



CIDB DOCUMENT FOR TENDER NO: GRDM/22/20-21

TENDER DESCRIPTION: DESIGN, MANUFACTURE, SUPPLY, INSTALLATION, COMMISSIONING AND TESTING, AND INITIAL MAINTENANCE OF A 90 KWP GRID TIED PV GENERATING PLANT AND A 50KW LITHIUM-ION BATTERY STORAGE SYSTEM AT THE DE HOEK RESORT, OUDTSHOORN

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| ENQUIRIES: MR PASSMORE DONGI 54 YORK STREET GEORGE (044) 803 1330 | GARDEN ROUTE DISTRICT MUNICIPALITY P.O. BOX 12 GEORGE 6530 |
| SUMMARY FOR TENDER OPENING PURPOSES | |
| NAME OF BIDDER: | |
| CENTRAL SUPPLIER DATABASE NO.: MAAA | |
| TOTAL PRICE (INCLUDING VAT) | R |
| PREFERENCES CLAIMED FOR: | |
| B-BBEE Status Level of Contributor: | |
| Preference Points Claimed: | |
| B-BBEE certificates submitted with the tender document <u>MUST</u> be VALID ORIGINAL B-BBEE CERTIFICATES or VALID CERTIFIED COPIES OF THE B-BBEE CERTIFICATES | |
| TENDER CLOSING AT 11H00 ON TUESDAY, 04 MAY 2021 | |

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| For official use. |
| Signatures of SCM Officials at Tender Opening |
| 1. _____ |
| 2. _____ |

BIDDER CONTACT DETAILS

This information shall be used for any correspondence or contact with the bidder.

| | |
|--------------------------------|---|
| Name of Bidding Company: | |
| Postal Address: | Postal Code: |
| E-mail Address: | |
| Telephone Number: | |
| Cellular Number: | |
| Facsimile Number: | |

GARDEN ROUTE DISTRICT MUNICIPALITY

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GENERAL TENDER INFORMATION

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| TENDER ADVERTISED | : 04 April 2021 |
| ESTIMATED CIDB CONTRACTOR GRADING DESIGNATION | : 3EP |
| COMPULSORY SITE VISIT/CLARIFICATION MEETING | : 09 APRIL 2021 |
| TIME | : 11:00 AM |
| VENUE FOR SITE VISIT/CLARIFICATION MEETING | : DE HOEK, OUDTSHOORN |
| CLOSING DATE | : 04 MAY 2021 |
| CLOSING TIME | : 11:00 AM |
| LOCATION OF TENDER BOX | : Tender Box at the Garden Route District Municipality Head Office, on the Ground Floor, at Reception, 54 York Street, George. |

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The Tender (Part T)

PART T1 Tender Procedures

- T1.1 Tender Notice and Invitation to Tender
- T1.2 Tender Data

PART T2 Returnable Documents (All documents / schedules are returnable)

- T2.1 List of Returnable Schedules Required for Tender Evaluation and Returnable Schedules
- T2.2 Other documents that will be incorporated into the contract
- T2.3 Returnable Schedules that will be incorporated in the contract

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Tender Notice and Invitation to Tender (T1.1)

Tenders are hereby invited for the:

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Completed tenders in a sealed envelope, clearly marked:

Tender No.: GRDM/22/20-21 must be placed in the tender box at the Garden Route District Municipality Head Office, on the Ground Floor, at Reception, 54 York Street, George by no later than **11:00 on 04 May 2021**. Tenders are not allowed to be placed in the tender box after 11:00. Late or unmarked tenders will not be considered. No tenders per fax or e-mail will be accepted.

Bidders must be registered with the CIDB and it is estimated that bidders should have a CIDB contractor grading designation of 3EP

A **compulsory briefing session** will be held on **Friday, 09 April 2021 at De Hoek, Oudtshoorn**.

Non-attendance of the compulsory briefing session will disqualify your tender.

Tender documents are available at a non-refundable deposit of R200-00 each from the Garden Route District Municipality, Supply Chain Management Unit, Ground Floor, 54 York Street, George.

Tender documents are available on the Garden Route District Municipality's website: www.gardenroute.gov.za, free of charge.

Tenders will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) Regulations 2017 and the Garden Route District Municipality's Supply Chain Management Policy, where 80 points will be scored for price and 20 points for B-BBEE status.

For more information, contact MS Sandlisa Gologolo (044) 803 1313

The Municipality reserves the right to withdraw any invitation to tender and/or to readvertise or to reject any tender or to accept a part of it. The Municipality is not bound to accept the lowest or any tender.

A TCS PIN for bidders' tax compliance information must be submitted with the tender document.

It will be required from the successful bidder to register on the Central Supplier Database (CSD).

**M STRATU
MUNICIPAL MANAGER
GARDEN ROUTE DISTRICT MUNICIPALITY
GEORGE
6530**

GARDEN ROUTE DISTRICT MUNICIPALITY

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Tender Data (T1.2)

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| Clause number | <p>The conditions of tender are the Standard Conditions of Tender as contained in Annex F of Board Notice 136 of 2015 in Government Gazette No. 38960 of 10 July 2015, Construction Industry Development Board (CIDB) Standard for Uniformity in Construction Procurement (see www.cidb.org.za). The Standard Conditions of Tender make several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the standard conditions of tender. Each item of data given below is cross-referenced to the clause in the Standard Conditions of Tender to which it mainly applies.</p> <p>The following variations, amendments and additions to the Standard Conditions of Tender as set out in the Tender Data below shall apply to this tender:</p> |
| F.1 | General |
| F1.1.1 | The Employer is the Garden Route District Municipality. |
| F1.1.2 | <p>The parties agree that this tender and its acceptance shall also be subject to the terms and conditions contained in the Employer's Supply Chain Management Policy ('SCM Policy').</p> <p>Abuse of the supply chain management system is not permitted and may result in actions as set out in the SCM Policy.</p> |
| F.1.2 | Tender Documents |
| | <p>The following documents form part of this tender:</p> <p><u>The Tender</u></p> <p>Part T1: Tender Procedures</p> <p>T1.1 Tender notice and invitation to tender</p> <p>T1.2 Tender data</p> <p>Part T2 Returnable Documents</p> <p>T2.1 List of returnable documents</p> <p>T2.1 Returnable schedules</p> <p>T2.2 Other documents required for tender evaluation purposes</p> <p>T2.3. Returnable schedules that will be incorporated in the contract</p> <p><u>The Contract</u></p> <p>Part C1: Agreement and contract data</p> <p>C1.1 Form of offer and acceptance</p> <p>C1.2 Contract data</p> <p>C1.3 Objections and Complainants form</p> <p>C1.4 Form of Professional Indemnity Insurance / Form of Performance Guarantee</p> |

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| | Part C2: Pricing data C2.1 Pricing instructions C2.2 Pricing Schedule / Bill of Quantities / Activity Schedule Part C3: Scope of Works C3.1 Scope of works Part C4 Site Information Part C5 Drawings |
| F.1.4 | Communication and employer's agent: The employer's agent is Name: Mr Passmore Dongi (Project Manager) Address: Garden Route District Municipality, 54 York Street, George, 6530 Tel: (044) 803 1335 / 067 272 9908 E-mail: passmore@gardenroute.gov.za |
| F.1.6.2 | Competitive Negotiation Procedure A competitive negotiation procedure will not be followed. |
| F.1.6.3 | Proposal procedure using the two-stage system A two-stage system will not be followed. |
| F.1.6.4 | Objections, complaints, queries and disputes / appeals in terms of Section 62 of the Systems Act / Access to court |
| F.1.6.4.1 | Disputes, objections, complaints and queries In terms of Regulations 49 and 50 of the Local Government: Municipal Finance Management Act, 56 of 2003 – Municipal Supply Chain Management Regulations (Board Notice 868 of 2005): a) Persons aggrieved by decisions or actions taken by the Garden Route District Municipality in the implementation of its supply chain management system, may lodge within 14 days of the decision or action, a written objection or complaint or query or dispute against the decision or action. |
| F.1.6.4.2 | Appeals a) In terms of Section 62 of the Local Government: Municipal Systems Act, 32 of 2000 a person whose rights are affected by a decision taken by the Garden Route District Municipality, may appeal against that decision by giving written notice of the appeal and reasons to the Garden Route District Municipality within 21 days of the date of the notification of the decision. b) An appeal must contain the following: i) Must be in writing ii) It must set out the reasons for the appeal iii) It must state in which way the Appellant's rights were affected by the decision iv) It must state the remedy sought; and v) It must be accompanied with a copy of the notification advising the person of the decision |
| F.1.6.4.3 | Right to approach the courts and rights in terms of Promotion of Administrative Justice Act, 3 of 2000 and Promotion of Access to Information Act, 2 of 2000. The sub-clauses above do not influence any affected person's rights to approach the High Court at any time or its rights in terms of the Promotion of Administrative Justice Act and Promotion of Access to Information Act. |

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| F.1.6.4.4 | <p>All requests referring to sub clauses F.1.6.4.1 and F.1.6.4.2 must be submitted in writing to:</p> <p>The Municipal Manager: Garden Route District Municipality, 54 York Street, George 6530</p> <p>Via hand delivery at: Garden Route District Municipality, 54 York Street, George 6530</p> |
| F.1.6.4.5 | <p>All requests referring to clause F.1.6.4.3 regarding access to information or reasons must be submitted in writing to:</p> <p>The Municipal Manager: Garden Route District Municipality, 54 York Street, George 6530</p> <p>Via hand delivery at: Garden Route District Municipality, 54 York Street, George 6530</p> |
| F.2 | Tenderer's obligations |
| F.2.1 | Eligibility |
| F.2.1.1 | <p>Only tenderers who satisfy the following criteria are eligible to submit tenders:</p> <ul style="list-style-type: none"> (a) Quality control practices and procedures which ensure compliance with stated employer's requirements. (b) Availability of resources. (c) Capacity to mobilize own and sub-contracting resources. (d) Availability of skills to manage and perform the contract (assigned personnel). (e) Quality achievements on previous contracts of a similar nature. (f) Previous work of a similar nature. |
| F.2.1.4.1 | Construction Industry Development Board (CIDB) Registration |
| | <p>Only those tenders submitted by tenderers who are registered, or are capable of being registered, with an active status with the CIDB prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25(1B) or 25(7A) of the Construction Industry Development Regulations, for a 3EP class of construction work, are eligible to have their tenders evaluated.</p> <p>Joint Ventures are eligible to submit tenders provided that:</p> <ul style="list-style-type: none"> (a) Every member of the Joint Venture is registered with an active status with the CIDB; (b) The lead partner must be registered in the relevant class of construction work; and (c) The combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a 3EP class of construction work of value determined in accordance with Regulation 25(1B) or 25(7A) of the Construction Industry Development Regulations. |
| F.2.1.4.3 | Minimum score for functionality |

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| | <p>In order to be considered for a contract in terms of this tender, tenderers must achieve the minimum score for functionality as stated below.</p> <p>The description of the functionality criteria and the maximum possible score for each is shown in the table below. The score achieved for functionality will be the sum of the scores achieved, in the evaluation process, for the individual criteria.</p> <p>Table in the terms of Reference</p> <p>The minimum score for functionality is 70%. Tenderers that fail to achieve the minimum score for functionality will be declared as non-responsive.</p> <p>Where the entity tendering is a Joint Venture the tender must be accompanied by a statement describing exactly what aspects of the work will be undertaken by each party to the joint venture (appended to Schedule 3, Part T2.2: Returnable Schedules).</p> <p>Tenderers shall ensure that the relevant information has been submitted with the tender offer in the prescribed format to ensure optimal scoring of functionality points for each Evaluation Criteria. Failure to provide all information IN THIS TENDER SUBMISSION could result in the tenderer not being able to achieve the specified minimum scoring.</p> |
| F.2.1.4.4 | Local Content |
| | a) The supplier shall study the terms and conditions as stated in the Local Content Declaration returnable schedule. |
| F.2.1.4.4.2 | Only tenders with locally produced or locally manufactured raw material or input will be considered. If the raw material or input to be used for a specific item is not available locally, bidders should obtain written authorization from the Department of Trade and Industry (DTI) (Chief Director: Industrial Procurement, tel. 012 394 3927 and fax 012 394 4927) should there be a need to import such raw material or input. |
| F.2.1.4.4.3 | A copy of the authorization letter must be submitted together with the bid document at the closing date and time of the bid. |
| F.2.1.4.4.4 | The Employer is obliged and must ensure that contracts for the designated sector are awarded at prices that are market related taking into account, among others, benchmark prices designated by the DTI for the sector, value for money and economics of scale. Where appropriate, prices may be negotiated with preferred bidders in accordance with provisions for Negotiation with Preferred Bidders as set out in the Garden Route District Municipality's SCM Policy. |
| F.2.1.4.4.5 | A bid will be declared non-responsive / disqualified if the Local Content Declaration returnable schedule as well as the authorization letter referred to above (if applicable) are not submitted as part of the bid documentation at the closing date and time of the bid. |
| F.2.1.4.4.6 | For further information relating to the local production and content legislation, bidders may refer to website http://www.thedti.gov.za/industrial_development/ip.jsp , or may contact the Chief Director: Industrial Procurement at the DTI at telephone number (012) 394 3927 and fax (012) 394 4927, the Director: Fleet Procurement, Ms Cathrine Matidza, at telephone number (012) 394 3927 and e-mail CMatidza@thedti.gov.za , or the DTI Contact Centre no 0861 843384. |

