

COUNCIL

28 APRIL 2021

MAYCO

28 APRIL 2021

1. **REPORT: SECTION 52 – RESPONSIBILITIES OF MAYOR / VERSLAG: ARTIKEL 52
VERANTWOORDELIKHEDE VAN DIE BURGEMEESTER / INGXELO: U MHLATHI 52 - UXANDUVA
LUKA SODOLOPHU (1121692)**

(6/18/7)

14 April 2021

REPORT FROM THE EXECUTIVE MAYOR (M BOOYSEN)

2. PURPOSE OF THE REPORT

The report is tabled to Council in terms of Section 52(d) as required in terms of the Municipal Finance Management Act 56 of 2003.

3. DELEGATED AUTHORITY

Council

5. RECOMMENDATION

- 5.1.1 That Council notes the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the quarter ending 31 March 2021.

AANBEVELING

- 5.2.1 *Dat die Raad kennis neem van die kwartaalverslag rakende die implementering van die begroting en die finansiële posisie van die munisipaliteit vir die jaar tot datum en die kwartaal geëinding 31 Maart 2021.*

ISINDULULO

5.3.1 Sesokuba iBhunga lithathele ingqalelo ingxelo ngokumiselwa kolwabiwo-mali kunye nemicimbi yezemali zomasipala zonyaka uzakuthi ga ngoku kunye nexesha eliphela ngomhla 30 keyoMsintsi 2020.

6. DISCUSSION / CONTENTS

6.1 BACKGROUND

Section 52 of the Municipal Finance Management Act 2003 (No.56) (MFMA) requires the Mayor to report to Council on the financial affairs of the municipality.

Section 52 (d)

The mayor of a municipality –

Must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality

6. DISCUSSION / CONTENTS

6.1 BACKGROUND

Section 52 of the Municipal Finance Management Act 2003 (No.56) (MFMA) requires the Mayor to report to Council on the financial affairs of the municipality.

Section 52 (d)

The mayor of a municipality –

Must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality

6.3 FINANCIAL IMPLICATIONS

As contained in the attached report.

6.4 LEGAL IMPLICATIONS

None. The following legislation applies:

- Municipal Finance Management Act, No 56 of 2003, section 52
- Municipal Budget and Reporting Regulations, 17 April 2009

6.5 STAFF IMPLICATION

None

6.6 PREVIOUS / RELEVANT COUNCIL RESOLUTIONS:

There are no previous or relevant Council resolutions related to this matter.

6.7 RISK IMPLICATIONS

There are no foreseen risks

6.8 COMMENTS FROM EXECUTIVE MANAGEMENT:

6.8.1 EXECUTIVE MANAGER: ROADS AND TRANSPORT PLANNING SERVICES

None

6.8.2 EXECUTIVE MANAGER: PLANNING AND ECONOMIC DEVELOPMENT

None

6.8.3 EXECUTIVE MANAGER: COMMUNITY SERVICES

None

6.8.4 EXECUTIVE MANAGER: CORPORATE SERVICES

None

6.8.5 EXECUTIVE MANAGER: FINANCIAL SERVICES

None

6.8.6 MANAGER: LEGAL SERVICES

None

ANNEXURE

Section 52 Report



SECTION 52

QUARTERLY FINANCIAL MANAGEMENT REPORT – Q3 ended 31 MARCH 2021



Garden Route District Municipality
Head Office: 54 York Street, George, 6530
Tel: 044 803 1300, Fax: 086 555 6303
www.gardenroute.gov.za

www.facebook.com/gardenroutedm [@GardenRoute_DM](https://twitter.com/GardenRoute_DM) [Youtube](https://www.youtube.com/channel/UC...) [Linked in](https://www.linkedin.com/company/gardenroute-district-municipality)

Table of Contents

Glossary	6
Legislative Framework	7
PART 1 – IN YEAR REPORT	
Section 1 – Mayoral foreword	8
Section 2 – Resolutions	12
Section 3 – Executive summary	12
Section 4 – In-year budget statement tables	13
PART 2 - SUPPORTING DOCUMENTATION	
Section 5 – Debtors analysis	32
Section 6 – Creditors analysis	33
Section 7 – Investment portfolio analysis	33
Section 8 – Allocation and grant receipts and expenditure	34
Section 9 – Expenditure on councillor and staff related expenditure	36
Section 10 – Material variances to the service delivery and budget implementation plan	37
Section 11 – Capital programme performance	37
Section 12 – Operational projects performance	42
Section 13 – Withdrawals	43
Section 14 – Municipal Manager’s quality certificate	44
PART 3 – SERVICE DELIVERY AND BUDGET IMPLEMENTATION	43

Glossary

Annual Budget – Prescribed in section 16 of the MFMA - the formal means by which a Municipality approve official budget for the next three years.

Adjustment Budget – Prescribed in section 28 of the MFMA – the formal means by which a Municipality may revised its annual budget during the year.

Allocations (Transfers – see DORA) – Money received from Provincial or National Government.

Budget Related Policy (ies) – Policies of a Municipality affecting or affected by the budget, examples include Tariff Policy, Rates Policy, Credit Control and Debt Collection Policies.

Capital Expenditure - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet and must be included in the asset register.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality. Payments do not always coincide with budgeted expenditure timings - for example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government (see Allocations / Transfers).

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

Fruitless and Wasteful Expenditure – Expenditure that was made in vain and would/should have been avoided had reasonable care been exercised.

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

GRAP – Generally Recognised Accounting Practice. The new standard for municipal accounting.

IDP – Integrated Development Plan. The main strategic planning document of the Municipality

MBRR – Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations dated April 2009.

MFMA – The Municipal Finance Management Act – Act No. 56 of 2003. The principle piece of legislation relating to municipal financial management.

MSCOA – Municipal Standard Chart of Accounts

MTREF – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years' budget allocations. Also includes details of the previous and current years' financial position.

Operating Expenditure – The day-to-day expenses of the Municipality such as salaries and wages.

Rates – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the Rand.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budgeted estimates.

Strategic Objectives – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

Unauthorised Expenditure – Generally, spending without, or in excess of, an Approved Budget.

Virement – A transfer of funds.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided. In Garden Route District this means the different GFS classification the budget is divided.

Legislative Framework

This report has been prepared in terms of the following enabling legislation:

The Municipal Finance Management Act – Act No. 56 of 2003

- Section 52: Quarterly budget statements

Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations

PART 1 – IN-YEAR REPORT

SECTION 1 – MAYORAL FOREWORD

Honourable Speaker, leaders of the opposition, honourable members of the Garden Route

District Council on both sides of the house, the Municipal Manager and his Executive Management Team, staff members, members of the media, interest groups and the citizens of the Garden Route District, I would like to express a hearty warm welcome to you all.

But before we go to the figures, herewith an overview of the 3rd Quarter's events which has been mostly overshadowed by the current COVID-19 pandemic:

Our thoughts and deepest condolences go out to all the families in the District and country that has been affected by COVID-19 and who has lost loved ones.

I am extremely excited that there is a lot that Garden Route District Municipality (GRDM) is doing to deal with job losses because of COVID-19 and the hard lockdown. Unexpected consequences are still being faced by many of us. It is for this reason that we are on a drive to equip the youth. I have noted correspondence that some of our NQF learners are graduating soon. Some of them will be placed and others will be assisted to ensure that the training we arranged does not go to waste. Also, at the same time, there is a new intake of learners for 6 months. My plea on behalf of the GRDM Council is that we must track their progress and trace their journey to ensure that none of the skills that have been invested in them goes to waste.

Also, during this quarter, we as this council approved funding for boreholes to be drilled in the Kannaland region, between Oudtshoorn and Calitzdorp. In terms of the Municipal Finance Management Act, it is required for us to follow the money. Wherever funds are spend we must do follow-ups that this has been done in accordance to what we agreed upon. We monitored the progress made so far in terms of the boreholes. We witnessed a lot of excitement while discussing the project with stakeholders because a significant amount of water has been found. We know that water is life. This is probably the biggest and most important thing that farmers want. Farmers need water and the rest they will roll out themselves. This has what has transpired during this exercise. The Geohydrologists have created three boreholes and they are still on the site to ensure that fractures are not abused because the preliminary study is outcomes is now awaited. Our Council will see more reports about the progress made at the site on a regular basis, because this is an investment into change that we all need to see, funded by the with the taxpayer. Talking about the taxpayer and accountability towards the taxpayer, the regulatory audit were also concluded during the 3rd Quarter.

GRDM, one (1) of the five (5) district municipalities in the Western Cape, obtained its third consecutive unqualified with matters audit outcome. For the year under review (2019/2020), the Auditor-General of South Africa's (AGSA) reported one (1) finding which affected the audit opinion; an improvement for the GRDM compared to 2018/19.

We invested a lot of time and energy in assuring that we comply with all relevant legislative prescripts in Local Government environment and that we apply the relevant standards when preparing our financial statements.

There were no financial material misstatements, no performance management misstatements and no material inconsistencies reported in our Annual Report. The only material finding identified by the AGSA relates to the composition of our Bid Adjudication Committee, which was the same finding raised in the previous audit and was corrected in November 2019, however it was raised even though it was corrected. The AGSA regarded this as a transversal matter and dealt with it as such. It was subsequently revealed by the AGSA that the GRDM is in a sound financial position.

These figures are presented in terms of Section 52 of the MFMA. The information is presented for the 3rd Quarter ending 31 March 2021.

Herewith an executive summary of the performance of the Council for the 3rd Quarter ending 31 March 2021. The actual and budgeted figures reported, includes the Roads Operational Budget.

Revenue by source

The total revenue received by source for the 3rd quarter amounts to **R108,208,825**, against an adjusted budget of **R400,021,911 (including Roads Agency)**. This represents **27%** recording of revenue for the third quarter, this is in line with the expected performance of 25% per quarter because the municipality received the last instalment amount of Equitable Share and the Roads Agency Services revenue were also accounted for on a monthly basis, which accounts for over 50% of the revenue budget. However the revenue expected to be derived from the resorts have not materialized due to the COVID pandemic and have been adjusted downwards in the third adjustment budget in February 2021.

Operating Expenditure by source

For the third quarter of the financial year the municipality recorded expenditure performance of **R112,836,346** against an adjusted budget of **R416,194,347 (including Roads Agency)**, representing **27%** of expenditure for the third quarter, this is just in line with the expected performance of 25% for the quarter.

The salary related expenditure for the third quarter was **R61,226,284** to an adjusted budget of **R241,109,771** (which includes contributions to post retirement benefits), representing **25%** spending of the budget for the third quarter.

The councillor remuneration expenditure for the third quarter amounted to **R2,153,007** to an adjusted budget of **R13,360,009**, representing **16%** of the budget. There was a variance of -9% in the quarter's actual performance versus the 25% expected quarterly performance mainly due to the fact that an increase has been budgeted for, but we are still awaiting the formal increase to be issued by National Treasury.

Spending on contracted services was **R5,413,770** in the third quarter representing **15%** spending of an adjusted budget of **R36,817,351** for the quarter. The variance of -10% of quarter's actual performance versus the 25% expected quarterly performance is as a result of the national lockdown due to the COVID-19 pandemic and conducting business via various other electronic means, thus saving on the cost of travelling, accommodations, etc.

Spending on other expenditure was **R24,612,951** in the third quarter representing **34%** spending of an adjusted budget of **R72,613,257** (including Roads Budget) for the quarter. It was also the financial year-end for the roads section 31 March 2021 (Province financial year ends 31 March).

The expenditure in respect of the roads agency function is integrated in the financial system and is reported as a department of the GRDM financial system from the 1st of July 2020.

Capital Expenditure

The adjusted capital budget for the financial year amounts to **R14,096,440**. For the third quarter, capital expenditure was **R51,309**, representing **1%** of the budget. There is a variance of -24% versus the expected performance of 25% per quarter, however the actual year to date expenditure amounts

to 47% spending for the first 3 quarters of the budget. The total year to date expenditure amounts to R4,631,108. The procurement process for a number of capital projects are in process and user departments have confirmed that projects will be completed by 30 June 2021.

Refer to detailed capital expenditure performance on page **39**.

SECTION 2 – RESOLUTIONS

Municipal Financial Management Act, 56 of 2003 - SECTION 52: General responsibilities of the Mayor

This is the resolution being presented to Council in the quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required in terms of section 52 of the Municipal Finance Management Act 56 of 2003.

RECOMMENDATION:

That Council takes note of the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the quarter ending 31 March 2021.

SECTION 3 – EXECUTIVE SUMMARY

3.1 Introduction

These figures are presented in terms of section 52(d) of the MFMA. The information is presented for the 3rd quarter ending 31 March 2021.

3.2 Consolidated performance

3.2.1 Against annual budget (adjusted)

The actual and budgeted figures reported, includes the Roads Budget.

