

**REPORT: SECTION 52 – RESPONSIBILITIES OF MAYOR / VERSLAG:
SEKSIE 52 VERANTWOORDELIKHEDE VAN DIE BURGEMEESTER ()**

(6/18/7)

12 October 2018

REPORT FROM THE EXECUTIVE MAYOR (M BOOYSEN)

PURPOSE OF THE REPORT

The report is tabled to Council in terms of Section 52(d) as required in terms of the Municipal Finance Management Act 56 of 2003

BACKGROUND

Section 52 of the Municipal Finance Management Act 2003 (No.56) (MFMA) requires the Mayor to report to council on the financial affairs of the municipality.

Section 52 (d)

The mayor of a municipality –

Must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality

FINANCIAL IMPLICATIONS

None

RELEVANT LEGISLATION

Municipal Finance Management Act, No 56 of 2003, section 52
Municipal Budget and Reporting Regulations, 17 April 2009

UITVOERENDE OPSOMMING

Die burgemeester van die munisipaliteit moet binne 30 dae na die einde van die kwartaal 'n verslag aan die raad voorlê oor die finansiële posisie van die munisipaliteit.

RECOMMENDATION

That Council notes the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the period ending 30 September 2018.

AANBEVELING

Dat die Raad kennis neem van die kwartaallikse verslag rakende die implementering van die begroting en die finansiële posisie van die munisipaliteit vir die jaar tot op datum en die periode geëindig 30 September 2018.

ISINDULULO

Sesokuba umongo Wengxelo yolawulo lwemali nenikezelwe inyanga ephela 30 kweyeSilimela 2018 uthathelwe ingqalelo.

APPENDIX

Section 52 report



**GARDEN ROUTE DISTRICT
MUNICIPALITY**

FINANCIAL YEAR 2018 - 2019

**QUARTERLY MAYORAL SECTION 52
REPORT**

**YEAR TO DATE ENDING
30 SEPTEMBER 2018**

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Glossary

Annual Budget – Prescribed in section 16 of the MFMA - the formal means by which a Municipality approve official budget for the next three years.

Adjustment Budget – Prescribed in section 28 of the MFMA – the formal means by which a Municipality may revised its annual budget during the year.

Allocations (Transfers – see DORA) – Money received from Provincial or National Government.

Budget Related Policy(ies) – Policies of a Municipality affecting or affected by the budget, examples include Tariff Policy, Rates Policy, Credit Control and Debt Collection Policies.

Capital Expenditure - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet and must be included in the asset register.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality. Payments do not always coincide with budgeted expenditure timings - for example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government (see Allocations / Transfers).

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

Fruitless and Wasteful Expenditure – Expenditure that was made in vain and would/should have been avoided had reasonable care been exercised.

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

GRAP – Generally Recognised Accounting Practice. The new standard for municipal accounting.

IDP – Integrated Development Plan. The main strategic planning document of the Municipality

MBRR – Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations dated April 2009.

MFMA – The Municipal Finance Management Act – Act No. 56 of 2003. The principle piece of legislation relating to municipal financial management.

MSCOA – Municipal Standard Chart of Accounts

MTREF – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years' budget allocations. Also includes details of the previous and current years' financial position.

Operating Expenditure – The day-to-day expenses of the Municipality such as salaries and wages.

Rates – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the Rand.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budgeted estimates.

Strategic Objectives – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

Unauthorised Expenditure – Generally, spending without, or in excess of, an Approved Budget.

Virement – A transfer of funds.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided. In Eden District this means the different GFS classification the budget is divided.

Legislative Framework

This report has been prepared in terms of the following enabling legislation:

The Municipal Finance Management Act – Act No. 56 of 2003

Section 52: Quarterly budget statements

Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations

PART 1 – IN-YEAR REPORT

SECTION 1 – MAYORAL FOREWORD

Honourable Speaker, leaders of the opposition, honourable members of the Garden Route.

District Council on both sides of the house, The Municipal Manager and his Executive Management Team, the Members of the Media, interest groups and the citizens of the Garden Route District. I would like to express a hearty warm welcome to you all.

These figures are presented in terms of Section 52 of the MFMA. The information is presented for the 1st Quarter ending 30 September 2018.

On 24 August 2018, the Western Cape Minister of Local Government, Environmental Affairs and Development Planning, MEC Anton Bredell, officially approved the name change of Eden District Municipality to the Garden Route District Municipality. The announcement was made in terms of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998), as per the Western Cape Government Provincial Gazette no: 7972 published on 24 August 2018. On 31 August 2018, the municipality successfully submitted the Annual Financial Statements for the financial year ended 30 June 2018 to the Auditor General, National and Provincial Treasury. The annual regulatory audit are currently taking place.

Since the first Garden Route Investment Conference was held on 7 and 8 March 2018, Garden Route District Municipality (GRDM), has been in various promising engagements with domestic and foreign investors. First of many negotiations has already secured an R1-billion investment in the Garden Route, accompanied by 3000 jobs over the next five years. This follows after the GRDM Council entered into a Memorandum of Understanding with Ikusasa Processing Engineering Consultants (Pty) Ltd on 28 August 2018. A report to the GRDM Council unpacked the conditions relating to a long-term lease of one of GRDM's properties next to PetroSA to Ikusasa who will erect a Chemical Plant that will support the timber, water and textile sectors. Currently, in its design phase, the project will be implemented after a few weeks. It is envisaged that the factory will be fully operational by the end of 2019.

Herewith an executive summary of the performance of the Council for the 1st Quarter ending 30 September 2018. The actual and budgeted figures reported, excludes the Roads Budget.

Revenue by source

The total revenue received by source for the 1st quarter amounts to **R74 393 000**, against an adjusted budget of **R251 002 000 (excluding Roads Agency)**. This represents **29.7%** recording of revenue.

The roads agency function is consolidated at year-end in the financial records.

Operating Expenditure by source

For the first quarter of the financial year the municipality records expenditure performance of **R46 032 000** against an adjusted budget of **R248 725 000 (excluding Roads Agency)**, representing **18.5%** of expenditure.

The salary expenditure for the first quarter was R27 983 000 to an adjusted budget of R132 798 000 (which includes contributions to post retirement benefits) representing 21% spending of budget for the quarter and year to date.

The councillor remuneration for the first quarter and year to date actual amounts to R2 559 000 to an annual budget of R11 572 000 representing 22% of budget.

Spending on contracted services was R4 633 000 in the first quarter representing 7% spending of an adjusted budget of R66 523 000 for the quarter and year to date. The increase in the adjusted budget is due to the roll-over application for the Energy Efficiency Demand Grant of R4 987 000 and the Integrated Transport Planning Grant of R900 000.

Spending on general expenses was R10 857 000 in the first quarter with an annual budget of R31 903 000 (excluding Roads Budget) representing 34% spending for the quarter and year to date actual expenses.

The roads agency function is consolidated at year-end in the financial records.

Capital Expenditure

The annual capital expenditure budget for the financial year amounts to **R9 303 378**. For the first quarter capital expenditure was R35 000 representing 0.37% of the budget.

SECTION 2 – RESOLUTIONS

Municipal Financial Management Act, 56 of 2003 - SECTION 52: General responsibilities of the Mayor

This is the resolution being presented to Council in the quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required in terms of section 52 of the Municipal Finance Management Act 56 of 2003.

RECOMMENDATION:

That Council takes note of the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the period ending 30 September 2018.

SECTION 3 – EXECUTIVE SUMMARY

3.1 Introduction

These figures are presented in terms of section 52(d) of the MFMA. The information is presented for the quarter ending 30 September 2018.

3.2 Consolidated performance

3.2.1 Against annual budget (original)

The actual and budgeted figures reported, excludes the Roads Budget.

Revenue by source

For the first quarter the municipality records revenue performance of **R74 393 000 (29.7%)** against a budget of **R251 002 000**.

Operating Expenditure by type

For the first quarter of the financial year the municipality records expenditure performance of **R46 032 000** against a budget of **R248 725 000**, representing **18.5%** of expenditure.

Capital Expenditure

The adjusted capital expenditure budget for the financial year amounts to **R9 303 378**. For the first quarter capital expenditure was **R35 000** representing **0.37%** of the budget.

3.3 Material variances from SDBIP

Attached to this report as Annexure is the SDBIP report for the 1st quarter ending 30 September 2018.

This report reflects information in terms of the implementation of the budget. All changes required to the SDBIP in terms of KPI's are managed via the Performance Management Unit situated in the Office of the Municipal Manager.

3.4 Remedial or corrective steps

Remedial actions and corrections will be instituted and changes recommended by the Performance Management Unit.

