

**REPORT: SECTION 52 – RESPONSIBILITIES OF MAYOR / VERSLAG: ARTIKEL 52  
VERANTWOORDELIKHEDE VAN DIE BURGEMEESTER / INGXELO: U MHLATHI 52 - UXANDUVA  
LUKA SODOLOPHU (728672)**

(6/18/7)

10 April 2019

**REPORT FROM THE EXECUTIVE MAYOR (M BOOYSEN)**

**PURPOSE OF THE REPORT**

The report is tabled to Council in terms of Section 52(d) as required in terms of the Municipal Finance Management Act 56 of 2003.

**BACKGROUND**

Section 52 of the Municipal Finance Management Act 2003 (No.56) (MFMA) requires the Mayor to report to Council on the financial affairs of the municipality.

**Section 52 (d)**

**The mayor of a municipality –**

**Must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality**

**FINANCIAL IMPLICATIONS**

None

**RELEVANT LEGISLATION**

Municipal Finance Management

Act, No 56 of 2003, section 52

Municipal Budget and Reporting Regulations, 17 April 2009

### **UITVOERENDE OPSOMMING**

*Die burgemeester van die munisipaliteit moet binne 30 dae na die einde van die kwartaal 'n verslag aan die Raad voorlê oor die finansiële posisie van die munisipaliteit.*

### **RECOMMENDATION**

That Council notes the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the period ending 31 March 2019.

### **AANBEVELING**

*Dat die Raad kennis neem van die kwartaalverslag rakende die implementering van die begroting en die finansiële posisie van die munisipaliteit vir die jaar tot datum en die periode geëindig 31 Maart 2019.*

### **ISINDULULO**

Sesokuba iBhunga lithathele ingqalelo ingxelo ngokumiselwa kolwabiwo-mali kunye nemicimbi yezemali zomasipala zonyaka uzakuthi ga ngoku kunye nexesha eliphela ngomhla 31 kweyoKwindla 2018.

### **ANNEXURE**

Section 52 Report



# **GARDEN ROUTE DISTRICT MUNICIPALITY**

**FINANCIAL YEAR 2018 - 2019**

## **QUARTERLY MAYORAL SECTION 52 REPORT**

**YEAR TO DATE ENDING  
31 MARCH 2019**

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## **Glossary**

**Annual Budget** – Prescribed in section 16 of the MFMA - the formal means by which a Municipality approve official budget for the next three years.

**Adjustment Budget** – Prescribed in section 28 of the MFMA – the formal means by which a Municipality may revised its annual budget during the year.

**Allocations (Transfers – see DORA)** – Money received from Provincial or National Government.

**Budget Related Policy (ies)** – Policies of a Municipality affecting or affected by the budget, examples include Tariff Policy, Rates Policy, Credit Control and Debt Collection Policies.

**Capital Expenditure** - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet and must be included in the asset register.

**Cash Flow Statement** – A statement showing when actual cash will be received and spent by the Municipality. Payments do not always coincide with budgeted expenditure timings - for example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

**DORA** – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government (see Allocations / Transfers).

**Equitable Share** – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

**Fruitless and Wasteful Expenditure** – Expenditure that was made in vain and would/should have been avoided had reasonable care been exercised.

**GFS** – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

**GRAP** – Generally Recognised Accounting Practice. The new standard for municipal accounting.

**IDP** – Integrated Development Plan. The main strategic planning document of the Municipality

**MBRR** – Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations dated April 2009.

**MFMA** – The Municipal Finance Management Act – Act No. 56 of 2003. The principle piece of legislation relating to municipal financial management.

**MSCOA** – Municipal Standard Chart of Accounts

**MTREF** – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years' budget allocations. Also includes details of the previous and current years' financial position.

**Operating Expenditure** – The day-to-day expenses of the Municipality such as salaries and wages.

**Rates** – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the Rand.

**SDBIP** – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budgeted estimates.

**Strategic Objectives** – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

**Unauthorised Expenditure** – Generally, spending without, or in excess of, an Approved Budget.

**Virement** – A transfer of funds.

**Virement Policy** - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

**Vote** – One of the main segments into which a budget is divided. In Garden Route District this means the different GFS classification the budget is divided.

## **Legislative Framework**

This report has been prepared in terms of the following enabling legislation:

### **The Municipal Finance Management Act – Act No. 56 of 2003**

Section 52: Quarterly budget statements

**Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations**

## **PART 1 – IN-YEAR REPORT**

### **SECTION 1 – MAYORAL FOREWORD**

Honourable Speaker, leaders of the opposition, honourable members of the Garden Route.

District Council on both sides of the house, The Municipal Manager and his Executive Management Team, the Members of the Media, interest groups and the citizens of the Garden Route District. I would like to express a hearty warm welcome to you all.

These figures are presented in terms of Section 52 of the MFMA. The information is presented for the 3<sup>rd</sup> Quarter ending 31 March 2019.

But before we go to the figures, herewith an overview of the 3<sup>rd</sup> Quarter's events:

Garden Route District Municipality, in collaboration with Hessequa Municipality, hosted its third Garden Route Skills Summit in Stillbay on 7 February 2019. This annual event is hosted to review the progress made in terms of establishing the Garden Route as a Skills Mecca. More than 100 delegates from the public and private sectors came together to discuss and plan the next phase of the Skills Mecca initiative.

The first Skills Summit was held in George during February 2018 with the aim of stimulating debate around training and skills development for the Garden Route District and the seven Local Municipalities within its jurisdiction. The idea was and continues to be to attract students to relocate and study in the Garden Route, which will provide an economic injection for the Garden Route.

#### **The 2019/2020 resolutions announced at the Garden Route Skills Summit was to:**

1. Continue and accelerate collaboration and cooperation among all District skills development role players.
2. Ensure that skills development leverages digital infrastructure as far as possible to ensure learning and processes methods are and remain of a cutting edge nature.
3. As far as possible, link skills development to investment and economic development opportunities to the advancement for all.
4. Ensure that all skills development processes in the Garden Route always proactively considers renewable energy.
5. Engage with all willing partners, in particular, the SETAs and the National Skills Fund, to explore the development and implementation of projects across the district.
6. Consider and leverage local skilled people, including retired people, within the district, to accelerate the growth of the Skills Mecca.

7. All public and/or private skills development projects and/or programmes in all municipalities are acknowledged, recorded on Skills Mecca online solution and supported within resource limitations.
8. Progressively support the development of the new apprenticeship of 21st Century (A21) in the district.
9. Budget, plan and implement an annual Skills Summit that is held in a different local municipality rotationally and alphabetically....2020 – Knysna – proposed on 5 March 2020.

The 2nd Integrated Development Planning (IDP), Budget and Performance Management Representative Forum, hosted by Garden Route District Municipality (GRDM), took place on 14 March 2019 at the Civic Centre in George. This event was a third of its kind to be hosted by the District. The event housed approximately 150 delegates, varying from Councillors and municipal officials, to representatives from sector departments in the Garden Route district.

Apart from representatives from B-municipalities, various Government organisations were also given the stage to talk about their initiatives and plans for the future. This was the part on the programme which municipal representatives waited for in anticipation.

Soon after Mr Mzukisi Cekiso, Manager of Integrated Development Planning at GRDM, recapped the resolutions of the 1st Forum that took in Mossel Bay last year 2018, I as the Executive Mayor of GRDM, presented an overview of the Garden Route district. I emphasised that the Garden Route is the third biggest district in the Western Cape and is still growing in terms of population statistics.

Big events, such as the Garden Route Investment Conference, hosted by the municipality last year have resulted in negotiations to take place with an investor for a R1 billion contract. This contract will be of benefit to all municipal areas in the Garden Route. I also raised concerns about various challenges which the entire district is faced with. One of these challenges is the drop-out rate of high school learners. I pleaded with municipalities to plan for programmes to be put in place to reverse this trend, as education is key to improve social mobility.

***Herewith an executive summary of the performance of the Council for the 3<sup>rd</sup> Quarter ending 31 March 2019. The actual and budgeted figures reported, excludes the Roads Budget.***

#### **Revenue by source**

The total revenue received by source for the 3<sup>rd</sup> quarter amounts to **R133 189 000**, against an adjusted budget of **R240 645 000 (excluding Roads Agency)**. This represents **55.3%** recording of revenue for the third quarter and year to date received amounts to **R215 723 000** representing **89.6%**. The majority of the third quarter's revenue related to the final two instalments of the equitable share received.



The roads agency function is consolidated at year-end in the financial records.

### **Operating Expenditure by source**

For the third quarter of the financial year the municipality records expenditure performance of **R53 463 000** against an adjusted budget of **R236 403 000 (excluding Roads Agency)**, representing **22.6%** of expenditure. The year to date expenditure amounts to **R159 194 000** representing **67.3%** of expenditure.

The salary expenditure for the third quarter was R30 403 000 to an adjusted budget of R140 534 000 (which includes contributions to post retirement benefits) representing 21.6% spending of budget for the quarter and year to date amounts to R94 228 000 representing 67%.

The councillor remuneration for the third quarter amounts to R3 077 000 to an adjusted budget of R11 933 000 representing 25.8% of budget and year to date actual expenditure amounts to R8 364 000 representing 70% spending.

Spending on contracted services was R6 364 000 in the third quarter representing 12.6% spending of an adjusted budget of R50 354 000 for the quarter and year to date amounts to R19 294 000 representing 38% spending. The decrease in the adjusted budget is due to the roll-over application for the Energy Efficiency Demand Grant of R4 987 000. National Treasury however declined the roll-over application of the Energy Efficiency and Demand Side Management Grant (EEDG), and instructed the municipality to pay back the unspent monies. The unspent money were deducted during January 2019 from the equitable share payable to the municipality.

Spending on general expenses was R13 619 000 in the third quarter with an adjusted annual budget of R28 774 000 (excluding Roads Budget) representing 47.3% spending for the quarter and year to date actual amounts to R26 324 484 representing 91.5% spending.

The roads agency function is consolidated at year-end in the financial records.

### **Capital Expenditure**

The adjusted capital budget for the financial year amounts to **R10 623 000**. For the third quarter capital expenditure was **R243 173** representing **2.3%** of the budget and year to date amounts to **R893 080** representing **8.4%** spending.

If the following commitments are taken into account based on comments from the respective departments the capital expenditure year to date will improve to **58.6%**

### **Office of the Municipal Manager**

#### Risk management section:

Risk Management System (R500 000) – BAC awarded, currently in appeal period, SLA still to be finalised.

## **Community Services**

### Fire section:

Two Water tankers (R3 523 000) – BAC awarded on 15 April 2019, currently in appeal period, SLA still to be finalised.

LDV - 1 x Skid Unit & 1 x Command Unit (R550 000) – BAC awarded on 15 April 2019, currently in appeal period, SLA still to be finalised.

## **Corporate Services**

### IT section:

Dell Power Edge R740 Server (R282 050) – BAC awarded on 15 April 2019, currently in appeal period, SLA still to be finalised.

HPE StoreEver LTO-6 SAS Autoloader (R108 000) – BAC awarded on 15 April 2019, currently in appeal period, SLA still to be finalised.

MS Office (R235 142) – BAC awarded on 15 April 2019, currently in appeal period, SLA still to be finalised.

### HR section:

Payday Time & Attendance (R135 000) – Order to be issued under existing contract with Business Engineering.

Refer to detailed capital expenditure performance on pages **31 – 35. (NEW PAGE NUMBERS)**

## **SECTION 2 – RESOLUTIONS**

### **Municipal Financial Management Act, 56 of 2003 - SECTION 52: General responsibilities of the Mayor**

This is the resolution being presented to Council in the quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required in terms of section 52 of the Municipal Finance Management Act 56 of 2003.

#### **RECOMMENDATION:**

That Council takes note of the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the period ending 31 March 2019.

## **SECTION 3 – EXECUTIVE SUMMARY**

### **3.1 Introduction**

These figures are presented in terms of section 52(d) of the MFMA. The information is presented for the 3<sup>rd</sup> quarter ending 31 March 2019.

