

2016/17

# TOP LAYER SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN

PERFORMANCE MANAGEMENT



COMPLETED



RECEIVED

10 06 2016



# EDEN

DISTRICT MUNICIPALITY  
UMASIPALA WESITHILI  
DISTRKSMUNISIPALITEIT

2016/17

TOP LAYER  
SERVICE DELIVERY BUDGET  
IMPLEMENTATION PLAN



A handwritten signature in black ink, consisting of a large, stylized initial 'A' followed by a vertical line.

# Municipal Finance Management Act:

## Section 53(1)(c)(ii) - Approval by the Mayor

The Top Layer Service Delivery Budget Implementation Plan, indicating how the budget and the strategic objectives of Council will be implemented, is herewith submitted in terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA), MFMA Circular No. 13 and the Budgeting and Reporting Regulation for the necessary approval.

Print Name G. W. Koon

Municipal Manager of Eden District Municipality

Signature 

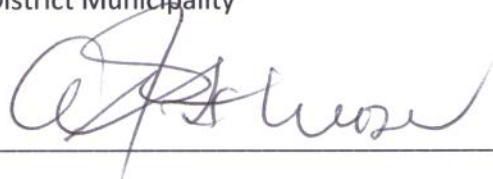
Date 10 June 2016

## Approval

The Top Layer Service Delivery Budget Implementation Plan is herewith approved in terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA).

Print Name V. I. V. KLESTHUIZEN

Mayor of Eden District Municipality

Signature 

Date 10 JUNE 2016

Toplayer Service Delivery Budget Implementation Plan for 2016/17

Ref	Directorate	IDP Objective	Municipal KPA	KPI	Unit of Measurement	KPI Owner	Target Type	Annual Target	Q1	Q2	Q3	Q4
1	Office of the Municipal Manager	Promote good governance	Good Governance and IGR	Compile the Risk based audit plan (RBAP) for 2017/18 and submit to the Audit Committee for consideration by 30 June 2017	RBAP for 2017/18 compiled and submitted to the Audit Committee by 30 June 2017	Municipal Manager	Number	1	0	0	0	1
2	Office of the Municipal Manager	Promote good governance	Good Governance and IGR	Submit the updated risk register to the risk management committee by 31 March 2017	Updated risk register submitted to the risk management committee by 31 March 2017	Risk Officer	Number	1	0	0	1	0
3	Office of the Municipal Manager	Promote good governance	Good Governance and IGR	Review the risk management policy that includes the strategy and implementation plan and submit to risk management committee by 31 May 2017	Reviewed risk management policy that includes the strategy and implementation plan submitted to risk management committee by 31 May 2017	Risk Officer	Number	1	0	0	0	1
4	Office of the Municipal Manager	Promote good governance	Good Governance and IGR	Submit the Top layer SDBIP for the 2017/18 budget for approval by the Mayor within 14 days after the budget has been approved	Top Layer SDBIP for the 2017/18 budget submitted to the Mayor within 14 days after the budget has been approved	PMS manager	Number	1	0	0	0	1
5	Office of the Municipal Manager	Promote good governance	Good Governance and IGR	Draft the annual performance report for 2015/16 and submit to the Auditor General by 31 August 2016	Annual performance report for 2015/16 drafted and submitted to the Auditor General by 31 August 2016	PMS manager	Number	1	1	0	0	0
6	Office of the Municipal Manager	Promote good governance	Good Governance and IGR	Facilitate the meetings of the Municipal Public Account Committee (MPAC)	Number of Municipal Public Account Committee (MPAC) meetings held	Municipal Manager	Number	2	0	1	1	0
7	Community Services	Grow the district	LED, Youth LED and Youth Entrepreneurship	Submit the EPWP business plan to the National Minister of Public Works for all internal projects by 30 June 2017	EPWP business plan submitted to the National Minister of Public Works by 30 June 2017	Executive Manager: Community Service	Number	1	0	0	0	1



