

# **EDEN DISTRICT MUNICIPALITY**

FINANCIAL YEAR 2015 - 2016

MONTHLY FINANCIAL REPORT

30 JUNE 2016

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## Glossary

**Annual Budget** – Prescribed in section 16 of the MFMA - the formal means by which a Municipality approve official budget for the next three years.

**Adjustment Budget** – Prescribed in section 28 of the MFMA – the formal means by which a Municipality may revise its annual budget during the year.

Allocations (Transfers – see DORA) – Money received from Provincial or National Government.

**Budget Related Policy(ies)** – Policies of a Municipality affecting or affected by the budget, examples include Tariff Policy, Rates Policy, Credit Control and Debt Collection Policies.

**Capital Expenditure** - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet and must be included in the asset register.

**Cash Flow Statement** – A statement showing when actual cash will be received and spent by the Municipality. Payments do not always coincide with budgeted expenditure timings - for example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

**DORA** – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government (see Allocations / Transfers).

**Equitable Share** – A general grant paid to municipalities. It is predominantly targeted to help with free basic services and to compensate loss of RSC levies.

**Fruitless and Wasteful Expenditure** – Expenditure that was made in vain and would/should have been avoided had reasonable care been exercised.

**GFS** – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

**GRAP** – Generally Recognised Accounting Practice. The new standard for municipal accounting.

**IDP** – Integrated Development Plan. The main strategic planning document of the Municipality

**MBRR** – Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations dated April 2009.

**MFMA** – The Municipal Finance Management Act – Act No. 56 of 2003. The principle piece of legislation relating to municipal financial management.

**MTREF** – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous and current years' financial position.

**Operating Expenditure** –The day to day expenses of the Municipality such as salaries and wages.

**Rates** – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the Rand.

**SDBIP** – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budgeted estimates.

**Strategic Objectives** – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

**Unauthorised Expenditure –** Generally, spending without, or in excess of, an Approved Budget.

Virement – A transfer of funds.

**Virement Policy -** The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

**Vote** – One of the main segments into which a budget is divided. In Eden District this means the different GFS classification the budget is divided.

#### **Legislative Framework**

This report has been prepared in terms of the following enabling legislation:

The Municipal Finance Management Act – Act No. 56 of 2003

Section 71: Monthly budget statements

Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations

#### PART 1 – IN-YEAR REPORT

## **SECTION 1 – RESOLUTIONS**

#### **SECTION 71 Monthly Budget Statements**

These are the resolutions being presented to Council in the monthly report on the implementation of the budget and the financial state of affairs of the municipality as required in terms of section 71 of the Municipal Finance Management Act, Act 56 of 2003.

#### **RECOMMENDATION:**

That Council takes note of the monthly report for the year to date ending 30 June 2016.

## **Section 2 – Executive Summary**

#### 2.1 Introduction

These figures are presented in terms of section 71 of the MFMA. The information is presented for the month and year to date ending 30 June 2016.

#### 2.2 Consolidated Performance

#### 2.2.1 Against Annual Budget (original)

### Revenue by source

The total revenue received for the month of June amounts to **R 4,010,816** and the year to date revenue amounts to **R 209,150,968**, in comparison to a budgeted figure of **R232,606,153** (excluding Roads budget) representing a **90%** of annual revenue. (Refer to income statement attached at the back for reasons for variances.)

#### **Operating Expenditure by type**

Operating expenditure for the month of June amounts to **R 13,205,142**, and the year to date expenditure amounts to **R 159,214,403**, which is reported against a budget of **R224,703,916** (excluding Roads budget), representing a **71%** of annual expenditure. (Refer to income statement attached at the back for reasons for variances.)`

## **Capital Expenditure**

The capital budget for the financial year amounts to **R 2,290,501.** Capital expenditure for the month of June amounts to **R 1,379,900.** The year to date expenditure in respect of the capital programme amounts to **R1,999,061**, representing **87.28%** of total budget.

See attached capital progress report on page 15.

#### 2.3 Material variances from SDBIP

Variances and deficiencies will be explained in terms of the SDBIP and will be reported on by the Performance Management Unit, situated in the Office of the Municipal Manager.

## 2.4 Remedial or corrective steps

HOD's must monitor monthly income and expenditure reports and ensure spending is within budget and spend by 30 June 2016.

#### 2.5 Conclusion

Detailed analysis of the municipal performance for the year to date ending 30 June 2016 will be presented under the different sections of the report.

The municipality implemented various cost saving measures and other activities to ensure that the municipal budget is implemented according to the mandate of Council.

# Section 3 – In-year budget statement tables

## 3.1 Monthly budget statements

# 3.1.1 Table C1: S71 Monthly Budget Statement Summary

DC4 Eden - Table C1 Monthly Budget Statement Summary - M12 June

DC4 Eden - Table CT Monthly Budget St	2014/15				Budget Year	2015/16			
Description	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
	Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands								%	
Financial Performance									
Property rates	-	-	-	-	-	-	-		-
Service charges	-	-	-	-	-	-	-		-
Inv estment rev enue	4,750	5,225	6,621	1,447	10,307	6,621	3,686	56%	6,621
Transfers recognised - operational	168,113	186,119	196,909	-	166,119	196,909	(30,790)	-16%	196,909
Other own revenue	156,321	156,271	172,256	2,563	32,725	172,256	(139,531)	-81%	172,256
lotal Revenue (excluding capital transfers	329,184	347,615	375,786	4,011	209,151	375,786	(166,635)	-44%	375,786
and contributions)									
Employ ee costs	94,315	101,398	105,788	7,988	98,954	105,788	(6,834)	-6%	105,788
Remuneration of Councillors	7,723	8,496	8,296	815	7,730	8,296	(566)	-7%	8,296
Depreciation & asset impairment	6,800	6,800	3,800	-	2,996	3,800	(804)	-21%	3,800
Finance charges	830	664	69	(17)	26	69	(43)	-63%	69
Materials and bulk purchases	-	-	-	-	-	-	-		-
Transfers and grants	44,147	47,217	-	(334)	-	-	-		-
Other expenditure	171,750	182,004	249,929	4,753	49,508	249,929	(200,421)	-80%	249,929
Total Expenditure	325,566	346,579	367,882	13,205	159,214	367,882	(208,667)	-57%	367,882
Surplus/(Deficit)	3,619	1,036	7,904	(9,194)	49,937	7,904	42,033	532%	7,904
Transfers recognised - capital	-	-	-	_	-	-	-		-
Contributions & Contributed assets	_	-	-	_	-	_	-		-
Surplus/(Deficit) after capital transfers &	3,619	1,036	7,904	(9,194)	49,937	7,904	42,033	532%	7,904
contributions									
Share of surplus/ (deficit) of associate	_	_	_	_	_	_	_		_
Surplus/ (Deficit) for the year	3,619	1,036	7,904	(9,194)	49,937	7,904	42,033	532%	7,904
Capital expenditure & funds sources									
Capital expenditure	9,414	1,035	2,291	1,380	1,999	2,291	(291)	-13%	2,291
Capital transfers recognised							(=0.)	1070	_,
Public contributions & donations	_	_	_	_	_	_	_		_
Borrowing	_	_	_	_	_	_	_		_
Internally generated funds	9,414	1,035	2,291	1,380	1,999	2,291	(291)	-13%	2,291
Total sources of capital funds	9,414	1,035	2,291	1,380	1,999	2,291	(291)	-13%	2,291
-	-,	,	, .	, , , , , ,	, , , , , ,	, .	( ,		, -
Financial position	112 205	112 205	475 507		150,000				112 205
Total current assets	113,385	113,385	175,537		158,292				113,385
Total ourrent liabilities	532,282	512,282	285,987		226,668				512,282
Total current liabilities	67,533	59,073	38,215 133,206		29,376				59,073
Total non current liabilities	116,089	115,415			74,873				115,415
Community wealth/Equity	462,045	451,179	290,103		280,711				451,179
Cash flows									
Net cash from (used) operating	(30, 251)	20,075	19,917	(8,294)	49,937	19,917	(30,020)	-151%	19,917
Net cash from (used) investing	(6,880)	(1,035)	(2,265)	(131,304)	(50,509)	(2,291)	48,218	-2105%	(2,291)
Net cash from (used) financing	(650)	(664)	(664)	-	(499)	(664)	1 ' '	25%	(664)
Cash/cash equivalents at the month/year end	35,956	54,332	148,539	-	98,768	148,513	49,745	33%	116,801
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys- 1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	344	98	367	_	_	_	_	12,186	12,996
Creditors Age Analysis								, .,	,
Total Creditors	2,272	_	_	_	_	_	_	_	2,272
	,								,

