

**REPORT: SECTION 52 – RESPONSIBILITIES OF MAYOR / VERSLAG:
SEKSIE 52 VERANTWOORDELIKHEDE VAN DIE BURGEMEESTER ()**

(6/18/7)

12 January 2018

REPORT FROM THE EXECUTIVE MAYOR (M BOOYSEN)

PURPOSE OF THE REPORT / DOEL VAN DIE VERSLAG

The report is tabled to council in terms of section 52(d) as required in terms of the Municipal Finance Management Act 56 of 2003

BACKGROUND / AGTERGROND / DISCUSSION / BESPREKING

Section 52 of the Municipal Finance Management Act 2003 (No.56) (MFMA) requires the Mayor to report to council on the financial affairs of the municipality.

Section 52 (d)

The mayor of a municipality –

Must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality

FINANCIAL IMPLICATIONS / FINANSIËLE IMPLIKASIES

None

RELEVANT LEGISLATION / RELEVANTE WETGEWING

Municipal Finance Management Act, No 56 of 2003, section 52
Municipal Budget and Reporting Regulations, 17 April 2009

EXECUTIVE SUMMARY / UITVOERENDE OPSOMMING

Die burgemeester van die munisipaliteit moet binne 30 dae na die einde van die kwartaal 'n verslag aan die raad voorlê oor die finansiële posisie van die munisipaliteit.

RECOMMENDATION / AANBEVELING

That Council notes the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the period ending 31 December 2017.

AANBEVELING / RECOMMENDATION

Dat die raad kennis neem van die kwartaallikse verslag oor die implementering van die begroting en die finansiële posisie van die munisipaliteit vir die jaar tot op datum en die periode geëindig 31 Desember 2017.

ISINDULULO

Sesokuba umongo Wengxelo yolawulo lwemali nenikezelwe inyanga ephela **31 kweyeSilimela 2017 uthathelwe ingqalelo.**

APPENDIX

Section 52 report



EDEN DISTRICT MUNICIPALITY

FINANCIAL YEAR 2017 - 2018

**QUARTERLY MAYORAL SECTION 52
REPORT**

YEAR TO DATE ENDING 31 DECEMBER 2017

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Glossary

Annual Budget – Prescribed in section 16 of the MFMA - the formal means by which a Municipality approve official budget for the next three years.

Adjustment Budget – Prescribed in section 28 of the MFMA – the formal means by which a Municipality may revised its annual budget during the year.

Allocations (Transfers – see DORA) – Money received from Provincial or National Government.

Budget Related Policy(ies) – Policies of a Municipality affecting or affected by the budget, examples include Tariff Policy, Rates Policy, Credit Control and Debt Collection Policies.

Capital Expenditure - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet and must be included in the asset register.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality. Payments do not always coincide with budgeted expenditure timings - for example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government (see Allocations / Transfers).

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

Fruitless and Wasteful Expenditure – Expenditure that was made in vain and would/should have been avoided had reasonable care been exercised.

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

GRAP – Generally Recognised Accounting Practice. The new standard for municipal accounting.

IDP – Integrated Development Plan. The main strategic planning document of the Municipality

MBRR – Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations dated April 2009.

MFMA – The Municipal Finance Management Act – Act No. 56 of 2003. The principle piece of legislation relating to municipal financial management.

MSCOA – Municipal Standard Chart of Accounts

MTREF – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years' budget allocations. Also includes details of the previous and current years' financial position.

Operating Expenditure – The day-to-day expenses of the Municipality such as salaries and wages.

Rates – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the Rand.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budgeted estimates.

Strategic Objectives – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

Unauthorised Expenditure – Generally, spending without, or in excess of, an Approved Budget.

Virement – A transfer of funds.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided. In Eden District this means the different GFS classification the budget is divided.

Legislative Framework

This report has been prepared in terms of the following enabling legislation:

The Municipal Finance Management Act – Act No. 56 of 2003

Section 52: Quarterly budget statements

Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations

PART 1 – IN-YEAR REPORT

SECTION 1 – MAYORAL FOREWORD

Honourable Speaker, leaders of the opposition, honourable members of the Eden District Council on both sides of the house, The Municipal Manager and his Executive Management Team, the Members of the Media, interest groups and the citizens of the Eden District. I would like to express a hearty warm welcome to you all.

These figures are presented in terms of Section 52 of the MFMA. The information is presented for the year to date ending 31 December 2017. Unfortunately, the municipality are not able to report on revenue and expenditure as per function and vote, as the municipality are still in the process of implementing mSCOA and the new financial system (Phoenix). Various challenges are being experienced and thus not allowing the municipality to get all the required information out of the system. However, progress are being made and the municipality are committed to work together with the vendor to resolve these matters.

Herewith an executive summary of the performance of the Council for the 2nd Quarter ending 31 December 2017. The actual and budgeted figures reported, excludes the Roads Budget.

Revenue by source

The total revenue received by source for the second quarter amounts to **R69 953 000**, against a budget of **R200 228 671**. This represents **34.9%** recording of revenue.

For the second quarter the actual Equitable Share received amounts to **R48 685 000** against a budget of **R146 055 000**, recording a **33.3%** of total budget.

The roads agency function is consolidated at year-end in the financial records.

Operating Expenditure by type

For the second quarter of the financial year the municipality records expenditure performance of **R65 650 000** against a budget of **R197 764 282**, representing **33.2%** of expenditure. It should be noted that **the budgeted** expenditure includes non-cash items, which only realise with year-end procedures for e.g. bad debts, actuarial loss and contributions to provision.

The salary expenditure for the second quarter was R33 645 000 to a budget of R118 903 045 representing 28.3% spending of budget for the quarter.

The councillor remuneration for the second quarter amounts to R2 771 000 representing 25.6% of budget.

Spending on contracted services was R4 692 000 in the second quarter representing 29.5% spending for the quarter.

Spending on general expenses was R23 928 000 in the second quarter representing 12.4% spending for the quarter.

Capital Expenditure

The capital expenditure budgeted for the financial year amounts to **R2 458 500**. For the second quarter capital expenditure was R185 000 representing 7.5% of the budget. Expenditure will improve in the third quarter.

SECTION 2 – RESOLUTIONS

Municipal Financial Management Act, 56 of 2003 - SECTION 52: General responsibilities of the Mayor

This is the resolution being presented to Council in the quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required in terms of section 52 of the Municipal Finance Management Act 56 of 2003.

RECOMMENDATION:

That Council takes note of the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the period ending 31 December 2017.

Section 3 – Executive Summary

3.1 Introduction

These figures are presented in terms of section 52(d) of the MFMA. The information is presented for the quarter ending 31 December 2017.

3.2 Consolidated performance

3.2.1 Against annual budget (original)

The actual and budgeted figures reported, excludes the Roads Budget.

Revenue by source

For the second quarter the municipality records revenue performance of **R69 953 000 (34.9%)** against a budget of **R200 228 671**.

Operating Expenditure by type

For the second quarter of the financial year the municipality records expenditure performance of **R65 650 000** against a budget of **R197 764 282**, representing **33.2%** of expenditure.

Capital Expenditure

The capital expenditure budgeted for the financial year amounts to **R2 458 500**. For the second quarter capital expenditure was R185 000 representing 7.5% of the budget. Expenditure will improve in the third quarter.

3.3 Material variances from SDBIP

Attached to this report as Annexure is the SDBIP report for the 2nd quarter ending 31 December 2017.

This report reflects information in terms of the implementation of the budget. All changes required to the SDBIP in terms of KPI's are managed via the Performance Management Unit situated in the Office of the Municipal Manager.

3.4 Remedial or corrective steps

Remedial actions and corrections will be instituted and changes recommended by the Performance Management Unit.

3.5 Conclusion

Detailed analysis of the municipal performance for the period ending 31 December 2017 will be presented under the different sections of the report. More information regarding the municipal performance and explanations will be provided below.