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| F.2.1.4.6 | Pre-qualification criteria for preferential procurement | |
| | Only those tenderers who meet the following pre-qualification criteria will be declared responsive: CIDB Grading 3EP | |
| F.2.7 | The arrangements for the compulsory site visit/clarification meeting are as stated on the General Tender Information page. Tenderers should be represented at the site visit/clarification meeting by a person who is suitably qualified and experienced to comprehend the implications of the work involved. | |
| | Date: Friday, 09 April 2021 Starting time: 11h00 | Location: De Hoek, Oudtshoorn |
| F.2.8 | Seek Clarification | |
| | <p>The tenderer warrants that it has:</p> <ul style="list-style-type: none"> a) inspected the Specifications and read and fully understood the Conditions of Contract. b) read and fully understood the whole text of the Specifications and Price Schedule and thoroughly acquainted itself with the nature of the goods proposed and generally of all matters which may influence the Contract. c) visited the site(s) where delivery of the proposed works will take place, carefully examined existing conditions, the means of access to the site(s), the conditions under which the delivery is to be made, and acquainted itself with any limitations or restrictions that may be imposed by the Municipal or other Authorities in regard to access and transport of materials, plant and equipment to and from the site(s) and made the necessary provisions for any additional costs involved thereby. d) requested the Employer to clarify the requirements contained in the Specifications and Price Schedule, the exact meaning or interpretation of which is not clearly intelligible to the tenderer. e) received any notices to the tender documents which have been issued in accordance with the Employer's SCM Policy. <p>The Employer will therefore not be liable for the payment of any extra costs resulting from any claim submitted by the tenderer arising from any alleged ambiguity or uncertainty contained in the tender document.</p> | |
| F.2.12 | No alternative Tender offer will be considered. | |
| F.2.13.1 | Submit one tender offer only, either as a single tendering entity or as a member in a joint venture to provide the whole of the works, services or supply identified in the contract data and described in the scope of works, unless stated otherwise in the tender data. | |
| F.2.13.2 | Return all returnable documents to the employer after completing them in their entirety in non-erasable black ink. | |
| F.2.13.3 | Submit the parts of the tender offer communicated on paper as an original plus the number of copies stated in the tender data, with an English translation of any documentation in a language other than English, and the parts communicated | |

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| | electronically in the same format as they were issued by the employer. |
| F.2.13.4 | Sign the original and all copies of the tender offer where required in terms of the tender data. The employer will hold all authorized signatories liable on behalf of the tenderer. Signatories for tenderers proposing to contract as joint venture shall state which of the signatories is the lead partner whom the employer shall hold liable for the purpose of the tender offer. |
| F.2.13.5 | <p>Seal the original and each copy of the tender offer as separate packages marking the packages as “ORIGINAL” and “COPY”. Each package shall state on the outside the employer’s address and identification details stated in the tender data, as well as the tenderer’s name and contact address.</p> <p>The Employer's address for delivery of tender offers and identification details are: Garden Route District Municipality, Head Office, 54 York Street, George (location of tender box). The identification details are: Tender number GRDM/22/20-21</p> |
| F.2.13.6 | A two-envelope procurement will not be followed. |
| F.2.13.8 | Accept that the employer will not assume any responsibility for the misplacement or premature opening of the tender offer if the outer package is not sealed and market as stated. |
| F.2.13.9 | Accept that tender offers submitted by facsimile or e-mail will be rejected by the employer, unless stated otherwise in the tender data. |
| F.2.13.10 | By signing the offer part of C1.1 Form of Offer and Acceptance the tenderer declares that all information provided in the tender submission is true and correct. |
| F.2.15 | Closing time |
| F.2.15.1 | <p>Ensure that the employer received the tender offer at the address specified in the tender data not later than the closing time stated in the tender data. Accept that proof of posting shall not be accepted as proof of delivery.</p> <p>The closing time for submission of tender offers is at 11h00 on Tuesday 04 May 2021</p> |
| F.2.16 | Tender offer validity |
| F.2.16.1 | The Tender offer validity period is (90 days) . |
| F.2.17 | Clarification of tender offer after submission |
| | Provide clarification of a tender offer in response to a request to do so from the employer during the evaluation of tender offers. This may include providing a breakdown of rates or prices and correction of arithmetical errors by the adjustment of certain rates or item prices (or both). No change in the competitive position of tenderers or substance of the tender offer is sought, offered, or permitted. |
| F.2.18 | Provide other material |

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| F.2.18.1 | Provide, on request by the employer, any other material that has a bearing on the tender offer, the tenderer's commercial position (including notarized joint venture agreements), referencing arrangements, or samples of materials, considered necessary by the employer for the purpose of a full and fair risk assessment. Should the tenderer not provide the material, or a satisfactory reason as to why it cannot be provided, by the time for submission stated in the employer's request, the employer may regard the tender offer as non-responsive. |
| F.2.18.4 | Compliance with Occupational Health and Safety Act, 85 of 1993 |
| | <p>Tenderers are to note the requirements of the Occupational Health and Safety Act, 85 of 1993 and the Construction Regulations, 2014 issued in terms of Section 43 of the Act. The Tenderer shall be deemed to have read and fully understood the requirements of the above Act and Regulations and to have allowed for all costs in compliance therewith.</p> <p>In this regard the Tenderer shall submit with his tender a draft Health and Safety Plan in respect of the Works in sufficient detail to demonstrate the necessary competencies and resources to perform the construction work all in accordance with the Act, Regulations and Health and Safety Specification in the Scope of Work.</p> |
| F.2.19 | Inspections, tests and analysis |
| | Provide access during working hours to premises for inspections, tests and analysis as provided for in the tender data. |
| F.2.23 | Certificates |
| | Include in the tender submission or provide the employer with any certificates as stated in the tender data. |
| F.3.2 | Issue Addenda |
| | Notwithstanding any requests for confirmation of receipt of Addenda issued, the tenderer shall be deemed to have received such addenda if the employer can show proof of transmission thereof (or a notice in respect thereof) via electronic mail, facsimile or registered post. |
| F.3.4 | Opening of tender submissions |
| F.3.4.1 | The time and location for opening of the tender offers is: 11h00 on Tuesday 04 May 2021 . The Tender Box at the Garden Route District Municipality is on the Ground Floor, 54 York Street, George. |
| F.3.10 | Clarification of a tender offer |
| | The Employer may, after the closing date, request additional information or clarification from tenderer, in writing on any matter affecting the evaluation of the tender offer or that could give rise to ambiguity in a contract arising from the tender offer. |
| F.3.11 | Evaluation of tender offers |
| F.3.11.2 | Method 1: Price and Preference |

| | <p>In the case of a price and preference</p> <ol style="list-style-type: none">1) Score tender evaluation points for price.2) Score points for BBEE contribution.3) Add the points scored for price and BBEE. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|------------------------------------|---|------------------------------------|---------------------------|---------------------------|---|----|----|---|----|---|---|----|---|---|----|---|---|---|---|---|---|---|---|---|---|---|---|---|---------------------------|---|---|
| F.3.11.3 | <p>Method 2: Functionality, Price and Preference</p> <p>In the case of functionality, price and preference</p> <ol style="list-style-type: none">1) Score the functionality, rejecting all tender offers that fail to achieve the minimum number of points for functionality as stated in the Tender Data.2) No tender must be regarded as an acceptable tender if it fails to achieve the minimum qualifying score for functionality as indicated in the tender invitation.3) Tenders that have achieved the minimum qualification score for functionality must be evaluated further in terms of the preference points system prescribed in paragraphs 4 and 5 below. <p>The 80/20 preference point system for acquisition of services, works or goods up to Rand value of R50 million.</p> <p>4) (a)(i) The following formula must be used to calculate the points for price in respect of tenders (including price quotation) with a rand value equal to, or above R30,000 and up to Rand value of R50,000,000 (all applicable taxes included):</p> $P_s = 80 \left[1 - \frac{P_t - P_{\min}}{P_{\min}} \right]$ <p>Where Ps = Points scored for comparative price of tender or offer under consideration; Pt = Comparative price of tender or offer under consideration; and Pmin = Comparative price of lowest acceptable tender or offer.</p> <p>(4)(b) Subject to subparagraph (4)(c), points must be awarded to a tender for attaining the B-BBEE status level of contribution in accordance with the table below:</p> <table><tr><th>B-BBEE Status Level of Contributor</th><th>80/20 Number of Points</th><th>90/10 Number of Points</th></tr><tr><td>1</td><td>20</td><td>10</td></tr><tr><td>2</td><td>18</td><td>9</td></tr><tr><td>3</td><td>14</td><td>6</td></tr><tr><td>4</td><td>12</td><td>5</td></tr><tr><td>5</td><td>8</td><td>4</td></tr><tr><td>6</td><td>6</td><td>3</td></tr><tr><td>7</td><td>4</td><td>2</td></tr><tr><td>8</td><td>2</td><td>1</td></tr><tr><td>Non-compliant contributor</td><td>0</td><td>0</td></tr></table> <p>(4)(c) A maximum of 20 points may be allocated in accordance with subparagraph (4)(b). (4)(d) The points scored by tender in respect of B-BBEE contribution contemplated in subparagraph (4)(b) must be added to the points scored for price as calculated in accordance with subparagraph (4)(a). (4)(e) Subject to paragraph 4.3.8 the contract must be awarded to the tender who scores the highest total number of points.</p> <p>The 90/10 preference points system for acquisition of services, works or goods with a Rand value above R50 million.</p> <p>(5)(a) The following formula must be used to calculate the points for price in respect of tenders with a Rand value above R50,000,000 (all applicable taxes included):</p> | B-BBEE Status Level of Contributor | 80/20 Number of Points | 90/10 Number of Points | 1 | 20 | 10 | 2 | 18 | 9 | 3 | 14 | 6 | 4 | 12 | 5 | 5 | 8 | 4 | 6 | 6 | 3 | 7 | 4 | 2 | 8 | 2 | 1 | Non-compliant contributor | 0 | 0 |
| B-BBEE Status Level of Contributor | 80/20 Number of Points | 90/10 Number of Points | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | 20 | 10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | 18 | 9 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | 14 | 6 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | 12 | 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | 8 | 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 | 6 | 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7 | 4 | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | 2 | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Non-compliant contributor | 0 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

$$P_s = 90 \left[1 - \frac{P_t - P_{\min}}{P_{\min}} \right]$$

Where

P_s = Points scored for comparative price of tender or offer under consideration;

P_t = Comparative price of tender or offer under consideration; and

P_{\min} = Comparative price of lowest acceptable tender or offer.

(5)(b) Subject to subparagraph (5)(c), points must be awarded to a tender for attaining the B-BBEE status level of contribution in accordance with the table below:

| B-BBEE Status Level of Contributor | 80/20 Number of Points | 90/10 Number of Points |
|------------------------------------|---------------------------|---------------------------|
| 1 | 20 | 10 |
| 2 | 18 | 9 |
| 3 | 14 | 6 |
| 4 | 12 | 5 |
| 5 | 8 | 4 |
| 6 | 6 | 3 |
| 7 | 4 | 2 |
| 8 | 2 | 1 |
| Non-compliant contributor | 0 | 0 |

(5)(c) A maximum of 10 points may be allocated in accordance with subparagraph (5)(b).

(5)(d) The points scored by tender in respect of B-BBEE contribution contemplated in subparagraph (5)(b) must be added to the points scored for price as calculated in accordance with subparagraph (5)(a).

(5)(e) Subject to paragraph 4.3.8 the contract must be awarded to the tender who scores the highest total number of points.

F.3.11.6 **Decimal places**

Score price, preference and functionality, as relevant, to two decimal places.

