



Notice is hereby given in terms of Section 29 of the Local Government: Municipal Structures Act, Act 117 of 1998, that the **TWELFTH (12th) COUNCIL MEETING** of the 2016/2021 term of the Garden Route District Municipality will be held in the **CA Robertson Council Chambers, 54 York Street, George**, on **WEDNESDAY, 05 DECEMBER 2018** at **11:00** to consider the items as set out in the agenda.

*Kennis geskied hiermee ingevolge Artikel 29 van die Wet op Plaaslike Regering: Munisipale Strukture, 1998, Wet 117 van 1998, dat die **TWAALFDE (12^{de}) RAADSVERGADERING** van die 2016/2021 termyn van die Garden Route Distriksmunisipaliteit gehou sal word in die **CA Robertson Raadsaal, Yorkstraat 54, George**, op **WOENSDAG, 05 DESEMBER 2018** om **11:00** ten einde oorweging aan die items soos in die agenda uiteengesit, te skenk.*

KuKhutshwa isaziso ngokwemiqathango yoMhlathi 29 woRhulumente Basekhaya: Umthetho Wezolawulo loMasipala, 1998, uMthetho 117 wango 1998, sokuba intlanganiso yeShumi eLinambini **(12) YEBHUNGA** yexesha lika 2016/2021 loMasipala Wesithili se Garden Route izakubanjelwa **kwiGumbi leBhunga iCA Robertson, 54 York Street, e George NGOLWESITHATHU, 05 KWEYEMNGA 2018** ngentsimbi ye **11:00** ukuqwalasela imiba ebekwe kwi agenda.

CLLR BHJ GROENEWALD

The Acting Speaker
Die Wnde Speaker
iBambela Somlomo

MR MG STRATU

Municipal Manager
Munisipale Bestuurder
uManejala kaMasipala

Date: 15 November 2018

A G E N D A

1. OPENING AND WELCOMING / OPENING EN VERWELKOMING / UVULO NOLWAMKELO

1.1 INAUGURATION OF DA PROPORTIONAL REPRESENTATIVE COUNCILLOR: GARDEN ROUTE DISTRICT COUNCIL: CLLR ERJ SPIES / INHULDIGING VAN DA RAADSLID: RDL ERJ SPIES: GARDEN ROUTE DISTRIKSRAAD / UKUFUNGISWA KOCEBA OZAKUMELA I DA: IBHUNGA LESITHILI SE GARDEN ROUTE: UCEBA ERJ SPIES (691323)

Refer: Report (4/2/9) dated 15 November 2018 from the Municipal Manager (MG Stratu)(p 5 – 11)

2. SILENT PRAYER / STILLE GEBED / UMTHANDO OTHULEYO

3. ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU AKHOYO

3.1 COUNCILLORS PRESENT / RAADSLEDE TEENWOORDIG / OCEBA ABAKHOYO

3.2 COUNCILLORS WITH LEAVE / RAADSLEDE MET VERLOF / OCEBA ABAKWICHEFU

3.3 COUNCILLORS WITHOUT LEAVE / RAADSLEDE SONDER VERLOF / OCEBA ABANGEKHO KWICHEFU

4. NOTING THE PROVISIONS OF SCHEDULE 1 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL SYSTEMS ACT, 2000 / KENNISNAME VAN DIE VOORSKRIFTE VAN SKEDULE 1 (GEDRAGSDKODE VIR RAADSLEDE) / UQWALASELO LWEMITHETHO-NEMIMISELO YOLUHLU 1 (INDLELA YOKUZIPHATHA KOCEBA) LOMTHETHO WENKQUBO ZORHULUMENTE BASEKHAYA, 2000

5. DISCLOSURE OF INTERESTS BY COUNCILLORS AND OFFICIALS /

**VERKLARING VAN BELANGE DEUR RAADSLEDE EN AMPTENARE /
UKUCHAZWA KWENJONGO NGOCEBA KUNYE NAMAGOSA**

6. **INTRODUCTION OF NEWLY APPOINTED STAFF / BEKENDSTELLING VAN
NUWE PERSONEEL / UKWAZISWA KWABASEBENZI
ABASANDOKUQASHWA**
 7. **COMMUNICATIONS BY THE SPEAKER / MEDEDELINGS DEUR DIE SPEAKER /
UNIXIBELELWANO LOSOMLOM**
 8. **COMMUNICATIONS BY THE EXECUTIVE MAYOR / MEDEDELINGS DEUR DIE
UITVOERENDE BURGEMEESTER / UNIXIBELELWANO LUKA SODOLOPHU**
 9. **COMMUNICATIONS BY THE MUNICIPAL MANAGER / MEDEDELINGS DEUR DIE
MUNISIPALE BESTUURDER / UNIXIBELELWANO LOMPHATHI MASIPALA**
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10	APPROVAL OF MINUTES OF COUNCIL MEETINGS / GOEDKEURING VAN NOTULES VAN RAADSVERGADERINGS / UKWAMKELWA KWEMIZUZU YENTLANGANO YEBHUNGA	
10.1	Special Council meeting dated 24 August 2018 / <i>Spesiale Raadsvergadering gedateer 24 Augustus 2018</i> / Intlanganiso eKhethekileyo yeBhunga yangomhla 24 kweyeThupha 2018	12 – 19
10.2	Eleventh (11 th) Council meeting dated 28 August 2018 / <i>Elfde (11^{de}) Raadsvergadering gedateer 28 Augustus 2018</i> / Intlanangiso yeBhunga Yeshumi Elinanye (11) yangomhla 28 kweyeThupha 2018	20 – 34
10.3	Special Council meeting dated 01 October 2018 / <i>Spesiale Raadsvergadering gedateer 01 Oktober 2018</i> / Intlanganiso eKhethekileyo yeBhunga ngomhla 01 kweyeDwarha 2018	35 – 51
10.4	Special Council meeting dated 30 October 2018 / <i>Spesiale Raadsvergadering gedateer 30 Oktober 2018</i> / Intlanganiso eKhethekileyo yeBhunga ngomhla 30 kweyeDwarha 2018	52 – 83
11	MINUTES OF MAYORAL COMMITTEE MEETINGS AND SECTION 79 COMMITTEES (FOR NOTIFICATION) / NOTULES VAN BURGEMEESTERSKOMITEEVERGADERINGS EN ARTIKEL 79 KOMITEES (VIR KENNISNAME) / IMIZUZUZ YEKOMITI KASODOLOPHU KUNYE NEZINYE IKOMITI ZOMHLATHI 79 (ITHATHELWE INGQALELO)	
11.1	MAYORAL COMMITTEE MEETING / <i>BURGEMEESTERSKOMITEE VERGADERING</i> / IMIZUZU YENTLANGANO YEKOMITI KASODOLOPHU 30 July / <i>Julie</i> / kweyoKhala 2018	84 – 92
12	STANDING ITEMS / STAANDE ITEMS / IMIBA EMISIWEYO	
12.1	APPOINTMENTS, SERVICE EXITS AND LABOUR RELATIONS INFORMATION FOR OCTOBER TO DECEMBER 2018 / <i>AANSTELLINGS, UITDIENSTREDINGS EN ARBEIDSVERHOUDINGE INLIGTING VIR OKTOBER TOT DESEMBER 2018</i> / ABAQASHIWEYO, ABASHIYE UMSEBENZI KUNYE NEMICIMBI YEZABASEBENZI KWEYEDWARHA UKYA KWEYOMNGA 2018 (691383) <i>Refer: Report (9/3/1) dated 14 November 2018 from the Executive Manager: Corporate Services (B Holtzhausen) / Manager Human Resources (N Klaas)</i>	93 – 99

DISTRICT COUNCIL

05 DECEMBER 2018

**INAUGURATION OF DA COUNCILLOR: GARDEN ROUTE DISTRICT
COUNCIL: CLLR ERJ SPIES / INHULDIGING DA RAADSLID: RDL ERJ
SPIES: GARDEN ROUTE DISTRIKSRAAD / UKUFUNGISWA KOCEBA WE
DA: IBHUNGA LESITHILI SE GARDEN ROUTE: UCEB ERJ SPIES (691323)**

(4/2/9)

15 November 2018

REPORT FROM THE MUNICIPAL MANAGER (MG STRATU)**PURPOSE OF THE REPORT**

To inform Council of the replacement of Councillor MS Willemse who ceased to hold office as a councillor of the Garden Route District Council on 30 October 2018.

BACKGROUND

Councillor MS Willemse was representing the Knysna Municipal Council on the Garden Route District Municipality. Cllr Willemse resigned as the DA indirectly elected Councillor to the Garden Route District Council as at 30 October 2018. Letter attached as **Annexure A**.

Item 11(1)(a) of Schedule 2 of the Municipal Structures Act, 1998 Act 117 of 1998, the Electoral Commission determines as follows:

“11 Filling of vacancies

(1)(a) If a councillor elected from a party list ceases to hold office, the chief electoral officer, must subject to item 13, declare in writing the person whose name is on top of the applicable party list to be elected in the vacancy.”

Item 13 of the said Act reads as follows;

“13 Filling of vacancies and changing the order

(1) A party may supplement, change or increase its list at any time, provided that if a councillor elected according to a party list, ceases to hold office, the party concerned may supplement, change or increase its list by not later than 21 days after the councillor has ceased to hold office. The vacancy must be filled as soon as the party in question has supplemented, changed or increased its list, but not later than 14 days expiry of the 21-day period.”

The IEC has informed Council that Mrs. **Eleanore Rochelle Jacqueline Spies** (ID No 710709 021905) being the councillor for the Democratic Alliance (DA) in Knysna Local Municipality, has been declared elected to the Garden Route District Council on 07 November 2018. A Copy of the notice from the IEC is attached as **Annexure B**.

Knysna Municipal Council has confirmed the IEC's notice at a meeting held on 29 October 2018 that Cllr ERJ Spies, ID No 710709 0219 05, being the Councillor for the Democratic Alliance (DA) in Knysna Municipality, be appointed to represent Knysna Municipal Council on Garden Route District Council.

A copy of the extract from the minutes of the Council Meeting of Knysna Municipality is attached as **Annexure C**.

RELEVANT LEGISLATION

Schedule 2 of the Local Government Municipal Structures Act, 199 (Act 117 of 1998).

UITVOERENDE OPSOMMING

Raadslid ERJ Spies is aangewys as die DA verteenwoordiger van Knysna Munisipaliteit op die Garden Route Distriksraad tydens 'n raadsvergadering gehou op 29 Oktober 2018.

*Ondersteunende dokumente ontvang vanaf Knysna Munisipaliteit en die OVK is aangeheg as **Aanhangsels A en B** onderskeidelik.*

RECOMMENDATION

1. That cognisance be taken of the letters from Knysna Municipality dated 30 October 2018 and from the IEC dated 07 November 2018.
2. That Cllr ERJ Spies be inaugurated as Councillor of Garden Route District Council with effect from 07 November 2018.
3. That Cllr ERJ Spies be requested to take the Oath of Office, as required in terms the Municipal Structures Act, 1998.

AANBEVELING

1. *Dat die Raad kennis neem van die skrywes ontvang vanaf Knysna Munisipaliteit gedateer 30 Oktober 2018 en die OVK gedateer 07 November 2018.*
2. *Dat Raadslid ERJ Spies ingehuldig word as raadslid van Tuinroete Distriksmunisipaliteit met ingang van 07 November 2018.*
3. *Dat Raadslid ERJ Spies die Eed aflê soos bepaal deur die Munisipale Strukturewet, 1998.*

ISINDULULO

1. Sesokuba kunikwe ingqwalasela incwadi esuka kuMasipala wase Knysna yangomhla 30 kweyeDwarha 2018 nesuka kwi IEC yangomhla 07 kweyeNkanga 2018.
2. Sesokubau Ceba ERJ Spies afungiswe njengo Ceba Webhunga loMasipala Wesithili se Garden Route ukususela 07 kweyeNkanga 2018.
3. uCeba ERJ Spies acelwe ukuba athathe Isifungo Sokuba Nguceba ngokwemiqathango yoMthetho Wolawulo loMasipala, 1998.

ANNEXURES

ANNEXURE A: RESIGNATION LETTER FROM CLLR MS WILLEMSE

ANNEXURE B: LETTER FROM IEC

ANNEXURE C: CORRESPONDENCE FROM KNYSNA MUNICIPALITY

Mark Willemse

Suite 65, Private Bag X013, Knysna, 6570
Cell No 079 379 4095

30 October 2018

Municipal Manager: Garden Route District Municipality

cc:

Office of the Speaker: Garden Route District Municipality

Dear Sir

RESIGNATION

I hereby tender my resignation as the Democratic Alliance indirectly elected councillor to the Garden Route District Municipality, effective immediately.

Yours sincerely



Mark Willemse

ANNEXURE B

SOUTH AFRICA

Memorandum

To: The Municipal Manager: Eden District Municipality

From: B Heuvel

CC: G Abrahams; C Sampson; D Marco; B Mbeleni; K Simelane
The Municipal Manager: WC048 - Knysna Local Municipality

Date: 07 November 2018

Re: **Replacement of Democratic Alliance (DA) Councillor to District Council:
WC048 – Knysna Local Municipality to DC4 – Eden District Council**

☐ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply ☐ Please Recycle

Please note as prescribed in item 23 of Schedule 2 of the Municipal Structures Act, 1998 (Act No. 117 of 1998), that **Eleanore Rochelle Jacqueline Spies**, ID No. **710709 0219 0856**, being the councillor for the **Democratic Alliance (DA)** in **Knysna Local Municipality**, has been declared elected to the **Eden District Council**.

Sincerely

B Heuvel
Manager: Voter Registration and Party Liaison

Electoral Commission*Ensuring Free and Fair Elections*

Commissioners: Mr V.G. Mashinini (Chairperson) | Mr I.T. Tselane (Vice-Chairperson) | Rev. B.B. Finca | Ms J.Y. Love
National Office: Election House, Riverside Office Park, 1303 Heuvel Avenue, Centurion, 0157 | P/Bag X112, Centurion, 0048
info@elections.org.za | www.elections.org.za
Tel (+27) 12 622 5700 | Fax (+27) 622 5784

ANNEXURE C



KNYSNA
Municipality Munisipaliteit uMasipala

Collab. Ref.:
File Ref.:
J Douglas

2018-10-30

Municipal Manager
Garden Route District Municipality
E-mail Address: mm@gardenroute.gov.za

Dear Mr M Stratu

REPLACEMENT AT GARDEN ROUTE DISTRICT MUNICIPALITY

I refer to the above and to the Special Council meeting held on 29 October 2018.

Please find attached the signed minutes where it was resolved that Cllr E Bouw-Spies replaces Cllr M Willemse as the representative of the Democratic Alliance on the Garden Route District Municipal Council.

I trust you find the above in order.

Yours faithfully


JB DOUGLAS
ACTING MUNICIPAL MANAGER
/jsl

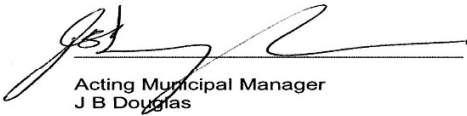
SPECIAL COUNCIL MEETING
MINUTES
29 OCTOBER 2018

SC02/10/18 REPLACEMENT AT GARDEN ROUTE DISTRICT MUNICIPALITY

UNANIMOUSLY RESOLVED

That it be noted that Cllr E Bouw-Spies replaces Cllr M Willemse as the representative of the Democratic Alliance on the Garden Route District Municipal Council.

Certified a true copy of the Minutes of the Special Council Meeting held on 29 October 2018.



Acting Municipal Manager
J B Douglas



Speaker
G R Wolmarans

BACK TO AGENDA



Minutes of a
Special Council Meeting of the **2016/2021**
term of Garden Route held in the CA Robertson Council Chamber,
Garden Route District Municipality, 54 York Street, George, on
Friday, 24 August 2018 at 10:00

Notule van 'n
Spesiale Raadsvergadering
van die 2016/2021 termyn
van Garden Route gehou in die CA Robertson Raadsaal,
Garden Route Distriksmunisipaliteit, Yorkstraat 54, George, op
Vrydag, 24 Augustus 2018 om 10:00

Imizuzu
Yentlangano Ekhethekileyo yeBhunga yexesha **2016/2021**
le Garden Route nebibanjwe kwiGumbi leBhunga CA Robertson,
kuMasipala Wesithili se Eden, 54 York Street, e George
ngoLwesihlanu, 24 kweyeThupha 2018 ngentsimbi **10:00**

1. OPENING AND WELCOME / OPENING EN VERWELKOMING / UVULO NOLWAMKELO

The Acting Speaker, Cllr BHJ Groenewald, welcomed everyone present at the meeting.

2. SILENT PRAYER / STILLE GEBED / UMTHANDAZO OTHULEYO

The Acting Speaker requested a moment of silence.

3. ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU AKHOYO

3.1 COUNCILLORS PRESENT / RAADSLEDE TEENWOORDIG / OOCCEBA ABAKHOYO

Cllr / Rdl / Ceba RE Spies	DA
Cllr / Rdl / Ceba BN Van Wyk	DA
Cllr / Rdl / Ceba AJ Rossouw	DA
Cllr / Rdl / Ceba M Booysen	DA
Cllr / Rdl / Ceba KS Lose	DA
Cllr / Rdl / Ceba D Saayman	DA
Cllr / Rdl / Ceba T Van Rensburg	DA
Cllr / Rdl / Ceba D Xego	ANC
Cllr / Rdl / Ceba S De Vries	ANC
Cllr / Rdl / Ceba MP Mapitiza	ANC
Cllr / Rdl / Ceba ASM Windvogel	Bitou Municipality
Cllr / Rdl / Ceba NC Jacob	Bitou Municipality
Cllr / Rdl / Ceba I Stemela	George Municipality
Cllr / Rdl / Ceba EH Stroebe	George Municipality
Cllr / Rdl / Ceba T Teyisi	George Municipality
Cllr / Rdl / Ceba RS Figland	George Municipality
Cllr / Rdl / Ceba V Gericke	George Municipality
Cllr / Rdl / Ceba SM Odendaal	Hessequa Municipality
Cllr / Rdl / Ceba JP Johnson	Kannaland Municipality
Cllr / Rdl / Ceba L Tyokolo	Knysna Municipality
Cllr / Rdl / Ceba E Meyer	Mossel Bay unicipality
Cllr / Rdl / Ceba RH Ruiters	Mossel Bay Municipality
Cllr / Rdl / Ceba BHJ Groenewald	Mossel Bay Municipality
Cllr / Rdl / Ceba SS Mbandezi	Mossel Bay Municipality
Cllr / Rdl / Ceba JC Lambaatjeen	Oudtshoorn Municipality
Cllr / Rdl / Ceba RR Wildschut	Oudtshoorn Municipality
Cllr / Rdl / Ceba K Windvogel	Oudtshoorn Municipality

OFFICIALS / AMPTENARE / AMAGOSA

Mr / Mnr / Mnu MG Stratu	Municipal Manager
Mr / Mnr / Mnu JC Ottervanger	Executive Manager Roads & Transport Planning Services
Mr / Mnr / Mnu C Africa	Executive Manager Community Services
Ms / Me / Nkzn B Holtzhausen	Executive Manager Corporate Services
Ms / Me / Mkzn L Hoek	Executive Manager Financial Services
Mr / Mnr / Mnu T Loliwe	Strategic Manager in Office of Municipal Manager
Ms / Me / Nkzn DD October	Manager Committee Services
Ms / Me / Nkzn N Davids	Manager Legal Services
Mr / Mr / Mnu / M Cekiso	District IDP Manager
Mr / Mnr / Mnu S Dladla	Chief of Staff: Office of Executive Mayor
Mr / Mnr / Mnu G Otto	Manager Disaster Management
Ms / Me / Mkzn MD Wilson	Manager LED & Tourism

3.2 **COUNCILLORS WITH LEAVE / RAADSLEDE MET VERLOF / OCEBA ABAKWIKHEFU**

Cllr / Rdl / Ceba MS Willemse
 Cllr / Rdl / Ceba SF May
 Cllr / Rdl / Ceba CN Lichaba
 Cllr / Rdl / Ceba P Van der Hoven
 Cllr / Rdl / Ceba IT Mangaliso
 Cllr / Rdl / Ceba NF Kamte

Note: The opposition raised their concern regarding the absence of Cllr MS Willemse from Council meetings since his election as Executive Mayor of Knysna Municipality.

3.3 **COUNCILLORS WITHOUT LEAVE / RAADSLEDE SONDER VERLOF / OCEBA ABANGEKHO KWIKHEFU**

None / Geen / Ayikho

4. **NOTING THE PROVISIONS OF SCHEDULE 1 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL SYSTEMS ACT, 2000 / KENNISNAME VAN SKEDULE 1 (GEDRAGSKODE VIR RAADSLEDE) VAN DIE PLAASLIKE REGERING MUNISIPALE STELSELSWET, 2000 / UQWALASELO LWEZIBONELELO ZOLUHLU 1 (INDLELA YOKUZIPHATHA KOCEBA) LOMTHETHO WENKQUBO ZORHULUMENTE BASEKHAYA, 2000**

All councillors present noted the Code of Conduct for Councillors.

5. **DISCLOSURE OF INTERESTS BY COUNCILLORS AND OFFICIALS / VERKLARING VAN BELANGE DEUR RAADSLEDE EN AMPTENARE / UKUCHAZWA KOMDLA NGOCEBA KUNYE NAMAGOSA**

None / Geen / Ayikho

6. **COMMUNICATIONS BY THE ACTING SPEAKER / MEDEDELINGS DEUR DIE WNDE SPEAKER / INTETHO YEBAMBELA SOMLOMO**

The Acting Speaker congratulated Cllr KS Lose on his birthday.

The Councillors raised their concerns regarding the following:

- The urgency of this meeting, as there is a scheduled Council meeting on 28 August 2018. This can result in fruitless and wasteful expenditure.
- The safety of Councillors.

7. **COMMUNICATIONS BY THE EXECUTIVE MAYOR / MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER / INTETHO KA SODOLOPHU**

The Executive Mayor informed Council that he consulted with the Minister of Local Government and Minister of Community Safety, Mess A Bredell and D Plato. They ensured him that units have been established. State Security and Crime Intelligence are busy compiling an assessment and as soon as they are done with the assessment, it will be reported. It was only done for Knysna, but the matter has now become a district issue.

8. **COMMUNICATIONS BY THE MUNICIPAL MANAGER / MEDEDELINGS DEUR DIE MUNISIPALE BESTUURDER / INTETHO YOMPHATHI MASIPALA**

The Municipal Manager informed Council of the attempt on Cllr E Meyer's life through a shooting incident. He immediately reported the matter to the SAPS. He had a meeting with the Cluster Commander to discuss the way forward on the safety of councillors and personnel.

It was agreed that the Safety Plan of Garden Route DM will be reviewed by Council to address the safety of councillors.

The Municipal Manager informed Council that the new name "Garden Route District Municipality" has been gazetted as of 24 August 2018.

9. **APPROVAL OF MINUTES OF COUNCIL MEETINGS / GOEDKEURING VAN NOTULES VAN RAADSVERGADERINGS / UKWAMKELWA KWEMIZUZU YENTLANGANO ZEBHUNGA**

None / Geen / Ayikho

10 **MINUTES OF MAYORAL COMMITTEE MEETINGS AND SECTION 79 COMMITTEES (FOR NOTIFICATION) / NOTULES VAN BURGEMEESTERSKOMITEEVERGADERINGS EN ARTIKEL 79 KOMITEES (VIR KENNISNAME) / IMIZUZUZ YEKOMITI KASODOLOPHU KUNYE NEZINYE IKOMITI ZOMHLATHI 79 (ITHATHELWE INGQALELO)**

None / Geen / Ayikho

11 **STANDING ITEMS / STAANDE ITEMS / IMIBA EMISIWEYO**

None / Geen / Ayikho

A. REPORTS FROM THE SPEAKER / VERSLAE VANAF DIE SPEAKER / IINGXELO EZIVELA KUSOMLOMO

None / Geen / Azikho

B. REPORTS FROM THE EXECUTIVE MAYOR / VERSLAE VANAF DIE UITVOERENDE BURGEMEESTER / IINGXELO EZIVELA KUSODOLOPHU

B.1 **ROLL-OVER ADJUSTMENT BUDGET 2018/2019 MRTREF (MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK / OORROL AANSUIWERINGSBEGROTING 2018/2019 MEDIUM TERMYN INKOMSTE EN UITGAWE RAAMWERK (MTIUR) / ULWABIWO-MALI OLULUNGELELANISIWEYO OLUWELELE NGAPHEZULU LUKA 2018/2019 INGENISO YEXESHA ELIFUTSHANE KUNYE NENDLELA YENKCITHO (667945)**

Refer: Report (16/18/7) dated 14 August 2018 from the Executive Mayor (Cllr M Booysen)(p 1 – 49)

RESOVED

1. That Council approves the adjustments budget (unspent grants) of Eden District Municipality for the 2018/2019 financial year as set out in the following schedules contained in Section 4:

- i. Table B1 Adjustments Budget Summary;
- ii. Table B2 Adjustments Budget Financial Performance (by standard classification);

- iii. Table B3 Adjustments Budget Financial Performance (by municipal vote);
 - iv. Table B4 Adjustment Budget Financial Performance (revenue by source); and
 - v. Table B5 Adjustment Budget Capital Expenditure (by municipal vote and funding source)
2. That Council approves the Adjustment Operating Expenditure Budget of R393 725 000.
 3. That Council approves the Adjustment Operating Revenue Budget of R396 002 000.
 4. That a revised Service Delivery and Budget Implementation Plan (SDBIP) for the 2018/19 financial year be compiled and tabled to the Executive Mayor for approval in terms of Section 53 (c) (ii) of the MFMA.
 5. That the approval of the above is subject to the approval from National and Provincial Treasury for the roll-over of funds.

BESLUIT

1. *Dat die Aangepaste Begroting (ongespandeerde toelae) van Eden Distriks= munisipaliteit vir die 2018/2019 finansiële jaar soos vervat in die volgende skedules van Artikel 4 goedgekeur word:*
 - i. *Tabel B1 Aangepaste Begrotings Opsomming;*
 - a. *Tabel B2 Aangepaste Begroting Finansiële Prestasie (volgens standaard klassifikasie);*
 - ii. *Tabel B3 Aangepaste Begroting Finansiële Prestasie (volgens pos);*
 - a. *Tabel B4 Aangepaste Begroting Finansiële Prestasie (volgens finansieringsbron); en*
 - iii. *Tabel B5 Aangepaste Kapitale Begroting (volgens pos en finansieringsbron)*
2. *Die Raad die Aangepaste Uitgawe Begroting van R393 725 000 goedkeur.*
3. *Die Raad die Aangepaste Inkomste Begroting van R396 002 000 goedkeur.*
4. *Dat in terme van Artikel 53 (c) (ii) van die MFBW, die hersiene Dienslewering en Begroting Implementeringsplan vir 2018/2019 opgestel en aan die Uitvoerende Burgemeester voorgelê word vir goedkeuring.*
5. *Die goedkeuring van bostaande onderhewig is aan die goedkeuring van Nasionale en Provinsiale Tesourie vir die oorrol van fondse.*

ISIQIBO

1. Sesokuba ulwabiwo-mali olu lungelelanisiweyo (izibonelelo ezingasetyenziswanga) zoMasipala Wesithili se Eden kunyakamali ka 2018/2019 njengoko zidandalazisiwe kuMhlathi 14 ziphunyezwe:
 - i. Table B1 Adjustments Budget Summary;
 - ii. Table B2 Ulwabiwo-Mali Olulungelelanisiweyo Lomsebenzi Wezemali (ngokwemithetho efanelekileyo);
 - iii. Table B3 Ulwabiwo-Mali Olulungelelanisiweyo Lomsebenzi Wezemali (ngokwe voti yomasipala);
 - iv. Table B4 Ulwabiwo-Mali Olulungelelanisiweyo Lomsebenzi Wezemali (ingeniso ngokovimba); kunye
 - v. Table B5 Ulwabiwo-Mali Olu Lungelelanisiweyo Lwencitho Eyinkunzi (ngokwe voti yomasipala kunye novimba wesibonelelo)
2. Sesokuba iBhunga liphumeze Ulwabiwo-Mali Olu lungelelanisiweyo Lwencitho Esebenzayo ye R393 725 000
3. Sesokuba iBhunga liphumeze Ulwabiwo-Mali Lwengeniso Eqhubayo ye R396 002 000
4. Sesokuba Isicwangciso Sonikezelo lwenkonzo kunye Nokumiselwa koLwabiwo-Mali (SDBIP) kunyaka mali ka 2018/2019 siqulunqwe kwaye sithiwe theca kuSodolophu Obekekileyo ukuze asiphumeze.
5. Sesokuba ukuphunyezwa koku kungasentla kuxhomekeke ekuphunyezweni kwemali ezikhoyo ezigqitheleyo ngu Nondyebo Kazwelonke nowePhondo.

C. ITEMS FROM THE OFFICE OF THE MUNICIPAL MANAGER / ITEMS VANAF DIE KANTOOR VAN DIE MUNISIPALE BESTUURDER / IMIBA ESUKA KWI OFISI YOMPHATHI MASIPALA

None / Geen / Ayikho

D. ITEMS FROM THE FINANCIAL SERVICES DEPARTMENT / ITEMS VANAF DIE FINANSIËLE DIENSTE DEPARTEMENT / IMIBA ESUKA KWISEBE LENKONZO ZEMALI

None / Geen / Ayikho

E. ITEMS FROM THE CORPORATE SERVICES DEPARTMENT / ITEMS VANAF DIE KORPORATIEWE DIENSTE DEPARTEMENT / IMIBA ESUKA KWISEBE LENKONZO ZOLAWULO

None / Geen / Ayikho

F. ITEMS FROM THE COMMUNITY SERVICES DEPARTMENT
/ ITEMS VANAF DIE GEMEENSKAPSDIENSTE
DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLUNTU

None / Geen / Ayikho

G. ITEMS FROM THE ROADS AND TRANSPORT PLANNING SERVICES
DEPARTMENT / ITEMS VANAF DIE PAAIE EN VERVOER
BEPLANNINGSDIENSTE DEPARTEMENT / IMIBA YESEBE
LENKONZO ZENDLELA KUNYE NEZICWANGCISO KWEZOTHUTHO

None / Geen / Ayikho

H. ITEMS FROM THE PLANNING AND ECONOMIC DEVELOPMENT
DEPARTMENT / ITEMS VANAF DIE BEPLANNING EN EKONOMIESE
DIENSTE DEPARTEMENT / IMIBA YESEBE LEZOCWANGCISO
KUNYE NOPHUHLISO LOQOQOSHO

None / Geen / Ayikho

I. MOTIONS OF EXIGENCY / DRINGENDE MOSIES / IMIBA
ENGXAMISEKILEYO

None / Geen / Ayikho

CLOSURE / SLUITING / UQUKUNJELO

The meeting closed at 11:08 with 26 councillors present / *Die vergadering sluit om 11:08 met 26 raadslede teenwoordig* / Intlanganiso ivalwe ngo 11:08 izinyaswe ngooceba abayi 26.

.....
 ACTING SPEAKER: CLLR BHJ GROENEWALD

.....
 UMHLA/ DATUM / DATE

BACK TO AGENDA



Minutes of the **Eleventh (11th)**
Council Meeting of the **2016/2021**
term of Garden Route held in the CA Robertson Council Chamber,
Garden Route District Municipality, 54 York Street, George, on
Tuesday, 28 August 2018 at 11:00

*Notule van die **Elfde (11^{de})***
Raadsvergadering
van die 2016/2021 termyn
van Garden Route gehou in die CA Robertson Raadsaal,
Garden Route Distriksmunisipaliteit, Yorkstraat 54, George, op
Dinsdag, 28 Augustus 2018 om 11:00

Imizuzu
Yentlangano Yeshumi Elinanye (11) yeBhunga yexesha **2016/2021**
le Garden Route nebibanjwe kwiGumbi leBhunga CA Robertson,
kuMasipala Wesithili se Garden Route, 54 York Street, e George
uLwesibini, 28 EyeThupha 2018 ngentsimbi **11:00**

1. OPENING AND WELCOME / OPENING EN VERWELKOMING / UVULO NOLWAMKELO

The Acting Speaker, Cllr BHJ Groenewald, welcomed everyone present at the meeting.

2. SILENT PRAYER / STILLE GEBED / UMTHANDAZO OTHULEYO

The Speaker requested a moment of silence.

3. ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU AKHOYO

3.1 COUNCILLORS PRESENT / RAADSLEDE TEENWOORDIG / OOCABA ABAKHOYO

Cllr / Rdl / Ceba RE Spies	DA
Cllr / Rdl / Ceba D Saayman	DA
Cllr / Rdl / Ceba BN Van Wyk	DA
Cllr / Rdl / Ceba M Booysen	DA
Cllr / Rdl / Ceba KS Lose	DA
Cllr / Rdl / Ceba T Van Rensburg	DA
Cllr / Rdl / Ceba AJ Rossouw	DA
Cllr / Rdl / Ceba SF May	DA
Cllr / Rdl / Ceba NF Kamte	ANC
Cllr / Rdl / Ceba D Xego	ANC
Cllr / Rdl / Ceba MP Mapitiza	ANC
Cllr / Rdl / Ceba S De Vries	ANC
Cllr / Rdl / Ceba T Fortuin	ICOSA
Cllr / Rdl / Ceba ASM Windvogel	Bitou Municipality
Cllr / Rdl / Ceba NC Jacob	Bitou Municipality
Cllr / Rdl / Ceba I Stemela	George Municipality
Cllr / Rdl / Ceba PJ Van der Hoven	George Municipality
Cllr / Rdl / Ceba EH Stroebe	George Municipality
Cllr / Rdl / Ceba RGS Figland	George Municipality
Cllr / Rdl / Ceba T Teysi	George Municipality
Cllr / Rdl / Ceba JP Johnson	Kannaland Municipality
Cllr / Rdl / Ceba L Tyokolo	Knysna Municipality
Cllr / Rdl / Ceba IT Mangaliso	Hessequa Municipality
Cllr / Rdl / Ceba RH Ruiters	Mossel Bay Municipality
Cllr / Rdl / Ceba E Meyer	Mossel Bay Municipality
Cllr / Rdl / Ceba BHJ Groenewald	Mossel Bay Municipality
Cllr / Rdl / Ceba JC Lambaatje	Oudtshoorn Municipality
Cllr / Rdl / Ceba RR Wilschut	Oudtshoorn Municipality
Cllr / Rdl / Ceba K Windvogel	Oudtshoorn Municipality

OFFICIALS / AMPTENARE / AMAGOSA

Mr / Mnr / Mnu MG Stratu	Municipal Manager
Mr / Mnr / Mnu C Africa	Executive Manager Community Services
Ms / Me / Nkzn B Holtzhausen	Executive Manager Corporate Services
Ms / Me / Nkzn L Hoek	Executive Manager Financial Services
Mr / Mnr / Mnu T Loliwe	Manager Strategic Services
Ms / Me / Nkzn DD October	Manager Committee Services
Ms / Me / Nkzn N Davids	Manager Legal Services
Ms / Me / Nkzn I Saaiman	Performance Management Officer
Mr / Mnr / Mnu B Desha	Translator/Intepreter

3.2 COUNCILLORS WITH LEAVE / RAADSLEDE MET VERLOF / OOCEBA ABAKWIKHEFU

Cllr / Rdl / Ceba MS Willemse
 Cllr / Rdl / Ceba V Gericke (28 August to 28 September 2018)
 Cllr / Rdl / Ceba SM Odendaal
 Cllr / Rdl / Ceba CN Lichaba

3.3 COUNCILLORS WITHOUT LEAVE / RAADSLEDE SONDER VERLOF / OCEBA ABANGEKHO KWIKHEFU

Cllr / Rdl / Ceba SS Mbandezi

4. NOTING THE PROVISIONS OF SCHEDULE 1 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL SYSTEMS ACT, 2000 / KENNISNAME VAN SKEDULE 1 (GEDRAGSKODE VIR RAADSLEDE) VAN DIE PLAASLIKE REGERING MUNISIPALE STELSELSWET, 2000 / UQWALASELO LWEZIBONELELO ZOLUHLU 1 (INDELA YOKUZIPHATHA KOCEBA) LOMTHETHO WENKQUBO ZORHULUMENTE BASEKHAYA, 2000

Noted / Kennis / Luthathelwe ingqalelo

5. DISCLOSURE OF INTERESTS BY COUNCILLORS AND OFFICIALS / VERKLARING VAN BELANGE DEUR RAADSLEDE EN AMPTENARE / UKUCHAZWA KOMDLQ NGOCEBA KUNYE NAMAGOSA

Mr MG Stratu regarding item B.1 on the agenda
 Mr MG C Africa regarding item B.1 on the agenda
 Ms B Holtzhausen regarding item B.1 on the agenda
 Ms L Hoek regarding item B.1 on the agenda

6. **INTRODUCTION OF NEWLY APPOINTED STAFF / BEKENDSTELLING VAN NUWE PERSONEEL / UKWAZISWA KWABASEBENZI**
ABASANDUKUQASHWA: SEPTEMBER TO NOVEMBER 2017 /
SEPTEMBER TOT NOVEMBER 2017 / KWEYOMSINTSI UKUYA
KWEYENKANGA 2017

Noted / *Kennis* / Kuthethelwe ingqalelo

7. **COMMUNICATIONS BY THE SPEAKER / MEDEDELINGS DEUR DIE SPEAKER / UNXIBELELWANO LOSOMLOMO**

None / *Geen* / Alukho

8. **COMMUNICATIONS BY THE EXECUTIVE MAYOR / MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER / UNXIBELELWANO LUKA SODOLOPHU**

The Executive Mayor informed Council that the Investment Conference starts to bear fruit. People are coming back to the district showing real interest.

He informed Council that he had an engagement with Prof Johnson, who is appointed in the Office of the President. There are some proposals that need further discussion on the Skills Mecca concept.

He congratulated the Fire Department on their achievement during the Toughest Fire Competition as follows:

- Eden DM – 2nd in the country
- Champion – Mr E Conrad

The Executive Mayor thanked all the councillors for attending council meetings and workshops.

9. **COMMUNICATIONS BY THE MUNICIPAL MANAGER / MEDEDELINGS DEUR DIE MUNISIPALE BESTUURDER / UNXIBELELWANO LOMPHATHI MASIPALA**

The Municipal Manager informed Council that the Auditor General are currently busy with their External Audit at the municipality. Salga appointed Ernest & Young to assist Council with preparation for the audit process.

He informed Council that the Regional Landfill Site is nearing its completion phase. Questions are raised why Oudtshoorn, Kannaland and Hessequa Municipalities are not part of the project. The Municipal Manager replied that they were not part of the initial project as per design. The cost of R10 000 000 was also finalized. The project is ongoing.

The challenges with the Roads Agency Function are ongoing. They had a meeting with the Head of Department, Ms Jackie Gootch. The Agency Agreement has been reviewed. On 18 September 2018, a meeting is scheduled with all relevant ministers and Executive Mayors of the District Municipalities.

The interviews for the filling of the position of Executive Manager Roads & Transport Services will take place on the 3 & 4 September 2018.

10. APPROVAL OF MINUTES OF COUNCIL MEETINGS / GOEDKEURING VAN NOTULES VAN RAADSVERGADERINGS / UKWAMKELWA KWEMIZUZU YENTLANGANO YEBHUNGA

10.1 SPECIAL COUNCIL MEETING DATED 30 JULY 2018 / SPESIALE RAADSVERGADERING GEDATEER 30 JULIE 2018 / INTLANGANISO EKHATHEKILEYO YEBHUNGA NGOMHLA 30 KWEYEKHALA 2018 (p 1 – 17)

RESOLVED

That Council approves the minutes of the Special Council meeting dated 30 July 2018.

BESLUIT

Dat die Raad die notule van die Spesiale Raadsvergadering gedateer 30 Julie 2018, goedkeur.

ISIGQIBO

Sesokuba iBhunga liphumeze imizuzu yentlanganiso Ekhethekileyo yeBhunga yangomhla 30 kweyeKhala 2018.

11. MINUTES OF MAYORAL COMMITTEE MEETINGS AND OTHER SECTION 79 COMMITTEES (FOR NOTIFICATION) / NOTULES VAN BURGEMEESTERSKOMITEEVERGADERINGS EN ANDER ARTIKEL 79 KOMITEES (VIR KENNISNAME) / IMIZUZUZ YEKOMITI KASODOLOPHU KUNYE NEZINYE IKOMITI ZOMHLATHI 79 (ITHATHELWE INGQALELO)

None / Geen / Ayikho

12 STANDING ITEMS / STAANDE ITEMS / IMIBA EMISIWEYO

12.1 APPOINTMENTS, SERVICE EXITS AND LABOUR RELATIONS INFORMATION FOR JULY 2018 / AANSTELLINGS, UITDIENSTREDINGS EN ARBEIDSVERHOUDINGE INLIGTING VIR JULIE 2018 / ABAQASHIWEYO, ABASHIYE UMSEBENZI KUNYE NEMICIMBI YEZABASEBENZI KWEYEKHALA 2018 (668593)

Refer: Report (9/3/1) dated 17 August 2018 from the Executive Manager: Corporate Services (B Holtzhausen) / Manager Human Resources (N Klaas)

Councillors requested the following amendments on the report:

- Information regarding the permanent appointments: To add a column indicating what the EE target for the specific post is, and
- Information regarding Labour relations: To delete the initial column

RESOLVED

That the Information on the Appointments, Service Exits and Labour Relations Matters for July 2018, be noted.

BESLUIT

Dat kennis geneem word van die aanstellings, uitdienstredings en arbeidsverhoudinge inligting vir Julie 2018.

ISIGQIBO

Sesokuba ulwazi ngokuqashwa, ukuphuma kwinkonzo kunye nemicimbi yezabasebenzi kwinyanga yeKhala 2018 luthathelwe inqgalelo.

A. ITEMS FROM THE SPEAKER / ITEMS VANAF DIE SPEAKER / INGXELO EZISUKA KUSOMLOMO

None / Geen / Azikho

B. ITEMS FROM THE EXECUTIVE MAYOR / ITEMS VOORGELê VANAF DIE UITVOERENDE BURGEMEESTER / IMIBA ENIKEZELWEYO NEVELA KUSODOLOPHU

B.1 ANNUAL PERFORMANCE AGREEMENTS FOR 2018/2019 / JAARLIKSE PRESTASIE OOREENKOMSTE VIR 2018/2019 / INGXELO YONYAKA YEZIVUMELANO ZOMSEBENZI KU 2018/2019 (667395)

Refer: Report (9/11/1) dated 03 August 2018 from the Executive Mayor (Cllr M Booysen)

RESOLVED

1. That Council takes note of the Performance Agreements.

2. That the performance agreements of the Municipal Manager and Executive Managers be reviewed/discussed annually by Council in the form of a Workshop.

BESLUIT

1. *Dat die Raad kennis neem van die Prestasie Ooreenkomste.*
2. *Dat die prestasie ooreenkomste van die Munisipale Bestuurders en Uitvoerende Bestuurders jaarliks deur die Raad bespreek word in die vorm van 'n Werkswinkel.*

ISIGQIBO

1. Sesokuba iBhunga lithathele ingqalelo Izivumelwano Zomsebenzi.
2. Sesokuba izivumelwano zomsebenzi zoMphathi Masipala kunye Nabaphathi Abazintloko ziqwalaselwe/zixoxwe rhoqo ngonyaka liBhunga ngokwendlela ye Workshop.

C. ITEMS FROM THE OFFICE OF THE MUNICIPAL MANAGER / ITEMS VANAF DIE KANTOOR VAN DIE MUNISIPALE BESTUURDER / IMIBA EVELA KUMPHATHI MASIPALA

- C.1 ANNUAL PERFORMANCE REPORT FOR 2017/2018 / JAARLIKSE PRESTASIE BESTUURSVERSLAG VIR 2017/2018 / INGXELO YONYANGA YOMSEBENZI KA 2017/2018 (664779)

Refer: Report (9/11/1) dated 03 August 2018 from the Municipal Manager (MG Stratu)

RESOLVED

That Council takes note of the Annual Performance Report for the 2017/2018 financial year.

BESLUIT

Dat die Raad kennis neem van die Jaarlikse Prestasie Verslag vir die 2017/2018 finansiële jaar.

ISIGQIBO

Sesokuba iBhunga lithathele ingqalelo Ingxelo Yomsebenzi Yonyanka kunyakamali ka 2017/2018.

C.2 REPORT ON THE CORRECTIVE MEASURES ON THE KPI'S FOR THE 2017/2018 FINANCIAL YEAR / VERSLAG RAKENDE DIE KORREKTIEWE AKSIES VIR DIE KPI'S TEN OPSIGTE VAN DIE 2017/2018 FINANSIËLE JAAR / INGXELO MALUNGA NAMANYATHELO OKULUNGISA I KPI ZONYAKAMALI KA 2017/2018 (669619)

Refer: Report (9/11/1) dated 03 August 2018 from the Municipal Manager (MG Stratu) / Manager Performance Management (IG Saaiman)

RESOLVED

That Council takes note of the report.

BESLUIT

Dat die Raad kennis neem van die verslag.

ISIGQIBO

Sesokuba iBhunga lithathele ingqalelo ingxelo.

D. ITEMS FROM THE FINANCIAL SERVICES DEPARTMENT / ITEMS VANAF DIE FINANSIËLE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZEMALI

D.1 INVENTORY WRITE-OFF OF STORES ITEMS / AFSKRYF VAN STOORITEMS / UKUCINYWA KWEZINTO EZISELUGCINWENI (666821)

Refer: Report (8/2/3) dated 10 August 2018 from the Executive Manager Financial Services (L Hoek)

RESOLVED

That Council approves the write off of inventory to the amount of R3 555.14.

BESLUIT

Dat die Raad goedkeuring verleen vir die afskryf van die stooritems ten bedrae van R3 555.14.

ISIGQIBO

Sesokuba iBhunga liphumeze ikucinywa koluhlu lwempahla nexabisa R3 555.14.

D.2 FINAL SERVICE DELIVERY STANDARDS REPORT 2018-19 / FINALE DIENSLEWERINGSSTANDAARDE VERSLAG 2018/2019/ INGXELO

YOKUGQIBELA YOMGANGATHO WONIKEZELO LWENKONZO 2018-19 (668294)

Refer: Report dated 14 August 2018 from the Executive Manager Financial Services (L Hoek)

Cll P van der Hoven requested that the report be referred back because it is not readable. He requested not to use scanned documents. Cll de Vries seconded the proposal. He referred to the bad quality and indicated that Council cannot approve something that is not readable. He stated that this is disrespectful towards Council as it was raised in a previous meeting before.

The Speaker also confirmed the commitment of the administration to ensure quality reports.

RESOLVED

That the report be referred back and that a quality report be submitted to the next Council meeting.

BESLUIT

Dat die verslag terug verwys word en dat 'n kwaliteitverslag aan die volgende Raadsvergadering voorgelê word.

ISIGQIBO

Sesokuiba lengxelo ibuyiselwe umva kwaye ingxelo efanelekileyo yekota inikezelwe kwintlanganiso elandelayo yeBhunga.

E. ITEMS FROM THE CORPORATE SERVICES DEPARTMENT / ITEMS VANAF DIE KORPORATIEWE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLAWULO

- E.1 QUARTERLY REPORT ON THE ATTENDANCE OF COUNCIL, COMMITTEE MEETINGS AND WORKSHOPS FOR THE PERIOD 01 MAY 2018 TO 31 JULY 2018 BY COUNCILLORS / KWARTAALVERSLAG RAKENDE DIE BYWONING VAN RAADS, KOMITEEVERGADERINGS EN WERKSWINKELS VIR DIE PERIODE 01 MEI 2018 TOT 31 JULIE 2018 / INGXELO YEKOTA NGOKUZINYASWA KWENTLANGANISO KUNYE NE WORKSHOP ZEBHUNGA NEZEKOMITI NGOCEBA KWEXESHA LANGOMHAL 01 KUCANZIBE 2018 UKUYA 31 KWEYEKHALA 2018 (667926)

Refer: Report (4/1/1/1) dated 13 August 2018 from the Executive Manager Corporate Services (B Holtzhausen)

RESOLVED

That the content of the report be noted.

BESLUIT

Dat kennis geneem word van die inhoud van die verslag.

ISIGQIBO

Sesokuba umongo wengxelo uthathelwe ingqalelo.

F. ITEMS FROM THE COMMUNITY SERVICES DEPARTMENT / ITEMS VANAF DIE GEMEENSKAPSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLUNTU

F.1 STATUS QUO REPORT ON THE ESTABLISHMENT OF DISASTER MANAGEMENT ADVISORY FORUMS AT LOCAL MUNICIPALITIES IN THE GARDEN ROUTE DISTRICT / STATUS QUO VERSLAG TEN OPSIGTE VAN DIE VESTIGING VAN RAMPBESTUUR ADVIESFORUMS BY PLAASLIKE MUNISIPALITEITE IN DIE GARDEN ROUTE DISTRIK / INGXELO NGESIMO ESIKHOYO MALUNGA NOKUMISELWA KWEBUTHO LEZENGCEBISO NGOLAWULO LWEZENTLEKELE KOMASIPALA BASEKUHALLANI KUMASIPALA WESITHILI SE EDEN (668281)

Refer: Report (18/2/6/3) dated 06 August 2018 from the Executive Manager Community Services (C Africa) / Disaster Management Co-ordinator (W Jacobs)

RESOLVED

1. That Council takes note of the progress thus far in terms of the establishment of Disaster Management Advisory Forums at all local municipalities.
2. That Council endorses the importance of the establishment of these forums to create a formal disaster management communications structure at local municipal level.
3. That the matter be address at the District Coordinating Forum meetings.