Section 4 – In-year budget statement tables

4.1 Monthly budget statements

4.1.1 Table C1: s71 Monthly Budget Statement Summary

DC4 Eden - Table C1 Monthly Budget Statement Summary - Q2 Second Quarter

Description	2016/17	Budget Year 2017/18							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	10,774	11,124	-	435	679	5,562	(4,883)	-88%	11,124
Transfers and subsidies	146,708	152,945	-	49,261	114,182	76,473	37,710	49%	152,945
Other own revenue	176,254	181,160	-	11,975	30,852	90,580	(59,728)	-66%	181,160
Total Revenue (excluding capital transfers and contributions)	333,736	345,229	-	61,671	145,713	172,615	(26,902)	-16%	345,229
Employee costs	106,093	118,903	-	9,768	54,908	59,452	(4,544)	-8%	118,903
Remuneration of Councillors	7,844	10,815	-	843	4,435	5,408	(972)	-18%	10,815
Depreciation & asset impairment	3,670	3,070	-	-	1,537	1,535	2	0%	3,070
Finance charges	-	-	-	-	-	-	-	-	-
Materials and bulk purchases	-	-	-	-	-	-	-	-	-
Transfers and subsidies	-	-	-	-	-	-	-	-	-
Other expenditure	229,414	209,976	-	10,071	35,616	104,988	(69,372)	-66%	209,976
Total Expenditure	347,021	342,764	-	20,682	96,496	171,382	(74,886)	-44%	342,764
Surplus/(Deficit)	(13,285)	2,465	-	40,989	49,216	1,233	47,984	3893%	2,465
Transfers and subsidies - capital (monetary allocation)	-	-	-	-	-	-	-	-	-
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	(13,285)	2,465	-	40,989	49,216	1,233	47,984	3893%	2,465
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	(13,285)	2,465	-	40,989	49,216	1,233	47,984	3893%	2,465
Capital expenditure & funds sources									
Capital expenditure	6,713	2,459	-	-	185	1,229	(1,045)	-85%	2,459
Capital transfers recognised	-	-	-	-	-	-	-	-	-
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	6,713	2,459	-	-	185	1,229	(1,045)	-85%	2,459
Total sources of capital funds	6,713	2,459	-	-	185	1,229	(1,045)	-85%	2,459
Financial position									
Total current assets	-	171,993	-	-	183,155	-	-	-	171,993
Total non current assets	-	288,424	-	-	289,027	-	-	-	288,424
Total current liabilities	-	67,306	-	-	39,915	-	-	-	67,306
Total non current liabilities	-	141,267	-	-	139,882	-	-	-	141,267
Community wealth/Equity	-	297,090	-	-	292,385	-	-	-	297,090
Cash flows									
Net cash from (used) operating	-	6,657	-	40,989	49,216	3,328	(45,888)	-1379%	6,657
Net cash from (used) investing	-	(2,459)	-	(90,000)	21,775	(1,229)	(23,005)	1871%	(2,459)
Net cash from (used) financing	-	-	-	-	-	-	-	-	-
Cash/cash equivalents at the month/year end	-	159,532	-	-	69,872	157,433	87,561	56%	3,078
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	143	451	9	19,472	-	-	-	-	20,075
Creditors Age Analysis									
Total Creditors	339	20	-	-	-	-	-	-	359

4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

DC4 Eden - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q2 Second Quarter

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		179,928	192,572	-	-	-	96,286	(96,286)	-100%	192,572
Executive and council		178,792	192,041	-	-	-	96,020	(96,020)	-100%	192,041
Finance and administration		1,136	532	-	-	-	266	(266)	-100%	532
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		6,485	6,921	-	-	-	3,461	(3,461)	-100%	6,921
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		6,288	6,713	-	-	-	3,356	(3,356)	-100%	6,713
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		197	208	-	-	-	104	(104)	-100%	208
<i>Economic and environmental services</i>		144,155	145,314	-	-	-	72,657	(72,657)	-100%	145,314
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		144,000	145,000	-	-	-	72,500	(72,500)	-100%	145,000
Environmental protection		155	314	-	-	-	157	(157)	-100%	314
<i>Trading services</i>		3,168	422	-	-	-	211	(211)	-100%	422
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		3,168	422	-	-	-	211	(211)	-100%	422
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	333,736	345,229	-	-	-	172,615	(172,615)	-100%	345,229
Expenditure - Functional										
<i>Governance and administration</i>		114,077	112,150	-	-	-	56,075	(56,075)	-100%	112,150
Executive and council		60,166	43,977	-	-	-	21,988	(21,988)	-100%	43,977
Finance and administration		53,911	65,711	-	-	-	32,855	(32,855)	-100%	65,711
Internal audit		-	2,463	-	-	-	1,231	(1,231)	-100%	2,463
<i>Community and public safety</i>		67,752	69,838	-	-	-	34,919	(34,919)	-100%	69,838
Community and social services		4,935	6,358	-	-	-	3,179	(3,179)	-100%	6,358
Sport and recreation		11,069	12,640	-	-	-	6,320	(6,320)	-100%	12,640
Public safety		24,820	26,478	-	-	-	13,239	(13,239)	-100%	26,478
Housing		-	-	-	-	-	-	-	-	-
Health		26,928	24,362	-	-	-	12,181	(12,181)	-100%	24,362
<i>Economic and environmental services</i>		158,775	155,630	-	-	-	77,815	(77,815)	-100%	155,630
Planning and development		10,516	5,030	-	-	-	2,515	(2,515)	-100%	5,030
Road transport		146,364	148,320	-	-	-	74,160	(74,160)	-100%	148,320
Environmental protection		1,895	2,280	-	-	-	1,140	(1,140)	-100%	2,280
<i>Trading services</i>		6,417	2,281	-	-	-	1,140	(1,140)	-100%	2,281
Energy sources		-	-	-	-	-	-	-	-	-
Water management		589	18	-	-	-	9	(9)	-100%	18
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		5,828	2,263	-	-	-	1,132	(1,132)	-100%	2,263
<i>Other</i>		-	2,866	-	-	-	1,433	(1,433)	-100%	2,866
Total Expenditure - Functional	3	347,021	342,764	-	-	-	171,382	(171,382)	-100%	342,764
Surplus/ (Deficit) for the year		(13,285)	2,465	-	-	-	1,233	(1,233)	-100%	2,465

This table reflects the operating budget (Financial Performance) in the standard classifications that is the Government Finance Statistics Functions and Sub-function. The main functions are Governance and Administration, Community and Public Safety, Economic and Environmental Services and Trading services. Table C3, Financial Performance is reported by municipal vote, Table C3. Due to financial system challenges and limitations, the municipality are not able to populate Table C2 and C3.

Operating Revenue:

Table C2 reflects the financial performance per Standard Classification and shows that most of the municipal funds are received under the Executive and Council classification. This is because the municipality budgets most of its income under the Governance and administration function of the Government Financial Statistics (GFS) classification.

Operational performance for the revenue budget totals **R69 953 000** for the second quarter ending 31 December 2017. Based on an Eden budget of **R200 228 671** this represents **34.9%** of budgeted revenue. The main contributor towards this revenue performance in the second quarter is the Equitable Share allocation that represents **70%** of the municipal revenue.

Operating Expenditure

Operational performance for the expenditure budget totals **R65 650 000** for the period ending 31 December 2017. Based on an Eden budget of **R197 764 282** this represents a **33.2%** of budgeted expenditure. Spending consists mostly of the municipal operational activities.

The spending of transactions related to provisions and contributions can only be processed at year-end with the compilation of the annual financial statements. All these cost items still need to be accounted for.

More details regarding the operational expenditures below.

4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

DC4 Eden - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q2 Second Quarter

Vote Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Executive and Council		178,792	192,041	-	-	-	96,020	(96,020)	-100.0%	192,041
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		1,136	532	-	-	-	266	(266)	-100.0%	532
Vote 4 - Planning and Development		-	-	-	-	-	-	-	-	-
Vote 5 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 6 - Health		197	208	-	-	-	104	(104)	-100.0%	208
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		6,288	6,713	-	-	-	3,356	(3,356)	-100.0%	6,713
Vote 9 - Waste Management		3,168	422	-	-	-	211	(211)	-100.0%	422
Vote 10 - Roads Transport		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		155	314	-	-	-	157	(157)	-100.0%	314
Vote 14 - Roads Agency Function		144,000	145,000	-	-	-	72,500	(72,500)	-100.0%	145,000
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	333,736	345,229	-	-	-	172,615	(172,615)	-100.0%	345,229
Expenditure by Vote	1									
Vote 1 - Executive and Council		60,166	44,601	-	-	-	22,300	(22,300)	-100.0%	44,601
Vote 2 - Budget and Treasury Office		21,000	22,635	-	-	-	11,317	(11,317)	-100.0%	22,635
Vote 3 - Corporate Services		32,912	35,752	-	-	-	17,876	(17,876)	-100.0%	35,752
Vote 4 - Planning and Development		10,515	14,687	-	-	-	7,343	(7,343)	-100.0%	14,687
Vote 5 - Public Safety		29,753	31,990	-	-	-	15,995	(15,995)	-100.0%	31,990
Vote 6 - Health		26,928	27,579	-	-	-	13,790	(13,790)	-100.0%	27,579
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		11,069	12,640	-	-	-	6,320	(6,320)	-100.0%	12,640
Vote 9 - Waste Management		5,828	2,263	-	-	-	1,131	(1,131)	-100.0%	2,263
Vote 10 - Roads Transport		2,364	3,320	-	-	-	1,660	(1,660)	-100.0%	3,320
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		589	18	-	-	-	9	(9)	-100.0%	18
Vote 13 - Environment Protection		1,895	2,279	-	-	-	1,140	(1,140)	-100.0%	2,279
Vote 14 - Roads Agency Function		144,000	145,000	-	-	-	72,500	(72,500)	-100.0%	145,000
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	347,019	342,764	-	-	-	171,382	(171,382)	-100.0%	342,764
Surplus/ (Deficit) for the year	2	(13,283)	2,465	-	-	-	1,233	(1,233)	-100.0%	2,465

Revenue and expenditure reflects the operating performance per municipal vote. This is in accordance with the Government Financial Statistics (GFS) classification of the National Treasury.

Most of the municipal income is budgeted under the Executive and Council functions. Sport and Recreation (Resorts) is the other main municipal function where income budgeting is recorded.

Expenditure per municipal vote is distributed to ensure that the municipal expenditure reflects the functions where expenditure is allocated. This is done to ensure implementation of the Integrated Development Plan (IDP) and for Annual Reporting.