3.5 Conclusion

Detailed analysis of the municipal performance for the period ending 30 September 2018 will be presented under the different sections of the report. More information regarding the municipal performance and explanations will be provided below.

SECTION 4 – IN-YEAR BUDGET STATEMENT TABLES

4.1 Monthly budget statements

4.1.1 Table C1: s71 Monthly Budget Statement Summary

DC4 Eden - Table C1 Monthly Budget Statement Summary - Q1 First Quarter

Description	2017/18	Budget Year 2018/19							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	12 084	15 715	-	-	-	3 929	(3 929)	-100%	15 715
Transfers and subsidies	160 545	158 885	5 708	-	67 452	41 148	26 304	64%	164 593
Other own revenue	211 471	215 515	179	1 059	6 941	53 924	(46 983)	-87%	215 694
Total Revenue (excluding capital transfers and contributions)	384 100	390 115	5 887	1 059	74 393	99 001	(24 608)	-25%	396 002
Employee costs	128 751	133 669	(871)	9 644	27 983	33 200	(5 216)	-16%	132 798
Remuneration of Councillors	10 815	11 572	-	825	2 559	2 893	(334)	-12%	11 572
Depreciation & asset impairment	3 060	3 272	-	-	-	818	(818)	-100%	3 272
Finance charges	-	-	-	-	-	-	-	-	-
Materials and bulk purchases	-	185	-	-	-	46	(46)	-100%	185
Transfers and subsidies	-	-	-	-	-	-	-	-	-
Other expenditure	236 793	239 139	5 887	7 336	15 490	61 257	(45 767)	-75%	245 026
Total Expenditure	379 419	387 838	5 016	17 805	46 032	98 213	(52 181)	-53%	392 854
Surplus/(Deficit)	4 681	2 278	871	(16 746)	28 361	787	27 574	3503%	3 149
Transfers and subsidies - capital (monetary alloc	-	-	-	-	-	-	-	-	-
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	4 681	2 278	871	(16 746)	28 361	787	27 574	3503%	3 149
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	4 681	2 278	871	(16 746)	28 361	787	27 574	3503%	3 149
Capital expenditure & funds sources									
Capital expenditure	4 677	9 303	-	6	35	2 326	(2 291)	-99%	9 303
Capital transfers recognised	-	-	-	-	-	-	-	-	-
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	4 677	9 303	-	6	35	2 326	(2 291)	-99%	9 303
Total sources of capital funds	4 677	9 303	-	6	35	2 326	(2 291)	-99%	9 303
Financial position									
Total current assets	178 609	180 332	-	-	189 370	-	-	-	180 332
Total non current assets	293 385	301 107	-	-	289 923	-	-	-	301 107
Total current liabilities	72 878	75 705	(82)	-	58 568	-	-	-	75 623
Total non current liabilities	153 943	163 153	-	-	137 987	-	-	-	163 153
Community wealth/Equity	245 172	242 582	82	-	282 738	-	-	-	242 664
Cash flows									
Net cash from (used) operating	19 110	3 097	-	(16 746)	28 361	16 631	(11 730)	-71%	3 097
Net cash from (used) investing	(4 677)	(7 938)	-	(6)	(190 804)	(2 326)	188 478	-8104%	(7 938)
Net cash from (used) financing	-	-	-	-	-	-	-	-	-
Cash/cash equivalents at the month/year end	169 768	164 927	-	-	9 184	184 073	174 889	95%	166 786
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	609	1 235	809	17 842	-	-	-	-	20 494
Creditors Age Analysis									
Total Creditors	73	51	13	88	42	22	2	2	293

4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

DC4 Eden - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q1 First Quarter

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		229 916	211 013	5 887	-	-	-	-	-	-
Executive and council		228 590	209 608	5 887	-	-	-	-	-	-
Finance and administration		1 326	1 405	-	-	-	-	-	-	-
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		6 921	8 041	-	-	-	-	-	-	-
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		6 713	7 821	-	-	-	-	-	-	-
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		208	221	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		145 314	145 333	-	-	-	-	-	-	-
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		145 000	145 000	-	-	-	-	-	-	-
Environmental protection		314	333	-	-	-	-	-	-	-
<i>Trading services</i>		1 950	25 728	-	-	-	-	-	-	-
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		1 950	25 728	-	-	-	-	-	-	-
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	384 100	390 115	5 887	-	-	-	-	-	-
Expenditure - Functional										
<i>Governance and administration</i>		114 375	121 256	-	-	-	-	-	-	-
Executive and council		44 720	49 677	-	-	-	-	-	-	-
Finance and administration		67 115	69 211	-	-	-	-	-	-	-
Internal audit		2 540	2 368	-	-	-	-	-	-	-
<i>Community and public safety</i>		81 927	78 374	4 987	-	-	-	-	-	-
Community and social services		11 727	8 596	-	-	-	-	-	-	-
Sport and recreation		12 640	13 677	-	-	-	-	-	-	-
Public safety		27 498	29 149	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		30 062	26 953	4 987	-	-	-	-	-	-
<i>Economic and environmental services</i>		176 412	161 155	900	-	-	-	-	-	-
Planning and development		5 630	9 236	-	-	-	-	-	-	-
Road transport		168 320	148 325	900	-	-	-	-	-	-
Environmental protection		2 462	3 595	-	-	-	-	-	-	-
<i>Trading services</i>		3 839	25 738	-	-	-	-	-	-	-
Energy sources		18	18	-	-	-	-	-	-	-
Water management		3 821	25 720	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
<i>Other</i>		2 866	1 314	-	-	-	-	-	-	-
Total Expenditure - Functional	3	379 419	387 838	5 887	-	-	-	-	-	-
Surplus/ (Deficit) for the year		4 681	2 278	-	-	-	-	-	-	-

This table reflects the operating budget (Financial Performance) in the standard classifications that is the Government Finance Statistics Functions and Sub-function. The main functions are Governance and Administration, Community and Public Safety, Economic and Environmental Services and Trading services. Table C3, Financial Performance is reported by municipal vote, Table C3.

Operating Revenue:

Table C2 reflects the financial performance per Standard Classification and shows that most of the municipal funds are received under the Executive and Council classification. This is because the municipality budgets most of its income under the Governance and administration function of the Government Financial Statistics (GFS) classification.

Operational performance for the revenue budget totals **R74 393 000** for the first quarter ending 30 September 2018. Based on an adjusted Garden Route budget of **R251 002 000** this represents **29.7%** of budgeted revenue. Most of the revenue which consist of the grants and mainly the Equitable share which were received in the July and August months.

Operating Expenditure

Operational performance for the expenditure budget totals **R46 032 000** for the first quarter ending 30 September 2018. Based on an adjusted Roads budget of **R248 725 000** this represents an **18.5%** of budgeted expenditure. Spending consists mostly of the municipal operational activities.

The spending of transactions related to provisions and contributions can only be processed at year-end with the compilation of the annual financial statements. All these cost items still need to be accounted for.

More details regarding the operational expenditures below.

4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

DC4 Eden - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q1 First Quarter

Vote Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Executive and Council		229 035	210 080	5 887	-	-	-	-		-
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-		-
Vote 3 - Corporate Services		880	933	-	-	-	-	-		-
Vote 4 - Planning and Development		-	-	-	-	-	-	-		-
Vote 5 - Public Safety		-	-	-	-	-	-	-		-
Vote 6 - Health		208	221	-	-	-	-	-		-
Vote 7 - Community and Social Services		-	-	-	-	-	-	-		-
Vote 8 - Sport and Recreation		6 713	7 821	-	-	-	-	-		-
Vote 9 - Waste Management		1 950	25 728	-	-	-	-	-		-
Vote 10 - Roads Transport		-	-	-	-	-	-	-		-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-		-
Vote 12 - Water		-	-	-	-	-	-	-		-
Vote 13 - Environment Protection		314	333	-	-	-	-	-		-
Vote 14 - Roads Agency Function		145 000	145 000	-	-	-	-	-		-
Vote 15 - Electricity		-	-	-	-	-	-	-		-
Total Revenue by Vote	2	384 100	390 115	5 887	-	-	-	-		-
Expenditure by Vote	1									
Vote 1 - Executive and Council		47 274	48 199	-	-	-	-	-		-
Vote 2 - Budget and Treasury Office		20 362	19 830	-	-	-	-	-		-
Vote 3 - Corporate Services		39 345	42 835	-	-	-	-	-		-
Vote 4 - Planning and Development		16 688	19 357	-	-	-	-	-		-
Vote 5 - Public Safety		35 010	34 829	-	-	-	-	-		-
Vote 6 - Health		33 479	31 454	4 987	-	-	-	-		-
Vote 7 - Community and Social Services		-	-	-	-	-	-	-		-
Vote 8 - Sport and Recreation		12 640	13 677	-	-	-	-	-		-
Vote 9 - Waste Management		3 821	25 720	-	-	-	-	-		-
Vote 10 - Roads Transport		3 320	3 325	900	-	-	-	-		-
Vote 11 - Waste Water Management		-	18	-	-	-	-	-		-
Vote 12 - Water		18	-	-	-	-	-	-		-
Vote 13 - Environment Protection		2 461	3 595	-	-	-	-	-		-
Vote 14 - Roads Agency Function		165 000	145 000	-	-	-	-	-		-
Vote 15 - Electricity		-	-	-	-	-	-	-		-
Total Expenditure by Vote	2	379 419	387 838	5 887	-	-	-	-		-
Surplus/ (Deficit) for the year	2	4 681	2 278	-	-	-	-	-		-

Revenue and expenditure reflects the operating performance per municipal vote. This is in accordance with the Government Financial Statistics (GFS) classification of the National Treasury.

