

COUNCIL

13 OCTOBER 2021

1. **REPORT: SECTION 52 – RESPONSIBILITIES OF MAYOR / VERSLAG: ARTIKEL 52
VERANTWOORDELIKHEDE VAN DIE BURGEMEESTER / INGXELO: U MHLATHI 52 - UXANDUVA
LUKA SODOLOPHU**

(6/18/7)

07 October 2021

REPORT FROM THE EXECUTIVE MAYOR (M BOOYSEN)

2. PURPOSE OF THE REPORT

The report is tabled to Council in terms of Section 52(d) as required in terms of the Municipal Finance Management Act 56 of 2003.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

According to the MFMA Section 52 the Mayor of a municipality must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

5. RECOMMENDATION

- 5.1.1 That Council notes the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the quarter ending 30 September 2021.

AANBEVELING

5.2.1 *Dat die Raad kennis neem van die kwartaalverslag rakende die implementering van die begroting en die finansiële posisie van die munisipaliteit vir die jaar tot datum en die kwartaal geëindig 30 September 2021.*

ISINDULULO

5.3.1 Sesokuba iBhunga lithathele ingqalelo ingxelo ngokumiselwa kolwabiwo-mali kunye nemicimbi yezemali zomasipala zonyaka uzakuthi ga ngoku kunye nexesha eliphela ngomhla 30 KweyeSILIMELE 2021.

6. DISCUSSION / CONTENTS

6.1 BACKGROUND

Section 52 of the Municipal Finance Management Act 2003 (No.56) (MFMA) requires the Mayor to report to Council on the financial affairs of the municipality.

Section 52 (d)

The mayor of a municipality –

Must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality

6.3 FINANCIAL IMPLICATIONS

As contained in the attached report.

6.4 LEGAL IMPLICATIONS

The following legislation applies:

- Municipal Finance Management Act, No 56 of 2003, section 52
- Municipal Budget and Reporting Regulations, 17 April 2009

6.5 STAFF IMPLICATION

None

6.6 PREVIOUS / RELEVANT COUNCIL RESOLUTIONS:

There are no previous or relevant Council resolutions related to this matter.

6.7 RISK IMPLICATIONS

There are no foreseen risks

ANNEXURE

Section 52 Report



SECTION 52

**QUARTERLY FINANCIAL
MANAGEMENT REPORT –**

Q1 ended 30 SEPTEMBER 2021

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Glossary

Annual Budget – Prescribed in section 16 of the MFMA - the formal means by which a Municipality approve official budget for the next three years.

Adjustment Budget – Prescribed in section 28 of the MFMA – the formal means by which a Municipality may revised its annual budget during the year.

Allocations (Transfers – see DORA) – Money received from Provincial or National Government.

Budget Related Policy (ies) – Policies of a Municipality affecting or affected by the budget, examples include Tariff Policy, Rates Policy, Credit Control and Debt Collection Policies.

Capital Expenditure - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet and must be included in the asset register.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality. Payments do not always coincide with budgeted expenditure timings - for example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government (see Allocations / Transfers).

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

Fruitless and Wasteful Expenditure – Expenditure that was made in vain and would/should have been avoided had reasonable care been exercised.

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

GRAP – Generally Recognised Accounting Practice. The new standard for municipal accounting.

IDP – Integrated Development Plan. The main strategic planning document of the Municipality

MBRR – Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations dated April 2009.

MFMA – The Municipal Finance Management Act – Act No. 56 of 2003. The principle piece of legislation relating to municipal financial management.

MSCOA – Municipal Standard Chart of Account

MTREF – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years' budget allocations. Also includes details of the previous and current years' financial position.

Operating Expenditure – The day-to-day expenses of the Municipality such as salaries and wages.

Rates – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the Rand.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budgeted estimates.

Strategic Objectives – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

Unauthorised Expenditure – Generally, spending without, or in excess of, an Approved Budget.

Virement – A transfer of funds.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided. In Garden Route District this means the different GFS classification the budget is divided.

Legislative Framework

This report has been prepared in terms of the following enabling legislation:

The Municipal Finance Management Act – Act No. 56 of 2003

- Section 52: Quarterly budget statements

Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations

PART 1 – IN-YEAR REPORT

SECTION 1 – MAYORAL FOREWORD

Honourable Speaker, leaders of the opposition, honourable members of the Garden Route District Council on both sides of the house, the Municipal Manager and his Executive Management Team, staff members, members of the media, interest groups and the citizens of the Garden Route District, I would like to express a hearty warm welcome to you all.

Before we go to the figures of the first quarter of the 2021/22 financial year, herewith an overview of the 1st Quarter's events:

On 29 September 2021, the Council of GRDM held its last normal Council meeting for the 2016/2017 – 2021/2022 term. I believe we have much to be proud of when looking back at what this Council has achieved over the past 5 years. We have made great strides in effecting the vision we set out to achieve - to make this district the leading, enabling and inclusive district, characterised by equitable and sustainable development, high quality of life and equal opportunities for all.

The 1st Quarter saw the peak and fall of the third wave of the COVID 19 pandemic. Our thoughts and deepest condolences go out to all the families in the district and country that has been affected by COVID-19 and who has lost loved ones. We are doing as much as we can to promote the roll-out of vaccines and vaccination sites in the district in order to save lives of people in our communities. I trust that the public will continue to turn out in big numbers to get vaccinated. I also urge the public to help stop the spread of misinformation, fear and fake news about vaccines. To this end, I want to again state some facts about COVID-19 vaccines:

- COVID-19 vaccines are tested rigorously and are proven to be safe and effective.
- If you are an adult with an underlying medical condition or illness, you have a greater risk of severe COVID-19 and should get the vaccine to protect you.
- It gives protection against severe COVID-19 symptoms and COVID-19 related deaths.
- It cannot give you COVID-19 as it does not contain any live virus.
- It cannot change your DNA.
- No COVID-19 vaccine contains animal products or eggs. The vaccines are suitable for vegans and are halal. The rubber stoppers of the vaccine vials do not contain latex.

More vaccines will result in more vaccination sites and a need for additional administrative personnel. For this reason and due to a request received from the Provincial Department of

Health, the Garden Route District Municipality (GRDM) recently appointed unemployed youth to assist nurses at the vaccination sites. The project is an initiative of the Executive Mayor, Alderman Memory Booysen, and is managed by the GRDM Expanded Public Works Programme (EPWP). These administrative assistants are placed at the following sites: Alma CDC, Mossel Bay Town Hall, D'Almeida Hall, Wolwedans Community Hall, Groot Brak, Knysna CDC, Knysna Town Hall, Knysna Town Hall, Plett Town Clinic, Kwanokuthula CDC, Thembaletu CDC, Pacaltsdorp Clinic, George Hospital, George Central Clinic, Harry Comay Hospital, Riversdale Civic Centrum, Riversdale Civic Centrum, Still Bay Civic Centre, Toekomsrust Community Hall and Toekomsrust Community Hall. They effectively started with their duties on 1 August 2021. and focus on the administrative responsibilities to relieve nurses to focus primarily on their core function.

Environmental Health Practitioners remain active in the communities we serve. In honour of the legacy of the late former President Nelson Mandela, Environmental Health Practitioners (EHPs) of the Garden Route District Municipality's (GRDM) George Office, in collaboration with the Western Cape Government Department of Health (WCDOH), devoted 67 minutes of their time to educate visitors at the Blanco Clinic for Madiba Day. To demonstrate their commitment and dedication to protecting public health during the current Covid-19 pandemic, these men and women conducted health & hygiene education and awareness sessions for the patients visiting the clinic.

On the waste management front, GRDM, in partnership with the Western Cape Department of Environmental Affairs and Development Planning, Western Cape Economic Development Partnership and Climate Neutral Group, concluded a very successful Waste and Biomass Beneficiation Conference on 12 August 2021. During the Conference, it was evident that there is an appetite for developing waste and biomass beneficiation solutions and how it can benefit the Garden Route to form part of a new drive to go green with a selection of technologies. These technologies include alien invasive plants (AIPs) and general waste as a resource. Some applications discussed during the Conference included the manufacturing of syngas or ethanol, to produce Black Pellets or carbon-rich material produced during a pyrolysis process for agricultural use, generating energy (electricity) and many other applications.

The GRDM and its partners are keenly looking forward to taking the next steps forward to find solutions to minimise waste and maximise value.

These figures are presented in terms of Section 52 of the MFMA. The information is presented for the 1st Quarter ending 30 September 2021.

Herewith an executive summary of the performance of the Council for the 1st Quarter ending 30 September 2021. The actual and budgeted figures reported, include the Roads Operational Budget.

Revenue by source

The total revenue received by source for the 1st quarter amounts to **R131,376,488**, against an adjusted budget of **R426,259,313**. This represents **31%** recording of revenue for the first quarter, this was above the expected performance of 25% for the first quarter; 56% of the revenue received for the first quarter related to Transfers and Subsidies revenue, which includes the first instalment of the Equitable Share, and 41% of the revenue related to the Roads Agency function. The other revenue received derived from interest on investments, fire services revenue, health services revenue and resorts revenue.

Operating Expenditure by source

For the 1st quarter of the financial year the municipality recorded expenditure performance of **R89,115,255** against an adjusted budget of **R433,331,265**, representing **21%** of expenditure for the first quarter, this is a little below the expected performance of 25% for the quarter, the deviation of 4% is as a result of the national lockdown due to the COVID-19 pandemic e.g. travel are limited to a minimum and other means of communications for example zoom meetings are used to conduct meetings, etc., and due to non-cash items (e.g. impairment and post-retirement benefits) that is only accounted for at year-end.

The salary related expenditure for the first quarter was **R61,105,652** to an adjusted budget of **R261,471,902** (which includes contributions to post retirement benefits), representing **23%** spending of the budget for the first quarter, which is in line with expected performance of 25% for the quarter.

The councillor remuneration expenditure for the first quarter amounted to **R2,636,109** to an adjusted budget of **R13,360,009**, representing **20%** of the budget.

Spending on contracted services was **R3,773,107** in the first quarter representing **11%** spending of an adjusted budget of **R33,471,658** for the quarter. This was not in line with the expected performance of 25% for the quarter due to the start of the financial year and procurement processes that still needs to be concluded before expenditure is incurred.

The expenditure in respect of the roads agency function is integrated in the financial system and is reported as a department of the GRDM financial system from the 1st of July 2020.

Spending on other expenditure was **R14,683,523** in the first quarter representing **24%** spending of an adjusted budget of **R61,489,255** (including Roads Budget) for the quarter, this was in line with the expected performance of 25% for the quarter.

Capital Expenditure

The adjusted capital budget for the financial year amounts to **R76,572,524**. For the first quarter, capital expenditure was **R116,837**, representing **0.15%** of the budget. The procurement processes of the major capital projects have not concluded yet during the first quarter, **R593,781** orders were issued during the month of 30 September 2021. It is expected that the capital spending will improve in the next quarter once procurement processes have been concluded, with the bulk of the expenditure to be incurred only in the third and fourth quarters as the construction of the regional waste management facility and new fire station is performed. Procurement processes for these projects are in line with planned time tables.

Refer to detailed capital expenditure performance on page **39**.

SECTION 2 – RESOLUTIONS

Municipal Financial Management Act, 56 of 2003 - SECTION 52: General responsibilities of the Mayor

This is the resolution being presented to Council in the quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required in terms of section 52 of the Municipal Finance Management Act 56 of 2003.

RECOMMENDATION:

That Council takes note of the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the quarter ending 30 September 2021.

SECTION 3 – EXECUTIVE SUMMARY

3.1 Introduction

These figures are presented in terms of section 52(d) of the MFMA. The information is presented for the 1st quarter ending 30 September 2021.

3.2 Consolidated performance

3.2.1 Against annual budget (adjusted)

The actual and budgeted figures reported, includes the Roads function.

Revenue by source

The total revenue received by source for the 1st quarter amounts to **R131,376,488**, against an adjusted budget of **R426,259,313**. This represents **31%** recording of revenue for the first quarter, this was above the expected performance of 25% for the first quarter; 56% of the revenue received for the first quarter related to Transfers and Subsidies revenue, which includes the first instalment of the Equitable Share, and 41% of the revenue related to the Roads Agency function. The other revenue received derived from interest on investments, fire services revenue, health services revenue and resorts revenue.

Operating Expenditure by type

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3.3 Material variances from SDBIP

Attached to this report as Annexure is the SDBIP report for the 1st quarter ending 30 September 2021.