# 3.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

DC4 Eden - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M12 June

DC4 Eden - Table C2 Monthly Budget State		2014/15	CITOTINGIO	c (Standard		Budget Year 2				
Description	Ref	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
•		Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands	1			5					%	
Revenue - Standard										
Governance and administration		205,505	209,837	224,683	3,671	201,600	224,683	(23,083)	-10%	224,683
Executive and council		204,202	209,837	224,683	3,671	201,600	224,683	(23,083)	-10%	224,683
Budget and treasury office		-	-	-	-	-	_	-		-
Corporate services		1,302	-	-	-	-	_	_		-
Community and public safety		6,036	6,823	6,251	299	6,729	6,251	478	8%	6,251
Community and social services		-	-	-	-	-	_	-		-
Sport and recreation		5,867	6,637	6,065	283	6,487	6,065	422	7%	6,065
Public safety		-	-	-	-	-	-	_		-
Housing		-	-	-	-	-	_	_		-
Health		169	186	186	17	242	186	56	30%	186
Economic and environmental services		116,522	128,955	143,435	20	123	143,435	(143,312)	-100%	143,435
Planning and development		-	-	-	5	10	_	10	#DIV/0!	_
Road transport		116,290	128,700	143,180	-	-	143,180	(143,180)	-100%	143,180
Environmental protection		232	255	255	15	113	255	(142)	-56%	255
Trading services		1,122	2,000	1,417	20	699	1,299	(600)	-46%	1,417
Electricity		_	-	-	-	-	_			_
Water		_	-	-	-	_	_	_		_
Waste water management		-	-	-	-	-	_	_		_
Waste management		1,122	2,000	1,417	20	699	1,299	(600)	-46%	1,417
Other	4	_	-	-	-	-	_	-		_
Total Revenue - Standard	2	329,184	347,615	375,786	4,011	209,151	375,668	(166,517)	-44%	375,786
Expenditure - Standard										
Governance and administration		127,659	115,022	95,399	6,777	70,566	95,399	(24,833)	-26%	95,399
Executive and council		73,941	60,273	42,631	2,544	23,659	42,631	(18,972)	-45%	42,631
Budget and treasury office		22,999	23,616	22,226	1,631	19,569	22,226	(2,656)	-12%	22,226
Corporate services		30,719	31,134	30,542	2,602	27,337	30,542	(3,205)	-10%	30,542
Community and public safety		64,790	63,138	86,810	4,788	74,189	86,810	(12,621)	-15%	86,810
Community and social services		_	_	_	_	_	_			_
Sport and recreation		10,612	11,228	10,616	667	9,603	10,616	(1,013)	-10%	10,616
Public safety		23,534	24,424	45,890	1,849	36,821	45,890	(9,069)	-20%	45,890
Housing		-	-	-	-	-	_	-		-
Health		30,644	27,486	30,304	2,272	27,765	30,304	(2,539)	-8%	30,304
Economic and environmental services		126,746	146,118	161,619	1,262	11,270	160,719	(149,449)	-93%	161,619
Planning and development		7,351	11,889	11,559	1,032	7,877	11,559	(3,682)	-32%	11,559
Road transport		117,331	131,883	147,263	57	1,292	146,363	(145,071)	-99%	147,263
Environmental protection		2,065	2,346	2,798	173	2,102	2,798	(696)	-25%	2,798
Trading services		6,370	22,300	24,056	378	3,189	24,056	(20,867)	-87%	24,056
Electricity		-	-	-	-	-	_	-		-
Water		3,023	20,782	20,812	65	772	20,812	(20,040)	-96%	20,812
Waste water management		-	-	-	-	-	-	-		-
Waste management		3,347	1,517	3,244	313	2,416	3,244	(827)	-26%	3,244
Other		-	-	-	-	-	-	-		-
Total Expenditure - Standard	3	325,566	346,579	367,884	13,205	159,214	366,984	(207,770)	-57%	367,884
Surplus/ (Deficit) for the year		3,619	1,036	7,902	(9,194)	49,937	8,684	41,253	475%	7,902

This table reflects the operating budget (Financial Performance) in the standard classifications which is the Government Finance Statistics Functions and Sub-function.

These are used by National Treasury to assist in the compilation of national and international accounts for comparison purposes, regardless of the unique organisational structures being used by the different institutions.

The main functions are Governance and Administration, Community and Public Safety, Economic and Environmental Services and Trading services.

It is for this reason that Financial Performance is reported in standard classification, Table C2, and by municipal vote, Table C3.

## **Operating Revenue:**

Operating revenue totals R 209,150,968 for the period ending 30 June 2016. Other income for the month received includes Interest on External Investments of R 1,447,493 and Income for agency services of R 1,204,075. The total revenue received for the month of June amounts to R4,010,817. Refer to separate schedule at the back of the report for variances for Eden.

## **Operating Expenditure**

Operating expenditure of **R 13,205,142** is reported for the month ending 30 June 2016. The majority of these expenditure totals Employee and Councillor related cost of **R 8,803,154.** 

# 3.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

DC4 Eden - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M12 June

Vote Description		2014/15		(10101111111111111111111111111111111111		Budget Year 2	<u> </u>			
		Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
	Ref	Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands			•	-			-		%	
Revenue by Vote	1									
Vote 1 - Executive and Council		204,202	209,837	224,683	3,671	201,600	224,683	(23,083)	-10.3%	224,683
Vote 2 - Budget and Treasury Office		_	-	-	-	-	_	_		_
Vote 3 - Corporate Services		1,302	_	_	-	-	-	_		_
Vote 4 - Planning and Development		_	-	_	5	10	_	10	#DIV/0!	_
Vote 5 - Public Safety		_	_	_	-	-	-	-		_
Vote 6 - Health		169	186	186	17	242	186	56	30.3%	186
Vote 7 - Sport and Recreation		5,867	6,637	6,065	283	6,487	6,065	422	7.0%	6,065
Vote 8 - Waste Management		1,122	2,000	1,417	20	699	1,417	(718)	-50.7%	1,417
Vote 9 - Road Transport		-	-	-	-	-	-	-		-
Vote 10 - Water		-	-	-	-	-	-	-		-
Vote 11 - Environmental Protection		232	255	255	15	113	255	(142)	-55.8%	255
Vote 12 - Roads Agency Function		116,290	128,700	143,180	-	-	143,180	(143,180)	-100.0%	143,180
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-		-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-		-
Vote 15 - [NAME OF VOTE 15]		_	_	_	_	-	_	_		_
Total Revenue by Vote	2	329,184	347,615	375,786	4,011	209,151	375,786	(166,635)	-44.3%	375,786
Expenditure by Vote	1									
Vote 1 - Executive and Council		73,941	60,273	42,631	2,544	23,659	42,631	(18,972)	-44.5%	42,631
Vote 2 - Budget and Treasury Office		22,999	23,616	22,226	1,631	19,569	22,226	(2,656)	-12.0%	22,226
Vote 3 - Corporate Services		30,719	31,134	30,542	2,602	27,337	30,542	(3,205)	-10.5%	30,542
Vote 4 - Planning and Development		7,351	11,889	11,559	1,032	7,877	11,559	(3,682)	-31.9%	11,559
Vote 5 - Public Safety		23,534	24,424	45,890	1,849	36,821	45,890	(9,069)	-19.8%	45,890
Vote 6 - Health		30,644	27,486	30,304	2,272	27,765	30,304	(2,539)	-8.4%	30,304
Vote 7 - Sport and Recreation		10,612	11,228	10,616	667	9,603	10,616	(1,013)	-9.5%	10,616
Vote 8 - Waste Management		3,347	1,517	3,244	313	2,416	3,244	(827)	-25.5%	3,244
Vote 9 - Road Transport		1,041	3,183	4,083	57	1,292	4,083	(2,791)	-68.4%	4,083
Vote 10 - Water		3,023	20,782	20,812	65	772	20,812	(20,040)	-96.3%	20,812
Vote 11 - Environmental Protection		2,065	2,346	2,798	173	2,102	2,798	(696)	-24.9%	2,798
Vote 12 - Roads Agency Function		116,290	128,700	143,180	-	-	143,180	(143,180)	-100.0%	143,180
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-		-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-		-
Vote 15 - [NAME OF VOTE 15]		-	-	_	-		_			_
Total Expenditure by Vote	2	325,566	346,579	367,884	13,205	159,214	367,884	(208,670)	-56.7%	367,884
Surplus/ (Deficit) for the year	2	3,619	1,036	7,902	(9,194)	49,937	7,902	42,035	531.9%	7,902

Reporting per municipal vote provide details on the spread of spending over the various functions of council.

Income is mainly budgeted under the Executive and Council function and therefor the majority of the income will be reflected under this section.

The consolidation of the Roads Agency function into the budget of EdenDM reflects under the Roads Transport municipal function above.

No reporting on the operations in terms of the Roads Agency function is included in the report, the Roads income and expenditure is consolidated into Eden's Financial Statements after year end (30 June 2016).