Most of the municipal income is budgeted under the Executive and Council functions. Sport and Recreation (Resorts) is the other main municipal function where income budgeting is recorded.

Expenditure per municipal vote is distributed to ensure that the municipal expenditure reflects the functions where expenditure is allocated. This is done to ensure implementation of the Integrated Development Plan (IDP) and for Annual Reporting.

4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC4 Eden - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates								-		
Service charges - electricity revenue								-		
Service charges - water revenue								-		
Service charges - sanitation revenue								-		
Service charges - refuse revenue								-		
Service charges - other								-		
Rental of facilities and equipment		3 507	2 718				680	(680)	-100%	2 718
Interest earned - external investments		12 084	15 715				3 929	(3 929)	-100%	15 715
Interest earned - outstanding debtors		846	897				224	(224)	-100%	897
Dividends received										
Fines, penalties and forfeits										
Licences and permits		314	333				83	(83)	-100%	333
Agency services		15 300	19 022				4 755	(4 755)	-100%	19 022
Transfers and subsidies		160 545	158 885	5 708	-	67 452	41 148	26 304	64%	164 593
Other revenue		191 504	189 390	179	1 059	6 941	47 392	(40 451)	-85%	189 569
Gains on disposal of PPE			3 156				789	(789)	-100%	3 156
Total Revenue (excluding capital transfers and contributions)		384 100	390 115	5 887	1 059	74 393	99 001	(24 608)	-25%	396 002
Expenditure By Type										
Employee related costs		128 751	133 669	(871)	9 644	27 983	33 200	(5 216)	-16%	132 798
Remuneration of councillors		10 815	11 572		825	2 559	2 893	(334)	-12%	11 572
Debt impairment		1 522	1 601				400	(400)	-100%	1 601
Depreciation & asset impairment		3 060	3 272				818	(818)	-100%	3 272
Finance charges										
Bulk purchases										
Other materials			185				46	(46)	-100%	185
Contracted services		23 330	60 636	5 887	4 633	4 633	16 631	(11 998)	-72%	66 523
Transfers and subsidies										
Other expenditure		211 942	176 903		2 703	10 857	44 226	(33 369)	-75%	176 903
Loss on disposal of PPE										
Total Expenditure		379 419	387 838	5 016	17 805	46 032	98 213	(52 181)	-53%	392 854
Surplus/(Deficit)		4 681	2 278	871	(16 746)	28 361	787	27 574	0	3 149
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)										
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)										
Transfers and subsidies - capital (in-kind - all)										
Surplus/(Deficit) after capital transfers & contributions		4 681	2 278	871	(16 746)	28 361	787			3 149
Taxation										
Surplus/(Deficit) after taxation		4 681	2 278	871	(16 746)	28 361	787			3 149
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		4 681	2 278	871	(16 746)	28 361	787			3 149
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		4 681	2 278	871	(16 746)	28 361	787			3 149

Revenue by Source

Revenue by source explains the types of income budgeted for and the performance of these items individually.

Rental of facilities and equipment:

For the first quarter no income for rental of facilities can be recorded due to the system challenges experienced. Income per line item could not be updated and rental income was therefore included under 'Other income'.

Interest earned – External Investments:

Reflects the interest earned in respect of surplus funds not immediately needed in the operations of the municipality over the short-term period. No interest were received for the first quarter ending 30 September 2018 as investment were made only during September 2018.

Interest raised – Outstanding debtors

There was no interest on outstanding debtors for the first quarter ending 30 September 2018. There was a delay in the billing runs and the challenges experienced with the new financial system on the Income module concerning allocation of receipts, therefore interest was not raised on the outstanding accounts.

Agency services

The municipality performs an agency function on behalf of the Department of Transport – Roads department. Monthly agency fees are collected from the department. 12% Admin fee is received on the original allocation and 3% on the cost of additional reseal projects. No admin fee income were recorded for the first quarter ending 30 September 2018.

Transferred recognised – operational

The transfers recognised represents the allocations as promulgated in the National and Provincial Division of Revenues Act's respectively. The first instalment of R 63,015,000 for the Equitable Share was received during July 2018. An amount of R256,000 for EPWP Grant were received as first instalment during August, R1,483,000 were also received from Provincial Treasury for the Fire Service Capacity Building Grant, R1,698,000 as first instalment of the Rural Roads Asset Management Grant and R1,000,000 were received from National Treasury for the Finance Management Grant.

The municipality followed the application for roll-over process with regards to the unspent grant balances. The request was submitted to National and Provincial Treasury on 31 August 2018 and the balances applied for agreed with the pre-audited Annual Financial Statements for the year ended 30 June 2018.

Other revenue / Sundry income

Other revenue reflects an amount of R6 941 000 for the first quarter ending 30 September 2018. Other revenue consists of the following: Interest on current account, resorts income and rental of facilities and equipment.

Expenditure by Type

Expenditure by type reflects the operational budget per main type/category of expenditure.

Employee Related cost / Remuneration of councillors

Remuneration related expenditure for the first quarter ending 30 September 2018 amounted to R30 542 000 of an adjusted budgeted amount of R144 371 700 that represents 21.15% of the budgeted amount.

Debt Impairment / Depreciation and asset impairment

These items account for non-cash budgeted items and for the first quarter ending 30 September 2018 no depreciation was recorded. Journals will be prepared and processed in the second quarter.

Finance charges

The municipality have no outstanding loans and it is not envisioned that Council will take up any new loans.

Contracted services

Contracted services amounted to R4 633 000 for the first quarter ending 30 September 2018, representing 7% of the budget.

Other expenditure

Other expenditure reflects all other expenses not specifically mentioned and amounted to R10 857 000 for the first quarter ending 30 September 2018, representing 34% of the budget.

Most of the other expenditure is only accounted for at the end of the financial year. The other expenditure consists of the following:

- Repairs and Maintenance
- Operating Projects (own funds)
- General expenses
- Contributions to provisions
- Actuarial Loss

4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

Variations explained in Supporting Table C5

DC4 Eden - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q1 First Quarter

Vote Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Executive and Council		421	30	-	-	-	7	(7)	-100%	30
Vote 2 - Budget and Treasury Office		-	42	-	-	-	11	(11)	-100%	42
Vote 3 - Corporate Services		1 633	1 368	-	-	29	342	(313)	-92%	1 368
Vote 4 - Planning and Development		64	-	-	-	-	-	-	-	-
Vote 5 - Public Safety		1 319	5 790	-	6	6	1 448	(1 442)	-100%	5 790
Vote 6 - Health		31	43	-	-	-	11	(11)	-100%	43
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		1 100	2 000	-	-	-	500	(500)	-100%	2 000
Vote 9 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 10 - Roads Transport		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		109	30	-	-	-	8	(8)	-100%	30
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-	-	-
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	4,7	4 677	9 303	-	6	35	2 326	(2 291)	-99%	9 303
Single Year expenditure appropriation	2									
Vote 1 - Executive and Council		-	-	-	-	-	-	-	-	-
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	-	-	-	-	-	-	-	-
Vote 4 - Planning and Development		-	-	-	-	-	-	-	-	-
Vote 5 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 6 - Health		-	-	-	-	-	-	-	-	-
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		-	-	-	-	-	-	-	-	-
Vote 9 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 10 - Roads Transport		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		-	-	-	-	-	-	-	-	-
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-	-	-
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Capital single-year expenditure	4	-	-	-	-	-	-	-	-	-
Total Capital Expenditure		4 677	9 303	-	6	35	2 326	(2 291)	-99%	9 303

The original capital budget for the financial year amounts to **R 9,303,378**. For the first quarter ended 30 September 2018, capital expenditure amounted to **R35 000**, representing 0.37% of the budget.