F.3.13

Tender offers will only be accepted if:

- the Tenderer has in his or her possession an original valid Tax Clearance Certificate issued or the PIN provided by the South African Revenue Services or has made arrangements to meet outstanding tax obligations;
- the Tenderer or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- the Tenderer submits a letter of intent from an approved insurer undertaking to provide the Performance Bond to the format included in Part T2.2 of the procurement document.
- the Tenderer is registered with the Construction Industry Development Board in an appropriate contractor grading designation.
- the Tenderer has not abused the Employer's Supply Chain Management System.
- the tender offer is signed by a person authorized to sign on behalf of the Tenderer.
- the Tenderer has complete the Compulsory Enterprise Questionnaire and there are no conflicts of interest which may impact on the Tenderer's ability to perform the Contract in the best interests of the Employer or potentially compromise the tender process.
- the Tenderer is registered and in good standing with the compensation fund or with a licensed compensation insurer;

| | |
|----------|---|
| | <ul style="list-style-type: none"> (i) the Employer is reasonably satisfied that the Tenderer has in terms of the Construction Regulations, 2014, issued in terms of the Occupational Health and Safety Act, 1993, the necessary competencies and resources to carry out the work safely. (j) the Tenderer has not failed to perform on any previous contracts and has not been given a written notice to the effect. (k) the Tenderer has submitted certified copies of the directors, owners and shareholders' identity documents with the tender offer. (l) the Tenderer must be registered on the Central Supplier Database. (m) Tenderer who submitted a tender as a Joint Venture has included an acceptable Joint Venture Agreement with his/her tender or has provided a letter of intent to form a Joint Venture signed by all parties. (n) the Tenderer is not in arrears for more than 30 days with municipal rates and taxes and services charges. (o) the Tenderer complies with the specifications and conditions applicable to the product and submitted all the required documentation as stipulated in part C3: Scope of Works. |
| F.3.16 | Notice to tenderers |
| F.3.16.1 | Before accepting the tender of the successful tenderer, the Employer shall notify the successful tenderer in writing of the decision of the Employer's Bid Adjudication Committee to award the tender to the successful tenderer. No rights shall accrue to the successful tenderer in terms of this notice. |
| F.3.16.2 | The Employer shall, at the same time as notifying the successful tenderer of the Bid Adjudication Committee's decision to award the tender to the successful tenderer, also give written notice to the other tenderers informing them that they have been unsuccessful. |
| F.3.17 | Provide copies of the contract |
| | The employer will provide the successful tenderer with one (1) paper copy of the signed contract as soon as possible after completion and signing of the form of offer and acceptance. |
| F.3.20 | <p>The additional conditions of Tender are:</p> <ol style="list-style-type: none"> 1. Garden Route District Municipality may also request that the Tenderer provide written evidence that his/her financial, labour and resources are adequate for carrying out the project. 2. The Garden Route District Municipality reserves the right to appoint a firm of chartered accountants and auditors and/or execute any other financial investigations on the financial resources of any Tenderer. The Tenderer shall provide all reasonable assistance in such investigations. 3. Tender documents must be completed in black ink, and prices must include VAT, only where applicable and requested in the schedule of activities. 4. Corrections may not be made by means of a correction fluid such as Tipp-Ex or a similar product. In the event of a mistake having been made it shall be crossed out in ink and be accompanied by a full signature at each and every alteration. The Municipality reserves the right to reject the Tender if corrections are not made in accordance with the above. |

B-BBEE certificates submitted with the tender documents MUST be a VALID ORIGINAL B-BBEE CERTIFICATE or VALID CERTIFIED COPY OF THE B-BBEE CERTIFICATE.

In the case of a Trust, Consortium or Joint Venture, they will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.

MBD 1

TAX COMPLIANCE INFORMATION**PART A**

| | | | | | |
|---|---|--|---|---------|--|
| Tax Compliance Status | TCS Pin: | | or | CSD No: | |
| B-BBEE Status Level Verification Certificate [Tick Applicable Box] | <input type="checkbox"/> Yes <input type="checkbox"/> No | | B-BBEE Status Level Sworn Affidavit | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| [A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE / SWORN AFFIDAVIT (FORM EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE] | | | | | |
| Are You The Accredited Representative In South Africa For The Goods / Services / Works Offered? | <input type="checkbox"/> Yes <input type="checkbox"/> No [If Yes, Enclose Proof] | | Are You A Foreign Based Supplier For The Goods / Services / Works Offered? | | <input type="checkbox"/> Yes <input type="checkbox"/> No [If Yes, Answer Part 2.] |
| Signature of Bidder | | | Date | | |

PART B

TERMS AND CONDITIONS FOR BIDDING

| | | |
|--|--|-------------|
| 1. TAX COMPLIANCE REQUIREMENTS | | |
| 1.1 | BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS. | |
| 1.2 | BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS. | |
| 1.3 | APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA . | |
| 1.4 | FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B2. | |
| 1.5 | BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID. | |
| 1.6 | IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER. | |
| 1.7 | WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL CUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED. | |
| 2. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS [Tick Applicable Box] | | |
| 2.1 | Is the entity a resident of the Republic of South Africa (RSA)? | YES NO |
| 2.2 | Does the entity have a branch in the RSA? | YES NO |
| 2.3 | Does the entity have a permanent establishment in the RSA? | YES NO |
| 2.4 | Does the entity have any source of income in the RSA? | YES NO |
| 2.5 | Is the entity liable in the RSA for any form of taxation? | YES NO |
| IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 1.3 ABOVE. | | |

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID. NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.

Signature of Bidder:

Capacity Under Which This Bid Is Signed:

Date:

MBD4

DECLARATION OF INTEREST

| | | |
|-------|--|-----------------|
| 1. | No bid will be accepted from persons in the service of the state*. | |
| 2. | Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in the service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority. | |
| 3. | In order to give effect to the above, the following questionnaire must be completed and submitted with the bid. | |
| 3.1 | Full Name of bidder or his / her representative: | |
| 3.2 | Identity number: | |
| 3.3 | Position occupied in the Company (director, trustee, shareholder ²): | |
| 3.4 | Company Registration Number: | |
| 3.5 | Tax Reference Number: | |
| 3.6 | VAT Registration Number: | |
| 3.7 | The names of all directors / trustees / shareholders / members, their individual identity numbers and state employee numbers (where applicable) must be indicated in paragraph 4 below. | |
| 3.8 | Are you presently in the service of the state?* | YES / NO |
| 3.8.1 | If yes, furnish the following particulars: Name of person / director / trustee / shareholder member: Name of state institution at which you or the person connected to the bidder is employed: Position occupied in the state institution: | |

| | | |
|----------------|--|-----------------|
| | Any other particulars: | |
| | | |
| 3.9 3.9.1 | Have you been in the service of the state for the past twelve months? If so, furnish particulars. | YES / NO |
| 3.10 3.10.1 | Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? If yes, furnish the following particulars: Name of person: Name of state institution at which you or the person connected to the bidder is employed: Position occupied in the state institution: Any other particulars: | YES / NO |
| 3.11 3.11.1 | Are you aware of any relationship (family, friend, other) between the bidder and any person in the service of the state who may be involved with the evaluation and or adjudication of this bid? If yes, furnish the following particulars: Name of person: Name of state institution at which you or the person connected to the bidder is employed: Position occupied in the state institution: Any other particulars: | YES / NO |

| | | |
|--------|---|-----------------|
| | | |
| 3.12 | Are any of the company's directors, managers, principal shareholders or stakeholders in the service of the state? | YES / NO |
| 3.12.1 | <p>If yes, furnish the following particulars:</p> <p>Name of person / director / trustee / shareholder / member:</p> <p>.....</p> <p>Name of state institution at which you or the person connected to the bidder is employed:</p> <p>.....</p> <p>Position occupied in the state institution:</p> <p>Any other particulars:</p> <p>.....</p> | |
| 3.13 | Is any spouse, child or parent of the company's directors, trustees, managers, principle shareholders or stakeholders in the service of the state? | YES / NO |
| 3.13.1 | <p>If yes, furnish the following particulars:</p> <p>Name of person / director / trustee / shareholder / member:</p> <p>.....</p> <p>Name of state institution at which you or the person connected to the bidder is employed:</p> <p>.....</p> <p>Position occupied in the state institution:</p> <p>Any other particulars:</p> <p>.....</p> | |
| 3.14 | Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract? | YES / NO |

| 3.14.1 | If yes, furnish particulars: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|--|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 4. Full details of directors / trustees / members / shareholders: THE FOLLOWING INFORMATION IS <u>COMPULSORY</u> TO COMPLETE: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <table border="1"> <thead> <tr> <th>Full Name</th> <th>Identity Number</th> <th>Individual Tax Number for each Director</th> <th>State Employee Number (where applicable)</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> </tbody> </table> | Full Name | Identity Number | Individual Tax Number for each Director | State Employee Number (where applicable) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Full Name | Identity Number | Individual Tax Number for each Director | State Employee Number (where applicable) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. | The contract will be automatically cancelled if there is a conflict of interest which is not disclosed by the bidder. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

¹MSCM Regulations: “in the service of the state” means to be -

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the National Assembly or the National Council of Provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official or any Municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (e) a member of the accounting authority of any national or provincial entity; or
- (f) an employee of Parliament or a provincial legislature.

²“Shareholder” means a person who owns shares in the company and is actively involved in the management of the company or business and exercise control over the company.

MBD 5

**DECLARATION FOR PROCUREMENT ABOVE R10 MILLION
(ALL APPLICABLE TAXES INCLUDED)**

For all procurement expected to exceed R10 million (all applicable taxes included), bidders must complete the following questionnaire:

1. Are you by law required to prepare annual financial statements for auditing? ***YES / NO**
 - 1.1 If yes, submit audited annual financial statements for the past three years or since the date of establishment if established during the past three years.

.....

.....
2. Do you have any outstanding undisputed commitments for municipal services towards any municipality for more than three months or any other service provider in respect of which payment is overdue for more than 30 days? ***YES / NO**
 - 2.1 If no, this serves to certify that the bidder has no undisputed commitments for municipal services toward any municipality for more than three months or other service provider in respect of which payment is overdue for more than 30 days.
 - 2.2 If yes, provide particulars.

.....

.....

.....

.....
3. Has any contract been awarded to you by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution of such contract? ***YES / NO**

3.1 If yes, provide particulars.

.....

.....

.....

.....

4 Will any portion of goods or services be sourced from outside ***YES / NO** the Republic, and, if so, what portion and whether any portion of payment from the municipality / municipal entity is expected to be transferred out of the Republic?

4.1 If yes, furnish particulars.

.....

.....

.....

.....

CERTIFICATION

I, THE UNDERSIGNED (NAME)

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION

FORM IS CORRECT. I ACCEPT THAT THE STATE MAY ACT AGAINST ME

SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

a) The value of this bid is estimated to **exceed/not exceed** R50 000 000 (all applicable taxes included) and therefore the preference point system shall be applicable; or

b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

| | POINTS |
|--|------------|
| PRICE | ? |
| B-BBEE STATUS LEVEL OF CONTRIBUTOR | ? |
| Total points for Price and B-BBEE must not exceed | 100 |

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid

is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{\min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

| B-BBEE Status Level of Contributor | Number of points (90/10 system) | Number of points (80/20 system) |
|------------------------------------|---------------------------------|---------------------------------|
| 1 | 10 | 20 |
| 2 | 9 | 18 |
| 3 | 6 | 14 |
| 4 | 5 | 12 |
| 5 | 4 | 8 |
| 6 | 3 | 6 |
| 7 | 2 | 4 |
| 8 | 1 | 2 |
| Non-compliant contributor | 0 | 0 |

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points).

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

| | | | |
|-----|--------------------------|----|--------------------------|
| YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

7.1.1 If yes, indicate:

i) What percentage of the contract will be subcontracted.....%

ii) The name of the sub-contractor.....

iii) The B-BBEE status level of the sub-contractor.....

iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

| | | | |
|-----|--------------------------|----|--------------------------|
| YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

| Designated Group: An EME or QSE which is at least 51% owned by: | EME √ | QSE √ |
|---|----------|----------|
| Black people | | |
| Black people who are youth | | |
| Black people who are women | | |
| Black people with disabilities | | |
| Black people living in rural or underdeveloped areas or townships | | |
| Cooperative owned by black people | | |
| Black people who are military veterans | | |
| OR | | |
| Any EME | | |
| Any QSE | | |

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration
number:.....

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....
.....
.....

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 MUNICIPAL INFORMATION

Municipality where business is situated:

Registered Account Number:

Stand Number:.....

8.8 Total number of years the company/firm has been in
business:.....

8.9 I/we, the undersigned, who is / are duly authorised to do so on behalf of
the company/firm, certify that the points claimed, based on the B-BBE
status level of contributor indicated in paragraphs 1.4 and 6.1 of the
foregoing certificate, qualifies the company/ firm for the preference(s)
shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General
Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points
claimed as shown in paragraphs 1.4 and 6.1, the contractor may be

required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
- (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....

.....

SWORN AFFIDAVIT – BBBEE EXEMPTED MICRO ENTERPRISE**SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE**

I, the undersigned,

| | |
|--------------------------------|--|
| Full name & Surname | |
| Identity number | |

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf:

| | |
|----------------------------|--|
| Enterprise Name | |
| Trading Name | |
| Registration Number | |
| Enterprise Address | |

3. I hereby declare under oath that:
 - The enterprise is _____ % black owned;
 - The enterprise is _____ % black woman owned;
 - Based on the management accounts and other information available on the _____ financial year, the income did not exceed R10,000,000.00 (ten million rands);
 - Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

| | | |
|---------------------------|---|--|
| 100% black owned | Level One (135% B-BBEE procurement recognition) | |
| More than 51% black owned | Level Two (125% B-BBEE procurement recognition) | |
| Less than 51% black owned | Level Four (100% B-BBEE procurement recognition) | |

4. The entity is an empowering supplier in terms of **the dti** Codes of Good Practice.
5. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
6. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: _____

Date: _____

Commissioner of Oaths
Signature & stamp

MBD 6.2

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Municipal Bidding Document (MBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.

1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

Description of services, works or goods Stipulated minimum threshold

Annex A, B & C must be completed.