Toplayer Service Delivery Budget Implementation Plan for 2016/17

Ref	Directorate	IDP Objective	Municipal KPA	KPI	Unit of Measurement	KPI Owner	Target Type	Annual Target	Q1	Q2	Q3	Q4
8	Community Services	Promote sustainable environmental management and public safety	Environment, Public Safety and Air Quality	Record and refer 85% of all calls received in 2016/17 in the Call Centre (% calculated by the system)	% of calls recorded and referred in 2016/17	Executive Manager: Community Service	Percentage	85	85	85	85	85
9	Community Services	Promote sustainable environmental management and public safety	Environment, Public Safety and Air Quality	Hold quarterly meetings with applicable stakeholders to discuss regional disaster management issues	Number of quarterly meetings held	Executive Manager: Community Service	Number	4	1	1	1	1
10	Community Services	Promote sustainable environmental management and public safety	Environment, Public Safety and Air Quality	Hold quarterly meetings with the Chief Fire Officers in the district	Number of quarterly meetings held	Executive Manager: Community Service	Number	4	1	1	1	1
11	Community Services	Promote sustainable environmental management and public safety	Environment, Public Safety and Air Quality	Execute 2 emergency preparedness exercises by 30 June 2017	Number of emergency preparedness exercises executed by 30 June 2017	Executive Manager: Community Service	Number	2	0	1	0	1
12	Community Services	Promote sustainable environmental management and public safety	Environment, Public Safety and Air Quality	Implement 4 emission testing (air quality) initiatives by 30 June 2017	Number of emission testing (air quality) initiatives implemented by 30 June 2017	Executive Manager: Community Service	Number	4	1	1	1	1
13	Community Services	Healthy and socially stable communities	Municipal Health and Environmental Waste	Hold quarterly meetings with the Eden Air Quality stakeholders forum	Number of quarterly meetings held	Executive Manager: Community Service	Number	4	1	1	1	1
14	Community Services	Promote sustainable environmental management and public safety	Environment, Public Safety and Air Quality	Raise environmental awareness through 4 awareness sessions with the community by 30 June 2017	Number of sessions held by 30 June 2017	Executive Manager: Community Service	Number	4	1	1	1	1



Toplayer Service Delivery Budget Implementation Plan for 2016/17

Ref	Directorate	IDP Objective	Municipal KPA	KPI	Unit of Measurement	KPI Owner	Target Type	Annual Target	Q1	Q2	Q3	Q4
15	Community Services	Healthy and socially stable communities	Municipal Health and Environmental Waste	Raise Public Health awareness through 4 sessions with the community by 30 June 2017	Number of session held by 30 June 2017	Executive Manager: Community Service	Number	8	2	2	2	2
16	Community Services	Healthy and socially stable communities	Municipal Health and Environmental Waste	Publish 4 articles on community services focus areas (municipal health, disaster management, environmental services, etc) in the media by 30 June 2017	Number of articles published in the media by 30 June 2017	Executive Manager: Community Service	Number	4	1	1	1	1
17	Community Services	Promote sustainable environmental management and public safety	Environment, Public Safety and Air Quality	Provide 8 first aid training sessions by 30 June 2017	Number of first aid training sessions provided by 30 June 2017	Executive Manager: Community Service	Number	8	3	1	1	3
18	Community Services	Healthy and socially stable communities	Municipal Health and Environmental Waste	Provide 8 food safety training to the community by 30 June 2017	Number of food safety training sessions provided by 30 June 2017	Executive Manager: Community Service	Number	8	2	2	2	2
19	Community Services	Grow the district	LED, Youth LED and Youth Entrepreneurship	Create job opportunities through the Expanded Public Works Programme (EPWP) by 30 June 2017	Number of job opportunities created through the Expanded Public Works Programme (EPWP) by 30 June 2017	Executive Manager: Community Service	Number	100	0	0	0	100
20	Community Services	Promote sustainable environmental management and public safety	Environment, Public Safety and Air Quality	Hold quarterly Internal Climate Change Task Team meetings	Number of quarterly meetings held	Executive Manager: Community Service	Number	4	1	1	1	1
21	Community Services	Promote sustainable environmental management and public safety	Environment, Public Safety and Air Quality	Hold quarterly District Waste Management Forum meetings	Number of quarterly meetings held	Executive Manager: Community Service	Number	4	1	1	1	1

