i> ; and (b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i> .	Amount	Reason for withdrawal
	none	
	none	
	none	
	none	
	none	
	none	
	none	
	none	
	R 216 000 000,00	Investments made for the 1st Quarter
R 89 115 255,23	Quarter 1 expenditure	
Name and Surname: M Stratu Rank/Position: Municipal Manager Signature: 		
Tel number	Fax number	Email Address
044 803 1340		geraldine@gardenroute.gov.za
The completed form must reach Mr Edwin Nkuna at the Provincial Treasury, Private Bag x 9165, 7 Wale Street, Cape Town, 8000, Tel: 021 483 8662, Fax 021 483 8623, Email: enkuna@pgwc.gov.za on or before the 15th of the month following the end of each quarter.		

SECTION 14 – MUNICIPAL MANAGER'S QUALITY CERTIFICATE



54 York Street, George Western Cape 6529	PO Box 12, George, Western Cape 6530	Tel: 044 803 1300 Fax: 086 555 6303 E-mail: info@gardenroute.gov.za www.gardenroute.gov.za
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OFFICE OF THE MUNICIPAL MANAGER

Enquiries: Jan-Willem De Jager
Reference: 6/1/1 – 21/22
Date: 06 October 2021

Provincial Treasury
Local Government Budget Analysis
Private Bag X9165
CAPE TOWN
8000

National Treasury
Local Government Budget Analysis
Private Bag X115
PRETORIA

Sir / Madam

QUALITY CERTIFICATE

I, MG STRATU, the accounting officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**, hereby certify that the–

- ☐ The monthly budget statement
- ☐ **Quarterly report on the implementation of the budget and financial state of affairs of the municipality**
- ☐ Mid- year budget and performance assessment

for the quarter ended **30 September 2021**, has been prepared in accordance with the Municipal Finance Management Act (Act 56 of 2003) and regulations made under the Act.

Print Name _____

Accounting Officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**.

Signature _____

Date 6/10/2021



PERFORMANCE MANAGEMENT

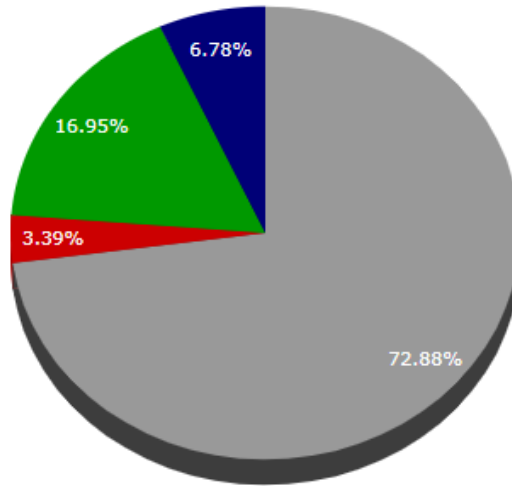
Quarter 1

July - September 2021

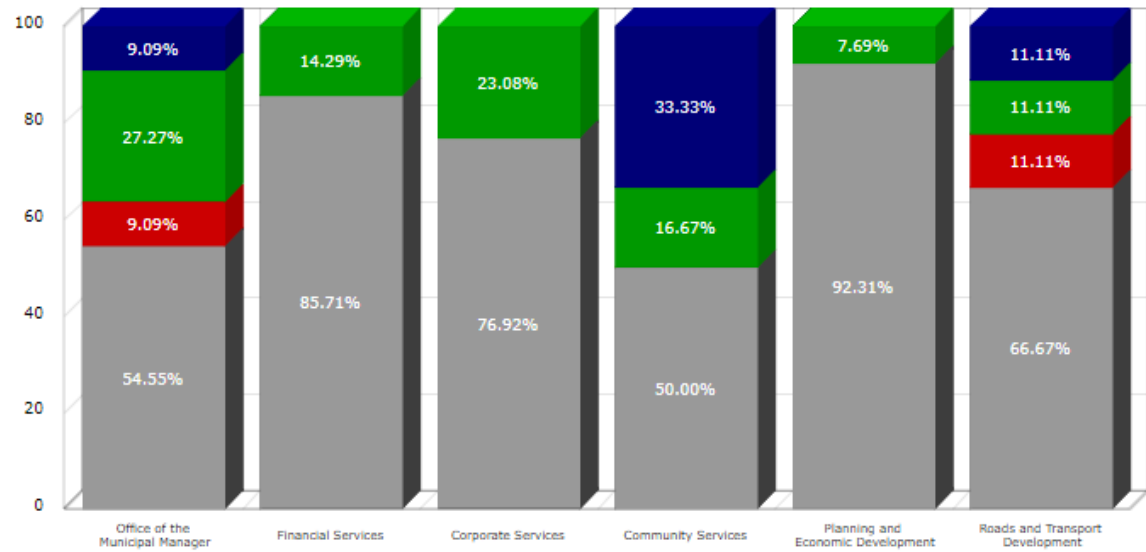
Top Layer KPI Report

Report drawn on 07 October 2021 at 07:30
for the months of Quarter ending September 2021 to Quarter ending September 2021.