# 3.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

Interest earned - external investments 4,750 5,225 6,621 1,447 10,307 6,62	3,686	YearTD	%	Full Year Forecast
Outcome   Budget   Budget   actual   actual   budget	variance	1,345 6,621	variance %	Forecast
R thousands	- - - - - - - (73) 3,686 4 274	1,345 6,621	%	
Revenue By Source   Property rates   Property rates - penalties & collection charges   Service charges - electricity revenue   Service charges - sanitation revenue   Service charges - refuse revenue   Service charges - other   Rental of facilities and equipment   2,357   1,357   1,345   163   1,273   1,346   163   1,273   1,347	- - - - - (73) 3,686 274	6,621		
Property rates Property rates - penalties & collection charges Service charges - electricity revenue Service charges - sanitation revenue Service charges - refuse revenue Service charges - other Rental of facilities and equipment Interest earned - external investments Div idends received Fines	- - - - - (73) 3,686 274	6,621		
Property rates - penalties & collection charges Service charges - electricity revenue Service charges - sanitation revenue Service charges - refuse revenue Service charges - refuse revenue Service charges - other Rental of facilities and equipment Interest earned - external investments Dividends received Fines	- - - - - (73) 3,686 274	6,621		
Service charges - electricity revenue Service charges - water revenue Service charges - sanitation revenue Service charges - refuse revenue Service charges - other Rental of facilities and equipment Interest earned - external investments Linterest earned - external investments Dividends received Fines	- - - - - (73) 3,686 274	6,621		
Service charges - water revenue   Service charges - sanitation revenue   Service charges - refuse revenue   Service charges - refuse revenue   Service charges - other   Rental of facilities and equipment   2,357   1,357   1,345   163   1,273   1,345   1,	7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	6,621		
Service charges - sanitation revenue   Service charges - refuse revenue   Service charges - other   Rental of facilities and equipment   2,357   1,357   1,345   163   1,273   1,345   164   1,273   1,345   165   1,273   1,345   167   1,447   10,307   1,345   167   1,447   10,307   1,345   1,345   1,447   10,307   1,345   1,447   10,307   1,345   1,447   10,307   1,345   1,447   10,307   1,345   1,447   10,307   1,345   1,447   10,307   1,345   1,447   10,307   1,345   1,34	- - (73) 3,686 274	6,621	F0/	
Service charges - refuse revenue   Service charges - other   2,357   1,357   1,345   163   1,273   1,345   161   1,273   1,345   163   1,273   1,345	7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	6,621	F0/	
Service charges - other   Rental of facilities and equipment   2,357   1,357   1,345   163   1,273   1,345	- (73) 3,686 274	6,621	F0/	
Rental of facilities and equipment   2,357   1,357   1,345   163   1,273   1,345	(73) 3,686 274	6,621	F0/	
Interest earned - external investments	3,686 274 -	6,621		
Interest earned - outstanding debtors  Dividends received Fines  881 681 754 85 1,028 75-	274		8	1,345
Dividends received Fines -	-	/54	56%	6,621
Fines -			36%	754
	-	-		
Licences and permits		-		
Agency services 13,777 14,280 15,692 1,204 16,034 15,69	342	15,692	2%	15,692
		196,909	1	196,909
		154,464		154,464
Gains on disposal of PPE	(140,014)	101,101	0170	101,101
	(166,635)	375,786	-44%	375,786
contributions)	(100,000)	010,100	1170	010,100
	-		<b>-</b>	<u> </u>
Expenditure By Type				
		105,788	1	105,788
		8,296	1	8,296
Debt impairment   1,800   1,000   1,000   1,000   1,000	(1,000)	1,000	-100%	1,000
Depreciation & asset impairment   6,800   6,800   3,800   -   2,996   3,800	(804)	3,800	-21%	3,800
Finance charges 830 664 69 (17) 26 6	(43)	69	-63%	69
Bulk purchases	-			
Other materials	_			
Contracted services 8,414 7,214 61,905 791 24,326 61,90	(37,579)	61,905	-61%	61,905
Transfers and grants 44,147 47,217 - (334)			000000000000000000000000000000000000000	_
	(161,841)	187,024	-87%	187,024
Loss on disposal of PPE	(.0.,0,	.0.,02.	0.70	101,021
	(208,667)	367,882	-57%	367,882
			<del>                                     </del>	1
	42,033	7,904	0	7,904
Transfers recognised - capital	-			
Contributions recognised - capital	-			
Contributed assets	-			
	,	7,904		7,904
contributions			anostono.	
Taxation	-			
Surplus/(Deficit) after taxation 3,619 1,036 7,904 (9,194) 49,937 7,90	i i	7,904	000000000000000000000000000000000000000	7,904
Attributable to minorities				
Surplus/(Deficit) attributable to municipality 3,619 1,036 7,904 (9,194) 49,937 7,90		7,904	***************************************	7,904
Share of surplus/ (deficit) of associate		,,,,,	None of the last o	,,,,,
		7,904		7,904

### **Revenue by Source**

Revenue by source explains the types of income budgeted for and the performance of these items individually.

#### Rental of facilities and equipment:

The income for the above are been reported as R 163 389 for the month of June 2016, and income for the year to date amounts to R 1 272 816 in comparison to a budgeted amount of R 1 345 354.

### <u>Interest earned – External Investments:</u>

Reflects the interest earned in respect of surplus funds not immediately needed in the operations of the municipality over the short term period. Interest received for the month under review were R 1 447 493 and income year to date amounts to R 10 307 005 in comparison to a budgeted amount of R 6 620 940.

## Interest raised - Outstanding debtors

The interest on outstanding debtors raised amounts to R 85 014.56 for the month of June 2016.

#### Agency services

The municipality performs an agency function on behalf of the Department of Transport – Roads department. Monthly agency fees are collected from the department. 12% Admin fee is received on the original allocation and 3% on the cost of additional reseal projects. Revenue in respect of the Agency Services for the month of June amounts to R 1,204,075.

#### Transferred recognised – operational

The transfers recognised represents the allocations as promulgated in the National and Provincial Division of Revenues Act's respectively. The first instalment of R57,875,000 for the Equitable Share was received during July 2015. The second instalment of R 46,301,000 for Equitable Share was received during November 2015. The final payment of Equitable share was made during March 2016 to the amount of R 34,726,000. The Financial Management Grant of R1, 250,000, Municipal Systems Improvement Grant of R930,000, Rural Roads Asset Management Grant of R2,283,000, Municipal Disaster Recovery Grant of R20,849,000 was also received in July 2015. Expanded Public Works Programme received R 402,000 and R 302,000, during August 2015 and November 2015 respectively. The final payment of EPWP were received in March to the amount of R 301,000. WC Support Provincial Treasury R 300,000 and WCFMG Assistance (ADD) R 50,000 during the month of November 2015. Eden District Municipality received R 300,000 from Provincial Treasury for

Performance Management during March 2016. The Municipality received no grant funding for June 2016.

#### Other revenue / Sundry income

Other revenue reflects an amount of R 1,110,845 for the month of June 2016. Other revenue consists of the following:

### Public Contributions, Donations and Contributions PP

Mossel Bay Call Centre (DM) R 50,287

Sundry Income R 925,397

(consists of amongst others chalets income R212,458 / camping fees total to R 49,197, caravans R 14,214, tariffs & penalties health R 16,585, atmospheric emission licence application fees R 15,076, health claims R50,098 and vat on grant income R174,610)

### **Expenditure by Type**

Expenditure by type reflects the operational budget per main type/category of expenditure.

### Employee Related cost / Remuneration of councillors

Remuneration related expenditure for the month of June 2016 amounts to

R8,803,153.62 and the year to date expenditure amounts to R 106,684,068.10 of a budgeted amount of R 114 081 364 which represents 94% of the budgeted amount.

#### Debt Impairment / Depreciation and asset impairment

These items account for non-cash budgeted items.

#### Finance charges

Finance charges are only accounted for during March and September yearly when the repayments in terms of the long term obligations are due.

## Contracted services

Contracted Services of R791,307.09 is reflected in the financial results for the month ending 30 June 2016. This is mainly due to transfer from Grant Expenditure to the amount of R 18 580 542.64. The year to date amount to R 24 325 661.95

## <u>Transferred recognised – operational</u>

See note under Contracted Services above.

## Other expenditure

Other expenditure reflects all other expenses not specifically mentioned.