### **3.2 Consolidated performance**

#### **3.2.1 Against annual budget (adjusted)**

***The actual and budgeted figures reported, excludes the Roads Budget.***

#### **Revenue by source**

For the third quarter the municipality records revenue performance of **R133 189 000 (55.3%)** against an adjusted budget of **R240 645 000** and a year to date received amounts to **R215 723 000** representing **89.6%** of revenue received excluding the Roads Agency Function. The majority of the third quarter's revenue related to the final two instalments of the equitable share received.

#### **Operating Expenditure by type**

For the third quarter of the financial year the municipality records expenditure performance of **R53 463 000** against a budget of **R236 403 000**, representing **22.6%** of expenditure and year to date amounts to **R159 194 000** representing **67.3%** spending excluding the Roads Agency Function.

## **Capital Expenditure**

The adjusted capital budget for the financial year amounts to **R10 623 000**. For the third quarter capital expenditure was **R243 173** representing **2.3%** of the budget and year to date amounts to **R893 080** representing **8.4%** spending.

If the capital commitments on [page 35 \(NEW PAGE NUMBERS\)](#) is taken into account, the capital expenditure year to date will improve to **58.6%**.

### **3.3 Material variances from SDBIP**

Attached to this report as Annexure is the SDBIP report for the 3<sup>rd</sup> quarter ending 31 March 2019.

This report reflects information in terms of the implementation of the budget. All changes required to the SDBIP in terms of KPI's are managed via the Performance Management Unit situated in the Office of the Municipal Manager.

### **3.4 Remedial or corrective steps**

Performance Management office, in conjunction with Legal Services section, will conduct a full investigation into poor performance.

### **3.5 Conclusion**

Detailed analysis of the municipal performance for the 3<sup>rd</sup> quarter ending 31 March 2019 will be presented under the different sections of the report. More information regarding the municipal performance and explanations will be provided below.

## SECTION 4 – IN-YEAR BUDGET STATEMENT TABLES

### 4.1 Monthly budget statements

#### 4.1.1 Table C1: s71 Monthly Budget Statement Summary

DC4 Garden Route - Table C1 Monthly Budget Statement Summary - Q3 Third Quarter

Description	2017/18	Budget Year 2018/19							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	–	–	–	–	–	–	–		–
Service charges	–	–	–	–	–	–	–		–
Investment revenue	12 084	15 715	15 715	–	499	11 786	(11 287)	-96%	15 715
Transfers and subsidies	160 545	158 885	172 435	54 394	169 906	129 327	40 579	31%	172 435
Other own revenue	211 471	215 515	214 495	3 874	45 318	160 871	(115 553)	-72%	214 495
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>384 100</b>	<b>390 115</b>	<b>402 645</b>	<b>58 267</b>	<b>215 723</b>	<b>301 984</b>	<b>(86 261)</b>	<b>-29%</b>	<b>402 645</b>
Employee costs	128 751	133 669	140 534	9 881	94 228	105 401	(11 173)	-11%	140 534
Remuneration of Councillors	10 815	11 572	11 933	927	8 364	8 950	(585)	-7%	11 933
Depreciation & asset impairment	3 060	3 272	3 172	–	–	2 379	(2 379)	-100%	3 172
Finance charges	–	–	–	–	–	–	–		–
Materials and bulk purchases	–	185	36	–	–	27	(27)	-100%	36
Transfers and subsidies	–	–	–	–	–	–	–		–
Other expenditure	236 793	239 139	242 729	7 635	56 602	182 047	(125 445)	-69%	242 729
<b>Total Expenditure</b>	<b>379 419</b>	<b>387 838</b>	<b>398 403</b>	<b>18 442</b>	<b>159 194</b>	<b>298 803</b>	<b>(139 609)</b>	<b>-47%</b>	<b>398 403</b>
<b>Surplus/(Deficit)</b>	<b>4 681</b>	<b>2 278</b>	<b>4 242</b>	<b>39 825</b>	<b>56 529</b>	<b>3 181</b>	<b>53 348</b>	<b>1677%</b>	<b>4 242</b>
Transfers and subsidies - capital (monetary alloc	–	–	–	–	–	–	–		–
Contributions & Contributed assets	–	–	–	–	–	–	–		–
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>4 681</b>	<b>2 278</b>	<b>4 242</b>	<b>39 825</b>	<b>56 529</b>	<b>3 181</b>	<b>53 348</b>	<b>1677%</b>	<b>4 242</b>
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
<b>Surplus/ (Deficit) for the year</b>	<b>4 681</b>	<b>2 278</b>	<b>4 242</b>	<b>39 825</b>	<b>56 529</b>	<b>3 181</b>	<b>53 348</b>	<b>1677%</b>	<b>4 242</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	<b>4 677</b>	<b>9 303</b>	<b>10 623</b>	<b>169</b>	<b>893</b>	<b>7 968</b>	<b>(7 074)</b>	<b>-89%</b>	<b>10 623</b>
Capital transfers recognised	–	–	3 483	–	–	2 612	(2 612)	-100%	3 483
Public contributions & donations	–	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	<b>4 677</b>	<b>9 303</b>	<b>7 140</b>	<b>169</b>	<b>893</b>	<b>5 355</b>	<b>(4 462)</b>	<b>-83%</b>	<b>7 140</b>
<b>Total sources of capital funds</b>	<b>4 677</b>	<b>9 303</b>	<b>10 623</b>	<b>169</b>	<b>893</b>	<b>7 968</b>	<b>(7 074)</b>	<b>-89%</b>	<b>10 623</b>
<b>Financial position</b>									
Total current assets	178 609	180 332	196 625		220 845				196 625
Total non current assets	293 385	301 107	307 314		290 781				307 314
Total current liabilities	72 878	75 705	102 393		65 732				102 393
Total non current liabilities	153 943	163 153	137 987		137 987				137 987
Community wealth/Equity	–	<b>242 582</b>	<b>263 560</b>		<b>307 907</b>				<b>263 560</b>
<b>Cash flows</b>									
Net cash from (used) operating	19 110	3 097	13 793	39 825	56 529	10 345	(46 184)	-446%	13 793
Net cash from (used) investing	(4 677)	(7 938)	(9 258)	(169)	(18 942)	(3 628)	15 314	-422%	(9 258)
Net cash from (used) financing	–	–	–	–	–	–	–		–
<b>Cash/cash equivalents at the month/year end</b>	<b>14 434</b>	<b>164 927</b>	<b>174 303</b>	<b>–</b>	<b>195 105</b>	<b>176 485</b>	<b>(18 620)</b>	<b>-11%</b>	<b>162 053</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	366	12 345	271	20 256	–	–	–	–	33 238
<b>Creditors Age Analysis</b>									
Total Creditors	529	77	133	30	5	(15)	148	2	908

## 4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

DC4 Garden Route - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q3 Third Quarter

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Revenue - Functional</b>										
<i><b>Governance and administration</b></i>		<b>229 916</b>	<b>211 013</b>	<b>232 271</b>	<b>57 981</b>	<b>209 113</b>	<b>174 203</b>	34 909	20%	<b>232 271</b>
Executive and council		228 590	209 608	231 601	57 953	208 987	173 700	35 286	20%	231 601
Finance and administration		1 326	1 405	671	28	126	503	(377)	-75%	671
Internal audit		-	-	-	-	-	-	-	-	-
<i><b>Community and public safety</b></i>		<b>6 921</b>	<b>8 041</b>	<b>8 041</b>	<b>276</b>	<b>6 196</b>	<b>6 031</b>	165	3%	<b>8 041</b>
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		6 713	7 821	7 820	239	5 935	5 865	71	1%	7 820
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		208	221	221	37	261	166	95	57%	221
<i><b>Economic and environmental services</b></i>		<b>145 314</b>	<b>145 333</b>	<b>162 333</b>	<b>10</b>	<b>414</b>	<b>121 749</b>	(121 335)	-100%	<b>162 333</b>
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		145 000	145 000	162 000	-	-	121 500	(121 500)	-100%	162 000
Environmental protection		314	333	333	10	414	249	165	66%	333
<i><b>Trading services</b></i>		<b>1 950</b>	<b>25 728</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		1 950	25 728	-	-	-	-	-	-	-
<i><b>Other</b></i>	4	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenue - Functional</b>	2	<b>384 100</b>	<b>390 115</b>	<b>402 645</b>	<b>58 267</b>	<b>215 723</b>	<b>301 984</b>	<b>(86 260)</b>	<b>-29%</b>	<b>402 645</b>
<b>Expenditure - Functional</b>										
<i><b>Governance and administration</b></i>		<b>114 375</b>	<b>121 256</b>	<b>123 554</b>	<b>9 558</b>	<b>79 823</b>	<b>92 665</b>	(12 842)	-14%	<b>123 554</b>
Executive and council		44 720	49 677	44 144	4 675	35 163	33 108	2 055	6%	44 144
Finance and administration		67 115	69 211	76 860	4 775	42 839	57 645	(14 805)	-26%	76 860
Internal audit		2 540	2 368	2 550	108	1 821	1 912	(92)	-5%	2 550
<i><b>Community and public safety</b></i>		<b>81 927</b>	<b>78 374</b>	<b>90 298</b>	<b>6 507</b>	<b>62 439</b>	<b>67 724</b>	(5 284)	-8%	<b>90 298</b>
Community and social services		11 727	8 596	12 403	1 014	8 240	9 302	(1 063)	-11%	12 403
Sport and recreation		12 640	13 677	12 767	1 085	9 732	9 575	157	2%	12 767
Public safety		27 498	29 149	35 288	1 958	22 138	26 466	(4 328)	-16%	35 288
Housing		-	-	-	-	-	-	-	-	-
Health		30 062	26 953	29 841	2 451	22 330	22 381	(51)	0%	29 841
<i><b>Economic and environmental services</b></i>		<b>176 412</b>	<b>161 155</b>	<b>178 859</b>	<b>1 736</b>	<b>13 221</b>	<b>134 145</b>	(120 924)	-90%	<b>178 859</b>
Planning and development		5 630	9 236	8 640	1 130	10 048	6 480	3 568	55%	8 640
Road transport		168 320	148 325	166 635	370	1 102	124 976	(123 874)	-99%	166 635
Environmental protection		2 462	3 595	3 585	236	2 071	2 688	(617)	-23%	3 585
<i><b>Trading services</b></i>		<b>3 839</b>	<b>25 738</b>	<b>5 018</b>	<b>179</b>	<b>2 279</b>	<b>3 763</b>	(1 484)	-39%	<b>5 018</b>
Energy sources		18	18	10	-	-	8	(8)	-100%	10
Water management		3 821	25 720	5 007	179	1 699	3 756	(2 056)	-55%	5 007
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	580	-	580	#DIV/0!	-
<i><b>Other</b></i>		<b>2 866</b>	<b>1 314</b>	<b>674</b>	<b>463</b>	<b>1 433</b>	<b>506</b>	<b>927</b>	<b>183%</b>	<b>674</b>
<b>Total Expenditure - Functional</b>	3	<b>379 419</b>	<b>387 837</b>	<b>398 403</b>	<b>18 442</b>	<b>159 195</b>	<b>298 802</b>	<b>(139 607)</b>	<b>-47%</b>	<b>398 403</b>
<b>Surplus/ (Deficit) for the year</b>		<b>4 682</b>	<b>2 278</b>	<b>4 242</b>	<b>39 825</b>	<b>56 528</b>	<b>3 181</b>	<b>53 347</b>	<b>1677%</b>	<b>4 242</b>

This table reflects the operating budget (Financial Performance) in the standard classifications that is the Government Finance Statistics Functions and Sub-function. The main functions are Governance and Administration, Community and Public Safety, Economic and Environmental Services and Trading services.

### **Operating Revenue:**

Table C2 reflects the financial performance per Standard Classification and shows that most of the municipal funds are received under the Executive and Council classification. This is because the municipality budgets most of its income under the Governance and administration function of the Government Financial Statistics (GFS) classification.

Operational performance for the revenue budget totals **R133 189 000** for the third quarter ending 31 March 2019. Based on the adjusted budget of **R240 645 000** this represents **55.3%** of budgeted revenue for the quarter under review. The year to date received amounts to **R215 723 000** representing **89.6%** received excluding the Roads Agency Function. The majority of the third quarter's revenue related to the final two instalments of the equitable share received.

