



GARDEN ROUTE DISTRICT MUNICIPALITY

FINANCIAL YEAR 2018 - 2019

MONTHLY FINANCIAL MONITORING REPORT

30 APRIL 2019

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Glossary:

Annual Budget – Prescribed in section 16 of the MFMA - the formal means by which a Municipality approve official budget for the next three years.

Adjustment Budget – Prescribed in section 28 of the MFMA – the formal means by which a Municipality may revise its annual budget during the year.

Allocations (Transfers – see DORA) – Money received from Provincial or National Government.

Budget Related Policy(ies) – Policies of a Municipality affecting or affected by the budget, examples include Tariff Policy, Rates Policy, Credit Control and Debt Collection Policies.

Capital Expenditure - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet and must be included in the asset register.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality. Payments do not always coincide with budgeted expenditure timings - for example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government (see Allocations / Transfers).

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to help with free basic services and to compensate loss of RSC levies.

Fruitless and Wasteful Expenditure – Expenditure that was made in vain and would/should have been avoided had reasonable care been exercised.

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

GRAP – Generally Recognised Accounting Practice. The new standard for municipal accounting.

IDP – Integrated Development Plan. The main strategic planning document of the Municipality

MBRR – Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations dated April 2009.

MFMA – The Municipal Finance Management Act – Act No. 56 of 2003. The principle piece of legislation relating to municipal financial management.

mSCOA – Municipal Standard Chart of Accounts

MTREF – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous and current years' financial position.

Operating Expenditure –The day-to-day expenses of the Municipality such as salaries and wages.

Rates – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the Rand.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budgeted estimates.

Strategic Objectives – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

Unauthorised Expenditure – Generally, spending without, or in excess of, an Approved Budget.

Virement – A transfer of funds within a vote.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided. In Garden Route District, this means the different GFS classification the budget is divided.

Legislative Framework:

This report has been prepared in terms of the following enabling legislation:

The Municipal Finance Management Act – Act No. 56 of 2003

Section 71: Monthly budget statements

Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations

PART 1 – IN-YEAR REPORT

Section 1 – Resolutions

These are the resolutions being presented to Council in the monthly report on the implementation of the budget and the financial state of affairs of the municipality as required in terms of Section 71 of the Municipal Finance Management Act, Act 56 of 2003 and the Municipal Budget and Reporting Regulations.

Regulation 28 of the Municipal Budget and Reporting Regulations states:

“The monthly budget statement of a municipality must be in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act.”

Recommendations:

- That Council takes note of the monthly budget statement and supporting documentation for the month ended 30 April 2019.
- That Council takes note of the continuation of challenges faced relating to the financial system and ongoing system developments by the service provider.

Section 2 – Executive summary

2.1 Introduction

The aim of the Financial Monitoring Report (FMR) is to provide a monthly update and report on the municipality's consolidated performance in terms of the budget, indicate any material variances from the Service Delivery and Budget Implementation Plan (SDBIP) and provide any remedial actions or corrective steps to be taken.

2.2 Consolidated Performance

2.2.1 Against Annual Budget (adjusted)

Revenue by source

The total revenue received for the month ended 30 April 2019 amounted to **R 2,286,348** (excluding Roads budget) – which represents **1%** of the total annual adjusted budgeted figure of **R 240,645,000**. As at the end of April 2019, year-to-date revenue of **R 218,010,000** have been received, amounting to **90.6%** of the total revenue budget for the current financial year.

Operating Expenditure by type

Operating expenditure for the month, ended 30 April 2019 amounted to **R 15,746,833**, with a total annual adjusted budgeted figure of **R 236,403,000** (excluding Roads budget); the operational expenditure is **6.6%** of the total annual adjusted budget. The majority of the expenditure related to Employee and Councillor related cost of **R 11,183,000 (71% of the monthly expenditure)**.

Capital Expenditure

The adjusted capital budget for the financial year amounts to **R 10,623,000**. The capital expenditure for the month ended 30 April 2019 amounted to **R 65,180.94**. User departments are continuously reminded to improve planning and ensure compliance with supply chain regulations when procuring capital items.

If all commitments are taken into account based on comments from the respective departments the capital expenditure year to date will improve refer to calculations on page 17. Refer to pages 14, 15, 16 & 17 for detail on capital budget progress.

2.3 Material variances from SDBIP

Variances and deficiencies will be identified in terms of the SDBIP and will be reported on by the Performance Management Unit, situated in the Office of the Municipal Manager.

2.4 Remedial or corrective steps

HOD's must monitor monthly income and expenditure reports, ensure spending is within budget and aligned to the IDP's Strategic Goals. The municipality will continue to engage with the vendor in order to find solutions to all system related challenges experienced.

A Western Cape Vesta User Group meeting was held on the 21st & 22nd of January 2019 in Worcester. Representatives from Garden Route District Municipality has attended the User Group meeting.

Organisational change management remains a challenge to really adopt and accept the mSCOA environment and there are plans to provide more training and awareness to achieve the objective of the mSCOA reform. Mr. Donovan Stuurman visited the municipality on 4-5 April 2019 to provide feedback on the municipality's mSCOA self-assessment and overall implementation.

Beginning of May 2019 a letter was received from Market Demand (the asset register module utilized by Phoenix) stating that from 1 July 2019 they will not be part of the Phoenix financial solution. Awaiting feedback from legal services and vendor regarding the way forward as Market Demand was part of the Phoenix financial system that was purchased by GRDM. This is a challenge as financial statements must be submitted 31 August 2019 and a credible asset register must be presented to the Auditor General for audit. Plan B will be to utilize an excel asset register that has been used in the past, but it will not be an integrated asset register into the financial system.

Conclusion

Detailed analysis of the municipal performance for the month ended 30 April 2019 will be presented under the different sections of the report.