Most of the other expenditure is only accounted for at the end of the financial year. The other expenditure consists of amongst others the following:

- Operating Projects (own funds)
- General expenses
- Contributions to provisions
- Actuarial Loss

# 3.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

DC4 Eden - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M12 June

		2014/15				Budget Year 2	2015/16			
Vote Description	Ref	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
		Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands	1								%	
Multi-Year expenditure appropriation	2									
Vote 1 - Ex ecutive and Council		327	30	7	-	-	7	(7)	-100%	7
Vote 2 - Budget and Treasury Office		6	_	140	127	127	140	(13)	-9%	140
Vote 3 - Corporate Services		923	430	1,126	851	1,050	1,126	(76)	-7%	1,126
Vote 4 - Planning and Development		-	-	-	-	-	-	-		-
Vote 5 - Public Safety		1,935	375	775	383	698	775	(77)	-10%	775
Vote 6 - Health		53	_	11	-	5	11	(6)	-55%	11
Vote 7 - Sport and Recreation		370	200	217	19	106	217	(111)	-51%	217
Vote 8 - Waste Management		5,800	_	-	-	-	_	-		-
Vote 9 - Road Transport		_	_	_	_	-	_	-		-
Vote 10 - Water		_	_	_	_	-	_	_		-
Vote 11 - Environmental Protection		_	_	15	_	13	15	(2)	-15%	15
Vote 12 - Roads Agency Function		_	_	_	_	-	_			-
Vote 13 - [NAME OF VOTE 13]		_	_	_	_	-	_	_		_
Vote 14 - [NAME OF VOTE 14]		_	_	_	_	_	_	_		_
Vote 15 - [NAME OF VOTE 15]		_	_	_	_	_	_	_		_
Total Capital Multi-year expenditure	4,7	9,414	1,035	2,291	1,380	1,999	2,291	(291)	-13%	2,291
Single Year expenditure appropriation	2									
Vote 1 - Ex ecutive and Council		_	_	_	_	-	_	_		_
Vote 2 - Budget and Treasury Office		_	_	_	_	-	_	-		-
Vote 3 - Corporate Services		-	_	-	-	-	_	-		-
Vote 4 - Planning and Development		-	_	-	_	-	_	-		-
Vote 5 - Public Safety		-	_	-	-	-	_	-		-
Vote 6 - Health		-	-	-	-	-	-	-		-
Vote 7 - Sport and Recreation		-	_	-	-	-	-	-		-
Vote 8 - Waste Management		-	_	-	-	-	-	-		-
Vote 9 - Road Transport		-	_	-	-	-	-	-		-
Vote 10 - Water		-	-	-	-	-	-	-		-
Vote 11 - Environmental Protection		-	-	-	-	-	-	-		-
Vote 12 - Roads Agency Function		-	-	-	-	-	-	-		-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-		-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-		-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-		-
Total Capital single-year expenditure	4	_	_	_	_	-	_	_		
Total Capital Expenditure		9,414	1,035	2,291	1,380	1,999	2,291	(291)	-13%	2,291

Variances explained in Supporting Table C5

The capital budget of R2,290,501.00 consists mainly of the Swartvlei Septic Tank Project of R184,300, Pool Vehicle of R149,861, Emergency Equipment R222,140, IT Equipment R201,291, Finger Scanner R301,709, Steel cabinets R43,000, and Steel Shelves of R22,000.00, Radio Transmitter R400 000, Laptops: Finance Interns R139 500, Fire Extinguishers R54 000, Air Quality Monitoring Equipment R15 000, MSIG Capital R 500 000.

Refer to next page for detail breakdown of the capital expenditure.

				YTD Expenditure	Status of the	At what stage is each	Any challenges identified that is	What measures are in place to
Vote number	Project description	Original Budget R'	Adjusted budget R'	R'	project	project currently	resulting in delays?	remedy the existing challenges.
					Completed	Completed	No expected challenges	Monthly all project managers will report to the BTO
10/50/01/6010/014	Swartvlei Septic Tank Project	R 184,300.00	184,300.00	R 80,017.00	Completed	completed	anticipated	progress i.t.o the progress on their projects.
					Completed	Completed	No expected challenges	Monthly all project managers will report to the BTO
10/50/01/6065/032	ICT Computer Related Equipment	R 153,000.00	201,290.88	R 186,049.32	,	F	anticipated	progress i.t.o the progress on their projects.
10/50/01/0070/000	Da al Mahi ala	R 131.530.00	149,861.00	D 140.000.00	Completed	Completed	No expected challenges	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
10/50/01/6070/006	Pool Vehicle	R 131,530.00	149,001.00	R 149,860.00			anticipated  No expected challenges	
10/50/01/6065/051	Steel Cabinet	R 48,000.00	43,000.00	R 40.058.77	Completed	Completed	anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
10/ 50/ 01/ 0005/ 051	Steel cubilier	10,000.00	20,700000	10,030.77			No expected challenges	Monthly all project managers will report to the BTO
10/50/01/6050/059	Finger Scanner	R 350,000.00	301,709.12	R 301,709.12	Completed	Completed	anticipated	progress i.t.o the progress on their projects.
		·		,	6	Constant	No expected challenges	Monthly all project managers will report to the BTO
10/50/01/6065/052	Steel Shelves	R 17,000.00	22,000.00	R 16,346.49	Completed	Completed	anticipated	progress i.t.o the progress on their projects.
					Completed	Completed	No expected challenges	Monthly all project managers will report to the BTO
10/50/01/6065/048	Emergency Equipment	R 243,471.00	222,140.00	R 197,125.13	Completed	Completed	anticipated	progress i.t.o the progress on their projects.
					Completed	Completed	No expected challenges	Monthly all project managers will report to the BTO
10/50/01/6065/043	Equipment: Swartvlei	R 12,700.00	32,700.00	R 26,367.60	1	1	anticipated	progress i.t.o the progress on their projects.
10/50/01/0055/054	Mississa Charach - Diisada	n 11 000 00	6,300.00	R 4,947.37	Completed	Completed	No expected challenges	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
10/50/01/6065/054	Mission Street : Blinds	R 11,000.00	0,300.00	K 4,947.37			anticipated No expected challenges	Monthly all project managers will report to the BTO
10/50/01/6065/055	Office Equipment: Registry	R 1,000.00	1,700.00	R 1,067.19	Completed	Completed	anticipated	progress i.t.o the progress on their projects.
19/30/01/0005/055	ome Equipment negistry	1, 2,000,00	27.00000	1,007.12			No expected challenges	Monthly all project managers will report to the BTO
10/50/01/6065/056	Refrigerator	R 3,000.00	2,200.00	R 2,192.98	Completed	Completed	anticipated	progress i.t.o the progress on their projects.
					Completed	Completed	No expected challenges	Monthly all project managers will report to the BTO
10/50/01/6065/057	Radio Transmitter	R 400,000.00	400,000.00	R 350,823.00	Completed	Completed	anticipated	progress i.t.o the progress on their projects.
					Completed	Completed	No expected challenges	Monthly all project managers will report to the BTO
10/50/01/6065/058	Air Quality Monitoring Equipment	R 12,000.00	15,000.00	R 12,700.00	Completed	Compreted	anticipated	progress i.t.o the progress on their projects.
40/50/04/0005/050	I de la constanta de la consta	D 420 F00 00	120 500 00	D 424 200 04	Completed	Completed	No expected challenges	Monthly all project managers will report to the BTO
10/50/01/6065/059	Laptops : Finance Interns	R 139,500.00	139,500.00	R 121,380.01		1	anticipated	progress i.t.o the progress on their projects.
10/50/01/6065/060	Fire Exstinguishers	R 54,000.00	54,000.00	R -	Completed	Completed	No expected challenges anticipated	Monthly all project managers will report to the BTO progress i.t.o the progress on their projects.
10/ 30/ 01/ 0003/ 000	THE EXSTINGUISHELS	34,000.00	31,000.00				No expected challenges	Monthly all project managers will report to the BTO
10/50/01/6065/061	MSIG Capital		500,000.00	R 498,864.73	Completed	Completed	anticipated	progress i.t.o the progress on their projects.
	'			,			No expected challenges	Monthly all project managers will report to the BTO
10/50/01/6055/021	Chairs: Registry & Access Control	R -	4,800.00	R 4,019.91	Completed	Completed	anticipated	progress i.t.o the progress on their projects.
					Completed	Completed	No expected challenges	Monthly all project managers will report to the BTO
10/50/01/6065/062	Printer/Scanner - PA CFO	R -	10,000.00	,	'	completed	anticipated	progress i.t.o the progress on their projects.
	Totals	1,790,501.00	2,290,501.00	1,999,060.78				
	Project status: If the project is in							
	Commitments against capital for	or the month June 2016						
		<u>R -</u>						