BESLUIT

1. *Dat die Raad kennis neem van die vordering wat gemaak is met betrekking tot die vestiging van Rampbestuursadviesforums by plaaslike munisipaliteite.*
2. *Dat die Raad die belangrikheid met betrekking tot die vestiging van Rampbestuursadviesforums by plaaslike munisipaliteite sal onderskryf om sodoende 'n formele rampbestuurskommunikasie struktuur te skep.*
3. *Dat die aangeleentheid by die Distrikskoördineringsforum bespreek word.*

ISIGQIBO

1. Sesokuba iBhunga lithathele ingqalelo umsebenze osele wenziwe uzakuthi ga ngoku ngokumiselwa kweButho Lezokucebisa Lolawulo Lwezentlekele kubo bonke oomasipala.
2. Sesokuba iBhunga lixhase ukubaluleka kokumiselwa kwalamaqurhu ukuze kumiselwe indlela esemthethweni yezonxibelelwano ngezentelekele kwibakala lomasipala basekuhlaleni.
3. Sesokuba lombha oxozululwe kwiintlanganiso Yequmrhu Lobambiswano Kwisithili.

G. ITEMS FROM THE ROADS AND TRANSPORT PLANNING SERVICES DEPARTMENT / ITEMS VANAF DIE PAAIE EN VERVOERBEPLANNINGSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZENDLELA

None / Geen / Ayikho

H. ITEMS FROM THE PLANNING AND ECONOMIC DEVELOPMENT SERVICES DEPARTMENT / ITEMS VANAF DIE BEPLANNING EN EKONOMIESE DIENSTE DEPARTEMENT / IMIBA YESEBE LEZICWANGCISO KUNYE NOPHUHLISO LOQOQOSHO

H.1 ANNUAL REPORT FOR THE 2017/18 FINANCIAL YEAR / JAARVERSLAG VIR DIE 2017/18 FINANSIËLE JAAR / INGXELO YONYAKA KUNYAKA MALI KA 2017/18 (668003)

Refer: Report (16/8/2) dated 20 August 2018 from the Executive Mayor (Cllr M Booysen)

RESOLVED

1. That the unaudited financial statements for the 2017/2018 financial year as part of the Annual Report, be noted.
2. That the audited financial statements for the 2017/2018 financial year be included in the 2017/2018 Annual Report for approval by December 2018.
3. That Council notes the tabling of the Annual Report for the 2017/2018 period.
4. That the draft Annual Report for 2017/18 be referred to the Municipal Public Accounts Committee (MPAC) to start with their deliberations.

BESLUIT

1. *Dat kennis geneem word van die ongeouditeerde finansiële state vir die 2017/2018 finansiële jaar soos vervat in die jaarverslag.*

2. *Dat die geouditeerde finansiële state vir die 2017/2018 finansiële jaar ingesluit sal word in die 2017/2018 Jaarverslag vir aanvaarding deur die Raad teen Desember 2018.*
3. *Dat die Raad kennis neem van die voorlegging van die Jaarverslag vir die 2017/2018 periode.*
4. *Dat die konsep Jaarverslag vir 2017/18 na die Munisipale Publieke Rekeninge Komitee (MPRK) verwys word om te begin met hul oorlegpleging.*

ISIQIBO

1. Sesokuba ingxelo yezemali ephicothiweyo yonyakamali ka 2017/2018 ithathelwe ingqalelo njengexalenye Yengxelo Yonyaka.
2. Sesokuba ingxelo yezemali ephicothiweyo yonyakamali ka 2017/2018 ibandakanywe Kwingxelo Yonyaka ka 2017/2018 ukuze iphunyezwe liBhunga ngomhla kweyoMnga 2018.
3. Sesokuba iBhunga lithathele ukuthiwa thaca kwenGxelo Yonyaka ka 2017/2018.
4. Sesokuba uYulo Lwengxelo ka 2016/2017 inikezelwe Kwikomiti Yencwadi Zoluntu Kamasipala (MPAC) ukuze iqalise ngophegulo.

H.2 REVISED INTEGRATED DEVELOPMENT PLANNING (IDP) FRAMEWORK PLAN AND IDP REVIEW/BUDGET/PMS PROCESS PLAN FOR 2019/20 / HERSIENE GEINTEGREERDE ONTWIKKELINGSPLAN VIR (GOP) RAAMWERK EN GOP HERSIENING/BEGROTING PROSES PLAN VIR 2019/20 / IZICWANGCISO ZOPHUHLISO LWENDIBANISELWANO (IDP) EZIHLENGAGHLENGISIWEYO NEZICWANGCISO ZOMSEBENZI KUNYE NOKUQWALASELWA KWAKHONA KWE IDP/UHLAHLOLWABIWO MALI NENKQUBO EZICETIWEYO KU 2019/20 (668533)

Refer: Report (5/7) dated 20 August 2018 from the Executive Manager Planning & Economic Development (L Menze)

RESOLVED

1. That the Revised IDP Framework, IDP/Budget/PMS and Process Plan for 2019/20 be noted.
2. That the Executive Mayor be delegated to approve all deviations on the Process Plan.

BESLUIT

1. *Dat kennis geneem word van die Hersiene GOP Raamwerk, GOP/Begroting/PBS Prosesplan vir 2019/20.*
2. *Dat magtiging aan die Uitvoerende Burgemeester gegee word om alle afwykings van die Prosesplan goed te keur.*

ISIGQIBO

1. Sesokuba kuthathelwe ingqalelo Uqwalaselo lwe IDP Framework, IDP/Budget/PMS kunye Nesicwangciso Senkqubo ka 2019/20.
2. Sesokuba uSodolophu Obekekileyo anikwe ugunya lokuphumeza zonke izityeshelo kwiNkwibo Yezicwangciso.

H.3 CONCESSION AGREEMENT(S) TO MANAGE AND OPERATE CALITZDORP SPA AND DE HOEK MOUNTAIN RESORT / KONSESSIE OOREENKOMS (STE) OM CALITZDORP SPA EN DE HOEK BERGOORD TE BEHEER EN TE BESTUUR / ISIGQIBO SESIVUMELANO SOLAWULO KUNYE NENDLELA EKUSETYENZWA NGAYO E CALITZDORP SPA NASE DE HOEK MOUNTAIN RESORT (669198)

Refer: Report (18/4/1/1/6) dated 20 August 2018 from the Executive Manager Planning & Economic Development (L Menze)

RESOLVED

1. That Council gives management consent to invite prospective companies or organisation's to enter into medium-to-long-term agreements with Garden Route District Municipality on the management and operation of the resorts.
2. That the process must be guided by Garden Route District Municipality Immovable Property Management Policy, and Asset Transfer Regulations.
3. That Management must ensure that all the interest of Council employees are protected at all times.

BESLUIT

1. *Dat die Raad aan die Bestuur toestemming verleen om voornemende maatskappye of organisasies uit te nooi om medium-tot-langtermyn ooreenkomste met Garden Route Distriksmunisipaliteit te sluit rakende die bedryf en bestuur van die oorde.*
2. *Dat die proses gelei moet word deur Garden Route Distriksmunisipaliteit se Onroerende Eiendomsbestuursbeleid en Bate Oordrag Regulasies.*
3. *Dat Bestuur verseker dat alle belange van die Raad se personeel ten alle tye beskerm word.*

ISIGQIBO

1. Sesokuba iBhunga linikezel amaphathi igunya lokumema inkampani okanye amaziko ukuze kungenelelwe kwisivumelwano sexesha elifutshane nelide kunye noMasipala Wesithili se Garden Route kulawulo nakwindlela ekusebenza ngayo indawo zokuphola.

2. Sesokuba inkqubo ikhokelwe nguMgaqo Wolawulo Lwempahla Ezihambayo zoMasipala Wesiphili se Garden Route, kunye Nemithetho Yokunikezelwa Kwempahla.
3. Sesokuba Abaphathi kufuneka baqinisekise ukuba zonken injongo ze Bhunga ngabasebenzi zikhuselwe ngamaxesha onke.

H.4 APPROVAL TO ENTER INTO LONG-TERM LEASE AGREEMENT WITH IKUSASA PROCESSING ENGINEERING CONSULTANTS (PTY) LTD / GOEDKEURING OM 'N LANGTERMYN HUUROOREENKOMS MET IKUSASA PROCESSING ENGINEERING CONSULTANTS (PTY) LTD AAN TE GAAN / UKUPHUNYEZWA KOKUNGENELWA KWISIVUMELWANO SEXESHA ELIDE SOKUQASHISA NABAKWA IKUSASA PROCESSING ENGINEERING CONSULTANTS (PTY) LTD

Refer: Report (8/3/1/1) dated 25 August 2018 from the Executive Manager Planning & Economic Development (L Menze) Municipal Manager (MG Stratu) / Manager Performance Management

RESOLVED

1. That Council takes note of the Memorandum of Understanding (MOU) entered into between Garden Route District Municipality and Ikusasa Processing Engineering Consultants PTY (LTD).
2. That Council grants the Municipal Manager permission to enter into a long term lease agreement with Ikusasa Processing Engineering Consultants (Pty) Ltd.
3. That Ikusasa Processing Engineering Consultant (Pty) Ltd project does not impede with the construction and operations of the Regional Landfill Site facility.
4. That the costs of sub-dividing the erven will be borne by the applicant, or any other additional costs in relation to the subdivision of the side.
5. That Ikusasa Processing Engineering Consultants (Pty) Ltd will be responsible for the advertisement costs to source the comments from the public as outlined in the Asset Transfer Regulations.

BESLUIT

1. *Dat die Raad kennis neem van die Memorandum van Ooreenkoms aangegaan tussen Garden Route Distriksmunisipaliteit en Ikusasa Processing Engineering Consultants (Pty) Ltd.*
2. *Dat die Raad goedkeuring aan die Munisipale Bestuurder verleen om 'n langtermyn huurooreenkoms met Ikusasa Processing Engineering Consultants (Pty) Ltd aan te gaan.*
3. *Dat Ikusasa Processing Engineering Consultants (Pty) Ltd se projek nie sal impakteer op die konstruksie en bestuur van die Landvul gebied nie.*

4. *Dat die kostes vir die onderverdeling van die erwe vir die applikant se koste sal wees, of enige addisionele kostes in verband met die onderverdeling van die erf.*
5. *Dat Ikusasa Processing Engineering Consultants (Pty) Ltd verantwoordelik gehou sal word vir die advertensie-kostes om die kommentaar van die publieke te verkry soos neergelê in die Bate-Oordragregulasies.*

ISIGQIBO

1. Kundululwe ukuba iBhunga lithathele ingqalelo Isnzanzeliso Zokuqondana ekungenelwe kuso phakathi koMasipala Wesithili se Garden Route kunye nabakwa Ikusasa Processing Engineering Consultants PTY (LTD).
2. Sesokuba ibhunga linike uMphathi Masipala igunya lokungenela kwisivumelwano sokuqeshisa sexesha elide kunye nabakwa Ikusasa Processing Engineering Consultants PTY (LTD).
3. Sesokuba inkuqubo ye Ikusasa Processing Engineering Consultants (Pty) Ltd ayikhabani nokwakhiwa kunye neenkqubo Zendawo Yebala Lenkunkuma.
4. Sesokuba indlela zokwahlukwa komhlaba kuzakuqulunqwa sisicelo, okanye naziphi na indleko ezonezelweyo malunga nokwahlulwa komhlaba kwelocala.
5. Sesokuba Ikusasa Engineering Consultants (Pty)Ltd izakubanoxanduva lendleko zezopapasho ukufumana izimvo zoluntu njengoko kuchaziwe Ngumgaqo Wonikezelo lwempahla.

I. MOTIONS OF EXIGENCY/DRINGENDE MOSIES / IMIBA ENGXAMISEKILEYO

None / Geen / Ayikho

CLOSURE / SLUITING / UQUKUNJELO

The meeting closed at 12:50 with twenty nine (29) councillors present / *Die vergadering sluit 12:50 met nege-en-twintig (29) raadslede teenwoordig* / Intlanganiso ivalwe ngo 12:50 inooceba abangamashumi amabini anethoba (29).

.....
SPEAKER: CLLR MS WILLEMSE

.....
UMHLA/ DATUM / DATE

BACK TO AGENDA



Minutes of a
Special Council Meeting of the **2016/2021**
term of the Garden Route District Municipality
held in the CA Robertson Council Chamber,
54 York Street, George, on
Monday, 01 October 2018 at 11:00

Notule van 'n
Spesiale Raadsvergadering
van die 2016/2021 termyn van
die Garden Route Distriksmunisipaliteit gehou
in die CA Robertson Raadsaal,
Yorkstraat 54, George, op
Maandag, 01 Oktober 2018 om 11:00

Imizuzu
Yentlangano Ekhethekileyo yeBhunga
yexesha **2016/2021** loMasipala Wesithili se Garden Route
nebibanjwe kwiGumbi leBhunga CA Robertson,
54 York Street, e George
ngoMvulo, 01 kweyeDwarha 2018 ngentsimbi 11:00

1. **OPENING AND WELCOME / OPENING EN VERWELKOMING / UVULO NOLWAMKELO**

The Acting Speaker, Cllr BHJ Groenewald, welcomed everyone present at the meeting.

1.2 SILENT PRAYER / STILLE GEBED / UMTHANDAZO OTHULEYO

The Acting Speaker requested a moment of silence for the late Minister Edna Molewa.

2 INAUGURATION OF ANC COUNCILLOR: GARDEN ROUTE DISTRICT COUNCIL: CLLR N TSENGWA / INHULDIGING ANC RAADSLID: RDL N TSENGWA: GARDEN ROUTE DISTRIKSRAAD / UKUFUNGISWA KOCEBA WE ANC: KWIBHUNGA LESITHILI SE GARDEN ROUTE:UCEB N TSENGWA

Refer: Report (4/2/92) dated 01 October 2018 from the Municipal Manager (MG Stratu)

RESOLVED

1. That cognisance be taken of the letters from Knysna Municipality dated 01 October 2018 and the IEC dated 10 September 2018.
2. That Cllr AN Tsengwa be inaugurated as Councillor of the Garden Route District Council with effect from 10 September 2018.
3. That it be noted that Cllr AN Tsengwa took an Oath of Office, as required in terms the Local Government: Municipal Structures Act, Act 117 of 1998.

BESLUIT

1. *Dat die Raad kennis neem van die skrywes ontvang vanaf Knysna Munisipaliteit gedateer 01 Oktober 2018 en die OVK gedateer 10 September 2018.*
2. *Dat Rdl AN Tsengwa ingehuldig word as raadslid van die Garden Route Distiksraad met ingang van 10 September 2018.*
3. *Dat kennis geneem word dat Rdl AN Tsengwa 'n Eed afgelê het soos bepaal deur die Plaaslike Regering: Munisipale Strukturewet, Wet 117 van 1998.*

ISIGQIBO

1. Sesokuba kuthathelwe ingqalelo iincwadi ezivela kuMasipala wase Knysna yangomhla 01 kweyeDwarha 2018 kunye neyangomhla 10 kweyoMsintsi 2018 evelwa kwi IEC.
2. Sesokuba uCeba AN Tsengwa afungiswe njengoCeba Webhunga Lesithili se Garden Route ukususela ngomhla 10 kweyoMsintsi 2018.
3. Sesokuba kuthathelwe ingqalelo ukuba uCeba AN Tsengwa uye Uye Wathabatha Isifungo, ngokwemiqathango Yorhulumente Basekhaya: Umthetho Wezolawulo loMasipala, Umthetho 117 wango 1998.

The Executive Mayor welcomed Cllr AN Tsengwa to the Garden Route District Council on behalf of the DA component.

Cllr T Fortuin welcomed Cllr AN Tsengwa to the Garden Route District Council on behalf of ICOSA.

Cllr P Van der Hoven welcomed Cllr AN Tsengwa to the Garden Route District Council on behalf of the ANC.

Cllr V Gericke welcomed Cllr AN Tsengwa to the Garden Route District Council on behalf of the PBI.

3. **ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU AKHOYO**

3.1 **COUNCILLORS PRESENT / RAADSLEDE TEENWOORDIG / OOCEBA ABAKHOYO**

Cllr / Rdl / Ceba RE Spies	DA
Cllr / Rdl / Ceba BN Van Wyk	DA
Cllr / Rdl / Ceba M Booysen	DA
Cllr / Rdl / Ceba KS Lose	DA
Cllr / Rdl / Ceba D Saayman	DA
Cllr / Rdl / Ceba SF May	DA
Cllr / Rdl / Ceba D Xego	ANC
Cllr / Rdl / Ceba CN Lichaba	ANC
Cllr / Rdl / Ceba NF Kamte	ANC
Cllr / Rdl / Ceba T Fortuin	ICOSA
Cllr / Rdl / Ceba ASM Windvogel	Bitou Municipality
Cllr / Rdl / Ceba NC Jacob	Bitou Municipality
Cllr / Rdl / Ceba EH Stroebel	George Municipality
Cllr / Rdl / Ceba T Teyisi	George Municipality
Cllr / Rdl / Ceba RS Figland	George Municipality
Cllr / Rdl / Ceba V Gericke	George Municipality
Cllr / Rdl / Ceba P Van der Hoven	George Municipality
Cllr / Rdl / Ceba SM Odendaal	Hessequa Municipality
Cllr / Rdl / Ceba IT Mangaliso	Hessequa Municipality
Cllr / Rdl / Ceba JP Johnson	Kannaland Municipality
Cllr / Rdl / Ceba L Tyokolo	Knysna Municipality
Cllr / Rdl / Ceba A Tsengwa	Knysna Municipality
Cllr / Rdl / Ceba E Meyer	Mossel Bay Municipality
Cllr / Rdl / Ceba RH Ruiters	Mossel Bay Municipality
Cllr / Rdl / Ceba BHJ Groenewald	Mossel Bay Municipality
Cllr / Rdl / Ceba SS Mbandezi	Mossel Bay Municipality
Cllr / Rdl / Ceba JC Lambaatjeen	Oudtshoorn Municipality
Cllr / Rdl / Ceba RR Wildschut	Oudtshoorn Municipality

OFFICIALS / AMPTENARE / AMAGOSA

Mr / Mnr / Mnu MG Stratu

Municipal Manager

Mr / Mnr / Mnu C Africa	Executive Manager Community Services
Ms / Me / Nkzn B Holtzhausen	Executive Manager Corporate Services
Ms / Me / Mkzn L Hoek	Executive Manager Financial Services
Mr / Mnr / Mnu T Loliwe	Strategic Manager in Office of Municipal Manager
Ms / Me / Nkzn DD October	Manager Committee Services
Ms / Me / Nkzn N Davids	Manager Legal Services
Mr / Mnr / Mnu S Dladla	Chief of Staff: Office of Executive Mayor
Mr / Mnr / Mnu G Otto	Manager Disaster Management
Mr / Mnr / Mnu B Desha	Senior Interpreter/Translator

3.2 **COUNCILLORS WITH LEAVE / RAADSLEDE MET VERLOF / OCEBA ABAKWIKHEFU**

Cllr / Rdl / Ceba MS Willemse
Cllr / Rdl / Ceba AJ Rossouw
Cllr / Rdl / Ceba PM Mapitiza
Cllr / Rdl / Ceba I Stemela
Cllr / Rdl / Ceba S De Vries
Cllr / Rdl / Ceba K Windvogel

Cllr V Gericke raised his concern regarding the absence of Cllr M Willemse from Council meetings since his appointment as Executive Mayor of Knysna Municipality.

He requested that a proper report with reasons for his absence and a legal opinion be submitted to the next meeting. He proposed that absence of leave for Cllr Willemse not be approved.

Cllr P Van der Hoven proposed that absence of leave be granted to Cllr Willemse.

The PBI and ICOSA requested that their concerns and inputs regarding the absence of Cllr Willemse be recorded. The PBI objected to the absence of a report on the absence of Cllr Willemse.

3.3 **COUNCILLORS WITHOUT LEAVE / RAADSLEDE SONDER VERLOF / OCEBA ABANGEKHO KWIKHEFU**

None / Geen / Abekho

4. **NOTING THE PROVISIONS OF SCHEDULE 1 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL SYSTEMS ACT, 2000 / KENNISNAME VAN SKEDULE 1 (GEDRAGSKODE VIR RAADSLEDE) VAN DIE PLAASLIKE REGERING MUNISIPALE STELSELSWET, 2000 / UQWALASELO LWEZIBONELELO ZOLUHLU 1 (INDLELA YOKUZIPHATHA KOCEBA) LOMTHETHO WENKQUBO ZORHULUMENTE BASEKHAYA, 2000**

All councillors present noted the Code of Conduct for Councillors.

5. **DISCLOSURE OF INTERESTS BY COUNCILLORS AND OFFICIALS / VERKLARING VAN BELANGE DEUR RAADSLEDE EN AMPTENARE / UKUCHAZWA KOMDLA NGOCEBA KUNYE NAMAGOSA**

None / Geen / Ayikho

6. **COMMUNICATIONS BY THE ACTING SPEAKER / MEDEDELINGS DEUR DIE WNDE SPEAKER / INTETHO YEBAMBELA SOMLOMO**

The Acting Speaker congratulated the following councillors on their birthdays for September and October:

- Cllr SS Mbandezi
- Cllr JP Johnson
- Cllr NA Tsengwa
- Cllr NC Jacob
- Cllr E Meyer

The Acting Speaker congratulated the Executive Deputy Mayor with the wedding of her son.

He thanked everyone for being part of the excellent launching of the new name of Garden Route District Municipality. He thanked the Executive Mayor for the new jackets they received with the new logo.

The Acting Speaker thanked Mr JC Ottervanger for his years of employment at this municipality and wished him well on his retirement.

7. **COMMUNICATIONS BY THE EXECUTIVE MAYOR / MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER / INTETHO KA SODOLOPHU**

The Executive Mayor extended his gratitude to all who were involved with the launching of the new name.

He thanked Cllrs D Xego and V Gericke for being part of the programme of the launching of the new name. He wished Mr JC Ottervanger well on his retirement and future.

He informed Council of an event regarding the Chemical Factory Establishment on 28 September 2018.

He gave a verbal overview of their trip to Indonesia.

Cllr P Van der Hoven conveyed his condolences on behalf of the ANC component to the victims of the Indonesia earthquake. He wished Mr JC Ottervanger well on his retirement.

Cllr T Fortuin thanked everyone for being part of the launching of the new name. She wished Mr JC Ottervanger well on his retirement. She requested that the women of this Council be empowered.

Cllr V Gericke thanked everyone for being part of the launching of the new name. He wished Mr JC Ottervanger well on his retirement. He conveyed his condolences with the victims of the Indonesia with the earthquake.

Cllr RE Spies thanked everyone for being part of the launching of the new name. He wished Mr JC Ottervanger well on his retirement.

8. COMMUNICATIONS BY THE MUNICIPAL MANAGER / MEDEDELINGS DEUR DIE MUNISIPALE BESTUURDER / INTETHO YOMPHATHI MASIPALA

The Municipal Manager, on behalf of the staff, wished Mr JC Ottervanger well on his his retirement. A certificate was handed over to him as a token of appreciation.

The Municipal Manager thanked everyone who was involved with the launching of the new name.

The Municipal Manager introduced the newly appointed Legal Advisor, Mr Sinekaya Maqekeni, to Council.

Cllr P Van der Hoven here after informed Council of the following regarding communication to councillors:

- He applauded Council for the new information application
- Not all councillors are on the communication group, and therefore not receiving information
- Not all councillors are residing in areas with proper data reception

- That an sms be sent out on a regular basis informing councillors of meetings of the day before eight (8:00) in the morning
- That a message via sms be sent out to councillors informing them of the link where to download agendas

9. **APPROVAL OF MINUTES OF COUNCIL MEETINGS / GOEDKEURING VAN NOTULES VAN RAADSVERGADERINGS / UKWAMKELWA KWEMIZUZU YENTLANGANO ZEBHUNGA**

None / Geen / Ayikho

10 **MINUTES OF MAYORAL COMMITTEE MEETINGS AND OTHER SECTION 79 COMMITTEES (FOR NOTIFICATION) / NOTULES VAN BURGEMEESTERSKOMITEEVERGADERINGS EN ANDER ARTIKEL 79 KOMITEES (VIR KENNISNAME) / IMIZUZUZ YEKOMITI KASODOLOPHU KUNYE NEZINYE IKOMITI ZOMHLATHI 79 (ITHATHELWE INGQALELO)**

None / Geen / Ayikho

11 **STANDING ITEMS / STAANDE ITEMS / IMIBA EMISIWEYO**

None / Geen / Ayikho

A. REPORTS FROM THE SPEAKER / VERSLAE VANAF DIE SPEAKER / IINGXELO EZIVELA KUSOMLOMO

None / Geen / Azikho

B. REPORTS FROM THE EXECUTIVE MAYOR / VERSLAE VANAF DIE UITVOERENDE BURGEMEESTER / IINGXELO EZIVELA KUSODOLOPHU

B.1 **REPORT ON A PROPOSAL TO HOST A GARDEN ROUTE GOLF CHAMPIONSHIP IN ASSOCIATION WITH THE ERNIE ELS AUTISM FOUNDATION / VERSLAG RAKENDE 'N VOORSTEL OM GASHEER TE WEES VIR 'N GARDEN ROUTE GOLF KAMPIOENSKAP IN SAMEWERKING**

MET DIE ERNIE ELS "AUTISM FOUNDATION" / ISIPHAKAMISO SOKUSINDLEKA MDLALO WOBUNTSHATSHALI BE GALUFA KWI GARDEN ROUTE NGOBAMBISWANO NE ERNIE ELS AUTISM FOUNDATION (677215)
Refer: Report (12/3/2) dated 16 September 2018 from the Chief of Staff: Office of the Executive Mayor (S Dladla)(p 8 – 9)

RESOLVED

That Council approves the hosting of the International Golf Tournament in association with the Ernie Els Autism Foundation.

BESLUIT

Dat die Raad goedkeuring verleen om die mede-gasheer te wees vir die Internasionale Golf Toernooi in samewerking met die Ernie Els Autism Foundation.

ISIGQIBO

Sesokuba iBhunga liphumeze ukusindlekwa kwe Tumente Yephulo le Galufa ngobambiswano ne Ernie Els Autism Foundation.

C. ITEMS FROM THE OFFICE OF THE MUNICIPAL MANAGER / ITEMS VANAF DIE KANTOOR VAN DIE MUNISIPALE BESTUURDER / IMIBA ESUKA KWI OFISI YOMPHATHI MASIPALA

None / Geen / Ayikho

D. ITEMS FROM THE FINANCIAL SERVICES DEPARTMENT / ITEMS VANAF DIE FINANSIËLE DIENSTE DEPARTEMENT / IMIBA ESUKA KWISEBE LENKONZO ZEMALI

D.1 ANNUAL DEVIATION REPORT: IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD 01 JULY 2017 TO 30 JUNE 2018 / JAARLIKSE AFWYKINGSVERSLAG: IMPLEMENTERING VAN DIE VOORSIENINGSKANAALBELEID VIR DIE PERIODE 01 JULIE 2017 TOT 30

JUNIE 2018 / INGXELO YOTENXO: UKUMISELWA KOMGAQO WOLAWULO
LWENCITHO KWIXESHA UMHLA 01 NGEYEKHALA 2017 UYAKUTSHO
KUMHLA WE 30 NGEYESILIMELA 2018 (676423)

Refer: Report (13/R/8/1) dated 18 September 2018 from the Executive Manager Financial Services (L Hoek)(p 10 – 66)

RESOLVED

1. That Council takes note of the implementation of Section 36 of the Municipal Supply Chain Regulations in terms of the annual deviations that were identified during the year end procedures for the period 01 July 2017 up to 30 June 2018.
2. That a report on the concerns raised and questions asked during the discussion of the report, be submitted to the next Council meeting.

BESLUIT

1. *Dat die Raad kennis neem van die implementering van Artikel 36 van die Voorsieningskanaalbeleid in terme van die afwykings wat geïdentifiseer is tydens die jaareinde proses vir die periode van 01 Julie 2017 tot 30 Junie 2018.*
2. *Dat 'n verslag rakende die bekommernisse uitgespreek en vrae tydens die bespreking van die verslag aan die volgende Raadsvergadering voorgelê word.*

ISIGQIBO

1. Sesokuba iBhunga lithathele ingqalelo ukumiselwa koMhlathi 36 Womgaqo Wezencitho Mali zoMasipala ngokwemiqathango yezotyeshelo yonyaka nethe yaphawulwa ngexesha lenkqubo zokuphela konyaka kwixesha 01 kweyeKhala 2017 ukuya 30 kweyeSilimela 2018.
2. Sesokuba ingxelo malunga nenxalabo eziye zaphakanyiswa nemibuzo ebuziweyo ngexesha kuxoxwa lwengxelo, inikezelwe kwintlanganiso elandelayo ye Bhunga.

**E. ITEMS FROM THE CORPORATE SERVICES DEPARTMENT / ITEMS
VANAF DIE KORPORATIEWE DIENSTE DEPARTEMENT / IMIBA
ESUKA KWISEBE LENKONZO ZOLAWULO**

**E.1 REPORT ON THE AMENDED TRAVEL AND SUBSISTENCE POLICY /
VERSLAG RAKENDE DIE GEWYSIGDE REIS- EN VERBLYFBELEID /
INGXELO NGOLUNGISO LOMGAQO WEZIBONELELO KUNYE NOHAMBO
(676668)**

Refer: Report (9/4/B/) dated 19 September 2018 from the Executive Manager: Corporate Services (B Holtzhausen) / Manager Human Resources (N Klaas)

RESOLVED

That the amended Travel and Subsistence Policy be approved.

BESLUIT

Dat die gewysigde Reis- en Verblyfbeleid goedgekeur word.

ISIGQIBO

Sesokuba uMgaqo Wezibonelelo Nohambo olungisiweyo uphunyezwe.

F. ITEMS FROM THE COMMUNITY SERVICES DEPARTMENT

/

DEPARTEMENT /

ITEMS VANAF DIE GEMEENSKAPSDIENSTE

IMIBA YESEBE LENKONZO ZOLUNTU

- F.1 REPORT ON THE PROGRESS MADE WITH THE ESTABLISHMENT OF THE GARDEN ROUTE DISTRICT MUNICIPALITY AS A WATER SERVICES AUTHORITY / VERSLAG RAKENDE VORDERING GEMAAK MET STIGTING VAN DIE TUINROETE DISTRIKSMUNISIPALITEIT AS 'N WATERDIENSTE OWERHEID / INGXELO NGOMSEBENZI OSELEWENZIWE NGOKUMISELWA KOMASIPALA WESITHILI SE GARDEN ROUTE NJENGEZIPHATHAMANDI ZENKONZO ZAMANZI (675512)

Refer: Report (18/3/5/2) dated 15 September 2018 from the Executive Manager: Community Services (C Africa) / Disaster Manager (G Otto)

RESOLVED

1. That Council noted the progress made towards declaring Garden Route District Municipality a Water Services Authority.
2. That Council affirmed its position to be declared a Water Services Authority and mandated the Municipal Manager to submit an application in this regard to the COGTA Minister.
3. That Council mandated the Municipal Manager to liaise with the Department of Cooperative Governance and Traditional Affairs and the relevant MEC to request the official assignment of this function.
4. That the local municipalities in the district are requested, by way of resolution, to support the Garden Route District Municipality in becoming a Water Services Authority of the District.

BESLUIT

1. *Dat die Raad kennis neem van die vordering wat gemaak is ten opsigte van die stigting van die Garden Route Distriksmunisipaliteit as 'n Waterdienste Owerheid.*
2. *Dat die Raad sy posisie om as Water Dienste Owerheid verklaar te word, herbevestig en dat magtiging aan die Munisipale Bestuurder verleen word om 'n aansoek in hierdie verband aan die Nasionale Minister voor te lê.*
3. *Dat magtiging aan die Munisipale Bestuurder verleen word om beide die Departement van Samewerkende Regering en Tradisionele Sake asook die relevante Minister te kontak met 'n versoek tot formele her-allokasie van hierdie funksie.*
4. *Dat alle plaaslike owerhede in die Garden Route Distrik versoek word om formele raadsbesluite ter ondersteuning van die registrasie van die Tuinroete Waterdienste Owerheid te neem.*

ISIGQIBO

1. Sesokuba iBhunga lithathele ingqalelo umsebenzi osele wenziwe ekubeni umasipala abhengezwe njenge Ziphathamandla Zenkonzo Yezamanzi.
2. Sesokuba iBhunga liyibethelele indawo yayo sokubhengezwa njenge Ziphathamandla Zenkonzo Yezamanzi kwaye lugunyaziswe uMphathi Masipala ukuba afake isicelo malunga noku kuMphathiswa KaZwelonke.
3. Sesokuba uMphathi Masipala agunyaziswe ukuba aqhagamshelane Nesebe Ledibaniselwano Yorhulumente kunye Nemicimbi Yamasiko kunye noMphathiswa ofanelekileyo ukucelo ukumisela ngokusesikweni lomsebenzi
4. Sesokuba oomasipala basekuhlaleni kwisithili bachelwe ukuba benze izigqibo ngokusesikweno ngokuphathele nenxaso zabo kuMasipala Wesithili se Garden Route ukuba abhengezwe njengeZiphathamandla Zenkonzo Yezamanzi.

G. ITEMS FROM THE ROADS AND TRANSPORT PLANNING SERVICES DEPARTMENT / ITEMS VANAF DIE PAAIE EN VERVOERBEPLANNINGSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZENDLELA KUNYE NEZICWANGCISO KWEZOTHUTHO

None / Geen / Ayikho

H. ITEMS FROM THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT / ITEMS VANAF DIE BEPLANNING EN

**EKONOMIESE DIENSTE DEPARTEMENT / IMIBA YESEBE
LEZOCWANGCISO KUNYE NOPHUHLISO LOQOQOSHO**

- H.1 REPORT ON AN INVITATION TO INDONESIA FROM 06 TO 11 SEPTEMBER 2018 AND THE SIGNING OF AN MEMORANDUM OF UNDERSTANDING /
VERSLAG TEN OPSIGTE VAN 'N UITNODIGING NA INDONESIA VANAF 06
TOT 11 SEPTEMBER 2018 EN DIE ONDERTEKENING VAN 'N
MEMORANDUM VAN OOREENKOMS / INGXELO NGESIMEMO ESIYA E
INDONESIA UKUSUELA NGOMHLA 06 UKUYA 11 KWEYOMSINTSI 2018
KUNYE NOKUTYIKITYWA KWEZIVUMELWANO SOKUQONDANA (676460)
Refer: Report (19/2/20) dated 17 September 2018 from the Executive Manager: Planning & Economic Development (L Menze)

RESOLVED

1. That Council ratify the official visit to Indonesia by the Executive Mayor, Cllr M Booysen and his delegation as per invite from 06 to 11 September 2018.
2. That Council takes note of the Memorandum of Understanding signed by the Garden Route District Municipality and Ithuba Savings and Credit and LEN24 GmbH ISC Bank E- Banking and Investment Solutions.
3. That special leave for the period mentioned in (2) above be approved.
4. The Council takes note that the cost of the Indonesia visit was approximately R31 292.24 which consisted of the following:
 Total Daily allowance - R7 823.06

BESLUIT

1. *Dat die Raad die amptelike besoek afgelê in Indonesië deur die Uitvoerende Burgemeester, Rdl M Booysen en sy delegasie soos per uitnodiging vanaf 06 tot 11 September 2018, bekragtig.*
2. *Dat die Raad kennis neem van die Memorandum van Ooreenkoms wat geteken is deur Garden Route Distriksmunisipaliteit, en Ithuba Savings & Credit en LEN24 GmbH ISC Bank E- Banking en Investment Solutions.*
3. *Dat spesiale verlof vir bogenoemde tydperk soos genoem in (2) hierbo, toegeken word.*
4. *Dat die Raad kennis neem dat die kostes van die reis ongeveer R31 292.24 beloop het wat die volgende insluit:*
 Totale Daaglikse toelaag - R7 823.06

ISIGQIBO

1. Sesokuba iBhunga lilungise utyelelo lwasemthethweni lwase Indonesia ngu Sodolophu Obekekileyo uCeba M Booysen kunye negqiza lakhe ngokwesimemo ukususela ngomhla 06 ukuya 11 kweyoMsintsi 2018.

2. Sesokuba iBhunga lithathele ingqalelo Isivumelwano Sokuqondana esityikityiweyo nguMasipala Wesithili se Garden Route kunye nase Ithuba Savings and Credit and LEN24 GmbH ISC Bank E- Banking and Investment Solutions.
3. Sesokuba ikhefu elikhethekileyo loku kubikwe ngasentla (2) kuphunyezwe.
4. Sesokuba iBhunga lithathele ingqalelo ukuba indleko zotyelelo lwase Indonesia ziqikelelwa kwi R31 292.24 neziquka oku kulandelayo:

Imali yosuku epheleleyo	-	R7 823.06
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H.2 REPORT ON AN INVITATION TO DUBAI, PERU AND CHILE / VERSLAG TEN OPSIGTE VAN 'N UITNODIGING NA DUBAI, PERU EN CHILE / INGXELO NGESIMEMO SOKUYA E DUBAI, PERU NASE CHILE (676462)

Refer: Report (19/2/20) dated 17 September 2018 from the Executive Manager: Planning & Economic Development (L Menze)

RESOLVED

1. That approval be granted for the Executive Mayor, Cllr M Booyesen, the Municipal Manager, Mr. MG Stratu and other representatives from Garden Route DM to officially visit Dubai, Peru and Chile as per invitation extended by Ikusasa Processing Engineering Consultants (Pty) Ltd.
2. That approval be granted for the departure on the date to be confirmed by Ikusasa Processing Engineering Consultant (Pty) Ltd.
3. That special leave for the period mentioned in (2) above be approved.
4. That the cost of the Dubai, Peru, and Chile visit will consist of daily allowance as determined in terms of SARS Guidelines on International Travel.

BESLUIT

1. *Dat goedkeuring verleen word vir die Uitvoerende Burgemeester, Raadslid M Booyen, die Munisipale Bestuurder, Mnr MG Stratu en ander verteenwoordigers van die Garden Route Distriksmunisipaliteit om Dubai, Peru en Chile te besoek soos per die uitnodiging ontvang vanaf Ikusasa Processing Engineering Consultants (Pty) Ltd.*
2. *Dat goedkeuring verleen word vir die vertrekdatum soos bevestig deur Ikusasa Processing Engineering Consultants (Pty) Ltd.*

3. *Dat spesiale verlof vir 'n periode soos in twee (2) bo vermeld, goedgekeur word.*
4. *Dat die kostes van die Dubai, Peru en Chile besoek sal bestaan uit die daaglikse toelae soos deur die Ontvanger van Inkomste se Riglyne op Internasionale vervoer vasgestel is.*

ISIGQIBO

1. Sesokuba kunikezwe imvume kuSodolophu Obekekileyo u Ceba M Booyesen, uMphathi Masipala, Mnu Monde Stratu namanye amagosa we Garden Route DM lotyelelo lwasemthethweni e Dubai, Peru nase Chile njengesimemo sabakwa Ikusasa Processing Engineering Consultants (Pty) Ltd.
2. Sesokuba kunikezwe imvume yofuduko ngomhla oqinisekiswe ngabakwa Ikusasa Processing Engineering Consultant (Pty) Ltd.
3. Sesokuba ikhefu elikhethekileyo lelixesha liphawulwe ngasentla (2) liphunyezwe.
4. Sesokuba indleko zotyelelo lwase Dubai, Peru nase Chile lizakubandakanya indlela zosuku ngokukhankanywe Yimihlahlandlela ka SARS kwuTyelelo Lwamazwe Ngamazwe.

IN COMMITTEE / IN-KOMITEE/ EKHUSINI

- E.2 APPOINTMENT OF EXECUTIVE MANAGER: ROADS & TRANSPORT PLANNING SERVICES / AANSTELLING VAN UITVOERENDE BESTUURDER: PAAIE & VERVOERBEPLANNING DIENSTEKOMITEE / UKUQASHWA KOMPHATHI OYINTLOKO: UKUQASHWA KOMPHATHI OYINLOKO: INKONZO YEZENDLELA KUNYE NEZICWANGCISO ZEZOTHUTHO (677030)

Refer: Report (9/3/4/4) dated 14 September 2018 from the Executive Manager: Corporate Services (B Holtzhausen)

RESOLVED

1. That Council appoints Mr JG Daniels as Executive Manager Roads & Planning Services permanently in this position on the basis of the findings and consensus of the Selection Committee.
2. That the Municipal Manager extends an offer of employment to Mr Daniels, deemed to be the most suitable under the current circumstances.
3. That should this candidate not accept the offer of employment, the Municipal Manager be authorized to re-advertise the vacancy.
4. That the contract of employment and the all-inclusive remuneration package be negotiated and finalized by the Municipal Manager within the statutory limits.
5. That it be noted that, within 14 days of Council Decision, a written report including all necessary documents, be submitted to the MEC for Local Government regarding the appointment process and outcome.
6. That the Human Resources Section, as a matter of courtesy and legal requirement, inform the unsuccessful candidates formally of the outcome of the selection process, and thank them for their application and participation in the process.

BESLUIT

1. *Dat die Raad Mnr JG Daniels as die Uitvoerende Bestuurder Paaie & Vervoerbeplanningsdienste permanent aanstel gebaseer op die bevindinge en eenstemmigheid van die Seleksiepaneel.*
2. *Dat die Munisipale Bestuurder 'n aanbod vir aanstelling aan Mnr JG Daniels aanbied wat die mees geskikte onder die huidige omstandighede sal wees.*
3. *Dat indien Mnr JG Daniels die aanbod van aanstelling van die hand wys, die Munisipale Bestuurder gemagtig word om die posisie te her-adverteer.*
4. *Dat die aanstellingskontrak en die alles-insluitende vergoedingspakket deur die Munisipale Bestuurder binne statutêre limiete onderhandel en gefinaliseer word.*
5. *Dat kennis geneem word dat die raadsbesluit met die skriftelike verslag insluitend alle nodige dokumente binne veertien (14) dae na die raadsvergadering rakende die aanstellingsproses en uitkoms, aan die LUR voorgelê word.*
6. *Dat die Menslike Hulpbron Afdeling uit hoflikheid en wetlike vereistes, die onsuksesvolle kandidate formeel van die uitkoms in kennis stel en hulle bedank vir hul aansoeke en deelname aan die prosesse.*

ISIGQIBO

1. Sesokuba iBhunga liqahse u Mnu JG Daniels njengo Mphathi Oyintloko Wezendlela kunye Nenkonzo Yezicwangciso isigxina kwesi sithuba somsebenzi ngokweziphumo kunye nokuvunyelwana kweKomiti Yezokuchonga.
2. Sesokuba uMphathi Masipala anikeze ngesibonelelo sengqesho ku Mnu Daniels, noye wachongwa njengoyena ufanelekileyo phantsi kwesimo esikhoyo.
3. Sesokuba akungasamkeli isimemo sengqesho, uMphathi Masipala anikwe igunya lokupapasha kwakhona isithuba somsebenzi.
4. Sesokuba isivumelwano sengqesho kunye nesibonelelo ngokupheleleyo somvuzo sigqugulwe kwaye ziqukunjelwe nguMphathi Masipala ngokwemigqaliselo efanelekileyo.
5. Sesokuba kuthathelwe ingqalelo ukuba, kwisithuba sentsuku ezi 14 kwisigqibo seBhunga, ingxelo ebhaliweyo nequka onke amaxwebhu afanelekileyo, inikezelwe kuMphathiswa Worhulumente Basekhaya malunga nenkqubo yokuyashwa neziphumo zayo.
6. Sesokuba Isebe Lemicimbi Yezabasebenzi, ngokwendlela yesisa nokwasemthethweni, yazise abagqatswa abangaphumelelanga ngeziphumo zenkqubo uokuqesha, kwaye libabulele ngokufaka kwabo izicelo kunye nokuthabatha inxaxheba kwinkqubo.

E.3 APPOINTMENT OF ACTING EXECUTIVE MANAGER: ROADS & TRANSPORT PLANNING SERVICES / AANSTELLING VAN WAARNEMENDE UITVOERENDE BESTUURDER: PAAIE & VERVOERBEPLANNING DIENSTEKOMITEE / UKUQASHWA KWEBAMBELA MPHATHI OYINTLOKO: INKONZO YEZENDLELA KUNYE NEZICWANGCISO ZEZOTHUTHO (677040)

Refer: Report (9/3/4/4) dated 14 September 2018 from the Executive Manager: Corporate Services (B Holtzhausen)

RESOLVED

That Council appoints Mr L Menze as Acting Executive Manager Roads & Transport Planning Services effective from 01 October 2018 for a period not exceeding three (3) months.

BESLUIT

Dat die Raad Mnr L Menze as Waarnemende Uitvoerende Bestuurder: Paaie en Vervoer Beplanningsdienste Dienste aanstel effektief vanaf 01 Oktober 2018 vir 'n periode wat nie drie (3) maande mag oorskry nie.

ISIGQIBO

Sesokuba uMnu L Menze anyulwe njengeBambela Mphathi Oyintloko Wenkonzo Yezendlela kunye Nezicwangciso Zezothutho ukususela ngomhla 01 kweyeDwarha 2018 ixesha elingadluliyo inyanga ezintathu (3).

CLOSURE / SLUITING / UQUKUNJELO

The meeting closed at 11:08 with 28 councillors present / *Die vergadering sluit om 11:08 met 28 raadslede teenwoordig* / Intlanganiso ivalwe ngo 11:08 izinyaswe ngooceba abayi 28.

.....
ACTING SPEAKER: CLLR BHJ GROENEWALD
DATE

.....
UMHLA/ DATUM /

BACK TO AGENDA



Minutes of a
Special Council Meeting of the **2016/2021**
term of the Garden Route District Municipality
held in the CA Robertson Council Chamber,
54 York Street, George, on
Tuesday, 30 October 2018 at 11:00

Notule van 'n
Spesiale Raadsvergadering
van die 2016/2021 termyn van
die Garden Route Distriksmunisipaliteit gehou
in die CA Robertson Raadsaal,
Yorkstraat 54, George, op
Dinsdag, 30 Oktober 2018 om 11:00

Imizuzu
Yentlangano Ekhethekileyo yeBhunga yexesha **2016/2021**
le Garden Route nebibanjwe kwiGumbi leBhunga CA Robertson,
54 York Street, e George
Ngolwesibini, 30 KweyeDwarha 2018 ngentsimbi 11:00

1. OPENING AND WELCOME / OPENING EN VERWELKOMING / UVULO NOLWAMKELO

The Acting Speaker, Cllr BHJ Groenewald, welcomed everyone present at the meeting.

1.1 INAUGURATION OF DA COUNCILLOR: GARDEN ROUTE DISTRICT COUNCIL: CLLR JL HARTNICK / INHULDIGING VAN DA RAADSLID: RDL JL HARTNICK: GARDEN ROUTE DISTRIKSRAAD / UKUFUNGISWA KOCEBA OZAKUMELA I DA: IBHUNGA LESITHILI SE GARDEN ROUTE: UCEBA JL HARTNICK (682016)

Refer: Report (4/2/92) dated 01 October 2018 from the Municipal Manager (MG Stratu)(p 10 – 13)

RESOLVED

1. That cognisance be taken of the memorandum from the Independent Electoral Commission (IEC) (Western Cape) dated 02 October 2018.
2. That Cllr JL Hartnick be inaugurated as Councillor of Garden Route District Council with effect from 02 October 2018.
3. That that it be noted that Cllr JL Hartnick took an Oath of Office, as required in terms the Local Government: Municipal Structures Act, Act 117 of 1998.

BESLUIT

1. *Dat kennis geneem word van die korrespondensie ontvang vanaf die Onafhanklike Verkiesingskommissie (OVK)(Wes-Kaap) gedateer 02 Oktober 2018.*
2. *Dat Rdl JL Hartnick as Raadslid van Tuinroete Distriksraad ingehuldig word vanaf 02 Oktober 2018.*
3. *Dat kennis geneem word dat Rdl JL Hartnick 'n Eed afgelê het soos bepaal deur die Plaaslike Regering: Munisipale Strukturewet, Wet 117 van 1998.*

ISIGQIBO

1. Sesokuba kuthathelwe ingqalelo imbalelwano evela kwi IEC yangomhla 02 kweyeDwarha 2018.
2. Sesokuba uCeba JL Hartnick afungiswe njengoCeba weBhunga Lesithili se Garden Route ukususela ngomhla 02 kweyeDwarha 2018.

3. Sesokuba kuthathelwe ingqalelo ukuba uCeba JL Hartnick uye Wafungiswa, ngokwemiqathango yoRhulumente Wasekhaya: Umthetho Wolawulo loMasipala, uMthetho 117 wango 1998.

Cllr RE Spies welcomed Cllr JL Hartnick to the Garden Route District Council on behalf of the DA component.

Cllr T Fortuin welcomed Cllr JL Hartnick to the Garden Route District Council on behalf of ICOSA.

Cllr P Van der Hoven and Cllr CN Lichaba welcomed Cllr JL Hartnick to the Garden Route District Council on behalf of the ANC component.

Cllr V Gericke welcomed Cllr JL Hartnick to the Garden Route District Council on behalf of the PBI.

2. SILENT PRAYER / STILLE GEBED / UMTHANDAZO OTHULEYO

The Acting Speaker requested a moment of silence for the people who lost their lives during the recent fires in Vermaaklikheid and Farleigh.

3. ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU AKHOYO

3.1 COUNCILLORS PRESENT / RAADSLEDE TEENWOORDIG / OOCBEA ABAKHOYO

Cllr / Rdl / Ceba RE Spies	DA
Cllr / Rdl / Ceba BN Van Wyk	DA
Cllr / Rdl / Ceba M Booysen	DA
Cllr / Rdl / Ceba KS Lose	DA
Cllr / Rdl / Ceba D Saayman	DA
Cllr / Rdl / Ceba JL Hartnick	DA
Cllr / Rdl / Ceba AJ Rossouw	DA
Cllr / Rdl / Ceba CN Lichaba	ANC
Cllr / Rdl / Ceba NF Kamte	ANC
Cllr / Rdl / Ceba S De Vries	ANC
Cllr / Rdl / Ceba T Fortuin	ICOSA
Cllr / Rdl / Ceba ASM Windvogel	Bitou Municipality
Cllr / Rdl / Ceba NC Jacob	Bitou Municipality
Cllr / Rdl / Ceba I Stemela	George Municipality
Cllr / Rdl / Ceba EH Stroebe	George Municipality
Cllr / Rdl / Ceba RS Figland	George Municipality
Cllr / Rdl / Ceba P Van der Hoven	George Municipality
Cllr / Rdl / Ceba T Teyisi	George Municipality
Cllr / Rdl / Ceba V Gericke	George Municipality
Cllr / Rdl / Ceba SM Odendaal	Hessequa Municipality
Cllr / Rdl / Ceba IT Mangaliso	Hessequa Municipality
Cllr / Rdl / Ceba JP Johnson	Kannaland Municipality
Cllr / Rdl / Ceba L Tyokolo	Knysna Municipality
Cllr / Rdl / Ceba A Tsengwa	Knysna Municipality
Cllr / Rdl / Ceba RH Ruiters	Mossel Bay Municipality
Cllr / Rdl / Ceba BHJ Groenewald	Mossel Bay Municipality
Cllr / Rdl / Ceba SS Mbandezi	Mossel Bay Municipality
Cllr / Rdl / Ceba JC Lambaatjeen	Oudtshoorn Municipality
Cllr / Rdl / Ceba RR Wildschut	Oudtshoorn Municipality
Cllr / Rdl / Ceba K Windvogel	Oudtshoorn Municipality

OFFICIALS / AMPTENARE / AMAGOSA

Mr / Mnr / Mnu MG Stratu	Municipal Manager
Mr / Mnr / Mnu C Africa	Executive Manager
	Community Services
Ms / Me / Nkzn B Holtzhausen	Executive Manager
	Corporate Services
Ms / Me / Mkzn L Hoek	Executive Manager
	Financial Services
Mr / Mnr / Mnu T Loliwe	Strategic Manager in
	Office of Municipal
	Manager
Ms / Me / Nkzn DD October	Manager Committee
	Services
Ms / Me / Nkzn N Davids	Manager Legal
	Services
Mr / Mnr / Mnu S Dladla	Chief of Staff: Office of
	Executive Mayor
Mr / Mnr / Mnu G Otto	Manager Disaster
	Management

3.2 **COUNCILLORS WITH LEAVE / RAADSLEDE MET VERLOF / OCEBA
ABAKWIKHEFU**

Cllr / Rdl / Ceba MS Willemse
 Cllr / Rdl / Ceba SF May
 Cllr / Rdl / Ceba E Meyer
 Cllr / Rdl / Ceba PM Mapitiza
 Cllr / Rdl / Ceba D Xego

3.3 **COUNCILLORS WITHOUT LEAVE / RAADSLEDE SONDER VERLOF /
OCEBA ABANGEKHO KWIKHEFU**

None / Geen / Ayikho

4. **NOTING THE PROVISIONS OF SCHEDULE 1 (CODE OF CONDUCT FOR
COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL SYSTEMS
ACT, 2000 / KENNISNAME VAN SKEDULE 1 (GEDRAGSKODE VIR
RAADSLEDE) VAN DIE PLAASLIKE REGERING MUNISIPALE
STELSELSWET, 2000 / UQWALASELO LWEZIBONELELO ZOLUHLU 1
(INDLELA YOKUZIPHATHA KOCEBA) LOMTHETHO WENKQUBO
ZORHULUMENTE BASEKHAYA, 2000**

All councillors present noted the Code of Conduct for Councillors.

5. **DISCLOSURE OF INTERESTS BY COUNCILLORS AND OFFICIALS / VERKLARING VAN BELANGE DEUR RAADSLEDE EN AMPTENARE / UKUCHAZWA KOMDLA NGOCEBA KUNYE NAMAGOSA**

None / Geen / Ayikho

6. **COMMUNICATIONS BY THE ACTING SPEAKER / MEDEDELINGS DEUR DIE WNDE SPEAKER / INTETHO YEBAMBELA SOMLOMO**

The Acting Speaker informed Council of the following:

- Name tags of councillors which are in process.
- Quarterly attendance reports of councillors to meetings have been implemented and will be circulated.
- The Acting Speaker's attendance to Salga and Speakers Forum meetings during the past few months.
- The matter regarding Aldermanship are in process.
- The Blue Flag Status of beaches in the area.

The Acting Speaker congratulated Cllr IT Mangaliso on his birthday for 23 November 2018.

INPUTS/COMMENTS FROM COUNCILLORS

Cllr P Van der Hoven conveyed their condolences on behalf of the ANC to the families who lost love ones during the fires. He requested that Garden Route District Municipality to contribute some support to the families affected.

The Councillors mentioned that there is not a report on the agenda regarding the Karatara fires.

Cllr V Gericke requested that the fire issues be dealt with first.

Cllr S De Vries referred to the Rules of Order in terms of "leave of absence" and requested that the Rules of Order be amended urgently.

7. **COMMUNICATIONS BY THE EXECUTIVE MAYOR / MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER / INTETHO KA SODOLOPHU**

The Executive Mayor informed Council that the Garden Route district are in a very difficult situation due to the fires. He conveyed his condolences to all families who lost love ones during the fire, and to those who lost their properties.

He thanked all the role players for their help and assistance. The Provincial Ministers are currently in the District and he will accompany them to access the situation.

He welcomed Cllr E Bouw-Spies from the Knysna Local Council to the Garden Route Council meeting.

8. COMMUNICATIONS BY THE MUNICIPAL MANAGER / MEDEDELINGS DEUR DIE MUNISIPALE BESTUURDER / INTETHO YOMPHATHI MASIPALA

The Municipal Manager conveyed his condolences on behalf of the administration to the families who lost love ones during the fires.

He informed Council that an event for all Councillors are planned towards the end of November. Council will be informed of the date of the event.

9. APPROVAL OF MINUTES OF COUNCIL MEETINGS / GOEDKEURING VAN NOTULES VAN RAADSVERGADERINGS / UKWAMKELWA KWEMIZUZU YENTLANGANO ZEBHUNGA

None / Geen / Ayikho

10. MINUTES OF MAYORAL COMMITTEE MEETINGS AND OTHER SECTION 79 COMMITTEES (FOR NOTIFICATION) / NOTULES VAN BURGEMEESTERSKOMITEEVERGADERINGS EN ANDER ARTIKEL 79 KOMITEES (VIR KENNISNAME) / IMIZUZUZ YEKOMITI KASODOLOPHU KUNYE NEZINYE IKOMITI ZOMHLATHI 79 (ITHATHELWE INGQALELO)

None / Geen / Ayikho

11. STANDING ITEMS / STAANDE ITEMS / IMIBA EMISIWEYO

None / Geen / Ayikho

A. REPORTS FROM THE SPEAKER / VERSLAE VANAF DIE SPEAKER / IINGXELO EZIVELA KUSOMLOMO

None / Geen / Azikho

B. REPORTS FROM THE EXECUTIVE MAYOR / VERSLAE VANAF DIE UITVOERENDE BURGEMEESTER / IINGXELO EZIVELA KUSODOLOPHU

B.1 SECTION 52 REPORT: RESPONSIBILITIES OF THE EXECUTIVE MAYOR / ARTIKEL 52 VERSLAG: VERANTWOORDELIKHEDE VAN DIE UITVOERENDE BURGEMEESTER / INGXELO YOMHLATHI 52: UXANDUVA LUKA SODOLOPHU (682747)

Refer: Report (6/18/7) dated 12 October 2018 from the Executive Mayor (Cllr M Booysen)(p 14 – 56)

RESOLVED

1. That the following concerns raised be noted:
 - Spending of R35 000 of the Capital Budget of R9 000 000 and the 18% spending of the Operational Budget
 - Reporting and mSCOA Systems
 - Reflecting of 100% variances in the financial tables
 - Unconditional Grants, cash flow reflecting in the report and investment of grant funding
 - To include the remedial or corrective steps that had been implemented
 - Contingent liabilities/legal issues still reflected
2. That it be noted that the bills/accounts from the recent fires will be incorporated in the Section 52 Report.
3. That the remedial and corrective steps that had been implemented, reflect in the Section 52 Report.
4. That Council notes the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the period ending 30 September 2018.

BESLUIT

1. *Dat kennis geneem word van die volgende bekommernisse soos uitgespreek:*
 - *Spandering van R35 000 van die Kapitale Begroting van R9 000 000 en die 18% spandering van die Bedryfsbegroting*
 - *Rapportering van mSCOA Stelsels*
 - *Reflektering van die 100% veranderings/wisselings in die finansiële tabelle*
 - *Onvoorwaardelike toekennings, kontantvloei reflektering in die verslag en die belegging van toekenningsfondse*
 - *Om die regstellende aksies of korrektiewe stappe wat geimplenteer is, in die verslag te vervat*
 - *Verpligte aanspreeklikhede/regssake wat steeds reflekteer*

2. *Dat kennis geneem word dat die rekeninge van die onlangse vure in hierdie Artikel 52 Verslag inkorporeer gaan word.*
3. *Dat die regstellende aksies en korrektiewe stappe wat geimplenteer is, in die Artikel 52 Verslag vervat word.*
4. *Dat die Raad kennis neem van die kwartaallikse verslag rakende die implementering van die begroting en die finansiële posisie van die munisipaliteit vir die jaar tot op datum en die periode geëindig 30 September 2018.*

ISIGQIBO

1. Sesokuba kuthathelwe ingqalelo ezinxalabo ziye zaphakanyiswa:
 - Ukusetyenziswa kwe R35 000 Kulwabiwo mali lwe R9 000 000 kunye nokuchithwa kwe 18% Yolwabiwo Mali Olusetyenziswayo.
 - Unikezelo lwengxelo Ngenkqubo ze mSCOA
 - Ukuboniswa kwe 100% lwenguqu kwi tables zezemali
 - Izibonelelo ezingenamithetho, ukuboniswa kokusetyenziswa kwemali kwingxelo kunye nokutyalwa kwemali yezibonelelo
 - Kubandakanywe amanyathelo okulungisa okanye okwenzangcono nathe amiselwa
2. Sesokuba kuthathelwe ingqalelo ukuba amatyala/incwadi zawo nebangelwe yimililo ykutsha nje izakuqulathwa kwiNgxelo yoMhlathi 52.
3. Sesokuba amanyathelo okulungisa nathe amiselwa, aboniswe kwiNgxelo yoMhlathi 52.
4. Sesokuba iBhunga lithathele ingqalelo ingxelo yekota ngokumiselwa kolwabiwo-mali kunye nemicimbi yezemali zomasipala zonyaka uzakuthi ga ngoku kunye nexesha eliphela 30 kweyoMsintsi 2018.

**C. ITEMS FROM THE OFFICE OF THE MUNICIPAL MANAGER /
ITEMS VANAF DIE KANTOOR VAN DIE MUNISIPALE
BESTUURDER /IMIBA ESUKA KWI OFISI YOMPHATHI MASIPALA**

- C.1 ALIENATION OF PORTIONS 1 AND 2 OF FARM 303, THE CRAGGS AND FARM 258, VOORBRUG (OUTSPAN) / VERVREEMDING VAN GEDEELTES 1 EN 2 VAN PLAAS 303, THE CRAGGS EN PLAAS 258, VOORBRUG (OUTSPAN) / UKUPHELISWA KOBUNINI KWIZABELO 1 KUNYE 2 ZEFAMA 303, E CRAGGS NEFAMA 258, VOORBRUG (OUTSPAN)(682862)
Refer: Report (8/3/1/17) dated 19 October 2018 from the Office of the Municipal Manager / Manager Legal Services (N Davids)(p 57 – 61)

RESOLVED

1. That Council takes note of the alienation of Council properties, Portion 1 and 2 of Farm 303, The Craggs and Farm 258, Voorbrug (Outspan) sold to Messrs Barnard and Bruce respectively to the value of R6 500 000,00.
2. That progress reports regarding the intention to alienate specific Council properties be submitted to Council.

BESLUIT

1. *Dat die Raad kennis neem van die vervreemding van Raadseiendomme Gedeelte 1 en 2 van Plaas 303 en Plaas 258, Voorbrug (Outspan) wat verkoop is aan Menere Barnard en Bruce onderskeidelik, ter waarde van R6 500 000,00.*
2. *Dat vorderingsverslae rakende die intensie tot vervreemding van Raadseiendomme aan die Raad voorgelê word.*

ISIGQIBO

1. Sesokuba iBhunga lithathele ingqalelo, ekumiselweni kweSigqibo seBhunga nescatshulwe ngasentla (ukupheliswa ngokwentengiso) malunga nokuthengiswa kwemihlaba ithengiselwe Messrs Barnard and Bruce nexabisa R6 500 000.00.
2. Sesokuba ingxelo ngokusele kwenziwe malunga nenjongo zokuguzulwa kwemihlaba ethile yeBhunga, inikezelwe eBhungeni.

- C.2 RESTRUCTURING OF SECTION 79 AND 80 COMMITTEES / HERSAMESTELLING VAN ARTIKEL 80 EN 79 KOMITEES / ULUNGELELWANISO LWEKOMITI ZOMHLATHI 79 KUNYE 80 (684239)
Refer: Report (4/1/2/4/12) dated 16 October 2018 from the Office of the Municipal Manager / Strategic Manager (T Loliwe)(p 62 – 68)

RESOLVED

1. That Council nominates Cllr NA Tsengwa to serve on the Planning & Economic Development Committee.
2. That Cllr JL Hartnick replaces Cllr T Van Rensburg on the respective Section 79 and 80 Committees with the exception of the Municipal Public Accounts Committee (MPAC).
3. That Council nominates Cllr EH Stroebel to serve on the Municipal Public Accounts Committee (MPAC).
4. That Councillors BHJ Groenewald and RH Ruiters be nominated to serve on the Workplace & Restructuring Committee, a Sub Committee of the Local Labour Forum (LLF).
5. That Councillors JP Johnson and RS Figland be nominated to serve on the Human Resources Development Committee, a Sub Committee of the Local Labour Forum (LLF).
6. That Cllr RE Spies be nominated to serve on the Public Transport Council.
7. That the Chief Whips provide a list of secundi to serve on the Municipal Public Accounts Committee (MPAC) to the Office of the Speaker.
8. That the Governance Committee meet as soon as possible to amend and finalize the existing Terms of References of the Section 79 and 80 Committees and report back to Council.

BESLUIT

1. *Dat die Raad Rdl NA Tsengwa nomineer om op die Beplanning & Ekonomiese Ontwikkelingskomitee te dien.*
2. *Dat Rld JL Hartnick Rdl T Van Rensburg op die onderskeie Artikel 79 en 80 Komitees vervang, met die uitsondering van die Munisipale Publieke Rekeninge Komitee (MPRK).*
3. *Dat die Raad Rdl EH Stroebel nomineer om op die Munisipale Publieke Rekeninge Komitee (MPRK) te dien.*
4. *Dat raadslede BHJ Groenewald en RH Ruiters genomineer word om op die Werksplek & Herstrukturering komitee, 'n Sub-Komitee van die Plaaslike Arbeidsforum (PAF), te dien.*
5. *Dat raadslede JP Johnson en RS Figland genomineer word om op die Menslike Hulpbronne Ontwikkelingskomitee, 'n Sub-Komitee van die Plaaslike Arbeidsforum (PAF), te dien.*

6. *Dat Rdl RE Spies genomineer word om op die Publieke Transport Raad te dien.*
7. *Dat die Hoofsweppe 'n lys van sekundi om op die Munisipale Publieke Rekeninge Komitee (MPRK) te dien, aan die Kantoor van die Speaker voorsien.*
8. *Dat die Huisreëlskomitee so gou moontlik vergader om die bestaande Terme van Verwysings van die Artikel 79 komitees te wysig en te finaliseer en terugrapporteer aan die Raad.*

ISIGQIBO

1. Sesokuba iBhunga lichonge uCebe NA Tsengwa njengelungu leKomiti Yezicwangciso kunye Nophuhliso loQoqosho.
2. Sesokuba uCeba J LHartnick angene endaweni ka Ceba T Van Rensburg kwiKomiti ezifanelekileyo zomHlathi 79 nowe 80 ngaphandle kwe Komiti Yencwadi Zoluntu zoMasipala(MPAC).
3. Sesokuba iBhunga lichonge u Ceba EH Stroebele ukuba abelilungu le MPAC.
4. Sesokuba uCeba BHJ Groenewald kunye noCeba RH Ruiters bachongwe ukuba babengamalungu eKomiti Yendawo Yempangelo kunye Nolungelelwaniso, iqumrhwana le LLF.
5. Sesokuba uCeba JP Johnson kunye no RS Figland bachongwe ukuba babengamalungu e Komiti Yezophuhliso Kwicandelo Lemicimbi Yabasebenzi, iqumrhwana le LLF.
6. Sesokuba u Ceba RE Spies achongwe ukuba abelilungu Lebhunga Lezothutho Loluntu.
7. Sesokuba Ababhexeshi banikeze uluhlu lwamasekela azakubangamalungu e MPAC kwi Ofiki kasoMlomo.
8. Sesokuba iKomiti Yezolawulo ibambe intlanganiso ngokukhawuleza ukuze ilungise kwaye iqukumbele Imithetho Nemigqaliselo yayo ekhoyo yeKomiti zoMhlathi 79 nowe 80 ukuze inikezele ngengxelo kwiBhunga.

D. ITEMS FROM THE FINANCIAL SERVICES DEPARTMENT / ITEMS VANAF DIE FINANSIËLE DIENSTE DEPARTEMENT / IMIBA ESUKA KWISEBE LENKONZO ZEMALI

None / Geen / Ayikho

E. ITEMS FROM THE CORPORATE SERVICES DEPARTMENT / ITEMS VANAF DIE KORPORATIEWE DIENSTE DEPARTEMENT / IMIBA ESUKA KWISEBE LENKONZO ZOLAWULO

- E.1 DELEGATION AND AUTHORIZATIONS DURING COUNCIL'S RECESS PERIOD: DECEMBER/JANUARY 2018/2019 / DELEGASIES EN MAGTIGING GEDURENDE DIE RAAD SE RESESPERIODE: DESEMBER/JANUARIE 2018/2019 / UNIKELO LWAMAGUNYA NGEXESHA LOKUPHUMLA KEWBHUNGA: KWEYOOMNGA/KWEYOMQUNGU 2018/2019 (684002)
Refer: Report (5/21) dated 19 October 2018 from the Executive Manager Corporate Services (B Holtzhausen)(p 69 – 71)

RESOLVED

1. That Council will be in recess for the period 05 December 2018 until 04 January 2019.
2. That the Executive Mayor, Cllr M Booysen and the Municipal Manager, Mr MG Stratu, or their successors in title, be delegated and authorized to perform all official Council duties, responsibilities and functions during the recess period 05 December 2018 until 04 January 2019 with the exception of those powers and functions as set out Section 160 (2) of the Constitution namely:
 - a) the passing of by-laws
 - b) the approval of budgets
 - c) the imposition of rates and other taxes, levies and duties; and
 - d) the raising of loans
 - e) disposal of Council properties
 - f) appointment and dismissal of the municipal manager and section 56 managers in terms Section 56 of the Systems Act
 - g) all functions which are according to legislation reserved for Council only
3. That the Executive Mayor and Municipal Manager report on all decisions taken during the recess period mentioned in one (1) above at the first Council meeting to take place in January 2019.

BESLUIT

1. *Dat die Raad in reses sal wees vir die periode 05 Desember 2018 tot 04 Januarie 2019.*
2. *Dat die Uitvoerende Burgemeester, Rdl M Booysen en die Munisipale Bestuurder, Mnr MG Stratu, of hulle opvolgers in titel, gedelegeer en*

gemagtig word om die Raad se amptelike verpligtinge, verantwoordelikhede en funksies vir die reses periode van 05 Desember 2018 tot 04 Januarie 2019, uit te voer met die uitsondering van die ondergenoemdes soos in Artikel 160 (2) van die Grondwet vervat:

- a) die aanname van verordeninge;*
 - b) die goedkeuring van begrotings;*
 - c) die oplegging van eiendomsbelasting en ander belastings, heffings en regte*
 - d) die verkryging van lenings.*
 - e) vervreemding van raadseiendom*
 - f) aanstelling en skorsing van die Munisipale Bestuurder en Artikel 56 bestuurders in terme van Artikel 56 van die Munisipale Stelselwet*
 - g) Alle funksies wat in terme van wetgewing slegs vir die Raad gereseveer is*
3. *Dat die Uitvoerende Burgemeester en Munisipale Bestuurder rapporteer aan die Raad aangaande alle besluite geneem gedurende die reses periode in een (1) hierbo by die eerste Raadsvergadering wat gedurende Januarie 2019 sal plaasvind.*

ISIGQIBO

1. Sokuba iBhunga lizooba sekhefini ukususela ngomhla we 05 kweyoMnga 2018 de kubengumhla we 04 kweyoMqungu 2019.
2. Sokuba uSodolophi, uCeba M Booyesen kunye noMphathi Masipala uMnu, MG Stratu, okanye lowo ungene endaweni yakhe, anikwe igunya nelungelo lokwenza yonke imicimbi esemthethweni yeBhunga, uxanduva kunye nemicimbi yonke ngethuba lekhefu eliqala ngomhla wesi 05 kweyoMnga 2018 de ibengumhla we 04 kweyoMqungu 2019 igunya elo alichaphazeli ezingongoma zibhalwe kwiSebe 160 (2) loMgaqo Siseko woMzantsi Afrika ka 1996, ezizezi:
 - a) uKuphunyezwa kwemithethwana yedolophi
 - b) uKuphunyezwa kohlahlo lwabiwo-mali
 - c) uKummisela irhafu yezakhiwo kwakunye naluphi na uhlobo lwerhafu
 - d) uKwenza iimali-mboleko (amatyala)
 - e) ukuthengisa imihlaba nezakhiwo zeBhunga, kunye no
 - f) kuqesha nokugxotha uMphathi Masipala kunye neemanejala eziqeshwe ngokweSebe 56 loMthetho, ngokweSebe 56 loMthetho I Municipal Systems Act
 - g) Lomiba ibekelwe kanye ibhunga lomasipala.
3. Sesokuba uSodolophu Obekekileyo kunye noMphathi Masipala banikezele ngengxelo ngazo zonke izigqibo ezithatyathwe ngexesha kuvalwe

okwethutywala neliphawulwe ngasentla eliqaleni kwintlanganiso yeBhunga nezakubanjwa ngeyoMqungu 2019.

E.2 PROPOSED CLOSURE OF OFFICES FOR THE PERIOD 14 DECEMBER 2018 TO 04 JANUARY 2019 / VOORGESTELDE SLUITING VAN KANTORE VIR DIE TYDPERK 14 DESEMBER 2018 TOT 04 JANUARY 2019 / ISIPHAKAMISO SOKUVALWA KWEE-OFISI GNE 14 KWEYOMNGA 2018 NGO 04 KWEYOMNQUNGU 2019 (683996)

Refer: Report (5/9) dated 19 October 2018 from the Executive Manager: Corporate Services (B Holtzhausen)(p 72 – 74)

RESOLVED

1. That Garden Route District Municipality's offices will close on Friday, 14 December 2018 at 12:00 and re-open on Monday, 07 January 2019 at 07:30.
2. That all employees, except Roads & Transport Planning Services employees take special leave for the period 18 December 2018 until 04 January 2019.
3. That no employees will be granted vacation leave from 07 January 2019 until 28 February 2019.
4. That Garden Route District Municipality's Roads and Transport Planning Services Department will be closed from Friday, 14 December 2018 at 12:00 and re-open on Monday, 14 January 2019 at 07:30.
5. That all employees at Garden Route District Municipality's Roads and Transport Planning Services Department take annual leave from 18 December 2018 until 11 January 2019 as per agreement with Western Cape Department of Transport and Public Works.
6. That the relevant Council departments make the necessary arrangements in respect of the rendering of essential and emergency services over the period mentioned in three (3) above.
7. That the closure of Garden Route District Municipality's offices over the said period be advertised in newspapers circulating in the Garden Route District.

BESLUIT

1. *Dat al Garden Route Distriksmunisipaliteit se kantore sal sluit op Vrydag, 14 Desember 2018 om 12:00 en sal heropen op Maandag, 07 Januarie 2019 om 07:30.*
2. *Dat alle personeel, uitsluitend Paaie & Vervoerbeplanningsdienste personeel, spesiale verlof indien vir die periode 18 Desember 2018 tot 04 Januarie 2019.*

3. *Dat geen amptenaar vakansieverlof toegestaan sal word vir die periode 07 Januarie 2019 tot 28 Februarie 2019 nie.*
4. *Dat die Garden Route Distriksmunisipaliteit se Paaie en Vervoerbeplannings Departement sal sluit op Vrydag, 14 Desember 2018 om 12:00 en her-open op Maandag, 14 Januarie 2019 om 07:30.*
5. *Dat Paaie en Vervoerbeplanningsdienste Departement jaarlikse verlof indien vir die tydperk 18 Desember 2018 tot 11 Januarie 2019.*
6. *Dat die betrokke raadsdepartemente geskikte reëlins sal tref met betrekking tot die lewering van essensiële en noodsaaklike dienste oor genoemde tydperk genoem in drie (3) hierbo.*
7. *Dat die sluit van Garden Route Distriksmunisipaliteit se kantore oor genoemde periode in die media van die Tuinroete distrik geadverteer word.*

ISIGQIBO

1. Sesokuba iiofisi zoMasipala Wesithili Route zizakuvalwa ngoLwesihlanu 24 kweyoMnga 2018 ngo 12:00 ziyokuvulwa ngoMvulo, 07 kweyoMqungu 2019 ngo 07:30.
2. Sesokuba bonke abasebenzi, ngaphandle kwabasebenzi Besebe Lenkonzo Zendlela kunye Nezicwangciso Zezothutho bathathe ikhefu elikhethekileyo kwixesha elisusela ngomhla 18 kweyoMnga 2018 ukuya kumhla 04 kweyoMqungu 2019.
3. Sesokuba akukhomsebenzi uzakuvunyelwa athabathe ikhefu lonyaka ukususela ngomhla 07 kweyoMqungu 2019 de ibengumhla 28 kweyoMdumba 2019.
4. Sesokuba Isebe Lenkonzo Zezendlela loMasipala Wesithili se Garden Route lizakuvalwa ukususela ngoLwesihlanu, 14 kweyoMnga 2018 ngo 12:00 ze livulwe ngoMvulo, 14 kweyoMqungu 2019 ngo 07:30.
5. Sesokuba bonke abasebenzi Besebe Lezendlela loMasipala Wesithili se Garden Route bathathe ikhefu lonyaka ukususela ngomhla 18 kweyoMnga 2018 de ibengumhla 11 kweyoMqungu 2019 ngokwesivumelwano kunye Nesebe Lezothutho kunye Nemisebenzi Yoluntu Lwephondo Lentshona Koloni.
6. Sesokuba amasebe afanelekileyo eBhunga enze amalungiselelo afanelekileyo ngokuphathelele nenkonzo ezibalulekileyo nezika xakeka ngelixesha liphawulwe ngasentla kwisithathu (3).

7. Sesokuba ukuvalwakweeofisi zoMasipala Wesithili se Garden Route District kwelixesha lichazisweyo, kupapashwe kumaphephandaba aphuma kwiSiwthili se Garden Route.

E.3 REPORT ON THE PAYMENT OF SALARIES FOR DECEMBER 2018 /
VERSLAG RAKENDE DIE BETALING VAN SALARISSE VIR DESEMBER 2018
/ INGXELO NGOKUHLAWULWA KWEMIVUSO KWINYANGA YOMNGA 2018
(684000)

Refer: Report (5/9) dated 19 October 2018 from the Executive Manager: Corporate Services: (B Holtzhausen)(p 75 – 76)

RESOLVED

1. That it be recommended to Council that the December 2018 salary payment shall take place on 14 December 2018.
2. That the abovementioned arrangement shall be seen as an exception to Council's standing resolution in respect of the 25th of each month, being the official payment date.
3. That the exception shall only be in respect of December 2018.

BESLUIT

1. *Dat by Raad aanbeveel word dat die Desember 2018 salaris betaaldag, 14 Desember 2018 sal wees.*
2. *Dat bogenoemde reëling as 'n uitsondering teenoor die Raad se staande besluit ten opsigte van die 25ste van elke maand as amptelike betaaldag, beskou word.*
3. *Dat hierdie uitsondering slegs ten opsigte van Desember 2018 sal wees.*

ISIGQIBO

1. Sesokuba kundululwe kwi Bhunga ukuba imivuzo yoMnga 2018 izakuhlawulwa ngomhla 14 kweyoMnga 2018.
2. Sesokuba lamalungiselelo aphawulwe ngentla azakuthatyathwa njengakhethekileyo kwisigqibo esimileyo se Bhunga sokwamkela ngomhla 25 kwinyanga, njengomhla osemthethweni wokwamkela.
3. Sesokuba oku kuKhetheka kuzakuqhubeka kweyoMnga 2018.

- E.4 NAME CHANGE OF CENTRAL HEALTH AND SAFETY COMMITTEE TO CENTRAL OCCUPATIONAL HEALTH AND SAFETY COMMITTEE / NAAMSVERANDERING VAN DIE SENTRALE GESONDHEIDS- EN VEILIGHEIDSKOMITEE NA DIE SENTRALE BEROEPSGESONDHEID-EN VEILIGHEIDSKOMITEE / UKUTSHINTSHWA Kwegama leKOMITI ESEMBININDI YEZEMPILO NOKHUSELEKA – LIBE YIKOMITI ESEMBINDINI YEZEMPILO NOKHUSELEKO Kwindawo Yempangelo (681047)
Refer: Report (9/10/4/4) dated 08 October 2018 from the Executive Manager Corporate Services (B Holtzhausen)(p 77 – 78)

RESOLVED

That Council approves the name change of the Central Health and Safety Committee to Central Occupational Health and Safety Committee.

BESLUIT

Dat die Raad die naamsverandering van die Sentrale Gesondheid en Veiligheidskomitee na die Sentrale Beroepsgesondheid en Veiligheidskomitee goedkeur.

ISIGQIBO

Sesokuba iBhunga liphumeze ukutshintshwa kwegama leKomiti eseMbindi Yezempilo Nokhuseleko ibe yiKomiti Esembindini Yezempilo Nokhuseleko kwi Ndawoyempangelo.

- E.5 QUARTERLY REPORT ON THE PERFORMANCE OF SERVICE PROVIDERS / CONTRACTS FOR THE MONTHS (JULY 2018 – SEPTEMBER 2018) / KWARTAALVERSLAG RAKENDE DIE PRESTASIE VAN DIENSVERSKAFFERS/KONTRAKTE VIR DIE MAANDE (JULIE 2018 TOT SEPTEMBER 2018) / INGXELO YEKOTA NGOMSEBENZI WABANCEDISI/ABEZIVUMELWANO KWIXESHA LEENYANGA (EYEKHALA 2018-KWEYOMSINTSI 2018)(679699)
Refer: Report (8/2/3) dated 01 October 2018 from the Executive Manager Corporate Services (B Holtzhausen)(p 79 – 133)

RESOLVED

That Council takes note of the report.

BESLUIT

Dat die Raad kennis neem van die verslag.

ISIGQIBO

Sesokuba iBhunga lithathele ingqalelo lengxelo.

- E.6 PROGRESS REPORT REGARDING THE IMPLEMENTATION OF THE MUNICIPAL STANDARD CHART OF ACCOUNTS (mSCOA) & SYSTEM DEVELOPMENT / VORDERINGSVERSLAG RAKENDE DIE IMPLEMENTERING VAN DIE MUNISIPALE STANDAARD "CHART OF ACCOUNTS" (MSCOA) & SISTEEMONTWIKKELING / INGXELO NGOMSEBENZI OWENZIWE NGOKUMISELWA KOLUHLU LWENCWADI ZOMASIPALA EZIFANELEKILEYO (Mcsoa) NENKQUBO YOPHUHLISO (678960)

Refer: Report (7/2/2/6) dated 28 September 2018 from the Executive Manager Corporate Services (B Holtzhausen)(p 134 – 172)

RESOLVED

That the content of the report be noted.

BESLUIT

Dat kennis geneem word van die inhoud van die verslag.

ISIGQIBO

Sesokuba umongo wengxelo uthathele ingqalelo.

F. ITEMS FROM THE COMMUNITY SERVICES DEPARTMENT
/ **ITEMS VANAF DIE GEMEENSKAPSDIENSTE**
DEPARTEMENT / **IMIBA YESEBE LENKONZO ZOLUNTU**

- F.1 REPORT ON THE MUNICIPAL HEALTH SERVICES BY-LAW FOR THE GARDEN ROUTE DISTRICT MUNICIPALITY / VERSLAG RAKENDE DIE MUNISIPALE GESONDHEID VERORDENINGE VIR DIE GARDEN ROUTE DISTRIKSMUNISIPALITEIT / INGXELO NGOMTHETHWANA WEDOLOPHI KWIINKONZO ZEZEPILO KUMASIPALA WESITHILI SE GARDEN ROUTE (675554)

Refer: Report (1/1/3/17) dated 08 October 2018 from the Executive Manager Community Services (C Africa) / Senior Manager Municipal Health & Environmental Services (J Compion)(p 173 – 255)

RESOLVED

1. That Council approves the By-Law.
2. That the approved By-Law be promulgated in the Government Gazette as a matter of urgency.

BESLUIT

1. *Dat die Raad die Verordening goedkeur.*
2. *Dat die goedgekeurde Verordening so spoedig moontlik in die Staatskoerant afgekondig word.*

ISIGQIBO

1. Sesokuba iBhunga liphumeze uMthetho-Lawulo ofakelweyo.
2. Sesokuba uMthetho-Lawulo uqulunqwe kwiNcwadi Karhulumente ngokukhawulezileyo.

F.2 SUMMARY OF THE RECOMMENDATIONS OUTLINED IN THE SITUATIONAL ANALYSIS OF THE 2017 KNYSNA FIRES: LESSONS LEARNED REPORT BY VULCAN WILDFIRE MANAGEMENT / OPSOMMING VAN DIE AANBEVELINGS SOOS UITEENGESIT IN DIE ANALISE VAN DIE 2017 KNYSNA VURE: LESSE GELEER VERSLAG DEUR VULCAN WILDFIRE / USHWANKATHELO LWEZINDULULO EZIDANDALAZISISIWEYO KUHLOLO LWESIMO SEMILILO YASE KNYSNA YANGO 2017: OKUYE KWAFUNDWA NGOKWENGXELO YABAKWA VULCAN WILDFIRE MANAGEMENT (664435)

Refer: Report (18/2/2) dated 01 August 2018 from the Executive Manager Community Services (C Africa) / Disaster Management / Chief Fire (F Thaver)(p 256 – 266)

RESOLVED

1. That Council takes note of the recommendations as depicted in the recent Vulcan report.
2. That the authors of the Vulcan report and the Provincial Disaster Management Centre - Fire Service section be invited to attend a one day workshop with all the fire related services in the Garden Route District including but not limited to representatives from all the local municipalities, Garden Route District Councillors, Cape Pine, PG Bison, SANParks, Cape Nature and the South Cape Fire Protection Agency. (The purpose of this workshop will be to develop action plans to ensure the rapid implementation of the recommendations contained in this report.)
3. That Council be provided with a progress report within three months in terms of the action plans developed in this regard after this workshop.

BESLUIT

1. *Dat die Raad kennis neem van die aanbevelings soos vervat in die Vulcan verslag.*
2. *Dat die skrywers van die Vulcan verslag en die brandweerdienste afdeling van die Provinsiale Rampbestuur Sentrum genooi word na 'n eendag werkswinkel met alle brandweer rolspelers in die Garden Route DM, ingesluit 'n verteenwoordiger van alle plaaslike owerhede, Garden Route DM Raadslede, Cape Pine, PG Bison, San Parke, Kaase Natuurbewaring en die Suid-Kaap Brandbeskermingsvereniging. Die doel van hierdie werkswinkel sal wees om aksieplanne saam te stel wat sal bydra tot die implementering van die aanbevelings soos vervat in die Vulcan verslag.*
3. *Dat daar binne drie maande 'n vorderingsverslag aan die Raad voorgelê word met aksieplanne na afloop van hierdie werkswinkel.*

ISIGQIBO

1. Sesokuba iBhunga lithathele ingqalelo isindulula neziphawulwe yingxelo yekutsha nje ye Vulva.
2. Sesokuba ababhali bengxelo yabakwa Vulcan kunye Neziko Lezolawulo Lwentlekele Kwiphondo-Icandelo Lenkonzo Yezomlilo bamenywe ukuba bazimase I workshop yosuku lwazo zonke inkonzo ezayamaniswa nezomlilo kuMasipala Wesithili se Garden Route kuquka bonke abamalei ngokungenamkhethe bomasipala basekuhlaleni, oOceba boMasipala Wesithili se Garden Route Pine, PO Bison, SANParks, Cape Nature kunye ne Arhente Yezokhuseleko Lomlilo yoMzantsi Akapa. (Injongo yale

workshop kufuneka imisele indlela yokuthabatha amanyathelo okuqinisekisa ukumiselwa ngokukhawulela kwezindululo ezikwingxelo).

3. Sesokuba kwisithuba senyanga ezintathu iBhunga linikezelwe ngengxelo entsha ngokwemiqathango yamanyathelo ezicwangciso eziye zenziwa malunga noku, emveni kwe workshop.

F.3 EXTENSION OF SERVICE LEVEL AGREEMENT OF WORLEYPARSONS PUBLIC, PRIVATE PARTNERSHIP FOR THE ESTABLISHMENT OF A REGIONAL LANDFILL FACILITY FOR THE GARDEN ROUTE DISTRICT MUNICIPALITY / VERLENGING VAN DIENSLEWERINGSOORENKOMS VAN WORLEYPARSONS, PUBLIEKE, PRIVATE VENNOOTSKAP VIR DIE VESTIGING VAN DIE STREEK LANDVUL FASILITEIT VIR DIE GARDEN ROUTE DISTRIKSMUNISIPALITEIT / UKWANDISWA KWESIVUMELWANO SEBAKALA LENKONZO SABAKWA WORLEYPARSON SOLUNTU, UBAMBISANO LWABUCALA NGOKUMISELWA KWEBALA LENKUNKUMA LENGINGQO LOMASIPALA WESITHILI SE GARDEN ROUTE (682570)

Refer: Report (17/5/1) dated 15 October 2018 from the Executive Manager Community Services (C Africa) / Manager District Waste Management (ME Hubbe)(p 267 – 271)

RESOLVED

1. That Council approves the extension of the Memorandum of Agreement between Garden Route District Municipality and WorleyParsons from 30 November 2018 to 28 February 2019.
2. That approval be granted with no additional cost to Council.

BESLUIT

1. *Dat die Raad die verlenging van die Memorandum van Ooreenkoms tussen Garden Route Distriksmunisipaliteit en WorleyParsons vanaf 30 November 2018 tot 28 Februarie 2019 goedkeur.*
2. *Dat goedkeuring verleen word sonder enige addisionele koste vir die Raad.*

ISIGQIBO

1. Sesokuba iBhunga liphumeze ukwandiswa Kwesivumelwano Sokuqondana phakathi koMasipala Wesithili se Garden Route kunye nabakwa WorleyParson ukususela 30 kweyeNkanga 2018 ukuya 28 kweyoMdumba 2019.
2. Sesokuba ukuphunyezwa kunikezwe ngaphandle kwendleko kwiBhunga.

F.4 REPORT ON THE FIRE AT VERMAAKLIKHEID IN THE HESSEQUA LOCAL MUNICIPAL AREA / VERSLAG RAKENDE DIE VUUR TE VERMAAKLIKHEID IN DIE HESSEQUA PLAASLIKE MUNISIPALE AREA / INGXELO MALUNGA

NEMILILWE E VERMAAKLIHEID KWINGINGQI YOMASIPALA WE HESSEQUA (686131)

Refer: Report (8/3/1/1) dated 29 October 2018 from the Executive Manager Community Services (C Africa) / Disaster Management (G Otto)

RESOLVED

1. That the Western Cape Directorate Disaster Management and Fire & Rescue Services be requested as a matter of urgency, to provide guidance and assistance to Garden Route District Fire Services on how to create organizational and institutionalized partnerships between the Garden Route District Municipality and the B-Municipalities, major role players inter alia. Cape Pine, MTO, Cape Nature, SANPARKS and the Southern Cape Fire Protection Association. This will help set the environment for improved working relationships and better co-operation.
2. That the Garden Route District Fire Services together with assistance and guidance from the Western Cape Directorate Disaster Management and Fire & Rescue Services develop enhanced wildfire crew specialist roles and crews including, but not limited to:
 - Full time Wildfire Specialist Ground Crews;
 - WUI Specialist Crews and Leadership;
 - Remote Area Crews (Lightning-strike specialists), and
 - Incident Management Teams
3. That the Garden Route District Fire Services, together with the B-Municipalities and the Southern Cape Fire Protection Association, need to hold a strategic meeting to discuss systems that can be used to help homeowners and landowners adopt good wildfire risk reduction behaviors that:
 - motivate them
 - apply the right amount of pressure, and
 - create an environment for success.
4. That the Garden Route Disaster Management Centre in collaboration with the Provincial Disaster Management Centre meet with all the relevant Provincial and National Departments affected by the Vermaaklikheid fire in order to do a comprehensive assessment of the damages incurred, the immediate challenges and foreseen long terms effects of this fire in order to ascertain the need for the declaration of a local disaster area. This assessment will be followed with a full report to Council.
5. That trauma counseling be arranged for staff affected by this fire.

6. That a report on the implementation of resolutions mentioned in one (1) to five (5) mentioned above, be submitted to the next Council meeting.

BESLUIT

1. *Dat die Wes-Kaapse Direktooraat Rampbestuur en Brandweerdienste versoek word om dringend leiding en steun te verskaf tot die daarstel van hulpverlenings ooreenkomste tussen die Garden Route Distriksmunisipaliteit en die onderskeie plaaslike owerhede in die distrik, en die groot rolspelers in die area wat insluit; Cape Pine, Kaapse Natuurbewaring, SAN Parke en die Suid-Kaap Brandbeskermingsvereniging. Die doel van hierdie ooreenkomste sal wees om verbeterde koördinasie en werksverhoudinge in plek te stel.*
2. *Dat die Garden Route Distrik Brandweerdienste in samewerking met die Wes-Kaapse Direktooraat Rampbestuur en Brandweerdienste vir die volgende spanne spesialis roluitklaring opstel:*
 - *Voltydse spesialis veld vuur grondspanne;*
 - *Spanne wat spesialiseer in vure in die oorgangsfase tussen dorp en landelike gebiede;*
 - *Spanne wat spesialiseer in weerligvure;*
 - *Insident Bestuurspanne*
3. *Dat daar tussen die Garden Route Distrik Brandweerdienste en die Suid-Kaap Brandbeskermingsvereniging 'n strategiese beplanningsvergadering gehou word met die fokus om 'n strategie te bepaal waarop grondeienaars beter veldvuur risiko verminderingsgedrag kweek wat:*
 - *hulle sal motiveer*
 - *die regte hoeveelheid druk toepas, en*
 - *skep 'n omgewing vir sukses*
4. *Dat die Garden Route Rampbestuursentrum in samewerking met die Wes-Kaapse Rampbestuursentrum 'n vergadering met alle relevante Provinsiale en Nasionale rolspelers betrokke by die Vermaaklikheid vuur reël, ten einde 'n volledige assessering van die skade uit te voer en om die huidige kort en lang termyn nagevolge van die vuur te bepaal. Hierdie assessering moet daarop fokus om die afkondiging van 'n plaaslike rampgebied te bepaal. Hierdie assessering sal binne die volgende maand as deel van 'n verslag aan die raad voorgele word.*
5. *Dat berading voorsien word aan alle amptenare wat betrek was by die brand.*

6. *Dat 'n verslag rakende die implementering van die besluite genoem in een (1) tot vyf (5) hierbo, aan die volgende Raadsvergadering voorgelê word.*

ISIGQIO

1. Sesokuba uLawulo Lwezentlekele Kwintshona Koloni kunye neNkonzo Yezomlilo noHlangulo icelwe ukuba ngokungxamisekileyo inikezele umhlahlandlela kunye noncedo kwiNkonzo Yezomlilo Kwisithili se Garden Route ngendlela yokumisela ubambiswano lwezolawulo kunye nolimeselwe kumsebenzi phakathi koMasipala Wesithili se Garden Route kunye Nomasipala basekuhlaleni, namanye mahlakani achaphazelakayo aphambili. Cape Pine, MTO, Cape Nature, SANPARKS kunye Nequmrhu Lezokhuseleko Lomlilo lomzantsi Koloni. Oku ku kuzakuncedisana nokuphuculwa kokusingqongileyo ngendlela yokusebenzisana nobambiswano olungcono.
2. Sesokuba Inkonzo Yezomlilo yeSithili se Garden Route ngobambiswano nokuncediswa Kanye nokuboniswa Ngabezolawulo lwentlekele kwiNtshona Koloni kunye Nenkonzo Yezomhlilo noHlangulo, zimisele indima ezibalulekileyo zokuphuculwa kosochwephesa bezendlalo kunye namaqela aquka okungaphelelanga koku:
 - Amaqela Asisigxina Engcali Abasebenza phantsi;
 - Iqela Lengcali ze WUI kunye Nobunkokheli;
 - Amaqela Endawo Ezikude(ingcali ngezokubaneka) kunye
 - Namaqela Olawulo Lwengozi
3. Sesokuba Inkonzo Yezomlilo Kwisithili se Garden Route, ibambisele Nomasipala Basekuhlaleni kunye Nebutho Lezokhuseleko Lomlilo Kumzantsi Kapa, kufuneka zibambe intlanganiso yezobuchule ukuxoxa indlela enokusetyenziswa ekuncediseni abanini zindlu kunye neminini yemihlaba indlela ezifanelekileyo zokunciphisa ukubasengciphekweni kwezilwanyana ngokuba:
 - ukubakhuthaza
 - ukubeka uxinzelelo olufanelekileyo, kunye
 - ukumisela indlela yokuphumelela.
4. Sesokuba Iziko Lolawulo Lwentlekele kwi Garden Route ngobambiswano kunye Neziko Lolawulo lwentlekele Kwiphondo madibane Nawo onke Amasebe ePhondo kuquka Nakazelonke nathe achatshazelwa yimililo yae Vermaaklikheid ngelinge lokwenza uhlolo olufanelekileyo ngomonakala owenzekileyo, imicelimngeni ekhoyo kuqa nokuchaphazeleka okungasekhona kwixesha lide ngalomlilo ngelinge lokuqwalasela ukubhegezwa kwentlekele yasekuhlaleni. Oluhlolo luyakulandelwa yingxelo epheleleyo kwiBhunga.

5. Sesokuba kulungiselelwe uhlolo ngokuphazamiseka ngokwasemphefumleni kubasebenzi abaye bachaphazeleka yilemililo.
6. Sesokuba ingxelo ngokumiselwa kwezigqibo eziphawulo ekuqaleni ukuya kwesesihlanu neziphawulwe ngasentla, zinikezelwe kwintlanganiso elandelayo ye Bhunag.

G. ITEMS FROM THE ROADS AND TRANSPORT PLANNING SERVICES DEPARTMENT / ITEMS VANAF DIE PAAIE EN VERVOER BEPLANNINGSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZENDLELA KUNYE NEZICWANGCISO KWEZOTHUTHO

None / Geen / Ayikho

H. ITEMS FROM THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT / ITEMS VANAF DIE BEPLANNING EN EKONOMIESE DIENSTE DEPARTEMENT / IMIBA YESEBE LEZOCWANGCISO KUNYE NOPHUHLISO LOQOQOSHO

H.1 REPORT ON THE TRANSFER OF COUNCIL PROPERTIES TO MOSSEL BAY MUNICIPALITY / VERSLAG RAKENDE DIE OORDRAG VAN RAADSEIENDOMME NA MOSSELBAAI MUNISIPALITEIT / INGXELO NGOKUNIKEZELWA KWEMIHALABA YEBHUNGA KUMASIPALA WASE MOSSEL BAY (683019)

Refer: Report (7/4/3/1) dated 16 October 2018 from the Executive Manager Planning & Economic Development (L Menze)(p 272 – 281)

RESOLVED

1. That Council takes note of the report and discussions that ensued between the two municipalities.
2. That approval be granted for the transfer of the following properties to Mossel Bay Municipality:
 - Erf 118, Herbertsdale (542 m²)
 - Erf 488 Tergniet (5 499 m²)
 - Erf 76 (2 230 m²)
 - Erf 77 (2 230 m²)
 - Erf 78, Little Brak River (1,4211 ha)
 - Erf 238 Little Brak River (1 5026 ha)
 - Erf 99 Glentana (4 7057 ha)
 - Erf 1040 Little Brak River (6 500 m²)

- A Portion of Portion 2 of the Farm Hoogekraal, No 238 (±4,8 ha) from Garden Route District Municipality to Mossel Bay Municipality as it is utilised for Municipal purposes.
3. That Mossel Bay Municipality will be responsible for all costs related to the transfer of the abovementioned properties, including the subdivision costs of the southern Portion of Portion 2 of the Farm Hoogekraal No 238, and rezoning costs if any.
 4. That approval be granted for the transfer of Erf 12406, Mossel Bay (±1 188 m²) from Mossel Bay Municipality to Garden Route District Municipality as it is utilised by Garden Route District Municipality Health Services as offices.
 5. That Garden Route District Municipality will be responsible for all costs related to the transfer of Erf 12406, Mossel Bay.
 6. That a transfer agreement be entered into between the parties and no rights and/or obligations will vest herein, before the transfer agreement is signed by both parties.
 7. That approval and delegated powers be granted to the Municipal Manager and such relevant officials of Mossel Bay Municipality as he deems necessary to enter into negotiations with Garden Route District Municipality regarding the transfer of the Fire Station (Erf 3803, Mossel Bay) to the Municipality and that a full report be referred back to Council regarding the terms and conditions agreed upon."
 8. The approved recommendations be implemented within applicable legislative provisions.