Revenue by source

For the third quarter the municipality records revenue performance of **R108,208,825** against an adjusted budget of **R400,021,911** representing **27%** recording of revenue for the third quarter, this is in line with the expected performance of 25% per quarter because the municipality received the last instalment amount of Equitable Share and the Roads Agency Services revenue were also accounted for on a monthly basis, which accounts for over 50% of the revenue budget.

Operating Expenditure by type

For the third quarter of the financial year the municipality recorded expenditure performance of **R112,836,346** against an adjusted budget of **R416,194,347 (including Roads Agency)**, representing **27%** of expenditure for the third quarter, this is in line with the expected performance of 25% for the quarter.

Capital Expenditure

The adjusted capital budget for the financial year amounts to **R14,096,440**. For the third quarter, capital expenditure was **R51,309**, representing **1%** of the budget. There is a variance of -24% versus the expected performance of 25% per quarter, however the actual year to date expenditure amounts to 47% spending for the first 3 quarters of the budget. The total year to date expenditure amounts to R4,631,108. The procurement process for a number of capital projects are in process and user departments have confirmed that projects will be completed by 30 June 2021.

3.3 Material variances from SDBIP

Attached to this report as Annexure is the SDBIP report for the 3rd quarter ending 31 March 2021.

Management of the SDBIP and achievement of actuals against KPI target are done via the Performance Management Section situated in the Office of the Municipal Manager.

3.4 Conclusion

Detailed analysis of the municipal performance for the 3rd quarter ending 31 March 2021 will be presented under the different sections of the report. More information regarding the municipal performance and explanations will be provided below.

SECTION 4 – IN-YEAR BUDGET STATEMENT TABLES

4.1 Monthly budget statement

4.1.1 Table C1: S71 Monthly Budget Statement Summary

DC4 Garden Route - Table C1 Monthly Budget Statement Summary - Q3 Third Quarter

Description	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	13 140	14 091	12 091	168	3 806	9 068	(5 262)	-58%	12 091
Transfers and subsidies	169 434	174 269	34 252	45 318	176 822	25 689	151 133	588%	34 252
Other own revenue	202 639	203 812	353 679	35 758	137 120	265 259	(128 139)	-48%	353 679
Total Revenue (excluding capital transfers and contributions)	385 213	392 172	400 022	81 245	317 749	300 016	17 732	6%	400 022
Employee costs	236 927	239 508	241 110	20 252	189 630	180 832	8 798	5%	241 110
Remuneration of Councillors	11 467	13 360	13 360	705	6 800	10 020	(3 220)	-32%	13 360
Depreciation & asset impairment	4 852	3 930	4 987	389	3 572	3 741	(169)	-5%	4 987
Finance charges	38	-	70	-	-	53	(53)	-100%	70
Materials and bulk purchases	35 841	51 197	43 005	12 343	28 984	32 254	(3 269)	-10%	43 005
Transfers and subsidies	3 199	1 230	2 391	217	687	1 793	(1 105)	-62%	2 391
Other expenditure	101 514	92 007	111 272	16 145	63 142	83 454	(20 312)	-24%	111 272
Total Expenditure	393 838	401 232	416 194	50 052	292 815	312 146	(19 331)	-6%	416 194
Surplus/(Deficit)	(8 625)	(9 060)	(16 172)	31 193	24 934	(12 129)	37 063	-306%	(16 172)
Transfers and subsidies - capital (monetary alloc	-	-	-	-	-	-	-	-	-
Contributions & Contributed assets	-	-	2 500	-	161	1 875	(1 714)	-91%	2 500
Surplus/(Deficit) after capital transfers & contributions	(8 625)	(9 060)	(13 672)	31 193	25 095	(10 254)	35 349	-345%	(13 672)
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	(8 625)	(9 060)	(13 672)	31 193	25 095	(10 254)	35 349	-345%	(13 672)
Capital expenditure & funds sources									
Capital expenditure	8 181	8 135	14 096	16	4 631	10 572	(5 941)	-56%	14 096
Capital transfers recognised	3 435	-	4 161	-	-	3 121	(3 121)	-100%	4 161
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	4 747	8 135	9 935	16	4 631	7 452	(2 820)	-38%	9 935
Total sources of capital funds	8 182	8 135	14 096	16	4 631	10 572	(5 941)	-56%	14 096
Financial position									
Total current assets	207 391	173 685	173 685		188 455				173 685
Total non current assets	268 434	314 316	314 316		216 613				314 316
Total current liabilities	63 391	74 604	74 604		36 191				74 604
Total non current liabilities	125 675	144 852	144 852		78 388				144 852
Community wealth/Equity	286 760	268 545	263 933		290 490				263 933
Cash flows									
Net cash from (used) operating	16 195	(3 288)	(9 344)	31 193	24 934	(6 218)	(31 152)	501%	(9 344)
Net cash from (used) investing	(1 414)	(8 135)	(14 096)	7 372	2 757	(9 398)	(12 155)	129%	(14 096)
Net cash from (used) financing	(732)	-	-	-	-	-	-	-	-
Cash/cash equivalents at the month/year end	188 287	143 131	131 114	-	186 199	138 939	(47 259)	-34%	135 067
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	675	1 220	978	1 462	626	687	5 758	28 186	39 592
Creditors Age Analysis									
Total Creditors	4 002	249	31	42	-	27	19	19	4 390

4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

DC4 Garden Route - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q3 Third Quarter

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		219 708	217 258	230 331	47 647	202 305	172 749	29 557	17%	230 331
Executive and council		218 860	217 030	230 104	47 647	201 407	172 578	28 829	17%	230 104
Finance and administration		848	228	228	-	899	171	728	426%	228
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		7 079	9 330	6 606	534	4 076	4 955	(878)	-18%	6 606
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		6 686	8 656	6 256	499	3 808	4 692	(884)	-19%	6 256
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		393	674	350	35	268	263	5	2%	350
<i>Economic and environmental services</i>		158 194	165 584	165 584	33 063	111 529	124 188	(12 659)	-10%	165 584
Planning and development		5	-	-	-	-	-	-	-	-
Road transport		158 189	165 473	165 473	33 052	111 443	124 105	(12 662)	-10%	165 473
Environmental protection		-	111	111	12	86	83	2	3%	111
<i>Trading services</i>		236	-	-	-	-	-	-	-	-
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		236	-	-	-	-	-	-	-	-
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	385 218	392 172	402 522	81 245	317 910	301 891	16 019	5%	402 522
Expenditure - Functional										
<i>Governance and administration</i>		155 438	129 355	135 527	9 053	87 863	101 645	(13 782)	-14%	135 527
Executive and council		47 131	49 165	52 858	2 772	27 413	39 644	(12 230)	-31%	52 858
Finance and administration		106 162	77 489	79 953	6 075	58 349	59 965	(1 615)	-3%	79 953
Internal audit		2 145	2 702	2 715	206	2 100	2 036	63	3%	2 715
<i>Community and public safety</i>		78 815	85 264	88 563	7 050	60 352	66 423	(6 071)	-9%	88 563
Community and social services		11 990	12 914	14 616	951	8 996	10 962	(1 966)	-18%	14 616
Sport and recreation		11 659	13 494	12 639	1 128	7 787	9 479	(1 692)	-18%	12 639
Public safety		24 005	26 063	26 761	2 067	17 420	20 071	(2 651)	-13%	26 761
Housing		-	-	-	-	-	-	-	-	-
Health		31 161	32 793	34 547	2 905	26 149	25 910	238	1%	34 547
<i>Economic and environmental services</i>		152 011	179 235	182 370	32 784	138 459	136 778	1 681	1%	182 370
Planning and development		7 684	7 087	9 706	583	5 691	7 279	(1 589)	-22%	9 706
Road transport		140 850	168 818	169 326	31 955	130 566	126 994	3 571	3%	169 326
Environmental protection		3 477	3 330	3 339	246	2 202	2 504	(302)	-12%	3 339
<i>Trading services</i>		3 650	4 606	6 612	623	4 501	4 959	(458)	-9%	6 612
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		3 650	4 606	6 612	623	4 501	4 959	(458)	-9%	6 612
<i>Other</i>		3 929	2 773	3 121	542	1 641	2 341	(700)	-30%	3 121
Total Expenditure - Functional	3	393 842	401 233	416 194	50 052	292 815	312 146	(19 331)	-6%	416 194
Surplus/ (Deficit) for the year		(8 624)	(9 060)	(13 672)	31 193	25 095	(10 254)	35 349	-345%	(13 672)

This table reflects the operating budget (Financial Performance) in the standard classifications that is the Government Finance Statistics Functions and Sub-function. The main functions are Governance and Administration, Community and Public Safety, Economic and Environmental Services and Trading services.

Operating Revenue:

Table C2 reflects the financial performance per Standard Classification and shows that most of the municipal funds are received under the Executive and Council classification and the roads transport for the roads function performed on behalf of province. This is because the municipality budget most of its income under the Governance and administration function of the Government Financial Statistics (GFS) classification.

Operational performance for the revenue budget totals **R108,208,826** for the third quarter ending 31 March 2021. Based on the adjusted budget of **R400,021,911**, this represents **27%** recording of revenue for the second quarter, this is in line with the expected performance of 25% per quarter because the municipality received the second instalment amount of Equitable Share and the Roads Agency Services revenue were also accounted for on a monthly basis, which accounts for over 50% of the revenue budget.

Operating Expenditure

Operational performance for the expenditure budget totals **R112,836,346** for the third quarter ending 31 March 2021. Based on the adjusted budget of **R416,194,347**, this represents **27%** of budgeted expenditure. The year to date expenditure amounts includes the Roads Agency Function.

More details regarding the operational expenditures are included in the report below under expenditure by type.

In Table C3, Financial Performance is reported by municipal vote:

4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

DC4 Garden Route - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q3 Third Quarter

Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Executive and Council		218 860	217 030	230 104	47 647	201 407	172 578	28 829	16,7%	230 104
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		848	228	228	-	899	171	728	425,9%	228
Vote 4 - Planning and Development		5	-	-	-	-	-	-	-	-
Vote 5 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 6 - Health		393	674	350	35	268	263	5	2,1%	350
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		6 686	8 656	6 256	499	3 808	4 692	(884)	-18,8%	6 256
Vote 9 - Waste Management		236	-	-	-	-	-	-	-	-
Vote 10 - Roads Transport		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		-	111	111	12	86	83	2	2,8%	111
Vote 14 - Roads Agency Function		158 189	165 473	165 473	33 052	111 443	124 105	(12 662)	-10,2%	165 473
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	385 218	392 172	402 522	81 245	317 910	301 891	16 019	5,3%	402 522
Expenditure by Vote	1									
Vote 1 - Executive and Council		42 942	52 598	55 795	3 192	32 103	41 846	(9 743)	-23,3%	55 795
Vote 2 - Budget and Treasury Office		21 197	24 275	25 236	1 744	17 664	18 927	(1 263)	-6,7%	25 236
Vote 3 - Corporate Services		41 636	42 386	44 399	3 253	31 251	33 299	(2 048)	-6,2%	44 399
Vote 4 - Planning and Development		56 344	23 512	27 898	2 155	16 343	20 923	(4 580)	-21,9%	27 898
Vote 5 - Public Safety		30 807	33 222	34 204	2 654	22 478	25 653	(3 175)	-12,4%	34 204
Vote 6 - Health		33 704	34 993	36 747	3 102	27 920	27 560	360	1,3%	36 747
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		11 659	13 494	12 639	1 128	7 787	9 479	(1 692)	-17,8%	12 639
Vote 9 - Waste Management		3 650	4 606	6 612	623	4 501	4 959	(458)	-9,2%	6 612
Vote 10 - Roads Transport		-	3 345	3 853	334	1 634	2 890	(1 256)	-43,5%	3 853
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		75	3 330	3 339	246	2 202	2 504	(302)	-12,1%	3 339
Vote 14 - Roads Agency Function		151 828	165 473	165 473	31 621	128 932	124 105	4 827	3,9%	165 473
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	393 842	401 233	416 194	50 052	292 815	312 146	(19 331)	-6,2%	416 194
Surplus/ (Deficit) for the year	2	(8 624)	(9 060)	(13 672)	31 193	25 095	(10 254)	35 349	-34,7%	(13 672)

Revenue and expenditure reflects the operating performance per municipal vote. This is in accordance with the Government Financial Statistics (GFS) classification of the National Treasury.

Most of the municipal income is budgeted under the Executive and Council function and roads agency function. Sport and Recreation (Resorts) is the other main municipal function where income budgeting is recorded.

Expenditure per municipal vote is distributed to ensure that the municipal expenditure reflects the functions where expenditure is allocated. This is done to ensure implementation of the Integrated Development Plan (IDP) and for Annual Reporting.