# 3.1.6 Table C6: Monthly Budget Statement - Financial Position

DC4 Eden - Table C6 Monthly Budget Statement - Financial Position - M12 June

DC4 Eden - Table C6 Monthly Budget Stateme	T	2014/15	VII - III IZ	Budget Ye	ar 2015/16	
Description	Ref	Audited	Original	Adjusted	YearTD	Full Year
		Outcome	Budget	Budget	actual	Forecast
R thousands	1		-	-		
ASSETS						
Current assets						
Cash		95,686	95,686	148,539	143,485	95,686
Call investment deposits						
Consumer debtors		6,758	6,758	14,946	6,375	6,758
Other debtors		4,402	4,402	5,016	4,669	4,402
Current portion of long-term receivables		2,534	2,534	2,757	-	2,534
Inv entory		4,005	4,005	4,279	3,763	4,005
Total current assets	· · · · · · · · · · · · · · · · · · ·	113,385	113,385	175,537	158,292	113,385
Non current assets		***************************************				
Long-term receiv ables		37,190	37,190	57,679	_	37,190
Inv estments		20,000	25,000	26	26	25,000
Inv estment property		325,577	300,577	85,712	85,654	300,577
Inv estments in Associate						
Property, plant and equipment		146,406	146,406	140,469	139,126	146,406
Agricultural						
Biological assets						
Intangible assets		3,068	3,068	2,101	1,862	3,068
Other non-current assets		41	41	_		41
Total non current assets		532,282	512,282	285,987	226,668	512,282
TOTAL ASSETS		645,667	625,667	461,524	384,960	625,667
LIABILITIES		*			•	
Current liabilities						
Bank overdraft						
Borrowing		700	700	_	_	700
Consumer deposits						
Trade and other payables		44,745	36,285	35,502	23,188	36,285
Provisions		22,088	22,088	2,713	6,188	22,088
Total current liabilities		67,533	59,073	38,215	29,376	59,073
Non current liabilities						<b>,</b>
Borrowing Borrowing		674				
Prov isions		115,415	115,415	133,206	74,873	115,415
Total non current liabilities		116,089	115,415	133,206	74,873	115,415
TOTAL LIABILITIES		183,622	174,488	171,421	104,249	174,488
NET ASSETS	2	462,045	451,179	290,103	280,711	451,179
COMMUNITY WEALTH/EQUITY	+			·		
Accumulated Surplus/(Deficit)		460,398	449,532	264,933	259,341	449,532
Reserves		1,647	1,647	25,170	21,370	1,647
TOTAL COMMUNITY WEALTH/EQUITY	2	462,045	451,179	290,103	280,711	451,179
TOTAL JOHNNONTT TEALIN/LOCALIT		702,070	701,110	200,100	200,711	701,110

This table excludes the actual figures for Roads department.

# 3.1.7 Table C7: Monthly Budget Statement - Cash Flow

DC4 Eden - Table C7 Monthly Budget Statement - Cash Flow - M12 June

		2014/15				Budget Year 2	2015/16			
Description	Ref	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
		Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands	1								%	
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates, penalties & collection charges								-		
Service charges								-		
Other rev enue		125,436	155,590	181,992	3,463	32,725	181,992	(149,267)	-82%	181,992
Gov ernment - operating		168,993	186,119	186,419	-	166,119	186,419	(20,300)	-11%	186,419
Gov ernment - capital							-	-		
Interest		4,750	5,906	6,621	1,447	10,307	6,621	3,686	56%	6,621
Div idends								-		
Payments										
Suppliers and employees		(293,704)	(279,659)	(307,529)	(11,819)	(139, 275)	(307,529)	(168,254)	55%	(307,529)
Finance charges		(830)	(664)	(69)		(43)	(69)	(26)	38%	(69)
Transfers and Grants		(34,896)	(47,217)	(47,517)	(1,386)	(19,896)	(47,517)	(27,621)	58%	(47,517)
NET CASH FROM/(USED) OPERATING ACTIVITIES		(30,251)	20,075	19,917	(8,294)	49,937	19,917	(30,020)	-151%	19,917
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE								_		
Decrease (Increase) in non-current debtors								_		
Decrease (increase) other non-current receivables		2,534						-		
Decrease (increase) in non-current investments				26	(130,000)	(48, 586)		(48,586)	#DIV/0!	
Payments										
Capital assets		(9,414)	(1,035)	(2,291)	(1,304)	(1,923)	(2,291)	(368)	16%	(2,291)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(6,880)	(1,035)	(2,265)	(131,304)	(50,509)	(2,291)	48,218	-2105%	(2,291)
CASH FLOWS FROM FINANCING ACTIVITIES			***************************************							•
Receipts										
Short term loans								_		
Borrowing long term/refinancing								_		
Increase (decrease) in consumer deposits								_		
Payments										
Repay ment of borrowing		(650)	(664)	(664)		(499)	(664)	(165)	25%	(664)
NET CASH FROM/(USED) FINANCING ACTIVITIES		(650)	(664)	(664)	-	(499)	(664)	(165)	25%	(664)
NET INCREASE/ (DECREASE) IN CASH HELD		(37,781)	18,376	16,988	(139,598)	(1,071)	16,962			16,962
Cash/cash equivalents at beginning:		73,737	35,956	131,551		99,839	131,551			99,839
Cash/cash equivalents at month/y ear end:		35,956	54,332	148,539		98,768	148,513			116,801

The municipal bank balance at 30 June 2016 totals R 98 767 928.17.

Detailed information regarding the cash position is tabled below.

REPORTING MONTH:	<b>30 JUNE 2016</b>	
Commitments against C	ash & Cash Equiva	lents
ITEM	Previous Month R'000	Current Month R'000
Cash & Cash Equivalents	154,633,720.51	143,484,825.00
LESS:	98,708,141.77	56,420,773.50
Unspent Conditional Grants	15,690,100.11	16,684,689.80
Current portion long term liabilities	7,404.07	-
Provision for staff leave	3,897,084.23	3,891,282.46
Provision for staff shift allowance	1,082,500.24	1,082,500.24
Post Retirement Benefits	24,315,652.00	24,315,652.00
Current Portion: Alien Vegetation	4,362,451.00	4,362,451.00
Performance Bonus	481,322.00	481,322.00
Grant received in advance	8,681,500.00	-
Trade Payables	5,699,739.00	5,602,876.00
Unspent Capital budget 12 months	1,164,208.23	-
Unspent Operational budget 12 months	33,326,180.89	-
Sub total	55,925,578.74	87,064,051.50
PLUS:	3,231,190.50	3,187,322.50
VAT Receivable	-	-
Receivable Exchange	3,231,190.50	3,187,322.50
Other receivables after impairment	, ,	, ,
·	59,156,769.24	90,251,374.00
LESS OTHER MATTERS.		
LESS OTHER MATTERS:	25 170 260 00	25 170 260 00
Capital Replacement Reserve	25,170,360.00	25,170,360.00
Sub Total	33,986,409.24	65,081,014.00
LESS: CONTIGENT LIABILITIES	21,409,779.00	21,409,779.00
F du Toit (Vicbay Theft)	376,750.00	376,750.00
Claim from Lefatshe Computer Systems	12,733,029.00	12,733,029.00
Claim from Department of Public Works	, ,	
•	8 300 000 00	8 300 000 00
(Correctional Services Uniondale)	8,300,000.00	8,300,000.00
Surplus / (Deficit)	12,576,630.24	43,671,235.00

## **PART 2 – SUPPORTING DOCUMENTATION**

## Section 4 – Debtors' analysis

## **Supporting Table SC3**

DC4 Eden - Supporting Table SC3 Monthly Budget Statement - aged debtors - M12 June

Description							Budget	t Year 2015/16					
R thousands	NT Code	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr		over 90	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200									_	_		
Trade and Other Receivables from Exchange Transactions - Electricity	1300									_	_		
Receivables from Non-ex change Transactions - Property Rates	1400									-	-		
Receivables from Exchange Transactions - Waste Water Management	1500									-	-		
Receivables from Exchange Transactions - Waste Management	1600									-	-		
Receivables from Exchange Transactions - Property Rental Debtors	1700	150	12	12					1,217	1,390	1,217		
Interest on Arrear Debtor Accounts	1810									-	-		
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820									-	-		
Other	1900	195	87	355					10,968	11,605	10,968		
Total By Income Source	2000	344	98	367	-	-	-	-	12,186	12,996	12,186	-	-
2014/15 - totals only										-	-		
Debtors Age Analysis By Customer Group													
Organs of State	2200									-	-		
Commercial	2300									-	-		
Households	2400	253	80	181					3,240	3,754	3,240		
Other	2500	91	18	186					8,945	9,241	8,945		
Total By Customer Group	2600	344	98	367	-	-	-	-	12,186	12,996	12,186	_	-

A list must be compiled to write off all long outstanding debtors after the finalization of the debt control processes.

