

**REPORT: SECTION 52 – RESPONSIBILITIES OF MAYOR / VERSLAG: ARTIKEL 52
VERANTWOORDELIKHEDE VAN DIE BURGEMEESTER / INGXELO: U MHLATHI 52 - UXANDUVA
LUKA SODOLOPHU (1045722)**

(6/18/7)

22 April 2020

REPORT FROM THE EXECUTIVE MAYOR (M BOOYSEN)

PURPOSE OF THE REPORT

The report is tabled to Council in terms of Section 52(d) as required in terms of the Municipal Finance Management Act 56 of 2003.

BACKGROUND

Section 52 of the Municipal Finance Management Act 2003 (No.56) (MFMA) requires the Mayor to report to Council on the financial affairs of the municipality.

Section 52 (d)

The mayor of a municipality –

Must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality

MFMA exemption – timeline provisions

The Minister of Finance in terms of the Municipal Finance Management Act 56 of 2003 (MFMA) issued a conditional Exemption Notice dated 30 March 2020, stipulating the following:

- (i) The Exemption Notice provides an exemption from a provision of the MFMA which requires any action to be taken between the date of publication of the notice and the date that the national state of disaster lapses or is terminated in terms of section 27(5) of the Disaster Management Act, 2002;
- (ii) Municipalities will be exempted from the timeline provisions in the MFMA until such time that the national state of disaster declaration is lifted by the President; and

(iii) The exemption is conditional that the MFMA timelines referred to are complied within 30 days after the national state of disaster is lifted.

It is therefore noted that the tabling of the Section 52 report for the quarter ending 31 March 2020 more than 30 days after the last day of the quarter, is not deemed to be non-compliance to the MFMA, as it falls within the timeline provision allowed as per the MFMA exemption notice detailed above.

FINANCIAL IMPLICATIONS

None

RELEVANT LEGISLATION

Municipal Finance Management Act, No 56 of 2003, section 52

Municipal Budget and Reporting Regulations, 17 April 2009

UITVOERENDE OPSOMMING

Die burgemeester van die munisipaliteit moet binne 30 dae na die einde van die kwartaal 'n verslag aan die Raad voorlê oor die finansiële posisie van die munisipaliteit.

RECOMMENDATION

1. That Council notes the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the quarter ending 31 March 2020.
2. That Council notes that tabling of the report more than 30 days after the last day of the quarter is not non-compliance to the MFMA, due to the timeline provisions of the MFMA Exemption Notice dated 30 March 2020.

AANBEVELING

1. Dat die Raad kennis neem van die kwartaalverslag rakende die implementering van die begroting en die finansiële posisie van die munisipaliteit vir die jaar tot datum en die kwartaal geëindig 31 Maart 2020.
2. Dat die Raad kennis neem dat die voorlegging van die verslag meer as 30 dae na die laaste dag van die kwartaal, nie nie-nakoming van die Munisipale Finansiële Bestuurswet is nie, weens die tydllynbepalings van die vrystellingskennis gedateer 30 Maart 2020

ISINDULULO

1. Sesokuba iBhunga lithathele ingqalelo ingxelo ngokumiselwa kolwabiwo-mali kunye nemicimbi yezemali zomasipala zonyaka uzakuthi ga ngoku kunye nexesha eliphela ngomhla 31 kweyoMnga 2020.
2. xxxxxxxx

ANNEXURE

Section 52 Report



GARDEN ROUTE DISTRICT MUNICIPALITY

FINANCIAL YEAR 2019 - 2020

**QUARTERLY MAYORAL SECTION 52
REPORT**

**YEAR TO DATE ENDING
31 MARCH 2020**

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Glossary

Annual Budget – Prescribed in section 16 of the MFMA - the formal means by which a Municipality approve official budget for the next three years.

Adjustment Budget – Prescribed in section 28 of the MFMA – the formal means by which a Municipality may revised its annual budget during the year.

Allocations (Transfers – see DORA) – Money received from Provincial or National Government.

Budget Related Policy (ies) – Policies of a Municipality affecting or affected by the budget, examples include Tariff Policy, Rates Policy, Credit Control and Debt Collection Policies.

Capital Expenditure - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet and must be included in the asset register.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality. Payments do not always coincide with budgeted expenditure timings - for example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government (see Allocations / Transfers).

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

Fruitless and Wasteful Expenditure – Expenditure that was made in vain and would/should have been avoided had reasonable care been exercised.

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

GRAP – Generally Recognised Accounting Practice. The new standard for municipal accounting.

IDP – Integrated Development Plan. The main strategic planning document of the Municipality

MBRR – Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations dated April 2009.

MFMA – The Municipal Finance Management Act – Act No. 56 of 2003. The principle piece of legislation relating to municipal financial management.

MSCOA – Municipal Standard Chart of Accounts

MTREF – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years' budget allocations. Also includes details of the previous and current years' financial position.

Operating Expenditure – The day-to-day expenses of the Municipality such as salaries and wages.

Rates – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the Rand.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budgeted estimates.

Strategic Objectives – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

Unauthorised Expenditure – Generally, spending without, or in excess of, an Approved Budget.

Virement – A transfer of funds.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided. In Garden Route District this means the different GFS classification the budget is divided.

Legislative Framework

This report has been prepared in terms of the following enabling legislation:

The Municipal Finance Management Act – Act No. 56 of 2003

- Section 52: Quarterly budget statements

Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations

PART 1 – IN-YEAR REPORT

SECTION 1 – MAYORAL FOREWORD

Honourable Speaker, leaders of the opposition, honourable members of the Garden Route District Council on both sides of the house, the Municipal Manager and his Executive Management Team, members of the media, interest groups and the citizens of the Garden Route District. I would like to express a hearty warm welcome to you all.

These figures are presented in terms of Section 52 of the MFMA. The information is presented for the 3rd Quarter ending 31 March 2020.

It has been a challenging time with the COVID 19 pandemic and the national lockdown, however this has been necessary to gain time and better equip South Africa to address the pandemic. I would like to extend council's appreciation for the essential workers of Garden Route District municipality that went beyond the call of duty to assist in the fight against the COVID 19 pandemic, putting the lives of our people before their own and that of their family, being in the frontline everyday exposed to possible risk of infection.

Garden Route District Municipality (GRDM) recently started with a disinfection programme to disinfect various informal settlements and public areas in the district. Prior to this initiative thorough training was provided to the teams to ensure that the correct processes are followed and also that each person is using suitable personal protective equipment during these operations. During this initiative special focus is placed on waiting rooms, meeting/committee rooms, facilities of the South African Police Service (SAPS) e.g. police cells, to name a few.

On 9 April 2020, I informed local municipalities that R500 000.00 worth of essential goods are ready for collection at our Fre Station in George. These goods were purchased to aid local municipalities in assisting the most vulnerable communities in their areas. This R500 000.00 provides up to a week of essentials to 800 households of five members or less.

Since the first case of Coronavirus (COVID-19) was confirmed in the Garden Route district, homeless people were amongst many who were identified as the extremely vulnerable to the impact of the virus.

For this reason, the Department of Social Development (DSD), Garden Route District Municipality (GRDM) and local municipalities in the district, worked and planned together at the GRDM command council to make arrangements to accommodate these vulnerable at temporary shelters for the homeless.

At a social cluster meeting held on 15 April, it was reported that approximately 250 homeless persons are housed at these shelters.

As a district, we know that the nation-wide lockdown of 35 days has hit several industries and businesses very hard; hence we want to reassure businesses in our District that we are working closely with other key collaborative partners, to provide clarity and credible information to them.

These collaborative partners include:

- The Western Cape Departments of Economic Development and Tourism
- Department of Agriculture
- WESGRO
- Department of Unemployment and Labour
- local municipalities
- South Cape Economic Partnership (SCEP)
- Business Chambers and -forums
- Afrikaanse Handels Instituut Wes-kaap (AHI WC)
- Small Business Forum
- SEDA
- business partners

We have established a Garden Route COVID-19 Economy Cluster which aims to assist businesses to navigate through opportunities for business assistance, funding, payment relief, etc. Three (3) work streams feed into this cluster namely, Business Continuity, Municipal Local Economic Development and Tourism.

To ensure that we fully understand what issues businesses face during these trying times, we and many others (SEDA, Business Partners, *Sake Liga* and the George Business Chamber) have initiated surveys to gain a clear picture of how COVID-19 has impacted them. All the data will be used to gain insights that will assist planning for the immediate, and medium to long term takes place, which include:

- Business Continuity – through this period for the next year while the effects of the virus still have an influence (more so for the Tourism and Hospitality industry);
- Business Revival / Rebuild – how to look internally at new business ideas to rebuild the local economies as we knew it; and
- Business Innovation – what is the new normal and what can be done to implement totally new ideas that weren't there before.

These are only a few of the aspects of our crisis response.

The Department of Social Development (DSD) and Municipalities in the Garden Route recently started with the distribution of food parcels to the most vulnerable households affected by Covid-19 Coronavirus pandemic after the funds were made available nationally and the President addressed the nation on 21 April regarding the additional funding of R500bn that will be allocated for food parcels across South Africa.

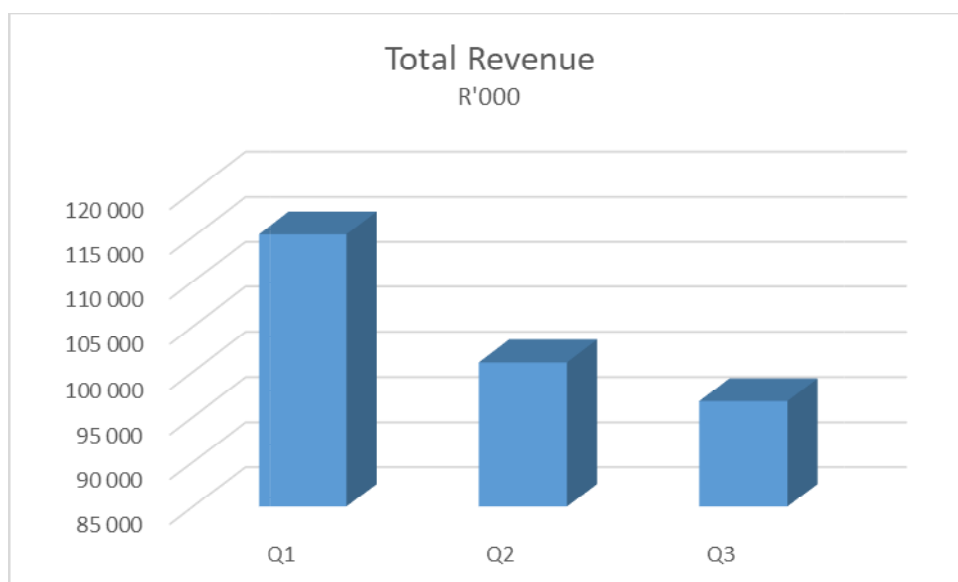
An adjustment budget will be presented to council later in May to include the unforeseeable and unavoidable expenditure that had to be incurred for COVID 19 related expenditure for example food parcels, purchase of protective clothing etc.

Herewith an executive summary of the performance of the Council for the 3rd Quarter ending 31 March 2020. The actual and budgeted figures reported, includes the Roads Operational Budget.

Revenue by source

The total revenue received by source for the 3rd quarter amounts to **R 96,758,791**, against an adjusted budget of **R 407,223,235 (including Roads Agency)**. This represents **23.8%** recording of revenue for the third quarter, this was in line with expected performance of 25% for the quarter.

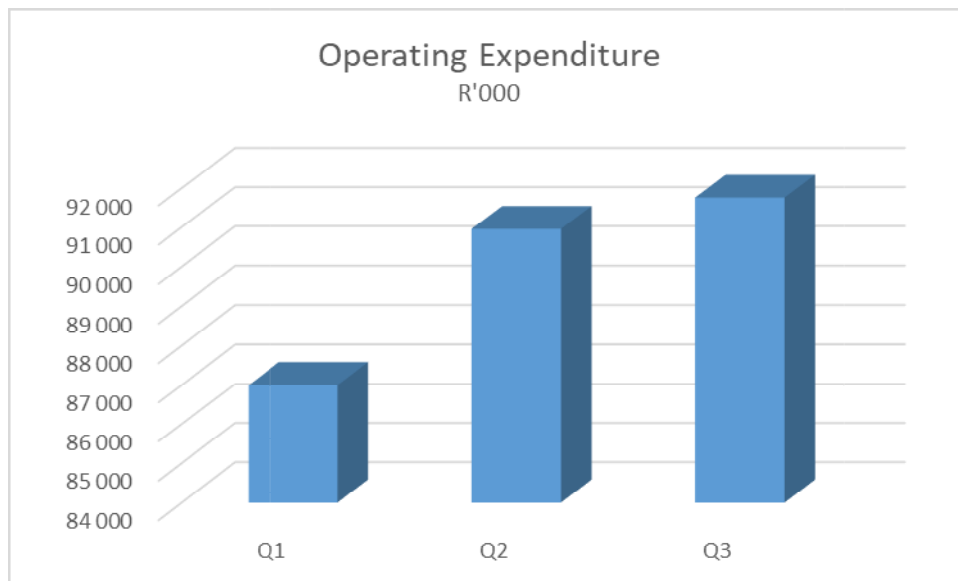
The revenue in respect of the roads agency function is integrated on a monthly basis in the financial records.



Operating Expenditure by source

For the third quarter of the financial year the municipality records expenditure performance of **R 91,758,688** against an adjusted budget of **R 405,125,635 (including Roads Agency)**, representing **22.6%** of expenditure, this is in line with expected performance of 25% for the quarter,

the slight deviation of 2.4% is due to non-cash items (e.g. debt impairment and post-retirement benefits) that is only accounted for at year-end.



