

# TENDER / NOTICE



Garden Route District Municipality, the leading, enabling and inclusive district, characterised by equitable and sustainable development, high quality of life and equal opportunities for all.

## TENDER DOCUMENT

<b>TENDER NO</b>		<b>GRDM/03/21-22</b>	
<b>TENDER DESCRIPTION</b>		THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE MAINTENANCE, SERVICE AND REPAIRS OF GARDEN ROUTE DISTRICT MUNICIPALITY FLEET VEHICLES AND SMALL PLANT EQUIPMENT FOR A PERIOD OF THREE YEARS.	
<b>SITE MEETING INFORMATION:</b>		<b>NONE</b>	
<b>CLOSING DATE</b>	<b>31 AUGUST 2021</b>	<b>CLOSING TIME</b>	<b>11:00</b>
POSTAL ADDRESS: Garden Route District Municipality Attention: Supply Chain Management Unit PO Box 12 George, 6530  <i>Clearly mark the Bid envelope with the bid number and title of bid on the face of the envelope</i>  <i>Any tenders couriered to be deposited in the Municipality's Bid Box, any bids sent to the wrong recipient other than being deposited in the Bid Box will not be considered</i>		TO BE DEPOSITED IN: The bid box at the entrance of the Municipal Offices Garden Route District Municipality 54 York Street George 6529	
ATTENTION: FINANCIAL DIRECTORATE SUPPLY CHAIN MANAGEMENT UNIT GARDEN ROUTE DISTRICT MUNICIPALITY GEORGE		A bid posted or couriered (at sender's risk) to the Municipality, PO Box 12, George, 6530, in good time so as to reach the Municipality before the above-mentioned closing date and clearly indicated attention supply chain management unit, may be accepted on condition that it is placed in the correct Bid box before the closing time, it being understood that the Council disclaims any responsibility for seeing that such bids are in fact lodged in the bid box.	
<b>SUMMARY FOR TENDER OPENING PURPOSES</b>			
NAME OF TENDERER: .....			
CENTRAL SUPPLIER DATABASE NO: .....			
<b>TOTAL BIDDING PRICE (INCLUDING VAT)</b>			
Total Bidding Price (Including VAT)		R	
<b>PREFERENCE CLAIMED FOR:</b>			
B-BBEE Status Level of Contributor:			
Preference Points Claimed:			
<b>B-BBEE certificates submitted with the quotation document MUST be VALID ORIGINAL B-BBEE CERTIFICATES or VALID CERTIFIED COPIES OF B-BBEE CERTIFICATES</b>			
<b>VALIDITY PERIOD: AVAILABLE FOR 120 DAYS AFTER THE BID CLOSURE</b>			
<b>CONTACT DETAILS FOR:</b>			
<b>Bidding procedures and documents</b>		<b>Bid Scope and technical specifications</b>	
<b>SUPPLY CHAIN MANAGEMENT:</b> <b>Miss Bukelwa Ndzinde</b> Tel: (044) 803 1338; Cell: 072 952 2906 E-mail: <a href="mailto:bukelwa@gardenroute.gov.za">bukelwa@gardenroute.gov.za</a>		<b>ROADS SERVICES / FIRE SERVICES</b> <b>Mr. Gerald Sinkfontein OR Johan Brand</b> Cell: 082 886 7498 061 438 9436 E-MAIL: <a href="mailto:gerald@gardenroute.gov.za">gerald@gardenroute.gov.za</a> <a href="mailto:georgestationofficer@gardenroute.gov.za">georgestationofficer@gardenroute.gov.za</a>	

## CHECKLIST

Please ensure that the following forms have been completed and signed and all documents, as requested, are attached to the tender document

Description of document	Document number	Yes	No
Bid Conditions & Information		<input type="checkbox"/>	<input type="checkbox"/>
Part A: Invitation to bid and Part B: Terms and Conditions for Bidding	MBD 1	<input type="checkbox"/>	<input type="checkbox"/>
Terms of Reference		<input type="checkbox"/>	<input type="checkbox"/>
Current Municipal Certificate / Lease Agreement		<input type="checkbox"/>	<input type="checkbox"/>
Pricing schedule – firm prices (purchases)	MBD 3.1	<input type="checkbox"/>	<input type="checkbox"/>
Form of Offer & Acceptance		<input type="checkbox"/>	<input type="checkbox"/>
Declaration of Interest	MBD 4	<input type="checkbox"/>	<input type="checkbox"/>
Preference points claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution.	MBD 6.1	<input type="checkbox"/>	<input type="checkbox"/>
Formal contracts for services	MBD 7.1	<input type="checkbox"/>	<input type="checkbox"/>
Declaration of bidder's past supply chain management practices	MBD 8	<input type="checkbox"/>	<input type="checkbox"/>
Certificate of independent bid determination	MBD 9	<input type="checkbox"/>	<input type="checkbox"/>
Authority of Signatory		<input type="checkbox"/>	<input type="checkbox"/>
General Conditions of contract & Bid Requirements		<input type="checkbox"/>	<input type="checkbox"/>
Annexure A : Past Experience		<input type="checkbox"/>	<input type="checkbox"/>

**Please sign on Completion.**

.....  
**NAME OF THE BIDDER**

.....  
**SIGNATURE**

.....  
**DATE**

**1 Agreement**

The successful bidder will be expected to sign the Contract Form (Part 1) of this bid document within 30 days of the date of notification by the Garden Route District Municipality that his/her bid has been accepted.

**2 Completion of Bid Documents**

- (a) The original bid document must be completed fully in black ink and signed by the authorised signatory to validate the proposal. All the pages must be initialled by the authorised signatory. Failure to do so may result in the invalidation of the bid.
- (b) Bid documents may not be retyped or altered in any way.

**3 Alteration or Qualification of Bid**

No unauthorised alteration of this set of bid documents will be allowed. Any unauthorised alteration will disqualify the proposal automatically. Any ambiguity has to be cleared with contact person for the bid before the closure date.

**4 Authorised Signatory**

- (a) **A copy of the recorded Resolution taken by the Board of Directors, members, partners or trustees authorising the representative to submit this bid on the bidder's behalf must be attached to the Bid Document on submission of same.**
- (b) A bid shall be eligible for consideration only if it bears the signature of the bidder or of some person duly and lawfully authorised to sign it for and on behalf of the bidder.

**5 Submission of Bid**

- (a) The bid must be put in a sealed envelope, or envelopes when the two-envelope system is specified, clearly marked with the bid number, title as well as closing date and time and placed in the **Tender Box at the Garden Route District Municipality by not later than 11h00 on 31 AUGUST 2021.**
- (b) **Faxed, e-mailed and late bids will not be accepted. Bids may be delivered by hand, by courier, or posted at the bidder's risk and must be received by the deadline specified above, irrespective of how they are sent or delivered.**

**6 Opening, Recording and Publications of Bids Received.**

- Bids will be opened in public immediately after the bid closure date, or at such
- time as specified in the bid documents. If requested by any bidder present,
- names of the bidders, and if practical the total amount of each bid and of any alternative bids will be read out aloud.
- Bids received in time recorded and entered in a register which is open for public inspection.

**7 Tax Clearance Certificate**

- a. **A valid original Tax Clearance Certificate must accompany the bid documents.**  
**The onus is on the bidder to ensure that the Eden District Municipality has an original Tax Clearance Certificate on record and obtain confirmation from the Supply Chain Management Unit of the Garden Route District Municipality.**
- b. **Bids not supported by a valid original Tax Clearance Certificate, as an attachment to the bid documents will be invalidated.**
- c. **In bids where consortia/joint ventures/sub-contractors are involved, each party must submit a separate valid original Tax Clearance Certificate.**

**8 Evaluation of Bids**

Bids will be evaluated in terms of their responsiveness to the bid specifications and requirements as well as such additional criteria as set out in the bid documents.

**9 Acceptance or Rejection of a Bids**

The Garden Route District Municipality reserves the right to withdraw any invitation to submit a bid and/or to re-advertise or to reject any bid or to accept a part of it. The Garden Route District Municipality does not bind itself to accepting the lowest bid.

**10 Registration on Accredited Supplier Database**

It is expected of all prospective service providers who are not yet registered on the Central Supplier Database to register online ([www.csd.gov.za](http://www.csd.gov.za)) and verify their company information at Garden Route District Municipality Database Department. The Garden Route District Municipality reserves the right not to award proposals to prospective suppliers who are not registered on the CSD (Central Supplier Database).

- 11 **Site / Information Meetings**  
**No site meeting held.**
- 12 **Stamp and Other Duties**  
The successful bidder will be liable for all duties and costs on legal documents resulting in the establishment of a contract and for the surety and retentions.
- 13 **Language of Contract**  
The contract documents will be compiled in English and the English versions of all referred documents will be taken as applicable.
- 14 **Procurement Policy**  
Bids will be awarded in accordance with the Preferential Procurement Regulations, 2001 pertaining to the Preferential Procurement Policy Framework Act, No 5 of 2000.
- 15 **Expenses Incurred in Preparation of Bid**  
The Garden Route District Municipality shall not be liable for any expenses incurred in the preparation and submission of the bid.
- 16 **Wrong Information Furnished**  
Where a contract has been awarded on the strength of the information furnished by the bidder which, after the conclusion of the relevant agreement, is proved to have been incorrect, the Garden Route District Municipality may, in addition to any other legal remedy it may have, recover from the contractor all costs, losses or damages incurred or sustained by the Municipality as a result of the award of the contract.
- 17 **Validity Period**  
**Bids shall remain valid for 120days after the bid closure date.**
- 18 **General and Special Conditions of Contract**  
The General Conditions of Contract as well as any Special Conditions of Contract that may form part of this set of bid documents will be applicable to this bid in addition to the conditions of bid.
- 19 **Municipal Rates, Taxes and Charges**  
**The bidder to provide their municipal account of rates and taxes of both the Bidding entity and its directors' in its Bid Document submission. Any bidder which is or whose directors are in arrear with their municipal rates and taxes due to any Municipality within South Africa for more than three months and have not made an arrangement for settlement of or same before the bid closure date will be disqualified.**
- 20 **Contact with Municipality after Bid Closure Date**  
Bidders shall not contact the Garden Route District Municipality on any matter relating to their bid from the time of the opening of the bid to the time the contract is awarded. If a bidder wishes to bring additional information to the notice of the Garden District Municipality, it should do so in writing to the Garden Route District Municipality. Any effort by the firm to influence the Garden Route District Municipality in the bid evaluation, bid comparison or contract award decisions may result in the rejection of the bid.
- 21 **BBBEE Supplier Bid Declaration**  
Bidders should complete bid declaration point 4.1 & 6.1 and failure on the part of a bidder to complete mentioned bullet points, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed and you will not receive any points.