BESLUIT

1. *Dat die Raad kennis neem van die verslag en die bespreking wat plaasgevind het tussen die twee munisipaliteite.*
2. *Dat goedkeuring verleen word vir die oordrag van die volgende eiendomme:*
 - *Erf 118, Herbertsdale (542 m²)*
 - *Erf 488 Tergniet (5 499 m²)*
 - *Erf 76 (2 230 m²)*
 - *Erf 77 (2 230 m²)*
 - *Erf 78, Klein Brak Rivier (1,4211 ha)*
 - *Erf 238 Klein Brak River (1 5026 ha)*
 - *Erf 99 Glentana (4 7057 ha)*
 - *Erf 1040 Klein Brak Rivier (6 500 m²)*

- *'n Gedeelte van die Hoogekraal No 238 ($\pm 4,8$ ha) van Tuinroete Distriksmunisipaliteit na Mosselbaai Munisipaliteit aangesien dit gebruik word vir munisipale doeleindes.*
- 3. *Dat Mosselbaai Munisipaliteit verantwoordelik sal wees vir alle kostes rakende die oordrag van die bogenoemde eiendomme insluitende die kostes vir die subdivisies van die suidelike gedeelte van gedeelte 2 van die Plaas Hoogekraal No 238 en hersoneringskoste as enige.*
- 4. *Dat goedkeuring verleen word vir die oordrag van Erf 12406, Mosselbaai ($\pm 1\,188\text{ m}^2$) van Mosselbaai Munisipaliteit na Garden Route Distriksmunisipaliteit aangesien dit gebruik word as kantore deur die Garden Route Distriksmunisipaliteit Gesondheidsdienste.*
- 5. *Dat Garden Route Distriksmunisipaliteit verantwoordelik sal wees vir alle koste wat verwant hou met die oordrag van Erf 12406, Mosselbaai.*
- 6. *Dat 'n oordragsooreenkoms aangegaan word tussen die twee partye en dat geen regte en/of verpligtinge geldig sal wees alvorens die oordragsooreenkoms deur beide partye geteken is nie.*
- 7. *Dat goedkeuring en delegasies toegestaan word aan die Munisipale Bestuurder en toepaslike amptenare soos hy dink is nodig om te onderhandel met Garden Route Distriksmunisipaliteit rakende die oordrag van die Brandweerstasie (Erf 3803, Mosselbaai) na die munisipaliteit en dat 'n volledige verslag voorgelê word aan die Raad rakende die terme en voorwaardes wat ooreengekom is.*
- 8. *Die goedgekeurde aanbevelings geïmplementeer word binne die toepaslike raamwerk van die wetgewing.*

ISIGQIBO

1. IBunga lithathele ingqalelo ingxelo kwaye kubekho ingxoxo phakathi kwabamasipala babini.
2. Sesokuba kunikwe imvume yokunikezelwa ngalemihlaba ilandelayo kuMasipala wase Mossel Bay:
 - Erf 118, Herbertsdale (542 m^2)
 - Erf 488 Tergniet ($5\,499\text{ m}^2$)
 - Erf 76 ($2\,230\text{ m}^2$)
 - Erf 77 ($2\,230\text{ m}^2$)
 - Erf 78, Little Brak River ($1,4211\text{ ha}$)
 - Erf 238 Little Brak River ($1\,5026\text{ ha}$)
 - Erf 99 Glentana ($4\,7057\text{ ha}$)

- Erf 1040 Little Brak River (6 500 m²)
 - Isabelo kumhlaba wesibini wase Farm Hoogekraal, No 238 (±4,8 ha) usuka kuMasipalawesithili se Garden Route ukuya kuMasipala wase Mossel Bay njengoko usetyenziselwa imfuno zoMasipala.
3. Sesokuba uMasipala Wase Mossel Bay uzakubanoxanduva lazo zonke ingxelo ezayamaniswa nokunikezelwa kwalemihlaba iphawulwe ngasentla, kuquka nengxeko zezahlulelo zomhlatyana okumazantsi kumhlatyana 2 kwi Fama Hoogekraal No 238, kunye nendleko zokumiselwa ngokutsha ukubangaba zikhona.
 4. Sesokuba kunikwe imvume yokunikezelwa ko Erf 12406, e Mossel Bay(±1 188 m²) ukusuka kuMasipala wase Mossel Bay unikezelwa kuMasipala Wase Garden Route njengoko usetyenziswa Licandelo Lezempilo Zomasipala we Garden Route njenge ofisi.
 5. Sesokuba uMasipala Wesithili se Garden Route uzakubanoxanduva lazo zonke indleko ezayamniswa nokunikezelwa ko erf 12406, e Mossel Bay.
 6. Sesokuba kungenelelwe kwisivumelwano kwaye akukho makunya okanye zinyanzeliso ezizakubandakanywa phambi kokutyikitywa kwesivumelwano.
 7. Sesokuba amagunya okuphumeza nolawulo anikezwe uMphathi Masipala namagosa athile afanelekileyo nalapho abona kufanelekile ukuba angenelele kwingxoxo kunye noMasipala Wesithili se Garden route malunga nokunikezelwa kweSikhululo Sezomlilo(Erf 3803,e Mossel Bay) kuMasipala kwaye ingxelo ephilelelwe ibuyiselwe kwiBhunga malunga nemithetho nemigqaliselo ekuvunyelwene ngayo.
 8. Izindululo eziphunyeziweyo zimiselwe nemithetho efanelekileyo ethe yamiselwa.

H2. REPORT ON APPLICATION FOR LEASE OF COUNCIL PROPERTY: MOUMAKOE ENERGY AND GEZA MINERALS TRADING AS MOUMAKOE-GEZA JOINT VENTURE / VERSLAG RAKENDE 'N AANSOEK OM HUUR VAN RAADSEIENDOM: MOUMAKOE ENERGIE EN GEZA MINERALE WAT HANDEL AS MOUMAKOE-GEZA VENNOOTSKAP / INGXELO NGESICELO SOKUQESHISA UMHLABA WEBHUNGA: MOUMAKOE ENERGY AND GEZA MINERALS TRADING NJENGE PHULO LOBAMBIKWANO LE MOUMAKOE-GEZA (684671)

Refer: Report 8/3/6/1) dated 19 October 2018 from the Executive Manager Planning & Economic Development (L Menze)(p 282 – 308)

RESOLVED

1. That Council grants permission to the Municipal Manager to enter into a long-term lease agreement with Moumakoe-Geza JV after the steps outlined in the Municipal Asset Regulations has been followed.
2. That Moumakoe-Geza JV project does not impede with the construction and operations of the Regional Landfill Site facility.
3. That the costs of sub-dividing the erven will be borne by the application, or any additional cost in relation to the subdivision.
4. That a report on the public participation process be submitted to Council.

BESLUIT

1. *Dat die Raad toestemming aan die Munisipale Bestuurder verleen om 'n langtermyn huurooreenkoms met Moumakoe-Geza JV aan te gaan nadat die stappe uiteengesit in die Munisipale Bate Regulasies, gevolg is.*
2. *Dat die Moumakoe-Geza JV projek nie die konstruksie en die operasionele bedrywe van die Streekstortingsterrein belemmer nie.*
3. *Dat die koste vir onderverdeling van die erf deur die aansoeker gedra word, of enige addisionele kostes verwant aan die onderverdeling.*
4. *Dat 'n verslag rakende die publieke deelnameproses aan die Raad voorgelê word.*

ISIGQIBO

1. Sesokuba iBhunga linikeze uMphathi Masipala igunya lokumvumela ukuba angenelele kwisivumelwano sexesha elide lokuqeshisela abakwa Moumakoe-Geza JV emveni kuye kwalandela amanyathelo Emithetho Yokujongwa Kwempahla yoMasipala.
2. Sesokuba abakwa Moumakoe-Geza JV bangaphazamisani nenkqubo nobuxhakaxhaka yokwakhiwa kweBala Lenkunkuma.
3. Sesokuba ingxelo zenxalenye yomhlaba zizakuthwesiswa bona, okanye naziphi na iindleko ezayamaniswa nenxalenye yalomhlaba.
4. Sesokuba ingxelo yenkqubo yokubandakanywa kolutu inikezelwe kwiBhunga.

I. NOTICE OF MOTIONS / KENNISGEWING VAN MOSIES / ISAZISO SEZIPHAKAMISO

I.1 NOTICE OF MOTION TO ELECT A PERMANENT SPEAKER: CLLR PJ VAN DER HOVEN / KENNISGEWING VAN MOSIE OM 'N PERMANENTE SPEAKER TE VERKIES: RDL PJ VAN DER HOVEN / ISAZISO SOKONYULWA KOSOMLOMO OSISIGXINA: UCEBA PJ VAN DER HOVEN (683445)

Refer: Report (4/2/8) dated 17 October 2018 from the Executive Manager Corporate Services (B Holtzhausen)(p 309 -311)

Cllr P Van der Hoven addressed Council on the abovementioned matter and proposed that a permanent Speaker be elected. (today) The proposal was seconded by Cllr T Teyisi.

Cllr T Fortuin from ICOSA supported the motion of the ANC component to elect a permanent Speaker.

On request of the Executive Mayor, the meeting adjourned at 16:39 to 16:50 for a caucus.

With the recommencement of the meeting the Executive Mayor reported that they object to the motion. He proposed that the motion not be carried.

Voting by the show of hands took place and the results are as follows:

Cllrs in favour of the proposal of Cllr Van der Hoven	-	8
Cllrs in favour of the proposal of Cllr Booysen	-	15

RESOLVED

That the motion to elect a permanent Speaker as submitted by Cllr P Van der Hoven, not be carried.

BESLUIT

Dat die mosie om 'n permanente Speaker te verkies soos voorgelê deur Rdl P Van der Hoven, nie aanvaar word nie.

ISIGQIBO

Sokokuba isiphakamiso sokonyulwa koSomlomo osisigxina nesifakwe ngu Ceba P van der Hoven, singamkelwa.

CLOSURE / SLUITING / UQUKUNJELO

The meeting closed at 17:20 with 24 councillors present / *Die vergadering sluit om 17:20 met 24 raadslede teenwoordig* / Intlanganiso ivalwe ngo 17:20 izinyaswe ngooceba abayi 24.

.....
ACTING SPEAKER: CLLR BHJ GROENEWALD UMHLA/ DATUM /
DATE

BACK TO AGENDA



**DISTRICT MUNICIPALITY
UMASIPALA WESITHILI
DISTRIKSMUNISIPALITEIT**

Minutes of a
Mayoral Committee meeting
held in the CA Robertson Council Chambers,
Eden District Municipality, 54 York Street, George, on
Monday, 30 July 2018 at 09:30

Notule van 'n
Burgemeesterskomiteevergadering
gehou op Maandag, 20 Julie 2018 om 09:30
in die CA Robertson Raadsaal van
Eden Distriksmunisipaliteit, Yorkstraat 54, George

Imizuzu yentlanganiso
Yekomiti Kasodolophu nebibanjwe
kwiGumbi leBhunga loMasipala Wesithili se Eden
I CA Robertson, 54 York Street, e George
uMvulo, 30 kweyeKhala 2018 ngo 09:30

1. OPENING AND WELCOME / OPENING EN VERWELKOMING / UVULO NOLWAMKELO

The Executive Mayor, Cllr M Booysen, declared the meeting open and welcomed everyone present.

2. ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU AKHOYO

2.1 MEMBERS: PRESENT / LEDE: TEENWOORDIG / AMALUNGU: AKHOYO

Cllr / Rdl / Ceba M Booysen	Executive Mayor
Cllr / Rdl / Ceba RH Ruiters	
Cllr / Rdl / Ceba E Meyer	
Cllr / Rdl / Ceba JP Johnson	
Cllr / Rdl / Ceba RE Spies	
Cllr / Rdl / Ceba JC Lambaatjeen	
Cllr / Rdl / Ceba I Stemela	
Cllr / Rdl / Ceba KS Lose	

AMPTENARE / OFFICIALS / AMAGOSA

Mr MG Stratu	Municipal Manager
Ms B Holtzhausen	Executive Manager Corporate Services
Mr JC Ottervanger	Executive Manager Roads & Transport Planning Services
Ms L Hoek	Executive Manager Financial Services
Mr L Menze	Executive Manager Planning & Economic Development
Mr C Africa	Executive Manager Community Services
Mr T Loliwe	Strategic Manager in Office of Municipal Manager
Ms DD October	Manager Committee Services
Mr M Cekiso	District IDP Manager
Ms N Davids	Manager Legal Services
Mr S Dladla	Office Manager for Executive Mayor
Mr G Otto	Manager Disaster Management
Mr JH Compion	Manager Municipal Health & Environmental Services
Ms MD Wilson	Manage LED & Tourism

2.2 MEMBERS: ABSENT WITH LEAVE / LEDE: AFWESIG MET VERLOF / AMALUNGU: ABEKWIKHEFU

None / Geen / Awekho

2.3 MEMBERS: ABSENT WITHOUT LEAVE / LEDE: AFWESIG SONDER VERLOF / AMALUNGU: ANGEKHO KWIKHEFU

None / Geen / Awekho

2.4 OTHER COUNCILLORS PRESENT / ANDER RAADSLEDE TEENWOORDIG / ABANYE OCEBA ABAKHOYO

None / Geen / Awekho

3 NOTING THE PROVISIONS OF SCHEDULE 1 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL SYSTEMS ACT, ACT 32 OF 2000 / KENNISNAME VAN DIE VOORSKRIFTE VAN SKEDULE 1 (GEDRAGSDKODE VIR RAADSLEDE) VAN DIE PLAASLIKE REGERING MUNISIPALE STELSELSWET, WET 32 VAN 2000 / UQWALASELO LWEZIBONELELO ZOLUHLU 1 (INDELA YOKUZIPHATHA KOCEBA) ZE LOCAL GOVERNMENT MUNICIPAL SYSTEMS ACT, ACT 32 OF 2000

Noted / Kennis / Ithathelwe ingqlelo

4 DISCLOSURE OF INTERESTS BY COUNCILLORS AND OFFICIALS / VERKLARING VAN BELANGE DEUR RAADSLEDE EN AMPTENARE / UKUCHAZWA NGOKUBANOMDLA NGOCEBA KUNYE NAMAGOSA

None / Geen / Awekho

5 CONFIRMATION OF THE MINUTES / BEKRAGTIGING VAN NOTULE / UKUQINISEKISWA KWEMIZUZU

MINUTES OF PREVIOUS MEETING: 28 MAY 2018 / NOTULE VAN VORIGE VERGADERING: 28 MEI 2018 / IMIZUZU YENTLANGANISO YANGAPHAMBILINI: 28 KUCANZIBE 2018 (p 1 – 25)

RESOLVED

That the minutes of the Mayoral Committee meeting dated 28 May 2018, be approved.

BESLUIT

Dat die notule van die Burgermeesterskomiteevergadering, gedateer 28 Mei 2018 goedgekeur word.

ISIGQIBO

Sesokuba iimizuzu yentlanganiso yeKomiti Kasodolophu yangomhla 28 kuCanzibe 2018, iphunyezwe.

6 MATTERS ARISING FROM PREVIOUS MINUTES / SAKE VOORTSPRUITEND UIT VORIGE NOTULE / IMIBA ESUKA KWIMIZUZU YANGAPHAMBILI

None / Geen / Ayikho

7 STANDING ITEMS / STAANDE ITEMS / IMIBA EMISIWEYO

7.1 APPOINTMENTS, SERVICE EXITS AND LABOUR RELATIONS INFORMATION FOR MAY AND JUNE 2018 / AANSTELLINGS, UITDIENSTREDINGS EN ARBEIDSVERHOUDINGE INLIGTING VIR MEI EN JUNIE 2018 / ABAQASHIWEYO, ABASHIYE UMSEBENZI KUNYE NEMICIMBI YEZABASEBENZI KWINYANGA KACANZIBE NEYESILIMELA 2018 (661465)

Refer: Report (9/3/1) dated 17 July 2018 from the Executive Manager: Corporate Services (B Holtzhausen) / Manager Human Resources (N Klaas)

RESOLVED

That the information on the appointments, service exits and labour relations matters for May and June 2018, be noted.

BESLUIT

Dat kennis geneem word van die aanstellings, uitdienstredings en arbeidsverhoudinge inligting vir Mei en Junie 2018.

ISIGQIBO

Sesokuba ulwazi ngokuqashwa, ukuphuma kwinkonzo kunye nemicimbi yezabasebenzi kwinyanga kaCanzibe neyeSilimela 2018 kuthatelwe inqgalelo.

8 MATTERS FOR CONSIDERATION / SAKE VIR OORWEGING / IMIBA EKUFUNEKA IQWALASELWE

8.1 APPROVAL OF ITEMS OF THE PORTFOLIO COMMITTEES / GOEDKEURING VAN ITEMS VAN DIE PORTEFEULJE KOMITEES / UKUPHUNYEZWA KWEMIZUZU YEEKOMITI ZEZIKHUNDLA (p 18 – 53)

RESOLVED

That the recommendations of the items of the following Committee meetings, be approved:

- Roads and Transport Planning Services Committee meeting dated 07 May 2018
- District Economic Development and Planning Committee meeting dated 10 May 2018

- Corporate Services Committee meeting dated 10 May 2018 / iKomiti yeeNkonzo Zolawulo vangomhla 10 kuCanzibe 2018

BESLUIT

Dat die aanbevelings van die items van die volgende Komitee vergaderings goedgekeur word:

- Paaie en Vervoerbeplanningskomitee vergadering gedateer 07 Mei 2018
- Distrik Ekonomiese Ontwikkeling en Beplanningskomiteevergadering gedateer 10 Mei 2018
- Korporatiewe Dienste Komiteevergadering gedateer 10 Mei 2018

ISIGQIBO

Sesokuba izindululo zemiba yentlanganiso yezikomiti zilandelayo iphunyezwe:

- Inkonzo Zendlela kunye Nezicwangciso Zothuthu intlanganiso yangomhla 07 kuCanzibe 2018
- Ikomiti Yezohphuhliso Loqoqosho Kwisithili kunye Nezicwangciso intlangano yangomhla 10 kuCanzibe 2018
- iKomiti yeeNkonzo Zolawulo vangomhla 10 kuCanzibe 2018

9 ITEMS FROM THE EXECUTIVE MAYOR / ITEMS VOORGELê VANAF DIE UITVOERENDE BURGEMEESTER / IMIBA EVELA KUSODOLOPHU

9.1 SECTION 52 REPORT: RESPONSIBILITIES OF THE EXECUTIVE MAYOR / ARTIKEL 52 VERSLAG: VERANTWOORDELIKHEDE VAN DIE UITVOERENDE BURGEMEESTER / UMHLATHI 52: UXANDUVA LUKA SODOLOPHU (613275)

Refer: Report (6/18/7) dated 17 July 2018 from the Executive Mayor (Cllr M Booysen)(p 89 – 128)

RESOLVED TO RECOMMEND TO COUNCIL

That Council notes the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the period ending 30 June 2018.

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

Dat die Raad kennis neem van die kwartaalverslag rakende die implementering van die begroting en die finansiële posisie van die munisipaliteit vir die jaar tot op datum en die periode geëindig 30 Junie 2018.

ISIGQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga lithathele ingqalelo ingxelo yekota ngokumiselwa kolwabiwo-mali kunye nemicimbi yezemali zomasipala zonyaka uzakuthi ga ngoku kunye nexesha eliphela ngomhla 30 kweyoSilimela 2018.

10 ITEMS FROM THE OFFICE OF THE MUNICIPAL MANAGER / ITEMS VANAF DIE KANTOOR VAN DIE MUNISIPALE BESTUURDER / IMIBA EVELA KWI OFISI YOMPHATHI MASIPALA

None / Geen / Ayikho

11 ITEMS FROM THE FINANCIAL SERVICES DEPARTMENT / ITEMS VANAF DIE FINANSIËLE DIENSTE DEPARTEMENT / IMIBA EVELA KWISEBE LENKONZO ZEMALI

None / Geen / Ayikho

12 ITEMS FROM THE CORPORATE SERVICES DEPARTMENT / ITEMS VANAF DIE KORPORATIEWE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLAWULO

None / Geen / Ayikho

13 ITEMS FROM THE COMMUNITY SERVICES DEPARTMENT / ITEMS VANAF DIE GEMEENSKAPDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLUNTU

13.1 STATUS QUO OF DISASTER RISK ASSESSMENTS WITHIN THE EDEN REGION / STATUS QUO RAKENDE DIE RAMP RISIKO ASSESERINGS IN DIE EDEN DISTRIK / ISIMO ESIQHUBAYO MALUNGA NOHLOLO NGOKUSENGCIPHEKWENI NGOKWEZENTLEKELE KWINGINGQI YE EDEN (629425)

Refer: Report (8/3/1/19) dated May 2018 from the Executive Manager Community Services (C Africa) / Manager Disaster Management (G Otto)(p129 - 141)

RESOLVED TO RECOMMEND TO COUNCIL

That Council takes note of the progress made with the disaster risk assessments in the Eden district.

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

Dat die Raad kennis neem van die vordering wat gemaak is met die uitvoer van ramp risiko assesserings in die Eden Distrik en dat die Raad oorweging skenk aan die implementering van die aanbevelings, asook aksies soos voorgestel in hierdie assesserings.

ISIQIBO SOKUNDULULA KWIBHUNGA

Sesokuba iBhunga lithathele ingqalelo umsebenzi osele wenziwe ngohlolo lokusengciphekweni ngezindlekele kwisithili se Eden kwaye kunikwe ingqwalaselo ekumiselweni kwezindululo kuquka namanyathelo aphakanyisiweyo njengexalenye yohlolo.

13.2 EXTENSION OF SERVICE LEVEL AGREEMENT OF WORLEYPARSONS PUBLIC, PRIVATE PARTNERSHIP FOR THE ESTABLISHMENT OF A REGIONAL LANDFILL FACILITY FOR THE EDEN DISTRICT MUNICIPALITY / VERLENGING VAN DIENSLEWERINGSOORENKOMS VAN WORLEYPARSONS, PUBLIEKE, PRIVATE VENNOOTSKAP VIR DIE VESTIGING VAN DIE STREEK LANDVUL FASILITEIT VIR DIE EDEN DISTRIKSMUNISIPALITEIT / UKWANDISWA KWESIVUMELWANO SENKONZO YOLUNTU NABAKWA WORLEYPARSONS, UBAMBISWANO LWABUCALA LOKUMISELWA KWEBALA LOBUXHAKAHXKA BENKUNKUMA LOMASIPALA WESITHILI SE EDEN (661852)

Refer: Report (17/5/1/1) dated 19 July 2018 from the Executive Manager Community Services (C Africa) / Manager District Waste Management (ME Hubbe)(p 142 - 149)

RESOLVED TO RECOMMEND TO COUNCIL

1. That Council approves the extension of the Memorandum of Agreement between Eden District Municipality and WorleyParsons from 30 September 2018 to 30 November 2018.
2. That approval be granted with no additional cost to Council.

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

1. *Dat die Raad die verlenging van die Memorandum van Ooreenkoms tussen Eden Distriksmunisipaliteit en WorleyParsons vanaf 30 September 2018 tot 30 November 2018 goedkeur.*
2. *Dat goedkeuring verleen word sonder enige addisionele koste vir die Raad.*

ISIQIBO SOKUNDULULA KWIBHUNGA

1. Sesokuba iBhunga liphumeze ukwandiswa Kwesivumelwano Sesigunyaziso phakathi koMasipala Wesithili se Eden kunye nabakwa WorleyParson ukususela ngomhla 30 kweyoMsintsi 2018 ukuya kweyeNkanga 2018.
2. Sesokuba kunikezwe imvume ngokungabina zindleko zongezelelekileyo kwibhunga.

14 ITEMS FROM THE ROADS AND TRANSPORT PLANNING SERVICES DEPARTMENT / ITEMS VANAF DIE PAAIE EN VERVOERBEPLANNING DIENSTE

**DEPARTEMENT / IMIBA YESEBE LENKONZO ZENDLELA KUNYE
NEZICWANGCISO KWEZOTHUTHO**

None / Geen / Ayikho

**15 ITEMS FROM THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT /
ITEMS VANAF DIE BEPLANNING EN EKONOMIESE DIENSTE DEPARTEMENT /
IMIBA YESEBE LENKONZO ZENDELA**

**15.1 REPORT ON THE PROGRESS REGARDING THE DEVELOPMENT OF THE
GARDEN ROUTE AND KLEIN- KAROO (GRKK) FILM INDUSTRY / VERSLAG
RAKENDE DIE VORDERING VAN DIE ONTWIKKELING VAN DIE TUINROETE EN
KLEIN-KAROO FILM BEDRYF / INGXELO MALUNGA NOMSEBENZI NGOPHULISO
LWEZOSHICILELO LWEMIBONISOBHANYABHANYA KWI GARDEN ROUTE AND
KLEIN-KAROO (649770)**

Refer: Report (19/2/20) dated 23 May 2018 from the Executive Manager Planning & Economic Development (L Menze) / Manager District Economic Development & Tourism (M Wilson)(p 150 - 216)

RESOLVED TO RECOMMEND TO COUNCIL

1. That Council takes note of the progress report on the development of the film industry.
2. That Council approves the transfer of the approved R190 000 as per the 2018/19 budget to the GRKK Film Office.
3. That a Service Level Agreement in this regard be finalized.

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

1. *Dat die Raad kennis neem van die vorderingsverslag rakende die ontwikkeling van die filmbedryf.*
2. *Dat die Raad die oordrag van die goedgekeurde R190 000 in die 2018/19 begroting, na die Tuinroete en Klein-Karoo Film Kantoor, goedkeur.*
3. *Dat 'n Diensleweringsooreenkoms in hierdie verband gefinaliseer word.*

ISIQIBO SOKUNDULULA KWIBHUNGA

1. Sesokuba ikomiti ithathele ingqalelo ingxelo yomsebenzi ngophuhliso lwesebe lwezoshicilelobhanyabhanya.
2. Sesokuba ikomiti indulule kwiKomiti kaSodolophu ngokunikezelwa kwemali eyi R190 000 ngokwalabiwo-mali luka 2018/19 kwi Ofisi ye GRKK Film.
3. Sesokuba Isivumelwano Sebakala Lenkonzo malunga nalomba siqunjelwe.

15.2 REPORT ON THE OFFICIAL VISIT TO CHINA FROM 22 TO 29 JUNE 2018 AND THE ATTENDANCE OF THE BELT AND ROAD SUMMIT HELD IN HONG KONG ON 28 JUNE 2018 / VERSLAG TEN OPSIGTE VAN DIE AMPTELIKE BESOEK AAN CHINA EN DIE BYWONING VAN DIE "BELT AND ROAD" BERAAD GEHOU TE HONG KONG OP 28 JUNIE 2018 / INGXELO NGOTYELELO OLUSEMTHETHWENI LWASE CHINA UKUSUSELA 22 UKUYA 29 KWEYESILIMELA 2018 KUNYE NOKUZUNYASWA KWE BELT AND ROAD SUMMIT NEBIBANJELWE E HONK KONG NGOMHLA 28 KWEYESILIMELA 2018 (661638)

Refer: Report (19/2/20) dated 05 July 2018 from the Executive Manager Planning & Economic Development (L Menze) / Manager District Economic Development & Tourism (M Wilson)(p 217 - 229)

RESOLVED TO RECOMMEND TO COUNCIL

That the report on the official visit to China from 22 to 29 June 2018 and the attendance of the Belt and Road Summit held in Hong Kong on 28 June 2018 be noted.

BESLUIT OM BY DIE RAAD AAN TE BEVEEL

Dat kennis geneem word van die verslag ten opsigte van die amptelike besoek aan China vanaf 22 tot 29 Junie 2018 en die bywoning van die "Belt and Road" Beraad soos gehou te Hong Kong op 28 Junie 2018.

ISIQIBO SOKUNDULULA KWIBHUNGA

Sesokuba ingxelo ngotyelelelo olusemthethweni lwase China ukususela ngomhla 22 ukuya 29 kweyeSilimela 2018 kunye nokuzinyaswa kwe Belt and Road Summit nebibanjwe e Hong Kong ngomhla 28 kweyeSilimela 2018 ithathelwe ingqalelo.

17 CLOSURE / SLUITING / UQUKUNJELO

The meeting closed at 10:33 / *Die vergadering sluit om 10:33* / Intlanganiso ivalwe nge 10:33.

.....
EXECUTIVE MAYOR / UITVOERENDE BURGEMEESTER / USODOLOPHU
OBEKEKILEYO

.....
DATUM / DATE / UMHLA

BACK TO AGENDA

DISTRICT COUNCIL

05 DECEMBER 2018

**APPOINTMENTS, SERVICE EXITS AND LABOUR RELATIONS
INFORMATION FOR OCTOBER, NOVEMBER AND DECEMBER 2018 /
AANSTELLINGS, UITDIENSTREDINGS EN ARBEIDSVERHOUDINGE
INLIGTING VIR OKTOBER, NOVEMBER EN DESEMBER 2018 /
ABAQASHIWEYO, ABASHIYE UMSEBENZI KUNYE NEMICIMBI
YEZABASEBENZI KWINYANGA YEDWARA, EYENKANGA NEYOMNGA
2018 (691383)**

(9/3/1)

14 November 2018

**REPORT FROM THE EXECUTIVE MANAGER: CORPORATE SERVICES (B
HOLTZHAUSEN) / MANAGER: HUMAN RESOURCES (N KLAAS)**

PURPOSE OF THE REPORT

To report on the appointments, service exits and labour relations matters for October, November and December 2018.

BACKGROUND

The Human Resource Department is responsible for the management of discipline and other labour related issues in the organization. One of the responsibilities of the department includes the appointment of employees and service exits in the organization. This report will therefore, focus on the following:

APPOINTMENTS AND SERVICE EXITS

There was no appointments for October 2018.

The following employees were appointed permanently in November 2018 and their conditions of service and benefits implemented accordingly:

DEPARTMENT	DESIGNATION	STATION	NAME	FROM DEMOGRAPHIC AREA
ROADS SERVICES	EXECUTIVE MANAGER: ROADS	GEORGE	JG DANIELS	BREDASDORP
	OPERATOR: GRADER	KNYSNA	J JOSEPHS	GEORGE
CORPORATE SERVICES	ADMINISTRATIVE ASSISTANT: RECRUITMENT	GEORGE	SS NQOLO	PLETTENBERG BAY

The following employees were appointed permanently in December 2018 and their conditions of service and benefits implemented accordingly:

DEPARTMENT	DESIGNATION	STATION	NAME	FROM DEMOGRAPHIC AREA
CORPORATE SERVICES	RECRUITMENT & SELECTION PRACTITIONER	GEORGE	A BOOYSEN	GEORGE

SERVICE EXITS

DEPARTMENT	DESIGNATION	STATION	NAME	REASON	TERMINATION DATE
ROADS SERVICES	SNR WORKER	KNYSNA	E BUWA	RETIRMEN T	14 DECEMBER 2018

There was no service exits for October and November 2018.

EMPLOYMENT EQUITY STATISTICS

Underneath find a detailed synopsis of appointments made for the period November 2018.

PERMANENT APPOINTMENTS: (01 NOVEMBER 2018 TO 30 NOVEMBER 2018)

NR	NAME & SURNAME	POSITION	Employment Category	STATION & DEPARTMENT	RACE & GENDER	EE DEVIATION
1	JD DANIELS	EXECUTIVE MANAGER: ROADS	SNR OFFICIALS & MANAGERS	GEORGE ROADS -	CM	No deviation, appointment in line with EE Requirements
2	J JOSEPHS	OPERATOR - GRADER	PLANT & MACHINE OPERATORS & ASSEMBLERS	KNYSNA ROADS -	CM	Deviation approved as the position were advertised more than once and no suitable candidate could be identified as per the EE Plan. The person appointed however form part of the designated groups.
3	SS NQOLO	ADMINISTRATIVE ASSISTANT: RECRUITMENT	CLERICAL & ADMINISTRATIVE	GEORGE CORPORATE SERVICES -	AF	No deviation, appointment in line with EE Requirements

The total sum of employees appointed was three (3), of which the breakdown is as follows:

- Coloured Male 2
- African Female 1

PERMANENT APPOINTMENTS: (01 DECEMBER 2018 TO 31 DECEMBER 2018)

NR	NAME & SURNAME	POSITION	Employment Category	STATION & DEPARTMENT	RACE & GENDER	EE DEVIATION
1	A BOOYSEN	RECRUITMENT AND SELECTION PRACTITIONER	PROFESSIONALS	GEORGE CORPORATE SERVICES -	AF	No deviation, appointment in line with EE Requirements

SUMMARY OF BREAKDOWNS

The total sum of employees appointed/promoted for December 2018 is one (1), of which the breakdown is as follows:

- African Female 1

LABOUR RELATIONS OCTOBER- DECEMBER 2018

PROCESS	DEPARTMENT	DATE	NATURE OF GRIEVANCE	PROGRESS MADE	OUTCOMES
DISCIPLINARY INVESTIGATIONS	Roads Department	15 June 2018	Misuse of council property	Approved by the Municipal Manager	Hearing held as scheduled on 22 October 2018 and finalized.
	Roads Department	26 October 2018	Damage to Council Property	Under investigation	Under investigation
GRIEVANCES	Community Services	1 February 2018	Fire Night Allowances wrongly calculated.	Step 1 and 2 finalized.	Awaiting decision of SALGA on the matter
	Roads Services	03 September 2018	Insulted in the workplace	hearing scheduled for 12 October 2018	Hearing held as scheduled and employees referred to EAP.
	Roads Services	11 July 2018	Not satisfied with the recruitment processes	Step 3 held on 2 October 2018	Matter finalized on 02 October 2018
	Financial Services	22 August 2018	Not satisfied with the recruitment processes	Step 3 held on 2 October 2018	Matter finalized on 04 October 2018
	Roads Department	22 October 2018	TASK related	Step 1 held on 8 November and referred to step 2.	Awaiting for the date of step 2.
	Roads Department	22 October	TASK related	Withdrawn	Withdrawn

	Roads Department	23 October 2018	TASK related	Step 1 held on 8 November and referred to step 2.	Awaiting date for step 2.
	Strategic Services	22 October 2018	Demotion	Step 1 scheduled for 16 November 2018.	Step 1 scheduled for 16 November 2018.
INCAPACITY INVESTIGATIONS	Roads Department	23 Sept 2016	Back injury	Final incapacity meeting held on 13 November and matter finalized.	Final incapacity meeting held on 13 November and matter finalized.
	Roads Department	8 March 2017	Shoulder injury	Employee referred to the doctor and declared permanently disabled.	Employee in a process to apply for disability.
	Roads Department	18 June 2018	Spine problem	Employee referred to the doctor and declared permanently disabled.	Employee in a process to apply for disability.
	Roads Department	17 July 2018	Back problem	Hearing scheduled for 12 September 2018.	Matter finalized. Employee's services terminated due to incapacity.
	Roads Department	13 November 2018	Back problem	Awaiting date for incapacity hearing	Awaiting date for incapacity hearing
COUNSELING	Community Services	28 September 2018	Absenteeism	Hearing scheduled for 11 October 2018	Held as scheduled and finalized.
	Roads Department	6 November 2018	Absenteeism	Hearing held on 14 November and finalized.	Hearing held on 14 November 2018 and finalized.

DISPUTES	Roads Department	09 February 2018	Unfair dismissal	Arbitration held as scheduled on 25 October 2018 and dismissed by the commissioner.	Arbitration held as scheduled on 25 October 2018 and dismissed by the commissioner. Matter finalized.
	Roads Department	15 March 2018	Transportation as per the BCEA.	Conciliation scheduled for 11 May 2018 and matter remained unresolved.	Awaiting arbitration date from the Bargaining Council.
	Corporate Services	5 March 2018	Implementation of TASK evaluation outcomes	Arbitration scheduled for 10 October 2018.	Held as scheduled on 10 October 2018 and parties settled.

CONTRACT WORKERS FOR OCTOBER TO NOVEMBER

CONTRACT APPOINTMENTS FOR OCTOBER 2018 (13)						
NR	INITIALS & SURNAME	POSITION	DEPARTMENT	STATION	GEN & RACE	PERIOD
1	MANGALISO S	PERF. PROJECT	OFF. OF MM	GEORGE	M/A	09/10/18 – 08/10/20
2	MEIRING S	RESORT ASSIST	PLANNING	CALITZDORP	F/C	18/10/18 – 15/01/19
3	OCTOBER E	RESORT ASSIST	PLANNING	CALITZDORP	F/C	22/10/18 – 02/11/18
4	FREDERICKS	RESORT ASSIST	PLANNING	VICBAY	F/C	15/10/18 – 31/01/19
5	LIBERTY D	ADMIN -EPWP	PLANNING	GEORGE	F/C	08/10/18 – 28/06/19
6	NORTJE RW	WORKER-EPWP	ROADS	FRIEMERSHEIM	F/C	08/10/18 – 30/06/19
7	APPELS L	WORKER-EPWP	ROADS	FRIEMERSHEIM	F/C	08/10/18 – 30/06/19
8	KING D	WORKER-EPWP	PLANNING	GEORGE	M/C	22/10/18 – 25/10/18
9	BOOYSEN J	WORKER-EPWP	PLANNING	GEORGE	M/C	22/10/18 – 25/10/18
10	COERIES C	WORKER-EPWP	PLANNING	GEORGE	M/C	22/10/18 – 25/10/18
11	KING C	WORKER-EPWP	PLANNING	GEORGE	M/C	22/10/18 - 25/10/18
12	PLAATJIES M	WORKER-EPWP	PLANNING	GEORGE	M/C	22/10/18 – 25/10/18
13	OLIVIER R	WORKER-EPWP	PLANNING	GEORGE	M/C	22/10/18 – 25/10/18
CONTRACT APPOINTMENTS FOR NOVEMBER 2018 (1)						
1	BASSON RN	PROJECT - DIST	COMMUNITY	GEORGE	M/W	01/11/18 – 31/10/19
2	NJADU A	CLEANER	CORPORATE	GEORGE	F/A	14/11/18 – 04/01/19

FINANCIAL IMPLICATIONS

As per budget for each position

RELEVANT LEGISLATION

Constitution of Republic of South Africa, 1996

Basic Conditions of Employment Act, Act 56 of 2003

Labour Relations Act, Act 66 of 1995

UITVOERENDE OPSOMMING:

Die doel van die verslag is om 'n opsomming te gee van permanente en kontrak aanstellings, hoe die aanstellings gelyke indiensnemings doelwitte bevorder, aantal amptenare wat uitdiens getree het en 'n oorsig oor verwante arbeidsaangeleenthede vir die periode 01 Oktober 2018 tot 30 Desember 2018.

RECOMMENDATION

That the information on the appointments, service exits and labour relations matters for October, November and December 2018, be noted.

AANBEVELING

Dat kennis geneem word van die aanstellings, uitdienstredings en arbeidsverhoudinge inligting vir Oktober, November en Desember 2018.

ISINDULULO

Sesokuba ulwazi ngokuqashwa, ukuphuma kwinkonzo kunye nemicimbi yezabasebenzi kwinyanga yeDwara, eyeNkanga neYomnga 2018, luthathelwe inqgalelo.

[BACK TO AGENDA](#)

<p align="center">SECTION A</p> <p align="center">ITEMS FROM THE SPEAKER / ITEMS VANAF DIE SPEAKER / IMIBA EVELA KUSOMLOMO</p>		
	None / Geen / Ayikho	
<p align="center">IN COMMITTEE / IN-KOMITEE / KWIKOMITI</p> <p align="center">(The Municipal Manager and the Executive Managers will leave the Chambers before the discussion of this item)</p>		
<p align="center">SECTION B</p> <p align="center">ITEMS FROM THE EXECUTIVE MAYOR AND SECTION 79 COMMITTEES / ITEMS VOORGELê VANAF DIE UITVOERENDE BURGEMEESTER EN ARTIKEL 79 KOMITEES / IMIBA EVELA KUSODOLOPHU KUNYE NEEKOMITI ZOMHLATHI 79</p>		
B.1	<p>REPORT REGARDING THE PERFORMANCE EVALUATION OUTCOME OF THE SECTION 56 AND 57 EMPLOYEES FOR THE 2017/2018 FINANCIAL YEAR / VERSLAG RAKENDE DIE PRESTASIE EVALUASIE RESULTATE VAN DIE ARTIKEL 56 EN 57 AMPTENARE VIR DIE 2017/2018FINANSIËLE JAAR / INGXELO IZIPHUMO ZOVAVANYO LOMSEBENZI WABASEBENZI BOMHLATHI 56 NO 57 KUNYAKAMALI KA 2017/2018 (690350)</p> <p><i>Refer: Report (8/3/1/1) dated 14 November 2018 from the Executive Mayor (Cllr M Booysen) / Manager Performance Management (IG Saaiman)</i></p>	101 – 115

CONFIDENTIAL**DISTRICT COUNCIL****05 DECEMBER 2018****REPORT - PERFORMANCE EVALUATION OUTCOME OF SECTION 56
AND 57 EMPLOYEES FOR THE 2017/2018 FINANCIAL YEAR /
*VERSLAG PRESTASIE EVALUASIE RESULTATE VAN ARTIKEL 56 EN
57 AMPTENARE VIR DIE 2017/2018 FINANSIËLE JAAR / INGXELO-
IZIPHUMO ZOVAVANYO LOMSEBENZI WABASEBENZI BOMHLATHI
56 NO 57 KUNYAKAMALI KA 2017/2018 (690350)***

(9/11/1)

13 November 2018

**REPORT FROM THE EXECUTIVE MAYOR: (CLLR M BOOYSEN) / MANAGER:
PERFORMANCE MANAGEMENT (IG SAAIMAN)****PURPOSE OF THE REPORT**

To present to Council the outcome of the annual performance evaluations results of the Section 56 and 57 employees for the 2017/2018 financial year for approval.

BACKGROUND

Local Government: Municipal Performance Regulations for Municipal Managers and Managers directly accountable to Municipal Managers (2006) compels the drafting of an individual performance contract for the Municipal Manager and managers directly accountable to the municipal manager (Section 57 appointees). The performance of the Section 56 and 57 appointees is assessed annually and outcomes of their performance assessments must be submitted to Council for consideration and approval, prior to the payment of performance bonuses, should they qualify.

A report on the performance evaluation outcomes, calculations and attendance register of the following Executive Managers are attached:

- The Municipal Manager: Mr. MG. Stratu
- The Executive Manager, Corporate Services: Ms B. Holtzhausen
- The Executive Manager, Community Services: Mr. C. Africa
- The Executive Manager, Planning and Economic Development: Mr. L. Menze
- The Executive Manager Financial Services Officer: Ms L. Hoek

- The Executive Manager, Roads and Transport Planning Services: Mr JC. Ottervanger

FINANCIAL IMPLICATIONS

Budget as approved 2018/19 (see attached report).

RELEVANT LEGISLATION

Local Government: Municipal Performance Regulations for Municipal Managers and Managers directly accountable to Municipal Managers (2006)

UITVOERENDE OPSOMMING

Die jaarlikse prestasie evalueringsprosesse van die Artikel 56 en 57 amptenare het binne die voorgeskrewe wetgewende raamwerk plaasgevind.

RECOMMENDATION

1. That due consideration is given and approval be granted for the payment of the calculated Performance Bonusses as per the attached report for the 2017/2018 financial year as follows:
 - Municipal Manager
 - Executive Manager Corporate Services
 - Executive Manager Planning and Economic Development
 - Executive Manager Community Services
2. That the final results of the following employees be noted:
 - Ms L Hoek (Financial Services)
 - Mr JC Ottervanger (Roads & Transport Planning Services)

AANBEVELING

1. *Dat oorweging en goedkeuring verleen word vir die betaling van die berekende Prestasie Bonusse soos per die aangehegte verslag vir die 2017/2018 finansiële jaar soos volg:*
 - *Munisipale Bestuurder*
 - *Uitvoerende Bestuurder Korporatiewe Dienste*
 - *Uitvoerende Bestuurder Beplanning en Ekonomiese Ontwikkeling*
 - *Uitvoerende Bestuurder Gemeenskapsdienste*
2. *Dat kennis geneem word van die uitslae van die volgende Uitvoerende Bestuurders:*
 - *Me L Hoek (Finansiële Dienste)*

- *Mnr JC Ottervanger (Paaie & Vervoerbeplanningsdienste)*

ISINDULULO

1. Sesokuba kunikwe ingqalalsela efanelekileyo kwaye kuphunyezwe imvume yentlawulo yeebonus ebaliweyo yoMsebenzi ngokwengxelo efakelweyo yonyakamali ka 2017/2018 ngokulandelayo:
 - Mphathi Masipala
 - uMphathi Oyintloko Kwinkonzo Zolawulo
 - uMphathi Oyintloko Isicwangciso kunye Nophuhliso Lwezoqoqosho
 - uMphathi Oyintloko linkonzo Zoluntu
2. Sesokuba iziphumo zokugqibela zaba basebenzi balandelayo zithathelwe ingqalelo:
 - Nkszn L Hoek (Inkonzo yezeMali)
 - Mnu. JC Ottervanger (Inkonzo Yezendlela kunye Nezicwangciso zezoThutho)

ANNEXURES

- A: Performance Bonus report
B: Performance Calculation score sheet: From the external Service Provider
C: Attendance Register

ANNEXURE A

GARDEN ROUTE DISTRICT MUNICIPALITY

Performance Reviews 2017/2018

1. INTRODUCTION

The performance agreements of the s57-employees (s56-appointees and the Managers reporting directly to the Municipal Manager) require that the performance of these employees needs to be evaluated at least twice per annum.

The formal evaluation must focus on the actual work delivered in terms of Annexure A of the performance agreement for the period ending June 2018.

Ignite calculated and provided the final evaluation results based on the review scorecards provided by Garden Route District Municipality.

2. ASSESSMENT PANEL

For purposes of evaluating the performance of the employee, an evaluation panel constituted of the following persons was established in terms of the Performance Agreement and the applicable persons attended the sessions as was necessary for the different persons to be evaluated;

- Executive Mayor: Cllr M. Booysen (Review of the Municipal Manager and the Chief Financial Officer)
- Municipal Manager: Mr M. Stratu (All Reviews)
- Audit Chairperson: Dr. A. Potgieter
- Municipal Manager, Oudtshoorn Municipality: Mr. A. Paulse
- Performance Management: Ms. I.G Saaiman and Mr. S. Mangaliso
- Scribe: Ms. A. Kelem

3. PROCESS

The evaluation was based on the existing agreements and the performance of the employee as reported in the year-end performance report and the SDBIP.

The scoring was based on the following scoring methodologies:

Rating	Level
5	Outstanding Performance
4	Performed significantly above expectations
3	Fully effective
2	Performance not fully effective
1	Unacceptable performance

Terminology	Description
Outstanding performance	Performance far exceeds the standard expected of an employee at this level. The appraisal indicates that the Employee has achieved above fully effective results against all performance criteria and indicators as specified in the PA and Performance plan and maintained this in all areas of responsibility throughout the year.
Performance significantly above expectations	Performance is significantly higher than the standard expected in the job. The appraisal indicates that the Employee has achieved above fully effective results against more than half of the performance criteria and indicators and fully achieved all others throughout the year.
Fully effective	Performance fully meets the standards expected in all areas of the job. The appraisal indicates that the Employee has fully achieved effective results against all significant performance criteria and indicators as specified in the PA and Performance Plan.
Not fully effective	Performance is below the standard required for the job in key areas. Performance meets some of the standards expected for the job. The review/assessment indicates that the employee has achieved below fully effective results against more than half the key performance criteria and indicators as specified in the PA and Performance Plan.
Unacceptable performance	Performance does not meet the standard expected for the job. The review/assessment indicates that they employee has achieved below fully effective results against almost all of the performance criteria and indicators as specified in the PA and Performance Plan. The employee has failed to demonstrate the commitment or ability to bring performance up to the level expected in the job despite management efforts to encourage improvement.