Minimum threshold for local production and content for:

| | |
|--------------------------------|----------------------------|
| Steel power pylons | 100% minimum local content |
| Monopole pylons | 100% minimum local content |
| Steel substation structures | 100% minimum local content |
| Power-line hardware | 100% minimum local content |
| Street lighting steel poles | 100% minimum local content |
| Steel lattice towers and masts | 100% minimum local content |

Power Cables: (Cables used for power transmission)

| | |
|-------------------------|---------------------------|
| Low Voltage | 90% minimum local content |
| Low Cost Reticulation | 90% minimum local content |
| Medium and High Voltage | 90% minimum local content |
| ACR | 90% minimum local content |

Telecom Cables: (Cables used for Telecommunications)

| | |
|-----------------------|---------------------------|
| Optical Fibre Cables | 90% minimum local content |
| Copper Telecom Cables | 90% minimum local content |

Solar PV Components

| | | |
|----------------------|---------------------------|---|
| Laminated PV Modules | 15% Minimum Local Content | The local process will include tabbing and stringing of cells, encapsulation and lamination, final assembly and testing in compliance with IEC standards |
| Module Frame | 65% Minimum Local Content | Aluminium components: All Aluminium PV Module frames, PV mounting structures/racks, clamps, brackets, foundations components and fasteners are to be manufactured from locally produced, extruded, rolled, cast or forged products. |
| DC combiner Boxes | 65% Minimum Local Content | DC Combiner Boxes: Enclosures must be made from SMC and moulded in South Africa. |
| Mounting Structure | 90% Minimum Local Content | Aluminium components: All Aluminium PV Module frames, PV mounting structures/racks, clamps, brackets, foundations components and fasteners are to be manufactured from locally produced, extruded, rolled, cast or forged products. |
| Inverter | 40% Minimum Local Content | Must Be Assembled Locally |

3. Does any portion of the goods or services offered have any imported content?

(Tick applicable box)

| | | | |
|-----|--|----|--|
| YES | | NO | |
|-----|--|----|--|

- 3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

| Currency | Rates of exchange |
|----------------|-------------------|
| US Dollar | |
| Pound Sterling | |
| Euro | |
| Yen | |
| Other | |

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

- Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution):

.....
 NB

- The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thdti.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),
do hereby declare, in my capacity as
of (name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
- (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

| | |
|--|---|
| Bid price, excluding VAT (y) | R |
| Imported content (x), as calculated in terms of SATS 1286:2011 | R |
| Stipulated minimum threshold for local content (paragraph 3 above) | |
| Local content %, as calculated in terms of SATS 1286:2011 | |

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above. The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

DATE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____

MBD8

DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - 8.10 abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - 8.11 been convicted for fraud or corruption during the past five years;
 - 8.12 willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - 8.13 been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).

4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

| Item | Question | Yes | No |
|------|--|-------------------------------------|------------------------------------|
| 4.1 | <p>Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's ebsite (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p> | <p>Yes</p> <input type="checkbox"/> | <p>No</p> <input type="checkbox"/> |

| 4.1.1 | If so, furnish particulars: | | |
|-------|---|---------------------------------|--------------------------------|
| 4.2 | Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4.2.1 | If so, furnish particulars: | | |
| 4.3 | Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4.3.1 | If so, furnish particulars: | | |
| Item | Question | Yes | No |
| 4.4 | Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4.4.1 | If so, furnish particulars: | | |
| 4.5 | Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4.5.1 | If so, furnish particulars: | | |

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of Bidder**MBD 9****CERTIFICATE OF INDEPENDENT BID DETERMINATION**

1. This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
3. Municipal Supply Regulation 38(1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - 3.1 take all reasonable steps to prevent such abuse;
 - 3.2 reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - 3.3 cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
4. This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
5. In order to give effect to the above, the attached Certificate of Bid Determination (MBD9) must be completed and submitted with the bid:

- ¹ Includes price quotations, advertised competitive bids, limited bids and proposals.
- ² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

GARDEN ROUTE DISTRICT MUNICIPALITY

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:
(Name of Bidder)

6. I have read and I understand the contents of this Certificate;
7. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
8. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
9. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
10. For the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - 10.1 has been requested to submit a bid in response to this bid invitation;
 - 10.2 could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and

10.3 Provides the same goods and services as the bidder and/or is in the same line of business as the bidder.

MBD9

- 11 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
- 12 In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - 12.1 prices;
 - 12.2 geographical area where product or service will be rendered (market allocation);
 - 12.3 methods, factors or formulas used to calculate prices;
 - 12.4 the intention or decision to submit or not to submit, a bid;
 - 12.5 the submission of a bid which does not meet the specifications and conditions of the bid; or bidding with the intention not to win the bid.
13. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
14. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
15. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating

of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

CERTIFICATE FOR MUNICIPAL SERVICES (COMPULSORY TO COMPLETE)

Information required in terms of the Supply Chain Management Regulations, Regulation 28 (1) (c).

Tender Number: GRDM/22/20-21

Name of the Bidder: _____

DETAILS OF THE BIDDER/S: Owner / Proprietor / Director(s) / Partner(s), etc:

| Physical Business address of the Bidder | Municipal Account Number(s) |
|---|-----------------------------|
| | |
| | |
| | |

If there is not enough space for all the names, please attach the additional details to the Tender document.

| Name of Director / Member / Partner | Identity Number | Physical residential address of Director / Member / Partner | Municipal Account number(s) |
|-------------------------------------|-----------------|--|-----------------------------|
| | | | |
| | | | |
| | | | |

I, _____, the undersigned,
(full name in block letters)

certify that the information furnished on this declaration form is correct and that I/we have no undisputed commitments for municipal services towards a municipality or other service provider in respect of which payment is overdue for more than 30 days.

Signature

THUS DONE AND SIGNED for and on behalf of the Bidder / Contractor

at _____ on the _____ day of _____ 2021

PLEASE NOTE:

**MUNICIPAL ACCOUNTS FOR ALL PROPERTIES OWNED BY BIDDER/S MUST BE
ATTACHED TO THE TENDER DOCUMENT!**

**Even if the requested information is not applicable to the Bidder, the table above
should be endorsed NOT APPLICABLE with a reason and THIS DECLARATION MUST
STILL BE COMPLETED AND SIGNED. In the event of leasing, a lease agreement
MUST be attached to the tender document.**

GARDEN ROUTE DISTRICT MUNICIPALITY

TENDER NUMBER: GRDM/22/20-21

TENDER DESCRIPTION: DESIGN, MANUFACTURE, SUPPLY, INSTALLATION, COMMISSIONING AND TESTING, AND INITIAL MAINTENANCE OF A 90 KWP GRID TIED PV GENERATING PLANT AND A 50KW LITHIUM-ION BATTERY STORAGE SYSTEM AT THE DE HOEK RESORT, OUDTSHOORN

Returnable Documents (Part T2)

(ALL Documents and Schedules MUST BE RETURNED for the TENDER to Qualify)

- | | |
|------|--|
| T2.1 | List of Returnable Schedules Required for Tender Evaluation & Returnable Schedules |
| T2.2 | Other documents that will be incorporated into the contract |
| T2.3 | Returnable Schedules that will be incorporated in the contract |

NOTE:

Although the documents under Part T2 is headed “Returnable Documents” in line with the CIDB model, these are not the only documents to be returned together with the Tender. **All** the documents indicated on document T1, must be completed and signed where applicable and submitted as a **complete set of documents**.

GARDEN ROUTE DISTRICT MUNICIPALITY

TENDER NUMBER: GRDM/22/20-21

TENDER DESCRIPTION: DESIGN, MANUFACTURE, SUPPLY, INSTALLATION, COMMISSIONING AND TESTING, AND INITIAL MAINTENANCE OF A 90 KWP GRID TIED PV GENERATING PLANT AND A 50KW LITHIUM-ION BATTERY STORAGE SYSTEM AT THE DE HOEK RESORT, OUDTSHOORN

List of Returnable Schedules Required for Tender Evaluation Purposes (T2.1)

| | |
|------------|--|
| Form 2.1.1 | General Information |
| Form 2.1.2 | Authority for Signatory |
| Form 2.1.3 | Schedule of Work Carried Out by Tenderer |
| Form 2.1.4 | Proposed Key Personnel |
| Form 2.1.5 | Schedule of Infrastructure and Resources |
| Form 2.1.6 | Schedule of Approach and Methodology |
| Form 2.1.7 | Schedule of Proposed Sub-Contractors |
| Form 2.1.8 | Financial References |

FORM 2.1.1 GENERAL INFORMATION

1. Name _____ of _____ tendering _____ entity:

1. Contact details

Address :

Tel no :

(_____) _____

Fax no :

(_____) _____

E-mail address :

2. Legal entity: Mark with an **X**.

| | |
|-------------------|--|
| Sole proprietor | |
| Partnership | |
| Close corporation | |
| Company (Pty) Ltd | |
| Joint venture | |

In the case of a Joint venture, provide details on joint venture members:

| Joint venture member | Type of entity (as defined above) |
|----------------------|-----------------------------------|
| | |
| | |
| | |
| | |
| | |

3. Income tax reference number: _____ (in the case of a joint venture, provide for all joint venture members)
4. Regional services area where the enterprise is registered: _____ (In the case of a joint venture, provide for all joint venture members)
5. Regional services levy registration number: _____ (In the case of a joint venture, provide for all joint venture members)
6. VAT registration number: _____ (In the case of a joint venture, provide for all joint venture members)
8. Company or closed corporation registration number: _____ (In the case of a joint venture, provide for all joint venture members)
9. Details of proprietor, partners, closed corporation members, or company directors, indicating technical qualifications where applicable (Form on the next page).
10. For joint ventures the following must be attached (**COMPULSORY**):
 - Written power of attorney for authorised signatory.
 - **Pro-forma of the joint venture agreement.**
 * If the Joint Venture Agreement is not attached, the tender will not be considered!

DETAILS OF PROPRIETOR, PARTNERS, CLOSED CORPORATION MEMBERS OR COMPANY DIRECTORS

| Name and Identity Number | Relevant qualifications and experience | Years of relevant experience |
|--------------------------|--|------------------------------|
| | | |
| | | |
| | | |
| | | |
| | | |
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| | | |
| | | |

| | | |
|--|--|--|
| | | |
| | | |
| | | |

Name of Tendering Entity : _____

Signature : _____

Date : _____

FORM 2.1.2 AUTHORITY FOR SIGNATORY

Details of person responsible for Tender process

Name

Contact ()
numberAddress of office submitting
the Tender

Telephone no ()

Fax no ()

E-mail address

Signatories for close corporations and companies shall confirm their authority by attaching to this form a **duly signed and dated original or certified copy** of the relevant resolution of their members or their board of directors, as the case may be.

"By resolution of the board of directors passed on (date).....

Mr.

has been duly authorized to sign all documents in connection with the Tender for Contract Numberand any Contract which may arise there from on behalf of

(BLOCK CAPITALS)

SIGNED ON BEHALF OF THE COMPANY

IN HIS CAPACITY AS

DATE

FULL NAMES OF SIGNATORY

AS WITNESSES

1.

2.

FORM 2.1.3 SCHEDULE OF WORK CARRIED OUT BY TENDERER

Previous experience

Provide the following information on relevant previous experience (indicate specifically projects of similar or larger size and/or which is similar with regard to type of work. In addition to any requirements, bidders must furnish particulars of:

- a. all construction works provided to an organ of state in the last five years;
- b. any similar construction works provided to an organ of state in the last five years.

This information is material to the award of the Contract.

[illegible]

Name of Tendering Entity:

Signature :

Date
:

FORM 2.1.4 PROPOSED KEY PERSONNEL

The Tenderer shall list below the key personnel (including first nominee and the second-choice alternate), whom he proposes to employ on the project should his tender be accepted, both at his headquarters and on the Site, to direct and for the execution of the work, together with their qualifications, experience, positions held and their nationalities.

| DESIGNATION | NAME OF | NATIONALITY: | SUMMARY OF | | | HDI Status Yes/No | Fee (Time Based) |
|--|---------------------------|--------------|---------------------------------------|------------------------------|---------|----------------------|---------------------|
| | NOMINEE (ii) ALTERNATE | | QUALIFICAT- IONS AND NQF STATUS | EXPERIENCE AND OCCUPATION | PRESENT | | |
| HEADQUARTERS Partner/director | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Project manager | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Other key staff (give designation) | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Name of Tendering Entity :

Signature :

Date :

Form 2.1.4 continued

| DESIGNATION | NAME OF | NATIONALITY: | SUMMARY OF | | | HDI Status Yes/No | Fee (Time Based) |
|---|---------------------------|--------------|---------------------------------------|--------------------------|-------------|----------------------|---------------------|
| | NOMINEE (ii) ALTERNATE | | QUALIFICAT- IONS AND NQF STATUS | EXPERIENCE OCCUPATION | AND PRESENT | | |
| <u>CONSTRUCTION</u> <u>MONITORING</u> Engineer on Site | | | | | | | |
| | | | | | | | |
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| Other key staff (give designation) | | | | | | | |
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| | | | | | | | |

Name of Tendering Entity :

Signature :

Date :

FORM 2.1.5 SCHEDULE OF INFRASTRUCTURE AND RESOURCES

Provide information on the following:

Infrastructure and resources available

Physical facilities

| Description | Address | Area (m ²) |
|-------------|---------|------------------------|
| | | |
| | | |
| | | |
| | | |
| | | |

Equipment

Provide information on equipment and resources that you have available for this project (attach details if the spaces provided are not enough)

| Description : Equipment owned | Number of units |
|-----------------------------------|-----------------|
| | |
| | |
| | |
| | |
| | |
| | |
| Description : Computer Hardware | Number of units |
| | |
| | |
| Description : Software to be Used | Number of units |
| | |
| | |

Size of enterprise and current workload:

What was your turnover in the previous financial year?