Toplayer Service Delivery Budget Implementation Plan for 2016/17

Ref	Directorate	IDP Objective	Municipal KPA	KPI	Unit of Measurement	KPI Owner	Target Type	Annual Target	Q1	Q2	Q3	Q4
22	Roads Services	Conduct regional bulk infrastructure planning and implement projects, roads maintenance and public transport; manage and develop council fixed assets	Bulk Services, Roads, Public Transport and ICT	Spent 95% of the roads maintenance budget allocation by 30 June 2017 (Actual expenditure divided by approved allocation received)	% of the roads maintenance spent by 30 June 2017	Senior Manager: Roads	Percentage	95	0	48	0	95
23	Financial Services	Conduct regional bulk infrastructure planning and implement projects, roads maintenance and public transport; manage and develop council fixed assets	Bulk Services, Roads, Public Transport and ICT	The percentage of the municipal capital budget spent on capital projects by 30 June 2017 (Actual amount spent on capital projects / Total amount budgeted for capital projects)	% of capital budget spent by 30 June 2017	CFO	Percentage	90	0	0	0	90
24	Financial Services	Ensure financial viability of the Eden District Municipality	Financial viability	Financial viability measured in terms of the municipality's ability to meet its service debt obligations by 30 June 2017 ((Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant)	% of debt coverage	CFO	Percentage	30	0	0	0	30

Toplayer Service Delivery Budget Implementation Plan for 2016/17

Ref	Directorate	IDP Objective	Municipal KPA	KPI	Unit of Measurement	KPI Owner	Target Type	Annual Target	Q1	Q2	Q3	Q4
25	Financial Services	Ensure financial viability of the Eden District Municipality	Financial viability	Financial viability measured in terms of the available cash to cover fixed operating expenditure by 30 June 2017 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Number of months it takes to cover fix operating expenditure with available cash	CFO	Number	5.2	0	0	0	5.2
26	Financial Services	Ensure financial viability of the Eden District Municipality	Financial viability	Submit the annual financial statement of 2015/16 to the auditor-General by 31 August 2016	Annual financial statements of 2015/16 submitted by 31 August 2016	CFO	Number	1	1	0	0	0
27	Financial Services	Ensure financial viability of the Eden District Municipality	Financial viability	Achieve a current ratio of 1 (Current assets : Current liabilities)	Number of times the municipality can pay back its short-term liabilities with its short-term assets	CFO	Number	1	0	0	0	1
28	Corporate Services	Build a capacitated workforce and communities	Internal and External Capacity Building	Number of people from employment equity target groups that will be appointed in the three highest levels of management during the 2016/17 financial year in compliance with the municipality's approved employment equity plan	Number of people that will be appointed in the three highest levels of management in compliance with a municipality's approved employment equity plan	Executive Manager: Support Services	Number	0	0	0	0	0
29	Corporate Services	Build a capacitated workforce and communities	Internal and External Capacity Building	Spent 0.5% of personnel budget on training by 30 June 2017 (Actual total training expenditure divided by total personnel budget)	% of the personnel budget spent	Executive Manager: Support Services	Percentage	0.5	0	0	0	0.5



Toplayer Service Delivery Budget Implementation Plan for 2016/17

Ref	Directorate	IDP Objective	Municipal KPA	KPI	Unit of Measurement	KPI Owner	Target Type	Annual Target	Q1	Q2	Q3	Q4
30	Corporate Services	Build a capacitated workforce and communities	Internal and External Capacity Building	Limit vacancy rate to 10% of budgeted post by 30 June 2017 (Number of funded posts vacant divided by number of budgeted funded posts)	% vacancy rate	Executive Manager: Support Services	Percentage	10	10	10	10	10
31	Corporate Services	Build a capacitated workforce and communities	Internal and External Capacity Building	Review the organisational structure and submit to Council by 30 June 2017	Organisational structure reviewed and submitted to Council by 30 June 2017	Executive Manager: Support Services	Number	1	0	0	0	1
32	Corporate Services	Build a capacitated workforce and communities	Internal and External Capacity Building	Award 2 external bursaries to qualifying candidates by 31 March 2017	Number of external bursaries awarded	Executive Manager: Support Services	Number	2	0	0	2	0
33	Corporate Services	Promote good governance	Good Governance and IGR	Compile and submit the final annual report and oversight report for 2015/16 to Council by 31 March 2017	Final annual report and oversight report for 2015/16 submitted to Council	Executive Manager: Support Services	Number	1	0	0	1	0

