



POLICY FOR THE CONFERMENT OF ALDERMAN/ALDERLADY HONOUR

Approved by Council on 30 September 2020

Resolution No: E.1

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1. DEFINITIONS

In this policy, words used in the masculine gender include the feminine, the singular the plural and vice versa,

“**The Council**” means Council of the Garden Route District Municipality;

“**Garden Route District Municipality**” A municipality duly established in terms of Local Government Municipal Structures Act 117 of 1998;

“**GRDM**” means the Garden Route District Municipality;

“**Municipal Manager**” means the Municipal Manager of the Garden Route District Municipality;

“**Councillor**” means a member of the Municipal Council of the Garden Route District Municipality.

“**Employee**” means an employee of Garden Route District Municipality.

“**Alderman/Alderlady honour**” means an honour bestowed on a serving member of the Garden Route District Municipality who has been a member for a minimum of three (5) years.

2. MUNICIPAL HONOURS

- (1) The GRDM may confer the Alderman/Alderlady Honour as guided by this policy.
- (2) The Executive Mayor is the patron of the Municipal Honours as described in terms of this policy.
- (3) The Speaker will submit information on Councillors to be conferred to the Municipal Manager to process.

3. CONFERRAL OF MUNICIPAL HONOURS AND/OR ACCOLADES

The Executive Mayor, after approval from Council may confer the Honour on any person and may make a posthumous conferral of the Honour.

4. ANNULMENT OF CONFERRAL OF MUNICIPAL HONOURS AND/OR ACCOLADES

The Executive Mayor, if approved by Council by way of a majority vote, may annul the conferral of a Municipal Honour if the holder of the Honour has performed any action or has behaved in a manner which harmed the interest of the Garden Route District Municipality, or otherwise has become unworthy of the Municipal Honour concerned.

5. CRITERIA FOR BESTOWING OF ALDERMANSHIP/ALDERLADYSHIP HONOUR

- (1) Alderman/Alderlady will be conferred on a serving Councillor of Garden Route District Municipality as follows:

- (a) Any member of the Municipal Council becomes an Alderman/Alderlady upon commencement of his/her term as Mayor, Deputy Mayor or Speaker of the Council.
 - (b) Any member who obtains a minimum of ten (10) points on the following scale:
 - (i) one (1) point for every year of service as a Councillor at one or more municipalities and it need not be continuous; and
 - (ii) one (1) additional point for every year of service as a member of the Mayoral Committee at the Garden Route District Municipality. The number of years as an office bearer (Speaker, MAYCO member etc) in any other Municipality will not be taken into account in the calculation of the additional point.
- (2) The following privileges are awarded to Aldermen/Alderwomen:
- (a) the provision of a special parking space in the municipal parking area on prior arrangement;
 - (b) the provision of agendas even after retirement in electronic format if so required;
 - (c) the Alderman/Alderlady is kept on municipal invitation lists;
 - (d) reserving of special seats at Council Meetings should a member so wish;
 - (e) issuing of an Honorary certificate;
- (3) Any current serving Councillor who is of the view that he/she qualifies for Alderman/Alderlady, should notify the Speaker in writing, and provide the necessary details.
- (4) The Municipal Manager shall make a recommendation to Council, after having considered all the relevant details.

6. SHORT TITLE

This policy shall be known as the Garden Route District Municipality policy for the Conferment of Alderman/Alderlady honour and takes effect on date of approval by Council.