4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

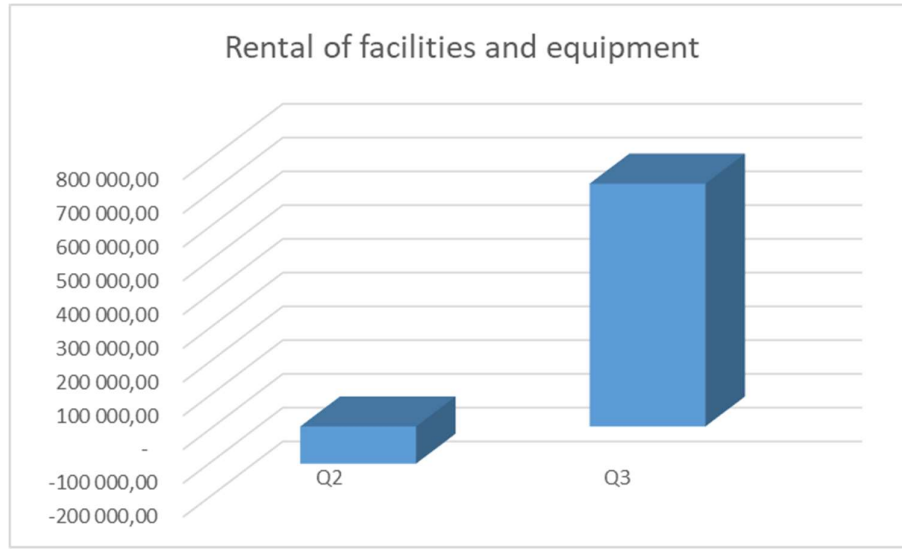
DC4 Garden Route - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q3 Third Quarter

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates								-		
Service charges - electricity revenue								-		
Service charges - water revenue								-		
Service charges - sanitation revenue								-		
Service charges - refuse revenue								-		
Rental of facilities and equipment		1 256	1 614	3 614	91	854	2 711	(1 857)	-69%	3 614
Interest earned - external investments		13 140	14 091	12 091	168	3 806	9 068	(5 262)	-58%	12 091
Interest earned - outstanding debtors		3 303	3 710	3 710	248	3 723	2 783	940	34%	3 710
Dividends received		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		-	-	-	-	-	-	-	-	-
Licences and permits		85	111	111	12	86	83	2	3%	111
Agency services		158 187	184 673	184 673	34 213	122 063	138 505	(16 442)	-12%	184 673
Transfers and subsidies		169 434	174 269	34 252	45 318	176 822	25 689	151 133	588%	34 252
Other revenue		39 808	13 704	161 571	1 194	10 395	121 178	(110 783)	-91%	161 571
Gains on disposal of PPE								-		-
Total Revenue (excluding capital transfers and contributions)		385 213	392 172	400 022	81 245	317 749	300 016	17 732	6%	400 022
Expenditure By Type										
Employee related costs		236 927	239 508	241 110	20 252	189 630	180 832	8 798	5%	241 110
Remuneration of councillors		11 467	13 360	13 360	705	6 800	10 020	(3 220)	-32%	13 360
Debt impairment		4 394	1 841	1 841	-	17	1 381	(1 364)	-99%	1 841
Depreciation & asset impairment		4 852	3 930	4 987	389	3 572	3 741	(169)	-5%	4 987
Finance charges		38	-	70	-	-	53	(53)	-100%	70
Bulk purchases		-	-	-	-	-	-	-	-	-
Other materials		35 841	51 197	43 005	12 343	28 984	32 254	(3 269)	-10%	43 005
Contracted services		21 229	32 272	36 817	4 108	16 887	27 613	(10 726)	-39%	36 817
Transfers and subsidies		3 199	1 230	2 391	217	687	1 793	(1 105)	-62%	2 391
Other expenditure		75 891	57 894	72 613	12 037	46 238	54 460	(8 222)	-15%	72 613
Loss on disposal of PPE								-		-
Total Expenditure		393 838	401 232	416 194	50 052	292 815	312 146	(19 331)	-6%	416 194
Surplus/(Deficit)		(8 625)	(9 060)	(16 172)	31 193	24 934	(12 129)	37 063	(0)	(16 172)
Transfers and subsidies - capital (municipal associations), (National / Provincial and District)								-		
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)								-		
Transfers and subsidies - capital (in-kind - all)				2 500		161	1 875	(1 714)	(0)	2 500
Surplus/(Deficit) after capital transfers & contributions		(8 625)	(9 060)	(13 672)	31 193	25 095	(10 254)			(13 672)
Taxation								-		
Surplus/(Deficit) after taxation		(8 625)	(9 060)	(13 672)	31 193	25 095	(10 254)			(13 672)
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		(8 625)	(9 060)	(13 672)	31 193	25 095	(10 254)			(13 672)
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		(8 625)	(9 060)	(13 672)	31 193	25 095	(10 254)			(13 672)

Revenue by Source

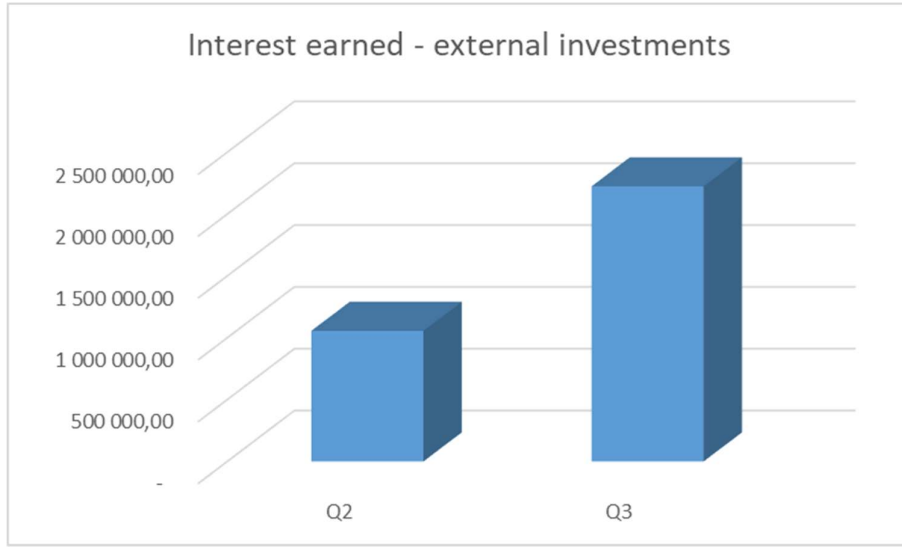
Revenue by source explains the types of income budgeted for and the performance of these items individually:

Rental of facilities and equipment:



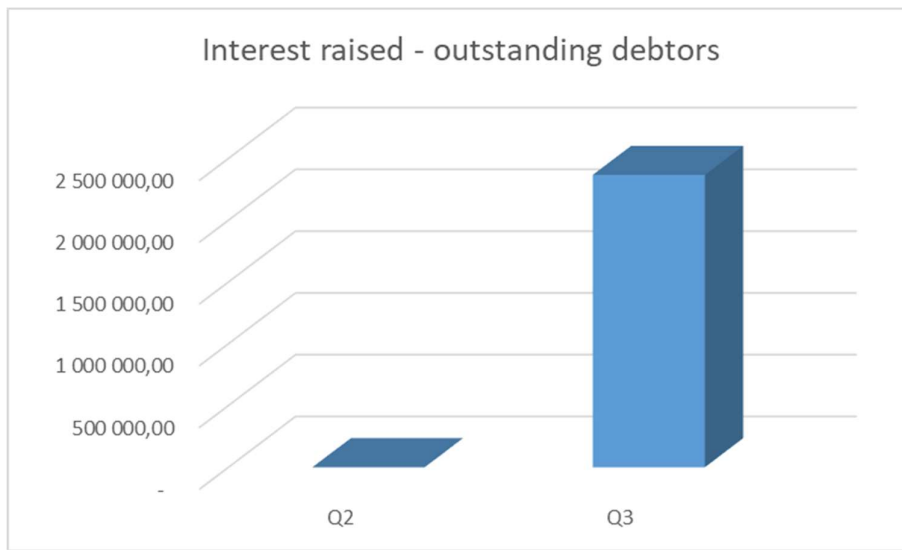
Rental of facilities and equipment for the third quarter ending 31 March 2021 amounted to R719,471. The resorts were closed after the outbreak of the COVID 19 in South Africa and the declaration of a national disaster, and as a result the municipality presented COVID-relief to the lessees at the resorts. The actual performance is -69% off the year-to-date budget, with the movement back to lockdown level one, it was necessary to revise the rental of facilities and equipment revenue budget downwards.

Interest earned – External Investments:



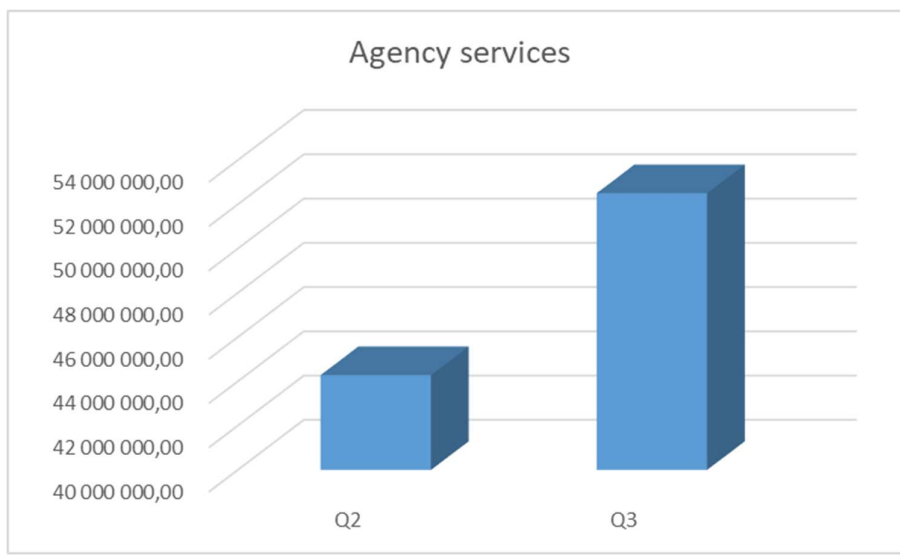
Reflects the interest earned in respect of surplus funds not immediately needed in the operations of the municipality over the short-term period. Interest on external investments received for the third quarter ending 31 March 2021 amounted to R2,224,128, the investment balance of the municipality amounted to R180m for the month ended 31 March 2021 and was invested for a period longer than 30 days to optimize interest received on investments. The actual performance is -58% off the year-to-date budget as a result of bulk of investments that have not matured yet, it is invested for more than 30 days, and the interest will only be realised on the date of maturity hence the reason for the under performance against budgeted amount versus actual year-to-date.

Interest raised – Outstanding debtors



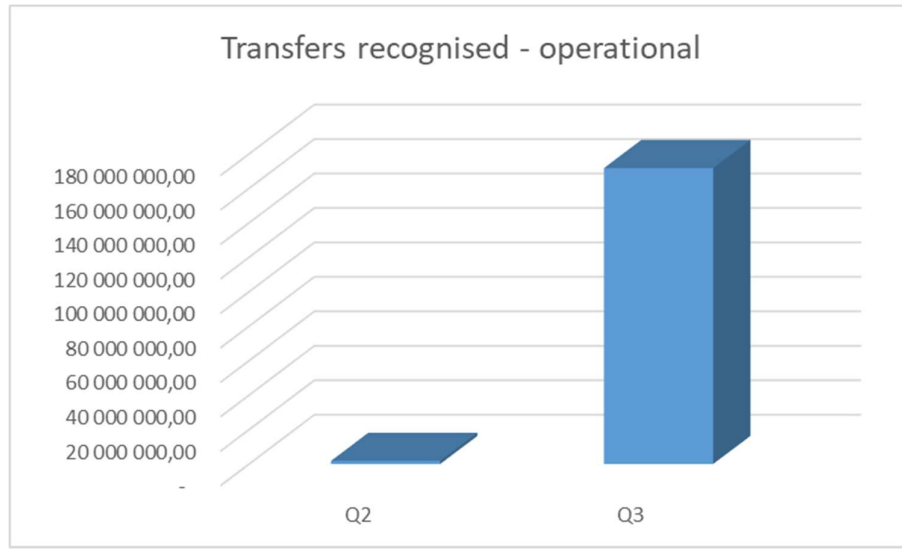
Interest on outstanding debtors for the third quarter ending 31 March 2021 amounted to R2,366,694. Majority of the debtors are firefighting debtors. The resorts were closed after the outbreak of the COVID 19 in South Africa and the declaration of a national disaster, and as a result the municipality presented COVID-relief to the lessees at the resorts. However, the correcting journals for this COVID-relief was only passed during the month of November 2020, which resulted in the decrease in interest raised – outstanding debtors in quarter 2 in comparison to quarter 3.