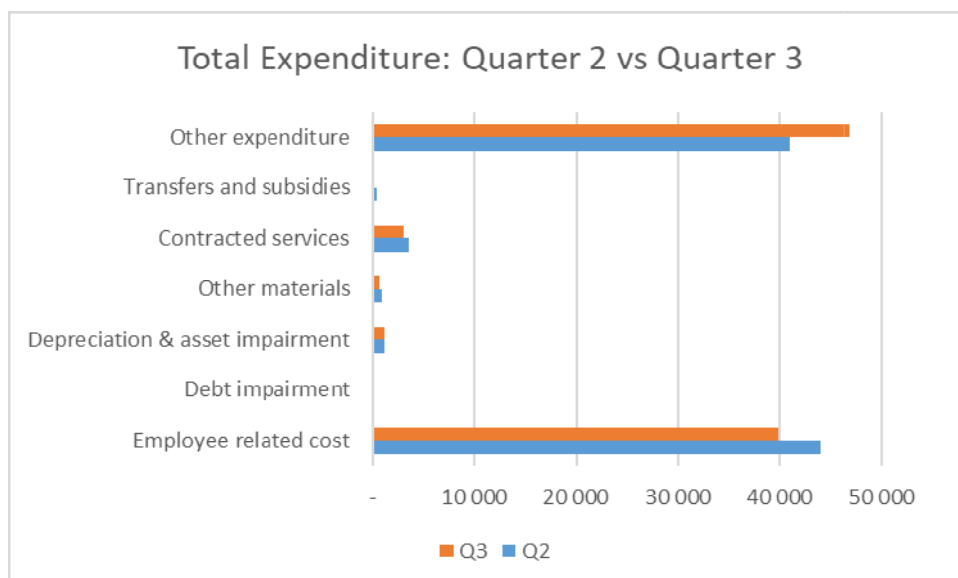
The salary expenditure for the third quarter was **R 37,316,703** to an adjusted budget of **R 146,256,000** (which includes contributions to post retirement benefits) representing **25.5%** spending of budget for the quarter.

The councillor remuneration for the third quarter amounts to **R 2,440,453** to an adjusted budget of **R 12,828,000** representing **19%** of budget.

Spending on contracted services was **R 3,084,912** in the third quarter representing **9.8%** spending of an adjusted budget of **R 31,436,000** for the quarter.

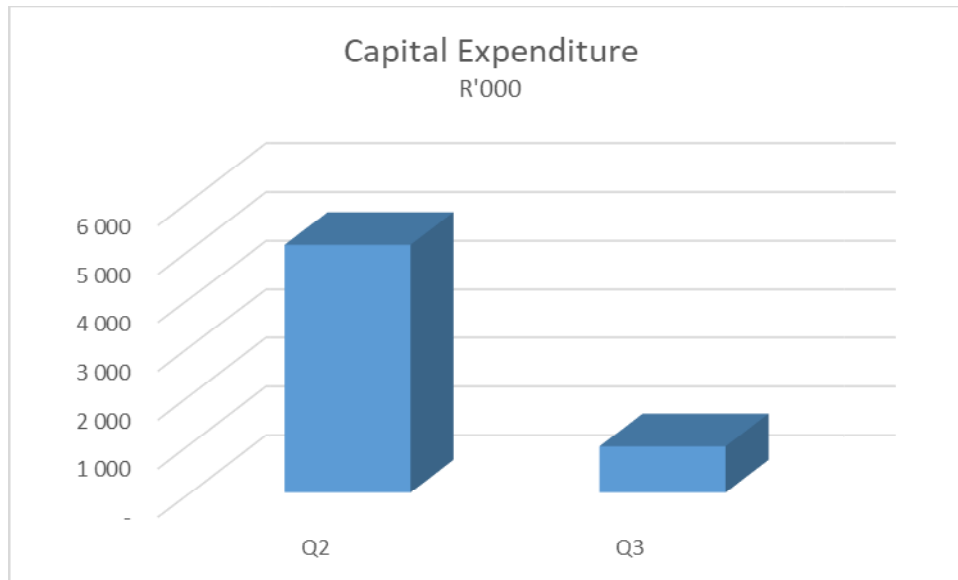
Spending on other expenditure was **R 46,919,008** in the third quarter representing **23.1%** spending of an adjusted budget of **R 203,528,000** (including Roads Budget) for the quarter.

The expenditure in respect of the roads agency function is integrated on a monthly basis in the financial records.



Capital Expenditure

The adjusted capital budget for the financial year amounts to **R 8,564,432**. For the third quarter, capital expenditure was **R 945,535** representing **11%** of the budget. The total spend at the end of the third quarter equals **74%** of the 2019/2020 budget, which is in line with expectations.



Refer to detailed capital expenditure performance on pages **34 – 37**.

SECTION 2 – RESOLUTIONS

Municipal Financial Management Act, 56 of 2003 - SECTION 52: General responsibilities of the Mayor

This is the resolution being presented to Council in the quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required in terms of section 52 of the Municipal Finance Management Act 56 of 2003.

RECOMMENDATION:

That Council takes note of the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the quarter ending 31 March 2020.

SECTION 3 – EXECUTIVE SUMMARY

3.1 Introduction

These figures are presented in terms of section 52(d) of the MFMA. The information is presented for the 3rd quarter ending 31 March 2020.

3.2 Consolidated performance

3.2.1 Against annual budget (adjusted)

The actual and budgeted figures reported, includes the Roads Budget.

Revenue by source

For the third quarter the municipality records revenue performance of **R 96,758,791** against an adjusted budget of **R 407,223,235** representing **23.8%**, this was in line with expected performance of 25% for the quarter.

Operating Expenditure by type

For the third quarter of the financial year the municipality records expenditure performance of **R 91,758,688** against a budget of **R 405,125,635**, representing **22.6%** of expenditure including the Roads Agency Function, this is in line with expected performance of 25% for the quarter, the slight deviation of 2.4% is due to non-cash items (e.g. debt impairment and post-retirement benefits) that is only accounted for at year-end as per accounting standards.

Capital Expenditure

The adjusted capital budget for the financial year amounts to **R 8,564,432**. For the third quarter, capital expenditure was **R 945,535** representing **11%** of the budget. The total spend at the end of the third quarter equals **74%** of the 2019/2020 budget, which is in line with expectations.

3.3 Material variances from SDBIP

Attached to this report as Annexure is the SDBIP report for the 3rd quarter ending 31 March 2020.

Management of the SDBIP and achievement of actuals against KPI target are done via the Performance Management Unit situated in the Office of the Municipal Manager.

3.4 Conclusion

Detailed analysis of the municipal performance for the 3rd quarter ending 31 March 2020 will be presented under the different sections of the report. More information regarding the municipal performance and explanations will be provided below.

SECTION 4 – IN-YEAR BUDGET STATEMENT TABLES

4.1 Monthly budget statements

4.1.1 Table C1: s71 Monthly Budget Statement Summary

DC4 Garden Route - Table C1 Monthly Budget Statement Summary - Q3 Third Quarter

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	–	–	–	–	–	–	–		–
Service charges	–	–	5 800	–	–	4 350	(4 350)	-100%	5 800
Investment revenue	15 715	16 893	13 293	766	4 213	9 970	(5 757)	-58%	13 293
Transfers and subsidies	172 435	165 426	174 749	44 830	169 672	131 062	38 610	29%	174 749
Other own revenue	214 495	235 001	213 381	17 816	139 196	160 036	(20 840)	-13%	213 381
Total Revenue (excluding capital transfers and contributions)	402 645	417 320	407 223	63 412	313 081	305 417	7 663	3%	407 223
Employee costs	140 534	144 964	146 256	12 045	112 811	109 692	3 119	3%	146 256
Remuneration of Councillors	11 933	12 828	12 828	818	7 384	9 621	(2 237)	-23%	12 828
Depreciation & asset impairment	3 172	3 477	3 424	377	3 410	2 568	842	33%	3 424
Finance charges	–	–	–	–	–	–	–		–
Materials and bulk purchases	36	4 084	2 424	296	2 041	1 818	223	12%	2 424
Transfers and subsidies	–	1 965	1 636	82	1 080	1 227	(147)	-12%	1 636
Other expenditure	242 728	251 339	238 557	16 979	142 983	178 918	(35 935)	-20%	238 557
Total Expenditure	398 403	418 656	405 126	30 596	269 709	303 844	(34 135)	-11%	405 126
Surplus/(Deficit)	4 242	(1 336)	2 098	32 817	43 372	1 573	41 798	2657%	2 098
Transfers and subsidies - capital (monetary alloc	–	–	–	–	–	–	–		–
Contributions & Contributed assets	–	–	–	–	–	–	–		–
Surplus/(Deficit) after capital transfers & contributions	4 242	(1 336)	2 098	32 817	43 372	1 573	41 798	2657%	2 098
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	4 242	(1 336)	2 098	32 817	43 372	1 573	41 798	2657%	2 098
Capital expenditure & funds sources									
Capital expenditure	10 623	6 923	8 564	148	6 342	6 423	(81)	-1%	8 564
Capital transfers recognised	4 000	–	3 435	–	3 435	2 576	859	33%	3 435
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	6 623	6 923	5 129	148	2 907	3 847	(940)	-24%	5 129
Total sources of capital funds	10 623	6 923	8 564	148	6 342	6 423	(81)	-1%	8 564
Financial position									
Total current assets	196 625	178 550	172 081		158 505				172 081
Total non current assets	307 314	292 602	315 014		310 865				315 014
Total current liabilities	102 393	82 034	82 420		53 654				82 034
Total non current liabilities	137 987	86 240	86 240		144 852				86 240
Community wealth/Equity	263 560	302 878	318 435		270 864				318 821
Cash flows									
Net cash from (used) operating	13 793	(755)	(13 937)	32 817	43 372	(10 453)	(53 824)	515%	(13 937)
Net cash from (used) investing	(9 258)	366	(1 276)	(45 393)	(68 750)	(957)	67 793	-7083%	(1 276)
Net cash from (used) financing	–	–	–	–	–	–	–		–
Cash/cash equivalents at the month/year end	174 303	169 379	154 555	–	139 966	158 358	18 391	12%	150 132
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	1 873	2 409	636	1 265	399	383	3 633	25 607	36 205
Creditors Age Analysis									
Total Creditors	21	28	2	46	343	1	3	21	465

4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

DC4 Garden Route - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q3 Third Quarter

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		232 272	217 702	226 156	50 950	197 273	169 617	27 657	16%	226 156
Executive and council		231 601	216 981	225 435	50 484	196 526	169 076	27 450	16%	225 435
Finance and administration		671	721	721	466	748	541	207	38%	721
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		8 041	8 856	8 802	299	6 326	6 601	(276)	-4%	8 802
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		7 820	8 406	8 166	275	6 005	6 124	(120)	-2%	8 166
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		221	450	636	24	321	477	(156)	-33%	636
<i>Economic and environmental services</i>		162 333	160 105	164 051	12 163	109 239	123 038	(13 799)	-11%	164 051
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		162 000	160 000	163 946	12 163	109 171	122 959	(13 788)	-11%	163 946
Environmental protection		333	105	105	1	68	79	(11)	-14%	105
<i>Trading services</i>		-	30 657	8 215	-	243	6 161	(5 919)	-96%	8 215
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	30 657	8 215	-	243	6 161	(5 919)	-96%	8 215
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	402 645	417 320	407 223	63 412	313 081	305 417	7 663	3%	407 223
Expenditure - Functional										
<i>Governance and administration</i>		123 554	126 483	130 754	9 053	84 683	98 066	(13 383)	-14%	130 754
Executive and council		44 144	45 692	52 669	2 731	25 976	39 502	(13 526)	-34%	52 669
Finance and administration		76 860	78 090	75 512	6 174	57 095	56 634	461	1%	75 512
Internal audit		2 550	2 702	2 573	148	1 612	1 930	(318)	-16%	2 573
<i>Community and public safety</i>		90 298	79 377	78 466	6 545	58 985	58 850	135	0%	78 466
Community and social services		20 403	9 814	10 768	1 140	8 699	8 076	623	8%	10 768
Sport and recreation		12 767	13 225	12 592	915	9 224	9 444	(220)	-2%	12 592
Public safety		27 288	25 301	24 226	2 141	18 175	18 170	5	0%	24 226
Housing		-	-	-	-	-	-	-	-	-
Health		29 841	31 037	30 880	2 349	22 887	23 160	(273)	-1%	30 880
<i>Economic and environmental services</i>		178 859	176 200	179 803	14 700	121 459	134 852	(13 394)	-10%	179 803
Planning and development		8 640	9 147	8 288	507	5 908	6 216	(308)	-5%	8 288
Road transport		166 635	163 468	168 004	13 958	112 897	126 003	(13 107)	-10%	168 004
Environmental protection		3 585	3 585	3 510	234	2 654	2 633	21	1%	3 510
<i>Trading services</i>		5 018	33 470	13 324	181	2 813	9 993	(7 180)	-72%	13 324
Energy sources		-	-	-	-	-	-	-	-	-
Water management		10	10	9	-	-	7	(7)	-100%	9
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		5 008	33 460	13 315	181	2 813	9 986	(7 173)	-72%	13 315
<i>Other</i>		674	3 126	2 777	117	1 769	2 083	(314)	-15%	2 777
Total Expenditure - Functional	3	398 403	418 656	405 126	30 596	269 709	303 844	(34 135)	-11%	405 126
Surplus/ (Deficit) for the year		4 242	(1 336)	2 098	32 817	43 372	1 573	41 798	2657%	2 098

This table reflects the operating budget (Financial Performance) in the standard classifications that is the Government Finance Statistics Functions and Sub-function. The main functions are Governance and Administration, Community and Public Safety, Economic and Environmental Services and Trading services.

Operating Revenue:

Table C2 reflects the financial performance per Standard Classification and shows that most of the municipal funds are received under the Executive and Council classification. This is because the municipality budgets most of its income under the Governance and administration function of the Government Financial Statistics (GFS) classification.

Operational performance for the revenue budget totals **R 96,758,791** for the third quarter ending 31 March 2020. Based on the adjusted budget of **R 407,223,235** this represents **23.8%** of budgeted revenue for the quarter under review including the Roads Agency Function.

Operating Expenditure

Operational performance for the expenditure budget totals **R 91,758,688** for the third quarter ending 31 March 2020. Based on the adjusted budget of **R 405,125,635** this represents a **22.6%** of budgeted expenditure. The year to date expenditure amounts includes the Roads Agency Function.

More details regarding the operational expenditures are included in the report below under expenditure by type.