Management of the SDBIP and achievement of actuals against KPI target are done via the Performance Management Section situated in the Office of the Municipal Manager.

3.4 Conclusion

Detailed analysis of the municipal performance for the 1st quarter ending 30 September 2021 will be presented under the different sections of the report. More information regarding the municipal performance and explanations will be provided below.

SECTION 4 – IN-YEAR BUDGET STATEMENT TABLES

4.1 Monthly budget statement

4.1.1 Table C1: S71 Monthly Budget Statement Summary

DC4 Garden Route - Table C1 Monthly Budget Statement Summary - Q1 First Quarter

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	12 091	8 500	8 500	442	914	2 125	(1 211)	-57%	8 500
Transfers and subsidies	34 252	187 375	192 940	-	73 108	48 235	24 873	52%	192 940
Other own revenue	356 179	224 819	224 819	12 643	57 301	56 205	1 096	2%	224 819
Total Revenue (excluding capital transfers and contributions)	402 522	420 694	426 259	13 086	131 323	106 565	24 758	23%	426 259
Employee costs	247 659	260 917	261 472	20 573	61 106	65 368	(4 262)	-7%	261 472
Remuneration of Councillors	13 360	13 360	13 360	841	2 636	3 340	(704)	-21%	13 360
Depreciation & asset impairment	4 987	4 852	4 852	348	1 032	1 213	(181)	-15%	4 852
Finance charges	70	70	70	-	-	18	(18)	-100%	70
Inventory consumed and bulk purchases	51 360	57 894	54 699	2 429	5 544	13 675	(8 131)	-59%	54 699
Transfers and subsidies	1 851	2 375	2 418	242	242	604	(362)	-60%	2 418
Other expenditure	96 908	88 698	96 461	8 281	18 555	24 115	(5 560)	-23%	96 461
Total Expenditure	416 194	428 166	433 331	32 714	89 115	108 333	(19 218)	-18%	433 331
Surplus/(Deficit)	(13 672)	(7 472)	(7 072)	(19 628)	42 208	(1 768)	43 976	-2487%	(7 072)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	-	-	-	54	54	-	54	#DIV/0!	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	(13 672)	(7 472)	(7 072)	(19 574)	42 262	(1 768)	44 030	-2490%	(7 072)
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	(13 672)	(7 472)	(7 072)	(19 574)	42 262	(1 768)	44 030	-2490%	(7 072)
Capital expenditure & funds sources									
Capital expenditure	14 096	76 173	76 573	106	117	19 143	(19 026)	-99%	76 573
Capital transfers recognised	4 161	-	400	-	-	100	(100)	-100%	400
Borrowing	-	60 000	60 000	-	-	15 000	(15 000)	-100%	60 000
Internally generated funds	9 935	16 173	16 173	106	117	4 043	(3 926)	-97%	16 173
Total sources of capital funds	14 096	76 173	76 573	106	117	19 143	(19 026)	-99%	76 573
Financial position									
Total current assets	173 685	195 152	195 152		267 573				195 152
Total non current assets	314 316	334 418	334 818		288 276				334 418
Total current liabilities	37 449	65 748	65 748		74 876				65 748
Total non current liabilities	144 852	195 506	195 506		136 817				195 506
Community wealth/Equity	305 700	268 316	268 716		344 156				268 316
Cash flows									
Net cash from (used) operating	(11 114)	(7 472)	(7 072)	(19 574)	42 262	34 343	(7 919)	-23%	(7 072)
Net cash from (used) investing	366	(76 173)	(76 573)	(66 372)	(66 382)	(19 143)	47 239	-247%	(76 573)
Net cash from (used) financing	-	60 000	60 000	-	-	15 000	15 000	100%	60 000
Cash/cash equivalents at the month/year end	159 020	164 643	164 643	-	187 583	218 487	30 904	14%	188 060
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	193	440	346	1 428	331	707	4 605	31 136	39 185
Creditors Age Analysis									
Total Creditors	809	522	-	2 141	28	11	(0)	45	3 555

4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

DC4 Garden Route - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q1 First Quarter

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		230 331	236 045	241 611	2 348	80 060	60 403	19 657	33%	241 611
Executive and council		230 104	234 304	239 869	2 348	79 995	59 967	20 028	33%	239 869
Finance and administration		228	1 741	1 741	-	65	435	(371)	-85%	1 741
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		6 606	5 812	5 812	342	692	1 453	(761)	-52%	5 812
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		6 256	5 422	5 422	320	626	1 356	(729)	-54%	5 422
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		350	390	390	22	65	98	(32)	-33%	390
<i>Economic and environmental services</i>		165 584	178 836	178 836	10 449	50 625	44 709	5 916	13%	178 836
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		165 473	178 718	178 718	10 439	50 602	44 680	5 922	13%	178 718
Environmental protection		111	118	118	10	23	29	(6)	-20%	118
<i>Trading services</i>		-	-	-	-	-	-	-	-	-
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	402 522	420 694	426 259	13 139	131 376	106 565	24 812	23%	426 259
Expenditure - Functional										
<i>Governance and administration</i>		135 527	138 000	140 792	10 515	29 060	35 198	(6 138)	-17%	140 792
Executive and council		52 858	50 582	53 332	3 542	8 050	13 333	(5 283)	-40%	53 332
Finance and administration		79 953	84 933	84 976	6 744	20 355	21 244	(889)	-4%	84 976
Internal audit		2 715	2 485	2 485	229	656	621	34	6%	2 485
<i>Community and public safety</i>		88 563	80 872	80 899	6 646	19 250	20 225	(975)	-5%	80 899
Community and social services		14 616	7 804	7 831	657	2 787	1 958	829	42%	7 831
Sport and recreation		12 639	12 512	12 512	878	2 390	3 128	(738)	-24%	12 512
Public safety		26 761	25 100	25 100	2 032	5 680	6 275	(595)	-9%	25 100
Housing		-	-	-	-	-	-	-	-	-
Health		34 547	35 456	35 456	3 079	8 393	8 864	(471)	-5%	35 456
<i>Economic and environmental services</i>		182 370	203 424	205 770	14 931	39 456	51 442	(11 987)	-23%	205 770
Planning and development		9 706	19 390	20 019	1 338	3 073	5 005	(1 932)	-39%	20 019
Road transport		169 326	180 758	182 474	13 346	35 674	45 619	(9 944)	-22%	182 474
Environmental protection		3 339	3 277	3 277	247	708	819	(111)	-14%	3 277
<i>Trading services</i>		6 612	3 209	3 209	254	727	802	(75)	-9%	3 209
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		6 612	3 209	3 209	254	727	802	(75)	-9%	3 209
<i>Other</i>		3 121	2 661	2 661	367	622	665	(43)	-7%	2 661
Total Expenditure - Functional	3	416 194	428 166	433 331	32 714	89 115	108 333	(19 218)	-18%	433 331
Surplus/ (Deficit) for the year		(13 672)	(7 472)	(7 072)	(19 574)	42 262	(1 768)	44 030	-2490%	(7 072)

This table reflects the operating budget (Financial Performance) in the standard classifications that is the Government Finance Statistics Functions and Sub-function. The main functions are Governance and Administration, Community and Public Safety, Economic and Environmental Services and Trading services.

Operating Revenue:

Table C2 reflects the financial performance per Standard Classification and shows that most of the municipal funds are received under the Executive and Council classification and the roads transport for the roads function performed on behalf of Province Government. This is because the municipality budget most of its income under the Governance and administration function of the Government Financial Statistics (GFS) classification.

The total revenue received by source for the 1st quarter amounts to **R131,376,488**, against an adjusted budget of **R426,259,313**. This represents **31%** recording of revenue for the first quarter, this was above the expected performance of 25% for the first quarter; 56% of the revenue received for the first quarter related to Transfers and Subsidies revenue, which includes the first instalment of the Equitable Share, and 41% of the revenue related to the Roads Agency function. The other revenue received derived from interest on investments, fire services revenue, health services revenue and resorts revenue.

Operating Expenditure

The total operating expenditure for the 1st quarter amounts to **R89,115,255** against an adjusted budget of **R433,331,265**, representing **21%** of expenditure for the first quarter ending 30 September 2021.

More details regarding the operational expenditures are included in the report below under expenditure by type.

In Table C3, Financial Performance is reported by municipal vote:

4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

DC4 Garden Route - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q1 First Quarter

Vote Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote										
Vote 1 - Executive and Council	1	230 104	234 304	239 869	2 348	79 995	59 967	20 028	33,4%	239 869
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		228	1 741	1 741	-	65	435	(371)	-85,1%	1 741
Vote 4 - Planning and Development		-	-	-	-	-	-	-	-	-
Vote 5 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 6 - Health		350	390	390	22	65	98	(32)	-33,1%	390
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		6 256	5 422	5 422	320	626	1 356	(729)	-53,8%	5 422
Vote 9 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 10 - Roads Transport		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		111	118	118	10	23	29	(6)	-20,3%	118
Vote 14 - Roads Agency Function		165 473	178 718	178 718	10 439	50 602	44 680	5 922	13,3%	178 718
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	402 522	420 694	426 259	13 139	131 376	106 565	24 812	23,3%	426 259
Expenditure by Vote										
Vote 1 - Executive and Council	1	55 795	54 394	57 144	3 930	9 412	14 286	(4 874)	-34,1%	57 144
Vote 2 - Budget and Treasury Office		25 236	24 007	24 007	2 394	5 857	6 002	(145)	-2,4%	24 007
Vote 3 - Corporate Services		44 399	49 126	49 168	3 309	11 203	12 292	(1 089)	-8,9%	49 168
Vote 4 - Planning and Development		27 898	30 006	30 635	2 432	6 318	7 659	(1 340)	-17,5%	30 635
Vote 5 - Public Safety		34 204	32 904	32 931	2 638	7 820	8 233	(413)	-5,0%	32 931
Vote 6 - Health		36 747	37 973	37 973	3 285	9 005	9 493	(488)	-5,1%	37 973
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		12 639	12 512	12 512	878	2 390	3 128	(738)	-23,6%	12 512
Vote 9 - Waste Management		6 612	3 209	3 209	254	727	802	(75)	-9,3%	3 209
Vote 10 - Roads Transport		3 853	3 378	5 094	-	-	1 274	(1 274)	-100,0%	5 094
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		3 339	3 277	3 277	247	708	819	(111)	-13,5%	3 277
Vote 14 - Roads Agency Function		165 473	177 380	177 380	13 346	35 674	44 345	(8 671)	-19,6%	177 380
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	416 194	428 166	433 331	32 714	89 115	108 333	(19 218)	-17,7%	433 331
Surplus/ (Deficit) for the year	2	(13 672)	(7 472)	(7 072)	(19 574)	42 262	(1 768)	44 030	-2490,4%	(7 072)

Revenue and expenditure reflects the operating performance per municipal vote. This is in accordance with the Government Financial Statistics (GFS) classification of the National Treasury.

Most of the municipal income is budgeted under the Executive and Council function and roads agency function. Sport and Recreation (Resorts) is the other main municipal function where income budgeting is recorded.

Expenditure per municipal vote is distributed to ensure that the municipal expenditure reflects the functions where expenditure is allocated. This is done to ensure implementation of the Integrated Development Plan (IDP) and for Annual Reporting.