Section 3 – In-year budget statement tables

3.1 Monthly budget statements

3.1.1 Table C1: S71 Monthly Budget Statement Summary

DC4 Garden Route - Table C1 Monthly Budget Statement Summary - M10 April

Description	2017/18	Budget Year 2018/19							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	–	–	–	–	–	–	–		–
Service charges	–	–	–	–	–	–	–		–
Investment revenue	12 084	15 715	15 715	266	765	13 096	(12 331)	-94%	15 715
Transfers and subsidies	160 545	158 885	172 435	–	169 869	143 696	26 173	18%	172 435
Other own revenue	211 471	215 515	214 495	2 021	47 376	178 746	(131 370)	-73%	214 495
Total Revenue (excluding capital transfers and contributions)	384 100	390 115	402 645	2 286	218 010	335 538	(117 527)	-35%	402 645
Employee costs	128 751	133 669	140 534	10 256	104 603	117 112	(12 509)	-11%	140 534
Remuneration of Councillors	10 815	11 572	11 933	927	9 292	9 944	(652)	-7%	11 933
Depreciation & asset impairment	3 060	3 272	3 172	–	–	2 643	(2 643)	-100%	3 172
Finance charges	–	–	–	–	–	–	–		–
Materials and bulk purchases	–	185	36	–	–	30	(30)	-100%	36
Transfers and subsidies	–	–	–	–	–	–	–		–
Other expenditure	236 793	239 139	242 729	4 564	61 047	202 274	(141 227)	-70%	242 729
Total Expenditure	379 419	387 838	398 403	15 747	174 941	332 003	(157 062)	-47%	398 403
Surplus/(Deficit)	4 681	2 278	4 242	(13 461)	43 069	3 535	39 534	1118%	4 242
Transfers and subsidies - capital (monetary alloc	–	–	–	–	–	–	–		–
Contributions & Contributed assets	–	–	–	–	–	–	–		–
Surplus/(Deficit) after capital transfers & contributions	4 681	2 278	4 242	(13 461)	43 069	3 535	39 534	1118%	4 242
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	4 681	2 278	4 242	(13 461)	43 069	3 535	39 534	1118%	4 242
Capital expenditure & funds sources									
Capital expenditure	4 677	9 303	10 623	65	958	8 853	(7 894)	-89%	10 623
Capital transfers recognised	–	–	3 483	–	–	2 903	(2 903)	-100%	3 483
Public contributions & donations	–	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	4 677	9 303	7 140	65	958	5 950	(4 992)	-84%	7 140
Total sources of capital funds	4 677	9 303	10 623	65	958	8 853	(7 894)	-89%	10 623
Financial position									
Total current assets	178 609	180 332	196 625		194 005				196 625
Total non current assets	293 385	301 107	307 314		290 781				307 314
Total current liabilities	72 878	75 705	102 393		65 732				102 393
Total non current liabilities	153 943	163 153	137 987		137 987				137 987
Community wealth/Equity	–	242 582	263 560		281 067				263 560
Cash flows									
Net cash from (used) operating	19 110	3 097	13 793	(13 461)	43 069	11 494	(31 575)	-275%	13 793
Net cash from (used) investing	(4 677)	(7 938)	(9 258)	(65)	(69 909)	(7 715)	62 194	-806%	(9 258)
Net cash from (used) financing	–	–	–	–	–	–	–		–
Cash/cash equivalents at the month/year end	14 434	164 927	174 303	–	168 265	173 547	5 282	3%	199 640
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	141	430	12 218	21 041	–	–	–	–	33 830
Creditors Age Analysis									
Total Creditors	172	131	(9)	127	18	1	110	25	574

3.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

DC4 Garden Route - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M10 April

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		229 916	211 013	232 271	1 339	210 452	193 560	16 892	9%	232 271
Executive and council		228 590	209 608	231 601	1 043	210 030	193 001	17 029	9%	231 601
Finance and administration		1 326	1 405	671	296	422	559	(137)	-25%	671
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		6 921	8 041	8 041	938	7 134	6 701	434	6%	8 041
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		6 713	7 821	7 820	887	6 822	6 516	306	5%	7 820
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		208	221	221	51	312	185	127	69%	221
<i>Economic and environmental services</i>		145 314	145 333	162 333	9	424	135 277	(134 853)	-100%	162 333
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		145 000	145 000	162 000	-	-	135 000	(135 000)	-100%	162 000
Environmental protection		314	333	333	9	424	277	147	53%	333
<i>Trading services</i>		1 950	25 728	-	-	-	-	-	-	-
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		1 950	25 728	-	-	-	-	-	-	-
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	384 100	390 115	402 645	2 286	218 010	335 538	(117 528)	-35%	402 645
Expenditure - Functional										
<i>Governance and administration</i>		114 375	121 256	123 554	8 064	87 887	102 961	(15 075)	-15%	123 554
Executive and council		44 720	49 677	44 144	3 127	38 290	36 787	1 504	4%	44 144
Finance and administration		67 115	69 211	76 860	4 792	47 631	64 050	(16 419)	-26%	76 860
Internal audit		2 540	2 368	2 550	145	1 965	2 125	(160)	-8%	2 550
<i>Community and public safety</i>		81 927	78 374	90 298	6 002	68 441	75 248	(6 807)	-9%	90 298
Community and social services		11 727	8 596	12 403	1 107	9 346	10 336	(990)	-10%	12 403
Sport and recreation		12 640	13 677	12 767	816	10 548	10 639	(91)	-1%	12 767
Public safety		27 498	29 149	35 288	1 732	23 870	29 406	(5 537)	-19%	35 288
Housing		-	-	-	-	-	-	-	-	-
Health		30 062	26 953	29 841	2 347	24 677	24 867	(191)	-1%	29 841
<i>Economic and environmental services</i>		176 412	161 155	178 859	1 204	14 425	149 050	(134 624)	-90%	178 859
Planning and development		5 630	9 236	8 640	965	11 013	7 200	3 813	53%	8 640
Road transport		168 320	148 325	166 635	-	1 102	138 863	(137 760)	-99%	166 635
Environmental protection		2 462	3 595	3 585	239	2 310	2 987	(677)	-23%	3 585
<i>Trading services</i>		3 839	25 738	5 018	198	2 477	4 182	(1 705)	-41%	5 018
Energy sources		18	18	10	-	-	9	(9)	-100%	10
Water management		3 821	25 720	5 007	5	585	4 173	(3 588)	-86%	5 007
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	193	1 892	-	1 892	#DIV/0!	-
<i>Other</i>		2 866	1 314	674	279	1 711	562	1 150	205%	674
Total Expenditure - Functional	3	379 419	387 837	398 403	15 747	174 941	332 003	(157 061)	-47%	398 403
Surplus/ (Deficit) for the year		4 682	2 278	4 242	(13 460)	43 068	3 535	39 533	1118%	4 242

This table reflects the operating budget (Financial Performance) in the standard classifications that is the Government Finance Statistics Functions and Sub-function. The main functions are Governance and Administration, Community and Public Safety, Economic and Environmental Services and Trading services. In Table C3, Financial Performance is reported by municipal vote:

3.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

DC4 Garden Route - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M10 April

Vote Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Executive and Council		229 035	210 080	232 074	1 339	210 326	193 395	16 931	8,8%	232 074
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		880	933	198	-	126	165	(39)	-23,7%	198
Vote 4 - Planning and Development		-	-	-	-	-	-	-	-	-
Vote 5 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 6 - Health		208	221	221	51	312	185	127	69,0%	221
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		6 713	7 821	7 820	887	6 822	6 516	306	4,7%	7 820
Vote 9 - Waste Management		1 950	25 728	-	-	-	-	-	-	-
Vote 10 - Roads Transport		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		314	333	333	9	424	277	147	53,0%	333
Vote 14 - Roads Agency Function		145 000	145 000	162 000	-	-	135 000	(135 000)	-100,0%	162 000
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	384 100	390 115	402 645	2 286	218 010	335 538	(117 528)	-35,0%	402 645
Expenditure by Vote	1									
Vote 1 - Executive and Council		47 274	48 199	46 981	3 072	39 709	39 151	558	1,4%	46 981
Vote 2 - Budget and Treasury Office		20 362	19 830	24 519	1 483	15 483	20 433	(4 950)	-24,2%	24 519
Vote 3 - Corporate Services		39 345	42 835	41 210	3 343	31 046	34 341	(3 295)	-9,6%	41 210
Vote 4 - Planning and Development		16 688	19 357	22 739	1 939	17 148	18 949	(1 801)	-9,5%	22 739
Vote 5 - Public Safety		35 010	34 829	41 369	2 143	28 550	34 474	(5 924)	-17,2%	41 369
Vote 6 - Health		33 479	31 454	33 581	2 513	26 567	27 984	(1 417)	-5,1%	33 581
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		12 640	13 677	12 767	816	10 548	10 639	(91)	-0,9%	12 767
Vote 9 - Waste Management		3 821	25 720	5 008	198	2 477	4 173	(1 696)	-40,6%	5 008
Vote 10 - Roads Transport		3 320	3 325	4 225	-	1 102	3 521	(2 418)	-68,7%	4 225
Vote 11 - Waste Water Management		-	18	10	-	-	9	(9)	-100,0%	10
Vote 12 - Water		18	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		2 461	3 595	3 585	239	2 310	2 987	(677)	-22,7%	3 585
Vote 14 - Roads Agency Function		165 000	145 000	162 410	-	-	135 342	(135 342)	-100,0%	162 410
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	379 419	387 838	398 403	15 747	174 941	332 003	(157 061)	-47,3%	398 403
Surplus/ (Deficit) for the year	2	4 681	2 278	4 242	(13 460)	43 068	3 535	39 533	1118,4%	4 242

Reporting per municipal vote provide details on the spread of spending over the various functions of council. Revenue is mainly budgeted under the Executive and Council function and therefore the majority of the revenue will be reflected under this function. The consolidation of the Roads Agency function into the budget of Garden Route DM reflects under the Roads Transport municipal function above.