Capital projects for the 2016/17 financial year

Ref	Sub Directorate	Function	Project Description	Funding Source	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Total
1	ICT Services	Finance and Administration	Maintaining, replacing and purchasing IT Equipment	Own Funds			62,500			62,500			62,500			62,500	250,000
2	Resorts	Sport and Recreation	Sewerage Tank	Own Funds			30,000			30,000			30,000			30,000	120,000
3	Emergency Services	Public Safety	Maintaining, replacing and purchasing Fire Fighting Equipment	Own Funds			50,000			50,000			50,000			50,000	200,000
4	Support Services: Auxiliary Services	Finance and Administration	Clock In System	Own Funds			12,500			12,500			12,500			12,500	50,000
5	Support Services: Auxiliary Services	Finance and Administration	Archives and Registry	Own Funds			6,250			6,250			6,250			6,250	25,000
6	Support Services: Auxiliary Services	Finance and Administration	Early warning system	Own Funds			10,000			10,000			10,000			10,000	40,000
7	Support Services: Auxiliary Services	Finance and Administration	Archives and Registry	Own Funds			10,000			10,000			10,000			10,000	40,000
8	Emergency Services	Public Safety	Transport	Own Funds						155,000			155,000				155,000
9	Emergency Services	Public Safety	Early warning system	Own Funds			100,000			100,000			100,000			100,000	400,000
10	Emergency Services	Public Safety	Fire Fighting Emergency Equipment	Own Funds			53,750			53,750			53,750			53,750	215,000
11	Municipal Health and Environmental Services	Environmental Protection	Air Quality Management	Own Funds			107,500			107,500			107,500			107,500	430,000
12	Municipal Health and Environmental Services	Environmental Protection	Air Quality Management	Own Funds			12,500			12,500			12,500			12,500	50,000
13	Regional Planning and Properties	Planning and Development	Modify Council Chambers	Own Funds			175,000			175,000			175,000			175,000	700,000
14	Regional Planning and Properties	Planning and Development	Modify and Upgrade Council Buildings/Resorts	Own Funds			437,500			437,500			437,500			437,500	1,750,000
15	Support Services: Auxiliary Services	Finance and Administration	Security Measures	Own Funds			45,000			45,000			45,000			45,000	180,000
16	Data	Finance and Administration	Furniture & Fittings	Own Funds			5,400										5,400
17	SCM	Finance and Administration	Furniture & Fittings	Own Funds			10,800			10,800							10,800
18	Expenditure	Finance and Administration	Furniture & Fittings	Own Funds			8,100										8,100
19	Expenditure	Finance and Administration	Furniture & Fittings	Own Funds			10,800										10,800
20	Expenditure	Finance and Administration	Furniture & Fittings	Own Funds			4,000										4,000
21	Human Resources	Finance and Administration	Equipment Task	Own Funds			8,000										8,000
22	Emergency Services	Public Safety	Equipment Emergency Services	Own Funds						15,000							15,000
23	Emergency Services	Public Safety	Furniture & Fittings	Own Funds						45,000							45,000
24	Emergency Services	Public Safety	Equipment Emergency Services	Own Funds			1,500										1,500
25	Emergency Services	Public Safety	Equipment Emergency Services	Own Funds			600										600
26	Municipal Health and Environmental Services	Health	Furniture & Fittings	Own Funds			9,431										9,431
27	Municipal Health and Environmental Services	Health	Furniture & Fittings	Own Funds			2,700										2,700



