

CAREER / OPPORTUNITY



Garden Route District Municipality, the leading, enabling and inclusive district, characterised by equitable and sustainable development, high quality of life and equal opportunities for all.

Garden Route District Municipality is fully committed to Employment Equity.

Preference will be given to suitably qualified Applicants who are members of the designated groups in line with the Employment Equity Plan and Targets of the Organisation.

Applications are invited for the following vacancy in the Office of The Municipal Manager.

SENIOR INTERNAL AUDITOR (GARDEN ROUTE DISTRICT MUNICIPALITY- GEORGE)

Salary: R 310 528,92 – R 403 088,28 per annum (T12)

Minimum requirements:

- Appropriate tertiary qualification in Auditing and/or Accounting (NQF Level 7)
- 5 years Internal Auditing experience
- Membership of the Institute of Internal Auditors as Professional Internal Auditor (PIA)
- Code B Driver's license
- Computer literacy (MS Office and Auditing Applications)
- Language proficiency in at least two of the three official languages of the Western Cape (Afrikaans and/or English and/or IsiXhosa).

Duties:

- Assist CAE in strategic development and implementation of Council's Internal Audit and Performance Audit policies, strategies and methodology.
- Promote strategic change management.
- Conduct Internal audit engagements, achievable recommendations and monitor progress of implementation.
- Maintain sound relations with all stakeholders.
- Assess and promote an ethical climate and good governance in the entire organisation.
- Support the effective functioning of the Garden Route District Internal Audit/Risk Management Forum.
- Assist the CAE in preparation of the Municipality's 3-year Internal Audit Strategy and Annual Audit Plan.
- Provide stakeholders with risk-based, objective and reliable assurance, advice and insight.
- Communicate resource limitation and the impact thereof to the CAE.
- Manage (junior staff) and implement the established internal auditing policies and procedures, systems and control associated with various internal auditing activities of internal audit function.
- Assist CAE in budget preparations.
- Assess the training requirements of staff and actively participate in the development of a training programme.

Note (s):

- Preference will be given to candidates residing in the Garden Route District Municipal area.
- Applicants should confirm their employment history by submitting the following supporting documentation:
 - Qualifications (Degree/Diploma)
 - Identity Document (SA);
 - Any other applicable documentation required.
- Candidates must be willing to be subjected to practical/proficiency testing.
- Candidates must be willing to be subjected to a criminal record check.
- Your application will also be subjected to references from your previous or current employers.
- **No late, faxed or emailed applications will be accepted.**

Probation period: 6 months

Benefits:

- Subsidised housing-, medical-, pension- and group insurance schemes.
- Optional membership of major medical expenses plan.
- Generous vacation and sick leave benefits, plus a bonus equivalent to one month's salary.
- Five day working week.
- Furniture removal cost is payable by Council, subject to certain conditions.

Application forms and further information:

Please forward a completed application form with a comprehensive Curriculum Vitae, accompanied by an original certified copy of your Identity Document and relevant qualifications to: Garden Route District Municipality, Registration Section, 54 York Street or P.O. Box 12, George, 6530. The application forms are available at the offices of Garden Route District Municipality or visit our website at www.gardenroute.gov.za. For enquiries, contact Human Resources on 044 803 1389/ 1388/ 1413. Only shortlisted candidates will be contacted. Should candidates not be contacted within two months after the closing date, they may accept their application as unsuccessful.

The Garden Route District Municipality reserves the right not to make or confirm an appointment on posts.

Closing date; Thursday, 06 February before 16:30

Notice no: 4/2020

**MG STRATU
MUNICIPAL MANAGER**



Candidates with disabilities are encouraged to apply.