Agency services



The municipality performs an agency function on behalf of the Department of Transport – Roads department. Monthly agency fees are collected from the department. 12% Admin fee is received on the original allocation and 6% on any additional allocations. An amount of R52,504,775 was recorded for the third quarter ending 31 March 2021, the amount includes the admin fee as well as the revenue recognised in relating to the actual expenditure.

Transfers recognised – operational



The transfers recognised represents the allocations as promulgated in the National and Provincial Division of Revenues Act's respectively. The first instalment of R73,116,000 for the Equitable Share was received during July 2020. The Local Government Finance Management grant of R1,000,000 and the first instalment of R518,000 for Expanded Public Works Programme was received during August 2020. The municipality received its first instalment of R1,712,000 for the Rural Roads Assets Management Grant during September 2020. The fuel levy share budgeted amount were moved to other revenue, the municipality received instalments as per agreement and the performance for the year to date is in line with the budgeted expected amounts. The municipality received R900,000 for Integrated Transport Planning from Provincial Treasury during October 2020. For the month ended 31 December 2020 the municipality have received the second instalment of the EPWP grant amounting to R932,000, as well as the Equitable share second instalment to the amount of R51,971,000. The municipality received Equitable share final tranche of R40,620,000. During March 2021 the Safety Plan Implementation-Whole of Society Approach grant was also received to the amount of R2,100,000 and R2,108,000 was received for Financial Management Support WCFMGSG for the Barnowl Risk system and R300,000 MSIG Municipal Systems Infrastructure Grant.

The Equitable share line item were mapped under 'Other revenue' when the data string were uploaded to the NT database and therefore the municipality has reported it as such, this issue was noted in a letter from the municipality to NT/PT during previous verification processes but the actual income have been rectified in the third quarter, resulting in a surplus year to date amount against the budgeted amount.

Other revenue / Sundry income

Other revenue reflects an amount of R-121,398,261 for the third quarter ending 31 March 2021. Other revenue consists of the following: Other revenue mostly consists of the following: Fire Services and Health Services. The Equitable share line item were mapped under 'Other revenue' when the data string are uploaded to the NT database and therefore the municipality has reported it as such, this issue was noted in a letter from the municipality to NT/PT during previous verification processes but the actual income have been rectified in the third quarter, resulting in a negative amount and the transfers and subsidies item increased significantly.

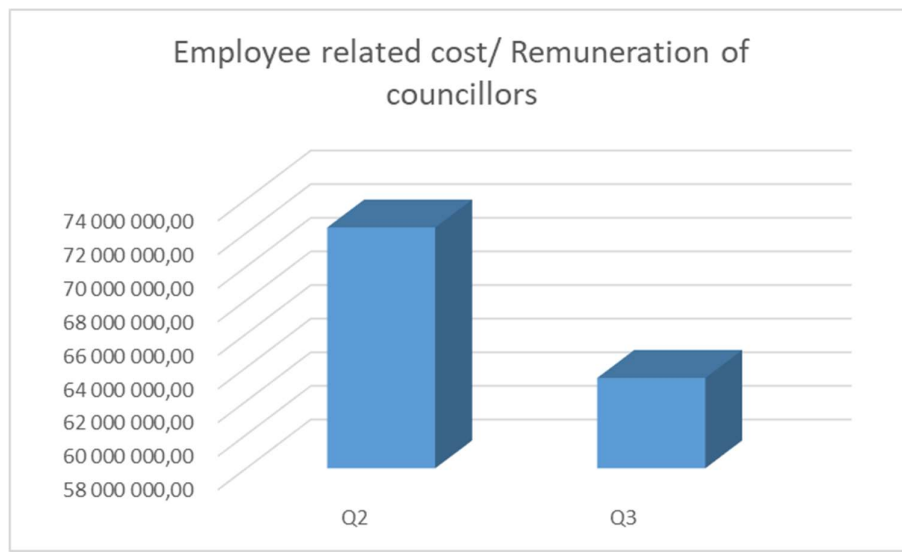
Contributions and Contributed assets

The total revenue for the transfers and subsidy amount towards capital project amounts to R161,000 for the third quarter ending 31 March 2021, based on the adjusted budget of R2,500,000, this represents 6% recording of revenue for the third quarter.

Expenditure by Type

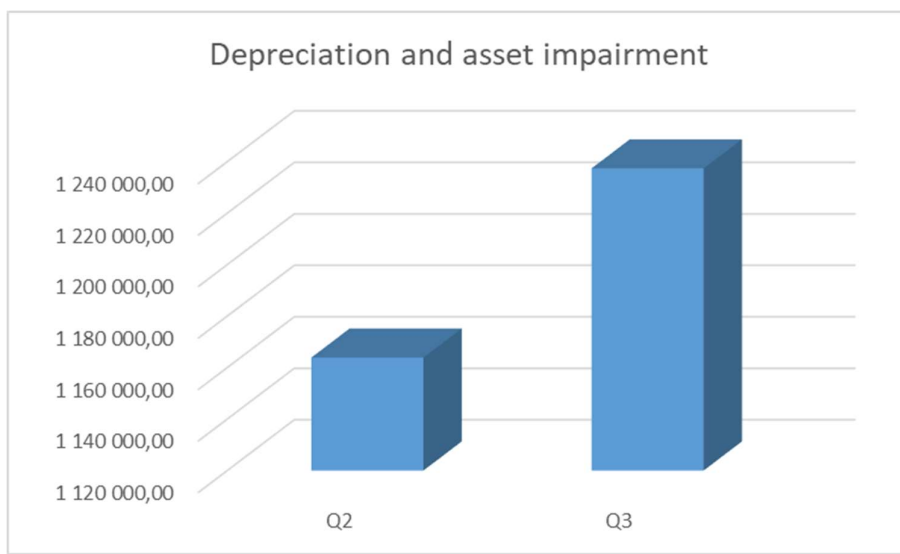
Expenditure by type reflects the operational budget per main type/category of expenditure:

Employee Related cost / Remuneration of councillors



Remuneration related expenditure for the third quarter ending 31 March 2021 amounted to R63,379,291 of an adjusted budgeted amount of R254,469,780 that represents 25% of the budgeted amount. The reason for the decrease from quarter 2 to quarter 3, is mainly due to annual bonuses that were paid out during November and December 2020.

Debt Impairment / Depreciation and asset impairment

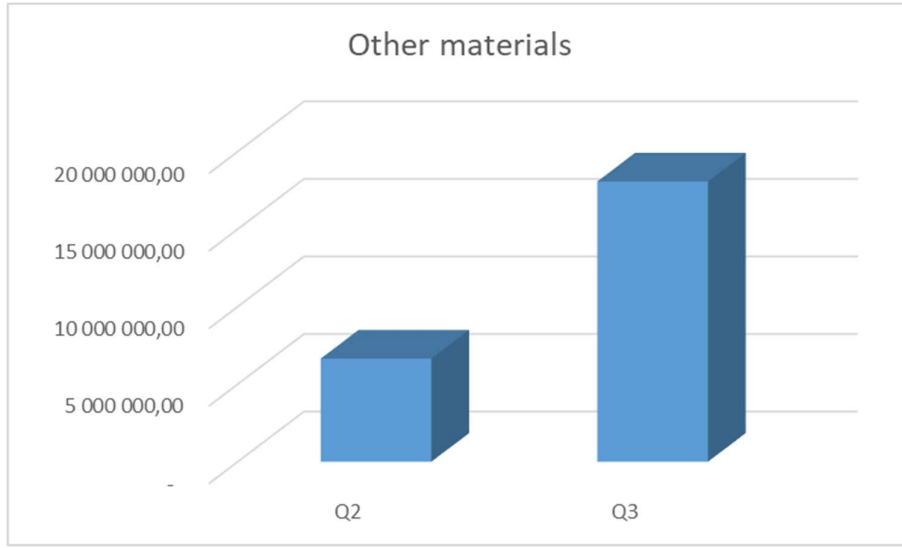


Depreciation recorded for the quarter ending 31 March 2021 amounted to R1,237,412.

These items account for non-cash budgeted items. The fixed asset register module must still be implemented at Garden Route DM by the service provider of the financial system. The municipality are awaiting the service provider to implement the new fixed asset management system as the previous asset management system provider (Market Demand) terminated its services under the mSCOA contract. Phoenix had to develop a new asset register (at no additional cost to municipalities, as this was an mSCOA requirement when National Treasury awarded the transversal tender for financial systems). Garden Route DM must first test the new proposed asset register extensively to ensure it meets the requirements of mSCOA and GRAP and fully integrates seamlessly and correctly with the financial system before it can be implemented.

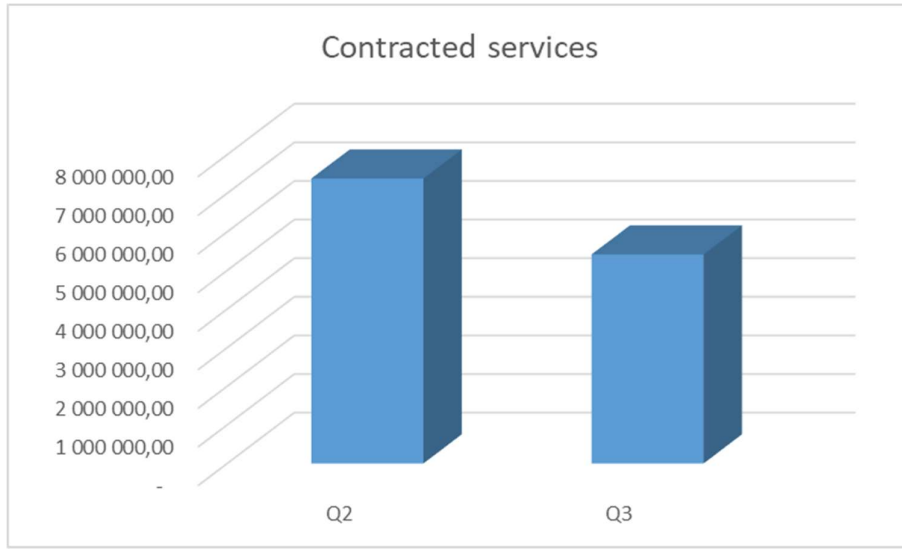
Finance charges

The municipality have no outstanding loans but it is envisioned that potentially a loan might be taken out for the financing of the regional landfill site to be constructed.

Other materials

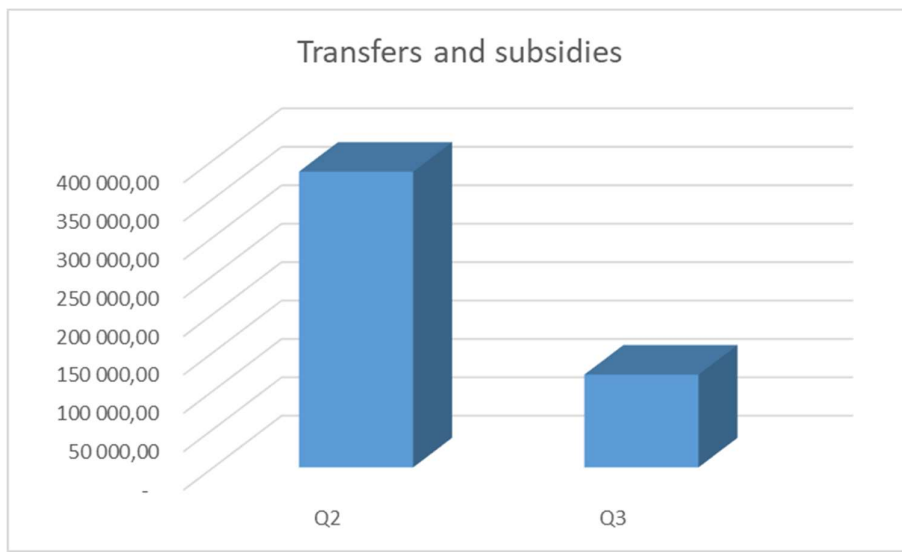
Other materials consists of all inventory consumed purchases for materials and supplies and amounts to R18,072,081 for the third quarter ended 31 March 2021 against an adjusted budgeted amount of R43,005,003. The municipality were closed since lockdown and gradually returned to work as the lockdown levels were eased. The actual performance is -10% off the year-to-date budget, the procurement of goods and services are expected to increase over the next quarter.

Contracted services



Contracted services amounted to R5,413,770 for the third quarter ending 31 March 2021. The municipality were closed since lockdown and gradually returned to work as the lockdown levels were eased. The actual performance is -39% off the year-to-date budget, the procurement of goods and services are expected to increase over the next quarter.