Capital projects for the 2016/17 financial year

Ref	Sub Directorate	Function	Project Description	Funding Source	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Total
28	Municipal Health and Environmental Services	Health	Furniture & Fittings	Own Funds			5,000										5,000
29	Municipal Health and Environmental Services	Health	Equipment Health	Own Funds			4,590										4,590
30	Municipal Health and Environmental Services	Health	Equipment Health	Own Funds			22,500										22,500
31	Municipal Health and Environmental Services	Health	Equipment Health	Own Funds			1,200										1,200
32	Support Services: Auxiliary Services	Finance and Administration	Furniture & Fittings	Own Funds			5,000										5,000
33	Support Services: Auxiliary Services	Finance and Administration	Equipment Registry	Own Funds			4,000										4,000
34	Support Services: Committee Services	Finance and Administration	Equipment Committee Services	Own Funds			5,000										5,000
35	Support Services: Auxiliary Services	Finance and Administration	Equipment Registry	Own Funds			2,000										2,000
36	Support Services: Auxiliary Services	Executive and Council	Equipment Council General	Own Funds			12,000										12,000
37	Support Services: Committee Services	Finance and Administration	Equipment Committee Services	Own Funds			5,000	5,000					5,000			5,000	20,000
38	Support Services: Committee Services	Finance and Administration	Equipment Committee Services	Own Funds			5,000										5,000
39	Support Services: Auxiliary Services	Executive and Council	Furniture & Fittings	Own Funds			50,000	50,000					50,000			50,000	200,000
40	Resorts	Community and Social Services	Equipment Resorts	Own Funds			45,000	45,000					45,000			45,000	180,000
41	Resorts	Community and Social Services	Equipment Resorts	Own Funds			7,500										7,500
42	Resorts	Community and Social Services	Equipment Resorts	Own Funds			3,000										3,000
43	Resorts	Community and Social Services	Equipment Resorts	Own Funds			20,000	20,000					20,000			20,000	80,000
44	Resorts	Community and Social Services	Equipment Resorts	Own Funds			5,000										5,000
45	Resorts	Community and Social Services	Equipment Resorts	Own Funds			12,500	12,500					12,500			12,500	50,000
46	Municipal Health and Environmental Services	Health	Furniture & Fittings	Own Funds			2,000										2,000
47	Municipal Health and Environmental Services	Health	Furniture & Fittings	Own Funds			6,941										6,941
48	Municipal Health and Environmental Services	Health	Furniture & Fittings	Own Funds			11,571										11,571
49	Municipal Health and Environmental Services	Health	Furniture & Fittings	Own Funds			8,685										8,685

Capital projects for the 2016/17 financial year

Ref	Sub Directorate	Function	Project Description	Funding Source	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Total
50	Municipal Health and Environmental Services	Health	Equipment Health	Own Funds			3,200										3,200
51	Municipal Health and Environmental Services	Health	Equipment Health	Own Funds			3,189										3,189
52	Municipal Health and Environmental Services	Health	Furniture & Fittings Health	Own Funds			1,500										1,500
53	Municipal Health and Environmental Services	Health	Furniture & Fittings Health	Own Funds			3,500										3,500
54	Municipal Health and Environmental Services	Health	Furniture & Fittings Health	Own Funds			450										450
55	Municipal Health and Environmental Services	Health	Furniture & Fittings Health	Own Funds			2,000										2,000
56	Municipal Health and Environmental Services	Health	Furniture & Fittings Health	Own Funds			2,672										2,672
57	Municipal Health and Environmental Services	Health	Furniture & Fittings Health	Own Funds			2,400										2,400
58	Municipal Health and Environmental Services	Health	Furniture & Fittings Health	Own Funds			5,345										5,344
59	Municipal Health and Environmental Services	Health	Furniture & Fittings Health	Own Funds			3,920										3,920
60	Municipal Health and Environmental Services	Environmental Protection	Furniture & Fittings Environmental Protection	Own Funds			5,000			5,000			5,000			5,000	20,000

Monthly Cashflow for the 2016/17 financial year

Line Item	Function	July		August	
		Revenue	Operational Exp.	Revenue	Operational Exp.
Municipal Manager	Executive and Council		210,000		210,000
Internal audit	Internal Audit		138,200		138,200
Performance management	Executive and Council		57,400		57,400
Risk Management	Executive and Council		44,000		44,000
Council General	Executive and Council	52,104,000	2,460,000	1,760,000	2,460,000
CFO	Finance and Administration		349,750		349,750
AFS	Finance and Administration		273,600		273,600
BTO	Finance and Administration		395,000		395,000
SCM	Finance and Administration		368,500		368,500
Finance Interns	Finance and Administration		104,180		104,180
Executive Manager: Support Services	Finance and Administration		252,460		252,460
Strategic Services	Planning and Development		80,000		80,000
IDP/IGR and Public Participation	Planning and Development		107,700		107,700
LED	Planning and Development		151,131		151,131
Tourism	Planning and Development		113,256		113,256
ICT Services	Finance and Administration		756,241		756,241
Support Services: Committee Services	Finance and Administration		174,796		174,796
Human Resources	Finance and Administration		660,700		660,700
Support Services: Auxiliary Services	Finance and Administration		520,520		520,520
Legal Services	Finance and Administration		114,944		114,944
Task Unit	Finance and Administration		25,784		25,784
Communication	Finance and Administration		147,476		147,476
Executive Manager: Community Services	Health		165,200		165,200
Bulk Infrastructure	Waste Management		150,210		150,210
Emergency Services	Public Safety		1,500,000		1,500,000
EPWP	Other		100,000		100,000
Municipal Health and Environmental Services	Health	20,000	1,800,000	15,000	1,800,000
Resorts	Sport and Recreation	600,000	980,000	500,000	980,000
Regional Planning and Properties	Planning and Development		325,950		325,950
Technical Maintenance and Mechanical Services	Road Transport		197,000		197,000
Environmental Protection	Environmental Protection		161,000		161,000
Bulk Infrastructure	Water Management		67,270		67,270
<b>TOTAL</b>		<b>52,724,000</b>	<b>12,952,268</b>	<b>2,275,000</b>	<b>12,952,268</b>
			<b>0</b>		<b>0</b>

