



GARDEN ROUTE DISTRICT MUNICIPALITY

FINANCIAL YEAR 2018 - 2019

MONTHLY FINANCIAL MONITORING REPORT

31 MARCH 2019

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Glossary:

Annual Budget – Prescribed in section 16 of the MFMA - the formal means by which a Municipality approve official budget for the next three years.

Adjustment Budget – Prescribed in section 28 of the MFMA – the formal means by which a Municipality may revise its annual budget during the year.

Allocations (Transfers – see DORA) – Money received from Provincial or National Government.

Budget Related Policy (ies) – Policies of a Municipality affecting or affected by the budget, examples include Tariff Policy, Rates Policy, Credit Control and Debt Collection Policies.

Capital Expenditure - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet and must be included in the asset register.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality. Payments do not always coincide with budgeted expenditure timings - for example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government (see Allocations / Transfers).

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to help with free basic services and to compensate loss of RSC levies.

Fruitless and Wasteful Expenditure – Expenditure that was made in vain and would/should have been avoided had reasonable care been exercised.

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

GRAP – Generally Recognised Accounting Practice. The new standard for municipal accounting.

IDP – Integrated Development Plan. The main strategic planning document of the Municipality

MBRR – Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations dated April 2009.

MFMA – The Municipal Finance Management Act – Act No. 56 of 2003. The principle piece of legislation relating to municipal financial management.

mSCOA – Municipal Standard Chart of Accounts

MTREF – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous and current years' financial position.

Operating Expenditure –The day-to-day expenses of the Municipality such as salaries and wages.

Rates – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the Rand.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budgeted estimates.

Strategic Objectives – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

Unauthorised Expenditure – Generally, spending without, or in excess of, an Approved Budget.

Virement – A transfer of funds within a vote.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided. In Garden Route District, this means the different GFS classification the budget is divided.

Legislative Framework:

This report has been prepared in terms of the following enabling legislation:

The Municipal Finance Management Act – Act No. 56 of 2003

Section 71: Monthly budget statements

Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations

PART 1 – IN-YEAR REPORT

Section 1 – Resolutions

These are the resolutions being presented to Council in the monthly report on the implementation of the budget and the financial state of affairs of the municipality as required in terms of Section 71 of the Municipal Finance Management Act, Act 56 of 2003 and the Municipal Budget and Reporting Regulations.

Regulation 28 of the Municipal Budget and Reporting Regulations states:

“The monthly budget statement of a municipality must be in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act.”

Recommendations:

- That Council takes note of the monthly budget statement and supporting documentation for the month ended 31 March 2019.
- That Council takes note of the continuation of challenges faced relating to the financial system and ongoing system developments by the service provider.

Section 2 – Executive summary

2.1 Introduction

The aim of the Financial Monitoring Report (FMR) is to provide a monthly update and report on the municipality's consolidated performance in terms of the budget, indicate any material variances from the Service Delivery and Budget Implementation Plan (SDBIP) and provide any remedial actions or corrective steps to be taken.

During the month of March 2019, the Draft Budget for the 2019/20 MTREF period was successfully tabled at Council and approved on 26 March 2019. The municipality also successfully submitted the TABB & PRTA 2020 data strings in accordance with mSCOA requirements.

2.2 Consolidated Performance

2.2.1 Against Annual Budget (adjusted)

Revenue by source

The total revenue received for the month ended 31 March 2019 amounted to **R 58,267,004** (excluding Roads budget) – which represents **24.2%** of the total annual adjusted budgeted figure of **R 240,645,000**. As at the end of March 2019, year-to-date revenue of **R 215,723,000** have been received, amounting to **89.6%** of the total revenue budget for the current financial year.

Operating Expenditure by type

Operating expenditure for the month, ended 31 March 2019 amounted to **R 18,442,168**, with a total annual adjusted budgeted figure of **R 236,403,000** (excluding Roads budget); the operational expenditure is **7.8%** of the total annual adjusted budget. The majority of the expenditure related to Employee and Councillor related cost of **R 10,808,000 (58.6% of the monthly expenditure)**.

Capital Expenditure

The adjusted capital budget for the financial year amounts to **R 10,623,000**. The capital expenditure for the month ended 31 March 2019 amounted to **R 169,493**. User departments are continuously reminded to improve planning and ensure compliance with supply chain regulations when procuring capital items.

Refer to pages 14, 15, 16 & 17 for detail on capital budget progress.

2.3 Material variances from SDBIP

Variances and deficiencies will be identified in terms of the SDBIP and will be reported on by the Performance Management Unit, situated in the Office of the Municipal Manager.

2.4 Remedial or corrective steps

HOD's must monitor monthly income and expenditure reports, ensure spending is within budget and aligned to the IDP's Strategic Goals. The municipality will continue to engage with the vendor in order to find solutions to all system related challenges experienced.

A Western Cape Vesta User Group meeting was held on the 21st & 22nd of January 2019 in Worcester. Representatives from Garden Route District Municipality has attended the User Group meeting.

Organisational change management remains a challenge to really adopt and accept the mSCOA environment and there are plans to provide more training and awareness to achieve the objective of the mSCOA reform. Mr. Donovan Stuurman visited the municipality on 4-5 April 2019 to provide feedback on the municipality's mSCOA self-assessment and overall implementation. The municipality will address the mSCOA findings on the budget by 30 April 2019.

Conclusion

Detailed analysis of the municipal performance for the month ended 31 March 2019 will be presented under the different sections of the report.

Section 3 – In-year budget statement tables

3.1 Monthly budget statements

3.1.1 Table C1: S71 Monthly Budget Statement Summary

DC4 Garden Route - Table C1 Monthly Budget Statement Summary - M09 March

| Description | 2017/18 | Budget Year 2018/19 | | | | | | | |
|--|------------------|---------------------|-------------------|--------------------|--------------------|--------------------|---------------------|-----------------|--------------------|
| | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands | | | | | | | | | |
| Financial Performance | | | | | | | | | |
| Property rates | – | – | – | – | – | – | – | | – |
| Service charges | – | – | – | – | – | – | – | | – |
| Investment revenue | 12 084 | 15 715 | 15 715 | – | 499 | 11 786 | (11 287) | -96% | 15 715 |
| Transfers and subsidies | 160 545 | 158 885 | 172 435 | 54 394 | 169 906 | 129 327 | 40 579 | 31% | 172 435 |
| Other own revenue | 211 471 | 215 515 | 214 495 | 3 874 | 45 318 | 160 871 | (115 553) | -72% | 214 495 |
| Total Revenue (excluding capital transfers and contributions) | 384 100 | 390 115 | 402 645 | 58 267 | 215 723 | 301 984 | (86 261) | -29% | 402 645 |
| Employee costs | 128 751 | 133 669 | 140 534 | 9 881 | 94 228 | 105 401 | (11 173) | -11% | 140 534 |
| Remuneration of Councillors | 10 815 | 11 572 | 11 933 | 927 | 8 364 | 8 950 | (585) | -7% | 11 933 |
| Depreciation & asset impairment | 3 060 | 3 272 | 3 172 | – | – | 2 379 | (2 379) | -100% | 3 172 |
| Finance charges | – | – | – | – | – | – | – | | – |
| Materials and bulk purchases | – | 185 | 36 | – | – | 27 | (27) | -100% | 36 |
| Transfers and subsidies | – | – | – | – | – | – | – | | – |
| Other expenditure | 236 793 | 239 139 | 242 729 | 7 635 | 56 602 | 182 047 | (125 445) | -69% | 242 729 |
| Total Expenditure | 379 419 | 387 838 | 398 403 | 18 442 | 159 194 | 298 803 | (139 609) | -47% | 398 403 |
| Surplus/(Deficit) | 4 681 | 2 278 | 4 242 | 39 825 | 56 529 | 3 181 | 53 348 | 1677% | 4 242 |
| Transfers and subsidies - capital (monetary alloc | – | – | – | – | – | – | – | | – |
| Contributions & Contributed assets | – | – | – | – | – | – | – | | – |
| Surplus/(Deficit) after capital transfers & contributions | 4 681 | 2 278 | 4 242 | 39 825 | 56 529 | 3 181 | 53 348 | 1677% | 4 242 |
| Share of surplus/ (deficit) of associate | – | – | – | – | – | – | – | | – |
| Surplus/ (Deficit) for the year | 4 681 | 2 278 | 4 242 | 39 825 | 56 529 | 3 181 | 53 348 | 1677% | 4 242 |
| Capital expenditure & funds sources | | | | | | | | | |
| Capital expenditure | 4 677 | 9 303 | 10 623 | 169 | 893 | 7 968 | (7 074) | -89% | 10 623 |
| Capital transfers recognised | – | – | 3 483 | – | – | 2 612 | (2 612) | -100% | 3 483 |
| Public contributions & donations | – | – | – | – | – | – | – | | – |
| Borrowing | – | – | – | – | – | – | – | | – |
| Internally generated funds | 4 677 | 9 303 | 7 140 | 169 | 893 | 5 355 | (4 462) | -83% | 7 140 |
| Total sources of capital funds | 4 677 | 9 303 | 10 623 | 169 | 893 | 7 968 | (7 074) | -89% | 10 623 |
| Financial position | | | | | | | | | |
| Total current assets | 178 609 | 180 332 | 196 625 | | 220 845 | | | | 196 625 |
| Total non current assets | 293 385 | 301 107 | 307 314 | | 290 781 | | | | 307 314 |
| Total current liabilities | 72 878 | 75 705 | 102 393 | | 65 732 | | | | 102 393 |
| Total non current liabilities | 153 943 | 163 153 | 137 987 | | 137 987 | | | | 137 987 |
| Community wealth/Equity | – | 242 582 | 263 560 | | 307 907 | | | | 263 560 |
| Cash flows | | | | | | | | | |
| Net cash from (used) operating | 19 110 | 3 097 | 13 793 | 39 825 | 56 529 | 10 345 | (46 184) | -446% | 13 793 |
| Net cash from (used) investing | (4 677) | (7 938) | (9 258) | (169) | (18 942) | (3 628) | 15 314 | -422% | (9 258) |
| Net cash from (used) financing | – | – | – | – | – | – | – | | – |
| Cash/cash equivalents at the month/year end | 14 434 | 164 927 | 174 303 | – | 195 105 | 176 485 | (18 620) | -11% | 162 053 |
| Debtors & creditors analysis | 0-30 Days | 31-60 Days | 61-90 Days | 91-120 Days | 121-150 Dys | 151-180 Dys | 181 Dys-1 Yr | Over 1Yr | Total |
| Debtors Age Analysis | | | | | | | | | |
| Total By Income Source | 366 | 12 345 | 271 | 20 256 | – | – | – | – | 33 238 |
| Creditors Age Analysis | | | | | | | | | |
| Total Creditors | 529 | 77 | 133 | 30 | 5 | (15) | 148 | 2 | 908 |