4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC4 Eden - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q2 Second Quarter

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates								-		
Service charges - electricity revenue								-		
Service charges - water revenue								-		
Service charges - sanitation revenue								-		
Service charges - refuse revenue								-		
Service charges - other								-		
Rental of facilities and equipment		1,424	3,507		-	214	1,753	(1,540)	-88%	3,507
Interest earned - external investments		10,774	11,124		435	679	5,562	(4,883)	-88%	11,124
Interest earned - outstanding debtors		799	846		-	108	423	(314)	-74%	846
Dividends received		-						-		
Fines, penalties and forfeits		-						-		
Licences and permits		155	314		-		157	(157)	-100%	314
Agency services		15,000	15,300		-	2,555	7,650	(5,095)	-67%	15,300
Transfers and subsidies		146,708	152,945		49,261	114,182	76,473	37,710	49%	152,945
Other revenue		158,876	161,194		11,975	27,975	80,597	(52,622)	-65%	161,194
Gains on disposal of PPE								-		
Total Revenue (excluding capital transfers and contributions)		333,736	345,229		61,671	145,713	172,615	(26,902)	-16%	345,229
Expenditure By Type										
Employee related costs		106,093	118,903		9,768	54,908	59,452	(4,544)	-8%	118,903
Remuneration of councillors		7,844	10,815		843	4,435	5,408	(972)	-18%	10,815
Debt impairment		1,060	1,122				561	(561)	-100%	1,122
Depreciation & asset impairment		3,670	3,070		-	1,537	1,535	2	0%	3,070
Finance charges		-						-		
Bulk purchases		-						-		
Other materials		-						-		
Contracted services		17,698	15,896		1,974	5,307	7,948	(2,641)	-33%	15,896
Transfers and subsidies		-						-		
Other expenditure		210,656	192,958		8,097	30,310	96,479	(66,169)	-69%	192,958
Loss on disposal of PPE								-		
Total Expenditure		347,021	342,764		20,682	96,496	171,382	(74,886)	-44%	342,764
Surplus/(Deficit)		(13,285)	2,465		40,989	49,216	1,233	47,984	0	2,465
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)								-		
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)								-		
Transfers and subsidies - capital (in-kind - all)								-		
Surplus/(Deficit) after capital transfers & contributions		(13,285)	2,465		40,989	49,216	1,233			2,465
Taxation								-		
Surplus/(Deficit) after taxation		(13,285)	2,465		40,989	49,216	1,233			2,465
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		(13,285)	2,465		40,989	49,216	1,233			2,465
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		(13,285)	2,465		40,989	49,216	1,233			2,465

Revenue by Source

Revenue by source explains the types of income budgeted for and the performance of these items individually.

Rental of facilities and equipment:

There are no rental of facilities and equipment income recorded for the second quarter of the year mainly due a backlog of income transactions that still needs to be allocated to the correct line items. System related challenges are the main reason for the backlog.

Interest earned – External Investments:

Reflects the interest earned in respect of surplus funds not immediately needed in the operations of the municipality over the short-term period. R679 000 year to date was received for the second quarter ending 31 December 2017.

Interest raised – Outstanding debtors

There was no interest on outstanding debtors for the second quarter ending December 2017. There was a delay in the billing runs and the challenges experienced with the new financial system on the Income module, therefore interest was not raised on the outstanding accounts.

Agency services

The municipality performs an agency function on behalf of the Department of Transport – Roads department. Monthly agency fees are collected from the department. 12% Admin fee is received on the original allocation and 3% on the cost of additional reseal projects. There was no agency services income recorded for the second quarter due to a backlog in income transactions that still needs to be allocated to the correct line items; furthermore the Roads Department experienced cash flow shortages due to the system challenges experienced and inability to accurately report on Roads expenditure.

Transferred recognised – operational

The transfers recognised represents the allocations as promulgated in the National and Provincial Division of Revenues Act's respectively. The first instalment of R60 857 000 for the Equitable Share was received during July 2017. The Municipality received part of their EPWP & Rural Roads Asset Management respectively R320 000 & R1 640 000 for the month of August 2017. During September 2017, the municipality received R800 000 in respect of the Fire Service Capacity Building Grant. The second instalment of R48 685 000 for the Equitable Share and an amount of R576 000 for the EPWP grant was received during December 2017.

Other revenue / Sundry income

Other revenue reflects an amount of R20 257 000 for the second quarter ending 31 December 2017, that is 12.6% of the budgeted amount. Other revenue consists of the following: Interest on current account, resorts income and rental of facilities and equipment.

Expenditure by Type

Expenditure by type reflects the operational budget per main type/category of expenditure.

Employee Related cost / Remuneration of councillors

Remuneration related expenditure year to date for the second quarter ending 31 December 2017 amounted to R36 416 000 of a budgeted amount of R129 718 197 that represents 28.1% of the budgeted amount.

Debt Impairment / Depreciation and asset impairment

These items account for non-cash budgeted items. Depreciation amounted to R614 000 for the second quarter ending 31 December 2017. The municipality are still experiencing challenges with the asset system and the import of asset data into the main financial system.

Finance charges

The municipality have no outstanding loans and it is not envisioned that Council will take up any new loans.

Contracted services

Contracted Services amounted to R4 692 000 for the second quarter ending 31 December 2017, representing 29.5% of the budget.

Other expenditure

Other expenditure reflects all other expenses not specifically mentioned and amounted to R23 928 000 for the second quarter ending 31 December 2017, representing 12.4% of the budget.

Most of the other expenditure is only accounted for at the end of the financial year. The other expenditure consists of the following:

- Repairs and Maintenance
- Operating Projects (own funds)
- General expenses
- Contributions to provisions
- Actuarial Loss

4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

Variances explained in Supporting Table C5

DC4 Eden - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q2 Second Quarter

Vote Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Executive and Council		3,653	350	-	-	122	175	(53)	-30%	350
Vote 2 - Budget and Treasury Office		39	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		1,041	350	-	-	31	175	(144)	-82%	350
Vote 4 - Planning and Development		-	-	-	-	-	-	-	-	-
Vote 5 - Public Safety		817	519	-	-	3	260	(257)	-99%	519
Vote 6 - Health		105	31	-	-	-	16	(16)	-100%	31
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		565	1,100	-	-	29	550	(521)	-95%	1,100
Vote 9 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 10 - Roads Transport		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		493	109	-	-	-	54	(54)	-100%	109
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-	-	-
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	4,7	6,713	2,459	-	-	185	1,229	(1,045)	-85%	2,459
Single Year expenditure appropriation	2									
Vote 1 - Executive and Council		-	-	-	-	-	-	-	-	-
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	-	-	-	-	-	-	-	-
Vote 4 - Planning and Development		-	-	-	-	-	-	-	-	-
Vote 5 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 6 - Health		-	-	-	-	-	-	-	-	-
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		-	-	-	-	-	-	-	-	-
Vote 9 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 10 - Roads Transport		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		-	-	-	-	-	-	-	-	-
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-	-	-
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
Total Capital single-year expenditure	4	-	-	-	-	-	-	-	-	-
Total Capital Expenditure		6,713	2,459	-	-	185	1,229	(1,045)	-85%	2,459

The capital budget for the financial year amounts to **R 2,458,500**. For the second quarter ended 31 December 2017, capital expenditure amounted to **R185 000**, representing 7.5% of the budget.

Provincial treasury required the municipality to provide more information in terms of the commitments of capital items on the budget. Refer to Section 11 for more details regarding the progress of the spending of capital budget projects.

4.1.6 Table C6: Monthly Budget Statement - Financial Position

DC4 Eden - Table C6 Monthly Budget Statement - Financial Position - Q2 Second Quarter

Description	Ref	2016/17	Budget Year 2017/18				
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast	
R thousands	1						
ASSETS							
Current assets							
Cash			159,532		159,872	159,532	
Call investment deposits			-				
Consumer debtors			3,620		5,911	3,620	
Other debtors			2,181		14,053	2,181	
Current portion of long-term receivables			3,227			3,227	
Inventory			3,433		3,319	3,433	
Total current assets			-	171,993	-	183,155	171,993
Non current assets							
Long-term receivables			59,717			59,717	
Investments			26		26	26	
Investment property			85,712		85,533	85,712	
Investments in Associate							
Property, plant and equipment			141,185		144,113	141,185	
Agricultural							
Biological assets							
Intangible assets			1,784		1,819	1,784	
Other non-current assets					57,536		
Total non current assets			-	288,424	-	289,027	288,424
TOTAL ASSETS			-	460,417	-	472,182	460,417
LIABILITIES							
Current liabilities							
Bank overdraft							
Borrowing			-				
Consumer deposits							
Trade and other payables			39,006		34,265	39,006	
Provisions			28,300		5,650	28,300	
Total current liabilities			-	67,306	-	39,915	67,306
Non current liabilities							
Borrowing							
Provisions			141,267		139,882	141,267	
Total non current liabilities			-	141,267	-	139,882	141,267
TOTAL LIABILITIES			-	208,573	-	179,797	208,573
NET ASSETS	2		-	251,844	-	292,385	251,844
COMMUNITY WEALTH/EQUITY							
Accumulated Surplus/(Deficit)			268,744		264,657	268,744	
Reserves			28,346		27,728	28,346	
TOTAL COMMUNITY WEALTH/EQUITY	2		-	297,090	-	292,385	297,090

The financial position of Council is recorded at the end of the quarter 31 December 2017. This table excludes the figures for Roads department.