No reporting on the operations in terms of the Roads Agency function is included in the report, the Roads income and expenditure is integrated into GRDM's Annual Financial Statements after year end (30 June 2019). Currently no reporting due to system challenges experienced. Once the system challenges are resolved with the vendor, the municipality will aim to incorporate the Roads Agency Function's reporting on a monthly basis instead of after year-end.

3.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC4 Garden Route - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M10 April

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates								-		
Service charges - electricity revenue								-		
Service charges - water revenue								-		
Service charges - sanitation revenue								-		
Service charges - refuse revenue								-		
Service charges - other								-		
Rental of facilities and equipment	3 507	2 718	3 846	-	-	3 205	(3 205)	-100%	3 846	
Interest earned - external investments	12 084	15 715	15 715	266	765	13 096	(12 331)	-94%	15 715	
Interest earned - outstanding debtors	846	897	897	-	-	747	(747)	-100%	897	
Dividends received			-		-	-	-		-	
Fines, penalties and forfeits			-		-	-	-		-	
Licences and permits	314	333	333		-	277	(277)	-100%	333	
Agency services	15 300	19 022	21 062	-	12 736	17 552	(4 816)	-27%	21 062	
Transfers and subsidies	160 545	158 885	172 435	-	169 869	143 696	26 173	18%	172 435	
Other revenue	191 504	189 390	184 358	2 021	34 640	153 632	(118 991)	-77%	184 358	
Gains on disposal of PPE		3 156	4 000		-	3 333	(3 333)	-100%	4 000	
Total Revenue (excluding capital transfers and contributions)		384 100	390 115	402 645	2 286	218 010	335 538	(117 527)	-35%	402 645
Expenditure By Type										
Employee related costs	128 751	133 669	140 534	10 256	104 603	117 112	(12 509)	-11%	140 534	
Remuneration of councillors	10 815	11 572	11 933	927	9 292	9 944	(652)	-7%	11 933	
Debt impairment	1 522	1 601	1 601			1 334	(1 334)	-100%	1 601	
Depreciation & asset impairment	3 060	3 272	3 172			2 643	(2 643)	-100%	3 172	
Finance charges			-			-	-		-	
Bulk purchases	-	-	-			-	-		-	
Other materials		185	36			30	(30)	-100%	36	
Contracted services	23 330	60 636	50 354	962	20 256	41 962	(21 706)	-52%	50 354	
Transfers and subsidies	-	-	-		-	-	-		-	
Other expenditure	211 942	176 903	190 774	3 602	40 791	158 978	(118 187)	-74%	190 774	
Loss on disposal of PPE			-			-	-		-	
Total Expenditure		379 419	387 838	398 403	15 747	174 941	332 003	(157 062)	-47%	398 403
Surplus/(Deficit)		4 681	2 278	4 242	(13 461)	43 069	3 535	39 534	0	4 242
Transfers and subsidies - capital (monetary allocation) (National / Provincial and District)								-		
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)								-		
Transfers and subsidies - capital (in-kind - all)								-		
Surplus/(Deficit) after capital transfers & contributions		4 681	2 278	4 242	(13 461)	43 069	3 535			4 242
Taxation								-		
Surplus/(Deficit) after taxation		4 681	2 278	4 242	(13 461)	43 069	3 535			4 242
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		4 681	2 278	4 242	(13 461)	43 069	3 535			4 242
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		4 681	2 278	4 242	(13 461)	43 069	3 535			4 242

Revenue by Source

Revenue by source explains the types of income budgeted for and the performance of these items individually.

Rental of facilities and equipment:

There were no income for rental of facilities and equipment reported for the month ended 30 April 2019. Due to system challenges experienced, income per line item could not be updated, rental income was therefore included under 'Other income'. The legal and planning and development section is in process of entering into new contracts for rental of certain properties.

Interest earned – External Investments:

Reflects the interest earned in respect of surplus funds not immediately needed in the operations of the municipality over the short-term period. The interest on external investments recorded for the month ended 30 April 2019 amounts to R272 425 as per investment register on page 23. The total interest on external investments updated on the financial system reflects an amount of R265 719, adjustments will be done at May month end.

Interest raised – Outstanding debtors

There was no interest on outstanding debtors for the month of 30 April 2019; this is due to the challenges experienced with the new financial system on the Income module and backlog in income allocations.

Agency services

The municipality performs an agency function on behalf of the Department of Transport – Roads department. Monthly agency fees are collected from the department. 12% Admin fee is received on the original allocation and 3% on any additional allocations. There was no revenue received in respect of the Agency Services for the month of 30 April 2019 due to the cash flow problems at Roads and signing of SLA in April 2019, Admin fee will be paid in May 2019.

Transferred recognised – operational

The transfers recognised represents the allocations as promulgated in the National and Provincial Division of Revenues Act's respectively. The first instalment of R 63,015,000 for the Equitable Share was received during July 2018. An amount of R256,000 for EPWP Grant were received as first instalment during August, R1,483,000 were also received from Provincial Treasury for the Fire Service Capacity Building Grant, R1,698,000 as first instalment of the Rural Roads Asset Management Grant and R1,000,000 were received from National Treasury for the Finance Management Grant. R459 000 was received during November 2018 in respect of the EPWP Grant. The municipality received R900 000 during December 2018 for the Integrated Transport Planning Grant. The second instalment of R45 425 000 for the Equitable share were received during January 2019, however National Treasury subtracted the amount of R4 987 000 from the second instalment, with regards to the unspent Energy Efficiency and Demand Side Management Grant (EEDSG), which were to be paid back to the national revenue fund as approval was not given for the rollover of this grant. Correcting journals were processed against the respective income vote number during March 2019 and the budget was adjusted in February 2019. The municipality received the last payment for EPWP Grant of R 306 000 and R727 000 for Rural Roads Asset Management Grant during the month of February 2019. The municipal disaster grant of R10 000 000 for the October/November 2018 fires were also received during February 2019. The municipality also received R1 450 000 from Provincial Treasury for Financial Management Support in February 2019, but it was only accounted for in the ledger and reported at the end of March 2019. The municipality received the last instalment of equitable share of R37 810 000 during the month of March 2019. The WOSA grant of R1 200 000 were also received from Provincial Treasury in March 2019. The municipality received no income for the grants for the month of April 2019.

Other revenue / Sundry income

Other revenue reflects an amount of R 2,020,629 for the month ended 30 April 2019. Other revenue consists of the following: Interest on current account, resorts income and rental of facilities and equipment.

Expenditure by Type

Expenditure by type reflects the operational budget per main type/category of expenditure.

Employee Related cost / Remuneration of councillors

Remuneration related expenditure (councillors and staff) for the month ended 30 April 2019 amounted to R 11,183,000 of an adjusted budgeted amount of R 152,467,000 that represents 7% of the budgeted amount and 71% of the monthly expenditure.