Garden Route District Municipality



Responsible Directorate



	Garden Route District Municipality	Responsible Directorate						
		Office of the Municipal Manager	Financial Services	Corporate Services	Community Services	Planning and Economic Development	Roads and Transport Development	[Unspecified]
Not Yet Applicable	43 (72.88%)	6 (54.55%)	6 (85.71%)	10 (76.92%)	3 (50.00%)	12 (92.31%)	6 (66.67%)	-
Not Met	2 (3.39%)	1 (9.09%)	-	-	-	-	1 (11.11%)	-
Almost Met	-	-	-	-	-	-	-	-
Met	10 (16.95%)	3 (27.27%)	1 (14.29%)	3 (23.08%)	1 (16.67%)	1 (7.69%)	1 (11.11%)	-
Well Met	-	-	-	-	-	-	-	-
Extremely Well Met	4 (6.78%)	1 (9.09%)	-	-	2 (33.33%)	-	1 (11.11%)	-
Total:	59	11	7	13	6	13	9	-
	100%	18.64%	11.86%	22.03%	10.17%	22.03%	15.25%	-

Performance Key:

KPI not applicable = Target was already achieved in the quarters prior

KPI not Met = $0\% \leq \text{Actual/Target} \leq 74.9\%$

Almost Met = $75\% \leq \text{Actual/Target} \leq 99.99\%$

Met = 100% Actual meets Target

KPI Well Met = $100.001\% \leq \text{Actual/Target} \leq 149.9\%$

KPI Extremely Well Met = $150\,000\% \leq \text{Actual/Target}$

The detailed breakdown of the performance is recorded under Annexure A below:

Annexure A

OFFICE OF THE MUNICIPAL MANAGER											
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to Date	
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual	
TL1	Submit an OPCAR progress report to the MANCOM on a quarterly basis	Number of progress reports submitted to MANCOM quarterly	Good Governance	4	1	1	G	Not applicable	4	1	
TL2	Submit the Top layer SDBIP for 2022/23 for approval by the Mayor within 14 days after the budget has been approved	Top Layer SDBIP for 2022/23 submitted to the Mayor within 14 days after the budget has been approved	Good Governance	1	N/A	N/A	N/A	Not applicable	1	N/A	
TL3	Submit the draft the annual performance report for 2020/2021 and submit to the Auditor General by 31 August 2021	Annual performance report for 2020/21 drafted and submitted to the Auditor General by 31 August 2021	Good Governance	1	1	1	G	Not applicable	1	1	
TL4	Submit a monthly report on Individual Performance Management to MANCOM	Number of reports submitted	Good Governance	New KPI for 2021/2022	3	1	R	It was decided at Mancom to adjust the KPI and the Target to reflect a quarterly feedback report in order to run parallel with the quarterly organizational reviews. The request will serve at the new Council meeting after the elections and adjustment budget	12	1	
TL5	Review the organizational strategic risk register(top 10) and submit to Council by 31 May 2022	Reviewed organizational strategic risk register submitted to Council by 31 May 2022	Good Governance	1	N/A	N/A	N/A	Not applicable	1	N/A	
TL6	Review the Risk based audit plan (RBAP) for 2022/23and submit to the Audit Committee for consideration by 30 June 2022	RBAP for 2022/23 reviewed and submitted to the Audit Committee by 30 June 2022	Good Governance	1	N/A	N/A	N/A	Not applicable	1	N/A	