3.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

DC4 Garden Route - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M09 March

| Description | Ref | 2017/18 | Budget Year 2018/19 | | | | | | | |
|---|-----|-----------------|---------------------|-----------------|----------------|----------------|----------------|------------------|----------------|--------------------|
| | | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands | 1 | | | | | | | | | |
| Revenue - Functional | | | | | | | | | | |
| <i>Governance and administration</i> | | 229 916 | 211 013 | 232 271 | 57 981 | 209 113 | 174 203 | 34 909 | 20% | 232 271 |
| Executive and council | | 228 590 | 209 608 | 231 601 | 57 953 | 208 987 | 173 700 | 35 286 | 20% | 231 601 |
| Finance and administration | | 1 326 | 1 405 | 671 | 28 | 126 | 503 | (377) | -75% | 671 |
| Internal audit | | - | - | - | - | - | - | - | - | - |
| <i>Community and public safety</i> | | 6 921 | 8 041 | 8 041 | 276 | 6 196 | 6 031 | 165 | 3% | 8 041 |
| Community and social services | | - | - | - | - | - | - | - | - | - |
| Sport and recreation | | 6 713 | 7 821 | 7 820 | 239 | 5 935 | 5 865 | 71 | 1% | 7 820 |
| Public safety | | - | - | - | - | - | - | - | - | - |
| Housing | | - | - | - | - | - | - | - | - | - |
| Health | | 208 | 221 | 221 | 37 | 261 | 166 | 95 | 57% | 221 |
| <i>Economic and environmental services</i> | | 145 314 | 145 333 | 162 333 | 10 | 414 | 121 749 | (121 335) | -100% | 162 333 |
| Planning and development | | - | - | - | - | - | - | - | - | - |
| Road transport | | 145 000 | 145 000 | 162 000 | - | - | 121 500 | (121 500) | -100% | 162 000 |
| Environmental protection | | 314 | 333 | 333 | 10 | 414 | 249 | 165 | 66% | 333 |
| <i>Trading services</i> | | 1 950 | 25 728 | - | - | - | - | - | - | - |
| Energy sources | | - | - | - | - | - | - | - | - | - |
| Water management | | - | - | - | - | - | - | - | - | - |
| Waste water management | | - | - | - | - | - | - | - | - | - |
| Waste management | | 1 950 | 25 728 | - | - | - | - | - | - | - |
| <i>Other</i> | 4 | - | - | - | - | - | - | - | - | - |
| Total Revenue - Functional | 2 | 384 100 | 390 115 | 402 645 | 58 267 | 215 723 | 301 984 | (86 260) | -29% | 402 645 |
| Expenditure - Functional | | | | | | | | | | |
| <i>Governance and administration</i> | | 114 375 | 121 256 | 123 554 | 9 558 | 79 823 | 92 665 | (12 842) | -14% | 123 554 |
| Executive and council | | 44 720 | 49 677 | 44 144 | 4 675 | 35 163 | 33 108 | 2 055 | 6% | 44 144 |
| Finance and administration | | 67 115 | 69 211 | 76 860 | 4 775 | 42 839 | 57 645 | (14 805) | -26% | 76 860 |
| Internal audit | | 2 540 | 2 368 | 2 550 | 108 | 1 821 | 1 912 | (92) | -5% | 2 550 |
| <i>Community and public safety</i> | | 81 927 | 78 374 | 90 298 | 6 507 | 62 439 | 67 724 | (5 284) | -8% | 90 298 |
| Community and social services | | 11 727 | 8 596 | 12 403 | 1 014 | 8 240 | 9 302 | (1 063) | -11% | 12 403 |
| Sport and recreation | | 12 640 | 13 677 | 12 767 | 1 085 | 9 732 | 9 575 | 157 | 2% | 12 767 |
| Public safety | | 27 498 | 29 149 | 35 288 | 1 958 | 22 138 | 26 466 | (4 328) | -16% | 35 288 |
| Housing | | - | - | - | - | - | - | - | - | - |
| Health | | 30 062 | 26 953 | 29 841 | 2 451 | 22 330 | 22 381 | (51) | 0% | 29 841 |
| <i>Economic and environmental services</i> | | 176 412 | 161 155 | 178 859 | 1 736 | 13 221 | 134 145 | (120 924) | -90% | 178 859 |
| Planning and development | | 5 630 | 9 236 | 8 640 | 1 130 | 10 048 | 6 480 | 3 568 | 55% | 8 640 |
| Road transport | | 168 320 | 148 325 | 166 635 | 370 | 1 102 | 124 976 | (123 874) | -99% | 166 635 |
| Environmental protection | | 2 462 | 3 595 | 3 585 | 236 | 2 071 | 2 688 | (617) | -23% | 3 585 |
| <i>Trading services</i> | | 3 839 | 25 738 | 5 018 | 179 | 2 279 | 3 763 | (1 484) | -39% | 5 018 |
| Energy sources | | 18 | 18 | 10 | - | - | 8 | (8) | -100% | 10 |
| Water management | | 3 821 | 25 720 | 5 007 | 179 | 1 699 | 3 756 | (2 056) | -55% | 5 007 |
| Waste water management | | - | - | - | - | - | - | - | - | - |
| Waste management | | - | - | - | - | 580 | - | 580 | #DIV/0! | - |
| <i>Other</i> | | 2 866 | 1 314 | 674 | 463 | 1 433 | 506 | 927 | 183% | 674 |
| Total Expenditure - Functional | 3 | 379 419 | 387 837 | 398 403 | 18 442 | 159 195 | 298 802 | (139 607) | -47% | 398 403 |
| Surplus/ (Deficit) for the year | | 4 682 | 2 278 | 4 242 | 39 825 | 56 528 | 3 181 | 53 347 | 1677% | 4 242 |

This table reflects the operating budget (Financial Performance) in the standard classifications that is the Government Finance Statistics Functions and Sub-function. The main functions are Governance and Administration, Community and Public Safety, Economic and Environmental Services and Trading services. In Table C3, Financial Performance is reported by municipal vote:

3.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

DC4 Garden Route - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M09 March

| Vote Description | Ref | 2017/18 | Budget Year 2018/19 | | | | | | | |
|--|-----|-----------------|---------------------|-----------------|----------------|---------------|---------------|--------------|----------------|--------------------|
| | | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands | | | | | | | | | | |
| Revenue by Vote | 1 | | | | | | | | | |
| Vote 1 - Executive and Council | | 229 035 | 210 080 | 232 074 | 57 953 | 208 987 | 174 055 | 34 932 | 20,1% | 232 074 |
| Vote 2 - Budget and Treasury Office | | - | - | - | - | - | - | - | - | - |
| Vote 3 - Corporate Services | | 880 | 933 | 198 | 28 | 126 | 149 | (23) | -15,2% | 198 |
| Vote 4 - Planning and Development | | - | - | - | - | - | - | - | - | - |
| Vote 5 - Public Safety | | - | - | - | - | - | - | - | - | - |
| Vote 6 - Health | | 208 | 221 | 221 | 37 | 261 | 166 | 95 | 57,0% | 221 |
| Vote 7 - Community and Social Services | | - | - | - | - | - | - | - | - | - |
| Vote 8 - Sport and Recreation | | 6 713 | 7 821 | 7 820 | 239 | 5 935 | 5 865 | 71 | 1,2% | 7 820 |
| Vote 9 - Waste Management | | 1 950 | 25 728 | - | - | - | - | - | - | - |
| Vote 10 - Roads Transport | | - | - | - | - | - | - | - | - | - |
| Vote 11 - Waste Water Management | | - | - | - | - | - | - | - | - | - |
| Vote 12 - Water | | - | - | - | - | - | - | - | - | - |
| Vote 13 - Environment Protection | | 314 | 333 | 333 | 10 | 414 | 249 | 165 | 66,2% | 333 |
| Vote 14 - Roads Agency Function | | 145 000 | 145 000 | 162 000 | - | - | 121 500 | (121 500) | -100,0% | 162 000 |
| Vote 15 - Electricity | | - | - | - | - | - | - | - | - | - |
| Total Revenue by Vote | 2 | 384 100 | 390 115 | 402 645 | 58 267 | 215 723 | 301 984 | (86 261) | -28,6% | 402 645 |
| Expenditure by Vote | 1 | | | | | | | | | |
| Vote 1 - Executive and Council | | 47 274 | 48 199 | 46 981 | 4 555 | 36 636 | 35 236 | 1 400 | 4,0% | 46 981 |
| Vote 2 - Budget and Treasury Office | | 20 362 | 19 830 | 24 519 | 1 802 | 14 000 | 18 389 | (4 390) | -23,9% | 24 519 |
| Vote 3 - Corporate Services | | 39 345 | 42 835 | 41 210 | 3 047 | 27 704 | 30 907 | (3 204) | -10,4% | 41 210 |
| Vote 4 - Planning and Development | | 16 688 | 19 357 | 22 739 | 2 134 | 15 210 | 17 054 | (1 844) | -10,8% | 22 739 |
| Vote 5 - Public Safety | | 35 010 | 34 829 | 41 369 | 2 427 | 26 407 | 31 027 | (4 620) | -14,9% | 41 369 |
| Vote 6 - Health | | 33 479 | 31 454 | 33 581 | 2 608 | 24 054 | 25 186 | (1 131) | -4,5% | 33 581 |
| Vote 7 - Community and Social Services | | - | - | - | - | - | - | - | - | - |
| Vote 8 - Sport and Recreation | | 12 640 | 13 677 | 12 767 | 1 085 | 9 732 | 9 575 | 157 | 1,6% | 12 767 |
| Vote 9 - Waste Management | | 3 821 | 25 720 | 5 008 | 179 | 2 279 | 3 756 | (1 477) | -39,3% | 5 008 |
| Vote 10 - Roads Transport | | 3 320 | 3 325 | 4 225 | 370 | 1 102 | 3 169 | (2 066) | -65,2% | 4 225 |
| Vote 11 - Waste Water Management | | - | 18 | 10 | - | - | 8 | (8) | -100,0% | 10 |
| Vote 12 - Water | | 18 | - | - | - | - | - | - | - | - |
| Vote 13 - Environment Protection | | 2 461 | 3 595 | 3 585 | 236 | 2 071 | 2 688 | (617) | -23,0% | 3 585 |
| Vote 14 - Roads Agency Function | | 165 000 | 145 000 | 162 410 | - | - | 121 808 | (121 808) | -100,0% | 162 410 |
| Vote 15 - Electricity | | - | - | - | - | - | - | - | - | - |
| Total Expenditure by Vote | 2 | 379 419 | 387 838 | 398 403 | 18 442 | 159 195 | 298 803 | (139 608) | -46,7% | 398 403 |
| Surplus/ (Deficit) for the year | 2 | 4 681 | 2 278 | 4 242 | 39 825 | 56 529 | 3 181 | 53 347 | 1676,9% | 4 242 |