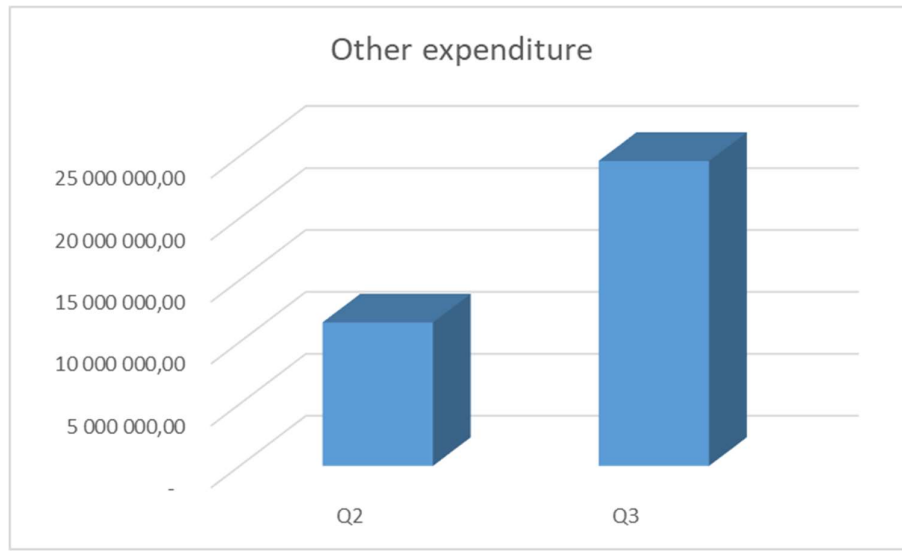
Transfers and subsidies



The transfers and subsidies expenditure for the third quarter ended 31 March 2021 amounts to R120,841 against an adjusted budgeted amount of R2,390,500. The municipality were closed since

lockdown and gradually returned to work as the lockdown level were eased. The actual performance is -62% off the year-to-date budget, the procurement of goods and services are expected to increase over the next quarter.

Other expenditure



Other expenditure reflects all other expenses not specifically mentioned and amounts to R24,612,951 for the third quarter ended 31 March 2021. The municipality were closed since lockdown and gradually returned to work as the lockdown levels were eased. The actual performance is -15% off the year-to-date budget, the procurement of goods and services are expected to increase over the next quarter.

The other expenditure consists of the following:

- Operating costs
- Operating Projects (own funds)

4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

Variances explained in Supporting Table C5

DC4 Garden Route - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q3 Third Quarter

Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Executive and Council		-	5 000	4 013	-	4 012	3 010	1 002	33%	4 013
Vote 2 - Budget and Treasury Office		111	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		1 173	-	-	-	-	-	-	-	-
Vote 4 - Planning and Development		-	-	-	-	-	-	-	-	-
Vote 5 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 6 - Health		-	-	-	-	-	-	-	-	-
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		-	1 500	3 000	-	-	2 250	(2 250)	-100%	3 000
Vote 9 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 10 - Roads Transport		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		-	-	-	-	-	-	-	-	-
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-	-	-
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	4,7	1 284	6 500	7 013	-	4 012	5 260	(1 248)	-24%	7 013
Single Year expenditure appropriation	2									
Vote 1 - Executive and Council		186	30	355	3	32	266	(234)	-88%	355
Vote 2 - Budget and Treasury Office		1	-	86	-	-	65	(65)	-100%	86
Vote 3 - Corporate Services		97	1 575	2 461	13	563	1 846	(1 283)	-70%	2 461
Vote 4 - Planning and Development		76	30	179	-	24	134	(110)	-82%	179
Vote 5 - Public Safety		3 793	-	30	-	-	23	(23)	-100%	30
Vote 6 - Health		2 729	-	50	-	-	37	(37)	-100%	50
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		5	-	2 522	-	-	1 892	(1 892)	-100%	2 522
Vote 9 - Waste Management		10	-	-	-	-	-	-	-	-
Vote 10 - Roads Transport		-	-	1 400	-	-	1 050	(1 050)	-100%	1 400
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		-	-	-	-	-	-	-	-	-
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-	-	-
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Capital single-year expenditure	4	6 897	1 635	7 083	16	619	5 313	(4 693)	-88%	7 083
Total Capital Expenditure		8 182	8 135	14 096	16	4 631	10 572	(5 941)	-56%	14 096

The adjusted capital budget for the financial year amounts to **R14,096,440**. For the third quarter, capital expenditure was **R51,309** representing **1%** of the budget. Provincial treasury required the municipality to provide more information in terms of the commitments of capital items on the budget. Refer to Section 11 for more details regarding the progress of the spending of capital budget projects.

4.1.6 Table C6: Monthly Budget Statement - Financial Position

DC4 Garden Route - Table C6 Monthly Budget Statement - Financial Position - Q3 Third Quarter

Description	Ref	2019/20	Budget Year 2020/21			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		188 287	143 131	143 131	6 199	143 131
Call investment deposits		-	-	-	180 000	-
Consumer debtors		-	-	-	6 832	-
Other debtors		11 591	23 956	23 956	(8 322)	23 956
Current portion of long-term receivables		4 293	3 867	3 867	-	3 867
Inventory		3 219	2 731	2 731	3 746	2 731
Total current assets		207 391	173 685	173 685	188 455	173 685
Non current assets						
Long-term receivables			59 705	59 705		59 705
Investments		26	27	27	26	27
Investment property		54 182	86 108	86 108	54 099	86 108
Investments in Associate					-	
Property, plant and equipment		159 419	166 336	166 336	161 143	166 336
Biological						
Intangible		1 863	2 139	2 139	1 346	2 139
Other non-current assets		52 945				
Total non current assets		268 434	314 316	314 316	216 613	314 316
TOTAL ASSETS		475 825	488 001	488 001	405 068	488 001
LIABILITIES						
Current liabilities						
Bank overdraft						
Borrowing		223			223	-
Consumer deposits		-			377	-
Trade and other payables		22 477	37 449	37 449	21 126	37 449
Provisions		40 692	37 155	37 155	14 466	37 155
Total current liabilities		63 391	74 604	74 604	36 191	74 604
Non current liabilities						
Borrowing		169	28	28	-	28
Provisions		125 506	144 823	144 823	78 388	144 823
Total non current liabilities		125 675	144 852	144 852	78 388	144 852
TOTAL LIABILITIES		189 066	219 456	219 456	114 579	219 456
NET ASSETS	2	286 760	268 545	268 545	290 490	268 545
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		221 474	249 572	244 960	225 204	244 960
Reserves		65 285	18 973	18 973	65 285	18 973
TOTAL COMMUNITY WEALTH/EQUITY	2	286 760	268 545	263 933	290 490	263 933

The financial position of Council is recorded at the end of the third quarter ending 31 March 2021.

4.1.7 Table C7: Monthly Budget Statement - Cash Flow

DC4 Garden Route - Table C7 Monthly Budget Statement - Cash Flow - Q3 Third Quarter

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates								-		
Service charges								-		
Other revenue		183 577	200 102	204 407	35 511	133 398	136 272	(2 874)	-2%	204 407
Government - operating		168 518	174 269	179 813	45 318	176 822	119 876	56 946	48%	179 813
Government - capital							-			-
Interest		13 140	17 801	15 801	416	7 529	10 534	(3 005)	-29%	15 801
Dividends							-			
Payments										
Suppliers and employees		(345 802)	(394 231)	(406 905)	(49 835)	(292 128)	(271 270)	20 857	-8%	(406 905)
Finance charges		(38)	-	(70)		-	(35)	(35)	100%	(70)
Transfers and Grants		(3 199)	(1 230)	(2 391)	(217)	(687)	(1 594)	(906)	57%	(2 391)
NET CASH FROM/(USED) OPERATING ACTIVITIES		16 195	(3 288)	(9 344)	31 193	24 934	(6 218)	(31 152)	501%	(9 344)
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE								-		-
Decrease (increase) in non-current debtors		6 334						-		-
Decrease (increase) other non-current receivables			-					-		
Decrease (increase) in non-current investments		1	-		7 388	7 388	-	7 388	#DIV/0!	
Payments										
Capital assets		(7 750)	(8 135)	(14 096)	(16)	(4 631)	(9 398)	(4 767)	51%	(14 096)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(1 414)	(8 135)	(14 096)	7 372	2 757	(9 398)	(12 155)	129%	(14 096)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans								-		
Borrowing long term/refinancing		(732)						-		
Increase (decrease) in consumer deposits								-		
Payments										
Repayment of borrowing								-		
NET CASH FROM/(USED) FINANCING ACTIVITIES		(732)	-	-	-	-	-	-	-	-
NET INCREASE/ (DECREASE) IN CASH HELD		14 049	(11 423)	(23 440)	38 565	27 691	(15 615)			(23 440)
Cash/cash equivalents at beginning:		174 238	154 555	154 555		158 508	154 555			158 508
Cash/cash equivalents at month/year end:		188 287	143 131	131 114		186 199	138 939			135 067

The municipal bank balance at 31 March 2021 totals R6 198 804.69 and the short term deposits balance was R180 000 000.00, therefore the total cash and cash equivalents amounts to R186 198 804.69.

More detailed information regarding the cash position is tabled below that is giving a breakdown of the commitments against the cash of council:

REPORTING MONTH: 31 MARCH 2021		
Commitments against Cash & Cash Equivalents		
ITEM	Previous Month R'000	Current Month R'000
Bank balance as at 31 March 2021	83 507 754,26	6 198 804,69
Other Cash & Cash Equivalents: Short term deposits	75 000 000,00	180 000 000,00
Total Cash & Cash Equivalents:	158 507 754,26	186 198 804,69
LESS:	92 558 515,25	109 461 681,42
Unspent Conditional Grants	5 207 021,15	5 207 021,15
Provision for staff leave	13 904 229,27	13 904 229,27
Provision for bonus	3 924 018,00	3 924 018,00
Post Retirement Benefits	37 463 916,00	37 463 916,00
Performance Bonus	1 131 246,00	1 131 246,00
Grant received in advance	-	17 037 750,00
Trade Payables	2 160 510,70	5 521 588,49
YTD Unspent Capital budget	-	5 941 222,26
YTD Unspent Operational budget	28 767 574,13	19 330 690,25
Sub total	65 949 239,01	76 737 123,27
PLUS:	10 158 539,00	10 158 539,00
VAT Receivable	2 148 048,00	2 148 048,00
Receivable Exchange	8 010 491,00	8 010 491,00
	76 107 778,01	86 895 662,27
LESS OTHER MATTERS:		
Capital Replacement Reserve	31 856 144,00	31 856 144,00
Employee Benefits Reserves	33 429 212,00	33 429 212,00
Sub Total	10 822 422,01	21 610 306,27
LESS: CONTINGENT LIABILITIES	7 701 377,00	7 701 377,00
Barry Louis Rae Trust	4 500 000,00	4 500 000,00
Portion of Portion 2 of Farm 238, Hooggekraal	353 441,00	353 441,00
Erf 99, Glentana	197 936,00	197 936,00
Labour disputes	2 650 000,00	2 650 000,00
Recalculated available cash balance	3 121 045,01	13 908 929,27
Total monthly commitments	18 181 577,05	14 325 783,78

PART 2 – SUPPORTING DOCUMENTATION

SECTION 5 – DEBTORS' ANALYSIS

Supporting Table SC3

DC4 Garden Route - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q3 Third Quarter

Description	NT Code	Budget Year 2020/21									Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total			
R thousands													
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	-	-	-	-	-	-	-	-	-	-	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	1300	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Non-exchange Transactions - Property Rates	1400	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Exchange Transactions - Waste Water Management	1500	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Exchange Transactions - Waste Management	1600	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	60	(48)	12	12	-	-
Interest on Arrear Debtor Accounts	1810	248	242	237	229	226	228	1 700	2 996	6 107	5 380	-	-
Recov erable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-
Other	1900	427	978	741	1 233	400	458	3 997	25 238	33 473	31 327	-	-
Total By Income Source	2000	675	1 220	978	1 462	626	687	5 758	28 186	39 592	36 719	-	-
2019/20 - totals only													
Debtors Age Analysis By Customer Group													
Organs of State	2200	(4)	674	29	15	81	32	693	1 423	2 943	2 244	-	-
Commercial	2300	-	-	-	-	-	-	-	-	-	-	-	-
Households	2400	(1)	-	-	-	-	-	0	-	(1)	0	-	-
Other	2500	680	546	949	1 447	545	655	5 065	26 763	36 651	34 475	-	-
Total By Customer Group	2600	675	1 220	978	1 462	626	687	5 758	28 186	39 592	36 719	-	-

Long outstanding debtors that mainly consist of old sundry debt and fire accounts, remains a concern for the municipality and management will continue to report in terms of progress made.

