

**REPORT: SECTION 52 – RESPONSIBILITIES OF MAYOR / VERSLAG:  
SEKSIE 52 VERANTWOORDELIKHEDE VAN DIE BURGEMEESTER ()**

(6/18/7)

26 October 2017

**REPORT FROM THE EXECUTIVE MAYOR (M BOOYSEN)**

**PURPOSE OF THE REPORT / DOEL VAN DIE VERSLAG**

The report is tabled to council in terms of section 52(d) as required in terms of the Municipal Finance Management Act 56 of 2003

**BACKGROUND / AGTERGROND / DISCUSSION / BESPREKING**

Section 52 of the Municipal Finance Management Act 2003 (No.56) (MFMA) requires the Mayor to report to council on the financial affairs of the municipality.

**Section 52 (d)**

**The mayor of a municipality –**

**Must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality**

**FINANCIAL IMPLICATIONS / FINANSIËLE IMPLIKASIES**

None

**RELEVANT LEGISLATION / RELEVANTE WETGEWING**

Municipal Finance Management Act, No 56 of 2003, section 52

Municipal Budget and Reporting Regulations, 17 April 2009

**EXECUTIVE SUMMARY / UITVOERENDE OPSOMMING**

Die burgemeester van die munisipaliteit moet binne 30 dae na die einde van die kwartaal 'n verslag aan die raad voorlê oor die finansiële posisie van die munisipaliteit.

## **RECOMMENDATION / AANBEVELING**

That Council notes the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the period ending 30 September 2017.

## **AANBEVELING / RECOMMENDATION**

Dat die raad kennis neem van die kwartaallikse verslag oor die implementering van die begroting en die finansiële posisie van die munisipaliteit vir die jaar tot op datum en die periode geëindig 30 September 2017.

## **ISINDULULO**

Sesokuba umongo Wengxelo yolawulo lwemali nenikezelwe inyanga ephela 30 kweyeSilimela 2017 uthathelwe ingqalelo.

## **APPENDIX**

Section 52 report



**EDEN DISTRICT MUNICIPALITY**

**FINANCIAL YEAR 2016 - 2017**

**QUARTERLY MAYORAL SECTION 52  
REPORT**

**YEAR TO DATE ENDING 30 SEPTEMBER  
2017**

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## **Glossary**

**Annual Budget** – Prescribed in section 16 of the MFMA - the formal means by which a Municipality approve official budget for the next three years.

**Adjustment Budget** – Prescribed in section 28 of the MFMA – the formal means by which a Municipality may revised its annual budget during the year.

**Allocations (Transfers – see DORA)** – Money received from Provincial or National Government.

**Budget Related Policy(ies)** – Policies of a Municipality affecting or affected by the budget, examples include Tariff Policy, Rates Policy, Credit Control and Debt Collection Policies.

**Capital Expenditure** - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet and must be included in the asset register.

**Cash Flow Statement** – A statement showing when actual cash will be received and spent by the Municipality. Payments do not always coincide with budgeted expenditure timings - for example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

**DORA** – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government (see Allocations / Transfers).

**Equitable Share** – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

**Fruitless and Wasteful Expenditure** – Expenditure that was made in vain and would/should have been avoided had reasonable care been exercised.

**GFS** – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

**GRAP** – Generally Recognised Accounting Practice. The new standard for municipal accounting.

**IDP** – Integrated Development Plan. The main strategic planning document of the Municipality

**MBRR** – Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations dated April 2009.

**MFMA** – The Municipal Finance Management Act – Act No. 56 of 2003. The principle piece of legislation relating to municipal financial management.

**MSCOA** – Municipal Standard Chart of Accounts

**MTREF** – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years' budget allocations. Also includes details of the previous and current years' financial position.

**Operating Expenditure** – The day to day expenses of the Municipality such as salaries and wages.

**Rates** – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the Rand.

**SDBIP** – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budgeted estimates.

**Strategic Objectives** – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

**Unauthorised Expenditure** – Generally, spending without, or in excess of, an Approved Budget.

**Virement** – A transfer of funds.

**Virement Policy** - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

**Vote** – One of the main segments into which a budget is divided. In Eden District this means the different GFS classification the budget is divided.

## **Legislative Framework**

This report has been prepared in terms of the following enabling legislation:

### **The Municipal Finance Management Act – Act No. 56 of 2003**

Section 52: Quarterly budget statements

**Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations**

## PART 1 – IN-YEAR REPORT

### SECTION 1 – MAYORAL FOREWORD

Honourable Speaker, leaders of the opposition, honourable members of the Eden District Council on both sides of the house, The Municipal Manager and his Executive Management Team, the Members of the Media, interest groups and the citizens of the Eden District. I would like to express a hearty warm welcome to you all.

These figures are presented in terms of Section 52 of the MFMA. The information is presented for the year to date ending 30 September 2017. Unfortunately, the municipality are not able to report on revenue and expenditure as per function and vote, as the municipality are still in the process of implementing mSCOA and the new financial system (Phoenix). Various challenges are being experienced and thus not allowing the municipality to get all the required information out of the system. In this report, the municipality used the most recent and more accurate figures up to date, which will differ from the Section 71 reporting, as the information was not available at the time of monthly submission.

***Herewith a detailed executive summary of the performance of the Council for the 1st Quarter ending 30 September 2017.***

DESCRIPTION	Approved Budget 2017/2018	QUARTER 1	YTD SEPTEMBER 2017	% SPENT		July	August	September	1st Quarter
<b>SALARY RELATED EXPENSES</b>									
Salaries	73,864,189.61	16,276,106.91	16,276,106.91	22%		5,358,525.21	5,400,618.70	5,516,963.00	16,276,106.91
Overtime	2,390,000.00	1,072,406.98	1,072,406.98	45%		577,662.57	300,531.08	194,213.33	1,072,406.98
Vacant Post	-	-	-	0%					0.00
Early Retirement Packages	-	-	-	0%					0.00
Performance Bonus	553,750.00	-	-	0%					0.00
Housing	969,151.54	193,835.43	193,835.43	20%		61,677.11	65,502.16	66,656.16	193,835.43
Bonus	5,335,319.22	82,170.67	82,170.67	2%		32,502.62		49,668.05	82,170.67
Leave payment	525,423.03	150,100.48	150,100.48	29%		78,600.56	38,213.92	33,286.00	150,100.48
Pension	12,065,027.48	2,682,514.40	2,682,514.40	22%		889,552.66	896,140.26	896,821.48	2,682,514.40
Medical	10,206,047.15	1,404,710.23	1,404,710.23	14%		469,141.89	466,511.28	469,057.06	1,404,710.23
Group Insurance	857,027.53	199,576.71	199,576.71	23%		65,468.35	66,298.83	67,809.53	199,576.71
UIF	538,977.87	107,642.76	107,642.76	20%		35,537.95	35,571.49	36,533.32	107,642.76
Workmens Compensation	900,000.00	-	-	0%					0.00
Bargaining	31,423.42	6,179.25	6,179.25	20%		2,062.50	2,079.00	2,037.75	6,179.25
Skills Development levy	1,368,422.24	190,360.21	190,360.21	14%		65,173.22	62,327.89	62,859.10	190,360.21
Travelling Allowance	5,567,215.96	1,687,680.98	1,687,680.98	30%		572,441.91	541,698.98	573,540.09	1,687,680.98
Acting Allowance	574,682.36	77,557.91	77,557.91	13%		15,191.85	48,952.39	13,413.67	77,557.91
Standby Allowance	2,075,196.43	265,710.18	265,710.18	13%		90,389.33	91,365.60	83,955.25	265,710.18
Telephone Allowance	174,020.00	46,851.36	46,851.36	27%		14,740.00	16,971.36	15,140.00	46,851.36
Night Shift Allowance	907,171.55	-	-	0%		38,850.51	35,793.99	41,533.06	
Shift Allowance	-	-	-	#DIV/0!					
<b>Total</b>	<b>118,903,045.39</b>	<b>24,443,404.46</b>	<b>24,443,404.46</b>	<b>21%</b>	<b>-</b>	<b>8,367,518.24</b>	<b>8,068,576.93</b>	<b>8,123,486.85</b>	<b>24,443,404.46</b>
<b>Councillor Remuneration</b>									
Remuneration	6,907,955.57	1,978,422.54	1,978,422.54	29%		673,904.33	671,973.63	632,544.58	1,978,422.54
Housing	367,171.20	123,289.15	123,289.15	34%		37,763.05	37,763.05	47,763.05	123,289.15
Pension	260,549.91	74,066.42	74,066.42	28%		25,210.03	23,012.68	25,843.71	74,066.42
Medical	141,795.85	21,637.65	21,637.65	15%		7,212.55	7,212.55	7,212.55	21,637.65
Travelling Allowance	2,312,478.60	287,186.50	287,186.50	12%		67,321.50	108,829.81	111,035.19	287,186.50
Telephone Allowance	325,200.00	109,639.25	109,639.25	34%		31,087.10	31,300.00	47,252.15	109,639.25
Individual Allowance	500,000.00	-	-	0%					
<b>Total</b>	<b>10,815,151.13</b>	<b>2,594,241.51</b>	<b>2,594,241.51</b>	<b>24%</b>	<b>-</b>	<b>842,498.56</b>	<b>880,091.72</b>	<b>871,651.23</b>	<b>2,594,241.51</b>
Bad Debts	1,121,480.00	-	-	0%					0.00
Depreciation	3,069,970.13	921,970.00	921,970.00	30%			614,647.00	307,323.00	921,970.00
Repairs and maintenance	4,935,420.66	-	-	0%					0.00
Interest	-	-	-	#DIV/0!					0.00
Contracted services	15,896,130.81	2,458,419.93	2,458,419.93	15%		484,689.93	600,000.00	1,373,730.00	2,458,419.93
Grant projects	-	-	(4.81)						0.00
Own fund projects	6,871,739.11	-	-	0%					0.00
<b>General expenses</b>	<b>25,455,068.12</b>	<b>1,234,108.00</b>	<b>1,234,108.00</b>	<b>5%</b>				<b>1,234,108.00</b>	<b>1,234,108.00</b>
<b>Provision: Alien Vegetation</b>	<b>448,592.00</b>	<b>-</b>	<b>-</b>						
<b>Provision: Post Employees</b>	<b>5,516,084.15</b>	<b>-</b>	<b>-</b>						
Contribution	-	-	-	#DIV/0!					0.00
Actuarial loss	4,731,601.00	-	-	0%					0.00
ROADS AGENCY FUNCTION	145,000,000.00	-	-	0%					0.00
<b>Total</b>	<b>213,046,085.98</b>	<b>4,614,497.93</b>	<b>4,614,493.12</b>	<b>2%</b>	<b>-</b>	<b>484,689.93</b>	<b>1,214,647.00</b>	<b>2,915,161.00</b>	<b>4,614,497.93</b>
<b>TOTAL EXPENDITURE</b>	<b>342,764,282.50</b>	<b>31,652,143.90</b>	<b>31,652,139.09</b>	<b>9%</b>	<b>-</b>	<b>9,694,706.73</b>	<b>10,163,315.65</b>	<b>11,910,299.08</b>	<b>31,652,143.90</b>

INCOME	Approved Budget 2017/2018	QUARTER 1	YTD JUNE 2017			July	August	September	4th Quarter
EQS - RSC Levies grant	(146,055,000.00)	(60,857,000.00)	(60,857,000.00)	42%		-60,857,000.00	-	-	-60,857,000.00
Rental of Facilities and Equipment	(3,506,943.53)	(305,145.96)	(305,145.96)	9%		-91,584.96	-142,374.00	-71,187.00	-305,145.96
Interest earned external investments	(11,123,700.00)	(2,229,790.00)	(2,229,790.00)	20%		-610,342.00	-1,619,448.00		-2,229,790.00
Interest earned outstanding debtors	(845,853.89)	(212,699.42)	(212,699.42)	25%		-104,227.42	-108,472.00		-212,699.42
Health / Fire levy	-	-	-	0%					0.00
Government Grant and subsidies	(6,890,000.00)	(4,010,000.00)	(4,200,054.10)	61%		-1,250,000.00	-1,960,000.00	-800,000.00	-4,010,000.00
Sale of Land	(3,000,000.00)	-	-	0%					0.00
Income Agency services	(15,300,000.00)	(3,759,075.00)	(3,759,075.00)	25%		-1,204,075.00	-2,555,000.00		-3,759,075.00
RSC Levy income	-	-	-	0%					0.00
Contributions municipalities	(662,957.66)	(161,250.00)	(161,250.00)	24%		-161,250.00			-161,250.00
Contributions municipalities & products	(1,825,835.21)	-	-	0%					0.00
Surplus Cash	-	-	-	0%					0.00
Sundry income	(10,863,575.19)	(5,546,929.49)	(5,356,875.39)	49%		-1,655,385.00	-354,078.49	-3,537,466.00	-5,546,929.49
Public contribution and donated PPE	(154,805.35)	-	-	0%					0.00
ROADS AGENCY FUNCTION	(145,000,000.00)	-	-	0%					0.00
	<b>(345,228,670.83)</b>	<b>(77,081,889.87)</b>	<b>(77,081,889.87)</b>	<b>22%</b>	<b>-</b>	<b>(65,933,864.38)</b>	<b>(6,739,372.49)</b>	<b>(4,408,653.00)</b>	<b>(77,081,889.87)</b>
<b>SURPLUS / DEFICIT</b>	<b>(2,464,388.33)</b>	<b>(45,429,745.97)</b>	<b>(45,429,750.78)</b>	<b>1843%</b>	<b>-</b>	<b>56,239,157.65</b>	<b>3,423,943.16</b>	<b>7,501,646.08</b>	<b>-45,313,568.41</b>
Capital Expenditure	6,713,294.71	-	-	0%		0.00	0.00	0.00	0.00

### Revenue by source

The total revenue received by source for the first quarter amounts to **R77 081 890**, against a budget of **R200 228 671** (excluding Roads Budget). This represents **38.5%** recording of income.