Reporting per municipal vote provide details on the spread of spending over the various functions of council. Revenue is mainly budgeted under the Executive and Council function and therefore the majority of the revenue will be reflected under this function. The consolidation of the Roads Agency function into the budget of Garden Route DM reflects under the Roads Transport municipal function above.

No reporting on the operations in terms of the Roads Agency function is included in the report, the Roads income and expenditure is integrated into GRDM's Annual Financial Statements after year end (30 June 2019). Currently no reporting due to system challenges experienced. Once the system challenges are resolved with the vendor, the municipality will aim to incorporate the Roads Agency Function's reporting on a monthly basis instead of after year-end.

3.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC4 Garden Route - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M09 March

| Description | Ref | 2017/18 | Budget Year 2018/19 | | | | | | | |
|---|---------|-----------------|---------------------|-----------------|----------------|---------------|---------------|--------------|----------------|--------------------|
| | | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands | | | | | | | | | | |
| Revenue By Source | | | | | | | | | | |
| Property rates | | | | | | | | - | | |
| Service charges - electricity revenue | | | | | | | | - | | |
| Service charges - water revenue | | | | | | | | - | | |
| Service charges - sanitation revenue | | | | | | | | - | | |
| Service charges - refuse revenue | | | | | | | | - | | |
| Service charges - other | | | | | | | | - | | |
| Rental of facilities and equipment | 3 507 | 2 718 | 3 846 | - | | 2 884 | (2 884) | -100% | 3 846 | |
| Interest earned - external investments | 12 084 | 15 715 | 15 715 | | 499 | 11 786 | (11 287) | -96% | 15 715 | |
| Interest earned - outstanding debtors | 846 | 897 | 897 | - | | 672 | (672) | -100% | 897 | |
| Dividends received | | | - | | | - | - | | - | |
| Fines, penalties and forfeits | | | - | | | - | - | | - | |
| Licences and permits | 314 | 333 | 333 | | | 249 | (249) | -100% | 333 | |
| Agency services | 15 300 | 19 022 | 21 062 | 2 908 | 12 736 | 15 796 | (3 061) | -19% | 21 062 | |
| Transfers and subsidies | 160 545 | 158 885 | 172 435 | 54 394 | 169 906 | 129 327 | 40 579 | 31% | 172 435 | |
| Other revenue | 191 504 | 189 390 | 184 358 | 966 | 32 582 | 138 269 | (105 686) | -76% | 184 358 | |
| Gains on disposal of PPE | | 3 156 | 4 000 | | - | 3 000 | (3 000) | -100% | 4 000 | |
| Total Revenue (excluding capital transfers and contributions) | | 384 100 | 390 115 | 402 645 | 58 267 | 215 723 | 301 984 | (86 261) | -29% | 402 645 |
| Expenditure By Type | | | | | | | | | | |
| Employee related costs | 128 751 | 133 669 | 140 534 | 9 881 | 94 228 | 105 401 | (11 173) | -11% | 140 534 | |
| Remuneration of councillors | 10 815 | 11 572 | 11 933 | 927 | 8 364 | 8 950 | (585) | -7% | 11 933 | |
| Debt impairment | 1 522 | 1 601 | 1 601 | | | 1 200 | (1 200) | -100% | 1 601 | |
| Depreciation & asset impairment | 3 060 | 3 272 | 3 172 | | | 2 379 | (2 379) | -100% | 3 172 | |
| Finance charges | | | - | | | - | - | | - | |
| Bulk purchases | - | - | - | | | - | - | | - | |
| Other materials | | 185 | 36 | | | 27 | (27) | -100% | 36 | |
| Contracted services | 23 330 | 60 636 | 50 354 | 2 314 | 19 294 | 37 766 | (18 472) | -49% | 50 354 | |
| Transfers and subsidies | - | - | - | | | - | - | | - | |
| Other expenditure | 211 942 | 176 903 | 190 774 | 5 321 | 37 308 | 143 080 | (105 772) | -74% | 190 774 | |
| Loss on disposal of PPE | | | - | | | - | - | | - | |
| Total Expenditure | | 379 419 | 387 838 | 398 403 | 18 442 | 159 194 | 298 803 | (139 609) | -47% | 398 403 |
| Surplus/(Deficit) | | 4 681 | 2 278 | 4 242 | 39 825 | 56 529 | 3 181 | 53 348 | 0 | 4 242 |
| Transfers and subsidies - capital (monetary allocation) (National / Provincial and District) | | | | | | | | - | | |
| (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) | | | | | | | | - | | |
| Transfers and subsidies - capital (in-kind - all) | | | | | | | | - | | |
| Surplus/(Deficit) after capital transfers & contributions | | 4 681 | 2 278 | 4 242 | 39 825 | 56 529 | 3 181 | | | 4 242 |
| Taxation | | | | | | | | - | | |
| Surplus/(Deficit) after taxation | | 4 681 | 2 278 | 4 242 | 39 825 | 56 529 | 3 181 | | | 4 242 |
| Attributable to minorities | | | | | | | | | | |
| Surplus/(Deficit) attributable to municipality | | 4 681 | 2 278 | 4 242 | 39 825 | 56 529 | 3 181 | | | 4 242 |
| Share of surplus/ (deficit) of associate | | | | | | | | | | |
| Surplus/ (Deficit) for the year | | 4 681 | 2 278 | 4 242 | 39 825 | 56 529 | 3 181 | | | 4 242 |

Revenue by Source

Revenue by source explains the types of income budgeted for and the performance of these items individually.

Rental of facilities and equipment:

There were no income for rental of facilities and equipment reported for the month ended 31 March 2019. Due to system challenges experienced, income per line item could not be updated, rental income was therefore included under 'Other income'. The legal and planning and development section is in process of entering into new contracts for rental of certain properties.

Interest earned – External Investments:

Reflects the interest earned in respect of surplus funds not immediately needed in the operations of the municipality over the short-term period. No interest on external investments was recorded for the month ended 31 March 2019, as investments were invested for a period longer than a month. Three of the short term deposits (R45 000 000) are expected to mature on 24 April 2019 and the remaining three short term deposits (R90 000 000) on 28 June 2019.

Interest raised – Outstanding debtors

There was no interest on outstanding debtors for the month of 31 March 2019; this is due to the challenges experienced with the new financial system on the Income module and backlog in income allocations.

Agency services

The municipality performs an agency function on behalf of the Department of Transport – Roads department. Monthly agency fees are collected from the department. 12% Admin fee is received on the original allocation and 3% on any additional allocations. The revenue received in respect of the Agency Services for the month of 31 March 2019 amounts to R2 908 167.

Transferred recognised – operational

The transfers recognised represents the allocations as promulgated in the National and Provincial Division of Revenues Act's respectively. The first instalment of R 63,015,000 for the Equitable Share was received during July 2018. An amount of R256,000 for EPWP Grant were received as first instalment during August, R1,483,000 were also received from Provincial Treasury for the Fire Service Capacity Building Grant, R1,698,000 as first instalment of the Rural Roads Asset Management Grant and R1,000,000 were received from National Treasury for the Finance Management Grant. R459 000 was received during November 2018 in respect of the EPWP Grant. The municipality received R900 000 during December 2018 for the Integrated Transport Planning Grant. The second instalment of R45 425 000 for the Equitable share were received during January 2019, however National Treasury subtracted the amount of R4 987 000 from the second instalment, with regards to the unspent Energy Efficiency and Demand Side Management Grant (EEDSG), which were to be paid back to the revenue fund as approval was not given for the rollover of this grant. Correcting journals were processed against the respective income vote number during March 2019 and the budget was adjusted in February 2019. The municipality received the last payment for EPWP Grant of R 306 000 and R727 000 for Rural Roads Asset Management Grant during the month of February 2019. The municipal disaster grant of R10 000 000 for the October/November 2018 fires were also received during February 2019. The municipality also received R1 450 000 from Provincial Treasury for Financial Management Support in February 2019, but it was only accounted for in the ledger and reported at the end of March 2019. The municipality received the last instalment of equitable share of R37 810 000 during the month of March 2019. The WOSA grant of R1 200 000 were also received from Provincial Treasury in March 2019.