# Section 5 - Creditors' analysis

## **Supporting Table C4**

DC4 Eden - Supporting Table SC4 Monthly Budget Statement - aged creditors - M12 June

Description	NT				Bu	dget Year 201	5/16				Prior year
Description	Code	0 -	31 -	61 -	91 -	121 -	151 -	181 Days -	Over 1	Total	totals for chart
R thousands	Code	30 Days	60 Days	90 Days	120 Days	150 Days	180 Days	1 Year	Year		(same period)
Creditors Age Analysis By Customer	Туре										
Bulk Electricity	0100									-	
Bulk Water	0200									_	
PAYE deductions	0300	1,150								1,150	
VAT (output less input)	0400									-	
Pensions / Retirement deductions	0500	1,123								1,123	
Loan repayments	0600									-	
Trade Creditors	0700									-	
Auditor General	0800									_	
Other	0900									_	
Total By Customer Type	1000	2,272		_	_			_	-	2,272	_

The short coming in the creditors system needs attention to ensure that more accurate reporting can be done in respect of outstanding overdue accounts.

# Section 6 – Investment portfolio analysis

## 6.1 Investment monitoring information

	Mov	ements for the m	onth			
Balance as at 01 June 2016	Investments matured	Investments made	Interest capitalised	Balance as at 30 June 2016	Interest earned	Interest earned
					Month	Year to date
				-		
-	-25,000,000.00	-25,000,000.00		-	78,630.14	1,934,803.71
20,000,000.00		-25,000,000.00		45,000,000.00		1,189,158.72
-	-25,000,000.00	-25,000,000.00		-	69,863.01	1,965,040.21
35,000,000.00	-35,000,000.00			-	1,136,636.99	2,121,378.78
132,268.18 <b>55,132,268.18</b>	-85,000,000.00	-75,000,000.00	-	132,268.18 <b>45,132,268.18</b>	1,285,130.14	6,855.90 <b>7,217,237.32</b>
	01 June 2016 - - 20,000,000.00 - 35,000,000.00 132,268.18	Balance as at 01 June 2016 Investments matured 25,000,000.00  20,000,000.00 25,000,000.00  35,000,000.00  -35,000,000.00  132,268.18	Balance as at 01 June 2016   Investments made   Inv	01 June 2016 matured made capitalised 25,000,000.00 -25,000,000.00  20,000,000.00 -25,000,000.00 25,000,000.00 -25,000,000.00  132,268.18	Balance as at 01 June 2016   Investments made   Interest capitalised   Interest capitalis	Balance as at 01 June 2016   Investments made   Interest capitalised   Interest earned   Month

The municipality invest surplus funds in order to maximise the interest and to have cash readily available when needed and is done in line with the Cash Management and Investment Policy of council.

# Section 7 – Allocation and grant receipts and expenditure

# 7.1 Supporting Table C6

DC4 Eden - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M12 June

		2014/15				Budget Year 2	2015/16			
Description	Ref	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
		Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands			-						%	
RECEIPTS:	1,2			***************************************						
Operating Transfers and Grants										
National Government:		167,213	182,936	182,936	-	162,936	182,936	(20,000)	-10.9%	182,936
Local Government Equitable Share		134,097	138,902	138,902		138,902	138,902	-		138,902
Finance Management		1,250	1,250	1,250		1,250	1,250			1,250
Municipal Systems Improvement		934	930	930		930	930			930
EPWP Incentive		1,000	1,005	1,005		1,005	1,005			1,005
Municipal Disaster Recovery Grant		27,432	20,849	20,849		20,849	20,849			20,849
LG: Bulk Water and Waste Water infrastruct.	3	2,500	20,000	20,000			20,000	(20,000)	-100.0%	20,000
								-		
								-		
								_		
								_		
Other transfers and grants [insert description]								-		
Provincial Government:		900	3,183	3,183	-	3,183	2,993	190	6.4%	3,183
Integrated Transport Planning		900	900	900		900	900	-		900
Rural Roads Asset Management Grant			2,283	2,283		2,283	2,093	190	9.1%	2,283
3	4		,	,		,		_		, .
								_		
								_		
District Municipality:		_	_	_	_	_	-	_		_
[insert description]								-		
[								_		
Other grant providers:		_	_		_	_	_	-		
[insert description]				***************************************				_		
[										
Total Operating Transfers and Grants	5	168,113	186,119	186,119		166,119	185,929	(40.040)	-10.7%	186,119
Total Operating Transfers and Grants	5	100,113	100,119	100, 119	_	100,119	100,929	(19,810)	-10.7%	100,119

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act.

All other unspent balances were addressed during the roll-over application process of National Treasury and Provincial Treasury.

## 7.2 Supporting Table C7

DC4 Eden - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M12 June

		2014/15				Budget Year :	2015/16			
Description	Ref	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
		Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands									%	
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		167,213	182,936	182,936	1,329	18,604	182,936	(164,332)	-89.8%	182,936
Local Government Equitable Share		134,097	138,902	138,902		-	138,902	(138,902)	-100.0%	138,902
Finance Management		1,250	1,250	1,250	681	1,354	1,250	104	8.3%	1,250
Municipal Systems Improvement		934	930	930	499	922	930	(8)	-0.8%	930
EPWP Incentive		1,000	1,005	1,005	149	1,021	1,005	16	1.6%	1,005
Municipal Disaster Recovery Grant		27,432	20,849	20,849		15,307	20,849	(5,542)	-26.6%	20,849
LG: Bulk Water and Waste Water infrastruct.		2,500	20,000	20,000			20,000	(20,000)	-100.0%	20,000
Other transfers and grants [insert description]								-		
Provincial Government:		900	3,183	4,083	57	1,292	4,083	(2,791)	-68.4%	4,083
Integrated Transport Planning		900	900	1,800	51	1,286	1,800	(514)	-28.6%	1,800
Rural Roads Asset Management Grant			2,283	2,283	6	6	2,283	(2,277)	-99.7%	2,283
								-		
								-		
								-		
District Municipality:		-	-	-	-	-	-	-		-
							···	-		
[insert description]								-		
Other grant providers:		-	-	-	-	-	-	-		-
								-		
[insert description]								_		
Total operating expenditure of Transfers and Grants:		168,113	186,119	187,019	1,386	19,896	187,019	(167,123)	-89.4%	187,019

Performance reporting on grants are been done by the Chief Financial Officer in order to comply with the Division of Revenue Act.

The Equitable Share is used for the day to day running of the Municipality for example salaries, own funded projects and contracted services and therefore unconditional.

# Section 8 – Expenditure on councillor and board members allowances and employee benefits

## **Supporting Table C8**

DC4 Eden - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M12 June

		2014/15				Budget Year 2	2015/16			
Summary of Employee and Councillor remuneration	Ref	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
		Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands									%	
	1	А	В	С			L			D
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		5,473	6,021	5,901	475	5,414	5,901	(486)	-8%	5,901
Pension and UIF Contributions		132	146	146	12	133	146	(12)	-8%	146
Medical Aid Contributions		195	214	214	21	260	214	46	21%	214
Motor Vehicle Allowance		1,588	1,747	1,667	281	1,611	1,667	(55)	-3%	1,667
Cellphone Allowance		335	368	368	26	311	368	(57)	-16%	368
Housing Allowances								-		-
Other benefits and allowances								-		
Sub Total - Councillors		7,723	8,496	8,296	815	7,730	8,296	(566)	-7%	8,296
% increase	4		10.0%	7.4%						7.4%
Senior Managers of the Municipality	3									
Basic Salaries and Wages	٦	3,266	3,509	3,554	288	3,279	3,554	(275)	-8%	3,554
Pension and UIF Contributions		417	707	652	45	541	652	(111)		652
Medical Aid Contributions		61	54	57	8	51	57	(6)	-10%	57
Overtime		01	34	31	· ·	31	31	(0)	-1076	31
Performance Bonus		325	500	546		419	546	(127)	-23%	546
Motor Vehicle Allowance		369	489	572	42	462	572	(127)	-23 <i>%</i> -19%	572
Cellphone Allowance		12	23	33	42	462 27	33	` ′	-19% -18%	33
•		84	23 84	33 84	7	21 77	33 84	(6)	-10%	84
Housing Allowances Other benefits and allowances		04	04	04	1	11	04	(7)	-0%	04
								_		
Payments in lieu of leave								-		
Long service awards								-		
Post-retirement benefit obligations	2	4.504	F 000	5 400		1.050	F 400	- (0.40)	400/	F 400
Sub Total - Senior Managers of Municipality	١.	4,534	5,366	5,498	392	4,856	5,498	(642)	-12%	5,498
% increase	4		18.4%	21.3%						21.3%
Other Municipal Staff										
Basic Salaries and Wages		57,613	59,551	59,872	4,962	56,151	59,872	(3,721)	-6%	59,872
Pension and UIF Contributions		11,424	13,240	12,451	1,310	10,913	12,451	(1,538)	-12%	12,451
Medical Aid Contributions		8,150	9,163	8,395	715	8,279	8,395	(116)	-1%	8,395
Overtime		1,027	1,144	1,263	72	1,391	1,263	128	10%	1,263
Performance Bonus		35					-	-		
Motor Vehicle Allowance		5,863	5,461	6,098	488	6,008	6,098	(90)	-1%	6,098
Cellphone Allowance		119	149	132		5	132	(127)	-97%	132
Housing Allowances		516	554	726	59	720	726	(5)	-1%	726
Other benefits and allowances		692	2,099	1,342	(10)	677	1,342	(665)	-50%	1,342
Payments in lieu of leave		4,342	4,671	4,430	-	4,373	4,430	(57)	-1%	4,430
Long service awards								_		
Post-retirement benefit obligations	2			5,582		5,580	5,582	(1)	0%	
Sub Total - Other Municipal Staff		89,781	96,032	100,290	7,596	94,097	100,290	(6,193)	-6%	94,708
% increase	4		7.0%	11.7%						5.5%
Total Parent Municipality		102,038	109,894	114,084	8,803	106,684	114,084	(7,400)	-6%	108,502

The year to date expenditure in respect of remuneration amounts to R106 684 068.10 which represents 94% of the budgeted amount.