For the first quarter the actual Equitable Share received amounts to **R60 857 000** against a budget of **R146 055 000**, recording a **41.6%** of total budget.

The roads agency function is consolidated at year-end in the financial records.

### Operating Expenditure by type

For the first quarter of the financial year the municipality records expenditure performance of **R31 652 144** against a budget of **R197 764 282** (excluding Roads budget), representing **16%** of expenditure. It should be noted that **the budgeted** expenditure includes non-cash items, which only realise with year-end procedures for e.g. bad debts, actuarial loss and contributions to provision.

The salary expenditure for the first quarter was R24 443 404 to a budget of R118 903 045 representing 20.6% spending of budget for the quarter.

The councillor remuneration for the first quarter amounts to R2 594 242 representing 23.9% of budget.

Spending on contracted services was R2 458 420 in the first quarter representing 15.5% spending for the quarter.

Spending on general expenses was R1 234 108 in the first quarter representing 5% spending for the quarter.



## **Capital Expenditure**

The capital expenditure budgeted for the financial year amounts to **R2 458 500**. For the first quarter no capital expenditure occurred as the financial system still have to clear problems with the new short codes of the capital items. Expenditure will realise in the second quarter.

## **SECTION 2 – RESOLUTIONS**

### **Municipal Financial Management Act, 56 of 2003 - SECTION 52: General responsibilities of the Mayor**

This is the resolution being presented to Council in the quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required in terms of section 52 of the Municipal Finance Management Act 56 of 2003.

### **RECOMMENDATION:**

That Council takes note of the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the period ending 30 September 2017.

## **Section 3 – Executive Summary**

### **3.1 Introduction**

These figures are presented in terms of section 52(d) of the MFMA. The information is presented for the quarter ending 30 September 2017.

### **3.2 Consolidated performance**

#### **3.2.1 Against annual budget (original)**

#### **Revenue by source**

For the first quarter the municipality records revenue performance of **R77 081 890 (38.5%)** against a budget of **R200 228 671** (excluding Roads budget).

### **Operating Expenditure by type**

For the first quarter of the financial year the municipality records expenditure performance of R31 **652 144** against a budget of **R197 764 282** (excluding Roads budget), representing **16%** of expenditure.

### **Capital Expenditure**

The capital expenditure budgeted for the financial year amounts to **R2 458 500**. For the first quarter no capital expenditure occurred as the financial system still have to clear problems with the new short codes of the capital items. Expenditure will realise in the second quarter.

### **3.3 Material variances from SDBIP**

Attached to this report as Annexure is the SDBIP report for the 1st quarter ending 30 September 2017.

This report reflects information in terms of the implementation of the budget. All changes required to the SDBIP in terms of KPI's are managed via the Performance Management Unit situated in the Office of the Municipal Manager.

### **3.4 Remedial or corrective steps**

Remedial actions and corrections will be instituted and changes recommended by the Performance Management Unit.

### **3.5 Conclusion**

Detailed analysis of the municipal performance for the period ending 30 September 2017 will be presented under the different sections of the report. More information regarding the municipal performance and explanations will be provided below.

## Section 4 – In-year budget statement tables

### 4.1 Monthly budget statements

#### 4.1.1 Table C1: s71 Monthly Budget Statement Summary

DC4 Eden - Table C1 Monthly Budget Statement Summary - Q1 First Quarter

Description	2016/17	Budget Year 2017/18							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	10 774	11 124	-	-	1 619	2 781	(1 161)	-42%	11 124
Transfers and subsidies	146 708	152 945	-	800	64 921	38 236	26 685	70%	152 945
Other own revenue	176 254	181 160	-	3 609	10 595	45 290	(34 695)	-77%	181 160
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>333 736</b>	<b>345 229</b>	<b>-</b>	<b>4 409</b>	<b>77 136</b>	<b>86 307</b>	<b>(9 171)</b>	<b>-11%</b>	<b>345 229</b>
Employee costs	106 093	118 903	-	8 717	27 392	29 726	(2 333)	-8%	118 903
Remuneration of Councillors	7 844	10 815	-	887	2 613	2 704	(91)	-3%	10 815
Depreciation & asset impairment	3 670	3 070	-	307	922	767	154	20%	3 070
Finance charges	-	-	-	-	-	-	-	-	-
Materials and bulk purchases	-	-	-	-	-	-	-	-	-
Transfers and subsidies	-	-	-	-	-	-	-	-	-
Other expenditure	229 414	209 976	-	2 608	8 355	52 494	(44 139)	-84%	209 976
<b>Total Expenditure</b>	<b>347 021</b>	<b>342 764</b>	<b>-</b>	<b>12 519</b>	<b>39 283</b>	<b>85 691</b>	<b>(46 408)</b>	<b>-54%</b>	<b>342 764</b>
<b>Surplus/(Deficit)</b>	<b>(13 285)</b>	<b>2 465</b>	<b>-</b>	<b>(8 110)</b>	<b>37 853</b>	<b>616</b>	<b>37 237</b>	<b>6042%</b>	<b>2 465</b>
Transfers and subsidies - capital (monetary alloc	-	-	-	-	-	-	-	-	-
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>(13 285)</b>	<b>2 465</b>	<b>-</b>	<b>(8 110)</b>	<b>37 853</b>	<b>616</b>	<b>37 237</b>	<b>6042%</b>	<b>2 465</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>(13 285)</b>	<b>2 465</b>	<b>-</b>	<b>(8 110)</b>	<b>37 853</b>	<b>616</b>	<b>37 237</b>	<b>6042%</b>	<b>2 465</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	<b>6 713</b>	<b>2 459</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>615</b>	<b>(615)</b>	<b>-100%</b>	<b>2 459</b>
Capital transfers recognised	-	-	-	-	-	-	-	-	-
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	6 713	2 459	-	-	-	615	(615)	-100%	2 459
<b>Total sources of capital funds</b>	<b>6 713</b>	<b>2 459</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>615</b>	<b>(615)</b>	<b>-100%</b>	<b>2 459</b>
<b>Financial position</b>									
Total current assets	-	171 993	-	-	164 814	-	-	-	171 993
Total non current assets	-	288 424	-	-	288 842	-	-	-	288 424
Total current liabilities	-	67 306	-	-	44 626	-	-	-	67 306
Total non current liabilities	-	141 267	-	-	139 882	-	-	-	141 267
<b>Community wealth/Equity</b>	<b>-</b>	<b>297 090</b>	<b>-</b>	<b>-</b>	<b>269 148</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>297 090</b>
<b>Cash flows</b>									
Net cash from (used) operating	-	6 657	-	(8 181)	34 976	1 664	(33 312)	-2002%	6 657
Net cash from (used) investing	-	(2 459)	-	-	(49 509)	(615)	48 894	-7955%	(2 459)
Net cash from (used) financing	-	-	-	-	-	-	-	-	-
<b>Cash/cash equivalents at the month/year end</b>	<b>-</b>	<b>159 532</b>	<b>-</b>	<b>-</b>	<b>166 845</b>	<b>156 384</b>	<b>(10 462)</b>	<b>-7%</b>	<b>185 576</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	-	-	-	-	-	-	-	-	-
<b>Creditors Age Analysis</b>									
Total Creditors	-	-	-	-	-	-	-	-	-

## 4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

DC4 Eden - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q1 First Quarter

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Revenue - Functional</b>										
<i><b>Governance and administration</b></i>		179 928	192 572	-	-	-	48 143	(48 143)	-100%	192 572
Executive and council		178 792	192 041	-	-	-	48 010	(48 010)	-100%	192 041
Finance and administration		1 136	532	-	-	-	133	(133)	-100%	532
Internal audit		-	-	-	-	-	-	-	-	-
<i><b>Community and public safety</b></i>		6 485	6 921	-	-	-	1 730	(1 730)	-100%	6 921
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		6 288	6 713	-	-	-	1 678	(1 678)	-100%	6 713
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		197	208	-	-	-	52	(52)	-100%	208
<i><b>Economic and environmental services</b></i>		144 155	145 314	-	-	-	36 328	(36 328)	-100%	145 314
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		144 000	145 000	-	-	-	36 250	(36 250)	-100%	145 000
Environmental protection		155	314	-	-	-	78	(78)	-100%	314
<i><b>Trading services</b></i>		3 168	422	-	-	-	105	(105)	-100%	422
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		3 168	422	-	-	-	105	(105)	-100%	422
<i><b>Other</b></i>	4	-	-	-	-	-	-	-	-	-
<b>Total Revenue - Functional</b>	2	333 736	345 229	-	-	-	86 307	(86 307)	-100%	345 229
<b>Expenditure - Functional</b>										
<i><b>Governance and administration</b></i>		114 077	112 150	-	-	-	28 037	(28 037)	-100%	112 150
Executive and council		60 166	43 977	-	-	-	10 994	(10 994)	-100%	43 977
Finance and administration		53 911	65 711	-	-	-	16 428	(16 428)	-100%	65 711
Internal audit		-	2 463	-	-	-	616	(616)	-100%	2 463
<i><b>Community and public safety</b></i>		67 752	69 838	-	-	-	17 460	(17 460)	-100%	69 838
Community and social services		4 935	6 358	-	-	-	1 590	(1 590)	-100%	6 358
Sport and recreation		11 069	12 640	-	-	-	3 160	(3 160)	-100%	12 640
Public safety		24 820	26 478	-	-	-	6 620	(6 620)	-100%	26 478
Housing		-	-	-	-	-	-	-	-	-
Health		26 928	24 362	-	-	-	6 091	(6 091)	-100%	24 362
<i><b>Economic and environmental services</b></i>		158 775	155 630	-	-	-	38 907	(38 907)	-100%	155 630
Planning and development		10 516	5 030	-	-	-	1 258	(1 258)	-100%	5 030
Road transport		146 364	148 320	-	-	-	37 080	(37 080)	-100%	148 320
Environmental protection		1 895	2 280	-	-	-	570	(570)	-100%	2 280
<i><b>Trading services</b></i>		6 417	2 281	-	-	-	570	(570)	-100%	2 281
Energy sources		-	-	-	-	-	-	-	-	-
Water management		589	18	-	-	-	4	(4)	-100%	18
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		5 828	2 263	-	-	-	566	(566)	-100%	2 263
<i><b>Other</b></i>		-	2 866	-	-	-	716	(716)	-100%	2 866
<b>Total Expenditure - Functional</b>	3	347 021	342 764	-	-	-	85 691	(85 691)	-100%	342 764
<b>Surplus/ (Deficit) for the year</b>		(13 285)	2 465	-	-	-	616	(616)	-100%	2 465

This table reflects the operating budget (Financial Performance) in the standard classifications which is the Government Finance Statistics Functions and Sub-function. These are used by National Treasury to assist the compilation of national and international accounts for comparison purposes, regardless of the unique organisational structures being used by the different institutions.

The main functions are Governance and administration, Community and public safety, Economic and environmental services and Trading services.