Other revenue / Sundry income

Other revenue reflects an amount of R 965,649 for the month ended 31 March 2019. Other revenue consists of the following: Interest on current account, resorts income and rental of facilities and equipment.

Expenditure by Type

Expenditure by type reflects the operational budget per main type/category of expenditure.

Employee Related cost / Remuneration of councillors

Remuneration related expenditure (councillors and staff) for the month ended 31 March 2019 amounted to R 10,808,000 of an adjusted budgeted amount of R 152,467,000 that represents 7% of the budgeted amount and 58.6% of the monthly expenditure.

Debt Impairment / Depreciation and asset impairment

These items account for non-cash budgeted items. The asset management system are not fully integrated with the financial system yet and depreciation journals will be processed at the end of the financial year or as soon as the integration issues are resolved.

Finance charges

The municipality has no outstanding loans and it is not envisioned that Council does not envision to take up any new loans.

Contracted services

The contracted services for the month 31 March 2019 amounts to R 2,313,586 against an adjusted budgeted amount of R 50,354,000 that represents 4.6% of the budgeted amount.

Other expenditure

Other expenditure reflects all other expenses not specifically mentioned and amounts to R 5,321,000 for month ended 31 March 2019.

The other expenditure consists of the following:

- Repairs and Maintenance
- Operating Projects (own funds)
- General expenses
- Contributions to provisions (Accounted for with compilation of AFS)
- Actuarial Loss (Accounted for with compilation of AFS)
- Roads consolidation at year-end

3.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

DC4 Garden Route - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M09 March

| Vote Description | Ref | 2017/18 | Budget Year 2018/19 | | | | | | | |
|--|-----|-----------------|---------------------|-----------------|----------------|---------------|---------------|----------------|----------------|--------------------|
| | | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands | 1 | | | | | | | | | |
| Multi-Year expenditure appropriation | 2 | | | | | | | | | |
| Vote 1 - Executive and Council | | 421 | 30 | 30 | - | 32 | 22 | 9 | 42% | 30 |
| Vote 2 - Budget and Treasury Office | | - | 42 | 42 | - | 10 | 32 | (21) | -68% | 42 |
| Vote 3 - Corporate Services | | 1 633 | 1 368 | 2 428 | 66 | 581 | 1 821 | (1 241) | -68% | 2 428 |
| Vote 4 - Planning and Development | | 64 | - | - | - | - | - | - | - | - |
| Vote 5 - Public Safety | | 1 319 | 5 790 | 4 750 | 77 | 91 | 3 563 | (3 472) | -97% | 4 750 |
| Vote 6 - Health | | 31 | 43 | 2 343 | 27 | 84 | 1 757 | (1 673) | -95% | 2 343 |
| Vote 7 - Community and Social Services | | - | - | - | - | - | - | - | - | - |
| Vote 8 - Sport and Recreation | | 1 100 | 2 000 | 1 000 | - | 96 | 750 | (654) | -87% | 1 000 |
| Vote 9 - Waste Management | | - | - | - | - | - | - | - | - | - |
| Vote 10 - Roads Transport | | - | - | - | - | - | - | - | - | - |
| Vote 11 - Waste Water Management | | - | - | - | - | - | - | - | - | - |
| Vote 12 - Water | | - | - | - | - | - | - | - | - | - |
| Vote 13 - Environment Protection | | 109 | 30 | 30 | - | - | 23 | (23) | -100% | 30 |
| Vote 14 - Roads Agency Function | | - | - | - | - | - | - | - | - | - |
| Vote 15 - Electricity | | - | - | - | - | - | - | - | - | - |
| Total Capital Multi-year expenditure | 4,7 | 4 677 | 9 303 | 10 623 | 169 | 893 | 7 968 | (7 074) | -89% | 10 623 |
| Single Year expenditure appropriation | 2 | | | | | | | | | |
| Vote 1 - Executive and Council | | - | - | - | - | - | - | - | - | - |
| Vote 2 - Budget and Treasury Office | | - | - | - | - | - | - | - | - | - |
| Vote 3 - Corporate Services | | - | - | - | - | - | - | - | - | - |
| Vote 4 - Planning and Development | | - | - | - | - | - | - | - | - | - |
| Vote 5 - Public Safety | | - | - | - | - | - | - | - | - | - |
| Vote 6 - Health | | - | - | - | - | - | - | - | - | - |
| Vote 7 - Community and Social Services | | - | - | - | - | - | - | - | - | - |
| Vote 8 - Sport and Recreation | | - | - | - | - | - | - | - | - | - |
| Vote 9 - Waste Management | | - | - | - | - | - | - | - | - | - |
| Vote 10 - Roads Transport | | - | - | - | - | - | - | - | - | - |
| Vote 11 - Waste Water Management | | - | - | - | - | - | - | - | - | - |
| Vote 12 - Water | | - | - | - | - | - | - | - | - | - |
| Vote 13 - Environment Protection | | - | - | - | - | - | - | - | - | - |
| Vote 14 - Roads Agency Function | | - | - | - | - | - | - | - | - | - |
| Vote 15 - Electricity | | - | - | - | - | - | - | - | - | - |
| Total Capital single-year expenditure | 4 | - | - | - | - | - | - | - | - | - |
| Total Capital Expenditure | | 4 677 | 9 303 | 10 623 | 169 | 893 | 7 968 | (7 074) | -89% | 10 623 |

Refer to next page for detail breakdown of the capital expenditure:

| SCOA config | Nr | Project description | Cost centre | Original Budget R'000 | YTD Expenditure R | Year to date Budge | Status of the project | At what stage is each project currently | Any challenges identified that is resulting in delays? | What measures are in place to remedy the existing challenges. |
|--------------|----|---|-------------|-----------------------|-------------------|--------------------|-----------------------|---|--|---|
| 071201240006 | 1 | Filing Cabinet (4 Drawers) | 1302 | R 3 500,00 | R 3 243,48 | 2 625,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced. |
| 071207230001 | 2 | Upgrading of Roads Link | 1207 | R 25 000,00 | R 25 000,00 | 18 750,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071207390001 | 3 | Risk Management System | 1207 | R 500 000,00 | | 375 000,00 | In Process | Formal tender awarded on 28 March 2019 | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071207240001 | 4 | Laptop | 1207 | R 152 571,00 | R 152 570,55 | 114 428,25 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 072305220001 | 5 | Water Tankers (CRR) | 2305 | R 1 523 000,00 | | 1 142 250,00 | In Process | Tender Awarded | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071201240007 | 6 | Portable Voice recorders | 1302 | R 7 000,00 | | 5 250,00 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071201240008 | 7 | Steel Shelves | 1308 | R 22 900,00 | R 22 897,71 | 17 175,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071203240001 | 9 | Chairs | 1203 | R 15 000,00 | R 10 050,00 | 11 250,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071203240002 | 10 | Chair | 1203 | R 5 000,00 | | 3 750,00 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071203240003 | 11 | Visitors Chairs | 1203 | R 6 000,00 | | 4 500,00 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071203240004 | 12 | Desk | 1203 | R 5 000,00 | | 3 750,00 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071203240005 | 13 | Chair | 1203 | R 5 000,00 | | 3 750,00 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071203240006 | 14 | Visitors Chairs | 1203 | R 6 000,00 | | 4 500,00 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071206240001 | 15 | Office Chairs (Recruitment and Selection) | 1305 | R 10 000,00 | | 7 500,00 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071206240002 | 16 | Evacuation Chair (OHS) | 1305 | R 30 000,00 | | 22 500,00 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071207230002 | 17 | Replacing ICT Capital Equipment beyond economical repairs | 1207 | R 50 000,00 | R 24 202,76 | 37 500,00 | In Process | Spending will occur continuously through the year as the need for replacing equipment realise | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 072305230002 | 19 | Two Way Radio Repeater | 2305 | R 50 000,00 | | 37 500,00 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 072502240001 | 20 | 3k Notice Boards | 1803 | R 4 500,00 | | 3 375,00 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 072502240002 | 21 | 3 Drawer Desk | 1805 | R 4 300,00 | | 3 225,00 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 072502240003 | 22 | Desk shell lockable top drawer | 1805 | R 3 871,00 | | 2 903,25 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071209240002 | 23 | CANON BATTERIES | 1311 | R 3 000,00 | R 1 940,00 | 2 250,00 | In Process | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071209240003 | 24 | CANON CAMERA Canon 6D | 1311 | R 17 000,00 | R 12 813,91 | 12 750,00 | In Process | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071209240004 | 25 | LAMINATING MACHINE | 1311 | R 2 800,00 | R 946,91 | 2 100,00 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |

| SCOA config | Nr | Project description | Cost centre | Original Budget R'000 | YTD Expenditure R | Year to date Budge | Status of the project | At what stage is each project currently | Any challenges identified that is resulting in delays? | What measures are in place to remedy the existing challenges. |
|--------------|----|--|-------------|-----------------------|-------------------|--------------------|-----------------------|--|--|---|
| 072109240001 | 26 | Water Cooler/Dispensers | 2109 | R 5 000,00 | R 4 086,96 | 3 750,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 072109230001 | 27 | Conference Speaker / recording system with 12 mics | 2109 | R 80 000,00 | | 60 000,00 | In Process | Informal Tender has been with Bid Evaluation Committee - referred back to user department for amendments | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 072109240002 | 28 | Chairs | 2109 | R 12 000,00 | R 11 405,94 | 9 000,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 072109240003 | 29 | Small fridge | 2109 | R 3 000,00 | R 1 735,00 | 2 250,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 072109240004 | 30 | Kettle | 2109 | R 200,00 | R 164,35 | 150,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 072204300001 | 31 | Upgrading of Council Buildings | 2204 | R 804 000,00 | R 96 083,67 | 603 000,00 | In Process | Tender loaded on Collaborator | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 072305300001 | 32 | New Fire Station/ Training Academy (CRR Funding) | 2305 | R - | | - | Not Started | The project will not realise this financial year, and project postponed till next financial year | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071207240004 | 33 | ICT Technicians | 1207 | R 6 997,00 | | 5 247,75 | In Process | Additional funds transferred - procurement in process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071207390002 | 34 | MS Office | 1207 | R 235 142,00 | | 176 356,50 | In Process | Part of formal tender process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071207240005 | 35 | Printer HP Black/White | 1207 | R 9 909,00 | R 9 500,00 | 7 431,75 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071207240006 | 36 | Printer HP 4 in One | 1207 | R 23 197,00 | R 23 031,63 | 17 397,75 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071207240007 | 37 | Printer HP Colour | 1207 | R 5 965,00 | R 5 614,00 | 4 473,75 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071208240001 | 38 | Chair | 1208 | R 5 000,00 | R 3 350,00 | 3 750,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071209240001 | 39 | CHAIRS | 1311 | R 7 000,00 | R 6 536,77 | 5 250,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071207230003 | 40 | Insurance claims | 1207 | R 20 000,00 | | 15 000,00 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071207240003 | 41 | Personal Computers | 1207 | R 139 205,00 | R 139 204,19 | 104 403,75 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 072305220002 | 42 | LDV - 1 x Skid Unit & 1 x Command Unit (CRR) | 2305 | R 550 000,00 | R 73 216,52 | 412 500,00 | In Process | Tender Awarded | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 072305290001 | 43 | Hazmat suits - Level A | 2305 | R 160 000,00 | | 120 000,00 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 072305290002 | 44 | Thermal Imaging Camera | 2305 | R 80 000,00 | | 60 000,00 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 072305230001 | 45 | Hazmat Rescue & Fire Equipment Equipment | 2305 | R 250 000,00 | | 187 500,00 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071110240001 | 46 | Office Chair | 1018 | R 10 000,00 | | 7 500,00 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071110240002 | 47 | Two Visitors chairs - PA of the Deputy Mayor | 1003 | R 10 000,00 | | 7 500,00 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071201240001 | 48 | Filing Cabinet | 1301 | R 6 500,00 | R 5 291,30 | 4 875,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071201240002 | 49 | Highback Chair Bonded Leather - Personal Assistant | 1301 | R 5 000,00 | R 3 800,00 | 3 750,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071201240003 | 50 | Desk | 1302 | R 3 000,00 | R 2 465,22 | 2 250,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071201240004 | 51 | Highback Chair Bonded Leather | 1302 | R 10 000,00 | R 8 462,56 | 7 500,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |

| SCOA config | Nr | Project description | Cost centre | Original Budget R'000 | YTD Expenditure R | Year to date Budg | Status of the project | At what stage is each project currently | Any challenges identified that is resulting in delays? | What measures are in place to remedy the existing challenges. |
|--------------|----|---|-------------|-----------------------|-------------------|-------------------|-----------------------|--|--|---|
| 071201240005 | 52 | Visitor Chairs Leather | 1302 | R 5 000,00 | R 3 652,17 | 3 750,00 | Completed | Completed | No expected challenges anticipated | Finance Department was informed that the goods will be delivered by 30 June 2018 but due to mentioned challenges the furniture is not yet in our possession. The furniture that was |
| 072502240004 | 53 | Highback swivel chair | 1805 | R 944,00 | | 708,00 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 072502240005 | 54 | 2x Saver Arm chair | 1805 | R 1 183,00 | | 887,25 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 072502240006 | 55 | 1x Conference Table & 10x Saver arm chair | 1805 | R 24 176,00 | | 18 132,00 | In Process | In process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 072502240007 | 56 | 3 High back office desk chairs | 1804 | R 4 104,00 | R 3 717,15 | 3 078,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071307102401 | 58 | Sound System (IDP) | 1307 | R 29 000,00 | R 29 000,00 | 21 750,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071207240011 | 59 | Portable Printer | 1207 | R 3 319,00 | R 3 319,00 | 2 489,25 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071207240012 | 60 | Wireless Access Points | 1207 | R 23 484,00 | R 23 484,00 | 17 613,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071207240013 | 61 | Voice Recorder | 1207 | R 4 000,00 | | 3 000,00 | In Process | Additional funds transferred - procurement in process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 073305230002 | 62 | Aluminium Tables | 1018 | R 15 000,00 | R 9 600,00 | 11 250,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071207240008 | 63 | Projector | 1207 | R 12 349,00 | R 12 348,45 | 9 261,75 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071207240009 | 64 | Heavy Duty Printer | 1207 | R 13 102,00 | R 13 101,05 | 9 826,50 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071207240010 | 65 | Scanners | 1207 | R 38 684,00 | R 38 683,48 | 29 013,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071805102801 | 66 | Security Fence Mosselbay Office | 1805 | R 30 000,00 | R 26 043,48 | 22 500,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071206006600 | 67 | Vacuum Cleaner | 1308 | R 17 000,00 | R 6 408,00 | 12 750,00 | In Process | Procurement in process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071210006631 | 68 | Tea Trolleys: Auxiliary Services | 1308 | R 3 000,00 | R - | 2 250,00 | In Process | Procurement in process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071207240014 | 69 | Laptop - Manager P&D and LED | 1207 | R 46 642,00 | R 46 642,00 | 34 981,50 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071308102409 | 70 | Fridge | 1308 | R 3 000,00 | R 2 520,87 | 2 250,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071807102401 | 71 | Printer and Laptop (EPWP Coordinator) | 1807 | R 37 000,00 | R 26 946,96 | 27 750,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071401102401 | 72 | Software Licences for laptops | 1401 | R 12 000,00 | R - | 9 000,00 | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071307102403 | 73 | ICT Hardware | 1307 | R - | R - | - | Completed | Completed | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071806103101 | 74 | Plett Office Building | 1806 | R 2 300 000,00 | R - | 1 725 000,00 | In process | Tender will be advertised on 13 April 2019 | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |
| 071601103302 | 75 | 6000l Water Tanker | 1601 | R 2 000 000,00 | R - | 1 500 000,00 | In process | Procurement process to follow - funds were made available with adjustment budget | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.to the progress on their projects. |

| SCOA config | No | Project description | Cost centre | Original Budget R'000 | YTD Expenditure R | Year to date Budge | Status of the project | At what stage is each project currently | Any challenges identified that is resulting in delays? | What measures are in place to remedy the existing challenges. |
|---|----|--|-------------|-----------------------|-------------------|----------------------|-----------------------|---|--|--|
| 071308102401 | 76 | DSTV Decoders | 1308 | R 1 100,00 | R - | 825,00 | In process | Procurement in process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071307102404 | 77 | Dell Power Edge R740 Server | 1307 | R 282 050,00 | R - | 211 537,50 | In process | Procurement in process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071307102405 | 78 | HP 1950-48G-2SFP-POE | 1307 | R 68 480,00 | R - | 51 360,00 | In process | Procurement in process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071307102406 | 79 | HP 1950-48G-2SFP-POE | 1307 | R 48 807,00 | R - | 36 605,25 | In process | Procurement in process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071307102407 | 80 | Cisco L 3 3650 Switch | 1307 | R 23 550,00 | R - | 17 662,50 | In process | Procurement in process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071307102408 | 81 | HPE StoreEver LTO-6 SAS Autoloader | 1307 | R 108 000,00 | R - | 81 000,00 | In process | Procurement in process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071307102410 | 82 | Laptops | 1307 | R 121 450,00 | R - | 91 087,50 | In process | Procurement in process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071307102409 | 83 | Biometric Scanning Devices | 1307 | R 53 453,00 | R - | 40 089,75 | In process | Procurement in process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071307102411 | 84 | Desktops | 1307 | R 44 000,00 | R - | 33 000,00 | In process | Procurement in process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071307102412 | 85 | MS Windows Server | 1307 | R 78 710,00 | R - | 59 032,50 | In process | Procurement in process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071307102413 | 86 | iCloud Server Storage | 1307 | R 29 320,00 | R - | 21 990,00 | In process | Procurement in process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071307102414 | 87 | 4 x 32GB RDIMM | 1307 | R 32 700,00 | R - | 24 525,00 | In process | Procurement in process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071307102415 | 88 | 6 x Dell 10TB Hard drives | 1307 | R 60 900,00 | R - | 45 675,00 | In process | Procurement in process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071307102416 | 89 | 4 x 8GB RAM for Dell Poweredge R710 Server | 1307 | R 12 395,00 | R - | 9 296,25 | In process | Procurement in process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071307102417 | 90 | Printer HP 4 in One (P Raath) | 1307 | R 7 919,00 | R - | 5 939,25 | In process | Procurement in process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| 071307102418 | 91 | Payday Time and Attendance | 1307 | R 135 000,00 | R - | 101 250,00 | In process | Procurement in process | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| Totals | | | | 10 623 378,00 | 899 080,04 | 15 041 986,96 | | | No expected challenges anticipated | Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. |
| Project status: If the project is in the SCM process of being procured. Please state in which stage (planning, specification, advertising, etc) | | | | | | | | | | |
| Commitments against capital for the month March 2019 | | | | | | | | | | |
| | | | | | | | | | | |
| 071307102410 | 82 | Laptops | 1307 | 26441 | | | | | | |
| 071201240007 | 6 | Portable Voice recorders | 1302 | 1279 | | | | | | |
| 072204300001 | 31 | Upgrading of Council Buildings | 2204 | 58831 | | | | | | |
| 071110240001 | 46 | Office Chair | 1018 | 8741 | | | | | | |
| 071110240002 | 47 | Two Visitors chairs - PA of the Deputy Mayor | 1003 | 8787 | | | | | | |
| 071206240001 | 15 | Office Chairs (Recruitment and Selection) | 1305 | 6846 | | | | | | |
| | | Total Commitments | | 110 925 | | | | | | |

If the following commitments are taken into account based on comments from the respective departments the capital expenditure year to date will improve to **58.6%** from **8.4%**:

Office of the Municipal Manager

Risk management section:

Risk Management System (R500 000) – BAC awarded, currently in appeal period, SLA still to be finalised.