4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC4 Garden Route - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates								-		
Service charges - electricity revenue								-		
Service charges - water revenue								-		
Service charges - sanitation revenue								-		
Service charges - refuse revenue								-		
Rental of facilities and equipment		3 614	3 829	3 829	(34)	161	957	(796)	-83%	3 829
Interest earned - external investments		12 091	8 500	8 500	442	914	2 125	(1 211)	-57%	8 500
Interest earned - outstanding debtors		3 710	2 970	2 970	237	722	743	(21)	-3%	2 970
Dividends received		-	-	-				-		
Fines, penalties and forfeits		-	-	-				-		
Licences and permits		111	118	118	10	23	29	(6)	-20%	118
Agency services		184 673	195 834	195 834	11 685	54 348	48 959	5 390	11%	195 834
Transfers and subsidies		34 252	187 375	192 940	-	73 108	48 235	24 873	52%	192 940
Other revenue		164 071	22 067	22 067	746	2 047	5 517	(3 470)	-63%	22 067
Gains								-		
Total Revenue (excluding capital transfers and contributions)		402 522	420 694	426 259	13 086	131 323	106 565	24 758	23%	426 259
Expenditure By Type										
Employee related costs		247 659	260 917	261 472	20 573	61 106	65 368	(4 262)	-7%	261 472
Remuneration of councillors		13 360	13 360	13 360	841	2 636	3 340	(704)	-21%	13 360
Debt impairment		1 841	1 500	1 500	98	98	375	(277)	-74%	1 500
Depreciation & asset impairment		4 987	4 852	4 852	348	1 032	1 213	(181)	-15%	4 852
Finance charges		70	70	70	-	-	18	(18)	-100%	70
Bulk purchases - electricity		-	-	-				-		
Inventory consumed		51 360	57 894	54 699	2 429	5 544	13 675	(8 131)	-59%	54 699
Contracted services		34 749	29 457	33 472	2 339	3 773	8 368	(4 595)	-55%	33 472
Transfers and subsidies		1 851	2 375	2 418	242	242	604	(362)	-60%	2 418
Other expenditure		60 318	57 740	61 489	5 844	14 684	15 372	(689)	-4%	61 489
Losses								-		
Total Expenditure		416 194	428 166	433 331	32 714	89 115	108 333	(19 218)	-18%	433 331
Surplus/(Deficit)		(13 672)	(7 472)	(7 072)	(19 628)	42 208	(1 768)	43 976	(0)	(7 072)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)					54	54	-	54	#DIV/0!	
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)								-		
Transfers and subsidies - capital (in-kind - all)								-		
Surplus/(Deficit) after capital transfers & contributions		(13 672)	(7 472)	(7 072)	(19 574)	42 262	(1 768)			(7 072)
Taxation								-		
Surplus/(Deficit) after taxation		(13 672)	(7 472)	(7 072)	(19 574)	42 262	(1 768)			(7 072)
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		(13 672)	(7 472)	(7 072)	(19 574)	42 262	(1 768)			(7 072)
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		(13 672)	(7 472)	(7 072)	(19 574)	42 262	(1 768)			(7 072)

Revenue by Source

Revenue by source explains the types of income budgeted for and the performance of these items individually:

Interest earned – External Investments:

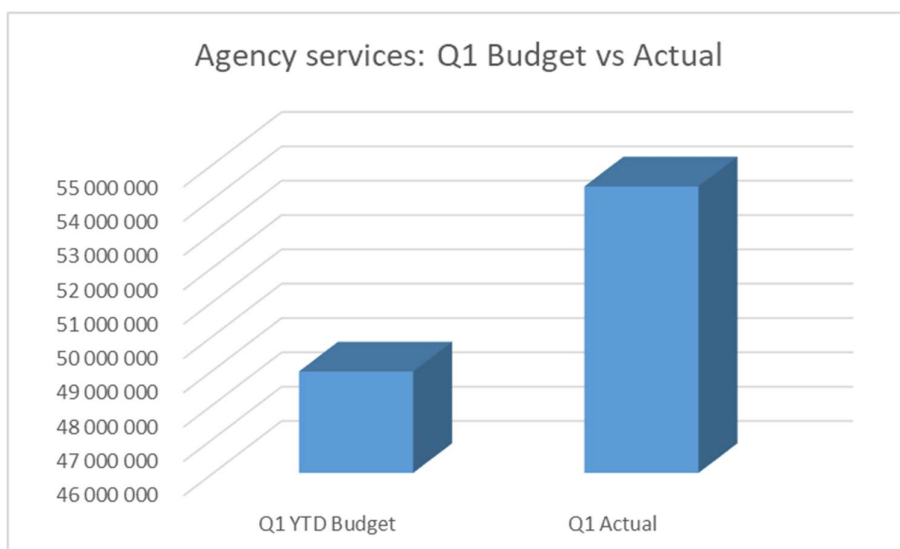
Reflects the interest earned in respect of surplus funds not immediately needed in the operations of the municipality over the short-term period. Interest on external investments received for the first quarter ending 30 September 2021 amounted to R913,808. The bulk of the investments have not matured yet, it is invested for more than 30 days, and the interest will only be realised on the date of maturity hence the reason for under performance against budgeted amount versus actual year-to-date.

Interest raised – Outstanding debtors

Interest on outstanding debtors for the first quarter ending 30 September 2021 amounted to R721,506. The majority of the debtors are firefighting debtors.

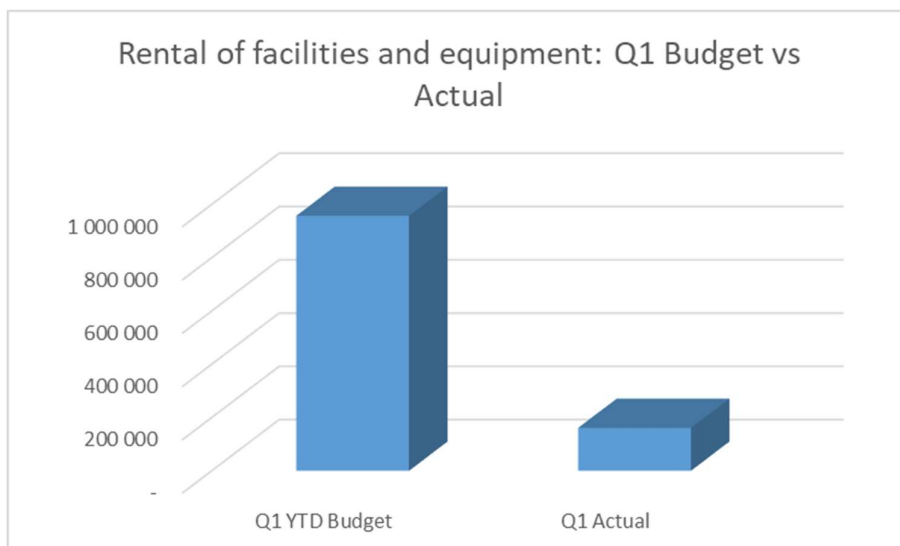
Agency services

The municipality performs an agency function on behalf of the Department of Transport – Roads department. Monthly agency fees are collected from the department. 12% Admin fee is received on the original allocation and 6% on any additional allocations. An amount of R54,348,117 was recorded for the first quarter ending 30 September 2021, the amount includes the admin fee as well as the revenue recognised in relating to the actual expenditure.



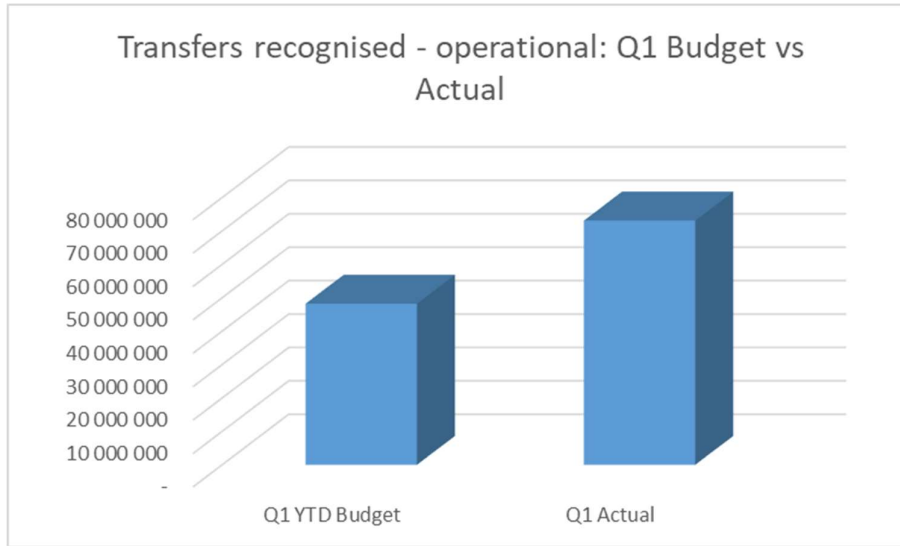
Rental of facilities and equipment:

Rental of facilities and equipment for the first quarter ending 30 September 2021 amounted to R161,229. The actual performance is -83% off the year-to-date budget, with the movement back to lockdown level one, the expectation is that the income will rise within the next 3 months as the lockdown has now been reduced to level 1.



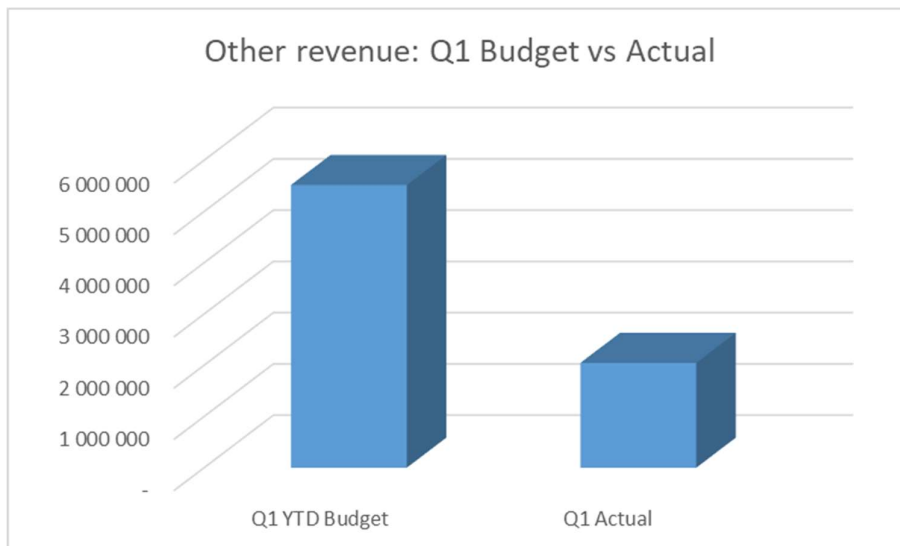
Transfers recognised – operational

The transfers recognised represents the allocations as promulgated in the National and Provincial Division of Revenues Act's respectively. The first instalment of R69,855,000 for the Equitable Share was received during July 2021. The municipality received its first instalment of R1,735,000 for the Rural Roads Assets Management Grant during July 2021. During the month of August 2021 the following grants were received Local Government Financial Management Grant of R1,000,000 and the Expanded Public Works Programme Grant (EPWP) of R518,000 were received. For the month end September 2021 no allocations were received.



Other revenue / Sundry income

Other revenue reflects an amount of R2,046,574 for the first quarter ending 30 September 2021. Other revenue mostly consists of the following: Fire services revenue and health services revenue.

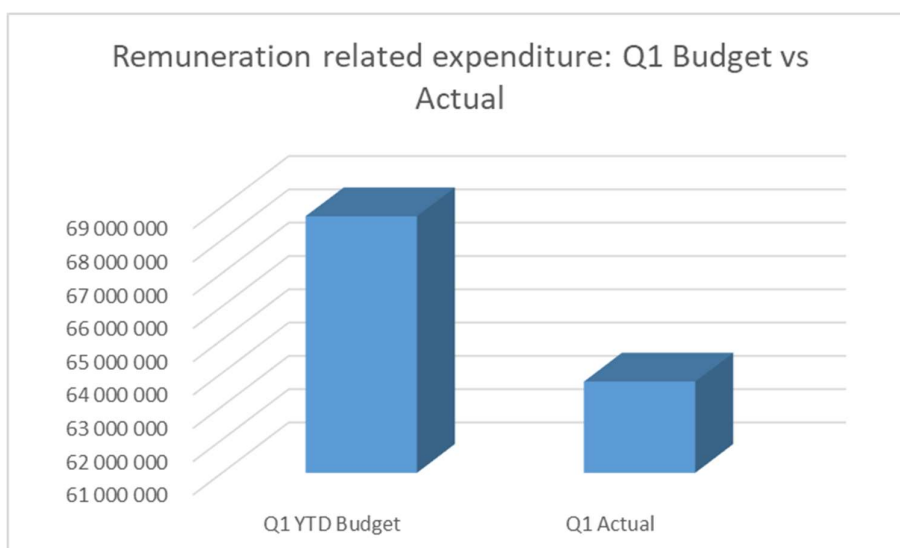


Expenditure by Type

Expenditure by type reflects the operational budget per main type/category of expenditure:

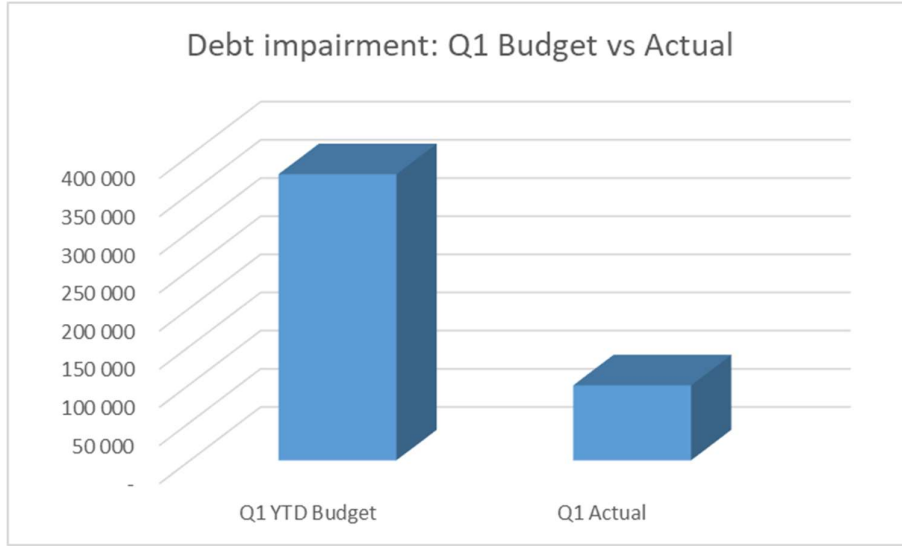
Employee Related cost / Remuneration of councillors

Remuneration related expenditure for the first quarter ending 30 September 2021 amounted to R63,741,761 of an adjusted budgeted amount of R274,831,911 that represents 23% of the budgeted amount. The newly approved Collective Agreement will be implemented with the October 2021 pay run which will cause the delayed expenditure to catch up with the budgeted amount.