The majority of the firefighting accounts are disputed with regards to the origin of the fire and who is responsible for the payment of the account. The fire section have implemented an electronic system which will assist in the future with disputes.

The municipality are required to submit debtors aged analysis data strings on a monthly basis.

Currently the debtor section initiated debt collection processes and will report quarterly to the financial services committee on the debt collection process.

SECTION 6 – CREDITORS' ANALYSIS

Supporting Table C4

DC4 Garden Route - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q3 Third Quarter

Description	NT Code	Budget Year 2020/21									Total	Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year			
R thousands												
Creditors Age Analysis By Customer Type												
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	3 972	249	31	42	-	27	19	19	4 360	-	-
Auditor General	0800	-	-	-	-	-	-	-	-	-	-	-
Other	0900	30	-	-	-	-	-	-	-	30	-	-
Total By Customer Type	1000	4 002	249	31	42	-	27	19	19	4 390	-	-

The municipality are required to submit creditors aged analysis data strings on a monthly basis.

The reason for long outstanding creditors are due to invoices not submitted by either suppliers or user departments, other reasons also include disputes on certain invoices.

The municipality are continuously working towards resolving outstanding disputes on invoices and obtaining outstanding invoices.

SECTION 7 – INVESTMENT PORTFOLIO ANALYSIS

7.1 Investment monitoring information

The municipality invest access funds on a 30 days' short-term investment period in order to maximise the interest received and to have cash readily available when needed and is done in line with the Cash Management and Investment Policy of council.

Departments provide cash flow projections on spending to the finance department, which enables the finance department to accurately perform cash flow projections.

This should be done in line with the Cash Management and Investment policy of council.

	Balance as at 01 March 2021	Movements for the month			Balance as at 31 March 2021	Interest earned Month	Interest earned Year to date
		Investments matured	Investments made	Interest capitalised			
Garden Route District Municipality							
<i>Interest Received YTD</i>					-		
<i>Standard Bank</i>	25 000 000,00	-10 000 000,00	45 000 000,00		60 000 000,00	23 735,43	1 032 988,57
<i>Investec Bank</i>	-				-	-	48 497,25
<i>ABSA</i>	25 000 000,00		35 000 000,00		60 000 000,00	-	749 731,84
<i>Neobank</i>	25 000 000,00	-10 000 000,00	45 000 000,00		60 000 000,00	20 136,99	951 804,28
<i>FNB</i>	-	-10 000 000,00	10 000 000,00		-	22 208,22	259 636,69
<i>Guarantee investment investment</i>	-				-	-	-
BANK DEPOSITS	75 000 000,00	-30 000 000,00	135 000 000,00	-	180 000 000,00	66 080,64	3 042 658,63

SECTION 8 – ALLOCATION AND GRANT RECEIPTS AND EXPENDITURE

8.1 Supporting Table C6

DC4 Garden Route - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q3 Third Quarter

Description	Ref	Budget Year 2020/21								
		2019/20 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:										
Operating Transfers and Grants										
National Government:	1,2	162 568	168 297	171 524	40 620	171 224	128 643	41 427	32,2%	171 524
Local Government Equitable Share		157 370	162 480	165 707	40 620	165 707	124 280	41 427	33,3%	165 707
Finance Management		1 000	1 000	1 000	-	1 000	750	-	-	1 000
Municipal Systems Improvement		-	300	300	-	-	225	-	-	300
EPWP Incentive		1 629	2 072	2 072	-	2 072	1 554	-	-	2 072
NT - Rural Roads Asset Management Systems		2 569	2 445	2 445	-	2 445	1 834	-	-	2 445
Fire Service Capacity Building Grant	3	-	-	-	-	-	-	-	-	-
Other transfers and grants [insert description]		-	-	-	-	-	-	-	-	-
Provincial Government:		6 168	3 400	7 676	4 698	5 598	5 757	(159)	-2,8%	7 676
PT - Integrated Transport Plan		900	900	1 800	-	900	1 350	(450)	-33,3%	1 800
PT - WC Support Grant		3 520	400	400	300	300	300	-	-	400
PT - Disaster Management Grant		348	-	80	-	-	60	(60)	-100,0%	80
PT - WC Support Grant / Humanitarian relief		100	-	2 473	2 298	2 298	1 855	443	23,9%	2 473
PT - Safety Plan Implementation (WOSA)		1 300	2 100	2 923	2 100	2 100	2 192	(92)	-4,2%	2 923
PT - WC Support Grant - Risk Management	4	-	-	-	-	-	-	-	-	-
District Municipality:		-	-	-	-	-	-	-	-	-
[insert description]		-	-	-	-	-	-	-	-	-
Other grant providers:		-	-	-	-	-	-	-	-	-
[insert description]		-	-	-	-	-	-	-	-	-
Total Operating Transfers and Grants	5	168 736	171 697	179 200	45 318	176 822	134 400	41 268	30,7%	179 200
Capital Transfers and Grants										
National Government:		-	-	-	-	-	-	-	-	-
Other capital transfers [insert description]		-	-	-	-	-	-	-	-	-
Provincial Government:		-	-	-	-	-	-	-	-	-
Municipal Disaster Grant		-	-	-	-	-	-	-	-	-
Fire Services Capacity Building Grant		-	-	-	-	-	-	-	-	-
District Municipality:		-	-	-	-	-	-	-	-	-
[insert description]		-	-	-	-	-	-	-	-	-
Other grant providers:		-	-	-	-	-	-	-	-	-
[insert description]		-	-	-	-	-	-	-	-	-
Total Capital Transfers and Grants	5	-	-	-	-	-	-	-	-	-
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	168 736	171 697	179 200	45 318	176 822	134 400	41 268	30,7%	179 200

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act.

8.2 Supporting Table C7

DC4 Garden Route - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q3 Third Quarter

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		160 217	168 297	171 132	392	5 656	128 349	(122 693)	-95,6%	171 132
Local Government Equitable Share		157 370	162 480	165 707			124 280	(124 280)	-100,0%	165 707
Finance Management		1 000	1 000	1 000	60	540	750	(210)	-28,0%	1 000
Municipal Systems Improvement		-	300	300	-	298	225	73	32,6%	300
EPWP Incentive		1 629	2 072	2 072	-	2 072	1 554	518	33,3%	2 072
NT - Rural Roads Asset Management Systems		218	2 445	2 053	332	2 746	1 540	1 206	78,4%	2 053
Fire Service Capacity Building Grant		-								-
Other transfers and grants [insert description]										
Provincial Government:		5 653	3 400	7 676	473	1 308	5 757	(4 448)	-77,3%	7 676
PT - Integrated Transport Plan		-	900	1 800	1	1	1 350	(1 349)	-99,9%	1 800
PT - Disaster Management Grant		268		80	7	33	60	(27)	-45,0%	80
PT - WC Support Grant / Humanitarian relief		3 708	400	400	-	73	300	(227)	-75,6%	400
PT - Safety Plan Implementation (WOSA)		1 677	2 100	2 923	-	2	2 192	(2 190)	-99,9%	2 923
PT - WC Support Grant - Risk Management		-		2 473	465	1 199	1 855	(656)	-35,4%	2 473
District Municipality:		-	-	-	-	-	-	-		-
[insert description]										
Other grant providers:		-	-	-	-	-	-	-		-
[insert description]										
Total operating expenditure of Transfers and Grants:		165 870	171 697	178 808	865	6 965	134 106	(127 141)	-94,8%	178 808
Capital expenditure of Transfers and Grants										
National Government:		-	-	-	-	-	-	-		-
Other capital transfers [insert description]										
Provincial Government:		3 782	-	-	-	-	-	-		-
		2 097								
		1 685								
District Municipality:		-	-	-	-	-	-	-		-
Other grant providers:		-	-	-	-	-	-	-		-
Total capital expenditure of Transfers and Grants		3 782	-	-	-	-	-	-		-
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		169 653	171 697	178 808	865	6 965	134 106	(127 141)	-94,8%	178 808

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act that stipulates reporting on all grant performance should be done from the receiving officer. RSC Equitable Share is an unconditional grant hence the day-to-day running of the business are dependent on it.

SECTION 9 – EXPENDITURE ON COUNCILLOR AND BOARD MEMBERS ALLOWANCES AND EMPLOYEE BENEFITS

Supporting Table C8

DC4 Garden Route - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q3 Third Quarter

Summary of Employee and Councillor remuneration	Ref	Budget Year 2020/21								
		2019/20 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		A	B	C					D	
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		7 304	11 298	11 298	633	6 167	8 474	(2 306)	-27%	11 298
Pension and UIF Contributions		723	242	242	6	65	181	(117)	-64%	242
Medical Aid Contributions		49	78	78	8	63	58	4	7%	78
Motor Vehicle Allowance		1 624	776	776	-	26	582	(556)	-96%	776
Cellphone Allowance		568	515	515	58	480	387	93	24%	515
Housing Allowances		-	451	451	-	-	338	(338)	-100%	451
Other benefits and allowances		1 200	-	-	-	-	-	-	-	-
Sub Total - Councillors		11 467	13 360	13 360	705	6 800	10 020	(3 220)	-32%	13 360
% increase	4		16,5%	16,5%						16,5%
Senior Managers of the Municipality										
Basic Salaries and Wages	3	6 721	4 390	4 390	474	4 307	3 292	1 015	31%	4 390
Pension and UIF Contributions		1 058	161	161	0	15	121	(105)	-87%	161
Medical Aid Contributions		242	105	105	5	39	79	(40)	-51%	105
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		1 064	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		1 029	804	804	41	410	603	(193)	-32%	804
Cellphone Allowance		108	142	142	9	81	106	(25)	-24%	142
Housing Allowances		374	-	-	-	-	-	-	-	-
Other benefits and allowances		234	770	770	0	1	577	(576)	-100%	770
Payments in lieu of leave		68	-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	2	-	-	-	-	-	-	-	-	-
Sub Total - Senior Managers of Municipality		10 897	6 371	6 371	529	4 853	4 778	75	2%	6 371
% increase	4		-41,5%	-41,5%						-41,5%
Other Municipal Staff										
Basic Salaries and Wages		150 543	147 256	150 980	12 845	117 570	113 235	4 335	4%	150 980
Pension and UIF Contributions		25 902	24 724	24 725	2 216	17 977	18 544	(567)	-3%	24 725
Medical Aid Contributions		16 440	19 854	19 890	1 474	11 965	14 917	(2 953)	-20%	19 890
Overtime		4 413	4 080	4 080	561	3 002	3 060	(58)	-2%	4 080
Performance Bonus		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		7 661	9 079	9 384	868	8 216	7 038	1 178	17%	9 384
Cellphone Allowance		134	122	122	10	76	92	(15)	-17%	122
Housing Allowances		2 267	2 351	2 463	203	1 670	1 847	(177)	-10%	2 463
Other benefits and allowances		7 340	17 379	18 195	581	13 469	13 646	(177)	-1%	18 195
Payments in lieu of leave		3 500	-	-	438	6 059	-	6 059	#DIV/0!	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	2	7 831	8 292	9 942	528	4 827	7 456	(2 629)	-35%	9 942
Sub Total - Other Municipal Staff		226 029	233 137	239 781	19 723	184 832	179 836	4 996	3%	239 781
% increase	4		3,1%	6,1%						6,1%
Total Parent Municipality		248 394	252 868	259 512	20 957	196 485	194 634	1 851	1%	259 512

Remuneration related expenditure for the 3rd quarter ended 31 March 2021 amounted to **R63,379,291** of an adjusted budgeted amount of **R254,469,780** that represents **25%** of the budgeted amount.

SECTION 10 – MATERIAL VARIANCES TO THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

The measurement of performance of the Municipality in terms of the implementation of the Service Delivery and Budget Implementation plan are dealt with separately.