Community Services

Fire section:

Two Water tankers (R3 523 000) – Currently at BEC for re-evaluation, where after an award is expected before 30 April 2019.

LDV - 1 x Skid Unit & 1 x Command Unit (R550 000) – Currently at BEC, where after an award is expected before 30 April 2019.

Corporate Services

IT section:

Dell Power Edge R740 Server (R282 050) – Currently at BEC, where after an award is expected before 30 April 2019.

HPE StoreEver LTO-6 SAS Autoloader (R108 000) – Currently at BEC, where after an award is expected before 30 April 2019.

MS Office (R235 142) – Currently at BEC, where after an award is expected before 30 April 2019.

HR section:

Payday Time & Attendance (R135 000) – Order to be issued under existing contract with Business Engineering.

3.1.6 Table C6: Monthly Budget Statement - Financial Position

DC4 Garden Route - Table C6 Monthly Budget Statement - Financial Position - M09 March

| Description | Ref | 2017/18 | Budget Year 2018/19 | | | |
|--|-----|-----------------|---------------------|-----------------|----------------|--------------------|
| | | Audited Outcome | Original Budget | Adjusted Budget | YearTD actual | Full Year Forecast |
| R thousands | 1 | | | | | |
| ASSETS | | | | | | |
| Current assets | | | | | | |
| Cash | | 169 768 | 164 927 | 174 303 | 195 105 | 174 303 |
| Call investment deposits | | – | – | – | – | – |
| Consumer debtors | | – | – | – | – | – |
| Other debtors | | 2 181 | 8 217 | 16 205 | 17 757 | 16 205 |
| Current portion of long-term receivables | | 3 227 | 3 550 | 3 550 | 4 108 | 3 550 |
| Inventory | | 3 433 | 3 639 | 2 568 | 3 875 | 2 568 |
| Total current assets | | 178 609 | 180 332 | 196 625 | 220 845 | 196 625 |
| Non current assets | | | | | | |
| Long-term receivables | | 59 717 | 61 508 | 61 508 | 57 733 | 61 508 |
| Investments | | 26 | 26 | 26 | 26 | 26 |
| Investment property | | 85 712 | 84 677 | 84 677 | 85 421 | 84 677 |
| Investments in Associate | | | | – | | – |
| Property, plant and equipment | | 146 146 | 152 178 | 159 740 | 146 238 | 159 740 |
| Agricultural | | | | – | | – |
| Biological | | | | – | | – |
| Intangible | | 1 784 | 2 717 | 1 363 | 1 363 | 1 363 |
| Other non-current assets | | | | – | | – |
| Total non current assets | | 293 385 | 301 107 | 307 314 | 290 781 | 307 314 |
| TOTAL ASSETS | | 471 994 | 481 439 | 503 940 | 511 626 | 503 940 |
| LIABILITIES | | | | | | |
| Current liabilities | | | | | | |
| Bank overdraft | | | | | | – |
| Borrowing | | | | 857 | 857 | 857 |
| Consumer deposits | | | | – | – | – |
| Trade and other payables | | 44 578 | 46 012 | 71 843 | 56 533 | 71 843 |
| Provisions | | 28 300 | 29 692 | 29 692 | 8 342 | 29 692 |
| Total current liabilities | | 72 878 | 75 705 | 102 393 | 65 732 | 102 393 |
| Non current liabilities | | | | | | |
| Borrowing | | – | – | 591 | 591 | 591 |
| Provisions | | 153 943 | 163 153 | 137 396 | 137 396 | 137 396 |
| Total non current liabilities | | 153 943 | 163 153 | 137 987 | 137 987 | 137 987 |
| TOTAL LIABILITIES | | 226 822 | 238 857 | 240 380 | 203 719 | 240 380 |
| NET ASSETS | 2 | 245 172 | 242 582 | 263 560 | 307 907 | 263 560 |
| COMMUNITY WEALTH/EQUITY | | | | | | |
| Accumulated Surplus/(Deficit) | | | 218 064 | 235 253 | 276 202 | 235 253 |
| Reserves | | | 24 518 | 28 307 | 31 705 | 28 307 |
| TOTAL COMMUNITY WEALTH/EQUITY | 2 | – | 242 582 | 263 560 | 307 907 | 263 560 |

This table excludes the actual figures for Roads department.

3.1.7 Table C7: Monthly Budget Statement - Cash Flow

DC4 Garden Route - Table C7 Monthly Budget Statement - Cash Flow - M09 March

| Description | Ref | 2017/18 | Budget Year 2018/19 | | | | | | | |
|---|----------|-----------------|---------------------|-----------------|----------------|-----------------|----------------|-----------------|----------------|--------------------|
| | | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands | 1 | | | | | | | | | |
| CASH FLOW FROM OPERATING ACTIVITIES | | | | | | | | | | |
| Receipts | | | | | | | | | | |
| Property rates | | | | | | | | - | | |
| Service charges | | | | | | | | - | | |
| Other revenue | | 208 325 | 211 462 | 214 495 | 3 607 | 45 318 | 160 871 | (115 553) | -72% | 214 495 |
| Government - operating | | 153 325 | 158 885 | 172 435 | 54 394 | 169 906 | 129 327 | 40 579 | 31% | 172 435 |
| Government - capital | | - | - | - | | | - | - | | - |
| Interest | | 12 930 | 15 715 | 15 715 | 267 | 499 | 11 786 | (11 287) | -96% | 15 715 |
| Dividends | | | | | | | | - | | - |
| Payments | | | | | | | | | | |
| Suppliers and employees | | (355 470) | (382 965) | (388 852) | (18 442) | (159 194) | (291 639) | (132 445) | 45% | (388 852) |
| Finance charges | | | | | | | | - | | - |
| Transfers and Grants | | | | - | | | | - | | - |
| NET CASH FROM/(USED) OPERATING ACTIVITIES | | 19 110 | 3 097 | 13 793 | 39 825 | 56 529 | 10 345 | (46 184) | -446% | 13 793 |
| CASH FLOWS FROM INVESTING ACTIVITIES | | | | | | | | | | |
| Receipts | | | | | | | | | | |
| Proceeds on disposal of PPE | | | 3 156 | 3 156 | | | 2 367 | (2 367) | -100% | 3 156 |
| Decrease (Increase) in non-current debtors | | | - | | | | | - | | |
| Decrease (increase) other non-current receivables | | | (1 791) | (1 791) | | (18 049) | (1 343) | (16 706) | 1244% | (1 791) |
| Decrease (increase) in non-current investments | | | - | | | | | - | | |
| Payments | | | | | | | | | | |
| Capital assets | | (4 677) | (9 303) | (10 623) | (169) | (893) | (4 652) | (3 758) | 81% | (10 623) |
| NET CASH FROM/(USED) INVESTING ACTIVITIES | | (4 677) | (7 938) | (9 258) | (169) | (18 942) | (3 628) | 15 314 | -422% | (9 258) |
| CASH FLOWS FROM FINANCING ACTIVITIES | | | | | | | | | | |
| Receipts | | | | | | | | | | |
| Short term loans | | | | | | | | - | | |
| Borrowing long term/refinancing | | | | | | | | - | | |
| Increase (decrease) in consumer deposits | | | | | | | | - | | |
| Payments | | | | | | | | | | |
| Repayment of borrowing | | | | | | | | - | | |
| NET CASH FROM/(USED) FINANCING ACTIVITIES | | - | - | - | - | - | - | - | | - |
| NET INCREASE/ (DECREASE) IN CASH HELD | | 14 434 | (4 841) | 4 535 | 39 656 | 37 587 | 6 717 | | | 4 535 |
| Cash/cash equivalents at beginning: | | | 169 768 | 169 768 | | 157 518 | 169 768 | | | 157 518 |
| Cash/cash equivalents at month/year end: | | 14 434 | 164 927 | 174 303 | | 195 105 | 176 485 | | | 162 053 |

The municipal bank balance at 31 March 2019 totals R 60 104 872.68 and the short term deposits amounts to R135 000 000, therefore the total cash and cash equivalents amounts to R195 104 872.68.

Detailed information regarding commitments against the cash position is tabled below.

| REPORTING MONTH: 31 MARCH 2019 | | |
|--|---------------------------------|--------------------------------|
| Commitments against Cash & Cash Equivalents | | |
| ITEM | Previous Month R'000 | Current Month R'000 |
| Bank balance as at 31 March 2019 | 22 517 899,61 | 60 104 872,68 |
| Other Cash & Cash Equivalents: Short term deposits | 135 000 000,00 | 135 000 000,00 |
| Total Cash & Cash Equivalents: | 157 517 899,61 | 195 104 872,68 |
| LESS: | 96 653 214,56 | 148 547 543,26 |
| Unspent Conditional Grants | 23 057 464,76 | 23 995 798,76 |
| Provision for staff leave | 10 425 847,00 | 10 425 847,00 |
| Provision for bonus | - | 3 640 218,00 |
| Post Retirement Benefits | 37 463 916,00 | 37 463 916,00 |
| Performance Bonus | 432 599,00 | 432 599,00 |
| Grant received in advance | 11 356 250,00 | 28 357 500,00 |
| Trade Payables | 7 558 472,84 | 8 065 365,00 |
| Unspent Capital budget | 6 358 664,96 | 7 074 533,50 |
| Unspent Operational budget 9 months | | 29 091 766,00 |
| Sub total | 60 864 685,05 | 46 557 329,42 |
| PLUS: | 4 989 638,00 | 5 515 561,00 |
| VAT Receivable | 561 938,00 | 188 461,00 |
| Receivable Exchange | 4 427 700,00 | 5 327 100,00 |
| Equitable Share Debtor to be paid | | |
| | 65 854 323,05 | 52 072 890,42 |
| LESS OTHER MATTERS: | | |
| Capital Replacement Reserve | 33 878 931,27 | 33 878 931,27 |
| Sub Total | 31 975 391,78 | 18 193 959,15 |
| LESS: CONTINGENT LIABILITIES | 5 788 685,61 | 6 160 678,31 |
| Theunis Barnard | 38 231,00 | 38 231,00 |
| I Gerber | 21 840,00 | 21 840,00 |
| A de Wet | 614 675,00 | 614 675,00 |
| Barry Louis Rae Trust | 4 500 000,00 | 4 500 000,00 |
| Laurington Sithemile Stone | 43 271,61 | - |
| Banger Car Hire | 18 800,00 | 18 800,00 |
| Combined summons between George Municipality, Garden Route DM and D Stoffels | 20 836,00 | 20 836,00 |
| Combined summons between G Brown and Garden Route DM | 31 032,00 | 31 032,00 |
| Combined summons between Brenda Kraft and Garden Route DM | - | 415 264,31 |
| Labour disputes: V Blom & Roode | 500 000,00 | 500 000,00 |
| Recalculated available cash balance | 26 186 706,17 | 12 033 280,84 |