Debt Impairment / Depreciation and asset impairment

These items account for non-cash budgeted items. The asset management system are not fully integrated with the financial system yet and depreciation journals will be processed at the end of the financial year or as soon as the integration issues are resolved.

Beginning of May 2019 a letter was received from Market Demand (the asset register module utilized by Phoenix) stating that from 1 July 2019 they will not be part of the Phoenix financial solution. Awaiting feedback from legal services and vendor regarding the way forward as Market Demand was part of the Phoenix financial system that was purchased by GRDM. This is a challenge as financial statements must be submitted 31 August 2019 and a credible asset register must be presented to the auditor general for audit. Plan B will be to utilize an excel asset register that has been used in the past, but it will not be an integrated asset register into the financial system.

Finance charges

The municipality has no outstanding loans and it is not envisioned that Council does not envision to take up any new loans.

Contracted services

The contracted services for the month 30 April 2019 amounts to R 961,903 against an adjusted budgeted amount of R 50,354,000 that represents 2% of the budgeted amount.

Other expenditure

Other expenditure reflects all other expenses not specifically mentioned and amounts to R 3,602,000 for month ended 30 April 2019.

The other expenditure consists of the following:

- Repairs and Maintenance
- Operating Projects (own funds)
- General expenses
- Contributions to provisions (Accounted for with compilation of AFS)
- Actuarial Loss (Accounted for with compilation of AFS)
- Roads consolidation at year-end

3.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

DC4 Garden Route - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M10 April

Vote Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Executive and Council		421	30	30	3	35	25	10	40%	30
Vote 2 - Budget and Treasury Office		-	42	42	-	10	35	(25)	-71%	42
Vote 3 - Corporate Services		1 633	1 368	2 428	3	584	2 024	(1 440)	-71%	2 428
Vote 4 - Planning and Development		64	-	-	-	-	-	-	-	-
Vote 5 - Public Safety		1 319	5 790	4 750	-	91	3 959	(3 868)	-98%	4 750
Vote 6 - Health		31	43	2 343	-	84	1 953	(1 868)	-96%	2 343
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		1 100	2 000	1 000	59	155	833	(678)	-81%	1 000
Vote 9 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 10 - Roads Transport		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		109	30	30	-	-	25	(25)	-100%	30
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-	-	-
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	4,7	4 677	9 303	10 623	65	958	8 853	(7 894)	-89%	10 623
Single Year expenditure appropriation	2									
Vote 1 - Executive and Council		-	-	-	-	-	-	-	-	-
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	-	-	-	-	-	-	-	-
Vote 4 - Planning and Development		-	-	-	-	-	-	-	-	-
Vote 5 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 6 - Health		-	-	-	-	-	-	-	-	-
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		-	-	-	-	-	-	-	-	-
Vote 9 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 10 - Roads Transport		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		-	-	-	-	-	-	-	-	-
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-	-	-
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Capital single-year expenditure	4	-	-	-	-	-	-	-	-	-
Total Capital Expenditure		4 677	9 303	10 623	65	958	8 853	(7 894)	-89%	10 623

Refer to next page for detail breakdown of the capital expenditure:

SCOA config	N	Project description	Cost centre	Original Budget R'000	YTD Expenditure R	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
071201240006	1	Filing Cabinet (4 Drawers)	1302	R 3 500,00	R 3 243,48	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230001	2	Upgrading of Roads Link	1207	R 25 000,00	R 25 000,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207390001	3	Risk Management System	1207	R 500 000,00		Completed	BAC awarded tender, appeal period ended April. SLA will be signed beginning of May and order will be issued.	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207240001	4	Laptop	1207	R 152 571,00	R 152 570,55	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072305220001	5	Water Tankers (CRR)	2305	R 1 523 000,00		Completed	Tender awarded - official order to be issued after signing of SLA. 80% of purchase price (R1 218 400) to be paid by month end May 2019, remainder on delivery of water tanker	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071201240007	6	Portable Voice recorders	1302	R 7 000,00		In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071201240008	7	Steel Shelves	1308	R 22 900,00	R 22 897,71	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071203240001	9	Chairs	1203	R 15 000,00	R 10 050,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071203240002	10	Chair	1203	R 5 000,00		In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071203240003	11	Visitors Chairs	1203	R 6 000,00		In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071203240004	12	Desk	1203	R 5 000,00		In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071203240005	13	Chair	1203	R 5 000,00		In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071203240006	14	Visitors Chairs	1203	R 6 000,00		In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071206240001	15	Office Chairs (Recruitment and Selection)	1305	R 10 000,00		In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071206240002	16	Evacuation Chair (OHS)	1305	R 30 000,00		Committed - orders have been issued. Goods to be delivered	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207230002	17	Replacing ICT Capital Equipment beyond economical repairs	1207	R 24 203,00	R 24 202,76	In Process	Spending will occur continuously through the year as the need for replacing equipment realise	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072305230002	19	Two Way Radio Repeater	2305	R 50 000,00		In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072502240001	20	3x Notice Boards	1803	R 4 500,00		In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072502240002	21	3 Drawer Desk	1805	R 4 300,00		In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072502240003	22	Desk shell lockable top drawer	1805	R 3 871,00		In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071209240002	23	CANON BATTERIES	1311	R 3 000,00	R 1 940,00	In Process	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071209240003	24	CANON CAMERA Canon 6D	1311	R 17 000,00	R 12 813,91	In Process	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071209240004	25	LAMINATING MACHINE	1311	R 2 800,00	R 946,91	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.

SCOA config	Nr	Project description	Cost centre	Original Budget R'000	YTD Expenditure R	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
072109240001	26	Water Cooler/Dispensers	2109	R 5 000,00	R 4 086,96	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
						Budget to be utilised by the ICT section	Informal tender was awarded however subsequently the successful bidder indicated the price has increase, the tender was cancelled, and the money will be allocated to the ICT section.	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072109230001	27	Conference Speaker / recording system with 12 mics	2109	R 80 000,00					
072109240002	28	Chairs	2109	R 12 000,00	R 11 405,94	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072109240003	29	Small fridge	2109	R 3 000,00	R 1 735,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072109240004	30	Kettle	2109	R 200,00	R 164,35	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072204300001	31	Upgrading of Council Buildings	2204	R 804 000,00	R 154 914,61	In Process	Tender loaded on Collaborator and spending will be according to the maintenance plan submitted	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072305300001	32	New Fire Station/ Training Academy (CRR Funding)	2305	R -		Not Started	The project will not realise this financial year, and project postponed till next financial year	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240004	33	ICT Technicians	1207	R 5 497,00		In Process	Additional funds transferred - procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207390002	34	IMS Office	1207	R 292 303,00		In Process	BAC awarded on 15 April 2019, currently in appeal period, SLA still to be finalised	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240005	35	Printer HP Black/White	1207	R 9 559,00	R 9 500,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240006	36	Printer HP 4 in One	1207	R 23 197,00	R 23 031,63	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240007	37	Printer HP Colour	1207	R 5 965,00	R 5 614,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071208240001	38	Chair	1208	R 5 000,00	R 3 350,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071209240001	39	CHAIRS	1311	R 7 000,00	R 6 536,77	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207230003	40	Insurance claims	1207	R 20 000,00		In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240003	41	Personal Computers	1207	R 139 205,00	R 139 204,19	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
							Tender Awarded but SLA to be completed as soon as service provider supply updated TAX clearance certificate and thereafter the SLA and order will be issued.	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072305220002	42	LDV - 1 x Skid Unit & 1 x Command Unit (CRR)	2305	R 550 000,00	R 73 216,52	In Process			
072305290001	43	Hazmat suits - Level A	2305	R 160 000,00		In Process	Agenda item to be discussed at BEC scheduled for 17 May 2019.	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072305290002	44	Thermal Imaging Camera	2305	R 80 000,00		In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
							Two(2) items included as agenda items to be discussed at BEC scheduled for 17 May 2019. Awaiting delivery on 3 items where orders have been placed.	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072305230001	45	Hazmat Rescue & Fire Equipment Equipment	2305	R 250 000,00		In Process			
071110240001	46	Office Chair	1018	R 10 000,00	R 2 892,39	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071110240002	47	Two Visitors chairs - PA of the Deputy Mayor	1003	R 10 000,00	R 3 457,61	In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071201240001	48	Filing Cabinet	1301	R 6 500,00	R 5 291,30	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071201240002	49	Highback Chair Bonded Leather - Personal Assistant	1301	R 5 000,00	R 3 800,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071201240003	50	Desk	1302	R 3 000,00	R 2 465,22	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071201240004	51	Highback Chair Bonded Leather	1302	R 10 000,00	R 8 462,56	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.