OFFICE OF THE MUNICIPAL MANAGER										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to Date
					Target	Actual	R	Corrective Measures/C omment	Target	Actual
TL7	Complete 90% of the Risk Based Audit Plan (RBAP) for the 2021/22 financial year by 30 June 2022 [(Number of audits and tasks completed for the period identified in the RBAP/ Number of audits and tasks identified in the RBAP) x 100]	% of the Risk Based Audit Plan completed by 30 June 2022	Good Governance	New KPI for 2021/2022	10.00%	21.00%	B	Not applicable	90%	21%
TL8	The percentage of the municipal capital budget spent on capital projects by 30 June 2022 [(Actual amount spent on capital projects /Total amount budgeted for capital projects) x 100]	% of capital budget spent by 30 June 2022	Financial Viability	95.29%	N/A	N/A	N/A	Not applicable	90%	N/A
TL9	Compile and submit the final Oversight Report for 2020/21 to Council by 31 March 2022	Final Oversight Report for 2020/21 submitted to Council by 31 March 2022	Good Governance	1	N/A	N/A	N/A	Not applicable	1	N/A
TL10	Submit the Draft Communication Transition Plan to MANCOM by 31 July 2021	Draft Communication Transition Plan submitted	Good Governance	New KPI for 2021/2022	1	1	G	Not applicable	1	1
TL11	Review the system of delegations and submit to Council by 28 February 2022	Reviewed systems of delegations submitted	Good Governance	New KPI for 2021/2022	N/A	N/A	N/A	Not applicable	1	N/A

COMMUNITY SERVICES											
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date	
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual	
TL12	Submit quarterly reports to the Community Services Portfolio Committee on the progress with regards to the Garden Route Food Pantry	Number of reports submitted	A Skilled workforce and Community	New KPI for 2021/22	1	1	G	N/A	4	1	
TL13	Appoint a service provider for the design and construction of a new fire station in Mossel Bay by 31 December 2021	Service provider appointed	Health and public safety	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A	
TL14	Appoint a service provider for the building, operating and construction of a regional landfill facility in Mossel Bay by 31 December 2021	Service provider appointed	Health and public safety	New KPI for 2021/22	N/A	1	B	Target is set for December	1	1	
TL15	Execute 2 emergency preparedness exercises and submit reports to the Portfolio Committee by 30 June 2022	Number of reports submitted by 30 June 2022	Health and public safety	New KPI for 2021/22	N/A	N/A	N/A	N/A	2	N/A	
TL16	Execute 4 emission testing (air quality) initiatives by 30 June 2022	Number of emission testing (air quality) initiatives executed by 30 June 2022	Health and public safety	New KPI for 2021/22	1	2	B	N/A	4	2	
TL17	Spend 90% of the budget for HAZMAT rescue and fire equipment by 30 June 2022 [(Actual expenditure on project/Budgeted amount for project) x 100]	% of budget spent	Health and public safety	New KPI for 2021/22	N/A	N/A	N/A	N/A	90%	N/A	

FINANCIAL SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL18	Financial viability measured in terms of the available cash to cover fixed operating expenditure by 30 June 2022 [(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft + Short Term Investment) / Monthly Fixed Operational Expenditure excluding(Depreciation, Amortization, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Number of months that available cash is sufficient to cover the monthly operating expenditure(Audit AFS)	Financial Viability	5.57	N/A	N/A	N/A	N/A	3	N/A
TL19	Submit the Long-Term Financial Plan to Council to address the financial sustainability of Garden Route District Municipality by 31 December 2021	Long Term Financial Plan submitted to Council by 31 December 2021	Financial Viability	1	N/A	N/A	N/A	N/A	1	N/A
TL20	Achieve a current ratio of 1.5 (Current assets : Current liabilities) by 30 June 2022	Number of times the Municipality can pay back its short term-liabilities with its short-term assets by 30 June 2022	Financial Viability	2.60	N/A	N/A	N/A	N/A	1.5	N/A
TL21	Financial viability measured in terms of the municipality's ability to meet its service debt obligations by 30 June 2022 [(Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / (Total Operating Revenue -	% of debt coverage	Financial Viability	0.49%	N/A	N/A	N/A	N/A	30%	N/A

FINANCIAL SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL22	Compilation of the Annual Financial Statements (AFS) for the 2020/21 financial year and submit to the Auditor-General (AG) by 31 August 2021	Compilation and submission of the AFS to the AG by 31 August 2021	Financial Viability	1	1	1	G	N/A	1	1
TL23	Review the SCM Policy to consider appropriate amendments to support the EPWP mandate and submit to Council by 31 May 2022	Annual review of the SCM policy submitted to Council by May 2022	A Skilled Workforce and Communities	1	N/A	N/A	N/A	N/A	1	N/A
TL24	Compile the Mid-year Financial Statements for the 2021/22 financial year and submit to APAC by 28 February 2022	Compilation and submission of the Mid-year Financial Statements to APAC by 28 February 2022	Financial Viability	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A