PART 2 – SUPPORTING DOCUMENTATION

Section 4 – Debtors' analysis

Supporting Table SC3

DC4 Garden Route - Supporting Table SC3 Monthly Budget Statement - aged debtors - M09 March

| Description | NT Code | Budget Year 2018/19 | | | | | | | | | | Actual Bad Debts Written Off against Debtors | Impairment - Bad Debts I.t.o Council Policy |
|---|------------|---------------------|------------|------------|-------------|-------------|-------------|--------------|----------|--------|--------------------------|---|---|
| | | 0-30 Days | 31-60 Days | 61-90 Days | 91-120 Days | 121-150 Dys | 151-180 Dys | 181 Dys-1 Yr | Over 1Yr | Total | Total over 90 days | | |
| R thousands | | | | | | | | | | | | | |
| Debtors Age Analysis By Income Source | | | | | | | | | | | | | |
| Trade and Other Receivables from Exchange Transactions - Water | 1200 | | | | | | | | | - | - | | |
| Trade and Other Receivables from Exchange Transactions - Electricity | 1300 | | | | | | | | | - | - | | |
| Receivables from Non-exchange Transactions - Property Rates | 1400 | | | | | | | | | - | - | | |
| Receivables from Exchange Transactions - Waste Water Management | 1500 | | | | | | | | | - | - | | |
| Receivables from Exchange Transactions - Waste Management | 1600 | | | | | | | | | - | - | | |
| Receivables from Exchange Transactions - Property Rental Debtors | 1700 | 105 | 85 | 41 | 705 | - | - | - | - | 935 | 705 | | |
| Interest on Arrear Debtor Accounts | 1810 | | | | | | | | | - | - | | |
| Recoverable unauthorised, irregular, fruitless and wasteful expenditure | 1820 | | | | | | | | | - | - | | |
| Other | 1900 | 262 | 12 260 | 230 | 19 551 | | | | | 32 302 | 19 551 | | |
| Total By Income Source | 2000 | 366 | 12 345 | 271 | 20 256 | - | - | - | - | 33 238 | 20 256 | - | - |
| 2017/18 - totals only | | | | | | | | | | | | | |
| | | | | | | | | | | - | - | | |
| Debtors Age Analysis By Customer Group | | | | | | | | | | | | | |
| Organs of State | 2200 | | | | | | | | | - | - | | |
| Commercial | 2300 | | | | | | | | | - | - | | |
| Households | 2400 | 105 | 85 | 41 | 705 | | | | | 935 | 705 | | |
| Other | 2500 | 262 | 12 260 | 230 | 19 551 | | | | | 32 302 | 19 551 | | |
| Total By Customer Group | 2600 | 366 | 12 345 | 271 | 20 256 | - | - | - | - | 33 238 | 20 256 | - | - |

Long outstanding debtors that mainly consist of old sundry debt and fire accounts, remains a concern for the municipality and management will continue to report in terms of progress made.

The municipality are required to submit debtors aged analysis data strings on a monthly basis. The municipality attempted to upload the data strings but unfortunately it was unsuccessful, currently the status on all the submitted debtors' data strings is still red, the reason for this is due to the debtors' classifications that needs to be corrected on the financial system; this will be corrected by 12 April 2019.

Section 5 – Creditors' analysis

Supporting Table C4

DC4 Garden Route - Supporting Table SC4 Monthly Budget Statement - aged creditors - M09 March

| Description R thousands | NT Code | Budget Year 2018/19 | | | | | | | | | Prior year totals for chart (same period) |
|---|------------|---------------------|-----------------|-----------------|------------------|-------------------|-------------------|----------------------|----------------|-------|---|
| | | 0 - 30 Days | 31 - 60 Days | 61 - 90 Days | 91 - 120 Days | 121 - 150 Days | 151 - 180 Days | 181 Days - 1 Year | Over 1 Year | Total | |
| Creditors Age Analysis By Customer Type | | | | | | | | | | | |
| Bulk Electricity | 0100 | | | | | | | | | - | |
| Bulk Water | 0200 | | | | | | | | | - | |
| PAYE deductions | 0300 | | | | | | | | | - | |
| VAT (output less input) | 0400 | | | | | | | | | - | |
| Pensions / Retirement deductions | 0500 | | | | | | | | | - | |
| Loan repayments | 0600 | | | | | | | | | - | |
| Trade Creditors | 0700 | 529 | 77 | 133 | 30 | 5 | (15) | 148 | 2 | 908 | |
| Auditor General | 0800 | | | | | | | | | - | |
| Other | 0900 | | | | | | | | | - | |
| Total By Customer Type | 1000 | 529 | 77 | 133 | 30 | 5 | (15) | 148 | 2 | 908 | - |

The municipality are required to submit creditors aged analysis data strings on a monthly basis. All the required creditors' data strings are outstanding and the status is red. The creditors aged analysis will not be completed as the municipality must restore backups to get the correct data as the data strings were not generated by the municipality, the vendor is currently assisting in this regard.

Section 6 – Investment portfolio analysis

6.1 Investment monitoring information

| | Balance as at 01 March 2019 | Movements for the month | | | Balance as at 31 March 2019 | Interest earned Month | Interest earned Year to date |
|--|--------------------------------|-------------------------|-----------------------|-------------------------|--------------------------------|--------------------------|---------------------------------|
| | | Investments matured | Investments made | Interest capitalised | | | |
| Eden district municipality | | | | | | | |
| <i>Interest Received YTD</i> | | | | | - | | |
| Standard Bank | 45 000 000,00 | -15 000 000,00 | -15 000 000,00 | | 45 000 000,00 | 88 787,67 | 304 764,66 |
| Investec Bank | 45 000 000,00 | -15 000 000,00 | -15 000 000,00 | | 45 000 000,00 | 88 191,78 | 88 191,78 |
| ABSA | - | - | | | - | | 211 627,40 |
| Nedbank | 45 000 000,00 | -15 000 000,00 | -15 000 000,00 | | 45 000 000,00 | 89 669,59 | 308 176,44 |
| Standard Bank - Bank Guarantee investment investment | 156 850,70 | | | | 156 850,70 | - | 5 415,65 |
| BANK DEPOSITS | 135 156 850,70 | -45 000 000,00 | -45 000 000,00 | - | 135 156 850,70 | 266 649,04 | 918 175,93 |

The municipality invest surplus funds in order to maximise the interest and to have cash readily available when needed and is done in line with the Cash Management and Investment Policy of council.

Section 7 – Allocation and grant receipts and expenditure

7.1 Supporting Table C6

DC4 Garden Route - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M09 March

| Description | Ref | 2017/18 | Budget Year 2018/19 | | | | | | | |
|--|-----|-----------------|---------------------|-----------------|----------------|---------------|---------------|--------------|----------------|--------------------|
| | | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands | | | | | | | | | | |
| RECEIPTS: | 1,2 | | | | | | | | | |
| Operating Transfers and Grants | | | | | | | | | | |
| National Government: | | 151 805 | 157 166 | 157 166 | 42 797 | 157 166 | 117 875 | 37 809 | 32,1% | 157 166 |
| Local Government Equitable Share | | 146 055 | 151 237 | 151 237 | 42 797 | 151 237 | 113 428 | 37 809 | 33,3% | 151 237 |
| Finance Management | | 1 250 | 1 000 | 1 000 | | 1 000 | 750 | | | 1 000 |
| EPWP Incentive | | 1 280 | 1 021 | 1 021 | – | 1 021 | 766 | | | 1 021 |
| NT - Rural Roads Asset Management Systems | | 2 420 | 2 425 | 2 425 | – | 2 425 | 1 819 | | | 2 425 |
| Fire Service Capacity Building Grant | | 800 | 1 483 | 1 483 | | 1 483 | 1 112 | | | 1 483 |
| Energy Efficiency and Demand Management | 3 | | | – | | – | – | – | | – |
| Other transfers and grants [insert description] | | | | | | | | – | | |
| Provincial Government: | | 3 520 | 1 540 | 15 090 | 11 597 | 12 740 | 11 318 | 2 440 | 21,6% | 15 090 |
| Integrated Transport Planning | | 900 | 900 | 1 800 | – | 900 | 1 350 | (450) | -33,3% | 1 800 |
| WC Support Grant -Finance Support Grant | | 620 | 280 | 1 730 | 37 | 280 | 1 298 | | | 1 730 |
| Disaster Manangement Grant | | 2 000 | | 10 000 | 10 000 | 10 000 | 7 500 | 2 500 | 33,3% | 10 000 |
| WC Support Grant | 4 | | – | – | | – | – | – | | – |
| WC Support Grant: HR Capacity Building:Bursary Programme | | | 360 | 360 | 360 | 360 | 270 | 90 | 33,3% | 360 |
| PT - Safety Plan Implementation (WOSA) | | | | 1 200 | 1 200 | 1 200 | 900 | 300 | 33,3% | 1 200 |
| District Municipality: | | – | – | – | – | – | – | – | | – |
| [insert description] | | | | | | | | – | | |
| Other grant providers: | | – | – | – | – | – | – | – | | – |
| [insert description] | | | | | | | | – | | |
| Total Operating Transfers and Grants | 5 | 155 325 | 158 706 | 172 256 | 54 394 | 169 906 | 129 192 | 40 249 | 31,2% | 172 256 |

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act.