Provincial treasury required the municipality to provide more information in terms of the commitments of capital items on the budget. Refer to Section 11 for more details regarding the progress of the spending of capital budget projects.

4.1.6 Table C6: Monthly Budget Statement - Financial Position

DC4 Eden - Table C6 Monthly Budget Statement - Financial Position - Q1 First Quarter

Description	Ref	2017/18	Budget Year 2018/19			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		169 768	164 927		159 184	164 927
Call investment deposits		-	-			-
Consumer debtors		-	-			-
Other debtors		2 181	8 217		22 060	8 217
Current portion of long-term receivables		3 227	3 550		4 108	3 550
Inventory		3 433	3 639		4 018	3 639
Total current assets		178 609	180 332	-	189 370	180 332
Non current assets						
Long-term receivables		59 717	61 508		-	61 508
Investments		26	26		26	26
Investment property		85 712	84 677		85 421	84 677
Investments in Associate						-
Property, plant and equipment		146 146	152 178		145 380	152 178
Agricultural						-
Biological						-
Intangible		1 784	2 717		1 363	2 717
Other non-current assets					57 733	-
Total non current assets		293 385	301 107	-	289 923	301 107
TOTAL ASSETS		471 994	481 439	-	479 293	481 439
LIABILITIES						
Current liabilities						
Bank overdraft						
Borrowing					857	
Consumer deposits						
Trade and other payables		44 578	46 012	(82)	49 291	45 930
Provisions		28 300	29 692		8 420	29 692
Total current liabilities		72 878	75 705	(82)	58 568	75 623
Non current liabilities						
Borrowing		-	-		591	
Provisions		153 943	163 153		137 396	163 153
Total non current liabilities		153 943	163 153	-	137 987	163 153
TOTAL LIABILITIES		226 822	238 857	(82)	196 555	238 775
NET ASSETS	2	245 172	242 582	82	282 738	242 664
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		216 826	218 064	82	251 033	218 146
Reserves		28 346	24 518		31 705	24 518
TOTAL COMMUNITY WEALTH/EQUITY	2	245 172	242 582	82	282 738	242 664

The financial position of Council is recorded at the end of the quarter 30 September 2018. This table excludes the figures for Roads department.

4.1.7 Table C7: Monthly Budget Statement - Cash Flow

DC4 Eden - Table C7 Monthly Budget Statement - Cash Flow - Q1 First Quarter

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates			-					-		
Service charges			-					-		
Other revenue		208 325	211 462		1 059	6 941	47 392	(40 451)	-85%	211 462
Government - operating		153 325	158 885	5 887	-	67 452	67 452	-		164 772
Government - capital		-	-					-		
Interest		12 930	15 715					-		15 715
Dividends			-					-		
Payments										
Suppliers and employees		(355 470)	(382 965)	(5 887)	(17 805)	(46 032)	(98 213)	(52 181)	53%	(388 852)
Finance charges								-		
Transfers and Grants								-		
NET CASH FROM/(USED) OPERATING ACTIVITIES		19 110	3 097	-	(16 746)	28 361	16 631	(11 730)	-71%	3 097
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE			3 156					-		3 156
Decrease (Increase) in non-current debtors			-					-		
Decrease (increase) other non-current receivables			(1 791)			(190 769)		(190 769)	#DIV/0!	(1 791)
Decrease (increase) in non-current investments			-					-		
Payments										
Capital assets		(4 677)	(9 303)		(6)	(35)	(2 326)	(2 291)	99%	(9 303)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(4 677)	(7 938)	-	(6)	(190 804)	(2 326)	188 478	-8104%	(7 938)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans								-		
Borrowing long term/refinancing								-		
Increase (decrease) in consumer deposits								-		
Payments										
Repayment of borrowing								-		
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	-	-	-	-	-	-		-
NET INCREASE/ (DECREASE) IN CASH HELD		14 434	(4 841)	-	(16 751)	(162 443)	14 305			(4 841)
Cash/cash equivalents at beginning:		155 334	169 768			171 627	169 768			171 627
Cash/cash equivalents at month/year end:		169 768	164 927			9 184	184 073			166 786

The municipal bank balance at 30 September 2018 totals R9 183 523.68

More detailed information regarding the cash position is tabled below that is giving a breakdown of the commitments against the cash of council.

REPORTING MONTH: 30 SEPTEMBER 2018		
Commitments against Cash & Cash Equivalents		
ITEM	Previous Month R'000	Current Month R'000
Bank balance as at 31 AUGUST 2018	171 627 277,87	9 183 523,68
Other Cash & Cash Equivalents: Short term deposits	-	150 000 000,00
LESS:	129 815 426,06	94 487 211,06
Unspent Conditional Grants	8 419 797,00	8 341 582,00
Provision for staff leave	10 425 847,00	10 425 847,00
Provision for staff shift allowance	270 505,06	270 505,06
Post Retirement Benefits	37 463 916,00	37 463 916,00
Current Portion: Alien Vegetation	-	-
Performance Bonus	432 599,00	432 599,00
Grant received in advance	31 507 500,00	15 753 750,00
Trade Payables	3 359 262,00	3 359 262,00
Unspent Capital budget 3 months	1 522 000,00	2 290 750,00
Unspent Operational budget 3 months	36 414 000	16 149 000,00
Sub total	41 811 851,81	64 696 312,62
PLUS:	317 038,00	317 038,00
VAT Receivable	317 038,00	317 038,00
Receivable Exchange		
	42 128 889,81	65 013 350,62
LESS OTHER MATTERS:		
Capital Replacement Reserve	31 704 865,00	31 704 865,00
Sub Total	10 424 024,81	33 308 485,62
LESS: CONTIGENT LIABILITIES	6 088 685,61	6 088 685,61
Theunis Barnard	38 231,00	38 231,00
I Gerber	21 840,00	21 840,00
A de Wet	614 675,00	614 675,00
Barry Louis Rae Trust	4 500 000,00	4 500 000,00
Laurington Sithemile Stone	43 271,61	43 271,61
Banger Car Hire	18 800,00	18 800,00
Combined summons between George Municipality, Garden Route DM and D Stoffels	20 836,00	20 836,00
Combined summons between G Brown and Garden Route DM	31 032,00	31 032,00
Labour disputes: V Blom & Roode	500 000,00	500 000,00
Labour disputes: L Janse van Rensburg & A Grobler	300 000,00	300 000,00
Recalculated available cash balance	4 335 339,20	27 219 800,01

PART 2 – SUPPORTING DOCUMENTATION

SECTION 5 – DEBTORS' ANALYSIS

Supporting Table SC3

DC4 Eden - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q1 First Quarter

Description	NT Code	Budget Year 2018/19										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy	
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days			
R thousands														
Debtors Age Analysis By Income Source														
Trade and Other Receivables from Exchange Transactions - Water	1200													
Trade and Other Receivables from Exchange Transactions - Electricity	1300													
Receivables from Non-exchange Transactions - Property Rates	1400													
Receivables from Exchange Transactions - Waste Water Management	1500													
Receivables from Exchange Transactions - Waste Management	1600													
Receivables from Exchange Transactions - Property Rental Debtors	1700	69	163	13	714					960	714			
Interest on Arrear Debtor Accounts	1810													
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820													
Other	1900	539	1 071	796	17 128					19 534	17 128			
Total By Income Source	2000	609	1 235	809	17 842	-	-	-	-	20 494	17 842	-	-	
2017/18 - totals only														
Debtors Age Analysis By Customer Group														
Organs of State	2200													
Commercial	2300													
Households	2400	69	163	13	714					960	714			
Other	2500	539	1 071	796	17 128					19 534	17 128			
Total By Customer Group	2600	609	1 235	809	17 842	-	-	-	-	20 494	17 842	-	-	

SECTION 6 – CREDITORS' ANALYSIS

Supporting Table C4

DC4 Eden - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q1 First Quarter

Description R thousands	NT Code	Budget Year 2018/19									Prior year totals for chart (same period)	
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total		
Creditors Age Analysis By Customer Type												
Bulk Electricity	0100										-	
Bulk Water	0200										-	
PAYE deductions	0300										-	
VAT (output less input)	0400										-	
Pensions / Retirement deductions	0500										-	
Loan repayments	0600										-	
Trade Creditors	0700	73	51	13	88	42	22	2	2	293		
Auditor General	0800										-	
Other	0900										-	
Total By Customer Type	1000	73	51	13	88	42	22	2	2	293	-	

SECTION 7 – INVESTMENT PORTFOLIO ANALYSIS

7.1 Investment monitoring information

The municipality invest access funds on a 30 days' short-term investment period in order to maximise the interest received and to have cash readily available when needed and is done in line with the Cash Management and Investment Policy of council.