SECTION 11 – CAPITAL PROGRAMME PERFORMANCE

The table below provides information on capital budget spending:

SCOA config	Nr	Project description	Cost centre	Adjusted budget R'	YTD Expenditure R'	Year to date Budget	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
71018103001	1	Land	1018	4 013 000,00	3 964 879,32	3 009 750,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71110240001	2	Office Chair	1018	30 000,00		22 500,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307102403	3	Upgrade outdated Disaster Recovery Hardware	1307	317 300,00		237 975,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307102418	4	Replace Access Control and Time and Attendance devices to ha	1307	282 163,00	19 130,40	211 622,25	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307102422	5	Additional Laptops (15)	1307	199 837,00	199 836,00	149 877,75	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104107	6	Replace outdated Access Points	1307	10 300,00	10 260,87	7 725,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104118	7	Printers	1307	20 312,00		15 234,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102201	8	Pool Vehicle	1308	234 100,00	233 559,00	175 575,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71314410001	9	Big Scanner Machine and Projector	1314	30 000,00		22 500,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71316102401	10	Ergonomic Chairs for employees with special needs	1316	50 000,00	14 429,00	37 500,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71316103101	11	Fire Alarm System (Mission street) - OHS	1316	250 000,00		187 500,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71316240001	12	Evacuation Chairs	1316	20 000,00	6 903,04	15 000,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71402240001	13	Furniture: LED/Tourism	1402	30 000,00	24 154,85	22 500,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72205160001	14	Callitdorp Spa Roof's	2205	1 500 000,00		1 125 000,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104119	15	24 prt Gigabyte PQE injectors	1307	11 970,00	11 965,22	8 977,50	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104120	16	QNAP 8-Bay NAS	1307	43 730,00	42 801,00	32 797,50	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104121	17	Insurance / Uneconomical to repair	1307	30 000,00	23 775,12	22 500,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71018104102	18	Upgrading of Multimedia Council Chambers	1018	80 000,00	46 940,00	60 000,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71018102405	19	Office Furniture: Bitou - Mayor Office	1018	80 000,00	0,00	60 000,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71018104006	20	Laundry Machines	1018	65 000,00	29 000,00	48 750,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71018104007	21	Key Safe Boxes	1018	5 000,00	0,00	3 750,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71018102320	22	Drills	1018	7 000,00	3 473,92	5 250,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308104025	23	Office Chair	1308	10 150,00		7 612,50	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102330	24	High Water Pressure Machine	1308	-250,00		-187,50	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102331	25	Battery Jumper	1308	4 000,00		3 000,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.e. the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.

SCOA config	Nr	Project description	Cost centre	Adjusted budget R'	YTD Expenditure R'	Year to date Budget	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
71308103010	26	Perspex Screens	1308	29 000,00		21 750,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308104029	27	Office Furniture	1803	30 000,00		22 500,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102204	28	Reception Security Booth	1308	25 000,00		18 750,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102205	29	Security Gates - HR	1305	29 000,00		21 750,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308104026	30	Vacuum Cleaners	1308	6 500,00		4 875,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308104027	31	Water Urns	1308	4 500,00		3 375,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72205160002	32	Solar Project	2205	1 500 000,00		1 125 000,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308104028	33	Office Chair	1401	10 000,00		7 500,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72305230002	34	Drone	1601	65 000,00		48 750,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71316103102	35	Security beams - MHS:Langebaan	1316	7 200,00		5 400,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102202	36	LDV Bakkies	2801	900 000,00		675 000,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102203	37	Office Extension / Office Container - RRAMS	2801	500 000,00		375 000,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308104066	38	Extension of filing cabinet	1308	9 000,00		6 750,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
72305230003	39	Cameras	1601	16 000,00		12 000,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307102423	40	Personal Computers (10)	1307	120 000,00		90 000,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307102424	41	Computer Screens (10)	1307	20 000,00		15 000,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307102425	42	Laptops EPWP	1307	50 000,00		37 500,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307102426	43	Laptops: Human Settlements	1307	40 000,00		30 000,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307102427	44	Laptops: RRAMS	1307	167 000,00		125 250,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307102428	45	Tablets: RRAMS	1307	94 000,00		70 500,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102207	46	Cellphones	1602	14 376,00		10 782,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102208	47	Cellphones	1803	19 680,00		14 760,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102209	48	Cellphones	1301	26 880,00		20 160,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102210	49	Cellphones	1302	7 440,00		5 580,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102211	50	Cellphones	1305	56 376,00		42 282,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102212	51	Cellphones	1307	85 200,00		63 900,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102213	52	Cellphones	1308	14 880,00		11 160,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102214	53	Cellphones	1201	34 320,00		25 740,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102215	54	Cellphones	1203	11 040,00		8 280,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102216	55	Cellphones	1202	18 480,00		13 860,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress 1.0 to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.

SCOA config	Nr	Project description	Cost centre	Adjusted budget R'	YTD Expenditure R'	Year to date Budget	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
71308102217	56	Cellphones	1213	14 880,00		11 160,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102218	57	Cellphones	1204	7 440,00		5 580,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102219	58	Cellphones	1002	37 920,00		28 440,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
7130810220	59	Cellphones	1001	25 920,00		19 440,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102221	60	Cellphones	1211	8 640,00		6 480,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102222	61	Cellphones	1311	22 320,00		16 740,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102223	62	Cellphones	1209	23 520,00		17 640,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102224	63	Cellphones	1407	7 440,00		5 580,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102225	64	Cellphones	1004	26 592,00		19 944,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102226	65	Cellphones	1807	11 040,00		8 280,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102227	66	Cellphones	1404	32 496,00		24 372,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102228	67	Cellphones	1402	45 840,00		34 380,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102229	68	Cellphones	1401	26 880,00		20 160,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102230	69	Cellphones	1403	22 320,00		16 740,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102231	70	Cellphones	2206	7 440,00		5 580,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102233	71	Cellphones	2203	14 880,00		11 160,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102234	72	Desalination Plant	2205	2 500 000,00		1 875 000,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308102450	73	Air Conditioner	1308	12 000,00		9 000,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104130	74	Wireless Link - Server Room to Stores	1307	6 388,00		4 791,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71307104131	75	USB HDD / SDD Clone Docks	1307	3 000,00		2 250,00	In Process	Order issued to supplier	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
71308104067	76	Desk	1308	5 000,00		3 750,00	Not started yet	Not started yet	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
Totals				14 096 440,00	4 691 107,74	10 572 390,00				




Commitments against capital for the month March 2021				
71110240001	2	Office Chair	1018	12 696,00
71018102405	19	Office Furniture: Bitou - Mayor Office	1018	68 744,32
71018104006	20	Laundry Machines	1018	23 100,00
71018104007	21	Key Safe Boxes	1018	3 918,52
71307102403	3	Upgrade outdated Disaster Recovery Hardware	1307	315 693,76
71307102418	4	Replace Access Control and Time and Attendance devices to ha	1307	262 337,47
71307104118	7	Printers	1307	19 080,00
71316102401	10	Ergonomic Chairs for employees with special needs	1316	6 521,74
71308104025	23	Office Chair	1308	5 684,17
71308102330	24	High Water Pressure Machine	1308	1 250,00
71308102331	25	Battery Jumper	1308	1 500,00
71308103010	26	Perspex Screens	1308	28 950,00
71308104029	27	Office Furniture	1803	22 917,35
71308104026	30	Vacuum Cleaners	1308	6 447,00
71308104027	31	Water Urns	1308	4 197,00
71308102202	36	LDV Bakkies	2801	736 014,00
72305230003	39	Cameras	1601	13 913,04
71307102423	40	Personal Computers (10)	1307	118 020,00
71307102424	41	Computer Screens (10)	1307	19 295,00
71307102425	42	Laptops EPWP	1307	45 165,22
71307102426	43	Laptops: Human Settlements	1307	33 873,91
71308102450	73	Air Conditioner	1308	7 867,68
71307104130	74	Wireless Link - Server Room to Stores	1307	6 387,83
71307104131	75	USB HDD / SDD Clone Docks	1307	1 521,74
		Total Commitments		1 765 095,75

SECTION 12 – OPERATIONAL PROJECTS PERFORMANCE

Refer to table below for the actual expenditure against the budgeted amounts for the largest operational projects budgeted for in the 2020/21 financial year:

Project code & name	Total Adjusted Budget 2020/21	Year to date actual at the end of the 3rd Quarter 2020/21	% Spent
COM01 Blue Flag Beach application and operational costs	26 000,00	-	0,00%
COM02 Incentives and awareness	71 052,00	-	0,00%
COM04 Social assistance	110 000,00	12 361,19	11,24%
COM06 Annual Garden Route Environmental forum	22 500,00	-	0,00%
COM07 GREF database maintenance and development	100 000,00	98 630,00	0,00%
COM32 Awareness Campaign: Home Composting Pilot Project	30 000,00	19 072,83	63,58%
COM33 Integrated Waste Management Plan Review	78 000,00	-	0,00%
COM34 Waste minimization strategy	1 516 550,00	324 525,00	21,40%
COR11 External Bursaries	205 000,00	55 000,00	26,83%
COR13 Training	1 205 000,00	693 920,41	57,59%
COR33 Medical Examination	110 000,00	80 880,10	73,53%
COR41 Unemployed Training (EPWP)	200 000,00	179 342,76	89,67%
MM007 Organisational Performance Management	516 000,00	312 000,00	60,47%
MM020 Christmas Hampers	190 000,00	188 075,30	98,99%
MM023 Women in Business	63 000,00	6 575,00	10,44%
MM024 Grant in Aid	155 000,00	15 000,00	9,68%
MM025 Donations and Sponsor of Sport Equipment	405 000,00	75 000,00	18,52%
PED01 SCEP	100 000,00	100 000,00	100,00%
PED02 Growth & Development Strategy	75 000,00	75 000,00	100,00%
PED03 Film Office	150 000,00	150 000,00	100,00%
PED05 SME Support Programme	1 008 635,00	400 000,00	39,66%
PED17 Cater Care Project	400 000,00	217 391,30	54,35%
PED22 Fresh produce market	500 000,00	-	0,00%
PED29 IDP Rep Forum	167 500,00	53 123,39	31,72%
PED30 Public Participation	5 000,00	1 190,00	23,80%
PED62 EPWP Grant	3 743 453,00	2 671 948,58	71,38%
PED63 EPWP Manager section (running costs)	3 300 577,00	1 100 667,50	33,35%
Totals:	14 453 267,00	6 829 703,36	47,25%

SECTION 13 – SECTION 11 WITHDRAWALS

 PROVINCIAL TREASURY Withdrawals from Municipal Bank Accounts In accordance with Section 11, Sub-section 1 (b) to (j) 		
NAME OF MUNICIPALITY:	GARDEN ROUTE DISTRICT MUNICIPALITY	
MUNICIPAL DEMARCATION CODE:	DC4	
QUARTER ENDED:	31 MARCH 2021	
MFMA section 11. (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i>, or any other senior financial <i>official</i> of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only -	Amount	Reason for withdrawal
	(b) to defray expenditure authorised in terms of section 26(4);	none
(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);	none	
(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;	none	
(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -	none	
(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or	none	
(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;	none	
(f) to refund money incorrectly paid into a bank account;	none	
(g) to refund guarantees, sureties and <i>security</i> deposits;	none	
(h) for cash management and <i>investment</i> purposes in accordance with section 13;	R 165 000 000,00	Investments made for the 3rd Quarter
(i) to defray increased expenditure in terms of section 31; or		
(j) for such other purposes as may be <i>prescribed</i> .	R 112 836 898,00	Quarter 3 expenditure
(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -	Name and Surname:	M Stratu
(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i> ; and	Rank/Position:	Municipal Manager
(b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i> .	Signature:	
Tel number	Fax number	Email Address
044 803 1340		corin@edendm.co.za
The completed form must reach Mr Edwin Nkuna at the Provincial Treasury, Private Bag x 9165, 7 Wale Street, Cape Town, 8000, Tel: 021 483 8662, Fax 021 483 8623, Email: enkuna@pgwc.gov.za on or before the 15th of the month following the end of each quarter.		

SECTION 14 – MUNICIPAL MANAGER’S QUALITY CERTIFICATE



54 York Street,
George
Western Cape
6529

PO Box 12,
George,
Western Cape
6530

Tel: 044 803 1300
Fax: 086 555 6303
E-mail: info@gardenroute.gov.za
www.gardenroute.gov.za

OFFICE OF THE MUNICIPAL MANAGER

Enquiries: Jan-Willem De Jager
Reference: 6/1/1 – 20/21
Date: 13 April 2021

Provincial Treasury
Local Government Budget Analysis
Private Bag X9165
CAPE TOWN
8000

National Treasury
Local Government Budget Analysis
Private Bag X115
PRETORIA

Sir / Madam

QUALITY CERTIFICATE

I, MG STRATU, the accounting officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**, hereby certify that the–

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state of affairs of the municipality**
- Mid- year budget and performance assessment

for the quarter ended **31 March 2021**, has been prepared in accordance with the Municipal Finance Management Act (Act 56 of 2003) and regulations made under the Act.

Print Name MONDE STRATU

Accounting Officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**.