Monthly Cashflow for the 2016/17 financial year

Line Item	Function	September		October	
		Revenue	Operational Exp.	Revenue	Operational Exp.
Municipal Manager	Executive and Council		210,000		210,000
Internal audit	Internal Audit		138,200		138,200
Performance management	Executive and Council		57,400		57,400
Risk Management	Executive and Council		44,000		44,000
Council General	Executive and Council	1,760,000	2,460,000	1,860,000	2,460,000
CFO	Finance and Administration		349,750		349,750
AFS	Finance and Administration		273,600		273,600
BTO	Finance and Administration		395,000		395,000
SCM	Finance and Administration		368,500		368,500
Finance Interns	Finance and Administration		104,180		104,180
Executive Manager: Support Services	Finance and Administration		252,460		252,460
Strategic Services	Planning and Development		80,000		80,000
IDP/IGR and Public Participation	Planning and Development		107,000		107,000
LED	Planning and Development		151,131		151,131
Tourism	Planning and Development		113,256		113,256
ICT Services	Finance and Administration		756,241	62,500	756,241
Support Services: Committee Services	Finance and Administration		174,796		174,796
Human Resources	Finance and Administration		660,700		660,700
Support Services: Auxiliary Services	Finance and Administration		520,520	83,750	520,520
Legal Services	Finance and Administration		114,944		114,944
Task Unit	Finance and Administration	503,042	25,784		25,784
Communication	Finance and Administration		147,476		147,476
Executive Manager: Community Services	Health		165,200		165,200
Bulk Infrastructure	Waste Management		150,210		150,210
Emergency Services	Public Safety		1,750,000	203,750	1,500,000
EPWP	Other		100,000		100,000
Municipal Health and Environmental Services	Health	15,000	1,800,000	20,000	1,800,000
Resorts	Sport and Recreation	400,000	980,000	450,000	980,000
Regional Planning and Properties	Planning and Development		325,950		325,950
Technical Maintenance and Mechanical Services	Road Transport		197,000		197,000
Environmental Protection	Environmental Protection	14,000	161,000	11,000	161,000
Bulk Infrastructure	Water Management		67,270		67,270
<b>TOTAL</b>		<b>2,692,042</b>	<b>13,201,568</b>	<b>2,341,000</b>	<b>12,951,568</b>
				<b>1,315,123</b>	<b>0</b>