In Table C3, Financial Performance is reported by municipal vote:

4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

DC4 Garden Route - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q3 Third Quarter

Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Executive and Council		232 074	216 981	225 435	50 484	196 526	169 076	27 450	16,2%	225 435
Vote 2 - Budget and Treasury Office		—	—	—	—	—	—	—		—
Vote 3 - Corporate Services		198	721	721	466	748	541	207	38,3%	721
Vote 4 - Planning and Development		—	—	—	—	—	—	—		—
Vote 5 - Public Safety		—	—	—	—	—	—	—		—
Vote 6 - Health		221	450	636	24	321	477	(156)	-32,7%	636
Vote 7 - Community and Social Services		—	—	—	—	—	—	—		—
Vote 8 - Sport and Recreation		7 820	8 406	8 166	275	6 005	6 124	(120)	-2,0%	8 166
Vote 9 - Waste Management		—	30 657	8 215	—	243	6 161	(5 919)	-96,1%	8 215
Vote 10 - Roads Transport		—	—	—	—	—	—	—		—
Vote 11 - Waste Water Management		—	—	—	—	—	—	—		—
Vote 12 - Water		—	—	—	—	—	—	—		—
Vote 13 - Environment Protection		333	105	105	1	68	79	(11)	-14,2%	105
Vote 14 - Roads Agency Function		162 000	160 000	163 946	12 163	109 171	122 959	(13 788)	-11,2%	163 946
Vote 15 - Electricity		—	—	—	—	—	—	—		—
Total Revenue by Vote	2	402 645	417 320	407 223	63 412	313 081	305 417	7 663	2,5%	407 223
Expenditure by Vote	1									
Vote 1 - Executive and Council		46 981	51 456	56 366	2 913	29 101	42 275	(13 174)	-31,2%	56 366
Vote 2 - Budget and Treasury Office		24 519	21 608	23 183	1 690	16 861	17 387	(527)	-3,0%	23 183
Vote 3 - Corporate Services		41 210	42 339	41 407	3 469	30 390	31 055	(665)	-2,1%	41 407
Vote 4 - Planning and Development		22 739	24 234	22 806	1 989	18 411	17 105	1 306	7,6%	22 806
Vote 5 - Public Safety		41 369	32 060	30 946	2 685	22 917	23 210	(293)	-1,3%	30 946
Vote 6 - Health		33 581	33 212	32 985	2 562	24 868	24 739	129	0,5%	32 985
Vote 7 - Community and Social Services		—	—	—	—	—	—	—		—
Vote 8 - Sport and Recreation		12 767	13 225	12 592	915	9 168	9 444	(276)	-2,9%	12 592
Vote 9 - Waste Management		5 008	33 460	13 315	181	2 444	9 986	(7 543)	-75,5%	13 315
Vote 10 - Roads Transport		4 225	3 468	4 058	—	—	3 044	(3 044)	-100,0%	4 058
Vote 11 - Waste Water Management		(7)	10	—	—	—	—	—		—
Vote 12 - Water		18	—	9	—	—	7	(7)	-100,0%	—
Vote 13 - Environment Protection		3 585	3 585	3 510	234	2 654	2 633	21	0,8%	3 510
Vote 14 - Roads Agency Function		162 410	160 000	163 946	13 958	112 897	122 959	(10 063)	-8,2%	163 946
Vote 15 - Electricity		—	—	—	—	—	—	—		—
Total Expenditure by Vote	2	398 403	418 656	405 126	30 596	269 709	303 844	(34 135)	-11,2%	405 116
Surplus/ (Deficit) for the year	2	4 242	(1 336)	2 098	32 817	43 372	1 573	41 798	2656,9%	2 107

Revenue and expenditure reflects the operating performance per municipal vote. This is in accordance with the Government Financial Statistics (GFS) classification of the National Treasury.

Most of the municipal income is budgeted under the Executive and Council functions. Sport and Recreation (Resorts) is the other main municipal function where income budgeting is recorded.

Expenditure per municipal vote is distributed to ensure that the municipal expenditure reflects the functions where expenditure is allocated. This is done to ensure implementation of the Integrated Development Plan (IDP) and for Annual Reporting.

4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC4 Garden Route - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q3 Third Quarter

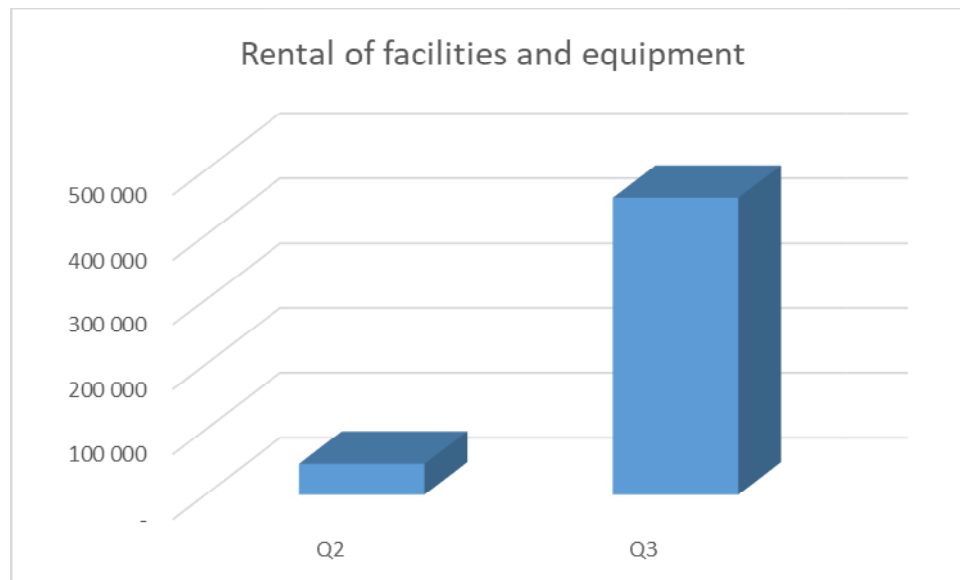
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates								-		
Service charges - electricity revenue								-		
Service charges - water revenue								-		
Service charges - sanitation revenue								-		
Service charges - refuse revenue				5 800			4 350	(4 350)	-100%	5 800
Rental of facilities and equipment		3 846	1 593	1 523	90	904	1 142	(238)	-21%	1 523
Interest earned - external investments		15 715	16 893	13 293	766	4 213	9 970	(5 757)	-58%	13 293
Interest earned - outstanding debtors		897	964	3 500	295	2 570	2 625	(55)	-2%	3 500
Dividends received		-	-	-			-	-		-
Fines, penalties and forfeits		-	-	-			-	-		-
Licences and permits		333	105	105	1	68	79	(11)	-14%	105
Agency services		21 062	23 015	185 561	17 130	123 916	139 171	(15 254)	-11%	185 561
Transfers and subsidies		172 435	165 426	174 749	44 830	169 672	131 062	38 610	29%	174 749
Other revenue		184 358	205 672	22 692	300	11 737	17 019	(5 282)	-31%	22 692
Gains on disposal of PPE		4 000	3 652	-			-	-		-
Total Revenue (excluding capital transfers and contributions)		402 645	417 320	407 223	63 412	313 081	305 417	7 663	3%	407 223
Expenditure By Type										
Employee related costs		140 534	144 964	146 256	12 045	112 811	109 692	3 119	3%	146 256
Remuneration of councillors		11 933	12 828	12 828	818	7 384	9 621	(2 237)	-23%	12 828
Debt impairment		1 601	1 721	3 594	-	17	2 695	(2 679)	-99%	3 594
Depreciation & asset impairment		3 172	3 477	3 424	377	3 410	2 568	842	33%	3 424
Finance charges		-	-	-			-	-		-
Bulk purchases		-	-	-			-	-		-
Other materials		36	4 084	2 424	296	2 041	1 818	223	12%	2 424
Contracted services		50 354	46 505	31 436	802	11 109	23 577	(12 468)	-53%	31 436
Transfers and subsidies		-	1 965	1 636	82	1 080	1 227	(147)	-12%	1 636
Other expenditure		190 773	203 113	203 528	16 177	131 857	152 646	(20 789)	-14%	203 528
Loss on disposal of PPE							-	-		-
Total Expenditure		398 403	418 656	405 126	30 596	269 709	303 844	(34 135)	-11%	405 126
Surplus/(Deficit)		4 242	(1 336)	2 098	32 817	43 372	1 573	41 798	0	2 098
Transfers and subsidies - capital (monetary - all)										
(National / Provincial and District)								-		
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)								-		
Transfers and subsidies - capital (in-kind - all)								-		
Surplus/(Deficit) after capital transfers & contributions		4 242	(1 336)	2 098	32 817	43 372	1 573			2 098
Taxation								-		
Surplus/(Deficit) after taxation		4 242	(1 336)	2 098	32 817	43 372	1 573			2 098
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		4 242	(1 336)	2 098	32 817	43 372	1 573			2 098
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		4 242	(1 336)	2 098	32 817	43 372	1 573			2 098

Revenue by Source

Revenue by source explains the types of income budgeted for and the performance of these items individually:

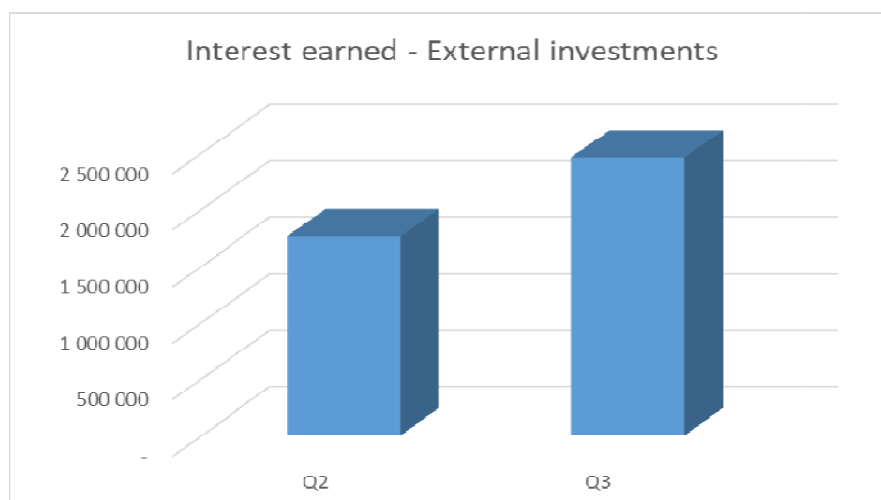
Rental of facilities and equipment:

Rental of facilities and equipment for the third quarter ending 31 March 2020 amounted to R 457,413. Duplicate billing runs occurred with the July and September 2019 billing runs which resulted in a reported increase during Quarter 1, correcting journals was passed during Quarter 2 to correct this.



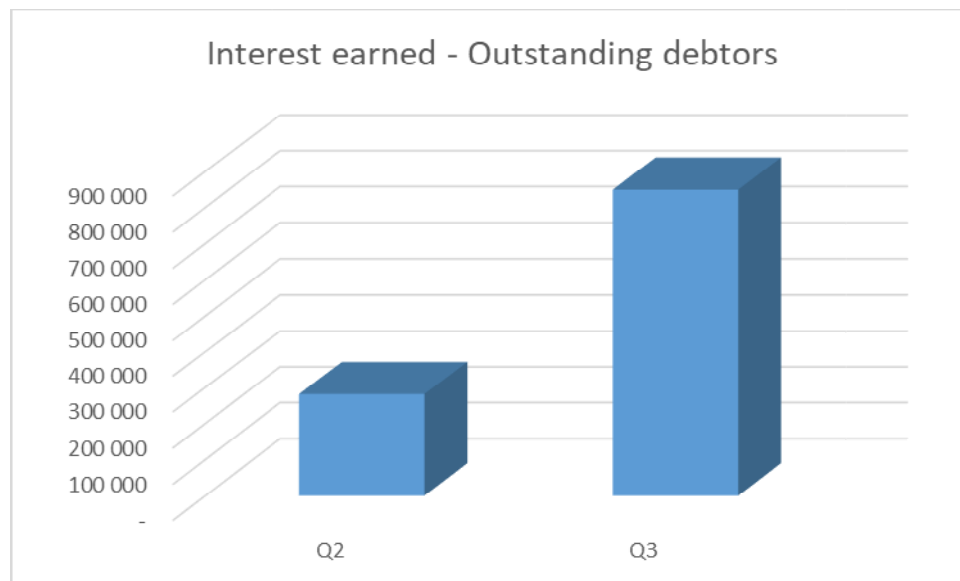
Interest earned – External Investments:

Reflects the interest earned in respect of surplus funds not immediately needed in the operations of the municipality over the short-term period. Interest on external investments received for the third quarter ending 31 March 2020 amounted to R 2,456,476. Interest is included in the financial records only once received upon maturity of the investments, and not monthly as it accrues until it is paid out. Maturity is dated in quarter 4 of the financial year, which will cause an increase in performance of interest earned on external investments.



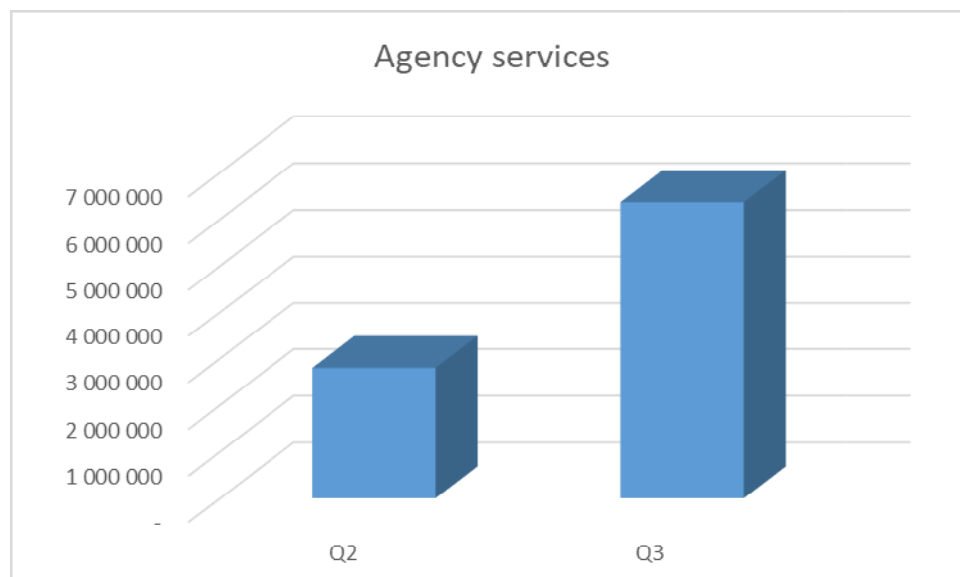
Interest raised – Outstanding debtors

Interest on outstanding debtors for the third quarter ending 31 March 2020 amounted to R 848,564. Duplicate billing runs occurred with the July and September 2019 billing runs which resulted in a reported increase during Quarter 1, correcting journals was passed during Quarter 2 to correct this.