Signature 
Date 14/4/2021



PERFORMANCE MANAGEMENT

Quarter 3

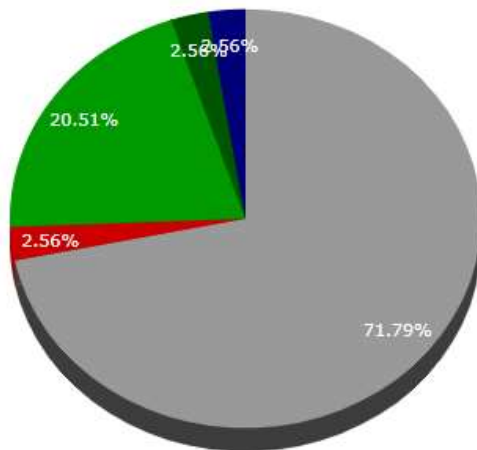
January – March 2021

Top Layer KPI Report

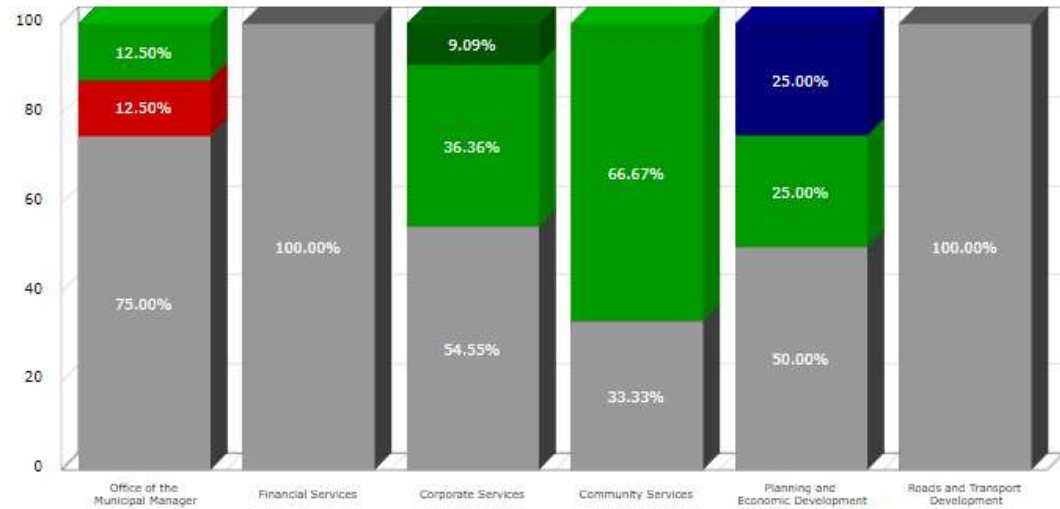
Report drawn on 14 April 2021 at 09:05

for the months of Quarter ending March 2021 to Quarter ending March 2021.

Garden Route District Municipality



Responsible Directorate



	Garden Route District Municipality	Responsible Directorate					
		Office of the Municipal Manager	Financial Services	Corporate Services	Community Services	Planning and Economic Development	Roads and Transport Development
■ Not Yet Applicable	28 (71.79%)	6 (75.00%)	7 (100.00%)	6 (54.55%)	1 (33.33%)	2 (50.00%)	6 (100.00%)
■ Not Met	1 (2.56%)	1 (12.50%)	-	-	-	-	-
■ Almost Met	-	-	-	-	-	-	-
■ Met	8 (20.51%)	1 (12.50%)	-	4 (36.36%)	2 (66.67%)	1 (25.00%)	-
■ Well Met	1 (2.56%)	-	-	1 (9.09%)	-	-	-
■ Extremely Well Met	1 (2.56%)	-	-	-	-	1 (25.00%)	-
Total:	39	8	7	11	3	4	6
	100%	20.51%	17.95%	28.21%	7.69%	10.26%	15.38%

Performance Key:

KPI not Met = 0% <= Actual/Target <= 74.9%

Almost Met = 75% <= Actual/Target <= 99.99%

Met = 100% Actual meets Target

KPI Well Met = 100.001% <= Actual/Target <= 149.9%

KPI Extremely Well Met = 150 000% <= Actual/Target

The detailed breakdown of the performance is recorded under Annexure A below

Annexure A

OFFICE OF THE MUNICIPAL MANAGER								
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2021			
					Target	Actual	R	Corrective Measures
TL1	Submit an OPCAR progress report to the MANCOM on a quarterly basis	Number of progress reports submitted to MANCOM quarterly	Good Governance	4	1	0	R	All AG findings updated in full by December 2020. Target to move to June for the 19/20 AG report that was received on 25 th March 2021
TL2	Submit the Top layer SDBIP for 2020/21 for approval by the Mayor within 14 days after the budget has been approved	Top Layer SDBIP for 2020/21 submitted to the Mayor within 14 days after the budget has been approved	Good Governance	1	0	0	N/A	
TL3	Draft the annual performance report for 2019/20 and submit to the Auditor General by 31 August 2020	Annual performance report for 2019/20 drafted and submitted to the Auditor General by 31 August 2020	Good Governance	1	0	0	N/A	
TL4	Develop Individual Performance Management Score cards for the three levels of the Employment Equity Categories by June 2021	Number of Individual Performance Management Scorecards developed by June 2021	Good Governance	0	0	0	N/A	
TL5	Review the organizational strategic risk register(top 10) and submit to Council by 31 May 2021	Reviewed organizational strategic risk register submitted to Council by 31 May 2021	Good Governance	0	0	0	N/A	
TL6	Review the Risk based audit plan (RBAP) for 2021/22 and submit to the Audit Committee for consideration by 30 June 2021	RBAP for 2021/22 reviewed and submitted to the Audit Committee by 30 June 2021	Good Governance	1	0	0	N/A	

OFFICE OF THE MUNICIPAL MANAGER								
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2021			
					Target	Actual	R	Corrective Measures
TL7	The percentage of the municipal capital budget spent on capital projects by 30 June 2021 (Actual amount spent on capital projects /Total amount budgeted for capital projects)	% of capital budget spent by 30 June 2021	Financial Viability	95.00%	0.00%	0.00%	N/A	
TL38	Compile and submit the Final Oversight Report for 2019/2020 to Council by 31 March 2021	Final Oversight Report for 2019/2020 submitted to Council by 31 March 2021	Good Governance	1	1	1	G	

CORPORATE SERVICES								
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2021			
					Target	Actual	R	Corrective Measures
TL8	Report quarterly to Council on the revision of the Human Resource Policies of the Organization	Number of reports submitted to Council	Good Governance	4	1	1	G	
TL9	Number of people from employment equity target groups that will be appointed in the three highest levels of management during the 2020/21 financial year in compliance with the municipality's approved employment equity plan(senior officials & managers)	Number of people that will be appointed in the three highest levels of management in compliance with a municipality's approved employment equity plan(senior officials & managers,professionals,technicians and associate professionals)	A Skilled workforce and Community	1	0	0	N/A	
TL10	Spent 0.5% of personnel budget on training by 30 June 2021 (Actual total training expenditure divided by total personnel budget)	% of the personnel budget spent on training by June 2021	A Skilled workforce and Community	0.5%	0%	0%	N/A	
TL11	Limit vacancy rate to 10% of budgeted post by 30 June 2021 (Number of funded posts vacant divided by number of budgeted funded posts)	% vacancy rate	A Skilled workforce and Community	10%	0%	0%	N/A	
TL12	Review the organizational structure and submit to Council by 30 June 2021	Organizational structure reviewed and submitted to Council by 30 June 2021	A Skilled workforce and Community	1	0	0	N/A	
TL13	Compile a Fleet Management Policy for the Organization and submit to Council for approval by March 2021	Fleet Management Policy developed and submitted to Council by March 2021	Good Governance	1	1	1	G	

CORPORATE SERVICES								
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2021			
					Target	Actual	R	Corrective Measures
TL14	Award 16 external bursaries to qualifying candidates by 31 March 2021	Number of external bursaries awarded by March 2021	A Skilled workforce and Community	16	16	22	G2	
TL15	Create training opportunities for EPWP employees(hard labour) by June 2021	Number of training opportunities created for EPWP appointees by June 2021	A Skilled workforce and Community	50	0	0	N/A	
TL16	Develop a security policy for the municipality and submit to Council for adoption by 30 March 2021	Developed security policy submitted to Council by 30 March 2021	Good Governance	1	1	1	G	
TL17	Report to Council on the execution of Council resolutions quarterly	Number of reports submitted to Council on a quarterly basis	Good Governance	4	1	1	G	
TL18	Develop a implementation plan for the Skills Mecca concept and submit to Mancom by 30 June 2021	Implementation Plan Developed and submitted to Mancom by 30 June 2021	A Skilled workforce and Community	1	0	0	N/A	

PLANNING AND ECONOMIC DEVELOPMENT								
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2021			
					Target	Actual	R	Corrective Measures
TL19	Development of a Growth and Development Strategy and submit to Council by December 2020	Growth and Development Strategy developed and submitted to Council by December 2020	Local Economic Development	0	0	0	N/A	
TL20	Create job opportunities through the Expanded Public Works Programme (EPWP) for the organization (GRDM) by 30 June 2021	Number of Job opportunities created through the Expanded Public Works Programme (EPWP) by 30 June 2021	Grow an Inclusive District Economy	325	0	0	N/A	
TL21	Development of an Investment Prospectus and submit to Council by December 2020	An Investment Prospectus developed and submitted to Council by December 2020	Grow an Inclusive District Economy	New KPI	0	1	B	
TL22	Compile and submit the Final Annual Report for 2019/2020 to Council by 31 March 2021	Final Annual Report for 2019/2020 submitted to Council by 31 March 2021	Good Governance	1	1	1	G	

COMMUNITY SERVICES								
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2021			
					Target	Actual	R	Corrective Measures
TL24	Compile a strategy to address the inadequate emergency equipment and submit to MANCOM by 31 March 2021	Strategy submitted to MANCOM by March 2021	Promote sustainable environmental management and public safety	New KPI	1	1	G	
TL25	Raise Public Health Covid 19 awareness through 8 sessions with the communities by 30 June 2021	Number of sessions held by 30 June 2021	Healthy and Socially Stable Communities	New KPI	2	2	G	
TL39	Reports on the Progress with regard to the Garden Route Food bank before 30 June 2021	Submit quarterly reports on the Progress with regard to the Garden Route Food bank before 30 June 2021	A Skilled Workforce and Communities	New KPI	0	0	N/A	

ROADS AND TRANSPORT SERVICES								
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2021			
					Target	Actual	R	Corrective Measures
TL26	Job creation through the Roads Services by June 2021	Number of Jobs created by 30 June 2021	A Skilled workforce and Community	New KPI	0	0	N/A	
TL27	Spent 95% of the roads budget allocation by 30 June 2021(Actual expenditure divided by approved allocation received)	% of the roads spent by 30 June 2021	Financial Viability	94%	0	0	N/A	
TL28	Reseal 31.24 km of roads by 30 June 2021	Number of km's of roads resealed	Bulk Infrastructure and Co-ordination	26.31	0	0	N/A	
TL29	Regravel 32.73 km of roads by 30 June 2021	Number of km's of roads re-graveled by 30 June 2021	Bulk Infrastructure and Co-ordination	33.06	0	0	N/A	
TL40	Compile a Business Plan for RRAMS and submit to Mancom by 30 June 2021	RRAMS business plan compiled and submit to Mancom by 30 June 2021	Bulk Infrastructure and Co-ordination	New KPI	0	0	N/A	
TL41	Report bi annually to Mancom on the replacement value of fleet vehicles	Submit a report to Mancom bi-annually on the replacement value of fleet vehicles	Good Governance	New KPI	0	0	N/A	

FINANCIAL SERVICES								
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2021			
					Target	Actual	R	Corrective Measures
TL30	Financial viability measured in terms of the available cash to cover fixed operating expenditure by 30 June 2021 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding.....	Number of months that available cash is sufficient to cover the monthly operating expenditure(Audit AFS)	Financial Viability	5.20	0	0	N/A	
TL31	Submit the review of the Long Term Financial Plan to Council to address the financial sustainability of Garden Route District Municipality by December 2020	Long Term Financial Plan submitted to Council by December 2020	Financial Viability	0	0	0	N/A	
TL32	Achieve a current ratio of 1 (Current assets : Current liabilities)	Number of times the municipality can pay back its short term-liabilities with its short-term assets	Financial Viability	1	0	0	N/A	
TL33	Develop a Strategic Plan to address the minimization of the use of Consultants within the Department and submit to MANCOM by December 2020	Strategic Plan submitted to MANCOM by December 2020	Good Governance	0	0	0	N/A	
TL34	Financial viability measured in terms of the municipality's ability to meet its service debt obligations by 30 June 2021((Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Op	% of debt coverage	Financial Viability	30.00%	0.00%	0.00%	N/A	

FINANCIAL SERVICES								
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2021			
					Target	Actual	R	Corrective Measures
TL36	Compilation of the Annual Financial Statements(AFS) for the 2019/2020 financial year and submit to the Auditor General(AG) by 31 August 2020	Compilation and submission of the AFS to the AG by 31 August 2020	Financial Viability/Good Governance	1	0	0	N/A	
TL37	Annual review of the SCM policy to consider appropriate amendments to support the EPWP mandate(report submitted to Council in May)	Annual review of the SCM policy and report submitted to Council by May 2021	A Skilled workforce and Community	0	0	0	N/A	