**PART A  
INVITATION TO BID**

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE GARDEN ROUTE DISTRICT MUNICIPALITY</b>					
<b>BID NUMBER:</b>	GRDM/03/21-22	<b>CLOSING DATE:</b>	31 AUGUST 2021	<b>CLOSING TIME:</b>	11:00
<b>DESCRIPTION</b>	THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE MAINTENANCE, SERVICE AND REPAIRS OF GARDEN ROUTE DISTRICT MUNICIPALITY FLEET VEHICLES AND SMALL PLANT EQUIPMENT FOR A PERIOD OF THREE YEARS.				
<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD 7.1).</b>					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT					
<b>GARDEN ROUTE DISTRICT MUNICIPALITY</b>					
<b>SUPPLY CHAIN MANAGEMENT UNIT</b>					
<b>54 YORK STREET</b>					
<b>GEORGE</b>					
<b>6530</b>					
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
<b>COMPULSORY TO BE COMPLETED BY THE BIDDER</b>					
TAX COMPLIANCE STATUS	TCS PIN:		AND	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No			B-BBEE STATUS LEVEL SWORN AFFIDAVIT	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]			ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3 ]
TOTAL NUMBER OF ITEMS OFFERED				TOTAL BID PRICE	R
SIGNATURE OF BIDDER				DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>				<b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>	
DEPARTMENT	FINANCIAL SERVICES			FIRE SERVICES	
CONTACT PERSON	BUKELWA NDZINDE			DEON STOFFELS OR JOHAN BRAND	
TELEPHONE NUMBER	(044) 803 1338			(044) 878 1000 <b>083 941 1994</b> <b>061 438 9436</b>	
FACSIMILE NUMBER	086 21 555 04			N/A	
E-MAIL ADDRESS	<a href="mailto:bukelwa@gardenroute.gov.za">bukelwa@gardenroute.gov.za</a>			<a href="mailto:deon@gardenroute.gov.za">deon@gardenroute.gov.za</a> <a href="mailto:georgestationofficer@gardenroute.gov.za">georgestationofficer@gardenroute.gov.za</a>	

## PART B

### TERMS AND CONDITIONS FOR BIDDING

<b>1. BID SUBMISSION:</b>	
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.	
1.2. <b>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE</b>	
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.	
<b>2. TAX COMPLIANCE REQUIREMENTS</b>	
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.	
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.	
2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.	
2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B: 3.	
2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.	
2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.	
2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.	
<b>3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>	
3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	<input type="checkbox"/> YES <input type="checkbox"/> NO
<b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.</b>	
3.6.	

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.  
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....

DATE: .....

# TENDER / NOTICE

Garden Route District Municipality, the leading, enabling and inclusive district, characterised by equitable and sustainable development, high quality of life and equal opportunities for all.



## ADVERT

### FORMAL TENDERS

<b>TENDER NUMBER</b>		<b>GRDM/03/21-22</b>	
<b>TENDERS ARE HEREBY INVITED FOR</b>		<b>THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE MAINTENANCE, SERVICE AND REPAIRS OF GARDEN ROUTE DISTRICT MUNICIPALITY FLEET VEHICLES AND SMALL PLANT EQUIPMENT FOR A PERIOD OF THREE YEARS</b>	
<b>PERIOD</b>		<b>THREE YEAR PERIOD</b>	
<b>PREFERENTIAL PROCUREMENT REGULATIONS, 2017-LOCAL CONTENT REQUIREMENT</b>		<b>NONE</b>	
<b>BRIEFING SESSION</b>		<b>NONE</b>	
<b>PUBLISHED DATE</b>	<b>05 AUGUST 2021</b>	<b>CLOSING DATE</b>	<b>31 AUGUST 2021</b>
<b>ADVERTISEMENTS</b>		<b>NEWSPAPER, MUNICIPAL NOTICE BOARD, MUNICIPAL WEBSITE &amp; E-PUBLICATION</b>	
<b>AVAILABLE DATE</b>	<b>05 AUGUST 2021</b>		
<b>CLOSING TIME</b>			
No later than <b>11:00 am</b> , tenders will be opened immediately thereafter, in public at the Garden Route District Municipality, Supply Chain Management Unit, 54 York Street, George			
<b>AVAILABILITY OF TENDER DOCUMENTS:</b>			
Tender documents for <b>GRDM/03/21-22</b> are obtainable from <b>Ms. Bukelwa Ndzinde</b> during office hours (Mondays to Thursday 08:00 - 16:30 and Fridays 08:00 - 13:30) <b>Tel:</b> (044) 803 1338; <b>E-mail:</b> <a href="mailto:bukelwa@gardenroute.gov.za">bukelwa@gardenroute.gov.za</a>		Printed copies of the tender documents are obtainable at a non-refundable fee, payable to a cashier at Garden Route District Municipality, Supply Chain Management Unit, Ground Floor, 54 York Street, George <b>OR</b> tender documents are obtainable free of charge on Garden Route District Municipality's website at <a href="http://www.gardenroute.gov.za">www.gardenroute.gov.za</a> .	
<b>NON - REFUNDABLE FEE:</b>		<b>R 200.00</b>	
<b>TENDER SUBMISSION RULES:</b>			
<ol style="list-style-type: none"> <li>1. Tenders are to be completed in accordance with the conditions and tender rules contained in the tender document.</li> <li>2. Tender document &amp; supporting documents must be placed in a sealed envelope clearly marked for <b>"GRDM/03/21-22: THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE MAINTENANCE, SERVICE AND REPAIRS OF GARDEN ROUTE DISTRICT MUNICIPALITY FLEET VEHICLES AND SMALL PLANT EQUIPMENT FOR A PERIOD OF THREE YEARS"</b> must be deposited in the tender box of the Garden District Municipality, Supply Chain Management Unit, 54 York Street, George.</li> <li>3. Tenders may only be submitted on the tender document issues by the Municipality.</li> <li>4. Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the tender document.</li> <li>5. Important note: Tax Compliance Status Pin (TCS) copy and MAAA Number must be submitted with the tender documentation.</li> <li>6. VAT must be included in all prices (VAT vendor registered).</li> <li>7. Late tenders, tenders per facsimile or – e-mail will not be accepted.</li> <li>8. Tenders couriered to be delivered in accordance with the stipulated closing time above.</li> <li>9. Council reserves the right to accept any bid proposal in full or part thereof.</li> <li>10. Council will only award tenders to service providers registered on the Central Supplier Database (CSD). Website <a href="https://secure.csd.gov.za">https://secure.csd.gov.za</a></li> <li>11. Tenders will only be considered in accordance to the bid requirements.</li> </ol>			
Tenders will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) Regulations <b>2017</b> and the Garden Route District Municipality Supply Chain Management Policy, where <b>80</b> points will be allocated in respect of price and <b>20</b> points in respect of BBBEE.			
<b>CLARITY ON BIDDING PROCEDURES MAY BE DIRECTED TO:</b>		<b>MS BUKELWA NDZINDE; TEL (044 ) 803 1338</b> <b>E-MAIL: <a href="mailto:BUKELWA@GARDENROUTE.GOV.ZA">BUKELWA@GARDENROUTE.GOV.ZA</a></b>	
<b>CLARITY ON TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>		<b>MR GERALD SINKFONTEIN; CELL: 082 886 7498</b> <b>E-MAIL: <a href="mailto:GERALDS@GARDENROUTE.GOV.ZA">GERALDS@GARDENROUTE.GOV.ZA</a></b>  <b>MR JOHAN BRAND, 061 438 9436</b> <b>E-MAIL: <a href="mailto:GEORGESTATIONOFFICER@GARDENROUTE.GOV.ZA">GEORGESTATIONOFFICER@GARDENROUTE.GOV.ZA</a></b>	
<b>NOTICE NO:</b>	<b>65/2021</b>		
<b>AUTHORISED BY:</b>	<b>MUNICIPAL MANAGER: MG STRATU</b> <b>GARDEN ROUTE DISTRICT MUNICIPALITY</b>		

## **BACKGROUND**

The Garden Route District Municipality is expected to maintain service and repair their fleet vehicles, small plant, pumps and equipment that will provide them the capability to perform their mandated functions. The intention of this tender is to prevent supply chain deviations as well as minimize the turnaround time of vehicles and equipment going in for service, maintenance or repairs.

### **1. Scope:**

- 1.2 The tender will be valid for three years.
- 1.3 The approved tenderer must be RMI certified/accredited (Attach proof)
- 1.4 All work performed must satisfy all governing legislation and manufacturer's recommendations.

Warranties/Guarantees must be stipulated

### **2. The tender specifications will be divided into the following categories:**

- 2.1 LDV's (bakkies) less than 3 ton
- 2.2 Busses
- 2.3 Caravans
- 2.4 Trucks more than 2 tons
- 2.5 Trailers
- 2.6 Pumps and Power tools
- 2.7 Construction Plant

### **3. Attached under Annexure A is list of existing vehicles in the District Municipality's fleet. (Vehicles and tools can/will be added during the duration of this tender...)**

### **4. Services and repairs**

- 4.1 Record and coordinate the schedule of vehicles maintenance/servicing
- 4.2 Keep records of maintenance/servicing history of GRDM fleet and send monthly report to GRDM.  
(Including annual break down of each individual vehicle's maintenance cost)
- 4.3 Carry out scheduled routine servicing of vehicles, trailers, pumps and tools.
- 4.4 Complete and submit within 24 hours all job sheets/workshop reports after completion of vehicle services.
- 4.5 Contractor must stipulate all standard checks, replacement of parts and work that will be done on respectively minor and major services.
- 4.6 In order to minimise downtime on emergency fleet vehicles a maximum of 1 day will be allowed for the servicing of vehicles.

### **5. Repairs**

The following work is included in the maintenance/ repair and service contract of all vehicles, trailers, pumps and power tools:

- 5.1 Repair/replace of all faulty mechanical parts. (Engine, gearbox, clutch, steerings, drive line units, suspensions, break systems and aircons etc.)
- 5.2 Repair/replace of all faulty electrical parts. (Auto electrical work)
- 5.3 Repair/replace/cleaning of all faulty interior parts. (Seats, upholstery, dashboard etc.)
- 5.4 Repair/replace of all faulty parts on pumps (Engine and pump components)
- 5.5 Repair/replace of all faulty parts on power tools.
- 5.6 In order to minimise downtime on emergency fleet vehicles a maximum of 3 days on minor repairs and 5 days on mayor repairs will be allowed for the repairing of vehicles or as agreed upon between service provider and GRDM.

### **6. Bodywork repairs**

- 6.1 Repair/replace of all body parts as a result of an accident or corrosion damage.
- 6.2 All panel beating and paintwork must also carry a warranty and all repairs shall be approved by GRDM.
- 6.3 In order to minimise downtime on emergency fleet vehicles a maximum of 15 days on damages and 30 days on accident repairs will be allowed for the repairing of vehicles.

## 7. Parts

- 7.1 All parts must be preferably original manufacturer's parts unless parts are of the same quality and performance and also carry the same warranty as original manufactures components.
- 7.2 The use of non-original parts shall be approved by GRDM before use/installation.
- 7.3 Any claims arising from the failure of components or any collateral damage caused by the fitment of non approved parts, the contractor will be liable.
- 7.4 On request of GRDM the supply of parts from time to time must be accommodated by the contractor.
- 7.5 Warranty periods on parts supplied/fitted by the contractor will be monitored by the contractor.

## 8. Emergency breakdowns and vehicle recoveries

- 8.1 The contractor must provide an after hour repairs mechanic/technician for all/any kind of breakdown (QUOTE PER CALL) on emergency services fleet vehicles, trailers, pumps and power tools.
- 8.2 The contractor must recover if needed, all fleet vehicles in case of accident or breakdown form anywhere in the Garden Route District at any given time.
- 8.3 The contractor must do emergency tyre repairs/replacement on emergency incidents when needed.
- 8.4 In order to minimise downtime on emergency fleet vehicles a maximum of 30 minutes response time will be allowed for mechanics/technicians to respond for break downs.
- 8.5 Recovery vehicles must be activated within 15 minutes of receiving a request for recovery by GRDM.