What is the estimated turnover for your current financial year?

List your current contracts and obligations:

| Description | Value ® | Start date | Duration | Expected complete date |
|-------------|---------|------------|----------|------------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Do you have the capacity to supply the goods and services described in this Tender, should the contract be awarded to you? YES / NO

Staffing Profile:

Provide information on the staff that you have available to execute this contract (attach a separate list if the space provided is insufficient)

| Permanently employed staff : gender and race | Number of staff |
|--|-----------------|
| | |
| | |
| | |
| | |
| Temporary staff to be employed for the project : gender and race | Number of staff |
| | |
| | |
| | |

Name of Tendering Entity :

Signature :

Date :

FORM 2.1.6 SCHEDULE OF APPROACH AND METHODOLOGY/ WORK PLAN**Understanding the terms of reference / brief**

1. Do you as the contractor understand what is required in terms of the project stated above?

| | | | |
|-----|--|----|--|
| Yes | | No | |
|-----|--|----|--|

 (Tick Appropriate Block)

2. If you answered Yes to question 1 above, please explain briefly your understanding of the project in no more than 50 words.

| |
|--|
| |
| |
| |
| |
| |
| |

3. Considering questions 1 and 2 above, please provide in summary, details of your proposed approach and work plan to the successful completion of the above project.

| |
|--|
| |
| |
| |
| |
| |
| |
| |

4. Briefly state if you have any innovative approach for this particular project mentioned above, that you feel will be unique but also economically superior to the normal workable approach at presently undertaken as the norm.

| |
|--|
| |
| |
| |
| |
| |
| |

Name of Tendering Entity :

Signature :

Date :

FORM 2.1.7 SCHEDULE OF SUB-CONTRACTORS

The Bidder shall, in accordance with the provisions of condition of Tender, list below the sub-contractors he/she proposes to employ for part(s) of the work.

If any or all of the sub-contractor/s listed hereunder are not approved subsequent to acceptance of the Tender, it shall in no way invalidate the Tender or the Contract, and the Tendered unit rates for the respective items of work shall remain final and binding even if a sub-contractor/s not listed below is approved by the Employer.

| Sub- Contractor's Name | Work Activities to be undertaken by the Sub-contractor | Work Recently Executed by Sub-contractor |
|------------------------|--|--|
| | | |

FORM 2.1.8 FINANCIAL REFERENCES**FINANCIAL STATEMENTS**

I/We agree, if required, to furnish an audited copy of the latest set of financial statements together with my/our Directors' and Auditors' report for consideration by the Employer.

DETAILS OF TENDERING ENTITY'S BANK

I/We hereby authorize the Employer/Engineer to approach all or any of the following banks for the purposes of obtaining a financial reference:

| DESCRIPTION OF BANK DETAIL | BANK DETAILS APPLICABLE TO TENDERER 'S HEAD OFFICE |
|---------------------------------------|---|
| Name of bank | |
| Branch name | |
| Branch code | |
| Street address | |
| Postal address | |
| Name of manager | |
| Telephone number | () |
| Fax number | () |
| Account number | |

GARDEN ROUTE DISTRICT MUNICIPALITY

TENDER NUMBER: GRDM/22/20-21

TENDER DESCRIPTION: DESIGN, MANUFACTURE, SUPPLY, INSTALLATION, COMMISSIONING AND TESTING, AND INITIAL MAINTENANCE OF A 90 KWP GRID TIED PV GENERATING PLANT AND A 50KW LITHIUM-ION BATTERY STORAGE SYSTEM AT THE DE HOEK RESORT, OUDTSHOORN

**Other Documents Required For Tender Evaluation
Purposes (Part T2.2)**

- | | |
|------------|---|
| Form 2.2.1 | Certificate of Tenderer's Attendance at the Compulsory Information Session / Site Meeting |
| Form 2.2.2 | Written Proof of Tenderers registration at the Construction Industry Development Board (CIDB) |

FORM 2.2.1 CERTIFICATE OF TENDERER'S ATTENDANCE AT THE COMPULSORY CLARIFICATION MEETING

This is to certify that I,,

representative of (Tenderer)

.....

of (address)

.....

.....

Telephone number

Fax number

attended Clarification Meeting on **Friday, 09 April 2021, De Hoek Oudtshoorn at 11:00** in the company of

(Garden Route District Municipality / Employer's Representative)

PLEASE NOTE:

Tenderers are requested to submit the minutes received at above-mentioned compulsory information session/meeting with their Tender documents. (Non-submission of this information may lead to rejection of this Tender)

TENDERER 'S REPRESENTATIVE:

GARDEN ROUTE DISTRICT MUNICIPALITY / EMPLOYER'S REPRESENTATIVE:

**FORM 2.2.2 PROOF OF REGISTRATION AT THE CONSTRUCTION INDUSTRY
DEVELOPMENT BOARD (CIDB)**

The Tenderer is to affix to this page:

- Written proof of Tenderers registration at the CIDB

GARDEN ROUTE DISTRICT MUNICIPALITY

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**Returnable Schedules that will be Incorporated in
the Contract (Part T2.3)**

Form 2.3.1

Record of Addenda to Tender Documents

FORM 2.3.1 RECORD OF ADDENDA TO TENDER DOCUMENTS

We confirm that the following communications received from the Employer before the submission of this Tender offer, amending the Tender documents, have been taken into account in this Tender offer:

| | Date | Title or Details |
|----|------|------------------|
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |

Attach additional pages if more space is required.

Signed: Date:

Name: Position:

SIGNED ON BEHALF OF TENDERER:

1. Infrastructure and resources available

Evaluation of the following in terms of the size, nature and complexity of goods and/or services required:

- Physical facilities.
- Infrastructure and resources available for the contract owned by the Tenderer.
- Infrastructure and resources the Tenderer intends renting, should the contract be awarded to him.

2. Size of enterprise, and current workload

Evaluation of the Tenderer's position in terms of:

- Previous and expected current annual turnover
- Current contractual obligations
- Capacity to execute the contract

3. Staffing profile

Evaluation of the Tenderer's position in terms of:

- Staff available for this contract being Tendered for
- Qualifications and experience of key staff to be utilized on this contract.

4. Previous experience

Evaluation of the Tenderer's position in terms of his previous experience.

Emphasis will be placed on the following:

- Experience in the relevant technical field
- Experience of contracts of similar size
- Some or all of the references will be contacted to obtain their input.

5. Financial ability to execute the contract

Evaluation of the Tenderer's financial ability to execute the contract.

Emphasis will be placed on the following:

- Professional indemnity
- Contact the Tenderer's bank manager to assess the Tenderer's financial ability to execute the contract and the Tenderer hereby grants his consent for this purpose.

If the Tender does **not** meet the requirements contained in the Garden Route District Municipality Procurement Policy, and the mentioned framework, it will be rejected by the Council, and may not subsequently be made acceptable by correction or withdrawal of the non-conforming deviation or reservation.

6. Penalties

The Garden Route District Municipality will if upon investigation it is found that a preference in terms of the Act and these regulations has been obtained on a fraudulent basis, or any specified goals are not attained in

the performance of the contract, on discretion of the Departmental Head, one or more of the following penalties will be imposed:

- Cancel the contract and recover all losses or damages incurred or sustained from the Tenderer.
- Impose a financial penalty of twice the theoretical financial preference associated with the claim, which was made in the Tender.
- Restrict the Tenderer, its shareholders and directors on obtaining any business from the Garden Route District Municipality for a period of 5 years.

Compliance with Employment Equity Act 55 of 1998

Attach a valid certificate from the Department of Labour, or a declaration (Refer to Equity Ownership Table) by the designated EMPLOYER, that the EMPLOYER complies with the relevant chapters of the Employment Equity Act.

A failure to comply with the above is sufficient ground for rejection of any offer to conclude an agreement or for cancellation of the agreement.

Definitions in terms of the last-mentioned Act.

“designated EMPLOYER means-

- a) a EMPLOYER who employs 50 or more employees;
- b) a EMPLOYER who employees fewer than 50 employees, but has a total annual turnover that is equal to or above the applicable annual turnover of a small business in terms of Schedule 4 to this Act.”

“Schedule 4”

TURNOVER THRESHOLD APPLICABLE TO DESIGNATED EMPLOYERS

| Sector or sub sector in accordance with the Standard Industrial Classification | Total annual turnover |
|---|------------------------------|
| Agriculture | R 2,00 m |
| Mining and Quarrying | R 7,50 m |
| Manufacturing | R 10,00 m |
| Electricity, Gas and Water | R 10,00 m |
| Construction | R 5,00 m |
| Retail and Motor Trade and Repair Services | R 15,00 m |
| Wholesale Trade, Commercial Agents and Allied Services | R 25,00 m |
| Catering, Accommodation and other Trade | R 5,00 m |
| Transport, Storage and Communications | R 10,00 m |
| Finance and Business Services | R 10,00 m |
| Community, Social and Personal Services | R 5,00 m |

GARDEN ROUTE DISTRICT MUNICIPALITY

TENDER NUMBER: ??????/2016

TENDER FOR ????

The Contract (Part C)

| | |
|---------|-----------------------------|
| Part C1 | Agreement and Contract Data |
| Part C2 | Pricing Data |
| Part C3 | Scope of Works |

GARDEN ROUTE DISTRICT MUNICIPALITY

TENDER NUMBER: GRDM/22/20-21

TENDER DESCRIPTION: DESIGN, MANUFACTURE, SUPPLY, INSTALLATION, COMMISSIONING AND TESTING, AND INITIAL MAINTENANCE OF A 90 KWP GRID TIED PV GENERATING PLANT AND A 50KW LITHIUM-ION BATTERY STORAGE SYSTEM AT THE DE HOEK RESORT, OUDTSHOORN

Agreement And Contract Data (Part C1)

| | |
|-----------|--|
| Part C1.1 | Form of Offer and Acceptance |
| Part C1.2 | Contract Data |
| Part C1.3 | Objections and Complainants Form |
| Part C1.4 | Form of Professional Indemnity Insurance / Form of Guarantee |

**GARDEN ROUTE DISTRICT MUNICIPALITY
TENDER NUMBER: GRDM/22/20-21**

TENDER DESCRIPTION: DESIGN, MANUFACTURE, SUPPLY, INSTALLATION, COMMISSIONING AND TESTING, AND INITIAL MAINTENANCE OF A 90 KWP GRID TIED PV GENERATING PLANT AND A 50KW LITHIUM-ION BATTERY STORAGE SYSTEM AT THE DE HOEK RESORT, OUDTSHOORN

Form of Offer and Acceptance (Part C1.1)

(AGREEMENT) OFFER

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract for the procurement of:

.....

The Tenderer, identified in the Offer signature block below, has examined the documents listed in the Tender Data and addenda thereto as listed in the Tender schedules, and by submitting this Offer has accepted the Conditions of Tender.

By the representative of the Tenderer, deemed to be duly authorised, signing this apart of this Form of Offer and Acceptance, the Tenderer offers to perform all of the obligations and liabilities of the Service Provider under the Contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the Conditions of Contract identified in the Contract Data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS:

.....

.....rand (in words); R..... (in figures),

This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document to the Tenderer before the end of the period of validity stated in the Tender Data, whereupon the Tenderer becomes the party named as the Service Provider in the Conditions of Contract identified in the Contract Data.

| | | |
|--------------|-------|-------|
| Signature(s) | _____ | _____ |
| Name(s) | _____ | _____ |
| Capacity | _____ | _____ |

(Name and address of organisation)

ACCEPTANCE

By signing this part of this Form of Offer and Acceptance, the Employer identified below accepts the Tenderer's Offer. In consideration thereof, the Employer shall pay the Service Provider the amount due in accordance with the, Conditions of Contract identified in the Contract Data. Acceptance of the Tenderer's Offer shall form an agreement, between the Employer and the Tenderer upon the terms and conditions contained in this Agreement and in the Contract that is the subject of this Agreement.

The terms of the contract are contained in

Part C1 Agreements and Contract Data
(which includes this Form of Offer and Acceptance)
Part C2 Pricing Data
Part C3 Scope of Work

and drawings and documents or parts thereof, which may be incorporated by reference into Parts C1 to C3 above.

The Tenderer shall within two weeks after receiving a completed copy of this Agreement, contact the Employer's representative (whose details are given in the Contract Data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the, Conditions of Contract identified in the Contract Data. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this Agreement.

Notwithstanding anything contained herein, this Agreement comes into effect on the date when the Tenderer receives one fully completed original copy of this document, including the Schedule of Deviations (if any). Unless the Tenderer (now Contractor) within five working days of the date of such receipt notifies the Employer in writing of any reason why he cannot accept the contents of this Agreement, this Agreement shall constitute a binding contract between the parties.