CORPORATE SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL25	Report quarterly to Council on the revision of the Human Resource Policies of the Organisation	Number of reports submitted to Council	Good Governance	7	1	1	G	N/A	4	1
TL26	Number of people from employment equity target groups that will be appointed in the three highest levels of management during the 2021/22 financial year in compliance with the municipality's approved employment equity plan (senior officials & managers, professionals, technicians and associate professionals)	Number of people appointed in the three highest levels of management in compliance with the municipality's approved employment equity plan (senior officials & managers, professionals, technicians and associate professionals)	A Skilled Workforce and Communities	2	0	0	G	Target must be adjusted	0	0
TL27	Spend 1% of personnel budget on training by 30 June 2022 [(Actual total training expenditure/total personnel budget) x 100]	% of the personnel budget spent on training by 30 June 2022	A Skilled Workforce and Communities	2.37%	N/A	N/A	N/A	N/A	1%	N/A
TL28	Limit vacancy rate to 10% of budgeted post by 30 June 2022 [(Number of funded posts vacant/number of funded posts) x 100]	% vacancy rate	A Skilled Workforce and Communities	7.61%	N/A	N/A	N/A	N/A	10%	N/A
TL29	Review the organisational structure and submit to Council by 30 June 2022	Organisational structure reviewed and submitted to Council by 30 June 2022	A Skilled Workforce and Communities	1	N/A	N/A	N/A	N/A	1	N/A

CORPORATE SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL30	Award 18 external bursaries to qualifying candidates by 31 March 2022	Number of external bursaries awarded by March 2022	A Skilled Workforce and Communities	22	N/A	N/A	N/A	N/A	18	N/A
TL31	Award 10 internal bursaries to qualifying candidates by 31 March 2022	Number of internal bursaries awarded by March 2022	A Skilled Workforce and Communities	New KPI for 2021/22	N/A	N/A	N/A	N/A	10	N/A
TL32	Create training opportunities for EPWP appointees by 30 June 2022	Number of training opportunities created for EPWP appointees by 30 June 2022	A Skilled Workforce and Communities	93	N/A	N/A	N/A	N/A	50	N/A
TL33	Submit a quarterly report to Council on the execution of council resolutions	Number of reports submitted to Council on a quarterly basis	Good Governance	New KPI for 2021/22	1	1	G	N/A	4	1
TL34	Spend 90% of the capital budget for ICT by 30 June 2022 [(Actual capital expenditure for ICT/Capital budgeted amount for ICT) x 100]	% of capital budget spent for ICT	Financial Viability	New KPI for 2021/22	N/A	N/A	N/A	N/A	90%	N/A
TL35	Develop a Deployment/Career Pathing/Staff Rationale Strategy and submit to Council by 30 June 2022	Deployment/Career Pathing/Staff Rationale Strategy submitted	A Skilled Workforce and Communities	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A

CORPORATE SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL36	Capture 95% of permanent employee records on the Electronic Records System by 31 December 2021 [(Number of permanent employee records captured on the Electronic Records System / Number of permanent employees) x 100]	% of permanent employees captured on the Electronic Records Systems	A Skilled Workforce and Communities	New KPI for 2021/22	N/A	N/A	N/A	N/A	95%	N/A
TL37	Develop a Gender Mainstreaming Action Plan and submit to Council by 30 June 2022	Number of actions plans submitted	A Skilled Workforce and Communities	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A

PLANNING AND ECONOMIC DEVELOPMENT										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL38	Create job opportunities through the Expanded Public Works Programme (EPWP) for the organisation by 30 June 2022	Number of job opportunities created through the Expanded Public Works Programme (EPWP) by 30 June 2022	Grow an Inclusive District Economy	512	N/A	N/A	N/A	N/A	297	N/A
TL39	Compile and submit the Final Annual Report 2020/21 to Council by 31 December 2021	Final Annual Report for 2020/21 submitted to Council by 31 December 2021	Good Governance	1	N/A	N/A	N/A	N/A	1	N/A
TL40	Submit an integrated progress report on the implementation of the Growth and Development Strategy to Council by 30 June 2022	Number of integrated progress reports submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL41	Attend the World Travel Market exhibition and submit a report to MANCOM by 31 May 2022	Report submitted to MANCOM by 31 May 2022	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A

PLANNING AND ECONOMIC DEVELOPMENT										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL42	Coordinate and attend the quarterly Garden Route Economic Cluster meetings	Number of meetings coordinated and attended	Good Governance	New KPI for 2021/22	1	1	G	N/A	4	1
TL43	Sign a Service Level Agreement with WESGRO Investment Promotion Unit to market the Garden Route Investment Prospectus by 30 November 2021	Signed Service Level Agreement	Grow an Inclusive District Economy	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL44	Sign a Service Level Agreement (SLA) with the Garden Route Film Commission by 30 November 2021	Signed Service Level Agreement	Grow an Inclusive District Economy	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL45	Review and align the Integrated Human Settlements Strategic Plan and submit to Council by 31 December 2021	the Integrated Human Settlements Strategic Plan submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL46	Submit a Project Initiation Document (PID) on the conceptual development framework and business plan for Social Housing and Finance Linked Individual Subsidy Programme (FLISP) to Council by 31 March 2022	Number of PID's submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	2	N/A
TL47	Complete and submit an application for "Accreditation Level 1" to Provincial Government by 30 June 2022	Application for "Accreditation Level 1" submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A