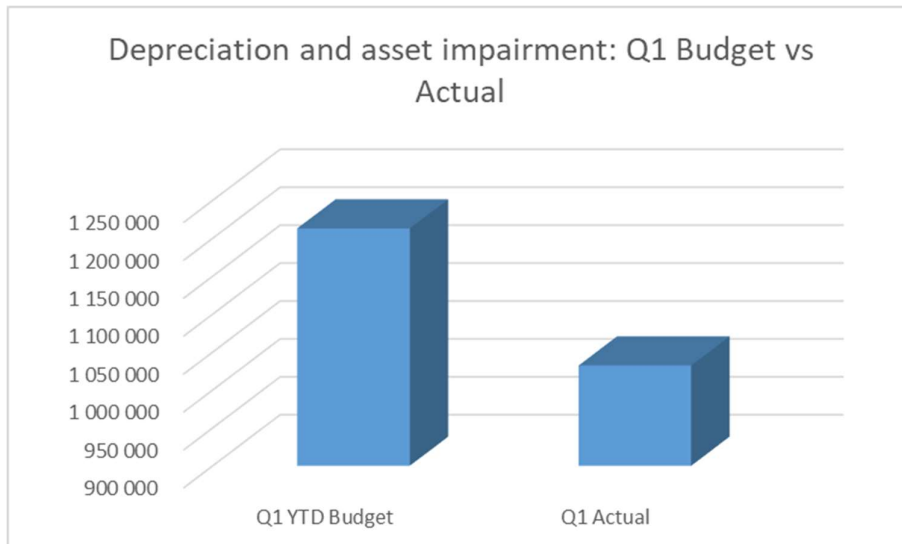


Debt Impairment / Depreciation and asset impairment

Debt Impairment of R98,290 and depreciation of R1,032,248,618 was recognised for the 1st quarter ending 30 September 2021.



These items account for non-cash budgeted items. The fixed asset register module must still be fully implemented at Garden Route DM by the service provider of the financial system. The municipality are awaiting the service provider to implement the new fixed asset management system as the previous asset management system provider (Market Demand) terminated its services under the mSCOA contract. Phoenix had to develop a new asset register (at no additional cost to municipalities, as this was an mSCOA requirement when National Treasury awarded the transversal tender for financial systems). Garden Route DM must first test the new proposed asset register extensively to ensure it meets the requirements of mSCOA and GRAP and fully integrates seamlessly and correctly with the financial system before it can be implemented. The Asset Verification module has been implemented – the GRAP implementation testing will be done in October 2021.



Finance charges

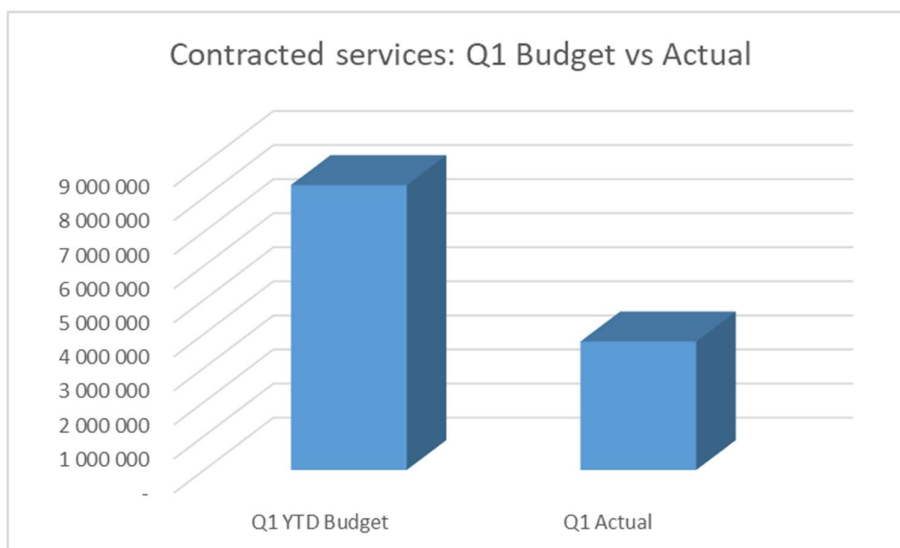
The municipality have no outstanding loans but it is envisioned that a loan will be taken out for the financing of the regional landfill site to be constructed.

Other materials

Other materials consists of all inventory consumed purchases for materials and supplies and amounts to R5,543,534 for the first quarter ended 30 September 2021 against an adjusted budgeted amount of R54,698,785.

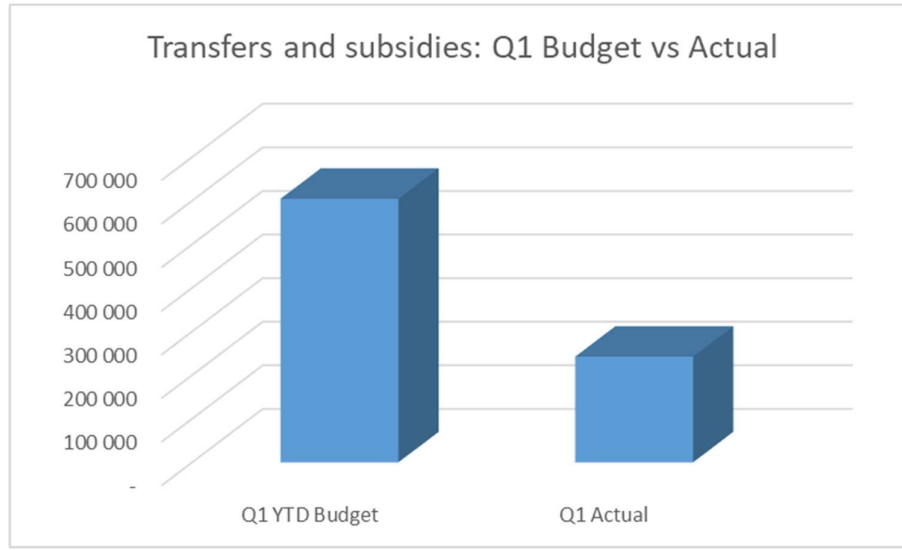
Contracted services

Contracted services amounted to R3,773,107 for the first quarter ending 30 September 2021. The municipality gradually returned to work as the lockdown levels were eased and procurement processes still needs to be concluded before expenditure is incurred.



Transfers and subsidies

The transfers and subsidies expenditure for the first quarter ended 30 September 2021 amounts to R242,386 against an adjusted budgeted amount of R2,417,170. The municipality gradually returned to work as the lockdown level were eased.

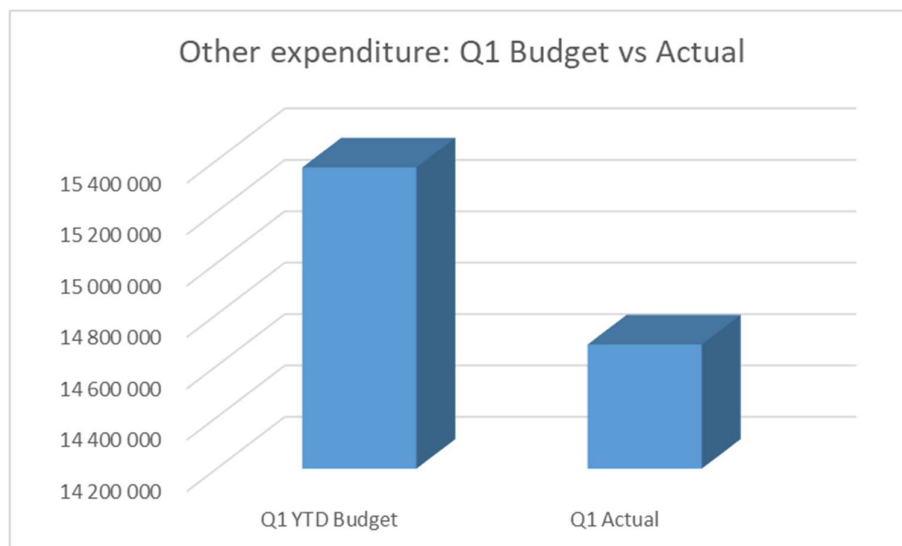


Other expenditure

Other expenditure reflects all other expenses not specifically mentioned and amounts to R14,683,523 for the first quarter ended 30 September 2021.

The other expenditure consists of the following:

- Operating costs and Operating Projects (own funds)



4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

Variances explained in Supporting Table C5

DC4 Garden Route - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q1 First Quarter

Vote Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Executive and Council		4 013	-	-	-	-	-	-	-	-
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	1 500	1 500	-	5	375	(370)	-99%	1 500
Vote 4 - Planning and Development		-	-	-	-	-	-	-	-	-
Vote 5 - Public Safety		-	200	200	-	-	50	(50)	-100%	200
Vote 6 - Health		-	7 000	7 000	-	-	1 750	(1 750)	-100%	7 000
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		3 000	-	-	-	-	-	-	-	-
Vote 9 - Waste Management		-	60 000	60 000	-	-	15 000	(15 000)	-100%	60 000
Vote 10 - Roads Transport		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		-	-	-	-	-	-	-	-	-
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-	-	-
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	4,7	7 013	68 700	68 700	-	5	17 175	(17 170)	-100%	68 700
Single Year expenditure appropriation	2									
Vote 1 - Executive and Council		355	30	30	-	-	8	(8)	-100%	30
Vote 2 - Budget and Treasury Office		86	30	30	8	14	8	7	89%	30
Vote 3 - Corporate Services		2 461	5 130	5 130	87	87	1 283	(1 195)	-93%	5 130
Vote 4 - Planning and Development		179	90	90	-	-	23	(23)	-100%	90
Vote 5 - Public Safety		30	-	-	-	-	-	-	-	-
Vote 6 - Health		50	63	63	11	11	16	(5)	-29%	63
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		2 522	2 130	2 130	-	-	533	(533)	-100%	2 130
Vote 9 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 10 - Roads Transport		1 400	-	400	-	-	100	(100)	-100%	400
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		-	-	-	-	-	-	-	-	-
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-	-	-
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Capital single-year expenditure	4	7 083	7 473	7 873	106	112	1 968	(1 856)	-94%	7 873
Total Capital Expenditure		14 096	76 173	76 573	106	117	19 143	(19 026)	-99%	76 573

The adjusted capital budget for the financial year amounts to **R76,572,524**. For the first quarter, capital expenditure was **R116,837**, representing **0.15%** of the budget. The procurement processes of the major capital projects have not concluded yet during the first quarter, **R593,781** orders were issued during the month of 30 September 2021. It is expected that the capital spending will improve in the next quarter once procurement processes have been concluded, with the bulk of the expenditure to be incurred only in the third and fourth quarters as the construction of the regional waste management facility and new fire station is performed. Procurement processes for these projects are in line with planned time tables.