It is for this reason that Financial Performance is reported in standard classification, Table C2, and by municipal vote, Table C3

### **Operating Revenue:**

Table C2 reflects the financial performance per Standard Classification and shows that most of the municipal funds are received under the Executive and Council classification. This is because the municipality budgets most of its income under the Governance and administration function of the Government Financial Statistics (GFS) classification.

Operational performance for the revenue budget totals **R77 081 890** for the period ending 30 September 2017. Based on an Eden budget of **R200 228 671** this represents **38.5%** of budgeted revenue. The main contributor towards this revenue performance is the Equitable Share allocation that represents **73%** of the municipal revenue.

### **Operating Expenditure**

Operational performance for the expenditure budget totals **R31 652 144** for the period ending 30 September 2017. Based on an Eden budget of **R197 764 282** this represents a **16%** of budgeted expenditure. Spending consists mostly of the municipal operational activities.

The spending of transactions related to provisions and contributions can only be processed at year-end with the compilation of the annual financial statements. All these cost items still need to be accounted for.

More details regarding the operational expenditures below.

#### 4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

DC4 Eden - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q1 First Quarter

Vote Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue by Vote</b>	1									
Vote 1 - Executive and Council		178 792	192 041	-	-	-	48 010	(48 010)	-100,0%	192 041
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		1 136	532	-	-	-	133	(133)	-100,0%	532
Vote 4 - Planning and Development		-	-	-	-	-	-	-	-	-
Vote 5 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 6 - Health		197	208	-	-	-	52	(52)	-100,0%	208
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		6 288	6 713	-	-	-	1 678	(1 678)	-100,0%	6 713
Vote 9 - Waste Management		3 168	422	-	-	-	105	(105)	-100,0%	422
Vote 10 - Roads Transport		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		155	314	-	-	-	78	(78)	-100,0%	314
Vote 14 - Roads Agency Function		144 000	145 000	-	-	-	36 250	(36 250)	-100,0%	145 000
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
<b>Total Revenue by Vote</b>	2	<b>333 736</b>	<b>345 229</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>86 307</b>	<b>(86 307)</b>	<b>-100,0%</b>	<b>345 229</b>
<b>Expenditure by Vote</b>	1									
Vote 1 - Executive and Council		60 166	44 601	-	-	-	11 150	(11 150)	-100,0%	44 601
Vote 2 - Budget and Treasury Office		21 000	22 635	-	-	-	5 659	(5 659)	-100,0%	22 635
Vote 3 - Corporate Services		32 912	35 752	-	-	-	8 938	(8 938)	-100,0%	35 752
Vote 4 - Planning and Development		10 515	14 687	-	-	-	3 672	(3 672)	-100,0%	14 687
Vote 5 - Public Safety		29 753	31 990	-	-	-	7 998	(7 998)	-100,0%	31 990
Vote 6 - Health		26 928	27 579	-	-	-	6 895	(6 895)	-100,0%	27 579
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		11 069	12 640	-	-	-	3 160	(3 160)	-100,0%	12 640
Vote 9 - Waste Management		5 828	2 263	-	-	-	566	(566)	-100,0%	2 263
Vote 10 - Roads Transport		2 364	3 320	-	-	-	830	(830)	-100,0%	3 320
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		589	18	-	-	-	4	(4)	-100,0%	18
Vote 13 - Environment Protection		1 895	2 279	-	-	-	570	(570)	-100,0%	2 279
Vote 14 - Roads Agency Function		144 000	145 000	-	-	-	36 250	(36 250)	-100,0%	145 000
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
<b>Total Expenditure by Vote</b>	2	<b>347 019</b>	<b>342 764</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>85 691</b>	<b>(85 691)</b>	<b>-100,0%</b>	<b>342 764</b>
<b>Surplus/ (Deficit) for the year</b>	2	<b>(13 283)</b>	<b>2 465</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>616</b>	<b>(616)</b>	<b>-100,0%</b>	<b>2 465</b>

Revenue and expenditure reflects the operating performance per municipal vote. This is in accordance with the Government Financial Statistics (GFS) classification of the National Treasury.

Most of the municipal income is budgeted under the Executive and Council functions. Sport and Recreation (Resorts) is the other main municipal function where income budgeting is recorded.

Expenditure per municipal vote is distributed to ensure that the municipal expenditure reflects the functions where expenditure is allocated. This is done to ensure implementation of the Integrated Development Plan (IDP) and for Annual Reporting.

#### 4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC4 Eden - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue By Source</b>										
Property rates										
Service charges - electricity revenue										
Service charges - water revenue										
Service charges - sanitation revenue										
Service charges - refuse revenue										
Service charges - other										
Rental of facilities and equipment		1 424	3 507		71	214	877	(663)	-76%	3 507
Interest earned - external investments		10 774	11 124		-	1 619	2 781	(1 161)	-42%	11 124
Interest earned - outstanding debtors		799	846		-	108	211	(103)	-49%	846
Dividends received		-								
Fines, penalties and forfeits		-								
Licences and permits		155	314		-		78	(78)	-100%	314
Agency services		15 000	15 300		-	2 555	3 825	(1 270)	-33%	15 300
Transfers and subsidies		146 708	152 945		800	64 921	38 236	26 685	70%	152 945
Other revenue		158 876	161 194		3 537	7 718	40 298	(32 580)	-81%	161 194
Gains on disposal of PPE										
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>333 736</b>	<b>345 229</b>	<b>-</b>	<b>4 409</b>	<b>77 136</b>	<b>86 307</b>	<b>(9 171)</b>	<b>-11%</b>	<b>345 229</b>
<b>Expenditure By Type</b>										
Employee related costs		106 093	118 903		8 717	27 392	29 726	(2 333)	-8%	118 903
Remuneration of councillors		7 844	10 815		887	2 613	2 704	(91)	-3%	10 815
Debt impairment		1 060	1 122				280	(280)	-100%	1 122
Depreciation & asset impairment		3 670	3 070		307	922	767	154	20%	3 070
Finance charges		-								
Bulk purchases		-								
Other materials										
Contracted services		17 698	15 896		1 374	1 974	3 974	(2 000)	-50%	15 896
Transfers and subsidies		-								
Other expenditure		210 656	192 958		1 234	6 382	48 240	(41 858)	-87%	192 958
Loss on disposal of PPE										
<b>Total Expenditure</b>		<b>347 021</b>	<b>342 764</b>	<b>-</b>	<b>12 519</b>	<b>39 283</b>	<b>85 691</b>	<b>(46 408)</b>	<b>-54%</b>	<b>342 764</b>
<b>Surplus/(Deficit)</b>										
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		(13 285)	2 465	-	(8 110)	37 853	616	37 237	0	2 465
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)										
Transfers and subsidies - capital (in-kind - all)										
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>(13 285)</b>	<b>2 465</b>	<b>-</b>	<b>(8 110)</b>	<b>37 853</b>	<b>616</b>			<b>2 465</b>
Taxation										
<b>Surplus/(Deficit) after taxation</b>		<b>(13 285)</b>	<b>2 465</b>	<b>-</b>	<b>(8 110)</b>	<b>37 853</b>	<b>616</b>			<b>2 465</b>
Attributable to minorities										
<b>Surplus/(Deficit) attributable to municipality</b>		<b>(13 285)</b>	<b>2 465</b>	<b>-</b>	<b>(8 110)</b>	<b>37 853</b>	<b>616</b>			<b>2 465</b>
Share of surplus/ (deficit) of associate										
<b>Surplus/ (Deficit) for the year</b>		<b>(13 285)</b>	<b>2 465</b>	<b>-</b>	<b>(8 110)</b>	<b>37 853</b>	<b>616</b>			<b>2 465</b>

#### Revenue by Source

Revenue by sources explains the types of incomes budgeted for and the performance of these items individually.

#### Rental of facilities and equipment:

An amount of R71,187, was recorded for the first quarter ended 30 September 2017 in comparison to a budgeted amount of R 3,506,944, representing an **2%** of total budgeted revenue. This income represents the municipal own income sources from rental of facilities.

#### Interest earned – External Investments:

Reflects the interest earned in respect of surplus funds not immediately needed in the operations of the municipality over the short-term period. There was no interest received for the first quarter under review.

#### Interest earned – Outstanding debtors

There was no interest on outstanding debtors for the first quarter ended 30 September 2017, this is due to a delay in the billing run and the challenges experienced with the new financial system on the Income module.

#### Agency services

The municipality performs an agency function on behalf of the Department of Transport – Roads department. Monthly agency fees are collected from the department. 12% Admin fee is received on the original allocation and 3% on the cost of additional reseal projects. There was no revenue in respect of the Agency Services for the first quarter ended 30 September because of challenges experienced on the Income module.

#### Transferred recognised – operational

The transfers recognised represents the allocations as promulgated in the National and Provincial Division of Revenues Act's respectively.

The first instalment of R60,857,000 for the Equitable Share was received during July 2017. The Financial Management grant of R1,250,000, were received during July 2017. The Municipality received part of their EPWP & Rural Roads Asset Management respectively R 320,000 & R 1,640,000 for the month of August 2017. During September 2017, the municipality received R 800,000 in respect of the Fire Service Capacity Building Grant.

Total transfers recognised received for the year to date ended 30 September 2017 amounts to **R64 867 000.**

#### Other revenue / Sundry income

Other revenue reflects an amount of R 7,718,000 for the year to date ended 30 September 2017. Other revenue consists of the following: Interest on current account and resorts income.

The Executive Mayor, Municipal Manager and Chief Financial Officer is representing Eden on the Provincial District Municipalities Task Team and this will hopefully in future bear positive fruits in terms of revenue enhancement initiatives.

#### Expenditure by Type

Expenditure by type reflects the operational budget per main type/category of expenditures



#### Employee Related cost / Remuneration of councillors

Remuneration related expenditure for the first quarter amounts to **R24 443 404 (25%)** to a budgeted amount of **R118 903 045** which represents a **20.6%** expenditure year to date.

#### Debt Impairment / Depreciation and asset impairment

These items account for non-cash budgeted items. The depreciation amount for the first quarter ended 30 September 2017 is R 922,000.

Review of useful lives of assets are performed in June and will influence the depreciation figures for the year. With the year-end processes and the compilation of the financial statements, this figure will be adjusted to ensure the municipality compile credible Annual Financial Statements.

#### Finance charges

The municipality have no outstanding loans for the current financial year and it is envisioned that no new loans will be taken up in the future.

#### Contracted services

Contracted Services of R 2 458 420 is reflected in the financial results for the year to date ended 30 September 2017.

#### Other expenditure

Most of the other expenditure is only accounted for at the end of the financial year. Spending on these will therefore be below budgeted amounts. This status quo will maintain until the end of the financial year. At the end of the financial year various year end transactions and corrections are processed. This will significantly influence the final expenditure totals of the municipality.

Other expenditure reflects all other expenses not specifically mentioned and amounts to R1,234,108 for quarter ended 30 September 2017.

The other expenditure consists of the following:

- Operating Projects (own funds)
- General expenses
- Contributions to provisions
- Actuarial Loss

#### 4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

Variances explained in Supporting Table C5

DC4 Eden - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q1 First Quarter

Vote Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 1 - Executive and Council		3 653	350	-	-	-	88	(88)	-100%	350
Vote 2 - Budget and Treasury Office		39	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		1 041	350	-	-	-	88	(88)	-100%	350
Vote 4 - Planning and Development		-	-	-	-	-	-	-	-	-
Vote 5 - Public Safety		817	519	-	-	-	130	(130)	-100%	519
Vote 6 - Health		105	31	-	-	-	8	(8)	-100%	31
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		565	1 100	-	-	-	275	(275)	-100%	1 100
Vote 9 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 10 - Roads Transport		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		493	109	-	-	-	27	(27)	-100%	109
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-	-	-
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
<b>Total Capital Multi-year expenditure</b>	4,7	<b>6 713</b>	<b>2 459</b>	-	-	-	<b>615</b>	<b>(615)</b>	<b>-100%</b>	<b>2 459</b>
<b>Single Year expenditure appropriation</b>	2									
Vote 1 - Executive and Council		-	-	-	-	-	-	-	-	-
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	-	-	-	-	-	-	-	-
Vote 4 - Planning and Development		-	-	-	-	-	-	-	-	-
Vote 5 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 6 - Health		-	-	-	-	-	-	-	-	-
Vote 7 - Community and Social Services		-	-	-	-	-	-	-	-	-
Vote 8 - Sport and Recreation		-	-	-	-	-	-	-	-	-
Vote 9 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 10 - Roads Transport		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Water		-	-	-	-	-	-	-	-	-
Vote 13 - Environment Protection		-	-	-	-	-	-	-	-	-
Vote 14 - Roads Agency Function		-	-	-	-	-	-	-	-	-
Vote 15 - Electricity		-	-	-	-	-	-	-	-	-
<b>Total Capital single-year expenditure</b>	4	-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure</b>		<b>6 713</b>	<b>2 459</b>	-	-	-	<b>615</b>	<b>(615)</b>	<b>-100%</b>	<b>2 459</b>

The capital budget for the financial year amounts to **R 2,458,500**. For the year to date ended 30 September 2017 no capital expenditure occurred.