9. The work will be categorized in a labour rate and a "spares at cost +%" amount for all the vehicles, trailers, pumps and power tools as follows:

- 9.1 (a) Complete engine overhaul (worst case scenario) – a complete quotation to be submitted to GRDM before commencement of any work, which must be confirmed with an official GRDM order number.
- (b) For complete gearbox overhaul (worst case scenario) - a complete quotation to be submitted to GRDM before commencement of any work, which must be confirmed with an official GRDM order number.
- (c) For complete diff overhaul (worst case scenario) - a complete quotation to be submitted to GRDM before commencement of any work, which must be confirmed with an official GRDM order number.
- (d) For complete suspension overhaul (worst case scenario) - a complete quotation to be submitted to GRDM before commencement of any work, which must be confirmed with an official GRDM order number.
- (d) Call-out fee
- (j) Travelling

9.2 All work must be executed by or under the supervision of a qualified artisan. (Proof to be supplied on request).

9.3 Vehicle must be collected and delivered by the contractor for services repairs etc.

9.4 The workshop and facilities must be approved by the Municipality prior to the award of the tender.

9.5 The service provider must show proof of existence in the mechanical field for not less than 3 years.

9.6 Prices must include VAT (if a VAT vendor) and remain valid for a period of one year.

9.7 Any price adjustments are subject to the approval of GRDM and may result in the cancellation of the contract.

## Pricing Schedule for three years

	Item/Work	Year 1 - Tariff				
		Bakkies	Trucks	Trailers	Pumps	Power tools
1	Major service					
2	Minor service					
3	Labour per hour					
4	% mark up on parts					
5	After hours call out fee					
6	Travelling					
	Item/Work	Year 2 - Tariff				
		Bakkies	Trucks	Trailers	Pumps	Power tools
1	Major service					
2	Minor service					

3	Labour per hour					
4	% mark up on parts					
5	After hours call out fee					
6	Travelling					
	Item/Work	Year 3 - Tariff				
		Bakkies	Trucks	Trailers	Pumps	Power tools
1	Major service					
2	Minor service					
3	Labour per hour					
4	% mark up on parts					
5	After hours call out fee					
6	Travelling					

#### Minimum requirements

Project : Fleet maintenance and service contract		
Essential Items for Assessment	Yes	No
RMI certified/accredited (Submit proof)		
Minor and major service stipulated		
Warranty on panel beating and paintwork		
After hours break down response		
Emergency after hours tyre repairs		
Qualified Artisans/Technicians (Submit proof on request)		
Workshop/Facilities approved by GRDM		
Proof of existence in the mechanical field		

#### General requirements

1. Collection and Delivery cost must be inclusive. ( excluding towing cost)
2. Deliveries must be at the GRDM offices of the Fire and Rescue Services. (17 Pioneer str, Pacaltsdorp, Industria) and Roads Department (Mission Road, George Industria)
3. VAT must be inclusive when applicable to tenderer.
4. Warranty period on workmanship must be stipulated.

Emergency Vehicles

Call Sign	Reg No	Vehicle	Year Model	VIN	Tyre size	Battery size
B2	CAW 67576	Toyota Hilux 4x4 Diesel	2004	AHT31LNG908007450	245/75/R15	Probe Ultra 650
B4	CAW 72574	Toyota Hilux 4x4 Diesel	2008	AHTDR22G605509450	245/70/R16	Delttec 652
B5	CAW 59410	Toyota Petrol Landcruiser	2017	JTELU71J807061147	265/70/R16	Dixon 657
B6	CAW 77080	Toyota Diesel Landcruiser	2008	JTELB71J307054015	265/75/R16	Willard 674
B7	CAW 64679	Nissan Patrol 4x4 Diesel	2009	JN1UCLY61Z0500136	235/85/R16	Probe Ultra 650
B8	CAW 63478	Nissan Patrol 4x4 Diesel	2009	JN1UCLY61Z0500135	LT235/85R16	652P
CV1	CAW 92460	Toyota Hilux 4x4 Diesel	2019	AHTKB8CD702973481	265/65/R17	582 CCA
T1	CAW 86962	Iveco Eurocargo	2015	AANA0110544541410	14.00R20	X2 685
T2	CAW 41040	Iveco	2019	ZCFB41LH002682718	14.00R20 164/160	x2 Bosch S3 674C x2 RF Power 087
T3	CAW 41052	Iveco	2019	ZCFB41LH602682772	14.00R20 164/160	x2 Bosch S3 674C x2 RF Power 087
T7	CAW 17196	TATA SFC 407 EX	2007	MAT42730272R009958	12.00R20	Auto Tech 683
T9	CAW 56144	MAN	2007	AAMN640111PX20839	365/85R20	658 12V Class A x2
RM1	CAW 76946	M-Benz Ateco	2009	WDB9763642642L423935	11R22.5	Wallard 689
RM2	CAW 68054	Ford Courier	1999	AFAUDGLO2UR281598	30x9,50R15LT	65US
TP	CAW 27432	Toyota Quantum	2008	JTFSX22PX06037247	195R15C	639PS
Golf	CAW 36684	VW Golf	1995	AAVZZ172TU007992	165/80R13	628/9

Fleet and pumps 2021

Call sign	Fix Main Pump Motor	Fix Main Pump	Secondary Pump motor	Secondary Pump	Suction Pump motor	floating Pump
B2	Honda GX 160	Davey twin stage	N/A	N/A	-	-
B4	Honda Gx 160	Normac twin stage	N/A	N/A	Honda GX 160	-
B5	Honda GX 390	Davey twin stage	N/A	N/A	Rota 210Q 7hp	-
B6	Honda GX 160	Davey twin stage	N/A	N/A	Rota 210Q 7hp	-
B7	Honda GX 160	Normac twin stage	N/A	N/A	Honda GX 160	-
B8	Honda GX 390	Davey twin stage	N/A	N/A	-	-
T1	Ford Endura LD 1800	Angus	Honda GX 390 Left	Davey twin stage	-	-
			Honda GX 390 Right	Davey twin stage		
T2	PTO	Rovatti	Honda GX 390 Left	Davey twin stage	-	-
T3	PTO	Rovatti	Honda GX 390 Left	Davey twin stage	-	-
T7	Honda GX 390	Davey twin stage	Honda GX 390	Davey twin stage	-	-
T9	Godiva	Gp10/10	Lutain	Wildfire		
Stasie (Spare)	-	-	-	-	Honda GX 160	-
Stasie (Spare)	Honda GX 160	Normac twin stage	-	-	-	-
Container	Honda GX 390	Davey twin stage	-	-	-	-
Container	Honda GX 390	Davey twin stage	-	-	-	-
Container	Honda GX 390	Normac twin stage	-	-	-	-
Container	Honda GX 390	Normac twin stage	-	-	-	-
Container	Honda GX 390	Wild fire	-	-	-	-
Container	-	-	-	-	-	1.Briggs & Straton 8Hp
Container	-	-	-	-	-	2.Mac Duck

Generators/Power tools

Make	Model	Type	Motor
Holmatro	M100C	Hydraulic	Brigs & Straton
Still Viking	2000i	Electrical	
Midmacor	MGS5000	Electrical	Honda GX 390
Lawnstar	LSPS 5850	Chain saw	
STIHL	SR420	Blower	
STIHL	SR600	Blower	

## Roads department Vehicles

NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 110 129	Toyota Quantum 2.5 D GL 14 S	2016	JTFSS23P300156984
2	PA 110 134	Toyota Quantum 2.5 D SESFIKILE 16 S	2017	AHTSS22P307035053
3	PA 110 154	MERCEDES BENZ SPRINTER 311	2020	WDB9076332P077275
4	PA 110 155	MERCEDES BENZ SPRINTER 311	2020	WDB9076332P077929
5	PA 110 102	TOYOTA QUANTUM 2.7 P	2009	JTF SX23P806067880
6	PA 110 111	TOYOTA QUANTUM 2.7 P	2012	JTF SX23P206129189
7	PA 110 114	IVECO DAILY 50C15V15 H	2012	ZCFC50A2105917534
8	PA 110 012	TOYOTA HIACE SUPER 16	2005	AHT41YH6309066460
9	PA 110 078	MITSUBISHI CANTER	2001	NR414369
10	PA 110 121	VOLKSWAGEN CRAFTER TDI LWB RE	2014	WV1ZZZ2EZE6030745
11	PA 110 148	VOLKSWAGEN VW CRAFTER 50 2.0 TDI 80KW	2019	WV1ZZZSYZK9014004
12	PA 110 149	VOLKSWAGEN VW CRAFTER 50 2.0 TDI 80KW	2019	WV1ZZZSYZK9013431
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 111 026	PRICLO 2 BERTH T4500	2004	AF90044944PFD1071
2	PA 111 106	PRICLO 2 BERTH PRICLOVAN 4800	2006	AF90061376PFD1073
3	PA 111 107	PRICLO 2 BERTH PRICLOVAN 4800	2007	AF90061387PFD1142
4	PA 111 110	PRICLO 2 BERTH PRICLOVAN 4800	2007	AF90061477PFD1143
5	PA 111 111	PRICLO 2 BERTH PRICLOVAN 4800	2007	AF90061497PFD1144
6	PA 111 113	PRICLO 2 BERTH PRICLOVAN 4800	2007	AF90061507PFD1145

7	PA 111 116	PRICLO 2 BERTH PRICLOVAN 4800	2007	AF90061517PFD1181
8	PA 111 119	UNKNOWN 2 BERTH	2004	AF90040214PFD1051
9	PA 111 136	UNKNOWN 2 BERTH	2004	AF90039554PFD1055
10	PA 111 137	UNKNOWN 2 BERTH	2004	AF90039564PFD1062
11	PA 111 146	UNKNOWN 2 BERTH	2006	AF9CARC026AFM1026
12	PA 111 156	POWERVAN 2 BERTH	2005	AF9CARC025AFM1007
13	PA 111 164	ABSOLUTE ABLUTIONS 2 BERTH CAR/02/4.5	2008	AF9DE56128AFB1021
14	PA 111 165	ABSOLUTE ABLUTIONS 2 BERTH CAR/02/4.5	2008	AF9DE56078AFB1016
15	PA 111 176	C.I. 2 BERTH	1994	93M1002
16	PA 111 251	ABSOLUTE ABLUTIONS 2 BERTH	2017	AF9B218MBGHFB1001
17	PA 111 252	ABSOLUTE ABLUTIONS 2 BERTH	2017	AF9B218MBGHFB1002
18	PA 111 253	ABSOLUTE ABLUTIONS 2 BERTH	2017	AF9B218MBGHFB1003
19	PA 111 260	ABSOLUTE ABLUTIONS 2 BERTH	2017	AF9B218MBGHFB1010
20	PA 111 545	NIEUWOUDT 2 BERTH	1971	545111AP
21	PA 111 310	ABSOLUTE ABLUTIONS AA-0105 SINGLE BERTH	2019	AF9B115MBKSFB1388
22	PA 111 311	ABSOLUTE ABLUTIONS AA-0105 SINGLE BERTH	2019	AF9B115MBKSFB1389
23	PA 111 312	ABSOLUTE ABLUTIONS AA-0105 SINGLE BERTH	2019	AF9B115MBKSFB1390
24	PA 111 313	ABSOLUTE ABLUTIONS AA-0105 SINGLE BERTH	2019	AF9B115MBKSFB1391
25	PA 111 314	ABSOLUTE ABLUTIONS AA-0105 SINGLE BERTH	2019	AF9B115MBKSFB1392
26	PA 111 315	ABSOLUTE ABLUTIONS AA-0105 SINGLE BERTH	2019	AF9B115MBKSFB1393
27	PA 111 316	ABSOLUTE ABLUTIONS AA-0105 SINGLE BERTH	2019	AF9B115MBKSFB1394
28	PA 111 317	ABSOLUTE ABLUTIONS AA-0105 SINGLE BERTH	2019	AF9B115MBKSFB1395

29	PA 111 318	ABSOLUTE ABLUTIONS AA-0105 SINGLE BERTH	2019	AF9B115MBKSFB1396
30	PA 111 319	ABSOLUTE ABLUTIONS AA-0105 SINGLE BERTH	2019	AF9B115MBKSFB1397
31	PA 111 320	ABSOLUTE ABLUTIONS AA-0105 SINGLE BERTH	2019	AF9B115MBKSFB1398
32	PA 111 321	ABSOLUTE ABLUTIONS AA-0105 SINGLE BERTH	2019	AF9B115MBKSFB1399
33	PA 111 322	ABSOLUTE ABLUTIONS AA-0105 SINGLE BERTH	2019	AF9B115MBKSFB1400
34	PA 111 523	C.I. SINGLE BERTH	1987	6M16005
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 113 041	BOMAG BT65	2001	
2	PA 113 065	BELLE RT66	2007	
3	PA 113 066	BELLE RT66	2007	
4	PA 113 096	BATMATIC CV62X	2009	
5	PA 113 111	SAKAI RS75	2011	
6	PA 113 129	GE WILSON GTM72	2013	
7	PA 113 130	GE WILSON GTM72	2013	
8	PA 113 163	CUTTERS BAUMAX 165	2021	
9	PA 113 164	CUTTERS BAUMAX 165	2021	
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 113 150	HPOWER C90R	2018	Serial No: 1708003136
2	PA 113 153	IAN DICKIE VPC90ID	2019	
3	PA 113 123	GE WILSON GCR 160 X 17	2013	
4	PA 113 124	GE WILSON GCR 160 X 17	2013	

NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 115 019	INGERSOLL-RAND 6 - 30 l/s	1972	
2	PA 115 075	INGERSOLL-RAND 6 - 30 l/s	1958	
3	PA 115 142	INGERSOLL-RAND 6 - 30 l/s	1971	
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 126 000	FAE STC-DT	2019	Serial No 18-1645
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 131 058	YANMAR YDL 2500	2005	
2	PA 131 059	YANMAR YDL 2500	2005	
3	PA 131 075	TURFMASTER 6	2015	Serial No: 06044
4	PA 131 076	SEEEYES HDY5000L	2016	
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 131 032	HATZ 1D81S	2002	AAPV0120250338826
2	PA 131 037	HATZ	2005	AF9150FDTXNEC1186
3	PA 131 038	HATZ	2005	AE90175UB4CEC1015
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 135 024	VOLVO G930	2006	X039385X
2	PA 135 025	VOLVO G930	2006	X039386X

3	PA 135 027	mitsubishi MG 330	2007	3GA01318
4	PA 135 032	mitsubishi MG 330	2008	3GA01343
5	PA 135 034	mitsubishi MG 330	2008	3GA01323
6	PA 135 039	mitsubishi MG 330	2009	3GA01419
7	PA 135 049	mitsubishi MG 330	2011	3GA01449
8	PA 135 054	CAT 120 K	2012	CAT0120KPSZN01039
9	PA 135 055	CAT 120 K	2012	CAT0120KTSZN01041
10	PA 135 069	mitsubishi MG 330	2004	MG3303GA01253
11	PA 135 073	CAT 120 K	2013	CAT0120KKSZN01527
12	PA 135 084	CAT 120 K	2015	CAT0120KCSZN02219
13	PA 135 085	CAT 120 K	2015	CAT0120KHSZN02220
14	PA 135 106	CAT 120 K	2017	CAT0120KLSZN02507
15	PA 135 119	CAT 120 K	2019	CAT0120KCSZN20162
16	PA 135 124	BELL 620 G	2019	1DW620GXHKC701145
17	PA 135 190	KOMATSU GD530A-2B	2002	210678KOM
18	PA 135 227	VOLVO G710B	2005	G710BV37316
19	PA 135 229	VOLVO G710B	2005	G710BV37317
20	PA 135 282	CAT 120 K	1982	61W76005
21	PA 135 507	CAT 120 K	1991	61W00750
22	PA 135 530	CAT 120 K	1993	61W00800
23	PA 135 543	CAT 120 K	1993	61W00816
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN

1	PA 135 003	KOMATSU GD650A-2B	1998	K203572
2	PA 135 008	WRIGHT/CAT 140H	1999	ABD0318AHWLMGS074
3	PA 135 019	MITSUBISHI MG 530	2006	4GA51153
4	PA 135 080	CATERPILLAR 140K	2014	CAT0140KASZL02849
5	PA 135 090	KOMATSU GD675-5	2016	KMTGD026PFA055939
6	PA 135 109	CATERPILLAR 140K	2017	CAT0140KTSZL10277
7	PA 135 112	BELL 670G	2018	1DW670GXLJC685589
8	PA 135 175	KOMATSU GD650A-2B	2002	210859KOM
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 138 007	FAE DML/HY/VT125	2020	
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 140 013	CATERPILLAR	1976	7AB221
2	PA 140 038	HYUNDAI HL740-7A	2012	HHKHLF07JC0000785
3	PA 140 044	HYUNDAI HL740-7A	2017	HHKHLN03CG0000185
4	PA 140 046	J C B 432ZX	2019	OUN432Z0CJ2079591
5	PA 140 055	HYUNDAI HL740-9S	2020	HHKKLN03JL0000308
6	PA 140 058	KOMATSU WA320-6	2020	KMTWA108CLA073114
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 141 018	HRM TITAN POWERLINER 4955	2017	
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 170 025	UD GW26 490TT	2014	ADDE1300000001087
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN

1	PA 142 124	SEYES HDY5000L	2017	AC9B120UBHCAS1861
2	PA 142 140	IAN DICKIE BM175FT/L	2018	AC9B120UBJCAS2044
3	PA 142 142	IAN DICKIE BM175FT/L	2018	AC9B120UBJCAS2045
4	PA 142 157	IAN DICKIE BM175FT/L	2019	AC9B120UBKAS2150
5	PA 142 158	IAN DICKIE BM175FT/L	2019	AC9B120UBKAS2151
6	PA 142 178	MAXI	1993	M01819
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 142 056	UNKNOWN	2004	
2	PA 142 128	SILLA BIR330 IB40	2018	
3	PA 142 154	IAN DICKIE BIR330	2019	
4	PA 142 155	IAN DICKIE BIR330	2019	
5	PA 142 160	SILLA BIR330 IB40	2019	
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 143 508	HUSQVARNA 153	2013	
2	PA 143 510	HUSQVARNA 153	2013	
3	PA 143 555	KAWASAKI TJ53	2014	
4	PA 143 556	KAWASAKI TJ53	2014	
5	PA 143 564	ALPHA ELEPHANT	2016	1417701-630-02
6	PA 143 565	ALPHA ELEPHANT	2016	1417701-630-07
7	PA 143 567	ALPHA ELEPHANT	2016	1417701-630-12
8	PA 143 568	ALPHA ELEPHANT	2016	1417701-630-31
9	PA 143 569	ALPHA ELEPHANT	2016	1417701-630-32
10	PA 143 570	ALPHA ELEPHANT	2016	1417701-630-34

11	PA 143 576	TANDEM XLI 52	2017	H1706049913
12	PA 143 577	TANDEM XLI 52	2017	H1706049928
13	PA 143 578	TANDEM XLI 52	2017	H1706049978
14	PA 143 579	TANDEM XLI 52	2017	H1706049980
15	PA 143 580	TANDEM XLI 52	2017	H1706049948
16	PA 143 629	HUSQVARNA 143	2020	
17	PA 143 630	HUSQVARNA 143	2020	
18	PA 143 631	HUSQVARNA 143	2020	
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 143 148	POWA MOWER HD 150	2001	
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 143 575	KUDU 750 KOHLER CH440 ENGINE	2017	
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 148 334	HONDA TRASH PUMP WT30GX240	2017	AC9B130UBHCAS1942
2	PA 148 110	LIBELLULA	1977	
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 148 135	ALFA	1984	
2	PA 148 220	IAN DICKIE	2005	

NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 148 297	HONDA S-PWP50MH	2015	
2	PA 148 332	HONDA WL20XH 50MM GP120	2018	1766570
3	PA 148 333	HONDA WL20XH 50MM GP120	2018	1768626
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 148 180	IAN DICKIE HP15/150	2002	
2	PA 148 298	IAN DICKIE PORTOTECNICA PW36 H35 D1310 HOT H/P	2016	1000794338
3	PA 148 322	IAN DICKIE HP15/150	2017	WS101/103546069
4	PA 148 215	COMAT KD 330M	2005	
5	PA 148 288	IAN DICKIE HP15/150	2014	WS101/1024413281
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 148 206	IAN DICKIE H621/150	2004	
2	PA 148 223	IAN DICKIE HG21/150	2007	
3	PA 148 367	HYDROBLAST	1993	
4	PA 148 368	HYDROBLAST	1993	
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 150 065	HAMM: GRW 18	2004	145703261669
2	PA 150 170	BOMAG: BW24R	2008	201530601862

3	PA 150 246	AMMANN: AP240T3	2018	4303032
4	PA 150 271	BOMAG: BW27RH	2021	861538221211
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PRD 497	ROLLERPACK	1989	PJ27101
2	PA 150 097	ROLLERPACK	1970	27049
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 150 167	MARTIN MODEL 'D' GRID	2007	
2	PA 150 168	MARTIN MODEL 'D' GRID	2007	
3	PA 150 189	MARTIN MODEL 'D' GRID	2011	
4	PA 150 190	MARTIN MODEL 'D' GRID	2011	
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 150 025	VIPAC HA760	1999	
2	PA 150 194	VIPAC HA760	2011	
3	PA 150 196	VIPAC HA760	2011	
4	PA 150 197	VIPAC HA760	2011	
5	PA 150 198	VIPAC HA760	2011	
6	PA 150 204	BOMAG: BW75H	2013	LTR821802
7	PA 150 205	BOMAG: BW75H	2013	LTR821804
8	PA 150 250	BOMAG: BW75H	2019	LTR823394
9	PA 150 264	AMMANN: ARW65	2019	

NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 150 117	DYNAPAC	1985	8517105
2	PA 150 172	BOMAG BW 213 DH-3 BVC	2008	101583161054
3	PA 150 193	CATERPILLAR CS 533 E	2012	CATCS533ETJL02164
4	PA 150 256	CATERPILLAR CS64B	2019	
5	PRD 505	INGERSOLL-RAND	1993	61271
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 150 056	BOMAG BW100AD-3	2002	101150514459
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 150 148	BOMAG BW 138 AD	2006	101650142302
2	PA 150 169	CATERPILLAR CB334E	2007	C3A00454
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 152 277	POWERMIX POLE PRUNER	2012	
2	PA 152 337	HUSQVARNA 525PT5S	2016	20163300022
3	PA 152 338	HUSQVARNA 525PT5S	2016	20163300027
4	PA 152 339	HUSQVARNA 525PT5S	2016	20163300034
5	PA 152 340	HUSQVARNA 525PT5S	2016	20163300036
6	PA 152 341	HUSQVARNA 525PT5S	2016	20163300037
7	PA 152 388	STIHL HT75	2018	

NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 152 260	STIHL MS 381	2011	
2	PA 152 276	STIHL MS 381	2012	
3	PA 152 297	STIHL MS 381	2014	365376614
4	PA 152 316	STIHL MS 381	2014	365376644
5	PA 152 317	STIHL MS 381	2014	365376645
6	PA 152 345	STIHL MS 381	2016	366705382
7	PA 152 346	STIHL MS 381	2016	366705390
8	PA 152 347	STIHL MS 381	2016	366705395
9	PA 152 348	STIHL MS 381	2016	366705412
10	PA 152 350	STIHL MS 382	2017	366978496
11	PA 152 351	STIHL MS 382	2017	366978513
12	PA 152 352	STIHL MS 382	2017	367017283
13	PA 152 377	STIHL MS 382	2018	
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 152 286	HUSQVARNA K760	2014	20124700279
2	PA 152 321	HUSQVARNA K760	2014	20133801058
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 156 009	HYUNDAI R220LC-9SH	2013	HHKHZ615TD0001685

NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 160 038	IAN DICKIE ID10HB	2019	
2	PA 160 039	IAN DICKIE ID10HB	2019	
3	PA 160 067	FLEXIAN	1993	
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 161 019	MAC NAY:3.6 m	2005	
2	PA 161 020	MAC NAY:3.6 m	2006	
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 161 024	ETNYRE 4X4 CHIPSREADER	2019	K7293
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 162 035	TOYOTA AVANZA 1.3	2014	MHKM1BA2NBK002207
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 163 016	MAC NAY RS96HD	2007	AA9B140BM7WJK7168
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 163 020	SUPERIOR BROOM DT80CT	2014	DT80CT813692
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 166 128	JOHN DEERE 8245R	2019	1RW8245RJJD140224

NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 166 060	FIAT 7066	1978	71072
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 165 001	FIAT HITACHI FD255	2000	9G00323
2	PA 165 002	FIAT HITACHI FD255	2001	030423
3	PA 165 005	KOMATSU D85EX-15R	2012	20118
4	PA 165 017	CATERPILLAR D7R	2018	TXD11830
5	PA 165 157	CATERPILLAR D7H	1989	79Z2042
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 166 023	AGRICO 4+125l	1989	AA9125A44WLAG1400
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 166 064	AGRICO 4+160l	2007	AA9160A447LAG1655
2	PA 166 126	AGRICO 4+160l	2018	AA9160A44JLAG1712
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA166 033	AGRICO 4+125l	1999	AA9125A44XLAG1482
2	PA 166 122	AGRICO 4+125l	2001	AA9125A44VLAG1358
3	PA 166 201	AGRICO	1991	1111125

NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 166 091	HYUNDAI H930S	2014	HHKHU901AD0000057
2	PA 166 130	BELL 315 SL 4X4	2019	AEBF877LK01200720
3	PA 166 131	BELL 315 SL 4X4	2019	AEBF877LJ01200721
4	PA 166 133	BELL 315 SL 4X4	2019	AEBF877LC01200731
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 167 025	KEI BODIES KEI TANKER	2001	AF9518263XAEB1004
2	PA 169 042	DROSTDY FUEL TRAILER	2009	AF9B270CA9WKA1031
3	PA 169 047	DROSTDY FUEL TRAILER	2009	AF9B270CA9WKA1032
4	PA 169 151	MCE ENGINEERING MCE 2700FT	2003	AF92711FTXNEC1130
5	PA 169 177	MCE ENGINEERING MCE 2700FT	2004	AF92700FTXNEC1141
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 169 001	MINI TANKER	1998	AAPV0129890162841
2	PA 169 010	STAR BODIES	1968	AC9000000TSDA1026
3	PA 169 021	MCE ENGINEERING 900FT	2007	AF9TANKER7NEC1247
4	PA 169 030	VISSERS FUEL TRAILER	2007	AF9B116M07WHV1011
5	PA 169 060	VISSERS FUEL TRAILER	2015	AF9B116M04WHV1096
6	PA 169 066	IAN DICKIE TR091A	2020	AF9B120MBKWTR2594
7	PA 169 080	MCE ENGINEERING TANKER TRAILER	2002	AF9TANKERXNEC1099
8	PA 169 096	OIL CO.	1970	TR0017
9	PA 169 097	OIL CO.	1970	T286

10	PA 169 102	OIL CO.	1970	1538872
11	PA 169 104	OIL CO.	1970	4303788
12	PA 169 118	MCE ENGINEERING 900FT	2005	AF9TANKERXNEC1177
13	PA 169 153	DEPT MADE	1973	351961AP
14	PA 169 154	MCE ENGINEERING 900FT	2002	AF9TANKERXNEC1113
15	PA 169 162	MCE ENGINEERING 900FT	2002	AF9TANKERXNEC1114
16	PA 169 188	MCE ENGINEERING 900FT	2005	AF9TANKERXNEC1178
17	PA 169 193	MCE ENGINEERING 900FT	2005	AF9TANKERXNEC1179
18	PA 169 202	MCE ENGINEERING 900FT	2005	AF9TANKERXNEC1180
19	PA 169 315	DEPT MADE	1978	BC065172
20	PA 169 316	DEPT MADE	1978	BC855172
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 171 005	MARTIN: RF45 T5-35TI	2006	AA9G362AK61JS1594
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 169 039	MCE ENGINEERING 1.5T BT	2009	AF9140TBT9NEC1309
2	PA 169 040	MCE ENGINEERING 1.5T BT	2009	F9140TBT9NEC1310
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 167 013	DEPT MADE	1997	310761AP
2	PA 167 016	MCE ENGINEERING MCE 3.2FDT	2001	AF935TFDTXNEC1050
3	PA 167 017	MCE ENGINEERING MCE 3.2FDT	2001	AF935TFDTXNEC1051

4	PA 167 051	MCE ENGINEERING 3.45 FDT	2002	AF935TFDTXNEC1091
5	PA 167 098	DEPT MADE	1997	970711890761APWCA
6	PA 167 099	DEPT MADE	1997	970711990761APWCA
7	PA 167 130	MCE ENGINEERING 3.45 FDT	2004	AF935TFDTXNEC1154
8	PA 167 131	MCE ENGINEERING 3.45 FDT	2004	AF935TFDTXNEC1155
9	PA 167 132	MCE ENGINEERING 3.45 FDT	2004	AF935TFDTXNEC1156
10	PA 167 133	MCE ENGINEERING 3.45 FDT	2005	AF935TFDTXNEC1162
11	PA 167 134	MCE ENGINEERING 3.45 FDT	2005	AF935TFDTXNEC1163
12	PA 167 198	RHODE BROS STEEL FLATDECK	2014	AF9B235MBESPX2028
13	PA 167 199	RHODE BROS STEEL FLATDECK	2014	AF9B235MBESPX2029
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 167 205	RHODE BROS STEEL FLATDECK	2014	AF9A230MBEPPX2037
2	PA 167 206	RHODE BROS STEEL FLATDECK	2014	AF9A230MBEPPX2038
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 167 079	HARTLAND	1993	9Z0261AP
2	PA 167 080	HARTLAND	1993	754020293
3	PA 167 081	HARTLAND	1993	75502093
4	PA 167 086	FLEXIBLE	1993	07930068
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 167 174	ABSOLUTE ABLUTIONS	2008	AF9A155977AFB1047

2	PA 167 191	ABSOLUTE ABLUTIONS	2013	AF9A191473AFB1332
3	PA 167 192	ABSOLUTE ABLUTIONS	2013	AF9A191463AFB1331
4	PA 167 193	ABSOLUTE ABLUTIONS	2013	AFA191503AFB1335
5	PA 167 194	ABSOLUTE ABLUTIONS	2013	AF9A191483AFB1333
6	PA 167 195	ABSOLUTE ABLUTIONS	2013	AF9A191453AFB1330
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 168 048	DEPT MADE	1967	67060284086
2	PA 168 053	MCE ENGINEERING MCE 900WT	2001	AF9TANKERXNEC1075
3	PA 168 081	MCE ENGINEERING MCE 900WT	2005	AF9TANKERXNEC1171
4	PA 168 130	ODDY	1966	117574
5	PA 168 154	MCE ENGINEERING MCE 900WT	2006	AF9TANKER6NEC1215
6	PA 168 155	MCE ENGINEERING MCE 900WT	2006	AF9TANKER6NEC1216
7	PA 168 160	ODDY	1975	120375
8	PA 168 161	ODDY	1975	161861AP
9	PA 168 162	ODDY	1977	261861AP
10	PA 168 220	DEPT MADE	1983	BT1028
11	PA 168 221	DEPT MADE	1983	122861AP
12	PA 168 387	ODDY	1975	783861AP
13	PA 168 531	BRONCO	1994	9407393T
14	PA 168 532	BRONCO	1994	9407394T
15	PA 168 533	BRONCO	1994	9407392T

NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 180 282	NISSAN UD: PKE250- H29	2019	JPCYX22A0JS804868
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 184 022	SILLA 1000 2RM	2006	
2	PA 184 023	SILLA 1000 2RM	2007	
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 180 289	TOYOTA HINO 500 1326	2018	AHHFG8JGKXXX12245
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 180 129	MAN	1986	71000030003
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 175 028	TOYOTA DA	1993	NDA110119079
2	PA 175 104	ISUZU FSR 700	2006	ADMFSR33L1Z276717
3	PA 175 166	NISSAN UD80C	2013	ADDH0700000004317
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PRD 1182	TOYOTA DYNA WU-90R	1988	WU900004230
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PRD 1377	ISUZU N4000D	1997	804022
2	PA 175 017	ISUZU	2011	ADMNP99PNBG826796
3	PA 175 129	TOYOTA DYNA 7-125	2003	AHT32BUN207600444

4	PA 175 194	mitsubishi FUSO FE7-136	2017	ABJFE85PGGEY17888
5	PA 175 229	mitsubishi FUSO FE7-136	2019	ABJFE85PGKEY20442
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PRD 1286	TOYOTA DA116	1991	DA116109599
2	PRD 1318	NISSAN UG SERIES	1995	UG78043836
3	PA 180 154	TATA LPT 1518 TC	2007	MAT45002067R47723
4	PA 180 155	TATA LPT 1518 TC	2007	MAT45002067R46532
5	PA 180 173	TOYOTA HINO 12-215	2007	AHHGD1JEP00010087
6	PA 180 184	TOYOTA HINO 12-215	2008	AHHGD1JEP00010142
7	PA 180 186	TOYOTA HINO 12-215	2008	AHHGD1JEP00010144
8	PA 180 187	TOYOTA HINO 12-215	2009	AHHGD1JEPXXX10319
9	PA 180 189	TOYOTA DA 13 153	2000	AHT31DAB000900653
10	PA 180 210	NISSAN UD 60A	2013	ADDH0100000000334
11	PA 180 228	NISSAN UD 60B	2014	ADDH0100000000524
12	PA 180 229	NISSAN UD 60B	2014	ADDH0100000000525
13	PA 180 230	NISSAN UD 60B	2014	ADDH0100000000526
14	PA 180 231	NISSAN UD 60B	2014	ADDH0100000000527
15	PA 180 232	NISSAN UD 60B	2014	ADDH0100000000544
16	PA 180 233	NISSAN UD 60B	2014	ADDH0100000000529
17	PA 180 252	ISUZU FSR 800 SWB	2015	ADMFSR34P8G748977
18	PA 180 253	ISUZU FSR 800 SWB	2015	ADMFSR34P8G748978
19	PA 180 358	ISUZU	2005	ADMFSR33L1Z214439

NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 180 085	TOYOTA HINO 25-295	1998	AHHFMA6LKXXX10032
2	PA 180 086	TOYOTA HINO 25-295	1998	AHHFMA6LKXXX10031
3	PA 180 165	ISUZU FVZ 1400 TURBO	2006	ADMFBVZ23S1T270198
4	PA 180 166	ISUZU FVZ 1400 TURBO	2006	ADMFBVZ23S1T269849
5	PA 180 172	ISUZU FVZ 1400 TURBO	2006	ADMFBVZ23S1T291398
6	PA 180 191	ISUZU FVZ 1400 TURBO	2009	ADMFBVZ23S6T480638
7	PA 180 243	NISSAN UD CW 26 370DT	2015	ADDE0300000001223
8	PA 180 247	NISSAN UD CW 26 370DT	2015	ADDE0300000002125
9	PA 180 248	NISSAN UD CW 26 370DT	2015	ADDE0300000002175
10	PA 180 256	NISSAN UD CW 26 370DT	2016	ADDE0300000002328
11	PA 180 257	NISSAN UD CW 26 370DT	2016	ADDE0400000002334
12	PA 180 258	NISSAN UD CW 26 370DT	2016	ADDE0400000002338
13	PA 180 312	ISUZU FVZ 1400 TURBO	2002	ADMFBVZ23S1T989820
14	PA 180 323	ISUZU FVZ 1400 TURBO	2003	ADMFBVZ23S1T149059
15	PA 180 369	ISUZU FVZ 1400 TURBO	2005	ADMFBVZ23S1T238142
16	PA 180 370	ISUZU FVZ 1400 TURBO	2005	ADMFBVZ23S1T238144
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 180 060	TOYOTA	1997	AHT31DAB600900176
2	PA 180 062	TOYOTA	1997	AHT31DAB600900150
3	PA 180 097	TOYOTA 13 133	1999	AHT31DAB000900472