Agency services

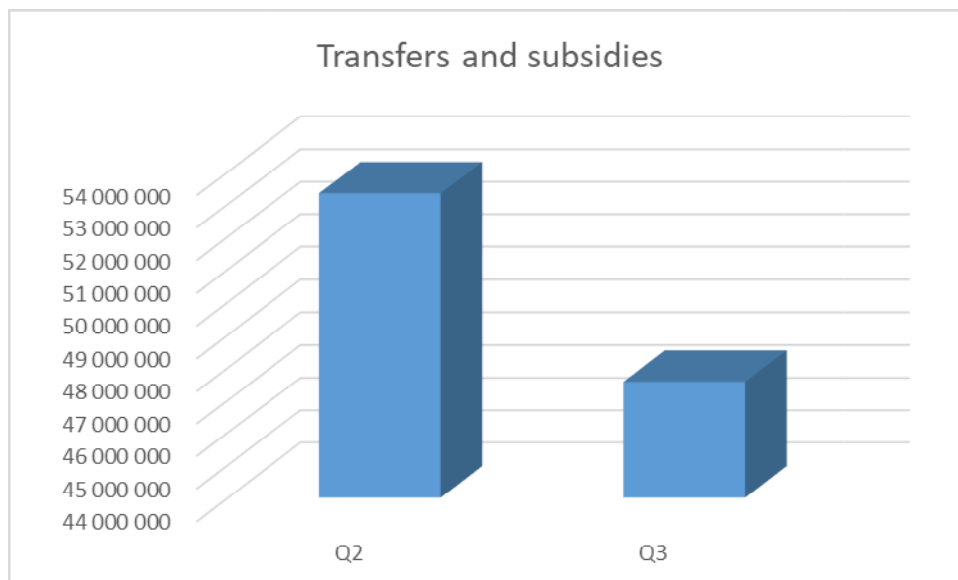
The municipality performs an agency function on behalf of the Department of Transport – Roads department. Monthly agency fees are collected from the department. 12% Admin fee is received on the original allocation and 3% on the cost of additional reseal projects. An amount of R 6,363,920 was recorded for the third quarter ending 31 March 2020.



Transferred recognised – operational

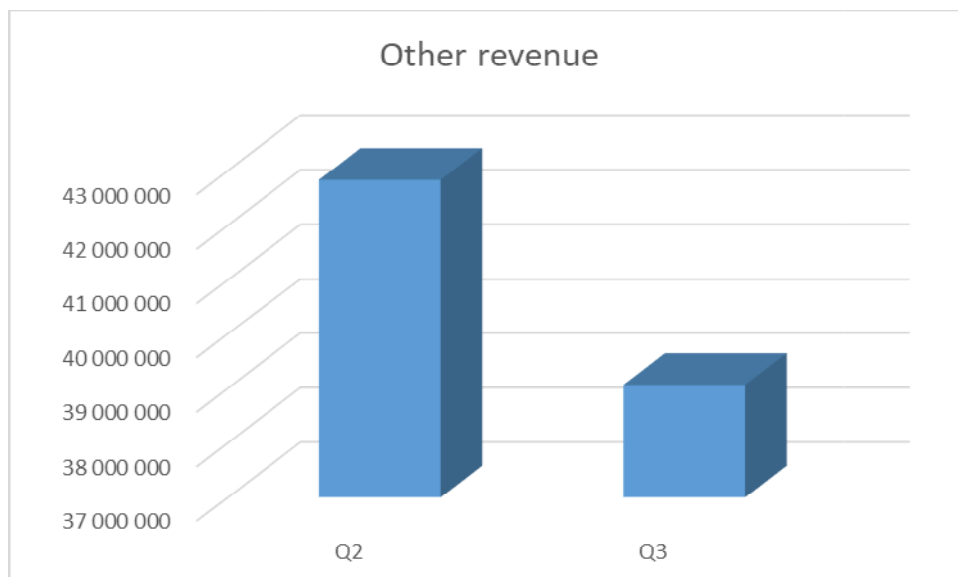
The transfers recognised represents the allocations as promulgated in the National and Provincial Division of Revenues Act's respectively. The municipality received R 734,000 for the EPWP grant and R 280,000 in respect of the Western Cape Finance Support grant during November 2019. The

municipality received its third instalment of Equitable Share to the amount of R 52,239,000 during March 2020 and also an R 80,000 for the Disaster Management Internship Grant. National Treasury deducted the unspent funds of Rural Roads Asset Management Grant which were not approved for rollover to the amount of R218 000 from the Equitable Share amount transferred to the municipality during March 2020, correcting journals will be processed during January 2020. The municipality received R 900,000 from Provincial Treasury for the Integrated Transport Planning Grant during the month of January 2020. During the month of February 2020 the municipality received the last payment of R 487,000 for the EPWP Grant, and also for the Rural Roads Asset Management grant to the amount of R 771,000. The Provincial Treasury also transferred the Financial Support Management Grant of R 600,000 to the municipality during February 2020. The last instalment of the Equitable Share to the amount of R 39,342,000 was received during March 2020 as well as R 1,300,000 in respect of the Safety Plan Implementation Grant.



Other revenue / Sundry income

Other revenue reflects an amount of R 39,059,364 for the third quarter ending 31 March 2020. Other revenue consists of the following: Roads income (incorporated on a monthly basis by means of a journal), Interest on current account and resorts income.

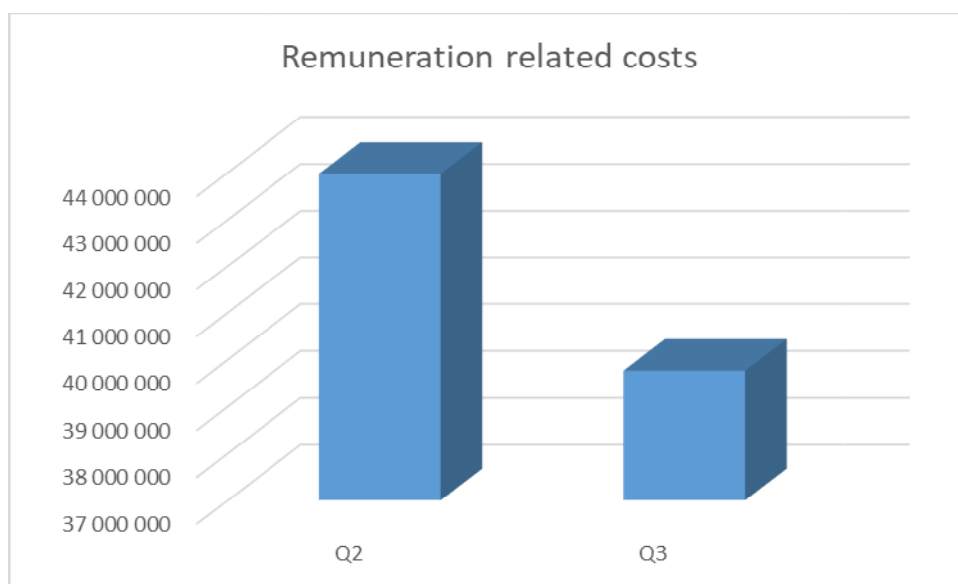


Expenditure by Type

Expenditure by type reflects the operational budget per main type/category of expenditure:

Employee Related cost / Remuneration of councillors

Remuneration related expenditure for the third quarter ending 31 March 2020 amounted to R 39,757,155 of an adjusted budgeted amount of R 159,084,000 that represents 25% of the budgeted amount.



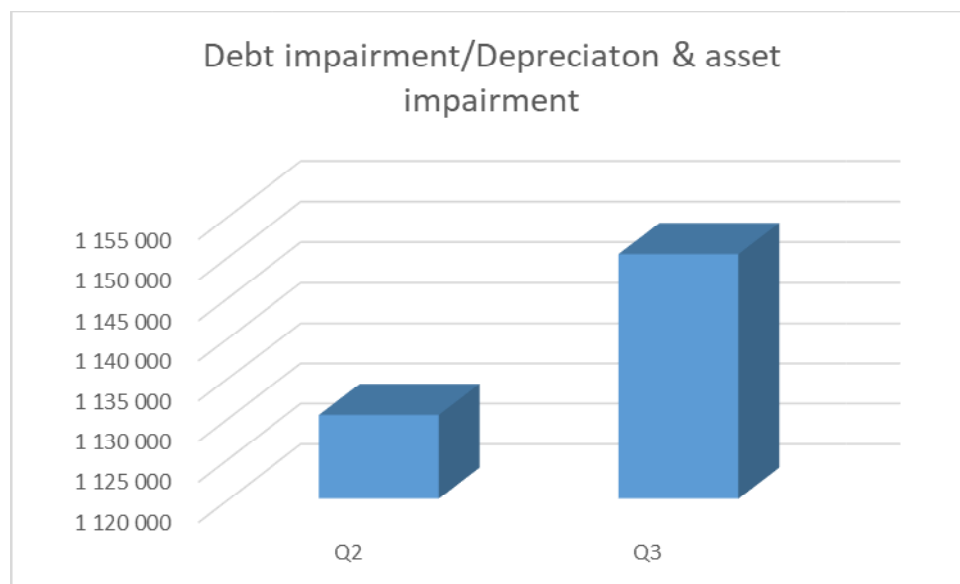
Debt Impairment / Depreciation and asset impairment

These items account for non-cash budgeted items. The fixed asset register module must still be implemented at Garden Route DM by the service provider of the financial system. The municipality are awaiting the service provider to implement the new fixed asset management system as the previous asset management system (Market Demand) withdrew from the financial system service provider, Phoenix had to develop a new asset register (at no additional cost to municipalities, as this was a mSCOA requirement when National Treasury awarded the transversal tender for

financial systems.) Garden Route DM must first test the new proposed asset register extensively to ensure it meets the requirements of mSCOA and GRAP and fully integrates seamlessly and correctly with the financial system before it can be implemented.

It is envisioned that the service provider will be able to present a complete asset management system during the third quarter. Extensive meetings have taken place between management and the management of the service provider regarding the fixed asset register. Currently the Excel asset register is used and manual journals are prepared monthly based on previous year figures to process the depreciation charges.

R 1,166,952 were recorded for the third quarter and year to date ending 31 March 2020.

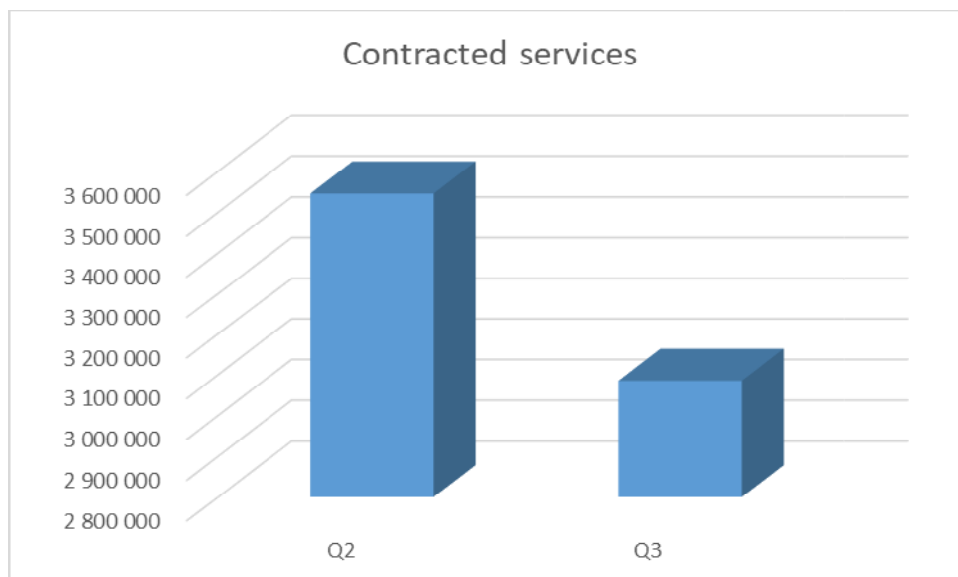


Finance charges

The municipality have no outstanding loans and it is not envisioned that Council will take up any new loans in the short term.

Contracted services

Contracted services amounted to R 3,084,912 for the third quarter ending 31 March 2020.

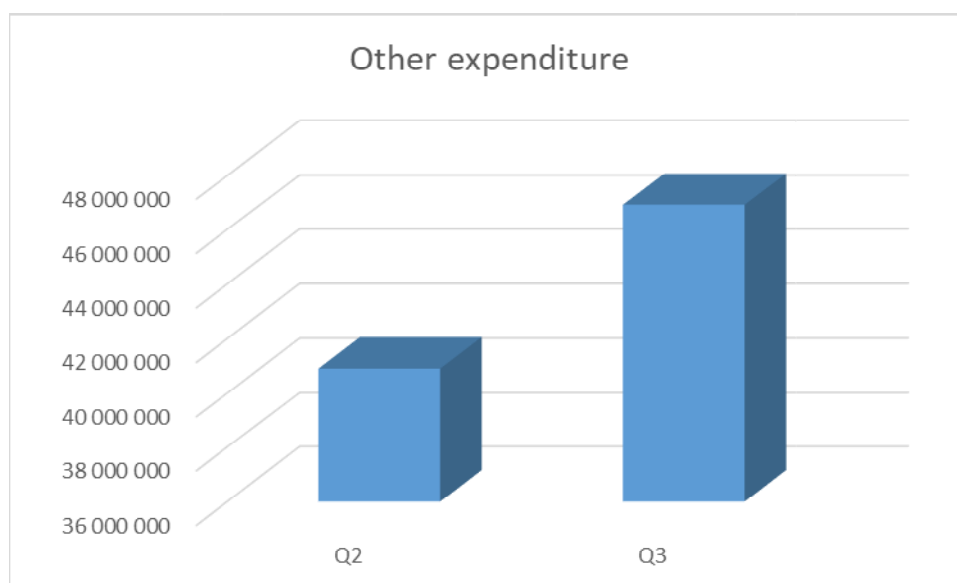


Other expenditure

Other expenditure reflects all other expenses not specifically mentioned and amounted to R 46,919,008 for the third quarter ending 31 March 2020.