With implementation of mSCOA, departments must provide cash flow projections on spending to the finance department, which will enable the finance department to accurately perform cash flow projections.

This should be done in line with the Cash Management and Investment policy of council.

	Balance as at 01 Sept 2018	Movements for the month			Balance as at 30 Sept 2018	Interest earned	
		Investments matured	Investments made	Interest capitalised		Month	Year to date
<i>Eden district municipality</i>							
<i>Interest Received YTD</i>					-		
<i>Standard Bank</i>	-	-	-50 000 000,00		50 000 000,00	-	-
<i>Investec Bank</i>	-	-	-30 000 000,00		30 000 000,00	-	-
<i>ABSA</i>	-	-	-20 000 000,00		20 000 000,00	-	-
<i>Nedbank</i>	-	-	-50 000 000,00		50 000 000,00	-	-
<i>Standard Bank - Bank Guarantee investment investment</i>	152 956,52		-		153 722,98	766,46	2 287,93
BANK DEPOSITS	152 956,52	-	-150 000 000,00	-	150 153 722,98	766,46	2 287,93

SECTION 8 – ALLOCATION AND GRANT RECEIPTS AND EXPENDITURE

8.1 Supporting Table C6

DC4 Eden - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q1 First Quarter

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:										
Operating Transfers and Grants										
National Government:		151 805	157 166	4 987	–	67 452	40 538	23 959	59,1%	162 153
Local Government Equitable Share		146 055	151 237			63 015	37 809	25 206	66,7%	151 237
Finance Management		1 250	1 000			1 000	250			1 000
EPWP Incentive		1 280	1 021			256	255			1 021
NT - Rural Roads Asset Management Systems		2 420	2 425			1 698	606			2 425
Fire Service Capacity Building Grant		800	1 483			1 483	371			1 483
Energy Efficiency and Demand Management	3			4 987		–	1 247	(1 247)	-100,0%	4 987
								–		
								–		
								–		
								–		
Provincial Government:		3 520	1 540	900	–	–	610	(540)	-88,5%	2 440
Integrated Transport Planning		900	900	900		–	450	(450)	-100,0%	1 800
WC Support Grant -Finance Support Grant		620	280			–	70			280
Disaster Manangement Grant		2 000				–	–	–		–
WC Support Grant			–			–	–	–		–
WC Support Grant: HR Capacity Building:Bursary Programme			360			–	90	(90)	-100,0%	360
Other transfers and grants [insert description]						–	–	–		–
District Municipality:		–	–	–	–	–	–	–	–	–
[insert description]								–		–
Other grant providers:		–	–	–	–	–	–	–	–	–
[insert description]								–		–
								–		–
Total Operating Transfers and Grants	5	155 325	158 706	5 887	–	67 452	41 148	23 419	56,9%	164 593

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act.

8.2 Supporting Table C7

DC4 Eden - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q1 First Quarter

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		151 805	157 166	4 987	59	718	40 538	(39 820)	-98,2%	162 153
Local Government Equitable Share		146 055	151 237		–	–	37 809	(37 809)	-100,0%	151 237
Finance Management		1 250	1 000		(75)	490	250	240	95,8%	1 000
EPWP Incentive		1 280	1 021		76	169	255	(86)	-33,6%	1 021
NT - Rural Roads Asset Management Systems		2 420	2 425		–	–	606	(606)	-100,0%	2 425
Fire Service Capacity Building Grant		800	1 483		59	59	371	(311)	-84,0%	1 483
Energy Efficiency and Demand Management				4 987			1 247	(1 247)	-100,0%	4 987
								–		
Provincial Government:		3 520	1 540	900	–	–	610	(610)	-100,0%	2 440
Integrated Transport Planning		900	900	900	–	–	450	(450)	-100,0%	1 800
Disaster Management Grant		2 000	–				–	–		–
WC Support Grant		620	280				70	(70)	-100,0%	280
WC Support Grant: HR Capacity Building:Bursary Programme			360				90	(90)	-100,0%	360
Other transfers and grants [insert description]								–		
District Municipality:		–	–	–	–	–	–	–	–	–
[insert description]								–		
Other grant providers:		–	–	–	–	–	–	–	–	–
[insert description]								–		
Total operating expenditure of Transfers and Grants:		155 325	158 706	5 887	59	718	41 148	(40 430)	-98,3%	164 593

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act that stipulates reporting on all grant performance should be done from the receiving officer. RSC Equitable Share is an unconditional grant hence the day-to-day running of the business are dependent on it.

SECTION 9 – EXPENDITURE ON COUNCILLOR AND BOARD MEMBERS ALLOWANCES AND EMPLOYEE BENEFITS

Supporting Table C8

DC4 Eden - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q1 First Quarter

Summary of Employee and Councillor remuneration	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		A	B	C						D
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		6 908	8 947		581	1 821	2 237	(416)	-19%	8 947
Pension and UIF Contributions		261	247		30	91	62	30	48%	247
Medical Aid Contributions		142	52		8	24	13	11	81%	52
Motor Vehicle Allowance		2 312	1 020		85	254	255	(1)	0%	1 020
Cellphone Allowance		325	664		70	218	166	52	31%	664
Housing Allowances		367	642		51	152	160	(9)	-6%	642
Other benefits and allowances		500					-	-		
Sub Total - Councillors		10 815	11 572	-	825	2 559	2 893	(334)	-12%	11 572
% increase	4		7,0%							7,0%
Senior Managers of the Municipality										
Basic Salaries and Wages	3	4 014	5 277		489	1 294	1 319	(25)	-2%	5 277
Pension and UIF Contributions		551	359		71	197	90	107	120%	359
Medical Aid Contributions		139	161		16	48	40	8	19%	161
Overtime		-					-	-		-
Performance Bonus		554	777				194	(194)	-100%	777
Motor Vehicle Allowance		628	772		64	193	193	0	0%	772
Cellphone Allowance		59	83		10	30	21	10	47%	83
Housing Allowances		90	285		22	66	71	(5)	-7%	285
Other benefits and allowances		-	100	(1)	3	9	25	(16)	-63%	99
Payments in lieu of leave		70	77	(77)			(0)	0	-100%	(0)
Long service awards							-	-		-
Post-retirement benefit obligations	2						-	-		-
Sub Total - Senior Managers of Municipality		6 104	7 890	(78)	676	1 838	1 953	(115)	-6%	7 812
% increase	4		29,3%	-101,3%						28,0%
Other Municipal Staff										
Basic Salaries and Wages		71 440	79 891	(1 685)	5 972	17 566	19 552	(1 985)	-10%	78 206
Pension and UIF Contributions		15 225	10 474	(3 279)	1 063	3 182	1 799	1 383	77%	7 195
Medical Aid Contributions		10 067	9 132	(228)	514	1 536	2 226	(690)	-31%	8 904
Overtime		2 590	2 985	(35)	240	440	738	(297)	-40%	2 950
Performance Bonus		-					-	-		-
Motor Vehicle Allowance		4 940	6 539	(902)	515	1 676	1 409	267	19%	5 637
Cellphone Allowance		115	174	(99)	8	22	19	4	19%	75
Housing Allowances		879	1 397	(268)	72	254	282	(29)	-10%	1 129
Other benefits and allowances		3 557	3 424	6 789	585	1 079	2 553	(1 474)	-58%	10 213
Payments in lieu of leave		5 265	6 064	(6 064)	33	0	0	32	64023%	0
Long service awards		525		-		17	-	17	#DNV/0!	-
Post-retirement benefit obligations	2	8 043	5 698	4 978		340	2 669	(2 329)	-87%	10 676
Sub Total - Other Municipal Staff		122 646	125 779	(793)	8 968	26 145	31 247	(5 101)	-16%	124 986
% increase	4		2,6%	-100,6%						1,9%
Total Parent Municipality		139 566	145 242	(871)	10 469	30 542	36 093	(5 550)	-15%	144 371

Remuneration related expenditure for the first quarter ending 30 September 2018 amounted to **R30 542 000** of an adjusted budgeted amount of **R144 371 000** that represents **21.15%** of the budgeted amount.

SECTION 10 – MATERIAL VARIANCES TO THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

The measurement of performance of the Municipality in terms of the implementation of the Service Delivery and Budget Implementation plan are dealt with separately.