4	PA 180 136	TOYOTA DA 13 153	2001	AHT31DAB000900687
5	PA 180 193	TOYOTA HINO 12-215	2009	AHHGD1JEPXXX10332
6	PA 180 315	TOYOTA HINO 13-204	2003	AHHGD1JGK00010139
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 187 006	ISUZU FVZ 1400 TURBO	2006	ADMVZ23S1T318282
2	PA 187 008	ISUZU FVZ 1400 TURBO	2008	ADMVZ23S6T426787
3	PA 187 026	NISSAN UD CW 26 370DT	2015	ADDE0300000001485
4	PA 187 037	ISUZU FVZ 1400 TURBO	1999	ADMVZ23SXT893751
5	PA 187 053	NISSAN UD CW 26 370DT	2018	JPCZM30D4JS806266
6	PA 187 060	TOYOTA HINO 25-295	2000	AHHFMA6LKXXX10049
7	PA 187 064	ISUZU FVZ 1400 TURBO	2001	ADMVZ23SXT967131
8	PA 187 093	ISUZU FVZ 1400 TURBO	2002	ADMVZ23S1T103765
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 190 431	FORD RANGER S/CAB BASE 2.2 TDCI 5MT 4X2	2016	AFAPXXMJ2PGL10907
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 190 157	NISSAN HARDBODY 2.7D	2006	ADNJ420000E017009

2	PA 190 158	NISSAN HARDBODY 2.7D	2006	ADNJ420000E017011
3	PA 190 264	ISUZU KB 250 DIESEL	2001	ADMTFR54H1A992858
4	PA 190 308	ISUZU KB 250 DIESEL	2002	ADMTFR54H2A135691
5	PA 190 442	FORD RANGER S/CAB BASE 2.2 TDCI 5MT 4X2	2016	AFANXXMJ2NGE89888
6	PA 190 453	FORD RANGER S/CAB BASE 2.2 TDCI 5MT 4X2	2017	AFANXXMJ2NHU50267
7	PA 190 454	FORD RANGER S/CAB BASE 2.2 TDCI 5MT 4X2	2017	AFANXXMJ2NHU50280
8	PA 190 498	ISUZU D-MAX 250C	2019	ACBBRAR4J4038109
9	PA 190 499	ISUZU D-MAX 250C	2019	ACVBRRAR5JA4038099
10	PA 190 531	TOYOTA HILUX 2.4D	2020	AHTCB8CB104134417
11	PA 190 532	TOYOTA HILUX 2.4D	2020	AHTCB8CB304134418
12	PA 190 533	TOYOTA HILUX 2.4D	2020	AHTCB8CB504134436
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 190 188	NISSAN HARDBODY 2.0I	2008	ADNJ080000E008530
2	PA 190 381	TOYOTA HILUX 2000	2005	AHT31UNE608019311
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 190 104	FORD BANTAM 1.6I	2005	AFAWXXMJKW5C02065
2	PA 190 140	FORD BANTAM 1.6I	2005	AFAWXXMJKW5C02067
3	PA 190 171	VOLKSWAGEN 1.6 PICKUP	2006	AAVZZ17Z6U024568

NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 190 164	NISSAN HARDBODY 2.7D	2006	ADNJ420000E017014
2	PA 190 169	ISUZU KB 250 DIESEL	2006	ADMTFR54S5A359702
3	PA 190 194	FORD RANGER 2500D	2009	AFARXXMJ2R9Y01779
4	PA 190 265	ISUZU KB 250 DIESEL	2001	ADMTFR54H1A992855
5	PA 190 283	TOYOTA HILUX 2.4D	2001	AHT31LNE508009920
6	PA 190 322	ISUZU KB 250 DIESEL	2003	ADMTFR54H2A167888
7	PA 190 323	ISUZU KB 250 DIESEL	2003	ADMTFR54H2A168253
8	PA 190 349	TOYOTA HILUX 2.4D	2004	AHT31LNE508022172
9	PA 190 352	NISSAN K40 NP 300 2.5D 4X2	2012	ADNAPGD22ZR041180
10	PA 190 353	NISSAN K40 NP 300 2.5D 4X2	2012	ADNAPGD22ZR041214
11	PA 190 356	NISSAN K40 NP 300 2.5D 4X2	2012	ADNAPGD22ZR041247
12	PA 190 376	TOYOTA HILUX 2.4D	2004	AHT31LNE508022181
13	PA 190 377	TOYOTA HILUX 2.4D	2004	AHT31LNE508022030
14	PA 190 380	TOYOTA HILUX 2.4D	2004	AHT31LNE508022289
15	PA 190 401	FORD RANGER 2.2D BAS M 2WD M SC	2014	AFANXXMJ2NEY63523
16	PA 190 402	FORD RANGER 2.2D BAS M 2WD M SC	2014	AFANXXMJ2NEY63525
17	PA 190 403	FORD RANGER 2.2D BAS M 2WD M SC	2014	AFANXXMJ2NEY63547
18	PA 190 416	FORD RANGER 2.2D BAS M 2WD M SC	2015	AFANXXMJ2NEP12500
19	PA 190 417	FORD RANGER 2.2D BAS M 2WD M SC	2015	AFANXXMJ2NEP13001
20	PA 190 443	FORD RANGER S/CAB BASE 2.2 TDCI 5MT 4X2	2016	AFANXXMJ2NGE01612

NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 190 075	NISSAN 2.4 P	1999	ADNB100000G053965
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 190 339	FORD BANTAM 1.3 STD	2004	AFAWAXMJKW3M00237
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 190 068	TOYOTA HILUX 1800 F/S	1999	AHT31YNE008001149
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 192 050	POWERSCREED BT35S	2015	140670
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 192 013	UNKNOWN	2004	
2	PA 192 030	IAN DICKIE VICOMPAC PD010/VVP62	2007	
3	PA 192 031	IAN DICKIE VICOMPAC PD010/VVP62	2007	
4	PA 192 033	IAN DICKIE VICOMPAC PD010/VVP62	2007	

5	PA 192 047	YANMAR L48	2014	
6	PA 192 049	YANMAR L48	2014	
7	PA 192 052	IAN DICKIE POKER DRIVE UNIT/L48ED RUBBERISED	2017	S56924
8	PA 192 053	IAN DICKIE POKER DRIVE UNIT/L48ED RUBBERISED	2017	S56932
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 193 007	TECNOMA	1975	
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 194 079	MULLER	1986	
2	PA 194 099	HOBART	1971	
3	PA 194 156	NATIONAL	1971	
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 194 191	TURNER MORRIS	1994	
2	PA 194 201	AVENGER	1994	
NO	REG NO	VEHICLE TYPE	YEAR MODEL	VIN
1	PA 194 153	POWERWELD	1990	PW4WDH

PRICING SCHEDULE – FIRM PRICES (PURCHASES)
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**NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED**

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

<b>NAME OF BIDDER</b>		<b>TENDER NO</b>	<b>GRDM/03/21-22</b>
<b>CLOSING DATE</b>	<b>31 AUGUST 2021</b>	<b>CLOSING TIME</b>	<b>11:00</b>

OFFER TO BE VALID FOR.....DAYS FROM THE CLOSING DATE OF BID.

Item No.	Quantity	Description	Bid Price in RSA Currency **(ALL APPLICABLE TAXES INCLUDED)	
			Unit tariff	Total Cost

- Required by: Mr. Gerald Sinkfontein or Johan Brand

- At: George

- Brand and Model .....

- Country of Origin .....

- Does the offer comply with the specification(s)?\*YES/NO

- If not to specification, indicate deviation(s) .....

- Period required for delivery .....

\*Delivery: Firm/Not firm

- Delivery basis .....

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

\*\* "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

\*Delete if not applicable

**FORM OF OFFER AND ACCEPTANCE  
COMPULSORY TO COMPLETE**

**TENDER NO: GRDM/03/21-22: THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE MAINTENANCE, SERVICE AND REPAIRS OF GARDEN ROUTE DISTRICT MUNICIPALITY FLEET VEHICLES AND SMALL PLANT EQUIPMENT FOR A PERIOD OF THREE YEARS**

**OFFER**

The Employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of:

**TENDER NO: GRDM/03/21-22: THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE MAINTENANCE, SERVICE AND REPAIRS OF GARDEN ROUTE DISTRICT MUNICIPALITY FLEET VEHICLES AND SMALL PLANT EQUIPMENT FOR A PERIOD OF THREE YEARS**

The Tender Supplier, identified in the acceptance signature block, has examined the documents listed in the tender data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the Tender Supplier, deemed to be duly authorized, signing this part of this form of offer and acceptance, the Tender Supplier offers to perform all of the obligations and liabilities of the contractor under the contract, including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of tender identified in the tender data. **AS PER PRICING SCHEDULE** This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance, and returning one copy of this document to the tender supplier before the end of the period of validity stated in the tender data, whereupon the tender supplier becomes the party named as the contractor in the contract identified in the tender data.

Signature(s) .....

Name(s) .....

Capacity .....

Company Name .....

Address .....

.....

.....

## ACCEPTANCE

By signing this part of the form of offer and acceptance, the employer identified below accepts the Tender supplier's offer. In consideration thereof, the employer shall pay the tender supplier the amount due in accordance with the conditions of quote identified in the tender data. Acceptance of the tender supplier's offer shall form an agreement between the employer and the tender supplier upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tender supplier receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the tender supplier within five working days of the date of such receipt notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

Signature(s) .....

Name(s) .....

Capacity .....

For the  
Employer .....

.....  
(Name and address of organization)

Date: .....

## DECLARATION OF INTEREST

<b>1.</b>	No bid will be accepted from persons in the service of the state.	
<b>2.</b>	Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in the service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.	
<b>3</b>	<b>In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.</b>	
<b>3.1</b>	Full Name of bidder or his / her representative: .....	
<b>3.2</b>	Identity number: .....	
<b>3.3</b>	Position occupied in the Company (director, trustee, shareholder <sup>2</sup> ): .....	
<b>3.4</b>	Company Registration Number: .....	
<b>3.5</b>	Tax Reference Number: .....	
<b>3.6</b>	VAT Registration Number: .....	
<b>3.7</b>	The names of all directors / trustees / shareholders / members, their individual identity numbers and state employee numbers (where applicable) must be indicated in paragraph 4 below.	
<b>3.8</b>	Are you presently in the service of the state?*	Yes / No
<b>3.81</b>	If yes, furnish the following particulars:  Name of person / director / trustee / shareholder member: .....  Name of state institution at which you or the person connected to the bidder is employed: .....  Position occupied in the state institution: .....  Any other particulars: .....	
<b>3.9</b>	Have you been in the service of the state for the past twelve months? If so, furnish particulars. .....	Yes / No
<b>3.10</b>	Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? If yes, furnish the following particulars:	Yes / No
<b>3.10.1</b>	Name of person: .....  Name of state institution at which you or the person connected to the bidder is employed: .....  Position occupied in the state institution: .....	

	Any other particulars: .....	
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<b>3.11</b>	Are you aware of any relationship (family, friend, other) between the bidder and any person in the service of the state who may be involved with the evaluation and or adjudication of this bid? If yes, furnish the following particulars:	Yes / No
<b>3.11.1</b>	<p>If yes, furnish the following particulars: Name of person / director / trustee / shareholder / member:</p> <p>.....</p> <p>Name of state institution at which you or the person connected to the bidder is employed:</p> <p>.....</p> <p>Position occupied in the state institution: .....</p> <p>Any other particulars: .....</p>	
<b>3.12</b>	Are any of the company's directors, managers, principal shareholders or stakeholders in the service of the state?	Yes / No
<b>3.12.1</b>	<p>If yes, furnish the following particulars:</p> <p>Name of person / director / trustee / shareholder / member:</p> <p>.....</p> <p>Name of state institution at which you or the person connected to the bidder is employed:</p> <p>.....</p> <p>Position occupied in the state institution: .....</p> <p>Any other particulars: .....</p>	
<b>3.13</b>	Is any spouse, child or parent of the company's directors, trustees, managers, principle shareholders or stakeholders in the service of the state?	Yes / No
<b>3.13.1</b>	<p>If yes, furnish the following particulars:</p> <p>Name of person / director / trustee / shareholder / member:</p> <p>.....</p> <p>Name of state institution at which you or the person connected to the bidder is employed:</p> <p>.....</p> <p>Position occupied in the state institution: .....</p> <p>Any other particulars: .....</p>	
<b>3.14</b>	Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract?	Yes / No
<b>3.14.1</b>	If yes, furnish particulars:.....	