4.1.6 Table C6: Monthly Budget Statement - Financial Position

DC4 Garden Route - Table C6 Monthly Budget Statement - Financial Position - Q1 First Quarter

Description	Ref	2020/21	Budget Year 2021/22			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		143 131	164 643	164 643	44 583	164 643
Call investment deposits					143 000	
Consumer debtors					37 882	
Other debtors		23 956	24 106	24 106	34 384	24 106
Current portion of long-term receivables		3 867	3 733	3 733	4 293	3 733
Inventory		2 731	2 669	2 669	3 430	2 669
Total current assets		173 685	195 152	195 152	267 573	195 152
Non current assets						
Long-term receivables		59 705	52 945	52 945	61 340	52 945
Investments		27	27	27	27	27
Investment property		86 108	51 682	51 682	53 910	51 682
Investments in Associate						
Property, plant and equipment		166 336	227 652	228 052	172 163	227 652
Biological						
Intangible		2 139	2 113	2 113	835	2 113
Other non-current assets						
Total non current assets		314 316	334 418	334 818	288 276	334 418
TOTAL ASSETS		488 001	529 570	529 970	555 848	529 570
LIABILITIES						
Current liabilities						
Bank overdraft						
Borrowing					536	
Consumer deposits					973	
Trade and other payables		37 449	31 478	31 478	48 125	31 478
Provisions			34 270	34 270	25 242	34 270
Total current liabilities		37 449	65 748	65 748	74 876	65 748
Non current liabilities						
Borrowing		28	60 000	60 000	73	60 000
Provisions		144 823	135 506	135 506	136 744	135 506
Total non current liabilities		144 852	195 506	195 506	136 817	195 506
TOTAL LIABILITIES		182 301	261 254	261 254	211 693	261 254
NET ASSETS	2	305 700	268 316	268 716	344 156	268 316
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		286 727	201 063	201 463	283 461	201 063
Reserves		18 973	67 253	67 253	60 695	67 253
TOTAL COMMUNITY WEALTH/EQUITY	2	305 700	268 316	268 716	344 156	268 316

The financial position of Council is recorded at the end of the first quarter ending 30 September 2021.

4.1.7 Table C7: Monthly Budget Statement - Cash Flow

DC4 Garden Route - Table C7 Monthly Budget Statement - Cash Flow - Q1 First Quarter										
Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates								-		
Service charges								-		
Other revenue		204 407	221 849	221 849	12 460	56 633	55 462	1 171	2%	221 849
Transfers and Subsidies - Operational		179 813	187 375	192 940	-	73 108	48 235	24 873	52%	192 940
Transfers and Subsidies - Capital		-	-	-				-		
Interest		15 801	11 470	11 470	680	1 635	2 868	(1 232)	-43%	11 470
Dividends								-		
Payments										
Suppliers and employees		(409 171)	(428 096)	(433 261)	(32 471)	(88 872)	(72 210)	16 662	-23%	(433 261)
Finance charges		-	(70)	(70)	-	-	(12)	(12)	100%	(70)
Transfers and Grants		(1 965)	-	-	(242)	(242)	-	242	#DIV/0!	
NET CASH FROM/(USED) OPERATING ACTIVITIES		(11 114)	(7 472)	(7 072)	(19 574)	42 262	34 343	(7 919)	-23%	(7 072)
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		3 652	-	-				-		
Decrease (increase) in non-current receivables		3 636	-	-				-		
Decrease (increase) in non-current investments		-	-	-	(66 266)	(66 266)		(66 266)	#DIV/0!	
Payments										
Capital assets		(6 923)	(76 173)	(76 573)	(106)	(117)	(19 143)	(19 026)	99%	(76 573)
NET CASH FROM/(USED) INVESTING ACTIVITIES		366	(76 173)	(76 573)	(66 372)	(66 382)	(19 143)	47 239	-247%	(76 573)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans								-		
Borrowing long term/refinancing			60 000	60 000			15 000	(15 000)	-100%	60 000
Increase (decrease) in consumer deposits								-		
Payments										
Repayment of borrowing								-		
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	60 000	60 000	-	-	15 000	15 000	100%	60 000
NET INCREASE/ (DECREASE) IN CASH HELD		(10 748)	(23 644)	(23 644)	(85 946)	(24 121)	30 200			(23 644)
Cash/cash equivalents at beginning:		169 768	188 287	188 287	211 704	211 704	188 287			211 704
Cash/cash equivalents at month/year end:		159 020	164 643	164 643		187 583	218 487			188 060

The municipal bank balance at 30 September 2021 totals R44 583 250 and the total balance of short term deposits were R133 000 and call account deposits amounted to R10 000 000. Total cash and cash equivalents available at month ends is R187 583 250.

More detailed information regarding the cash position is tabled below that is giving a breakdown of the commitments against the cash of council:

REPORTING MONTH: 30 SEPTEMBER 2021		
Commitments against Cash & Cash Equivalents		
ITEM	Previous Month R'000	Current Month R'000
Bank balance as at 30 September 2021	18 704 084,82	44 583 250,06
Other Cash & Cash Equivalents: Short term deposits	163 000 000,00	133 000 000,00
Other Cash & Cash Equivalents: Call accounts	30 000 000,00	10 000 000,00
Total Cash & Cash Equivalents:	211 704 084,82	187 583 250,06
LESS:	141 357 186,17	119 807 947,22
Unspent Conditional Grants	5 319 072,08	5 319 072,08
Provision for staff leave	23 281 235,68	23 281 235,68
Provision for bonus	6 776 192,73	6 776 192,73
Post Retirement Benefits	37 463 916,00	37 463 916,00
Performance Bonus	1 436 040,60	1 436 040,60
Grant received in advance	34 927 500,00	17 463 750,00
Trade Payables	3 580 941,49	6 618 198,62
YTD Unspent Capital budget	12 751 693,09	19 026 293,67
YTD Unspent Operational budget	15 820 594,50	2 423 247,84
Sub total	70 346 898,65	67 775 302,84
PLUS:	8 962 219,53	8 962 219,53
VAT Receivable	1 937 602,53	1 937 602,53
Receivable Exchange	7 024 617,00	7 024 617,00
	79 309 118,18	76 737 522,37
LESS OTHER MATTERS:		
Capital Replacement Reserve	26 569 752,01	26 569 752,01
Employee Benefits Reserves	34 124 774,00	34 124 774,00
Sub Total	18 614 592,17	16 042 996,36
LESS: CONTINGENT LIABILITIES	7 701 377,00	7 701 377,00
Barry Louis Rae Trust	4 500 000,00	4 500 000,00
Portion of Portion 2 of Farm 238, Hooggekraal	353 441,00	353 441,00
Erf 99, Glentana	197 936,00	197 936,00
Labour disputes	2 650 000,00	2 650 000,00
Recalculated available cash balance	10 913 215,17	8 341 619,36
Total monthly commitments	17 094 939,50	17 480 148,00

PART 2 – SUPPORTING DOCUMENTATION

SECTION 5 – DEBTORS' ANALYSIS

Supporting Table SC3

DC4 Garden Route - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q1 First Quarter

Description	NT Code	Budget Year 2021/22										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.to Council Policy	
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days			
R thousands														
Debtors Age Analysis By Income Source														
Trade and Other Receivables from Exchange Transactions - Water	1200													
Trade and Other Receivables from Exchange Transactions - Electricity	1300													
Receivables from Non-exchange Transactions - Property Rates	1400													
Receivables from Exchange Transactions - Waste Water Management	1500													
Receivables from Exchange Transactions - Waste Management	1600													
Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	0	11	11	11			
Interest on Arrear Debtor Accounts	1810	241	239	240	230	230	227	1 515	4 273	7 194	6 475			
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820													
Other	1900	(48)	202	107	1 198	101	479	3 089	26 852	31 980	31 719			
Total By Income Source	2000	193	440	346	1 428	331	707	4 605	31 136	39 185	38 205			
2020/21 - totals only														
Debtors Age Analysis By Customer Group														
Organs of State	2200	(155)	34	13	14	14	15	416	1 683	2 034	2 142			
Commercial	2300	-	-	-	-	-	-	-	-	-	-			
Households	2400	2	-	-	-	-	-	-	-	2	-			
Other	2500	347	407	333	1 414	317	691	4 189	29 453	37 150	36 063			
Total By Customer Group	2600	193	440	346	1 428	331	707	4 605	31 136	39 185	38 205			

Long outstanding debtors that mainly consist of old sundry debt and fire accounts, remains a concern for the municipality and management will continue to report in terms of progress made.

The majority of the firefighting accounts are disputed with regards to the origin of the fire and who is responsible for the payment of the account. The fire section have implemented an electronic system which will assist in the future with disputes.

The municipality are required to submit debtors aged analysis data strings on a monthly basis.

The debtor section initiated debt collection processes and will report quarterly to the financial services committee on the debt collection process.

SECTION 6 – CREDITORS' ANALYSIS

Supporting Table C4

DC4 Garden Route - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q1 First Quarter

Description	NT Code	Budget Year 2021/22									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100										-
Bulk Water	0200										-
PAYE deductions	0300										-
VAT (output less input)	0400										-
Pensions / Retirement deductions	0500										-
Loan repayments	0600										-
Trade Creditors	0700	809	522	-	2 141	28	11	(0)	45	3 555	-
Auditor General	0800										-
Other	0900										-
Total By Customer Type	1000	809	522	-	2 141	28	11	(0)	45	3 555	-

The municipality are required to submit creditors aged analysis data strings on a monthly basis.

The main reason for long outstanding creditors are due to disputes that are addressed between suppliers and the municipality.

SECTION 7 – INVESTMENT PORTFOLIO ANALYSIS

7.1 Investment monitoring information

The municipality invest access funds on a 30 days' short-term investment period in order to maximise the interest received and to have cash readily available when needed and is done in line with the Cash Management and Investment Policy of council.

Departments provide cash flow projections on spending to the finance department, which enables the finance department to accurately perform cash flow projections.

This should be done in line with the Cash Management and Investment policy of council.

	Balance as at 01 September 2021	Movements for the month		Balance as at 30 September 2021	Interest earned	
		Investments matured	Investments made		Month	Year to date
Garden Route District Municipality						
<i>Interest Received YTD</i>	-			-		
Standard Bank	75 000 000.00	-27 500 000.00	7 500 000.00	55 000 000.00	236 573.63	311 532.53
Investec Bank	-		-	-		-
ABSA	35 000 000.00			35 000 000.00		23 934.25
Nedbank	53 000 000.00	-10 000 000.00		43 000 000.00	69 507.95	104 795.62
FNB	-	-8 500 000.00	8 500 000.00	-	26 000.68	26 000.68
Standard Bank - Bank Guarantee investment	-			-		-
BANK DEPOSITS	163 000 000.00	-46 000 000.00	16 000 000.00	133 000 000.00	332 082.26	466 263.08

SECTION 8 – ALLOCATION AND GRANT RECEIPTS AND EXPENDITURE

8.1 Supporting Table C6

DC4 Garden Route - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q1 First Quarter

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		162 568	177 702	178 540	-	73 108	44 635	27 942	62,6%	178 540
Local Government Equitable Share		157 370	167 653	167 653		69 855	41 913	27 942	66,7%	167 653
Finance Management		1 000	1 000	1 000	-	1 000	250			1 000
Municipal Systems Improvement			4 500	4 500			1 125			4 500
EPWP Incentive		1 629	2 071	2 071	-	518	518			2 071
NT - Rural Roads Asset Management Systems		2 569	2 478	3 316		1 735	829			3 316
Fire Service Capacity Building Grant	3									
Other transfers and grants [insert description]										
Provincial Government:		2 859	8 473	14 000	-	-	3 500	(818)	-23,4%	14 000
PT - Integrated Transport Plan		900	900	1 778			445	(445)	-100,0%	1 778
PT - Municipal Accreditation & Capacity Building Grant		-	5 000	5 629			1 407			5 629
PT - Fire Service Capacity Building Grant		-	-	-			-			-
PT - Financial Management Capacity Building Grant		-	250	293			73	(73)	-100,0%	293
PT - WC Support Grant	4	280								
PT - Disaster Management Grant		-		27			7			27
PT - WC Support Grant		379								
PT - Safety Plan Implementation (WOSA)		1 300	2 323	5 073			1 268			5 073
PT - Services Seta A21 Bricklaying Apprenticeship				1 200			300	(300)	-100,0%	1 200
Other transfers and grants [insert description]										
District Municipality:		-	-	-	-	-	-	-	-	-
[insert description]										
Other grant providers:		-	-	-	-	-	-	-	-	-
[insert description]										
Total Operating Transfers and Grants	5	165 427	186 175	192 540	-	73 108	48 135	27 124	56,3%	192 540
Capital Transfers and Grants										
National Government:		-	-	400	-	-	100	(100)	-100,0%	400
NT - Rural Roads Asset Management Systems				400			100	(100)	-100,0%	400
Other capital transfers [insert description]										
Provincial Government:		-	-	-	-	-	-	-	-	-
[insert description]										
District Municipality:		-	-	-	-	-	-	-	-	-
[insert description]										
Other grant providers:		-	-	-	-	-	-	-	-	-
[insert description]										
Total Capital Transfers and Grants	5	-	-	400	-	-	100	(100)	-100,0%	400
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	165 427	186 175	192 940	-	73 108	48 235	27 024	56,0%	192 940

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act.