Provincial treasury required the municipality to provide more information in terms of the commitments of capital items on the budget. Refer to Section 11 for more details regarding the progress of the spending of capital budget projects.

#### 4.1.6 Table C6: Monthly Budget Statement - Financial Position

DC4 Eden - Table C6 Monthly Budget Statement - Financial Position - Q1 First Quarter

Description	Ref	2016/17	Budget Year 2017/18				
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast	
<b>R thousands</b>	1						
<b>ASSETS</b>							
<b>Current assets</b>							
Cash			159 532		142 719	159 532	
Call investment deposits			-				
Consumer debtors			3 620		5 488	3 620	
Other debtors			2 181		13 476	2 181	
Current portion of long-term receivables			3 227			3 227	
Inventory			3 433		3 131	3 433	
<b>Total current assets</b>			-	171 993	-	164 814	171 993
<b>Non current assets</b>							
Long-term receivables				59 717		59 717	
Investments				26	26	26	
Investment property				85 712	85 533	85 712	
Investments in Associate							
Property, plant and equipment				141 185	143 928	141 185	
Agricultural							
Biological assets							
Intangible assets				1 784	1 819	1 784	
Other non-current assets					57 536		
<b>Total non current assets</b>			-	288 424	-	288 842	288 424
<b>TOTAL ASSETS</b>			-	460 417	-	453 656	460 417
<b>LIABILITIES</b>							
<b>Current liabilities</b>							
Bank overdraft							
Borrowing				-			
Consumer deposits							
Trade and other payables				39 006	38 976	39 006	
Provisions				28 300	5 650	28 300	
<b>Total current liabilities</b>			-	67 306	-	44 626	67 306
<b>Non current liabilities</b>							
Borrowing							
Provisions				141 267	139 882	141 267	
<b>Total non current liabilities</b>			-	141 267	-	139 882	141 267
<b>TOTAL LIABILITIES</b>			-	208 573	-	184 508	208 573
<b>NET ASSETS</b>	2		-	251 844	-	269 148	251 844
<b>COMMUNITY WEALTH/EQUITY</b>							
Accumulated Surplus/(Deficit)				268 744	241 420	268 744	
Reserves				28 346	27 728	28 346	
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2		-	297 090	-	269 148	297 090

The financial position of Council is recorded at the end of the quarter 30 September 2017. This table excludes the figures for Roads department.

#### 4.1.7 Table C7: Monthly Budget Statement - Cash Flow

DC4 Eden - Table C7 Monthly Budget Statement - Cash Flow - Q1 First Quarter

Description	Ref	2016/17	Budget Year 2017/18								
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast	
<b>R thousands</b>											
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>											
<b>Receipts</b>											
Property rates								-			
Service charges								-			
Other revenue			180 314		3 537	7 718	45 079	(37 360)	-83%	180 314	
Government - operating			152 945		800	64 921	38 236	26 685	70%	152 945	
Government - capital								-			
Interest			11 970		-	1 619	2 992	(1 373)	-46%	11 970	
Dividends								-			
<b>Payments</b>											
Suppliers and employees			(338 572)		(12 519)	(39 283)	(84 643)	(45 361)	54%	(338 572)	
Finance charges								-			
Transfers and Grants								-			
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>			<b>-</b>	<b>6 657</b>	<b>-</b>	<b>(8 181)</b>	<b>34 976</b>	<b>1 664</b>	<b>(33 312)</b>	<b>-2002%</b>	<b>6 657</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>											
<b>Receipts</b>											
Proceeds on disposal of PPE								-			
Decrease (Increase) in non-current debtors								-			
Decrease (increase) other non-current receivables								-			
Decrease (increase) in non-current investments						(49 509)		(49 509)	#DIV/0!		
<b>Payments</b>											
Capital assets			(2 459)				(615)	(615)	100%	(2 459)	
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>			<b>-</b>	<b>(2 459)</b>	<b>-</b>	<b>-</b>	<b>(49 509)</b>	<b>(615)</b>	<b>48 894</b>	<b>-7955%</b>	<b>(2 459)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>											
<b>Receipts</b>											
Short term loans								-			
Borrowing long term/refinancing								-			
Increase (decrease) in consumer deposits								-			
<b>Payments</b>											
Repayment of borrowing								-			
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>			<b>-</b>	<b>4 198</b>	<b>-</b>	<b>(8 181)</b>	<b>(14 533)</b>	<b>1 050</b>			<b>4 198</b>
Cash/cash equivalents at beginning:			155 334			181 378	155 334				181 378
Cash/cash equivalents at month/year end:			159 532			166 845	156 384				185 576

The municipal cash flow position at the end of 30 September 2017 totals R166,844,460.97 as per bank statement.

More detailed information regarding the cash position is tabled below that's giving a breakdown of the commitments against the cash of council.

<b>REPORTING MONTH: 30 SEPTEMBER 2017</b>		
<b>Commitments against Cash &amp; Cash Equivalents</b>		
<b>ITEM</b>	<b>Previous Month R'000</b>	<b>Current Month R'000</b>
<b>Bank balance as at 30 September 2017</b>	<b>181 378 713,68</b>	<b>166 844 460,97</b>
<b>Other Cash &amp; Cash Equivalents</b>	-	-
<b>LESS:</b>	<b>81 925 006,15</b>	<b>66 247 383,00</b>
Unspent Conditional Grants	7 204 343,22	7 109 212,85
Provision for staff leave	7 810 365,00	7 810 365,00
Provision for staff shift allowance	1 033 741,00	1 033 741,00
Post Retirement Benefits	14 212 021,00	14 212 021,00
Current Portion: Alien Vegetation	4 150 039,00	4 150 039,00
Performance Bonus	478 536,00	478 536,00
Grant received in advance	30 428 500,00	15 214 250,00
Trade Payables	11 264 370,00	11 264 370,00
Unspent Capital budget 3 months	409 750,00	614 625,00
Unspent Operational budget 3 months	4 933 340,93	4 360 223,15
<b>Sub total</b>	<b>99 453 707,53</b>	<b>100 597 077,97</b>
<b>PLUS:</b>	<b>5 763 569,88</b>	<b>3 012 525,88</b>
VAT Receivable	2 751 044,00	-
Receivable Exchange	3 012 525,88	3 012 525,88
	<b>105 217 277,41</b>	<b>103 609 603,85</b>
<b>LESS OTHER MATTERS:</b>		
Capital Replacement Reserve	30 798 343,13	30 798 343,13
<b>Sub Total</b>	<b>74 418 934,28</b>	<b>72 811 260,72</b>
<b>LESS: CONTINGENT LIABILITIES</b>	<b>14 537 229,61</b>	<b>14 537 229,61</b>
Theunis Barnard	38 231,00	38 231,00
F du Toit (Vicbay Theft)	376 750,00	376 750,00
Hoogbaard	600 000,00	600 000,00
I Gerber	21 840,00	21 840,00
A de Wet	614 675,00	614 675,00
Barry Louis Rae Trust	4 500 000,00	4 500 000,00
Laurington Sithemile Stone	43 271,61	43 271,61
Banger Car Hire	18 800,00	18 800,00
Claim from Department of Public Works (Correctional Services Uniondale)	8 323 662,00	8 323 662,00
<b>Surplus / (Deficit)</b>	<b>59 881 704,67</b>	<b>58 274 031,11</b>

SUPPORTING DOCUMENTATION

Section 5 – Debtors' analysis

Supporting Table SC3

DC4 Eden - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q1 First Quarter

Description	NT Code	Budget Year 2017/18										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy	
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days			
<b>R thousands</b>														
<b>Debtors Age Analysis By Income Source</b>														
Trade and Other Receivables from Exchange Transactions - Water	1200													
Trade and Other Receivables from Exchange Transactions - Electricity	1300													
Receivables from Non-ex change Transactions - Property Rates	1400													
Receivables from Exchange Transactions - Waste Water Management	1500													
Receivables from Exchange Transactions - Waste Management	1600													
Receivables from Exchange Transactions - Property Rental Debtors	1700													
Interest on Arrear Debtor Accounts	1810													
Recov erable unauthorised, irregular, fruitless and wasteful expenditure	1820													
Other	1900													
<b>Total By Income Source</b>	<b>2000</b>	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>2016/17 - totals only</b>														
<b>Debtors Age Analysis By Customer Group</b>														
Organs of State	2200													
Commercial	2300													
Households	2400													
Other	2500													
<b>Total By Customer Group</b>	<b>2600</b>	-	-	-	-	-	-	-	-	-	-	-	-	-

The financial system is in process of implementation and no applicable information is currently available for reporting.

## Section 6 – Creditors' analysis

### Supporting Table C4

DC4 Eden - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q1 First Quarter

Description R thousands	NT Code	Budget Year 2017/18									Prior year totals for chart (same period)	
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total		
<b>Creditors Age Analysis By Customer Type</b>												
Bulk Electricity	0100										-	
Bulk Water	0200										-	
PAYE deductions	0300										-	
VAT (output less input)	0400										-	
Pensions / Retirement deductions	0500										-	
Loan repayments	0600										-	
Trade Creditors	0700										-	
Auditor General	0800										-	
Other	0900										-	
<b>Total By Customer Type</b>	<b>1000</b>	-	-	-	-	-	-	-	-	-	-	-

The financial system is in process of implementation and no applicable information is currently available for reporting.

## Section 7 – Investment portfolio analysis

### 7.1 Investment monitoring information

The municipality invest access funds on a 30 days' short-term investment period in order to maximise the interest received and to have cash readily available when needed and is done in line with the Cash Management and Investment Policy of council.

With implementation of MSCOA, departments must provide cash flow projections on spending to the finance department, which will enable the finance department to accurately perform cash flow projections.

This should be done in line with the Cash Management and Investment policy of council.

	Balance as at 01 Sept 2017	Movements for the month			Balance as at 30 Sept 2017	Interest earned	
		Investments matured	Investments made	Interest capitalised		Month	Year to date
<i>Eden district municipality</i>							
<i>Interest Received YTD</i>					-		
<i>Standard Bank</i>	-	-	-		-	-	-
<i>FNB</i>	-	-	-		-	-	-
<i>ABSA</i>	-	-	-		-	-	-
<i>Nedbank</i>	-	-	-		-	-	-
<i>Standard Bank - Bank Guarantee investment investment</i>	144 007,78		-		144 735,71	727,93	2 241,01
<b>BANK DEPOSITS</b>	<b>144 007,78</b>	-	-	-	<b>144 735,71</b>	<b>727,93</b>	<b>2 241,01</b>



## Section 8 – Allocation and grant receipts and expenditure

### 8.1 Supporting Table C6

DC4 Eden - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q1 First Quarter

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>RECEIPTS:</b>										
<b>Operating Transfers and Grants</b>										
<b>National Government:</b>		-	151 005	-	-	64 067	37 751	24 343	64,5%	151 005
Local Government Equitable Share			146 055			60 857	36 514	24 343	66,7%	146 055
Finance Management			1 250			1 250	313			1 250
Municipal Systems Improvement										
EPWP Incentiv e			1 280		-	320	320			1 280
NT - Rural Roads Asset Management Systems			2 420		-	1 640	605			2 420
	3							-		
								-		
Other transfers and grants [insert description]								-		
<b>Provincial Government:</b>		-	1 940	-	800	800	485	315	64,9%	1 940
PT - Integraeled Transport Plan			900				225	(225)	-100,0%	900
	4							-		
Other transfers and grants [insert description]			1 040		800	800	260	540	207,7%	1 040
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
[insert description]								-		
<b>Other grant providers:</b>		-	-	-	-	-	-	-		-
[insert description]								-		
								-		
<b>Total Operating Transfers and Grants</b>	5	-	152 945	-	800	64 867	38 236	24 658	64,5%	152 945

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act.

All other unspent balances were addressed during the roll-over application process of National Treasury and Provincial Treasury.

