

TENDER

Eden, the leading, enabling and inclusive district, characterised by equitable and sustainable development, high quality of life and equal opportunities for all.



MBD 1

SUPPLY CHAIN MANAGEMENT UNIT	EDEN DISTRICT MUNICIPALITY			
	INFORMAL TENDERS			
	ADVERTISED ON:	INVITATION TO POTENTIAL SERVICE PROVIDERS; MUNICIPAL NOTICE BOARD; MUNICIPAL WEBSITE & E-PUBLICATION		
TENDERS ARE HEREBY INVITED FOR THE FOLLOWING SERVICES:	TENDER DESCRIPTION	ITE/25/17-18: INTERNAL AND EXTERNAL NEWSLETTER		
PUBLISHED DATE	11 APRIL 2018	CLOSING DATE	20 APRIL 2018	
CLOSING TIME	No later than 11:00 am , tenders will be opened immediately thereafter, in public at the Eden District Municipality, Supply Chain Management Unit, 54 York Street, George			
AVAILABILITY OF TENDER DOCUMENTS:				
Tender document for ITE/24/17-18 is obtainable from Ms Bukelwa Ndzinde during office hours (Mondays to Thursday 08:00 - 16:30 and Fridays 08:00 - 13:30) Tel: (044) 803 1338 E-mail: bukelwa@edendm.gov.za		Printed copies of the tender documents are obtainable at a non-refundable fee, payable to a cashier at Eden District Municipality, Supply Chain Management Unit, Ground Floor, 54 York Street, George OR tender documents are obtainable free of charge on Eden District Municipality's website at www.edendm.gov.za		
DATE AVAILABLE:	22 MARCH 2018	NON - REFUNDABLE FEE:	R 80.00	
TENDER SUBMISSION RULES:				
<ol style="list-style-type: none"> 1. Tenders are to be completed in accordance with the conditions and tender rules contained in the tender document 2. Tender document & supporting documents must be placed in a sealed envelope clearly marked "ITE/25/17-18 : INTERNAL AND EXTERNAL NEWSLETTERS" must be deposited in the tender box of the Eden District Municipality, Supply Chain Management Unit, 54 York Street, George 3. Tenders may only be submitted on the tender document issues by the Municipality 4. Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the tender document 5. Important note: A valid original Tax Clearance Certificate and certified copies of directors and owners identity documents must be submitted with the tender documentation 6. VAT must be included in all prices 7. No late tenders, tenders per facsimile or – e-mail and tenders per post will be accepted. 8. Council reserves the right to accept any tender or part thereof, and with the increase in price of any of the commodities, its purchase of those commodities from the specific tenderer will be considered and to determine the period of tenders to be awarded 9. It will be required from service providers to register on the Central Supplier Database (CSD) from the website https://secure.csd.gov.za 10. Tenders will not be considered should the prerequisites not met. 				
Tenders will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000), Regulations 2017 , and the Eden District Municipality Supply Chain Management Policy, where 80 points will be allocated in respect of price and 20 points in respect of BBBEE.				
Briefing Session		None		
Preferential Procurement Regulations, 2017 - Local Content Requirement		None		
ANY ENQUIRIES REGARDING BIDDING PROCEDURES MAY BE DIRECTED TO		ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO		
Section:	Supply Chain Management	Section:	Strategic Services	
Contact Person	Bukelwa Ndzinde	Contact Person:	Herman Pieters	
Tel:	044 803 1338	Tel:	(044) 803 1419	
E-mail:	bukelwa@edendm.gov.za	E-mail:	herman@edendm.gov.za	
AUTHORISED BY:	MUNICIPAL MANAGER: MG STRATU	NOTICE NO	None	EDEN COMMUNICATIONS