4.1.7 Table C7: Monthly Budget Statement - Cash Flow

DC4 Eden - Table C7 Monthly Budget Statement - Cash Flow - Q2 Second Quarter

Description	Ref	2016/17	Budget Year 2017/18								
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast	
R thousands											
CASH FLOW FROM OPERATING ACTIVITIES											
Receipts											
Property rates								-			
Service charges								-			
Other revenue			180,314		11,975	30,852	90,157	(59,305)	-66%	180,314	
Government - operating			152,945		49,261	114,182	76,473	37,710	49%	152,945	
Government - capital								-			
Interest			11,970		435	679	5,985	(5,306)	-89%	11,970	
Dividends								-			
Payments											
Suppliers and employees			(338,572)		(20,682)	(96,496)	(169,286)	(72,790)	43%	(338,572)	
Finance charges								-			
Transfers and Grants								-			
NET CASH FROM/(USED) OPERATING ACTIVITIES			-	6,657	-	40,989	49,216	3,328	(45,888)	-1379%	6,657
CASH FLOWS FROM INVESTING ACTIVITIES											
Receipts											
Proceeds on disposal of PPE								-			
Decrease (Increase) in non-current debtors								-			
Decrease (increase) other non-current receivables								-			
Decrease (increase) in non-current investments					(90,000)	21,960		21,960	#DIV/0!		
Payments											
Capital assets			(2,459)		-	(185)	(1,229)	(1,045)	85%	(2,459)	
NET CASH FROM/(USED) INVESTING ACTIVITIES			-	(2,459)	-	(90,000)	21,775	(1,229)	(23,005)	1871%	(2,459)
CASH FLOWS FROM FINANCING ACTIVITIES											
Receipts											
Short term loans								-			
Borrowing long term/refinancing								-			
Increase (decrease) in consumer deposits								-			
Payments											
Repayment of borrowing								-			
NET CASH FROM/(USED) FINANCING ACTIVITIES			-	-	-	-	-	-	-	-	
NET INCREASE/ (DECREASE) IN CASH HELD			-	4,198	-	(49,011)	70,992	2,099		4,198	
Cash/cash equivalents at beginning:			155,334			(1,120)	155,334			(1,120)	
Cash/cash equivalents at month/year end:			159,532			69,872	157,433			3,078	

The municipal bank balance at 31 December 2017 totals R69 871 878.68.

More detailed information regarding the cash position is tabled below that's giving a breakdown of the commitments against the cash of council.

REPORTING MONTH: 31 DECEMBER 2017		
Commitments against Cash & Cash Equivalents		
ITEM	Previous Month R'000	Current Month R'000
Bank balance as at 31 December 2017	-1,119,827.62	69,871,878.68
Other Cash & Cash Equivalents: Short term deposits	120,000,000.00	90,000,000.00
Transfer from Eden to Roads to assist with cash flow	20,000,000.00	10,000,000.00
LESS:	42,700,013.56	77,405,976.79
Unspent Conditional Grants	6,877,721.94	5,610,369.12
Provision for staff leave	7,810,365.00	7,810,365.00
Provision for staff shift allowance	1,033,741.00	1,033,741.00
Post Retirement Benefits	14,212,111.00	14,212,111.00
Current Portion: Alien Vegetation	4,150,039.00	4,150,039.00
Performance Bonus	478,536.00	478,536.00
Grant received in advance	-	36,513,750.00
Trade Payables	7,295,235.00	6,552,556.61
Unspent Capital budget 6 months	842,264.62	1,044,508.92
Unspent Operational budget 6 months	-0.00	0
Sub total	96,180,158.82	92,465,901.89
PLUS:	3,839,281.10	3,856,388.94
VAT Receivable	1,375,522.00	1,392,629.85
Receivable Exchange	2,463,759.10	2,463,759.10
	100,019,439.92	96,322,290.83
LESS OTHER MATTERS:		
Capital Replacement Reserve	30,798,343.13	30,798,343.13
Sub Total	69,221,096.79	65,523,947.70
LESS: CONTINGENT LIABILITIES	14,537,229.61	14,537,229.61
Theunis Barnard	38,231.00	38,231.00
F du Toit (Vicbay Theft)	376,750.00	376,750.00
Hoogbaard	600,000.00	600,000.00
I Gerber	21,840.00	21,840.00
A de Wet	614,675.00	614,675.00
Barry Louis Rae Trust	4,500,000.00	4,500,000.00
Laurington Sithemile Stone	43,271.61	43,271.61
Banger Car Hire	18,800.00	18,800.00
Claim from Department of Public Works (Correctional Services Uniondale)	8,323,662.00	8,323,662.00
Surplus / (Deficit)	54,683,867.18	50,986,718.09
LESS: Potential Contingent Liability - Knysna Fire Claims		-488,437,001.00
Recalculated Surplus / (Deficit) cash	54,683,867.18	-437,450,282.91

The municipality have been informed that there are a notice served by BDP Attorneys dated 14 December 2017 with reference JS/CJP/DK/MAT18717 regarding the fires in Knysna. The municipality does not have any further information and are still waiting for a technical opinion from the Auditor General on how to treat the claim in the Annual Financial Statements.

PART 2 – SUPPORTING DOCUMENTATION

Section 5 – Debtors' analysis

Supporting Table SC3

DC4 Eden - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q2 Second Quarter

Description	NT Code	Budget Year 2017/18									Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy	
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total				
R thousands														
Debtors Age Analysis By Income Source														
Trade and Other Receivables from Exchange Transactions - Water	1200										-	-		
Trade and Other Receivables from Exchange Transactions - Electricity	1300										-	-		
Receivables from Non-ex change Transactions - Property Rates	1400										-	-		
Receivables from Exchange Transactions - Waste Water Management	1500										-	-		
Receivables from Exchange Transactions - Waste Management	1600										-	-		
Receivables from Exchange Transactions - Property Rental Debtors	1700	33	40	2	1,498					1,573	1,498			
Interest on Arrear Debtor Accounts	1810										-	-		
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820										-	-		
Other	1900	110	411	7	17,974					18,502	17,974			
Total By Income Source	2000	143	451	9	19,472	-	-	-	-	20,075	19,472	-	-	
2016/17 - totals only														
Debtors Age Analysis By Customer Group														
Organs of State	2200										-	-		
Commercial	2300										-	-		
Households	2400	33	40	2	1,498					1,573	1,498			
Other	2500	110	411	7	17,974					18,502	17,974			
Total By Customer Group	2600	143	451	9	19,472	-	-	-	-	20,075	19,472	-	-	

Long outstanding debtors that mainly consist of old councillors debt and fire accounts, remains a concern for the municipality and management will continue to report in terms of progress made.

Section 6 – Creditors' analysis

Supporting Table C4

DC4 Eden - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q2 Second Quarter

Description R thousands	NT Code	Budget Year 2017/18								Total	Prior year totals for chart (same period)	
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year			
Creditors Age Analysis By Customer Type												
Bulk Electricity	0100										-	
Bulk Water	0200										-	
PAYE deductions	0300										-	
VAT (output less input)	0400										-	
Pensions / Retirement deductions	0500										-	
Loan repayments	0600										-	
Trade Creditors	0700	339	20								359	
Auditor General	0800										-	
Other	0900										-	
Total By Customer Type	1000	339	20	-	-	-	-	-	-	-	359	-

Section 7 – Investment portfolio analysis

7.1 Investment monitoring information

The municipality invest access funds on a 30 days' short-term investment period in order to maximise the interest received and to have cash readily available when needed and is done in line with the Cash Management and Investment Policy of council.

With implementation of mSCOA, departments must provide cash flow projections on spending to the finance department, which will enable the finance department to accurately perform cash flow projections.

This should be done in line with the Cash Management and Investment policy of council.

	Balance as at 01 December 2017	Movements for the month			Balance as at 31 December 2017	Interest earned Month	Interest earned Year to date
		Investments matured	Investments made	Interest capitalised			
<i>Eden district municipality</i>							
<i>Interest Received YTD</i>					-		
<i>Standard Bank</i>	40,000,000.00	-10,000,000.00			30,000,000.00	146,209.32	228,344.11
<i>FNB</i>	-	-			-	-	-
<i>ABSA</i>	30,000,000.00	-			30,000,000.00	-	-
<i>Nedbank</i>	40,000,000.00	-10,000,000.00			30,000,000.00	145,890.41	227,183.56
<i>Investec Bank</i>	10,000,000.00	-10,000,000.00			-	142,972.60	222,972.60
<i>Standard Bank - Bank Guarantee investment</i>	146,227.14				147,040.20	813.06	4,545.50
BANK DEPOSITS	120,146,227.14	-30,000,000.00	-	-	90,147,040.20	435,885.39	683,045.77

Section 8 – Allocation and grant receipts and expenditure

8.1 Supporting Table C6

DC4 Eden - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q2 Second Quarter

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		-	151,005	-	49,261	113,328	75,503	36,515	48.4%	151,005
Local Government Equitable Share			146,055		48,685	109,542	73,028	36,515	50.0%	146,055
Finance Management			1,250			1,250	625			1,250
Municipal Systems Improvement										
EPWP Incentiv e			1,280		576	896	640			1,280
NT - Rural Roads Asset Management Systems			2,420		-	1,640	1,210			2,420
	3							-		
								-		
								-		
Other transfers and grants [insert description]								-		
Provincial Government:		-	1,940	-	-	800	970	(170)	-17.5%	1,940
PT - Integrated Transport Plan			900				450	(450)	-100.0%	900
	4							-		
								-		
Other transfers and grants [insert description]			1,040			800	520	280	53.8%	1,040
District Municipality:		-	-	-	-	-	-	-		-
[insert description]								-		
Other grant providers:		-	-	-	-	-	-	-		-
[insert description]								-		
								-		
Total Operating Transfers and Grants	5	-	152,945	-	49,261	114,128	76,473	36,345	47.5%	152,945

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act.