4. EVALUATION FEEDBACK

The feedback for each of the employees evaluated is as indicated in the attached summary evaluation form for the following employees;

Summary of scores for:	Final Score %	KPI Structure
Mr. M. Stratu (Municipal Manager)	93.70%	Not Inherited
Ms. T. Holtzhausen (Executive Manager: Corporate services)	84.89%	Not Inherited
Mr. C. Africa (executive Manager: Community Services)	86.75%	Not Inherited
Mr. L. Menze (Executive Man: Planning and Economic Development)	93.43%	Inherited – Pro Rata (Period of 6 months)

Summary of scores for:	Final Score %	KPI Structure
Ms. L. Hoek (Executive Manager: Finance)	80.19%	Not Inherited
Mr. H. Ottervanger (Executive Manager: Roads and Transport Planning – Retired)	81.16%	Not Inherited

5. BONUS CALCULATION

The process followed was done in terms of the performance agreements signed at the beginning/start of the financial year and can be regarded as a fair and objective process followed. The bonus of each employee is calculated in terms of the regulation R805 of August 2006 and pg. 11 of the signed agreements. It is summarised as follows;

Performance Rating	Bonus Calculation
• 0% - 64% Poor Performance	0% of total package
• 65% - 69% Average Performance	5% of total package
• 70% - 74% Fair Performance	9% of total package
• 75% - 79% Good Performance	11% of total package
• 80% - 100% Excellent Performance	14% of total package

The bonuses for the employees are calculated as follows:

Summary of scores for:	Final Score %	Bonus %	Budget/Amount	Period under Review
Mr. M Stratu	93.70%	14%	R270 740.23	July 2017 – June 2018
Ms. T Holtzhausen	84.89%	14%	R177 975.82	July 2017 – June 2018
Mr. C. Africa	86.57%	14%	R174 447.96	July 2017 – June 2018
Mr. L. Menze	93.43%	14%	R 79 532.75	January 2018 – June 2018 (6 Months)
Ms. L. Hoek	80.19%	N/A	N/A	July 2017 - June 2018
Mr. H. Ottervanger	81.16%	N/A	N/A	July 2017 - June 2018

6. CONCLUSION

In terms of Chapter 6 of the Municipal Systems Act (MSA), Council may consider the payment of bonuses for employees appointed in terms of s56/57 of the MSA.

Submitted to Council for consideration and approval.

ANNEXURE B

Operational KPI's				Competencies			
KPI	Weight	Score	Final Score	CCR	Weight	Score	Final Score
SDBIP Graph	10	5	10	1	1.67	5	1.67
SDBIP Graph	5	3	3	2	1.67	5	1.67
SDBIP Graph	5	4	4	3	1.67	5	1.67
SDBIP Graph	5	4	4	4	1.67	4	1.336
SDBIP Graph	5	4	4	5	1.67	5	1.67
SDBIP Graph	10	5	10	6	1.67	5	1.67
SDBIP Graph	10	5	10	7	1.67	5	1.67
SDBIP Graph	10	5	10	8	1.67	5	1.67
SDBIP Graph	10	5	10	9	1.67	5	1.67
TL6	5	5	5	10	1.67	5	1.67
D1	5	4	4	11	1.67	5	1.67
				12	1.67	5	1.67
				TOTAL	20.04		19.706

C Africa							
Operational KPI's				Competencies			
KPI	Weight	Score	Final Score	CCR	Weight	Score	Final Score
SDBIP Graph	5	5	5	1	1.67	5	1.67
SDBIP Graph	4	3	2.4	2	1.67	4	1.336
SDBIP Graph	5	5	5	3	1.67	5	1.67
SDBIP Graph	5	5	5	4	1.67	5	1.67
TL25	5	5	5	5	1.67	5	1.67
TL29	4	4	3.2	6	1.67	4	1.336
TL30	4	4	3.2	7	1.67	5	1.67
TL31	3	4	2.4	8	1.67	5	1.67
TL33	4	5	4	9	1.67	5	1.67
TL34	3	5	3	10	1.67	5	1.67
TL35	4	3	2.4	11	1.67	5	1.67
TL36	3	2	1.2	12	1.67	5	1.67
TL39	3	5	3	TOTAL		20.04	19.372
TL43	4	3	2.4				
TL45	7	5	7				
D161	4	4	3.2				
D162	3	4	2.4				
D163	4	4	3.2				
D164	3	4	2.4				
D165	3	3	1.8				
TOTAL		80	67.2				
				Operational KPI's		67.2	
				Competencies		19.372	
				TOTAL		<u>86.572</u>	

R 174 447.96

① Pakket = R 1 255 918.28

Pakket vir 62 Dae = R 213 334.06 (01.07.17 - 31.08.17)

14% van Pakket = R 29 866.77

Qila
26/11/18

② Pakket = R 1 244 039.00

Pakket vir 303 Dae = R 1 032 722.79 (01.09.17 - 30.06.18)

14% van Pakket = R 144 581.19

L Menze							
Operational KPI's				Competencies			
KPI	Weight	Score	Final Score	CCR	Weight	Score	Final Score
SDBIP Graph	20	5	20	1	1.67	5	1.67
SDBIP Graph	3	3	1.8	2	1.67	4	1.336
SDBIP Graph	0	3	0	3	1.67	5	1.67
SDBIP Graph	20	5	20	4	1.67	4	1.336

H Ottervanger							
Operational KPI's				Competencies			
KPI	Weight	Score	Final Score	CCR	Weight	Score	Final Score
SDBIP Graph	10	4	8	1	1.67	3	1.002
TL14	10	5	10	2	1.67	3	1.002
D97	5	4	4	3	1.67	4	1.336
D98	8	4	6.4	4	1.67	5	1.67
D99	10	4	8	5	1.67	4	1.336
D100	5	2	2	6	1.67	3	1.002
D101	5	4	4	7	1.67	4	1.336
D102	9	4	7.2	8	1.67	4	1.336
D103	9	5	9	9	1.67	4	1.336
D104	9	4	7.2	10	1.67	4	1.336
				11	1.67	4	1.336
				12	1.67	4	1.336
				TOTAL	20.04		15.364
TOTAL	80		65.8				
				Operational KPI's		65.8	
				Competencies		15.364	
				TOTAL		81.164	

L Hoek											
Operational KPI's				Competencies							
KPI	Weight	Score	Final Score	CCR	Weight	Score	Final Score				
DBIP Grapl	1	3	0.6	1	1.67	3	1.002				
DBIP Grapl	1	2	0.4	2	1.67	2	0.668				
DBIP Grapl	1	2.5	0.5	3	1.67	3	1.002				
DBIP Grapl	1	2	0.4	4	1.67	4	1.336				
DBIP Grapl	1	2	0.4	5	1.67	2	0.668				
DBIP Grapl	1	2	0.4	6	1.67	3	1.002				
DBIP Grapl	1	2	0.4	7	1.67	5	1.67				

H Ottervanger											
Operational KPI's				Competencies							
KPI	Weight	Score	Final Score	CCR	Weight	Score	Final Score				
SDBIP Grapl	10	4	8	1	1.67	3	1.002				
TL14	10	5	10	2	1.67	3	1.002				
D97	5	4	4	3	1.67	4	1.336				
D98	8	4	6.4	4	1.67	5	1.67				
D99	10	4	8	5	1.67	4	1.336				
D100	5	2	2	6	1.67	3	1.002				
D101	5	4	4	7	1.67	4	1.336				



INTERNAL MEETING ATTENDANCE REGISTER: 2017/18 PERFORMANCE REVIEWS

DATE: 15 November 2018

TIME: 08:00 - 15:00

VENUE: Outeniqua Committee Room

Garden Route District Municipality, the leading, enabling and inclusive district, characterised by equitable and sustainable development, high quality of life and equal opportunities for all.							
NAME & SURNAME	ORGANISATION	POST TITLE	E-MAIL	CONTACT NUMBER	SIGNATURE	Opt in for promotional emails	
J. Othman	GRDM	Ret. Exec. Mem.				Yes	X
M. STRATH	GRDM	MM				Yes	No
A. Parker	APAC	chairperson				Yes	No
A.A. Aulse	ORTMUN	M				Yes	No
R.E. Spies	GRDM	MMC	rowan.spies@gmail.com	0725614319		Yes	No
Memph Booyse	EXECUTIVE MAYOR	GRDM		0832943931		Yes	No
Lusanda Monee	GRDM	Exec. Manager				Yes	No
Rosina Ruiters	GRDM	Dep. Mayor	rosmarie@rosmarie.com	0737319707		Yes	No
E. Neyer	GRDM	CL	rosmarie@rosmarie.com	0768953922		Yes	No
K. J. J. J.	GRDM	CL	rosmarie@rosmarie.com	0768953922		Yes	No
Clive Africa	GRDM	Exec. Mem.	clive@clive.com	0768953922		Yes	No
Aulse Hoe	GRDM	CFO	clive@clive.com	0768953922		Yes	No

INTERNAL MEETING ATTENDANCE REGISTER: 2017/18 PERFORMANCE REVIEWS

DATE: 15 November 2018

TIME: 08:00 - 15:00

VENUE: Outeniqua Committee Room

Garden Route District Municipality, the leading, enabling and inclusive district, characterised by equitable and sustainable development, high quality of life and equal opportunities for all.

[illegible]

SECTION C

ITEMS FROM THE OFFICE OF THE MUNICIPAL MANAGER / *ITEMS VANAF DIE KANTOOR VAN DIE MUNISIPALE BESTUURDER* / IMIBA ENGXAMISEKILEYO EVELA KUMPHATHI MASIPALA

C.1	RECRUITMENT OF MEMBER FOR THE AUDIT & PERFORMANCE AUDIT COMMITTEE / <i>WERWING VAN LID VIR DIE OUDIT & PRESTASIE OUDITKOMITEE</i> / UKUFUNWA KWELUNGU ELITSHA LEKOMITI YEZOPHICOTH KUNYE NOPHICOTH LOMSEBENZI (690511) <i>Refer: Report (4/1/2/4/1) dated 13 November 2018 from the Municipal Manager (MG Stratu) / Chief Audit Executive (J-W De Jager)</i>	121 – 123
C.2	REMUNERATION OF AUDIT AND PERFORMANCE AUDIT COMMITTEE MEMBERS / <i>VERGOEDING VAN LEDE VAN DIE OUDIT & PRESTASIE OUDITKOMITEE</i> / INTLAWULO YAMALUNGU EKOMTI YEZOPHICOTH KUNYE NOPHICOTH LOMSEBENZI (690485) <i>Refer: Report (4/1/2/4/1) dated 13 November 2018 from the Municipal Manager (MG Stratu) / Chief Audit Executive (J-W De Jager)</i>	124 – 128
C.3	APAC PERFORMANCE MANAGEMENT REPORT TO COUNCIL FOR THE PERIOD 1 JANUARY TO 30 JUNE 2018 / <i>OPOK PRESTASIEBESTUURVERSLAG AAN RAAD VIR DIE PERIODE 1 JANUARIE TOT 30 JUNIE 2018</i> / INGXELO YE APAC NGOLAWULO LOMSEBENZI KWIBHUNGA KWIXESHA 1 KWEYOMQUNGU UKUYA 30 KWEYESILIMELA 2018 (690419) <i>Refer: Report (4/1/2/4/1) dated 13 November 2018 from the Municipal Manager (MG Stratu) / Chief Audit Executive (J-W De Jager)</i>	129 – 137

SECTION D

ITEMS FROM THE FINANCIAL SERVICES DEPARTMENT / *ITEMS VANAF DIE FINANSIËLE DIENSTE DEPARTEMENT* / IMIBA YESEBE LENKONZO ZEMALI

	None / Geen / Ayikho	
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SECTION E ITEMS FROM THE CORPORATE SERVICES DEPARTMENT / ITEMS VANAF DIE KORPORATIEWE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLAWULO/UBUCHULE		
E.1	QUARTERLY REPORT ON THE ATTENDANCE OF COUNCIL, COMMITTEE MEETINGS AND WORKSHOPS FOR THE PERIOD 01 AUGUST 2018 TO 31 OCTOBER 2018 BY COUNCILLORS / KWARTAALVERSLAG RAKENDE DIE BYWONING VAN RAAD, KOMITEEVERGADERINGS EN WERKSWINKELS VIR DIE PERIODE 01 AUGUSTUS 2018 TOT 31 OKTOBER 2018 / INGXELO YEKOTA NGOKUZINYASWA KWENTLANGANISO KUNYE NE WORKSHOP ZEBHUNGA NEZEKOMITI NGOCEBA KWEXESHA LANGOMHAL 01 KWEYETHUPHA 2018 UKUYA 31 KWEYEDWARHA 2018 (691042) <i>Refer: Report (4/1/1/1) dated 13 November 2018 from the Executive Manager Corporate Services (B Holtzhausen)</i>	138 – 143
E.2	REPORT ON INTERNAL BURSARY POLICY / VERSLAG RAKENDE INTERNE BEURSBELEID / INGXELO NGOMGAQO WEBHASARI YANGAPHAKATHI (691491) <i>Refer: Report (9/1/4) dated 15 November 2018 from the Executive Manager Corporate Services (B Holtzhausen) / Manager Human Resources (N Klaas)</i>	144 – 154
E.3	REPORT ON THE EXTERNAL FINANCIAL ASSISTANCE POLICY / VERSLAG RAKENDE DIE EKSTERNE FINANSIËLE ONDERSTEUNINGSBELEID / INGXELO NGOMGAQO WEBHASARI YANGAPHANDLE (691494) <i>Refer: Report (9/1/4) dated 15 November 2018 from the Executive Manager Corporate Services (B Holtzhausen) / Manager Human Resources (N Klaas)</i>	155 – 163
SECTION F ITEMS FROM THE COMMUNITY SERVICES DEPARTMENT / ITEMS VANAF DIE GEMEENSKAPSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLUNTU		
F.1	REPORT ON THE FIRES IN THE DISTRICT FOR THE PERIOD 25 OCTOBER 2018 UNTIL 13 NOVEMBER 2018 / VERSLAG RAKENDE DIE BRANDE IN DIE DISTRIK VANAF 25 OKTOBER 2018 TOT 13 NOVEMBER 2018 / INGXELO NGEMILILO KWISITHILI KWIXESHA ELISUSE NGOMHLA 25 KWEYEDWARHA 2018 UKUYA 13 NGENYENKANGA 2018 (690730) <i>Refer: Report (8/3/1/1) dated 14 November 2018 from the Executive Manager Community Services (C Africa) / Disaster Management Centre (G Otto) / Fire Chief (F Thaver)</i>	164 – 186
F.2	SALE OF REDUNDANT AND ECONOMICALLY UNVIALE VEHICLES / VERKOOP VAN ONBRUIKBARE EN ONEKONOMIESE VOERTUIG / UKUTHENGISWA KWEMOTO EZINDALA NEZINGENANGENISO NGOKWEZEMALI (690158) <i>Refer: Report (8/3/1/1) dated 14 November 2018 from the Executive Manager Community Services (C Africa) / Disaster Management Centre (G Otto) / Fire Chief (F Thaver)</i>	187 – 190

SECTION G		
ITEMS FROM THE ROADS SERVICES DEPARTMENT / ITEMS VANAF DIE PAALIE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZENDLELA		
	None / Geen / Ayikho	
SECTION H		
ITEMS FROM THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT / ITEMS VANAF DIE BEPLANNING EN EKONOMIESE DIENSTE DEPARTEMENT / IMIBA YESEBE LEZOCWANGCISO KUNYE NOPHUHLISO LOQOQOSHO		
H.1	<p>DROWNING INCIDENT AT CALITZDORP SPA ON 16 SEPTEMBER 2018 / VERDRINKINGSINSIDENT BY CALITZDORP SPA OP 16 SEPTEMBER 2018 / INGOZI YOKURHAXWA E CALITZDORP SPA NGE 16 KA SEPTEMBER 2018 (691561)</p> <p><i>Refer: Report (8/3/1/1) dated 14 November 2018 from the Executive Manager Planning & Economic Development (L Menze) / Manager Property Development, Planning and Resorts (WJ Fourie)</i></p>	191 – 195
H.2	<p>REPORT REGARDING AN APPLICATION FOR THE LEASE OF COUNCIL PROPERTY TO THE ISCC GROUP, BL RENAISSANCE (PTY) LTD AND AKAN (PTY) LTD / VERSLAG RAKENDE 'N AANSOEK OM HUUR VAN RAADSEIENDOM AAN DIE ISCC GROUP, BL RENAISSANCE (PTY) LTE EN AKAN (PTY) LTD / INGXELO NGESICELO SOKUQESHISWA KOMHLABA WEBHUNGA KWABAKWA ISCC GROUP, BL REINAISSANCE (PTY) LTD NABAKWA AKAN (PTY) LTD (693775)</p> <p><i>Refer: Report (8/3/6/1) dated 22 November 2018 from the Executive Manager Planning & Economic Development (L Menze)</i></p>	196 – 202
H.3	<p>PROPOSAL TO PURCHASE ERF 26823, GEORGE FOR FUTURE DEVELOPMENT / VOORSTEL VIR DIE KOOP VAN ERF 26823, GEORGE VIR TOEKOMSTIGE ONTWIKKELING / ISIPHAKAMISO SOKUTHENGA KO ERF 26823 GEORGE UKWENZELA UPHIHLISO LWEXA ELIZAYO (693790)</p> <p><i>Refer: Report (8/3/6/1) dated 22 November 2018 from the Executive Manager Planning & Economic Development (L Menze)</i></p>	203 – 219

SECTION I NOTICES OF MOTIONS / KENNISGEWING VAN MOSIES / ISAZISO SEZIPHAKAMISO		
I.1	<p>NOTICE OF MOTION: UTILIZATION OF COUNCIL PROPERTIES: CLLR S DE VRIES / KENNISGEWING VAN MOSIE: AANWENDING VAN RAADSEIENDOMME: RDL S DE VRIES / ISAZISO SEZIPHAKAMISO: UKUSETYENZISWA KWEMIHLABA YEBHUNGA: UCEBA S DE VRIES (693345)</p> <p><i>Refer: Report (4/2/8) dated 19 November 2018 from the Executive Manager Corporate Services (B Holtzhausen)</i></p>	220 – 226
I.2	<p>NOTICE OF MOTION: DETERMINATION OF HIGH VOLUME CAPITAL ASSET AND AMENDMENT OF DELEGATION OF POWERS: LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – MUNICIPAL ASSET TRANSFER REGULATIONS: CLLR D DE VRIES / KENNISGEWING VAN MOSIE: BEPALING VAN HOË VOLUME KAPITAALBATES EN WYSIGING VAN DELEGASIE VAN BEVOEGDHEDE: PLAASLIKE REGERING: WET OP MUNISIPALE FINANSIËLE BESTUUR, 2003 – OORDRAG REGULASIES VIR MUNISIPALE BATES: RDL S DE VRIES / ISAZISO SEZIPHAKAMISO: UKUQIKELELA KWEXABISO ELIPHEZULU LEMPAHLA EZIYINKUNZI KUNYE NOLUNGISO LOKUNIKEZELWA KWAMAGUNYA:URHULUMENTE WASEKHAYA: UMTHETHO WOLAWULO LWEMALI ZOMASIPALA, 2003-IMITHETHO YOLAWULO LOKUNIKEZELWA KWEMPAHLA YOMASIPALA: UCEBA S DE VRIES (693352)</p> <p><i>Refer: Report (4/2/8) dated 19 November 2018 from the Executive Manager Corporate Services (B Holtzhausen)</i></p>	227 – 231
SECTION J MOTIONS OF EXIGENCY / DRINGENDE MOSIES / IMIBA ENGXAMISEKILEYO		
	None / Geen / Ayikho	

SECTION K		
ADDENDUMS		
K.1	<p>ELECTION OF SPEAKER / VERKIESING VAN SPEAKER / UKUCHONGWA KOSOMLOMO WEBHUNGA (695040)</p> <p><i>Refer: Report (5/2/1) dated 29 November 2018 from the Executive Manager Corporate Services (B Holtzhausen)</i></p>	232 – 236
	CLOSURE / <i>SLUITING</i> / UQUKUNJELO	

DISTRICT COUNCIL

05 DECEMBER 2018

**RECRUITMENT OF MEMBER FOR THE AUDIT & PERFORMANCE
AUDIT COMMITTEE / WERWING VAN LID VIR DIE OUDIT &
PRESTASIE OUDITKOMITEE / UKUFUNWA KWELUNGU ELITSHA
LEKOMITI YEZOPHICOTHO KUNYE NOPHICOTHO LOMSEBENZI
(690511)**

(4/1/2/4/1)

13 November 2018

**REPORT FROM THE MUNICIPAL MANAGER (MG STRATU) / CHIEF AUDIT
EXECUTIVE (J-W DE JAGER)**

PURPOSE OF THE REPORT

The purpose of the report is to obtain approval from Council to commence the recruitment processes for the filling of one approaching vacancy on the Audit and Performance Audit Committee (APAC) following the expiration of the contract of one of its members in March 2019.

BACKGROUND / DISCUSSION

Section 1.4.1 of GRDM's APAC Charter states that the municipality's APAC will consist of at least four members. On 31 March 2019 the contract of one of GRDM's APAC members (Dr Adele Potgieter) will expire.

The APAC Charter further states:

"1.4.5 Term of Office

Members of the APAC should not be contracted continuously for a period exceeding six years. After serving consecutively for six years, a cooling off period of two years should be provided for, before appointing the same member to the APAC."

Dr Potgieter has served on GRDM's APAC for more than 6 consecutive years. In accordance with the APAC Charter (quoted above) she should therefore not be reappointed directly after the expiry of their contracts at the end of March 2019. Her position will have to be advertised and filled by following the municipality's normal recruitment processes.

The mandate for the appointment of APAC members is legislated in terms of section 166(5) of the Municipal Finance Management Act, Act 56 of 2003, which requires that the members of an audit committee must be appointed by the Council of the Municipality.

FINANCIAL IMPLICATIONS

Advertising cost: approximately R15 000

RELEVANT LEGISLATION

- Section 62 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003)
- APAC Charter

COMMENTS: EXECUTIVE MANAGER FINANCIAL SERVICES

Content of report is noted.

COMMENTS: EXECUTIVE MANAGER CORPORATE SERVICES

Take note of future vacancy and the stipulations of the Charter in this regard.

COMMENTS: LEGAL MANAGER

Recommendation supported as it is in line with the legislative requirements.

UITVOERENDE OPSOMMING

Ingevolge Garden Route DM se goedgekeurde Oudit en Prestasie Ouditkomitee (OPOK) Handves bestaan die munisipaliteit se OPOK uit vier (4) lede. Aan die einde van Maart 2019 verstryk die kontrak van een OPOK lid, nl. Dr Adele Potgieter.

Die OPOK Handves bepaal dat n persoon nie vir langer as 6 aaneenlopende jare op die OPOK behoort te dien nie. Dr Potgieter dien al vir meer as 6 jaar op Garden Route DM se OPOK en daarom kan sy nie weer aangestel word direk nadat haar kontrak verstryk nie. Daar moet dus vir die posisie geadverteer word en dit moet gevul word deur die normale aanstellingsprosesse van Garden Route DM te volg.

RECOMMENDATION

That Council approves the commencement of the recruitment process in order to fill the one APAC member position that will become vacant on 1 April 2019.

AANBEVELING

Dat die Raad die aanvang van die werwingsproses sal goedkeur vir die aanstelling van een OPOK-lid posisie wat vanaf 1 April 2019 vakant sal wees.

ISINDULULO

Sesokuba iBhunga liphumeze ukuqhubekeka kwenkqubo yokufunwa kwelungu ngelinge lokuvala isithuba selingu elinye le APAC nesizakuvuleka ngomhla 1 kuTshazimpuzi 2019.

BACK TO AGENDA

DISTRICT COUNCIL

05 DECEMBER 2018

**REMUNERATION OF AUDIT AND PERFORMANCE AUDIT COMMITTEE
MEMBERS / VERGOEDING VAN LEDE VAN DIE OUDIT & PRESTASIE
OUDITKOMITEE / INTLAWULO YAMALUNGU EKOMTI
YEZOPHICOTHO KUNYE NOPHICOTHO LOMSEBENZI(690485)**

(4/1/2/4/1)

13 November 2018

**REPORT FROM THE MUNICIPAL MANAGER (MG STRATU) / CHIEF AUDIT
EXECUTIVE (J-W DE JAGER)**

PURPOSE OF THE REPORT

The purpose of the report is to obtain Council approval to increase the remuneration of Audit and Performance Audit Committee (APAC) members by 5.5% based on the increase announced in the National Treasury Guidelines for remuneration of Audit Committees.

BACKGROUND / DISCUSSION

According to past Council resolutions, APAC member remuneration is based on the National Treasury Guidelines. Members are paid 1.5 times the daily rate suggested in the NT Guidelines – this covers all preparation and travel time, as well as the time spent in the meeting attended.

On 2 October 2018, we were notified via e-mail from National Treasury's Public Entities Governance Unit that the annual increase in the suggested rates had been approved on 26 September 2018, effective from 1 April 2018. The table below details the old and new rates (applicable to audit committees), as well as the percentage increase that was approved:

	Old daily rate (R)	New daily rate (R)	% increase
Chairperson	4,092	4,317	5.5%
Member	2,483	2,619	5.5%

The last increase in APAC remuneration was effective 1 April 2017.

FINANCIAL IMPLICATIONS

Back-pay:

As stated above, the last increase was effective 1 April 2017. This new increase is effective 1 April 2018, which means that APAC members will need to receive back-

pay for the 5.5% increase for all meetings attended since 1 April 2018. The effect based on attendance in the said period is as follows:

BACK-PAY	R
Ms A Potgieter	2,278.50
Mr G Stenekamp	1,224.00
Ms N Bulabula	408.00
Adv D Block	612.00
	4,522.50

Going forward:

The approved budget for APAC remuneration is sufficient to cover the increase, as this increase is done annually and was taken into account when compiling the 2017/18 budget.

RELEVANT LEGISLATION

- The Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003)
- The Local Government: Municipal Planning and Performance Management Regulations, 2001 – Regulation 14(3)
- APAC Charter

COMMENTS: EXECUTIVE MANAGER: FINANCIAL SERVICES

Take note

COMMENTS: EXECUTIVE MANAGER: CORPORATE/STRATEGIC SERVICES

Take note of annual increase and back pay owed to APAC members.

COMMENTS: MANAGER: LEGAL SERVICES

Recommendation supported as it is a legislative requirement.

UITVOERENDE OPSOMMING

Op 26 September 2018 het Nasionale Tesourie 'n verhoging van 5.5% aangekondig in die Nasionale Riglyn vir vergoeding van Ouditkomitees.

Lede van die Oudit en Prestasie Ouditkomitee word huidiglik vergoed op grond van hierdie riglyn, en is die versoek dus dat die Raad die 5.5% verhoging in vergoeding van OPOK lede goedkeur nagelang van die nuwe riglyne soos deur Nasionale Tesourie goedgekeur.

Die verhoging, soos aangekondig, is effektief 1 April 2018.

RECOMMENDATION

1. That the increase in remuneration for APAC members be approved in accordance with the newly published National Treasury Guidelines.
2. That the stated back-pay be approved for meetings attended since 1 April 2018.

AANBEVELING

1. *Dat die verhoging in vergoeding van OPOK lede goedgekeur word ingevolge die nuwe Nasionale Tesourie Riglyne.*
2. *Dat OPOK lede terugwerkend vergoed word vir vergaderings bygewoon sedert 1 April 2018.*

ISINDULULO

1. Sesokuba ucatha kwintlawulo zamalungu e APAC uphunyezwe ngokweMigqaliselo Kanondyebo Kazwelonke emitsha.
2. Sesokuba intlawulo echaziweyo iphunyezwe ukususela kwintlangano ezazi zinyaswe ukususela ngomhla 1 kuTshazimpunzi 2018.

ANNEXURES

2018 Remuneration of Non-Official Members: Commissions & Committees of Inquiry, and Audit Committee

ANNEXURE A

2018 Remuneration of Non-official Members: Commissions & Committees of Inquiry, and Audit Committees

- 2 -

6. Any additional expenditure that could arise by implementing this approval must be defrayed from institutions'/departments'/public entities' existing budget allocations.

 GH manack

GOOLAM MANACK
(CHIEF DIRECTOR: PUBLIC ENTITIES GOVERNANCE UNIT)
for DIRECTOR-GENERAL: NATIONAL TREASURY
DATE 26/9/2018

2018 Cir - C+C of Inq & Aud Com(2018)25ck

BACK TO AGENDA

DISTRICT COUNCIL

05 DECEMBER 2018

**APAC PERFORMANCE MANAGEMENT REPORT TO COUNCIL FOR THE
PERIOD 1 JANUARY TO 30 JUNE 2018 / OPOK
PRESTASIEBESTUURVERSLAG AAN RAAD VIR DIE PERIODE 1
JANUARIE TOT 30 JUNIE 2018 / INGXELO YE APAC NGOLAWULO
LOMSEBENZI KWIBHUNGA KWIXESHA 1 KWEYOMQUNGU UKUYA 30
KWEYESILIMELA 2018 (690419)**

4/1/2/4/1

13 November 2018

REPORT FROM THE AUDIT AND PERFORMANCE AUDIT COMMITTEE (APAC)**PURPOSE OF THE REPORT**

To submit to Council the bi-annual report from the Audit and Performance Audit Committee ("APAC") to Council concerning the Municipality's Performance Management System for the first two quarters of the current financial year (Q3 and Q4 of 2017/18).

BACKGROUND / DISCUSSION

Section 1.5 of the APAC Charter of Garden Route District Municipality stipulates that, with regards to Performance Management, the APAC must at least twice during a financial year submit a performance management audit report to Council. The purpose of such a report is to report to Council concerning the Municipality's Performance Management System, Policies and Procedures, and to provide recommendations to Council and the Municipal Administration regarding their conformance to legislative requirements.

The APAC's Performance Management Report to Council for the period 1 January to 30 June 2018 is included in **Annexure A** below.

FINANCIAL IMPLICATIONS

None.

RELEVANT LEGISLATION

- The Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003)– section 166
- The Local Government: Municipal Systems Act, 2000 (Act 32 of 2000)– section 45

- Municipal Planning and Performance Management Regulations, 2001 – Reg 14
- Municipal Performance Regulations for Municipal Managers and Managers directly accountable to Municipal Managers, 2006 – Reg 27

COMMENTS: EXECUTIVE MANAGER FINANCIAL SERVICES

Content of report is noted

COMMENTS: EXECUTIVE MANAGER CORPORATE SERVICES

Noted contents of report.

COMMENTS: EXECUTIVE MANAGER PLANNING AND ECONOMIC DEVELOPMENT

The contents of the report are noted.

COMMENTS: EXECUTIVE MANAGER COMMUNITY SERVICES

Recommendations supported.

COMMENTS: LEGAL MANAGER

The contents of the report is noted.

UITVOERENDE OPSOMMING

Paragraaf 1.5 van die Oudit en Prestasie Ouditkomitee (“OPOK”) Handves van Garden Route Distriksmunisipaliteit bepaal dat, met betrekking tot Prestasiebestuur, die OPOK minstens twee keer in ‘n finansiële jaar ‘n prestasiebestuur ouditverslag aan die Raad voorlê. Die doel hiervan is om aan die Raad verslag te doen oor die Munisipaliteit se Prestasiebestuurstelsel, relevante beleide en prosedures en om aan die Raad en Administrasie voorstelle te maak re voldoening aan relevante wetgewing en regulasies.

*Die verslag vanaf die OPOK aan die Raad rakende Prestasiebestuur vir die periode 1 Januarie tot 30 Junie 2018 is ingesluit in **Aanhangsel A**.*

RECOMMENDATION

That Council notes the Performance Management report from the Audit and Performance Audit Committee for quarter 3 and quarter 4 of the 2017/18 financial year.

AANBEVELING

Dat die Raad kennis neem van die Prestasiebestuurverslag van die Oudit en Prestasie Ouditkomitee vir kwartaal 3 en kwartaal 4 van die 2017/2018 finansiële jaar.

ISINDULULO

Sesokuba iBhunga lithathele ingqalelo ingxelo yoLawulo Lomsebenzi evela kwi Komiti Yezophicotho kunye Nophicotho Lomsebenzi kwikota 3 kunye Nekota 4 yonyakamali ka 2017/2018.

ANNEXURE

Annexure A: APAC Report on Performance Management Q3 and Q4 of 2017/18.

<p align="center"><u>GARDEN ROUTE DISTRICT MUNICIPALITY AUDIT AND PERFORMANCE AUDIT COMMITTEE</u></p>
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**PERFORMANCE MANAGEMENT REPORT TO COUNCIL FOR THE PERIOD
1 JANUARY TO 30 JUNE 2018**

1. PURPOSE

The purpose of this synopsis is to report to Council concerning the Municipality's Performance Management System, Policies and Procedures, and to provide recommendations to Council and the Municipal Administration regarding their conformance to legislative requirements.

2. LEGISLATIVE REQUIREMENTS

The duties of the Audit and Performance Audit Committee relating to performance management are, amongst others, informed by the following legislative prescriptions:

2.1 Municipal Finance Management Act, No. 56 of 2003

Section 166: Audit committee

(2) An audit committee is an independent advisory body which must –

- (a) advise the municipal council, the political office-bearers, the accounting officer and the management staff of the municipality, or the board of directors, the accounting officer and the management staff of the municipal entity, on matters relating to –*
- (v) performance management.*

2.2 Municipal Systems Act, No. 32 of 2000

Section 45: Audit of performance measurements

The results of performance measurements in terms of section 41(1) (c) must be audited

–

- (a) As part of the municipality's internal auditing processes; and*
- (b) Annually by the Auditor-General.*

2.3 Municipal Planning and Performance Management Regulations, 2001

Regulation 14: Internal auditing of performance measurements

- (2)(a) A municipality must annually appoint and budget for a performance audit committee consisting of at least three members, the majority of which may not be involved in the municipality as a counselor or an employee.*
- (b) A performance audit committee appointed in terms of paragraph (a) must include at least one person who has expertise in performance management.*
- (c) A municipality may utilize any audit committee established in terms of other applicable legislation as the performance audit committee envisaged in paragraph (a), in which case the provisions of this sub-regulation, read with the necessary changes, apply to such an audit committee.*
- (d) The council of a municipality must designate a member of the performance audit committee who is not a counselor or an employee of the municipality as chairperson of the committee.*
- (e) If the chairperson of the performance audit committee is absent from a specific meeting of the committee, the members present must elect a chairperson from the members present to act as chairperson at that meeting.*
- (f) In the event of a vacancy occurring amongst the members of the performance audit committee, the municipality concerned must fill that vacancy for the unexpired portion of the vacating member's term of appointment.*
- (g) A municipality must provide secretariat services for its performance audit committee.*
- (3)(a) A performance audit committee must meet at least twice during the financial year of the municipality concerned.*
- (4)(a) A performance audit committee must –*
 - (i) review the quarterly reports submitted to it in terms of sub-regulation (1)(c)(ii);*
 - (ii) review the municipality's performance management system and make recommendations in this regard to the council of that municipality; and*
 - (iii) at least twice during a financial year submit an audit report to the municipal council concerned.*
- (4)(b) In reviewing the municipality's performance management system in terms of paragraph (a) (ii), the performance audit committee must focus on economy, efficiency, effectiveness and impact in so far as the key performance indicators and performance targets set by the municipality are concerned.*

2.4 Municipal Performance Regulations for Municipal Managers and Managers directly accountable to Municipal Managers, 2006.

Regulation 27: Evaluating performance

- (d) For purposes of evaluating the annual performance of the municipal manager, an evaluation panel constituted of the following persons must be established –*

- (ii) *Chairperson of the performance audit committee or the audit committee in the absence of a performance audit committee.*
- (e) *For purposes of evaluating the annual performance of managers directly accountable to the municipal managers, an evaluation panel constituted of the following persons must be established -*
- (ii) *Chairperson of the performance audit committee or the audit committee in the absence of a performance audit committee.*

3. SCOPE AND PERIOD COVERED

3.1 The documentation reviewed:

This review encompasses the Internal Audit Quarterly Review Reports presented to APAC on a quarterly basis.

3.2 The periods covered by this Report are:

<u>Quarter</u>	<u>Dates</u>
Quarter 3 of 2017/18	<i>January – March 2018</i>
Quarter 4 of 2017/18	<i>April – June 2018</i>

4. ELEMENTS OF THE PERFORMANCE MANAGEMENT SYSTEM

It is noted that the Performance Management System comprises of various components, namely:

- Integrated Development Plan (IDP) and Service Delivery and Budget Implementation Plan (SDBIP)
- Section 52, 71 and 72 reporting
- Section 57 Performance Agreements (Section 57 employees (Senior Managers) and the Municipal Manager only)
- Ignite Electronic Reporting System

5. COMMENTARY FROM THE COMMITTEE

5.1 General Comments

The third and fourth quarter (2017/18) reviews of Performance Management were performed by the Internal Audit Unit – the last report was submitted to APAC on 27 August 2018.

Highlights from the third and fourth quarter reviews:

i) Verification of the reported progress

Quarter 3:

Verification of portfolio of evidence for quarter three revealed three top-layer KPIs whose actual performance as claimed on the performance management system could not be substantiated by the portfolio of evidence provided for audit purposes.

Errors reported by Internal Audit in prior quarters recurred again. The Performance Management Office has indicated that they will contact applicable user departments for training to address this matter.

Management comments

The Performance Officer was tasked to assist going forward with the coordination of these findings and to guide departments on the corrective updating.

Though departments receive the guided assistance, the accountability of changes remains the decision of the custodians of the KPI's.

Quarter 4:

Like in all past quarters for the past two years, we again noted exceptions on a number of top-layer KPIs whose actual performance as claimed on the performance management system could not be substantiated by the portfolio of evidence provided for audit purposes, or were incomplete.

There is an urgent need for a standard operating procedure whereby the portfolio of evidence and "actual" to be claimed against top-layer KPI's are reviewed and signed off by each applicable Executive Manager prior to the SDBIP being updated. Management needs this control to ensure that the actual performance reported on the top-layer is valid, accurate and complete.

Incorrect performance management reporting carries the risk of misinforming council, the public, etc. and could also impact on the AGSA audit opinion at the end of each financial year

Management comments:

Executive Manager: Corporate Services: Agree with internal audit – actuals have been corrected on the SDBIP.

Executive Manager: Financial Services: Due to issues with implementation of mSCOA and new financial system, the information in the system was not yet credible in order to determine final ratios etc. for the year under review. The “actuals” will be updated as soon as the annual financial statements have been finalised.

Executive Manager: Planning and Economic Development: Internal Audit recommendations were considered and the necessary corrections were made on the SDBIP as a result.

Executive Manager: Community Services: We note Internal Audit’s interpretation of the KPI. We will discuss the matter with the Performance Management office and the Office of the Municipal Manager and make the necessary amendments, as appropriate.

ii) Known errors in actuals not corrected on SDBIP

Quarter 3:

Errors in reported actual performance that were identified by Internal Audit in their quarter 1 and 2 reviews and reported to management, have not yet been rectified.

The Performance Management Office will address these to ensure correct reporting by the end of the current financial year.

Management comments:

- Departmental Training and Analysis sessions commenced on the following dates:
 - 17 (x 2 sessions), 18, 23 April 2018
 - The Finance Department rescheduled for 30 May 2018, due to prior engagements
- One-on-one training sessions is completed with new appointees.
- ‘Other’ updated one-on-one sessions are being scheduled as per the need indication.
- The Performance Officer was tasked to assist going forward with the coordination of these findings and to guide departments on the corrective updating.

- Though departments receive the guided assistance, the accountability of changes remains the decision of the custodians of the KPI's.

Quarter 4:

Resolved.

5.2 Closing Comments

Due to the repeat findings noted by Internal Audit that is summarized above, APAC requested the Strategic Manager in the Office of the Municipal Manager to submit an action plan at the October 2018 APAC meeting to address the repeat findings raised by Internal Audit.

The following actions from the report submitted to APAC in October 2018 is noted and welcomed, and these will be followed up in future to ensure the proposed actions are effective in ensuring accurate performance management reporting and credible portfolios of evidence exist:

1. Performance management reports are now standing item on the Mancom agenda. This report both highlight the achievement of objectives as well as the challenges faced.
2. The quarterly Internal Audit report will also be tabled at the Executive Management meetings for broader discussion. The purpose of this action is ensure collective effort in addressing the repeat findings on PMS.

6. RECOMMENDATIONS

That Council notes the Performance Management report from the Audit and Performance Audit Committee for quarter 3 and quarter 4 of the 2017/18 financial year.

BACK TO AGENDA

DISTRICT COUNCIL

05 DECEMBER 2018

QUARTERLY REPORT ON THE ATTENDANCE OF COUNCIL, COMMITTEE MEETINGS AND WORKSHOPS FOR THE PERIOD 01 AUGUST 2018 TO 31 OCTOBER 2018 BY COUNCILLORS / KWARTAALVERSLAG RAKENDE DIE BYWONING VAN RAAD, KOMITEEVERGADERINGS EN WERKSWINKELS VIR DIE PERIODE 01 AUGUSTUS 2018 TOT 31 OKTOBER 2018 / INGXELO YEKOTA NGOKUZINYASWA KWENTLANGANISO ZEKOMITI ZEBHUNGA KUNYE NE WORKSHOP NGOOCEBA KWIXESHA LANGOMHLA 01 KWEYETHUPHA 2018 UKUYA 31 KWEYETHUPHA 2018 (691042)

(4/1/1/1/)

13 November 2018

REPORT FROM THE EXECUTIVE MANAGER: CORPORATE SERVICES: (B HOLTZHAUSEN)

PURPOSE OF THE REPORT

To submit a summary of the attendance of Council, Committee meetings and Workshops attended by Councillors for the period 01 August 2018 to 31 October 2018.

BACKGROUND

During a Special Council meeting held on 30 July 2018, the Acting Speaker requested that quarterly reports on the attendance of meetings and workshops by councillors be submitted to Council.

Subsequent to the above request, attached as **Annexure A** is a summary of meetings and workshops attended by councillors for the said period.

RELEVANT LEGISLATION

Section 79 and 80 of the Local Government: Municipal Structures Act, 117 of 1998

FINANCIAL IMPLICATIONS

None.

UITVOERENDE OPSOMMING

Die Wnde Speaker het tydens 'n Spesiale Raadsvergadering gehou op 30 Julie 2018 versoek dat kwartaalverslae aan die Raad voorgelê word rakende die bywoning van Raad, Komiteevergaderings en werksinkels deur raadslede. Aangeheg tot die verslag is 'n opsomming van die bywoning van Raad en Komiteevergaderings vir die tydperk 01 Augustus 2018 tot 31 Oktober 2018.

RECOMMENDATION

That the content of the report be noted.

AANBEVELING

Dat kennis geneem word van die inhoud van die verslag.

ISINDULULO

Sesokuba umongo wengxelo uthathelwe ingqalelo.

X = Present A = Absent AWL = Absent without leave							
COUNCIL & SPECIAL COUNCIL MEETINGS					COUNCIL & SECTION 79 COMMITTEE POLICY WORKSHOPS		
					IDP/PMS & POLICY WORKSHOP	LLF POLICY WORKSHOP	TRAINING & DEV POLICY WORKSHOP
	24 AUG	28 AUG	01 OCT	30 OCT	27 AUG	20 AUG	23 OCT
SF May	A	X	X	A	X		
D Saayman	X	X	X	X	X	X	
BN Van Wyk	X	X	X	X	X		
RE Spies	X	X	X	X	X	X	A
T Van Rensburg	X	X			X		
(replaced by JL Hartnick on 30/10)				X			
M Booysen	X	X	X	X	X		
AJ Rossouw	X	X	X	X			
KS Lose	X	X	X	X	X		
CN Lichaba	A	X	X	X			
D Xego	X	X	X	A	X		
S De Vries	X	X	A	X	X		X
NF Kamte	A	X	X	X	X		
MP Mapitiza	A	X	A	A	X		
T Fortuin	X	X	X	X	X		
EH Stroebe	X	X	X	X	X		
I Stemela	X	X	A	X	X		
RGS Figland	X	X	X	X			X
PJ Van der Hoven	A	X	X	X		A	
T Teyisi	X	X	X	X		X	
V Gericke	X	A	X	X	X	A	
JP Johnson	X	X	X	X			
L Tyokolo	X	X	X	X			
MS Willemse	A	A	A	A			
NA Tsengwa	X	X	X	X			
SM Odendaal	X	A	X	X			
IT Mangaliso	A	X	X	X	X		
SS Mbandezi	X	X	X	X		A	
BHJ Groenewald	X	X	X	X	X	A	
E Meyer	X	X	X	A	X		
RH Ruiters	X	X	X	X	X		
K Windvogel	X	X	A	X	X		
JC Lambaatjeen	X	X	X	X	X		
RR Wildschut	X	X	X	X			
NC Jacob	X	X	X	X	X		
ASM Windvogel	X	X	X	X	X		

SECTION 80 COMMITTEES

X = Present A = Absent AWL = Absent without leave			
MAYORAL COMMITTEE	Note: Community, Property & Corporate Services Committees agendas scheduled for September has been dealt with by the Mayoral Committee on 29 October due to the fact that there was no quorums.		29 OCT
M Booysen			X
RH Ruiters			X
RE Spies			X
JC Lambaatjeen			A
I Stemela			X
E Meyer			X
KS Lose			X
JPJohnson			X
ROADS & TRANSPORT PLANNING SERVICES COMMITTEE		17 SEPT	
RE Spies		X	
JP Johnson		X	
SM Odendaal		A	
D Saayman		X	
BN Van Wyk		X	
NF Kamte		AWL	
PJ Van der Hoven		X	
FINANCIAL SERVICES COMMITTEE		18 SEPT	
JC Lambaatjeen		X	
RE Spies		X	
RR Wildschut		X	
BN Van Wyk		X	
L Tyokolo		X	
D Xego		A	
IT Mangaliso		X	
V Gericke		A	
PLANNING & ECONOMIC DEVELOPMENT COMMITTEE	The meeting scheduled for 18 September has been postponed until further notice.		
RH Ruiters			
KS Lose			
RE Spies			
EH Stroebel			
BHJ Groenewald			
S De Vries			
NA Tsengwa			
V Gericke			

COMMUNITY SERVICES COMMITTEE		19 SEPT	
KS Lose		A	
E Meyer		X	
RR Wildschut		X	
L Tyokolo		X	
T Van Rensburg (JL Hartnick replaced Van Rensburg as at October 2018)			
CN Lichaba		X	
K Windvogel		A	
T Fortuin		A	
PROPERTY MANAGEMENT & DEVELOPMENT COMMITTEE	Due to unforeseen circumstances, the meeting scheduled for 19 Sept has been cancelled.		
JP Johnson			
I Stemela			
SF May			
ASM Windvogel			
EH Stroebel			
NF Kamte			
MP Mapitiza			
V Gericke			
CORPORATE SERVICES COMMITTEE		20 SEPT	
I Stemela		X	
RH Ruiters			
RSG Figland		X	
BHJ Groenewald			
AJ Rossouw		A	
SS Mbandezi		A	
T Teyisi		A	
T Fortuin		X	
STRATEGIC SERVICES COMMITTEE		20 SEPT	
E Meyer		X	
JC Lambaatjeen		X	
RGS Figland		X	
T Van Rensburg (JL Hartnick replaced Van Rensburg as at October 2018)			
D Saayman		X	
NC Jacob		X	
MP Mapitiza		X	
T Fortuin		A	

SECTION 79 COMMITTEES

X = Present A = Absent AWL = Absent without leave			
LOCAL LABOUR FORUM	20 AUG	27 SEPT	25 OCT
PJ Van der Hoven	A	X	X
D Saayman	X	X	A
BHJ Groenewald		X	A
RE Spies	X	X	A
T Teyisi	X	A	X
SS Mbandezi	A	AWL	AWL
V Gericke	A	X	A
TRAINING & DEVELOPMENT COMMITTEE	29 AUG		
S De Vries	X		
RGS Figland	X		
RE Spies	X		
BUDGET STEERING COMMITTEE	22 AUG		
JC Lambaatjeen	X		
RE Spies	A		
D Xego	X		
T Fortuin			
GOVERNANCE COMMITTEE		04 SEPT	
BHJ Groenewald (Acting Speaker)		X	
RE Spies		X	
PJ Van der Hoven		X	
V Gericke		A	
T Fortuin		X	
CENTRAL HEALT & SAFETY COMMITTEE		21 SEPT	27 SEPT
V Gericke		X	X
D Saayman		X	X
NF Kamte		X	X
MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)	Note: The last meeting take place on 15 June 2018. Due to unforeseen circumstances the next meeting took place on 09 November 2018		
CN Lichaba			
EH Stroebe			
AJ Rossouw			
BHJ Groenewald			
BN Van Wyk			
IT Mangaliso			
T Fortuin			

[BACK TO AGENDA](#)

DISTRICT COUNCIL

05 DECEMBER 2018

**REPORT ON INTERNAL BURSARY POLICY / *VERSLAG RAKENDE*
INTERNE BEURSBELEID / INGXELO NGOMGAQO WEBHASARI
YANGAPHA KATHI (691491)**

(9/1/4)

15 November 2018

REPORT FROM THE EXECUTIVE MANAGER: CORPORATE SERVICES: (B. HOLTZHAUSEN) / HUMAN RESOURCES MANAGER (N. KLAAS)

PURPOSE OF THE REPORT

The purpose of the report is to submit the Internal Bursary Policy to Council for approval.

BACKGROUND

The item served before a Training and Development Committee meeting held on 23 October 2018. During the meeting it was resolved as follows:

“That the proposed amended Internal Bursary Policy be recommended to Council for approval.”

According to the Skills Development Act No 97 of 1998, The Education, Training and Development Committee requested that the Internal Bursary policy be reviewed annually and amended as per the legislative requirements.

The Education, Training and Development committee respectively met on the 23 October 2018 and 06 November 2018 to discuss the proposed changes to the Internal Bursary Policy. The proposed changes to the policy are in **bold and red**.

FINANCIAL IMPLICATIONS

As per the approved budget for training and development section for 2018/2019.