SCOA config	N	Project description	Cost centre	Original Budget R'000	YTD Expenditure R'000	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
071201240005	52	Visitor Chairs Leather	1302	R 5 000,00	R 3 652,17	Completed	Completed	No expected challenges anticipated	Finance Department was informed that the goods will be delivered by 30 June 2018 but due to mentioned challenges the furniture is not yet in our possession. The furniture that was
072502240004	53	Highback swivel chair	1805	R 944,00		In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072502240005	54	2x Saver Arm chair	1805	R 1 183,00		In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072502240006	55	1x Conference Table & 10 x Saver arm chair	1805	R 24 176,00		In Process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072502240007	56	3 High back office desk chairs	1804	R 4 104,00	R 3 717,15	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102401	58	Sound System (IDP)	1307	R 29 000,00	R 29 000,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240011	59	Portable Printer	1207	R 3 319,00	R 3 319,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240012	60	Wireless Access Points	1207	R 23 484,00	R 23 484,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240013	61	Voice Recorder	1207	R 4 000,00		In Process	Additional funds transferred - procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
073305230002	62	Aluminium Tables	1018	R 15 000,00	R 9 600,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240008	63	Projector	1207	R 12 349,00	R 12 349,45	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240009	64	Heavy Duty Printer	1207	R 13 102,00	R 13 101,05	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240010	65	Scanners	1207	R 38 684,00	R 38 683,48	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071805102801	66	Security Fence Mosselbay Office	1805	R 30 000,00	R 26 043,48	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071206006600	67	Vacuum Cleaner	1308	R 6 500,00	R 6 408,00	In Process	Procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071210006631	68	Tea Trolleys: Auxiliary Services	1308	R 3 000,00	R -	In Process	Procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240014	69	Laptop - Manager P&D and LED	1207	R 46 642,00	R 46 642,00	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071308102409	70	Fridge	1308	R 3 000,00	R 2 520,87	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071807102401	71	Printer and Laptop (EPWP Coordinator)	1807	R 37 000,00	R 26 946,96	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071401102401	72	Software Licences for laptops	1401	R 12 000,00	R -	In process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102403	73	ICT Hardware	1307	R -	R -	Removed from adjustment budget	This item has been transferred to other item on capital budget	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071806103101	74	Plett Office Building	1806	R 2 300 000,00	R -	In process	Tender was awarded - user department ot submit purchase offer to successful tenderer. This purchase of the building will not be completed by 30 June 2019, and has been included in the 19/20 budget, that will be tabled on 28 May 2019 at Council.	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071601103302	75	6000l Water Tanker	1601	R 2 000 000,00	R -	In Process	Tender awarded - official order to be issued after the signing of the SLA. 80% of purchase price(R1 600 000) to be paid by month end May 2019, remainder on delivery of water tanker	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.

SCOA config	Nr	Project description	Cost centre	Original Budget R'000	YTD Expenditure	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.		
071308102401	76	DSTV Decoders	1308	R	1 100,00	R	-	In process	Procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102404	77	Dell Power Edge R740 Server	1307	R	282 050,00	R	-	In Process	BAC awarded on 15 April 2019, currently in appeal period, SLA still to be finalised.	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102405	78	HP 1950-48G-2SFP-POE	1307	R	68 480,00	R	-	In process	Procurement in process, awaiting issuing of order	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102406	79	HP 1950-48G-2SFP-POE	1307	R	48 807,00	R	-	In process	Procurement in process, awaiting issuing of order	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102407	80	Cisco L 3 3650 Switch	1307	R	-	R	-	Removed from adjustment budget	This item has been transferred to other item on capital budget	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102408	81	HPE StoreEver LTO-6 SAS Autoloader	1307	R	95 850,00	R	-	In Process	BAC awarded on 15 April 2019, currently in appeal period, SLA still to be finalised	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102410	82	Laptops	1307	R	26 441,00	R	-	In process	Procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102409	83	Biometric Scanning Devices	1307	R	-	R	-	Removed from adjustment budget	This item has been transferred to other item on capital budget	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102411	84	Desktops	1307	R	37 792,00	R	-	In process	Procurement in process, awaiting issuing of order	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102412	85	MS Windows Server	1307	R	90 522,00	R	-	In process	Procurement in process, awaiting issuing of order	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102413	86	iCloud Server Storage	1307	R	32 826,00	R	-	In process	Procurement in process, awaiting issuing of order	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102414	87	4x 32GB RDIMM	1307	R	34 789,00	R	-	In process	Procurement in process, awaiting issuing of order	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102415	88	6x Dell 10TB Hard drives	1307	R	64 249,00	R	-	In process	Procurement in process, awaiting issuing of order	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102416	89	4x 8GB RAM for Dell Poweredge R710 Server	1307	R	12 395,00	R	-	In process	Procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102417	90	Printer HP 4 in One (P Raath)	1307	R	5 710,00	R	-	In process	Procurement in process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102418	91	Payday Time and Attendance	1307	R	135 000,00	R	-	In Process	Order to be issued under existing contract with Business Engineering	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102419	92	Tools - ICT Technicians	1307	R	7 395,00	R	-	In process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102420	93	8Port Switches	1307	R	1 800,00	R	-	In process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102421	94	UPS - Resorts	1307	R	5 605,00	R	-	In process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102422	95	Laptops	1307	R	127 509,00	R	-	In process	Procurement in process, awaiting issuing of order	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071308102410	96	Urns	1308	R	2 500,00	R	-	In process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071308102411	97	Microwaves	1308	R	8 000,00	R	-	In process	In process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
Totals					10 623 378,00		958 260,98			No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.

Commitments against capital for the month April 2019				
071806103101	74	Plett Office Building	1806	3646
071307102408	81	HPE StoreEver LTO-6-SAS Autoloader	1307	95850
071307102410	82	Laptops	1307	26441
071307102411	84	Desktops	1307	37791
071201240007	6	Portable Voice recorders	1302	1279
071307102417	90	Printer HP 4 in One (P Raath)	1307	5710
071307102418	91	Payday Time and Attendance	1307	134750
071307102419	92	Tools - ICT Technicians	1307	6923
071307102420	93	8 Port Switches	1307	1376
071307102421	94	UPS - Resorts	1307	5604
071307102422	95	Laptops	1307	85045
071308102410	96	Urns	1308	2016
071207240004	33	ICT Technicians	1207	5494
072305230001	45	Hazmat Rescue & Fire Equipment Equipment	2305	46217
071110240001	46	Office Chair	1018	5849
071110240002	47	Two Visitors chairs - PA of the Deputy Mayor	1003	5329
072502240004	53	Highback swivel chair	1805	457
072502240006	55	1 x Conference Table & 10 x Saver arm chair	1805	13595
071206240001	15	Office Chairs (Recruitment and Selection)	1305	6846
071206240002	16	Evacuation Chair (OHS)	1305	26565
072502240002	21	3 Drawer Desk	1805	3445
072502240003	22	Desk shell lockable top drawer	1805	1778
		Total Commitments		522 006

If the following commitments are taken into account based on comments and feedback from the respective user departments the capital expenditure to date will improve. Refer to below calculations.