SECTION 11 – CAPITAL PROGRAMME PERFORMANCE

The table below provides information on capital budget spending:

SCOA config	Nr.	Project description	Cost centre	Original Budget R'000	YTD Expenditure R'	Year to date Budget	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
071201240006	1	Filing Cabinet (4 Drawers)	1302	R 3 500,00		875,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
071207230001	2	Upgrading of Roads Link	1207	R 25 000,00		6 250,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207390001	3	Risk Management System	1207	R 500 000,00		125 000,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207240001	4	Laptop	1207	R 163 200,00		40 800,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072305220001	5	Water Tankers (CRR)	2305	R 1 550 000,00		387 500,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071201240007	6	Portable Voice recorders	1302	R 7 000,00		1 750,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071201240008	7	Steel Shelves	1308	R 33 000,00		8 250,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071201240009	8	Franking Machine	1308	R 17 000,00		4 250,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071203240001	9	Chairs	1203	R 15 000,00		3 750,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071203240002	10	Chair	1203	R 5 000,00		1 250,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071203240003	11	Visitors Chairs	1203	R 6 000,00		1 500,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071203240004	12	Desk	1203	R 5 000,00		1 250,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071203240005	13	Chair	1203	R 5 000,00		1 250,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071203240006	14	Visitors Chairs	1203	R 6 000,00		1 500,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071206240001	15	Office Chairs (Recruitment and Selection)	1305	R 10 000,00		2 500,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071206240002	16	Evacuation Chair (OHS)	1305	R 30 000,00		7 500,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207230002	17	Replacing ICT Capital Equipment beyond economical repairs	1207	R 50 000,00		12 500,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
071207240002	18	Loan Laptop	1207	R -		-	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072305230002	19	Two Way Radio Repeater	2305	R 50 000,00		12 500,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072502240001	20	3x Notice Boards	1803	R 4 500,00		1 125,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
072502240002	21	3 Drawer Desk	1805	R 4 300,00		1 075,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.

SCOA config	Nr.	Project description	Cost centre	Original Budget R'000	YTD Expenditure R'	Year to date Budget	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
072502240003	22	Desk shell lockable top drawer	1805	R 3 871,00		967,75	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071209240002	23	CANON BATTERIES	1311	R 3 000,00		750,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071209240003	24	CANON CAMERA Canon 6D	1311	R 17 000,00		4 250,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071209240004	25	LAMINATING MACHINE	1311	R 2 800,00		700,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072109240001	26	Water Cooler/Dispensers	2109	R 5 000,00	R 4 086,96	1 250,00	Completed	Completed	None	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072109230001	27	Conference Speaker / recording system with 12 mics	2109	R 80 000,00		20 000,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072109240002	28	Chairs	2109	R 12 000,00		3 000,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072109240003	29	Small fridge	2109	R 3 000,00	R 1 735,00	750,00	Completed	Completed	None	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072109240004	30	Kettle	2109	R 200,00		50,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072204300001	31	Upgrading of Council Buildings	2204	R 2 000 000,00		500 000,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072305300001	32	New Fire Station/ Training Academy (CRR Funding)	2305	R 3 000 000,00		750 000,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240004	33	ICT Technicians	1207	R 3 000,00		750,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207390002	34	MS Office	1207	R 124 000,00		31 000,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240005	35	Printer HP Black/White	1207	R 3 500,00		875,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240006	36	Printer HP 4 in One	1207	R 18 000,00		4 500,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240007	37	Printer HP Colour	1207	R 5 300,00		1 325,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071208240001	38	Chair	1208	R 5 000,00		1 250,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071209240001	39	CHAIRS	1311	R 7 000,00		1 750,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207230003	40	Insurance claims	1207	R 20 000,00		5 000,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240003	41	Personal Computers	1207	R 142 500,00		36 625,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072305220002	42	LDV - 1 x Skid Unit & 1 x Command Unit (CRR)	2305	R 550 000,00		137 500,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.

SCOA config	Nr.	Project description	Cost centre	Original Budget R'000	YTD Expenditure R'	Year to date Budget	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
072305290001	43	Hazmat suits - Level A	2305	R 160 000,00		40 000,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072305290002	44	Thermal Imaging Camera	2305	R 80 000,00		20 000,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072305230001	45	Hazmat Rescue & Fire Equipment Equipment	2305	R 300 000,00		75 000,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
07110240001	46	Office Chair	1018	R 10 000,00		2 500,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
07110240002	47	Two Visitors chairs - PA of the Deputy Mayor	1003	R 10 000,00		2 500,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071201240001	48	Filing Cabinet	1301	R 3 500,00		875,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071201240002	49	Highback Chair Bonded Leather - Personal Assistant	1301	R 5 000,00		1 250,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071201240003	50	Desk	1302	R 3 000,00		750,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071201240004	51	Highback Chair Bonded Leather	1302	R 10 000,00		2 500,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071201240005	52	Visitor Chairs Leather	1302	R 5 000,00		1 250,00	In Process	In Process	No expected challenges anticipated	Finance Department was informed that the goods will be delivered by 30 June 2018 but due to mentioned challenges the furniture is not yet in our possession. The furniture that was
072502240004	53	Highback swivel chair	1805	R 944,00		236,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072502240005	54	2 x Saver Arm chair	1805	R 1 183,00		295,75	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072502240006	55	1 x Conference Table & 10 x Saver arm chair	1805	R 24 176,00		6 044,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
072502240007	56	3 High back office desk chairs	1804	R 4 104,00		1 026,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
073305230001	57	Spare cells for mobile analyzer	3602	R 30 000,00		7 500,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071307102401	58	Sound System (IDP)	1307	R 30 000,00	R 29 000,00	7 500,00	Completed	Completed	None	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240011	59	Portable Printer	1207	R 4 000,00		1 000,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240012	60	Wireless Access Points	1207	R 40 000,00		10 000,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240013	61	Voice Recorder	1207	R 2 800,00		700,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
073305230002	62	Aluminium Tables	1018	R 15 000,00		3 750,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240008	63	Projector	1207	R 10 000,00		2 500,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240009	64	Heavy Duty Printer	1207	R 20 000,00		5 000,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
071207240010	65	Scanners	1207	R 40 000,00		10 000,00	In Process	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.to the progress on their projects.
Totals				9 303 378,00	34 821,96	775 281,50				




Commitments against capital for the month September 2018				
071201240006	1	Filing Cabinet (4 Drawers)	1302	3 243,48
071207230001	2	Upgrading of Roads Link	1207	25 000,00
071203240001	9	Chairs	1203	10 050,00
071209240002	23	CANON BATTERIES	1311	1 940
071209240003	24	CANON CAMERA Canon 6D	1311	12 814
072109240002	28	Chairs	2109	7 800,00
072204300001	31	Upgrading of Council Buildings	2204	58 073,67
071208240001	38	Chair	1208	3 350,00
071110240001	46	Office Chair	1018	4 891,30
071110240002	47	Two Visitors chairs - PA of the Deputy Mayor	1003	5 286,96
071201240001	48	Filing Cabinet	1301	2 591,30
071201240002	49	Highback Chair Bonded Leather - Personal Assistant	1301	3 800,00
071201240003	50	Desk	1302	2 465,22
071201240004	51	Highback Chair Bonded Leather	1302	1 833,91
071201240005	52	Visitor Chairs Leather	1302	3 652,17
073305230002	62	Aluminium Tables	1018	9 600,00
		Total Commitments		156 391,92

SECTION 12 – OPERATIONAL PROJECTS PERFORMANCE

Refer to the table below which illustrates the progress on operational projects as at 30 June 2018:

Please note: Unfortunately, insufficient information from the financial system are available to allow for accurate reporting.