### **Operating Expenditure**

Operational performance for the expenditure budget totals **R53 463 000** for the third quarter ending 31 March 2019. Based on the adjusted budget of **R236 403 000** this represents a **22.6%** of budgeted expenditure. The year to date expenditure amounts to **R159 194 000** representing **67.3%** spending excluding the Roads Agency Function. Spending consists mostly of the municipal operational activities.

The spending of transactions related to provisions and contributions can only be processed at year-end with the compilation of the annual financial statements. All these cost items still need to be accounted for.

More details regarding the operational expenditures are included in the report below under expenditure by type.

In Table C3, Financial Performance is reported by municipal vote:

### 4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

DC4 Garden Route - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q3 Third Quarter

Vote Description		Ref	2017/18	Budget Year 2018/19							
			Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands											
Revenue by Vote		1									
Vote 1 - Executive and Council			229 035	210 080	232 074	57 953	208 987	174 055	34 932	20,1%	232 074
Vote 2 - Budget and Treasury Office			-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services			880	933	198	28	126	149	(23)	-15,2%	198
Vote 4 - Planning and Development			-	-	-	-	-	-	-	-	-
Vote 5 - Public Safety			-	-	-	-	-	-	-	-	-
Vote 6 - Health			208	221	221	37	261	166	95	57,0%	221
Vote 7 - Community and Social Services			-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation			6 713	7 821	7 820	239	5 935	5 865	71	1,2%	7 820
Vote 9 - Waste Management			1 950	25 728	-	-	-	-	-	-	-
Vote 10 - Roads Transport			-	-	-	-	-	-	-	-	-
Vote 11 - Waste Water Management			-	-	-	-	-	-	-	-	-
Vote 12 - Water			-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection			314	333	333	10	414	249	165	66,2%	333
Vote 14 - Roads Agency Function			145 000	145 000	162 000	-	-	121 500	(121 500)	-100,0%	162 000
Vote 15 - Electricity			-	-	-	-	-	-	-	-	-
Total Revenue by Vote		2	384 100	390 115	402 645	58 267	215 723	301 984	(86 261)	-28,6%	402 645
Expenditure by Vote		1									
Vote 1 - Executive and Council			47 274	48 199	46 981	4 555	36 636	35 236	1 400	4,0%	46 981
Vote 2 - Budget and Treasury Office			20 362	19 830	24 519	1 802	14 000	18 389	(4 390)	-23,9%	24 519
Vote 3 - Corporate Services			39 345	42 835	41 210	3 047	27 704	30 907	(3 204)	-10,4%	41 210
Vote 4 - Planning and Development			16 688	19 357	22 739	2 134	15 210	17 054	(1 844)	-10,8%	22 739
Vote 5 - Public Safety			35 010	34 829	41 369	2 427	26 407	31 027	(4 620)	-14,9%	41 369
Vote 6 - Health			33 479	31 454	33 581	2 608	24 054	25 186	(1 131)	-4,5%	33 581
Vote 7 - Community and Social Services			-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation			12 640	13 677	12 767	1 085	9 732	9 575	157	1,6%	12 767
Vote 9 - Waste Management			3 821	25 720	5 008	179	2 279	3 756	(1 477)	-39,3%	5 008
Vote 10 - Roads Transport			3 320	3 325	4 225	370	1 102	3 169	(2 066)	-65,2%	4 225
Vote 11 - Waste Water Management			-	18	10	-	-	8	(8)	-100,0%	10
Vote 12 - Water			18	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection			2 461	3 595	3 585	236	2 071	2 688	(617)	-23,0%	3 585
Vote 14 - Roads Agency Function			165 000	145 000	162 410	-	-	121 808	(121 808)	-100,0%	162 410
Vote 15 - Electricity			-	-	-	-	-	-	-	-	-
Total Expenditure by Vote		2	379 419	387 838	398 403	18 442	159 195	298 803	(139 608)	-46,7%	398 403
Surplus/ (Deficit) for the year		2	4 681	2 278	4 242	39 825	56 529	3 181	53 347	1676,9%	4 242

Revenue and expenditure reflects the operating performance per municipal vote. This is in accordance with the Government Financial Statistics (GFS) classification of the National Treasury.

Most of the municipal income is budgeted under the Executive and Council functions. Sport and Recreation (Resorts) is the other main municipal function where income budgeting is recorded.

Expenditure per municipal vote is distributed to ensure that the municipal expenditure reflects the functions where expenditure is allocated. This is done to ensure implementation of the Integrated Development Plan (IDP) and for Annual Reporting.



#### 4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC4 Garden Route - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q3 Third Quarter

Description		Ref	2017/18	Budget Year 2018/19							
			Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands											
Revenue By Source											
Property rates								-			
Service charges - electricity revenue								-			
Service charges - water revenue								-			
Service charges - sanitation revenue								-			
Service charges - refuse revenue								-			
Service charges - other								-			
Rental of facilities and equipment			3 507	2 718	3 846	-	-	2 884	(2 884)	-100%	3 846
Interest earned - external investments			12 084	15 715	15 715		499	11 786	(11 287)	-96%	15 715
Interest earned - outstanding debtors			846	897	897	-	-	672	(672)	-100%	897
Dividends received					-		-	-	-		-
Fines, penalties and forfeits					-		-	-	-		-
Licences and permits			314	333	333		-	249	(249)	-100%	333
Agency services			15 300	19 022	21 062	2 908	12 736	15 796	(3 061)	-19%	21 062
Transfers and subsidies			160 545	158 885	172 435	54 394	169 906	129 327	40 579	31%	172 435
Other revenue			191 504	189 390	184 358	966	32 582	138 269	(105 686)	-76%	184 358
Gains on disposal of PPE				3 156	4 000		-	3 000	(3 000)	-100%	4 000
Total Revenue (excluding capital transfers and contributions)			384 100	390 115	402 645	58 267	215 723	301 984	(86 261)	-29%	402 645
Expenditure By Type											
Employee related costs			128 751	133 669	140 534	9 881	94 228	105 401	(11 173)	-11%	140 534
Remuneration of councillors			10 815	11 572	11 933	927	8 364	8 950	(585)	-7%	11 933
Debt impairment			1 522	1 601	1 601			1 200	(1 200)	-100%	1 601
Depreciation & asset impairment			3 060	3 272	3 172			2 379	(2 379)	-100%	3 172
Finance charges					-			-	-		-
Bulk purchases			-	-	-			-	-		-
Other materials				185	36			27	(27)	-100%	36
Contracted services			23 330	60 636	50 354	2 314	19 294	37 766	(18 472)	-49%	50 354
Transfers and subsidies			-	-	-		-	-	-		-
Other expenditure			211 942	176 903	190 774	5 321	37 308	143 080	(105 772)	-74%	190 774
Loss on disposal of PPE					-			-	-		-
Total Expenditure			379 419	387 838	398 403	18 442	159 194	298 803	(139 609)	-47%	398 403
Surplus/(Deficit)			4 681	2 278	4 242	39 825	56 529	3 181	53 348	0	4 242
Transfers and subsidies - capital (municipality contributions)											
(National / Provincial and District)									-		
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)									-		
Transfers and subsidies - capital (in-kind - all)									-		
Surplus/(Deficit) after capital transfers & contributions			4 681	2 278	4 242	39 825	56 529	3 181			4 242
Taxation									-		
Surplus/(Deficit) after taxation			4 681	2 278	4 242	39 825	56 529	3 181			4 242
Attributable to minorities											
Surplus/(Deficit) attributable to municipality			4 681	2 278	4 242	39 825	56 529	3 181			4 242
Share of surplus/ (deficit) of associate											
Surplus/ (Deficit) for the year			4 681	2 278	4 242	39 825	56 529	3 181			4 242

## **Revenue by Source**

Revenue by source explains the types of income budgeted for and the performance of these items individually:

### **Rental of facilities and equipment:**

For the third quarter no income for rental of facilities was recorded due to the system challenges experienced. Income per line item could not be updated and rental income was therefore included under 'Other income'.

### **Interest earned – External Investments:**

Reflects the interest earned in respect of surplus funds not immediately needed in the operations of the municipality over the short-term period. R232 000 interest on external investments received was recorded for the third quarter ending 31 March 2019. Three of the short term deposits (R45 000 000) are expected to mature on 24 April 2019 and the remaining three short term deposits (R90 000 000) on 28 June 2019.

### **Interest raised – Outstanding debtors**

There was no interest on outstanding debtors for the third quarter ending 31 March 2019 this is due to challenges experienced with the new financial system on the Income module. This issue will be addressed in the final quarter of the financial year and subsequently implemented on a monthly basis for the new financial year (2019/20).

### **Agency services**

The municipality performs an agency function on behalf of the Department of Transport – Roads department. Monthly agency fees are collected from the department. 12% Admin fee is received on the original allocation and 3% on the cost of additional reseal projects. Admin fee income recorded for the third quarter ending 31 March 2019 amounts to R12 735 000.

### **Transferred recognised – operational**

The transfers recognised represents the allocations as promulgated in the National and Provincial Division of Revenues Act's respectively. The first instalment of R 63,015,000 for the Equitable Share was received during July 2018. An amount of R256,000 for EPWP Grant were received as first instalment during August, R1,483,000 were also received from Provincial Treasury for the Fire Service Capacity Building Grant, R1,698,000 as first instalment of the Rural Roads Asset

Management Grant and R1,000,000 were received from National Treasury for the Finance Management Grant. The municipality received R900 000 during December 2018 for the Integrated Transport Planning Grant, but could only include it at end of January 2019 due to challenges with the system. The second instalment of R45 425 000 for the Equitable share were received during January 2019, however National Treasury deducted the amount of R4 987 000 from the second instalment, with regards to the unspent Energy Efficiency and Demand Side Management Grant (EEDSG), which were to be paid back to the revenue fund as approval was not given for the rollover of this grant. Correcting journals were processed against the respective income vote number during March 2019 and the budget was adjusted in February 2019. The municipality received the last payment for EPWP Grant of R 306 000 and R727 000 for Rural Roads Asset Management Grant during the month of February 2019. The municipal disaster grant of R10 000 000 for the October/November 2018 fires were also received during February 2019. The municipality also received R1 450 000 from Provincial Treasury for Financial Management Support in February 2019, but it was only accounted for in the ledger and reported at the end of March 2019. The municipality received the last instalment of equitable share of R37 810 000 during the month of March 2019. The WOSA grant of R1 200 000 was also received from Provincial Treasury in March 2019.

#### Other revenue / Sundry income

Other revenue reflects an amount of R8 702 000 for the third quarter ending 31 March 2019. Other revenue consists of the following: Interest on current account, resorts income and rental of facilities and equipment.

#### Expenditure by Type

Expenditure by type reflects the operational budget per main type/category of expenditure:

#### Employee Related cost / Remuneration of councillors

Remuneration related expenditure for the third quarter ending 31 March 2019 amounted to R33 480 000 of an adjusted budgeted amount of R152 467 000 that represents 21.9% of the budgeted amount. The year to date amounts to R102 592 000 representing 67.3% spending.

#### Debt Impairment / Depreciation and asset impairment

These items account for non-cash budgeted items. The asset management system are not fully integrated with the financial system yet and depreciation journals will be processed at the end of

the financial year as soon as the integration are resolved. No depreciation were recorded for the third quarter and year to date ending 31 March 2019.

#### Finance charges

The municipality have no outstanding loans and it is not envisioned that Council will take up any new loans in the short term.

#### Contracted services

Contracted services amounted to R6 364 000 for the third quarter ending 31 March 2019, representing 13%.

#### Other expenditure

Other expenditure reflects all other expenses not specifically mentioned and amounted to R13 619 000 for the third quarter ending 31 March 2019, representing 47% of the budget.

Most of the other expenditure is only accounted for at the end of the financial year. The other expenditure consists of the following:

- Repairs and Maintenance
- Operating Projects (own funds)
- General expenses
- Contributions to provisions
- Actuarial Loss

#### Roads Agency Function

The expenditure on the Roads Agency Function for the 3<sup>rd</sup> Quarter based on Garden Route DM's financial year of 30 June 2019 was R67 018 682. The financial year end for the Roads Agency Function was 31 March 2019 and at the total expenditure at the end of their financial year amounted to R187 148 520 against a budget of R162 000 000, thus resulting in an over expenditure of 15.5%.