Total tenders awarded by 30 April 2019 not included in commitments					
				Budget amount	
072305220001	5	Water Tankers (CRR)	2305	R	1 523 000,00
072305220002	42	LDV - 1 x Skid Unit & 1 x Command Unit (CRR)	2305	R	550 000,00
071601103302	75	6000l Water Tanker	1601	R	2 000 000,00
071207390002	34	MS Office	1207	R	292 303,00
071207390001	3	Risk Management System	1207	R	500 000,00
072305230001	45	Hazmat Rescue & Fire Equipment Equipment	2305	R	250 000,00
071307102404	77	Dell Power Edge R740 Server	1307	R	282 050,00
071307102405	78	HP 1950-48G-2SFP-POE	1307	R	68 480,00
071307102406	79	HP 1950-48G-2SFP-POE	1307	R	48 807,00
071307102408	81	HPE StoreEver LTO-6-SAS Autoloader	1307	R	95 850,00
071307102422	95	Laptops	1307	R	127 509,00
071307102418	91	Payday Time and Attendance	1307	R	135 000,00
071307102411	84	Desktops	1307	R	37 792,00
071307102404	77	Dell Power Edge R740 Server	1307	R	282 050,00
071307102412	85	MS Windows Server	1307	R	90 522,00
071307102413	86	iCloud Server Storage	1307	R	32 826,00
071307102414	87	4 x 32GB RDIMM	1307	R	34 789,00
071307102415	88	6 x Dell 10TB Hard drives	1307	R	64 249,00
071307102416	89	4 x 8GB RAM for Dell Poweredge R710 Server	1307	R	12 395,00
071307102417	90	Printer HP 4 in One (P Raath)	1307	R	5 710,00
		Total tenders awarded and orders issued			6 433 332
Calculation 1 based on total approved adjustment budget of R10 623 378					
		Total actual expenditure to date			958 260,98
		Total commitments to date			522 006,05
		Total tenders awarded and order issued not included in commitments t			6 433 332,00
		Total expenditure with all commitments included			7 913 599,03
		Total spending to date - based on above calculations			74%
Calculation 2 based on approved adjustment budget of R10 623 378 minus the R2 300 000 of the Plett Building which must be rolled-over to 2019/20					
		Total Capital Budget - minus the Plett Office building			8 323 378,00
		Total actual expenditure to date			958 260,98
		Total commitments to date			522 006,05
		Total tenders awarded and order issued not included in commitments t			6 433 332,00
		Total expenditure with all commitments included			7 913 599,03
		Total spending to date - based on above calculations			95%

Tender was awarded - user department ot submit purchase offer to successful tenderer. This purchase of the building will not be completed by 30 June 2019, and has been included in the 19/20 budget, that will be tabled on 28 May 2019 at Council.

3.1.6 Table C6: Monthly Budget Statement - Financial Position

DC4 Garden Route - Table C6 Monthly Budget Statement - Financial Position - M10 April

Description	Ref	2017/18	Budget Year 2018/19			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		169 768	164 927	174 303	168 265	174 303
Call investment deposits		–	–	–	–	–
Consumer debtors		–	–	–	–	–
Other debtors		2 181	8 217	16 205	4 108	16 205
Current portion of long-term receivables		3 227	3 550	3 550	17 757	3 550
Inventory		3 433	3 639	2 568	3 875	2 568
Total current assets		178 609	180 332	196 625	194 005	196 625
Non current assets						
Long-term receivables		59 717	61 508	61 508	57 733	61 508
Investments		26	26	26	26	26
Investment property		85 712	84 677	84 677	85 421	84 677
Investments in Associate				–		–
Property, plant and equipment		146 146	152 178	159 740	146 238	159 740
Agricultural				–		–
Biological				–		–
Intangible		1 784	2 717	1 363	1 363	1 363
Other non-current assets				–		–
Total non current assets		293 385	301 107	307 314	290 781	307 314
TOTAL ASSETS		471 994	481 439	503 940	484 786	503 940
LIABILITIES						
Current liabilities						
Bank overdraft						–
Borrowing				857	857	857
Consumer deposits				–	–	–
Trade and other payables		44 578	46 012	71 843	56 533	71 843
Provisions		28 300	29 692	29 692	8 342	29 692
Total current liabilities		72 878	75 705	102 393	65 732	102 393
Non current liabilities						
Borrowing		–	–	591	591	591
Provisions		153 943	163 153	137 396	137 396	137 396
Total non current liabilities		153 943	163 153	137 987	137 987	137 987
TOTAL LIABILITIES		226 822	238 857	240 380	203 719	240 380
NET ASSETS	2	245 172	242 582	263 560	281 067	263 560
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)			218 064	235 253	249 362	235 253
Reserves			24 518	28 307	31 705	28 307
TOTAL COMMUNITY WEALTH/EQUITY	2	–	242 582	263 560	281 067	263 560

This table excludes the actual figures for Roads department.

3.1.7 Table C7: Monthly Budget Statement - Cash Flow

DC4 Garden Route - Table C7 Monthly Budget Statement - Cash Flow - M10 April

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates								-		
Service charges								-		
Other revenue		208 325	211 462	214 495	2 021	47 376	178 746	(131 370)	-73%	214 495
Government - operating		153 325	158 885	172 435	-	169 869	143 696	26 173	18%	172 435
Government - capital		-	-	-			-	-		-
Interest		12 930	15 715	15 715	266	765	13 096	(12 331)	-94%	15 715
Dividends								-		-
Payments										
Suppliers and employees		(355 470)	(382 965)	(388 852)	(15 747)	(174 941)	(324 043)	(149 102)	46%	(388 852)
Finance charges								-		-
Transfers and Grants				-				-		-
NET CASH FROM/(USED) OPERATING ACTIVITIES		19 110	3 097	13 793	(13 461)	43 069	11 494	(31 575)	-275%	13 793
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE			3 156	3 156			2 630	(2 630)	-100%	3 156
Decrease (Increase) in non-current debtors			-					-		
Decrease (increase) other non-current receivables			(1 791)	(1 791)		(68 951)	(1 493)	(67 459)	4520%	(1 791)
Decrease (increase) in non-current investments			-					-		
Payments										
Capital assets		(4 677)	(9 303)	(10 623)	(65)	(958)	(8 853)	(7 894)	89%	(10 623)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(4 677)	(7 938)	(9 258)	(65)	(69 909)	(7 715)	62 194	-806%	(9 258)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans								-		
Borrowing long term/refinancing								-		
Increase (decrease) in consumer deposits								-		
Payments										
Repayment of borrowing								-		
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	-	-	-	-	-	-		-
NET INCREASE/ (DECREASE) IN CASH HELD		14 434	(4 841)	4 535	(13 526)	(26 840)	3 779			4 535
Cash/cash equivalents at beginning:			169 768	169 768		195 105	169 768			195 105
Cash/cash equivalents at month/year end:		14 434	164 927	174 303		168 265	173 547			199 640

The municipal bank balance at 30 April 2019 totals R 33 264 801.52 and the short term deposits amounts to R135 000 000, therefore the total cash and cash equivalents amounts to R168 264 801.52.