## 8.2 Supporting Table C7

DC4 Eden - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q1 First Quarter

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>EXPENDITURE</b>										
<b>Operating expenditure of Transfers and Grants</b>										
<b>National Government:</b>		-	151 005	-	5	365	25 168	(24 802)	-98,5%	151 005
Local Government Equitable Share			146 055				24 343	(24 343)	-100,0%	146 055
Finance Management			1 250		33	124	208	(84)	-40,4%	1 250
Municipal Systems Improvement					(90)	90		90	#DIV/0!	-
EPWP Incentive			1 280		62	151	213	(62)	-29,0%	1 280
NT - Rural Roads Asset Management Systems			2 420				403	(403)	-100,0%	2 420
Other transfers and grants [insert description]										
<b>Provincial Government:</b>		-	1 940	-	-	-	162	(162)	-100,0%	1 940
PT - Integrated Transport Plan			900				75	(75)	-100,0%	900
Other transfers and grants [insert description]			1 040				87	(87)	-100,0%	1 040
<b>District Municipality:</b>		-	-	-	-	-	-	-	-	-
[insert description]										
<b>Other grant providers:</b>		-	-	-	-	-	-	-	-	-
[insert description]										
<b>Total operating expenditure of Transfers and Grants:</b>		-	152 945	-	5	365	25 329	(24 964)	-98,6%	152 945

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act that stipulates reporting on all grant performance should be done from the receiving officer. RSC Equitable Share is an unconditional grant hence the day-to-day running of the business are dependent on it.

## Section 9 – Expenditure on councillor and board members allowances and employee benefits

### Supporting Table C8

DC4 Eden - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q1 First Quarter

Summary of Employee and Councillor remuneration	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		A	B	C						D
<b>Councillors (Political Office Bearers plus Other)</b>										
Basic Salaries and Wages		4 628	6 908		887	2 613	1 727	886	51%	6 908
Pension and UIF Contributions		694	261				65	(65)	-100%	261
Medical Aid Contributions		120	142				35	(35)	-100%	142
Motor Vehicle Allowance		1 814	2 312				578	(578)	-100%	2 312
Cellphone Allowance		337	325				81	(81)	-100%	325
Housing Allowances		-	367				92	(92)	-100%	367
Other benefits and allowances		250	500				125	(125)	-100%	500
<b>Sub Total - Councillors</b>		<b>7 843</b>	<b>10 815</b>	<b>-</b>	<b>887</b>	<b>2 613</b>	<b>2 704</b>	<b>(91)</b>	<b>-3%</b>	<b>10 815</b>
% increase	4		37,9%							37,9%
<b>Senior Managers of the Municipality</b>										
Basic Salaries and Wages		3 716	4 014		386	1 062	1 004	58	6%	4 014
Pension and UIF Contributions		687	551				138	(138)	-100%	551
Medical Aid Contributions		63	139		14	35	35	1	2%	139
Overtime							-	-		-
Performance Bonus		554	554				138	(138)	-100%	554
Motor Vehicle Allowance		507	628		63	168	157	11	7%	628
Cellphone Allowance		33	59		8	22	15	7	46%	59
Housing Allowances		84	90		8	22	23	(1)	-3%	90
Other benefits and allowances		200			55	142		142	#DN/0!	
Payments in lieu of leave		62	70				17	(17)	-100%	70
Long service awards								-		
Post-retirement benefit obligations								-		
<b>Sub Total - Senior Managers of Municipality</b>		<b>5 906</b>	<b>6 104</b>	<b>-</b>	<b>533</b>	<b>1 450</b>	<b>1 526</b>	<b>(76)</b>	<b>-5%</b>	<b>6 104</b>
% increase	4		3,4%							3,4%
<b>Other Municipal Staff</b>										
Basic Salaries and Wages		62 509	69 850		8 183	25 942	17 462	8 480	49%	69 850
Pension and UIF Contributions		13 199	15 210				3 803	(3 803)	-100%	15 210
Medical Aid Contributions		9 348	10 067				2 517	(2 517)	-100%	10 067
Overtime		2 527	2 390				598	(598)	-100%	2 390
Performance Bonus							-	-		-
Motor Vehicle Allowance		4 743	4 940				1 235	(1 235)	-100%	4 940
Cellphone Allowance		225	115				29	(29)	-100%	115
Housing Allowances		733	879				220	(220)	-100%	879
Other benefits and allowances		2 321	3 557				889	(889)	-100%	3 557
Payments in lieu of leave		4 268	5 265				1 316	(1 316)	-100%	5 265
Long service awards		315	525				131	(131)	-100%	525
Post-retirement benefit obligations								-		
<b>Sub Total - Other Municipal Staff</b>		<b>100 188</b>	<b>112 799</b>	<b>-</b>	<b>8 183</b>	<b>25 942</b>	<b>28 200</b>	<b>(2 258)</b>	<b>-8%</b>	<b>112 799</b>
% increase	4		12,6%							12,6%
<b>Total Parent Municipality</b>		<b>113 937</b>	<b>129 718</b>	<b>-</b>	<b>9 604</b>	<b>30 005</b>	<b>32 430</b>	<b>(2 424)</b>	<b>-7%</b>	<b>129 718</b>

Remuneration related expenditure for the first quarter amounts to **R27 037 646 (25.0%)** to a budgeted amount of **R129 718 196** which represents a **20.8%** expenditure year to date.

## Section 10 – Material variances to the service delivery and budget implementation plan

The measurement of performance of the Municipality in terms of the implementation of the Service Delivery and Budget Implementation plan are dealt with separately.

## Section 11 – Capital programme performance

The table below provides information on capital budget spending:




Number	Project description	Original Budget R'000	Adjusted budget R'	YTD Expenditure R'	Year to date Budget	Variance R'	% Variance	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
1	Upgrading of Building / Resorts	R 850,000.00		R -	70,833.33	70,833.33	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects. This report will be tabled to the Management committee and the Finance portfolio committee to ensure accountability is enforced.
2	Council Chambers	R 350,000.00		R -	29,166.67	29,166.67	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
3	Swartvlei Septic Tank Project	R 250,000.00		R -	20,833.33	20,833.33	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
4	DTP Computer Equipment	R 250,000.00		R -	20,833.33	20,833.33	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
5	Pool Vehicle	R 165,000.00		R -	13,750.00	13,750.00	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
6	MIA (Major Incident Alert) SMS System	R 160,000.00		R -	13,333.33	13,333.33	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
7	Fire Fighting - Various Equipment Items	R 150,000.00			12,500.00	12,500.00	0%				
8	Laboratory Instruments	R 58,500.00		R -	4,875.00	4,875.00	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
9	Smoke Detectors	R 50,000.00		R -	4,166.67	4,166.67	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
10	Steel Shelves	R 50,000.00		R -	4,166.67	4,166.67	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
11	Aeroquille Mobile	R 50,000.00		R -	4,166.67	4,166.67	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
12	A3 Printer Scanner	R 40,000.00			3,333.33	3,333.33	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
13	Vital Weather Station	R 28,000.00			2,333.33	2,333.33	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
14	Easy Rail White Board System	R 4,000.00			333.33	333.33	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
15	Fridge / Freezer	R 3,000.00			250.00	250.00	0%	Not Started yet	In Process	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
<b>Totals</b>		<b>2,458,500.00</b>	<b>-</b>	<b>0.00</b>	<b>204,875.00</b>	<b>204,875.00</b>	<b>0%</b>				
Project status: If the project is in the SCM process of being procured. Please state in which stage (planning, specification, advertising, etc)											
<b>Commitments against capital for the month September 2017</b>											
		R	-								
		R	-								
		R	-								
		R	-								

## **Section 12 – Operational projects performance**

Refer to the table below which illustrates the progress on operational projects as at 30 June 2018:

**Please note: Unfortunately, insufficient information from the financial system are available to allow for accurate reporting.**

## Section 13 – Section 11 withdrawals

 <b>PROVINCIAL TREASURY</b> <b>Withdrawals from Municipal Bank Accounts</b> <b>In accordance with Section 11, Sub-section 1 (b) to (j)</b> 			
<b>NAME OF MUNICIPALITY:</b>	EDEN DISTRICT MUNICIPALITY		
<b>MUNICIPAL DEMARCATION CODE:</b>	DC4		
<b>QUARTER ENDED:</b>	30 SEPTEMBER 2017		
<b>MFMA section 11.</b> (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i> , or any other senior financial <i>official</i> of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only -  (b) to defray expenditure authorised in terms of section 26(4); (c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1); (d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section; (e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including - (i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or (ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state; (f) to refund money incorrectly paid into a bank account; (g) to refund guarantees, sureties and <i>security</i> deposits; (h) for cash management and <i>investment</i> purposes in accordance with section 13; (i) to defray increased expenditure in terms of section 31; or (j) for such other purposes as may be <i>prescribed</i> .	<b>Amount</b>	<b>Reason for withdrawal</b>	
		none	
		none	
		none	
		none	
		none	
		none	
		none	
		none	
		none	
		R 45 696 944,56	Quarter 1 expenditure
	(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> - (a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i> ; and (b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i> .	<b>Name and Surname:</b>	M Stratu
		<b>Rank/Position:</b>	Municipal Manager
	<b>Signature:</b>		
<b>Tel number</b>	<b>Fax number</b>	<b>Email Address</b>	
044 803 1340		geraldine@edendm.co.za	
<b>The completed form must reach Mr Edwin Nkuna at the Provincial Treasury, Private Bag x 9165, 7 Wale Street, Cape Town, 8000, Tel: 021 483 8662, Fax 021 483 8623, Email: enkuna@pgwc.gov.za on or before the 15th of the month following the end of each quarter.</b>			

## Section 14 – Municipal manager’s quality certificate

NAVRAE:  
ENQUIRIES: L Hoek

KONTAKNR  
CONTACT NO 044 803 1449

VERW:  
REF: 6/18/7/2016-2017

KANTOOR:  
OFFICES: George

DATUM  
DATE 17 October 2017



### QUALITY CERTIFICATE

I, M Stratu, the accounting officer of **EDEN DISTRICT MUNICIPALITY (DC4)**, hereby certify that the—

(mark as appropriate)

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality**
- Mid- year budget and performance assessment

for the quarter ended **30 SEPTEMBER 2017**, has been prepared in accordance with the Municipal Finance Management Act (Act 56 of 2003) and regulations made under the Act.

**Disclaimer: Please note that the Section 71 and Quarter 2 reporting is subject to changes due to the fact that the Municipality are still busy with the Mscoa and a new financial system (Phoenix) implementation and currently the system does not allow the Municipality to extract all the required information for reporting.**

Print Name MONDE GIVEN STRATU

Acting Accounting Officer of **EDEN DISTRICT MUNICIPALITY (DC4)**.

