



## **POLICY FOR THE CONFERMENT OF ALDERMAN/ALDERLADY HONOUR**

**Approved by Council on 27 May 2020**

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## 1. DEFINITIONS

In this policy, words used in the masculine gender include the feminine, the singular the plural and vice versa,

“**The Council**” means Council of the Garden Route District Municipality;

“**Garden Route District Municipality**” A municipality duly established in terms of Local Government Municipal Structures Act 117 of 1998;

“**GRDM**” means the Garden Route District Municipality;

“**Municipal Manager**” means the Municipal Manager of the Garden Route District Municipality;

“**Councillor**” means a member of the Municipal Council of the Garden Route District Municipality.

“**Employee**” means an employee of Garden Route District Municipality.

## 2. MUNICIPAL HONOURS

- (1) The GRDM may confer the Alderman/Alderlady Honour as guided by this policy.
- (2) The Executive Mayor is the patron of the Municipal Honours as described in terms of this policy.
- (3) The Speaker will submit information on Councillors to be conferred to the Municipal Manager to process.

## 3. CONFERRAL OF MUNICIPAL HONOURS AND/OR ACCOLADES

The Executive Mayor, after approval from Council may confer the Honour on any person and may make a posthumous conferral of the Honour.

## 4. ANNULMENT OF CONFERRAL OF MUNICIPAL HONOURS AND/OR ACCOLADES

The Executive Mayor, if approved by Council by way of a majority vote, may annul the conferral of a Municipal Honour if the holder of the Honour has performed any action or has behaved in a manner which harmed the interest of the Garden Route District Municipality, or otherwise has become unworthy of the Municipal Honour concerned.

## 5. CRITERIA FOR BESTOWING OF ALDERMANSHIP/ALDERLADYSHIP HONOUR

- (1) Alderman/Alderlady will be conferred on a serving Councillor of Garden Route District Municipality as follows:
  - (a) Any member of the Municipal Council becomes an Alderman/Alderlady upon commencement of his/her term as Mayor, Deputy Mayor or Speaker of the Council.

- (b) Any member who obtains a minimum of ten (10) points on the following scale:
  - (i) one (1) point for every year of service as a Councillor at one or more municipalities and it need not be continuous; and
  - (ii) one (1) additional point for every year of service as a member of the Mayoral Committee.
- (2) The following privileges are awarded to Aldermen/Alderwomen:
  - (a) the provision of a special parking space in the municipal parking area on prior arrangement;
  - (b) the provision of agendas even after retirement in electronic format if so required;
  - (c) the Alderman/Alderlady is kept on municipal invitation lists;
  - (d) reserving of special seats at Council Meetings should a member so wish;
  - (e) issuing of an Honorary certificate;
- (3) Any current serving Councillor who is of the view that he/she qualifies for Alderman/Alderlady, should notify the Speaker in writing, and provide the necessary details.
- (4) The Municipal Manager shall make a recommendation to Council, after having considered all the relevant details.

## **6. SHORT TITLE**

This policy shall be known as the Garden Route District Municipality policy for the Conferment of Alderman/Alderlady honour and takes effect on date of approval by Council.