The other expenditure consists of the following:

- Operating costs
- Operating Projects (own funds)
- Roads expenditure



Roads Agency Function

The income and expenditure of the roads agency function is integrated on a monthly basis.

4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

Variances explained in Supporting Table C5

DC4 Garden Route - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q3 Third Quarter

Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Executive and Council		30	500	-	-	-	-	-		-
Vote 2 - Budget and Treasury Office		42	-	-	-	-	-	-		-
Vote 3 - Corporate Services		2 428	1 503	1 243	21	442	932	(490)	-53%	1 243
Vote 4 - Planning and Development		37	-	-	-	-	-	-		-
Vote 5 - Public Safety		4 713	2 000	-	-	-	-	-		-
Vote 6 - Health		2 343	-	-	-	-	-	-		-
Vote 7 - Community and Social Services		-	-	-	-	-	-	-		-
Vote 8 - Sport and Recreation		1 000	-	-	-	-	-	-		-
Vote 9 - Waste Management		-	-	-	-	-	-	-		-
Vote 10 - Roads Transport		-	-	-	-	-	-	-		-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-		-
Vote 12 - Water		-	-	-	-	-	-	-		-
Vote 13 - Environment Protection		30	-	-	-	-	-	-		-
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-		-
Vote 15 - Electricity		-	-	-	-	-	-	-		-
Total Capital Multi-year expenditure	4,7	10 623	4 003	1 243	21	442	932	(490)	-53%	1 243
Single Year expenditure appropriation	2									
Vote 1 - Executive and Council		-	-	124	-	-	93	(93)	-100%	124
Vote 2 - Budget and Treasury Office		-	-	5	1	1	4	(3)	-69%	5
Vote 3 - Corporate Services		-	70	478	-	55	358	(303)	-85%	478
Vote 4 - Planning and Development		-	-	22	-	-	17	(17)	-100%	22
Vote 5 - Public Safety		-	400	3 835	-	3 445	2 876	569	20%	3 835
Vote 6 - Health		-	2 300	2 300	-	2 255	1 725	530	31%	2 300
Vote 7 - Community and Social Services		-	-	-	-	-	-	-		-
Vote 8 - Sport and Recreation		-	-	500	99	116	375	(259)	-69%	500
Vote 9 - Waste Management		-	-	30	27	27	23	4	20%	30
Vote 10 - Roads Transport		-	-	-	-	-	-	-		-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-		-
Vote 12 - Water		-	-	-	-	-	-	-		-
Vote 13 - Environment Protection		-	150	28	-	-	21	(21)	-100%	28
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-		-
Vote 15 - Electricity		-	-	-	-	-	-	-		-
Total Capital single-year expenditure	4	-	2 920	7 322	128	5 900	5 491	409	7%	7 322
Total Capital Expenditure		10 623	6 923	8 564	148	6 342	6 423	(81)	-1%	8 564

The adjusted capital budget for the financial year amounts to **R 8,564,432**. For the third quarter, capital expenditure was **R 945,535** representing **11%** of the budget. The total spend at the end of the third quarter equals **74%** of the 2019/2020 budget, which is in line with expectations.

Provincial treasury required the municipality to provide more information in terms of the commitments of capital items on the budget. Refer to Section 11 for more details regarding the progress of the spending of capital budget projects.

4.1.6 Table C6: Monthly Budget Statement - Financial Position

DC4 Garden Route - Table C6 Monthly Budget Statement - Financial Position - Q3 Third Quarter

Description	Ref	2018/19	Budget Year 2019/20			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		174 303	169 379	154 555	139 966	154 555
Call investment deposits		–	–	–		–
Consumer debtors		–	–	8 098	–	8 098
Other debtors		16 205	2 312	2 312	10 745	2 312
Current portion of long-term receivables		3 550	3 324	3 878	3 867	3 878
Inventory		2 568	3 536	3 239	3 927	3 239
Total current assets		196 625	178 550	172 081	158 505	172 081
Non current assets						
Long-term receivables		61 508	63 353	63 353	59 705	63 353
Investments		26	26	27	27	27
Investment property		84 677	83 831	86 044	86 025	86 044
Investments in Associate						
Property, plant and equipment		159 740	143 644	163 677	163 262	163 677
Biological						
Intangible		1 363	1 748	1 912	1 845	1 912
Other non-current assets						
Total non current assets		307 314	292 602	315 014	310 865	315 014
TOTAL ASSETS		503 940	471 152	487 095	469 371	487 095
LIABILITIES						
Current liabilities						
Bank overdraft						
Borrowing		857	–	–	698	
Consumer deposits				386	538	
Trade and other payables		71 843	51 753	51 753	36 517	51 753
Provisions		29 692	30 281	30 281	15 901	30 281
Total current liabilities		102 393	82 034	82 420	53 654	82 034
Non current liabilities						
Borrowing		591	1 462	1 462	28	1 462
Provisions		137 396	84 778	84 778	144 823	84 778
Total non current liabilities		137 987	86 240	86 240	144 852	86 240
TOTAL LIABILITIES		240 380	168 274	168 660	198 506	168 274
NET ASSETS	2	263 560	302 878	318 435	270 864	318 821
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		235 253	271 173	288 436	239 538	287 116
Reserves		28 307	31 705	30 000	31 326	31 705
TOTAL COMMUNITY WEALTH/EQUITY	2	263 560	302 878	318 435	270 864	318 821

The financial position of Council is recorded at the end of the third quarter ending 31 March 2020.
This table excludes the figures for the Roads department.

4.1.7 Table C7: Monthly Budget Statement - Cash Flow

DC4 Garden Route - Table C7 Monthly Budget Statement - Cash Flow - Q3 Third Quarter

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates								-		
Service charges								-		
Other revenue		214 495	230 385	207 930	17 520	136 625	155 947	(19 322)	-12%	207 930
Government - operating		172 435	165 426	174 749	44 830	169 672	131 062	38 610	29%	174 749
Government - capital		-	-	(0)		-	(0)	0	-100%	(0)
Interest		15 715	16 893	13 293	1 062	6 783	9 970	(3 187)	-32%	13 293
Dividends								-		
Payments										
Suppliers and employees		(388 852)	(411 494)	(405 126)	(30 514)	(268 629)	(303 844)	(35 215)	12%	(405 126)
Finance charges				-		-	-	-		-
Transfers and Grants			(1 965)	(4 784)	(82)	(1 080)	(3 588)	(2 508)	70%	(4 784)
NET CASH FROM/(USED) OPERATING ACTIVITIES		13 793	(755)	(13 937)	32 817	43 372	(10 453)	(53 824)	515%	(13 937)
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		3 156	3 652	3 652			2 739	(2 739)	-100%	3 652
Decrease (Increase) in non-current debtors		-	3 636	3 636			2 727	(2 727)	-100%	3 636
Decrease (increase) other non-current receivables		(1 791)	-				-	-		
Decrease (increase) in non-current investments		-	-		(45 244)	(62 408)	-	(62 408)	#DIV/0!	
Payments										
Capital assets		(10 623)	(6 923)	(8 564)	(148)	(6 342)	(6 423)	(81)	1%	(8 564)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(9 258)	366	(1 276)	(45 393)	(68 750)	(957)	67 793	-7083%	(1 276)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans								-		
Borrowing long term/refinancing								-		
Increase (decrease) in consumer deposits								-		
Payments										
Repayment of borrowing								-		
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	-	-	-	-	-	-		-
NET INCREASE/ (DECREASE) IN CASH HELD		4 535	(389)	(15 213)	(12 576)	(25 378)	(11 410)			(15 213)
Cash/cash equivalents at beginning:		169 768	169 768	169 768		165 345	169 768			165 345
Cash/cash equivalents at month/year end:		174 303	169 379	154 555		139 966	158 358			150 132

The municipal bank balance at 31 March 2020 totals R 2,866,494.22 and the short term deposits made amounts to R 137,100,000, therefore the total cash and cash equivalents amounts to R 139,966,494.22

More detailed information regarding the cash position is tabled below that is giving a breakdown of the commitments against the cash of council:

REPORTING MONTH: 31 MARCH 2020		
Commitments against Cash & Cash Equivalents		
ITEM	Previous Month R'000	Current Month R'000
Bank balance as at 31 March 2020	17 542 779,12	2 866 494,22
Other Cash & Cash Equivalents: Short term deposits	135 000 000,00	137 100 000,00
Total Cash & Cash Equivalents:	152 542 779,12	139 966 494,22
LESS:	102 500 362,48	102 467 157,43
Unspent Conditional Grants	2 893 312,64	2 893 312,64
Provision for staff leave	13 566 381,65	13 566 381,65
Provision for bonus	-	-
Post Retirement Benefits	37 463 916,00	37 463 916,00
Performance Bonus	-	-
Grant received in advance	13 114 250,00	9 835 687,50
Trade Payables	4 491 829,44	4 491 829,44
Unspent Capital budget	-	80 780,54
Unspent Operational budget	30 970 672,75	34 135 249,66
Sub total	50 042 416,64	37 499 336,79
PLUS:	6 500 599,87	6 500 599,87
VAT Receivable	4 625 088,65	4 625 088,65
Receivable Exchange	1 875 511,22	1 875 511,22
	56 543 016,51	43 999 936,66
LESS OTHER MATTERS:		
Capital Replacement Reserve	31 327 891,00	31 327 891,00
Sub Total	25 215 125,51	12 672 045,66
LESS: CONTINGENT LIABILITIES	10 757 434,15	10 757 434,15
Theunis Barnard	38 231,00	38 231,00
I Gerber	21 840,00	21 840,00
A de Wet	614 675,00	614 675,00
Barry Louis Rae Trust	4 500 000,00	4 500 000,00
Banger Car Hire	18 800,00	18 800,00
Combined summons between George Municipality, Garden Route DM and D Stoffels	20 836,00	20 836,00
Combined summons between G Brown and Garden Route DM	31 032,00	31 032,00
Combined summons between Brenda Kraft and Garden Route DM	415 264,31	415 264,31
Isivuno Auctioneers: Summons	223 574,84	223 574,84
Portion of Portion 2 of Farm 238, Hooggekraal	431 400,00	431 400,00
Erf 99, Glentana	4 021 781,00	4 021 781,00
Labour disputes: V Blom & Roode	350 000,00	350 000,00
Labour disputes: B Ntozini	70 000,00	70 000,00
Recalculated available cash balance	14 457 691,36	1 914 611,51

PART 2 – SUPPORTING DOCUMENTATION

SECTION 5 – DEBTORS' ANALYSIS

Supporting Table SC3

DC4 Garden Route - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q3 Third Quarter

Description	NT Code	Budget Year 2019/20												Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days				
R thousands															
Debtors Age Analysis By Income Source															
Trade and Other Receivables from Exchange Transactions - Water	1200									-	-				
Trade and Other Receivables from Exchange Transactions - Electricity	1300									-	-				
Receivables from Non-exchange Transactions - Property Rates	1400									-	-				
Receivables from Exchange Transactions - Waste Water Management	1500									-	-				
Receivables from Exchange Transactions - Waste Management	1600									-	-				
Receivables from Exchange Transactions - Property Rental Debtors	1700	(12)	-	-	-	-	-	-	(35)	(47)	(35)				
Interest on Arrear Debtor Accounts	1810	290	282	293	289	285	284	1 849	1 281	4 853	3 988				
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-				
Other	1900	1 595	2 127	343	976	114	99	1 783	24 361	31 399	27 334				
Total By Income Source	2000	1 873	2 409	636	1 265	399	383	3 633	25 607	36 205	31 287	-	-	-	
2018/19 - totals only										-	-				
Debtors Age Analysis By Customer Group															
Organs of State	2200	508	309	47	38	77	86	710	1 921	3 695	2 831				
Commercial	2300	-	-	-	-	-	-	-	-	-	-				
Households	2400	-	-	-	-	-	-	-	-	-	-				
Other	2500	1 365	2 100	588	1 227	322	297	2 923	23 687	32 510	28 456				
Total By Customer Group	2600	1 873	2 409	636	1 265	399	383	3 633	25 607	36 205	31 287	-	-	-	

Long outstanding debtors that mainly consist of old sundry debt and fire accounts, remains a concern for the municipality and management will continue to report in terms of progress made.

The majority of the firefighting accounts are disputed with regards to the origin of the fire and who is responsible for the payment of the account.

The municipality are required to submit debtors aged analysis data strings on a monthly basis.

Currently the debtor section initiated debt collection processes and will report quarterly to the financial services committee on the debt collection process.

SECTION 6 – CREDITORS' ANALYSIS

Supporting Table C4

DC4 Garden Route - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q3 Third Quarter

Description R thousands	NT Code	Budget Year 2019/20									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100									-	
Bulk Water	0200									-	
PAYE deductions	0300									-	
VAT (output less input)	0400									-	
Pensions / Retirement deductions	0500									-	
Loan repayments	0600									-	
Trade Creditors	0700	21	28	2	46	343	1	3	21	465	
Auditor General	0800									-	
Other	0900									-	
Total By Customer Type	1000	21	28	2	46	343	1	3	21	465	-

The municipality are required to submit creditors aged analysis data strings on a monthly basis.

The reason for long outstanding creditors are due to invoices not submitted by either suppliers or user departments, other reasons also include disputes on certain invoices.

The municipality are continuously working towards resolving outstanding disputes on invoices and obtaining outstanding invoices.

SECTION 7 – INVESTMENT PORTFOLIO ANALYSIS

7.1 Investment monitoring information

The municipality invest access funds on a 30 days' short-term investment period in order to maximise the interest received and to have cash readably available when needed and is done in line with the Cash Management and Investment Policy of council.

Departments provide cash flow projections on spending to the finance department, which enables the finance department to accurately perform cash flow projections.

This should be done in line with the Cash Management and Investment policy of council.