Signature 

Date 23/10/2017

YORKSTRAAT 54 YORK STREET 12 GEORGE 6530

(044) 803 1300 086 555 6303 E-POS/E-MAIL: [rekords@edendm.co.za](mailto:rekords@edendm.co.za). WEBSITE: [www.edendm.co.za](http://www.edendm.co.za)

# **Q1 SDBIP PERFORMANCE 2017/2018**



<b>Summary of Results</b>		
	KPI Not Yet Measured	31
	KPI Not Met	1
	KPI Almost Met	1
	KPI Met	11
	KPI Well Met	1
	KPI Extremely Well Met	3
	<b>Total KPIs</b>	<b>48</b>

<b>Office of the Municipal Manager</b>						
<b>Ref</b>	<b>Directorate</b>	<b>Provincial Strategic Outcome</b>	<b>GFS Classification</b>	<b>National Outcome</b>	<b>National KPA</b>	<b>Pre-determined Objectives</b>
TL15	Office of the Municipal Manager	Embed good governance and integrated service delivery through partnerships and spatial alignment	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	A responsive and accountable, effective and efficient local government system	Good Governance and Public Participation	Good Governance
TL16	Office of the Municipal Manager	Embed good governance and integrated service delivery through partnerships and spatial alignment	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	A responsive and accountable, effective and efficient local government system	Good Governance and Public Participation	Good Governance
TL17	Office of the Municipal Manager	Embed good governance and integrated service delivery through partnerships and spatial alignment	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	A responsive and accountable, effective and efficient local government system	Good Governance and Public Participation	Good Governance
TL18	Office of the Municipal Manager	Embed good governance and integrated service delivery through partnerships and spatial alignment	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	A responsive and accountable, effective and efficient local government system	Good Governance and Public Participation	Good Governance
TL19	Office of the Municipal Manager	Embed good governance and integrated service delivery through partnerships and spatial alignment	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	A responsive and accountable, effective and efficient local government system	Good Governance and Public Participation	Good Governance
TL20	Office of the Municipal Manager	Embed good governance and integrated service delivery through partnerships and spatial alignment	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	A responsive and accountable, effective and efficient local government system	Good Governance and Public Participation	Good Governance
TL21	Office of the Municipal Manager	Embed good governance and integrated service delivery through partnerships and spatial alignment	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	A responsive and accountable, effective and efficient local government system	Good Governance and Public Participation	Good Governance
TL22	Office of the Municipal Manager	Embed good governance and integrated service delivery through partnerships and spatial alignment	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	A responsive and accountable, effective and efficient local government system	Good Governance and Public Participation	Good Governance
TL23	Office of the Municipal Manager	Embed good governance and integrated service delivery through partnerships and spatial alignment	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	A responsive and accountable, effective and efficient local government system	Good Governance and Public Participation	Growing an Inclusive District Economy

NDP Objectives	Strategic Objective	Municipal KPA	KPI	Unit of Measurement	Provincial Strategic Outcome	Wards	Area	KPI Owner	Baseline	Source of Evidence
Developing a capable and Development State	Good Governance	Good Governance and IGR	Compile the Risk based audit plan (RBAP) for 2018/19 and submit to the Audit Committee for consideration by 30 June 2018	RBAP for 2018/19 compiled and submitted to the Audit Committee by 30 June 2018		All	All	Municipal Manager		1 Proof of submission and Minutes of Audit Committee meeting during which RBAP was submitted
Developing a capable and Development State	Good Governance	Good Governance and IGR	Submit the updated risk register to the risk management committee by 31 March 2018	Updated risk register submitted to the risk management committee by 31 March 2018		All	All	Municipal Manager		1 Proof of submission and Minutes of Risk Management Committee meeting during which risk register was submitted
Developing a capable and Development State	Good Governance	Good Governance and IGR	Review the risk management policy that includes the strategy and implementation plan and submit to Council by 31 May 2018	Reviewed risk management policy that includes the strategy and implementation plan submitted to risk management committee by 31 May 2018		All	All	Municipal Manager		1 Agenda and minutes of RMC meeting where policy was reviewed. Proof of submission to RMC
Developing a capable and Development State	Good Governance	Good Governance and IGR	Submit the Top layer SDBIP for the 2018/19 budget for approval by the Mayor within 14 days after the budget has been approved	Top Layer SDBIP for the 2018/19 budget submitted to the Mayor within 14 days after the budget has been approved		All	All	Municipal Manager		1 Approved TL SDBIP
Developing a capable and Development State	Good Governance	Good Governance and IGR	Draft the annual performance report for 2016/17 and submit to the Auditor-General by 31 August 2017	Annual performance report for 2016/17 drafted and submitted to the Auditor-General by 31 August 2017		All	All	Municipal Manager		1 Acknowledgement of receipt of the AG
Developing a capable and Development State	Good Governance	Good Governance and IGR	Review the Performance Management Policy and submit to Council for approval by 31 December 2017	Performance Management Policy reviewed and submitted to Council for approval		All	All	Municipal Manager	Existing approved Performance Management Policy	Agenda of the Council meeting
Developing a capable and Development State	Good Governance	Good Governance and IGR	Facilitate the meetings of the Municipal Public Account Committee (MPAC)	Number of Municipal Public Account Committee (MPAC) meetings held		All	All	Municipal Manager		2 Minutes of meetings
Developing a capable and Development State	Good Governance	Good Governance and IGR	Achieve a clean audit report for the 2016/17 financial year by 31 December 2017	Clean audit report achieved for the 2016/17 financial year		All	All	Municipal Manager	Clean audit report achieved for 2015/16 financial year	Audit report received from the Auditor-General
Developing a capable and Development State	Growing an Inclusive District Economy	LED, Youth LED and Youth Entrepreneurship	Develop the Growth and Development Strategy for the District and submit to Council for approval by 30 June 2018	Growth and Development Strategy developed and submitted to Council for approval		All	All	Municipal Manager	New performance indicator for 2017/18	Agenda of the Council meeting

Reporting Category	Annual Target	Revised Target	KPI Calculation Type	Sep-17								
				Target	Actual	R	Performance Comment	Corrective Measures	Proof of Evidence	Departmental SDBIP Comments	Departmental Corrective Measures	Departmental Proof of Evidence
Internal	1	1	Carry Over	0	0	N/A						
Internal	1	1	Carry Over	0	0	N/A						
Internal	1	1	Carry Over	0	0	N/A						
Internal	1	1	Carry Over	0	0	N/A						
Internal	1	1	Carry Over	1	1	G				[D24] PMS Manager: Report submitted to the AG on 28 August 2017. Evidence available in my office for perusal and verification (August 2017)		
Internal	1	1	Carry Over	0	0	N/A						
Internal	2	2	Accumulative	0	0	N/A						
Internal	1	1	Carry Over	0	0	N/A						
Internal	1	1	Carry Over	0	0	N/A						

Summary of Results: Office of the Municipal Manager		
	KPI Not Yet Measured	8
	KPI Not Met	0
	KPI Almost Met	0
	KPI Met	1
	KPI Well Met	0
	KPI Extremely Well Met	0
	<b>Total KPIs</b>	<b>9</b>

<b>Financial Services</b>						
<b>Ref</b>	<b>Directorate</b>	<b>Provincial Strategic Outcome</b>	<b>GFS Classification</b>	<b>National Outcome</b>	<b>National KPA</b>	<b>Pre-determined Objectives</b>
TL9	Financial Services	Enable a resilient, sustainable, quality and inclusive living environment	Finance and Administration [Core function] - Budget and Treasury Office	A responsive and accountable, effective and efficient local government system	Basic Service Delivery	Bulk Infrastructure Co-ordination
TL10	Financial Services	Embed good governance and integrated service delivery through partnerships and spatial alignment	Finance and Administration [Core function] - Budget and Treasury Office	A responsive and accountable, effective and efficient local government system	Municipal Financial Viability and Management	Financial Viability
TL11	Financial Services	Embed good governance and integrated service delivery through partnerships and spatial alignment	Finance and Administration [Core function] - Budget and Treasury Office	A responsive and accountable, effective and efficient local government system	Municipal Financial Viability and Management	Financial Viability
TL12	Financial Services	Embed good governance and integrated service delivery through partnerships and spatial alignment	Finance and Administration [Core function] - Budget and Treasury Office	A responsive and accountable, effective and efficient local government system	Municipal Financial Viability and Management	Bulk Infrastructure Co-ordination
TL13	Financial Services	Embed good governance and integrated service delivery through partnerships and spatial alignment	Finance and Administration [Core function] - Budget and Treasury Office	A responsive and accountable, effective and efficient local government system	Municipal Financial Viability and Management	Financial Viability

NDP Objectives	Strategic Objective	Municipal KPA	KPI	Unit of Measurement	Provincial Strategic Outcome	Wards	Area	KPI Owner	Baseline	Source of Evidence
Economy and Development	Bulk Infrastructure Co-ordination	Bulk Services, Roads, Public Transport and ICT	The percentage of the municipal capital budget spent on capital projects by 30 June 2018 (Actual amount spent on capital projects / Total amount budgeted for capital projects)	% of capital budget spent by 30 June 2018		All	All	CFO		0,9 Expenditure captured in Abakus on Capital Projects Votes - Abakus report to include actuals and budgeted amount per capital vote (Report provided by the CFO)
Economy and Development	Financial Viability	Financial viability	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations by 30 June 2018 ((Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant)	% of debt coverage		All	All	CFO		0,3 Annual Financial Statements submitted to AG for auditing as compiled from actuals captured in Abakus
Economy and Development	Financial Viability	Financial viability	Financial viability measured in terms of the available cash to cover fixed operating expenditure by 30 June 2018 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Number of months that available cash is sufficient to cover the monthly operating expenditure		All	All	CFO		3 Annual Financial Statements submitted to AG for auditing as compiled from actuals captured in Abakus
Developing a capable and Development State	Bulk Infrastructure Co-ordination	Financial viability	Submit the annual financial statement of 2016/17 to the auditor-General by 31 August 2017	Annual financial statements of 2016/17 submitted by 31 August 2017		All	All	CFO		1 Proof of submission to the AG
Economy and Development	Financial Viability	Financial viability	Achieve a current ratio of 1 (Current assets : Current liabilities)	Number of times the municipality can pay back its short term-liabilities with its short-term assets		All	All	CFO		1 Annual Financial Statements submitted to the AG for auditing as compiled from actuals captured in Abakus

Sep-17												
Reporting Category	Annual Target	Revised Target	KPI Calculation Type	Target	Actual	R	Performance Comment	Corrective Measures	Proof of Evidence	Departmental SDBIP Comments	Departmental Corrective Measures	Departmental Proof of Evidence
Internal	90%	90%	Last Value	0%	0%	N/A						
Internal	30%	30%	Reverse Last Value	0%	0%	N/A						
Internal	3	3	Last Value	0	0	N/A						
Internal	1	1	Carry Over	1	1	G				[D159] Deputy Manager: Income, Expenditure, AFS and BTO: Completed (August 2017)		[D159] Deputy Manager: Income, Expenditure, AFS and BTO: - FW Submission of 201617 Annual Financial Statements (AFS) - (Pre-Audit Information).msg (August 2017)
Internal	1	1	Carry Over	0	0	N/A						

<b>Summary of Results: Financial Services</b>		
	KPI Not Yet Measured	4
	KPI Not Met	0
	KPI Almost Met	0
	KPI Met	1
	KPI Well Met	0
	KPI Extremely Well Met	0
	<b>Total KPIs</b>	<b>5</b>



Roads Services						
Ref	Directorate	Provincial Strategic Outcome	GFS Classification	National Outcome	National KPA	Pre-determined Objectives
TL14	Roads Services	Enable a resilient, sustainable, quality and inclusive living environment	Road Transport [Core function] - Roads	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Bulk Infrastructure Co-ordination

NDP Objectives	Strategic Objective	Municipal KPA	KPI	Unit of Measurement	Provincial Strategic Outcome	Wards	Area	KPI Owner	Baseline	Source of Evidence
Economy and Development	Bulk Infrastructure Co-ordination	Bulk Services, Roads, Public Transport and ICT	Spent 95% of the roads maintenance budget allocation by 30 June 2018 (Actual expenditure divided by approved allocation received)	% of the roads maintenance budget spent by 30 June 2018		All	All	Senior Manager: Roads	0,95	Roads maintenance expenditure as captured on Abacus in the Roads Ledger. Monthly cash flows derived from MOA plus addendums between Eden DM and Provincial Department of Transport.