Signature: _____

Name _____

Capacity _____

Signature: _____

Name **MR MONDE STRATU**

Capacity **MUNICIPAL MANAGER**

**GARDEN ROUTE DISTRICT MUNICIPALITY
54 YORK STREET
GEORGE
6530**

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the Tender documents and the receipt by the Tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this Agreement.

FOR THE TENDERER:

Signature(s)

Name(s)

Capacity

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

(Name and address of organisation)

FOR THE EMPLOYER:

Signature: _____

Name _____

Capacity

Signature: _____

Name **MR MONDE STRATU**Capacity **MUNICIPAL MANAGER**

**GARDEN ROUTE DISTRICT MUNICIPALITY
54 YORK STREET
GEORGE
6530**

GARDEN ROUTE DISTRICT MUNICIPALITY**TENDER NUMBER: GRDM/22/20-21**

TENDER DESCRIPTION: DESIGN, MANUFACTURE, SUPPLY, INSTALLATION, COMMISSIONING AND TESTING, AND INITIAL MAINTENANCE OF A 90 KWP GRID TIED PV GENERATING PLANT AND A 50KW LITHIUM-ION BATTERY STORAGE SYSTEM AT THE DE HOEK RESORT, OUDTSHOORN

Contract Data (Part C1.2)**C1.2 CONTRACT DATA**

The General Conditions of Contract for Construction Works, Third Edition, 2015 published by the South African Institution of Civil Engineering, Private Bag X200, Halfway House, 1685, is applicable to this Contract and is obtainable from www.saice.org.za.

The Conditions of Contract are:

- the "General Conditions of Contract"

as they appear in the commercially-available publication "*General Conditions of Contract for Construction Works, Third Edition (2015)*", published by the South African Institution of Civil Engineering (SAICE) as the August 2015 print edition, hereinafter referred to as GCC 2015; and

- specific data as contained in this Contract Data.

Each party to the Contract shall purchase its own copy of the GCC 2015, from a duly authorised commercial vendor or directly from the publisher:

South African Institution of Civil Engineering
Private Bag X200
Halfway House 1685
South Africa
Tel +27 (0)11 805 5947

PART 1: DATA PROVIDED BY THE EMPLOYER

The following contract specific data are applicable to this Contract:

| | |
|-------------|--|
| Clause 1 | The Employer is the Garden Route District Municipality. |
| 3.4 and 3.5 | The Authorised and Designated representative of the Employer is: |
| | Name: Mr Passmore Dongi(Project Manager) |
| | The Employer's address for receipt of communications is: |

| | | |
|-----------------------------------|--|--|
| Clause 1 | The Employer is the Garden Route District Municipality. | |
| | Physical address: Garden Route District Municipality 54 York Street George, 6530 | Postal address: Garden Route District Municipality PO Box 12 George, 6530 |
| | Telephone: (044) 803 1335 E-mail: Passmore@gardenroute.gov.za | |
| | The Project is for the design, manufacture, supply, installation, commissioning and testing, and initial maintenance of a 90 kwp grid tied PV generating plant and a 50kw lithium-ion battery storage system at the De Hoek resort, Oudtshoorn | |
| 3.6 | The Service Provider may release public or media statements or publish material related to the Services or Project subject to the approval of the Employer. | |
| 3.7 | The Services Provision shall be completed for the portions as set out in the Scope of Works. | |
| 5.1.1 and 5.1.2 | The Service Provider is required to provide the Service with all reasonable care, diligence and skill in accordance with generally accepted professional techniques and standards. Where services include the powers to certify, decide or otherwise exercise discretion in regard to a contractor agreement between the Employer and others then the Service provider shall act in respect of that contract/agreement as an independent | |
| 5.4.1 | The Service Provider is required to provided the following insurances: | |
| | 1. Insurance against | Risk in performing professional services (Professional Indemnity cover) |
| | Cover is: | Equivalent to the project value |
| | Period of cover: | Duration of Project |
| | Deductibles are: | |
| 5.5 | The Service Provider is required to obtain the Employer's prior approval in writing before taking any of the following actions: 1. Appointing Sub-Contractors for the performance of any part of the Services. | |
| Additional Clause to be added 7.3 | The Employer will not be responsible for any overtime worked by or overtime payments made to personnel, or any additional costs not specified in the tender submitted by the Tenderer. | |
| 9.1 | Copyright of documents prepared for the Project shall be vested with Garden Route District Municipality. | |
| 12.1 | Settlement of disputes is to be in terms of Clause 49 and 50 of the Supply Chain Management Policy of the Garden Route District Municipality. See Document C1.3. | |
| 14 | Where not specifically indicated, all tendered prices, rates, tariffs, fees, etcetera are to include 14% VAT. | |

PART 2: DATA PROVIDED BY THE SERVICE PROVIDER

| | | |
|--------|--|-----------------|
| Clause | | |
| 5.1 | The Service Provider is: | |
| | | |
| 5.3 | The authorized and designated representative of the Service Provider is: | |
| | Name: | |
| | The Service Provider's address for receipt of communications is | |
| | Physical address: | Postal address: |
| | | |
| | | |
| | Telephone: | |
| | Fax: | |
| | E-mail: | |

GARDEN ROUTE DISTRICT MUNICIPALITY

TENDER NUMBER: GRDM/22/20-21

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Objections and Complainants Form (Part C1.3)

(Section 1.11.15 of the Garden Route District Municipality's Supply Chain Management Policy)

(1) Details of Objector/Complainant

Name: _____

Address: (postal and street): _____

Tel: _____ Fax: _____

Contact person: _____

Reference number of Tender : _____

Other Party's Details (If any)

Name: _____

Address: (postal and street): _____

Tel: _____ Fax: _____

Contact person: _____

Reference number of Tender: _____

Description of Issue[s] in Dispute

List of Documents Attached

Determination Sought in Respect of Objection or Complaint

Form submitted by:

Name:

Signature:

Position:

Date:

Place:

GARDEN ROUTE DISTRICT MUNICIPALITY

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**Form of Professional Indemnity Insurance / Form
of Performance Guarantee**

(Part C1.4)

The Tenderer must affix proof of Professional Indemnity Insurance to this page.

GARDEN ROUTE DISTRICT MUNICIPALITY

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Pricing Data (Part C 2)

C2.1 Pricing Instructions

C2.2 Schedule of Activities

GARDEN ROUTE DISTRICT MUNICIPALITY

TENDER NUMBER: GRDM/22/20-21

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Pricing Instructions (Part C2.1)

C2.1 PRICING INSTRUCTIONS

1. Include in the rates, prices, and the tendered total of the prices (if any) all duties, taxes (except Value Added Tax (VAT)), and other levies payable by the successful tenderer, such duties, taxes and levies being those applicable 14 days before the closing time stated in the tender data.
2. Show VAT payable by the employer separately as an addition to the tendered total of the prices.
3. Provide rates and prices that are fixed for the duration of the contract and not subject to adjustment except as provided for in the conditions of contract identified in the contract data.
4. State the rates and prices in Rand unless instructed otherwise in the tender data. The conditions of contract identified in the contract data may provide for part payment in other currencies.

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Schedule of Activities (C2.2)

C 2.2.1 FEE PROPOSAL GUIDELINES

Please take note of the following extracted guidelines and use this guideline to gauge your tender price for professional services offered. Guidelines are based on the latest Housing Subsidy Quantum of the Department of Local Government and Housing.

C 2.2.2 OFFERED FEES FOR VARIOUS PROJECTS

The following is a schedule that takes note of the prices that the Tenderer is offering to render professional services required on the various projects.

Please take note of the guidelines in order to provide Tenderer with a basis for prices offered.

Discount is restricted to a maximum of 10% of these fees.

Any discount in excess of 10% will invalidate the tender.

GARDEN ROUTE DISTRICT MUNICIPALITY

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Scope of Works (C3)

C 3.1 DESCRIPTION OF WORKS

REQUEST FOR PROPOSAL

PROJECT SPECIFICATION AND REQUIREMENTS

OVERVIEW

This enquiry calls for the Design, Manufacture, Supply, Installation, Commissioning and Testing, and initial Maintenance of a 90 kWp Grid Tied PV Generating Plant and a 50kw lithium-ion battery storage system at the De Hoek Resort, Oudtshoorn.

The project is to be undertaken as a turn-key project.

Tenderers must allow for all items, whether specified or not, required to complete the installation.

INDEX

1. Introduction
2. Scope of work
3. Specifications
4. Other contractor requirements
5. Specific payment issues
6. Pricing
7. Quality
8. Drawings and data to be included with the tender
9. Occupational Health and Safety
10. Site meeting
11. Compulsory site visit
12. Adjudication of Tenders including Tender Evaluation Scorecard
13. Questionnaire
14. Price Schedule

PLEASE NOTE THAT THE TENDER IS TO HAVE A VALIDITY OF 90 DAYS FROM TENDER CLOSING DATE.

TENDERERS' CONTACT DETAILS

NAME OF TENDERER

.....

ADDRESS OF TENDERER

.....

.....

.....

PERSON(S) & DETAILS NAME

TEL No.

CELL No.

FAX No. **EMAIL**.....

1. INTRODUCTION

PLEASE READ THIS INTRODUCTION CAREFULLY BEFORE PROCEEDING TO ADDRESS THE ENQUIRY.

The following main points must be noted: - (**SPECIFIC REQUIREMENTS**)

| | YES | NO |
|---|-----|----|
| 1.1 The tenderer must be proficient in the DC side of the work, viz. PV installations, Solar panels, power storage and their installation and connection, Inverters and Grid tied units and they will be expected to be the main contractor in this work who supply the design of the system. | | |
| 1.2 The OEM (Original Equipment Manufacturer) of the Solar panels, Grid tied inverters and the contractor must have a full time presence in South Africa and be well represented. This representation shall have been for a minimum of 3 years. | | |
| 1.3 The contractor will operate in terms of the Occupational Health and Safety Regulations and will be required to submit a Health and Safety Plan for approval by GRDM. | | |
| 1.4 Only electrical contractors registered in terms of the OHS Act Electrical Installation Regulations will be permitted to undertake the electrical installation work. The acceptable credentials will be required to be lodged with GRDM prior to any work commencing – and CoC | | |
| 1.5 CIDB grading – 3EP | | |
| 1.6 The tenderer shall have a registered company with CIPC (previously CIPRO) and be VAT registered with SARS. | | |
| 1.7 The included questionnaires are to be fully completed. Failure to do this may result in the tender being disqualified. | | |
| 1.8 The included price schedule must be completed. Failure to complete this schedule will disqualify the tender. | | |
| 1.9 There will be a COMPULSORY site meeting to be attended by all tenderers as detailed in this Request for Quotation (RFQ) document. | | |

- 1.10 A first round evaluation will be undertaken as per the points scored in the questionnaire in this document and only tenderers scoring 70% or more will be considered for the second stage of the adjudication.

The adjudication of the tenders will, inter alia, be done on Technical issues, Competence and Experience, and the lowest price will not necessary be accepted. The GRDM decision will be final.

2. SCOPE OF WORK

The Scope of work shall include the following: -

- 2.1 The Design, Manufacture, Supply, Delivery, Storage and Safekeeping, Complete Installation, Commissioning and Testing, Guarantee, and initial Maintenance for a one year period of a complete 90 kWp PV generating plant as per the specification hereunder, with 50Kwh lithium-ion battery storage.
- 2.2 The contract shall be for a turn-key project integrating the PV plant into the existing electrical network. No work will be undertaken by the GRDM.
- 2.3 Excess power will be fed back into the Oudtshoorn Municipal Electrical Network
- 2.4 All materials supplied shall be new.
- 2.5 The successful tenderer / contractor will be required to undertake a full power and energy analysis of the resort electricity use in the preceding 12 months using historical data from Oudtshoorn Municipality. After the installation of the PV generation plant another analysis must be undertaken and the results compared. The post PV plant commissioning must cover the 12 month guarantee period and be submitted at the completion of the period.
- 2.6 The tenderer is required to provide: -
 - 2.6.1 a single line schematic diagram of their proposal
 - 2.6.2 a drawing showing the proposed layout of the PV arrangement suitable for Oudtshoorn Municipality approval of the scheme.
- 2.7 Three copies of the Operating and Maintenance manuals including all drawings are to be supplied at hand over of the plant.
- 2.8 The PV cells shall have a 20 years minimum performance lifespan as per the manufacturer's specification and to an internationally accepted standard. The tenderer is to provide details on the lifespan of the solar panels offered in relation to their output vs. time. Attach a certificate of testing.
- 2.9 A separate main power incoming control board shall be provided to accept the power from the PV generating plant. The necessary new circuit breakers shall be provided as determined by the tenderer.
- 2.10 The contractor will be responsible for the provision of a new Municipal kWh meter to the requirements of the Oudtshoorn Municipal Electrical Department and a new tariff circuit breaker to their specification.