The total Roads expenditure claims processed for the twelve month period April 2018 to March 2019 amounted to just more than R200 million (this includes final over-expenditure of 2017/18 processed and financed during 2018/19).

#### 4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

Variances explained in Supporting Table C5

DC4 Garden Route - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q3 Third Quarter

Vote Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 1 - Executive and Council		421	30	30	-	32	22	9	42%	30
Vote 2 - Budget and Treasury Office		-	42	42	-	10	32	(21)	-68%	42
Vote 3 - Corporate Services		1 633	1 368	2 428	66	581	1 821	(1 241)	-68%	2 428
Vote 4 - Planning and Development		64	-	-	-	-	-	-		-
Vote 5 - Public Safety		1 319	5 790	4 750	77	91	3 563	(3 472)	-97%	4 750
Vote 6 - Health		31	43	2 343	27	84	1 757	(1 673)	-95%	2 343
Vote 7 - Community and Social Services		-	-	-	-	-	-	-		-
Vote 8 - Sport and Recreation		1 100	2 000	1 000	-	96	750	(654)	-87%	1 000
Vote 9 - Waste Management		-	-	-	-	-	-	-		-
Vote 10 - Roads Transport		-	-	-	-	-	-	-		-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-		-
Vote 12 - Water		-	-	-	-	-	-	-		-
Vote 13 - Environment Protection		109	30	30	-	-	23	(23)	-100%	30
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-		-
Vote 15 - Electricity		-	-	-	-	-	-	-		-
<b>Total Capital Multi-year expenditure</b>	4,7	<b>4 677</b>	<b>9 303</b>	<b>10 623</b>	<b>169</b>	<b>893</b>	<b>7 968</b>	<b>(7 074)</b>	<b>-89%</b>	<b>10 623</b>
<b>Single Year expenditure appropriation</b>	2									
Vote 1 - Executive and Council		-	-	-	-	-	-	-		-
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-		-
Vote 3 - Corporate Services		-	-	-	-	-	-	-		-
Vote 4 - Planning and Development		-	-	-	-	-	-	-		-
Vote 5 - Public Safety		-	-	-	-	-	-	-		-
Vote 6 - Health		-	-	-	-	-	-	-		-
Vote 7 - Community and Social Services		-	-	-	-	-	-	-		-
Vote 8 - Sport and Recreation		-	-	-	-	-	-	-		-
Vote 9 - Waste Management		-	-	-	-	-	-	-		-
Vote 10 - Roads Transport		-	-	-	-	-	-	-		-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-		-
Vote 12 - Water		-	-	-	-	-	-	-		-
Vote 13 - Environment Protection		-	-	-	-	-	-	-		-
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-		-
Vote 15 - Electricity		-	-	-	-	-	-	-		-
<b>Total Capital single-year expenditure</b>	4	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
<b>Total Capital Expenditure</b>		<b>4 677</b>	<b>9 303</b>	<b>10 623</b>	<b>169</b>	<b>893</b>	<b>7 968</b>	<b>(7 074)</b>	<b>-89%</b>	<b>10 623</b>

The adjusted capital budget for the financial year amounts to **R10 623 000**. For the third quarter capital expenditure was **R243 173** representing **2.3%** of the budget and year to date amounts to **R893 080** representing **8.4%** spending.

Provincial treasury required the municipality to provide more information in terms of the commitments of capital items on the budget. Refer to Section 11 for more details regarding the progress of the spending of capital budget projects.

#### 4.1.6 Table C6: Monthly Budget Statement - Financial Position

DC4 Garden Route - Table C6 Monthly Budget Statement - Financial Position - Q3 Third Quarter

Description	Ref	2017/18	Budget Year 2018/19			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>R thousands</b>	<b>1</b>					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash		169 768	164 927	174 303	195 105	174 303
Call investment deposits		–	–	–	–	–
Consumer debtors		–	–	–	–	–
Other debtors		2 181	8 217	16 205	17 757	16 205
Current portion of long-term receivables		3 227	3 550	3 550	4 108	3 550
Inventory		3 433	3 639	2 568	3 875	2 568
<b>Total current assets</b>		<b>178 609</b>	<b>180 332</b>	<b>196 625</b>	<b>220 845</b>	<b>196 625</b>
<b>Non current assets</b>						
Long-term receivables		59 717	61 508	61 508	57 733	61 508
Investments		26	26	26	26	26
Investment property		85 712	84 677	84 677	85 421	84 677
Investments in Associate		–	–	–	–	–
Property, plant and equipment		146 146	152 178	159 740	146 238	159 740
Agricultural		–	–	–	–	–
Biological		–	–	–	–	–
Intangible		1 784	2 717	1 363	1 363	1 363
Other non-current assets		–	–	–	–	–
<b>Total non current assets</b>		<b>293 385</b>	<b>301 107</b>	<b>307 314</b>	<b>290 781</b>	<b>307 314</b>
<b>TOTAL ASSETS</b>		<b>471 994</b>	<b>481 439</b>	<b>503 940</b>	<b>511 626</b>	<b>503 940</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft		–	–	–	–	–
Borrowing		–	–	857	857	857
Consumer deposits		–	–	–	–	–
Trade and other payables		44 578	46 012	71 843	56 533	71 843
Provisions		28 300	29 692	29 692	8 342	29 692
<b>Total current liabilities</b>		<b>72 878</b>	<b>75 705</b>	<b>102 393</b>	<b>65 732</b>	<b>102 393</b>
<b>Non current liabilities</b>						
Borrowing		–	–	591	591	591
Provisions		153 943	163 153	137 396	137 396	137 396
<b>Total non current liabilities</b>		<b>153 943</b>	<b>163 153</b>	<b>137 987</b>	<b>137 987</b>	<b>137 987</b>
<b>TOTAL LIABILITIES</b>		<b>226 822</b>	<b>238 857</b>	<b>240 380</b>	<b>203 719</b>	<b>240 380</b>
<b>NET ASSETS</b>	<b>2</b>	<b>245 172</b>	<b>242 582</b>	<b>263 560</b>	<b>307 907</b>	<b>263 560</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated Surplus/(Deficit)		–	218 064	235 253	276 202	235 253
Reserves		–	24 518	28 307	31 705	28 307
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	<b>2</b>	<b>–</b>	<b>242 582</b>	<b>263 560</b>	<b>307 907</b>	<b>263 560</b>

The financial position of Council is recorded at the end of the quarter 31 March 2019. This table excludes the figures for Roads department.

#### 4.1.7 Table C7: Monthly Budget Statement - Cash Flow

DC4 Garden Route - Table C7 Monthly Budget Statement - Cash Flow - Q3 Third Quarter

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	<b>1</b>									
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
<b>Receipts</b>										
Property rates								-		
Service charges								-		
Other revenue		208 325	211 462	214 495	3 874	45 318	160 871	(115 553)	-72%	214 495
Government - operating		153 325	158 885	172 435	54 394	169 906	129 327	40 579	31%	172 435
Government - capital		-	-	-			-	-		-
Interest		12 930	15 715	15 715	-	499	11 786	(11 287)	-96%	15 715
Dividends								-		-
<b>Payments</b>										
Suppliers and employees		(355 470)	(382 965)	(388 852)	(18 442)	(159 194)	(291 639)	(132 445)	45%	(388 852)
Finance charges								-		-
Transfers and Grants				-				-		-
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>19 110</b>	<b>3 097</b>	<b>13 793</b>	<b>39 825</b>	<b>56 529</b>	<b>10 345</b>	<b>(46 184)</b>	<b>-446%</b>	<b>13 793</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
<b>Receipts</b>										
Proceeds on disposal of PPE			3 156	3 156			2 367	(2 367)	-100%	3 156
Decrease (Increase) in non-current debtors			-					-		
Decrease (increase) other non-current receivables			(1 791)	(1 791)		(18 049)	(1 343)	(16 706)	1244%	(1 791)
Decrease (increase) in non-current investments			-					-		
<b>Payments</b>										
Capital assets		(4 677)	(9 303)	(10 623)	(169)	(893)	(4 652)	(3 758)	81%	(10 623)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>(4 677)</b>	<b>(7 938)</b>	<b>(9 258)</b>	<b>(169)</b>	<b>(18 942)</b>	<b>(3 628)</b>	<b>15 314</b>	<b>-422%</b>	<b>(9 258)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
<b>Receipts</b>										
Short term loans								-		
Borrowing long term/refinancing								-		
Increase (decrease) in consumer deposits								-		
<b>Payments</b>										
Repayment of borrowing								-		
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		<b>14 434</b>	<b>(4 841)</b>	<b>4 535</b>	<b>39 656</b>	<b>37 587</b>	<b>6 717</b>			<b>4 535</b>
Cash/cash equivalents at beginning:			169 768	169 768		157 518	169 768			157 518
Cash/cash equivalents at month/year end:		14 434	164 927	174 303		195 105	176 485			162 053

The municipal bank balance at 31 March 2019 totals R 60 104 872.68 and the short term deposits amounts to R135 000 000, therefore the total cash and cash equivalents amounts to R195 104 872.68.

More detailed information regarding the cash position is tabled below that is giving a breakdown of the commitments against the cash of council:

<b>REPORTING MONTH: 31 MARCH 2019</b>		
<b>Commitments against Cash &amp; Cash Equivalents</b>		
<b>ITEM</b>	<b>Previous Month R'000</b>	<b>Current Month R'000</b>
Bank balance as at 31 March 2019	22 517 899,61	60 104 872,68
Other Cash & Cash Equivalents: Short term deposits	135 000 000,00	135 000 000,00
<b>Total Cash &amp; Cash Equivalents:</b>	<b>157 517 899,61</b>	<b>195 104 872,68</b>
<b>LESS:</b>	<b>96 653 214,56</b>	<b>148 547 543,26</b>
Unspent Conditional Grants	23 057 464,76	23 995 798,76
Provision for staff leave	10 425 847,00	10 425 847,00
Provision for bonus	-	3 640 218,00
Post Retirement Benefits	37 463 916,00	37 463 916,00
Performance Bonus	432 599,00	432 599,00
Grant received in advance	11 356 250,00	28 357 500,00
Trade Payables	7 558 472,84	8 065 365,00
Unspent Capital budget	6 358 664,96	7 074 533,50
Unspent Operational budget 9 months		29 091 766,00
<b>Sub total</b>	<b>60 864 685,05</b>	<b>46 557 329,42</b>
<b>PLUS:</b>	<b>4 989 638,00</b>	<b>5 515 561,00</b>
VAT Receivable	561 938,00	188 461,00
Receivable Exchange	4 427 700,00	5 327 100,00
Equitable Share Debtor to be paid		
	<b>65 854 323,05</b>	<b>52 072 890,42</b>
<b>LESS OTHER MATTERS:</b>		
Capital Replacement Reserve	33 878 931,27	33 878 931,27
<b>Sub Total</b>	<b>31 975 391,78</b>	<b>18 193 959,15</b>
<b>LESS: CONTINGENT LIABILITIES</b>	<b>5 788 685,61</b>	<b>6 160 678,31</b>
Theunis Barnard	38 231,00	38 231,00
I Gerber	21 840,00	21 840,00
A de Wet	614 675,00	614 675,00
Barry Louis Rae Trust	4 500 000,00	4 500 000,00
Laurington Sithemile Stone	43 271,61	-
Banger Car Hire	18 800,00	18 800,00
Combined summons between George Municipality, Garden Route DM and D Stoffels	20 836,00	20 836,00
Combined summons between G Brown and Garden Route DM	31 032,00	31 032,00
Combined summons between Brenda Kraft and Garden Route DM	-	415 264,31
Labour disputes: V Blom & Roode	500 000,00	500 000,00
<b>Recalculated available cash balance</b>	<b>26 186 706,17</b>	<b>12 033 280,84</b>



## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 5 – DEBTORS' ANALYSIS

#### Supporting Table SC3

DC4 Garden Route - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q3 Third Quarter

Description	NT Code	Budget Year 2018/19									Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total			
<b>R thousands</b>													
<b>Debtors Age Analysis By Income Source</b>													
Trade and Other Receivables from Exchange Transactions - Water	1200									-	-		
Trade and Other Receivables from Exchange Transactions - Electricity	1300									-	-		
Receivables from Non-exchange Transactions - Property Rates	1400									-	-		
Receivables from Exchange Transactions - Waste Water Management	1500									-	-		
Receivables from Exchange Transactions - Waste Management	1600									-	-		
Receivables from Exchange Transactions - Property Rental Debtors	1700	105	85	41	705	-	-	-	-	935	705		
Interest on Arrear Debtor Accounts	1810									-	-		
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820									-	-		
Other	1900	262	12 260	230	19 551					32 302	19 551		
<b>Total By Income Source</b>	<b>2000</b>	<b>366</b>	<b>12 345</b>	<b>271</b>	<b>20 256</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>33 238</b>	<b>20 256</b>	<b>-</b>	<b>-</b>
<b>2017/18 - totals only</b>										-	-		
<b>Debtors Age Analysis By Customer Group</b>													
Organs of State	2200									-	-		
Commercial	2300									-	-		
Households	2400	105	85	41	705					935	705		
Other	2500	262	12 260	230	19 551					32 302	19 551		
<b>Total By Customer Group</b>	<b>2600</b>	<b>366</b>	<b>12 345</b>	<b>271</b>	<b>20 256</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>33 238</b>	<b>20 256</b>	<b>-</b>	<b>-</b>

Long outstanding debtors that mainly consist of old sundry debt and fire accounts, remains a concern for the municipality and management will continue to report in terms of progress made.