SECTION 13 – SECTION 11 WITHDRAWALS

 PROVINCIAL TREASURY Withdrawals from Municipal Bank Accounts In accordance with Section 11, Sub-section 1 (b) to (j) 			
NAME OF MUNICIPALITY: EDEN DISTRICT MUNICIPALITY			
MUNICIPAL DEMARCATION CODE: DC4			
QUARTER ENDED: 30 SEPTEMBER 2018			
<p>MFMA section 11. (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i>, or any other senior financial <i>official</i> of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only -</p> <p>(b) to defray expenditure authorised in terms of section 26(4);</p> <p>(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);</p> <p>(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;</p> <p>(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -</p> <p>(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or</p> <p>(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;</p> <p>(f) to refund money incorrectly paid into a bank account;</p> <p>(g) to refund guarantees, sureties and <i>security</i> deposits;</p> <p>(h) for cash management and <i>investment</i> purposes in accordance with section 13;</p> <p>(i) to defray increased expenditure in terms of section 31; or</p> <p>(j) for such other purposes as may be <i>prescribed</i>.</p>	Amount	Reason for withdrawal	
		none	
		none	
		none	
		none	
		none	
		none	
		none	
		none	
		R 150 000 000,00	Investments made for the 1st Quarter
		none	
		R 46 032 000,00	Quarter 1 expenditure
<p>(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -</p> <p>(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i>; and</p> <p>(b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i>.</p>		Name and Surname:	M Stratu
		Rank/Position:	Municipal Manager
		Signature:	
Tel number	Fax number	Email Address	
044 803 1340		geraldine@edendm.co.za	
<p>The completed form must reach Mr Edwin Nkuna at the Provincial Treasury, Private Bag x 9165, 7 Wale Street, Cape Town, 8000, Tel: 021 483 8662, Fax 021 483 8623, Email: enkuna@pgwc.gov.za on or before the 15th of the month following the end of each quarter.</p>			

SECTION 14 – MUNICIPAL MANAGER’S QUALITY CERTIFICATE



OFFICE OF THE MUNICIPAL MANAGER
MEMORANDUM

To: National Treasury and Provincial Treasury	Reference: 6/18/7/2018-2019
Copies: Records	Date: 11 October 2018
From: Municipal Manager	Office: George
Subject: Quality Certificate	

QUALITY CERTIFICATE

I, MG STRATU, the accounting officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**, hereby certify that the–

(mark as appropriate)

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state of affairs of the municipality**
- Mid- year budget and performance assessment
-

for the quarter ended **30 SEPTEMBER 2018**, has been prepared in accordance with the Municipal Finance Management Act (Act 56 of 2003) and regulations made under the Act.

Disclaimer: Please note that the Section 71 Reporting is subject to changes due to the fact that the Municipality are experiencing challenges with the reporting of M03 September 2018 due to the lack of completeness and credibility of information on the financial system (Phoenix). The municipality populated the C-Schedule manually, and aligned the September 2018 figures to the actual year-to-date figures as reflected on the ledger in order to align with the data strings.

Print Name Clive Africa

Accounting Officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**.

Signature [Handwritten Signature]

Date 2018:10:12

GARDEN ROUTE DISTRICT MUNICIPALITY
PO Box 12, George, 6530; 54 York Street, George, 6530
Tel: 044 803 1300 | Fax: 086 555 6303 | E-mail: info@garendoute.gov.za
www.gardenroute.gov.za



**REPORT FROM PERFORMANCE MANAGEMENT:
QUARTER 1**

July 2018 – September 2018

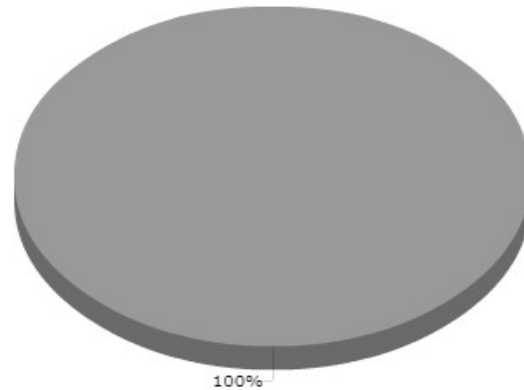
PERFORMANCE MANAGEMENT Q1 REPORT: July - September 2018

CONTENTS	PAGE
<p>Key Performance Indicators as per Directorate</p> <ol style="list-style-type: none">1. Office of the Municipal Manager2. Finance Department3. Corporate4. Planning and Economic Development5. Community Services6. Roads and Transport Planning	<p>Pg. 3 - 9</p>

Office of the Municipal Manager

Report drawn on 11 September 2018 at 09:14
for the month of September 2018.

Office of the Municipal Manager



	Office of the Municipal Manager
KPI Not Yet Measured	3 (100%)
KPI Not Met	-
KPI Almost Met	-
KPI Met	-
KPI Well Met	-
KPI Extremely Well Met	-
Total:	3

Office of the Municipal Manager

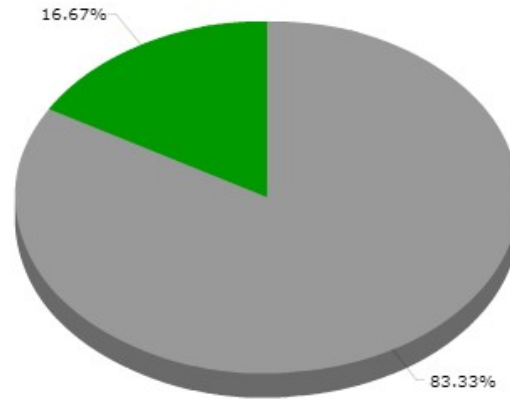
Ref	Directorate	KPI	Unit of Measurement	KPI Owner	September 2018		
					Target	Actual	R
TL1	Office of the Municipal Manager	Submit the Final Annual Report 2017/18 to Council by 31 March 2019	Final Annual Report for 2017/18 submitted to Council	Municipal Manager	0	0	N/A
TL2	Office of the Municipal Manager	Submit the District Municipal Communication Strategy to Council by 31 March 2019	District Municipal Communication Strategy submitted to Council by 31 March 2019	Municipal Manager	0	0	N/A
TL3	Office of the Municipal Manager	Submit the Top layer SDBIP for the 2019/20 financial year for approval by the Mayor within 14 days after the budget has been approved	Top Layer SDBIP for the 2019/20 budget submitted to the Mayor within 14 days after the budget has been approved	Municipal Manager	0	0	N/A

PERFORMANCE MANAGEMENT Q1 REPORT: July - September 2018

Finance Department

Report drawn on 12 October 2018 at 08:46
for the month of September 2018.

Financial Services



	Financial Services
KPI Not Yet Measured	5 (83.3%)
KPI Not Met	-
KPI Almost Met	-
KPI Met	1 (16.7%)
KPI Well Met	-
KPI Extremely Well Met	-
Total:	6

PERFORMANCE MANAGEMENT Q1 REPORT: July - September 2018

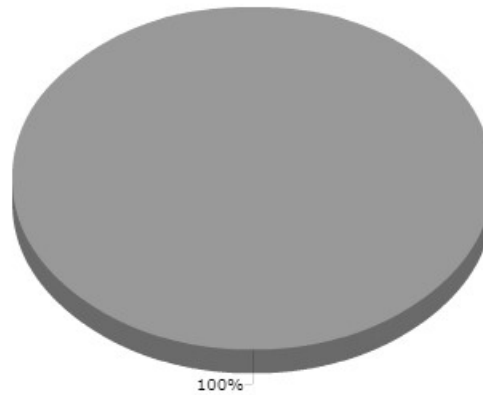
Ref	Directorate	KPI	Unit of Measurement	KPI Owner	September 2018		
					Target	Actual	R
TL4	Financial Services	Report on the percentage of the municipal capital budget spent on capital projects by 30 June 2019 (Actual amount spent on capital projects / Total amount budgeted for capital projects)	% of capital budget spent by 30 June 2019	CFO	0%	0%	N/A
TL5	Financial Services	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations by 30 June 2019 ((Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant)	% of debt coverage	CFO	0%	0%	N/A
TL6	Financial Services	Financial viability measured in terms of the available cash to cover fixed operating expenditure by 30 June 2019 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Number of months that available cash is sufficient to cover the monthly operating expenditure	CFO	0	0	N/A
TL7	Financial Services	Submit the Annual Financial Statements of 2017/18 to the Auditor-General by 31 August 2018	Annual financial statements of 2017/18 submitted by 31 August 2018	CFO	1	1	G
TL8	Financial Services	Achieve a current ratio of 1 (Current assets : Current liabilities) by 30 June 2019	Number of times the municipality can pay back its short term-liabilities with its short-term assets	CFO	0	0	N/A
TL9	Financial Services	Submit a bi-annual report to Council on the sustainability of Eden District Municipality	Number of reports submitted to Council	CFO	0	0	N/A

PERFORMANCE MANAGEMENT Q1 REPORT: July - September 2018

Corporate Services

Report drawn on 11 September 2018 at 09:23
for the month of September 2018.

