

# CAREER OPPORTUNITY



Garden Route District Municipality, the leading, enabling and inclusive district, characterised by equitable and sustainable development, high quality of life and equal opportunities for all.

**Garden Route District Municipality is fully committed to Employment Equity.**

**Preference will be given to suitably qualified Applicants who are members of the designated groups in line with the Employment Equity Plan and Targets of the Organisation.**

**Applications are invited for the following vacancy in the Planning and Economic Development Department.**

**MANAGER: PROPERTY DEVELOPMENT, PLANNING AND RESORTS  
(GEORGE)**

**Salary:** R 656 321,76 – R 851 955,60 per annum (T17)

**Minimum requirements:**

- Post Graduate Degree in Business Administration/Management (**Masters in Business Administration will be an added advantage**).
- 5 years managerial experience of which 3 of that must be in Project Management/Property/Resort/ Financial Management.
- Knowledge and experience in local government will be an added advantage.
- Code B drivers licence.
- Language proficiency in at least two of the three official languages of the Western Cape (Afrikaans and/or English and/or IsiXhosa).

**Duties:**

- Maintaining and managing a strategic asset portfolio on behalf of Garden Route District Municipal Council, with aim to derive maximum value for the Council's assets for maximum return on investments.
- Responsible for overseeing efficient management of residential, land and commercial properties of Council.
- Manage and Control the Municipal Resorts Portfolio.
- Manage and control the maintenance of Council property.
- Manage and Prepares annual operating budget for property section each year by calculating known and projected expenses for the coming calendar year, and each week comparing actual expenditures to the budget in order to operate the property in the most cost-effective manner possible,
- Carries out supervisory responsibilities in accordance with organisation's policies and applicable laws. Responsibilities include interviewing, hiring, and training employees; planning; assigning, and directing work; appraising performance, rewarding and disciplining employees, addressing complaints and resolving problems.
- External Influence: Interaction with the public and outside organisations, including non-governmental organisations and forums, state departments, consultants etc.

**Note (s):**

- *Preference will be given to candidates residing in the Garden Route District Municipal area.*
- *Applicants should confirm their employment history by submitting the following supporting documentation:*
- *Qualifications (Degree/Diploma)*
- *Identity Document (SA);*
- *Any other applicable documentation required.*
- *Candidates must be willing to be subjected to practical/proficiency testing.*
- *Candidates must be willing to be subjected to a criminal record check.*
- *Your application will also be subjected to references from your previous or current employers.*
- **No late or faxed applications will be accepted.**

**Probation period:** 6 months

**Benefits:**

- Subsidised housing-, medical-, pension- and group insurance schemes.
- Optional membership of major medical expenses plan.
- Generous vacation and sick leave benefits, plus a bonus equivalent to one month's salary.
- Five day working week.
- Furniture removal cost is payable by Council, subject to certain conditions.

**Application forms and further information:**

Please forward a completed application form with a comprehensive Curriculum Vitae, accompanied by an original certified copy of your Identity Document and relevant qualifications to: Garden Route District Municipality, Registration Section, 54 York Street or P.O. Box 12, George, 6530 or email to [info@gardenroute.gov.za](mailto:info@gardenroute.gov.za). The application forms are available at the offices of Garden Route District Municipality or visit our website at [www.gardenroute.gov.za](http://www.gardenroute.gov.za). For enquiries, contact Human Resources on 044 803 1389/ 1388/ 1413 Only shortlisted candidates will be contacted. Should candidates not be contacted within two months after the closing date, they may accept their application as unsuccessful.

**The Garden Route District Municipality reserves the right not to make or confirm an appointment on posts.**

**Closing date:** Monday, 3 May 2021 before 16:30

**Notice no:** 30/2021

**MG STRATU  
MUNICIPAL MANAGER**



**Candidates with disabilities are encouraged to apply.**