<b>4. Full details of directors / trustees / members / shareholders</b>			
<b>THE FOLLOWING INFORMATION IS COMPULSORY TO COMPLETE</b>			
Full Name	Identity Number	Individual Tax Number for each Director	State Employee Number / Persal Number
The contract will be automatically cancelled if there is a conflict of interest which is not disclosed by the bidder.			

.....  
**Signature**

.....  
**Date**

.....  
**Capacity**

.....  
**Name of the bidder**

<sup>1</sup> MSCM Regulations: "in the service of the state" means to be -

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the National Assembly or the National Council of Provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official or any Municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (e) a member of the accounting authority of any national or provincial entity; or
- (f) an employee of Parliament or a provincial legislature.

<sup>2</sup> "Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercise control over the company.

**PREFERENCE POINTS CLAIM FORM**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

a) The value of this bid is estimated **not to exceed** R50 000 000 (all applicable taxes included) and therefore the **80/20** preference point system shall be applicable; or

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

**2. DEFINITIONS**

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:

- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

### 3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

80/20 or 90/10

Where

$P_{min}$  = Price of lowest acceptable bid

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6.1 B-BBEE Status Level of Contributor:..... = .....(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7.1 Will any portion of the contract be sub-contracted?

**(Tick applicable box)**

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

**(Tick applicable box)**

YES		NO	
-----	--	----	--

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
<b>OR</b>		
Any EME		
Any QSE		

## 8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
  - ☐ One person business/sole propriety
  - ☐ Close corporation
  - ☐ Company
  - ☐ (Pty) Limited
- [TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
  - ☐ Supplier
  - ☐ Professional service provider
  - ☐ Other service providers, e.g. transporter, etc.
- [TICK APPLICABLE BOX]

## 8.7 MUNICIPAL INFORMATION

**Municipality where business is situated:** .....

**Registered Account Number:** .....

**Stand Number:**.....

8.8 Total number of years the company/firm has been in business:.....

8.9 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

WITNESSES

1. ....

2. ....

.....  
SIGNATURE(S) OF BIDDERS(S)

DATE: .....

ADDRESS .....

.....

.....

**SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE**

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name	
Trading Name	
Registration Number	
Enterprise Address	

3. I hereby declare under oath that:
  - The enterprise is \_\_\_\_\_ % black owned:
  - The enterprise is \_\_\_\_\_ % black woman owned:
  - Based on the management accounts and other information available on the \_\_\_\_\_ financial year, the income did not exceed R10, 000,000.00 (ten million rands);
  - Please confirm on the table below the B-BBEE Level contributor, **by ticking the applicable box.**

100% black owned	Level One (135% B-BBEE procurement recognition)	
More than 51% black	Level Two (125% B-BBEE procurement recognition)	
Less than 51% black owned	Level Four (100% B-BBEE procurement recognition)	

4. The entity is an empowering supplier in terms of **the dti** Codes of Good Practice.
5. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
6. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Commissioner of Oaths  
Signature & Stamp

**CONTRACT FORM – PURCHASE OF GOODS / SERVICES**

**THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL SERVICE PROVIDER (PART 1) AND THE DISTRICT MUNICIPALITY (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL SERVICE PROVIDER AND THE DISTRICT MUNICIPALITY WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.**

**PART 1 (TO BE FILLED IN BY THE BIDDER)**

I the undersigned (Full names ..... ) duly authorized thereto hereby undertake to supply all or any of the goods and/or services described in the attached bidding documents to **GARDEN ROUTE DISTRICT MUNICIPALITY** (the District Municipality) in accordance with the requirements and specifications stipulated in bid number

**GRDM/03/21-22: THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE MAINTENANCE, SERVICE AND REPAIRS OF GARDEN ROUTE DISTRICT MUNICIPALITY FLEET VEHICLES AND SMALL PLANT EQUIPMENT FOR A PERIOD OF THREE YEARS.**

at the price/s quoted. The offer/s remains binding upon me/ the Company/ Close Corporation and open for acceptance by the **District Municipality** during the validity period indicated and calculated from the closing time of bid.

1. The following documents shall be deemed to form and be read and construed as part of this agreement:
  - (i) Bidding documents, viz
    - Invitation to bid;
    - Tax clearance certificate;
    - Pricing schedule(s);
    - Technical Specification(s);
    - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2017;
    - Declaration of interest;
    - Declaration of bidder's past SCM practices;
    - Certificate of Independent Bid Determination;
    - Special Conditions of Contract;
  - (ii) General Conditions of Contract; and
  - (iii) Other (specify)

I confirm hereby that I have examined and read the above documents and declare that I am/ the Company/ Close Corporation is bound by the conditions contained in it.

2. I confirm that I have satisfied myself as to the correctness and validity of the bid; that the price(s) and rate(s) quoted cover all the goods and/or services specified in the bidding documents; that the price(s) and rate(s) cover all my/the Company's/Close Corporation's obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own or the Company's/Close Corporation's risk.
3. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me/the Company/Close Corporation under this agreement as the principal liable for the due fulfilment of this contract.
4. I declare that I/the Company/Close Corporation have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
5. I confirm that I am duly authorised to sign this contract.

NAME OF PERSON/ COMPANY/ CLOSE CORPORATION TO WHOM THE TENDER/BID WAS AWARDED (PRINT)

(i) (Sole Supplier) (Full names..... (Identity Nr) .....

(ii) (Registered name of Company/ Close Corporation).....

(Registration Nr.).....) and herein represented by ..... in

his/ her capacity as .....duly authorised thereto **according to a Directors/**

Members resolution of which a copy is attached)

SIGNED AT ..... ON THIS ..... DAY OF ..... 2021

SIGNATURE.....

CAPACITY.....

**WITNESSES**

1.....

2.....

**DATE:** .....

**CONTRACT FORM – PURCHASE OF GOODS / WORKS**

**PART 2 (TO BE FILLED IN BY THE DISTRICT MUNICIPALITY)**

I MONDE GIVEN STRATU in my capacity as MUNICIPAL MANAGER accept your bid under reference number:

**GRDM/03/21-22: THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE MAINTENANCE, SERVICE AND REPAIRS OF GARDEN ROUTE DISTRICT MUNICIPALITY FLEET VEHICLES AND SMALL PLANT EQUIPMENT FOR A PERIOD OF THREE YEARS**

Dated ..... for the supply of goods/services indicated hereunder and/or further specified in the annexure(s).

1. An official order indicating delivery instructions is forthcoming.
2. I undertake to make payment for the goods/services delivered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice accompanied by the delivery note.

<b>ITEM NO.</b>	<b>PRICE (ALL APPLICABLE TAXES INCLUDED)</b>	<b>BRAND</b>	<b>DELIVERY PERIOD</b>	<b>B-BBEE STATUS LEVEL OF CONTRIBUTION</b>	<b>MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)</b>

4. I confirm that I am duly authorized to sign this contract.

**SIGNED AT..... ON THIS ..... DAY OF .....2021**

**SIGNATURE**  
NAME (PRINT) **MONDE GIVEN STRATU**  
**MUNICIPAL MANAGER**

OFFICIAL STAMP

**WITNESSES**

1.....

2.....

**DATE.....**

### DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1. This Municipal Bidding Document must form part of all bids invited.
2. It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The bid of any bidder may be rejected if that bidder, or any of its directors have:
  - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
  - b. been convicted for fraud or corruption during the past five years;
  - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
  - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?  (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).  <b>The Database of Restricted Suppliers now resides on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) and can be accessed by clicking on its link at the bottom of the home page.</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?  <b>The Register for Tender Defaulters can be accessed on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

#### CERTIFICATION

I, THE UNDERSIGNED (FULL NAME).....  
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Bidder**

<b>CERTIFICATE OF INDEPENDENT BID DETERMINATION</b>
---

- 1 This Municipal Bidding Document (MBD) must form part of all bids<sup>1</sup> invited.
  
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
  
3. Municipal Supply Regulation 38(1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
  - a. take all reasonable steps to prevent such abuse;
  - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
  - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract. .
  
4. This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
  
5. In order to give effect to the above, the attached Certificate of Bid Determination (MBD9) must be completed and submitted with the bid:

<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

<b>CERTIFICATE OF INDEPENDENT BID DETERMINATION</b>
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<b>CERTIFICATE OF INDEPENDENT BID DETERMINATION</b>
---

I, the undersigned, in submitting the accompanying bid:

**GRDM/03/21-22: THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE MAINTENANCE, SERVICE AND REPAIRS OF GARDEN ROUTE DISTRICT MUNICIPALITY FLEET VEHICLES AND SMALL PLANT EQUIPMENT FOR A PERIOD OF THREE YEARS.**

in response to the invitation for the bid made by:

**GARDEN ROUTE DISTRICT MUNICIPALITY**

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:

**(Name of Bidder)**

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder.
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>9</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

.....

**Signature**

.....

**Date**

.....

**Position**

.....

**Name of the Bidder**

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

# AUTHORITY OF SIGNATORY

Details of person responsible for Tender process:

Name		
Contact number	(            )	
Address of office submitting the Tender		
Telephone no	(            )	
Fax no	(            )	
E-mail address		

Signatories for close corporations and companies shall confirm their authority by attaching to this form a **duly signed and dated original or certified copy** of the relevant resolution of their members or their board of directors, as the case may be.

"By resolution of the board of directors passed on *(date)*.....

Mr./Ms.....has been duly authorized to sign all documents in connection with tender number:

## **GRDM/03/21-22: THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE MAINTENANCE, SERVICE AND REPAIRS OF GARDEN ROUTE DISTRICT MUNICIPALITY FLEET VEHICLES AND SMALL PLANT EQUIPMENT FOR A PERIOD OF THREE YEARS**

and any Contract which may arise there from on behalf of

(BLOCK CAPITALS) .....

SIGNED ON BEHALF OF THE COMPANY .....

IN HIS / HER CAPACITY AS .....

DATE .....

FULL NAMES OF SIGNATORY .....

AS WITNESSES 1. ....

2. ....

**TABLE OF CLAUSES**

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6.	Patent rights
7.	Performance security
8.	Inspections, tests and analysis
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10.	Delivery and documents
11.	Insurance
12.	Transportation
13.	Incidental services
14.	Spare parts
15.	Warranty
16.	Payment
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18.	Increase / Decrease of quantities
19.	Contract amendments
20.	Assignment
21.	Subcontracts
22.	Delays in the provider's performance
23.	Penalties
24.	Termination for default
25.	Anti-Dumping and countervailing duties
26.	Force Majeure
27.	Termination for insolvency
28.	Settlement of disputes
29.	Limitation of liability
30.	Governing language
31.	Applicable law
32.	Notices
33.	Taxes and duties
34.	Transfer of contracts
35.	Amendment of contracts

## **General Conditions of Contract**

### **1. Definitions**

1. The following terms shall be interpreted as indicated:
  - 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
  - 1.2 "Contract" means the written agreement entered into between the purchaser and the provider, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
  - 1.3 "Contract price" means the price payable to the provider under the contract for the full and proper performance of his contractual obligations.
  - 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
  - 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
  - 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
  - 1.7 "Day" means calendar day.
  - 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
  - 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
  - 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the provider bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
  - 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
  - 1.12 "Force majeure" means an event beyond the control of the provider and not involving the provider's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
  - 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
  - 1.14 "GCC" means the General Conditions of Contract.
  - 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the provider is required to supply to the purchaser under the contract.
  - 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the provider or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
  - 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.