	Balance as at 01 March 2020	Movements for the month			Balance as at 31 March 2020	Interest earned Month	Interest earned Year to date
		Investments matured	Investments made	Interest capitalised			
Eden district municipality							
Interest Received YTD					-		
Standard Bank	47 000 000,00	-11 500 000,00	-11 500 000,00		47 000 000,00	243 812,29	997 947,82
Investec Bank	-	-11 500 000,00	-11 500 000,00		-	238 522,60	412 933,56
ABSA	26 000 000,00	-			26 000 000,00		131 654,18
Nedbank	47 000 000,00	-11 500 000,00	-13 600 000,00		49 100 000,00	243 390,41	1 064 924,85
Standard Bank - Bank Guarantee investment investment	15 000 000,00				15 000 000,00	-	464 045,07
BANK DEPOSITS	135 000 000,00	-34 500 000,00	-36 600 000,00	-	137 100 000,00	725 725,30	3 071 505,48

SECTION 8 – ALLOCATION AND GRANT RECEIPTS AND EXPENDITURE

8.1 Supporting Table C6

DC4 Garden Route - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q3 Third Quarter

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		157 166	162 568	164 252	2 261	125 487	123 189	(1 263)	-1,0%	164 252
Local Government Equitable Share		151 237	157 370	157 370	–	118 028	118 028	1	0,0%	157 370
Finance Management		1 000	1 000	1 000		1 000	750			1 000
Municipal Systems Improvement		–		–			–			–
EPWP Incentiv e		1 021	1 629	1 629		1 629	1 222			1 629
NT - Rural Roads Asset Management Systems		2 425	2 569	2 568	2 261	4 830	1 926			2 568
Fire Service Capacity Building Grant	3	1 483		1 685			1 264	(1 264)	-100,0%	1 685
								–		
								–		
								–		
Other transfers and grants [insert description]								–		
Provincial Government:		14 810	2 859	10 498	1 630	3 410	7 873	(2 381)	-30,2%	10 498
PT - Integrated Transport Plan		1 800	900	1 490	–	900	1 118	(218)	-19,5%	1 490
PT - WC Support Grant		1 450	280	3 951	–	880	2 963			3 951
PT - Disaster Management Grant		10 000		2 177	–		1 633	(1 633)	-100,0%	2 177
PT - WC Support Grant	4	360	379	379	330	330	284	45	15,9%	379
PT - Safety Plan Implementation (WOSA)		1 200	1 300	2 500	1 300	1 300	1 875	(575)	-30,7%	2 500
Other transfers and grants [insert description]								–		
District Municipality:		–	–	–	–	–	–	–		–
[insert description]								–		
								–		
Other grant providers:		–	–	–	–	–	–	–		–
[insert description]								–		
								–		
Total Operating Transfers and Grants	5	171 976	165 427	174 750	3 890	128 896	131 063	(3 644)	-2,8%	174 750

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act.

8.2 Supporting Table C7

DC4 Garden Route - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q3 Third Quarter

Description			Ref	2018/19	Budget Year 2019/20							
				Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands												
<u>EXPENDITURE</u>												
<u>Operating expenditure of Transfers and Grants</u>												
National Government:				157 166	162 568	164 252	90	4 080	123 189	(119 109)	-96,7%	164 252
Local Government Equitable Share				151 237	157 370	157 370			118 028	(118 028)	-100,0%	157 370
Finance Management				1 000	1 000	1 000	90	766	750	16	2,1%	1 000
Municipal Systems Improvement				–					–	–		–
EPWP Incentive				1 021	1 629	1 629	–	1 629	1 222	408	33,4%	1 629
NT - Rural Roads Asset Management Systems				2 425	2 569	2 568			1 926	(1 926)	-100,0%	2 568
Fire Service Capacity Building Grant				1 483		1 685	–	1 685	1 264	421	33,3%	1 685
Other transfers and grants [insert description]										–		
Provincial Government:				14 810	2 859	10 498	–	1 992	7 873	(5 881)	-74,7%	10 498
PT - Integrated Transport Plan				1 800	900	1 490	–		1 118	(1 118)	-100,0%	1 490
PT - Disaster Management Grant				10 000	–	2 177	–	1 750	1 633	117	7,2%	2 177
PT - WC Support Grant				1 450	280	3 951	–	242	2 963	(2 721)	-91,8%	3 951
PT - Safety Plan Implementation (WOSA)				1 200	1 300	2 500	–		1 875	(1 875)	-100,0%	2 500
Other transfers and grants [insert description]				360	379	379	–		284	(284)	-100,0%	379
District Municipality:				–	–	–	–	–	–	–		–
[insert description]										–		
Other grant providers:				–	–	–	–	–	–	–		–
[insert description]										–		
Total operating expenditure of Transfers and Grants:				171 976	165 427	174 750	90	6 072	131 063	(124 990)	-95,4%	174 750

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act that stipulates reporting on all grant performance should be done from the receiving officer. RSC Equitable Share is an unconditional grant hence the day-to-day running of the business are dependent on it.

SECTION 9 – EXPENDITURE ON COUNCILLOR AND BOARD MEMBERS ALLOWANCES AND EMPLOYEE BENEFITS

Supporting Table C8

DC4 Garden Route - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q3 Third Quarter

Summary of Employee and Councillor remuneration	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
	1	A	B	C						D
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		7 481	11 359	11 359	755	6 832	8 519	(1 687)	-20%	11 359
Pension and UIF Contributions		2 408	232	232	5	40	174	(134)	-77%	232
Medical Aid Contributions		122	75	75	4	37	56	(20)	-35%	75
Motor Vehicle Allowance		1 696	199	727	8	56	545	(489)	-90%	727
Cellphone Allowance		1 125	–	–	47	419	–	419	#DIV/0!	–
Housing Allowances		1 046	434	434			325	(325)	-100%	434
Other benefits and allowances		–	528	–			–	–		–
Sub Total - Councillors		13 877	12 828	12 828	818	7 384	9 621	(2 237)	-23%	12 828
% increase	4		-7,6%	-7,6%						-7,6%
Senior Managers of the Municipality	3									
Basic Salaries and Wages		4 442	5 634	4 103	423	3 811	3 077	734	24%	4 103
Pension and UIF Contributions		161	–	150	0	1	113	(111)	-99%	150
Medical Aid Contributions		124	256	98	4	39	74	(35)	-47%	98
Overtime		–	–	–	–	–	–	–		–
Performance Bonus		838	–	901	–	–	676	(676)	-100%	901
Motor Vehicle Allowance		805	–	687	56	533	515	18	3%	687
Cellphone Allowance		111	–	133	9	81	99	(18)	-19%	133
Housing Allowances		194	–	–			–	–		–
Other benefits and allowances		(211)	–	11		0	8	(8)	-96%	11
Payments in lieu of leave		–	–	–			–	–		–
Long service awards		–	–	–			–	–		–
Post-retirement benefit obligations	2	–	–	–			–	–		–
Sub Total - Senior Managers of Municipality		6 464	5 890	6 082	493	4 466	4 562	(96)	-2%	6 082
% increase	4		-8,9%	-5,9%						-5,9%
Other Municipal Staff										
Basic Salaries and Wages		86 899	85 591	85 914	7 508	66 921	64 435	2 485	4%	85 914
Pension and UIF Contributions		13 210	14 463	14 463	1 272	10 298	10 847	(549)	-5%	14 463
Medical Aid Contributions		10 314	10 904	10 904	626	4 722	8 178	(3 456)	-42%	10 904
Overtime		3 045	–	3 275	134	1 717	2 456	(739)	-30%	3 275
Performance Bonus		–	–	–	–	–	–	–		–
Motor Vehicle Allowance		6 906	–	465	765	6 912	349	6 563	1881%	465
Cellphone Allowance		198	–	58	7	68	44	24	55%	58
Housing Allowances		1 311	–	6 965	116	1 090	5 224	(4 134)	-79%	6 965
Other benefits and allowances		2 641	19 685	11 298	378	5 242	8 474	(3 232)	-38%	11 298
Payments in lieu of leave		6 064	–	(1 600)	214	6 445	(1 200)	7 645	-637%	(1 600)
Long service awards		–	–	–	–	145	–	145	#DIV/0!	–
Post-retirement benefit obligations	2	2 866	8 432	8 432	532	4 786	6 324	(1 538)	-24%	8 432
Sub Total - Other Municipal Staff		133 454	139 074	140 174	11 552	108 345	105 131	3 215	3%	140 174
% increase	4		4,2%	5,0%						5,0%
Total Parent Municipality		153 795	157 791	159 084	12 863	120 195	119 313	882	1%	159 084

Remuneration related expenditure for the third quarter ending 31 March 2020 amounted to **R 39,757,155** of an adjusted budgeted amount of **R 159,084,000** that represents **25%** of the budgeted amount.

SECTION 10 – MATERIAL VARIANCES TO THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

The measurement of performance of the Municipality in terms of the implementation of the Service Delivery and Budget Implementation plan are dealt with separately.

SECTION 11 – CAPITAL PROGRAMME PERFORMANCE

The table below provides information on capital budget spending:

SCOA config	Nr	Project description	Cost centre	Adjusted budget R'	YTD Expenditure R'	Year to date Budget	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
071201240008	1	Steel Shelves	1308	6 800,00	6 780,00	5 100,00	Completed	Purchased & Delivered	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071206240002	2	Evacuation Chair	1305	26 565,00	4 950,00	19 923,75	In process	Order issued	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
072204300001	3	Upgrading of Council Buildings	2204	450 000,00	75 200,00	337 500,00	In process	Order issued	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104104	4	Laptops	1307	125 677,00	125 676,52	94 257,75	Completed	Purchased & Delivered	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104109	5	Qnap File Server	1307	38 968,00	0,00	29 226,00	In process	Order issued	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104110	6	Projector/s	1307	8 559,00	8 559,00	6 419,25	Completed	Purchased & Delivered	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104111	7	Scanners	1307	17 827,00	17 826,09	13 370,25	Completed	Purchased & Delivered	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104113	8	24 Inch Monitors	1307	3 477,00	3 476,52	2 607,75	Completed	Purchased & Delivered	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104116	9	Insurance Claims	1307	50 000,00	4 608,18	37 500,00	Not started yet	No ICT insurance claims up to date	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104117	10	High Spec PC Communication	1307	19 957,00	19 956,52	14 967,75	Completed	Purchased & Delivered	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104118	11	Printer HP black/white	1307	10 260,00	10 260,00	7 695,00	Completed	Purchased & Delivered	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104119	12	Printer HP 4 in One	1307	24 700,00	24 700,00	18 525,00	Completed	Purchased & Delivered	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104120	13	Printer HP Colour	1307	8 090,00	8 090,00	6 067,50	Completed	Purchased & Delivered	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104121	14	Office Automation	1307	225 441,00	25 440,26	169 080,75	In process	Order issued	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307103001	15	Upgrade Server Room for hosting purposes	1307	110 000,00	0,00	82 500,00	In process	Specs finalised - SCM to advertise tender.Completion date: 31 May 2020	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.

071307104002	16	ICT Furniture	1307	58 250,00	0,00	43 687,50	In process	SLA in process to be finalised	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071806103101	17	Plett Office Building	1806	2 300 000,00	2 255 480,02	1 725 000,00	Completed	Purchased & Delivered	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
072305230001	18	Hazmat Rescue & Fire Equipment Equipment	2305	382 500,00	6 600,00	286 875,00	In process	Order issued	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
074403230003	19	Recycling Mascot	4403	30 000,00	26 990,00	22 500,00	In process	Order issued	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104001	20	Fireproof Safe (800x525x500)	1307	11 237,00	11 237,00	8 427,75	Completed	Purchased & Delivered	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104101	21	Morpho Sigma Lite Biometric Devices	1307	91 936,00	0,00	68 952,00	In process	Order issued	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104102	22	UniFi Cloud Key Gen2 Plus	1307	1 357,00	0,00	1 017,75	In process	Order issued	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104103	23	UniFi Security Gateway	1307	4 109,00	4 108,70	3 081,75	Completed	Purchased & Delivered	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104105	24	Desktops	1307	111 642,00	111 641,74	83 731,50	Completed	Purchased & Delivered	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307103901	25	MS Office	1307	223 745,00	0,00	167 808,75	In process	Order issued	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104106	26	8 Port Switches	1307	15 100,00	15 043,48	11 325,00	In process	Order issued	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104107	27	Ubiquiti UNIFI AC Pro Access Points	1307	12 626,00	12 626,09	9 469,50	In process	Order issued	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104108	28	16 Port Switches	1307	14 358,00	14 358,35	10 768,50	In process	Order issued	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104112	29	Voice Recorder	1307	2 653,00	2 652,17	1 989,75	Completed	Purchased & Delivered	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104114	30	HD Infrared IP Dome Camera (5pack)	1307	11 000,00	10 282,61	8 250,00	In process	Order issued	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.

071307104115	31	Replacing ICT Capital Equipment beyond economical repair	1307	40 000,00	9 826,09	30 000,00	In process	Order issued	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071601103302	32	6000litre Water Tanker	1601	1 750 288,00	1 750 032,28	1 312 716,00	Completed	Purchased & Delivered	No expected challenges anticipated	Final payment(the outstanding 20%) was done in December 2019 and also the delivery of the vehicles. The payment of almost R687k were unfortunately booked against the prpayment vote. Correcting journals will be done in January 2020
072305220001	33	Water tankers	1601	1 685 027,00	1 685 027,00	1 263 770,25	Completed	Purchased & Delivered	No expected challenges anticipated	Final payment(the outstanding 20%) was done in December 2019 and also the delivery of the vehicles. The payment of almost R687k were unfortunately booked against the prpayment vote. Correcting journals will be done in January 2020
071308040008	34	Desk	1308	5 542,00	5 541,74	4 156,50	Completed	Purchased & Delivered	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071308040009	35	File Labelling Machines	1308	4 900,00	4 869,57	3 675,00	Completed	Purchased & Delivered	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071308040010	36	Chairs	1308	5 200,00	5 156,52	3 900,00	Completed	Purchased & Delivered	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071308040011	37	Water Dispenser	1308	2 600,00	2 556,52	1 950,00	Completed	Purchased & Delivered	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
072204300044	38	Office Equipment	2204	50 000,00	44 417,53	37 500,00	Inprocess	Order issued	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
072305230004	39	Canopy	2305	17 500,00	0,00	13 125,00	In process	Order issued	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071314000452	40	Desk	1314	21 000,00	18 120,00	15 750,00	Completed	Purchased & Delivered	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071308102412	41	Back support for chairs	1308	5 900,00	4 360,50	4 425,00	Completed	Purchased & Delivered	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071308102413	42	Fridge	1308	4 058,00	3 067,04	3 043,50	Completed	Purchased & Delivered	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071203102401	43	Heavy Duty Punch	1203	5 000,00	1 179,78	3 750,00	In Process	Order issued	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071307104122	44	8 Port Gigabit Ethernet POE Switch	1307	1 648,00	1 647,51	1 236,00	In Process	Order issued	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071308102201	45	Pool Vehicle	1308	300 000,00	0,00	225 000,00	In Process	Funds made available with February Adjustment Budget	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.