TL48	Develop and submit the new Integrated Development Plan (IDP) for the 2022-2027 period to Council by 31 May 2022	IDP submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
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PLANNING AND ECONOMIC DEVELOPMENT										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL49	Install a solar energy powered system in at least one of the Municipal Properties by 30 June 2022	Solar energy powered system installed	Promote sustainable environmental management and public safety	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL50	Submit a Turnaround Strategy for Municipal Resorts to Council by 31 December 2021	Turnaround Strategy for Municipal Resorts submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A

ROADS AND TRANSPORT SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL51	Job creation through the Roads Services by June 2022	Number of Jobs created by 30 June 2022	A Skilled Workforce and Communities	75	N/A	N/A	N/A	N/A	50	N/A
TL52	Spent 95% of the roads budget allocation by 30 June 2022 (Actual expenditure divided by approved allocation received)	% of the roads spent by 30 June 2022	Financial Viability	98%	N/A	18%	B	N/A	95%	18%
TL53	Reseal 27.84 km of roads by 30 June 2022	Number of km's of roads resealed	Bulk Infrastructure and Co-ordination	32.03	N/A	N/A	N/A	N/A	27.84	N/A
TL54	Regravel 30.38 km of roads by 30 June 2022	Number of km's of roads regavelled by 30 June 2022	Bulk Infrastructure and Co-ordination	18.80	N/A	N/A	N/A	N/A	30.38	N/A

ROADS AND TRANSPORT SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL55	Compile a business plan for the Rural Road Asset Management Systems (RRAMS) and submit to MANCOM by 30 June 2022	RRAMS business plan compiled and submit to MANCOM by 30 June 2022	Bulk Infrastructure and Co-ordination	1	N/A	N/A	N/A	N/A	1	N/A
TL56	Develop a complaints management system by 31 December 2021	Complaints management system developed	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL57	Submit a quarterly consolidated report on the progress of all projects to MANCOM	Number of reports submitted to MANCOM	Good Governance	New KPI for 2021/22	1	1	G	N/A	4	1
TL58	Submit a bi-annual report to Council on the replacement value of fleet vehicles	Number of reports submitted	Good Governance	2	N/A	N/A	N/A	N/A	1	N/A
TL59	Submit a quarterly progress report to MANCOM on issues raised in the "Roads to Recover Report"	Number of progress reports submitted	Good Governance	New KPI for 2021/22	1	0	R	Report will be submitted to Mancom during October 2021	4	0

[BACK TO AGENDA](#)

1. **INAUGURATION OF NEW COUNCILLORS: GARDEN ROUTE DISTRICT COUNCIL:
CMLLS L PIETERSE AND J HOOGBAARD / INHULDIGING VAN NUWE RAADSLEDE:
RDLE L PIETERSE EN J HOOGBAARD / UKUNGENISWA KOOCEBA EZIKHUNDLENI:
IBHUNGA LESITHILI SE GARDEN ROUTE: UCEBA L PIETERSE KUNYE J HOOGBAARD**

(4/2/9)

05 October 2021

REPORT FROM THE MUNICIPAL MANAGER (MG STRATU)

2. **PURPOSE OF THE REPORT**

To inform Council of the replacement of Councillors IT Mangaliso who ceased to hold office as a Councillor on the Garden Route District Council effective 08 September 2021 and Ald J Hartnick who ceased to hold office as a Councillor on the Garden Route District Council effective 27 September 2021.

3. **DELEGATED AUTHORITY**

Council

4. **EXECUTIVE SUMMARY**

Vacancies occurred on the Garden Route District Council as a result of the resignations of the African National Congress (ANC) Councillor, IT Mangaliso and the Democratic Alliance Councillor, Ald JL Hartnick. The IEC has since provided the Garden Route District Municipality with the names of Councillors who replace the two Councillors who have resigned.

5. **RECOMMENDATIONS**

- 5.1 That cognizance be taken of the notices from the IEC, dated 02 October 2021.