8.2 Supporting Table C7

DC4 Eden - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q2 Second Quarter

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		-	151,005	-	524	74,593	75,503	(909)	-1.2%	151,005
Local Government Equitable Share			146,055			73,028	73,028	-		146,055
Finance Management			1,250		487	677	625	52	8.3%	1,250
Municipal Systems Improvement								-		-
EPWP Incentive			1,280		37	354	640	(286)	-44.7%	1,280
NT - Rural Roads Asset Management Systems			2,420			535	1,210	(675)	-55.8%	2,420
Other transfers and grants [insert description]								-		-
Provincial Government:		-	1,940	-	-	-	970	(970)	-100.0%	1,940
PT - Integrated Transport Plan			900				450	(450)	-100.0%	900
Other transfers and grants [insert description]			1,040				520	(520)	-100.0%	1,040
District Municipality:		-	-	-	-	-	-	-		-
[insert description]								-		-
Other grant providers:		-	-	-	-	-	-	-		-
[insert description]								-		-
Total operating expenditure of Transfers and Grants:		-	152,945	-	524	74,593	76,473	(1,879)	-2.5%	152,945

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act that stipulates reporting on all grant performance should be done from the receiving officer. RSC Equitable Share is an unconditional grant hence the day-to-day running of the business are dependent on it.

Section 9 – Expenditure on councillor and board members allowances and employee benefits

Supporting Table C8

DC4 Eden - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q2 Second Quarter

Summary of Employee and Councillor remuneration	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		A	B	C						D
Councillors (Political Office Bearers plus Other)	1									
Basic Salaries and Wages		4,628	6,908		634	3,264	3,454	(190)	-6%	6,908
Pension and UIF Contributions		694	261		29	103	130	(27)	-21%	261
Medical Aid Contributions		120	142		7	36	71	(35)	-49%	142
Motor Vehicle Allowance		1,814	2,312		76	379	1,156	(778)	-67%	2,312
Cellphone Allowance		337	325		49	435	163	273	168%	325
Housing Allowances		-	367		48	219	184	35	19%	367
Other benefits and allowances		250	500			-	250	(250)	-100%	500
Sub Total - Councillors		7,843	10,815	-	843	4,435	5,408	(972)	-18%	10,815
% increase	4		37.9%							37.9%
Senior Managers of the Municipality	3									
Basic Salaries and Wages		3,716	4,014		347	1,336	2,007	(671)	-33%	4,014
Pension and UIF Contributions		687	551		54	188	275	(87)	-32%	551
Medical Aid Contributions		63	139		11	43	69	(26)	-38%	139
Overtime								-		-
Performance Bonus		554	554				277	(277)	-100%	554
Motor Vehicle Allowance		507	628		52	209	314	(105)	-33%	628
Cellphone Allowance		33	59		7	28	30	(2)	-6%	59
Housing Allowances		84	90		7	28	45	(17)	-38%	90
Other benefits and allowances		200			3	12		12	#DIV/0!	
Payments in lieu of leave		62	70				35	(35)	-100%	70
Long service awards								-		
Post-retirement benefit obligations	2							-		
Sub Total - Senior Managers of Municipality		5,906	6,104	-	480	1,844	3,052	(1,208)	-40%	6,104
% increase	4		3.4%							3.4%
Other Municipal Staff										
Basic Salaries and Wages		62,509	69,850		6,087	32,850	34,925	(2,075)	-6%	69,850
Pension and UIF Contributions		13,199	15,210		927	5,497	7,605	(2,108)	-28%	15,210
Medical Aid Contributions		9,348	10,067		461	2,778	5,034	(2,256)	-45%	10,067
Overtime		2,527	2,390		444	2,004	1,195	809	68%	2,390
Performance Bonus								-		-
Motor Vehicle Allowance		4,743	4,940		427	2,494	2,470	24	1%	4,940
Cellphone Allowance		225	115		8	41	57	(17)	-29%	115
Housing Allowances		733	879		71	362	439	(77)	-18%	879
Other benefits and allowances		2,321	3,557		443	1,968	1,779	190	11%	3,557
Payments in lieu of leave		4,268	5,265		359	4,862	2,633	2,230	85%	5,265
Long service awards		315	525		62	209	263	(54)	-21%	525
Post-retirement benefit obligations	2							-		
Sub Total - Other Municipal Staff		100,188	112,799	-	9,287	53,064	56,399	(3,336)	-6%	112,799
% increase	4		12.6%							12.6%
Total Parent Municipality		113,937	129,718	-	10,611	59,343	64,859	(5,516)	-9%	129,718

Total remuneration related expenditure at the end of the second quarter amounts to **R59 343 000** to a budgeted amount of **R129 718 196** which represents a **45.7%** expenditure year to date.

Section 10 – Material variances to the service delivery and budget implementation plan

The measurement of performance of the Municipality in terms of the implementation of the Service Delivery and Budget Implementation plan are dealt with separately.

Section 11 – Capital programme performance

The table below provides information on capital budget spending:

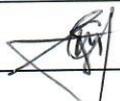
Number	Project description	Original Budget R'000	YTD Expenditure R'	Year to date Budget	Variance R'	% Variance	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
1	Upgrading of Building/ Resorts	R 774 200,00	R 28 543,00	258 066,67	229 523,67	12%	Started already	In Process	No expected challenges anticipated	Monthly all project managers will report to projects. This report will be tabled to the M committee to ensure accountability is enforced.
2	Council Chambers	R 160 298,00	R 122 120,00	53 432,67	(68 687,33)	-178%	Started already	In Process	No expected challenges anticipated	Monthly all project managers will report to projects.
3	Swartvlei Septic Tank Project	R 250 000,00	R -	83 333,33	83 333,33	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to projects.
4	DTP Computer Equipment	R 439 702,00	R 31 447,38	146 567,33	115 119,95	27%	Started already	In Process	No expected challenges anticipated	Monthly all project managers will report to projects.
5	Pool Vehicle	R 165 000,00	R -	55 000,00	55 000,00	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to projects.
6	MIA (Major Incident Alert) SMS System	R 160 000,00	R -	53 333,33	53 333,33	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to projects.
7	Fire Fighting- Various Equipment Items	R 150 000,00	R -	50 000,00	50 000,00	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to projects.
8	Laboratory Instruments	R 58 500,00	R -	19 500,00	19 500,00	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to projects.
9	Smoke Detectors	R 50 000,00	R -	16 666,67	16 666,67	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to projects.
10	Steel Shelves	R 50 000,00	R -	16 666,67	16 666,67	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to projects.
11	Aeroquille Mobile	R 50 000,00	R -	16 666,67	16 666,67	0%	Started already	In Process	No expected challenges anticipated	Monthly all project managers will report to projects.
12	A3 Printer Scanner	R 40 000,00	R -	13 333,33	13 333,33	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to projects.
13	Vital Weather Station	R 28 000,00	R -	9 333,33	9 333,33	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to projects.
14	Easy Rail White Board System	R 4 000,00	R -	1 333,33	1 333,33	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to projects.
15	Fridge / Freezer	R 3 000,00	R 2 630,70	1 000,00	(1 630,70)	-161%	Started already	In Process	No expected challenges anticipated	Monthly all project managers will report to projects.
16	Office Furniture:MM/ Strategic Manager	R 23 500,00	R -	7 833,33	7 833,33	0%	Started already	In Process	No expected challenges anticipated	Monthly all project managers will report to projects.
18	Office Furniture:MM/ Strategic Manager	R 17 500,00	R -	5 833,33	5 833,33	0%	Started already	In Process	No expected challenges anticipated	Monthly all project managers will report to projects.
19	DTP Computer Equipment	R 22 500,00	R -	7 500,00	7 500,00	0%	Started already	In Process	No expected challenges anticipated	Monthly all project managers will report to projects.
20	4 X Corel draw 8 upgrade licenses	R 12 300,00	R -	4 100,00	4 100,00	0%	Started already	In Process	No expected challenges anticipated	Monthly all project managers will report to projects.
Totals		2 458 500,00	184 741,08	819 500,00	634 758,92	29%				
Project status: If the project is in the SCM process of being procured. Please state in which stage (planning, specification, advertising, etc)										
Commitments against capital for the month December 2017										
	Upgrading of Building/ Resorts	R 7 435,00								
	Council Chambers	R 35 161,75								
	DTP Computer Equipment	R 406 478,91								
	Aeroquille Mobile	R 49 500,00								
	Office Furniture:MM/ Strategic Manager	R 15 771,05								
		R 514 346,71								

Section 12 – Operational projects performance

Refer to the table below which illustrates the progress on operational projects as at 30 June 2018:

Please note: Unfortunately, insufficient information from the financial system are available to allow for accurate reporting.