RELEVANT LEGISLATION/REGULATIONS/POLICIES

The Local Government Municipal System Act, Act 32 of 1998
White Paper on Local Government, March 1998
Skills Development Act, Act 97 of 1998
Skills Development Levy Act, Act 9 of 1999
Employment Equity Act, Act 55 of 1998
National Development Plan

The National Human Resource Development Strategy
Garden Route District Municipality's IDP 2017 - 2021

UITVOERENDE OPSOMMING

Op 'n jaarlikse basis is die norm dat alle beleide hersien moet word, en gevolglik het die Opleidingseenheid in samewerking met die Departementshoof en lede van die Opleiding en Ontwikkelingskomitee sekere veranderings aan die volgende beleide gemaak vir oorweging deur die Opleiding en Ontwikkelings Komitee en goedkeuring deur die Raad.

RECOMMENDATION

That the proposed amended Internal Bursary Policy be approved.

AANBEVELING

Dat die voorgestelde gewysigde Interne Beursbeleid vir goedgekeur word.

ISINDULULO

Sesokuba iziphakamiso zolungiso kuMgaqo Webhasari Yangaphakathi uphunyezwe.

ANNEXURE A

Internal Bursary Policy.



INTERNAL BURSARY POLICY

Date Approved:	DD MM YYYY	Council Resolution (No):	
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NAME OF POLICY

The name of the policy is the Internal Bursary Policy.

1. PREAMBLE

Garden Route District Municipality is committed to embarking on a process of education, training and development for employees in its endeavor to achieve the objectives of the National Developmental Plan, the Skills Development Act, the National Human Resource Development Strategy, and the Education, Training and Development Policy of Garden Route District Municipality.

Garden Route District Municipality will therefore aim to develop and implement relevant policies and programmes to ensure fair, equitable, effective and transparent human resource management **practices that will contribute to the principle of lifelong learning.**

2. LEGISLATIVE FRAMEWORK

- The Local Government Municipal Systems Act, Act 32 of 2000
- The Skills Development Act, Act 97 of 1998
- The Skills Levy Act, Act 9 of 1999
- The Local Government Municipal Finance Management Act, Act 56 of 2003
- Employment Equity Act, Act 55 of 1998
- The Further Education and Training Act 1998
- All other collective agreements of SALGA Garden Route District Municipality Education, Training and Development Policy

3. ABBREVIATIONS

- **TVET-Technical and Vocational Education and Training**
- **SALGA-South African Local Government Association.**
- **WSP-The Workplace Skills Plan**
- **AET-Adult basic education and training**
- **NQF-National Qualifications Framework**
- **GED-General Education Development**
- **GRDM- Garden Route District Municipality**
- **ETD- Education Training and Development**

4. **DEFINITIONS**

The following definitions and principles will apply to the Council's Bursary Scheme:

4.1 **Career path**

The plan mutually agreed upon between the employee and relevant manager, or the Manager's nominated representative, in terms of which the employee's skills, knowledge and/or academic qualifications will be improved within a specified period of time in order for the employee to function effectively and efficiently in the working environment.

4.2 **Employee development courses**

Are voluntary programmes that develop the employee's general skills and knowledge and may include Seminars, Workshops, Courses and Conferences.

4.3 **Post-school qualification Definition**

Highest post-school qualification is the highest qualification gained, apart from school qualifications, and is collected for people aged 15 years and over.

4.4 **Post high school education** is any school or specialized training which takes place after high school graduation, and would require a high school diploma or G.E.D. for admission to start the program. Traditionally this refers to college, but could include tech, Universities and trade programs as well.

4.5 **Post school Education and Training**

Post School Education and Training refers to all learning and teaching that happens after school. This includes private, public, formal and informal training. Universities, TVET colleges, private institutions, apprenticeship programmes, and in-service training all form part of and contribute to the PSET sector

4.6 **Defining Tertiary Education**

Tertiary education, more commonly referred to as postsecondary education, refers to academic pursuit undertaken after high school. Undergraduate programs include any postsecondary education that takes up to four years to complete, including certificates, diplomas, and associates and bachelor's degrees. Graduate programs typically require prior completion of an undergraduate degree and include diploma, certificate, masters and doctoral degree programs. You can find tertiary education programs at vocational schools, community colleges, technical schools, professional schools, colleges and universities.

5. **SCOPE OF POLICY**

All officials of Garden Route District Municipality, who wish to further their studies by means of correspondence courses or by attending an after hour **classes, or contact sessions**, subject to the conditions contained in the scheme, qualify for partaking in the scheme. Contract employees with a contract duration of less than a year will not qualify. This policy should be read in conjunction with all other related policies of the GRDM.

6. **OBJECTIVES OF POLICY**

- 6.1 To develop and build capacity of employees to perform their tasks in an effective, economic and accountable manner.
- 6.2 To encourage employees to engage in or to continue studies to improve the quality of life of employees, their career prospects and labour mobility.
- 6.3 To increase the levels of investment in education and training in the Garden Route District Municipality, and that the return on that investment be improved.
- 6.4 To develop the skills and level of academic achievement of the Garden Route District Municipality workforce.
- 6.5 To facilitate active learning in the workplace.
- 6.6 To provide employees with opportunities to acquire new skills and knowledge.
- 6.7 To encourages employees to participate in training programmes.
- 6.8 To improves the advancement of previously disadvantaged employees.
- 6.9 To meet the objectives determined by career paths, learnership contracts.
- 6.10 To establish a pool of suitable candidates in order to support, inter alia, Succession Planning Policy.

7. ELIGIBILITY FOR STUDY ASSISTANCE

- 7.1 **Every employee shall be eligible for study assistance in terms of this policy**
- 7.2 Priority shall be given to employees from designated groups in order to enhance skills development in terms of employment equity measures provided for in the Employment Equity Policy of Garden Route District Municipality.
- 7.3 **Priority will be given to a qualification within a scarce skills field as identified by the GRDM and the LGSETA.**

8. QUALIFYING REQUIREMENTS

- 8.1 Only qualification standards that are recognized by the South African Qualifications Framework (or any applicable legislation).
- 8.2 Applications for bursaries must be submitted on the prescribed application **form or on Collaborator and must** reach the Human Resources Offices of Garden Route District Municipality Offices before closing date.
- 8.3 All applications will be assessed / prioritized, subject to availability of funds, in accordance with the following criteria:

Priority 1

- **Employees that wish to study towards a qualification in a Scarce skills related field as identified by GRDM.**
- **Employees who must obtain a qualification in order to meet the requirements of the post that they currently occupy.**
- **Employees who are currently in receipt of a bursary and must still complete their qualification.**

Priority 2

- Employees who want to study towards their first qualification **(including AET, Grade 12 and NQF level 4 qualification.)**

Priority 3

- The priorities as identified in the relevant Workplace Skills Plan, Integrated Development Plan and Employment Equity Plan (including people with disabilities).

Priority 4

- Employees who are studying for self-development within the context of local government.
- **Designated Group**
Priority shall be given to employees from designated groups in order to enhance skills development in terms of employment equity measures provided for in the Employment Equity Policy of Garden Route District Municipality.

9 APPLICATION PROCEDURES

- 9.1 An employee whose intention is to study must complete an application form online **(Collaborator) or manually**
- 9.2 An employee whose intention is to study must approach his/her line manager to complete necessary section on application form
- 9.3 An employee whose intention is to study must approach Human Resource to complete necessary section on application form
- 9.4 **All applications will be considered by the ETD Committee.**

10 DURATION

The duration of studies may not be longer than what is recommended or determined by the rules, regulations or academic period of the relevant **institution or as determined by the ETD Bursary Committee of the GRDM.**

11 FINANCIAL SUPPORT

- 11.1 Bursary award is only applicable for the one academic year
- 11.2 This bursary award is subject to written acceptance by student, after receipt of bursary letter from Garden Route DM, and **submission of results**
- 11.3 Submission of acceptance letter of institution
- 11.4 Submission of proof of registration from institution
- 11.5 Submission of signed award contract
- 11.6 Employees must provide Garden Route DM with an account or invoice from institution before any payment is made

- 11.7 Payments will be made to institution and may only be made to student after submission of receipt for payments made by student
- 11.8 **The bursary amount may only be utilised for the following. – Registration fees, Class/tuition fee, Examination fees and books**
- 11.9 Travelling and subsistence expenses will be made in terms of the travelling and subsistence policy of the district municipality
- 11.10 Tendering of proof for compulsory class attendance for distance tuition is required before payment can be made.

12 CONTRACTUAL LIABILITY

The employee will be required to enter into an agreement with Garden Route DM for admission to the study assistance scheme and to remain in the service of the Garden Route DM for a period equal to which study assistance was granted. If the employee has received study assistance for a period of 3 (three) years, the second year of study shall deem to be the fulfilment of the service requirement pertaining to the 1st year of study. The above liability is not applicable in instances of death, ill health, incapacity or retrenchment.

13 IN TERMS OF REPAYMENTS

Should the Bursar/Learner be obliged to repeat and complete successfully any outstanding course modules the Bursar/Learner will be required to do so at his/her own cost.

A bursary holder who discontinues or fails to complete his/her studies will have to pay back all outstanding expenses. No interest may be charged in terms of the Municipal Finance Management Act 56 of 2000. Bursars who terminate their services with the Employer before the completion of their service obligations, shall pay back the Employer the outstanding pro rata costs as stipulated below:

Period worked back	Amount Owing
0 – 3 Months	100% of academic fees paid by the municipality
4 – 6 Months	75% of academic fees paid by the municipality
7 – 9 Months	50% of academic fees paid by the municipality
10 – 11 Months	25% of academic fees paid by the municipality

14. BURSAR/ LEARNER

The Bursar/learner must:

- Work for the employer as part of the learning process
- Be available for and participate in all learning and work experience required by the programme
- Comply with workplace policies and procedures
- Complete any timesheets or any written assessment tools supplied by the employer to record relevant workplace experience
- Attend all study periods and theoretical learning sessions with the training provider and
- Undertake all learning conscientiously.

15. CHANGING OF STUDY FIELD

In the case of changes in study course, or registered subjects, an application must be directed via the department's Head to Human Resources for approval by the MM. **Valid reasons and comments must be included in the application.**

16. GENERAL

Should the Bursar resign/be discharged from the service of the Municipality before the expiry of the Agreement and the Municipality has cancelled the contract, any moneys due to the Bursar by the Municipality, including any moneys, may be withheld and set off against any outstanding moneys due to the Municipality by the Bursar in terms of the agreement. If any of the Bursar's obligations in terms of agreement cannot be fulfilled due to his/her death or if such obligations cannot be fulfilled due to the Bursar's incapacity due to any mental/physical disability for the refund of any moneys which may be due in terms of agreement shall lapse.

17. BUDGET

The GRDM will budget for financial aid towards further studies and awards are subject to budgetary provisions. The ETD committee will recommend and discuss the budget with the Human Resources (Training section) responsible for the execution of bursaries. ~~submission of the budget for the scheme is a responsibility of Human Resources in collaboration with the Education, Training and Development Committee.~~

18. **RECRUITMENT AND SELECTION**

- 18.1 Invitation for applications will be advertised on notice boards of Garden Route DM and circulars.
- 18.2 Application forms will be available at human resource and all departments of Garden Route DM.
- 18.3 **The HOD's of departments will be responsible for the dissemination of the information to all employees.**
- 18.4 The administration (Human Resource) will develop a longlist according to qualifying criteria and submit report to Education Training and Development Committee.
- 18.5 The Education Training and Development Committee will make final selection for recommendation to the Municipal Manager for his/her approval.
- 18.6 Should the MM deviate/change the list of recommendations, he/she must submit a report to the ETD committee with motivation/s in line with the policy.

19. **GENERAL**

In the case of an official whose services are terminated with District Municipality through restructuring such official is exempted from any contractual obligations.

20. **EFFECTIVE DATE OF POLICY**

This Policy shall take effect on the date of approval thereof by resolution of the Council.

BACK TO AGENDA

DISTRICT COUNCIL

05 DECEMBER 2018

**REPORT ON THE EXTERNAL FINANCIAL ASSISTANCE POLICY
/ *VERSLAG RAKENDE DIE EKSTERNE FINANSIËLE
ONDERSTEUNINGSBELEID* / INGXELO NGOMGAQO WEZONCEDO
NGEZEMALI WANGAPHANDLE (691494)**

(9/1/4)

15 November 2018

**REPORT FROM THE EXECUTIVE MANAGER: CORPORATE SERVICES: (B
HOLTZHAUSEN) / HUMAN RESOURCES MANAGER (N. KLAAS)**

PURPOSE OF THE REPORT

The purpose of the report is to submit the External Financial Assistance Policy to the Council for approval.

BACKGROUND

The item served before a Training and Development Committee meeting held on 09 November 2018. During the meeting it was resolved as follows:

“That the proposed amended External Financial Assistance Policy be recommended to Council for approval.”

According to the Skills Development Act No 97 of 1998, The Education, Training and Development Committee requested that the External Bursary Policy must be reviewed and amended as per the legislative requirement.

The Education, Training and Development Committee respectively met on the 23 October 2018 and 06 November 2018 to discuss the proposed changes to the External Financial Assistance Policy. The proposed changes in the Policy are highlighted in **bold and red**.

FINANCIAL IMPLICATIONS

As per the approved budget for training and development section.

RELEVANT LEGISLATION/REGULATIONS/POLICIES

The Local Government Municipal System Act, Act 32 of 1998
White Paper on Local Government, March 1998
Skills Development Act, Act 97 of 1998

Skills Development Levy Act, Act 9 of 1999
Employment Equity Act, Act 55 of 1998
National Development Plan
The National Human Resource Development Strategy
Garden Route District Municipality's IDP 2017 - 2021

UITVOERENDE OPSOMMING

Op 'n jaarlikse basis is die norm dat alle beleide hersien moet word, en gevolglik het die Opleidingseenheid in samewerking met die Departementshoof en lede van die Opleidings en Ontwikkelingskomitee sekere veranderinge aan die Eksterne Finansiële Ondersteuningsbeleid gemaak vir oorweging deur die Opleidings en Ontwikkelings Komitee en goedkeuring deur die Raad.

RECOMMENDATION

That the proposed amended External Financial Assistance Policy be approved.

AANBEVELING

Dat die voorgestelde gewysigde Eksterne Finansiële Ondersteuningsbeleid goedgekeur word.

ISINDULULO

Sesokuba isiphakamiso solungiso loMgaqo Wesibonelelo Ngezemali Ngaphandle uphunyezwe.

ANNEXURE A

External Financial Assistance Policy.



EXTERNAL FINANCIAL ASSISTANCE POLICY

Date
Approved:

DD MM YYYY

Council
Resolution

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NAME OF POLICY

The name of the policy is the External Financial Assistance Policy

DEFINITION OF POST SCHOOL EDUCATION AND TRAINING

Post School Education and Training refers to all learning and teaching that happens after school. This includes private, public, formal and informal training.

1. PREAMBLE

- 1.1 One of the government priorities in line with the Medium Term Strategic Framework and National Youth Development Strategy is to strengthen the skills and human resource base for all people who live in South Africa.
- 1.2 This will require that there is a coordinated and holistic response by all stakeholders involved in youth development programmes and activities. To this effect the IDP 2017-2021 of Eden District Municipality has identify youth development and the development of human resource as a priority for the district.
- 1.3 The External Financial Assistance Policy seeks to encourage youth residing in the Eden district area to access and enrol for academic programmes that will see them realising their goals.

2. LEGISLATIVE FRAMEWORK

- 2.1 National Development Plan
- 2.2 Skills Development Act, Act 97 of 1998
- 2.3 The National Human Resource Development Strategy
- 2.4 Eden District Municipality's IDP 2017 – 2021

3. SCOPE OF POLICY

The Policy is applicable to all students within the municipal jurisdiction of **Garden Route District Municipality**.

4. POLICY OBJECTIVES

- 4.1 To create a more productive workforce through Education, Training and Development.
- 4.2 Provide equitable access to Education, Training and Development institutions for students, especially those from previously disadvantaged communities.
- 4.3 To improve the standard of living and quality of life of young people.

5. GUIDING PRINCIPLES

- 5.1 **Financial Assistance** will be awarded to financially needy and academically deserving students.
- 5.2 Indigent statistics, household income, and any other relevant information shall be used to determine deserving students.
- 5.3 Only one application per **household (definition from STATS SA – group of persons who live together and provide themselves jointly with food and/or other essentials for living, or a single person who lives alone)** will be considered
- 5.4 Qualifying applicant(s) shall be awarded a fix amount as referred to in clause 5(1), provided that similar award is not offered to the student by any other funding institution and this is within **Garden Route** District Municipality's financial means. **Provided that the student does not receive a full scholarship from another institution.**
- 5.5 **Financial Assistance will be awarded annually and subject to budgetary provisions.**
- 5.6 **People with disabilities are encouraged to apply for financial assistance.**
- 5.7. **Gender equity will be adhered to**

6. QUALIFYING REQUIREMENTS

- 6.1 Only qualification standards that are recognised by the South African Qualifications Framework (or any applicable legislation) and that take place at statutory recognised educational or academic institutions.
- 6.2 **Only applications for a first tertiary qualification, preparatory courses for a first qualification or other first qualifications of a technical nature.**

- 6.3 Applications for bursaries must be submitted on the prescribed application form and must reach the **Garden Route** District Municipality Offices before the closing date.
- 6.4 Applications for bursaries must be accompanied by certified statements or results of the previous academic year or semester.
- 6.5 Applications for bursaries must be accompanied by certified statements of household income or affidavit of unemployment and indigence.
- 6.6 **Missing middle means students at universities or at TVET colleges, whose gross combined family income are below the ceiling of R600 000.00 per annum.**
- 6.7 **Include wording if a Councillor's child apply for financial assistance.**

7. RECRUITMENT AND SELECTION

- 7.1 Invitation for applications will be advertise in Newspapers and **community radio stations** within the Garden Route District, Website of **Garden Route** DM and notice boards of **Garden Route DM** and local municipalities.
- 7.2 Application forms will be available at offices of **Garden Route** DM, website and local municipalities.
- 7.3 The administration (human resource section: **training and development unit**) will develop a **longlist** according to qualifying criteria and submit report to Education Training and Development Committee. The Education Training and Development Committee will make final selection for recommendation to the Executive Mayor for his/her approval.

8. FINANCIAL ASSISTANCE AWARD

- 8.1 Financial Assistance award is only applicable for the one academic year
- 8.2 This Financial Assistance award is subject to written acceptance by student, after receipt of Financial Assistance letter from **Garden Route** DM, submission of acceptance letter of institution
- 8.3 Submission of proof of **letter of acceptance** from institution, or proof of registration.
- 8.4 Students must provide Eden DM with account or invoice from institution before any payment is made.

8.5 **The Financial Assistance award may cover registration, Tuition, accommodation, travel and book fees.**

Payments will be made to institution and may only be made to student after submission of receipt for payments made by student.

9. WITHDRAWAL OF ASSISTANCE

9.1 Students who do not perform satisfactorily **may** lose the opportunity of continued financial support after **interventions by the Training and Development Unit if unsuccessful.**

9.2 Students who do not manage to attain a minimum number of credits will also lose financial support

9.3 **Students that provide incorrect information applications will be disqualified.**

9.4 In case of withdrawal of Financial Assistance award, students shall be informed of the termination of the award in writing and the reasons thereof.

10. CONTINUED FUNDING

All Financial Assistance holders shall reapply for funding annually by completing the necessary application forms. Students who have been awarded continued funding will be advised in writing.

11. GENERAL PROVISIONS

11.1 The number of bursaries, fields of study as well as progress of bursars must be reported to Council annually.

11.2 Students may not change from the enrolled subjects/study course, **without approval from Garden Route DM.**

11.3 The Human Resource Management Section of **Garden Route DM** shall be responsible for the administration of the bursaries.

The Municipal Manager may, where necessary, depending on organisational operational requirements offer Financial Assistance students an opportunity to do experiential learning (i.e. shadowing, in-service training etc) within the scope of other related policies.

12. BUDGET

The Municipal Council must make budgetary provision for External Financial Assistance Fund

13. EFFECTIVE DATE OF POLICY

This Policy shall take effect on the date of approval thereof by resolution of the Council

BACK TO AGENDA

DISTRICT COUNCIL

05 DECEMBER 2018

**REPORT ON THE FIRES IN THE DISTRICT FOR THE PERIOD 25
OCTOBER 2018 UNTIL 13 NOVEMBER 2018 / *VERSLAG RAKENDE DIE
BRANDE IN DIE DISTRIK VANAF 25 OKTOBER 2018 TOT 13
NOVEMBER 2018* / INGXELO NGEMILILO KWISITHILI KWIXESHA
ELISUSE NGOMHLA 25 KWEYEDWARHA 2018 UKUYA 13
NGENYENKANGA 2018 (690730)**

(8/3/1/1)

14 November 2018

**REPORT FROM THE EXECUTIVE MANAGER COMMUNITY SERVICES (C AFRICA)
/ DISASTER MANAGEMENT CENTRE (G OTTO) / FIRE CHIEF (F THAVER)**

PURPOSE OF THE REPORT

To provide Council with an overview of the fires that raged in the district from 25 October 2018 until 13 November 2018.

BACKGROUND / DISCUSSION

FIRE BACKGROUND

On 25 October 2018 the Garden Route District Municipality (GRDM) was informed of a fire being attended by the George Municipality Fire Services (GMFS) in Herold and at this time assistance was requested in the managing of this fire. At that point in time the GRDM was still managing raging fires in Vermaaklikheid which necessitated the re-arranging of resources so that a response from the GRDM could be provided.

Teams from the George Municipality were joined by teams from the Garden Route District Municipality on the 25 October 2018. A Forward Control Point (FCP) was established at Denneoord Air Base and this was later moved to Witfontein, due to the lack of space, where an Incident Management Team (IMT) consisting of GRDM, George Municipality and Cape Nature was established. In addition to the Herold-George fire this IMT was informed of another fire on SANParks ground near Farleigh. SANParks informed the IMT that this fire is managed by their staff and was under control. The FCP was moved to the GRDM JOC on 28 October 2018 due to the Witfontein base being affected by the smoke emitted from the fire.

A reconnaissance flight was conducted at approximately 14:00 where it was verified that the fire had spread from Herold to the Outeniqua Mountains. The fire spread in the Outeniqua Pass in areas not accessible by foot and was spreading towards the George Municipal area. One SANDF Oryx helicopter, two aerial tractors (fixed wing aircraft designed to bomb water) as well as two Huey helicopters from WOF and one private helicopter were contracted to assist with firefighting operations. Unfortunately at critical times during the firefighting operations these resources could not be activated due to poor visibility making it impossible to use aerial resources.

The first areas threatened included settlements on the Northern side of the mountain these included Waboomskraal, Eselsjacht, Herold and Louvain. Very dry and windy conditions led to the rapid spread of this fire endangering George from the north on Monday, 29 October 2018 leading to the call of voluntary evacuations in various areas of the town.

The IMT created branches and divisions within the command structure whereby appropriate resources were deployed in areas of greatest risk. The residential area on the urban interface was under threat and especially if the wind turned to one that comes in from the north. Teams were deployed to manage that risk and evacuation plans were put in place in the event that the fire reaches the effected suburbs.

The fire spread to the De Vlucht area where infrastructure was in danger which resulted in the use of the aerial firefighting resources when the conditions permitted. Strategically placed emergency back burns were put in place which prevented fire spread into the nearby pine plantations. Large areas of plantations were destroyed due to the extreme weather and smoke conditions which prevented firefighting on the ground and the use of aerial firefighting resources.

By Monday evening two hundred and sixty two (262) people were evacuated to the George Civic Centre (121 children, 137 adults, 11 elderly) in addition one hundred and thirty three (133) students evacuated from the Nelson Mandela University campus in George (NMU). They were housed by faith based organisations (FBO's) in George. The people evacuated in George were advised that they could return to their houses once the smoke has cleared and the area became safe.

In addition to the Harold-George fire, lightning during late Monday afternoon ignited fires in the following areas:

- Hessequa Municipal area: Grootvadersbosch, Garcia Pass
- Knysna Municipal area: De Vlucht
- Mossel Bay Municipal area: Jonkersberg
- Kannaland Municipal area: Opsoek in the Swartberg mountains

In addition to these fires the IMT was also informed that the fires on the Eastern Cape border near Stormsrivier is totally out of control and the N2 would have to be closed off periodically.

The fire in the Karatara area spread into the Farleigh Bosdorp where 8 people lost their lives after being trapped in their homes which had caught alight from the approaching fire. The fire that spread into this area was initially noticed at its origin after being identified on AFIS and later verified by Mr. Deon Van Wyk and the spotter pilot while conducting a reconnaissance flight over the fire area. The fire was identified to be on SANParks property and contact was made with them and the feedback was that the fire was under control and that it was being managed by SANParks. SANParks was requested to attend the Incident Management Team (IMT) meeting as this fire was being included in the operational planning of the fires in the area.

Mr Carel Van Der Merwe of SANS Parks attended the briefing meeting on 26 October 2018 and stated that the fire is under control and that his teams would monitor and contain the fire in the current area. He further stated that the fire is moving very slowly to the west and that the Karatara area is safe taking into consideration that the indigenous forest will serve as points to prevent fire spread.

The same feedback was given on the Saturday and Sunday. On the Sunday evening the winds got stronger from a North / North West direction. In the early hours of Monday morning the wind got very strong, the fires started getting out of control and the indigenous forests did not maintain the natural firebreaks as was expected.

The Karatara area experienced gale force winds (wind speeds measured on the site reached 109 – 130 km/h). It has been reported that conditions made visibility very poor and caused residents to be disorientated as to the location of houses and safe areas.

The SAPS have been on site and are conducting their investigations into the deaths of the 8 lives that were lost when 13 of the 28 houses at the Bosdorp were totally destroyed and various others badly damaged.

The Department of Social Services has been rendering trauma counselling to the bereaved as well as those traumatised by the fires. SASSA will assist where possible.

During the entire incident the Department of Education has arranged for school children to stay on safe school grounds until conditions at home improved. They also provided accommodation at hostels for grade 12 learners that could be affected by the fires where they reside to be able to continue their final year exams.

During Monday afternoon 29 October 2018, the Eskom power lines providing power to Knysna, Bitou as well as Oudtshoorn were affected by the fires leading to these areas being without power for a short period of time. Fortunately this was re-connected before the evening. On Wednesday, 31 October 2018 the power supply to the NMU was re-connected.

The power supply to Oudtshoorn had to be cut as teams had to work directly under the high voltage lines in the Highlands Lodge area. The power was partially re-connected.

On Sunday evening 28 October 2018 the fires posed a real threat to the George waterworks but with well-timed back-burns this threat was eliminated.

Most of the patients treated by the George hospital and clinics were due to smoke inhalation. Two of the people injured at the Karatara fire is still being treated at the George Hospital.

Structures lost thus far:

Total structures lost: 38

- Ou Tolhuis on Montagu Pass;
- Beervlei: 3x structures completely destroyed and 8 badly damaged;
- Protea Valley: 6 structures destroyed (they were empty);
- Geelhoutvlei Timbers: 5 structures;
- Geelhoutvlei Timbers Sawmill completely destroyed;
- Garden route horse trails: 4 structures;
- Farleigh bosdorp: 13 completely destroyed and 8 badly damaged
- Bergplaas: 1 structure;
- On farms (total not confirmed);
- Various plantations: burnt area: app: 3700 Ha

The total burnscar for these fires are estimated at 91 000 hectare.

People still displaced

From Fairleigh to Pine Lake Marine (167)

A total of 167 people is currently at Pine Lake Marine; the 13 houses that is completely destroyed consisting of 66 family members and the rest been employees of SANPARKS, including the 8 badly damaged houses.

Geelhoutvlei Timbers staff housed at Tshiba Hostel hall at Karatara (25)

Areas pro-actively evacuated during this fire: (In total about 1000 people)

From George urban fringe settlements to halls in George (+/- 395 people)

From Knysna rural areas to halls in Knysna (+/- 250people)

From Mossel Bay - MTO Jonkersberg to the Van Der Hoven School (+/- 136people)

From Hessequa - MTO Garcia pass to nearby school (+/-55 people)

Work groups/task teams established to coordinate the rebuild initiatives

In order to ensure line function coordination as well as to fast track the rehabilitation and reconstruction efforts following this disaster groups/task teams similar to those established as part of the Garden Route Rebuild Initiative (GRRI) were convened. The conveners of each of these groups/task teams meet every Friday to provide feedback in terms of progress made as well as to highlight any challenges, matter of concern to other work stream leaders and the GRMD DMC.

Below a list of the contact details for each work stream:

- Humanitarian work stream - Convener Ms Marie Hendricks Cell: 082 941 1082
Marie.Hendricks@westerncape.gov.za
- Environmental work stream – Convener Mr. Paul Buchholz
Cell: 079 881 4447
p.huchholz@outlook.com
- Human Settlement - Convener Mr. Bosco Khoza Cell: 079 189 5522
Bosco.khoza@thehda.co.za
- Finance - Convener Mr. Monde Stratu Cell: 083 579 1075
mm@gardenroute.gov.za
- Tourism and LED - Convener Ms. Melanie Wilson Cell: 082 805 5285
melanie@gardenroute.gov.za
- Infrastructure - Convener Mr. Xander Smuts Cell: 076 036 2805
Xander.smuts@westerncape.gov.za
- AGRI -Convener Mr.Hannes Muller Cell: 082 908 1113
hannesm@elsenburg.com
- Disaster Risk Reduction Convener Mr. Gerhard Otto Cell: 081 469 9128
gotto@gardenroute.gov.za

Challenges identified during the fires

- The vast area to be covered. The fire line of the Jonkersberg- Knysna fire is in excess of 456 km (North and South +/- 200 Km, West and East +/- 25 Km).
- 17 two-way repeater sites have been lost in this fire, this has been a major stumbling block as for long periods of time area command did not have communication and feedback from fire lines.
- The current drought conditions linked with the ever changing wind direction has lead to sporadic flare-ups making it difficult to bring the fire under control.
- The limitations of aerial resources, when needed most, poor visibility made this resource redundant.
- During the current drought conditions the indigenous forest can no longer be seen as a natural barrier to prevent the spread of wildfire, especially when wind speed in excess of 100 km/h are experienced.
- Persons evacuated from areas returning to affected areas - too soon.

Matters of concern

- Geelhoutvlei Timbers Sawmill, about 473 people without employment.
- Hazardous waste material management.
- Beervlei and Farleigh community housing projects to be completed a.s.a.p.
- Soil erosion and potential for landslides next to major roads.
- Removal of burnt trees in road reserves (widow makers).
- Management of access to burnt areas – (landowners to take responsibility).
- The state of both privately owned land and DAFF property – poor housekeeping, overgrown with invasive alien plants.
- Invasive alien plants pose an ongoing threat in terms of fire in this region, to address this we need to combine efforts.
- The time it takes to secure Disaster Rehabilitation and Reconstruction funding especially to address environmental infrastructure (Knysna Fires took 15 months), if we do not act now the area will have an even bigger fire risk in the next 10 years

- The lack of a defensible space around properties, especially in the wildland urban interface – no properties lost in George mainly due to fire breaks implemented since July last year.
- The lack of tested evacuation plans.
- Lack of Disaster Management Units and capacity at B Municipalities.

Resource deployment during these fires

- Garden Route Fire Department
- WOF: more than 450 people
(Teams from as far as the Free State and the entire Western Cape)
- Cape Nature:60
- Mossel Bay LM
- Bitou LM
- NCC :36
- Oudtshoorn LM
- George Fire Department: 15
- George Traffic Department : 15 people
- West Coast District Municipality
- Winelands District Municipality
- Volunteer fire fighter groups
- PDMC
- Knysna LM
- San Parks
- SCFPA
- MTO:80
- ACSA : 15000 liter 8x8 tanker from Cape Town with 8 people
- Go George
- EMS: Incident command bus and staff;
- ER 24

Lessons learned

- The importance to implement integrated veldt fire risk management.
- The need to ensure that we create “buffer zones” and a defensible space around the urban fringe of towns as well as high risk developments in the rural areas.
- The need to educate and train residents on the best ways to address the fire risk on their property as well how to “fire proof” your property.
- The importance to “disaster proof” the essential services i.e. to ensure supply of water to hydrants and electricity to pump stations pumping water to reservoirs.

- The need for additional access and egress routes to use during emergency evacuation of communities in danger.
- The lack of a public address system to be able to broadcast evacuation messages.
- The lack of a dedicated space at local municipal level that could be used for the MAC (Multi Agency Command post).
- The importance to create additional dedicated disaster management capacity both at district as well as at local level.
- The need for all Internal Departments of the GRDM to compile disaster scenario specific standard operational plans (SOP's) and contingency plans as well as the importance for all sections to do table top exercises to test these plans. (When the GRDM disaster centre is activated all sector departments should also invoke their support functions).
- The need for more comprehensive and detailed MOU's or MOA's with NGO's and FBO's.
- Spatial planning and building codes for the development of urban interphase areas should be reconsidered.
- Enforcement of local By-laws in terms of high fire hazard areas, especially in urban fringe areas.
- To improve public awareness in order to create fire wise communities.

National and Provincial Departments activated and included at the GRDM JOC during this period

- Department of Health
- EMS
- Human settlements
- Rural Development
- Housing Development Agency
- Department of Agriculture
- Department of Education
- SASSA
- DSD
- ESKOM
- Department of Transport
- Provincial Traffic
- SAPS

District Air Quality Management

It is a known fact that during veldt fires, as experienced during the Knysna and most recent Garden Route fires, air pollutants will be emitted. There are currently three (3) Provincial Air Quality monitoring stations under Provincial control in the GRDM jurisdiction. The stations in George and Mossel Bay recorded elevated readings of oxides of nitrogen, particulate matter and carbon monoxide. These pollutants, together with negligible concentrations of volatile organic compounds and sulphur dioxide are emitted when veldt fires are raging.

People are normally not severely affected by the smoke of a veldt fire and should recover quite rapidly after such incidents. The elderly, small children and people with respiratory conditions such as asthma and bronchitis are more susceptible and must be treated for these acute conditions during the fire. It is also advisable to remove these people from the affected area.

The District air quality unit also placed some of its mobile air quality monitoring equipment at the Saasveld NMMU campus as well as opposite Geelhoutvlei Timbers. The results at the Saasveld campus marginally exceeded the National Ambient Air Quality standards for Particulate Matter (PM10- 24 hour limit), but the results at Geelhoutvlei Timbers complied. It must be taken into account that it is dependent on weather conditions and specifically wind direction. The current situation is under control and the results at the stations stabilized.

Geelhoutvlei Timbers

Geelhoutvlei Timbers is a Section 21 Air Quality Listed Activity under the GRDM jurisdiction. Unfortunately the plant was destroyed by the recent fires and are located 5km West of Karatara. There were two air quality concerns at the plant, namely:

- That toxic gas was released when the treated Chromated Copper Arsenic (CCA) poles, burned out. The high temperatures of the Geelhoutvlei Timbers fire would have oxidized the arsenic to a state that it would not pose a health risk to the surrounding community. Even though concentrations of CCA could still be present in the ash. The ash must therefore be safely disposed. This ash is mostly contained to the area where the poles were stored. Even if the ash did disperse, it would be within the area of the fire. Municipal Health Services did provide their input in terms of the water quality issues.
- The other concern is their biomass stockpile of untreated wood chips that burnt and are causing extreme smoke pollution in the area. The pollutants emitted by this fire are oxides of nitrogen, particulate matter, carbon monoxide, CO₂ and small concentrations of volatile organic compounds. This is the normal pollutants emitted when biomass is burning.

This biomass heap was smoldering, even before the recent fires. Notices were issued to Geelhoutvlei Timbers to extinguish the fire. They spend significant amount of money on excavating the biomass heap and then water spraying on the heap. This did bear

positive results, but unfortunately complaints continued. Another notice were issued, but before they could respond, the fire destroyed the plant.

In the process the biomass stockpile burnt and is still burning and creating air quality nuisance for the surrounding community. This is a NEMA Section 30 incident and must be dealt with accordingly. Section 30 also allows for authorities to remedy the incident and claim reimbursement of costs from the responsible person. A joint meeting was held on 13 November 2018 in order to address the situation in terms of NEMA Section 30.

The outcome of this meeting was to inform the owner of Geelhoutvlei Timbers on their legal obligations to rectify the incident and if he does not respond, the responsible authority (Knysna municipality) must remedy the situation and get reimbursement from Geelhoutvlei Timbers. The Geelhoutvlei Timbers management has subsequently committed to totally extinguish the fire.

Air Quality Challenges during the fires

- Lack of commitment from Industry in terms of Section 30 incident reporting.
- Lack of Air Quality Management capacity at B-municipalities as Air Quality is also the legislative responsibility of B-municipalities.

Municipal Health

During the devastating fires that ravaged the Southern Cape during the period of 29/10/2018 - 02/11/2018, the following issues in terms of environmental health have been identified:

1. Presence of asbestos
2. Hazardous waste chemicals

A health surveillance of the affected areas, namely:

- Farleigh
- Goudveld
- Bosdorp
- Geelhoutvlei Timber factory, were undertaken by the Knysna Municipal Health section on Friday, 09 November 2018 and the following findings were made;

Presence of asbestos

An estimated 5 tons of asbestos were identified in the Farleigh, Goudveld and Bosdorp community settlements. The asbestos mainly comprised of downpipes, guttering and

one water tank of houses that were fire – affected. At the Geelhoutvlei timber factory no visible signs of asbestos could be confirmed. The total cost of removal for the asbestos is estimated at R37 500- 00.

Hazardous Waste chemicals

The presence of C.C.A. (Chromated Copper Arsenic) was detected on the Geelhoutvlei Timber site. A water sample was procured from an adjoining property owner's water tank to determine the presence of (if any) arsenic and the effect the wind - driven ash had on water supply in the area. The company (Lonza suppliers) supplying the C.C.A. to Geelhoutvlei Timbers will be removing the hazardous waste from the premises on Wednesday, 14 November 2018 and mopping up of the area will be done by Geelhoutvlei Timber Management. The estimated removal cost is estimated at R150 00-00.

LOCAL DISASTER DECLARATION

At 14:00 on 23 October 2018 the Garden Route Disaster Management Centre was informed by the Hessequa Municipality that their council resolved that the Garden Route District Municipality should be requested to support their intention to declare the Hessequa Local Municipal areas as a local disaster area as per section 55 of the Disaster Management Act, Act 57 of 2002, as amended. Attached as annexure "A" the request received from the Hessequa Local Municipality.

It must however be noted that in terms of the Disaster Management Act, Act 57 of 2002, as amended (DM Act) the following has to be considered before the declaration of a local state of disaster:

- *Sec 55 (a) If your current "contingency arrangements do not adequately provide for" the municipality to effectively deal with the disaster. By implication did your authority consider the re-prioritisation of all budgeted, but not yet committed, funding sources to address the current situation, this also includes Municipal Infrastructure Grant (MIG) funding;*
- *Sec 56 (a) "whether any prevention and mitigation measures were taken, and if not, the reasons for the absence of such measures";*
- *Sec 56 (d) "whether the damages caused by the disaster is covered by adequate insurance, and if not, the reasons for the absence or inadequacy of insurance cover"*

Section 56(4) further places an obligation on the authority to follow the guidelines provided in terms of the National Disaster Management Framework of 2005 refer Government Notice 654 of 2005. In terms of the aforementioned framework the following must be noted:

- (7.7.1.2) *Financial assistance will only be provided after taking into account the disaster risk reduction measures taken prior to the onset of the disaster;*
- In terms of Section 56 (3) of the DM Act the Disaster Management Framework further prescribes a percentage of the local municipalities own budget as a threshold that must be allocated to address the disaster before additional financial assistance, from Provincial as well as National government could be requested. According to this Framework the threshold percentage for the Hessequa Municipality is 0, 6% of their own revenue.

Before an item could be submitted to the Garden Route District Council in support of this local disaster declaration request the Garden Route Disaster Management Centre (GRDMC) would need to be able to motivate to the Provincial Disaster Management Centre (PDMC) that the Hessequa Municipality did follow these legislative guidelines.

In order to expedite the process the GRDMC in collaboration with the PDMC is busy with the assessment of damages related to these fires. In addition to this various meetings with Provincial as well as National Departments have been arranged in order to discuss the way forward in terms of a local disaster declaration.

FINANCIAL IMPLICATIONS

Preliminary assessment – Local Government

Municipality	Description	Cost	Contribution	Variance
Hessequa Local Municipality	Aerial fire fighting	R 1 500 000	None	R 1 500 000
George Local Municipality	Electrical Infrastructure Civil infrastructure Aerial fire fighting	R 4 800 000 R 460 000 R 1 500 000	None	R 6 760 000
Garden Route District Municipality	Aerial fire fighting Ground teams	R 7 500 000 R 900 000	None	R 8 400 000
TOTAL		R16 660 000	None	R16 660 000

Preliminary assessment – Provincial Government

Department of Local Government	Aerial fire fighting	R3 500 000 Included with GRDM costs	To be done as conditional	None
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			grant to the GRDM	
Agriculture	Fencing Fodder Mop up operations	R12 000 000 R 6 000 000 R 6 000 000	R10 000 000 (PT)	R14 000 000
Transport and Public Works	TR 1/1; MR 355; DR 1640 (33km road) fencing, signs, tree felling	R 8 116 000	None	R 8 116 000
TOTAL		R32 116 000	R10 000 000	R22 116 000

Preliminary assessment – SOE's and National Government

SOE/ Department	Description	Cost	Contribution	Variance
Cape Nature	Infrastructure Repeater	R600 000 R60 000 (R660 000)	None	R660 000
SANPARKS	Houses x 37 @ R750 000 Store rooms x 2 @ R250 000 Sewerage system @ R500 000	R27 750 000 R500 000 R500 000 (R28 750 000)	R28 750 000	None
National Department of Environmental Affairs	Integrated environmental mitigation plan Invasive alien clearing Fire breaks	R50 000 000	None	R50 000 000
TOTAL		R79 410 000	R28 750 000	R50 660 000

- The Provincial Disaster Centre has indicated that a formal disaster declaration will only be considered if the needs from departments exceed the ability of local, provincial and national government to effectively deal with it using its own resources.
- Cost related to staff remuneration during the episode and includes transport costs, overtime cost, and monitoring cost. NEMA Section 30 incidents also cater

for the responsible authority to remedy the incident and reimburse the cost from the responsible authority. Hazardous waste removal of asbestos amounts to R37 500. The cost of removal of CCA hazardous waste amounts to R150 000. This is for the account of Geelhoutvlei Timbers.

RELEVANT LEGISLATION

Constitution of the Republic of South Africa Act 108 of 1996 Schedule 4, Part B

Legal framework for wildlands fire management

The two key Acts governing the administration of fires in wildlands in South Africa are the National Veld and Forest Fire Act (NVFFA) 101 of 1998 and the Fire Brigade Services Act (FBSA) 99 of 1987.

The National Veld and Forest Fire Act aims to facilitate an integrated approach to the management of veld, forest and mountain fires. It links natural resource management by property owners, collectively or individually, to the integrated fire management system (i.e. ecological fire management, fire prevention- fire preparedness and fire response).

The Act is primarily a piece of environmental management legislation and not an emergency services law.

Chapter 2 of the Act provides for the establishment of voluntary Fire Protection Associations (FPAs) between local owners of land (including communal land) for the purpose of collective wildland fire management, and their empowerment through registration and the recognition of their Fire Protection Officers (FPOs). It sets out the duties and responsibilities of FPA's and links them to municipal fire services through the requirement that the officer in the municipality empowered by the FBSA should be the FPO for the FPA.

Chapter 3 of the Act introduces the national Fire Danger Rating System (FDRS), an early warning system and fire-control support system for the country as a whole.

Chapter 4 sets mandatory requirements for boundary firebreaks in areas of veld fire risk, and

Chapter 5 sets minimum standards for readiness for fires, and for firefighting.

The Fire Brigade Services Act (FBSA) provides for the establishment, coordination and standardisation of fire brigade services. Local and District Municipalities are required in terms of the act to establish and maintain a fire brigade service for *inter alia*: preventing the outbreak or spread of a fire; fighting or extinguishing a fire; and the protection of life or property against a fire.

Section 2 of the Act provides for the establishment of a Fire Brigade Board, responsible for the regulation of the Fire (and Rescue) Service.

The Act prescribes that each fire brigade service must only be employed inside the area of jurisdiction of the local authority concerned, unless the local authority is requested or (in terms of a co-operation agreement) has agreed to perform those services outside its area.

The powers of members of a fire brigade service, set out in section 8 of the Act, are typically emergency management powers that may be exercised when a fire has occurred. The Act enables local authorities (municipalities) to make By-laws or regulations for its area of jurisdiction regarding any matter which that local authority deems necessary or expedient to the effective employment of its service.

A third Act, the *Disaster Management Act, 57* (DMA) of 2002, as amended, and its associated *National Disaster Management Framework* (2005), are also important to fire management in wildlands. The Act provides for the establishment of a National Disaster Management Centre. The National Disaster Management Centre (NDMC) has the objective of promoting an integrated and coordinated system of disaster management, with a special emphasis on prevention and mitigation. Each national organ of state, province and municipality are required to prepare a disaster management plan and coordinate and align the implementation of its plan with other role players. The disaster management plan must *inter alia* provide for: preventing or reducing the risks of disasters in the area of jurisdiction; mitigating the severity of consequence of disasters; facilitating emergency preparedness; developing a rapid and effective response to disasters; and undertaking post-disaster recovery and rehabilitation.

Disaster Management Act 57 of 2002, as amended

“Disaster occurring or threatening to occur in municipal areas

49. (1) *When a disastrous event occurs or is threatening to occur in the area of a Municipality, the disaster management center of the municipality concerned must determine whether the event should be regarded as a disaster in terms of this Act, and, if so, must immediately-*

- (a) initiate efforts to assess the magnitude and severity or potential magnitude and severity of the disaster;*
- (b) inform the National Centre and the relevant provincial disaster management center of the disaster and its initial assessment of the magnitude and severity or potential magnitude and severity of the disaster;*
- (c) alert disaster management role-players in the municipal area that may be of assistance in the circumstances; and*
- (d) initiate the implementation of any contingency plans and emergency procedures that may be applicable in the circumstances.*

- (2) *When informing the National Centre and the relevant provincial disaster management center in terms of subsection (1)(b), the municipal disaster management center may make such recommendations regarding the classification of the disaster as may be appropriate.”*

National Environmental Management Act (NEMA), Act 107 of 1998, as amended NEM: Air Quality Act, 2004 (Act 39 of 2004, as amended).

COMMENTS: EXECUTIVE MANAGER CORPORATE SERVICES

Comprehensive report from the section. Content of the report noted.

COMMENTS: EXECUTIVE MANAGER PLANNING & ECONOMIC DEVELOPMENT SERVICES

Contents of the report are noted.

COMMENTS: MANAGER LEGAL SERVICES

Contents of the report is noted.

UITVOERENDE OPSOMMING

Die doel van die verslag is om die Raad in te lig van die vure vanaf 25 Oktober 2018 tot en met 13 November 2018. Gedurende die vuur in Vermaakliheid is die Raad in kennis gestel van die vure in die George omgewing. Die vure was hoofsaaklik op die eiendomme van Kaapse Natuurbewaring en SANParke. Tydens die vuur in Karatara, by Bosdorp het 8 mense ongelukkig hul lewens verloor. Baie sterk winde teen 'n spoed van 109km – 130 km is gemeet tydens die vuur, en 13 van die 28 huise is vernietig.

Luggehalte by die Geelhoutvlei saagmeule was gemeet om te bepaal of die rook van die saagmeule toksies was. Toetse het gewys dat die rook geen arseen bevat nie. Die Geelhoutvlei maatskappy het onderneem om die vuur te blus op hul eie koste.

RECOMMENDATION

1. That Council takes note of the report.
2. That a comprehensive workshop be held as recommended in the Vermaaklikheids report to Council.
3. That an extensive public awareness campaign be undertaken by Garden Route District Municipality and the B-Municipalities to inform the public about the “*new abnormal*” created by Climate Change in the aftermath of the California fires as well.

4. That regular evacuation exercises be conducted by the B-Municipalities, focusing on all aspects of disasters, which must include amongst others tsunami's, earthquakes etc.
5. That the possibility of becoming a Metropole be investigated in order to centralize management to improve effective service delivery.
6. That a thorough scientific needs assessment be done to determine the comprehensive needs of the District and B-Municipalities to address the realities of Climate Change, in particular wildfires.
7. That the possibility of the establishment of two additional airbases, one in Riversdale and one in Bitou, be explored.

AANBEVELING

1. *Dat die Raad kennis neem van die verslag.*
2. *Dat 'n omvattende werkwinkel gereël word soos aanbeveel in die Vermaaklikheidsverslag.*
3. *Dat 'n publieke bewusmakingsveldtog geloods word om meer bewustheid insake klimaatsverandering te verseker.*
4. *Dat gereelde ontruimingsaksies uitgevoer word deur die B-Munisipaliteite rakende alle aspekte van rampe wat moet insluit tsunami's, aardbewings en ander.*
5. *Dat die moontlikheid om 'n metropool te word ondersoek word ten einde bronne te hulpbronne te sentraliseer om effektiewe dienslewering te verbeter.*
6. *Dat 'n omvattende behoeftebepaling gedoen word om die uitdagings van klimaatsverandering in die distrik en B-munisipaliteite aan te spreek met die klem op onbeplande vure.*
7. *Dat die moontlikheid van nog twee lugsteunbasisse, een in Riversdal en een in Bitou ondersoek word.*

ISINDULULO

1. Sesokuba iBhunga lithathele ingqalelo lengxelo.
2. Sesokuba kubanjwe I workshop njengoko kundululwe kwingxelo ye Vermaaklikheid kwiBhunga, ukujongana Nolawulo Lwentlekele kwisithili.
3. Sesokuba kubanjwe inkqubo efanelekileyo yokuvundlila uluntu nezakuqhutywa nguMasipala Wesithili se Garden Route kunye Noomasipala basekuhaleni

ukwazisa uluntu malunga ngenguqu ezintsha ezingaqhelekanga kwisimo sezulu emveni kwesehlo semililo nethe yachaphazela nase California.

