

CAREER OPPORTUNITY



Garden Route District Municipality, the leading, enabling and inclusive district, characterised by equitable and sustainable development, high quality of life and equal opportunities for all.

Garden Route District Municipality is fully committed to Employment Equity.

Preference will be given to suitably qualified Applicants who are members of the designated groups in line with the Employment Equity Plan and Targets of the Organisation.

Applications are invited for the following vacancy in the Community Services Department.

**CONTROL ROOM OPERATOR X4
(2 year contract)(shifts as and when required
(GARDEN ROUTE DISTRICT MUNICIPALITY- GEORGE)**

Salary: R 137 191,32 – R 178 101,24 per annum (T6)

Minimum requirements:

- Grade 12 qualification
- 2 years experience as control room operator.
- Language proficiency in at least two of the three official languages of the Western Cape (Afrikaans and/or English and/or IsiXhosa).

Duties:

- Receive and convert all emergency calls to ensure that emergency services are communicated through the correct channels
- Note all relevant information in incident book in order to implement an efficient incident management system
- Manning the switchboard and after hours services in order to deliver an efficient service to the public
- Monitor security system
- Quick, effective communication service delivery to public and District Municipality
- Implement preventative Disaster Management to ensure that disasters are handled more effective and efficient
- Maintenance of emergency plan details to ensure that an effective and efficient emergency plan is in place
- Internal influence: Interaction within the Municipality

Note (s):

- *Preference will be given to candidates residing in the Garden Route District Municipal area.*
- *Applicants should confirm their employment history by submitting the following supporting documentation:*
- *Qualifications (Degree/Diploma)*
- *Identity Document (SA);*
- *Any other applicable documentation required.*
- *Candidates must be willing to be subjected to practical/proficiency testing.*
- *Candidates must be willing to be subjected to a criminal record check.*
- *Your application will also be subjected to references from your previous or current employers.*
- **No late or faxed applications will be accepted.**

Application forms and further information:

Please forward a completed application form with a comprehensive Curriculum Vitae, accompanied by an original certified (not older than 3 months), copy of your Identity Document and relevant qualifications to: Garden Route District Municipality, Registration Section, 54 York Street or P.O. Box 12, George, 6530 or email to info@gardenroute.gov.za. The application forms are available at the offices of Garden Route District Municipality or visit our website at www.gardenroute.gov.za. For enquiries, contact Human Resources on 044 803 1389/ 1388/ 1413. Only shortlisted candidates will be contacted. Should candidates not be contacted within two months after the closing date, they may accept their application as unsuccessful.

The Garden Route District Municipality reserves the right not to make or confirm an appointment on posts.

Closing date: Monday, 16 November 2020 before 16:30

Notice no: 72/2020

**MG STRATU
MUNICIPAL MANAGER**



Candidates with disabilities are encouraged to apply.