The municipality are required to submit debtors aged analysis data strings on a monthly basis. The municipality attempted to upload the data strings but unfortunately it was unsuccessful, currently the status on all the submitted debtors' data strings is still red, the reason for this is due to the debtors' classifications that needs to be corrected on the financial system; this will be corrected by 12 April 2019.

## SECTION 6 – CREDITORS' ANALYSIS

### Supporting Table C4

DC4 Garden Route - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q3 Third Quarter

Description R thousands	NT Code	Budget Year 2018/19									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
<b>Creditors Age Analysis By Customer Type</b>											
Bulk Electricity	0100									-	
Bulk Water	0200									-	
PAYE deductions	0300									-	
VAT (output less input)	0400									-	
Pensions / Retirement deductions	0500									-	
Loan repayments	0600									-	
Trade Creditors	0700	529	77	133	30	5	(15)	148	2	908	
Auditor General	0800									-	
Other	0900									-	
<b>Total By Customer Type</b>	<b>1000</b>	<b>529</b>	<b>77</b>	<b>133</b>	<b>30</b>	<b>5</b>	<b>(15)</b>	<b>148</b>	<b>2</b>	<b>908</b>	<b>-</b>

The municipality are required to submit creditors aged analysis data strings on a monthly basis. All the required creditors' data strings are outstanding and the status is red. The creditors age analysis will not be completed as the municipality must restore backups to get the correct data as the data strings were not generated by the municipality, the vendor is currently assisting in this regard.

## SECTION 7 – INVESTMENT PORTFOLIO ANALYSIS

### 7.1 Investment monitoring information

The municipality invest access funds on a 30 days' short-term investment period in order to maximise the interest received and to have cash readably available when needed and is done in line with the Cash Management and Investment Policy of council.

With implementation of mSCOA, departments must provide cash flow projections on spending to the finance department, which will enable the finance department to accurately perform cash flow projections.

This should be done in line with the Cash Management and Investment policy of council.

		Movements for the month					
	Balance as at 01 March 2019	Investments matured	Investments made	Interest capitalised	Balance as at 31 March 2019	Interest earned Month	Interest earned Year to date
<b>Eden district municipality</b>							
Interest Received YTD					-		
Standard Bank	45 000 000.00	-15 000 000.00	-15 000 000.00		45 000 000.00	88 787.67	304 764.68
Investec Bank	45 000 000.00	-15 000 000.00	-15 000 000.00		45 000 000.00	88 191.78	88 191.78
ABSA	-	-			-		211 827.40
Netobank	45 000 000.00	-15 000 000.00	-15 000 000.00		45 000 000.00	88 888.59	308 178.44
Standard Bank - Bank Guarantee investment Investment	156 850.70				156 850.70	-	5 415.65
<b>BANK DEPOSITS</b>	<b>135 158 850.70</b>	<b>-45 000 000.00</b>	<b>-45 000 000.00</b>	<b>-</b>	<b>135 158 850.70</b>	<b>288 849.04</b>	<b>918 175.93</b>

## SECTION 8 – ALLOCATION AND GRANT RECEIPTS AND EXPENDITURE

### 8.1 Supporting Table C6

DC4 Garden Route - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q3 Third Quarter

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>RECEIPTS:</b>	1,2									
<b>Operating Transfers and Grants</b>										
<b>National Government:</b>		151 805	157 166	157 166	42 797	157 166	117 875	37 809	32,1%	157 166
Local Government Equitable Share		146 055	151 237	151 237	42 797	151 237	113 428	37 809	33,3%	151 237
Finance Management		1 250	1 000	1 000		1 000	750			1 000
EPWP Incentive		1 280	1 021	1 021	–	1 021	766			1 021
NT - Rural Roads Asset Management Systems		2 420	2 425	2 425	–	2 425	1 819			2 425
Fire Service Capacity Building Grant		800	1 483	1 483		1 483	1 112			1 483
Energy Efficiency and Demand Management	3					–	–	–		–
				–				–		
								–		
								–		
Other transfers and grants [insert description]								–		
<b>Provincial Government:</b>		3 520	1 540	15 090	11 597	12 740	11 318	2 440	21,6%	15 090
Integrated Transport Planning		900	900	1 800	–	900	1 350	(450)	-33,3%	1 800
WC Support Grant -Finance Support Grant		620	280	1 730	37	280	1 298			1 730
Disaster Manangement Grant		2 000		10 000	10 000	10 000	7 500	2 500	33,3%	10 000
WC Support Grant	4		–	–		–	–	–		–
WC Support Grant: HR Capacity Building:Bursary Programme			360	360	360	360	270	90	33,3%	360
PT - Safety Plan Implementation (WOSA)				1 200	1 200	1 200	900	300	33,3%	1 200
<b>District Municipality:</b>		–	–	–	–	–	–	–		–
[insert description]								–		
<b>Other grant providers:</b>		–	–	–	–	–	–	–		–
[insert description]								–		
								–		
<b>Total Operating Transfers and Grants</b>	5	155 325	158 706	172 256	54 394	169 906	129 192	40 249	31,2%	172 256

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act.

## 8.2 Supporting Table C7

DC4 Garden Route - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q3 Third Quarter

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>EXPENDITURE</b>										
<b>Operating expenditure of Transfers and Grants</b>										
<b>National Government:</b>		151 805	157 166	157 166	582	3 065	117 875	(114 809)	-97,4%	157 166
Local Government Equitable Share		146 055	151 237	151 237	–	–	113 428	(113 428)	-100,0%	151 237
Finance Management		1 250	1 000	1 000	44	770	750	20	2,7%	1 000
EPWP Incentive		1 280	1 021	1 021	127	827	766	62	8,0%	1 021
NT - Rural Roads Asset Management Systems		2 420	2 425	2 425	370	1 102	1 819	(716)	-39,4%	2 425
Fire Service Capacity Building Grant		800	1 483	1 483	40	353	1 112	(760)	-68,3%	1 483
Energy Efficiency and Demand Management				–		13	–	13	#DIV/0!	–
Other transfers and grants [insert description]							–	–		–
<b>Provincial Government:</b>		3 520	1 540	15 090	145	3 196	11 318	(8 122)	-71,8%	15 090
Integrated Transport Planning		900	900	1 800	–	–	1 350	(1 350)	-100,0%	1 800
Disaster Management Grant		2 000	–	10 000	145	3 124	7 500	(4 376)	-58,3%	10 000
WC Support Grant		620	280	1 730	–	–	1 298	(1 298)	-100,0%	1 730
WC Support Grant: HR Capacity Building:Bursary Programme			360	360	–	72	270	(198)	-73,5%	360
PT - Safety Plan Implementation (WOSA)				1 200	–		900	(900)	-100,0%	1 200
<b>District Municipality:</b>		–	–	–	–	–	–	–		–
[insert description]								–		
<b>Other grant providers:</b>		–	–	–	–	–	–	–		–
[insert description]								–		
<b>Total operating expenditure of Transfers and Grants:</b>		155 325	158 706	172 256	727	6 261	129 192	(122 931)	-95,2%	172 256

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act that stipulates reporting on all grant performance should be done from the receiving officer. RSC Equitable Share is an unconditional grant hence the day-to-day running of the business are dependent on it.

## SECTION 9 – EXPENDITURE ON COUNCILLOR AND BOARD MEMBERS ALLOWANCES AND EMPLOYEE BENEFITS

**Supporting Table C8**

DC4 Garden Route - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q3 Third Quarter

Summary of Employee and Councillor remuneration	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
	1	A	B	C						D
<b>Councillors (Political Office Bearers plus Other)</b>										
Basic Salaries and Wages		6 908	8 947	7 481	642	5 892	5 611	282	5%	7 481
Pension and UIF Contributions		261	247	463	38	314	347	(34)	-10%	463
Medical Aid Contributions		142	52	122	16	94	91	3	3%	122
Motor Vehicle Allowance		2 312	1 020	1 696	88	824	1 272	(448)	-35%	1 696
Cellphone Allowance		325	664	1 125	89	767	844	(77)	-9%	1 125
Housing Allowances		367	642	1 046	53	473	784	(311)	-40%	1 046
Other benefits and allowances		500								
<b>Sub Total - Councillors</b>		<b>10 815</b>	<b>11 572</b>	<b>11 933</b>	<b>927</b>	<b>8 364</b>	<b>8 950</b>	<b>(585)</b>	<b>-7%</b>	<b>11 933</b>
<b>% increase</b>	4		<b>7,0%</b>	<b>10,3%</b>						<b>10,3%</b>
<b>Senior Managers of the Municipality</b>	3									
Basic Salaries and Wages		4 014	5 277	4 501	428	3 951	3 376	576	17%	4 501
Pension and UIF Contributions		551	359	165	65	586	124	462	374%	165
Medical Aid Contributions		139	161	125	17	137	94	42	45%	125
Overtime		-		-						
Performance Bonus		554	777	838	-	703	628	74	12%	838
Motor Vehicle Allowance		628	772	724	68	583	543	40	7%	724
Cellphone Allowance		59	83	114	9	87	85	1	2%	114
Housing Allowances		90	285	-	32	225	-	225	#DIV/0!	-
Other benefits and allowances		-	100	(5)	65	108	(3)	112	-3205%	(5)
Payments in lieu of leave		70	77	-						
Long service awards										
Post-retirement benefit obligations	2									
<b>Sub Total - Senior Managers of Municipality</b>		<b>6 104</b>	<b>7 890</b>	<b>6 462</b>	<b>685</b>	<b>6 379</b>	<b>4 847</b>	<b>1 532</b>	<b>32%</b>	<b>6 462</b>
<b>% increase</b>	4		<b>29,3%</b>	<b>5,9%</b>						<b>5,9%</b>
<b>Other Municipal Staff</b>										
Basic Salaries and Wages		71 440	79 891	82 376	6 599	56 110	61 782	(5 671)	-9%	82 376
Pension and UIF Contributions		15 225	10 474	16 907	1 093	8 579	12 681	(4 102)	-32%	16 907
Medical Aid Contributions		10 067	9 132	10 351	569	4 830	7 763	(2 933)	-38%	10 351
Overtime		2 590	2 985	3 328	69	2 290	2 496	(206)	-8%	3 328
Performance Bonus		-		-						
Motor Vehicle Allowance		4 940	6 539	6 363	517	4 744	4 772	(28)	-1%	6 363
Cellphone Allowance		115	174	160	8	59	120	(61)	-51%	160
Housing Allowances		879	1 397	1 484	82	726	1 113	(387)	-35%	1 484
Other benefits and allowances		3 557	3 424	4 121	211	3 591	3 091	501	16%	4 121
Payments in lieu of leave		5 265	6 064	6 116	-	5 563	4 587	976	21%	6 116
Long service awards		525		-	48	204	-	204	#DIV/0!	-
Post-retirement benefit obligations	2	8 043	5 698	2 866		1 153	2 149	(997)	-46%	2 866
<b>Sub Total - Other Municipal Staff</b>		<b>122 646</b>	<b>125 779</b>	<b>134 072</b>	<b>9 196</b>	<b>87 849</b>	<b>100 554</b>	<b>(12 705)</b>	<b>-13%</b>	<b>134 072</b>
<b>% increase</b>	4		<b>2,6%</b>	<b>9,3%</b>						<b>9,3%</b>
<b>Total Parent Municipality</b>		<b>139 566</b>	<b>145 242</b>	<b>152 467</b>	<b>10 808</b>	<b>102 592</b>	<b>114 350</b>	<b>(11 758)</b>	<b>-10%</b>	<b>152 467</b>

Remuneration related expenditure for the third quarter ending 31 March 2019 amounted to **R33 480 000** of an adjusted budgeted amount of **R152 467 000** that represents **21.9%** of the budgeted amount.