7.2 Supporting Table C7

DC4 Garden Route - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M09 March

| Description | Ref | 2017/18 | Budget Year 2018/19 | | | | | | | |
|--|-----|-----------------|---------------------|-----------------|----------------|---------------|---------------|--------------|----------------|--------------------|
| | | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands | | | | | | | | | | |
| EXPENDITURE | | | | | | | | | | |
| Operating expenditure of Transfers and Grants | | | | | | | | | | |
| National Government: | | 151 805 | 157 166 | 157 166 | 582 | 3 065 | 117 875 | (114 809) | -97,4% | 157 166 |
| Local Government Equitable Share | | 146 055 | 151 237 | 151 237 | – | – | 113 428 | (113 428) | -100,0% | 151 237 |
| Finance Management | | 1 250 | 1 000 | 1 000 | 44 | 770 | 750 | 20 | 2,7% | 1 000 |
| EPWP Incentive | | 1 280 | 1 021 | 1 021 | 127 | 827 | 766 | 62 | 8,0% | 1 021 |
| NT - Rural Roads Asset Management Systems | | 2 420 | 2 425 | 2 425 | 370 | 1 102 | 1 819 | (716) | -39,4% | 2 425 |
| Fire Service Capacity Building Grant | | 800 | 1 483 | 1 483 | 40 | 353 | 1 112 | (760) | -68,3% | 1 483 |
| Energy Efficiency and Demand Management | | | | – | | 13 | – | 13 | #DIV/0! | – |
| Other transfers and grants [insert description] | | | | | | | – | – | | – |
| Provincial Government: | | 3 520 | 1 540 | 15 090 | 145 | 3 196 | 11 318 | (8 122) | -71,8% | 15 090 |
| Integrated Transport Planning | | 900 | 900 | 1 800 | – | – | 1 350 | (1 350) | -100,0% | 1 800 |
| Disaster Management Grant | | 2 000 | – | 10 000 | 145 | 3 124 | 7 500 | (4 376) | -58,3% | 10 000 |
| WC Support Grant | | 620 | 280 | 1 730 | – | – | 1 298 | (1 298) | -100,0% | 1 730 |
| WC Support Grant: HR Capacity Building:Bursary Programme | | | 360 | 360 | – | 72 | 270 | (198) | -73,5% | 360 |
| PT - Safety Plan Implementation (WOSA) | | | | 1 200 | – | | 900 | (900) | -100,0% | 1 200 |
| District Municipality: | | – | – | – | – | – | – | – | | – |
| [insert description] | | | | | | | | – | | |
| Other grant providers: | | – | – | – | – | – | – | – | | – |
| [insert description] | | | | | | | | – | | |
| Total operating expenditure of Transfers and Grants: | | 155 325 | 158 706 | 172 256 | 727 | 6 261 | 129 192 | (122 931) | -95,2% | 172 256 |

Performance reporting on grants are been done by the Chief Financial Officer in order to comply with the Division of Revenue Act.

The Equitable Share are used for the day to day running of the Municipality for example salaries, own funded projects and contracted services and is therefore unconditional.

Section 8 – Expenditure on councillor and board members allowances and employee benefits

Supporting Table C8

DC4 Garden Route - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M09 March

| Summary of Employee and Councillor remuneration | Ref | 2017/18 | Budget Year 2018/19 | | | | | | | |
|--|-----|-----------------|---------------------|-----------------|----------------|---------------|---------------|--------------|----------------|--------------------|
| | | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands | | A | B | C | | | | | | D |
| Councillors (Political Office Bearers plus Other) | 1 | | | | | | | | | |
| Basic Salaries and Wages | | 6 908 | 8 947 | 7 481 | 642 | 5 892 | 5 611 | 282 | 5% | 7 481 |
| Pension and UIF Contributions | | 261 | 247 | 463 | 38 | 314 | 347 | (34) | -10% | 463 |
| Medical Aid Contributions | | 142 | 52 | 122 | 16 | 94 | 91 | 3 | 3% | 122 |
| Motor Vehicle Allowance | | 2 312 | 1 020 | 1 696 | 88 | 824 | 1 272 | (448) | -35% | 1 696 |
| Cellphone Allowance | | 325 | 664 | 1 125 | 89 | 767 | 844 | (77) | -9% | 1 125 |
| Housing Allowances | | 367 | 642 | 1 046 | 53 | 473 | 784 | (311) | -40% | 1 046 |
| Other benefits and allowances | | 500 | | | | | – | – | | |
| Sub Total - Councillors | | 10 815 | 11 572 | 11 933 | 927 | 8 364 | 8 950 | (585) | -7% | 11 933 |
| % increase | 4 | | 7,0% | 10,3% | | | | | | 10,3% |
| Senior Managers of the Municipality | 3 | | | | | | | | | |
| Basic Salaries and Wages | | 4 014 | 5 277 | 4 501 | 428 | 3 951 | 3 376 | 576 | 17% | 4 501 |
| Pension and UIF Contributions | | 551 | 359 | 165 | 65 | 586 | 124 | 462 | 374% | 165 |
| Medical Aid Contributions | | 139 | 161 | 125 | 17 | 137 | 94 | 42 | 45% | 125 |
| Overtime | | – | | – | | | – | – | | – |
| Performance Bonus | | 554 | 777 | 838 | – | 703 | 628 | 74 | 12% | 838 |
| Motor Vehicle Allowance | | 628 | 772 | 724 | 68 | 583 | 543 | 40 | 7% | 724 |
| Cellphone Allowance | | 59 | 83 | 114 | 9 | 87 | 85 | 1 | 2% | 114 |
| Housing Allowances | | 90 | 285 | – | 32 | 225 | – | 225 | #DIV/0! | – |
| Other benefits and allowances | | – | 100 | (5) | 65 | 108 | (3) | 112 | -3205% | (5) |
| Payments in lieu of leave | | 70 | 77 | – | | | – | – | | |
| Long service awards | | | | | | | – | – | | – |
| Post-retirement benefit obligations | | | | | | | – | – | | – |
| Sub Total - Senior Managers of Municipality | | 6 104 | 7 890 | 6 462 | 685 | 6 379 | 4 847 | 1 532 | 32% | 6 462 |
| % increase | 4 | | 29,3% | 5,9% | | | | | | 5,9% |
| Other Municipal Staff | | | | | | | | | | |
| Basic Salaries and Wages | | 71 440 | 79 891 | 82 376 | 6 599 | 56 110 | 61 782 | (5 671) | -9% | 82 376 |
| Pension and UIF Contributions | | 15 225 | 10 474 | 16 907 | 1 093 | 8 579 | 12 681 | (4 102) | -32% | 16 907 |
| Medical Aid Contributions | | 10 067 | 9 132 | 10 351 | 569 | 4 830 | 7 763 | (2 933) | -38% | 10 351 |
| Overtime | | 2 590 | 2 985 | 3 328 | 69 | 2 290 | 2 496 | (206) | -8% | 3 328 |
| Performance Bonus | | – | | – | | – | – | – | | – |
| Motor Vehicle Allowance | | 4 940 | 6 539 | 6 363 | 517 | 4 744 | 4 772 | (28) | -1% | 6 363 |
| Cellphone Allowance | | 115 | 174 | 160 | 8 | 59 | 120 | (61) | -51% | 160 |
| Housing Allowances | | 879 | 1 397 | 1 484 | 82 | 726 | 1 113 | (387) | -35% | 1 484 |
| Other benefits and allowances | | 3 557 | 3 424 | 4 121 | 211 | 3 591 | 3 091 | 501 | 16% | 4 121 |
| Payments in lieu of leave | | 5 265 | 6 064 | 6 116 | – | 5 563 | 4 587 | 976 | 21% | 6 116 |
| Long service awards | | 525 | | – | 48 | 204 | – | 204 | #DIV/0! | – |
| Post-retirement benefit obligations | | 8 043 | 5 698 | 2 866 | | 1 153 | 2 149 | (997) | -46% | 2 866 |
| Sub Total - Other Municipal Staff | | 122 646 | 125 779 | 134 072 | 9 196 | 87 849 | 100 554 | (12 705) | -13% | 134 072 |
| % increase | 4 | | 2,6% | 9,3% | | | | | | 9,3% |
| Total Parent Municipality | | 139 566 | 145 242 | 152 467 | 10 808 | 102 592 | 114 350 | (11 758) | -10% | 152 467 |

Remuneration related expenditure for the month ended 31 March 2019 amounted to R10 808 000.

Section 9 – Municipal manager’s quality certification



54 York Street,
George
Western Cape
6529

PO Box 12,
George,
Western Cape
6530

Tel: 044 803 1300
Fax: 086 555 6303
E-mail: info@gardenroute.gov.za
www.gardenroute.gov.za

OFFICE OF THE MUNICIPAL MANAGER

Enquiries: Louise Hoek
Reference: 6/1/1 – 18/19
Date: 10 April 2019

Provincial Treasury
Local Government Budget Analysis
Private Bag X9165
CAPE TOWN
8000

National Treasury
Local Government Budget Analysis
Private Bag X115
PRETORIA

Sir / Madam

QUALITY CERTIFICATE

I, MG STRATU, the accounting officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**, hereby certify that the–

- ☐ **The monthly budget statement**
- ☐ Quarterly report on the implementation of the budget and financial state of affairs of the municipality
- ☐ Mid- year budget and performance assessment

for the month ended **31 MARCH 2019**, has been prepared in accordance with the Municipal Finance Management Act (Act 56 of 2003) and regulations made under the Act.

March 2019 due to the lack of completeness and credibility of information on the financial system (Phoenix). The municipality populated the C-Schedule manually, and aligned the March 2019 figures to the actual year-to-date figures as reflected on the ledger in order to align with the data strings.

Print Name MONDE STRAU

Accounting Officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4).**

Signature 

Date 10/04/2019