## Section 9 - Municipal manager's quality certification

NAVRAE: ENQUIRIES:

L Hoek

KONTAKNR CONTACT NO

044 803 1449

VERW:

6/18/7/2015-2016

KANTOOR: OFFICES:

George

DATUM DATE 13 July 2016



#### **QUALITY CERTIFICATE**

I,G W LOUW, the accounting officer of EDEN DISTRICT MUNICIPALITY (DC4), hereby certify that the—  $\,$ 

(mark as appropriate)

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state of affairs of the municipality
- Mid- year budget and performance assessment

for the month ended **30 JUNE 2016**, has been prepared in accordance with the Municipal Finance Management Act (Act 56 of 2003) and regulations made under the Act.

Print Name -----G.W. Low

Accounting Officer of EDEN DISTICT MUNICIPALITY (DC4).

Signature ----

Date -----14/07/16

YORKSTRAAT 54 YORK STREET 12 GEORGE 6530

🕿 (044) 803 1300 🖃 086 555 6303 E-POS/E-MAIL: rekords@edendm.co.za, WEBSITE : www.edendm.co.za

# <u>Section 10: Expenditure per category incurred excl Roads Function for June 2016 + Year to Date</u>

		Adjustment				
	DESCRIPTION	Budget 2015/2016	Month - June 2016	YTD June 2016	% SPENT	Note
	SALARY RELATED EXPENSES					
5E+06	Salaries	62,840,665.94	5,249,654.41	59,429,674.33	95%	
5E+06	Overtime	1,428,865.39	72,430.82	1,390,900.80	97%	
5E+06	EARLY RETIREMENT PACKAGE	5,583,715.19	-	5,580,407.20	100%	
5E+06	Performance Bonus	520,350.00	-	419,438.04	81%	
5E+06	Housing	836,058.80	66,317.15	797,293.88	95%	
5E+06	Bonus	4,610,877.55	-	4,373,127.97	95%	
5E+06	Pension	9,708,957.21	741,278.03	9,148,936.16	94%	
5E+06	Medical	8,793,827.44	722,943.40	8,330,401.20	95%	
5E+06	Group Insurance	728,374.19	53,985.50	665,332.36	91%	
5E+06	UIF	468,218.76	37,646.41	413,604.60	88%	
5E+06	Workmens Compensation	1,209,165.31	460,472.57	460,472.57	38%	
5E+06	Bargaining	30,436.40	1,783.50	21,953.00	72%	
5E+06	Skills Development levy	1,150,536.11	59,670.86	744,024.86	65%	
5E+06	Travelling Allow ance	7,000,356.98	530,009.16	6,469,318.40	92%	
5E+06	Acting Allow ance	453,000.00	(68,258.12)	-	0%	
5E+06	Standby Allow ance	704,046.49	59,768.54	703,904.97	100%	
5E+06	Telephone Allow ance	164,770.00	400.00	5,000.00	3%	
	total	106,232,221.76	7,988,102.23	98,953,790.34	93%	In Line
5E+06	Remuneration	5,422,323.40	474,586.53	5,414,437.64	100%	
5E+06	Pension	145,657.60	11,505.03	133,316.42	92%	
5E+06	Medical	259,910.90	21,375.01	259,910.11	100%	
		1,652,826.90	281,456.82	1,611,454.65	97%	
	-	368,424.10	26,128.00	311,159.00	84%	
	total	7,849,142.90	815,051.39	7,730,277.82	98%	In Line
5020	Bad Debts	1,000,000.00	-	-	0%	Note 1
	Depreciation	3,800,000.00	-	2,996,072.80	79%	Note 2
	Repairs and maintenance	5,838,322.81	784,858.38	3,874,304.13	66%	Note 3
	Interest	68,811.92	(16,813.59)	25,790.27	37%	Note 4
	Contracted services	61,933,338.70	791,307.09	24,325,661.95	39%	Note 5
	Grant projects	21,000,000.10	(334,390.70)	(0.65)	3370	Note 6
5038	Own fund projects	3,913,628.82	335,266.59	1,897,849.43	48%	Note 7
	General expenses	26,099,476.99	2,841,760.91	19,410,657.61	74%	Note 8
5040		=3,000, 3.00		-	0%	Note 1
	Contribution	5.518.973 00	- 1			
5042	Contribution Actuarial loss	5,518,973.00 2,450.000.00	-	<u> </u>		
	Actuarial loss	2,450,000.00	-	-	0%	Note 1
5042						

Section 11: Income per category received excl Roads Function for June 2016 + Year to Date

	INCOME	Adjustment Budget 2015/2016	Month - June 2016	YTD June 2016	% RECEIVED	Note
7004	Services	-	-	-		
7006	EQS - RSC Levies grant	(138,902,000.00)	-	(138,902,000.00)	100%	Note 10
7008	Rental of Facilities and Equipment	(1,345,354.34)	(163,389.12)	(1,272,816.21)	95%	In Line
7010	Interest earned external investments	(6,620,940.89)	(1,447,492.65)	(10,307,005.06)	156%	Note 11
7012	Interest earned outstanding debtors	(754,230.04)	(85,014.56)	(1,027,755.65)	136%	Note 12
7022	Government Grant and subsidies	(58,006,552.55)	(130,160.00)	(28,960,985.21)	50%	Note 13
7023	Sale of Land	-	-	(1,349.00)	#DIV/0!	Note 15
7024	Income Agency services	(15,692,010.00)	(1,204,075.44)	(16,034,262.47)	102%	Note 14
7025	RSC Levy income	-	-	-	#DIV/0!	Note 17
7027	Contributions municipalities	(591,145.33)	-	-	0%	
7029	Contributions municipalities & produc	(263,790.00)	(5,000.00)	(40,000.00)	15%	
7032	Surplus Cash	-	-	-	#DIV/0!	Note 20
7030	Sundry income	(9,671,375.45)	(925,397.43)	(11,900,827.76)	123%	In Line
7034	Public contribution and donated PPE	(758,755.15)	(50,287.75)	(703,966.50)	93%	In Line
		(232,606,153.75)	(4,010,816.95)	(209,150,967.86)	90%	
	SURPLUS / DEFICIT	(5,611,735.85)	7,818,816.07	(65,942,151.22)		

Notes:										
Note 1: Processed with	n compilation of	annual financial	statements							
Note 2: At year end review of useful lives/residual value, adjustment processed with compilation of AFS										
Note 3: Spending of Repairs and Maintenance not in line with projections, to commence 2016/17										
Note 4: Loans was repaid at the end of March, Interest was less than budgeted for, can be seen as a saving.										
Note 5: With the unbundling of grants funding, contracted services increased.										
Note 6: Grant and Subsidies budget is moved to Contracted Services therefore the actual expenditure is negative.										
Note 7: Refer to detail	Note 7: Refer to detail list of projects									
Note 8: R3m Lefatshe	on budget, R150	,721.87 paymei	nt, Purchase o	f linen R70	0 000 bu	udget, RO	) spendin	g		
Note 9: Refer to page 1	.5,									
Note 10: Equitable Sha	re is 100% recei	ved								
Note 11: Excess funds	invested, higher	interest earned								
Note 12: Interest on co	ouncillor debtor	accounts raised								
Note 13: R20m include	d in budget, RO	received for wa	ter infrastruct	ure refer to	attache	ed letter f	from DW	Α		
Note 14: Additional allo	ocation from Ro	ads, increase in	admin fee.							