- 5.2 That the following Councillors be inaugurated as Councillors of the Garden Route District Council:
- 5.2.1 That Cllr. Lisby Pieterse, be inaugurated as a Councillor of the Garden Route District Council with effect from 02 October 2021.
- 5.2.2 That Cllr. Joebieth Hoogbaard, be inaugurated as a Councillor of the Garden Route District Council with effect from 02 October 2021.
- 5.3. That Cllrs. Lisby Pieterse and Joebieth Hoogbaard be requested to take the Oath of Office, as required in terms the Municipal Structures Act, 1998.

AANBEVELINGS

- 5.1 *Dat kennis geneem word van die kennisgewings van die OVK, gedateer 02 Oktober 2021.*
- 5.2 *Dat die volgende Raadslede ingesweer word as Raadslede van die Garden Route Distriksmunisipaliteit:*
- 5.2.1 *Dat Rdl. Lisby Pieterse, met ingang van 02 Oktober 2021 as Raadslid van die Gardenroute Distriksmunisipaliteit ingehuldig word.*
- 5.2.2 *Dat Rdl. Joebieth Hoogbaard, met ingang van 02 Oktober 2021 as Raadslid van die Gardenroute Distriksmunisipaliteit ingehuldig word.*
- 5.3 *Dat Rdle. L Pieters en J Hoogbaard, versoek word om 'n eed van die kantoor te neem, soos vereis ingevolge die Wet op Munisipale Strukture, 1998.*

IZINDULULO

- 5.1 Sesokuba kuthathelwe ingqalelo isaziso se IEC, sangomhla wama 02 KweyeDwarha 2021.

5.2 Sesokuba abaCeba balandelayo bangeniswe kwizikhundla zokuba gooCeba beBhunga Lesithili se Garden Route:

5.2.1 Sesokuba uCeba. Lisby Pieterse, angeniswe kwisi khundla sokuba nguCeba weBhunga loMasipala Wesithili se Garden Route ukususela ngomhla wama 02 KweyeDwarha 2021.

5.2.2 Sesokuba uCeba. Joebieth Hoogbaard, angeniswe kwisi khundla sokuba nguCeba weBhunga loMasipala Wesithili se Garden Route ukususela ngomhla wama 02 KweyeDwarha 2021.

5.3 Sesokuba uCeba. L Pieterse kunye J Hoogbaard, acewe ukuba athathe Isifungo se Ofisi njengoko kufunwa yi Municipal Structures Act, 1998.

6. DISCUSSION / CONTENTS

6.1 Background

Two vacancies have occurred on the Garden Route District Council as a result of the resignations of the African National Congress (ANC) Councillor, Cllr. IT Mangaliso and the Democratic Alliance (DA) Councillor, Ald JL Hartnick.

Item 11(1)(a) of Schedule 2 of the Municipal Structures Act, 1998 Act 117 of 1998, provides as follows;

“11 Filling of vacancies

(1)(a) If a Councillor elected from a party list ceases to hold office, the chief electoral officer, must subject to item 13, declare in writing the person whose name is on top of the applicable party list to be elected in the vacancy.”

Item 13 of the said Act reads as follows;

“13 Filling of vacancies and changing the order

(1) A party may supplement, change or increase its list at any time, provided that if a Councillor elected according to a party list, ceases to hold office, the party concerned may supplement, change or increase its list by not later than 21 days after the Councillor has ceased to hold

office. The vacancy must be filled as soon as the party in question has supplemented, changed or increased its list, but not later than 14 days expiry of the 21-day period."

The Provincial Independent Electronic Commission was informed of the vacancies as prescribed by item 11 of Schedule 2 of the Municipal Structures Act, Act 117 of 1998.

The IEC has advised Council that Cllr. L Pieterse (ID No 571220 0146 087) being the Councillor for the African National Congress (ANC) and Cllr J Hoogbaard (ID No 771203 5085 086) being a Councillor for the Democratic Alliance (DA), has been declared elected to the Garden Route District Council with effect from 02 October 2021. A copy of the notice from the IEC is attached as **Annexure A**.

6.2 Financial Implications

As per the notice on the determination for upper limits for Councillors.

6.3 Relevant legislation

Schedule 2 of the Local Government Municipal Structures Act, 1998 (Act 117 of 1998).

6.4 Staff Implications

None

6.5 Previous / Relevant Council Resolutions:

There are no previous or relevant Council resolutions related to this matter.

6.6 Risk Implications

There are no foreseen risks associated with the proposed decision for Council to not implement the Directions.