Section 13 – Section 11 withdrawals

 PROVINCIAL TREASURY Withdrawals from Municipal Bank Accounts In accordance with Section 11, Sub-section 1 (b) to (j) 			
NAME OF MUNICIPALITY:	EDEN DISTRICT MUNICIPALITY		
MUNICIPAL DEMARCATION CODE:	DC4		
QUARTER ENDED:	31 DECEMBER 2017		
MFMA section 11. (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i> , or any other senior financial official of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only -	Amount	Reason for withdrawal	
	(b) to defray expenditure authorised in terms of section 26(4);	none	
	(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);	none	
	(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;	none	
	(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -	none	
	(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or	none	
	(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;	none	
	(f) to refund money incorrectly paid into a bank account;	none	
	(g) to refund guarantees, sureties and <i>security</i> deposits;	none	
	(h) for cash management and <i>investment</i> purposes in accordance with section 13;	none	
	(i) to defray increased expenditure in terms of section 31; or	none	
	(j) for such other purposes as may be <i>prescribed</i> .	R 243 059 325,78	Quarter 2 expenditure
(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -	Name and Surname:	M Stratu	
(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i> ; and	Rank/Position:	Municipal Manager	
(b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i> .	Signature:		
Tel number	Fax number	Email Address	
044 803 1340		geraldine@edendm.co.za	
<p>The completed form must reach Mr Edwin Nkuna at the Provincial Treasury, Private Bag x 9165, 7 Wale Street, Cape Town, 8000, Tel: 021 483 8662, Fax 021 483 8623, Email: enkuna@pgwc.gov.za on or before the 15th of the month following the end of each quarter.</p>			

Section 14 – Municipal manager’s quality certificate

NAVRAE: J Stander
ENQUIRIES:
KONTAKNR: 044 803 1449
CONTACT NO
VERW: 6/18/7/2016-2017
REF:
KANTOOR: George
OFFICES:
DATUM: 11 January 2017
DATE



QUALITY CERTIFICATE

I, M Stratu, the accounting officer of **EDEN DISTRICT MUNICIPALITY (DC4)**, hereby certify that the–

(mark as appropriate)

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality**
- Mid- year budget and performance assessment

for the quarter ended **31 DECEMBER 2017**, has been prepared in accordance with the Municipal Finance Management Act (Act 56 of 2003) and regulations made under the Act.

Disclaimer: Please note that the Section 71 and Quarter 2 reporting is subject to changes due to the fact that the Municipality are still busy with the Mscoa and a new financial system (Phoenix) implementation and currently the system does not allow the Municipality to extract all the required information for reporting.

Print Name MONDE STRATU

Acting Accounting Officer of **EDEN DISTRICT MUNICIPALITY (DC4)**.

Signature 

Date 11-01-2018

YORKSTRAAT 54 YORK STREET 12 GEORGE 6530

(044) 803 1300 086 555 6303 E-POS/E-MAIL: rekords@edendm.co.za, WEBSITE : www.edendm.co.za

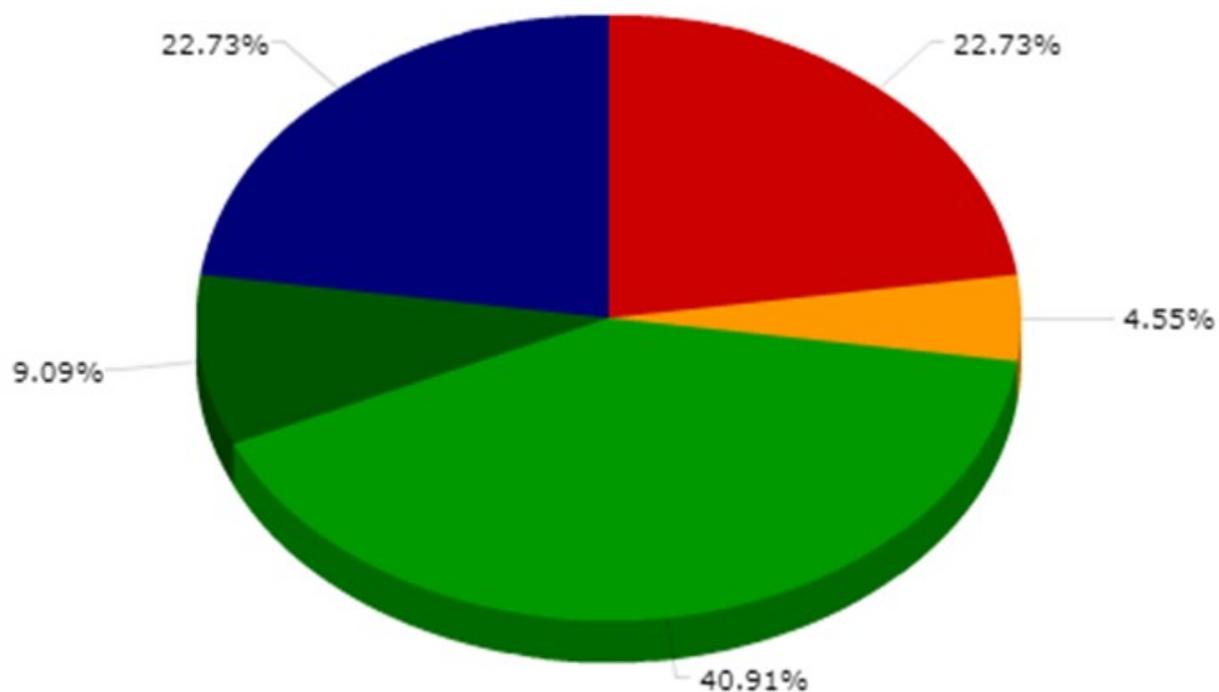
Q2 SDBIP PERFORMANCE 2017/2018

Top Layer SDBIP Report

Report drawn on 15 January 2018 at 12:36

for the months of September 2017 to December 2017.

Eden District Municipality



Directorate



	Eden District Municipality	Directorate			
		Office of the Municipal Manager	Financial Services	Corporate/Strategic Services	
 KPI Not Met	<u>5 (22.7%)</u>	<u>2 (50%)</u>	-	<u>1 (100%)</u>	
 KPI Almost Met	<u>1 (4.5%)</u>	-	-	-	
 KPI Met	<u>9 (40.9%)</u>	<u>2 (50%)</u>	<u>1 (100%)</u>	-	
 KPI Well Met	<u>2 (9.1%)</u>	-	-	-	
 KPI Extremely Well Met	<u>5 (22.7%)</u>	-	-	-	
Total:	22	4	1	1	

Eden District Municipality
SDBIP 2017/2018: Top Layer SDBIP Report

A Skilled Workforce and Communities

Ref	Directorate	KPI	Unit of Measurement	Sep 17					Dec 17					Overall Performance for Sep 2017 to Dec 2017		
				Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL2	Corporate/Strategic Services	Spent 0.5% of personnel budget on training by 30 June 2018 (Actual total training expenditure divided by total personnel budget)	% of the personnel budget spent on training	0%	0%	N/A			0%	0%	N/A			0%	0%	N/A
Summary of Results: A Skilled Workforce and Communities																
	KPI Not Yet Measured	<i>KPIs with no targets or actuals in the selected period.</i>	1													
	KPI Not Met	<i>0% >= Actual/Target < 75%</i>	0													
	KPI Almost Met	<i>75% >= Actual/Target < 100%</i>	0													
	KPI Met	<i>Actual/Target = 100%</i>	0													
	KPI Well Met	<i>100% > Actual/Target < 150%</i>	0													
	KPI Extremely Well Met	<i>Actual/Target >= 150%</i>	0													
	Total KPIs		1													

Bulk Infrastructure Co-ordination

Ref	Directorate	KPI	Unit of Measurement	Sep 17					Dec 17					Overall Performance for Sep 2017 to Dec 2017		
				Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL9	Financial Services	The percentage of the municipal capital budget spent on capital projects by 30 June 2018 (Actual amount spent on capital projects / Total amount budgeted for capital projects)	% of capital budget spent by 30 June 2018	0%	0%	N/A			0%	0%	N/A			0%	0%	N/A
TL12	Financial Services	Submit the annual financial statement of 2016/17 to the auditor-General by 31 August 2017	Annual financial statements of 2016/17 submitted by 31 August 2017	1	1	G	[D159] Deputy Manager: Income, Expenditure, AFS and BTO: Completed (August 2017)		0	0	N/A			1	1	G
TL14	Roads Services	Spent 95% of the roads maintenance budget allocation by 30 June 2018 (Actual expenditure divided by approved allocation received)	% of the roads maintenance budget spent by 30 June 2018	0%	0%	N/A			0%	0%	N/A			0%	0%	N/A
Summary of Results: Bulk Infrastructure Co-ordination																
	KPI Not Yet Measured	<i>KPIs with no targets or actuals in the selected period.</i>	2													
	KPI Not Met	<i>0% >= Actual/Target < 75%</i>	0													
	KPI Almost Met	<i>75% >= Actual/Target < 100%</i>	0													
	KPI Met	<i>Actual/Target = 100%</i>	1													
	KPI Well Met	<i>100% > Actual/Target < 150%</i>	0													
	KPI Extremely Well Met	<i>Actual/Target >= 150%</i>	0													
	Total KPIs		3													