## SECTION 10 – MATERIAL VARIANCES TO THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

The measurement of performance of the Municipality in terms of the implementation of the Service Delivery and Budget Implementation plan are dealt with separately.

## SECTION 11 – CAPITAL PROGRAMME PERFORMANCE

The table below provides information on capital budget spending:

SCOA config	No	Project description	Cost centre	Original Budget R'000	YTD Expenditure R	Year to date Budget	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
071201240006	1	Filing Cabinet (4 Drawers)	1302	R 3 500,00	R 3 243,48	2 625,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230001	2	Upgrading of Roads Link	1207	R 25 000,00	R 25 000,00	18 750,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207390001	3	Risk Management System	1207	R 500 000,00		375 000,00	Completed	BAC awarded, currently in appeal period, SLA still to be finalised	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207240001	4	Laptop	1207	R 152 571,00	R 152 570,55	114 428,25	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072305220001	5	Water Tankers (CRR)	2305	R 1 523 000,00		1 142 250,00	Completed	BAC awarded on 15 April 2019, currently in appeal period, SLA still to be finalised	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071201240007	6	Portable Voice recorders	1302	R 7 000,00		5 250,00	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071201240008	7	Steel Shelves	1308	R 22 900,00	R 22 897,71	17 175,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071203240001	9	Chairs	1203	R 15 000,00	R 10 050,00	11 250,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071203240002	10	Chair	1203	R 5 000,00		3 750,00	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071203240003	11	Visitors Chairs	1203	R 6 000,00		4 500,00	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071203240004	12	Desk	1203	R 5 000,00		3 750,00	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071203240005	13	Chair	1203	R 5 000,00		3 750,00	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071203240006	14	Visitors Chairs	1203	R 6 000,00		4 500,00	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071206240001	15	Office Chairs (Recruitment and Selection)	1305	R 10 000,00		7 500,00	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071206240002	16	Evacuation Chair (OHS)	1305	R 30 000,00		22 500,00	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207230002	17	Replacing ICT Capital Equipment beyond economical repairs	1207	R 50 000,00	R 24 202,76	37 500,00	In Process	Spending will occur continuously through the year as the need for replacing equipment realise	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072305230002	19	Two Way Radio Repeater	2305	R 50 000,00		37 500,00	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072502240001	20	3x Notice Boards	1803	R 4 500,00		3 375,00	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072502240002	21	3 Drawer Desk	1805	R 4 300,00		3 225,00	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072502240003	22	Desk shell lockable top drawer	1805	R 3 871,00		2 903,25	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071209240002	23	CANON BATTERIES	1311	R 3 000,00	R 1 940,00	2 250,00	In Process	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071209240003	24	CANON CAMERA Canon 6D	1311	R 17 000,00	R 12 813,91	12 750,00	In Process	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071209240004	25	LAMINATING MACHINE	1311	R 2 800,00	R 946,91	2 100,00	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.

SCOA config	Nr	Project description	Cost centre	Original Budget - R' 000	YTD Expenditure R	Year to date Budget	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
072109240001	26	Water Cooler/Dispensers	2109	R 5 000,00	R 4 086,96	3 750,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072109230001	27	Conference Speaker / recording system with 12 mics	2109	R 80 000,00		60 000,00	In Process	Informal Tender has been with Bid Evaluation Committee - referred back to user department for amendments	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072109240002	28	Chairs	2109	R 12 000,00	R 11 405,94	9 000,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072109240003	29	Small fridge	2109	R 3 000,00	R 1 735,00	2 250,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072109240004	30	Kettle	2109	R 200,00	R 164,35	150,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072204300001	31	Upgrading of Council Buildings	2204	R 804 000,00	R 96 083,67	603 000,00	In Process	Tender loaded on Collaborator	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072305300001	32	New Fire Station/ Training Academy (CRR Funding)	2305	R -		-	Not Started	The project will not realise this financial year, and project postponed till next financial year	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207240004	33	ICT Technicians	1207	R 6 997,00		5 247,75	In Process	Additional funds transferred - procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207390002	34	MS Office	1207	R 235 142,00		176 356,50	Completed	BAC awarded on 15 April 2019, currently in appeal period, SLA still to be finalised	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207240005	35	Printer HP Black/White	1207	R 9 909,00	R 9 500,00	7 431,75	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207240006	36	Printer HP 4 in One	1207	R 23 197,00	R 23 031,63	17 397,75	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207240007	37	Printer HP Colour	1207	R 5 965,00	R 5 614,00	4 473,75	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071208240001	38	Chair	1208	R 5 000,00	R 3 350,00	3 750,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071209240001	39	CHAIRS	1311	R 7 000,00	R 6 536,77	5 250,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207230003	40	Insurance claims	1207	R 20 000,00		15 000,00	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207240003	41	Personal Computers	1207	R 139 205,00	R 139 204,19	104 403,75	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072305220002	42	LDV - 1 x Skid Unit & 1 x Command Unit (CRR)	2305	R 550 000,00	R 73 216,52	412 500,00	Completed	BAC awarded on 15 April 2019, currently in appeal period, SLA still to be finalised	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072305290001	43	Hazmat suits - Level A	2305	R 160 000,00		120 000,00	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072305290002	44	Thermal Imaging Camera	2305	R 80 000,00		60 000,00	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072305230001	45	Hazmat Rescue & Fire Equipment Equipment	2305	R 250 000,00		187 500,00	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071110240001	46	Office Chair	1018	R 10 000,00		7 500,00	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071110240002	47	Two Visitors chairs - PA of the Deputy Mayor	1003	R 10 000,00		7 500,00	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071201240001	48	Filing Cabinet	1301	R 6 500,00	R 5 291,30	4 875,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071201240002	49	Highback Chair Bonded Leather - Personal Assistant	1301	R 5 000,00	R 3 800,00	3 750,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071201240003	50	Desk	1302	R 3 000,00	R 2 465,22	2 250,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071201240004	51	Highback Chair Bonded Leather	1302	R 10 000,00	R 8 462,56	7 500,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.



SCOA config	Nr	Project description	Cost centre	Original Budget R'000	YTD Expenditure R	Year to date Budg	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
071201240005	52	Visitor Chairs Leather	1302	R 5 000,00	R 3 652,17	3 750,00	Completed	Completed	No expected challenges anticipated	Finance Department was informed that the goods will be delivered by 30 June 2018 but due to mentioned challenges the furniture is not yet in our possession. The furniture that was
072502240004	53	Highback swivel chair	1805	R 944,00		708,00	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072502240005	54	2x Saver Arm chair	1805	R 1 183,00		887,25	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072502240006	55	1x Conference Table & 10x Saver arm chair	1805	R 24 176,00		18 132,00	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072502240007	56	3 High back office desk chairs	1804	R 4 104,00	R 3 717,15	3 078,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071307102401	58	Sound System (IDP)	1307	R 29 000,00	R 29 000,00	21 750,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207240011	59	Portable Printer	1207	R 3 319,00	R 3 319,00	2 489,25	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207240012	60	Wireless Access Points	1207	R 23 484,00	R 23 484,00	17 613,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207240013	61	Voice Recorder	1207	R 4 000,00		3 000,00	In Process	Additional funds transferred - procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
073305230002	62	Aluminium Tables	1018	R 15 000,00	R 9 600,00	11 250,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207240008	63	Projector	1207	R 12 349,00	R 12 348,45	9 261,75	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207240009	64	Heavy Duty Printer	1207	R 13 102,00	R 13 101,05	9 826,50	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207240010	65	Scanners	1207	R 38 684,00	R 38 683,48	29 013,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071805102801	66	Security Fence Mosselbay Office	1805	R 30 000,00	R 26 043,48	22 500,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071206006600	67	Vacuum Cleaner	1308	R 17 000,00	R 6 408,00	12 750,00	In Process	Procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071210006631	68	Tea Trolleys: Auxilliary Services	1308	R 3 000,00	R -	2 250,00	In Process	Procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207240014	69	Laptop - Manager P&D and LED	1207	R 46 642,00	R 46 642,00	34 981,50	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071308102409	70	Fridge	1308	R 3 000,00	R 2 520,87	2 250,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071807102401	71	Printer and Laptop (EPWP Coordinator)	1807	R 37 000,00	R 26 946,96	27 750,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071401102401	72	Software Licences for laptops	1401	R 12 000,00	R -	9 000,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071307102403	73	ICT Hardware	1307	R -	R -	-	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071806103101	74	Plett Office Building	1806	R 2 300 000,00	R -	1 725 000,00	In process	Tender will be advertised on 13 April 2019	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071601103302	75	6000l Water Tanker	1601	R 2 000 000,00	R -	1 500 000,00	Completed	BAC awarded on 15 April 2019, currently in appeal period, SLA still to be finalised	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.

071308102401	76	DSTV Decoders	1308	R	1 100,00	R	-	825,00	In process	Procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071307102404	77	Dell Power Edge R740 Server	1307	R	282 050,00	R	-	211 537,50	Completed	BAC awarded on 15 April 2019, currently in appeal period, SLA still to be finalised.	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071307102405	78	HP 1950-48G-2SFP-POE	1307	R	68 480,00	R	-	51 360,00	In process	Procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071307102406	79	HP 1950-48G-2SFP-POE	1307	R	48 807,00	R	-	36 605,25	In process	Procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071307102407	80	Cisco L 3 3650 Switch	1307	R	23 550,00	R	-	17 662,50	In process	Procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071307102408	81	HPE StoreEver LTO-6-SAS Autoloader	1307	R	108 000,00	R	-	81 000,00	Completed	BAC awarded on 15 April 2019, currently in appeal period, SLA still to be finalised	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071307102410	82	Laptops	1307	R	121 450,00	R	-	91 087,50	In process	Procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071307102409	83	Biometric Scanning Devices	1307	R	53 453,00	R	-	40 089,75	In process	Procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071307102411	84	Desktops	1307	R	44 000,00	R	-	33 000,00	In process	Procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071307102412	85	MS Windows Server	1307	R	78 710,00	R	-	59 032,50	In process	Procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071307102413	86	iCloud Server Storage	1307	R	29 320,00	R	-	21 990,00	In process	Procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071307102414	87	4x 32GB RDIIMM	1307	R	32 700,00	R	-	24 525,00	In process	Procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071307102415	88	6x Dell 10TB Hard drives	1307	R	60 900,00	R	-	45 675,00	In process	Procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071307102416	89	4x 8GB RAM for Dell Poweredge R710 Server	1307	R	12 395,00	R	-	9 296,25	In process	Procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071307102417	90	Printer HP 4 in One (P Raath)	1307	R	7 919,00	R	-	5 939,25	In process	Procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071307102418	91	Payday Time and Attendance	1307	R	135 000,00	R	-	101 250,00	Completed	Order to be issued under existing contract with Business Engineering	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
<b>Totals</b>					<b>10 623 378,00</b>		<b>893 080,04</b>	<b>15 041 986,96</b>			No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
Project status: If the project is in the SCM process of being procured. Please state in which stage (planning, specification, advertising, etc)												
<b>Commitments against capital for the month March 2019</b>												
071307102410	82	Laptops	1307		26441							
071201240007	6	Portable Voice recorders	1302		1279							
072204300001	31	Upgrading of Council Buildings	2204		58831							
071110240001	46	Office Chair	1018		8741							
071110240002	47	Two Visitors chairs - PA of the Deputy Mayor	1003		8787							
071206240001	15	Office Chairs (Recruitment and Selection)	1305		6846							
		<b>Total Commitments</b>			<b>110 925</b>							
<b>Total tenders awarded by 31 January 2019 not included in commitments</b>												
				<b>Budget amount</b>		<b>Awarded amount</b>		<b>Awarded item</b>				
072305220001	5	Water Tankers (CRR)	2305		1 550 000,00		2 027 822,60	The procurement of wildland firefighting vehicles has been adjudicated and awarded to TFM Manufacturing for an amount of R2,027,822.60 per vehicle				
072305220002	42	LDV - 1x Skid Unit & 1x Command Unit (CRR)	2305		550 000,00							
		<b>Total tenders awarded</b>			<b>2 100 000</b>		<b>2 027 823</b>					

**If the following commitments are taken into account based on comments from the respective departments the capital expenditure year to date will improve to 58.6%:**

### **Office of the Municipal Manager**

#### Risk management section:

Risk Management System (R500 000) – BAC awarded, currently in appeal period, SLA still to be finalised.