SOUTH AFRICA

Memorandum

To: The Municipal Manager: Garden Route District Municipality

From: B Heuvel

CC: G Abrahams; M Hendrickse; D Marco; B Mbeleni; K Tshoke
The Municipal Manager: WC042 – Hessequa Local Municipality

Date: 02 October 2021

Re: Replacement of African National Congress (ANC) Councillor to District Council: WC042 – Hessequa Local Municipality to DC04 – Garden Route District Council

☐ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply ☐ Please Recycle

Please note that **Lisby Pieterse, ID No. 571220 0146 087**, being the councillor for the **African National Congress (ANC)** in **Hessequa Local Municipality**, has been declared elected to the **Garden Route District Council**, as prescribed in item 23 of Schedule 2 of the Municipal Structures Act, 1998 (Act. No. 117 of 1998).

Sincerely

B Heuvel
Manager: Voter Registration and Party Liaison

Electoral Commission

Ensuring Free and Fair Elections

Commissioners: Mr V.G. Mashinini (Chairperson) | Ms J.Y. Love (Vice-Chairperson) | Dr N.P. Masuku | Mr M. Moepya | Judge D. Pillay
Office: P.O. Box 4003, Harare, Zimbabwe. Tel: +263 22 222 2222 | Fax: +263 22 222 2223 | Email: info@ec.gov.za

To: The Municipal Manager: Garden Route District Municipality

From: B Heuvel

CC: G Abrahams; M Hendrickse; D Marco; B Mbeleni; K Tshoke

Date: 02 October 2021

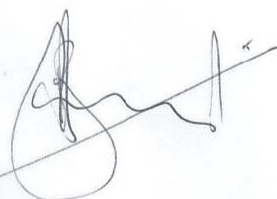
Re: **Replacement of Democratic Alliance (DA) PR Councillor Hartnick: DC4 – Garden Route District Council**

☐ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply ☐ Please Recycle

Please be advised that **Jobieth Hoogbaard, ID No. 771203 5085 086**, being the candidate at the top of the party list for the **Democratic Alliance (DA)** has been declared elected to **Garden Route District Council**, as prescribed in item 11 of Schedule 2 of the Municipal Structures Act, 1998 (Act. No. 117 of 1998).

Councillor **Hoogbaard** replaces **Jennifer Lorraine Hartnick, ID No. 521016 0128 088**, who ceased to hold office of Councillor in the District Council.

Sincerely



B Heuvel
Manager: Voter Registration & Party Liaison

Electoral Commission

Ensuring Free and Fair Elections

Commissioners: Mr V.G. Mashinini (Chairperson) | Ms J.Y. Love (Vice-Chairperson) | Dr N.P. Masuku | Mr M. Moepya | Judge D. Pillay
National Office: Election House, Riverside Office Park, 1800 University Avenue, Centurion 0157 | P.O. Box 5410, Centurion 0046

BACK TO AGENDA

1. **REPORT RELATING TO THE FRAUD CASE OPENED AGAINST TWO (2) GARDEN ROUTE DISTRICT MUNICIPAL OFFICIALS AND A COMPANY BY THE NAME OF DENSE SEAL (PTY) LTD / VERSLAG IN VERBAND MET DIE DIEFSTAL SAAK WAT OOP GEMAAK IS TEEN TWEE (2) AMPTENARE VAN DIE GARDEN ROUTE DISTRIKSMUNISIPALITEIT EN 'N MAATSKAPPY BY NAME DENSE SEAL (EDMS) BPK / INGXELO NGETYALA LOKUHLISWA NGOMLENGE KWEMALI NGABASEBENZI ABABINI BOMASIPALA WESITHILI SE GARDEN ROUTE KUNYE NENKAMPANI EYAZIWA NJENGE DENSE SEAL (PTY) LTD**

08 OCTOBER 2021

REFER REPOR FROM THE MUNICIPAL MANAGER (MG STRATU)

2 PURPOSE

To inform Council of the fraud case opened at the South African Police Services (SAPS) on Friday, 01 October 2021, against two (2) municipal employees and a company by the name of Dense Seal (Pty) Ltd.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

5. RECOMMENDATIONS

1. That Council takes note of the fraud case opened against the Service Provider and two (2) officials.
2. That Council takes note of the suspension of the two (2) officials and the proposed date for the Disciplinary Hearing.

AANBEVELINGS

1. *Dat die Raad kennis neem van die bedrog saak wat oopgemaak is teen die Diensverskaffer en die twee (2) amptenare.*
2. *Dat die Raad kennis neem van die skorsing van die twee (2) amptenare en die voorgestelde datum vir die Displinêre verhoor.*

ISINDULULO

1. Sesokuba iBhunga lithathele ingqalelo ityala elivulwe ngaku Mnikexeli Wenkonzo kunye nabasebenzi ababini.
2. Sesokuba iBhunga lithathele ingqalelo ukunaunyanyiswa emsebenzini kwaba basebenzi babini kunye nosuku olubekiweyo Lokuchophela Inkqubo Yezoluleko.