Detailed information regarding commitments against the cash position is tabled below.

REPORTING MONTH: 30 APRIL 2019		
Commitments against Cash & Cash Equivalents		
ITEM	Previous Month R'000	Current Month R'000
Bank balance as at 30 April 2019	60 104 872,68	33 264 801,52
Other Cash & Cash Equivalents: Short term deposits	135 000 000,00	135 000 000,00
Total Cash & Cash Equivalents:	195 104 872,68	168 264 801,52
LESS:	148 547 543,26	133 423 609,48
Unspent Conditional Grants	23 995 798,76	23 995 798,76
Provision for staff leave	10 425 847,00	10 425 847,00
Provision for bonus	3 640 218,00	3 640 218,00
Post Retirement Benefits	37 463 916,00	37 463 916,00
Performance Bonus	432 599,00	432 599,00
Grant received in advance	28 357 500,00	18 905 000,00
Trade Payables	8 065 365,00	8 065 365,00
Unspent Capital budget	7 074 533,50	5 594 348,65
Unspent Operational budget 10 months	29 091 766,00	24 900 517,07
Sub total	46 557 329,42	34 841 192,04
PLUS:	5 515 561,00	5 515 561,00
VAT Receivable	188 461,00	188 461,00
Receivable Exchange	5 327 100,00	5 327 100,00
Equitable Share Debtor to be paid		
	52 072 890,42	40 356 753,04
LESS OTHER MATTERS:		
Capital Replacement Reserve	33 878 931,27	33 878 931,27
Sub Total	18 193 959,15	6 477 821,77
LESS: CONTINGENT LIABILITIES	6 160 678,31	6 160 678,31
Theunis Barnard	38 231,00	38 231,00
I Gerber	21 840,00	21 840,00
A de Wet	614 675,00	614 675,00
Barry Louis Rae Trust	4 500 000,00	4 500 000,00
Laurington Sithemile Stone	-	-
Banger Car Hire	18 800,00	18 800,00
Combined summons between George Municipality, Garden Route DM and D Stoffels	20 836,00	20 836,00
Combined summons between G Brown and Garden Route DM	31 032,00	31 032,00
Combined summons between Brenda Kraft and Garden Route DM	415 264,31	415 264,31
Labour disputes: V Blom & Roode	500 000,00	500 000,00
Recalculated available cash balance	12 033 280,84	317 143,46

PART 2 – SUPPORTING DOCUMENTATION

Section 4 – Debtors' analysis

Supporting Table SC3

DC4 Garden Route - Supporting Table SC3 Monthly Budget Statement - aged debtors - M10 April

Description	NT Code	Budget Year 2018/19										Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total				
R thousands														
Debtors Age Analysis By Income Source														
Trade and Other Receivables from Ex change Transactions - Water	1200									-	-			
Trade and Other Receivables from Ex change Transactions - Electricity	1300									-	-			
Receivables from Non-ex change Transactions - Property Rates	1400									-	-			
Receivables from Ex change Transactions - Waste Water Management	1500									-	-			
Receivables from Ex change Transactions - Waste Management	1600									-	-			
Receivables from Ex change Transactions - Property Rental Debtors	1700	397	88	391	3 305	-	-	-	-	4 180	3 305			
Interest on Arrear Debtor Accounts	1810									-	-			
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820									-	-			
Other	1900	(256)	343	11 826	17 736					29 650	17 736			
Total By Income Source	2000	141	430	12 218	21 041	-	-	-	-	33 830	21 041	-	-	-
2017/18 - totals only										-	-			
Debtors Age Analysis By Customer Group														
Organs of State	2200									-	-			
Commercial	2300									-	-			
Households	2400	397	88	391	3 305					4 180	3 305			
Other	2500	(256)	343	11 826	17 736					29 650	17 736			
Total By Customer Group	2600	141	430	12 218	21 041	-	-	-	-	33 830	21 041	-	-	-

Long outstanding debtors that mainly consist of old sundry debt and fire accounts, remains a concern for the municipality and management will continue to report in terms of progress made.

The municipality are required to submit debtors aged analysis data strings on a monthly basis. The municipality attempted to upload the data strings but unfortunately it is was unsuccessful, currently the status on all the submitted debtors' data strings is still red, the reason for this is due to the debtors' classifications that needs to be corrected on the financial system.

Section 5 – Creditors' analysis

Supporting Table C4

DC4 Garden Route - Supporting Table SC4 Monthly Budget Statement - aged creditors - M10 April

Description	NT Code	Budget Year 2018/19									Prior year
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	totals for chart (same period)
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100									-	
Bulk Water	0200									-	
PAYE deductions	0300									-	
VAT (output less input)	0400									-	
Pensions / Retirement deductions	0500									-	
Loan repayments	0600									-	
Trade Creditors	0700	172	131	(9)	127	18	1	110	25	574	
Auditor General	0800									-	
Other	0900									-	
Total By Customer Type	1000	172	131	(9)	127	18	1	110	25	574	-

The municipality are required to submit creditors aged analysis data strings on a monthly basis. All the required creditors' data strings are outstanding and the status is red. The creditors aged analysis will not be completed as the municipality must restore backups to get the correct data as the data strings were not generated by the municipality, the vendor is currently assisting in this regard.

Section 6 – Investment portfolio analysis

6.1 Investment monitoring information

		Movements for the month			Balance as at 30 April 2019	Interest earned	Interest earned
		Balance as at 01 April 2019	Investments matured	Investments made			
Garden Route District Municipality							
Interest Received YTD					-		
Standard Bank	45 000 000,00	-15 000 000,00	-15 000 000,00		45 000 000,00	91 849,32	396 613,98
Investec Bank	45 000 000,00	-15 000 000,00	-15 000 000,00		45 000 000,00	90 000,00	178 191,78
ABSA	-				-		211 627,40
Nedbank	45 000 000,00	-15 000 000,00	-15 000 000,00		45 000 000,00	90 575,34	398 751,78
Standard Bank - Bank Guarantee investment investment	156 850,70				156 850,70		5 415,65
BANK DEPOSITS	135 156 850,70	-45 000 000,00	-45 000 000,00	-	135 156 850,70	272 424,66	1 190 600,59

The municipality invest surplus funds in order to maximise the interest and to have cash readily available when needed and is done in line with the Cash Management and Investment Policy of council.

Section 7 – Allocation and grant receipts and expenditure

7.1 Supporting Table C6

DC4 Garden Route - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M10 April

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		151 805	157 166	157 166	–	157 166	130 972	25 206	19,2%	157 166
Local Government Equitable Share		146 055	151 237	151 237	–	151 237	126 031	25 206	20,0%	151 237
Finance Management		1 250	1 000	1 000		1 000	833			1 000
EPWP Incentive		1 280	1 021	1 021	–	1 021	851			1 021
NT - Rural Roads Asset Management Systems		2 420	2 425	2 425	–	2 425	2 021			2 425
Fire Service Capacity Building Grant		800	1 483	1 483		1 483	1 236			1 483
Energy Efficiency and Demand Management	3			–		–	–	–		–
								–		
								–		
								–		
Other transfers and grants [insert description]								–		
Provincial Government:		3 520	1 540	15 090	–	12 703	12 575	1 327	10,6%	15 090
Integrated Transport Planning		900	900	1 800	–	900	1 500	(600)	-40,0%	1 800
WC Support Grant -Finance Support Grant		620	280	1 730	–	243	1 442			1 730
Disaster Management Grant		2 000		10 000	–	10 000	8 333	1 667	20,0%	10 000
WC Support Grant	4		–	–		–	–	–		–
WC Support Grant: HR Capacity Building:Bursary Programme			360	360	–	360	300	60	20,0%	360
PT - Safety Plan Implementation (WOSA)				1 200	–	1 200	1 000	200	20,0%	1 200
District Municipality:		–	–	–	–	–	–	–		–
[insert description]								–		
								–		
Other grant providers:		–	–	–	–	–	–	–		–
[insert description]								–		
								–		
Total Operating Transfers and Grants	5	155 325	158 706	172 256	–	169 869	143 547	26 533	18,5%	172 256

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act.