Financial Viability

Ref	Directorate	KPI	Unit of Measurement	Sep 17					Dec 17					Overall Performance for Sep 2017 to Dec 2017		
				Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL10	Financial Services	Financial viability measured in terms of the municipality's ability to meet its service debt obligations by 30 June 2018 ((Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant)	% of debt coverage	0%	0%	N/A			0%	0%	N/A			0%	0%	N/A
TL11	Financial Services	Financial viability measured in terms of the available cash to cover fixed operating expenditure by 30 June 2018 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Number of months that available cash is sufficient to cover the monthly operating expenditure	0	0	N/A			0	0	N/A			0	0	N/A
TL13	Financial Services	Achieve a current ratio of 1 (Current assets : Current liabilities)	Number of times the municipality can pay back its short term-liabilities with its short-term assets	0	0	N/A			0	0	N/A			0	0	N/A

Summary of Results: Financial Viability																
KPI Not Yet Measured	KPIs with no targets or actuals in the selected period.	3														
KPI Not Met	0% >= Actual/Target < 75%	0														
KPI Almost Met	75% >= Actual/Target < 100%	0														
KPI Met	Actual/Target = 100%	0														
KPI Well Met	100% > Actual/Target < 150%	0														
KPI Extremely Well Met	Actual/Target >= 150%	0														
Total KPIs		3														
Good Governance																
Ref	Directorate	KPI	Unit of Measurement	Sep 17					Dec 17					Overall Performance for Sep 2017 to Dec 2017		
				Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL1	Corporate/Strategic Services	Number of people from employment equity target groups that will be appointed in the three highest levels of management during the 2017/18 financial year in compliance with the municipality's approved employment equity plan	Number of people that will be appointed in the three highest levels of management in compliance with a municipality's approved employment equity plan	0	0	N/A			0	0	N/A			0	0	N/A
TL3	Corporate/Strategic Services	Limit vacancy rate to 10% of budgeted post by 30 June 2018 (Number of funded posts vacant divided by number of budgeted funded posts)	% vacancy rate	10%	10.56%	R	[D91] Manager: Human Resources: Vacancy rate 10.56 (September 2017)	[D91] Manager: Human Resources: In the process of filling vacancies. (September 2017)	10%	0%	B			10%	10.56%	R
TL4	Corporate/Strategic Services	Review the organisational structure and submit to Council by 31 May 2018	Organisational structure reviewed and submitted to Council by 31 May 2018	0	0	N/A			0	0	N/A			0	0	N/A
TL5	Corporate/Strategic Services	Award 2 external bursaries to qualifying candidates by 31 March 2018	Number of external bursaries awarded	0	0	N/A			0	0	N/A			0	0	N/A
TL6	Corporate/Strategic Services	Compile and submit the final annual report and oversight report for 2016/17 to Council by 31 March 2018	Final annual report and oversight report for 2016/17 submitted to Council	0	0	N/A	[D94] Manager Strategic Services: Target not reached. (July 2017)	[D94] Manager Strategic Services: KPI does not comply with relevant legislative requirements. (July 2017)	0	0	N/A			0	0	N/A
TL7	Corporate/Strategic Services	Develop a 5 year District Economic Development Strategy and submit to Council by 31 March 2018	District Economic Development Strategy submitted to Council	0	0	N/A			0	0	N/A			0	0	N/A
TL8	Corporate/Strategic Services	Develop a 5 year District Tourism Marketing and Development Strategy and submit to Council by 31 March 2018	District Tourism Marketing and Development Strategy submitted to Council	0	0	N/A			0	0	N/A			0	0	N/A
TL15	Office of the Municipal Manager	Compile the Risk based audit plan (RBAP) for 2018/19 and submit to the Audit Committee for consideration by 30 June 2018	RBAP for 2018/19 compiled and submitted to the Audit Committee by 30 June 2018	0	0	N/A			0	0	N/A			0	0	N/A
TL16	Office of the Municipal Manager	Submit the updated risk register to the risk management committee by 31 March 2018	Updated risk register submitted to the risk management committee by 31 March 2018	0	0	N/A			0	0	N/A			0	0	N/A
TL17	Office of the Municipal Manager	Review the risk management policy that includes the strategy and implementation plan and submit to Council by 31 May 2018	Reviewed risk management policy that includes the strategy and implementation plan submitted to risk management committee by 31 May 2018	0	0	N/A			0	0	N/A			0	0	N/A
TL18	Office of the Municipal Manager	Submit the Top layer SDBIP for the 2018/19 budget for approval by the Mayor within 14 days after the budget has been approved	Top Layer SDBIP for the 2018/19 budget submitted to the Mayor within 14 days after the budget has been approved	0	0	N/A			0	0	N/A			0	0	N/A
TL19	Office of the Municipal Manager	Draft the annual performance report for 2016/17 and submit to the Auditor-General by 31 August 2017	Annual performance report for 2016/17 drafted and submitted to the Auditor-General by 31 August 2017	1	1	G	[D24] PMS Manager: Report submitted to the AG on 28 August 2017. Evidence available in my office for perusal and verification (August 2017)		0	0	N/A			1	1	G
TL20	Office of the Municipal Manager	Review the Performance Management Policy and submit to Council for approval by 31 December 2017	Performance Management Policy reviewed and submitted to Council for approval	0	0	N/A			1	1	G	[D25] PMS Manager: Policy approved by Council on 5 December 2017 (December 2017)		1	1	G
TL21	Office of the Municipal Manager	Facilitate the meetings of the Municipal Public Account Committee (MPAC)	Number of Municipal Public Account Committee (MPAC) meetings held	0	0	N/A			1	0	R			1	0	R
TL22	Office of the Municipal Manager	Achieve a clean audit report for the 2016/17 financial year by 31 December 2017	Clean audit report achieved for the 2016/17 financial year	0	0	N/A			1	0	R			1	0	R
Summary of Results: Good Governance																
KPI Not Yet Measured	KPIs with no targets or actuals in the selected period.	10														
KPI Not Met	0% >= Actual/Target < 75%	3														
KPI Almost Met	75% >= Actual/Target < 100%	0														
KPI Met	Actual/Target = 100%	2														
KPI Well Met	100% > Actual/Target < 150%	0														
KPI Extremely Well Met	Actual/Target >= 150%	0														
Total KPIs		15														