A provisional sum of R 25 000 has been included in the price schedule for these materials and work.
- 2.11 Suitable data logging shall be supplied to view and record the instantaneous power being generated, the energy consumed by the load, and energy returned to the electrical network. These values shall be recorded and the data shall be stored continuously and shall be permanently retained in the data logger computer, which shall be included in the scope of supply. This computer is to be approved by the GRDM IT department. The tenderer is to provide details.
- 2.12 The complete design of the supporting steelwork including the concrete foundations on to which the PV array is to be mounted. The design is to be undertaken by a registered Civil / Structural Engineer. The Tenderer is to include details of how this will be undertaken as regards design, fabrication and erection.

- 2.13 All supplied steelwork is to be hot dipped galvanised after all cutting and drilling has been undertaken. No damage to the galvanising is to take place after galvanising. Details of the steel protection are to be supplied in the tender.
The structural design must be approved by the Oudtshoorn Municipality before manufacture commences. For this approval a PC sum of R 10 000 has been allowed.
- 2.14 All work shall comply with the quality standards of ISO 9001 and NRS 048.
- 2.15 Installation of the plant shall including all work and materials necessary to integrate the equipment, into the existing resort power supply network, and shall include all cabling, cable trays, trenching and making good of any trenching, any required supports, connections, commissioning, testing, hand-over and commencement of guarantee and maintenance periods.
- 2.16 No overhead wiring is permitted.
- 2.17 Following commissioning of the plant there shall be a one (1) month test period of operation and proof of meeting the design criteria and only then shall it be handed over to the GRDM for their acceptance in terms of the contract.
- 2.18 The performance tests shall be carried out in June as per the specification.
- 2.19 A plant guarantee period of two (2) years is required commencing on formal take-over of the plant by the GRDM. The guarantee shall include for all materials and labour.
- 2.20 A two (2) year operating and maintenance programme shall be included in the tender during which time the contractor will undertake the OEM Company's recommended servicing schedule of the equipment.
- 2.21 An operation and maintenance training programme shall be included for and presented to the designated Garden Route Municipal persons within 6 months of hand over.
- 2.22 A proposal to undertake regular servicing of the plant after the two (2) year maintenance period has expired shall be presented to the GRDM within three months of hand over.
- 2.23 The Contractor will be responsible for the Security at the site during the Construction phase of the works
- 2.24 No geotechnical survey and soil data is available for the site.
- 2.25 The Contractor will install a section of perimeter fence and entrance gate to the site for purposes of controlling access to site. Appropriate safety warning signage shall be attached.
- 2.26 The tenderer is to include the necessary literature, descriptions and brochures for the GRDM to evaluate the technical aspects of the equipment offered.
- 2.27 All material removed remains the property of GRDM and is to be stored at the De Hoek Resort.

3. SPECIFICATION (Minimum Requirements)

| | yes | no |
|---|-----|----|
| 3.1 The PV generating plant shall be sized for 90 kWp. The output shall be a minimum of 50 kWp on a normal day as measured in the last week of June where there is no cloud cover. The tests shall run for 30 days. | | |
| 3.2 The system shall be a Grid Tied System where excess power is fed back into the Oudtshoorn Municipal Electrical Network Grid and the tender shall include for all the necessary equipment to control the plant. The tenderer shall provide a single line schematic drawing of their proposal indicating all the items and interface into the building main incoming DB | | |
| 3.3 The amount and rating of the inverters to be used must be provided. | | |
| 3.4 The equipment must include surge and lightning protection to level 1. Details of this protection must be specified. | | |
| 3.5 Only copper cabling is to be used. | | |
| 3.6 The power measuring point shall be taken at the power input point on the building main incoming Distribution Board, and shall be confirmed in the form of a technical report based on the following: The measuring shall be done by recording the necessary values (e.g. Current, Voltage, Cos Φ , kVA, kWh, etc.) over a 60 day period recording at one (1) second intervals. The recorder shall have a valid calibration certificate from an approved SA calibration laboratory. The supplied data logger may be used. | | |
| 3.7 On completion of work a formal hand-over certificate shall be issued by the contractor duly signed by the contractor's Electrical Engineer. | | |
| 3.8 CIDB grading – 3EP and above | | |

4. OTHER CONTRACTOR REQUIREMENTS

| | yes | no |
|---|-----|----|
| 4.1 The contractor shall have on site a suitable storage facility (e.g. containers). | | |
| 4.2 The contractor shall have a portable site office on De Hoek Resort's premises. | | |
| 4.3 The contractor shall attend regular site meetings as called for by the Municipality. The frequency of these meetings shall be determined by the progress made measured against the official programme but shall not be less than 1 per month prior to site commencement and not less than 1 per week during site work to hand over. | | |

5. Engineering, Procurement and Construction

The Contractor's responsibilities for the EPC portion of the works includes:

- | | | |
|-----|---|--------|
| 5.1 | te Engineering of Works (refer to Section 10). | Comple |
| 5.2 | Geotechnical studies of proposed sites and issuing of soil test results. | |
| 5.3 | Surveying, setting out, clearing and levelling of the Site to the Contractor's satisfaction; | |
| 5.4 | Purchasing, transportation and offloading of all equipment and materials. | |
| 5.5 | Construction, erection, installation, assembling. | |
| 5.6 | Testing, commissioning and performance testing. | |
| 5.7 | Identifying and remedying defects for a defects period of 24 months after Practical completion. | |

6. Local content

Tenderers must comply with the National Treasury Designated Sectors Instructions 2; 5 and 9 of 2016/2017. These instructions call for the local production/procurement of goods and services that are required to fulfil this tender. The successful tenderer must supply only locally produced goods meeting the minimum threshold for local production and content for Solar Photovoltaic System and Components as stipulated in the MBD 6.2 document.

For this purpose, the MBD 6.2 – Declaration Certificate for Local Content which is attached below must be completed and duly signed. The exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date of the advertisement of the tender, and the South African Bureau of Standards (SANS) approved technical specification number SATS 1286:2011 method must be used for the calculation of the local production and content.

Annex A, B & C must be completed.

Minimum threshold for local production and content for:

| | |
|--------------------------------|----------------------------|
| Steel power pylons | 100% minimum local content |
| Monopole pylons | 100% minimum local content |
| Steel substation structures | 100% minimum local content |
| Power-line hardware | 100% minimum local content |
| Street lighting steel poles | 100% minimum local content |
| Steel lattice towers and masts | 100% minimum local content |

Power Cables: (Cables used for power transmission)

| | |
|-------------------------|---------------------------|
| Low Voltage | 90% minimum local content |
| Low Cost Reticulation | 90% minimum local content |
| Medium and High Voltage | 90% minimum local content |
| ACR | 90% minimum local content |

Telecom Cables: (Cables used for Telecommunications)

| | |
|-----------------------|---------------------------|
| Optical Fibre Cables | 90% minimum local content |
| Copper Telecom Cables | 90% minimum local content |

Solar PV Components

| | | |
|----------------------|---------------------------|---|
| Laminated PV Modules | 15% Minimum Local Content | The local process will include tabbing and stringing of cells, encapsulation and lamination, final assembly and testing in compliance with IEC standards |
| Module Frame | 65% Minimum Local Content | Aluminium components: All Aluminium PV Module frames, PV mounting structures/racks, clamps, brackets, foundations components and fasteners are to be manufactured from locally produced, extruded, rolled, cast or forged products. |
| DC combiner Boxes | 65% Minimum Local Content | DC Combiner Boxes: Enclosures must be made from SMC and moulded in South Africa. |
| Mounting Structure | 90% Minimum Local Content | Aluminium components: All Aluminium PV Module frames, PV mounting structures/racks, clamps, brackets, foundations components and fasteners are to be manufactured from locally produced, extruded, rolled, cast or forged products. |
| Inverter | 40% Minimum Local Content | Must Be Assembled Locally |

7. SPECIFIC PAYMENT CONDITIONS

- 7.1 All payments will be made monthly at the end of the month following receipt of a valid Tax Invoice and progress certificate as approved by the designated Garden Route Municipal representative, to be formally received by not later than the fifteenth (15th) day of each month, or on the preceding working day.
- 7.2 Progress payments will be made based on agreed progress in accordance with the contractor's programme.
- 7.3 No advance payments will be made.
- 7.4 Payment for materials will be made monthly provided a cession of ownership to the Garden Route District Municipality accompanies each invoice and which shall detail each item included in the payment. The physical location of these items shall be indicated in the cession of ownership. The contractor remains responsible for the safe keeping of all materials and he shall have insurance for all materials and equipment both on site and stored elsewhere. Proof of this insurance shall be lodged with the GRDM.
- 7.4 Any additional cost that may occur must be confirmed and motivated in writing within 48 hours and no work is to be done in this respect unless confirmed in writing by the GRDM Project Manager. No late extra costs will be accepted.

8. PRICING

All prices quoted are to be fixed and firm for the project and should be inclusive of VAT. Specifically there will be no price adjustments for rate of exchange variation, or for labour, materials or transport, or for any escalation.

Should this not be possible provide details of the amounts and basis of adjustment and also make sure you specify the local content percentage of each item on material to be used.

The tender shall remain valid for 90 days from the closing date.

9. QUALITY

It is a requirement that the requirements of ISO 9001 are followed for the design, manufacture and erection of the steelwork to support the PV panels. An approved Inspection and Test Plan must be produced for this work prior to the commencement of manufacture.

Prior to any manufacturing a Quality Inspection and Test plan shall be presented and this shall be approved by the GRDM. The tenderer is to include detail on this aspect. Appropriate ISO 9000 certificates shall be provided for proprietary equipment.

10. DRAWINGS AND DATA TO BE INCLUDED IN THE TENDER

- i. A single line electric schematic of the proposed installation showing all the items to be included in the contract. This should also show the connection into the building main DB.
- ii. The proposed PV plant layout drawings showing their proposal and how it is incorporated into the chosen area.
- iii. Details as per the Tender Evaluation scorecard.
- iv. Literature, descriptions and brochures of the equipment offered for the PV generating plant.
- v. Details of the surge and lightning protection offered.
- vi. Details of the offered solar panel output in relation to time in service.
- vii. Write-up on Data logging proposed.

11. COMPLETE ENGINEERING OF WORKS

It will be the responsibility of the Contractor to prepare and provide all the designs for the works to comply with the Employer's design requirements, which will consist of all Detailed Designs, Engineering and Construction Designs, including all calculations and drawings, for each element of the Works, to the Engineer for their review and approval, prior to the Procurement and/or Construction of any work. This will be at no additional cost to the project or the Client. The Complete Engineering Works will include, but not limited to, all geotechnical, civil, structural, mechanical and electrical aspects.

Immediately after the starting date, the Contractor shall start with the design of the works and the equipment.

During this design phase of the contract the Contractor is required to hold design review meetings to confirm all Employer requirements and to obtain the Engineer's acceptance for all design concepts, design interfaces and specifications to ensure that quality is designed into the final product.

Structural and component design shall be verified and signed by the Contractor's Professional Engineer.

If required by the Employer, the services of an independent third party will be engaged by the Employer to review the Contractor's design and the Contractor must give the necessary co-operation and supply all the necessary design data as required. The cost of the design review by the third party will be borne by the Employer.

All shop drawings to be presented, discussed and confirmed with the Engineer prior to manufacture.

Time required for all the activities associated with the design of the equipment must be allowed for and indicated by the Contractor in his programme.

12. QUALITY ASSURANCE PLAN

The Contractor shall submit a Quality Assurance Plan (QAP) for the Project Manager's approval. This need not be a ISO 9001 compliant plan, but such certification shall be deemed favourable. The QAP shall detail as a minimum:

- Management philosophy and structure of the business
- Supply chain management
- Subcontractor management philosophy (indicating split of in-house and subcontracting)
- Quality of materials and equipment management
- Staff training and development philosophy
- Project quality standards
- Ethics

13. SITE SECURITY

The Contractor shall provide security services for the duration of the construction works. The Tenderer shall ensure that he inspects the site during the mandatory site meeting and make sufficient allowance to secure the entire site during the works.

14. OCCUPATIONAL HEALTH AND SAFETY

The contractor shall adhere to the requirements of the Occupational Health and Safety Act, No. 85 of 1993 and shall provide a Health and Safety Plan which shall be approved by the GRDM before any site work can commence. Particular reference is to be made to the Construction Regulations of 7 Feb. 2014.

15. SITE MEETING

A compulsory site meeting will be held where the tenderers will be required to survey the site to ascertain the necessary dimensions for their PV layout and to determine the cable lengths and to view the existing main incoming Distribution Board and what must be done to integrate the PV system into the building reticulation.

16. COMPULSORY SITE VISIT AND MEETING

A compulsory site visit and meeting must be attended by all Tenderers. The date and time of the meeting is detailed elsewhere in the enquiry but will be soon after the enquiry issue date.

At this visit it will be necessary for all tenderers to familiarize themselves with all aspects of the site, the PV layout area and the interface requirements to the existing electricity power supply to the building.

17. ADJUDICATION OF TENDERS

Tender evaluation will be done in three phases.

- Phase 1 An evaluation of tenders per the questionnaire below. Those scoring 70% or more will go onto the phase 2 evaluation stage.
- Phase 2 The tenderers selected from phase 1 will be invited to make an oral presentation and at which the GRDM may pose specific questions relating to the tender and the work envisaged.
- Phase 3 This evaluation will be considered in accordance with the current Supply Chain Management (SCM) policy as per the *Preferential Procurement Regulations 2011* as applies to B-BBEE.