071315102401	46	Office Furniture: Basic Conditions of Service	1315	30 000,00	0,00	22 500,00	In process	Funds made available with February Adjustment Budget	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071312102401	47	Office Furniture: Training and Development	1312	10 000,00	0,00	7 500,00	In process	Funds made available with February Adjustment Budget	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071312102402	48	Projectors: Training and Development	1312	20 000,00	0,00	15 000,00	In process	Funds made available with February Adjustment Budget	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071316102401	49	Ergonomic Chair:OHS	1316	15 000,00	0,00	11 250,00	In process	Funds made available with February Adjustment Budget	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071316103101	50	Fire Alarm System(Mission Street): OHS	1316	20 000,00	0,00	15 000,00	In process	Funds made available with February Adjustment Budget	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
073602103901	51	Dispersion Model Software Program	3602	28 000,00	0,00	21 000,00	In process	Funds made available with February Adjustment Budget	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071310102401	52	Voice Recorder	1310	3 935,00	0,00	2 951,25	In process	Funds made available with February Adjustment Budget	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071808102402	53	GPS Coordinator	1808	10 000,00	0,00	7 500,00	In process	Funds made available with February Adjustment Budget	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071018102402	54	Microphone System: Council Chambers	1018	80 000,00	0,00	60 000,00	In process	Funds made available with February Adjustment Budget	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071310104001	55	Office Chairs: Legal Services	1310	10 000,00	0,00	7 500,00	In process	Funds made available with February Adjustment Budget	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071808102401	56	Identity Scanner	1808	12 000,00	0,00	9 000,00	In process	Funds made available with February Adjustment Budget	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071310104002	57	Office Furniture: Legal Services	1310	30 000,00	0,00	22 500,00	In process	Funds made available with February Adjustment Budget	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
Totals				8 564 432,00	6 342 345,33	3 327 625,50				

SECTION 12 – OPERATIONAL PROJECTS PERFORMANCE

Refer to table below for the actual expenditure against the budgeted amounts for the largest 35 operational projects budgeted for in the 2019/20 financial year:

Project code & name	Total Adjusted Budget 2019/20	Year to date actual at the end of the 3rd Quarter 2019/20	% Spent
COM01 Blue Flag Beach application and operational costs	26 000,00	22 121,74	85,08%
COM02 Incentives and awareness	84 103,00	69 181,48	82,26%
COM04 Social assistance	110 000,00	88 776,37	80,71%
COM06 Annual Garden Route Environmental forum	45 000,00	45 000,00	100,00%
COM07 GREF database maintenance and development	235 000,00	193 970,00	82,54%
COM14 Development of an Air Quality Management Plan	117 752,00	116 920,61	99,29%
COM32 Awareness Campaign: Home Composting Pilot Project	32 039,00	28 155,00	87,88%
COM33 Integrated Waste Management Plan Review	730 600,00	568 000,00	77,74%
COM34 Waste minimization strategy	820 000,00	13 520,00	1,65%
COR11 External Bursaries	410 000,00	88 757,73	21,65%
COR13 Training	1 585 000,00	1 397 147,46	88,15%
COR33 Medical Examination	165 408,00	102 162,00	61,76%
COR41 Unemployed Training (EPWP)	535 000,00	479 371,57	89,60%
MM005 Barnowl Risk System	607 200,00	535 157,50	88,14%
MM007 Organisational Performance Management	631 000,00	385 000,00	61,01%
MM020 Christmas Hampers	160 382,00	160 382,40	100,00%
MM023 Women in Business	120 000,00	97 851,79	81,54%
MM024 Grant in Aid	161 950,00	71 950,00	44,43%
MM025 Donations and Sponsor of Sport Equipment	313 835,00	168 835,00	53,80%
MM038 Youth Development	275 000,00	255 000,00	92,73%
PED01 SCEP	100 000,00	100 000,00	100,00%
PED02 Growth & Development Strategy	100 000,00	100 000,00	100,00%
PED03 Film Office	200 000,00	200 000,00	100,00%
PED05 SME Support Programme	400 000,00	400 000,00	100,00%
PED11 Getaway	100 000,00	100 000,00	100,00%
PED12 Namibia Tourism Expo	180 000,00	180 000,00	100,00%
PED17 Cater Care Project	350 000,00	350 000,00	100,00%
PED21 Establishment of a District Development Agency	320 965,00	64 347,83	20,05%
PED22 Fresh produce market	1 063 000,00	242 727,00	22,83%
PED24 Green Energy	300 000,00	163 611,00	54,54%
PED29 IDP Rep Forum	85 000,00	68 020,60	80,02%
PED30 Public Participation	10 000,00	9 375,00	93,75%
PED62 EPWP Grant	2 529 000,00	2 963 303,32	117,17%
PED63 EPWP Manager section (running costs)	1 137 224,00	835 614,38	73,48%
Totals:	14 040 458,00	10 664 259,78	75,95%

SECTION 13 – SECTION 11 WITHDRAWALS

 PROVINCIAL TREASURY Withdrawals from Municipal Bank Accounts In accordance with Section 11, Sub-section 1 (b) to (j) 																									
NAME OF MUNICIPALITY:	GARDEN ROUTE DISTRICT MUNICIPALITY																								
MUNICIPAL DEMARCATION CODE:	DC4																								
QUARTER ENDED:	31 MARCH 2020																								
MFMA section 11. (1) Only the accounting officer or the chief financial officer of a municipality, or any other senior financial official of the municipality acting on the written authority of the accounting officer may withdraw money or authorise the withdrawal of money from any of the municipality's bank accounts, and may do so only -	<table border="1"> <thead> <tr> <th>Amount</th> <th>Reason for withdrawal</th> </tr> </thead> <tbody> <tr> <td>(b) to defray expenditure authorised in terms of section 26(4);</td> <td>none</td> </tr> <tr> <td>(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);</td> <td>none</td> </tr> <tr> <td>(d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section;</td> <td>none</td> </tr> <tr> <td>(e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including -</td> <td>none</td> </tr> <tr> <td>(i) money collected by the municipality on behalf of that person or organ of state by agreement; or</td> <td>none</td> </tr> <tr> <td>(ii) any insurance or other payments received by the municipality for that person or organ of state;</td> <td>none</td> </tr> <tr> <td>(f) to refund money incorrectly paid into a bank account;</td> <td>none</td> </tr> <tr> <td>(g) to refund guarantees, sureties and security deposits;</td> <td>none</td> </tr> <tr> <td>(h) for cash management and investment purposes in accordance with section 13;</td> <td>R 123 300 000,00 Investments made for the 3rd Quarter</td> </tr> <tr> <td>(i) to defray increased expenditure in terms of section 31; or</td> <td></td> </tr> <tr> <td>(j) for such other purposes as may be prescribed.</td> <td>R 91 758 687,83 Quarter 3 expenditure</td> </tr> </tbody> </table>	Amount	Reason for withdrawal	(b) to defray expenditure authorised in terms of section 26(4);	none	(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);	none	(d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section;	none	(e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including -	none	(i) money collected by the municipality on behalf of that person or organ of state by agreement; or	none	(ii) any insurance or other payments received by the municipality for that person or organ of state;	none	(f) to refund money incorrectly paid into a bank account;	none	(g) to refund guarantees, sureties and security deposits;	none	(h) for cash management and investment purposes in accordance with section 13;	R 123 300 000,00 Investments made for the 3rd Quarter	(i) to defray increased expenditure in terms of section 31; or		(j) for such other purposes as may be prescribed.	R 91 758 687,83 Quarter 3 expenditure
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(j) for such other purposes as may be prescribed.	R 91 758 687,83 Quarter 3 expenditure																								
(4) The accounting officer must within 30 days after the end of each quarter -	Name and Surname: M Stratu																								
(a) table in the municipal council a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that quarter; and	Rank/Position: Municipal Manager																								
(b) submit a copy of the report to the relevant provincial treasury and the Auditor-General.	Signature: 																								
Tel number	Fax number																								
044 803 1340																									
Email Address																									
corin@edendm.co.za																									
<p>The completed form must reach Mr Edwin Nkuna at the Provincial Treasury, Private Bag x 9165, 7 Wale Street, Cape Town, 8000, Tel: 021 483 8662, Fax 021 483 8623, Email: enkuna@pgwc.gov.za on or before the 15th of the month following the end of each quarter.</p>																									

SECTION 14 – MUNICIPAL MANAGER'S QUALITY CERTIFICATE



54 York Street,
George
Western Cape
6529

PO Box 12,
George,
Western Cape
6530

Tel: 044 803 1300
Fax: 086 555 6303
E-mail: info@gardenroute.gov.za
www.gardenroute.gov.za

OFFICE OF THE MUNICIPAL MANAGER

Enquiries:	Jan-Willem De Jager
Reference:	6/1/1 – 19/20
Date:	14 April 2020

Provincial Treasury
Local Government Budget Analysis
Private Bag X9165
CAPE TOWN
8000

National Treasury
Local Government Budget Analysis
Private Bag X115
PRETORIA

Sir / Madam

QUALITY CERTIFICATE

I, MG STRATU, the accounting officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**, hereby certify that the–

- ☐ The monthly budget statement
- ☐ **Quarterly report on the implementation of the budget and financial state of affairs of the municipality**
- ☐ Mid- year budget and performance assessment

for the quarter ended **31 March 2020**, has been prepared in accordance with the Municipal Finance Management Act (Act 56 of 2003) and regulations made under the Act.

Disclaimer: Please note that the Section 52 Reporting is subject to changes due to the fact that the Municipality are experiencing challenges with the reporting of M09 March 2020 due to the lack of completeness and credibility of information on the financial system (Phoenix). The municipality populated the C-Schedule manually, and aligned the March 2020 figures to the actual year-to-date figures as reflected on the ledger in order to align with the data strings.

Print Name MONDE STRAU

Accounting Officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4).**

Signature 

Date 14/4/2020



PERFORMANCE MANAGEMENT:

QUARTER 3

January – March 2020

PERFORMANCE MANAGEMENT Q3 REPORT: January – March 2020

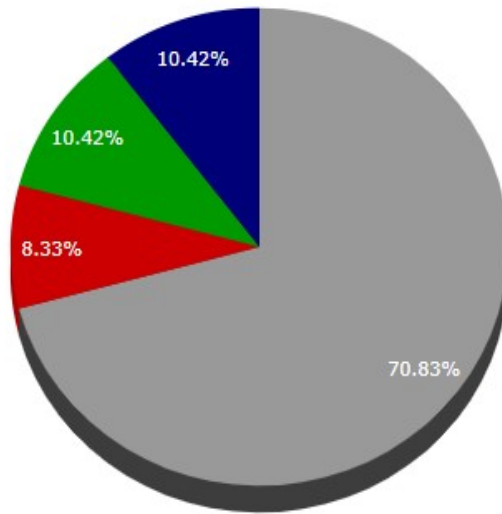
CONTENTS	PAGE
Graphs: Performance for Garden Route DM	Pg. 3 -4
Key Performance Indicators as per the Departments: 1. Office of the Municipal Manager 2. Finance Department 3. Corporate Services 4. Community Services 5. Planning and Economic Development 6. Roads and Transport Planning Services	Pg. 5 - 11

PERFORMANCE MANAGEMENT Q3 REPORT: January – March 2020

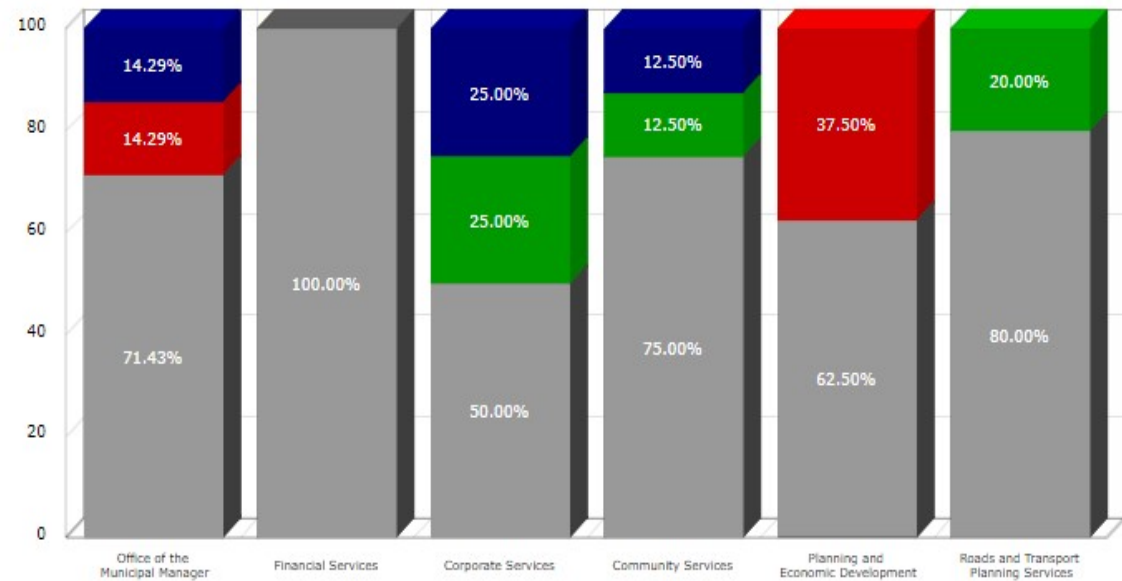
Top Layer KPI Report

Report drawn on 14 April 2020 at 14:44
for the months of Quarter ending March 2020 to Quarter ending March 2020.