4. Sesokuba kwenziwe inkqubo zarhoqo zokufuduswa kwabantu ngomasipala basekuhaleni, begxile kwinkalo yezentlekele, nekufuneka iquke inyikima, kunye nokushukuma komhlaba njalonzalo.
5. Sesokuba nokokuba singanguMasipapa Ombhaxa ngelinge lokuba izixhobo zingaselulawulweni olusembindini ukuphucula unikezelo lwenkonzo, kungaqhubeka.
6. Sesokuba uhlobo olubanzi lobungcali lwenziwe ukuqikelela ezona zidingo zesiThili kunye nooMasipala Basekuhalelni ukujongana nemeko Zotshintsho Kwimozulu, ingakumbi imililo yamadlelo.
7. Sesokuba kusengamiselwa nezikhululo ezibini zendiza esinye e Riversdale nesinye e Bitou kufuneka kuqwalselwe.

APPENDIX

Annexure A: Request received from the Hessequa Local Municipality

**REQUEST FOR SUPPORT FROM GARDEN ROUTE DISTRICT MUNICIPALITY-
DECLARATION OF LOCAL STATE OF DISASTER HESSEQUA MUNICIPALITY**

File number / Verwysingsnommer: 17/9/6

Meeting date / Vergadering datum: 23 October 2018

Report by / Verslag deur: Bestuurder: Director: Community Services and Housing

STRATEGIC PURPOSE / STRATEGIESE REDE

Efficient and cost effective service delivery to all our residents, of the best quality

PURPOSE OF REPORT / DOEL VAN VERSLAG

To request support from Garden Route District Municipality towards Hessequa Municipality's intention for the declaration of local state of disaster due to veldfires in and around the Vermaaklikheid area.

BACKGROUND AND DISCUSSION / AGTERGROND EN BESPREKING

The *Disaster Management Act, No. 57 of 2002* states as follow:

Disaster occurring or threatening to occur in municipal areas

49. (1) When a disastrous event occurs or is threatening to occur in the area of a municipality, the disaster management centre of the municipality concerned must determine whether the event should be regarded as a disaster in terms of this Act, and, if so, must immediately-

*(a) initiate efforts to assess the magnitude and severity or potential magnitude and
(b) inform the National Centre and the relevant provincial disaster management severity of the disaster; centre of the disaster and its initial assessment of the magnitude and severity or potential magnitude and severity of the disaster; assistance in the circumstances; and procedures that may be applicable in the circumstances.*

*(c) alert disaster management role-players in the municipal area that may be of
(d) initiate the implementation of any contingency plans and emergency*

(2) When informing the National Centre and the relevant provincial disaster management centre in terms of subsection (1)(b), the municipal disaster management centre may make such recommendations regarding the classification of the disaster as may be appropriate.

Declaration of local state of disaster

55. (1) In the event of a local disaster the council of a municipality having primary responsibility for the co-ordination and management of the disaster may, by notice in the provincial gazette, declare a local state of disaster if-

(a) existing legislation and contingency arrangements do not adequately provide

(b) other special circumstances warrant the declaration of a local state of disaster.

On Sunday 21 October 2018 the Municipal Control Room was informed of a raging veldfire in the Vermaaklikheid area. Firefighting personnel of Garden Route District Municipality and Hessequa Municipality were immediately dispatched in an effort to contain and extinguish the fire. Working on Fire and additional fire fighting crews amongst others from George Municipality, Enviro Wild Fire and Goukou Farm Watch and Southern Cape Fire Protection Association also assisted with the firefighting efforts.

Currently the fires are still not under control and fire fighting personnel are doing everything possible to extinguish same.

The fire caused damage to eight (8) residential buildings and one (1) storage structure, and losses to agricultural land (grazing) and other agricultural vegetation, bush veld and agricultural infrastructure such as fencing, water reticulation equipment and stock watering systems. Indirect losses relates to expected losses in normal livelihoods and tourism potential for the affected communities. Approximately 3000 hectares were destroyed by the fire, and given the current wind situation a possibility exists that more hectares might be destroyed. A full assessment have to be done in order to ascertain the magnitude and severity or potential magnitude and severity of the disaster.

COMMENTS: MUNICIPAL MANAGER / KOMMENTAAR: MUNISIPALE BESTUURDER

The intention for the declaration of a local state of disaster is strongly supported.

COMMENTS: DIRECTOR CORPORATE MANAGEMENT / KOMMENTAAR: DIREKTEUR KORPORATIEWE BESTUUR

The intention for the declaration of a local state of disaster is strongly supported.

COMMENTS: DIRECTOR FINANCIAL SERVICES / KOMMENTAAR: DIREKTEUR FINANSIËLE DIENSTE

The intention for the declaration of a local state of disaster is strongly supported.

COMMENTS: DIRECTOR DEVELOPMENT PLANNING / KOMMENTAAR: DIREKTEUR ONTWIKKELINGSBEPLANNING

The intention for the declaration of a local state of disaster is strongly supported.

COMMENTS: DIRECTOR TECHNICAL SERVICES / KOMMENTAAR: DIREKTEUR TEGNIESE DIENSTE

The intention for the declaration of a local state of disaster is strongly supported.

COMMENTS: DIRECTOR COMMUNITY SERVICES / KOMMENTAAR: DIREKTEUR GEMEENSKAPSDIENSTE

The intention for the declaration of a local state of disaster is strongly supported.

COMMENTS: MANAGER LEGAL SERVICES / KOMMENTAAR: BESTUURDER REGSDIENSTE

The intention for the declaration of a local state of disaster is strongly supported.

COMMENTS: OTHER / KOMMENTAAR: ANDER

RECOMMENDATION / AANBEVELING

1. That Council take note of the report.
2. That Council request Garden Route District Municipality to support the intention of Hessequa Municipality for the declaration of local state of disaster in terms of Section 55 of the Disaster Management Act, 57 of 2002.

AGENDA ITEM APPROVED BY / AGENDA ITEM GOEDGEKEUR DEUR:

Director: Korporatiewe Bestuur – Me M Griesel
DIREKTEUR KORPORATIEWE DIENSTE

ATTACHMENTS / STAWENDE DOKUMENTE

No

HESSEQUA MUNISIPALITEIT



UITTREKSEL UIT NOTULE

SPESIALE RAADSVERGADERING

**DINSDAG 23 OKTOBER 2018
OM 09:00**

RAADSVERGADERING: 23 OKTOBER 2018

**6.9 REQUEST FOR SUPPORT FROM GARDEN ROUTE DISTRICT
MUNICIPALITY- DECLARATION OF LOCAL STATE OF DISASTER
HESSEQUA MUNICIPALITY**

File number / Verwysingsnommer: 17/9/6

Meeting date / Vergadering datum: 23 October 2018

Report by / Verslag deur: Director: Community Services and Housing – Mr C Onrust

RESOLUTION / BESLUIT

1. That Council takes note of the report.
2. That Council request Garden Route District Municipality to support the intention of Hessequa Municipality for the declaration of local state of disaster in terms of Section 55 of the Disaster Management Act, 57 of 2002.

Proposer Cllr T van den Berg, seconded Cllr B Smith

DISTRICT COUNCIL

05 DECEMBER 2018

**SALE OF REDUNDANT AND ECONOMICALLY UNVIALE VEHICLES /
VERKOOP VAN ONBRUIKBARE EN ONEKONOMIESE VOERTUIG /
UKUTHENGISWA KWEMOTO EZINDALA NEZINGENANGENISO
NGOKWEZEMALI (690158)**

(10/1/3/4)

12 November 2018

**REPORT FROM THE EXECUTIVE MANAGER: COMMUNITY SERVICES (C
AFRICA) / CHIEF FIRE OFFICER (F THAVER)**

PURPOSE OF THE REPORT

To request approval from Council to write off and sell the vehicles within the Fire Services fleet that are redundant or economically unviable to repair and to report on the expenditure incurred in repairing the identified vehicles.

BACKGROUND

The Garden Route District Municipality Fire Services have spent a large amount of funds on repairs to vehicles that are very old and damaged in an effort to maintain a response capability. Although the vehicles were repaired as and when required, more problems are experienced and at times, damage the repairs that were originally performed. This continuous repair to vehicles is deemed to be wasteful expenditure and it is considered more appropriate that funds are channeled into the payment towards new vehicles which have service and maintenance plans, warranties and guarantees.

These kinds of benefits will reduce the repair and maintenance costs currently being experienced. It is of importance in light of the court action being taken against the district, that in terms of the provision of a service that the district ensures that vehicles are capable of performing within the required environment. The current vehicles if and when used are of a condition that does not guarantee that the vehicle will reach the intended destination safely.

Synopses of the vehicles that have been identified as costly to maintain and which are recommended to be sold at an auction are tabled as below:

Vehicle	Status of vehicle	Recommendation
CAW 22820 – (B3) Ford Courier 3400	Vehicle has been standing for longer than 2 years and there has been insufficient budget availability to effect the necessary repairs.	The vehicle to be sold at an auction.
CAW 48478 – (T2) NISSAN	The vehicle is approximately 50 years old. It does not have a 4 x 4 capability and is only used on tarred surfaces. The age and condition of the vehicle does not suit the requirements of the service.	The vehicle to be sold at an auction.
CAW 25525 – (T3) MAN	The vehicle has cost R 169,000.00 since 5 Jan 2016. This vehicle has been repaired but is still off the road due to recurring defects. The vehicle does not move more than 40km/h and is unsuitable for the service.	The vehicle to be sold at an auction.
CAW 19069 – (T4) SAMIL	The vehicle is currently at the MAN repair centre for a strip and quote due to engine damage. The quotation is approximately R15 000. Repairs were authorised in December 2016 for an amount of R135, 660.00 to have the engine overhauled. Since March 2015 the vehicle has cost R223, 211.39. The repairs to the vehicle have not been beneficial and the vehicle is currently at MAN.	The vehicle to be sold at an auction.
CAW 17196	This vehicle has cost R110.619.93 since August 2015. We are currently awaiting repairs to be effected to the cooling systems. This vehicle has problems with the suspension that creates an unstable drive. TATA has been unable to resolve the problems with the suspension.	The vehicle to be sold at an auction.
SAMIL 20	This vehicle was damaged in an accident during 2015 and was bought back from the insurance company by the previous head of the Fire Services with the intention of repairing the vehicle and was subsequently advertised as a tender in October 2015. This vehicle was never repaired to what was specified in the tender. The vehicle has been standing as a damaged vehicle at the fire station since 2015.	The vehicle to be sold at an auction.

FINANCIAL IMPLICATIONS

The repairs and maintenance of the fleet of vehicles for the financial year 2018/19, excluding the purchase of tyres, was done using the following allocated budget:

Vote No.	Voter Description	Amount
12305002559	Maintenance of Unspecified Assets -ExpContracted services	R 653,209.00
12305002567	Maintenance of Unspecified Assets -ExpContracted services	R 337,206.00
TOTAL		R 990,415.00

It is expected that the sale of the vehicle will generate an income that will be subjected to the required financial processes.

It is expected that the sale of the identified vehicles, will ensure that the budget for the repairs and maintenance of the emergency vehicles is adequate.

RELEVANT LEGISLATION

1. Constitution of the Republic of South Africa Act 108 of 1996
Schedule 4, Part B
2. Municipal Finance Management Act 56 of 2003
Section 63
3. Municipal Finance Management Act 56 of 2003
Supply Chain Management Regulations
Section 40
4. Fire Brigade Services Act 99 of 1987
Section 3
Definition of Fire Service

COMMENTS: EXECUTIVE MANAGER CORPORATE SERVICES

I support the write-off of the vehicles as reported. I support the write-off of the vehicles as reported.

COMMENTS: EXECUTIVE MANAGER FINANCIAL SERVICES

"Profit" on the sale of assets can only be included in an adjustment budget once the auction has been completed and monies paid to GRDM."profit" on the sale of assets can only be included in an adjustment budget once the auction has been completed and monies paid to GRDM

COMMENTS: EXECUTIVE MANAGER PLANNING & ECONOMIC DEVELOPMENT SERVICES

Contents of the report are noted.

COMMENTS: EXECUTIVE MANAGER ROADS & TRANSPORT PLANNING SERVICES

Support the write off procedure if specific vehicles and equipment are beyond economical lifespan and per vehicle management fleet maintenance and repair plan.

COMMENTS: MANAGER LEGAL SERVICES

Recommendation supported as we will just incur more costs for maintenance if these vehicles are not sold.

UITVOERENDE OPSOMMING

Verskeie voertuie is geïdentifiseer wat nie koste-effektief is en om onderhou te word nie, daarom word daar versoek dat die voertuie afgeskryf en verkoop word op 'n openbare veiling. Dit sal verseker dat die begroting voldoende is om die reaksie van noodvoertuie te handhaaf.

RECOMMENDATION

1. That the Council takes note of the contents of the report.
2. That the Council approves the selling of the identified vehicles by means of an auction.

AANBEVELING

1. *Dat die Raad kennis neem van die inhoud van die verslag.*
2. *Dat die Raad goedkeuring sal gee om die geïdentifiseerde voertuie op 'n veiling te verkoop.*

ISINDULULO

1. Sesokuba iBhunga lithathele ingqalelo umongo wengxelo.
2. Sesokuba iBhunga liphumeze ukuthengiswa kwemoto ezichaziweyo ngokwentengiso yasesidlangaleni.

ANNEXURE

None

BACK TO AGENDA

DISTRICT COUNCIL

05 DECEMBER 2018

**DROWNING INCIDENT AT CALITZDORP SPA ON 16 SEPTEMBER 2018
/ VERDRINKINGSINSIDENT BY CALITZDORP SPA OP 16 SEPTEMBER
2018 / INGOZI YOKURHAXWA E CALITZDORP SPA NGE 16 KA
SEPTEMBER 2018 (691561)**

(18/4/R)

16 November 2018

**REPORT FROM THE EXECUTIVE MANAGER ECONOMIC DEVELOPMENT AND
PLANNING (L. MENZE) / MANAGER PROPERTY DEVELOPMENT, PLANNING
AND RESORTS (WJ FOURIE)**

PURPOSE OF THE REPORT

Inform Council about a drowning incident that took place at Calitzdorp Spa on 16 September 2018.

BACKGROUND

On Sunday the 16th of September at 13h20 visitors to the Spa utilized the hot water pool at Calitzdorp in the day visitor's area.

Minor children were left unattended without parental supervision in the pool areas of the day visitor's area.

An 8 year old girl, Tammy-Lee Bezuidenhout, consequently drowned in the hot water pool.

The Resort Manager, Me Rinette Viviers, was notified about the incident and rushed the scene.

She activated all relevant emergency services to attend the drowning as a matter of urgency.

The following emergency personnel attended to the incident:

SAPS - Kobus Pretorius
Johan Abrahams
Deon Claassen
Ashley Ewerts

EMS Kim Daniels
 Clive Prins
 Denver Kock

ER24 Heith Gillot
 Greg Clarry
 Stefan Roussouw (Helicopter Pilot)

While waiting for the emergency services to arrive one of the family members started with CPR on the child.

Emergency services attended to the call immediately. On arrival they continued with CPR and tried unsuccessfully to resuscitate the child.

The child was later declared dead on the scene.

The child's mother later indicated that the child had a heart and lung problem and was due for a heart operation at the Red Cross Hospital in Cape Town.

Upon arrival of the South African Police Services the incident was taken over by the SAPS for further investigation.

During the preliminary investigation by the SAPS Garden Route DM close circuit footage was viewed. The SAPS confirmed that there was no foul play involved and that the child was left unattended at the swimming pool.

A full report from the SAPS will be made available on receipt thereof. The incident will also be investigated by Council's Health and Safety Officer Mr. Loyiso Shoto who will submit a detailed report on the completion of the investigation.

UITVOERENDE OPSOMMING

Op Sondag 16 September om 13h20 is die dagbesoekers area deur besoekers aan die Spa betree.

Minderjarige kinders is sonder ouer toesig in die swembad area gelaat.

'n 8 jarige dogtertjie, Tammy-Lee Bezuidenhout , het tragies in die warmwater swembad verdrink.

Alle relevante noodgevalle-dienste is geaktiveer.

Die volgende noodpersoneel het op die oproep reageer:

*SAPS - Kobus Pretorius
 Johan Abrahams*

*Deon Claassen
Ashley Everts*

*EMS Kim Daniels
 Clive Prins
 Denver Kock*

*ER24 Heith Gillot
 Greg Clarry
 Stefan Roussouw (Helikopter Loods)*

Terwyl hulle gewag het op die nooddienste het een van die familieleden met kunsmatige asemhaling begin .

Die nooddiens personeel het voorgegaan en het onsuksesvol probeer om die dogtertjie weer by te bring. Sy is op die toneel dood verklaar.

Die ma van die kind het aangedui dat sy hart en long probleme ondervind het en geskeduleer is vir 'n operasie in die Rooikruis Hospitaal in Kaapstad.

Die SAPD het die saak oorgeneem vir ondersoek. Die SAPD verslag sal by ontvangs daarvan versprei word. Die SAPD het na hul voorlopige ondersoek en die sekuriteits kamera opname aangedui dat daar geen gemene spel was nie.

Die dogtertjie is sonder ouer toesig by die swembad gelaat.

Die voorval sal ook intern deur die Raad se Veiligheids beampte Mnr. Loyiso Shoto ondersoek word wat volledig verslag sal doen.

FINANCIAL IMPLICATIONS

None

RELEVANT LEGISLATION

Occupational Health and Safety Act No.85 of 1993

- Occupational Health and Safety Regulations 2007
- Victorian Code of Practice for Manual Handling 2000
- NIOSH Manual of Analytical Methods
- AS 2985:2009 - Workplace atmospheres – Method for sampling and gravimetric determination of respirable dust
- AS 3640:2009 - Workplace atmospheres – Method for sampling and gravimetric determination of inhalable dust
- AS 1269:2005 - Occupational noise management-Overview and general requirements

RECOMMENDATION

1. That the public be made aware of the safety signage and public liability.
2. That more visible signage be displayed at all resorts regarding safety and public liability.
3. That all visitors with children are made aware of their responsibility as parents to watch their children when visiting the pool areas.
4. That registers be created at the resorts where visitors sign when accompanied by minor children and given the information on safety.
5. That all resort personnel undergo first aid training.
6. That additional safety equipment for pools (Noodles/Tubes etc.) be budgeted for and procured.
7. That lifesavers be deployed for the festive season period at Calitzdorp Spa and De Hoek Mountain Resort from 7 December 2018 to 6 January 2019.
8. That the possibility of deploying lifesavers during all events at all Council's Resorts be investigated and be budgeted for.

AANBEVELING

1. *Dat die publiek bewus gemaak word van die veiligheidsaanwysings en publieke aanspreeklikheid.*
2. *Dat meer sigbare tekens aangebring word by alle oorde rakende veiligheid en publieke aanspreeklikheid.*
3. *Dat alle besoekers met minderjarige kinders bewus gemaak word van die verantwoordelikheid van toesig oor kinders in die swembaddens.*
4. *Dat 'n register geskep word vir aanspreeklikheid en geteken word deur besoekers met kinders in die oorde.*
5. *Dat alle oord personeel nood en eerste hulp opleiding ondergaan.*
6. *Dat daar vir die aankoop van bykomende veiligheidstoerusting vir swembaddens (Noodles / Tubes, ens.) begroot en aangekoop word.*
7. *Dat lewensredders aangestel word by Calitzdorp Spa en De Hoek Bergoord vanaf 7 Desember 2018 tot 6 Januarie 2019.*

8. *Dat die moontlikheid vir die ontplooiing van lewensredders gedurende byeenkomste by al die oorde ondersoek en voor begroot word.*

ISINDULULO

1. Sesokuba uluntu luvundliwe ngemibhalo yezokhuseleko kunye noxanduva lwabo.
2. Sesokuba kufakelwe imibhalo emininzi ebonakalo kuzo zonke inzado zokuphola malunga nokhuseleko ngokubanoxanduva.
3. Bonke abatyeleli abanabantwana baziswe ngoxanduva lwabo njengabazali ukujongana nabantwana babo ngethuba betyelela indawo ezinamaqula okuqubha.
4. Sesokuba kwenziwe irejista kwindawo zokutyelela nalapho abatyeleli bazakutyika khona xabehamba nabantwana kwaye banikwe incukacha ngokhuseleko.
5. Sesokuba bonke abasebenzi bendawo zokuphola benziswe uqeqesho lwe first aid.
6. Sesokuba kwenziwe ulwabiwo-mali lokuthenga izixhobo ezongezelelweyo zokhuseleko (Noodle/Tubes njalo njalo).
7. Sesokuba kumiselwe amagosa ezokhuselo kwixesha leholide zehlobo e Calitzdorp Spa nase De Hoe Mountai Resort ukususela ngomhla 1 kweyoMnga 2018 ukuya 06 kweyoMqungu 2019.
8. Sesokuba kwenziwe uphando ngelinge lokumisela abezokhuselo ngethuba kunemicimbi yeBhunga kwiNdawo zokuphola kwaye kwenziwe izicwangciso zezemali ngako.

ANNEXURES

None

BACK TO AGENDA

DISTRICT COUNCIL

05 DECEMBER 2018

**REPORT REGARDING AN APPLICATION FOR LEASE OF COUNCIL
PROPERTY TO THE ISCC GROUP, BL RENAISSANCE (PTY) LTD AND
AKAN (PTY) LTD / *VERSLAG RAKENDE 'N AANSOEK VIR DIE HUUR
VAN RAADSEIENDOM AAN DIE ISCC GROEP, BL RENAISSANCE (PTY)
LTD EN AKAN (PTY) LTD* / INGXELO NGESICELO SOKUQESHISWA
KOMHLABA WEBHUNGA KWABAKWA ISCC GROUP, BL
REINAISSANCE (PTY) LTD NABAKWA AKAN (PTY) LTD (693775)**

(8/3/6/1)

22 November 2018

**REPORT FROM THE EXECUTIVE MANAGER PLANNING AND ECONOMIC
DEVELOPMENT SERVICES (L MENZE)**

PURPOSE OF THE REPORT

To request Council to consider the request from ISCC Group, Akan (Pty) Ltd and BL Renaissance (Pty) Ltd on their investment proposition in the Garden Route District Municipality to lease municipal property.

BACKGROUND / DISCUSSION

Council will recall that the municipality on March 07 - 08, 2018, hosted an inaugural Garden Route Investment Conference, held at Oubaai Hotel Golf and Spa. This conference was in line with the municipality's vision of responding to a constitutional mandate as enunciated in the objects of local government that of, *promoting social and economic development*. Furthermore, this conference was the way in which the district municipality can exert its function thereby unlocking economic opportunities within the district with the aim of ensnaring domestic and foreign direct investment within the region. The conference was also given impetus by Council's quest of positioning the region as another viable region wherein multilateral industries can descend to invest and thereby position the region as another investment option apart from Cape Town. During the Garden Route Investment Conference, Council will vividly recall that B-Municipalities, represented by [their] Executive Mayors and [by] its Senior Officials were granted platform to outline their packaged investment opportunities to prospective investors.

As already indicated that the overarching objective of the conference was to attract national and international investors to the Garden Route region and to showcase the investment potential and opportunities that exist within the area that included:

- providing an overview of the National, Provincial and Regional economic development trajectories to investors

- showcasing investment/business success stories as case studies
- pursuing business development and fostering relations with prospective investors.
- facilitating investment by pre-identifying and providing customized information packages to prospective investors regarding opportunities
- providing one-on-one sessions between municipalities/businesses and potential investors
- ensuring that measures are in place for a smooth and efficient planning process that can help generate investment outcomes (ease of doing business, investment readiness, etc.).
- providing a platform where incentives can be shared with investors.

The Executive Mayor during this august conference, in his opening remarks invited prospective businesses indicating to them that the Garden Route as a region was open for investment. It is in this conference where the District Municipality tabled its property portfolio and thereby availing its properties for prospective investment opportunities. This in a way was to optimally make use and leverage on the municipal assets to attract investment and grow the district economy.

Based on the Executive Mayors call, Garden Route District Municipality received an investment proposition from ISCC Group of companies, AKAN (Pty) Ltd and BL Renaissance (Pty) Ltd.

ISCC Group of companies

Further to the above, Council will recall that during a Council meeting held on 10 October 2018, took note of the Memorandum of Understanding signed by the municipality with the ISCC Group of Companies in Jakarta, Indonesia. The MOU generally spells out the relationship between the Garden Route District Municipality and ISCC Group of Companies, and further delineates the role each party will play. ISCC Group proposes to establish world class holiday resorts in the Garden Route area. According to the proposal, the ISCC Group wants to enter into a long-term lease agreement with the Garden Route District Municipality in respect of the holiday resorts belonging to the District Municipality.

It is envisaged that the project will generate approximately 10 000 jobs in the region. It is estimated that the project will inject around R172 million into the Garden Route economy. This investment will not only benefit the region but the province as a whole as it will continue to position the Region as a tourist region within the province of the Western Cape.

To initiate this project, the ISCC Group identified various properties belonging to the Garden Route District Municipality, including Calitzdorp Spa and De Hoek (which they have identified) on which it could establish the Project – deleted as it is a repetition. This is further against the backdrop of a Council resolution to seek concessions for the management and operation of these two resorts.

It is to be noted that the Resorts are currently making losses and should this proposal be accepted, the municipality will receive 20% share of the profits and a number of employment opportunities will be created within the region.

It is against this background that this item is tabled to Council to grant the Municipal Manager approval to negotiate and enter into a long-term lease agreement with ISCC group, guided by Garden Route District Municipality Immovable Property Management Policy, dated June 2012 and Municipal Asset Transfer Regulations GNR 878 dated 22 August 2008. This lease will have positive spin-offs to the region and to Council.

AKAN (Pty) Ltd

AKAN (Pty) Ltd proposes to enter into a long-term lease agreement with the Garden Route District Municipality in respect of Kleinkrantz, George. AKAN will develop the property for mixed use offering. With this development, AKAN intends to open up a lot of economic opportunities for SMME's and local communities in and around the Garden Route District. The proposal includes leasing the entire Kleinkrantz, measuring approximately 8.68 hectares for a minimum of 45 years. The Garden Route District Municipality will benefit from this project by receiving rental income, furthermore, the development in the property will beautify the area, as it is now, the buildings are dilapidated and are constantly vandalised.

The said planned development will cover the following:

- Residential apartments,
- Retail,
- Conferencing facilities and
- Service apartments/ Hotels

It is anticipated that the initial improvements on the sites will be in the region of R1.3 billion.

BL Renaissance (Pty) Ltd

BL Renaissance (Pty) Ltd proposes to enter into an option agreement, to lease from the Garden Route District Municipality the **Portion ERF 524, DISTRICT MUNITUINROETE KLBN KAROO T20705/2001, UNIONDALE**, for the purposes of erecting and operating a solar power generation facility which shall be required to supply power over a long term, of 30 years or more, to an off-taker under a power purchase or similar agreement.

The project will bring much needed investment in Uniondale. This application is in-line with National Government's call for the next round of Independent Power Producers. Initially BL Renaissance (Pty) Ltd were in negotiations with George Municipality for a number of years to process this transaction, however, it became apparent in the last

stages of the negotiations that the above mentioned property belonged to Garden Route District Municipality, and they then approached the District Municipality.

It is therefore for this reason that this item is brought to Council for consideration and decision, further, to appraise the Council further, a full-lease agreement on this property will only be done once the IPP's has been awarded to this company by the Department of Energy.

It is anticipated that this investment will be in the region of R3 billion.

All three proposals will stimulate the economic growth of the region and will change the spatial and economic landscape of the region. This kind of response is indicative of the successes of the Garden Route Investment Conference. It is also expected that these investments will have ripple effects which will include creation of employment opportunities and also grow the economy of the region.

It is emphasized that no capital investment is required from the Municipality for all these proposals. All required funding for these projects will come from developers.

Further benefits to the Garden Route District Municipality:

- Increase in revenue base.
- Rental income from land lease.
- Unlocking value for the said land parcels.
- Creating temporary and permanent employment for the Garden Route residents.
- Reduced potential of illegal squatters.

FINANCIAL IMPLICATIONS

There are no financial implications to be incurred by the municipality. Upon granting the long term lease agreements, Council will receive rental from the prospective lessees.

RELEVANT LEGISLATION

Constitution of the Republic of South Africa 1996
Local Government: Municipal Structures Act 117 of 1998
Local Government: Municipal Systems Act 32 of 2000
Local Government: Municipal Finance Management Act 56 of 2003
Local Government: Municipal Property Valuations Act 6 of 2004
Eden District Municipality Immovable Property Management Policy, June 2012
Municipal Asset Transfer Regulations GNR 878 dated 22 August 2008

COMMENTS: EXECUTIVE MANAGER FINANCIAL SERVICES

COMMENTS: MANAGER LEGAL SERVICES

Noted.

UITVOERENDE OPSOMMING

Die Garden Route DM Uitvoerende Burgemeester het tydens die geskiedkundige beleggingskonferensie soos gehou op 07 en Maart 2018, te Oubaai, George, as deel van sy openings opmerkings, voornemende besighede uitgenooi en aangedui dat die Garden Route as 'n streek oop is vir beleggings. Dit was tydens hierdie konferensie, waar die Distriksmunisipaliteit die geleentheid gegun is om sy eiendoms portefeulje, soos al die ander munisipaliteite in die streek, voorgelê het en hiermee die Raad se eiendomme beskikbaar gestel het vir voorgenome beleggingsgeleenthede. Dit is 'n manier om optimaal die eiendomme van die Raad te benut om beleggings aan te trek en die ekonomie te laat groei.

Gebaseer op die Uitvoerende Burgemeester se versoek, het Garden Route Distriksmunisipaliteit 'n beleggingsaansoeke vanaf ISCC Groep, AKAN (Pty) Ltd en BL Renaissance (Pty) Ltd ontvang.

ISCC Group of Companies

ISCC Group se voorstel is om wêreldklas vakansie oorde in die Garden Route area te ontwikkel. Die ISCC Group of Companies wil 'n langtermyn huurooreenkoms met Garden Route Distriksmunisipaliteit aangaan vir die vakansie oorde wat aan die munisipaliteit behoort.

AKAN (Pty) Ltd

AKAN (Pty) Ltd se voorstel is om 'n langtermyn huurooreenkoms met Garden Route Distriksmunisipaliteit aan te gaan rakende Kleinkrantz. Die eiendom sal ontwikkel word vir beide besigheid en residensiële behuising.

BL Renaissance (Pty) Ltd

BL Renaissance (Pty) Ltd se voorstel is om 'n langtermyn huurooreenkoms met Garden Route Distriksmunisipaliteit aan te gaan rakende Erf 524, KLBN Karoo T201705/2001, Uniondale vir die oprig van 'n solar krag opwekkersfasiliteit.

RECOMMENDATION

1. That Council grants the Municipal Manager permission to negotiate and enter into a long term lease agreement with ISCC Group of companies.
2. That Council grants the Municipal Manager permission to negotiate and enter into a long term lease agreement with BL Renaissance (Pty) Ltd.

3. That Council grants the Municipal Manager permission to negotiate and enter into long term lease agreement with AKAN (Pty) Ltd.
4. That the Municipal Manager be authorized to seek public comments in respect of the proposals from ISCC Group of companies, BL Renaissance and AKAN (Pty) Ltd.
5. That the costs of zoning, sub-dividing the erven and any other approvals required in terms of any legislation, will be borne by the applicants.
6. That ISCC Group of companies, BL Renaissance (Pty) Ltd and AKAN (Pty) Ltd will each be responsible for the advertisement costs to source the comments from the public as outlined in the Asset Transfer Regulations.
7. That this item be referred back to Council to consider the comments/objections from the community, if any.

AANBEVELING

1. *Dat die Raad toestemming verleen aan die Munisipale Bestuurder om 'n langtermyn huurooreenkoms aan te gaan met ISCC Group of Companies.*
2. *Dat die Raad toestemming verleen aan die Munisipale Bestuurder om 'n langtermyn huurooreenkoms aan te gaan met BL Renaissance (Pty) Ltd.*
3. *Dat die Raad toestemming verleen aan die Munisipale Bestuurder om 'n langtermyn huurooreenkoms aan te gaan met AKAN (Pty) Ltd.*
4. *Dat die Munisipale Bestuurder gemagtig word om publieke kommentaar in te win ten opsigte van die voorstelle vanaf ISCC Group of companies, BL Renaissance en AKAN (Pty) Ltd.*
5. *Dat die kostes van sonering, onderverdeling en alle ander verpligte goedkeurings soos deur wetgewing vereis word, deur die applikante gedra word.*
6. *Dat ISCC Group of companies, BL Renaissance (Pty) Ltd en AKAN (Pty) Ltd elk onderskeidelik verantwoordelikheid sal neem vir die adverteringskoste om publieke kommentaar te verkry soos uiteengesit in die Munisipale Bate Oordrag Regulasies.*
7. *Dat die item aan die Raad voorgelê word om die kommentare/besware vanaf die gemeenskap, indien enige, te oorweeg.*

ISINDULULO

1. Sesokuba iBhunga linikeze uMphathi masipala igunya lokungenelela kwisivumelwano sexesha elide lokuqeshisela inkampani yabakwa ISCC Group.

2. Sesokuba iBhunga linikeze uMphathi masipala igunya lokungenelelea kwisivumelwano sexesha elide lokuqeshisela inkampani yabakwa BL Renaissance (Pty) Ltd.
3. Sesokuba iBhunga linikeze uMphathi masipala igunya lokungenelelea kwisivumelwano sexesha elide lokuqeshisela inkampani yabakwa AKAN (Pty) Ltd.
4. Sesokuba uMphathi Masipala anikwe igunya lokufuna izimvo zoluntu ngokumalunga nesiphakamiso sabakwa ISCC Group senkampani, BL Renaissance kunye ne AKAN (Pty) Ltd.
5. Sesokuba indleko zokubekwa, ukwahlulwa komhlaba kunye nezinye iziphakamiso ezifanelekileyo ngokwemiqathango yayo nayiphi na imithetho, iyakuthweswa uxanduva abafaki bezicelo.
6. Sesokuba iinkampani zabakwa ISCC, i BL Renaissance (Pty) Ltd kunye ne AKAN (Pty) Ltd inkampani nganye izakubanoxanduva lendleko zentengiso/zopapasho lokufuna izimvo zoluntu njengoko kuchazwe Yimithetho Yokunikezelwa kwempahla.
7. Sesokuba lombha ubuyiselwe kwi iBhunga ukuze liqwalasele izimvo/iziphakamiso ezivela eluntwini, ukubanga zikhona.

BACK TO AGENDA

PROPOSAL TO PURCHASE ERF 26823, GEORGE FOR FUTURE DEVELOPMENT / VOORSTEL VIR DIE KOOP VAN ERF 26823, GEORGE VIR TOEKOMSTIGE ONTWIKKELING / ISIPHAKAMISO SOKUTHENGA KO ERF 26823 GEORGE UKWENZELA UPHIHLISO LWEXA ELIZAYO (693790)

(7/4/3/1)

16 November 2018

REPORT FROM THE EXECUTIVE PLANNING AND ECONOMIC DEVELOPMENT MANAGER (L MENZE)

PURPOSE OF THE REPORT

To obtain approval from Council to purchase Erf 26823, George, for future development.

BACKGROUND/DISCUSSION

Council will vividly recall its decision taken earlier this year, and further augmented with the approval of 2018/19 Budget for the Construction of the Garden Route District Municipality Training Academy. This decision was taken against the backdrop of the inaugural Garden Route Skills Development Summit held in February 2018, in George. Moreover, this was in line with the district as a Skills Mecca of the region and further transcend to providing training activities for the whole province and country at large. Fundamentally, this objective was underpinned by the fact that a number of young people within the region are unemployed. As unemployed as they are, the training offerings from institutions of higher learning within the region does not address the market demand or the economy demand of the region. Henceforth, the need for the district to build its own training academy and also in response to the legislative mandate as envisioned in section 84(1)(j) of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998).

Within the context of the above, Council in May 2018, approved a budget of R5 million, as the first phase, for the construction of the afore-mentioned Training Academy. In-hindsight, this decision was taken after management had identified space in Mission Street for the construction of this Training Academy. However, Management had to renege from that decision after being made aware of the Abolition of Development Bodies Act, 1986, (Act 75 of 1986) [refer to Annexure A] which came into effect from 1 July 1989, affecting the erstwhile Council and Division of Outeniqua amongst the many other Divisional Councils.

This Act in essence abolished all the Divisional Councils and the Roads function with all assets and liabilities were then transferred to [the] Provincial Government. Notably, some of those functions as tabulated in the enclosed item have been transferred to

municipalities with the exception of this function that is currently operated on an agency function by District Municipalities in the Western Cape. The identified portion for the training academy in Mission Street belongs to the Department of Public Works, not Garden Route as it was envisaged then.

On negotiations with the Department of Roads and Public Works, wherein the Municipality outlined its intention to construct this academy, the Department advised management of the municipality that indeed the portion of Mission Street identified belongs to them and counselled the Municipality that it can consider one of its properties located in York Street near Go-George Bus Depot as an alternative for this training academy. The proposed property is indeed ideal for this kind of initiative and would adequately serve the purpose, but it has its own intricacies which can be a burden to the Garden Route District Municipality, and may actually take a lot of time to be finalised. On the mentioned property there are currently people making use of it and eviction has its own complexities. The Department of Roads and Public Works in tentatively giving consent to the Garden Route District Municipality on the usage of this property did not touch on the current tenants or occupants on their property. Therefore the municipality cannot engage in protracted legal eviction process which may in one way or the other compel it to provide alternative lodging as enshrined in the Constitution of the Republic of South Africa 1996.

In the midst of that quandary, Management sought an alternative solution from the above narrated ones. Furthermore, this brought Management to the point of examining the purchase of Erf 26823 (refer to annexure C) to accommodate the needs of the municipality. This erf is the vacant plot, approximately 5 469m², situated opposite our main building in Omega Street. The vacant plot is owned by De Sousa & Jardim Inv (Pty) Ltd. In terms of the valuation roll from George Municipality the property is currently valued at R2.4 million and the owners are open to any form of negotiations with the prospective buyer. The current zoning as enunciated in annexure B is the General Residential Zone IV. Management strongly believe that securing ownership of this property will be of great deal to Council and would minimize the wide locality or location of District Services as they are sporadically scattered around George (i.e. Fire Services, Roads Services, Community Services). The proposed location would minimalize that, and bring services at one service point which is the Head-Office.

FINANCIAL IMPLICATIONS

R5million has been budgeted.

RELEVANT LEGISLATION

- Local Government : Municipal Finance Management Act 56 of 2003
- Constitution of the Republic of South Africa 1996

- Local Government: Municipal Structures Act 117 of 1998
- Local Government: Municipal Systems Act 32 of 2000
- Local Government: Municipal Property Valuations Act 6 of 2004
- Eden District Municipality Immovable Property Management Policy, June 2012
- Municipal Asset Transfer Regulations GNR 878 dated 22 August 2008

UITVOERENDE OPSOMMING

Die Raad sal onthou van hul besluit geneem vroeër vanjaar, aangevul met die goedkeuring van die 2018/19 begroting vir die konstruksie van die Garden Route Opleidings Akademie. Hierdie besluit was geneem teen die agtergrond van die Garden Route Vaardigheidsberaad soos gehou in Februarie 2018 in George.

Verder was dit in lyn met die Vaardigheids “Mecca” van die streek en bowenal om opleidings-aktiwiteite vir die hele provinsie en die land oor die algemeen te voorsien. Fundamenteel, is hierdie doelwit onderstreep deur die feit dat ‘n hele aantal jongmense in die streek werkloos is, en werkloos soos hulle is, spreek die aanbiedings van die instellings in die streek nie hierdie mark-aanvraag of aanvraag van die ekonomie in die streek aan nie.

Voortaan, die behoefte vir die distrik om sy eie opleidings akademie te bou en ook in reaksie van die wetgewende mandaat soos beoog in artikel 84(1)(j) Plaaslike Regering: Munisipale Strukture, 1998 (Wet 117 van 1998).

Binne konteks van bogenoemde het die Raad in Mei 2018 ‘n begroting van R5 miljoen goedgekeur, as ‘n eerste fase, vir die konstruksie van die bogenoemde Opleidings Akademie. In-nawete is hierdie besluit geneem nadat bestuur, spasie in Missionstraat geïdentifiseer het vir die konstruksie van hierdie Opleidings Akademie.

Bestuur moes egter afwyk van daardie besluit nadat hulle bewus gemaak is van die “Abolition of Development Bodies Act, 1986, (Act 75 of 1986)” (verwys na Aanhangsel A) wat in werking getree het op 1 Julie 1989, en die eertydse Raad en Afdeling van Outeniqua, onder die vele ander Afdelingsrade geïmpasseer het.

Hierdie Wet het in wese al die Afdelingsrade afgeskaf en die Paaie funksie met alle bates en laste is oorgedra aan die Provinsiale Regering. Sommige van hierdie funksies soos getabuleer in die ingeslote item, is oorgedra aan die munisipaliteite met die uitsondering van hierdie funksie wat tans deur Distriksmunisipaliteite in die Weskaap as ‘n agentskap funksie uitgevoer word.

Die geïdentifiseer gedeelte in Missionstraat behoort aan die Departement van Publieke Werke, nie aan Garden Route soos voorsien was nie.

Tydens onderhandelinge met die Departement van Paaie en Publieke Werke, waarin die Munisipaliteit sy intensie uiteengesit het ten opsigte van die konstruksie van hierdie akademie, het die Departement die Bestuur van die Munisipaliteit geadviseer dat die gedeelte te Missionstraat wel aan hulle behoort en die munisipaliteit aanbeveel dat die

eiendomme geleë te Yorkstraat naby die Go-George Bus Depot as alternatief vir die Opleidings Akademie oorweeg kan word.

Die voorgestelde eiendom is inderdaad ideaal vir hierdie tipe inisiatief en sal voldoende vir hierdie doel dien, maar dit het ook sy eie uitdagings wat 'n las vir die Munisipaliteit kan wees en eintlik baie tyd sal neem om afgehandel te word.

Op die gemelde eiendom is daar tans inwoners wat daarvan gebruik maak en uitsetting het sy eie kompleksiteite. Die Departement van Paaie en Openbare Werke het tentatief toestemming verleen aan Garden Route Distriksmunisipaliteit vir die gebruik van die eiendom, maar het nie melding gemaak van die huidige bewoners of inwoners op hulle eiendom nie. Dus kan die munisipaliteit nie betrokke raak by onwettige uitsettingsprosesse wat op een of ander manier die munisipaliteit verplig om alternatiewe verblyf te voorsien soos vasgelê in die Grondwet nie.

In die midde van die verknorsing het bestuur 'n alternatiewe oplossing vir bogenoemde verhaal gesoek. Verder het dit die bestuur tot die punt gekry om die aankoop van erf 26823 (verwys na bylae C) te ondersoek om die behoeftes van die munisipaliteit te akkommodeer. Hierdie erf is die oop plot ongeveer 5 469m², geleë langs ons hoofgebou in Omega Straat. Die onbeboude plot is in die besit van De Sousa & Jardim Inv (Edms) Bpk. Ingevolge die waardasielys van George Munisipaliteit word die eiendom tans op R2,4miljoen gewaardeer en die eienaars is oop vir enige vorm van onderhandelinge met die voornemende koper. Die huidige sonering soos in aanhangsel B uiteengesit, is die Algemene Residensiële Sone IV. Bestuur glo sterk dat die eienaarskap van hierdie eiendom baie belangrik sal wees vir die Raad en die wye ligging of ligging van Distriksdienste sal verminder aangesien dit sporadies versprei word rondom George (dws Branddienste, Paddienste, Gemeenskapsdienste). Die voorgestelde ligging sal dit minimaliseer en dienste by een dienspunt bring wat die Hoofkantoor is.

RECOMMENDATION

1. That Council takes note of the proposal to purchase Erf 26823, George.
2. That approval be granted to the Municipal Manager and/or his delegate to enter into negotiations with De Sousa & Jardim Inv (Pty) Ltd to purchase Erf 26823, George.

AANBEVELING

1. Dat die Raad kennis neem van die voorstel om erf 26823, George, aan te koop.
2. Dat toestemming aan die Munisipale Bestuurder en/of sy gedelegeerde verleen word om te onderhandel met De Sousa & Jardim Inv (Edms) Bpk ten opsigte van die aankoop van Erf 26823.

ISINDULULO

1. Sesokuba iBhunga lithathele ingqalelo isiphakamiso sokuthenga uErf 26823 eGeorge
2. Kunikezwe imvume kuMphathi Masipala kunye/okanye umnchongwa wakhe ukuba abambe ingxoxo kunye nabakwa De Sousa & Jardim Inv (Pty) Ltd kuthengwe u Erf 26823, e George.

ANNEXURE A

STAATSKOERANT, 30 JUNIE 1989

No. 11978 25

SCHEDULE

1. The Director-General may direct any party—

- (1) to transfer any assets, liabilities, rights, duties or obligations, or any part thereof, which have been transferred to him under paragraph (b) and as may be determined by the Director-General;
- (2) to pay a sum of money determined by the Director-General.

to any other party in order to effect a fair and reasonable adjustment of the proprietary position of any such party by virtue of any transfer under paragraph (b).

2. The Director-General shall exercise any power under item 1 with due regard to—

- (1) the book value on 30 June 1989 of any furniture, equipment or vehicles of the Peri-Urban Board necessary before that date, in relation to the number of posts on the establishment of the head office of the Peri-Urban Board, for the administration or exercise of any power, right or duty concerned and which is necessary for the continued administration or exercise by the party concerned of any such power, right or duty that has by virtue of any transfer under paragraph (b) passed to that party;
- (2) any agreement between the parties concerned entered into under this subitem with a view to such an adjustment.

J. C. HEUNIS,

Minister of Constitutional Development and Planning.

No. 1352

30 June 1989

ABOLITION OF DEVELOPMENT BODIES ACT, 1986.—ABOLITION OF CERTAIN DIVISIONAL COUNCILS IN THE CAPE PROVINCE AND MATTERS CONNECTED THEREWITH

A. Under section 2 (2) of the Abolition of Development Bodies Act, 1986 (Act No. 75 of 1986), and after consultation as required by section 2 (3) of the said Act, I hereby abolish the following development bodies with effect from 1 July 1989:

The Council and Division of Bredasdorp-Swellendam;

The Council and Division of Caledon;

The Council and Division of Kamdeboo;

The Council and Division of Little Karoo-Langkloof;

The Council and Division of Koup;

The Council and Division of Langeberg;

The Council and Division of Matroosberg;

The Council and Division of Outeniqua;

The Council and Division of Central Karoo;

The Council and Division of Winterhoek;

The Council and Division of Witzenberg; and

The Council and Division of Wynland.

BYLAE

1. Die Direkteur-generaal kan enige party gelas—

- (1) om enige bates, laste, regte, pligte of verpligtinge, of enige gedeelte daarvan, wat kragtens paragraaf (b) aan hom oorgedra is en wat die Direkteur-generaal mag bepaal, oor te dra;
- (2) om 'n som geld deur die Direkteur-generaal bepaal te betaal,

aan enige ander party ten einde 'n billike en redelike aanpassing te bewerkstellig van die vermoënsposisie van so 'n party uit hoofde van enige oordrag kragtens paragraaf (b).

2. Die Direkteur-generaal oefen 'n bevoegdheid kragtens item 1 uit met behoorlike inagneming van—

- (1) die boekwaarde op 30 Junie 1989 van enige meublement, toerusting of voertuie van die Buitestedelike Raad wat voor daardie datum nodig was, met betrekking tot die getal poste op die diensstaat van die hoofkantoor van die Buitestedelike Raad, vir die uitvoering of uitoefening van 'n betrokke bevoegdheid, reg of plig en wat nodig is vir die voortgesette uitvoering of uitoefening deur die betrokke party van so 'n bevoegdheid, reg of plig en wat uit hoofde van 'n oordrag kragtens paragraaf (b) op daardie party oorgegaan het;
- (2) enige ooreenkoms kragtens hierdie subitem aangegaan tussen die betrokke partye met die oog op so 'n aanpassing.

J. C. HEUNIS,

Minister van Staatkundige Ontwikkeling en Beplanning.

No. 1352

30 Junie 1989

WET OP DIE AFSKAFFING VAN ONTWIKKELINGSLIGGAME, 1986.—AFSKAFFING VAN SEKERE AFDELINGSRADE IN KAAPLAND EN SAKE WAT DAARMEE IN VERBAND STAAN

A. Kragtens artikel 2 (2) van die Wet op die Afskaffing van Ontwikkelingsliggame, 1986 (Wet No. 75 van 1986), en na oorlegpleging soos vereis by artikel 2 (3) van genoemde Wet, skaf ek hierby die volgende ontwikkelingsliggame met ingang van 1 Julie 1989 af:

Die Raad en die Afdeling Bredasdorp-Swellendam;

Die Raad en die Afdeling Caledon;

Die Raad en die Afdeling Kamdeboo;

Die Raad en die Afdeling Klein Karoo-Langkloof;

Die Raad en die Afdeling Koup;

Die Raad en die Afdeling Langeberg;

Die Raad en die Afdeling Matroosberg;

Die Raad en die Afdeling Outeniqua;

Die Raad en die Afdeling Sentrale Karoo;

Die Raad en die Afdeling Winterhoek;

Die Raad en die Afdeling Witzenberg; en

Die Raad en die Afdeling Wynland.