<b>General Conditions of Contract</b>	
	<p>1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.</p> <p>1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.</p> <p>1.20 "Project site," where applicable, means the place indicated in bidding documents.</p> <p>1.21 "Purchaser" means the organization purchasing the goods.</p> <p>1.22 "Republic" means the Republic of South Africa.</p> <p>1.23 "SCC" means the Special Conditions of Contract.</p> <p>1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the provider covered under the contract.</p> <p>1.25 "Written" or "in writing" means hand-written in ink or any form of electronic or mechanical writing.</p>
<b>2. Application</b>	<p>2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services (excluding professional services related to the building and construction industry), sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.</p> <p>2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.</p> <p>2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.</p>
<b>3. General</b>	<p>3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.</p> <p>3.2 Invitations to bid are usually published in locally distributed news media and in the institution's website.</p>
<b>4. Standards</b>	<p>4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.</p>
<b>5. Use of contract documents and information; inspection.</b>	<p>5.1 The provider shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the provider in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.</p> <p>5.2 The provider shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.</p> <p>5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the provider's performance under the contract if so required by the purchaser.</p> <p>5.4 The provider shall permit the purchaser to inspect the provider's records relating to the performance of the provider and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.</p>
<b>6. Patent rights</b>	<p>6.1 The provider shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.</p> <p>6.2 When a provider developed documentation / projects for the municipality or municipal entity, the intellectual, copy and patent rights or ownership of such documents or projects will vest in the municipality or municipal entity.</p>
<b>7. Performance security</b>	<p>7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.</p> <p>7.2 The proceeds of the performance security shall be payable to the purchaser as</p>

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	<p>compensation for any loss resulting from the provider's failure to complete his obligations under the contract.</p> <p>7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:</p> <p>(a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or</p> <p>(b) a cashier's or certified cheque.</p> <p>7.4 The performance security will be discharged by the purchaser and returned to the provider not later than thirty (30) days following the date of completion of the provider's performance obligations under the contract, including any warranty obligations, unless otherwise specified.</p>
<b>8. Inspections, tests and analyses</b>	<p>8.1 All pre-bidding testing will be for the account of the bidder.</p> <p>8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the purchaser or an organization acting on behalf of the purchaser.</p> <p>8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.</p> <p>8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.</p> <p>8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the provider.</p> <p>8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.</p> <p>8.7 Any contract supplies may on or after delivery be inspected, tested or analysed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the provider who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the providers cost and risk. Should the provider fail to provide the substitute supplies forthwith, the purchaser may, without giving the provider further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the provider.</p> <p>8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.</p>
<b>9. Packing</b>	<p>9.1 The provider shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.</p> <p>9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, and in any subsequent instructions ordered by the purchaser.</p>
<b>10. Delivery</b>	<p>10.1 Delivery of the goods and arrangements for shipping and clearance obligations shall be</p>

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<b>and documents</b>	made by the provider in accordance with the terms specified in the contract.
<b>11. Insurance</b>	11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified.
<b>12. Transportation</b>	12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified.
<b>13. Incidental services</b>	<p>13.1 The provider may be required to provide any or all of the following services, including additional services, if any:</p> <ul style="list-style-type: none"> <li>(a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;</li> <li>(b) furnishing of tools required for assembly and/or maintenance of the supplied goods;</li> <li>(c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;</li> <li>(d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the provider of any warranty obligations under this contract; and</li> <li>(e) training of the purchaser's personnel, at the provider's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.</li> </ul> <p>13.2 Prices charged by the provider for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the provider for similar services.</p>
<b>14. Spare parts</b>	<p>14.1 As specified, the provider may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the provider:</p> <ul style="list-style-type: none"> <li>(a) such spare parts as the purchaser may elect to purchase from the provider, provided that this election shall not relieve the provider of any warranty obligations under the contract; and</li> <li>(b) in the event of termination of production of the spare parts: <ul style="list-style-type: none"> <li>(i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and</li> <li>(ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.</li> </ul> </li> </ul>
<b>15. Warranty</b>	<p>15.1 The provider warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The provider further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the provider, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.</p> <p>15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise.</p> <p>15.3 The purchaser shall promptly notify the provider in writing of any claims arising under this warranty.</p> <p>15.4 Upon receipt of such notice, the provider shall, within the period specified and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.</p> <p>15.5 If the provider, having been notified, fails to remedy the defect(s) within the period specified, the purchaser may proceed to take such remedial action as may be necessary, at the provider's risk and expense and without prejudice to any other rights which the purchaser may have against the provider under the contract.</p>
<b>16. Payment</b>	<p>16.1 The method and conditions of payment to be made to the provider under this contract shall be specified.</p> <p>16.2 The provider shall furnish the purchaser with an invoice accompanied by a copy of</p>

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	the delivery note and upon fulfilment of other obligations stipulated in the contract.
	16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the provider.
	16.4 Payment will be made in Rand unless otherwise stipulated.
<b>17. Prices</b>	17.1 Prices charged by the provider for goods delivered and services performed under the contract shall not vary from the prices quoted by the provider in his bid, with the exception of any price adjustments authorized or in the purchaser's request for bid validity extension, as the case may be.
<b>18. Increase / decrease of quantities</b>	18.1 In cases where the estimated value of the envisaged changes in purchase does not exceed 15% of the total value of the original contract, the contractor may be instructed to deliver the revised quantities. The contractor may be approached to reduce the unit price, and such offers may be accepted provided that there is no escalation in price.
<b>19. Contract amendments</b>	19.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.
<b>20. Assignment</b>	20.1 The provider shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.
<b>21. Subcontracts</b>	21.1 The provider shall notify the purchaser in writing of all subcontracts awarded under these contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the provider from any liability or obligation under the contract.
<b>22. Delays in the provider's performance</b>	22.1 Delivery of the goods and performance of services shall be made by the provider in accordance with the time schedule prescribed by the purchaser in the contract.
	22.2 If at any time during performance of the contract, the provider or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the provider shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the provider's notice, the purchaser shall evaluate the situation and may at his discretion extend the provider's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
	22.3 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the provider's point of supply is not situated at or near the place where the supplies are required, or the provider's services are not readily available.
	22.4 Except as provided under GCC Clause 25, a delay by the provider in the performance of its delivery obligations shall render the provider liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 22.2 without the application of penalties.
	22.5 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the provider's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the provider.
<b>23. Penalties</b>	23.1 Subject to GCC Clause 25, if the provider fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.
<b>24. Termination for default</b>	24.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the provider, may terminate this contract in whole or in part: <ul style="list-style-type: none"> <li>(a) if the provider fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 22.2;</li> <li>(b) if the provider fails to perform any other obligation(s) under the contract; or</li> <li>(c) if the provider, in the judgement of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.</li> </ul> 24.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the provider shall be liable to the

<b>General Conditions of Contract</b>	
	<p>purchaser for any excess costs for such similar goods, works or services. However, the provider shall continue performance of the contract to the extent not terminated.</p> <p>24.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.</p> <p>24.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the supplier as having no objection and proceed with the restriction.</p> <p>24.5 Any restriction imposed on any person by the purchaser will, at the discretion of the purchaser, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the purchaser actively associated.</p> <p>24.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:</p> <ul style="list-style-type: none"> <li>(i) the name and address of the supplier and / or person restricted by the purchaser;</li> <li>(ii) the date of commencement of the restriction;</li> <li>(iii) the period of restriction; and</li> <li>(iv) the reasons for the restriction.</li> </ul> <p>These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.</p> <p>24.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.</p>
<b>25. Anti-dumping and counter-vailing duties and rights</b>	<p>25.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the provider to the purchaser or the purchaser may deduct such amounts from moneys (if any) which may otherwise be due to the provider in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.</p>
<b>26. Force Majeure</b>	<p>26.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the provider shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.</p> <p>26.2 If a force majeure situation arises, the provider shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the provider shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.</p>
<b>27. Termination for insolvency</b>	<p>27.1 The purchaser may at any time terminate the contract by giving written notice to the provider if the provider becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the provider, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.</p>

<b><u>General Conditions of Contract</u></b>	
<b>28. Settlement of Disputes</b>	<p>28.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the provider in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.</p> <p>28.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the provider may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.</p> <p>28.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.</p> <p>28.4 Notwithstanding any reference to mediation and/or court proceedings herein,  (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and  (b) the purchaser shall pay the provider any monies due the provider for goods delivered and / or services rendered according to the prescripts of the contract.</p>
<b>29. Limitation of liability</b>	<p>29.1 Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6;  (a) the provider shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the provider to pay penalties and/or damages to the purchaser; and</p>
	<p>(b) the aggregate liability of the provider to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.</p>
<b>30. Governing language</b>	<p>30.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.</p>
<b>31. Applicable law</b>	<p>31.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified.</p>
<b>32. Notices</b>	<p>32.1 Every written acceptance of a bid shall be posted to the provider concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice.</p> <p>32.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.</p>
<b>33. Taxes and duties</b>	<p>33.1 A foreign provider shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.</p> <p>33.2 A local provider shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.</p> <p>33.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid SARS must have certified that the tax matters of the preferred bidder are in order.</p>
<b>34. Transfer of contracts</b>	<p>34.1 The contractor shall not abandon, transfer, assign or sublet a contract or part thereof without the written permission of the purchaser.</p>
<b>35. Amendment of contracts</b>	<p>35.1 No agreement to amend or vary a contract or order or the conditions, stipulations or provisions thereof shall be valid and of any force unless such agreement to amend or vary is entered into in writing and signed by the contracting parties. Any waiver of the requirement that the agreement to amend or vary shall be in writing, shall also be in writing.</p>

# BID REQUIREMENTS OF GARDEN ROUTE DISTRICT MUNICIPALITY

**THE FOLLOWING PARTICULARS MUST BE FURNISHED. FAILURE TO DO SO MAY RESULT IN THE BID BEING DISQUALIFIED**

**CENTRAL SUPPLIER DATABASE (CSD) NO:**

NAME OF BIDDER:

POSTAL ADDRESS:

STREET ADDRESS:

TELEPHONE: AREA CODE:

NUMBER:

FACSIMILE: AREA CODE:

NUMBER:

E-MAIL ADDRESS (IF AVAILABLE):

NAME OF CONTACT PERSON:

CELL PHONE NUMBER OF CONTACT PERSON:

Has a tax clearance certificate been submitted

Yes / No

Income Tax Number

Name of taxpayer

Identity number of taxpayer (if applicable)

Employer's PAYE registration number (if applicable)

Company or CC Registration No

Are you the accredited representative in South Africa for the goods / services offered by you?

Yes / No / NOT APPLICABLE

AUTHORISED SIGNATURE:

NAME:

CAPACITY:

DATE:

**PAST EXPERIENCE**

Tenderers must furnish hereunder details of similar services, which they have satisfactorily completed in the past.

EMPLOYER	DURATION AND COMPLETION DATE	EMPLOYER CONTACT NUMBER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF TENDERER

**A PUBLIC COMPANY or SECTION 21 COMPANY**

A certified copy of the company's Certificate of Incorporation (CM3).

If any changes had occurred in the board of Shareholders or Directors of the company since registration, a certified copy of the amended Certificate of Incorporation regarding the changes that were registered in the office of the Registrar of Companies must be obtained.

*In the case of a Company, a resolution from the directors that the person who is appointed to sign the tender and SLA document is authorized to act on behalf of the Company. The full names, identity number and his/ her capacity must be included in the resolution.*

**A CLOSE CORPORATION**

A certified copy of the Close Corporation's registration document. (CK1 & CK2).

*If any changes had occurred in the Membership of the Close Corporation since registration, a certified copy of the amended Registration Certificate regarding the changes in membership that were registered in the office of the Registrar of Companies must be obtained. In the case of a Close Corporation, a resolution from the members that the person who is appointed to sign the tender and SLA document is authorized to act on behalf of the Close Corporation. The full names, identity number and his/ her capacity must be included in the resolution.*

**A TRUST**

A certified copy of the Trust deed (document) as well as a letter of authority in the case of business trust.

**A PARTNERSHIP**

A certified copy of the Partnership Agreement.

**A SOLE PROPRIETOR**

A certified copy of the Owner's ID document.

In all cases, a valid Tax Clearance certificate is required.

Where necessary certified copies of other relevant registration certificates pertaining to the business as required by legislation.

The above documentation did not include necessarily all the documentation that may be needed by the Supply Chain department which must also be requested.