8.2 Supporting Table C7

DC4 Garden Route - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q1 First Quarter

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		162 568	177 702	178 540	622	1 182	44 635	(43 453)	-97,4%	178 540
Local Government Equitable Share		157 370	167 653	167 653			41 913	(41 913)	-100,0%	167 653
Finance Management		1 000	1 000	1 000	53	150	250	(100)	-40,1%	1 000
Municipal Systems Improvement		-	4 500	4 500			1 125	(1 125)	-100,0%	4 500
EPWP Incentive		1 629	2 071	2 071	569	1 032	518	514	99,3%	2 071
NT - Rural Roads Asset Management Systems		2 569	2 478	3 316			829	(829)	-100,0%	3 316
Fire Service Capacity Building Grant								-		
Other transfers and grants [insert description]								-		
Provincial Government:		2 859	8 473	14 000	214	714	3 500	(2 706)	-77,3%	14 000
PT - Integrated Transport Plan		900	900	1 778			445	(445)	-100,0%	1 778
PT - Municipal Accreditation & Capacity Building Grant		-	5 000	5 629	214	641	1 407	(766)	-54,4%	5 629
PT - Financial Management Capacity Building Grant		-	-	-			-	-		-
PT - WC Support Grant		-	250	293			73	-		293
PT - WC Support Grant		280					-	-		-
PT - Disaster Management Grant		-		27			7	-		27
PT - WC Support Grant		379					-	-		-
PT - Safety Plan Implementation (WOSA)		1 300	2 323	5 073			1 268	(1 268)	-100,0%	5 073
PT - Services Seta A21 Bricklaying Apprenticeship				1 200		73	300	(227)	-75,7%	1 200
District Municipality:		-	-	-	-	-	-	-	-	-
[insert description]								-		
Other grant providers:		-	-	-	-	-	-	-	-	-
[insert description]								-		
Total operating expenditure of Transfers and Grants:		165 427	186 175	192 540	836	1 896	48 135	(46 159)	-95,9%	192 540
Capital expenditure of Transfers and Grants										
National Government:		-	-	400	-	-	67	(67)	-100,0%	400
NT - Rural Roads Asset Management Systems				400			67	(67)	-100,0%	400
								-		
								-		
Other capital transfers [insert description]								-		
Provincial Government:		-	-	-	-	-	-	-	-	-
								-		
District Municipality:		-	-	-	-	-	-	-	-	-
								-		
Other grant providers:		-	-	-	-	-	-	-	-	-
								-		
Total capital expenditure of Transfers and Grants		-	-	400	-	-	67	(67)	-100,0%	400
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		165 427	186 175	192 940	836	1 896	48 202	(46 226)	-95,9%	192 940

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act that stipulates reporting on all grant performance should be done from the receiving officer. RSC Equitable Share is an unconditional grant hence the day-to-day running of the business are dependent on it.

SECTION 9 – EXPENDITURE ON COUNCILLOR AND BOARD MEMBERS ALLOWANCES AND EMPLOYEE BENEFITS

Supporting Table C8

DC4 Garden Route - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q1 First Quarter

Summary of Employee and Councillor remuneration	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		A	B	C						D
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		11 298	11 298	11 298	824	2 602	2 825	(223)	-8%	11 298
Pension and UIF Contributions		242	242	242	3	6	60	(54)	-90%	242
Medical Aid Contributions		78	78	78	8	16	19	(4)	-18%	78
Motor Vehicle Allowance		776	776	776	-	-	194	(194)	-100%	776
Cellphone Allowance		515	-	515	5	13	129	(116)	-90%	515
Housing Allowances		451	451	451	-	-	113	(113)	-100%	451
Other benefits and allow ances		-	515	-	-	-	-	-	-	515
Sub Total - Councillors		13 360	13 360	13 360	841	2 636	3 340	(704)	-21%	13 360
% increase	4		0,0%	0,0%						0,0%
Senior Managers of the Municipality	3									
Basic Salaries and Wages		4 390	4 587	4 587	474	1 423	1 147	276	24%	4 587
Pension and UIF Contributions		161	1 484	1 484	0	1	371	(370)	-100%	1 484
Medical Aid Contributions		105	113	113	5	14	28	(14)	-50%	113
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		804	840	840	41	124	210	(85)	-41%	840
Cellphone Allowance		142	148	148	9	27	37	(10)	-27%	148
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allow ances		770	804	804	-	-	201	(201)	-100%	804
Payments in lieu of leave e		-	-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations		-	-	-	-	-	-	-	-	-
Sub Total - Senior Managers of Municipality		6 371	7 977	7 977	530	1 589	1 994	(405)	-20%	7 977
% increase	4		25,2%	25,2%						25,2%
Other Municipal Staff										
Basic Salaries and Wages		150 980	160 610	161 684	13 359	39 403	40 421	(1 017)	-3%	160 610
Pension and UIF Contributions		24 725	24 941	24 941	2 226	6 507	6 235	271	4%	24 941
Medical Aid Contributions		19 890	21 819	21 842	1 945	5 789	5 461	328	6%	21 819
Overtime		4 080	5 011	5 001	486	1 274	1 250	23	2%	5 011
Performance Bonus		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		9 384	9 909	9 862	828	2 551	2 466	86	3%	9 909
Cellphone Allowance		122	137	137	9	28	34	(6)	-17%	137
Housing Allowances		2 463	2 531	2 531	187	1 213	633	580	92%	2 531
Other benefits and allow ances		18 195	14 583	14 102	834	2 288	3 525	(1 238)	-35%	14 583
Payments in lieu of leave e		-	4 724	4 724	148	464	1 181	(718)	-61%	4 724
Long service awards		-	90	-	-	-	-	-	-	90
Post-retirement benefit obligations		9 942	8 586	8 676	20	20	2 169	(2 149)	-99%	8 586
Sub Total - Other Municipal Staff		239 781	252 941	253 500	20 043	59 536	63 375	(3 839)	-6%	252 941
% increase	4		5,5%	5,7%						5,5%
Total Parent Municipality		259 512	274 277	274 837	21 414	63 761	68 709	(4 949)	-7%	274 277

Remuneration related expenditure for the first quarter ending 30 September 2021 amounted to **R63,741,761** of an adjusted budgeted amount of **R274,831,911** that represents **23%** of the budgeted amount. The newly approved Collective Agreement will be implemented with the October 2021 pay run which will cause the delayed expenditure to catch up with the budgeted amount.

SECTION 10 – MATERIAL VARIANCES TO THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

The measurement of performance of the Municipality in terms of the implementation of the Service Delivery and Budget Implementation plan are reported in the indicated section below.

SECTION 11 – CAPITAL PROGRAMME PERFORMANCE

The table below provides information on capital budget spending:

SCOA config	Nr	Project description	Cost centre	Adjusted budget R'000	YTD Expenditure R'	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
71.120006635	1	Office furniture: Office MM	1001	30 000.00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.204240001	2	Office equipment: CFO	1204	30 000.00	14 201.20	Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.207230002	3	Replacing ICT Capital Equipment beyond economical repairs	1207	968 780.00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.207230004	4	ICT Infrastructure	1207	4 500 000.00		In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.301240001	5	Office furniture: Exec Manager Corporate Services	1301	30 000.00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.307104125	6	Monitors	1307	26 750.00	26 745.04	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.308230001	7	Hygiene Equipment	1308	600 000.00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.120006639	8	Office Furniture & Equipment: Man Planning&Dev	1401	30 000.00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.402400001	9	Air Conditioner	1402	20 000.00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.408400001	10	Office Furniture: Human Settlements	1408	40 000.00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.801240001	11	Office of the executive manager Community: office equipment	1801	30 000.00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.801310001	12	Firestation: Mosselbay	1801	7 000 000.00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.804310001	13	ODN EHP shadenet insurance	1804	6 164.00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.805102408	14	Laminator - Insurance claim	1805	5 000.00	0.00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.805104010	15	Blinds - Insurance claim	1805	5 500.00		In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.805104155	16	IT Equipment - Insurance claim	1805	12 060.00	11 108.52	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.806240001	17	Knysna EHP Insurance claims	1806	3 800.00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.

SCOA config	Nr	Project description	Cost centre	Adjusted budget R'000	YTD Expenditure R'	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
72.205.160.001	18	Calitzdorp Spa Roofs	2205	2 000 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72.205.230.001	19	Power Tools	2205	80 000,00		In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72.205.230.002	20	Wet Fuel Generator	2205	50 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72.305.230.001	21	Hazmat Rescue & Fire Equipment	2305	200 000,00		In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
74.402.100.901	22	Landfill Site: PPE	4402	60 000 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.307.104.148	23	Laptops (Standard)	1307	260 640,00	64 782,61	Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.307.104.149	24	Laptops (Small)	1307	22 020,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.307.104.150	25	Personal Computers (PC's)	1307	145 810,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.307.104.151	26	Printers (3-in-1)	1307	21 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.308.102.203	27	Office Extension / Office Container - RRAMS	2801	300 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72.801.104.001	28	Office Furniture - RRAMS	2801	100 000,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.307.104.153	29	A3 Printer (GIS)	1307	25 000,00		Order Issued to Supplier	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71.307.104.121	30	Insurance / Uneconomical Repair	1307	30 000,00		Not Started Yet	Not Started Yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
Totals				76 572 524,00	116 837,37				

Project status: If the project is in the SCM process of being procured. Please state in which stage (planning,				
Commitments against capital for the month September 2021				
71120006639	8	Office Furniture & Equipment: Man Planning&Dev	1401	2 130,44
72305230001	22	Hazmat Rescue & Fire Equipment	2305	78 230,49
71805102408	15	Laminator - Insurance claim	1805	4 710,40
71805104010	16	Blinds - Insurance claim	1805	3 170,00
71204240001	2	Office equipment: CFO	1204	1 447,78
72205230001	20	Power Tools	2205	26 030,46
71307104148	24	Laptops (Standard)	1307	195 856,00
71307104149	25	Laptops (Small)	1307	22 017,39
71307104150	26	Personal Computers (PC's)	1307	145 810,00
71408400001	10	Office Furniture: Human Settlements	1408	6 800,00
72801104001	28	Office Furniture - RRAMS	2801	85 185,57
71307104153	29	A3 Printer (GIS)	1307	22 392,17
		Total Commitments		593 780,70



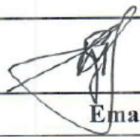
SECTION 12 – OPERATIONAL PROJECTS PERFORMANCE

Refer to table below for the actual expenditure against the budgeted amounts for the largest operational projects budgeted for in the 2021/22 financial year:

Project code & name	FULL YEAR TOTAL BUDGET	Year to date actual at the end of the 1st Quarter 2021/22	% Spent
MM024 Grant in Aid	65 000,00	10 000,00	15,38%
MM025 Donations and Sponsor of Sport Equipment	405 000,00	14 995,00	3,70%
MM023 Women in Business	20 000,00	-	0,00%
MM020 Christmas Hampers	190 000,00	-	0,00%
MM005 Barnowl Risk System	1 038 000,00	-	0,00%
PED22 Fresh produce market	100 000,00	-	0,00%
COR03 Annual Disposal Project	63 723,00	23 815,86	37,37%
COR44 COVID 19	447 800,00	18 304,10	0,00%
MM011 Municipal Newsletters	45 000,00	23 655,65	0,00%
COR11 External Bursaries	205 000,00	-	0,00%
COR13 Training	1 245 710,00	185 520,25	14,89%
COR12 MMC	500 000,00	-	0,00%
COR41 Unemployed Training (EPWP)	200 000,00	-	0,00%
COR30 Servicing of all fire equipment (OHS)	80 000,00	11 220,00	14,03%
COR33 Medical Examination	110 000,00	-	0,00%
COR23 Mental/ Mens Health Awareness	4 754,00	-	0,00%
PED01 SCEP	120 000,00	-	0,00%
PED03 Film Office	200 000,00	-	0,00%
PED04 Investment Prospectus	285 000,00	-	0,00%
PED05 SME Support Programme	500 000,00	18 650,17	-3,73%
PED43 Maintenance of office buildings	250 000,00	27 452,70	10,98%
PED45 Maintenance of office buildings	50 000,00	-	0,00%
PED44 Maintenance of office buildings	250 000,00	38 260,66	15,30%
PED42 Maintenance of office buildings	550 000,00	48 262,60	8,78%
PED29 IDP Rep Forum	120 560,00	62 836,57	52,12%
PED17 Cater Care Project	450 000,00	217 391,30	48,31%
PED09 WTM	250 000,00	-	0,00%
PED13 Tourism Marketing	440 000,00	10 800,00	2,45%
MM007 Organisational Performance Management	500 000,00	130 000,00	26,00%
PED62 EPWP Grant	2 084 585,00	1 338 998,75	64,23%
PED70 EPWP Project	1 049 115,00	-	0,00%
COM25 Fire Fighting Services: Service/Scheduled Maintenance	100 000,00	23 919,65	23,92%
COM26 Fire Fighting Services: Repairs - Unplanned	300 000,00	427,65	0,14%
COM27 Fire Fighting Services: Pumps and Plant - Service	75 000,00	1 567,25	2,09%
COM28 Fire Fighting Services: Tyre Replacement (New)	58 500,00	4 775,47	8,16%
COM10 Maintenance of radio equipment	185 000,00	99 135,75	53,59%
COM04 Social assistance	10 000,00	-	0,00%
COM37 COVID-19 Project	505 910,00	13 472,16	2,66%
COM02 Incentives and awareness	10 000,00	-	0,00%
COM09 Purchase of samples and analysing	1 000 000,00	249 711,13	24,97%

PED56 Maintenance at Swartvlei	12 800,00	-	0,00%
PED57 Maintenance at Swartvlei	38 400,00	-	0,00%
PED55 Maintenance at Swartvlei	15 600,00	-	0,00%
PED54 Maintenance at Swartvlei	25 000,00	1 263,31	5,05%
PED59 Maintenance at Victoria Bay	10 073,00	-	0,00%
PED58 Maintenance at Victoria Bay	19 870,00	4 153,08	20,90%
PED61 Maintenance at Victoria Bay	17 852,00	1 649,73	9,24%
PED60 Maintenance at Victoria Bay	7 478,00	-	0,00%
PED49 Maintenance at Calitzdorp Spa	35 000,00	1 252,17	3,58%
PED48 Maintenance at Calitzdorp Spa	25 000,00	-	0,00%
PED47 Maintenance at Calitzdorp Spa	82 826,00	38 745,71	46,78%
PED46 Maintenance at Calitzdorp Spa	52 622,00	26 075,86	49,55%
PED51 Maintenance at De Hoek Resort	30 000,00	-	0,00%
PED53 Maintenance at De Hoek Resort	20 000,00	-	0,00%
PED52 Maintenance at De Hoek Resort	12 802,00	-	0,00%
PED50 Maintenance at De Hoek Resort	114 879,00	18 206,68	15,85%
COM34 Waste minimization strategy	600 000,00	144 000,00	24,00%
COM32 Awareness Campaign: Home Composting Pilot Project	30 000,00	-	0,00%
COM01 Blue Flag Beach application and operational costs	26 000,00	-	0,00%
COM07 GREF database maintenance and development	100 000,00	-	0,00%
COM15 Air Quality sampling	45 000,00	-	0,00%
COM12 Awareness raising: GRDM clean fires	58 000,00	-	0,00%
Totals:	15 442 859,00	2 771 218,87	17,94%

SECTION 13 – SECTION 11 WITHDRAWALS

 PROVINCIAL TREASURY Withdrawals from Municipal Bank Accounts In accordance with Section 11, Sub-section 1 (b) to (j) 			
NAME OF MUNICIPALITY:	GARDEN ROUTE DISTRICT MUNICIPALITY		
MUNICIPAL DEMARCATION CODE:	DC4		
QUARTER ENDED:	30 SEPTEMBER 2021		
MFMA section 11. (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i> , or any other senior financial <i>official</i> of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only -	Amount	Reason for withdrawal	
	(b) to defray expenditure authorised in terms of section 26(4);	none	
	(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);	none	
	(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;	none	
	(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -	none	
	(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or	none	
	(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;	none	
	(f) to refund money incorrectly paid into a bank account;	none	
	(g) to refund guarantees, sureties and <i>security</i> deposits;	none	
	(h) for cash management and <i>investment</i> purposes in accordance with section 13;	R 216 000 000,00	Investments made for the 1st Quarter
(i) to defray increased expenditure in terms of section 31; or			
(j) for such other purposes as may be <i>prescribed</i> .	R 89 115 255,23	Quarter 1 expenditure	
(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -	Name and Surname:	M Stratu	
(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i> ; and	Rank/Position:	Municipal Manager	
(b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i> .	Signature:		
Tel number	Fax number	Email Address	
044 803 1340		geraldine@gardenroute.gov.za	
The completed form must reach Mr Edwin Nkuna at the Provincial Treasury, Private Bag x 9165, 7 Wale Street, Cape Town, 8000, Tel: 021 483 8662, Fax 021 483 8623, Email: enkuna@pgwc.gov.za on or before the 15th of the month following the end of each quarter.			

SECTION 14 – MUNICIPAL MANAGER’S QUALITY CERTIFICATE



54 York Street,
George
Western Cape
6529

PO Box 12,
George,
Western Cape
6530

Tel: 044 803 1300
Fax: 086 555 6303
E-mail: info@gardenroute.gov.za
www.gardenroute.gov.za

OFFICE OF THE MUNICIPAL MANAGER

Enquiries: Jan-Willem De Jager

Reference: 6/1/1 – 21/22

Date: 06 October 2021

Provincial Treasury
Local Government Budget Analysis
Private Bag X9165
CAPE TOWN
8000

National Treasury
Local Government Budget Analysis
Private Bag X115
PRETORIA

Sir / Madam

QUALITY CERTIFICATE

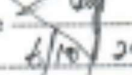
I, MG STRATU, the accounting officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**, hereby certify that the-

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state of affairs of the municipality**
- Mid- year budget and performance assessment

for the quarter ended **30 September 2021**, has been prepared in accordance with the Municipal Finance Management Act (Act 56 of 2003) and regulations made under the Act.

Print Name MONDE STRATU.

Accounting Officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**.

Signature 

Date 6/10/2021



PERFORMANCE MANAGEMENT

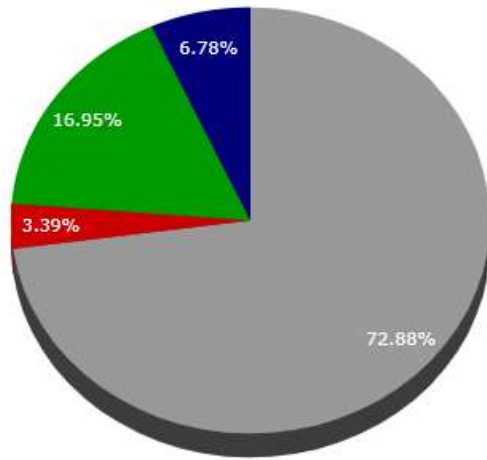
Quarter 1

July - September 2021

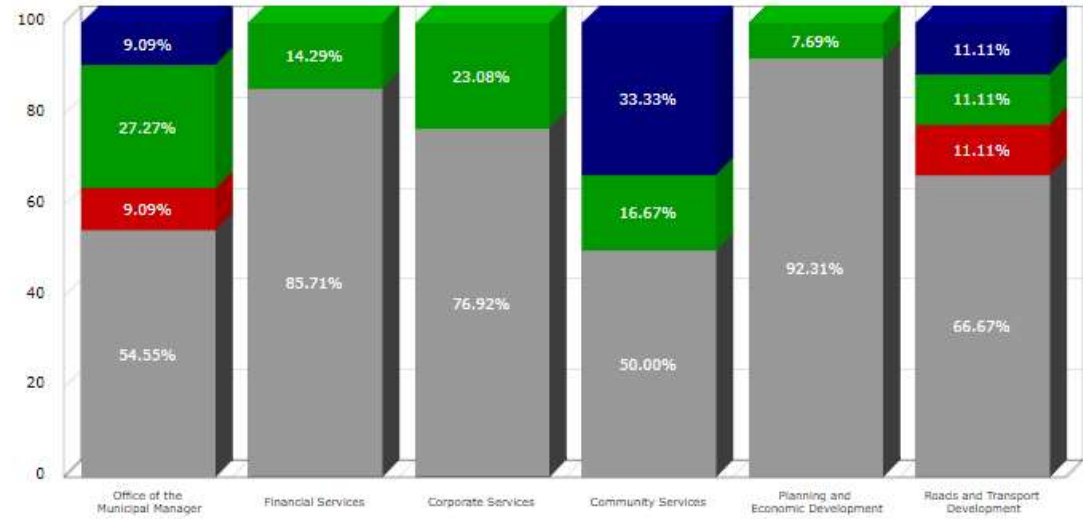
Top Layer KPI Report

Report drawn on 07 October 2021 at 07:30
for the months of Quarter ending September 2021 to Quarter ending September 2021.

Garden Route District Municipality



Responsible Directorate



	Garden Route District Municipality	Responsible Directorate						
		Office of the Municipal Manager	Financial Services	Corporate Services	Community Services	Planning and Economic Development	Roads and Transport Development	[Unspecified]
Not Yet Applicable	43 (72.88%)	6 (54.55%)	6 (85.71%)	10 (76.92%)	3 (50.00%)	12 (92.31%)	6 (66.67%)	-
Not Met	2 (3.39%)	1 (9.09%)	-	-	-	-	1 (11.11%)	-
Almost Met	-	-	-	-	-	-	-	-
Met	10 (16.95%)	3 (27.27%)	1 (14.29%)	3 (23.08%)	1 (16.67%)	1 (7.69%)	1 (11.11%)	-
Well Met	-	-	-	-	-	-	-	-
Extremely Well Met	4 (6.78%)	1 (9.09%)	-	-	2 (33.33%)	-	1 (11.11%)	-
Total:	59	11	7	13	6	13	9	-
	100%	18.64%	11.86%	22.03%	10.17%	22.03%	15.25%	-

Performance Key:

KPI not applicable = Target was already achieved in the quarters prior

KPI not Met = 0% <= Actual/Target <= 74.9%

Almost Met = 75% <= Actual/Target <= 99.99%

Met = 100% Actual meets Target

KPI Well Met = 100.001% <= Actual/Target <= 149.9%

KPI Extremely Well Met = 150 000% <= Actual/Target

The detailed breakdown of the performance is recorded under Annexure A below:

Annexure A

OFFICE OF THE MUNICIPAL MANAGER										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to Date
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual
TL1	Submit an OPCAR progress report to the MANCOM on a quarterly basis	Number of progress reports submitted to MANCOM quarterly	Good Governance	4	1	1	G	Not applicable	4	1
TL2	Submit the Top layer SDBIP for 2022/23 for approval by the Mayor within 14 days after the budget has been approved	Top Layer SDBIP for 2022/23 submitted to the Mayor within 14 days after the budget has been approved	Good Governance	1	N/A	N/A	N/A	Not applicable	1	N/A
TL3	Submit the draft the annual performance report for 2020/2021 and submit to the Auditor General by 31 August 2021	Annual performance report for 2020/21 drafted and submitted to the Auditor General by 31 August 2021	Good Governance	1	1	1	G	Not applicable	1	1
TL4	Submit a monthly report on Individual Performance Management to MANCOM	Number of reports submitted	Good Governance	New KPI for 2021/2022	3	1	R	It was decided at Mancom to adjust the KPI and the Target to reflect a quarterly feedback report in order to run parallel with the quarterly organizational reviews. The request will serve at the new Council meeting after the elections and adjustment budget	12	1
TL5	Review the organizational strategic risk register(top 10) and submit to Council by 31 May 2022	Reviewed organizational strategic risk register submitted to Council by 31 May 2022	Good Governance	1	N/A	N/A	N/A	Not applicable	1	N/A
TL6	Review the Risk based audit plan (RBAP) for 2022/23and submit to the Audit Committee for consideration by 30 June 2022	RBAP for 2022/23 reviewed and submitted to the Audit Committee by 30 June 2022	Good Governance	1	N/A	N/A	N/A	Not applicable	1	N/A