Growing an Inclusive District Economy																		
Ref	Directorate	KPI	Unit of Measurement	Sep 17						Dec 17						Overall Performance for Sep 2017 to Dec 2017		
				Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R		
TL23	Office of the Municipal Manager	Develop the Growth and Development Strategy for the District and submit to Council for approval by 30 June 2018	Growth and Development Strategy developed and submitted to Council for approval	0	0	N/A			0	0	N/A			0	0	N/A		
TL24	Community Services	Submit the EPWP business plan to the National Minister of Public Works for all internal projects by 30 June 2018	EPWP business plan submitted to the National Minister of Public Works by 30 June 2018	0	0	N/A			0	0	N/A			0	0	N/A		
TL41	Community Services	Create job opportunities through the Expanded Public Works Programme (EPWP) by 30 June 2018	Number of Job opportunities created through the Expanded Public Works Programme (EPWP) by 30 June 2018	0	0	N/A			0	0	N/A			0	0	N/A		
Summary of Results: Growing an Inclusive District Economy																		
	KPI Not Yet Measured	KPIs with no targets or actuals in the selected period.		3														
	KPI Not Met	0% ≤ Actual/Target < 75%		0														
	KPI Almost Met	75% ≤ Actual/Target < 100%		0														
	KPI Met	Actual/Target ≥ 100%		0														
	KPI Well Met	100% > Actual/Target < 150%		0														
	KPI Extremely Well Met	Actual/Target ≥ 150%		0														
	Total KPIs			3														
Sustainable Environmental Management and Public Safety																		
Ref	Directorate	KPI	Unit of Measurement	Sep 17						Dec 17						Overall Performance for Sep 2017 to Dec 2017		
				Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R		
TL25	Community Services	Record and refer 85% of all calls received in 2017/18 in the Call Centre (% calculated by the system)	% of calls recorded and referred in 2017/18	85%	87.88%	G2	[D184] Chief Fire Officer: Target reached (July 2017) [D184] Chief Fire Officer: Target reached (August 2017) [D184] Chief Fire Officer: Target reached (September 2017)		85%	86.79%	G2	[D184] Chief Fire Officer: % of calls recorded and referred in 2017/18 (October 2017) [D184] Chief Fire Officer: Target reached (November 2017) [D184] Chief Fire Officer: Target reached (December 2017)	[D184] Chief Fire Officer: % of calls recorded and referred in 2017/18 (October 2017)	85%	87.34%	G2		
TL26	Community Services	Hold quarterly meetings with disaster management role players as listed in Section 51(1)(d) of the Disaster Management Act, Act 57 of 2002, as amended, to discuss regional disaster management issues	Number of quarterly meetings held	1	1	G	[D185] Manager: Emergency Services: Meeting took place on 24 August 2017 (September 2017)		1	1	G	[D185] Manager: Emergency Services: Meeting took place 7 December 2017 (December 2017)		2	2	G		
TL27	Community Services	Hold quarterly meetings with the Fire Officers in the district	Number of quarterly meetings held	1	1	G	[D186] Chief Fire Officer: Meeting took place on 22 August 2017 (September 2017)		1	1	G	[D186] Chief Fire Officer: Meeting took place on 21 November 2017 Attendance register attached. Still waiting for minutes (December 2017)		2	2	G		
TL28	Community Services	Respond from the station to all fire calls within 4 minutes from when the call is received ((Number of calls responded to within 4 minutes/Number of calls received)X100)	% of fire calls attended to	90%	86.67%	O	[D187] Chief Fire Officer: Target reached (July 2017) [D187] Chief Fire Officer: Target reached (August 2017) [D187] Chief Fire Officer: September response (September 2017)	[D187] Chief Fire Officer: September response (September 2017)	90%	60.34%	R	[D187] Chief Fire Officer: Percentage of calls within the required time (October 2017) [D187] Chief Fire Officer: Respond from station to fire calls (November 2017) [D187] Chief Fire Officer: Respond from the station to all fire calls within 4 minutes from when the call is received ((Number of calls responded to within 4 minutes/Number of calls received)X100) (December 2017)	[D187] Chief Fire Officer: Percentage of calls within the required time (October 2017) [D187] Chief Fire Officer: Respond from station to fire calls (November 2017) [D187] Chief Fire Officer: Correct (December 2017)	90%	73.51%	O		
TL29	Community Services	Execute 2 emergency preparedness exercises by 30 June 2018	Number of emergency preparedness exercises executed by 30 June 2018	0	0	N/A			1	0	R			1	0	R		
TL30	Community Services	Submit bi-annual status reports from the electronic disaster management tool maintained to the Municipal Managers Forum	Number of status reports submitted	0	0	N/A			1	1	G	[D189] Manager: Emergency Services: DCF & MMF took place on 6 September 2017 (December 2017)		1	1	G		
TL31	Community Services	Implement 4 emission testing (air quality) initiatives by 30 June 2018	Number of emission testing (air quality) initiatives implemented by 30 June 2018	1	2	B	[D190] Manager: Municipal Health and Environmental Services: Passive sampling conducted. (July 2017) [D190] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	[D190] Manager: Municipal Health and Environmental Services: None, Target reached. (July 2017)	1	1	G	[D190] Manager: Municipal Health and Environmental Services: Initiate 1 Emission monitoring event (December 2017)	[D190] Manager: Municipal Health and Environmental Services: None, target reached. (December 2017)	2	3	B		
TL32	Community Services	Hold quarterly meetings with the Eden Air Quality stakeholders forum	Number of quarterly meetings held	1	1	G	[D191] Manager: Municipal Health and Environmental Services: none (July 2017) [D191] Manager: Municipal Health and Environmental Services: Meeting took place on 17 August 2017 (September 2017)	[D191] Manager: Municipal Health and Environmental Services: - (July 2017)	1	1	G	[D191] Manager: Municipal Health and Environmental Services: Held one Eden Air Quality working Group meeting on 23 November 2017. (December 2017)	[D191] Manager: Municipal Health and Environmental Services: None. Target reached. (December 2017)	2	2	G		

TL33	Community Services	Raise environmental awareness through 4 awareness sessions with the community by 30 June 2018	Number of sessions held by 30 June 2018	1	1	G	[D192] Manager: Municipal Health and Environmental Services: Target reached. (September 2017)	[D192] Manager: Municipal Health and Environmental Services: Target reached. (September 2017)	1	1	G	[D192] Manager: Municipal Health and Environmental Services: Target Reached (December 2017)	[D192] Manager: Municipal Health and Environmental Services: Target Reached (December 2017)	2	2	G	
TL34	Community Services	Raise Public Health awareness through 8 sessions with the community by 30 June 2018	Number of session held by 30 June 2018	2	4	B	[D193] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	[D193] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	2	2	G	[D193] Manager: Municipal Health and Environmental Services: Target reached (December 2017)	[D193] Manager: Municipal Health and Environmental Services: Target reached. (December 2017)	4	6	B	
TL35	Community Services	Compile and submit a Municipal Health By-Law for Council approval by 30 June 2018	By-law submitted to Council for approval	0	0	N/A			0	0	N/A			0	0	N/A	
TL36	Community Services	Compile and submit a Municipal Health Plan for Council approval by 30 June 2018	Municipal Health Plan submitted to Council for approval	0	0	N/A			0	0	N/A			0	0	N/A	
TL37	Community Services	Publish 8 articles on municipal health and environmental services in the media by 30 June 2018	Number of articles published in the media by 30 June 2018	2	2	G	[D196] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	[D196] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	2	4	B	[D196] Manager: Municipal Health and Environmental Services: Target Reached (December 2017)	[D196] Manager: Municipal Health and Environmental Services: Target Reached (December 2017)	4	6	B	
TL38	Community Services	Publish 4 articles on disaster management in the media by 30 June 2018	Number of articles published in the media by 30 June 2018	1	13	B	[D197] Manager: Emergency Services: Target reached (September 2017)		1	0	R			2	13	B	
TL39	Community Services	Provide 8 recruitment of volunteers and first aid training sessions by 30 June 2018	Number of first aid training sessions provided by 30 June 2018	3	6	B	[D198] Chief Fire Officer: First Aid training took place on 03 - 07 July 2017 MDMC JOC 17 - 21 July 2017 MDMC JOC 28 Aug - 01 Sept 2017 MDMC JOC 04 - 08 Sept 2017 NSRI Station 05 - 08 Sep 2017 Ladismith (This course was facilitated by Brian Afrikander) 26 - 29 Sept 2017 Friemersheim (September 2017)		1	3	B	[D198] Chief Fire Officer: 3 First Aid sessions took place 2 - 6 October 2017 30 October - 3 November 2017 11 - 15 December 2017 (December 2017)		4	9	B	
TL40	Community Services	Provide 8 food safety training sessions to the community by 30 June 2018	Number of food safety training sessions provided by 30 June 2018	2	3	B	[D199] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	[D199] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	2	2	G	[D199] Manager: Municipal Health and Environmental Services: Target reached. (December 2017)	[D199] Manager: Municipal Health and Environmental Services: Target reached. (December 2017)	4	5	G2	
TL42	Community Services	Hold quarterly Climate Change meetings	Number of quarterly meetings held	1	1	G	[D201] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	[D201] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	1	1	G	[D201] Manager: Municipal Health and Environmental Services: Target Reached (December 2017)	[D201] Manager: Municipal Health and Environmental Services: Target Reached (December 2017)	2	2	G	
TL43	Community Services	Develop and submit a Climate Change Response Plan to Council for approval by 30 June 2018	Climate Change Response Plan developed and submitted	0	0	N/A			0	0	N/A			0	0	N/A	
TL44	Community Services	Hold quarterly District Waste Management Forum meetings	Number of quarterly meetings held	1	1	G	[D203] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	[D203] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	1	0	R			2	1	R	
TL45	Community Services	Appoint a service provider for the building, operating and construction of a regional landfill site by 30 June 2018	Service provider appointed	0	0	N/A			0	0	N/A			0	0	N/A	
TL46	Community Services	Develop a Turnaround Strategy for the De Hoek Mountain Resort and the Calitzdorp Spa and submit to Council for approval by 30 June 2018	Turnaround Strategy developed and submitted to Council for approval	0	0	N/A			0	0	N/A			0	0	N/A	
TL47	Community Services	Develop a Turnaround Strategy for prioritised investment property and submit to Council for approval by 30 June 2018	Turnaround Strategy developed and submitted to Council for approval	0	0	N/A			0	0	N/A			0	0	N/A	
TL48	Community Services	Review the SDF and submit to Council for approval by 31 January 2018	SDF reviewed and submitted to Council for approval	0	0	N/A			0	0	N/A			0	0	N/A	
Summary of Results: Sustainable Environmental Management and Public Safety																	
	KPI Not Yet Measured	KPIs with no targets or actuals in the selected period.															
	KPI Not Met	0% ≤ Actual/Target < 75%															
	KPI Almost Met	75% ≤ Actual/Target < 100%															
	KPI Met	Actual/Target = 100%															
	KPI Well Met	100% > Actual/Target < 150%															
	KPI Extremely Well Met	Actual/Target ≥ 150%															
	Total KPIs																
	Summary of Results																
	KPI Not Yet Measured	KPIs with no targets or actuals in the selected period.															
	KPI Not Met	0% ≤ Actual/Target < 75%															
	KPI Almost Met	75% ≤ Actual/Target < 100%															
	KPI Met	Actual/Target = 100%															
	KPI Well Met	100% > Actual/Target < 150%															
	KPI Extremely Well Met	Actual/Target ≥ 150%															
	Total KPIs																

Report generated on 15 January 2018 at 12:33.