Garden Route District Municipality



Responsible Directorate



PERFORMANCE MANAGEMENT Q3 REPORT: January – March 2020

	Garden Route District Municipality	Responsible Directorate					
		Office of the Municipal Manager	Financial Services	Corporate Services	Community Services	Planning and Economic Development	Roads and Transport Planning Services
■ Not Yet Applicable	34 (70.83%)	5 (71.43%)	8 (100.00%)	6 (50.00%)	6 (75.00%)	5 (62.50%)	4 (80.00%)
■ Not Met	4 (8.33%)	1 (14.29%)	-	-	-	3 (37.50%)	-
■ Almost Met	-	-	-	-	-	-	-
■ Met	5 (10.42%)	-	-	3 (25.00%)	1 (12.50%)	-	1 (20.00%)
■ Well Met	-	-	-	-	-	-	-
■ Extremely Well Met	5 (10.42%)	1 (14.29%)	-	3 (25.00%)	1 (12.50%)	-	-
Total:	48	7	8	12	8	8	5
	100%	14.58%	16.67%	25.00%	16.67%	16.67%	10.42%

PERFORMANCE MANAGEMENT Q3 REPORT: January – March 2020

Office of the Municipal Manager

Ref	KPI	Unit of Measurement	Strategic Objective	Original Annual Target	Revised Annual Target	YTD Actual	Quarter ending March 2020				Overall Performance for Quarter ending March 2020 to Quarter ending March 2020	
							Original Target	Adjustment	Actual	Departmental KPI: Corrective Measures	Original Target	Actual
TL1	Submit an OPCAR progress report to the MANCOM on a quarterly basis	Number of progress reports submitted quarterly	Good Governance	4	4	4	1	0	2		1	2
TL2	Develop Standard Operating Procedures for the Municipality and submit to MANCOM for approval(Inclusive Report)	Number of SOP's developed and submitted to MANCOM	Good Governance	10	10	57	2	0	0		2	0
TL3	Submit the Top layer SDBIP for 2020/21 for approval by the Mayor within 14 days after the budget has been approved	Top Layer SDBIP for 2020/21 submitted to the Mayor within 14 days after the budget has been approved	Good Governance	1	1	0	0	0	0		0	0
TL4	Draft the annual performance report for 2018/19 and submit to the Auditor General by 31 August 2019	Annual performance report for 2018/19 drafted and submitted to the Auditor General by 31 August 2019	Good Governance	1	1	1	0	0	0		0	0
TL5	Develop an Individual Performance Management System for the first five levels of reporting within the Organisation by June 2020	Individual Performance Management System developed by June 2020	Good Governance	1	1	0	0	0	0		0	0
TL6	Review the risk management policy submit to Council by 31 May 2020	Reviewed risk management policy submitted to Council by 31 May 2020	Good Governance	1	1	0	0	0	0		0	0
TL7	Compile the Risk based audit plan (RBAP) for 2020/21 and submit to the Audit Committee for consideration by 30 June 2020	RBAP for 2020/21 compiled and submitted to the Audit Committee by 30 June 2020	Good Governance	1	1	0	0	0	0		0	0

PERFORMANCE MANAGEMENT Q3 REPORT: January – March 2020

Financial Services

Ref	KPI	Unit of Measurement	Strategic Objective	Original Annual Target	Revised Annual Target	YTD Actual	Quarter ending March 2020				Overall Performance for Quarter ending March 2020 to Quarter ending March 2020	
							Original Target	Adjustment	Actual	Departmental KPI: Corrective Measures	Original Target	Actual
TL38	Financial viability measured in terms of the available cash to cover fixed operating expenditure by 30 June 2020 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excludi	Number of months that available cash is sufficient to cover the monthly operating expenditure	Financial Viability	5.20	5.20	0	0	0	0		0	0
TL39	Submit a Strategic Plan to Council to address the financial sustainability of Garden Route District Municipality by December 2019	Strategic Plan submitted to Council by December 2019	Financial Viability	1	1	1	0	0	0		0	0
TL40	Achieve a current ratio of 1 (Current assets : Current liabilities)	Number of times the municipality can pay back its short term-liabilities with its short-term assets	Financial Viability	1	1	0	0	0	0		0	0
TL41	Develop Standard Operating Procedures for the Finance department on the ten most critical processes and submit to MANCOM for approval by December 2019	Number of SOP's developed and submitted to MANCOM by December 2019	Good Governance	10	10	10	0	0	0		0	0
TL42	Develop a Strategic Plan to address the minimization of the use of Consultants within the Department and submit to MANCOM by December 2019	Strategic Plan submitted to MACNOM by December 2019	Good Governance	1	1	1	0	0	0		0	0
TL43	The percentage of the municipal capital budget spent on capital projects by 30 June 2020 (Actual amount spent on capital projects /Total amount budgeted for capital projects)(Report submitted by CFO)	% of capital budget spent by 30 June 2020	Financial Viability	90.00%	90.00%	0.00%	0.00%	0.00%	0.00%		0.00%	0.00%
TL44	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations by 30 June 2020 ((Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Reven	% of debt coverage	Financial Viability	30.00%	30.00%	0.00%	0.00%	0.00%	0.00%		0.00%	0.00%
TL45	Compilation of the Annual Financial Statements(AFS) for the 2018/2019 financial year and submit to the Auditor General(AG) by 31 August 2019	Compilation and submission of the AFS to the AG by 31 August 2019	Financial Viability	1	1	1	0	0	0		0	0

PERFORMANCE MANAGEMENT Q3 REPORT: January – March 2020

Corporate Services												
Ref	KPI	Unit of Measurement	Strategic Objective	Original Annual Target	Revised Annual Target	YTD Actual	Quarter ending March 2020				Overall Performance for Quarter ending March 2020 to Quarter ending March 2020	
							Original Target	Adjustment	Actual	Departmental KPI: Corrective Measures	Original Target	Actual
TL8	Report to MANCOM on the revision of the Human Resource Policies of the Organisation	Number of reports submitted to MANCOM	Good Governance	4	4	3	1	0	1	[D154] Executive Manager: Corporate Services: Submit additional report to Mancom dated 16 April for discussion (March 2020)	1	1
TL9	Compile and submit an implementation plan to MANCOM addressing the Improved Corporate Image of the Organisation by March 2020	Number of implementation plans compiled and submitted to MANCOM by March 2020	Good Governance	1	1	1	1	0	1	[D155] Executive Manager: Corporate Services: Minutes can be delayed due to the COVID19 lockdown. (March 2020)	1	1
TL10	Number of people from employment equity target groups that will be appointed in the three highest levels of management during the 2019/20 financial year in compliance with the municipality's approved employment equity plan	Number of people that will be appointed in the three highest levels of management in compliance with a municipality's approved employment equity plan	A Skilled Workforce and Communities	1	1	0	0	0	0		0	0
TL11	Spent 0.5% of personnel budget on training by 30 June 2020 (Actual total training expenditure divided by total personnel budget)	% of the personnel budget spent on training by June 2020	A Skilled Workforce and Communities	0.50%	0.50%	0.00%	0.00%	0.00%	0.00%		0.00%	0.00%
TL12	Limit vacancy rate to 10% of budgeted post by 30 June 2020 (Number of funded posts vacant divided by number of budgeted funded posts)	% vacancy rate	A Skilled Workforce and Communities	10.00%	10.00%	0.00%	0.00%	0.00%	0.00%		0.00%	0.00%

PERFORMANCE MANAGEMENT Q3 REPORT: January – March 2020

Corporate Services												
Ref	KPI	Unit of Measurement	Strategic Objective	Original Annual Target	Revised Annual Target	YTD Actual	Quarter ending March 2020				Overall Performance for Quarter ending March 2020 to Quarter ending March 2020	
							Original Target	Adjustment	Actual	Departmental KPI: Corrective Measures	Original Target	Actual
TL14	Review the organisational structure and submit to Council by 30 June 2020	Organisational structure reviewed and submitted to Council by 30 June 2020	A Skilled Workforce and Communities	1	1	0	0	0	0		0	0
TL15	Compile a Fleet Management Policy for the Organisation and submit to Council for approval by June 2020	Fleet Management Policy developed and submitted to Council by June 2020	A Skilled Workforce and Communities	1	1	0	1	-1	0		1	0
TL17	Award 16 external bursaries to qualifying candidates by 31 March 2020	Number of external bursaries awarded by March 2020	A Skilled Workforce and Communities	16	16	25	16	0	25		16	25
TL46	Report to Council on appointments, exists and Labour Relations matters	Number of reports submitted to Council	Good Governance	1	1	3	1	0	3		1	3
TL47	Report to Council on the Execution of Council resolutions	Number of reports submitted to Council	Good Governance	1	1	1	1	0	1		1	1
TL48	Review IT Policies and submit to Council by 30 June 2020	Number of Policies reviewed and submit to Council by 30 June 2020	Good Governance	2	2	8	3	0	8		3	8
TL49	Review HR Policies and submit to Council by 30 June 2020	Number of Policies reviewed and submit to Council by 30 June 2020	Good Governance	10	10	0	0	0	0		0	0

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Community Services

Ref	KPI	Unit of Measurement	Strategic Objective	Original Annual Target	Revised Annual Target	YTD Actual	Quarter ending March 2020				Overall Performance for Quarter ending March 2020 to Quarter ending March 2020	
							Original Target	Adjustment	Actual	Departmental KPI: Corrective Measures	Original Target	Actual
TL28	Job creation through the construction and operation of the Regional Landfill facility	Number of Jobs created by 30 June 2020	Growing an Inclusive District Economy	100	100	0	0	0	0		0	0
TL29	Raise public fire awareness through 8 sessions with the community by 30 June 2020	Number of public fire awareness sessions raised by 30 June 2020	Sustainable Environmental Management and Public Safety	8	8	0	0	0	0		0	0
TL30	Compile a strategy to address the management of emergency incidents via partnerships with relevant stakeholders by June 2020	Strategy submitted to MANCOM by June 2020	Sustainable Environmental Management and Public Safety	1	1	1	0	0	0		0	0
TL31	Development of climate change adaptation interventions in terms of Municipal Health and Environmental Services Strategy and submit to Council by March 2020	Municipal Health and Environmental Services Strategy submitted to Council by March 2020	Sustainable Environmental Management and Public Safety	1	1	1	1	0	1		1	1
TL32	Conduct Public Health Awareness through 8 sessions with the community by 30 June 2020	Number of session conducted by 30 June 2020	Healthy and Socially Stable Communities	8	8	10	2	0	6		2	6
TL33	Submit three research proposals to Stellenbosch University through the MOU with Stellenbosch University by December 2019	MOU signed by December 2019	Good Governance	1	1	1	0	0	0		0	0
TL34	Submit progress reports on Regional Waste Management Facility to Council by June 2020	Progress report submitted to Council by June 2020	Healthy and Socially Stable Communities	1	1	0	1	-1	0	[D193] Executive Manager: Community Service: This KPI is incorrect. A memo was submitted and no changes has been made. (March 2020)	1	0
TL50	Develop a Strategy to address the Corona Virus and submit to MANCOM by April 2020	Strategy developed and submitted to MANCOM by April 2020	Healthy and Socially Stable Communities	1	1	0	0	0	0		0	0

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Planning and Economic Development												
Ref	KPI	Unit of Measurement	Strategic Objective	Original Annual Target	Revised Annual Target	YTD Actual	Quarter ending March 2020				Overall Performance for Quarter ending March 2020 to Quarter ending March 2020	
							Original Target	Adjustment	Actual	Departmental KPI: Corrective Measures	Original Target	Actual
TL18	Development of a Growth and Development Strategy and submit to Council by June 2020	Growth and Development Strategy developed and submitted to Council by June 2020	Growing an Inclusive District Economy	1	1	0	0	0	0		0	0
TL19	Development of a Garden Route Tourism Strategy and submit to Council by June 2020	Tourism Strategy develop and submitted to Council by June 2020	Growing an Inclusive District Economy	1	1	0	0	0	0		0	0
TL20	Develop a Strategy on SME's development and submit to Council by March 2020	SME's development strategy developed and submitted to Council by March 2020	Growing an Inclusive District Economy	1	1	0	1	0	0		1	0
TL22	Develop an Implementation Plan addressing the Investment Conference, Smart City Summit and Green Energy Summit resolutions and submit to MANCOM by January 2020	Implementation Plan developed and submitted to MANCOM by January 2020	Growing an Inclusive District Economy	1	1	0	1	0	0		1	0
TL23	Appointment of an Independent Valuer to evaluate the District Properties by June 2020	Valuer appointed by June 2020	Financial Viability	1	1	0	0	0	0		0	0
TL24	Create job opportunities through the Expanded Public Works Programme (EPWP) by 30 June 2020	Number of Job opportunities created through the Expanded Public Works Programme (EPWP) by 30 June 2020	Growing an Inclusive District Economy	150	150	241	0	0	0		0	0
TL26	Compile a Development Strategy on Organisational Implementation of EPWP and submit to Council by March 2020	Development Strategy compiled and submitted to Council by March 2020	Growing an Inclusive District Economy	1	1	0	1	0	0		1	0
TL27	Compile and submit the final annual report and oversight report for 2018/19 to Council by 31 December 2019	Final annual report and oversight report for 2018/19 submitted to Council by 31 December 2019	Growing an Inclusive District Economy	1	1	1	0	0	0		0	0

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Roads and Transport Planning Services												
Ref	KPI	Unit of Measurement	Strategic Objective	Original Annual Target	Revised Annual Target	YTD Actual	Quarter ending March 2020				Overall Performance for Quarter ending March 2020 to Quarter ending March 2020	
							Original Target	Adjustment	Actual	Departmental KPI: Corrective Measures	Original Target	Actual
TL35	Develop an Implementation Strategy to obtain EPWP funding for Calitzdorp and submit to the Municipal Manager by December 2019	Implementation Strategy submitted to the Municipal Manager by December 2019	Growing an Inclusive District Economy	1	1	0	0	0	0		0	0
TL36	Spent 95% of the roads budget allocation by 30 June 2020 (Actual expenditure divided by approved allocation received)	% of the roads spent by 30 June 2020	Financial Viability	95.00%	95.00%	0.00%	0.00%	0.00%	0.00%		0.00%	0.00%
TL51	Regravel 32.84km of roads by 30 June 2020	Number of km's of roads regavelled	Bulk Infrastructure Co-ordination	32.84	32.84	0	0	0	0		0	0
TL52	Reseal 29.46km of roads by 30 June 2020	Number of km's of roads resealed	Bulk Infrastructure Co-ordination	29.46	29.46	0	0	0	0		0	0
TL53	Development and submission of a Maintenance Management Plan by 31 March 2020	Maintenance Management Plan development and submitted to Council by 31 March 2020	Bulk Infrastructure Co-ordination	1	1	1	1	0	1		1	1