OFFICE OF THE MUNICIPAL MANAGER										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to Date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL7	Complete 90% of the Risk Based Audit Plan (RBAP) for the 2021/22 financial year by 30 June 2022 [(Number of audits and tasks completed for the period identified in the RBAP/ Number of audits and tasks identified in the RBAP) x 100]	% of the Risk Based Audit Plan completed by 30 June 2022	Good Governance	New KPI for 2021/2022	10.00%	21.00%	B	Not applicable	90%	21%
TL8	The percentage of the municipal capital budget spent on capital projects by 30 June 2022 [(Actual amount spent on capital projects /Total amount budgeted for capital projects) x 100]	% of capital budget spent by 30 June 2022	Financial Viability	95.29%	N/A	N/A	N/A	Not applicable	90%	N/A
TL9	Compile and submit the final Oversight Report for 2020/21 to Council by 31 March 2022	Final Oversight Report for 2020/21 submitted to Council by 31 March 2022	Good Governance	1	N/A	N/A	N/A	Not applicable	1	N/A
TL10	Submit the Draft Communication Transition Plan to MANCOM by 31 July 2021	Draft Communication Transition Plan submitted	Good Governance	New KPI for 2021/2022	1	1	G	Not applicable	1	1
TL11	Review the system of delegations and submit to Council by 28 February 2022	Reviewed systems of delegations submitted	Good Governance	New KPI for 2021/2022	N/A	N/A	N/A	Not applicable	1	N/A

COMMUNITY SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual
TL12	Submit quarterly reports to the Community Services Portfolio Committee on the progress with regards to the Garden Route Food Pantry	Number of reports submitted	A Skilled workforce and Community	New KPI for 2021/22	1	1	G	N/A	4	1
TL13	Appoint a service provider for the design and construction of a new fire station in Mossel Bay by 31 December 2021	Service provider appointed	Health and public safety	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL14	Appoint a service provider for the building, operating and construction of a regional landfill facility in Mossel Bay by 31 December 2021	Service provider appointed	Health and public safety	New KPI for 2021/22	N/A	1	B	Target is set for December	1	1
TL15	Execute 2 emergency preparedness exercises and submit reports to the Portfolio Committee by 30 June 2022	Number of reports submitted by 30 June 2022	Health and public safety	New KPI for 2021/22	N/A	N/A	N/A	N/A	2	N/A
TL16	Execute 4 emission testing (air quality) initiatives by 30 June 2022	Number of emission testing (air quality) initiatives executed by 30 June 2022	Health and public safety	New KPI for 2021/22	1	2	B	N/A	4	2
TL17	Spend 90% of the budget for HAZMAT rescue and fire equipment by 30 June 2022 [(Actual expenditure on project/Budgeted amount for project) x 100]	% of budget spent	Health and public safety	New KPI for 2021/22	N/A	N/A	N/A	N/A	90%	N/A

FINANCIAL SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL18	Financial viability measured in terms of the available cash to cover fixed operating expenditure by 30 June 2022 [(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortization, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets)]	Number of months that available cash is sufficient to cover the monthly operating expenditure (Audit AFS)	Financial Viability	5.57	N/A	N/A	N/A	N/A	3	N/A
TL19	Submit the Long-Term Financial Plan to Council to address the financial sustainability of Garden Route District Municipality by 31 December 2021	Long Term Financial Plan submitted to Council by 31 December 2021	Financial Viability	1	N/A	N/A	N/A	N/A	1	N/A
TL20	Achieve a current ratio of 1.5 (Current assets : Current liabilities) by 30 June 2022	Number of times the Municipality can pay back its short term-liabilities with its short-term assets by 30 June 2022	Financial Viability	2.60	N/A	N/A	N/A	N/A	1.5	N/A
TL21	Financial viability measured in terms of the municipality's ability to meet its service debt obligations by 30 June 2022 [(Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / (Total Operating Revenue -	% of debt coverage	Financial Viability	0.49%	N/A	N/A	N/A	N/A	30%	N/A

FINANCIAL SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL22	Compilation of the Annual Financial Statements (AFS) for the 2020/21 financial year and submit to the Auditor-General (AG) by 31 August 2021	Compilation and submission of the AFS to the AG by 31 August 2021	Financial Viability	1	1	1	G	N/A	1	1
TL23	Review the SCM Policy to consider appropriate amendments to support the EPWP mandate and submit to Council by 31 May 2022	Annual review of the SCM policy submitted to Council by May 2022	A Skilled Workforce and Communities	1	N/A	N/A	N/A	N/A	1	N/A
TL24	Compile the Mid-year Financial Statements for the 2021/22 financial year and submit to APAC by 28 February 2022	Compilation and submission of the Mid-year Financial Statements to APAC by 28 February 2022	Financial Viability	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A

CORPORATE SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL25	Report quarterly to Council on the revision of the Human Resource Policies of the Organisation	Number of reports submitted to Council	Good Governance	7	1	1	G	N/A	4	1
TL26	Number of people from employment equity target groups that will be appointed in the three highest levels of management during the 2021/22 financial year in compliance with the municipality's approved employment equity plan (senior officials & man	Number of people appointed in the three highest levels of management in compliance with the municipality's approved employment equity plan (senior officials & managers, professionals, technicians and associate professionals)	A Skilled Workforce and Communities	2	0	0	G	Target must be adjusted	0	0
TL27	Spend 1% of personnel budget on training by 30 June 2022 [(Actual total training expenditure/total personnel budget) x 100]	% of the personnel budget spent on training by 30 June 2022	A Skilled Workforce and Communities	2.37%	N/A	N/A	N/A	N/A	1%	N/A
TL28	Limit vacancy rate to 10% of budgeted post by 30 June 2022 [(Number of funded posts vacant/number of funded posts) x 100]	% vacancy rate	A Skilled Workforce and Communities	7.61%	N/A	N/A	N/A	N/A	10%	N/A
TL29	Review the organisational structure and submit to Council by 30 June 2022	Organisational structure reviewed and submitted to Council by 30 June 2022	A Skilled Workforce and Communities	1	N/A	N/A	N/A	N/A	1	N/A

CORPORATE SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL30	Award 18 external bursaries to qualifying candidates by 31 March 2022	Number of external bursaries awarded by March 2022	A Skilled Workforce and Communities	22	N/A	N/A	N/A	N/A	18	N/A
TL31	Award 10 internal bursaries to qualifying candidates by 31 March 2022	Number of internal bursaries awarded by March 2022	A Skilled Workforce and Communities	New KPI for 2021/22	N/A	N/A	N/A	N/A	10	N/A
TL32	Create training opportunities for EPWP appointees by 30 June 2022	Number of training opportunities created for EPWP appointees by 30 June 2022	A Skilled Workforce and Communities	93	N/A	N/A	N/A	N/A	50	N/A
TL33	Submit a quarterly report to Council on the execution of council resolutions	Number of reports submitted to Council on a quarterly basis	Good Governance	New KPI for 2021/22	1	1	G	N/A	4	1
TL34	Spend 90% of the capital budget for ICT by 30 June 2022 [(Actual capital expenditure for ICT/Capital budgeted amount for ICT) x 100]	% of capital budget spent for ICT	Financial Viability	New KPI for 2021/22	N/A	N/A	N/A	N/A	90%	N/A
TL35	Develop a Deployment/Career Pathing/Staff Rationale Strategy and submit to Council by 30 June 2022	Deployment/Career Pathing/Staff Rationale Strategy submitted	A Skilled Workforce and Communities	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A

CORPORATE SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL36	Capture 95% of permanent employee records on the Electronic Records System by 31 December 2021 [(Number of permanent employee records captured on the Electronic Records System / Number of permanent employees) x 100]	% of permanent employees captured on the Electronic Records Systems	A Skilled Workforce and Communities	New KPI for 2021/22	N/A	N/A	N/A	N/A	95%	N/A
TL37	Develop a Gender Mainstreaming Action Plan and submit to Council by 30 June 2022	Number of actions plans submitted	A Skilled Workforce and Communities	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A

PLANNING AND ECONOMIC DEVELOPMENT										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL38	Create job opportunities through the Expanded Public Works Programme (EPWP) for the organisation by 30 June 2022	Number of job opportunities created through the Expanded Public Works Programme (EPWP) by 30 June 2022	Grow an Inclusive District Economy	512	N/A	N/A	N/A	N/A	297	N/A
TL39	Compile and submit the Final Annual Report 2020/21 to Council by 31 December 2021	Final Annual Report for 2020/21 submitted to Council by 31 December 2021	Good Governance	1	N/A	N/A	N/A	N/A	1	N/A

TL40	Submit an integrated progress report on the implementation of the Growth and Development Strategy to Council by 30 June 2022	Number of integrated progress reports submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL41	Attend the World Travel Market exhibition and submit a report to MANCOM by 31 May 2022	Report submitted to MANCOM by 31 May 2022	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A

PLANNING AND ECONOMIC DEVELOPMENT										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL42	Coordinate and attend the quarterly Garden Route Economic Cluster meetings	Number of meetings coordinated and attended	Good Governance	New KPI for 2021/22	1	1	G	N/A	4	1
TL43	Sign a Service Level Agreement with WESGRO Investment Promotion Unit to market the Garden Route Investment Prospectus by 30 November 2021	Signed Service Level Agreement	Grow an Inclusive District Economy	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL44	Sign a Service Level Agreement (SLA) with the Garden Route Film Commission by 30 November 2021	Signed Service Level Agreement	Grow an Inclusive District Economy	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL45	Review and align the Integrated Human Settlements Strategic Plan and submit to Council by 31 December 2021	the Integrated Human Settlements Strategic Plan submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL46	Submit a Project Initiation Document (PID) on the conceptual development framework and business plan for Social Housing	Number of PID's submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	2	N/A

	and Finance Linked Individual Subsidy Programme (FLISP) to Council by 31 March 2022									
TL47	Complete and submit an application for "Accreditation Level 1" to Provincial Government by 30 June 2022	Application for "Accreditation Level 1" submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL48	Develop and submit the new Integrated Development Plan (IDP) for the 2022-2027 period to Council by 31 May 2022	IDP submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A

PLANNING AND ECONOMIC DEVELOPMENT										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL49	Install a solar energy powered system in at least one of the Municipal Properties by 30 June 2022	Solar energy powered system installed	Promote sustainable environmental management and public safety	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL50	Submit a Turnaround Strategy for Municipal Resorts to Council by 31 December 2021	Turnaround Strategy for Municipal Resorts submitted	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A

ROADS AND TRANSPORT SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL51	Job creation through the Roads Services by June 2022	Number of Jobs created by 30 June 2022	A Skilled Workforce and Communities	75	N/A	N/A	N/A	N/A	50	N/A
TL52	Spent 95% of the roads budget allocation by 30 June 2022 (Actual expenditure divided by approved allocation received)	% of the roads spent by 30 June 2022	Financial Viability	98%	N/A	18%	B	N/A	95%	18%
TL53	Reseal 27.84 km of roads by 30 June 2022	Number of km's of roads resealed	Bulk Infrastructure and Co-ordination	32.03	N/A	N/A	N/A	N/A	27.84	N/A
TL54	Regravel 30.38 km of roads by 30 June 2022	Number of km's of roads regavelled by 30 June 2022	Bulk Infrastructure and Co-ordination	18.80	N/A	N/A	N/A	N/A	30.38	N/A
ROADS AND TRANSPORT SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending September 2021				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL55	Compile a business plan for the Rural Road Asset Management Systems (RRAMS) and submit to MANCOM by 30 June 2022	RRAMS business plan compiled and submit to MANCOM by 30 June 2022	Bulk Infrastructure and Co-ordination	1	N/A	N/A	N/A	N/A	1	N/A
TL56	Develop a complaints management system by 31 December 2021	Complaints management system developed	Good Governance	New KPI for 2021/22	N/A	N/A	N/A	N/A	1	N/A
TL57	Submit a quarterly consolidated report on the progress of all projects to MANCOM	Number of reports submitted to MANCOM	Good Governance	New KPI for 2021/22	1	1	G	N/A	4	1

TL58	Submit a bi-annual report to Council on the replacement value of fleet vehicles	Number of reports submitted	Good Governance	2	N/A	N/A	N/A	N/A	1	N/A
TL59	Submit a quarterly progress report to MANCOM on issues raised in the "Roads to Recover Report"	Number of progress reports submitted	Good Governance	New KPI for 2021/22	1	0	R	Report will be submitted to Mancom during October 2021	4	0