Monthly Cashflow for the 2016/17 financial year

Line Item	Function	November		December		
		Revenue	Operational Exp.	Revenue	Operational Exp.	Capital Exp.
Municipal Manager	Executive and Council		257,011		210,000	
Internal audit	Internal Audit		222,192		138,200	
Performance management	Executive and Council		91,600		57,400	
Risk Management	Executive and Council		69,500		44,000	
Council General	Executive and Council	49,460,000	3,460,000	5,131,956	2,460,000	377,623
CFO	Finance and Administration		418,631		349,750	
AFS	Finance and Administration		291,878		273,600	
BTO	Finance and Administration		730,000		395,000	
SCM	Finance and Administration		612,250		368,500	
Finance Interns	Finance and Administration		104,180		104,180	
Executive Manager: Support Services	Finance and Administration		292,062		252,460	
Strategic Services	Planning and Development		126,800		80,000	
IDP//GR and Public Participation	Planning and Development		168,108		107,000	
LED	Planning and Development		235,568		151,131	
Tourism	Planning and Development		163,264		113,256	
ICT Services	Finance and Administration		1,002,763		756,241	62,500
Support Services: Committee Services	Finance and Administration		274,608		174,796	
Human Resources	Finance and Administration		955,443		660,700	
Support Services: Auxiliary Services	Finance and Administration		715,917		520,520	83,750
Legal Services	Finance and Administration		180,932		114,944	
Task Unit	Finance and Administration		39,168		25,784	
Communication	Finance and Administration		223,298		147,476	
Executive Manager: Community Services	Health		256,400		165,200	
Bulk Infrastructure	Waste Management		232,076		150,210	
Emergency Services	Public Safety		7,751,200		2,000,000	203,750
EPWP	Other		280,365		100,000	
Municipal Health and Environmental Services	Health	15,000	4,428,251	15,000	1,800,000	
Resorts	Sport and Recreation	350,000	1,951,332	900,000	980,000	467,500
Regional Planning and Properties	Planning and Development		419,905		325,950	
Technical Maintenance and Mechanical Services	Road Transport		197,000		197,000	
Environmental Protection	Environmental Protection	7,000	251,189	30,000	161,000	120,000
Bulk Infrastructure	Water Management		110,219		67,270	
<b>TOTAL</b>		<b>49,832,000</b>	<b>26,513,113</b>	<b>6,076,956</b>	<b>13,451,568</b>	<b>1,315,123</b>
			<b>0</b>			

Monthly Cashflow for the 2016/17 financial year

Line Item	Function	January		February		
		Revenue	Operational Exp.	Revenue	Operational Exp.	Capital Exp.
Municipal Manager	Executive and Council		210,000		210,000	
Internal audit	Internal Audit		207,009		138,200	
Performance management	Executive and Council		77,000		77,000	
Risk Management	Executive and Council		44,000		44,000	
Council General	Executive and Council	5,641,956	3,908,000	1,770,000	3,460,000	
CFO	Finance and Administration		377,000		377,000	
AFS	Finance and Administration		273,600		273,600	
BTO	Finance and Administration		571,000		571,000	
SCM	Finance and Administration		388,150		388,150	
Finance Interns	Finance and Administration		104,180		104,180	
Executive Manager: Support Services	Finance and Administration		332,460		252,460	
Strategic Services	Planning and Development		80,000		80,000	
IDP/IGR and Public Participation	Planning and Development		107,000		107,000	
LED	Planning and Development		151,131		151,131	
Tourism	Planning and Development		113,256		113,256	
ICT Services	Finance and Administration		756,241		756,241	
Support Services: Committee Services	Finance and Administration		174,796		174,796	
Human Resources	Finance and Administration		691,285		691,285	
Support Services: Auxiliary Services	Finance and Administration		520,520		520,520	
Legal Services	Finance and Administration		114,944		114,944	
Task Unit	Finance and Administration		25,784		25,784	
Communication	Finance and Administration		147,476		147,476	
Executive Manager: Community Services	Health		165,200		165,200	
Bulk Infrastructure	Waste Management		150,210		150,210	
Emergency Services	Public Safety		1,500,000		1,500,000	
EPWP	Other		100,000		100,000	
Municipal Health and Environmental Services	Health	10,000	1,800,000	10,000	1,800,000	
Resorts	Sport and Recreation	900,000	980,000	400,000	980,000	
Regional Planning and Properties	Planning and Development		371,379		371,379	
Technical Maintenance and Mechanical Services	Road Transport		197,000		197,000	
Environmental Protection	Environmental Protection		161,000		161,000	
Bulk Infrastructure	Water Management		67,270		67,270	
<b>TOTAL</b>		<b>6,551,956</b>	<b>14,866,891</b>	<b>2,180,000</b>	<b>14,270,982</b>	<b>0</b>