7.2 Supporting Table C7

DC4 Garden Route - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M10 April

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		151 805	157 166	157 166	114	129 211	130 972	(1 761)	-1,3%	157 166
Local Government Equitable Share		146 055	151 237	151 237	–	126 031	126 031	–		151 237
Finance Management		1 250	1 000	1 000	44	814	833	(19)	-2,3%	1 000
EPWP Incentive		1 280	1 021	1 021	51	879	851	28	3,3%	1 021
NT - Rural Roads Asset Management Systems		2 420	2 425	2 425	–	1 102	2 021	(918)	-45,4%	2 425
Fire Service Capacity Building Grant		800	1 483	1 483	19	372	1 236	(864)	-69,9%	1 483
Energy Efficiency and Demand Management				–		13	–	13	#DIV/0!	–
Other transfers and grants [insert description]							–	–		–
Provincial Government:		3 520	1 540	15 090	68	3 264	12 575	(9 311)	-74,0%	15 090
Integrated Transport Planning		900	900	1 800	–	–	1 500	(1 500)	-100,0%	1 800
Disaster Management Grant		2 000	–	10 000	68	3 193	8 333	(5 141)	-61,7%	10 000
WC Support Grant		620	280	1 730	–	–	1 442	(1 442)	-100,0%	1 730
WC Support Grant: HR Capacity Building:Bursary Programme			360	360	–	72	300	(228)	-76,1%	360
PT - Safety Plan Implementation (WOSA)				1 200	–		1 000	(1 000)	-100,0%	1 200
District Municipality:		–	–	–	–	–	–	–		–
[insert description]								–		
Other grant providers:		–	–	–	–	–	–	–		–
[insert description]								–		
Total operating expenditure of Transfers and Grants:		155 325	158 706	172 256	183	132 475	143 547	(11 072)	-7,7%	172 256

Performance reporting on grants are been done by the Chief Financial Officer in order to comply with the Division of Revenue Act.

The Equitable Share are used for the day to day running of the Municipality for example salaries, own funded projects and contracted services and is therefore unconditional.

Section 8 – Expenditure on councillor and board members allowances and employee benefits

Supporting Table C8

DC4 Garden Route - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M10 April

Summary of Employee and Councillor remuneration	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
	1	A	B	C						D
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		6 908	8 947	7 481	646	6 539	6 234	305	5%	7 481
Pension and UIF Contributions		261	247	463	38	352	386	(34)	-9%	463
Medical Aid Contributions		142	52	122	16	111	102	9	9%	122
Motor Vehicle Allowance		2 312	1 020	1 696	88	912	1 414	(502)	-35%	1 696
Cellphone Allowance		325	664	1 125	86	853	937	(85)	-9%	1 125
Housing Allowances		367	642	1 046	53	526	871	(346)	-40%	1 046
Other benefits and allowances		500					–	–		
Sub Total - Councillors		10 815	11 572	11 933	927	9 292	9 944	(652)	-7%	11 933
% increase	4		7,0%	10,3%						10,3%
Senior Managers of the Municipality	3									
Basic Salaries and Wages		4 014	5 277	4 501	438	4 389	3 751	639	17%	4 501
Pension and UIF Contributions		551	359	165	69	654	137	517	376%	165
Medical Aid Contributions		139	161	125	17	153	105	49	47%	125
Overtime		–		–			–	–		–
Performance Bonus		554	777	838	–	703	698	5	1%	838
Motor Vehicle Allowance		628	772	724	68	651	604	48	8%	724
Cellphone Allowance		59	83	114	9	96	95	1	1%	114
Housing Allowances		90	285	–	32	257	–	257	#DIV/0!	–
Other benefits and allowances		–	100	(5)	2	110	(4)	114	-2952%	(5)
Payments in lieu of leave		70	77	–			–	–		–
Long service awards							–	–		–
Post-retirement benefit obligations							–	–		–
Sub Total - Senior Managers of Municipality		6 104	7 890	6 462	635	7 015	5 385	1 629	30%	6 462
% increase	4		29,3%	5,9%						5,9%
Other Municipal Staff										
Basic Salaries and Wages		71 440	79 891	82 376	6 791	62 990	68 646	(5 656)	-8%	82 376
Pension and UIF Contributions		15 225	10 474	16 907	1 097	9 690	14 090	(4 400)	-31%	16 907
Medical Aid Contributions		10 067	9 132	10 351	558	5 391	8 626	(3 235)	-38%	10 351
Overtime		2 590	2 985	3 328	164	2 453	2 773	(320)	-12%	3 328
Performance Bonus		–		–		–		–		–
Motor Vehicle Allowance		4 940	6 539	6 363	534	5 290	5 302	(13)	0%	6 363
Cellphone Allowance		115	174	160	8	67	134	(67)	-50%	160
Housing Allowances		879	1 397	1 484	83	809	1 237	(428)	-35%	1 484
Other benefits and allowances		3 557	3 424	4 121	386	3 978	3 434	544	16%	4 121
Payments in lieu of leave		5 265	6 064	6 116	–	5 563	5 096	467	9%	6 116
Long service awards		525		–	–	204	–	204	#DIV/0!	–
Post-retirement benefit obligations		8 043	5 698	2 866		1 153	2 388	(1 236)	-52%	2 866
Sub Total - Other Municipal Staff		122 646	125 779	134 072	9 621	97 588	111 726	(14 138)	-13%	134 072
% increase	4		2,6%	9,3%						9,3%
Total Parent Municipality		139 566	145 242	152 467	11 183	113 894	127 056	(13 161)	-10%	152 467

Remuneration related expenditure for the month ended 30 April 2019 amounted to R11 183 000.

Section 9 – Municipal manager’s quality certification



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OFFICE OF THE MUNICIPAL MANAGER

Enquiries: Louise Hoek
Reference: 6/1/1 – 18/19
Date: 14 May 2019

Provincial Treasury
Local Government Budget Analysis
Private Bag X9165
CAPE TOWN
8000

National Treasury
Local Government Budget Analysis
Private Bag X115
PRETORIA

Sir / Madam

QUALITY CERTIFICATE

I, MG STRATU, the accounting officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**, hereby certify that the—

- ☐ **The monthly budget statement**
- ☐ Quarterly report on the implementation of the budget and financial state of affairs of the municipality
- ☐ Mid- year budget and performance assessment

for the month ended **30 APRIL 2019**, has been prepared in accordance with the Municipal Finance Management Act (Act 56 of 2003) and regulations made under the Act.

Disclaimer: Please note that the Section 71 Reporting is subject to changes due to the fact that the Municipality are experiencing challenges with the reporting of M10 April 2019 due to the lack of completeness and credibility of information on the financial system (Phoenix). The municipality populated the C-Schedule manually, and aligned the April 2019 figures to the actual year-to-date figures as reflected on the ledger in order to align with the data strings.

Print Name MONDE STRATU

Accounting Officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4).**

Signature 

Date 15/05/2019