Corporate Services



	Corporate Services
KPI Not Yet Measured	9 (100%)
KPI Not Met	-
KPI Almost Met	-
KPI Met	-
KPI Well Met	-
KPI Extremely Well Met	-
Total:	9

PERFORMANCE MANAGEMENT Q1 REPORT: July - September 2018

Eden District Municipality

Corporate Services

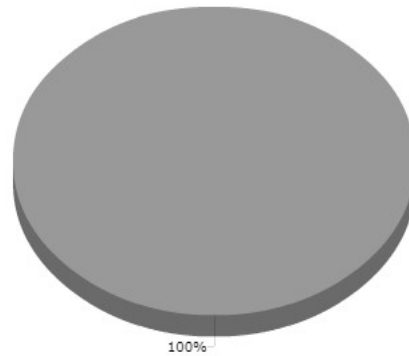
Ref	Directorate	KPI	Unit of Measurement	KPI Owner	September 2018		
					Target	Actual	R
TL10	Corporate Services	The number of people from employment equity target groups appointed in the three highest levels of management during the 2018/19 financial year in compliance with the municipality's approved Employment Equity Plan	Number of people appointed in the three highest levels of management in compliance with a municipality's approved employment equity plan	Executive Manager: Corporate Services	0	0	N/A
TL11	Corporate Services	Spend 0.5% of the personnel budget on training by 30 June 2019 (Actual total training expenditure divided by total personnel budget)	% of the personnel budget spent on training	Executive Manager: Corporate Services	0%	0%	N/A
TL12	Corporate Services	Limit the vacancy rate to 15% of budgeted posts by 30 June 2019 (Number of funded posts vacant divided by number of budgeted funded posts)	% vacancy rate	Executive Manager: Corporate Services	0%	0%	N/A
TL13	Corporate Services	Review the Organisational Structure and submit to Council by 30 June 2019	Organisational structure reviewed and submitted to Council by 30 June 2019	Executive Manager: Corporate Services	0	0	N/A
TL14	Corporate Services	Award 2 external bursaries to qualifying candidates by 31 March 2019	Number of external bursaries awarded	Executive Manager: Corporate Services	0	0	N/A
TL15	Corporate Services	Develop a Corporate Plan for the Eden District Municipality and submit to Council by 30 June 2019	Number of plans submitted to Council	Executive Manager: Corporate Services	0	0	N/A
TL16	Corporate Services	Develop an ICT Strategic Plan for the Eden District Municipality and submit to the Management Committee (MANCOM) by 30 June 2019	Number of plans submitted to MANCOM	Executive Manager: Corporate Services	0	0	N/A
TL17	Corporate Services	Submit a report to Council on the development of a Council Resolution System by 31 January 2019	Number of reports submitted to Council	Executive Manager: Corporate Services	0	0	N/A
TL18	Corporate Services	Develop a Strategic Plan for the Centralisation of all records for the Municipality and submit to the Management Committee MANCOM by 31 January 2019	Number of plans submitted to MANCOM	Executive Manager: Corporate Services	0	0	N/A

PERFORMANCE MANAGEMENT Q1 REPORT: July - September 2018

Planning and Economic Development

Report drawn on 11 September 2018 at 09:26
for the month of September 2018.

Planning and Economic Development



	Planning and Economic Development
■ KPI Not Yet Measured	7 (100%)
■ KPI Not Met	-
■ KPI Almost Met	-
■ KPI Met	-
■ KPI Well Met	-
■ KPI Extremely Well Met	-
Total:	7

PERFORMANCE MANAGEMENT Q1 REPORT: July - September 2018

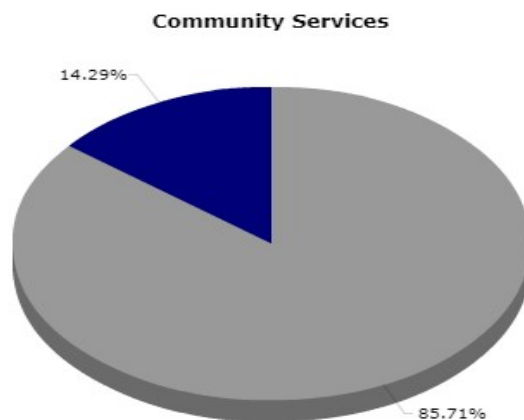
Eden District Municipality Planning and Economic Development

Ref	Directorate	KPI	Unit of Measurement	KPI Owner	September 2018		
					Target	Actual	R
TL26	Planning and Economic Development	Develop a 5 year District Tourism Strategy and submit to Council by 31 March 2019	District Tourism Strategy submitted to Council	Executive Manager: Planning and Development	0	0	N/A
TL27	Planning and Economic Development	Submit the Expanded Public Works Programme (EPWP) business plan to the National Minister of Public Works for all internal projects by 30 June 2019	EPWP business plan submitted to the National Minister of Public Works	Executive Manager: Planning and Development	0	0	N/A
TL28	Planning and Economic Development	Create job opportunities through the Expanded Public Works Programme (EPWP) by 30 June 2019	Number of job opportunities created through the EPWP programme	Executive Manager: Planning and Development	0	0	N/A
TL29	Planning and Economic Development	Conduct work sessions with Small, Medium and Micro-Enterprises (SMME's) on development with special focus on export development	Number of work sessions conducted	Executive Manager: Planning and Development	0	0	N/A
TL30	Planning and Economic Development	Sign an agreement with the Western Cape Economic Development Partnership by 31 December 2018	Number of agreements signed	Executive Manager: Planning and Development	0	0	N/A
TL31	Planning and Economic Development	Appoint a service provider for the development of a Tourism Strategy for Kannaland Municipality by 31 March 2019	Number of service providers appointed	Executive Manager: Planning and Development	0	0	N/A
TL32	Planning and Economic Development	Submit the reviewed District Integrated Development Plan (IDP) to Council by 31 May 2019	Number of IDP's submitted	Executive Manager: Planning and Development	0	0	N/A

PERFORMANCE MANAGEMENT Q1 REPORT: July - September 2018

Community Services

Report drawn on 11 September 2018 at 09:29
for the month of September 2018.



	Community Services
KPI Not Yet Measured	6 (85.7%)
KPI Not Met	-
KPI Almost Met	-
KPI Met	-
KPI Well Met	-
KPI Extremely Well Met	1 (14.3%)
Total:	7

Eden District Municipality

Community Services

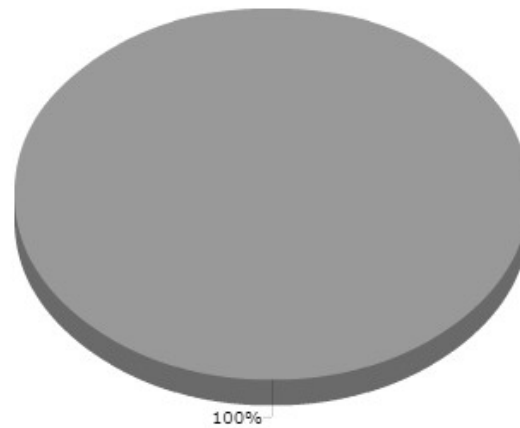
Ref	Directorate	KPI	Unit of Measurement	KPI Owner	September 2018		
					Target	Actual	R
TL19	Community Services	Develop and submit a Climate Change Strategy to Council for approval by 30 June 2019	Number of Climate Change Strategies developed and submitted to Council	Executive Manager: Community Service	0	0	N/A
TL20	Community Services	Submit bi-annual progress reports to Council on the construction of the Regional Landfill Site in Mossel Bay	Number of progress reports submitted	Executive Manager: Community Service	0	1	B
TL21	Community Services	Install a Disaster Management System at Eden District Municipality by 31 March 2019	Number of systems installed	Executive Manager: Community Service	0	0	N/A
TL22	Community Services	Submit bi-annual reports to Council on the progress of Eden District Municipality becoming a Water Service Authority	Number of progress reports submitted	Executive Manager: Community Service	0	0	N/A
TL23	Community Services	Conduct training sessions on Public Health Awareness and Responsibilities to 50 school governing bodies in the Eden District Municipal area	Number of training sessions conducted	Executive Manager: Community Service	0	0	N/A
TL24	Community Services	Appoint a service provider for the construction of the Fire Station by 30 June 2019	Number of service providers appointed	Executive Manager: Community Service	0	0	N/A
TL25	Community Services	Submit the Eden Air Quality Management Plan to Council by 30 June 2019	Number of plans submitted	Executive Manager: Community Service	0	0	N/A

PERFORMANCE MANAGEMENT Q1 REPORT: July - September 2018

Roads and Transport Planning

Report drawn on 11 September 2018 at 09:34
for the month of September 2018.

Roads and Transport Planning Services



	Roads and Transport Planning Services
■ KPI Not Yet Measured	6 (100%)
■ KPI Not Met	-
■ KPI Almost Met	-
■ KPI Met	-
■ KPI Well Met	-
■ KPI Extremely Well Met	-
Total:	6