Monthly Cashflow for the 2016/17 financial year

Line Item	Function	March		April		
		Revenue	Operational Exp.	Revenue	Operational Exp.	Capital Exp.
Municipal Manager	Executive and Council		210,000		425,490	
Internal audit	Internal Audit		138,200		138,200	
Performance management	Executive and Council		77,000		77,000	
Risk Management	Executive and Council		44,000		44,000	
Council General	Executive and Council	49,604,000	3,384,900	1,905,000	3,460,000	
CFO	Finance and Administration		377,000		377,000	
AFS	Finance and Administration		273,600		273,600	
BTO	Finance and Administration		571,000		571,000	
SCM	Finance and Administration		388,150		388,150	
Finance Interns	Finance and Administration		104,180		104,180	
Executive Manager: Support Services	Finance and Administration		252,460		417,820	
Strategic Services	Planning and Development		80,000		80,000	
IDP/IGR and Public Participation	Planning and Development		107,000		107,000	
LED	Planning and Development		151,131		151,131	
Tourism	Planning and Development		113,256		113,256	
ICT Services	Finance and Administration		756,241	62,500	756,242	
Support Services: Committee Services	Finance and Administration		174,796		174,796	
Human Resources	Finance and Administration		691,285		691,285	
Support Services: Auxiliary Services	Finance and Administration		520,520	83,750	520,520	
Legal Services	Finance and Administration		114,944		114,944	
Task Unit	Finance and Administration		25,784		25,784	
Communication	Finance and Administration		147,476		147,476	
Executive Manager: Community Services	Health		165,200		330,830	
Bulk Infrastructure	Waste Management		150,210		150,210	
Emergency Services	Public Safety		2,000,000	358,750	1,500,000	
EPWP	Other		100,000		100,000	
Municipal Health and Environmental Services	Health	15,000	1,800,000	20,000	1,800,000	
Resorts	Sport and Recreation	500,000	980,000	400,000	980,000	
Regional Planning and Properties	Planning and Development		371,379		371,379	
Technical Maintenance and Mechanical Services	Road Transport		197,000		197,000	
Environmental Protection	Environmental Protection		161,000	120,000	161,000	
Bulk Infrastructure	Water Management		67,270		67,270	
<b>TOTAL</b>		<b>50,119,000</b>	<b>14,694,982</b>	<b>2,325,000</b>	<b>14,816,563</b>	<b>0</b>

Monthly Cashflow for the 2016/17 financial year

Line Item	Function	May		June			
		Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.
Municipal Manager	Executive and Council		210,000		210,000		
Internal audit	Internal Audit		138,200		138,200		
Performance management	Executive and Council		77,000		77,456		
Risk Management	Executive and Council		44,000		43,954		
Council General	Executive and Council	1,905,000	2,460,000		2,863,184		377,626
CFO	Finance and Administration		790,400		381,175		
AFS	Finance and Administration		273,600		273,600		
BTO	Finance and Administration		571,000		570,002		
SCM	Finance and Administration		388,150		388,100		
Finance Interns	Finance and Administration		104,180		104,291		
Executive Manager: Support Services	Finance and Administration		252,460		252,460		
Strategic Services	Planning and Development		80,000		80,000		
IDP/IGR and Public Participation	Planning and Development		107,000		114,999		
LED	Planning and Development		151,131		151,131		
Tourism	Planning and Development		113,256		113,262		
ICT Services	Finance and Administration		756,242		756,246		62,500
Support Services: Committee Services	Finance and Administration		174,796		174,800		
Human Resources	Finance and Administration		691,285		691,291		
Support Services: Auxiliary Services	Finance and Administration		520,520		520,487		83,750
Legal Services	Finance and Administration		114,944		114,946		
Task Unit	Finance and Administration		25,784		25,784		
Communication	Finance and Administration		147,476		147,480		
Executive Manager: Community Services	Health		165,200		165,190		
Bulk Infrastructure	Waste Management		150,210		150,217		
Emergency Services	Public Safety		1,500,000		1,500,000		203,750
EPWP	Other		100,000		100,000		
Municipal Health and Environmental Services	Health	25,000	1,800,000		17,007		
Resorts	Sport and Recreation	400,000	980,000		487,952		467,500
Regional Planning and Properties	Planning and Development		371,379		371,339		
Technical Maintenance and Mechanical Services	Road Transport		197,000		197,000		
Environmental Protection	Environmental Protection		161,000		93,000		120,000
Bulk Infrastructure	Water Management		67,270		67,231		
<b>TOTAL</b>		<b>2,330,000</b>	<b>13,683,483</b>	<b>0</b>	<b>3,461,143</b>	<b>13,281,641</b>	<b>1,315,126</b>