6. DISCUSSION / CONTENTS

6.1. Background

Garden Route District Municipality entered into a Service Level Agreement with Dense Seal (Pty) Ltd on 16 September 2020 after following a tender process to supply, deliver and off-load prefabricated cold premix (Tender No R/18/19-20) for a period of three (3) years.

On 14 May 2021 an order was placed by Ms. Simile Mqota, the Deputy Manager in the Roads Department for 11 265 premix bags (30 kg) and 1 024 slurry bags to the value of R747 253,27 (VAT inclusive). Ms. Mqota was at all times assisted by Ms. Beaunita Fortein who is a data capturer in the department responsible for capturing and processing of financial documents. In the terms of the order Dense Seal (Pty) Ltd was expected to deliver the quantities as contained in the order after which payment processes would ensue. The Service Provider presented a delivery note on 28 June 2021 which delivery note was accompanied by an invoice for the payment of goods purportedly received. At the time of presentation of the delivery note and invoice only 900 items had been delivered.

The company presented a fraudulent delivery note and invoice that purported to suggest that the full amount of items as per the order had been delivered and were therefore due and payable whilst in reality no such delivery had taken place. Ms. Simile Mqota, the Deputy Manager responsible for the project working with Ms. Fortein duly received the delivery note and invoice, processed a goods receipt voucher and submitted the documents for payment by the finance department.

At all times Ms. Mqota and Ms Fortein were aware that the goods purported to have been delivered and for which an invoice was submitted were not delivered. However, they proceeded to process the documents and confirmed that they had received the items when they did not.

At the time the delivery note and invoice were presented the Service Provider was aware that the full delivery was not received and that a substantial number of items were still outstanding. Due to another matter for which both Ms. Mqota and Ms. Fortein were suspended, Mr. Andile Qoma was appointed to act as Deputy Manager in the absence of Ms. Mqota on 30 June 2021. It is during the acting of Mr. Qoma that the whole fraud was discovered and reported to management.

Mr Qoma whilst doing his normal duties including document assessments and verification noted that the goods were not received in full as claimed in the submitted and processed documents. Upon an enquiry to the Service Provider about the discrepancies in the information, the Service Provider informed him that the goods were not yet delivered and that he had an arrangement with Ms. Mqota.

The Service Provider accepted the order, knowing that they did not have the capacity to deliver on the order, concocted a fraudulent scheme with Ms. Mqota in terms of which the Service Provider would present a delivery note and invoice to the municipality. The invoice would then be GRV'd as if legit and payment would be processed and payment made to the Service Provider for the full amount as if they had performed in terms of the SLA and the order. The Service Provider, however, gave Ms Mqota an invoice and delivery note for the full amount of goods delivered, which was not the case. Ms Mqota deliberately requested a delivery note for the full amount of goods received that she signed on 28 June 2021 in order for her to process payment to the Service Provider.

On receipt of the report, the Municipal Manager immediately instructed that further charges be put on both Ms. Mqota and Ms. Fortein for fraud and corruption and that a criminal case be considered against the two employees and the Service Provider.

On 29 September 2021, a letter was submitted to the Service Provider to refund the Municipality the amount of R450 731,52 by close of business that day. The Service Provider subsequently requested a meeting, which took place on Thursday, 30 September 2021. At the meeting of 30 September 2021, the Service Provider was informed of the amount he'd received, he acknowledged that he did not deliver all the bags as per the order, yet he received full payment. The Service Provider was then informed to pay the full outstanding amount (R450 731,52) by close of business on 01 October 2021, failure which legal action will be instituted against him. The Service Provider was also informed that upon becoming aware of possible fraud, there is an obligation on the Accounting Officer to report the matter to SAPS and the Auditor-General (AG). The contract with the Service Provider will also be cancelled as clause 11.3 of the Service Level Agreement states that the Municipality will be entitled to terminate the contract if the Service Provider commits a fraudulent or dishonest act.

On 1 October 2021, a case of fraud was opened against the two (2) officials as well as the Service Provider and we are awaiting the case number. Whilst at the Charge Office at SAPS on 1 October 2021, the Service Provider paid the full outstanding amount (R450 731,52) into the bank account of the Municipality.

The two (2) officials are still under suspension for another matter. These charges will also be added to their charge sheets and the proposed date for the Disciplinary Hearing has been set for 19 October 2021.

6.2 Discussion

Please refer to the background

6.3 Financial Implications

None

6.4 Legal Implications

Disciplinary action against the officials / fraud case

6.5 Staff Implications

None

6.6 Previous / Relevant Council Resolutions:

None

BACK TO AGENDA