# Section 12: Own Funded Project List for the month of June 2016 and Year to Date

	Actual Spent				
Description	June 2016	Total Budget	Committment	YTD actual	AvailableBudget
HOUSE TO HOME	25,593.00	40,000.00	-	25,593.00	14,407.00
SPECIAL NEEDS - SPEAKER	-	20,000.00	-	-	20,000.00
COMMUNITY DEVELOPMENT	78,609.00	497,000.00	-	457,632.94	39,367.06
SPACIAL DEVELOPMENT FRAM EWORK	-	200,000.00	-	-	200,000.00
RECORDS CLEAN-UP PROJECT	17,893.37	116,600.00	=	116,593.33	6.67
EMPLOYEE WELLNESS	9,972.64	25,000.00	-	13,990.46	11,009.54
EXTERNAL BURSARIES	23,117.38	100,000.00	-	85,781.98	14,218.02
OHS: STATUTORY REQUIREM. PROJECTS	43,639.84	87,581.39	-	78,505.49	9,075.90
EDUCATION FORUM	=	10,000.00	=	-	10,000.00
LAUNCH OF FIRE ACADEMY	=	20,000.00	=	-	20,000.00
SCOA IMPLEMENTATION	-161,957.00	1,000,000.00	-	15,865.00	984,135.00
SMALL BUSINESS DEVELOPME NT	2,740.88	4,000.00	=	2,740.88	1,259.12
FILM LOCATION GUIDE	-	50,000.00	-	50,000.00	-
SOCIAL MEDIA CAMPAIGN	-	5,000.00	=	-	5,000.00
TOURISM INDABA	-	19,500.06	=	19,500.06	-
Tourism development-Eden School ofCulinary Arts	-	87,719.30	=	87,719.30	-
TOURISM AND MARKETING MA TERIAL	=	25,000.00	=	21,928.97	3,071.03
Toursim Destination Mark eting	=	69,228.07	=	9,220.15	60,007.92
Individual Performance Management	-31,684.00	292,000.00	=	51,400.00	240,600.00
PERFORM MGT APR/SDBIP	110,198.22	300,000.00	=	281,326.47	18,673.53
DMISA CONGRESS	=	40,000.00	=	40,000.00	-
MUNICIPAL HEALTH PROJEC TS	24,965.98	75,000.00	=	66,330.22	8,669.78
GREENEST MUNICIPALITY AW ARD PROJECTS	-	10,000.00	=	-	10,000.00
INTEGRATED WASTE MGT - PLAN	154,549.32	700,000.00	-	398,740.22	301,259.78
GREENEST MUNICIPALITY AW ARD PROJECTS	25,262.00	40,000.00	-	35,762.00	4,238.00
GREENEST MUNICIPALITY AW ARD PROJECTS	4,385.96	40,000.00	-	3,986.54	36,013.46
GREENEST MUNICIPALITY AW ARD PROJECTS	7,980.00	40,000.00	-	35,232.42	4,767.58
	335,266.59	3,913,628.82	-	1,897,849.43	2,015,779.39

# Section 13: Expenditure for June 2016 per Function for each department

Items	Executive & Council	Budget & Treasury Office	Corporate Services	Planning & Development	Public Safety	Health
Employee Related Cost	694,019.41	1,155,558.96	1,428,740.83	450,543.14	1,316,684.30	2,095,142.35
Councillor Remuneration	815,051.39	-	-	-	-	-
Bad Debts	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Repairs & Maintenance	-		153,175.21	467,969.54	119,397.31	233.60
Interest on External Borrowings	(16,813.59)	-		-	-	-
Bulk Purchases	-	,	-	-	-	-
Contracted Services	7,631.00	411,147.45	114,102.17	-	122,219.27	36,838.63
Grants & Subsidies Operating Projects	-	(53,946.92)	(6,224.42)	-	-	(274,219.36)
Operating Projects	104,202.00		(67,333.77)	81,255.10	-	24,965.98
General Expenses	939,899.03	118,032.57	979,450.18	31,810.82	290,428.39	390,009.10
Contribution to Provision / Reserves	-	-	-	-	-	-
Loss on Disposal of PPE	-	,		-	-	-
Total Expenditure	2,543,989.24	1,630,792.06	2,601,910.20	1,031,578.60	1,848,729.27	2,272,970.30
Total Revenue	(3,671,314.49)			(5,000.00)		(16,585.00)
(Surplus) / Deficit	(1,127,325.25)	1,630,792.06	2,601,910.20	1,026,578.60	1,848,729.27	2,256,385.30
Non Cash Items			·	·	·	•
Nett (Surplus) / Deficit	(1,127,325.25)	1,630,792.06	2,601,910.20	1,026,578.60	1,848,729.27	2,256,385.30

Sport & Recreation	Waste Management	Road Transport	Water	Environmental Protection	TOTAL
531,546.15	124,024.27		65,110.62	126,732.20	7,988,102.23
-	-	1	-	-	815,051.39
-	-	-	-	-	-
-	-	=.	-	-	-
44,082.72	-	-	-	-	784,858.38
-	-	=	-	-	(16,813.59)
-	-	=.	-	-	-
39,178.68	=	57,289.89	-	2,900.00	791,307.09
-	-	-	-	-	(334,390.70)
-	179,811.32	=.	-	12,365.96	335,266.59
52,177.49	8,678.11	=.	-	31,275.22	2,841,760.91
-	-	-	-	-	-
-	-	=	-	-	-
666,985.04	312,513.70	57,289.89	65,110.62	173,273.38	13,205,142.30
(282,841.30)	(20,000.00)			(15,076.16)	(4,010,816.95)
384,143.74	292,513.70	57,289.89	65,110.62	158,197.22	9,194,325.35
			·	·	
384,143.74	292,513.70	57,289.89	65,110.62	158,197.22	9,194,325.35

# Section 14: Roads Income and Expenditure for June 2016 and the Cumulative figure to date.

Actual Income Received Year to date JUNE 2016				
Advances Received	Budgeted Income 2016/2017	Actual income to date	Cumulative for the year	Income still awaited
For April and May 2016 on 21st April 2016		R 21,925,000	R 21,925,000	
For June and July 2016 on the 30th of June 2016		R 8,594,194	R 30,519,194	R 100,860,80
TOTAL RECEIVED FOR THE 2016/2017 FINANCIAL YEAR  Actual expenditure for JUNE 2016 and Year to date	R 131,380,000.00		R 30,519,193.68	R 100,860,806.32
Description	Budget 2016/2017	Actual - JUNE 2016	Cumulative for the year	Available
Maintenance	76,050,000.00	R 7,660,589.83	R 17,091,532.35	R 58,958,467.65
Regravel	14,700,000.00	R 1,507,637.49	R 3,661,494.93	R 11,038,505.07
Reseal	14,630,000.00	R 1,461,049.25	R 3,499,667.59	R 11,130,332.41
Construction Regravel Team - Friemersheim	6,500,000.00	R 2,000,029.95	R 1,358,376.22	R 5,141,623.78
Construction Concrete Team - Friemersheim	6,500,000.00	R 763,522.09	R 3,385,479.86	R 3,114,520.14
Dysselsdorp	6,500,000.00	R 215,528.16	R 310,281.84	R 6,189,718.16
Calitzdorp	6,500,000.00	R 556,092.80	R 1,839,779.44	R 4,660,220.56
Total Expenditure	R 131,380,000.00	R 14,164,449.58	R 31,146,612.24	R 100,233,387.76

Eden District Municipality render an agency function to the Roads Department, above is the Income received to date and the Expenditure incurred for the month of June 2016. The cumulative figure consist of April and May 2016 as the Roads Department Budget Financial Year start from April 2016 till March 2017.



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Mr S Mashicila

2 021 941 6223 0 8 April 2016

The Municipal Manager Eden District Municipality P O Box 12 George 6530

Dear Sir

#### WITHDRAWAL OF FUNDING FROM THE BITOU CROSS BORDER RBIG PROJECT

The 2009/10 drought necessitated that a number of augmentation projects be fast tracked including water re-use and desalination schemes. The need to consider cross-border projects was identified in the Eden DM's regional "Bulk Water Supply Master Plan" study.

In 2012/13 financial year the funding to conduct the study was approved by the Department of Water and Sanitation for the Eden Cross Border. The Eden DM completed the feasibility study on behalf of Knysna and Bitou municipalities in June 2015. The results of the study were presented to the management of the two municipalities where it was agreed that there is a need for a further meeting with the Department of Water and Sanitation.

The Department of Water and Sanitation received a letter from the Municipality dated 06 July 2015 which stated that the technical and financial analysis of the project indicated that the implementation of the joint scheme is not the most suitable solution. In the letter the municipality requested a meeting with the department to discuss a way forward for the project.

The department then held meetings with the municipalities on 02 September 2015 and 25 February 2016 to discuss the way forward of the project. In these meetings it was agreed that the project must be stopped based on the before mentioned analysis outcomes of the project.

It was agreed at the operational meeting held by the department that the municipalities must submit separate individual project applications to the department for consideration.

The funds that are reflected on Division of Revenue Act (DORA) cannot be used and the project is not on the current departmental plan.

Yours sincerel

Mr. R. K

PROVINCIAL HEAD: WESTERN CAPE PROVINCE

-8 APR 2016

Cc: Bitou Local Municipality
Knysna Local Municipality