B. Furthermore, under section 3 (2) (b) of the said Act, and with the concurrence of the Minister of Finance, the Minister of Local Government and Housing, the House of Assembly and the Minister of Local Government and Housing, House of Representatives, as required by section 3 (3) of the said Act, I hereby determine—

- (1) the Minister of Local Government and Housing, House of Assembly and the Minister of Local Government and Housing, House of Representatives as the respective public authorities to which the assets, liabilities, rights, duties and obligations of the development bodies concerned relating to the following functions, according to the population group concerned, shall pass:
 - (a) Housing contemplated in item 5 of Schedule 1 to the Republic of South Africa Constitution Act, 1983 (Act No. 110 of 1983), which is own affairs in relation to the population group concerned;
 - (b) museums, library services, halls, theatres and entertainment in local areas as contemplated in section 8 (1) (g) of the Divisional Councils Ordinance, 1976 (Ordinance No. 18 of 1976, Cape of Good Hope), or in the area of a management committee situated in a rural area as defined in section 2 of the said Ordinance and established in terms of section 2 of the Local Government (Development according to Community) Ordinance, 1963 (Ordinance No. 6 of 1963, Cape of Good Hope), according to the population group for which the local area or area of the management committee concerned is deemed to have been declared in terms of the Declaration of Local Government Areas Ordinance, 1986 (Ordinance No. 18 of 1986, Cape of Good Hope);
 - (c) health services as contemplated in section 20 (1) of the Health Act, 1977 (Act No. 63 of 1977), in local areas as contemplated in section 8 (1) (g) of the Divisional Councils Ordinance, 1976, or in the area of a management committee situated in a rural area as defined in section 2 of the said Ordinance and established in terms of section 2 of the Local Government (Development according to Community) Ordinance, 1963, according to the population group for which the local area or area of the management committee concerned is deemed to have been declared in terms of the Declaration of Local Government Areas Ordinance, 1986; and
 - (d) all other local government functions, not referred to in paragraph (2) or (3), in a local area as contemplated in section 8 (1) (g) of the Divisional Councils Ordinance, 1976, or in the area of a management committee situated in a rural area as defined in section 2 of the said Ordinance and established in terms of section 2 of the Local Government (Development according to Community) Ordinance, 1963, depending on the population group for which the local area or area of the management committee concerned is deemed to have been declared in terms of the Declaration of Local Government Areas Ordinance, 1986;

B. Voorts, kragtens artikel 3 (2) (b) van genoemde Wet en met die instemming van die Minister van Finansies, die Minister van Plaaslike Bestuur en Behuising, Volksraad en die Minister van Plaaslike Bestuur en Behuising, Raad van Verteenwoordigers, soos vereis by artikel 3 (3) van genoemde Wet, bepaal

- (1) die Minister van Plaaslike Bestuur en Behuising, Volksraad en die Minister van Plaaslike Bestuur en Behuising, Raad van Verteenwoordigers as die onderskeie owerheidsgesagte waarop die bates, laste, regte, pligte en verpligtinge van die betrokke ontwikkelingsliggame wat betrekking het op die volgende funksies, na gelang van die bevolkingsgroep wat betrokke is, oorgaan:
 - (a) Behuising bedoel in item 5 van Bylae 1 by die Grondwet van die Republiek van Suid-Afrika, 1983 (Wet No. 110 van 1983), wat eie sake is met betrekking tot die betrokke bevolkingsgroep;
 - (b) museums, biblioteekdienste, sale, teaters en sake van vermaaklikheid in plaaslike gebiede soos beoog in artikel 8 (1) (g) van die Ordonnansie op Afdelingsrade, 1976 (Ordonnansie No. 18 van 1976, Kaap die Goeie Hoop), of in die gebied van 'n bestuurskomitee geleë in 'n landelike gebied soos omskryf in artikel 2 van genoemde Ordonnansie en ingestel kragtens artikel 2 van die Ordonnansie op Plaaslike Owerhede (Ontwikkeling volgens Gemeenskap), 1963 (Ordonnansie No. 6 van 1963, Kaap die Goeie Hoop), na gelang van die bevolkingsgroep waarvoor die betrokke plaaslike gebied of gebied van die bestuurskomitee ingevolge die Ordonnansie op die Verklaring van Plaaslike Bestuursgebiede, 1986 (Ordonnansie No. 18 van 1986, Kaap die Goeie Hoop), geag word verklaar te wees;
 - (c) gesondheidsdienste soos bedoel in artikel 20 (1), van die Wet op Gesondheid, 1977 (Wet No. 63 van 1977), in plaaslike gebiede soos beoog in artikel 8 (1) (g) van die Ordonnansie op Afdelingsrade, 1976, of in die gebied van 'n bestuurskomitee geleë in 'n landelike gebied soos omskryf in artikel 2 van genoemde Ordonnansie en ingestel kragtens artikel 2 van die Ordonnansie op Plaaslike Owerhede (Ontwikkeling volgens Gemeenskap), 1963, na gelang van die bevolkingsgroep waarvoor die betrokke plaaslike gebied of gebied van die bestuurskomitee ingevolge die Ordonnansie op die Verklaring van Plaaslike Bestuursgebiede, 1986, geag word verklaar te wees; en
 - (d) alle ander plaaslike bestuursfunksies, wat nie in paragraaf (2) of (3) vermeld word nie, in 'n plaaslike gebied soos beoog in artikel 8 (1) (g) van die Ordonnansie op Afdelingsrade, 1976, of in die gebied van 'n bestuurskomitee geleë in 'n landelike gebied soos omskryf in artikel 2 van genoemde Ordonnansie en ingestel kragtens artikel 2 van die Ordonnansie op Plaaslike Owerhede (Ontwikkeling volgens Gemeenskap), 1963, na gelang van die bevolkingsgroep waarvoor die betrokke plaaslike gebied of gebied van die bestuurskomitee ingevolge die Ordonnansie op die Verklaring van Plaaslike Bestuursgebiede, 1986, geag word verklaar te wees;

- (2) the Administrator of the Province of the Cape of Good Hope as the public authority to which the assets, liabilities, rights, duties and obligations of the development bodies concerned in relation to the following functions, shall pass:

- (a) Housing which, in terms of the Constitution Act, 1983, is not own affairs in relation to a population group;
- (b) museums, library services, halls, theatres and entertainment in a rural area as defined in section 2 of the Divisional Councils Ordinance, 1976, excluding any portion of such area declared to be a local area in terms of section 8 (1) (g) of the said Ordinance or which is situated in the area of a management committee established under section 2 of the Local Government (Development according to Community) Ordinance, 1963;
- (c) health services as contemplated in section 20 (1) (d) of the Health Act, 1977, in a rural area as defined in section 2 of the Divisional Councils Ordinance, 1976, excluding any portion of such area declared to be a local area in terms of section 8 (1) (g) of the said Ordinance or which is situated in the area of a management committee established under section 2 of the Local Government (Development according to Community) Ordinance, 1963;
- (d) roads, including primary, divisional and secondary roads, excluding roads and streets referred to in paragraph (3) (s);
- (e) registration and control of businesses in a rural area as defined in section 2 of the Divisional Councils Ordinance, 1976;
- (f) licensing of bicycles in a rural area as defined in section 2 of the Divisional Councils Ordinance, 1976;
- (g) subdivision of land and township establishment in a rural area as defined in section 2 of the Divisional Councils Ordinance, 1976;
- (h) building plans and building control in a rural area as defined in section 2 of the Divisional Councils Ordinance, 1976;
- (i) commonages, outspan and public places in a rural area as defined in section 2 of the Divisional Councils Ordinance, 1976; and
- (j) ambulance services;

- (3) the regional services councils established by Provincial Notice of the Administrator of the Province of the Cape of Good Hope No. 3 of 9 January 1987 and Nos. 331, 332, 333, 334, 345 and 346 of 31 March 1989 as the respective public authorities to which the following assets, liabilities, rights, duties and obligations of the development bodies concerned, shall pass:

All assets, liabilities, rights, duties and obligations not mentioned in paragraphs (1) or (2), including rates and other monies validly levied by such development bodies; and

- (2) die Administrateur van die Provinsie die Kaap die Goeie Hoop as die owerheidsagter waarop die bates, laste, regte, pligte en verpligtinge van die betrokke ontwikkelingsliggame wat betrekking het op die volgende funksies, oorgaan:

- (a) Behuising wat nie ingevolge die Grondwet, 1983, eie sake met betrekking tot 'n bevolkingsgroep is nie;
- (b) museums, biblioteekdienste, sale, teaters en sake van vermaaklikheid in 'n landelike gebied soos omskryf in artikel 2 van die Ordonnansie op Afdelingsrade, 1976, uitgesonderd enige deel van so 'n gebied wat ingevolge artikel 8 (1) (g) van genoemde Ordonnansie tot 'n plaaslike gebied verklaar is of wat geleë is in die gebied van 'n bestuurskomitee ingestel kragtens artikel 2 van die Ordonnansie op Plaaslike Owerhede (Ontwikkeling volgens Gemeenskap), 1963;
- (c) gesondheidsdienste soos beoog in artikel 20 (1) (d) van die Wet op Gesondheid, 1977, in 'n landelike gebied soos omskryf in artikel 2 van die Ordonnansie op Afdelingsrade, 1976, uitgesonderd enige deel van so 'n gebied wat ingevolge artikel 8 (1) (g) van genoemde Ordonnansie tot 'n plaaslike gebied verklaar is of wat geleë is in die gebied van 'n bestuurskomitee ingestel kragtens artikel 2 van die Ordonnansie op Plaaslike Owerhede (Ontwikkeling volgens Gemeenskap), 1963;
- (d) paaie, met inbegrip van hoof-, afdelings- en ondergeskikte paaie, uitgesonderd paaie en strate bedoel in paragraaf (3) (s);
- (e) registrasie en beheer van besighede in 'n landelike gebied soos omskryf in artikel 2 van die Ordonnansie op Afdelingsrade, 1976;
- (f) lisensiering van trapfiets in 'n landelike gebied soos omskryf in artikel 2 van die Ordonnansie op Afdelingsrade, 1976;
- (g) onderverdeling van grond en dorpsdigting in 'n landelike gebied soos omskryf in artikel 2 van die Ordonnansie op Afdelingsrade, 1976;
- (h) bouplanne en boubeheer in 'n landelike gebied soos omskryf in artikel 2 van die Ordonnansie op Afdelingsrade, 1976;
- (i) meentgronde, uitspannings- en openbare plekke in 'n landelike gebied soos omskryf in artikel 2 van die Ordonnansie op Afdelingsrade, 1976; en
- (j) ambulansdienste;

- (3) die streeksdiensterade ingestel by Provinsiale Kennisgewing van die Administrateur van die Provinsie die Kaap die Goeie Hoop. No. 3 van 9 Januarie 1987 en Nos. 331, 332, 333, 334, 345 en 346 van 31 Maart 1989 as die onderskeie owerheidsagter waarop die volgende bates, laste, regte, pligte en verpligtinge van die betrokke ontwikkelingsliggame oorgaan:

Alle bates, laste, regte, pligte en verpligtinge wat nie in paragrawe (1) of (2) vermeld word nie, met inbegrip van belasting en ander gelde wat geldiglik deur sodanige ontwikkelingsliggame gehef is; en

the assets, liabilities, rights, duties and obligations in relation to the following functions:

- (a) Recreational facilities, public resorts, beach facilities, caravan parks and picnic grounds;
 - (b) health services as contemplated in section 20 (1) (a), (b) and (c) of the Health Act, 1977, in a rural area as defined in section 2 of the Divisional Councils Ordinance, 1976, excluding any portion of such area declared to be a local area in terms of section 8 (1) (g) of the said Ordinance or which is situated in the area of a management committee established under section 2 of the Local Government (Development according to Community) Ordinance, 1963;
 - (c) supply of water;
 - (d) supply of electricity;
 - (e) fire brigade services;
 - (f) traffic matters;
 - (g) civil defence;
 - (h) cemeteries and crematoriums;
 - (i) refuse dumps;
 - (j) sewerage purification works and main sewerage disposal pipelines;
 - (k) stormwater drainage;
 - (l) land usage and transport planning;
 - (m) environment conservation;
 - (n) promotion of tourism;
 - (o) passenger transport services;
 - (p) abbatoirs;
 - (q) fresh produce markets;
 - (r) airports;
 - (s) private roads, irrigation roads and streets in a rural area as defined in section 2 of the Divisional Councils Ordinance, 1976;
 - (t) establishment, improvement and maintenance of other infrastructural services and facilities;
 - (u) certificates of competency, roadworthy certificates, driver's licence testing;
 - (v) pounds in a rural area as defined in section 2 of the Divisional Councils Ordinance, 1976;
 - (w) control and licencing of dogs in a rural area as defined in section 2 of the Divisional Councils Ordinance, 1976; and
 - (x) control of problem animals in a rural area as defined in section 2 of the Divisional Councils Ordinance, 1976,
- subject to the conditions that—
- (a) where the area of jurisdiction of a development body is situated wholly within the area of jurisdiction of a particular public authority, all such assets, liabilities, rights, duties and obligations shall pass to the public authority concerned;
- die bates, laste, regte, pligte en verpligtinge wat betrekking het op die volgende funksies:
- (a) Ontspanningsgeriewe, openbare oorde, strandgeriewe, woonwaparke en pick-niekterreine;
 - (b) gesondheidsdienste soos bedoel in artikel 20 (1) (a), (b) en (c) van die Wet op Gesondheid, 1977, in 'n landelike gebied soos omskryf in artikel 2 van die Ordonnansie op Afdelingsrade, 1976, uitgesonderd enige deel van so 'n gebied wat ingevolge artikel 8 (1) (g) van genoemde Ordonnansie tot 'n plaaslike gebied verklaar is of wat geleë is in die gebied van 'n bestuurskomitee ingestel kragtens artikel 2 van die Ordonnansie op Plaaslike Owerhede (Ontwikkeling volgens Gemeenskap), 1963;
 - (c) watervoorsiening;
 - (d) elektrisiteitsvoorsiening;
 - (e) brandweerdienste;
 - (f) verkeersaangeleenthede;
 - (g) burgerlike beskerming;
 - (h) begraafplase en krematoriums;
 - (i) vullisstortingsterreine;
 - (j) rioolsuiweringswerke en hoofrioolafvoergeleidings;
 - (k) stormwaterdreinerings;
 - (l) grondgebruik- en vervoerbeplanning;
 - (m) omgewingsbewaring;
 - (n) bevordering van toerisme;
 - (o) passasiersvervoerdienste;
 - (p) abbatoirs;
 - (q) varsprodukte markte;
 - (r) lughawens;
 - (s) private paaie, besproeiingspaaie en strate in 'n landelike gebied soos omskryf in artikel 2 van die Ordonnansie op Afdelingsrade, 1976;
 - (t) instelling, verbetering en instandhouding van ander infrastruktuur dienste en -fasiliteite;
 - (u) geskiktheidsertifikate, padwaardigheidsertifikaat en toetsing vir rybewyse;
 - (v) skutte in 'n landelike gebied soos omskryf in artikel 2 van die Ordonnansie op Afdelingsrade, 1976;
 - (w) beheer en lisensiering van honde in 'n landelike gebied soos omskryf in artikel 2 van die Ordonnansie op Afdelingsrade, 1976; en
 - (x) beheer van probleemdiere in 'n landelike gebied soos omskryf in artikel 2 van die Ordonnansie op Afdelingsrade, 1976,
- onderworpe aan die voorwaardes dat—
- (a) waar die regsgebied van 'n ontwikkelingsliggaam ten volle binne die regsgebied van 'n bepaalde owerheidsgesag geleë is, alle sodanige bates, laste, regte, pligte en verpligtinge op die betrokke owerheidsgesag oorgaan;

(b) where the area of jurisdiction of a development body is situated within the area of jurisdiction of more than one public authority—

- (i) all such fixed assets of the development body shall vest in the public authority in whose area of jurisdiction those assets are situated; and
- (ii) all such movable assets, liabilities, rights, duties and obligations shall pass to the respective public authorities on the basis and subject to the conditions determined by the Administrator of the Province of the Cape of Good Hope with my concurrence:

Provided that said Administrator may, after consultation with the public authorities concerned—

- (aa) transfer any such asset, liability, right, duty or obligation from such public authority to any other public authority as from a date determined by him;
- (bb) and on the recommendation of the Commission for Administration, transfer any asset, liability, right, duty or obligation in relation to recreational facilities, public resorts, beach facilities, caravan parks and picnic grounds to any other public authority as from a date determined by him; and
- (cc) in order to obtain a result which in his opinion is fair to all parties concerned, direct that compensation shall be payable at the transfer of any asset or right.

J. C. HEUNIS,
Minister of Constitutional Development and Planning.

No. 1375 30 June 1989

DEFINITION OF LAND DESIGNATED AS A DEVELOPMENT AREA IN THE DISTRICT OF PRETORIA

Under section 33 (3) of the Black Communities Development Act, 1984 (Act No. 4 of 1984), I, Roelof Petrus Meyer, Deputy Minister of Constitutional Development and Planning, define in the Schedule hereto land which has been designated as a development area in terms of section 33 (1) of the said Act.

R. P. MEYER,
Deputy Minister of Constitutional Development and Planning.

(File A6/5/2/P54/2)

SCHEDULE

A certain area of land, 1 446,3275 ha in extent, being a Proclamation area over portions of the farms Elandsfontein 352 JR, Skurweplaas 353 JR and Schurveberg 488 JQ, Transvaal, as shown on Surveyor-General Diagram 139/89.

(b) waar die regsgebied van 'n ontwikkelingsliggaam binne die regsgebied van meer as een owerheidsgesag geleë is—

- (i) alle sodanige onroerende bates van die ontwikkelingsliggaam in die owerheidsgesag in wie se regsgebied daardie bates geleë is, vestig; en
- (ii) alle sodanige roerende bates, laste, regte, pligte en verpligtinge van die ontwikkelingsliggaam oorgaan op die onderskeie owerheidsgesagte op die basis en onderworpe aan die voorwaardes wat die Administrateur van die Provinsie die Kaap die Goeie Hoop met my instemming bepaal:

Met dien verstande dat bedoelde Administrateur na oorleg met die betrokke owerheidsgesagte—

- (aa) enige sodanige bate, las, reg, plig of verpligting vanaf so 'n owerheidsgesag na 'n ander owerheidsgesag kan oordra vanaf 'n datum deur hom bepaal;
- (bb) en op aanbeveling van die Kommissie vir Administrasie, enige bate, las, reg, plig of verpligting met betrekking tot ontspanningsgeriewe, openbare oorde, strandgeriewe, woonwaparke en piekniekterreine na enige ander owerheidsgesag kan oordra vanaf 'n datum deur hom bepaal; en
- (cc) ten einde 'n resultaat te verkry wat na sy mening teenoor alle betrokkenes billik is, kan gelas dat vergoeding betaalbaar is by die oordrag van enige bate of reg.

J. C. HEUNIS,
Minister van Staatkundige Ontwikkeling en Beplanning.

No. 1375 30 Junie 1989

OMSKRYWING VAN GROND AANGEWYS AS 'N ONTWIKKELINGSGBIED IN DIE DISTRIK PRETORIA

Kragtens artikel 33 (3) van die Wet op die Ontwikkeling van Swart Gemeenskappe, 1984 (Wet No. 4 van 1984), omskryf ek, Roelof Petrus Meyer, Adjunk-minister van Staatkundige Ontwikkeling en Beplanning, in die Bylae hiervan grond wat ingevolge artikel 33 (1) van bedoelde Wet as 'n ontwikkelingsgebied aangewys is.

R. P. MEYER,
Adjunk-minister van Staatkundige Ontwikkeling en Beplanning.

(Lêer A6/5/2/P54/2)

BYLAE

'n Sekere stuk grond 1 446,3275 ha groot, synde 'n Proklamasiegebied oor gedeeltes van die plase Elandsfontein 352 JR, Skurweplaas 353 JR en Schurveberg 488 JQ, Transvaal, soos aangetoon op Landmetergeneraaldigram 139/89.

Annexure B Zoning Erf 26823.jpg - Photos

View all photos

Share Zoom Slideshow Draw Edit Rotate Save ...

https://maps.george.gov.za/portal/apps/webappviewer/index.html?id=0d0f9fb98832441f932431913488f37d

Public Viewer Find address or place

STATE LAND

Integrated Zoning Scheme (GIZSB)

Integrated Zoning Scheme	
SG 21 Digit Code	C02700020002579000000
Parcel Type	erf
Parcel Number	25790
Town	GEORGE
Zoning	General Residential Zone IV

Zoom to

Esri South Africa, Esri, HERE, Garmin, USGS

22.453 -33.964 Degrees

30m

ENG 3:02 PM 2018/11/28



ANNEXURE C ERF 26823, GEORGE (CAPE TOWN) Database Property Erf

Suite G01, Waterview 2, Waterview Close, Century City
Tel: +27 86 044 3333
Website: <https://www.searchworks.co.za>

SEARCH INFORMATION

Summary

Search Type	DATABASE PROPERTY ERF
Search Description	ERF 26823, GEORGE (CAPE TOWN)
Reference	DONNIE
Date	22/10/2018

ERF INFORMATION

Summary

Deeds Office	CAPE TOWN
Property Type	ERF
Township	GEORGE
Erf Number	26823
Portion Number	0
Municipality	GEORGE
Province	WESTERN CAPE
Title Deed Number	T66026/2016
Size (Registered)	5469 m ²
Size (Cadastral)	5473 m ²
Last Sale Date	-
Last Sale Price	-

ENDORSEMENT(S)

Bond Number	Institution	Reg. Date	Amount
No information available.			

OWNER INFORMATION

Owner 1 of 1

Owner Name	DE SOUSA & JARDIM INV PTY LTD
Owner Type	COMPANY
ID / Reg. Number	201318685907
Title Deed	T66026/2016
Share	-

REPORT INFORMATION

Date of Information	22/10/2018 09:50
Print Date	22-10-2018 09:51
Generated By	DONNIE GELDERBLOEM
Reference	DONNIE
Report Type	DATABASE PROPERTY ERF



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Bailey & le Roux, Professionele Landmeters, George

KANTOONAFSKRIF

Komponente:

- 1) Die figuur A e f D stel voor die Restant van Erf 2209 GEORGE, vide L.G. Kaart No. 308/1814, geheg aan Grondbrief No. Geo.F.1-2
- 2) Die figuur e B C f stel voor die Restant van Erf 2210 GEORGE, vide L.G. Kaart No. 1761/1917, geheg aan Transportakte No. 1917.194.9684

L.G. No.

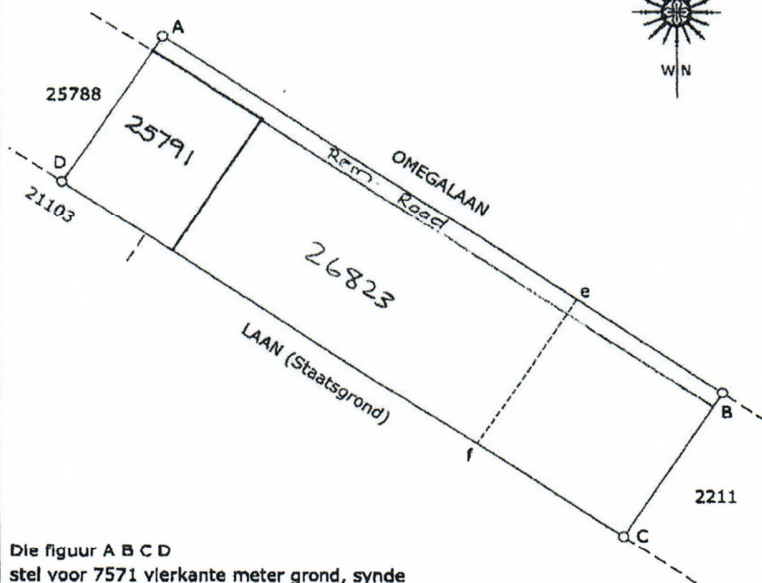
6961/2008

Goedgekeur

nms
Landmeter-Generaal

19-1-2009

Skaal 1:1250



Die figuur A B C D
stel voor 7571 vierkante meter grond, synde
Erf 25790 GEORGE

bevattende komponente 1) en 2) hierbo gemeld
Geleë in die Munisipaliteit en
Administratiewe Distrik van George
Provinsie Wes-Kaap
Saamgestel in Desember 2008
deur my

H.W. le Roux PLS 1055-D
Professionele Landmeter

Hierdie kaart is geheg aan
No. T10627/2010
gedateer
t.g.v.

Registrateur van Aktes

Die oorspronklike
kaarte is soos
hierbo gemeld

Lêer No. S/8775/58
M.S. No. Saamgestel
Komp. BL-7DD/X41 (1751)

LPI C0270002

VIR ENDOORSTUUR
BIEN KETISY VAN KAART

Erf 25790 George

S

DIE VOLGENDE ONTREKKINGS IS VAN MIJNDE KAART GEHOEN						
MEET-STUKKE	KAANTRO.	ONDERWERP-DETING	OMVANG HA. V.G. M.	OPMETTING	GEFARMA- TEER	RESTANT
E3123/08 SR1306 2015	6962/08 2615 2015	Erf 25791	1336 m ²	10628/2010	JA	
		Erf 26823	5449 m ²	166026/2016	JA	

Bailey & le Roux, Professionele Landmeters, George

KANTOORAFSKRIF

Komponente:

- 1) Die figuur A e f D stel voor die Restant van Erf 2209 GEORGE, vide L.G. Kaart No. 308/1814, geheg aan Grondbrief No. Geo.F.1-2
- 2) Die figuur e B C f stel voor die Restant van Erf 2210 GEORGE, vide L.G. Kaart No. 1761/1917, geheg aan Transportakte No. 1917.194.9684

L.G. No.

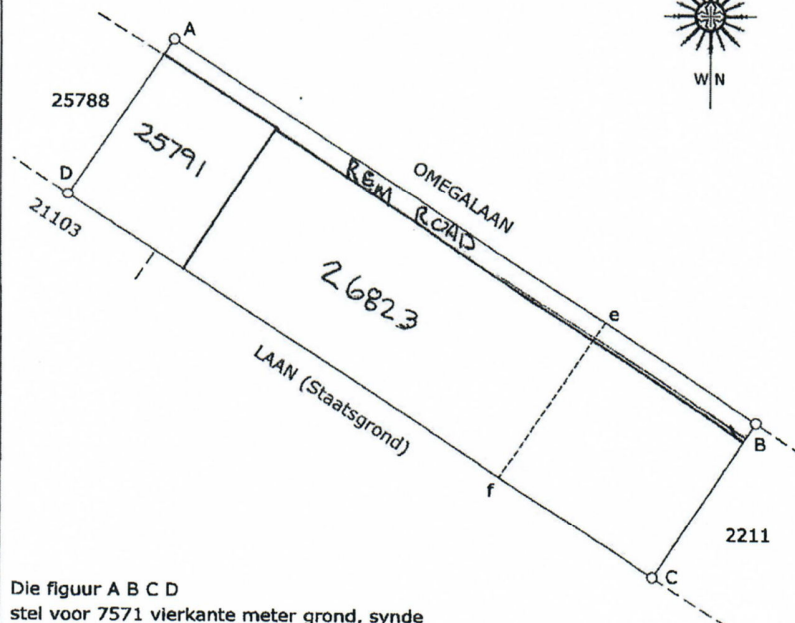
6961/2008

Goedgekeur


nms
Landmeter-Generaal

19-1-2009

Skaal 1:1250



Die figuur A B C D
stel voor 7571 vierkante meter grond, synde
Erf 25790 GEORGE

bevattende komponente 1) en 2) hierbo gemeld
Geleë in die Munisipaliteit en
Administratiewe Distrik van George
Provinsie Wes-Kaap
Saamgestel in Desember 2008
deur my



H.W. le Roux PLS 1055-D
Professionele Landmeter

Hierdie kaart is geheg aan
No. T 10627/2010
gedateer
t.g.v.

Registrateur van Aktes

Die oorspronklike
kaarte is soos
hierbo gemeld

Lêer No. S/8775/58
M.S. No. Saamgestel
Komp. BL-7DD/X41 (1751)

LPI C0270002

VIR ENDOSSEREMENTE
BIEN KLEINSY VAN KAAFT

Erf 25790 George

S

lgm: 6961/2008
 Erf: 25790 George.)

DIE VOLGENDEN AFMETINGEN IS VAN HIERDE KAART GEKOMEN						
MEET- STUKKE	KAARTNO.	GROND-OVER- LEGGING	OPMET- TINGEN	IN CHIEF	GEBOUW- TEER	RESTAT
E3123/08 SR1306	6962/08 2615	Erf 25791	1336 m ²	10628/2010	2A	
2015	2015	Erf 26823	5469 m ²	166026/2016	7A	

DISTRICT COUNCIL

05 DECEMBER 2018

BACK TO AGENDA

**NOTICE OF MOTION: UTILIZATION OF COUNCIL PROPERTIES: CLLR
S DE VRIES / *KENNISGEWING VAN MOSIE: AANWENDING VAN
RAADSEIENDOMME: RDL S DE VRIES* / ISAZISO
SEZIPHAKAMISO: UKUSETYENZISWA KWEMIHLABA YEBHUNGA:
UBEA SE DE VRIES (693345)**

(4/2/8)

19 November 2018

**REPORT FROM THE EXECUTIVE MANAGER: CORPORATE SERVICES (B
HOLTZHAUSEN)**

PURPOSE OF THE REPORT

To submit a notice of motion dated 17 November 2018 received from Cllr S De Vries to Council regarding the utilization of Council properties.

BACKGROUND

The attached letter dated 17 November 2018 contains a notice of a motion which will be tabled Cllr S De Vries. It is confirmed that the notice complies fully with the requirements as set out in Section 35 (2) Rules of Order Regulating the Conduct of Meetings as promulgated in Provincial Gazette No. 6469, dated Friday, 28 September 2007, and Interpretation Act 33 of 1957 as amended:

- (i) in writing, signed and dated by Cllr S De Vries;
- (ii) fully specified and;
- (iii) was delivered on 17 November 2018 to the Municipal Manager which was six days prior to the District Council meeting of 04 December 2018.

RELEVANT LEGISLATION

- (i) Section 35 (2) Rules of Order Regulating the Conduct of Meetings as promulgated in Provincial Gazette No. 6469, dated Friday, 28 September 2007
- (ii) Interpretation of Act 33 of 1957 as amended

FINANCIAL IMPLICATIONS

None

UITVOERENDE OPSOMMING

Die aangehegte kennisgewing van 'n mosie is vanaf Rdl S De Vries ontvang. Die kennisgewing voldoen in alle opsigte aan die vereistes soos uiteengesit in die Reëls van Prosedures vir die Hou van Vergaderings soos afgekondig in Provinsiale Koerantnommer 6469, gedateer 28 September 2007.

RECOMMENDATION

That Cllr S De Vries be given the opportunity to table his motion as set out in the agenda.

AANBEVELING

Dat Rdl S De Vries die geleentheid gebied word om sy mosie soos in die uiteengesit, ter tafel te lê.

ISINDULULO

Sokokuba Uceba S De Vries anikwe ithuba sokubuza umbuzo ngokubhalwe kwimbalelwano yakhe.

ANNEXURE A

Motion dated 17 November 2018

ANNEXURE A

The Municipal Manager
Garden Route District Municipality
54 York Street
GEORGE
6530



18 November 2018

RE: NOTICE OF MOTION

I, Councillor Stephen De Vries, hereby give notice of my intention to move a Motion at the forthcoming Council or Special Council meeting in terms of Council's Standing Rules of Order. The Motion is moved and motivated as follow:

Background

The ANC caucus has questioned the disposal of properties by the Garden Route District Municipality at its council meeting held on Tuesday, 30 October 2018. A request by the ANC for a report on all land disposal approvals was rejected by Council.

Noting:

1. The Local Government Municipal Finance Management Act (MFMA), Act 56 of 2003 states "A municipality may transfer ownership or otherwise dispose of a capital asset that other than one contemplated in subsection but only after the municipal council, in a meeting open to the public has decided on reasonable grounds that the asset is not needed to provide the minimum level of basic municipal services; and has considered the fair market value of the asset and the economic and community value to be received in exchange for the asset" (section 14).

2. The Municipal Asset Regulations (MART) further determine that a municipality or municipal entity will firstly have to determine the combined value of a capital assets it intends to transfer or dispose of in the particular financial year (such must also be reflected in its MTREF budget). If the combined value of such capital assets exceeds five percent of the total value of its assets (as determined from latest available audited financial statements), a public participation process must be followed for each of the capital assets to be disposed of, irrespective of each capital asset's individual value.

3. The process to transfer or dispose of non –exempted high value capital assets must commence with a request to the council to authorize a public participation process. A high value asset is an asset which is valued either in excess of R50 million or 1 per cent of the total value of the municipality's assets (whichever is the lesser), **or a lower value determined by the council**. The request must be accompanied by a comprehensive information statement which shows the reasons for the proposal, the asset value, the valuation method to be used, the benefits of disposal and the anticipated proceeds and expected gain or loss that could be anticipated if the proposal went ahead.

4. Section 5 (3) of the regulation states that “ **Only the municipal council** may authorize the public participation process referred to in sub regulation (1)(a), and

5. A request to the municipal council for authorization of a public participation process must be accompanied by an information statement stating -
 - a. the valuation of the capital asset to be transferred or disposed of and
 - b. the method of valuation used to determine that valuation;
 - c. the reasons for the proposal to transfer or dispose of the capital asset;
 - d. any expected benefits to the municipality that may result from the transfer or disposal;
 - e. any expected proceeds to be received by the municipality from the transfer or disposal; and
 - f. any expected gain or loss that will be realized or incurred by the municipality arising from the transfer or disposal.

6. Section 5 (3) The value of a capital asset must for purposes of sub regulation (3) (b) (i) be determined in accordance with the accounting standards that the municipality is required by legislation to apply in preparing its annual financial statements.

7. The Garden Route District Municipal Council has taken the following resolution on the utilization of Council Properties:

DC 177/05/17 UTILISATION OF COUNCIL PROPERTIES:

1. That the Municipal Manager, assisted by Executive Management and monitored by the Executive Mayor, **ensures that various legislative processes are employed to facilitate decision making** to achieve the following :
 - a. Leasing of certain properties on a long term basis;
 - b. Alienation (out-right sale) of certain properties;
 - c. Partnering with developers in certain properties;
 - d. Exchange with B-Municipalities of certain properties for mutual benefit;
 - e. Own development of certain properties to achieve certain development goals;
 - f. Partnering with Provincial and National governments and entities to achieve certain development goals
2. That a comprehensive **turnaround strategy be compiled per property** with a proposed way forward, having due regard of legislative requirements.
3. That the turnaround strategy mentioned in two (2) above, must be completed by 31 August 2017 and will be used as guideline for decision making prepossesses.
4. That Management engages in practical steps to encourage investors from the public and private sectors to come up with sustainable investment packages and that BBBEE will be considered as a priority.
5. That a process towards the development and adoption of long-term Growth and Development Strategy be started urgently.

6. That progress reports be submitted to the Executive Mayor, Mayoral Committee and the Property Portfolio Committee on a monthly basis.
7. That the necessary capacity from a technical point of view must be employed as and when the need arise.

Therefore believing:

1. That resolution DC 177/05/17 does not give the Executive Mayor and the Municipal Manager the authority to decide to commence with a public participation on any property without the approval of Council
2. That the resolution does not give the Municipal Manager the authority to dispose of any property after the public participation processes without approval by Council.
3. That any Council resolution that would have gave such authority to the Executive Mayor and the Municipal Manager, would be illegal in terms of the section 14 of the Local Government Municipal Finance Management Act (MFMA), Act 56 Of 2003 and the Municipal Asset Transfer Regulations (2008).

Recommending:

That Council resolve

1. That the Executive Mayor submits a report to Council with all resolutions of council that authorise the disposal of properties.
2. That the Municipal Manager submit a report to council on all SCM processes that was followed in each individual case
3. That all land disposal processes, that was not authorised in terms of the MFMA and MATR, immediately be suspended
4. That all land disposal transactions that were not processed in terms of the MFMA and MATR be terminated with immediate effect.

5. That the alleged violation of the MFMA and MATR be investigated forthwith.

THUS DONE AND SIGNED ON 19 NOVEMBER 2018 AT KNYSNA.



COUNCILLOR S DE VRIES



SECONDER



COUNCILLOR P VAN DEN HOVEN

COPY TO:	
FOR COMPLETION:	<i>E. van der Merwe</i>
COMMENTS:	
INFORMATION:	
DISCUS WITH:	
DIARISE:	
MAYOR:	
EMM:	22/11/18 <i>JS</i>

NOTICE OF MOTION: DETERMINATION OF HIGH VOLUME CAPITAL ASSET AND AMENDMENT OF DELEGATION OF POWERS: LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – MUNICIPAL ASSET TRANSFER REGULATIONS: CLLR D DE VRIES / KENNISGEWING VAN MOSIE: BEPALING VAN HOË VOLUME KAPITAALBATES EN WYSIGING VAN DELEGASIE VAN BEVOEGDHEDE: PLAASLIKE REGERING: WET OP MUNISIPALE FINANSIËLE BESTUURSWET, 2003 – OORDRAG REGULASIES VIR MUNISIPALE BATES: RDL S DE VRIES / ISAZISO SEZIPHAKAMISO: UKUQIKELELA KWEXABISO ELIPHEZULU LEMPAHLA EZIYINKUNZI KUNYE NOLUNGISO LOKUNIKEZELWA KWAMAGUNYA: URHULUMENTE WASEKHAYA: UMTHETHO WOLAWULO LWEMALI ZOMASIPALA, 2003-IMITHETHO YOLAWULO LOKUNIKEZELWA KWEMPAHLA YOMASIPALA: UCEBA S DE VRIES (693352)

(4/2/8)

19 November 2018

REPORT FROM THE EXECUTIVE MANAGER: CORPORATE SERVICES (B HOLTZHAUSEN)

PURPOSE OF THE REPORT

To submit a notice of motion dated 17 November 2018 received from Cllr S De Vries to Council regarding the determination of high volume capital asset and amendment of delegation of powers: Local Government: Municipal Finance Management Act, 2003 – Municipal Asset Transfer Regulations.

BACKGROUND

The attached letter dated 17 November 2018 contains a notice of a motion which will be tabled by Cllr S De Vries. It is confirmed that the notice complies fully with the requirements as set out in Section 35 (2) Rules of Order Regulating the Conduct of Meetings as promulgated in Provincial Gazette No. 6469, dated Friday, 28 September 2007, and Interpretation Act 33 of 1957, as amended

- (i) in writing, signed and dated by Cllr S De Vries;
- (ii) fully specified and
- (iii) was delivered on 17 November 2018 to the Municipal Manager which was six clear days prior to the District Council meeting of 04 December 2018.

RELEVANT LEGISLATION

- (i) Section 35 (2) Rules of Order Regulating the Conduct of Meetings as promulgated in Provincial Gazette No. 6469, dated Friday, 28 September 2007
- (ii) Interpretation Act 33 of 1957 as amended

FINANCIAL IMPLICATIONS

None

UITVOERENDE OPSOMMING

Die aangehegte kennisgewing van 'n mosie is vanaf Rdl S De Vries ontvang. Die kennisgewing voldoen in alle opsigte aan die vereistes soos uiteengesit in die Reëls van Prosedures vir die Hou van Vergaderings soos afgekondig in Provinsiale Koerantnommer 6469, gedateer 28 September 2007.

RECOMMENDATION

That Cllr S De Vries be given the opportunity to table his motion as set out in the agenda.

AANBEVELING

Dat Rdl S De Vries Hoven die geleentheid gebied word om sy mosie soos in die agenda uiteengesit, ter tafel te lê..

ISINDULULO

Sokokuba Uceba S De Vries anikwe ithuba sokubuza umbuzo ngokubhalwe kwimbalelwano yakhe.

ANNEXURE A

Motion dated 17 November 2018

The Municipal Manager
 Garden Route District Municipality
 54 York Street
 GEORGE
 6530

File Nr	41218
Scan Nr	
Collab Nr	

18 November 2018

RE: NOTICE OF MOTION



Background

The ANC caucus has questioned the disposal of properties by the Garden Route District Municipality at its council meeting held on Tuesday, 30 October 2018. A request by the ANC for a report on all land disposal approvals was rejected by Council.

Noted

DETERMINATION OF HIGH VOLUME CAPITAL ASSET AND AMENDMENT OF DELEGATION OF POWERS: LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003: MUNICIPAL ASSET TRANSFER REGULATIONS (635065). On 29 May 2018 Council resolved as follows:

1. That in terms of Regulation 1 (1) the market value of high-value capital assets be set at a threshold which is equal to the lesser value of R50 million or 1% of the total value of the capital assets of the Municipality.
2. That in terms of Regulation 34(4), provision is made in the current system of delegations that the Municipal Manager be authorized to approve the public participation process for granting of rights to use, manage or control capital assets not exceeding R10 million and for a period not longer than three (3) years.

3. That Council delegates to the Municipal Manager its power to approve the granting of rights to use, manage or control capital assets not exceeding R10 million and for a period not longer than three (3) years.

Further Note:

4. That the MATR section 34(4) reads as follows: "A municipal council may delegate to the accounting officer its approval power referred to in sub regulation (l)(b) excluding the power to grant long term rights to use, control or manage capital assets of a value in excess of R10 million" and
5. Section (1)(b) "municipal council has approved in principle that the right may be granted.
6. That section 34(4) refers to the right make an in principle decision to grant a right and to authorised public participation
7. Section 34(3) (a) explicitly states that "ONLY the municipal council may authorised the public participation process.

Therefore believe

1. That there is a misinterpretation of council resolution 635065.
2. That the resolution does not give the municipal manager the authority to decide on the public participation process
3. That any such decision will be illegal.

Recommend

That Council resolve

1. To clarify this resolution (635065)
2. Review or amend or rescind this resolution.

THUS DONE AND SIGNED ON 19 NOVEMBER 2018 AT KNYSNA.



COUNCILLOR S DE VRIES

DATUM VAN ONTVANGS
<i>19/11/2018</i>
MUNISIPALE BESTUURDER

SECONDER



COUNCILLOR P VAN DEN HOVEN

COPY TO:	
FOR COMPLETION:	<i>EX Man Corp</i>
COMMENTS:	
INFORMATION:	
DISCUS WITH:	
DIARISE:	
MAYOR:	
EMM:	<i>22/11/18</i>

DISTRICT COUNCIL

04 DECEMBER 2018

**ELECTION OF SPEAKER / VERKIESING VAN SPEAKER /
UKUCHONGWA KOSOMLOMO WEBHUNGA (695040)**

(5/2/1)

29 November 2018

**REPORT FROM THE EXECUTIVE MANAGER: CORPORATE SERVICES (B
HOLTZHAUSEN)**
PURPOSE OF THE REPORT

The purpose of the report is to elect an Speaker for the Garden Route District Municipality in terms of Section 39 (a) of the Local Government Municipal Structures Act, 1998 (Act 117 of 1998) in accordance with the procedures as stipulated in Schedule 3 of the aforementioned Act.

BACKGROUND

The matter served before a Special Council meeting held on 13 June 2018. During the meeting it was resolved as follows:

“That Cllr BHJ Groenewald be elected as Acting Speaker for the Eden District Municipality in terms of the provision of Section 41 of the Local Government Municipal Structures Act, 1998 (Act 117 of 1998) in accordance with the procedures as stipulated in Schedule 3 of the aforementioned Act.

That it be noted that Cllr BHJ Groenewald took an Oath as part of his inauguration as Acting Speaker.”

Section 39 (a) of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998) determines as follows:

“Vacation of office”

*The Speaker of a municipal council vacates office during a term if that person-
“39 (a) Resigns as Speaker-*

In order to fill the vacancy, Council has to elect a new Speaker in terms of Section 36 of the said Act. Section 36 reads as follows:

- “(1) Each municipal council must have a chairperson who will be called the speaker.*
- (2) At its first sitting after its election, or when necessary to fill a vacancy, a municipal council must elect its speaker from among the councillors.*

- (3) *The municipal manager of the municipality or, if the municipal manager is not available, a person designated by the MEC for Local Government in the province, presides over the election of a speaker.*
- (4) *The procedure set out in Schedule 3 applies to the election of a speaker.*
- (5) *A councillor may not hold office as speaker and mayor or executive mayor at the same time, but in a municipality of a type mentioned in section 9(e) of (f) or 10(c) the speaker must be called."*

The election of a Speaker must be conducted in accordance with the directives as set out in **Annexure A**. The prescribed form to be used for the nomination and secondment of a Speaker by two (2) councillors is attached as **Annexure B**. Nomination forms will be available at the office of the Municipal Manager and at the meeting.

RELEVANT LEGISLATION

- Section 36 of the Local Government: Municipal Structures Act, Act 117 of 1998.
- Section 39 (a) of the Local Government: Municipal Structures Act, Act 117 of 1998

FINANCIAL IMPLICATIONS

None

UITVOERENDE OPSOMMING

Rdl BHJ Groenewald is tydens 'n Spesiale Raadsvergadering gehou op 13 Junie 2018, as Waarnemende Speaker verkies.

In terme van Artikel 36 en 39 (a) van die Plaaslike Regering: Munisipale Strukturewet, Wet 117 van 1998, moet 'n nuwe Speaker verkies word.

RECOMMENDATION

That a Speaker be elected for Garden Route District Municipality in terms of provision of Section 36 of the Local Government Municipal Structures Act, 1998 (Act 117 of 1998) in accordance with the procedures as stipulated in Schedule 3 of the aforementioned Act .

AANBEVELING

Dat 'n Speaker vir die Garden Route Distriksmunisipaliteit verkies word ingevolge die bepalings van Artikel 36 van die Wet op Plaaslike Regering: Munisipale Strukture, 1998 (Wet 117 van 1998) in ooreenstemming met die prosedure soos uiteengesit in Bylae 3 van die voornoemde Wet.

ISINDULULO

Sesokuba kuchongwe uSomlomo woMasipala Wesithili se Garden Route ngokwemiqathango yomhlathi 36 Womthetho Wesimo Somasipala soRhulumente Wasekuhlaleni, 1998(uMthetho 117 wango 1998) ngokuthotyelwa inkqubo nechazwe kuMhlathi 3 womthetho ophawulweyo.

Schedule 3[[Schedule 3](#) amended by s. 34 of Act No. 51 of 2002.]i) [Wording of Sections](#)

- ELECTION OF MUNICIPAL OFFICE-BEARERS

1. Application.—The procedure set out in this Schedule applies whenever a municipal council meets to elect a speaker, an executive mayor, a deputy executive mayor, a mayor or a deputy mayor.

2. Nominations.—The person presiding at a meeting to which this Schedule applies must call for the nomination of candidates at the meeting.

3. Formal requirements.—(1) A nomination must be made on the form determined by the municipal manager.

(2) The form on which a nomination is made must be signed by two members of the municipal council.

(3) A person who is nominated must indicate acceptance of the nomination by signing either the nomination form or any other form of written confirmation.

4. Announcement of names of candidates.—At a meeting to which this Schedule applies, the person presiding must announce the names of the persons who have been nominated as candidates, but may not permit any debate.

5. Single candidate.—If only one candidate is nominated, the person presiding must declare that candidate elected.

6. Election procedure.—If more than one candidate is nominated—

1. (a)
2. a vote must be taken at the meeting by secret ballot;
3. (b)
4. each councillor present at the meeting may cast one vote; and
5. (c)
6. the person presiding must declare elected the candidate who receives majority of the votes.

7. Elimination procedure.—(1) If no candidate receives a majority of the votes, the candidate who receives the lowest number of votes must be eliminated and a further vote taken on the remaining candidates in accordance with [item 6](#). This procedure must be repeated until a candidate receives a majority of the votes.

(2) When applying sub item (1), if two or more candidates each have the lowest number of votes, a separate vote must be taken on those candidates, and repeated as often as may be necessary to determine which candidate is to be eliminated.

8. Further meetings.—(1) If only two candidates are nominated, or if only two candidates remain after an elimination procedure has been applied, and those two candidates receive the same number of votes, a further meeting must be held within seven days at a time determined by the person presiding.

(2) If a further meeting is held in terms of sub item (1), the procedure prescribed in this Schedule must be applied at that meeting as if it were the first meeting for the election in question.

(3) If at the further meeting held in terms of sub item (1) only two candidates are nominated, or if only two candidates remain after an elimination procedure has been applied, and those two candidates receive the same number of votes, the person presiding at such meeting must determine by lot who of the two candidates will hold the office for which the election has taken place.

[Subitem (3) added by s. 34 of Act No. 51 of 2002.]

**DISTRICT COUNCIL****04 DECEMBER 2018**

<p align="center">NOMINASIEVORM: VERKIESING VAN SPEAKER NOMINATION FORM: ELECTION OF SPEAKER</p>

Ons, die ondergetekendes, nomineer hiermee die volgende persoon:
We, the undersigned, hereby nominate the following person:

VOLLE NAAM EN VAN VAN GENOMINEERDE
 FULL NAME AND SURNAME OF NOMINEE

NAME VAN NOMINEERDERS:
 NAMES OF NOMINATORS:

Nomineerder: Naam en van: Handtekening
 Nominator: Name and surname: Signature

Sekondant: Naam en van Handtekening:
 Seconder: Name and surname: Signature:

Ek, die ondergetekende, aanvaar hiermee die nominasie.
I, the undersigned, hereby accept the nomination.

Geteken te GEORGE op hierdie dag van20.....

Signed at GEORGE on thisday of..... 20.....

.....
HANDTEKENING VAN GENOMINEERDE
SIGNATURE OF NOMINEE

BACK TO AGENDA