The evaluation of the tenders will be in accordance with the below table:

TENDER EVALUATION SCORECARD

| CATAGORIES | POINTS AVAILABLE | CRITERIA POINTS | FOR OFFICE USE |
|---|------------------|-----------------|----------------|
| Total Score | 100 | | |
| Experience of Company | 20 | | |
| > 5 Yrs | | 20 | |
| 3 - 5 Yrs | | 15 | |
| < 3 Yrs | | 4 | |
| < 1 Yr | | 1 | |
| | | | |
| Experience of Key Staff | 20 | | |
| > 5 Yrs | | 20 | |
| 3 - 5 Yrs | | 10 | |
| < 3 Yrs | | 4 | |
| < 1 Yr | | 1 | |
| | | | |
| Positive References from Past Similar Projects | 40 | | |
| 4 References | | 40 | |
| 3 References | | 30 | |
| 2 References | | 20 | |
| 1 Reference | | 10 | |
| | | | |
| Work Methodology | 20 | | |
| Proposed methodology is addressing all objectives listed in the scope of work and includes costed project plan linked to timelines. The bidder has demonstrated an advanced understanding of Solar Systems. The bidder has demonstrated a clear insight to the intent and possibilities for the Garden Route region regarding the industry and has prepared a comprehensive proposal with some value adding propositions. | | 20 | |
| proposed methodology is addressing all objectives listed in the scope of work and includes costed project plan linked to timelines. | | 10 | |
| proposed methodology is addressing all objectives listed in the scope of work | | 5 | |
| | | | |

18. QUESTIONNAIRE

The tenderer is free to add any additional information relating to this enquiry in separate sheets which must be appropriately numbered and cross referenced.

18.1 Company details

Full registration details of company:

Type of registration (tick box): Ltd ☐ (Pty) Ltd ☐ CC ☐

Registration number:

VAT Registration number:

Length of time in PV business:

18.2 Company's experience in Solar / PV industry

How much experience does your company have in the Solar / PV industry. Additional pages can be added.

[illegible]

.....

18.3 Company financial stability

Please provide Annual Audited summary accounts for the last three (3) years. If less than 3 years in operation provide available statements.

Discuss the company's financial capability to be able to deliver on the proposal submitted.

This image shows a full page of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page, typical of notebook or legal stationery. There are no margins, text, or other markings on the page.

18.4 Company staff and details

Total staff compliment:

Permanent

10

Temporary

□

Made up as follows (Permanent staff only):

No. of years' experience in PV field

Executive (Number)

Management (Number)

Skilled (Number)

Semi - skilled (Number)

Unskilled (Number)

Please provide further details of experience.

[illegible]

.....

.....

.....

For **this project** staff allocation would be:

Please provide the field of expertise and experience of the following category of persons.

Skilled

Scope of Works

Part C3

Semi-skilled

Unskilled

List last 4 contracts (preferably PV content) undertaken where the value exceeded R1,0 million, and Contact person and Tel. No.

Page 109 of 122

[illegible][illegible]

Briefly explain how the work will be organised and executed (additional pages can be added if required):

[illegible]

18.8 Programme

The tenderer is to indicate the following main programme durations commencing on date of contract award.

| | | |
|--|-------|---------------|
| Presentation of an acceptable project programme after contract award | | Weeks (2 wks) |
| Submission of all Contract PV generator drawings (excl. civil & structural.) | | Weeks |
| Lead time for procurement of materials | | Weeks |
| Submission of Civil and Structural drawings including layout details | | Weeks |
| Submission of Health and Safety Plan | | Weeks |
| Procurement of all materials | | Weeks |
| Commencement of site work | | Weeks |
| Number of construction “blocks” envisaged in the programme | | Weeks |
| Completion of site works | | Weeks |
| Hand over to Garden Route District Municipality | | Weeks |
| Final hand over of all documentation | | Weeks |

The successful tenderer shall, within 21 days of contract award, provide a Bar chart programme (preferably in Microsoft Project format) of the complete project indicating all the main activities. The programme shall be to the requirements of the GRDM.

The contractor shall update the programme on fortnightly basis and formally submit this to the GRDM.

18.9 Nominated Subcontractors (if any)

Detail any subcontractors to be used on the project. E.g. Civil and Structural Design, Steel fabrication.

| Type of work | Subcontractor | Comments |
|--------------|---------------|----------|
| | | |
| | | |
| | | |
| | | |
| | | |

Scope of Works

Part C3

18.10. Equipment details

The tenderer is to complete all the schedules below. Failure to provide the information may disqualify the tender.
The Tenderer is to include brochures of all the equipment proposed

18.10.1 Solar panels

Solar system to provide a total of 90 kW

| Supplier | Manufacturer | Type | | | | PER PV PANEL | | | | | | | Temperature | |
|----------|--------------|------|---------|-------------|-------------------|---------------|-------------|------|--------|---------|------------------------|------------------------|----------------------|--|
| | | | | | | Warranty | | Size | Weight | Current | | Voltage | | |
| | | | Product | Performance | Warranty standard | Short circuit | Operational | | | No load | At max. current output | Normal operating temp. | Max. allowable temp. | |
| | | | | | | | | | | | | | | |

Number of panels to form a single string

Number of panels connected to form an array

DC voltage per string to dc combiner

Please provide details of the proposed solar panel output in relation to years of service.

18.10.2 DC Combiner

| | |
|---------------------------|--|
| Supplier | |
| Protection level | |
| Mounting position | |
| Size | |
| Weight | |
| Output voltage | |
| Output current - Maximum | |
| Output power - Continuous | |
| Output power - Maximum | |

18.10.3 Inverter

| | |
|---------------------------|--|
| Supplier | |
| Protection level | |
| Mounting position | |
| Size | |
| Weight | |
| Output voltage | |
| Output current - Maximum | |
| Output power - Continuous | |
| Output power - Maximum | |

18.10.4 Grid tied Controller

| | |
|---------------------------|--|
| Supplier | |
| Protection level | |
| Mounting position | |
| Size | |
| Weight | |
| Output voltage | |
| Output current - Maximum | |
| Output power - Continuous | |
| Output power - Maximum | |

18.10.5 Other (Please detail. Add pages as necessary)

.....

.....

.....

.....

.....

18.10.6 Cabling

The tenderer is required to complete the schedule indicating the cabling proposed.

| <u>Cabling</u> | <u>Type</u> | <u>No. Cores</u> | <u>Core Diameter</u> | <u>Total Length</u> |
|---|--------------------|-------------------------|-----------------------------|----------------------------|
| Interconnection between solar panels | | | | |
| From PV cells to Combiner | | | | |
| From Combiner to Inverter | | | | |
| From Inverter to Controller | | | | |
| From Controller to De Hoek DB | | | | |
| Other | | | | |

18.10.7 Data Logger

Programme for data logging (Provide details)

.....

.....

.....

.....

.....

.....

Computer (Desk top – no laptop)

| | |
|-----------------------------|--|
| Computer (Desk Top) | |
| Make | |
| Processor | |
| Memory | |
| VDU (Flat screen – 19 inch) | |
| Printer (Laser) | |
| | |

19. PRICE SCHEDULE

GARDEN ROUTE DISTRICT MUNICIPALITY
ENERGY CONSUMPTION REDUCTION INTERVENTIONS
DE HOEK RESORT – PHOTO VOLTAIC GENERATING PLANT

All prices are fixed and firm and not subject to any variation, and the Tenders shall remain valid for a period of 90 days from date of closing. If you are not able to comply with this requirement please include your proposal on a separate sheet in keeping with this format.

PRICE BREAKDOWN

| | |
|---|-------------|
| PV panels and associated connection equipment | |
| Support steelwork, civil work and design | |
| Combiner, Inverters & Controller, etc. for the PV Generation plant..... | |
| Cabling (excluding installation) | |
| All site work | |
| Data Logging Computer & equipment | |
| Cost of first year's maintenance | |
| Sub – total 1 | |
| Add: PC Sum for Oudtshoorn Municipal drawing approval | R 10 000-00 |
| PC Sum for existing DB modifications (See Note below) | R 15 000-00 |
| Sub – total 2 | |
| Add: Contingency of 10% of Sub-total 2 (See Note below) | |
| Total (Excl. VAT) | |
| Add: VAT | |

TOTAL TENDERED PRICE -----

Total tendered price in words: -

.....

.....

.....

Signed By Tenderer who hereby warrants his / her authority

Name _____ **Signature** _____
_____ **Date** _____

NOTE

- i. The PC sum and Contingency amounts are to cover for any additional items that may be required as defined. This amount is only to be used with the confirmed written approval of the GRDM Project Manager.
- ii. The contract price will be the Total Tendered Price, but the final Contract Price will exclude the contingencies not specifically approved during the course of the contract execution.
- iii. The PC sum and Contingency amounts must fully be motivated and approved in writing by the GRDM before the costs are included in the contract price.
- iv. The lowest tendered price will not necessary be accepted. Technical issues, competence and experience will be a major component of the adjudication.

HEALTH AND SAFETY
BASELINE RISK ASSESSMENT

GARDEN ROUTE DISTRICT MUNICIPALITY – DE HOEK RESORT
GRID TIED PHOTO VOLTAIC GENERATING PLANT

1. SUMMARY OF CONTRACT WORKS

This contract is for the Design, Manufacture, Supply, Installation, Commissioning and Testing, and initial Maintenance of a 90 kWp Grid Tied PV Generating Plant in the De Hoek Resort, with a 50kwh lithium-ion battery storage facility.
The project is to be undertaken as a turn-key project.

2. RISK AREAS OF CONCERN AS REGARDS HEALTH AND SAFETY

2.1. SITE WORK

Site work will consist of the following main activities:

- Interruption of the normal traffic and pedestrian flow within the confines of the resort.
- Excavations for the structural steel supports.
- Trenching for the cabling.
- Receiving and storage of structural steel & Erection of structural steel.
- Receiving and storage of solar (PV) panels, batteries & Erection of solar panels on to the structural steel.
- Receiving and storage of electrical cabling & Installation and connections of cabling.

Please refer to section 11 of the Construction Regulation that deals with structures.

2.2. RISK FACTORS**2.2.1. Excavations**

Excavations will be necessary in the area of where the PV plant will be erected. During this time cars and personnel may be moving in the area. Precautions will be necessary to keep the area safe at all times by erecting the necessary temporary barricading and designating drive and walkways.

Please refer to section 13 of the construction regulations for compliance on excavations.

2.2.2. Receiving and storage of materials

Materials will be delivered by trucks and this will be offloaded either by machine and/or by hand. The process of lifting is to be done in a safe way and all persons are to be kept away from the area.

The storage area is to be demarcated and kept barricaded to prevent injury to all persons.

Refer to section 27 and 28 of the construction regulation.

2.2.3. Lifting

The lifting of site materials to elevated positions will be an on-going process. The necessary barricading must be provided as well as the appropriate signage warning of lifting must be erected.

At all times unauthorised persons are to be kept clear when this is in progress.

2.2.4. Electrocution

The PV panels generate an electrical voltage when exposed to sunlight and can cause shocks. When a number of these are connected in series, as will be done on site, the voltage generated will be at dangerous levels and the necessary precautions taken during erection. Appropriate signage must be provided.

3. Key documentation to be submitted with safety plan

- Letter of good standing with the Compensation Commissioner
- Medical fitness certificate of workers to work on construction site (Annexure 3)
- Appointment letters in terms of Section 8 of the construction regulation

Please note that the contractor will be required to extend this document to cover all the aspects of the Construction Regulation of the OHS Act, as approved

GARDEN ROUTE DISTRICT MUNICIPALITY**TENDER NUMBER: GRDM/22/20-21**

TENDER DESCRIPTION: DESIGN, MANUFACTURE, SUPPLY, INSTALLATION, COMMISSIONING AND TESTING, AND INITIAL MAINTENANCE OF A 90 KWP GRID TIED PV GENERATING PLANT AND A 50KW LITHIUM-ION BATTERY STORAGE SYSTEM AT THE DE HOEK RESORT, OUDTSHOORN

Site Information (Part C5)

| | |
|--|-----------------------|
| TENDER ADVERTISED | : 04 April 2021 |
| ESTIMATED CIDB CONTRACTOR GRADING DESIGNATION | : 3EP |
| COMPULSORY SITE VISIT/CLARIFICATION MEETING | : 09 APRIL 2021 |
| TIME | : 11:00 |
| VENUE FOR SITE VISIT/CLARIFICATION MEETING | : DE HOEK, OUDTSHOORN |
| CLOSING DATE | : 04 MAY 2021 |
| CLOSING TIME | : 11:00 AM |

GARDEN ROUTE DISTRICT MUNICIPALITY

TENDER NUMBER: GRDM/22/20-21

TENDER DESCRIPTION: DESIGN, MANUFACTURE, SUPPLY, INSTALLATION, COMMISSIONING AND TESTING, AND INITIAL MAINTENANCE OF A 90 KWP GRID TIED PV GENERATING PLANT AND A 50KW LITHIUM-ION BATTERY STORAGE SYSTEM AT THE DE HOEK RESORT, OUDTSHOORN

Annexure: Drawings (Part C5)