### **Community Services**

#### Fire section:

Two Water tankers (R3 523 000) – BAC awarded on 15 April 2019, currently in appeal period, SLA still to be finalised.

LDV - 1 x Skid Unit & 1 x Command Unit (R550 000) – BAC awarded on 15 April 2019, currently in appeal period, SLA still to be finalised.

### **Corporate Services**

#### IT section:

Dell Power Edge R740 Server (R282 050) – BAC awarded on 15 April 2019, currently in appeal period, SLA still to be finalised.

HPE StoreEver LTO-6 SAS Autoloader (R108 000) – BAC awarded on 15 April 2019, currently in appeal period, SLA still to be finalised.

MS Office (R235 142) – BAC awarded on 15 April 2019, currently in appeal period, SLA still to be finalised.




#### HR section:

Payday Time & Attendance (R135 000) – Order to be issued under existing contract with Business Engineering.

## **SECTION 12 – OPERATIONAL PROJECTS PERFORMANCE**

**Please note: Unfortunately, insufficient information from the financial system are available to allow for accurate reporting.**

# SECTION 13 – SECTION 11 WITHDRAWALS

 <b>PROVINCIAL TREASURY</b> <b>Withdrawals from Municipal Bank Accounts</b> <b>In accordance with Section 11, Sub-section 1 (b) to (j)</b> 			
<b>NAME OF MUNICIPALITY:</b>	GARDEN ROUTE DISTRICT MUNICIPALITY		
<b>MUNICIPAL DEMARCATION CODE:</b>	DC4		
<b>QUARTER ENDED:</b>	31 MARCH 2019		
<b>MFMA section 11. (1)</b> Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i> , or any other senior financial official of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only -  (b) to defray expenditure authorised in terms of section 26(4); (c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1); (d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section; (e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including - (i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or (ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state; (f) to refund money incorrectly paid into a bank account; (g) to refund guarantees, sureties and <i>security</i> deposits; (h) for cash management and <i>investment</i> purposes in accordance with section 13; (i) to defray increased expenditure in terms of section 31; or (j) for such other purposes as may be <i>prescribed</i> .  (4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> - (a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i> ; and (b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i> .	<b>Amount</b>	<b>Reason for withdrawal</b>	
		none	
		none	
		none	
		none	
		none	
		none	
		none	
		none	
		R 90 000 000,00	Investments made for the 3rd Quarter
		none	
		R 53 460 000,00	Quarter 3 expenditure
	<b>Name and Surname:</b> M Stratu		
	<b>Rank/Position:</b> Municipal Manager		
	<b>Signature:</b> 		
<b>Tel number</b>	<b>Fax number</b>	<b>Email Address</b>	
044 803 1340		geraldine@edendm.co.za	
<b>The completed form must reach Mr Edwin Nkuna at the Provincial Treasury, Private Bag x 9165, 7 Wale Street, Cape Town, 8000, Tel: 021 483 8662, Fax 021 483 8623, Email: enkuna@pgwc.gov.za on or before the 15th of the month following the end of each quarter.</b>			

## SECTION 14 – MUNICIPAL MANAGER'S QUALITY CERTIFICATE



54 York Street,  
George  
Western Cape  
6529

PO Box 12,  
George,  
Western Cape  
6530

Tel: 044 803 1300  
Fax: 096 555 6303  
E-mail: [info@gardenroute.gov.za](mailto:info@gardenroute.gov.za)  
[www.gardenroute.gov.za](http://www.gardenroute.gov.za)

### OFFICE OF THE MUNICIPAL MANAGER

Enquiries: Jan Willem De Jager  
Reference: 6/1/1 – 18/19  
Date: 10 April 2019

Provincial Treasury  
Local Government Budget Analysis  
Private Bag X9165  
CAPE TOWN  
8000

National Treasury  
Local Government Budget Analysis  
Private Bag X115  
PRETORIA

Sir / Madam

#### QUALITY CERTIFICATE

I, MG STRATU, the accounting officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**, hereby certify that the-

- ☐ The monthly budget statement
- ☐ **Quarterly report on the implementation of the budget and financial state of affairs of the municipality**
- ☐ Mid- year budget and performance assessment

for the quarter ended **31 MARCH 2019**, has been prepared in accordance with the Municipal Finance Management Act [Act 56 of 2003] and regulations made under the Act.

Disclaimer: Please note that the Section 71 Reporting is subject to changes due to the fact that the Municipality are experiencing challenges with the reporting of M09 March 2019 due to the lack of completeness and credibility of information on the financial system (Phoenix). The municipality populated the C-Schedule manually, and aligned the March 2019 figures to the actual year-to-date figures as reflected on the ledger in order to align with the data strings.

Print Name MONDE SIPATH

Accounting Officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4).**

Signature 

Date \_\_\_\_\_



**PERFORMANCE MANAGEMENT:**

**QUARTER 3**

**January – March 2019**

## PERFORMANCE MANAGEMENT Q 3 REPORT: January - March 2019

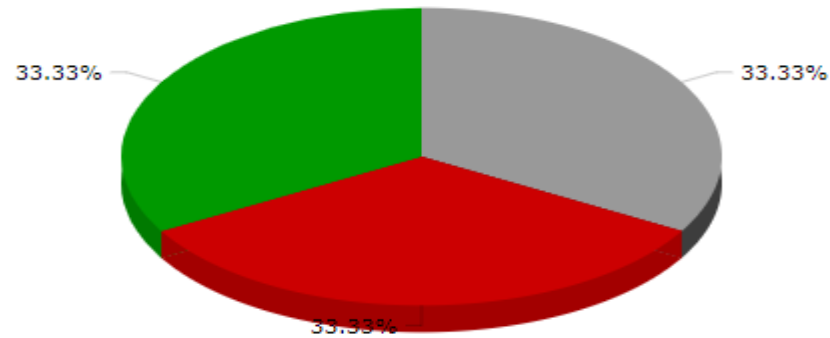
CONTENTS	PAGE
Key Performance Indicators as per Directorate	
1. Office of the Municipal Manager	
2. Finance Department	
3. Corporate	
4. Planning and Economic Development	
5. Community Services	
6. Roads and Transport Planning	
	Pg. 3 - 9



## PERFORMANCE MANAGEMENT Q 3 REPORT: January - March 2019

Office of the Municipal Manager

Office of the Municipal Manager



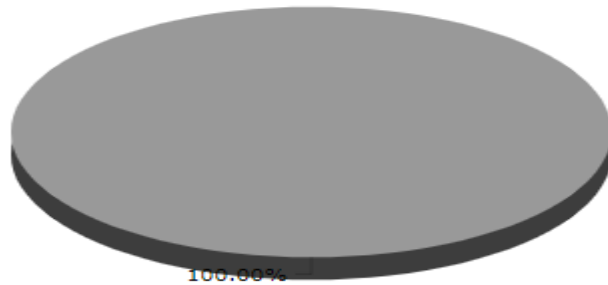
KPI Not Yet Measured	1 (33.33%)
KPI Not Met	1 (33.33%)
KPI Almost Met	-
KPI Met	1 (33.33%)
KPI Well Met	-
KPI Extremely Well Met	-
<b>Total:</b>	<b>3 (100%)</b>

Ref	Directorate	Strategic Objective	KPI	Unit of Measurement	KPI Owner	March 2019		
						Target	Actual	R
TL1	Office of the Municipal Manager	Good Governance	Submit the Final Annual Report 2017/18 to Council by 31 March 2019	Final Annual Report for 2017/18 submitted to Council	Municipal Manager	1	1	G
TL2	Office of the Municipal Manager	Good Governance	Submit the District Municipal Communication Strategy to Council by 31 March 2019	District Municipal Communication Strategy submitted to Council by 31 March 2019	Municipal Manager	1	0	R
TL3	Office of the Municipal Manager	Good Governance	Submit the Top layer SDBIP for the 2019/20 financial year for approval by the Mayor within 14 days after the budget has been approved	Top Layer SDBIP for the 2019/20 budget submitted to the Mayor within 14 days after the budget has been approved	Municipal Manager	0	0	N/A

## PERFORMANCE MANAGEMENT Q 3 REPORT: January - March 2019

### Financial Services

#### Financial Services



KPI Not Yet Measured	6 (100.00%)
KPI Not Met	-
KPI Almost Met	-
KPI Met	-
KPI Well Met	-
KPI Extremely Well Met	-
<b>Total:</b>	<b>6 (100%)</b>

Ref	Directorate	Strategic Objective	KPI	Unit of Measurement	KPI Owner	March 2019		
						Target	Actual	R
TL4	Financial Services	Bulk Infrastructure Co-ordination	Report on the percentage of the municipal capital budget spent on capital projects by 30 June 2019 (Actual amount spent on capital projects /Total amount budgeted for capital projects)	% of capital budget spent by 30 June 2019	CFO	0%	0%	N/A
TL5	Financial Services	Financial Viability	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations by 30 June 2019 ((Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant)	% of debt coverage	CFO	0%	0%	N/A
TL6	Financial Services	Financial Viability	Financial viability measured in terms of the available cash to cover fixed operating expenditure by 30 June 2019 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Number of months that available cash is sufficient to cover the monthly operating expenditure	CFO	0	0	N/A
TL7	Financial Services	Bulk Infrastructure Co-ordination	Submit the Annual Financial Statements of 2017/18 to the Auditor-General by 31 August 2018	Annual financial statements of 2017/18 submitted by 31 August 2018	CFO	0	0	N/A
TL8	Financial Services	Financial Viability	Achieve a current ratio of 1 (Current assets : Current liabilities) by 30 June 2019	Number of times the municipality can pay back its short term-liabilities with its short-term assets	CFO	0	0	N/A
TL9	Financial Services	Financial Viability	Submit a bi-annual report to Council on the sustainability of Eden District Municipality	Number of reports submitted to Council	CFO	0	0	N/A

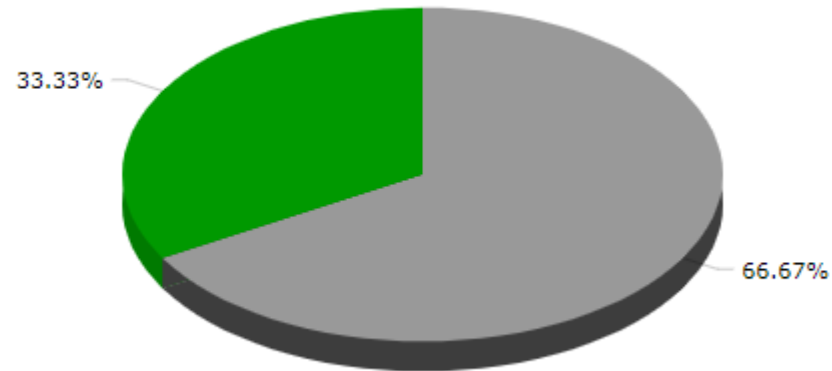
#### Explanation:

No Targets set for the third quarter of the 2018/2019 financial year

## PERFORMANCE MANAGEMENT Q 3 REPORT: January - March 2019

Corporate Services

## PERFORMANCE MANAGEMENT Q 3 REPORT: January - March 2019



KPI Not Yet Measured	6 (66.67%)
KPI Not Met	-
KPI Almost Met	-
KPI Met	3 (33.33%)
KPI Well Met	-
KPI Extremely Well Met	-
<b>Total:</b>	<b>9 (100%)</b>

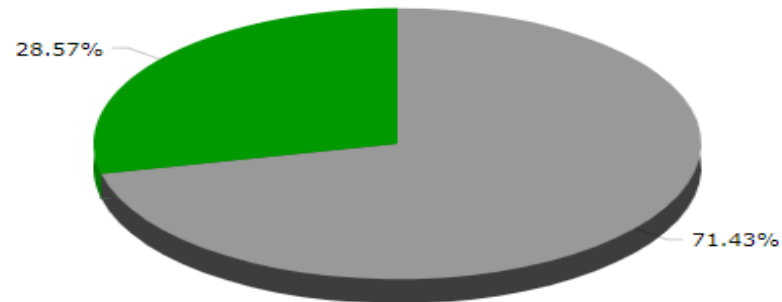
Ref	Directorate	Strategic Objective	KPI	Unit of Measurement	KPI Owner	March 2019		
						Target	Actual	R
TL10	Corporate Services	Good Governance	The number of people from employment equity target groups appointed in the three highest levels of management during the 2018/19 financial year in compliance with the municipality's approved Employment Equity Plan	Number of people appointed in the three highest levels of management in compliance with a municipality's approved employment equity plan	Executive Manager: Corporate Services	0	0	N/A
TL11	Corporate Services	A Skilled Workforce and Communities	Spend 0.5% of the personnel budget on training by 30 June 2019 (Actual total training expenditure divided by total personnel budget)	% of the personnel budget spent on training	Executive Manager: Corporate Services	0%	0%	N/A
TL12	Corporate Services	Good Governance	Limit the vacancy rate to 15% of budgeted posts by 30 June 2019 (Number of funded posts vacant divided by number of budgeted funded posts)	% vacancy rate	Executive Manager: Corporate Services	0%	0%	N/A
TL13	Corporate Services	Good Governance	Review the Organisational Structure and submit to Council by 30 June 2019	Organisational structure reviewed and submitted to Council by 30 June 2019	Executive Manager: Corporate Services	0	0	N/A
TL14	Corporate Services	Good Governance	Award 2 external bursaries to qualifying candidates by 31 March 2019	Number of external bursaries awarded	Executive Manager: Corporate Services	2	2	G

## PERFORMANCE MANAGEMENT Q 3 REPORT: January - March 2019

### Corporate Services

TL15	Corporate Services	Good Governance	Develop a Corporate Plan for the Eden District Municipality and submit to Council by 30 June 2019	Number of plans submitted to Council	Executive Manager: Corporate Services	0	0	N/A
TL16	Corporate Services	Good Governance	Develop an ICT Strategic Plan for the Eden District Municipality and submit to the Management Committee (MANCOM) by 30 June 2019	Number of plans submitted to MANCOM	Executive Manager: Corporate Services	0	0	N/A
TL17	Corporate Services	Good Governance	Submit a report to Council on the development of a Council Resolution System by 31 January 2019	Number of reports submitted to Council	Executive Manager: Corporate Services	1	1	G
TL18	Corporate Services	Good Governance	Develop a Strategic Plan for the Centralisation of all records for the Municipality and submit to the Management Committee MANCOM by 31 January 2019	Number of plans submitted to MANCOM	Executive Manager: Corporate Services	1	1	G

### Planning and Economic Development



KPI Not Yet Measured	5 (71.43%)
KPI Not Met	-
KPI Almost Met	-
KPI Met	2 (28.57%)
KPI Well Met	-
KPI Extremely Well Met	-
<b>Total:</b>	<b>7 (100%)</b>

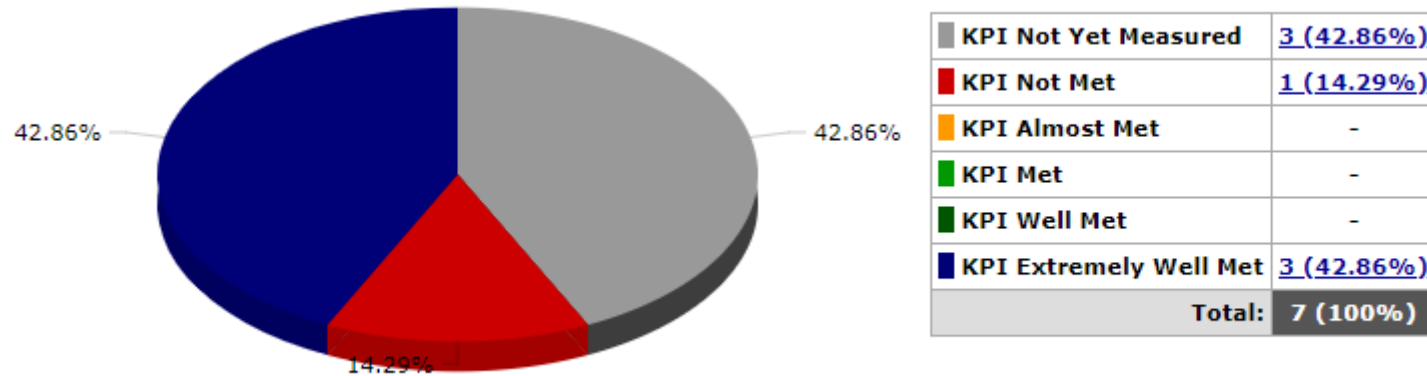
## PERFORMANCE MANAGEMENT Q 3 REPORT: January - March 2019

### Planning and Economic Development

Ref	Directorate	Strategic Objective	KPI	Unit of Measurement	KPI Owner	March 2019		
						Target	Actual	R
TL26	Planning and Economic Development	Good Governance	Develop a 5 year District Tourism Strategy and submit to Council by 31 March 2019	District Tourism Strategy submitted to Council	Executive Manager: Planning and Development	1	1	G
TL27	Planning and Economic Development	Growing an Inclusive District Economy	Submit the Expanded Public Works Programme (EPWP) business plan to the National Minister of Public Works for all internal projects by 30 June 2019	EPWP business plan submitted to the National Minister of Public Works	Executive Manager: Planning and Development	0	0	N/A
TL28	Planning and Economic Development	Growing an Inclusive District Economy	Create job opportunities through the Expanded Public Works Programme (EPWP) by 30 June 2019	Number of job opportunities created through the EPWP programme	Executive Manager: Planning and Development	0	0	N/A
TL29	Planning and Economic Development	Growing an Inclusive District Economy	Conduct work sessions with Small, Medium and Micro-Enterprises (SMME's) on development with special focus on export development	Number of work sessions conducted	Executive Manager: Planning and Development	0	0	N/A
TL30	Planning and Economic Development	Growing an Inclusive District Economy	Sign an agreement with the Western Cape Economic Development Partnership by 31 December 2018	Number of agreements signed	Executive Manager: Planning and Development	0	0	N/A
TL31	Planning and Economic Development	Good Governance	Appoint a service provider for the development of a Tourism Strategy for Kannaland Municipality by 31 March 2019	Number of service providers appointed	Executive Manager: Planning and Development	1	1	G
TL32	Planning and Economic Development	Growing an Inclusive District Economy	Submit the reviewed District Integrated Development Plan (IDP) to Council by 31 May 2019	Number of IDP's submitted	Executive Manager: Planning and Development	0	0	N/A

## PERFORMANCE MANAGEMENT Q 3 REPORT: January - March 2019

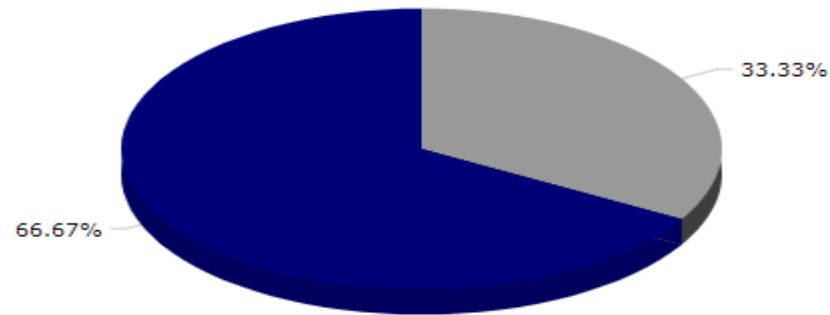
### Community Services



Ref	Directorate	Strategic Objective	KPI	Unit of Measurement	KPI Owner	March 2019		
						Target	Actual	R
TL19	Community Services	Sustainable Environmental Management and Public Safety	Develop and submit a Climate Change Strategy to Council for approval by 30 June 2019	Number of Climate Change Strategies developed and submitted to Council	Executive Manager: Community Service	0	1	B
TL20	Community Services	Sustainable Environmental Management and Public Safety	Submit bi-annual progress reports to Council on the construction of the Regional Landfill Site in Mossel Bay	Number of progress reports submitted	Executive Manager: Community Service	0	1	B
TL21	Community Services	Sustainable Environmental Management and Public Safety	Install a Disaster Management System at Eden District Municipality by 31 March 2019	Number of systems installed	Executive Manager: Community Service	1	0	R
TL22	Community Services	Growing an Inclusive District Economy	Submit bi-annual reports to Council on the progress of Eden District Municipality becoming a Water Service Authority	Number of progress reports submitted	Executive Manager: Community Service	0	0	N/A
TL23	Community Services	Healthy and Socially Stable Communities	Conduct training sessions on Public Health Awareness and Responsibilities to 50 school governing bodies in the Eden District Municipal area	Number of training sessions conducted	Executive Manager: Community Service	0	5	B
TL24	Community Services	Sustainable Environmental Management and Public Safety	Appoint a service provider for the construction of the Fire Station by 30 June 2019	Number of service providers appointed	Executive Manager: Community Service	0	0	N/A
TL25	Community Services	Sustainable Environmental Management and Public Safety	Submit the Eden Air Quality Management Plan to Council by 30 June 2019	Number of plans submitted	Executive Manager: Community Service	0	0	N/A

## PERFORMANCE MANAGEMENT Q 3 REPORT: January - March 2019

### Roads and Transport Planning



KPI Not Yet Measured	2 (33.33%)
KPI Not Met	-
KPI Almost Met	-
KPI Met	-
KPI Well Met	-
KPI Extremely Well Met	4 (66.67%)
<b>Total:</b>	<b>6 (100%)</b>

Ref	Directorate	Strategic Objective	KPI	Unit of Measurement	KPI Owner	March 2019		
						Target	Actual	R
TL33	Roads and Transport Planning Services	Bulk Infrastructure Co-ordination	Spent 95% of the roads maintenance budget allocation by 30 June 2019 (Actual expenditure divided by approved allocation received)	% of the roads maintenance budget spent by 30 June 2019	Executive Manager: Roads and Transport Planning	0%	0%	N/A
TL34	Roads and Transport Planning Services	Bulk Infrastructure Co-ordination	Reseal 23.6km of roads by 30 June 2019	Number of km's of roads resealed	Executive Manager: Roads and Transport Planning	0	10.07	B
TL35	Roads and Transport Planning Services	Bulk Infrastructure Co-ordination	Regravel 42.68km of roads by 30 June 2019	Number of km's of roads regavelled	Executive Manager: Roads and Transport Planning	0	1.94	B
TL36	Roads and Transport Planning Services	Bulk Infrastructure Co-ordination	Repair 5000m <sup>2</sup> of black top patching by 30 June 2019	Number of m <sup>2</sup> repaired	Executive Manager: Roads and Transport Planning	0	443.50	B
TL37	Roads and Transport Planning Services	Bulk Infrastructure Co-ordination	Blade 10000km of roads by 30 June 2019	Number of km's of roads bladed	Executive Manager: Roads and Transport Planning	0	613.32	B
TL38	Roads and Transport Planning Services	A Skilled Workforce and Communities	Compile an Annual Training Framework and submit to Corporate Services by 31 March 2019	Number of frameworks submitted	Executive Manager: Roads and Transport Planning	0	0	N/A