Reporting Category	Annual Target	Revised Target	KPI Calculation Type	Sep-17										
				Target	Actual	R	Performance Comment	Corrective Measures	Proof of Evidence	Departmental SDBIP Comments	Departmental Corrective Measures	Departmental Proof of Evidence		
Internal	95%	95%	Last Value	0%	0%	N/A								

Summary of Results: Roads Services		
KPI Not Yet Measured		1
KPI Not Met		0
KPI Almost Met		0
KPI Met		0
KPI Well Met		0
KPI Extremely Well Met		0
<b>Total KPIs</b>		<b>1</b>

<b>Corporate/Strategic Services</b>						
<b>Ref</b>	<b>Directorate</b>	<b>Provincial Strategic Outcome</b>	<b>GFS Classification</b>	<b>National Outcome</b>	<b>National KPA</b>	<b>Pre-determined Objectives</b>
TL1	Corporate/Strategic Services	Embed good governance and integrated service delivery through partnerships and spatial alignment	Finance and Administration [Core function] - Human Resources	A skilled and capable workforce to support inclusive growth	Municipal Transformation and Institutional Development	Good Governance
TL2	Corporate/Strategic Services	Embed good governance and integrated service delivery through partnerships and spatial alignment	Finance and Administration [Core function] - Human Resources	A skilled and capable workforce to support inclusive growth	Municipal Transformation and Institutional Development	A Skilled Workforce and Communities
TL3	Corporate/Strategic Services	Embed good governance and integrated service delivery through partnerships and spatial alignment	Finance and Administration [Core function] - Human Resources	A skilled and capable workforce to support inclusive growth	Municipal Transformation and Institutional Development	Good Governance
TL4	Corporate/Strategic Services	Embed good governance and integrated service delivery through partnerships and spatial alignment	Finance and Administration [Core function] - Human Resources	A skilled and capable workforce to support inclusive growth	Municipal Transformation and Institutional Development	Good Governance
TL5	Corporate/Strategic Services	Create opportunities for growth and jobs	Finance and Administration [Core function] - Human Resources	A skilled and capable workforce to support inclusive growth	Municipal Transformation and Institutional Development	Good Governance
TL6	Corporate/Strategic Services	Embed good governance and integrated service delivery through partnerships and spatial alignment	Finance and Administration [Core function] - Administrative and Corporate Support	A responsive and accountable, effective and efficient local government system	Good Governance and Public Participation	Good Governance
TL7	Corporate/Strategic Services	Create opportunities for growth and jobs	Planning and Development [Core function] - Corporate Wide Strategic Planning (IDPs, LEDs)	A responsive and accountable, effective and efficient local government system	Good Governance and Public Participation	Good Governance
TL8	Corporate/Strategic Services	Create opportunities for growth and jobs	Other [Core function] - Tourism	A responsive and accountable, effective and efficient local government system	Good Governance and Public Participation	Good Governance

NDP Objectives	Strategic Objective	Municipal KPA	KPI	Unit of Measurement	Provincial Strategic Outcome	Wards	Area	KPI Owner	Baseline	Source of Evidence
Developing a capable and Development State	Good Governance	Internal and External Capacity Building	Number of people from employment equity target groups that will be appointed in the three highest levels of management during the 2017/18 financial year in compliance with the municipality's approved employment equity plan	Number of people that will be appointed in the three highest levels of management in compliance with a municipality's approved employment equity plan		All	All	Executive Manager: Corporate/Strategic Services	0	Approved Employment Equity quarterly progress report of 30 June 2017
Developing a capable and Development State	A Skilled Workforce and Communities	Internal and External Capacity Building	Spent 0.5% of personnel budget on training by 30 June 2018 (Actual total training expenditure divided by total personnel budget)	% of the personnel budget spent on training		All	All	Executive Manager: Corporate/Strategic Services	0,005	Abacus financial system V525-consolidated statement for item (Vote number) / Section 71 In-Year Monthly & Quarterly Budget Statement for training
Developing a capable and Development State	Good Governance	Internal and External Capacity Building	Limit vacancy rate to 10% of budgeted post by 30 June 2018 (Number of funded posts vacant divided by number of budgeted funded posts)	% vacancy rate		All	All	Executive Manager: Corporate/Strategic Services	0,1	Signed quarterly vacancy/calculation reconciliation
Developing a capable and Development State	Good Governance	Internal and External Capacity Building	Review the organisational structure and submit to Council by 31 May 2018	Organisational structure reviewed and submitted to Council by 31 May 2018		All	All	Executive Manager: Corporate/Strategic Services	1	Proof of submission
Developing a capable and Development State	Good Governance	Internal and External Capacity Building	Award 2 external bursaries to qualifying candidates by 31 March 2018	Number of external bursaries awarded		All	All	Executive Manager: Corporate/Strategic Services	2	Signed bursary minutes
Developing a capable and Development State	Good Governance	Good Governance and IGR	Compile and submit the final annual report and oversight report for 2016/17 to Council by 31 March 2018	Final annual report and oversight report for 2016/17 submitted to Council		All	All	Executive Manager: Corporate/Strategic Services	1	Proof of submission
Developing a capable and Development State	Good Governance	Good Governance and IGR	Develop a 5 year District Economic Development Strategy and submit to Council by 31 March 2018	District Economic Development Strategy submitted to Council		All	All	Executive Manager: Corporate/Strategic Services	New KPI for 2017/18	Proof of submission
Developing a capable and Development State	Good Governance	Good Governance and IGR	Develop a 5 year District Tourism Marketing and Development Strategy and submit to Council by 31 March 2018	District Tourism Marketing and Development Strategy submitted to Council		All	All	Executive Manager: Corporate/Strategic Services	New KPI for 2017/18	Proof of submission

Reporting Category	Annual Target	Revised Target	KPI Calculation Type	Sep-17								
				Target	Actual	R	Performance Comment	Corrective Measures	Proof of Evidence	Departmental SDBIP Comments	Departmental Corrective Measures	Departmental Proof of Evidence
Internal	2	2	Accumulative	0	0	N/A						
Internal	0,50%	0,50%	Carry Over	0%	0%	N/A						
Internal	10%	10%	Reverse Last Value	10%	10,56%	R				[D91] Manager: Human Resources: Vacancy rate 10.56 (September 2017)	[D91] Manager: Human Resources: In the process of filling vacancies. (September 2017)	[D91] Manager: Human Resources: Vacancy list until Sept 2017 - VACANCIES SEPT 2017.xls (September 2017)
Internal	1	1	Carry Over	0	0	N/A						
Internal	2	2	Carry Over	0	0	N/A						
Internal	1	1	Carry Over	0	0	N/A				[D94] Manager Strategic Services: Target not reached. (July 2017)	[D94] Manager Strategic Services: KPI does not comply with relevant legislative requirements. (July 2017)	
Internal	1	1	Carry Over	0	0	N/A						
Internal	1	1	Carry Over	0	0	N/A						

Summary of Results: Corporate/Strategic Services	
KPI Not Yet Measured	7
KPI Not Met	1
KPI Almost Met	0
KPI Met	0
KPI Well Met	0
KPI Extremely Well Met	0
<b>Total KPIs</b>	<b>8</b>

Community Services							
Ref	Directorate	Provincial Strategic Outcome	IDP Ref	GFS Classification	National Outcome	National KPA	Pre-determined Objectives
TL24	Community Services	Create opportunities for growth and jobs		Planning and Development [Core function] - Economic Development/Planning	Decent employment through inclusive economic growth	Local Economic Development	Growing an Inclusive District Economy
TL25	Community Services	Increase wellness, safety and tackle social ills		Public Safety [Core function] - Fire Fighting and Protection	All people in south Africa protected and feel safe	Basic Service Delivery	Sustainable Environmental Management and Public Safety
TL26	Community Services	Increase wellness, safety and tackle social ills		Public Safety [Core function] - Fire Fighting and Protection	All people in south Africa protected and feel safe	Basic Service Delivery	Sustainable Environmental Management and Public Safety
TL27	Community Services	Increase wellness, safety and tackle social ills		Public Safety [Core function] - Fire Fighting and Protection	All people in south Africa protected and feel safe	Basic Service Delivery	Sustainable Environmental Management and Public Safety
TL28	Community Services	Increase wellness, safety and tackle social ills		Public Safety [Core function] - Fire Fighting and Protection	All people in south Africa protected and feel safe	Basic Service Delivery	Sustainable Environmental Management and Public Safety
TL29	Community Services	Increase wellness, safety and tackle social ills		Public Safety [Core function] - Fire Fighting and Protection	All people in south Africa protected and feel safe	Basic Service Delivery	Sustainable Environmental Management and Public Safety
TL30	Community Services	Increase wellness, safety and tackle social ills		Public Safety [Core function] - Fire Fighting and Protection	All people in south Africa protected and feel safe	Basic Service Delivery	Sustainable Environmental Management and Public Safety
TL31	Community Services	Enable a resilient, sustainable, quality and inclusive living environment		Environmental Protection [Core function] - Pollution Control	Protection and enhancement of environmental assets and natural resources	Basic Service Delivery	Sustainable Environmental Management and Public Safety
TL32	Community Services	Enable a resilient, sustainable, quality and inclusive living environment		Health [Core function] - Health Services	Improve health and life expectancy	Basic Service Delivery	Sustainable Environmental Management and Public Safety
TL33	Community Services	Enable a resilient, sustainable, quality and inclusive living environment		Environmental Protection [Core function] - Biodiversity and Landscape	Protection and enhancement of environmental assets and natural resources	Basic Service Delivery	Sustainable Environmental Management and Public Safety
TL34	Community Services	Increase wellness, safety and tackle social ills		Health [Core function] - Health Services	Improve health and life expectancy	Basic Service Delivery	Sustainable Environmental Management and Public Safety
TL35	Community Services	Increase wellness, safety and tackle social ills		Health [Core function] - Health Services	Improve health and life expectancy	Basic Service Delivery	Sustainable Environmental Management and Public Safety

NDP Objectives	Strategic Objective	Municipal KPA	KPI	Unit of Measurement	Provincial Strategic Outcome	Wards	Area	KPI Owner	Baseline	Source of Evidence
Economy and Development	Growing an Inclusive District Economy	LED, Youth LED and Youth Entrepreneurship	Submit the EPWP business plan to the National Minister of Public Works for all internal projects by 30 June 2018	EPWP business plan submitted to the National Minister of Public Works by 30 June 2018		All	All	Executive Manager: Community Service		1 Copy of plan signed by MM and the weigh bill as proof of submission
Building Safer Communities	Sustainable Environmental Management and Public Safety	Environment, Public Safety and Air Quality	Record and refer 85% of all calls received in 2017/18 in the Call Centre (% calculated by the system)	% of calls recorded and referred in 2017/18		All	All	Executive Manager: Community Service	0,85	Monthly Split Skill Summary Report generated from the CAD system
Building Safer Communities	Sustainable Environmental Management and Public Safety	Environment, Public Safety and Air Quality	Hold quarterly meetings with disaster management role players as listed in Section 51(1)(d) of the Disaster Management Act, Act 57 of 2002, as amended, to discuss regional disaster management issues	Number of quarterly meetings held		All	All	Executive Manager: Community Service		4 Minutes of meetings
Building Safer Communities	Sustainable Environmental Management and Public Safety	Environment, Public Safety and Air Quality	Hold quarterly meetings with the Fire Officers in the district	Number of quarterly meetings held		All	All	Executive Manager: Community Service		4 Minutes of meetings
Building Safer Communities	Sustainable Environmental Management and Public Safety	Environment, Public Safety and Air Quality	Respond from the station to all fire calls within 4 minutes from when the call is received ((Number of calls responded to within 4 minutes/Number of calls received)X100)	% of fire calls attended to		All	All	Executive Manager: Community Service	New performance indicator for 2017/18	Occurrence register
Building Safer Communities	Sustainable Environmental Management and Public Safety	Environment, Public Safety and Air Quality	Execute 2 emergency preparedness exercises by 30 June 2018	Number of emergency preparedness exercises executed by 30 June 2018		All	All	Executive Manager: Community Service		2 Copy of approved emergency exercise programme and minutes of the debriefing
Building Safer Communities	Sustainable Environmental Management and Public Safety	Environment, Public Safety and Air Quality	Submit bi-annual status reports from the electronic disaster management tool maintained to the Municipal Managers Forum	Number of status reports submitted		All	All	Executive Manager: Community Service	New performance indicator for 2017/18	Agenda of the MMF meeting
Environmental Sustainability and Resilience	Sustainable Environmental Management and Public Safety	Environment, Public Safety and Air Quality	Implement 4 emission testing (air quality) initiatives by 30 June 2018	Number of emission testing (air quality) initiatives implemented by 30 June 2018		All	All	Executive Manager: Community Service		4 Results and/or test reports
Healthcare for all	Sustainable Environmental Management and Public Safety	Municipal Health and Environmental Waste	Hold quarterly meetings with the Eden Air Quality stakeholders forum	Number of quarterly meetings held		All	All	Executive Manager: Community Service		4 Minutes of meetings and attendance registers
Environmental Sustainability and Resilience	Sustainable Environmental Management and Public Safety	Environment, Public Safety and Air Quality	Raise environmental awareness through 4 awareness sessions with the community by 30 June 2018	Number of sessions held by 30 June 2018		All	All	Executive Manager: Community Service		2 Approved programme and attendance registers
Healthcare for all	Sustainable Environmental Management and Public Safety	Municipal Health and Environmental Waste	Raise Public Health awareness through 8 sessions with the community by 30 June 2018	Number of session held by 30 June 2018		All	All	Executive Manager: Community Service		4 Approved programme and attendance registers
Healthcare for all	Sustainable Environmental Management and Public Safety	Municipal Health and Environmental Waste	Compile and submit a Municipal Health By-Law for Council approval by 30 June 2018	By-law submitted to Council for approval		All	All	Executive Manager: Community Service	New performance indicator for 2017/18	Agenda of Council meeting

Previous Year Performance	MTAS Indicator	Reporting Category	Text 1	Annual Target	Text 2	Revised Target	Text 3	KPI Calculation Type	Actual			Performance Comment	Corrective Measures	Proof of Evidence	Sep-17			
									Target	Actual	R				Departmental SDBIP Comments	Departmental Corrective Measures	Departmental Proof of Evidence	
		Internal		1		1		Carry Over	0	0	N/A							
		Internal		85%		85%		Stand-Alone	85%	87,88%	G2				[D184] Chief Fire Officer: Target reached (July 2017) [D184] Chief Fire Officer: Target reached (August 2017) [D184] Chief Fire Officer: Target reached (September 2017)		[D184] Chief Fire Officer: Monthly Split Skill Summary Report generated from the CAD system - Split-Skill Summary Monthly - Eden Fire.htm - Municipal Disaster Management Call Cent JULY 2017.docx (July 2017) [D184] Chief Fire Officer: Monthly Split Skill Summary Report generated from the CAD system - Municipal Disaster Management Call Cent August 2017.docx - Split-Skill Summary Monthly - Eden Fire.htm (August 2017) [D184] Chief Fire Officer: Monthly Split Skill Summary Report generated from the CAD system - Split-Skill Summary Monthly - Eden Fire.htm - Municipal Disaster Management Call Cent September 2017.docx (September 2017)	
		Internal		4		4		Accumulative	1	1	G				[D185] Manager: Emergency Services: Meeting took place on 24 August 2017 (September 2017)		[D185] Manager: Emergency Services: Minutes of meetings - Minutes - WCMAF - 24Aug2017.docx (September 2017)	
		Internal		4		4		Accumulative	1	1	G				[D186] Chief Fire Officer: Meeting took place on 22 August 2017 (September 2017)		[D186] Chief Fire Officer: Minutes of meeting - CFOcom Minutes - 22 August 2017.pdf (September 2017)	
		Internal		90%		90%		Stand-Alone	90%	86,67%	O				[D187] Chief Fire Officer: Target reached (July 2017) [D187] Chief Fire Officer: Target reached (August 2017) [D187] Chief Fire Officer: September response (September 2017)	[D187] Chief Fire Officer: September response (September 2017)	[D187] Chief Fire Officer: Occurrence register - final_response.doc - Report On reaction Times for July 2017 (2).doc - signed response.pdf (July 2017) [D187] Chief Fire Officer: Occurrence register - Report On reaction Times for August 2017 (2).doc (August 2017) [D187] Chief Fire Officer: Occurrence register - Response sept 2017.docx (September 2017)	
		Internal		2		2		Accumulative	0	0	N/A							
		Internal		2		2		Accumulative	0	0	N/A							
		Internal		4		4		Accumulative	1	2	B				[D190] Manager: Municipal Health and Environmental Services: Passive sampling conducted. (July 2017) [D190] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	[D190] Manager: Municipal Health and Environmental Services: None, Target reached. (July 2017)	[D190] Manager: Municipal Health and Environmental Services: Lab report attached. (July 2017) [D190] Manager: Municipal Health and Environmental Services: Results and/or test reports - D190 cls172978rep (1).pdf (September 2017)	
		Internal		4		4		Accumulative	1	1	G				[D191] Manager: Municipal Health and Environmental Services: none (July 2017) [D191] Manager: Municipal Health and Environmental Services: Meeting took place on 17 August 2017 (September 2017)	[D191] Manager: Municipal Health and Environmental Services: - (July 2017)	[D191] Manager: Municipal Health and Environmental Services: - - MINUTES working group 17 August 2017.docx - Attendance Register 17 Aug 2017.pdf (July 2017) [D191] Manager: Municipal Health and Environmental Services: Minutes of meetings and attendance registers - D191M_MINUTES working group 17 August 2017.docx - D191A_Attendance Register 17 Aug 2017.pdf (September 2017)	
		Internal		4		4		Accumulative	1	1	G				[D192] Manager: Municipal Health and Environmental Services: Target reached. (September 2017)	[D192] Manager: Municipal Health and Environmental Services: Target reached. (September 2017)	[D192] Manager: Municipal Health and Environmental Services: Approved programme and attendance register. - Signed Programme_Amalienstein Arbor Week Event.pdf - Attendance Register Arbor Week Event 08 September 2017.pdf (September 2017)	
		Internal		8		8		Accumulative	2	2	G				[D193] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	[D193] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	[D193] Manager: Municipal Health and Environmental Services: Approved programmes and attendance registers - ATTENDANCE REGISTER INDOOR & OUTDOOR AIR QUALITY.pdf (September 2017)	
		Internal		1		1		Carry Over	0	0	N/A							





Environment, Public Safety and Air Quality	Execute 2 emergency preparedness exercises by 30 June 2018	Number of emergency preparedness exercises executed by 30 June 2018		All	All	Executive Manager: Community Service		2	Copy of approved emergency exercise programme and minutes of the debriefing
Environment, Public Safety and Air Quality	Submit bi-annual status reports from the electronic disaster management tool maintained to the Municipal Managers Forum	Number of status reports submitted		All	All	Executive Manager: Community Service	New performance indicator for 2017/18		Agenda of the MMF meeting
Environment, Public Safety and Air Quality	Implement 4 emission testing (air quality) initiatives by 30 June 2018	Number of emission testing (air quality) initiatives implemented by 30 June 2018		All	All	Executive Manager: Community Service		4	Results and/or test reports
Municipal Health and Environmental Waste	Hold quarterly meetings with the Eden Air Quality stakeholders forum	Number of quarterly meetings held		All	All	Executive Manager: Community Service		4	Minutes of meetings and attendance registers
Environment, Public Safety and Air Quality	Raise environmental awareness through 4 awareness sessions with the community by 30 June 2018	Number of sessions held by 30 June 2018		All	All	Executive Manager: Community Service		2	Approved programme and attendance registers
Municipal Health and Environmental Waste	Raise Public Health awareness through 8 sessions with the community by 30 June 2018	Number of session held by 30 June 2018		All	All	Executive Manager: Community Service		4	Approved programme and attendance registers
Municipal Health and Environmental Waste	Compile and submit a Municipal Health By-Law for Council approval by 30 June 2018	By-law submitted to Council for approval		All	All	Executive Manager: Community Service	New performance indicator for 2017/18		Agenda of Council meeting
Municipal Health and Environmental Waste	Compile and submit a Municipal Health Plan for Council approval by 30 June 2018	Municipal Health Plan submitted to Council for approval		All	All	Executive Manager: Community Service	New performance indicator for 2017/18		Agenda of Council meeting
Municipal Health and Environmental Waste	Publish 8 articles on municipal health and environmental services in the media by 30 June 2018	Number of articles published in the media by 30 June 2018		All	All	Executive Manager: Community Service		4	Copies of Published Articles
Municipal Health and Environmental Waste	Publish 4 articles on disaster management in the media by 30 June 2018	Number of articles published in the media by 30 June 2018		All	All	Executive Manager: Community Service		4	Copies of Published Articles
Environment, Public Safety and Air Quality	Provide 8 recruitment of volunteers and first aid training sessions by 30 June 2018	Number of first aid training sessions provided by 30 June 2018		All	All	Executive Manager: Community Service		8	Attendance registers
Municipal Health and Environmental Waste	Provide 8 food safety training sessions to the community by 30 June 2018	Number of food safety training sessions provided by 30 June 2018		All	All	Executive Manager: Community Service		4	Attendance registers
LED, Youth LED and Youth Entrepreneurship	Create job opportunities through the Expanded Public Works Programme (EPWP) by 30 June 2018	Number of Job opportunities created through the Expanded Public Works Programme (EPWP) by 30 June 2018		All	All	Executive Manager: Community Service		100	Signed contracts of employment on EPWP projects with a start between (and including) 1 July 2017 to 30 June 2018
Environment, Public Safety and Air Quality	Hold quarterly Climate Change meetings	Number of quarterly meetings held		All	All	Executive Manager: Community Service		4	Attendance registers and agenda of the meeting
Environment, Public Safety and Air Quality	Develop and submit a Climate Change Response Plan to Council for approval by 30 June 2018	Climate Change Response Plan developed and submitted		All	All	Executive Manager: Community Service	New performance indicator for 2017/18		Agenda of the Council meeting
Environment, Public Safety and Air Quality	Hold quarterly District Waste Management Forum meetings	Number of quarterly meetings held		All	All	Executive Manager: Community Service		4	Attendance registers and agenda of the meeting
Environment, Public Safety and Air Quality	Appoint a service provider for the building, operating and construction of a regional landfill site by 30 June 2018	Service provider appointed		All	All	Executive Manager: Community Service	Roll-over kpi from 2016/17		Minutes of the Bid Adjudication Committee
Environment, Public Safety and Air Quality	Develop a Turnaround Strategy for the De Hoek Mountain Resort and the	Turnaround Strategy developed and submitted to Council for approval		All	All	Executive Manager: Community Service	New performance indicator for 2017/18		Agenda of the Council meeting
Environment, Public Safety and Air Quality	Develop a Turnaround Strategy for prioritised investment property and submit to Council for approval by 30	Turnaround Strategy developed and submitted to Council for approval		All	All	Executive Manager: Community Service	New performance indicator for 2017/18		Agenda of the Council meeting
Environment, Public Safety and Air Quality	Review the SDF and submit to Council for approval by 31 January 2018	SDF reviewed and submitted to Council for approval		All	All	Executive Manager: Community Service	Existing approved SDF		Agenda of the Council meeting

		Internal		2		2	Accumulative	0	0	N/A							
		Internal		2		2	Accumulative	0	0	N/A							
		Internal		4		4	Accumulative	1	2	B			[D190] Manager: Municipal Health and Environmental Services: Passive sampling conducted. (July 2017)	[D190] Manager: Municipal Health and Environmental Services: None, Target reached. (July 2017)	[D190] Manager: Municipal Health and Environmental Services: Lab report attached. (July 2017)		
		Internal		4		4	Accumulative	1	1	G			[D191] Manager: Municipal Health and Environmental Services: none (July 2017)	[D191] Manager: Municipal Health and Environmental Services: - (July 2017)	[D191] Manager: Municipal Health and Environmental Services: - MINUTES working group 17 August 2017.docx		
		Internal		4		4	Accumulative	1	1	G			[D191] Manager: Municipal Health and Environmental Services: Target reached. (September 2017)	[D192] Manager: Municipal Health and Environmental Services: Target reached. (September 2017)	[D192] Manager: Municipal Health and Environmental Services: Approved programme and attendance register.		
		Internal		8		8	Accumulative	2	2	G			[D193] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	[D193] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	[D193] Manager: Municipal Health and Environmental Services: Approved programmes and attendance registers		
		Internal		1		1	Carry Over	0	0	N/A							
		Internal		1		1	Carry Over	0	0	N/A							
		Internal		8		8	Accumulative	2	2	G			[D196] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	[D196] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	[D196] Manager: Municipal Health and Environmental Services: Articles public in the media		
		Internal		4		4	Accumulative	1	13	B			[D197] Manager: Emergency Services: Target reached (September 2017)		[D197] Manager: Emergency Services: Copies of Published Articles - POF_MEDIA - July-Sep 2017.doc		
		Internal		8		8	Accumulative	3	6	B			[D198] Chief Fire Officer: First Aid training took place on 03-07 July 2017 MDMC JOC		[D198] Chief Fire Officer: Attendance registers - Attendance Register First Aid 03-07-2017 - 07-07-2017 Page 1.jpg		
		Internal		8		8	Accumulative	2	2	G			[D199] Manager: Municipal Health and Environmental Services: Target reached	[D199] Manager: Municipal Health and Environmental Services: Target reached	[D199] Manager: Municipal Health and Environmental Services: approved		
		Internal		100		100	Accumulative	0	0	N/A							
		Internal		4		4	Accumulative	1	1	G			[D201] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	[D201] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	[D201] Manager: Municipal Health and Environmental Services: Minutes and attendance registers		
		Internal		1		1	Carry Over	0	0	N/A							
		Internal		4		4	Accumulative	1	1	G			[D203] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	[D203] Manager: Municipal Health and Environmental Services: Target reached (September 2017)	[D203] Manager: Municipal Health and Environmental Services: Attendance register and Agenda		
		Internal		1		1	Carry Over	0	0	N/A					Attendance Edge Waste Management		
		Internal		1		1	Carry Over	0	0	N/A							
		Internal		1		1	Carry Over	0	0	N/A							
		Internal		1		1	Carry Over	0	0	N/A							

<b>Summary of Results: Community Services</b>		
	KPI Not Yet Measured	11
	KPI Not Met	0
	KPI Almost Met	1
	KPI Met	9
	KPI Well Met	1
	KPI Extremely Well Met	3
	<b>Total KPIs</b>	<b>25</b>